



## EXETER CITY COUNCIL REGULAR MEETING AGENDA

**August 25, 2026, 6:30 PM**

City Hall, 137 North F Street  
Exeter, California 93221

**Mayor**  
Jacob Johnson  
**Mayor Pro Tem**  
Jeff Wilson  
**Council Members**  
Vicki Riddle  
Frankie Alves  
Bobby Lentz

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Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, August 25, 2026, at 6:30 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

**6:30 p.m.**

### **A. CALL TO ORDER CLOSED SESSION**

### **B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

### **C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)**

1. GC 54956.9(d)(2) – Conference with Legal Counsel  
Re: Potential Initiation of Litigation – One (1) Case
2. GC 54957(b)(1) – Public Employee Annual Performance Evaluation  
Title: City Administrator  
Title: City Attorney
3. GC 54957.6 – Conference with Labor Negotiations  
Agency Negotiator: Jason Ridenour and Julia Lew  
Employee Groups: CLOCEA

**7:00 p.m.**

### **D. CALL TO ORDER REGULAR SESSION**

## **E. INVOCATION**

## **F. PLEDGE OF ALLEGIANCE**

## **G. PUBLIC COMMENTS**

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

## **H. SPECIAL PRESENTATIONS**

1. Certificate of Recognition Honoring Pamela PK Whitmire for Advocacy for Transportation Improvement in the City of Exeter (p.5)  
*Presented by Mayor Johnson*

## **I. CONSENT CALENDAR**

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of August 11, 2026, Regular Meeting Minutes (pp.6-12)
2. Approval of August 18, 2026, Special Meeting Minutes (pp.13-14)
3. Approval of the Payment of Bills for July 31, 2026, August 7, 2026 and August 12, 2026 (pp.15-52)
4. Approval of Payroll for the Periods of December 28, 2014, through June 19, 2022, and July 27, 2026, through August 9, 2026 (pp.53-64)
5. Authorization to Release a Request for Proposals (RFP) for Municipal Financial Management System Software, Application Hosting, Implementation and Technology Services (pp.65-91)

6. Authorize the Transition of Design Engineering Services for the Firebaugh Avenue Rehabilitation Project to A&M Consulting Engineers (A&M) and Authorize the Public Works Director to Execute a Task Order with A&M for Completion of the Remaining Design Scope of Work in an Amount Not to Exceed \$85,000 (pp.92-107)
7. Approval of the 2026 Annual Exeter Fall Festival Activities, including Facility Use, Street Closures, Beer Garden and Horseshoe Tournament (pp.108-141)
8. Approval of the Selection of American Emergency Products (AEP) for Police Vehicle Outfitting Services at a Cost of \$51,261.06 and Authorize the City Administrator or their Designee to Execute all Necessary Documents (pp.142-166)

## **J. INDIVIDUAL BUSINESS ITEMS**

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consideration to Approve the City of Exeter History Walk Trail Signage Design and the Proposed Installation Locations; Authorizing the City Administrator, or Designee, to Accept the Signage and Execute Documents Necessary for Installation; and Accepting Ownership and Routine Maintenance of the Signage (pp.167-179)  
*Presented by Javier Andrade, Contract City Engineer*
2. Consideration of Upcoming Planning Commission Term Expirations and Direction Regarding the Appointment Process (pp.180-184)  
*Presented by Jason Ridenour, City Administrator*
3. Presentation of Design Options for the E Street Trail Project; Selection of Preferred Decorative Sidewalk, Decorative Crosswalks, and Street Lighting Design Options; and Direction to Staff to Incorporate the Selected Options into the Final Design (pp.185-197)  
*Presented by Javier Andrade, Contract City Engineer*

## **K. CITY COUNCIL ITEMS OF INTEREST**

## **L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

## **M. REGULAR MEETING ADJOURNMENT**

State of California     )  
County of Tulare       ) ss.  
City of Exeter         )

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator's Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on August 21, 2026, and online on the [City of Exeter website](#).

*Christina Arias*

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Christina Arias, Deputy City Clerk

In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C St., Exeter CA 93221 during normal business hours.



# CERTIFICATE OF RECOGNITION

This certificate is proudly presented to :

*PK Whitmire*

The City of Exeter proudly recognizes PK Whitmire for her longstanding dedication to cycling safety, active transportation, and the well-being of communities throughout Tulare County. Through her advocacy, volunteerism, and commitment to underserved communities, PK has worked tirelessly to promote bicycle and pedestrian safety, educate and protect local youth, and champion safer and more accessible transportation for all and has proudly represented the Exeter community. The City of Exeter congratulates PK on receiving the Outstanding Transportation Advocate Award from Tulare County Association of Governments (TCAG) and extends its sincere appreciation for her continued service, compassion, and positive impact throughout Tulare County. Presented this 25th day of August, 2026.

\_\_\_\_\_  
COUNCIL MEMBER LENTZ

\_\_\_\_\_  
MAYOR PRO TEM WILSON

\_\_\_\_\_  
COUNCIL MEMBER RIDDLE

\_\_\_\_\_  
MAYOR JOHNSON

\_\_\_\_\_  
COUNCIL MEMBER ALVES



## **EXETER CITY COUNCIL REGULAR MEETING AGENDA ACTION MINUTES**

**August 11, 2026, 6:00 PM**  
City Hall, 137 North F Street  
Exeter, California 93221

**Mayor**  
Jacob Johnson  
**Mayor Pro Tem**  
Jeff Wilson  
**Council Members**  
Vicki Riddle  
Frankie Alves  
Bobby Lentz

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Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, August 11, 2026, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

**6:00 p.m.**

### **A. CALL TO ORDER CLOSED SESSION**

Mayor called the closed session to order at 6:00 PM.

### **B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

No public comments were presented.

### **C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)**

1. GC 54956.9(d)(2) – Conference with Legal Counsel  
Re: Potential Initiation of Litigation – Two (2) Cases (facts not known to potential plaintiffs)
2. GC 54956.9(d)(1) – Conference with Legal Counsel  
Re Existing Litigation  
City of Exeter v. Bumgarner, Tulare County Superior Court No. VCU323368  
City of Exeter v. Clark, et al., Tulare County Superior Court No. VCU292152
3. GC 54956.8 – Conference with Real Property Negotiators  
Property: 125 South 'B' Street Exeter California 93221  
Agency Negotiator: Jason Ridenour, City Administrator  
Negotiating Parties: City of Exeter and Center for Art, Culture, and History Exeter (CACHE)  
Under Negotiation: Terms and Conditions of Lease
4. GC 54957.6 – Conference with Labor Negotiations

Agency Negotiator: Jason Ridenour and Julia Lew  
Employee Groups: CLOCEA

**7:00 p.m.**

**D. CALL TO ORDER REGULAR SESSION**

Mayor Johnson called the regular session to order at 07:00 p.m. City Attorney Lew noted for the record that there was no reportable action taken out of closed session.

**E. INVOCATION**

Led by Pastor Ralph Garcia with Radiant Church.

**F. PLEDGE OF ALLEGIANCE**

Led by Council Member Alves.

**G. PUBLIC COMMENT**

Public comment from CLOCEA Union Representative Mike Cosenza. Cosenza addressed the City Council on behalf of the group regarding the progress of ongoing labor negotiations with the City.

**H. SPECIAL PRESENTATIONS**

1. Certificate of Recognition Honoring Radiant Church for Community Clean-Up Days (p. 6)  
*Presented by Mayor Johnson*
2. Certificate of Recognition Honoring Mr. and Mrs. Certuche for Community Beautification Efforts (p. 7)  
*Presented by Mayor Johnson*

**I. CONSENT CALENDAR**

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of July 28, 2026, Regular Meeting Minutes (pp. 8 – 17)
2. Approval of the Payment of Bills for July 24, 2026 (pp. 18 – 27)
3. Approval of Payroll for the Period of July 13, 2026, through July 26, 2026 (pp. 28 – 35)
4. Authorization to Issue a Request for Proposals (RFP) for Website Redesign, Content Management System (CMS), Hosting, and Accessibility Compliance Services (pp. 36 – 57)
5. Approval of a Temporary Street Closure, Amplified Sound Permit, and Fee Waiver for the Center for Art, Culture and History, Exeter (CACHE) Fundraiser on September 26, 2026 (pp. 58 – 64)

6. Approval of Facility Use Permit and Temporary Street Closure Permit for Hometown Emporium's 30th Anniversary Celebration on September 12, 2026 (pp. 65 – 74)
7. Adoption of **Resolution No. 2026-36**, A Resolution of the City Council of the City of Exeter, Authorizing the Purchase of a 2027 Ford Explorer Police Interceptor Utility Vehicle utilizing pricing equivalent to State of California CMAS cooperative purchasing pricing, and Authorizing the City Administrator to Execute all Necessary Purchase Documents (pp. 75 – 82)

Council Member Alves announced that he would abstain from voting on Consent Calendar Item I.6 due to a conflict of interest.

| <b>Approval of Consent Calendar Items I.1 through I.7, with Council Member Alves abstaining on Item I.6 due to a conflict of interest.</b> |                 |                                                                                                |         |        |                                                         |        |       |
|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------|---------|--------|---------------------------------------------------------|--------|-------|
| 1 <sup>st</sup>                                                                                                                            | 2 <sup>nd</sup> | Result                                                                                         | JONHSON | WILSON | ALVES                                                   | RIDDLE | LENTZ |
| WILSON                                                                                                                                     | RIDDLE          | (5-0) on Items I.1- I.5 and I.7;<br>(4-0-1) on Item I.6, with Council Member Alves abstaining. | AYE     | AYE    | AYE<br>(Items I.1- I.5 & I.7);<br>ABSTAIN<br>(Item I.6) | AYE    | AYE   |

## J. INDIVIDUAL BUSINESS ITEMS

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

### 1. Public Hearing to Consider:

Second Reading, by Title only, and Adoption of **Ordinance No. 720**, an Ordinance of the City Council of the City of Exeter Approving the Re-zone and Re-designation of Assessor Parcel Numbers 133-072-042, 135-190-063, 135-190-039, and 135-190-037, and 135-190-038 to RM1.5 and High Density Residential and the establishment of Chapter 17.59, "By-Right Approvals" in the Zoning Ordinance (pp. 83 – 90)  
*Presented by Jason Ridenour, City Administrator*

Council Member Riddle recused herself from consideration of the item due to a conflict of interest. She stepped down from the dais and did not participate in the discussion or vote.

City Administrator provided a report for the Council and members of the public.

Mayor opened the public hearing at 7:18 p.m. No public comments were presented.  
Mayor closed the public hearing at 7:18 p.m.

City Attorney provided second reading of the Ordinance by title only.

| <b>Second Reading, by Title only, and Adoption of Ordinance No. 720, an Ordinance of the City Council of the City of Exeter Approving the Re-zone and Re-designation of Assessor Parcel Numbers 133-072-042, 135-190-063, 135-190-039, and 135-190-037, and 135-190-038 to RM1.5 and High Density Residential and the establishment of Chapter 17.59, "By-Right Approvals" in the Zoning Ordinance.</b> |                 |        |         |        |       |         |       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|---------|--------|-------|---------|-------|
| 1 <sup>st</sup>                                                                                                                                                                                                                                                                                                                                                                                         | 2 <sup>nd</sup> | Result | JONHSON | WILSON | ALVES | RIDDLE  | LENTZ |
| ALVES                                                                                                                                                                                                                                                                                                                                                                                                   | JOHNSON         | (4-0)  | AYE     | AYE    | AYE   | ABSTAIN | AYE   |

Council Member Riddle returned to the dais following the conclusion of the item.

2. Public Hearing to Consider:

Second Reading, by Title only, and Adoption of **Ordinance No. 721**, an Ordinance of the City Council of the City of Exeter, Adopting a Zoning Text Amendment to Revise Section 17.18-03 to Allow Emergency Shelters as a Permitted Use in the R-M Zoning District (pp. 91 – 95)

*Presented by Jason Ridenour, City Administrator*

Council Member Lentz and Mayor Pro Tem Wilson recused themselves from the item, and stepped down from the dais due to a conflict of interest. They did not participate in the discussion or vote. City Attorney Lew advised that, because Council Member Lentz and Mayor Pro Tem Wilson had recused themselves, the item would require a unanimous vote of the remaining Council Members for approval.

Council Member Lentz and Mayor Pro Tem Wilson remained in the audience and did not participate in the discussion or vote.

City Administrator provided a report for the Council and members of the public.

Mayor opened the public hearing at 7:20 p.m. No public comments were presented.  
Mayor closed the public hearing at 7:20 p.m.

City Attorney provided second reading of the Ordinance by title only.

| <b>Second Reading, by Title only, and Adoption of Ordinance No. 721, an Ordinance of the City Council of the City of Exeter, Adopting a Zoning Text Amendment to Revise Section 17.18-03 to Allow Emergency Shelters as a Permitted Use in the R-M Zoning District</b> |                 |        |         |         |       |        |         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|---------|---------|-------|--------|---------|
| 1 <sup>st</sup>                                                                                                                                                                                                                                                        | 2 <sup>nd</sup> | Result | JONHSON | WILSON  | ALVES | RIDDLE | LENTZ   |
| ALVES                                                                                                                                                                                                                                                                  | RIDDLE          | (3-0)  | AYE     | ABSTAIN | AYE   | AYE    | ABSTAIN |

Upon conclusion of the item, Council Member Lentz and Mayor Pro Tem Wilson returned to the dais.

3. Code Enforcement Program Update Consideration of Future Code Enforcement Priorities (pp. 96 – 102)  
*Presented by Zachary Boudreaux, Public Works Director*

Public Works Director provided a report for the Council and members of the public.

Mayor opened the item up for public comment. No public comments were presented.

City Council provided direction to staff to focus on educating residents regarding City code requirements and to conduct code enforcement matters in accordance with the City's adopted ordinances.

4. Review and Approval of the Proposed Improvements for the Rose Garden Park Improvements Project and Authorization to Advertise the Project for Construction Bids (pp. 103 – 112)  
*Presented by Javier Andrade, Contract City Engineer*

City Engineer provided a report for the Council and members of the public.

Mayor opened the item up for public comment. No public comments were presented.

City Council provided direction to staff regarding the proposed improvements.

5. Adoption of **Resolution No. 2026-35**, A Resolution of the City Council of the City of Exeter, Amending the City of Exeter Temporary Street Closure Policy to Provide an Automatic Application Fee Waiver for Qualifying Nonprofit Organizations and Update Insurance and Risk-Management Requirements (pp. 113 – 152)  
*Presented by Jason Ridenour, City Administrator*

City Administrator provided a report for the Council and members of the public.

Mayor opened the item up for public comment. No public comments were presented.

| <b>Adoption of Resolution No. 2026-35, A Resolution of the City Council of the City of Exeter, Amending the City of Exeter Temporary Street Closure Policy to Provide an Automatic Application Fee Waiver for Qualifying Nonprofit Organizations and Update Insurance and Risk-Management Requirements</b> |                 |        |         |        |       |        |       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|---------|--------|-------|--------|-------|
| 1 <sup>st</sup>                                                                                                                                                                                                                                                                                            | 2 <sup>nd</sup> | Result | JOHNSON | WILSON | ALVES | RIDDLE | LENTZ |
| ALVES                                                                                                                                                                                                                                                                                                      | RIDDLE          | (5-0)  | AYE     | AYE    | AYE   | AYE    | AYE   |

6. Consideration of the Appointment In-Lieu of Election Process for City Council Districts A and D, Including Authorization to Release a District A Application and Schedule a Special City Council Meeting (pp. 153 – 169)

*Presented by Francesca Nevarez, City Clerk/Human Resources Manager*

City Clerk/Human Resources Manager provided a report for the Council and members of the public.

Mayor opened the item up for public comment. No public comments were presented.

| <b>Appointment In-Lieu of Election Process for City Council Districts A and D, Including Authorization to Release a District A Application and Schedule a Special City Council Meeting for August 18, 2026, at 6:00 p.m.</b> |                 |        |         |        |       |        |       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|---------|--------|-------|--------|-------|
| 1 <sup>st</sup>                                                                                                                                                                                                              | 2 <sup>nd</sup> | Result | JOHNSON | WILSON | ALVES | RIDDLE | LENTZ |
| JOHNSON                                                                                                                                                                                                                      | WILSON          | (5-0)  | AYE     | AYE    | AYE   | AYE    | AYE   |

## **K. CITY COUNCIL ITEMS OF INTEREST**

Council Member Alves reported that National Night Out was a success and recognized the community's participation and support. He also acknowledged the start of the school year and extended well wishes to students, families, and school staff. Council Member Alves announced that a ceremony honoring Sergeant Adolph Aguirre will be held on September 18, 2026, at 10:00 a.m. at the Exeter Cemetery.

Mayor Pro Tem Wilson reported that National Night Out was a successful event and thanked those who participated. He announced a Tooleville Board Water meeting will be held soon. He also commented on the start of the school year and emphasized the importance of street safety.

Council Member Riddle reported on the success of National Night Out and thanked all groups involved. Council Member Riddle announced that Sergeant Adolph Aguirre will be brought home on September 11, 2026, and that a ceremony honoring him will be held on September 18, 2026, at the Exeter Cemetery.

Council Member Riddle requested that the Golf Cart Master Plan be placed on a future City Council meeting agenda.

| Approval to place the Golf Cart Master Plan on a Future Meeting Agenda. |                 |        |         |        |       |        |       |
|-------------------------------------------------------------------------|-----------------|--------|---------|--------|-------|--------|-------|
| 1 <sup>st</sup>                                                         | 2 <sup>nd</sup> | Result | JOHNSON | WILSON | ALVES | RIDDLE | LENTZ |
| ALVES                                                                   | WILSON          | (5-0)  | AYE     | AYE    | AYE   | AYE    | AYE   |

Council Member Lentz had nothing to report.

Mayor Johnson reported that National Night Out was a great success and commended the Police Officers for their efforts and participation in the event. Mayor Johnson also recognized the upcoming ceremony honoring Sergeant Adolph Aguirre on September 18, 2026.

**L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

City Administrator, Public Works Director, Chief of Police, Finance Director, City Attorney and City Clerk/Human Resources provided comments/reports.

**M. REGULAR MEETING ADJOURNMENT**

Mayor adjourned the meeting at 8:28 p.m.

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Francesca Nevarez, City Clerk





# EXETER CITY COUNCIL SPECIAL MEETING AGENDA ACTION MINUTES

**August 18, 6:00 PM**  
City Hall, 137 North F Street  
Exeter, California 93221

**Mayor**  
Jacob Johnson  
**Mayor Pro Tem**  
Jeff Wilson  
**Council Members**  
Vicki Riddle  
Frankie Alves  
Bobby Lentz

---

Notice is hereby given that the Exeter City Council will hold a Special Meeting on Tuesday, August 18, 2026, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

**6:00 p.m.**

## **A. CALL TO ORDER REGULAR SESSION**

Mayor called the regular session to order at 6:00 p.m.

## **B. INVOCATION**

Led by Mayor Johnson.

## **C. PLEDGE OF ALLEGIANCE**

Led by Council Member Alves.

## **D. PUBLIC COMMENTS**

No public comments were presented.

## **E. INDIVIDUAL BUSINESS ITEMS**

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consideration to **Adopt Resolution No. 2026-37**, A Resolution of the City Council of the City of Exeter, Appointing Vicki Riddle to the Office of City Council District D in Lieu of Election; Review Applications Submitted by Eligible Electors for City Council District A; and Consideration to Adopt **Resolution No. 2026-38**, Appointing an Eligible Elector to

the Office of City Council District A in Lieu of Election Pursuant to California Elections Code §10229 (pp. 3 - 32)

*Presented by Jason Ridenour, City Administrator*

City Administrator provided a report for the Council and members of the public.

Mayor opened the item regarding the adoption of Resolution No. 2026-37 up for public comment. No public comments were presented.

| <b>Adoption of Resolution No. 2026-37, A Resolution of the City Council of the City of Exeter, Appointing Vicki Riddle to the Office of City Council District D in Lieu of Election.</b> |                 |        |         |        |       |        |       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|---------|--------|-------|--------|-------|
| 1 <sup>st</sup>                                                                                                                                                                          | 2 <sup>nd</sup> | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| WILSON                                                                                                                                                                                   | JOHNSON         | (5-0)  | AYE     | AYE    | AYE   | AYE    | AYE   |

The City Council asked a series of questions of the applicants for City Council District A who were in attendance, and each applicant was provided an opportunity to respond.

Mayor Pro Tem Wilson made a motion to appoint Alexander Workman to the office of City Council District A. The motion was seconded by Council Member Lentz.

| <b>Adoption of Resolution No. 2026-38, Appointing Alexander Workman to the Office of City Council District A in Lieu of Election.</b> |                 |        |         |        |       |        |       |
|---------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|---------|--------|-------|--------|-------|
| 1 <sup>st</sup>                                                                                                                       | 2 <sup>nd</sup> | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| WILSON                                                                                                                                | LENTZ           | (5-0)  | AYE     | AYE    | AYE   | AYE    | AYE   |

## **F. SPECIAL MEETING ADJOURNMENT**

Mayor adjourned the meeting at 6:28 p.m.

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Francesca Nevarez, City Clerk



## Agenda Item Staff Report

**Agenda Item Number:**

**I.3.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Approval of the Payment of Bills for July 31, 2026, August 7, 2026, and August 12, 2026.

**Submitting Department:**

Finance

**Contact Name:**

Janie Rodriguez, Finance Director

**For action by:**

☒ City Council

**Regular Session:**

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

**Department Recommendation:**

Staff recommends that the City Council approve the payment of bills in the following amounts.

- \$8,345.60 dated July 31, 2026, for accrued expenditures charged to FY 2025-2026
- \$4,519.48 dated July 31, 2026, for expenditures charged to FY 2026-2027
- \$651.00 dated July 31, 2026, for accrued expenditures charged to FY 2025-2026
- \$127.67 dated July 31, 2026, for accrued expenditures charged to FY 2025-2026
- \$127.90 dated July 31, 2026, for accrued expenditures charged to FY 2025-2026
- \$204.52 dated July 31, 2026, for expenditures charged to FY 2026-2027
- \$81,172.97 dated August 7, 2026, for accrued expenditures charged to FY 2025-2026
- \$425,921.70 dated August 7, 2026, for expenditures charged to FY 2026-2027
- \$15,742.57 dated August 12, 2026, for expenditures charged to FY 2026-2027

**Summary:**

The Finance Department has reviewed and compiled invoices and expenses for city operations for approval by the City Council, which are summarized and attached to this report.

**Background:**

The payment of bills is recurring action presented to the City Council to ensure transparency and fiscal oversight of city expenditures. The item reflects payments made for various city services, supplies, utilities, and obligations incurred in the normal course of business. All bills have been reviewed by the Finance Department and are within budgeted appropriations.

**Fiscal Impact:**

- Total amount: \$536,813.41 dated July 31, 2026, August 7, 2026, and August 12, 2026
- Funding source: Various city departmental budgets
- Budget implications: All payments are within the approved Fiscal Year 2025-2026 and Fiscal Year 2026-2027 budgets. No additional appropriations are necessary.

**Prior City Council Actions:**

The City Council routinely approves payment of bills during regular meetings. This item is part of the standard financial reporting and authorization process.

**Attachments:**

- Payments for Publication dated July 31, 2026
- Payments for Publication dated August 7, 2026
- Payments for Publication dated August 12, 2026

**Recommended motion to be made by the City Council:**

I move to approve the payment of bills in the amount of \$536,813.41 dated July 31, 2026, August 7, 2026, and August 12, 2026.

Report Selection:

Run Group... 070126      Comment... LEAF 07/01/2026

Approval Date for Report..... 07 01 2026

Payments Through Date..... 07 01 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 070126    COMMENT... LEAF 07/01/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

M-07012026-280 LEAF 07/01/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
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| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 7/01/2026 for Payments Through 7/01/2026

| Vendor Name              | Description              | Amount |
|--------------------------|--------------------------|--------|
| LEAF CAPITAL FUNDING LLC | @FY@PD-JUN KYOCERA 3554C | 127.90 |
|                          | Final Totals...          | 127.90 |

\*\*

TOTAL NUMBER OF RECORDS PRINTED 1

FUND RECAP:

| FUND  | DESCRIPTION  | DISBURSEMENTS |
|-------|--------------|---------------|
| ----  | -----        |               |
| 104   | GENERAL FUND | 127.90        |
| TOTAL | ALL FUNDS    | 127.90        |

BANK RECAP:

| BANK  | NAME               | DISBURSEMENTS |
|-------|--------------------|---------------|
| ----  | -----              |               |
| BANK  | BANK OF THE SIERRA | 127.90        |
| TOTAL | ALL BANKS          | 127.90        |



Report Selection:

Run Group... 070326      Comment... SIPTRUNK 07/03/2026

Approval Date for Report..... 07 03 2026

Payments Through Date..... 07 03 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 070326    COMMENT... SIPTRUNK 07/03/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

M-07032026-281 SIPTRUNK 07/03/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 7/03/2026 for Payments Through 7/03/2026

| Vendor Name        | Description       | Amount |
|--------------------|-------------------|--------|
| SIPTRUNK INC       | JUL 2026 SIPTRUNK | 204.52 |
| ** Final Totals... |                   | 204.52 |

TOTAL NUMBER OF RECORDS PRINTED 9

FUND RECAP:

| FUND            | DESCRIPTION     | DISBURSEMENTS |
|-----------------|-----------------|---------------|
| ----            | -----           |               |
| 104             | GENERAL FUND    | 147.75        |
| 105             | WATER FUND      | 27.93         |
| 106             | SANITATION FUND | 4.72          |
| 107             | SEWER FUND      | 24.12         |
| TOTAL ALL FUNDS |                 | 204.52        |

BANK RECAP:

| BANK            | NAME               | DISBURSEMENTS |
|-----------------|--------------------|---------------|
| ----            | -----              |               |
| BANK            | BANK OF THE SIERRA | 204.52        |
| TOTAL ALL BANKS |                    | 204.52        |

Report Selection:

Run Group... 070826      Comment... EMD VOIP 07/08/2026

Approval Date for Report..... 07 08 2026

Payments Through Date..... 07 08 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 070826    COMMENT... EMD VOIP 07/08/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

M-07082026-283 EMD VOIP 07/08/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 7/08/2026 for Payments Through 7/08/2026

| Vendor Name                   | Description       | Amount |
|-------------------------------|-------------------|--------|
| EMD NETWORKING SERVICES, INC. | @FY@MAY 2026 VOIP | 651.00 |
| ** Final Totals...            |                   | 651.00 |

TOTAL NUMBER OF RECORDS PRINTED

9

FUND RECAP:

| FUND            | DESCRIPTION     | DISBURSEMENTS |
|-----------------|-----------------|---------------|
| ----            | -----           |               |
| 104             | GENERAL FUND    | 469.40        |
| 105             | WATER FUND      | 88.46         |
| 106             | SANITATION FUND | 20.52         |
| 107             | SEWER FUND      | 72.62         |
| TOTAL ALL FUNDS |                 | 651.00        |

BANK RECAP:

| BANK            | NAME               | DISBURSEMENTS |
|-----------------|--------------------|---------------|
| ----            | -----              |               |
| BANK            | BANK OF THE SIERRA | 651.00        |
| TOTAL ALL BANKS |                    | 651.00        |



Report Selection:

Run Group... 071326      Comment... CARD MEMBER S 07/13/2026

Approval Date for Report..... 07 13 2026

Payments Through Date..... 07 13 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 071326      COMMENT... CARD MEMBER S 07/13/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

M-07132026-284 CARD MEMBER S 07/13/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 7/13/2026 for Payments Through 7/13/2026

| Vendor Name          | Description             | Amount   |
|----------------------|-------------------------|----------|
| CARD MEMBER SERVICES | @FY@LVL 3 HOLSTER-ALIEN | 8,345.60 |
|                      | Final Totals...         | 8,345.60 |

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TOTAL NUMBER OF RECORDS PRINTED 147

Payments for Publication

FUND RECAP:

| FUND  | DESCRIPTION  | DISBURSEMENTS |
|-------|--------------|---------------|
| ----- | -----        |               |
| 104   | GENERAL FUND | 5,193.81      |
| 105   | WATER FUND   | 726.78        |
| 107   | SEWER FUND   | 628.85        |
| 137   | COPS         | 396.21        |
| 141   | MEASURE P    | 1,399.95      |
| TOTAL | ALL FUNDS    | 8,345.60      |

BANK RECAP:

| BANK  | NAME               | DISBURSEMENTS |
|-------|--------------------|---------------|
| ----- | -----              |               |
| BANK  | BANK OF THE SIERRA | 8,345.60      |
| TOTAL | ALL BANKS          | 8,345.60      |

AVENU FINANCIAL SYSTEM CITY OF EXETER  
07/31/2026 13:52:22 Payments for Publication GL050S-V08.23 COVERPAGE  
GL335R

Report Selection:

Run Group... 071326 Comment... FORTE 07/13/2026

Approval Date for Report..... 07 13 2026

Payments Through Date..... 07 13 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 071326 COMMENT... FORTE 07/13/2026

DATA-JE-ID DATA COMMENT  
-----

M-07132026-285 FORTE 07/13/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 7/13/2026 for Payments Through 7/13/2026

| Vendor Name             | Description             | Amount |
|-------------------------|-------------------------|--------|
| CSG FORTE PAYMENTS INC. | @FY@JUN CC PROCESS FEES | 127.67 |
| * *                     | Final Totals...         | 127.67 |

TOTAL NUMBER OF RECORDS PRINTED

2

FUND RECAP:

| FUND  | DESCRIPTION | DISBURSEMENTS |
|-------|-------------|---------------|
| ----  | -----       |               |
| 141   | MEASURE P   | 127.67        |
| TOTAL | ALL FUNDS   | 127.67        |

BANK RECAP:

| BANK  | NAME               | DISBURSEMENTS |
|-------|--------------------|---------------|
| ----  | -----              |               |
| BANK  | BANK OF THE SIERRA | 127.67        |
| TOTAL | ALL BANKS          | 127.67        |



Report Selection:

Run Group... 072026      Comment... EMD 07/20/2026

Approval Date for Report..... 07 20 2026

Payments Through Date..... 07 20 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 072026    COMMENT... EMD 07/20/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

M-07202026-329 EMD 07/20/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 7/20/2026 for Payments Through 7/20/2026

| Vendor Name                   | Description              | Amount   |
|-------------------------------|--------------------------|----------|
| EMD NETWORKING SERVICES, INC. | JUL 2026 MONTHLY BILLING | 4,519.48 |
| ** Final Totals...            |                          | 4,519.48 |

TOTAL NUMBER OF RECORDS PRINTED 4

Payments for Publication

FUND RECAP:

| FUND            | DESCRIPTION     | DISBURSEMENTS |
|-----------------|-----------------|---------------|
| ----            | -----           |               |
| 104             | GENERAL FUND    | 1,129.88      |
| 105             | WATER FUND      | 1,468.83      |
| 106             | SANITATION FUND | 451.94        |
| 107             | SEWER FUND      | 1,468.83      |
| TOTAL ALL FUNDS |                 | 4,519.48      |

BANK RECAP:

| BANK            | NAME               | DISBURSEMENTS |
|-----------------|--------------------|---------------|
| ----            | -----              |               |
| BANK            | BANK OF THE SIERRA | 4,519.48      |
| TOTAL ALL BANKS |                    | 4,519.48      |

Report Selection:

Run Group... 080726      Comment... CHECK RUN @FY@08/07/2026

Approval Date for Report..... 08 07 2026

Payments Through Date..... 08 07 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 080726    COMMENT... CHECK RUN @FY@08/07/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

D-08072026-372 CHECK RUN @FY@08/07/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 8/07/2026 for Payments Through 8/07/2026

| Vendor Name                   | Description              | Amount    |
|-------------------------------|--------------------------|-----------|
| AEP CALIFORNIA LLC            | @FY@2025 FORD PIU        | 26,438.09 |
| AUTOZONE INC                  | @FY@F-250-SHOCK ABSOR    | 73.80     |
| BOGIE'S PUMP SYSTEM INC       | @FY@HOMA MODEL PUMP-QUIN | 9,536.78  |
| CENTRAL CAL WATERWORKS, INC   | @FY@CONTROLLER REPAIR    | 838.41    |
| COLLINS & SCHOETTLER          | @FY@JUN 2026 CITY PLANNI | 11,244.00 |
| DATA TICKET, INC              | @FY@JUNE CITATION PROCES | 95.60     |
| DEPT OF TRANSPORTATION        | @FY@APR-JUN 2026 SIGNALS | 583.99    |
| DOOLEY ENTERPRISES INC        | @FY@9MM FULL METAL JACKE | 5,060.46  |
| HERR PEDERSEN & BERGLUND, LLP | @FY@JUN 26 PERSONNEL MAT | 70.61     |
| MCCORMICK KABOT JENNER & LEW  | @FY@APR 26 LEGAL SERVICE | 14,764.00 |
| PROVOST & PRITCHARD           | @FY@JUN 2026 TOOLEVILLE  | 2,725.83  |
| SELF-HELP ENTERPRISES         | @FY@JUN26 16004 ACT DELI | 8,878.24  |
| TRANSUNION RISK & ALTERNATIVE | @FY@JUN 2026 PERSON SEAR | 100.00    |
| VERIZON WIRELESS              | @FY@PD-5/29/26-6/28/26   | 763.16    |

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Final Totals... 81,172.97

TOTAL NUMBER OF RECORDS PRINTED 37

FUND RECAP:

| FUND            | DESCRIPTION               | DISBURSEMENTS |
|-----------------|---------------------------|---------------|
| -----           | -----                     |               |
| 104             | GENERAL FUND              | 25,654.27     |
| 105             | WATER FUND                | 3,979.04      |
| 106             | SANITATION FUND           | 200.00        |
| 107             | SEWER FUND                | 10,378.88     |
| 109             | GAS TAX FUND              | 583.99        |
| 111             | CDBG REVOLVING FUND       | 682.20        |
| 116             | LOW/MODERATE HOUSING FUND | 366.60        |
| 117             | FTHB PROGRAM INCOME FUND  | 227.29        |
| 118             | HOME FUND                 | 7,576.35      |
| 128             | GRANTS                    | 25.80         |
| 137             | COPS                      | 26,438.09     |
| 141             | MEASURE P                 | 5,060.46      |
| TOTAL ALL FUNDS |                           | 81,172.97     |

BANK RECAP:

| BANK            | NAME               | DISBURSEMENTS |
|-----------------|--------------------|---------------|
| -----           | -----              |               |
| BANK            | BANK OF THE SIERRA | 81,172.97     |
| TOTAL ALL BANKS |                    | 81,172.97     |



Report Selection:

Run Group... 080726      Comment... CHECK RUN 08/07/2026

Approval Date for Report..... 08 07 2026

Payments Through Date..... 08 07 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 080726    COMMENT... CHECK RUN 08/07/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

D-08072026-347 CHECK RUN 08/07/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 8/07/2026 for Payments Through 8/07/2026

| Vendor Name                    | Description              | Amount     |
|--------------------------------|--------------------------|------------|
| A.R.E AUTO PARTS INC.          | 35LB CRIMSON 2 GRS       | 621.56     |
| AAA QUALITY SERVICES           | 7/26/26-8/22/26-CITY PRK | 1,071.57   |
| ARIAS/ CHRISTINA               | JUL MILEAGE REIM-TC RECO | 17.69      |
| AUTOZONE INC                   | E07-DLG BRAKE ROTOR/PADS | 1,420.00   |
| BRUMLEY/ CRAIG                 | PW-SERVICE GATE OPERATOR | 328.19     |
| BSK ASSOCIATES                 | EXT-RADIUM TOTAL 226/228 | 410.00     |
| BUSTOS HEATING & COOLING       | SENIOR CENTER-HVAC REPAI | 450.00     |
| C.L.E.A.                       | AUG 2026 LT DISABILITY   | 97.50      |
| CALIFORNIA TURF EQUIPMENT      | MOWER-5 QTY V-BELTS      | 773.01     |
| CITY OF EXETER                 | 6/18-7/18/26 GV 3        | 3,869.35   |
| CITY OF VISALIA                | AUG 2026 ANIMAL SERVICE  | 17,107.69  |
| CONNELLEY/ CHRISTOPHER         | UB DEPOSIT REFUND        | 157.27     |
| COUNTY OF TULARE               | DISPATCH-7/1/26-6/30/27  | 150,849.00 |
| CREECH/ JACE                   | ANNUAL BOOT REIMBURSEMEN | 201.18     |
| CULLIGAN                       | JUL FD WTR SERVICE       | 179.55     |
| DEPARTMENT OF MOTOR VEHICLES   | LIC PLATE REPLCM-1520578 | 27.00      |
| ERMA                           | 4Q26 BILLING PRGM YR 1   | 910.00     |
| EXETER CHAMBER OF COMMERCE     | BUSINESS MEMBER DUES     | 550.00     |
| EXETER MERCANTILE CO.          | 3/8-16 X 2-1/2 HEX CAP   | 322.55     |
| EXETER MOTORS, INC.            | E04-SOCKET ASY           | 2,406.52   |
| EYNAUD/ RONALD & ANNA          | UB DEPOSIT REFUND        | 258.20     |
| FRAGA TOWELS AND LINENS        | UB DEPOSIT REFUND        | 101.31     |
| HOLLAND/ CHRISTIAN             | UB DEPOSIT REFUND        | 9.35       |
| HORIZON DISTRIBUTORS INC       | ROAMLRKIT/NOD HUNTER     | 1,203.15   |
| JACK GRIGGS INC                | JULY 2026 GAS            | 15,823.58  |
| KIRK/ LANCELOT                 | UB DEPOSIT REFUND        | 121.45     |
| LEXIPOL, LLC                   | ANNUAL TRAINING BULLETIN | 1,590.47   |
| MID VALLEY DISPOSAL, LLC       | JUL 2026 MID VALLEY      | 122,696.05 |
| NEUMO RECORDS LLC              | JULY 2026 APP HOSTING    | 3,778.66   |
| PENA'S DISPOSAL INC            | PD JUL 2026 SHRED        | 261.86     |
| PFEIFFER/ JEFFREY AND JEANETTE | SQUIRREL EXTRACT-DOBSON  | 1,580.00   |
| SCA OF CA, LLC                 | JUL 2026 AIR ST SWEEPING | 4,750.00   |
| SCHNACKENBERG/ JAKE            | UB DEPOSIT REFUND        | 69.04      |
| SHERWIN WILLIAMS COMPANY       | 210 QTY 5 GAL PAINT      | 5,486.44   |
| SIERRA GENERAL ENGINEERING     | STRM BASIN MAINT-GLZE/BE | 5,900.00   |
| SOUTHERN CALIFORNIA EDISON     | 9143-6/11/26-7/12/26     | 62,392.62  |
| SOUTHERN CALIFORNIA GAS CO.    | 1600-6/26/26-7/28/26     | 709.86     |
| STANDARD INSURANCE CO.         | AUG 2026 LIFE INSURANCE  | 2,451.44   |
| STAPLES, INC.                  | 2PK CHAIR MAT            | 349.03     |
| T-MOBILE                       | PD 6/21/26-7/20/26 CELL  | 1,670.47   |
| TELSTAR INSTRUMENTS            | FLOW METER CALIBRATION   | 798.00     |
| TRANSUNION RISK & ALTERNATIVE  | JUL 2026 PERSON SEARCH   | 100.00     |
| TULARE COUNTY LAFCO            | 26/27 LAFCO COST         | 4,659.17   |
| UNIFIRST CORPORATION           | 7/21/26 UNIFORM CLEANING | 984.95     |
| UNIVAR SOLUTIONS USA INC       | JUL SOD HYPO WELL 13     | 2,634.47   |
| VAST NETWORKS                  | AUG 2026 FD INTERNET     | 2,500.00   |
| WEST COAST TOW                 | PD-TOW/HOOK FEE          | 320.00     |
| WIZIX TECHONOLGY GROUP INC     | ADMIN 7/1-7/31/26 OVERAG | 952.50     |

Final Totals... 425,921.70

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TOTAL NUMBER OF RECORDS PRINTED 288

Payments for Publication

FUND RECAP:

| FUND            | DESCRIPTION                  | DISBURSEMENTS |
|-----------------|------------------------------|---------------|
| ----            | -----                        |               |
| 104             | GENERAL FUND                 | 200,127.15    |
| 105             | WATER FUND                   | 39,798.78     |
| 106             | SANITATION FUND              | 123,221.43    |
| 107             | SEWER FUND                   | 27,878.68     |
| 109             | GAS TAX FUND                 | 9,261.68      |
| 121             | INSURANCE FUND               | 3,361.44      |
| 140             | LANDSCAPE AND LIGHTING DISTR | 3,755.07      |
| 141             | MEASURE P                    | 18,517.47     |
| TOTAL ALL FUNDS |                              | 425,921.70    |

BANK RECAP:

| BANK            | NAME               | DISBURSEMENTS |
|-----------------|--------------------|---------------|
| ----            | -----              |               |
| BANK            | BANK OF THE SIERRA | 425,921.70    |
| TOTAL ALL BANKS |                    | 425,921.70    |

Report Selection:

Run Group... 081226      Comment... CHECK RUN 08/12/2026

Approval Date for Report..... 08 12 2026

Payments Through Date..... 08 12 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 081226    COMMENT... CHECK RUN 08/12/2026

| DATA-JE-ID | DATA COMMENT |
|------------|--------------|
| -----      | -----        |

D-08122026-405 CHECK RUN 08/12/2026

Run Instructions:

| Jobq | Banner | Copies | Form | Printer  | Hold | Space | LPI | Lines | CPI | CP | SP | RT |
|------|--------|--------|------|----------|------|-------|-----|-------|-----|----|----|----|
| L    |        | 01     |      | LASERHP4 | Y    | S     | 6   | 066   | 10  |    |    |    |

Approved on 8/12/2026 for Payments Through 8/12/2026

| Vendor Name               | Description     | Amount    |
|---------------------------|-----------------|-----------|
| BIG TEX TRAILER WORLD INC | UTILITY TRAILER | 15,742.57 |
| ** Final Totals...        |                 | 15,742.57 |

TOTAL NUMBER OF RECORDS PRINTED

2

Payments for Publication

FUND RECAP:

| FUND  | DESCRIPTION | DISBURSEMENTS |
|-------|-------------|---------------|
| ----  | -----       |               |
| 105   | WATER FUND  | 7,871.29      |
| 107   | SEWER FUND  | 7,871.28      |
| TOTAL | ALL FUNDS   | 15,742.57     |

BANK RECAP:

| BANK  | NAME               | DISBURSEMENTS |
|-------|--------------------|---------------|
| ----  | -----              |               |
| BANK  | BANK OF THE SIERRA | 15,742.57     |
| TOTAL | ALL BANKS          | 15,742.57     |





## Agenda Item Staff Report

**Agenda Item Number:**

**I.4.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Approval of Payroll for the Periods of December 28, 2014, through June 19, 2022, and July 27, 2026, through August 9, 2026.

**Submitting Department:**

Finance

**Contact Name:**

Janie Rodriguez, Finance Director

**For action by:**

☒ City Council

**Regular Session:**

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

**Department Recommendation:**

Staff recommends that the City Council approve payroll for the periods of December 28, 2014, to June 19, 2022, and July 27, 2026, to August 9, 2026, in the following amounts.

- \$13,366.90 for December 28, 2014, through June 19, 2022, period with a check date of August 5, 2026
- \$ 106,134.32 for July 27, 2026, through August 9, 2026, period with a check date of August 14, 2026.

**Summary:**

This item requests City Council approval of payroll expenditures incurred during the pay periods of December 28, 2014, through June 19, 2022, and July 27, 2026, through August 9, 2026, timely approval ensures the city remains compliant with labor obligations and continues uninterrupted compensation to employees.

**Background:**

The City of Exeter processes payroll on a biweekly basis. City Council approval is required for each payroll cycle as part of the City's fiscal oversight procedures. The current payroll covers all regular full-time, part-time, and temporary employees for the specified pay period.

**Fiscal Impact:**

- Total payroll amount: \$119,501.22 (for December 28, 2014, through June 19, 2022 and July 27, 2026, through August 9, 2026, payroll periods)
- Funding source: Approved departmental salary budgets
- Budget implications: Payroll is within the adopted Fiscal Year 2026-2027 budget; no additional funds are required.

**Prior City Council Actions:**

Payroll approval is a standing item brought to the City Council regularly to ensure accountability and continuity of operations.

**Attachments:**

- Payroll Register for the period of December 28, 2014, through June 19, 2022.
- Payroll Register for the period of July 27, 2026, through August 9, 2026.

**Recommended motion to be made by the City Council:**

I move to approve payroll for the periods of December 28, 2014, through June 19, 2022, and July 27, 2026, through August 9, 2026, in the amount of \$119,501.22.

PERIOD 1 DATING 8/05/2026- 8/05/2026 CHECK DATE 8/05/2026  
DIRECT DEPOSIT IS TURNED OFF

| CHECK<br>NUMBER             | CHECK<br>AMOUNT | EMPLOYEE/BANK/VENDOR<br>NAME | CODE   | CHECK<br>SEQ |
|-----------------------------|-----------------|------------------------------|--------|--------------|
| 1912                        | 13,366.90       | YARBER/ISABEL                | 422    | 1            |
| TOTALS FOR CHECK FORM: CHEK |                 |                              |        |              |
| NEGOTIABLE CHECKS           |                 |                              | COUNTS |              |
|                             | 13,366.90       | *EMPLOYEE CHECKS             |        | 1            |
|                             | 0.00            | *VENDOR CHECKS               |        | 0            |
|                             | 0.00            | *BANK CHECKS                 |        | 0            |
|                             | 13,366.90       | **TOTAL NEGOTIABLE CHECKS    |        | 1            |
| OTHER CHECKS                |                 |                              |        |              |
|                             | 0.00            | *MANUAL CHECKS               |        | 0            |
|                             | 0.00            | *CANCELLED CHECKS            |        | 0            |
|                             | 13,366.90       | **TOTAL FOR CHECK FORM       |        |              |
| NON-NEGOTIABLE CHECKS       |                 |                              |        |              |
|                             | 0.00            | *DIRECT DEPOSIT STUBS        |        | 0            |
|                             | 0.00            | *VENDOR DIR DEP STUBS        |        | 0            |

PERIOD 1 DATING   8/05/2026- 8/05/2026 CHECK DATE   8/05/2026

| EMPLOYER<br>CODE | FUND<br>CODE | HOME<br>TOTALS | WORKED<br>TOTALS | WORKED<br>DIR DEP |
|------------------|--------------|----------------|------------------|-------------------|
| 1                | 104          | 13,366.90      | 13,366.90        | .00               |

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES  
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
- #2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES  
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
- #2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PERIOD 1 DATING 8/05/2026- 8/05/2026 CHECK DATE 8/05/2026

| EMR<br>CODE | FUND<br>CODE | DEPT<br>CODE | HOME<br>TOTALS | FULL<br>EMPLOYEE | PART<br>EMPLOYEE | TEMP<br>COUNTS | FEMALE |
|-------------|--------------|--------------|----------------|------------------|------------------|----------------|--------|
| 1           | 104          | 421 POLICE   | 13,366.90      | 1                |                  |                | 1      |
|             |              | TOTAL        | 13,366.90      | 1                |                  |                | 1      |

PERIOD 1 DATING 8/05/2026- 8/05/2026 CHECK DATE 8/05/2026

|                  |              |                |                  |                   |
|------------------|--------------|----------------|------------------|-------------------|
| EMPLOYER<br>CODE | FUND<br>CODE | HOME<br>TOTALS | WORKED<br>TOTALS | WORKED<br>DIR DEP |
|------------------|--------------|----------------|------------------|-------------------|

GRAND TOTALS

|                   |                           |  |        |
|-------------------|---------------------------|--|--------|
| NEGOTIABLE CHECKS |                           |  | COUNTS |
| 13,366.90         | *EMPLOYEE CHECKS          |  | 1      |
| 0.00              | *VENDOR CHECKS            |  | 0      |
| 0.00              | *BANK CHECKS              |  | 0      |
| 13,366.90         | **TOTAL NEGOTIABLE CHECKS |  | 1      |

OTHER CHECKS

|      |                   |  |   |
|------|-------------------|--|---|
| 0.00 | *MANUAL CHECKS    |  | 0 |
| 0.00 | *CANCELLED CHECKS |  | 0 |

13,366.90 \*\*\*GRAND TOTAL

NON-NEGOTIABLE CHECKS

|      |                       |  |   |
|------|-----------------------|--|---|
| 0.00 | *DIRECT DEPOSIT STUBS |  | 0 |
| 0.00 | *VENDOR DIR DEP STUBS |  | 0 |

|      |                               |  |   |
|------|-------------------------------|--|---|
| 0.00 | **TOTAL NON-NEGOTIABLE CHECKS |  | 0 |
|------|-------------------------------|--|---|

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS

|           |                       |  |   |
|-----------|-----------------------|--|---|
| 13,366.90 | *EMPLOYEE CHECKS      |  | 1 |
| 0.00      | *VENDOR CHECKS        |  | 0 |
| 0.00      | *BANK CHECKS          |  | 0 |
| 0.00      | *DIRECT DEPOSIT STUBS |  | 0 |
| 0.00      | *VENDOR DIR DEP STUBS |  | 0 |

13,366.90 \*\*\*TOTAL NEGOTIABLE & NON-NEGOT 1

|      |               |  |   |
|------|---------------|--|---|
| 0.00 | *OTHER CHECKS |  | 0 |
|------|---------------|--|---|

13,366.90 \*\*\*TOTAL NEG, NON-NEG, OTHER CHECKS

TOTAL SEQ 1 FEMALES 1

PERIOD 1 DATING 7/27/2026- 8/09/2026 CHECK DATE 8/14/2026  
DIRECT DEPOSIT IS TURNED ON

| CHECK<br>NUMBER | CHECK<br>AMOUNT | EMPLOYEE/BANK/VENDOR<br>NAME | CODE | CHECK<br>SEQ |              |
|-----------------|-----------------|------------------------------|------|--------------|--------------|
| 1913            | 63.69           | CA STATE DISBURSEMENT UN     | 2    | 1            | VENDOR CHECK |
| 1914            | 31.21           | LANDEROS/SAVANNAH KAYLE      | 782  | 1            |              |
| 1915            | 1,839.07        | MELLINGER/GRANT EDWARD       | 790  | 1            |              |

|                             |          |                           |        |   |  |
|-----------------------------|----------|---------------------------|--------|---|--|
| TOTALS FOR CHECK FORM: CHEK |          |                           |        |   |  |
| NEGOTIABLE CHECKS           |          |                           | COUNTS |   |  |
|                             | 1,870.28 | *EMPLOYEE CHECKS          |        | 2 |  |
|                             | 63.69    | *VENDOR CHECKS            |        | 1 |  |
|                             | 0.00     | *BANK CHECKS              |        | 0 |  |
|                             | 1,933.97 | **TOTAL NEGOTIABLE CHECKS |        | 3 |  |

|              |          |                        |  |   |  |
|--------------|----------|------------------------|--|---|--|
| OTHER CHECKS |          |                        |  |   |  |
|              | 0.00     | *MANUAL CHECKS         |  | 0 |  |
|              | 0.00     | *CANCELLED CHECKS      |  | 0 |  |
|              | 1,933.97 | **TOTAL FOR CHECK FORM |  |   |  |

|                       |      |                       |  |   |  |
|-----------------------|------|-----------------------|--|---|--|
| NON-NEGOTIABLE CHECKS |      |                       |  |   |  |
|                       | 0.00 | *DIRECT DEPOSIT STUBS |  | 0 |  |
|                       | 0.00 | *VENDOR DIR DEP STUBS |  | 0 |  |

PERIOD 1 DATING 7/27/2026- 8/09/2026 CHECK DATE 8/14/2026  
DIRECT DEPOSIT IS TURNED ON

| CHECK<br>NUMBER | CHECK<br>AMOUNT | EMPLOYEE/BANK/VENDOR<br>NAME | CODE | CHECK<br>SEQ |                  |
|-----------------|-----------------|------------------------------|------|--------------|------------------|
| 55137           | 214.50          | CLOCEA                       | 4    | 1            | VENDOR STUB ONLY |
| 55138           | 308.00          | EXETER POLICE OFFICER AS     | 3    | 1            | VENDOR STUB ONLY |
| 55139           | 192.94          | EXETER POLICE OFFICER AS     | 3A   | 1            | VENDOR STUB ONLY |
| 55140           | 2,249.36        | ARIAS/CHRISTINA              | 730  | 1            | STUB ONLY        |
| 55141           | 2,884.59        | QUINTANA FRANCESCA N         | 742  | 1            | STUB ONLY        |
| 55142           | 177.41          | QUINTANA FRANCESCA N         | 742  | 2            | STUB ONLY        |
| 55143           | 4,917.74        | RIDENOUR/JASON CHARLES       | 763  | 1            | STUB ONLY        |
| 55144           | 621.42          | RIDENOUR/JASON CHARLES       | 763  | 2            | STUB ONLY        |
| 55145           | 1,481.67        | CARTER/AMY JO                | 502  | 1            | STUB ONLY        |
| 55146           | 3,090.07        | HERNANDEZ/XOCHITL            | 306  | 1            | STUB ONLY        |
| 55147           | 319.89          | HERNANDEZ/XOCHITL            | 306  | 2            | STUB ONLY        |
| 55148           | 1,508.54        | RAMOS LEON/YOSENIA           | 776  | 1            | STUB ONLY        |
| 55149           | 3,983.24        | RODRIGUEZ/JANIE              | 786  | 1            | STUB ONLY        |
| 55150           | 444.40          | RODRIGUEZ/JANIE              | 786  | 2            | STUB ONLY        |
| 55151           | 1,717.29        | TOBIAS/ANTHONY JORDAN        | 746  | 1            | STUB ONLY        |
| 55152           | 1,880.82        | BROWN/ANDREW EUGENE          | 762  | 1            | STUB ONLY        |
| 55153           | 2,613.03        | BRYANT/EZRA JOSEPH           | 752  | 1            | STUB ONLY        |
| 55154           | 1,820.41        | CARRETERO/VANESSA            | 402  | 1            | STUB ONLY        |
| 55155           | 1,777.88        | DONLEY/COLLIN BRENT          | 788  | 1            | STUB ONLY        |
| 55156           | 1,898.64        | DUNAGAN/MATTHEW THOMAS       | 787  | 1            | STUB ONLY        |
| 55157           | 2,466.59        | GREEN GROVE/BRAYDEN TAY      | 767  | 1            | STUB ONLY        |
| 55158           | 635.55          | GRIMSLEY/RICK WAYNE          | 791  | 1            | STUB ONLY        |
| 55159           | 3,263.07        | HEINKS/RYAN DAVID            | 765  | 1            | STUB ONLY        |
| 55160           | 669.39          | HEINKS/RYAN DAVID            | 765  | 2            | STUB ONLY        |
| 55161           | 1,702.93        | HERNANDEZ/ANDY               | 780  | 1            | STUB ONLY        |
| 55162           | 1,406.24        | HILL/HANNAH GRACE            | 747  | 1            | STUB ONLY        |
| 55163           | 1,846.09        | LINARES/FRANCISCO JR         | 772  | 1            | STUB ONLY        |
| 55164           | 2,261.58        | MAGANA MARTINEZ JOEL         | 773  | 1            | STUB ONLY        |
| 55165           | 3,695.78        | MOORE/ROBERT HARRY           | 764  | 1            | STUB ONLY        |
| 55166           | 597.30          | MOORE/ROBERT HARRY           | 764  | 2            | STUB ONLY        |
| 55167           | 1,948.74        | MORALES/SKYLEENA ROSE        | 779  | 1            | STUB ONLY        |
| 55168           | 4,641.14        | SCHIMPF/ROBERT BRIAN         | 766  | 1            | STUB ONLY        |
| 55169           | 804.30          | SCHIMPF/ROBERT BRIAN         | 766  | 2            | STUB ONLY        |
| 55170           | 2,237.48        | SHIELDS/ZION                 | 708  | 1            | STUB ONLY        |
| 55171           | 2,613.61        | VILLARREAL/ISIDRO            | 707  | 1            | STUB ONLY        |
| 55172           | 2,211.13        | ALDRIDGE/GARY                | 618  | 1            | STUB ONLY        |
| 55173           | 3,886.45        | BOUDREAUX/ZACHARY MICHA      | 756  | 1            | STUB ONLY        |
| 55174           | 421.49          | BOUDREAUX/ZACHARY MICHA      | 756  | 2            | STUB ONLY        |
| 55175           | 1,847.91        | HUGGINS/KYLE AARON           | 621  | 1            | STUB ONLY        |
| 55176           | 2,648.24        | MILLAN/MARCUS                | 622  | 1            | STUB ONLY        |
| 55177           | 321.27          | MILLAN/MARCUS                | 622  | 2            | STUB ONLY        |
| 55178           | 519.28          | WENDT/EDDIE                  | 626  | 1            | STUB ONLY        |
| 55179           | 51.51           | WENDT/EDDIE                  | 626  | 2            | STUB ONLY        |
| 55180           | 187.29          | ARIAS/KAYLA OLIVIA           | 774  | 1            | STUB ONLY        |
| 55181           | 1,832.95        | GARVER/ELIJAH                | 712  | 1            | STUB ONLY        |
| 55182           | 62.43           | HANEY/CAMERON GARRETT B      | 789  | 1            | STUB ONLY        |
| 55183           | 187.29          | MADRIGAL/GRACE EMMA          | 784  | 1            | STUB ONLY        |
| 55184           | 1,811.11        | ARROYO/MARIE                 | 623  | 1            | STUB ONLY        |



PERIOD 1 DATING 7/27/2026- 8/09/2026 CHECK DATE 8/14/2026  
DIRECT DEPOSIT IS TURNED ON

| CHECK<br>NUMBER | CHECK<br>AMOUNT | EMPLOYEE/BANK/VENDOR<br>NAME | CODE | CHECK<br>SEQ |
|-----------------|-----------------|------------------------------|------|--------------|
| 55185           | 918.68          | ARROYO/MARIE                 | 623  | 2 STUB ONLY  |
| 55186           | 7,776.30        | ARROYO/MARIE                 | 623  | 3 STUB ONLY  |
| 55187           | 1,528.31        | QUIROZ/PATRICK P             | 512  | 1 STUB ONLY  |
| 55188           | 2,942.24        | RAMIREZ/GABRIEL GRACILI      | 761  | 1 STUB ONLY  |
| 55189           | 2,267.17        | RAMIREZ/JUAN                 | 608  | 1 STUB ONLY  |
| 55190           | 1,691.90        | RIVERA/RYAN                  | 733  | 1 STUB ONLY  |
| 55191           | 2,917.68        | HIFNER/CHRISTOPHER           | 736  | 1 STUB ONLY  |
| 55192           | 565.60          | RUBIO/IVAN                   | 750  | 1 STUB ONLY  |
| 55193           | 1,250.86        | CREECH/JACE W                | 777  | 1 STUB ONLY  |
| 55194           | 1,461.63        | MCCOOL/JASPER JAX            | 785  | 1 STUB ONLY  |

TOTALS FOR CHECK FORM: STUB

| NEGOTIABLE CHECKS              | COUNTS |
|--------------------------------|--------|
| 0.00 *EMPLOYEE CHECKS          | 0      |
| 0.00 *VENDOR CHECKS            | 0      |
| 0.00 *BANK CHECKS              | 0      |
| 0.00 **TOTAL NEGOTIABLE CHECKS | 0      |

OTHER CHECKS

|                             |   |
|-----------------------------|---|
| 0.00 *MANUAL CHECKS         | 0 |
| 0.00 *CANCELLED CHECKS      | 0 |
| 0.00 **TOTAL FOR CHECK FORM |   |

NON-NEGOTIABLE CHECKS

|                                  |    |
|----------------------------------|----|
| 103,484.91 *DIRECT DEPOSIT STUBS | 55 |
| 715.44 *VENDOR DIR DEP STUBS     | 3  |

PERIOD 1 DATING    7/27/2026- 8/09/2026 CHECK DATE    8/14/2026

| EMPLOYER<br>CODE | FUND<br>CODE | HOME<br>TOTALS | WORKED<br>TOTALS | WORKED<br>DIR DEP |
|------------------|--------------|----------------|------------------|-------------------|
| 1                | 104          | 78,384.64      | 58,165.68        | 57,896.84         |
| 1                | 105          | 19,082.88      | 19,700.77        | 18,985.58         |
| 1                | 106          | .00            | 1,163.99         | 1,163.99          |
| 1                | 107          | .00            | 16,018.84        | 15,132.59         |
| 1                | 121          | .00            | 2,430.79         | 2,430.79          |
| 1                | 141          | 7,887.67       | 7,875.12         | 7,875.12          |

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES  
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
- #2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES  
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
- #2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PERIOD 1 DATING 7/27/2026- 8/09/2026 CHECK DATE 8/14/2026

| EMR<br>CODE | FUND<br>CODE | DEPT<br>CODE          | HOME<br>TOTALS | FULL<br>EMPLOYEE | PART | TEMP<br>COUNTS | FEMALE |
|-------------|--------------|-----------------------|----------------|------------------|------|----------------|--------|
| 1           | 104          | 402 ADMINISTRATION    | 10,850.52      | 3                |      |                | 2      |
| 1           | 104          | 403 FINANCE           | 12,545.10      | 5                |      |                | 4      |
| 1           | 104          | 421 POLICE            | 40,780.57      | 16               |      | 1              | 3      |
| 1           | 104          | 431 STREET            | 11,907.28      | 4                | 1    |                |        |
| 1           | 104          | 471 RECREATION        | 2,301.17       | 1                | 4    |                | 3      |
| 1           | 105          | 461 WATER             | 19,082.88      | 5                |      |                | 1      |
| 1           | 141          | 405 CODE ENFORCEMENT  | 1,691.90       | 1                |      |                |        |
| 1           | 141          | 421 POLICE            | 2,917.68       | 1                |      |                |        |
| 1           | 141          | 471 RECREATION LEADER | 565.60         | 1                |      |                |        |
| 1           | 141          | 472 PARKS             | 2,712.49       | 2                |      |                |        |
| TOTAL       |              |                       | 105,355.19     | 39               | 5    | 1              | 13     |

PERIOD 1 DATING

7/27/2026-

8/09/2026

CHECK DATE

8/14/2026

|          |      |        |        |         |
|----------|------|--------|--------|---------|
| EMPLOYER | FUND | HOME   | WORKED | WORKED  |
| CODE     | CODE | TOTALS | TOTALS | DIR DEP |

GRAND TOTALS

|                   |                           |  |        |
|-------------------|---------------------------|--|--------|
| NEGOTIABLE CHECKS |                           |  | COUNTS |
| 1,870.28          | *EMPLOYEE CHECKS          |  | 2      |
| 63.69             | *VENDOR CHECKS            |  | 1      |
| 0.00              | *BANK CHECKS              |  | 0      |
| 1,933.97          | **TOTAL NEGOTIABLE CHECKS |  | 3      |

OTHER CHECKS

|      |                   |  |   |
|------|-------------------|--|---|
| 0.00 | *MANUAL CHECKS    |  | 0 |
| 0.00 | *CANCELLED CHECKS |  | 0 |

1,933.97 \*\*\*GRAND TOTAL

NON-NEGOTIABLE CHECKS

|            |                       |  |    |
|------------|-----------------------|--|----|
| 103,484.91 | *DIRECT DEPOSIT STUBS |  | 55 |
| 715.44     | *VENDOR DIR DEP STUBS |  | 3  |

104,200.35 \*\*TOTAL NON-NEGOTIABLE CHECKS 58

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS

|            |                       |  |    |
|------------|-----------------------|--|----|
| 1,870.28   | *EMPLOYEE CHECKS      |  | 2  |
| 63.69      | *VENDOR CHECKS        |  | 1  |
| 0.00       | *BANK CHECKS          |  | 0  |
| 103,484.91 | *DIRECT DEPOSIT STUBS |  | 55 |
| 715.44     | *VENDOR DIR DEP STUBS |  | 3  |

106,134.32 \*\*\*TOTAL NEGOTIABLE & NON-NEGOT 61

|      |               |  |   |
|------|---------------|--|---|
| 0.00 | *OTHER CHECKS |  | 0 |
|------|---------------|--|---|

106,134.32 \*\*\*TOTAL NEG, NON-NEG, OTHER CHECKS

TOTAL SEQ 1 FEMALES 13



## Agenda Item Staff Report

**Agenda Item Number:**

**I.5.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Authorization to Release a Request for Proposals (RFP) for Municipal Financial Management System Software, Application Hosting, Implementation and Technology Services.

**Submitting Department:**

Finance

**Contact Name:**

Janie Rodriguez, Finance Director

**Department Recommendation:**

Staff recommend that the City Council authorize staff to release a Request for Proposals (RFP) for Financial Management System Software, Application Hosting, Implementation, and Technology Services.

**Background & Summary:**

The City of Exeter relies on its financial systems application hosting and technology services to support essential municipal operations, including general ledger, accounting, budgeting, accounts payable, utility billing, purchasing, payroll and human resources, cash management, and financial reporting. The City currently utilizes Neumo Group, LLC, for its financial management and accounting functions. The system was originally implemented in 2008 and has supported the City's financial operations for many years. The current agreement provides for application hosting, system maintenance, software support, and related technology services necessary for the continued operation of the City's financial management system.

Since implementation of the current system, the City's financial management, reporting, technology, security, and operational needs have continued to evolve. Staff recommend conducting a competitive procurement process to evaluate available financial management software solutions and determine whether alternative solutions may better meet the City's current and future operational, reporting, integration, security, technology and usability needs.

**For action by:**

☒ City Council

**Regular Session:**

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

The proposed Request for Proposals (RFP) will allow the City to establish its current and future system requirements and obtain proposals from qualified financial management software providers. Proposals will be evaluated based on criteria identified in the RFP, which include system functionality, ease of use, implementation requirements, data conversion and historical data accessibility, integration capabilities, reporting and analytics, security, customer support, scalability, and overall cost.

The City will consider proposals for municipal financial management systems, integrated financial management platforms, enterprise resource planning (ERP) systems, or other software solution that meet or exceed the requirements identified in the RFP. Staff will evaluate the proposals received in accordance with the criteria established in the RFP and return to the City Council at a future meeting with the results of the competitive procurement process and a recommendation for Council consideration.

**Fiscal Impact:**

The action requested has a nominal cost associated with releasing the request for proposals and conducting the competitive process. This agenda item authorizes only the issuance of a Request for Proposals and does not commit the City to the expenditure of funds or award of a contract. The results of the RFP, including the proposed system, cost and contract recommendation, will be brought before the City Council at a future meeting.

**Prior City Council Actions:**

On June 23, 2026, the City Council authorized Amendment No. 2, extending the City's existing agreement with Neumo Group, LLC through June 30, 2027.

**Attachments:**

- Draft RFP No. 2026-04 for Financial Management Software with Appendices.

**Recommended motion to be made by the City Council:**

I move to authorize staff to release a Request for Proposals (RFP) for Municipal Financial Management System Software, Application Hosting, Implementation and Technology Services and direct staff to return to the City Council with a recommendation for contract award following the competitive procurement process.



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## CITY OF EXETER

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# REQUEST FOR PROPOSALS

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### REQUEST FOR PROPOSAL (RFP) No. 2026-06

### MUNICIPAL FINANCIAL MANAGEMENT SYSTEM SOFTWARE, APPLICATION HOSTING, IMPLEMENTATION AND TECHNOLOGY SERVICES

*This RFP does not constitute a contract or commitment by the City of Exeter. The City reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed most beneficial to the public interest.*

|                            |                                                                                                                     |
|----------------------------|---------------------------------------------------------------------------------------------------------------------|
| <b>RFP Number:</b>         | 2026-06                                                                                                             |
| <b>Issue Date:</b>         | August 31, 2026                                                                                                     |
| <b>Proposal Due Date:</b>  | October 2, 2026, at 4:00 PM Pacific Time                                                                            |
| <b>Submission Method:</b>  | Email or hand-delivery to City Finance                                                                              |
| <b>Submit To:</b>          | Janie Rodriguez, Finance Director, City of Exeter, 137 N. F Street, Exeter, CA 93221, jrodriguez@exetercityhall.com |
| <b>Questions Deadline:</b> | September 11, 2026, at 5:00 PM Pacific Time                                                                         |
| <b>Questions Contact:</b>  | Janie Rodriguez   jrodriguez@exetercityhall.com                                                                     |

## Section 1: Introduction and Background

The City of Exeter (the “City”) invites qualified software vendors to submit proposals for municipal financial management software, application hosting, implementation, and technology services. The selected vendor shall provide a modern, secure, reliable, user-friendly, and scalable solution capable of supporting the City’s financial and administrative operations and meeting its current and future operational, reporting and analytics, integration, security and technology needs.

The City of Exeter is a small, community-oriented city located in Tulare County, California, approximately eight miles east of Visalia and two miles south of State Route 198 along State Route 65. Incorporated in 1911 and established as a Charter City in 1998, Exeter has a current population of approximately 10,321 residents. The City is known for its vibrant downtown, tree-lined streets, historic character, and renowned outdoor murals, and is home to 12 parks. Located near Sequoia National Park, Exeter takes pride in its community identity and its commitment to “Protecting, Preserving and Promoting Small Town America.”

The City provides a range of municipal services to its residents and operates multiple governmental and enterprise funds. The City’s financial management system is administered by the Finance Department and supports the City’s financial and administrative operations, including accounting, budgeting, accounts payable, accounts receivable, payroll, utility billing, purchasing, business licensing, cash management, and financial reporting.

The City is seeking a financial management system that is appropriately scaled to the City’s size and staffing levels while providing modern functionality, ease of use, automation, reporting and analytics, integration capabilities, security, and scalability to support the City’s current and future needs.

## Section 2: Scope of Work

The City intends to evaluate and replace its existing financial management system with a modern, reliable, user-friendly off-the-shelf comprehensive municipal financial management system.

The City is seeking a solution that provides enhanced functionality, ease of use, reporting and analytics, integration capabilities, security, and long-term support while being appropriately scaled to the City’s size, staffing, and operational needs.

Proposers are encouraged to identify alternative approaches, available system functionality, or configuration options that may satisfy the City’s requirements without requiring custom software development or significant modifications.



## 2.1 Project Goals

The goals of the project include, but are not limited to:

- Replace the City's existing financial management system with a modern, user-friendly solution that provides simplified navigation, easy access to information, efficient workflows, and functionality that supports the City's current and future needs.
- Improve system response times and reduce errors.
- Reduce manual processes and paper-based workflows and automate routine tasks.
- Provide improved integration with other City systems and third-party applications.
- Improve financial reporting, dashboards, analytics, and access to real-time or near-real-time financial information.
- Improve reporting capabilities and access to data.
- Provide secure, reliable, and accessible application hosting with appropriate backup, disaster recovery, and cybersecurity protections.
- Provide a system that can be maintained and upgraded with minimal disruption to City operations.
- Improve the City's ability to meet financial reporting, payroll, utility billing, budgeting, purchasing, and other municipal requirements.
- Provide opportunities for the City to implement additional functionality or modules as operational needs evolve.
- Improve the City's ability to search, retrieve, analyze, and export financial and operational information.
- Provide a solution that is appropriately scaled to a small municipal organization while allowing for future growth and additional functionality.

## 2.2 Project Scope – Software and Services

The selected Proposer shall provide a comprehensive municipal financial management system and all related services necessary to implement, operate, maintain, and support the proposed solution. The proposed solution should be appropriately scaled to the City's size, staffing, and operational needs while providing modern functionality and the ability to support future needs.

The Scope of Work includes, but is not limited to, the following:

- **Software Licensing or Subscription Services:** Provide all software licenses, subscriptions, modules, and user access necessary to operate the proposed system.
- **Application Hosting:** Provide secure, reliable, cloud-based or hosted application services, including system availability, data storage, backup and recovery, disaster recovery, and routine system maintenance.
- **Implementation and Project Management:** Provide a dedicated Project Manager and implementation team to coordinate system configuration, project activities, schedules, deliverables, and communication with City staff.
- **System Configuration:** Configure the system to meet the City's financial structure, chart of accounts, funds, departments, user roles, workflows, approval processes, and other operational requirements.
- **Data Conversion and Migration:** Provide services necessary to convert and migrate applicable data from the City's existing financial management system to the proposed system. Proposers shall identify the types of historical data that can be converted, any limitations, and associated costs.
- **Integrations and Interfaces:** Describe the proposed system's ability to connect and exchange information with the City's existing systems and third-party applications, as applicable. This may

include payment processing, utility billing, banking, payroll, and other systems. Proposers shall identify available standard integrations, any additional integration services or customization required, and any associated costs or limitations.

- **Testing and Implementation Validation:** Provide system testing, data validation, user acceptance testing, issue resolution, and other activities necessary to ensure the system is ready for implementation.
- **Training:** Provide initial training for City staff and system administrators, including training materials, documentation, and hands-on instruction appropriate to the City's various user roles.
- **Go-Live and Transition Support:** Provide implementation, go-live, and post-go-live support to assist City staff with transitioning from the existing system to the proposed solution.
- **Maintenance and System Updates:** Provide ongoing software maintenance, system upgrades, enhancements, security updates, and applicable legislative or regulatory updates.
- **Technical Support and Customer Service:** Provide ongoing technical support, troubleshooting, customer service, and assistance with system administration and operational questions. Proposers shall identify support hours, response times, escalation procedures, methods of support, and the level of City staff or IT involvement expected for routine system support.
- **Reporting and Analytics:** Provide standard and customizable financial reports, dashboards, analytics, data exports, and other reporting tools necessary to support City staff, management, and City Council reporting needs.
- **System Administration and User Management:** Provide user-friendly administrative tools that allow authorized City staff to manage users, security roles, permissions, workflows, and routine system configuration. The Proposer shall identify which administrative functions can be performed by City staff and which require vendor assistance.
- **Documentation:** Provide system documentation, administrator guides, user guides, training materials, and other documentation necessary for the City to effectively operate and administer the system.
- **Security and Data Protection:** Maintain appropriate security controls, data protection, backup, disaster recovery, and cybersecurity practices to protect City data.
- **Ongoing System Enhancements:** Describe the process for providing new features, enhancements, and technology improvements throughout the term of the agreement and identify whether such enhancements are included in the proposed subscription or require additional fees.
- **Other Services:** Provide any other services, functionality, or support reasonably necessary to successfully implement, operate, maintain, and support the proposed financial management system.
- **City Technical and Administrative Requirements:** The proposed solution should minimize the City's need for specialized technical resources, infrastructure, and ongoing system administration. Proposers shall identify the expected level of City staff involvement required during implementation and after go-live, including any hardware, network, technical, administrative, or other resources that will be the City's responsibility.

The Proposer shall clearly identify which services are included in the proposed base price, which services are optional, and any services that require additional fees or third-party products.

## 2.3 Required and Optional Modules

The City is seeking a system that can serve as many of the City's various department needs as possible. Mandatory and optional modules and functions are listed in the table below:

| Module                  | Mandatory Functions                                                                                                                                                                                                                                                                                                                                                                                                        | Optional Functions                                                                                                                                                                                                                                                            |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Finance                 | <ul style="list-style-type: none"> <li>➤ General Ledger/Fund Accounting</li> <li>➤ Budget Preparation and Monitoring</li> <li>➤ Procurement and Purchasing</li> <li>➤ Vendor Management</li> <li>➤ Accounts Payable</li> <li>➤ Accounts Receivable</li> <li>➤ Payroll Processing</li> <li>➤ Cash Receipting/Cashiering</li> <li>➤ Cash Management</li> <li>➤ Bank Reconciliation</li> <li>➤ Financial Reporting</li> </ul> | <ul style="list-style-type: none"> <li>➤ Capital Assets</li> <li>➤ Contract Management</li> <li>➤ Project Accounting</li> <li>➤ Grant Management</li> <li>➤ Advanced Budgeting &amp; Forecasting</li> </ul>                                                                   |
| Utility Billing         | <ul style="list-style-type: none"> <li>➤ Customer Account Management</li> <li>➤ Rates and Fee Management</li> <li>➤ Utility Billing</li> <li>➤ Payment Processing</li> <li>➤ Integration with existing systems and applications</li> <li>➤ Delinquency Management</li> </ul>                                                                                                                                               | <ul style="list-style-type: none"> <li>➤ Service Order Management</li> <li>➤ Meter Reading and Inventory</li> <li>➤ Online Bill Payment Portal</li> <li>➤ Text-to-Pay/Mobile Payment Option</li> </ul>                                                                        |
| Payroll/Human Resources | <ul style="list-style-type: none"> <li>➤ Employee Master File</li> <li>➤ Pay Administration</li> <li>➤ Time and Attendance (Timekeeping)</li> <li>➤ Onboarding</li> <li>➤ Separation/Off boarding</li> <li>➤ Leave Management</li> <li>➤ Personnel Administration</li> </ul>                                                                                                                                               | <ul style="list-style-type: none"> <li>➤ Training and Certification</li> <li>➤ Performance Reviews</li> <li>➤ Personnel Actions</li> <li>➤ Applicant Tracking</li> <li>➤ Employee Self-Service</li> <li>➤ Benefits Administration</li> <li>➤ Employee Self-Service</li> </ul> |
| Other                   | <ul style="list-style-type: none"> <li>➤ Business License</li> </ul>                                                                                                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>➤ Asset/Inventory Management</li> <li>➤ Electronic Forms</li> <li>➤ Workflow Automation</li> </ul>                                                                                                                                     |

The list above is not intended to be all-inclusive/exclusive. Proposers are encouraged to include information about any additional modules that they can offer, which may be of benefit to the City

### Section 3: Minimum Qualifications

Proposals will only be considered from Proposers that meet the following minimum qualifications:

- The Proposer shall have demonstrated experience providing financial management software or integrated financial management/Enterprise Resource Planning (ERP) systems to governmental agencies.
- The Proposer shall demonstrate successful implementation and ongoing support of the proposed software for municipal or other governmental clients.
- The proposed software shall be an established and commercially supported solution currently available for implementation and use by governmental agencies.
- The Proposer shall have the qualified personnel and resources necessary to provide the services required under this RFP, including implementation, system configuration, data conversion, training, application hosting, maintenance, technical support, and ongoing customer service.

- The Proposer shall have the capability to provide a vendor-hosted or cloud-based solution, including secure application hosting, data protection, backup and recovery, disaster recovery, cybersecurity, system maintenance, and technical support.
- The Proposer shall demonstrate experience with data conversion and migration from existing financial management systems to the proposed solution.
- The Proposer shall have the resources and organizational capacity to provide ongoing software maintenance, updates, enhancements, and technical support throughout the term of the agreement.
- The Proposer shall be authorized to provide, license, host, implement, and support the proposed software and shall identify any third-party products or services necessary to provide the complete proposed solution.

## Section 4: Proposal Requirements

Proposals shall be submitted in response to this RFP and include the following content described below, clearly labeled. Vendors should not be constrained to only include the below items in the proposal if the Vendor feels that additional elements may add value to the offer.

### 4.1 Cover Letter

A brief cover letter signed by an authorized representative of the company, expressing interest in the project and identifying the proposed Project Manager who would be the primary point of contact during the implementation process.

### 4.2 Company Profile and Qualifications

- Legal vendor name, address, legal structure, and number of years in operation
- Overview of the Proposer's experience providing municipal financial management system software, application hosting, implementation, data conversion, training, maintenance and ongoing technology support services
- Description of the Proposer's experience serving California municipal government agencies, including the number and general size of municipal clients currently using the proposed system
- Identification of the proposed financial management software, including the product name, current version, and length of time the product has been available
- Description of the Proposer's implementation, technical support, customer service, and software development resources
- Identification of any subcontractors or third-party providers that will participate in implementation, hosting, data conversion, support, or other services
- Provide a concise synopsis of the proposed solution and a description of the Proposer's credentials to deliver the services sought under the RFP. Include statement indicating that the proposal remains valid for at least 180 calendar days from the date of submittal

### 4.3 Project Team and Key Personnel

Provide information regarding the proposed project team and key personnel who will be responsible for implementation and ongoing support of the proposed system. Identify the Project Manager and other key personnel, their roles and responsibilities, relevant experience with municipal financial management system implementations, experience with the proposed software, and anticipated level of involvement in the City's project.

## 4.4 References

Complete Appendix C – References Form and provide a minimum of three (3) references from California municipalities for whom similar services have been provided within the last five (5) years. For each reference, include:

- Agency name, contact person, title, phone number, and email address
- Description of services provided and approximate contract value
- Software/system name and version, including modules implemented
- Contract start and end dates

The City reserves the right to contact references and other current or former clients of the Proposer as part of the evaluation process.

## 4.5 Proposed Solution and Functional Requirements

Provide a detailed description of the proposed financial management system and explain how the proposed solution will meet the City's functional and technical requirements.

The Proposer shall describe the proposed system's capabilities in the following areas, as applicable to the City's operations:

- Core financial management and fund accounting
- General ledger
- Budget development, administration, and monitoring
- Accounts payable and accounts receivable
- Payroll, W-2s, and related reporting
- Utility billing and customer account management
- Purchasing, requisitions and purchase orders
- Cash management and bank reconciliation
- Business licensing
- Fixed asset management
- Financial reporting and financial statements
- Workflow and electronic approvals
- Automation of routine financial and administrative processes
- Data search and accessibility
- Reporting, dashboards and analytics
- User permissions, security and audit trails
- Document management and electronic attachments
- Available integrations with other municipal systems
- Year-end processing and reporting
- Other functionality or features the Proposer believes would provide value to a municipality of the City's size and operational complexity

The City recognizes that not all functions identified above may be applicable to the City's current operations. Proposers should identify whether each applicable function is included as part of the proposed solution, available as an optional module, requires a third-party application or integration, requires customization, or is not available.

The Proposer shall also identify any additional functionality, features, or capabilities not specifically identified in this RFP that the Proposer believes would benefit the City or improve the efficiency, accuracy, reporting, security, or user experience of the City's financial and administrative operations.

The Proposer shall clearly identify any limitations, assumptions, required third-party products, customizations, additional licensing fees, or other costs associated with the proposed solution.

#### 4.6 Cost Proposal

Complete Appendix B – Cost Proposal Form. Additional documents can be provided as more detailed or supporting information to the cost summary provided in Appendix B.

Include initial one-time costs for hardware (if applicable), implementation, training, software licensing, travel, and related costs, etc., with the price proposal. Recurring annual costs should be described in the proposal, clearly stating what is included (e.g., application upgrades, state and/or federal reporting requirements, hours of support, etc.). Please be sure to specify whether Annual Maintenance Costs are included in year one of the proposed term. All vendors responding to this RFP are expected to provide all necessary pricing without any hidden or unexpected costs.

Identify major milestones as part of the project. It is required that costs will be invoiced upon completion of major milestones. Please provide a schedule of all payments necessary to complete the proposed scope.

#### 4.7 Insurance

The selected firm will be required to provide evidence of the following insurance coverage prior to contract execution:

- Commercial General Liability: \$1,000,000 per occurrence, \$2,000,000 general aggregate (per project or location), and \$1,000,000 products and completed operations aggregate
- Professional Liability (Errors & Omissions): \$2,000,000 per claim and in the aggregate
- Business Automobile Liability: \$1,000,000 each accident
- Workers' Compensation as required by California law and Employer's Liability: \$1,000,000 each accident or disease
- Cyber Liability: \$2,000,000 per claim and in the aggregate

The City of Exeter shall be named as an additional insured on all applicable policies.

The comprehensive insurance requirements are included in the Contract Services Agreement, attached hereto and made a part hereof.

#### 4.8 Implementation Schedule

This section should describe the proposed implementation plan. Provide a detailed implementation plan describing the proposed approach, anticipated timeline, major milestones, City responsibilities and vendor responsibilities. The plan shall address, at a minimum:

- Project management
- System configuration
- Data conversion and validation
- Interfaces and integration
- Testing
- Go-live preparation
- Go-live support
- Transition from the City's existing system
- Post-implementation support

#### 4.9 Training and Support Plan

Describe the training and ongoing support that will be provided to City staff.



The response shall include:

- Initial implementation training
- Training for system administrators
- Department/user training
- Training materials and documentation
- Refresher and ongoing training
- Help desk availability
- Technical support hours
- Response and resolution timeframes
- Software updates and upgrades
- California-specific legislative or regulatory updates, when applicable
- Procedures for escalating unresolved issues.

#### 4.10 Hosting, Security and Technology

Describe the proposed system's hosting environment, technology, security, reliability, accessibility, and integration capabilities.

The response shall address the following:

- Hosting environment
- Data storage and location
- Security
- Backup and disaster recovery
- System availability and reliability
- Remote access capabilities
- Mobile accessibility
- Integrations strategy
- System administration
- City IT support requirements
- Maintenance and updates
- Technology requirements
- Cybersecurity and incident response
- Mobile hardware and operating system specifications

### Section 5: Evaluation Criteria and Selection Process

Proposals will be evaluated by a selection committee on the following criteria:

| Evaluation Criterion                             | Points     |
|--------------------------------------------------|------------|
| System functionality and ease of use             | 25         |
| Implementation and data conversion               | 20         |
| Technology, hosting, security and integration    | 15         |
| Vendor qualifications, experience and references | 15         |
| Customer support and ongoing services            | 10         |
| Cost proposal and overall value                  | 15         |
| <b>TOTAL</b>                                     | <b>100</b> |

The City reserves the right to conduct interviews with top-ranked proposers prior to final selection. The City may negotiate contract terms and fee structure with the highest-ranked proposer. If negotiations are unsuccessful, the City may proceed to the next-ranked proposer.

## Section 6: Proposal Submission Instructions

Proposals must be received by the City no later than Friday, October 2, 2026, at 4:00 PM Pacific Time. Late proposals will not be accepted.

### 6.1 Submission Format

- Submit one (1) electronic copy (PDF) via email to [jrodriguez@exetercityhall.com](mailto:jrodriguez@exetercityhall.com) with the subject line: "RFP 2026-06 — Municipal Financial Management System Software, Application Hosting, Implementation and Technology Services — [Vendor Name]"
- Electronic submittals shall not exceed 20 MB total. Larger files must be submitted via a secure file-sharing link included in the email.
- Hard copy submittals: if submitting in person or by mail, provide one (1) original and two (2) copies and an electronic copy on a USB drive in a sealed envelope labeled "RFP 2026-06 — Municipal Financial Management System Software, Application Hosting, Implementation and Technology Services — Do Not Open".

It is the sole responsibility of the proposer to ensure that the proposal is received by the City prior to the stated deadline. Proposals received after the deadline, regardless of the reason, may be deemed non-responsive and may not be considered.

Proposers are encouraged to submit their proposals sufficiently in advance of the deadline to avoid transmission delays or technical issues. The City is not responsible for delayed, incomplete, corrupted, or undeliverable email transmissions.

Following the proposal deadline, the City will review submissions for completeness and responsiveness in accordance with the requirements of this RFP. The City reserves the right to request clarifications or additional information from proposers as part of the evaluation process.

### 6.2 Questions and Clarifications

All questions regarding this RFP must be submitted in writing by email to [jrodriguez@exetercityhall.com](mailto:jrodriguez@exetercityhall.com) no later than Friday, September 11, 2026, at 5:00 PM Pacific Time. Questions and the City's written responses will be posted as an addendum on the City's website at <https://cityofexeter.ca.gov/bid-opportunities-and-requests-for-proposals/>. Verbal responses to questions are not binding.

### 6.3 RFP Availability and Addenda

This Request for Proposals (RFP), together with all associated documents, exhibits, appendices, and any future addenda, will be available exclusively through the following locations:

- [City of Exeter – Bid Opportunities and Requests for Proposals](#)
- [BidNet Direct – City of Exeter Procurement Portal](#)

It is the responsibility of each prospective proposer to regularly monitor these websites for the issuance of addenda, updates, responses to questions, or other information related to this RFP. The City will not be responsible for notifying individual firms of changes or revisions issued through an addendum.



Only written addenda issued by the City of Exeter shall modify the requirements of this RFP. Oral statements, interpretations, or representations made by City staff or others shall not be binding.

## Section 7: Contract Terms and Conditions

The following terms and conditions apply to this RFP and any resulting contract:

- The selected proposer will be required to enter into the City of Exeter's standard Professional Services Agreement prior to the commencement of any work. A copy of the agreement is attached as **Appendix A**. Proposers shall identify any requested exceptions or proposed modifications to the agreement within their proposal.
- The term of the agreement, including any renewal or extension options, will be negotiated with the selected proposer and approved by the City Council as part of the contract award.
- The selected proposer shall maintain all insurance coverage required by the Professional Services Agreement throughout the duration of the contract.
- This RFP and any resulting agreement are subject to the California Public Records Act (Government Code section 7920.000 et seq.). Proposals submitted in response to this RFP may become public records following the completion of the procurement process, except for information that is exempt from disclosure under applicable law.
- The City reserves the right to reject any or all proposals, waive any informalities or irregularities, request clarification of proposals, negotiate with one or more proposers, or cancel this RFP at any time if it is determined to be in the City's best interest.
- The City shall not be responsible for any costs incurred by proposers in the preparation, submission, presentation, or negotiation of proposals submitted in response to this RFP.
- Issuance of this RFP does not obligate the City to award a contract or expend any funds. Any contract resulting from this solicitation shall become effective only upon approval by the City Council and execution by all authorized parties.

## Section 8: Anticipated Schedule (tentative)

| Milestone                          | Target Date                                 |
|------------------------------------|---------------------------------------------|
| RFP Released                       | August 31, 2026                             |
| Questions Due                      | September 11, 2026, at 5:00 PM Pacific Time |
| Responses to Questions Posted      | September 18, 2026                          |
| Proposal Submission Deadline       | October 2, 2026, at 4:00 PM Pacific Time    |
| Proposal Evaluation Period         | October 5 – October 16, 2026                |
| Optional Interviews/Demonstrations | October 19 – October 23, 2026               |
| City Council Approval              | November 10, 2026                           |
| Project Kickoff                    | November 2026                               |

|                                                 |                          |
|-------------------------------------------------|--------------------------|
| Implementation, Conversion, Testing, & Training | November 2026 – May 2027 |
| Target System Launch/Go-Live                    | June 2027                |

The City reserves the right to modify this schedule as necessary. Any changes will be communicated through an addendum to the Request for Proposals.

## Section 9: City's Rights and Reservations

The City of Exeter reserves the following rights with respect to this RFP process:

- To reject any or all proposals at its sole discretion
- To waive any informalities or irregularities in proposals received
- To issue supplemental requests for information or revised RFPs
- To cancel this RFP at any time prior to contract execution
- To negotiate with any proposer or multiple proposers simultaneously
- To select a proposer based on the best interests of the City, which may not necessarily be the lowest-cost proposal
- To request additional information or clarification from any proposer without prior notice to other proposers

## Section 10: Appendices

The following appendices are attached to and incorporated into this RFP:

- Appendix A: City of Exeter Standard Professional Services Agreement
- Appendix B: Cost Proposal Form
- Appendix C: Municipal Client References Form

## Proposer Acknowledgment

By submitting a proposal in response to this RFP, the proposer acknowledges and agrees to the following:

1. The proposer has read and understands all provisions of this RFP and any issued addenda.
2. The proposal is submitted in good faith and all information provided is accurate and complete.
3. The proposer understands that the City is not obligated to select any proposal or award any contract.
4. The proposer agrees to be bound by all terms and conditions set forth in this RFP if selected.

|                         |              |
|-------------------------|--------------|
| Authorized Signature    | Date         |
| Printed Name and Title  | Company Name |
| Address / Email / Phone |              |

— *End of Request for Proposals* —

DRAFT

# CONTRACT

## SERVICES AGREEMENT FOR MUNICIPAL FINANCIAL MANAGEMENT SYSTEM SOFTWARE, APPLICATION HOSTING, IMPLEMENTATION AND TECHNOLOGY SERVICES

This Agreement, entered into this [DAY] day of [MONTH] 2026, by and between the City of Exeter, hereinafter referred to as the "CITY", and [COMPANY NAME] hereinafter referred to as the "PROVIDER".

### W I T N E S S E T H

**WHEREAS**, the CITY is authorized and empowered to employ service providers in the performance of its duties and functions; and

**WHEREAS**, the CITY has the desire to secure certain services to assist in the preparation and completion of the items of work described as "Scope of Work" in Exhibit "A", and hereinafter referred to as the "SERVICES"; and

**WHEREAS**, the PROVIDER represents it is licensed, qualified and willing to provide such services pursuant to terms and conditions of this Agreement.

**NOW, THEREFORE**, CITY and PROVIDER agree as follows:

#### I. SERVICES TO BE PERFORMED BY THE PROVIDER

- A. Authorized Scope of Work: The PROVIDER agrees to perform all work necessary to complete in a manner satisfactory to the CITY those tasks described and the cost identified in Exhibit "A" - Scope of Work

#### SERVICES.

#### II. TIME OF PERFORMANCE

The PROVIDER shall commence performance of this Agreement within [NUMBER] days of PROVIDER's Notice to Proceed following City Council approval of this Agreement and shall complete the work within the timeframes outlined in Exhibit "A", unless otherwise extended in writing by CITY, in its sole discretion.

If the PROVIDER fails to complete the SERVICES within the time specified, plus any extensions of time which may be granted, the CITY shall determine the percent of each work item completed and shall pay the PROVIDER on that basis.

PROVIDER shall not be responsible for delays which are due to causes beyond the PROVIDER's reasonable control. In the case of any such delay, the time of completion shall be extended accordingly in writing signed by both parties.

#### III. COMPENSATION

- A. Total Compensation: For services performed pursuant to this Agreement, the CITY agrees to pay and the PROVIDER agrees to accept, as payment in full, a monthly sum not to exceed
- B. (\$\_\_\_\_\_). This amount shall constitute complete compensation, including document production and out-of-pocket expenses for all services for the work and SERVICES identified in Exhibit "A".
- C. Payment of Compensation: The PROVIDER shall be compensated monthly no later than thirty (30) days following submission of a written, verified billing invoice to the CITY.

#### IV. AUTHORIZED REPRESENTATIVE

- A. CITY: The City Administrator shall represent the CITY in all matters pertaining to the services to be rendered under this Agreement, except where approval of the City Council of the City of Exeter is specifically required.
- B. PROVIDER: [COMPANY NAME] shall represent and act as principle for PROVIDER in all matters pertaining to the services to be rendered by it under this Agreement.

#### V. TERMINATION

The right to terminate this Agreement, with or without cause, may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under this Agreement.

- A. Termination By Either Party Without Cause: The CITY or PROVIDER may terminate this Agreement at any time by giving written notice to the other of such termination and specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination.
- B. Termination of Agreement for Cause: The CITY may by written notice to the PROVIDER specifying the effective date thereof, at least thirty (30) days before the effective date of such termination, terminate the whole or any part of this Agreement in any of the following circumstances:
  - 1. If the PROVIDER fails to perform the services called for by this Agreement within time(s) specified herein or any extension thereof; or
  - 2. If the PROVIDER fails to make progress under this Agreement as to endanger performance of this Agreement in accordance with its terms, and does not correct such failure within a period of ten (10) days (or longer period as the CITY may authorize in writing) after receipt of notice from the CITY specifying such failure.
- C. Post-Termination:
  - 1. In the event the CITY terminates this Agreement with or without cause, the CITY may procure, upon such terms and such manner as it may determine appropriate, services similar to those terminated.
  - 2. The PROVIDER shall not be liable for any excess costs if the failure to perform this Agreement arises out of causes beyond the control and without the fault or negligence of the PROVIDER. Such causes include, but are not limited to, acts of God or of the public enemy, floods, epidemics, quarantine restrictions, strikes, and unusually severe weather.
  - 3. Should the Agreement be terminated with or without cause, the PROVIDER shall provide the CITY with all finished and unfinished documents, data, photographs, reports, access keys or badges, etc. related to the SERVICES.
  - 4. Upon termination, with or without cause, PROVIDER will be compensated for the services satisfactorily completed to the date of termination according to compensation provisions contained herein. In no event, shall the total compensation paid PROVIDER exceed the total compensation agreed to herein.
  - 5. If, after notice of termination of this Agreement, as provided for in this article, it is determined for any reason that the PROVIDER was not in default under the provisions of this article, then the rights and obligations of the parties shall be the same as if the Agreement was terminated without cause.

6. Termination of this Agreement shall not terminate any obligation to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination activities.

#### **VI. INTEREST OF OFFICIALS AND THE PROVIDER**

- A. No officer, member, or employee of the CITY who exercises any functions or responsibilities in the review or approval of this Agreement shall:
  1. Participate in any decision relating to this Agreement which effects his personal interest or the interest of any corporation, partnership, or association in which he has, directly or indirectly, any interest; or
  2. Have any interest, direct or indirect, in this Agreement or the proceeds thereof during his tenure or for one year thereafter.
- B. The PROVIDER hereby covenants that he has, at the time of the execution of this Agreement, no interest, and that he shall not acquire any interest in the future, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed pursuant to this Agreement. The PROVIDER further covenants that in the performance of this work, no person having any such interest shall be employed.

#### **VII. NO PERSONNEL, AGENCY OR COMMISSION**

The PROVIDER warrants, by execution of this Agreement, that no personnel agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies maintained by the PROVIDER for the purpose of securing business. For breach or violation of this warranty, the CITY shall have the right to annul this Agreement without liability or, in its discretion, to deduct from this Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

#### **VIII. SUBCONTRACTING**

- A. The PROVIDER shall not subcontract or otherwise assign any portion of the SERVICES to be performed under this Agreement without the prior written approval of the CITY.
- B. In no event shall the PROVIDER subcontract services in excess of 50% of the contract amount, excluding specialized services. Specialized services are those items not ordinarily furnished by a PROVIDER performing the particular type of services.

#### **IX. INDEPENDENT CONTRACTOR**

In the performance of the services herein provided for, the PROVIDER shall be, and is, an independent contractor and is not an agent or employee of the CITY. The PROVIDER has and shall retain the right to exercise full control and supervision of all persons assisting the PROVIDER in the performance of said services hereunder. The PROVIDER shall be solely responsible for all matters relating to the payment of its employees including compliance with social security and income tax withholding and all other regulations governing such matters.

#### **X. SPECIFICATIONS**

All specifications, manuals, standards, etc., either attached to this Agreement or incorporated by reference, are binding as to the performance of the work specified in this Agreement unless they are changed by written amendment to this Agreement modified in writing to incorporate such changes.

#### **XI. DOCUMENTS/DATA**

- A. Ownership of Documents: All original papers and documents, produced as a result of this Agreement, shall become the property of the CITY. In addition, CITY shall be provided with access and use of any other papers and documents consistent with the purpose and scope of services covered by this Agreement. Any additional copies, not otherwise provided for herein, shall be the responsibility of the CITY.

Documents, including drawings and specifications, prepared by PROVIDER pursuant to this Agreement, are not intended or represented to be suitable for reuse by CITY or others on extensions of the PROJECT or on any other project. Any use of the completed documents for other projects and any use of incomplete documents without the specific written authorization from PROVIDER will be at CITY's sole risk and without liability to PROVIDER. Further, any and all liability arising out of changes made to PROVIDER's deliverables under this Agreement by CITY or persons other than PROVIDER is waived as against PROVIDER, and the CITY assumes full responsibility for such changes unless the CITY has given PROVIDER prior notice and has received from PROVIDER written consent for such changes.

- B. Publication: No report, information, or other data given or prepared or assembled by the PROVIDER pursuant to this Agreement, shall be made available to any individual or organization by the PROVIDER without the prior written approval of the CITY. Notwithstanding the foregoing, however, the PROVIDER shall not be required to protect or hold in confidence and confidential information which (1) is or becomes available to the public with the prior written consent of the CITY; (2) must be disclosed to comply with law; or (3) must be disclosed in connection with any legal proceedings.
- C. Copyrights: The PROVIDER shall be free to copyright material developed under this Agreement with the provision that the CITY be given a nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use the material for government or public purposes.

## **XII. INDEMNIFICATION AND INSURANCE**

- A. To the fullest extent permitted by law, PROVIDER shall indemnify, defend, and hold harmless the CITY, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the PROVIDER's negligence, recklessness or willful misconduct in its performance of its obligations under this agreement or out of the operations conducted by PROVIDER. In the event the City indemnitees are made party to any action, lawsuit, or other adversarial proceeding arising from PROVIDER's performance of this agreement, the PROVIDER shall provide a defense to the City indemnitees, or at the CITY's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.
- B. As respects all acts or omissions which do not arise directly out of the performance of services, including but not limited to those acts or omissions normally covered by general and automobile liability insurance, PROVIDER agrees to indemnify, defend (at CITY's option), and hold harmless CITY, its elected and appointed officers, agents, employees, representatives, and volunteers from and against any and all claims, demands, defense costs, liability, or consequential damages of any kind or nature arising out of or in connection with PROVIDER's (or PROVIDER's subcontractors, if any) performance or failure to perform, under the terms of this Agreement; except to the extent those which arise out of the sole negligence or willful misconduct of CITY.
- C. Without limiting CITY's right to indemnification, it is agreed that PROVIDER shall secure prior to commencing any activities under this Agreement, and maintain during the term of this Agreement, insurance coverage placed with insurances approved to do business in California with an AM Best Rating of A-;VII or higher as follows:
1. **Workers Compensation and Employer's Liability:** PROVIDER shall maintain Workers' Compensation Insurance as required by California statutes and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000) each accident or disease. PROVIDER



shall submit to CITY, along with the certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

2. Commercial General Liability: PROVIDER shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than One Million Dollars (\$1,000,000) per occurrence, Two Million Dollars (\$2,000,000) general aggregate, and One Million Dollars (\$1,000,000) products and completed operations aggregate for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. The general aggregate limit shall apply separately to the SERVICES (project or location) or the general aggregate limit shall be doubled. PROVIDER'S general liability policies shall allow and be endorsed primary and shall not seek contribution from the CITY'S coverage and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. PROVIDER shall submit to CITY, along with the certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

Any failure to comply with reporting provisions of the policies by PROVIDER shall not affect coverage provided the CITY.

Coverage shall state PROVIDER insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

3. Business Automobile Liability: PROVIDER shall provide automobile liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01 (or equivalent) with a limit of no less than One Million Dollars (\$1,000,000) each accident. The policy shall provide and be endorsed that the City, its officers, officials, employees, agents, and volunteers are included or named as additional insureds. PROVIDER shall submit to CITY, along with the certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees, and volunteers. If the PROVIDER'S business/company does not own any automobiles, coverage for hired and non-owned autos shall be provided.

4. Professional Liability Insurance: PROVIDER shall maintain professional liability insurance that insures against professional errors and omissions that may be made in performing the Services to be rendered in connection with this Agreement, in the minimum amount not less than Two Million Dollars (\$2,000,000) per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement, and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the Services required of this agreement.

5. Cyber Liability Insurance: PROVIDER shall maintain Cyber Liability Insurance with limits not less than Two Million Dollars (\$2,000,000) per claim and in the aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by PROVIDER in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information or personally identifiable information (PII), alteration of electronic information, extortion, and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

- D. CITY'S Risk Manager is hereby authorized to modify the requirements set forth above in the event he/she determines that such reduction is in the CITY'S best interest.



- E. Each insurance policy required by this Agreement shall contain the following clause:

“This insurance shall not be canceled, limited in scope or coverage, or non-renewed until after thirty (30) days prior written notice has been given to the City Clerk, City of Exeter, 100 N. C Street, Exeter, CA 93221.” If a carrier will not provide the required notice of cancellation, the PROVIDER shall provide written notice to the City of a cancellation no later than ten (10) business days before cancellation.

- F. Any available insurance proceeds broader than, or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the additional insureds. Furthermore, the requirements for coverage and limits shall be (1) the minimum coverage and limits specified; or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured; whichever is greater. No representation is made that the minimum insurance requirements are sufficient to cover the obligations of the PROVIDER.
- G. Prior to commencing any work under this Agreement, PROVIDER shall deliver to CITY insurance certificates confirming the existence of the insurance required by this Agreement, and including the applicable clauses referenced above. PROVIDER shall provide to CITY endorsements to the above-required policies, which add to these policies the applicable clauses referenced above. Said endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by CITY, it shall be PROVIDER's responsibility to see that CITY receives documentation acceptable to CITY which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company. CITY has the right to demand, and to receive within a reasonable time period, copies of any insurance policies required under this Agreement.
- H. Subcontractors: PROVIDER must enter into a written and executed contract agreement with each of its subcontractors that provide materials, services, or perform work for the PROVIDER under this Agreement. The contract agreement must contain a defense, indemnification and hold harmless provision in favor of the City and its officers, officials, employees, agents, and volunteers. The contract agreement shall also cause the subcontractor to comply with the insurance requirements required of the PROVIDER, including providing an additional insured endorsement for ongoing and, for construction work or services, for completed operations for equal risk level activities and operations as solely determined by the City. The City reserves the right to modify the insurance coverages and limits based on the nature of the risk or other special circumstances PROVIDER shall obtain certificates of insurance and policy endorsements from each of its subcontractors and provide a copy to City upon request.
- I. In addition to any other remedies CITY may have if PROVIDER fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, CITY may, at its sole option:
1. Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement; or
  2. Order PROVIDER to stop work under this Agreement and/or withhold any payment(s) which become due to PROVIDER hereunder until PROVIDER demonstrates compliance with the requirements hereof; or
  3. Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies CITY may have and is not the exclusive remedy for PROVIDER's failure to maintain insurance or secure appropriate endorsements.

Nothing herein contained shall be construed as limiting in any way the extent to which PROVIDER may be held responsible for payments of damages to persons or property resulting from PROVIDER's or its subcontractor's performance of the work covered under this Agreement.

### **XIII. NON-DISCRIMINATION**

PROVIDER and all subcontractors shall not discriminate against any employee or applicant for employment on the basis of race, color, national origin, sex, or any other classification protected by federal or state law, in the performance of this Agreement. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement.

### **XIV. MISCELLANEOUS PROVISIONS**

- A. Asbestos and Hazardous Materials: In providing its services hereunder, PROVIDER shall not be responsible for identification, handling, containment, abatement, or in any other respect, for any asbestos or hazardous material if such is present in connection with the SERVICES. In the event the CITY becomes aware of the presence of asbestos or hazardous material at the service location, CITY shall be responsible for complying with all applicable federal and state rules and regulations, and shall immediately notify PROVIDER, who shall then be entitled to cease any of its services that may be affected by such presence, without liability to PROVIDER arising therefrom.
- B. Successors and Assigns: This Agreement shall be binding upon and shall inure to the benefit of any successors to or assigns of the parties.
- C. Prohibition of Assignment: Neither the CITY nor PROVIDER shall assign, delegate or transfer their rights and duties in this Agreement without the written consent of the other party.
- D. Dispute/Governing Law: Any dispute not resolvable by informal arbitration between the parties to this Agreement shall be adjudicated in a Court of Law under the laws of the State of California.
- E. Notices: Notice shall be sufficient hereunder if personally served upon the City Clerk of the CITY or an officer or principal of the PROVIDER, or if sent via the United States Postal Service, postage prepaid, addressed as follows:  

|                                                                                |                                                                    |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------|
| CITY OF EXETER<br>100 N. C Street<br>Exeter, CA 93221<br>Attention: CITY CLERK | PROVIDER<br>Attention: [NAME]<br>Phone: [NUMBER]<br>Email: [EMAIL] |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------|
- F. Jurisdiction/Venue/Waiver Of Removal: This Agreement is entered into and is to be performed in Tulare County, California. This Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in that State. Any action brought to interpret or enforce this Agreement, or any of the terms or conditions hereof, shall be brought in Tulare County, California. The PROVIDER hereby expressly waives any right to remove any action to a county other than Tulare County as permitted pursuant to Section 394 of the California Code of Civil Procedure.
- G. Integration/Modification: This Agreement and each of the exhibits referenced herein, which are incorporated by reference, represents the entire understanding of the CITY and the PROVIDER as to those matters contained herein. In case of conflict between any of the terms and conditions of this Agreement and any PROVIDER proposal or attachment, the terms and conditions of this Agreement shall control. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by the CITY and the PROVIDER.

- H. Conflict With Law: If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said law, but the remainder of the Agreement shall be in full force and effect.
- I. Attorney's Fees: In the event either party commences any action, arbitration or legal proceedings for the enforcement of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recovery of its attorney's fees and court costs incurred in the action brought thereon.
- J. Construction: This Agreement is the product of negotiation and compromise on the part of each party and the parties agree, notwithstanding Civil Code Section 1654, that in the event of uncertainty the language will not be construed against the party causing the uncertainty to exist.
- K. Authority: Each signatory to this Agreement represents that it is authorized to enter into this Agreement and to bind the party to which its signature represents.
- L. Headings: Section headings are provided for organizational purposes only and do not in any manner affect the scope or intent of the provisions thereunder.
- M. Firearms Prohibited: Guns may not be carried by contractors /vendors/PROVIDERs while working on City of Exeter premises without the expressed written approval of a City of Exeter Department Head, or an exemption in the contract. If a contractor/vendor/PROVIDER is caught carrying a gun, without City permission, their contract will be terminated.

**IN WITNESS WHEREOF**, this Agreement is executed on the day and year first above written.

CITY OF EXETER

PROVIDER

\_\_\_\_\_  
Jason Ridenour, City Administrator

\_\_\_\_\_  
[NAME]

Approved as to Form

\_\_\_\_\_  
Julia Lew, City Attorney

\_\_\_\_\_  
Janie Rodriguez, SERVICES Manager

Attachments:

Exhibit "A": Scope of Work and  
Schedule of Fees for Services

DRAFT

**EXHIBIT 'A'**  
**SCOPE OF WORK AND SCHEDULE OF FEES FOR SERVICES**

## APPENDIX 'B'

### COST PROPOSAL FORM

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Complete this Cost Proposal Form and include it with your proposal. All prices shall be stated in U.S. dollars and shall remain valid for a minimum of ninety (90) days following the proposal submission deadline.

| Cost Item                              | Proposed Cost |
|----------------------------------------|---------------|
| One-Time Implementation                | \$ _____      |
| System configuration                   | \$ _____      |
| Data Conversion and Migration          | \$ _____      |
| Data Validation and Testing            | \$ _____      |
| Initial Staff Training                 | \$ _____      |
| Integrations and Interfaces            | \$ _____      |
| Annual Software Licensing              | \$ _____      |
| Annual Maintenance & Technical Support | \$ _____      |
| Application Hosting                    | \$ _____      |
| Go-Live and Transition Support         | \$ _____      |
| Optional Services (Itemize Separately) | \$ _____      |
| TOTAL ONE-TIME COST                    | \$ _____      |
| TOTAL ANNUAL RECURRING COST            | \$ _____      |

#### Additional Information and Optional Services

Hourly rate for additional services: \_\_\_\_\_

Annual cost escalation (if applicable): \_\_\_\_\_

Other fees or charges: \_\_\_\_\_

#### Certification

I certify that the pricing contained in this Cost Proposal is true and correct and that I am authorized to submit this proposal on behalf of the firm.

|                                  |       |
|----------------------------------|-------|
| <b>Firm Name</b>                 | _____ |
| <b>Authorized Representative</b> | _____ |
| <b>Title</b>                     | _____ |
| <b>Signature</b>                 | _____ |
| <b>Date</b>                      | _____ |

## **APPENDIX 'C'**

### **MUNICIPAL CLIENT REFERENCES FORM**

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Provide information for at least three (3) California municipal government clients for whom your firm has provided comparable municipal financial management system software, application hosting, implementation and technology services or an integrated financial management/Enterprise Resource Planning (ERP) system within the past five (5) years.

#### **Reference 1**

|                         |  |
|-------------------------|--|
| Agency Name             |  |
| Population Served       |  |
| Contract Amount         |  |
| Project Completion Date |  |
| Contact Name            |  |
| Contact Title           |  |
| Phone Number            |  |
| Email Address           |  |

#### **Reference 2**

|                         |  |
|-------------------------|--|
| Agency Name             |  |
| Population Served       |  |
| Contract Amount         |  |
| Project Completion Date |  |
| Contact Name            |  |
| Contact Title           |  |
| Phone Number            |  |
| Email Address           |  |

#### **Reference 3**

|                         |  |
|-------------------------|--|
| Agency Name             |  |
| Population Served       |  |
| Contract Amount         |  |
| Project Completion Date |  |
| Contact Name            |  |
| Contact Title           |  |
| Phone Number            |  |
| Email Address           |  |

**Certification**

I certify that the information provided above is true and complete.

|                                  |       |
|----------------------------------|-------|
| <b>Firm Name</b>                 | _____ |
| <b>Authorized Representative</b> | _____ |
| <b>Title</b>                     | _____ |
| <b>Signature</b>                 | _____ |
| <b>Date</b>                      | _____ |



## Agenda Item Staff Report

**Agenda Item Number:**

**I.6.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Authorize the Transition of Design Engineering Services for the Firebaugh Avenue Rehabilitation Project to A&M Consulting Engineers (A&M) and Authorize the Public Works Director to Execute a Task Order with A&M for Completion of the Remaining Design Scope of Work in an Amount Not to Exceed \$85,000.

**Submitting Department:**

Public Works

**Contact Name:**

Zachary Boudreaux, Director of Public Works

**Department Recommendation:**

Staff recommends that the City Council authorize the transition of design engineering services for the Firebaugh Avenue Rehabilitation Project from Quad Knopf, Inc. (QK) to A&M Consulting Engineers and authorize the Public Works Director to execute a Task Order with A&M for completion of the remaining design scope of work, in an amount not to exceed \$85,000.

**Background & Summary:**

QK served as the City's on-call City Engineer until February 2026. Under Task Order/Work Authorization P230338 (February 28, 2024; Extra Work Authorization executed April 4, 2024, PO 249024), QK was authorized to provide civil engineering design and land surveying services for the Firebaugh Avenue Rehabilitation Project, on a time-and-materials basis. Design work is currently at the 60% Plans, Specifications, and Estimate stage. In November 2025, the City issued RFP No. 25-03 for City Engineer Services and following review of the proposals, the City selected A&M as its new on-call City Engineer.

The Firebaugh Avenue Rehabilitation Project includes replacement of portions of the existing water main, services, and fire hydrants; road reclamation; replacement of curb and gutter; and installation of ADA-compliant curb ramps. To ensure the project meets the design criteria with

**For action by:**

☒ City Council

**Regular Session:**

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.



available funding sources for the Firebaugh Avenue Rehabilitation Project, staff recommends transitioning the remaining design scope of work from QK to A&M. QK's Task Order P230338 will be closed out for services performed to date, Under a Task Order dated August 10, 2026, A&M will receive the project files from QK and complete the construction plan set to 100%, prepare technical specifications, bid documents, and an updated engineer's estimate, and federalize the PS&E package for submittal to Caltrans District 6 Local Assistance - including the Preliminary Environmental Study, environmental processing to NEPA determination and CEQA compliance, and the Request for Authorization (E-76) package - consistent with the City's intent to pursue federal funding for construction.

Per City Council's February 10, 2026, approval of the Agreement for Professional Services with A&M, the Director of Public Works is authorized to approve and execute related task orders under that agreement, consistent with the agreement and the City's purchasing policy. A&M's Task Order also includes project management services. Bid-phase services, construction engineering, inspection, and materials testing are excluded from this Task Order and may be authorized separately.

**Fiscal Impact:**

Funding for the Firebaugh Avenue Rehabilitation Project design is available in the Road Maintenance and Rehabilitation Fund and is appropriated in the adopted fiscal year 2026/27 Capital Improvement Program. The Task Order is based on time-and-materials, not to exceed \$85,000 (\$78,000 for completion of the construction plan set and federalization, and \$7,000 for project management).

**Prior City Council Actions:**

On March 12, 2024, City Council authorized the City Administrator to execute an Extra Work Authorization with QK for design and land surveying services for the Firebaugh Avenue Rehabilitation Project.

**Attachments:**

- QK Task Order P230338
- A&M Task Order — Firebaugh Avenue Rehabilitation Project, dated August 10, 2026 (\$85,000 not-to-exceed)

**Recommended motion to be made by the City Council:**

I move to authorize the transition of design engineering services for the Firebaugh Avenue Rehabilitation Project from Quad Knopf, Inc. (QK) to A&M Consulting Engineers and authorize the Public Works Director to execute a Task Order with A&M in an amount not to exceed \$85,000 for completion of the remaining design scope of work.

**CITY OF EXETER**  
**WORK AUTHORIZATION AND TASK ORDER**  
**ON-CALL ENGINEERING SERVICES**  
**QK Job No. 240061**

|                                                                                                                                                                                                                                                                                                                                                                                                                                        |                       |                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project #:</b> 240061                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Phase #:</b> 01-05 | <b>Task #:</b>                                                                                                                                                    |
| <b>Project Title:</b> Firebaugh Avenue Rehabilitation Project                                                                                                                                                                                                                                                                                                                                                                          |                       |                                                                                                                                                                   |
| <b>Project Description:</b> Provide professional civil engineering design and land surveying services related to the rehabilitation of Firebaugh Avenue in Exeter, California.                                                                                                                                                                                                                                                         |                       |                                                                                                                                                                   |
| <b>Scope of Work:</b> Provide professional civil engineering design and land surveying services related to the rehabilitation of Firebaugh Avenue in the City of Exeter, which includes replacement of portions of the existing water main, services, and fire hydrants, road reclamation, replacement of curb and gutter, and installation of ADA compliant curb ramps as described in the attached proposal dated February 28, 2024. |                       |                                                                                                                                                                   |
| <b>Period of Performance:</b> See attached proposal dated February 28, 2024.                                                                                                                                                                                                                                                                                                                                                           |                       |                                                                                                                                                                   |
| <b>Budget:</b> Services described in the attached proposal dated February 28, 2024 will be provided for an estimated fee of \$257,400.00, to be billed on and time and materials (T&M) basis per the attached charge rate schedule.                                                                                                                                                                                                    |                       |                                                                                                                                                                   |
| <b>Special Terms and Conditions:</b><br>All of the terms and conditions of the Agreement for City Engineering Services between the City of Exeter and Quad Knopf, Inc. dated January 13, 2015, Amendment No. 1 dated February 28, 2017, Amendment No. 2 dated January 11, 2022, and Amendment No. 3 dated January 10, 2024, are incorporated by reference as if fully set forth herein.                                                |                       |                                                                                                                                                                   |
| <b>Invoicing Requirements:</b><br>■ Payment Terms: Net 30 Days<br>■ Contract Type: <input checked="" type="checkbox"/> Time & Materials \$257,400.00 <input type="checkbox"/> Fixed Fee \$ _____<br>■ Invoice Frequency: Monthly                                                                                                                                                                                                       |                       |                                                                                                                                                                   |
| <b>Quad Knopf, Inc.</b><br><br>By: <u>Amber Aguayo</u><br>Signature<br><br>Name: <u>Amber Aguayo</u><br><br>Title: <u>CFO/COO</u><br><br>Date: <u>03/14/2024</u>                                                                                                                                                                                                                                                                       |                       | <b>City of Exeter</b><br><br>By: <u>Adam Ennis</u><br>Signature<br><br>Name: <u>Adam Ennis</u><br><br>Title: <u>City Administrator</u><br><br>Date: <u>4/4/24</u> |



February 28, 2024

Mr. Daymon Qualls  
Director of Public Works  
City of Exeter  
PO Box 237  
Exeter, CA 93221

**Subject: City of Exeter – Proposal for Firebaugh Avenue Rehabilitation Project**

Dear Mr. Qualls:

Thank you for the opportunity to provide this proposal for professional civil engineering design and land surveying services related to the rehabilitation of Firebaugh Avenue in Exeter, California.

### **PROJECT UNDERSTANDING**

It is our understanding that the City of Exeter (City) has applied for SB-1 funding and will be using a combination of Measure P, SB-1, and Local Transportation funds for the rehabilitation of Firebaugh Avenue which includes replacement of portions of the existing water main, services, and fire hydrants, road reclamation, replacement of curb and gutter, and installation of ADA compliant curb ramps. An exhibit of the proposed project extents and components is attached to this proposal.

QK's scope of work will include a topographic survey of the project area, preparation of civil improvement plans and specifications, an engineer's estimate of probable costs of construction, and bidding support, as further described below.

### **APPROACH/SCOPE OF SERVICES**

Based on the Project Understanding above, QK has prepared the following scope of work for the project.

#### **TASK 1.0 PROJECT MANAGEMENT**

QK will provide project management services including:

- Managing engineering tasks and tracking time and budget, work elements accomplished, work items planned for the next period, and staffing needs.
- Coordination with subconsultants, including necessary meetings regarding project design requirements and progress, personnel and roles/responsibilities, action items, and deliverables.
- Communicating, interacting, and coordinating with the City, as needed, to deliver efficient and effective completion of activities related to the project.
- Assistance with quarterly reports, pay applications, and invoicing.
- The project will be launched at a kickoff meeting between City staff and the project team members. This meeting will be attended by QK's project manager and the lead engineer. The following objectives will be accomplished at this meeting:
  - Confirm project objectives
  - Scope of work
  - Grant requirements
  - Schedule project milestones
  - Determine progress billing process and timelines

Deliverables:

- Kickoff meeting agenda and minutes in PDF format

**TASK 2.0      SURVEYING SERVICES**

This task will include the topographic field survey of the proposed project area shown on the exhibit. Based on the nature of the project, QK will also establish the lines of public right-of-way so that improvements do not encroach onto private property. The field data will then be imported into AutoCAD for drafting of a base topographic map to be used for design. The scope of surveying services is further described in the following subtasks:

***Subtask 2.1      Topographic Survey***

Field crews will collect horizontal and vertical measurements of the following features:

- 50-foot stationing, plus grade breaks, beginnings and ends of curves for the following:
  - a. Back of Walk
  - b. Front of detached walks
  - c. Landscape grades
  - d. Top back of curb
  - e. Flow line
  - f. Lip of gutter
  - g. Edge of pavement
  - h. Pavement quarter crown
  - i. Pavement crown
- Survey to extend 25-feet from curb return on intersecting streets.
- Adjacent ground (OG) extending 10 feet beyond the right-of-way footprint when access is not restricted.
- Visible above ground utility features, including traffic signals and all related pull boxes and appurtenant features within the right-of-way footprint
- Subsurface utilities as evidenced by above ground features
- Manholes, drop inlets, and catch basins, including inverts
- Visible water valve, water meter and irrigation boxes,
- Field data collection will include automated line-stringing techniques
- Field data to be reviewed and processed into AutoCAD import format by a professional land surveyor.

The topo collection will not extend out of the right-of-way footprint except as described above.

***Subtask 2.2      Topographic Survey – Office Reduction/Drafting***

A QK office survey technician will use AutoCAD Civil 3D to perform the reduction of field data in AutoCAD, at a scale determined by the design team:

- Surface modeling
- Break line generation
- Point labeling manipulations for readability
- Point feature code review
- Planimetric linework generation
  - To be at elevation equal to zero
- Labeling key features
- Plotting utility information
  - Record maps and information to be provided by utility companies
- Control point labeling
- Benchmark identification

### ***Subtask 2.3 Base Mapping***

QK will perform records research and evaluate records obtained through public sources to draft a base map in AutoCAD Civil 3D containing the following:

- Section lines
- Street Centerlines
- Right-of-way lines
- Easement lines
- Adjacent property lines if available from City or County GIS data

The base map will not constitute a resolved boundary survey for every adjacent parcel. The right-of-way lines and easement lines will be related to the topographic survey to a degree of accuracy necessary for engineering design.

Research is limited to the following:

- QK to retrieve Tract Maps, Parcel Maps, Records of Survey and Corner Records on file with the County Recorder or County Surveyor.
- QK will contain and evaluate and plot easement deeds, grant deeds, and title reports.

#### Exceptions:

- Map checking/filing fees: the map fees for map review through the County Surveyor and map filing through the County Recorder total about \$600

### ***Subtask 2.4 Deliverable Preparation***

QK will provide the following deliverables to the Client/design team upon task completion:

- Control plot, with basis of coordinates and bearings
  - Control accuracy statement
  - Signed and stamped by professional land surveyor
- PDF of reduced topographic survey with base map referenced
  - Scaled as determined by design team
  - Signed and stamped by professional land surveyor
- Topographic survey in AutoCAD Civil 3D 2020 format
- Base map in AutoCAD Civil 3D 2020 format

## **TASK 3.0 IMPROVEMENT PLANS, SPECIFICATIONS, AND COST ESTIMATE**

This task includes a Basis of Design memorandum that summarizes design assumptions and overall design intent. Using the Basis of Design, QK will prepare 60%, 90%, and 100% plans, specifications, and estimates (PS&E) for review and approval by the City. Plans will include topographic survey, demolition, grading, civil design, and details for the proposed improvements.

QK will meet with the City after review of each submittal to discuss the comments received and determine the approach with the project design. Our design team will obtain direction and/or approval in writing on each submittal before proceeding to the subsequent design. Once final written approval for the final submittal is received from the City, QK will provide one reproducible set and the electronic files of the final, signed PS&E documents that will be used for bidding purposes.

### ***Subtask 3.1 60% Plans, Specifications and Estimates (PS&E)***

QK will prepare 60% plans showing the proposed improvements, existing topo information, property lines, roads, right-of-way lines, and utilities. The plans will include layout of improvements, design, and details.



The existing topographic information shall be faded as background and remain plan readable. Plans will be set up so that they can be reduced to 50% of their original size. Plans will be completed using AutoCAD Civil 3D 2020; however, should the City desire files in a previous AutoCAD version, plans can be back-saved as requested.

Plans will include the following:

- Cover sheet
- Topographic Survey
- Demolition Plan
- Grading Plans
- Lift Station Plan, Profile and Details
- Pipeline Plan, Profile and Details
- Applicable City Standard Details
- Electrical Plans

### ***Subtask 3.2 60% PS&E Submittal***

The 60% PS&E for the project will be submitted to the City for review and comment. As an important step to the quality of the overall plan set, QK will conduct an internal QA/QC review of the PS&E package prior to submittal. The submittal will be incorporated into a single set of plans to include the improvement plans or the complete 60% PS&E submittal.

### ***Subtask 3.3 90% PS&E***

QK will review the 60% plans with City staff to discuss any conflicts or issues that need discussion and resolution. Once QK receives approval from the City, we will move forward with preparing the 90% PS&E for review and approval by the City and other project stakeholders. All comments to the 60% PS&E will be addressed as appropriate.

### **Project Specifications**

QK will prepare the technical specifications for the project improvements for the City's review at the 90% and final submittals. Technical specifications shall also include work hours, traffic control information, and other miscellaneous restrictions as may be needed. QK will format the specifications in accordance with the City's Standard Specifications, including:

- Front end (boiler plate) documents
- Special provisions and technical specifications for this project
- Bid item descriptions for each bid item for this project
- Bid item schedule in Excel format for this project

### **Opinion of Probable Improvement Costs**

QK will prepare an engineer's estimate of probable construction costs for the project and a bid item schedule for this project. Both items shall be prepared in an Excel spreadsheet format and include in the overall project estimate prepared by QK. The estimates and bid item schedule will be submitted along with the 90% and final submittals. They will be revised based on applicable comments received from the City's review and resubmitted.

The final cost estimate and bid item schedule will be included with the final, signed contract documents. The bid item schedule will be prepared for inclusion into the project's specifications and will include a numbered detail sheet clearly defining each bid item and describing the work covered. Plans and Specifications will be submitted to the City for review and comment. After final approval QK will produce the contract documents required for bidding.

***Subtask 3.4 90% PS&E Submittal***

90% PS&E will be submitted to the City for review and comment. Prior to the submittal of the 90% PS&E to the City, QK will conduct another internal QA/QC review of the PS&E package. QK will meet with the City after review of the 90% submittal to discuss the comments received. Our team will obtain direction and/or approval in writing on the 90% submittal package providing final, signed contract documents. The City red-lined comments to the 60% submittal will also be returned.

***Subtask 3.5 Furnish 100% Contract Documents***

Once final written approval for the project is received from the City, QK will provide one (1) reproducible set and the electronic files of the complete final signed PS&E documents to the City for bidding purposes. The City red-lined comments to the 90% submittal will also be returned.

***Subtask 3.6 Utility and Geotechnical Coordination***

QK will perform the following services required for project utility coordination and geotechnical coordination:

- Coordination with utilities that will be affected by the construction, including collection of plat maps of existing facilities.
- Information collected from the utility companies will be used to include the approximate location of said utilities in the base map.
- QK will also coordinate the geotechnical services, to be provided by others, required for the project. Geotechnical scope to include geotechnical report for proposed improvements.

**Deliverables (Task 3.0):**

- Project Plans – Two (2) 24" x 36" hardcopy sets at 60%, 90%, and final submittals
- Project Specifications – hardcopy set at 90% and final submittals
- Project Estimate of probable costs – hardcopy print at 90% and final submittals
- Electronic PDF of the plans, specifications, and cost estimate at 60%, 90%, and final submittals
- City Redline Comments – One set each at 90% and final submittals

**TASK 4.0 AGENCY COORDINATION & PERMITTING**

This task will include coordination with the various agencies involved in the review, approval, permitting, and general execution of the project. Such agencies include, but are not limited to Caltrans, San Joaquin Valley Air Pollution Control District (SJVAPCD), and the State Water Board.

***Subtask 4.1 Storm Water Pollution Prevention Plan (SWPPP)***

QK will provide SWPPP services and coordination with the State Water Resources Control Board (SWRCB) to obtain coverage under the NPDES General Permit, Water Quality Order #2009-0009-DWQ as amended by Order #2010-0014-DWQ and #2012-006-DWQ for the proposed construction of this Risk Level 1 project. The SWPPP services include the following:

- Prepare Notice of Intent (NOI) and required Permit Registration Documents (PRDs) including, but not limited to, the Risk Assessment and Post-Construction Water Balance as required to the State, for owner/Legally Responsible Person (LRP);
- Assist the LRP in electronically filing the NOI and PRDs online using the State's Storm Water Multi-Application & Reporting System (SMARTS);
- Prepare a SWPPP outlining Best Management Practice (BMP) site recommendations; and
- Provide one SWPPP Manual to be referenced and maintained onsite by the contractor during construction.

**Deliverable:**

- One hard copy of completed SWPPP Manual

#### ***Subtask 4.2     Dust Control Plan (DCP)***

QK will prepare a DCP and coordinate as necessary with the San Joaquin Valley Air Pollution Control District (SJVAPCD) to provide the required documentation in compliance with the Regulation VIII of the SJVAPCD. Construction activities that generate fugitive dust subject to this rule include, but are not limited to, construction, demolition, excavation, extraction, other earthmoving activities, carryout, and track-out activities. QK will work with the City and the construction contractor to complete the required information for the DCP.

The DCP identifies the fugitive dust sources at a construction site and describes all fugitive dust control measures that will be implemented. Acceptable control measures will be outlined within the plan to comply with the SJVAPCD regulations.

#### Deliverable:

- One hardcopy of DCP as submitted to SJVAPCD

*This fee excludes any filing fees associated with the DCP required by the SJVAPCD.*

### **TASK 5.0        BIDDING PHASE SUPPORT**

QK will provide and conduct the pre-bid meeting and bid-phase services, including soliciting bids from contractors for the project, reviewing and evaluating the bid results of all bidders, including verifying that the three lowest bidders are qualified. The bid result evaluation includes verifying licensing and qualifications of the three lowest bidders and preparing a recommendation of award to the lowest responsible bidder for the project.

The bid-phase services include:

- Bid-Phase preparation and coordination with City
- Conduct Pre-Bid Meeting
- Respond to bidder's questions and prepare addendums, as required.
- Prepare Bid-Phase RFIs and Addenda
- Revise/Update PS&E documents per Addenda
- Receive all submitted bids from the City and verify the three low bidder's qualifications.
- Prepare a bid summary and recommendation of award of contract.
- Prepare and issue a Notice of Award to the successful bidder.

Following the award of the project, QK will prepare and transmit the contract documents to the contractor. After the contractor executes the documents, QK will review the contracts, bonds and insurance and forward these documents to the City for review and execution.

#### Deliverables:

- Bid-phase RFI responses and Addenda
- Prepare Revised Plans, Specification and Estimate per Addenda

### **SCHEDULE**

| <b>Task</b>           | <b>Description</b>                                   | <b>Duration</b>  |
|-----------------------|------------------------------------------------------|------------------|
| 1.0                   | Project Management                                   | 12 months        |
| 2.0                   | Topographic Survey                                   | 2 months         |
| 3.0                   | Improvement Plans, Specifications, and Cost Estimate | 6 months         |
| 4.0                   | Agency Coordination & Permitting                     | 2 months         |
| 5.0                   | Bidding Phase Support                                | 2 months         |
| <b>Total Duration</b> |                                                      | <b>12 months</b> |



## FEE ESTIMATE

| Task                | Description                                          | Fee Type | Fee Amount |
|---------------------|------------------------------------------------------|----------|------------|
| 1.0                 | Project Management                                   | T&M      | \$12,600   |
| 2.0                 | Topographic Survey                                   | T&M      | \$57,900   |
| 3.0                 | Improvement Plans, Specifications, and Cost Estimate | T&M      | \$127,800  |
| 4.0                 | Agency Coordination & Permitting                     | T&M      | \$39,600   |
| 5.0                 | Bidding Phase Support                                | T&M      | \$19,500   |
| Total Estimated Fee |                                                      |          | \$257,400  |

### Notes:

1. Expenses for reproduction, mailing, mileage, etc. are billed per our attached Charge Rate Schedule.
2. All time-and-materials fees will be invoiced monthly based on the level of effort in terms of hours relative to our Charge Rate Schedule.
3. When a Task is set on a time-and-materials fee basis, it signifies that it is not possible to accurately predict the amount of work effort required typical of on-call type services. QK will work with the client to set expectations where applicable.
4. The Fee Estimate and Schedule are good for a period of 90 days from the date of the proposal. After 90 days, the Fee Estimate and Schedule may be subject to change.
5. Fees for field surveying activities are subject to the payment of Prevailing Wages for Tulare County.

## EXCLUSIONS AND ASSUMPTIONS

- It is anticipated that local newspaper advertisement costs for bidding will be paid for by the City.
- It is assumed that QK can move funding between tasks while remaining within the total estimated fee.
- Any agency filing fees are excluded.
- We have removed all the fees out of our proposal for engineering support during construction. Any support during construction would be out of scope. If requested to perform those services in the future, we can perform under City Engineering contract or by a City-approved amendment.

## AUTHORIZATION OF SERVICES

In order to authorize services described herein, please sign the attached Task Order and return to us. Typically, we can begin our services within 10 business days of the time authorization is received depending on client need and schedule constraints.

Thank you for the opportunity to propose on this project. If you have any questions, or would like to discuss this proposal further, please contact Martin Querin at (559)733-0440. We look forward to working with you on this important project.

Sincerely,



Martin Querin, PE  
Director Water Practice Engineering



Amber Aguayo  
CFO/COO

Enclosures: Exhibit – City of Firebaugh Road Rehabilitation  
Task Order  
2023 Charge Rate Schedule

P230338  
CL/SS/GAP/MQ/AA/MAM



# Charge Rate Schedule



## 2023 CHARGE RATE SCHEDULE

|                                                                                                 | Current    |
|-------------------------------------------------------------------------------------------------|------------|
| <b>TECHNICAL SERVICES</b>                                                                       |            |
| Project Administrator                                                                           | \$100 hour |
| Assistant CADD Technician / Assistant CADD Designer / GIS Technician                            | \$96 hour  |
| Associate CADD Technician / Associate CADD Designer / Associate GIS Analyst                     | \$112 hour |
| Senior Associate CADD Technician/ Senior Associate CADD Designer / Senior Associate GIS Analyst | \$122 hour |
| Senior CADD Technician / Senior CADD Designer / Senior GIS Analyst                              | \$145 hour |
| Landscape Architect Technician                                                                  | \$112 hour |
| <b>PROFESSIONAL SERVICES</b>                                                                    |            |
| <b>Engineering</b>                                                                              |            |
| Assistant Engineer                                                                              | \$118 hour |
| Associate Engineer                                                                              | \$150 hour |
| Senior Associate Engineer                                                                       | \$175 hour |
| Project Engineer                                                                                | \$195 hour |
| Senior Engineer / City Engineer / District Engineer                                             | \$230 hour |
| Principal Engineer                                                                              | \$275 hour |
| <b>Planning / Environmental / Landscape Architecture</b>                                        |            |
| Assistant Environmental Scientist                                                               | \$88 hour  |
| Assistant Planner                                                                               | \$100 hour |
| Associate Planner / Associate Environmental Scientist                                           | \$121 hour |
| Senior Associate Environmental Scientist                                                        | \$140 hour |
| Senior Associate Planner                                                                        | \$145 hour |
| Senior Environmental Scientist                                                                  | \$173 hour |
| Senior Planner / Senior Landscape Architect                                                     | \$173 hour |
| Principal Planner / Principal Environmental Scientist                                           | \$195 hour |
| Senior Principal Planner / Senior Principal Environmental Scientist                             | \$215 hour |
| <b>Construction and Project Management</b>                                                      |            |
| Field Construction Observer                                                                     | \$130 hour |
| Senior Field Construction Observer                                                              | \$152 hour |
| Assistant Construction Manager / Assistant Project Manager                                      | \$121 hour |
| Associate Project Manager                                                                       | \$139 hour |
| Associate Construction Manager / Associate Field Construction Observer                          | \$142 hour |
| Project Manager                                                                                 | \$146 hour |
| Senior Associate Construction Manager / Senior Associate Project Manager                        | \$163 hour |
| Senior Project Manager                                                                          | \$187 hour |
| Senior Construction Manager                                                                     | \$190 hour |
| Principal Construction Manager / Principal Project Manager                                      | \$210 hour |
| <b>Surveying</b>                                                                                |            |
| Assistant Surveyor                                                                              | \$113 hour |
| Associate Surveyor                                                                              | \$130 hour |
| Senior Associate Surveyor                                                                       | \$160 hour |
| Project Surveyor                                                                                | \$178 hour |
| Senior Surveyor                                                                                 | \$190 hour |
| One-Person Survey Crew                                                                          | \$155 hour |
| Two-Person Survey Crew                                                                          | \$250 hour |
| Three-Person Survey Crew                                                                        | \$350 hour |
| UAV Pilot                                                                                       | \$178 hour |
| UAV Flight Observer                                                                             | \$130 hour |

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit.

|                                                                                                                                                    |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <b>EXPENSES</b>                                                                                                                                    |             |
| Plotting, Printing and Reproduction, Equipment Rental, Postage and Shipping                                                                        | 1.15 x Cost |
| Transportation and per diem (QK will provide documented evidence of business travel, travel outside of work areas shall be pre-approved by Client) | 1.15 x Cost |
| Mileage                                                                                                                                            | \$0.77 mile |
| Other Expenses - Including Subconsultants & Purchased Services through Subcontracts                                                                | 1.15 x Cost |

Rates are effective through December 31, 2023. If contract assignment extends beyond that date, a new rate schedule may be added to the contract.  
Expert Witness/ Litigation support will be billed as quoted.

Rates based on "Prevailing Wage" (PW) for Construction Surveying will be determined by project and County per California law.

12/20/2022



**August 10, 2026**  
134 South F Street  
Exeter, CA 93221



## **CITY OF EXETER - PUBLIC WORKS DEPARTMENT**

### **Firebaugh Avenue Rehabilitation Project | Completion of Construction Plan Set and Federalization**

#### **Background**

The City of Exeter (City) has been advancing the Firebaugh Avenue Rehabilitation Project through a previous consultant under a task order issued through the City's prior on-call engineering agreement. Design of the roadway reconstruction and associated improvements was carried to an advanced but incomplete construction plan set, and that agreement is now in transition.

The City intends to pursue federal funding for construction of the project. Federal-aid participation requires that the plans, specifications, and estimate (PS&E) be prepared in accordance with the Caltrans Local Assistance Procedures Manual (LAPM) and that the project receive federal authorization prior to advertisement.

It has been determined that right of way acquisition is not required. Existing driveway transition slopes that encroach into private property will be revised to remain within the existing public right of way. Design-phase potholing will not be performed; the contractor will pothole as the first order of work.

The City has directed A&M Consulting Engineers (A&M) to receive the project files from the previous consultant and carry the design to completion. Under the City's On-Call Professional Services Agreement, A&M proposes to provide the engineering services described in this Task Order.

#### **Scope of Services**

A&M will complete the Firebaugh Avenue construction plan set, technical specifications, and engineer's estimate, and will federalize the PS&E package for submittal to Caltrans District 6 Local Assistance. This Task Order is structured as a time-and-materials, not-to-exceed engagement.

#### **Project Work Plan**

### **PART 1 COMPLETION OF CONSTRUCTION PLAN SET AND FEDERALIZATION**

#### **A. PROJECT TRANSFER AND PLAN REVIEW**

1. Receive and inventory CAD files, plan set, specifications, engineer's estimate, survey data, and supporting reports from the previous consultant

2. Convert files to A&M format and verify base mapping, survey control, and existing utility information
3. Review the existing plan set against current City standards, ADA requirements, and Caltrans federal-aid requirements, and identify the remaining design items required to complete the plan set

**B. FINAL DESIGN**

1. Complete the construction plan set to 100%, including title sheet, typical sections, plan and profile, curb ramp and ADA details, drainage, signing and striping, and construction details
2. Revise driveway and transition slope grading to remain within the existing public right of way so that right of way acquisition is not required
3. Coordinate with the railroad regarding improvements within and adjacent to the crossing
4. Perform utility coordination and notification; specify contractor potholing as the first order of work

**C. SPECIFICATIONS AND ESTIMATE**

1. Prepare technical specifications, bid item list, and front-end contract documents
2. Prepare federal-aid special provisions and required federal contract provisions per the Caltrans LAPM, including Buy America, DBE, and labor compliance requirements
3. Establish the DBE goal methodology and prepare the associated bid documents
4. Prepare updated Engineer's Estimate of Probable Construction Cost

**D. ENVIRONMENTAL AND CALTRANS PROCESSING**

1. Prepare the Preliminary Environmental Study (PES) form and the supporting environmental technical studies required for the determination
2. Process the environmental document through Caltrans District 6 to NEPA determination and complete CEQA compliance
3. Prepare Field Review documentation and supporting exhibits
4. Prepare right of way certification documentation confirming that no acquisition is required
5. Prepare and submit the Request for Authorization (E-76) package for the construction phase
6. Respond to Caltrans District 6 Local Assistance comments through receipt of authorization

**E. DELIVERABLES**

1. Plan review memorandum summarizing project status, remaining work, and recommended design changes for City concurrence
2. 90% and 100% plans, technical specifications, and engineer's estimate

3. Federalized PS&E package and Request for Authorization submittal

## PART 2 PROJECT MANAGEMENT

### A. PROJECT MANAGEMENT

1. Conduct project kick-off meeting and ongoing coordination with City staff
2. Attend up to two (2) City Council meetings as requested by the City
3. Provide monthly progress updates and invoicing

## Compensation

This Task Order shall be performed on a time-and-materials (T&M) basis, not to exceed the amounts identified below, in accordance with the rate schedule established in the On-Call Professional Services Agreement. A&M shall not exceed the not-to-exceed amount for any individual part, or the total not-to-exceed amount, without prior written authorization from the City.

| Task Description                                                | Not-to-Exceed   |
|-----------------------------------------------------------------|-----------------|
| Part 1 - Completion of Construction Plan Set and Federalization | \$78,000        |
| Part 2 - Project Management                                     | \$7,000         |
| <b>TOTAL NOT-TO-EXCEED</b>                                      | <b>\$85,000</b> |

## Assumptions and Exclusions

- The previous consultant will provide complete and usable electronic CAD, survey, and plan files.
- Right of way appraisal, acquisition, and legal services are excluded. Supplemental topographic survey and design-phase potholing are excluded.
- A Categorical Exclusion is anticipated. Higher-level environmental review (Environmental Assessment, Environmental Impact Statement, Initial Study, Mitigated Negative Declaration, or EIR), if required, is excluded and may be added by amendment.
- Bid-phase services, construction engineering, inspection, and materials testing are excluded and may be provided under a separate task order.
- Permit, plan check, railroad, and agency review fees will be paid directly by the City.

A&M appreciates the opportunity to provide this proposal and looks forward to assisting the City of Exeter in bringing the Firebaugh Avenue improvements to construction. Please do not hesitate to contact us with any questions regarding this Task Order.

Respectfully submitted,

**A&M CONSULTING ENGINEERS**

**ACCEPTED BY CITY OF EXETER**

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Javier Andrade, PE / Principal

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Zachary Boudreaux / Public Works Director

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Date

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Date



## Agenda Item Staff Report

**Agenda Item Number:**

**I.7.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Approval of the 2026 Annual Exeter Fall Festival Activities, including Facility Use, Street Closures, Beer Garden and Horseshoe Tournament.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**Department Recommendation:**

City staff recommends that the City Council approve the 2026 Annual Exeter Fall Festival activities, including facility use, multiple street closures, the operation of a beer garden and horseshoe tournament subject to the conditions of approval outlined in this staff report.

**Background & Summary:**

The Annual Exeter Fall Festival is a longstanding community tradition featuring activities organized by several local nonprofit and community organizations. The primary activities associated with the 2026 Fall Festival include a family Movie Night, Fall Festival Parade, Car Show, Family Fun Night, activities at Exeter City Park, and a Beer Garden and Horseshoe Tournament.

The principal Fall Festival activities will culminate on Saturday, October 10, 2026, with a parade, car show, City Park festival activities including a beer garden/horseshoe tournament.

The Exeter Chamber of Commerce, Exeter Lions Club, Exeter Kiwanis Club, and Exeter Monarchs Football Alumni & Boosters have submitted applications and supporting documentation related to their respective activities.

**For action by:**

☒ City Council

**Regular Session:**

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.



City Council approval is requested for the following:

**1. Movie Night – Exeter Branch Library/City of Exeter | Tuesday, October 6**

The Exeter Branch Library will host a Fall Festival Movie Night behind the library at Exeter City Park. City of Exeter Recreation will host games at City Park prior to the start of the movie.

The Chief of Police has approved the amplified sound permit for the event.

**2. Family Fun Night – Exeter Chamber of Commerce | Wednesday, October 7**

The Exeter Chamber of Commerce will host Family Fun in conjunction with the Farmer's Market. The event will take place on South E Street, Mixture Park, and the public parking lot on the east side of South E Street between East Pine Street and East Maple Street. Staff is requested to extend the temporary street closure for the Farmer's Market to include the additional area of South E Street and the parking lot.

**3. Fall Festival Parade – Exeter Lions Club | Saturday, October 10**

The Exeter Lions Club will host the annual Fall Festival Parade.

The Lions Club has requested *street closures* from approximately 6:00 a.m. to 12:00 p.m. to accommodate parade staging, the parade route, and post-parade clearing.

The submitted street closure application identifies a closure along West Pine Street from Filbert Street to D Street, continuing south on D Street to Chestnut Street. Parade staging will occur near the western end of the route.

The submitted Fall Festival traffic map identifies the Lions Club parade route, Chamber of Commerce car show closure, a public safety closure along Chestnut Street, the Kiwanis Club parking stall closure adjacent to City Park, and a no-parking area along Cedar Street adjacent to City Park.

The Lions Club has also requested use of amplified sound for parade announcements. The PA system is anticipated to operate approximately 9:30 a.m. to 11:00 a.m., with sound equipment located near Pine and E Streets. The Chief of Police has approved the amplified sound permit.

Following the parade, the Exeter Police Department and Public Works Department will coordinate reopening of affected streets when it is safe to do so.

**4. Car Show – Exeter Chamber of Commerce | Saturday, October 10, 2026**

The Exeter Chamber of Commerce will host the annual Fall Festival Show & Shine Car Show.

The Chamber has requested *use* of Mixer Park and *closure* of E Street from Pine Street to Chestnut Street from approximately 6:00 a.m. to 3:00 p.m. The car show itself is anticipated to conclude at approximately 2:00 p.m., with additional time provided for breakdown and reopening of the area.

The street closure provides a controlled area for display vehicles and pedestrian activity while allowing attendees convenient access to downtown businesses and the remaining Fall Festival activities.

Amplified sound consisting of speakers and a microphone will also be used during the car show. The Chief of Police has approved the amplified sound permit.

**5. City Park Fall Festival – Exeter Kiwanis Club | Saturday, October 10, 2026**

The Exeter Kiwanis Club will host the primary Fall Festival activities at Exeter City Park, including the annual pancake breakfast, food and local vendors, and entertainment in the gazebo area.

The Kiwanis Club has requested *use* of City Park, including the park, gazebo, arbor, and electrical power, with setup beginning at approximately 6:00 a.m., activities occurring from approximately 7:00 a.m. to 4:00 p.m., and departure by approximately 5:00 p.m.

The Kiwanis Club has requested closure of D Street between Chestnut Street and Cedar Street from approximately 6:00 a.m. to 5:00 p.m. as well as three (3) parking stall spaces on E St. in front of the Gazebo for the live band to park their vehicle with equipment.

Amplified sound will be used for entertainment and related Fall Festival activities at City Park.

The Kiwanis Club has requested waiver of the Special Event Permit and Amplified Sound Permit fees associated with its Fall Festival activities.

**6. Beer Garden & Horseshoe Tournament – Exeter Monarchs Football Alumni & Boosters | Saturday, October 10, 2026**

The Exeter Monarchs Football Alumni & Boosters have requested authorization to operate a Beer Garden and Horseshoe Tournament in conjunction with the Fall Festival.

The organization has requested *use* of the City Park arbor and existing horseshoe pit area, with setup beginning at approximately 10:30 a.m. and the Beer Garden and Horseshoe Tournament operating from approximately 12:00 p.m. to 4:00 p.m., with departure by approximately 5:00 p.m.

The organization proposes incorporating the existing horseshoe pits entirely within the secured Beer Garden footprint so that the beer garden and tournament operate as one controlled area.

The Beer Garden and horseshoe pit area will be enclosed with appropriate fencing or barricades and will include a designated entrance and exit. Access will be controlled, identification will be checked, and all individuals entering the designated area, including horseshoe tournament participants and spectators, will be required to be 21 years of age or older.

Alcohol will be served and consumed only within the designated Beer Garden. The applicant will be responsible for complying with all applicable California Department of Alcoholic Beverage Control requirements and City requirements and for obtaining all required alcohol-related permits prior to the event.

The applicant will also be responsible for maintaining adequate staffing and/or security, monitoring the entrance, exit and perimeter, preventing alcohol from leaving the designated area, maintaining emergency access, monitoring the horseshoe tournament, and maintaining appropriate separation between active horseshoe pits, spectators, alcohol service areas, tables, and pedestrian traffic.

**Conditions of Approval:**

Approval of the Fall Festival activities is recommended subject to the following conditions:

1. **Insurance.** Each participating organization shall provide all insurance documentation required by the City prior to its respective activity. Certificates and endorsements shall identify the City of Exeter and other required parties as additional insureds and meet the City's applicable insurance requirements. Activities involving alcohol shall also provide required liquor liability coverage.
2. **Street Closures and Traffic Control.** All street closures shall be coordinated with the Exeter Police Department and Public Works Department. City staff may install, modify, relocate, or remove barricades and traffic-control devices as necessary for public safety and event operations.
3. **Public Safety.** The Chief of Police or designee may modify street closures, traffic-control measures, event operations, security requirements, or other conditions when reasonably necessary to protect public safety.
4. **Amplified Sound.** Amplified sound shall be operated in accordance with approved permits and applicable provisions of the Exeter Municipal Code.
5. **Food and Vendors.** Event organizers and individual vendors shall be responsible for obtaining all applicable health permits, business licenses, vendor permits, and other regulatory approvals.
6. **Alcohol/Beer Garden.** The Beer Garden operator shall obtain all required City and California Department of Alcoholic Beverage Control permits and approvals before alcohol may be sold, served, or consumed. The Beer Garden shall operate only within the approved secured area.

7. **Age Restriction.** All persons entering the Beer Garden and horseshoe tournament area shall be 21 years of age or older, and the operator shall provide appropriate age-verification procedures.
8. **Beer Garden Security.** The Beer Garden operator shall provide adequate staffing and/or security as required by the City and Chief of Police and shall maintain controlled entrances, exits, perimeter security, and emergency access throughout the event.
9. **Horseshoe Tournament Safety.** The organizer shall maintain clearly identified playing areas and adequate separation between active horseshoe pits, spectators, alcohol service areas, tables, and pedestrian traffic.
10. **Facility Use.** Organizations using City facilities shall comply with the City's Facility Use Policy, including cleanup requirements and restrictions regarding parking or driving on grass unless specifically authorized by the City.
11. **Cleanup.** Each event organizer shall be responsible for cleanup of its respective event area and shall leave all City facilities, parks, streets, and public rights-of-way in substantially the same condition in which they were received.
12. **Fee Waivers.** Any fee waiver approved by the City Council applies only to City fees specifically authorized for waiver and does not waive fees charged by other agencies or regulatory entities.

### **Fiscal Impact:**

Based upon the applications received to date, the known City fees associated with the 2026 Fall Festival total \$331, consisting of the \$177 Special Event/Facility Use fee, \$11 Electrical Access fee, \$88 City Park Arbor fee, and \$55 Alcohol Permit fee. The FY 2026–27 Fee Schedule identifies these respective charges and provides amplified sound permits at no cost.

To the extent the City Council approves the requested fee waivers, the City will forgo the corresponding fee revenue.

The event will also require City staff resources associated with street closure preparation, placement and removal of traffic-control devices, park preparation, and Police Department and Public Works support. The anticipated costs associated with staff time are minimal and can be absorbed within existing departmental operating budgets.

### **Prior City Council Actions:**

This is an annual event, and the last City Council approval was on August 12, 2026.

### **Attachments:**

- 2026 Exeter Fall Festival Parade and Street Closure Map
- Exeter Lions Club – Parade Street Closure Application
- Exeter Lions Club – Street Closure Signature Authorizations
- Exeter Lions Club – Approved Amplified Sound Permit
- Exeter Chamber of Commerce – Car Show Facility Use Application
- Exeter Chamber of Commerce – Car Show Street Closure Application

- Exeter Chamber of Commerce – Street Closure Signature Authorizations
- Exeter Chamber of Commerce – Approved Car Show Amplified Sound Permit
- Exeter Chamber of Commerce – Movie Night Amplified Sound Permit
- Exeter Kiwanis Club – Park Festival Facility Use Application
- Exeter Kiwanis Club – Park Festival Street Closure Application
- Exeter Kiwanis Club – Amplified Sound Application
- Exeter Kiwanis Club – Fee Waiver Request
- Exeter Chamber of Commerce – Fee Waiver Request
- Exeter Monarchs Football Alumni & Boosters – Facility Use Application
- Exeter Monarchs Football Alumni & Boosters – Beer Garden and Horseshoe Tournament Proposed Activities
- Proposed Beer Garden and Horseshoe Tournament Map

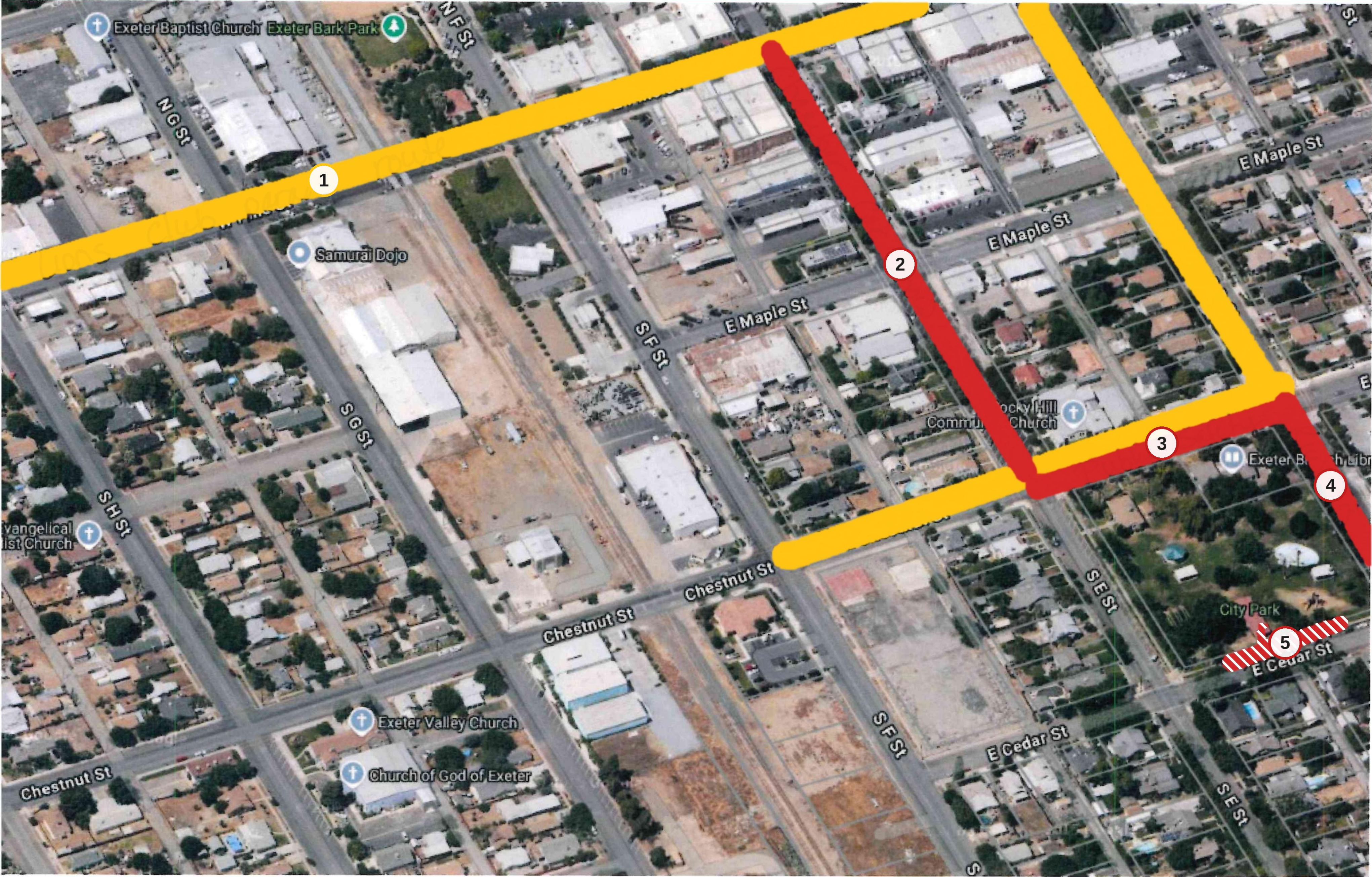
**Recommended motion to be made by the City Council:**

I move to approve the 2026 Annual Exeter Fall Festival activities, including facility use, street closures, amplified sound permits, the Beer Garden and Horseshoe Tournament, and associated fee waivers, subject to the conditions of approval contained in the staff report and completion of all required permits, insurance, and regulatory approvals prior to the respective events.



# 2026 EXETER FALL FESTIVAL

Parade Route & Street Closure Map



## MAP KEY

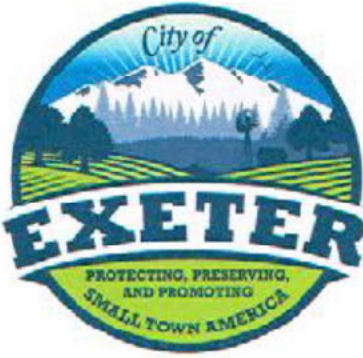
- 1** Lions Club Parade Route  
E Maple St (west of connector) — assembly/parade path
- 2** Chamber of Commerce Car Show  
Closed connector street, E Maple St to Chestnut St
- 3** Public Safety Closure  
Chestnut St, connector to S E St
- 4** Kiwanis Club Closure  
S E St, Chestnut St to E Cedar St
- 5** No Parking — Arbor Area  
E Cedar St at City Park (hatched)

 Hatched = No Parking Zone

### E CEDAR ST — STAFF NOTE

No parking in arbor area (City Park frontage).  
Handwritten note also referenced enforcement (“...Police...”) but the third line was cut off at the end of the original scan — please confirm the full wording before distribution.





## City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221  
Ph. #559-592-3318 Fax # 559-592-3516

Date of Event: Oct 10, 2026

Name of group requesting street closure: Exeter Lions Club

Name of contact person: Doug Johnson Phone: [REDACTED]

Mailing address: [REDACTED] Exeter CA 93221 Email: [REDACTED]

Alternate Contact Person: Dewayne Falkner Phone: [REDACTED]

Mailing Address: [REDACTED] Phone: [REDACTED]

Type of event: Fall Festival Parade

Time of closure: 6:00 AM until 12:00 PM

Details of streets/parking lots/public right of way requesting to be closed: *(provide map or additional pages if necessary)*

Hard closure route W Pine from Filbert to D streets and south on D Street to Chestnut

Attached Map yellow indicates parade route, blue will be used for staging prior to parade

X I understand my \$103 application fee is nonrefundable however, if the event is rescheduled due to inclement weather or other unforeseen reasons, I will not be required to pay a second application fee.

X I understand I am responsible for obtaining signatures from all locations that will be affected by the closure.

X I understand all terms and conditions including the need for liability insurance will be required.

Applicant Signature: [REDACTED] Date 7/27/2026

City of Exeter  
Street Closure Authorization Form



**Exeter Lions Club is requesting a street closure to include Pine St from E St to G St on Saturday October 10, 2026 between the hours of 6:00am and 12:00pm for the annual Exeter Fall Festival Parade.**

The locations listed below will be affected by this closure.

| Address            | Agree | Oppose | Business Name       | Signature | Phone |
|--------------------|-------|--------|---------------------|-----------|-------|
| 505 E Pine         |       |        | Smith Family Chapel |           |       |
| 449 E Pine         |       |        | Alejandras          |           |       |
| 431 E Pine         |       |        |                     |           |       |
| 423 E Pine         |       |        | Baja Mex            |           |       |
| 411 E Pine #A      |       |        |                     |           |       |
| 411 E Pine #B      |       |        |                     |           |       |
| 411 E Pine #C      |       |        |                     |           |       |
| 411 E Pine #D      |       |        |                     |           |       |
| 411 E Pine #E 10/9 | ✓     |        | Exeter Eng          |           |       |
| 411 E Pine #F      |       |        |                     |           |       |
| 279 E Pine         | ✓     |        | Frosty King         |           |       |
| 277 E Pine         | ✓     | ✓      | Petes               |           |       |
| 275 E Pine         | ✓     |        |                     |           |       |
| 271 E Pine         |       |        | Empty               |           |       |
| 255 E Pine         |       |        | Empty               |           |       |
| 251-253 E Pine     | a.z.  |        | Kirksey Real Estate |           |       |
| 231 E Pine         |       |        |                     |           |       |
| 221 E Pine         | ✓     |        | The Grove           |           |       |
| 201 E Pine         |       |        | Closed Empty        |           |       |
| Kaweah to E St     |       |        |                     |           |       |



City of Exeter  
Street Closure Authorization Form



Oct. 10

Exeter Lions Club is requesting a street closure to include Pine St from E St to G St on Saturday October 10, 2026 between the hours of 6:00am and 12:00pm for the annual Exeter Fall Festival Parade.

The locations listed below will be affected by this closure.

| Address             | Agree | Oppose | Business Name           | Signature | Phone |
|---------------------|-------|--------|-------------------------|-----------|-------|
| 199 E Pine          | ✓     |        | Exeter 1892 Marketplace |           |       |
| 189 E Pine          | ✓     |        | Exeter 1892 Marketplace |           |       |
| 179 E Pine          |       |        |                         |           |       |
| 169 E Pine          | ✓     |        |                         |           |       |
| 165 E Pine          | ✓     |        |                         |           |       |
| 163 E Pine          | ✓     |        | MANDALAY                |           |       |
| 145 E Pine          | ✓     |        | Hometown Emporium       |           |       |
| 139 E Pine          | ✓     |        | Vallarta's              |           |       |
| 125 E Pine          | ✓     |        | Embellish               |           |       |
| 121 E Pine          | ✓     |        | ON POINT                |           |       |
| 117 E Pine          | ✓     |        | Volition Hair Co.       |           |       |
| 115 E Pine          | ✓     |        | STAG SALON              |           |       |
| 101 E Pine          | ✓     |        | El Tia Que Pasa         |           |       |
| 101 W Pine          | ✓     |        | Exeter Chamber          |           |       |
| 209 S D             |       |        | Empty                   |           |       |
| 201 S D             | ✓     |        | Joe Quinones            |           |       |
| 141 S D             |       |        |                         |           |       |
| 155 S D             |       |        |                         |           |       |
| 145 S D             | ✓     |        | ABC Bookkeeping         |           |       |
| Pine from E to G St | ✓     |        |                         |           |       |
| 135 S D             | ✓     |        | Post office             |           |       |
| 300 E Pine St       | ✓     |        | community west Ben      |           |       |

City of Exeter  
Street Closure Authorization Form



Exeter Lions Club is requesting a street closure to include Pine St from E St to G St on Saturday October 10, 2026 between the hours of 6:00am and 12:00pm for the annual Exeter Fall Festival Parade.

The locations listed below will be affected by this closure.

| Address       | Agree | Oppose | Business/Resident Name  | Signature | Phone |
|---------------|-------|--------|-------------------------|-----------|-------|
| 258 E Pine    | ✓     |        | Exeter Mercantile       |           |       |
| 250 E Pine    | X     |        | Rosalie's               |           |       |
| 216 E. PINE   | X     |        | Rocky Hill Wellness     |           |       |
| 916 E Pine St | X     |        | Denisse Diaz Bernal     |           |       |
| 184 E PINE ST | X     |        | Emesa smoke             |           |       |
| 182 E Pine St | X     |        | Root salon              |           |       |
| 180 E. PINE   | X     |        | VIP                     |           |       |
| 164 E PINE    | ✓     |        | IRON THERAPY            |           |       |
| 158 E. Pine   | X     |        | Common Good             |           |       |
| 152 D Street  | X     |        | Common Good             |           |       |
| 160 S D St    | X     |        | NSE Insurance           |           |       |
| 212 S D       |       |        | empty                   |           |       |
| 214 S D       |       |        | empty                   |           |       |
| 220 S D       | X     |        | <del>empty</del> Miel G |           |       |
| 226 S D       |       |        |                         |           |       |
| 236 S D       |       |        | Gingana                 |           |       |
| 240 S D       |       |        |                         |           |       |
| 252 S D       |       |        | Dan Rish                |           |       |
| 241 S D       |       |        |                         |           |       |
| 231 S D       |       |        |                         |           |       |
| 225 S D       |       |        |                         |           |       |



## City of Exeter

100 North C Street

Exeter, CA 93221

Ph. #559-592-3103 Fax # 559-592-3346

### Title 5, Chapter 5.48 –

#### Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant Doug Johnson Phone No. [REDACTED]

Address [REDACTED]

Name of Organization Exeter Lions Club Phone No. [REDACTED]

Address [REDACTED]

Type of Event Fall Festival Parade Location of Event Pine from G to D and D south to Chestnut

Date of Event Oct 10, 2026 Start Time 6:00 AM End Time 12:00 PM

Type of equipment to be used PA system to announce participants in parade

Additional Information PA system will be used from approximately 9:30 AM to 11:00  
Sound equipment will be located at Pine and E streets within downtown

I, Doug Johnson, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

[REDACTED]  
Applicant Signature  
CHIEF KOB SCHIMPF  
Chief of Police

7/27/2026

Date

☐ Permit Denied

☐ Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)





**CITY OF EXETER  
FACILITY USE APPLICATION**

**Application Date:** 7.29.26 **Facility/Park Requested:** Mixer Park  
**Date(s) Needed:** 10.10.26 **Equipment Needed:** \_\_\_\_\_  
**Set-up Time:** 6:00am **Departure Time:** 3:00pm  
**Event Start Time:** 6:00am **Event End Time:** 2:00pm  
**Name of Organization:** Exeter Chamber of Commerce  
**Type of Event:** Car Show (Fall Festival Show & Shine)  
**Address:** \_\_\_\_\_

**FACILITY USE POLICY:**

The following rules and regulations will be strictly adhered to and enforced. Any infraction thereof shall be grounds for the immediate termination of the activity.

1. All facility users must comply with Tulare County Health Department regulations and any applicable City of Exeter requirements.
2. Users may utilize picnic benches, tables, or arbors owned by the City. Additional equipment and supplies must be provided by the applicant.
3. Nails, tacks, pins, or staples are not permitted on facility structures. Only masking tape or other approved materials may be used for decorations. All decorations must be removed at the conclusion of the event.
4. Driving or parking on grass areas is strictly prohibited unless authorized by the City.
5. After the event, users must collect all trash and place it in provided receptacles. The facility must be left clean and in its original condition.
6. Alcohol consumption is permitted only with prior City approval and in compliance with Chapter 5.08 of the Exeter Municipal Code. A separate Alcoholic Beverage Permit is required.

## Insurance and Waivers:

- *General Liability Insurance:*
  - Commercial general liability insurance with coverage at least as broad as Insurance Services Office (ISO) form CG 00 01, in an amount not less than \$2,000,000 per occurrence, general aggregate, and \$2,000,000 products and completed operations. The policy shall include a per project or per location general aggregate endorsement. If a per project/location endorsement is not available, the limit for the general aggregate shall be doubled.
  - The policy shall allow and be endorsed as primary and not seek contribution from the City's coverage.
  - The policy(s) shall provide and be endorsed to include, the City, its officers, officials, employees, agents, and volunteers as additional insureds on ISO form CG 20 10 (or equivalent) for ongoing operations, and, for construction or service agreements, ISO form CG 20 37 (or equivalent) for completed operations.
  - Any failure to comply with reporting provisions of the policies by Applicant shall not affect coverage provided to the City.
  - Coverage shall state that Vendor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
  - Coverage shall allow and be endorsed to include a waiver of subrogation in favor of the City and its officers, officials, employees, and agents.
  - When alcohol is served or sold, liquor liability coverage is required.
- *Workers' Compensation and Employers' Liability - Statutory*
  - Applicant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for all persons employed directly or indirectly by Applicant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000 each accident, \$1,000,000 by disease-policy limit, and \$1,000,000 by disease-each employee. No proprietor, partner, executive officer, or member shall be excluded. In the alternative, Applicant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code.

Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of City.

- The insurer, if insurance is provided, or Applicant, if a program of self-insurance is provided, shall allow, and be endorsed to waive all rights of subrogation against City and its officers, officials, employees, agents, and volunteers.
- The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Vendor does not have any employees.
- *Indemnity/Hold Harmless Agreement:*
  - The applicant agrees to indemnify, defend, and hold harmless the City of Exeter, its officers, employees, agents, and volunteers from any and all claims, damages, or liabilities arising out of facility use, except for those caused by the sole negligence or willful misconduct of the City.

I have read and agree to the above Facility Use Policy and requirements.

**Applicant/Organization Name:** Exeter Chamber of Commerce

**Signature:** 

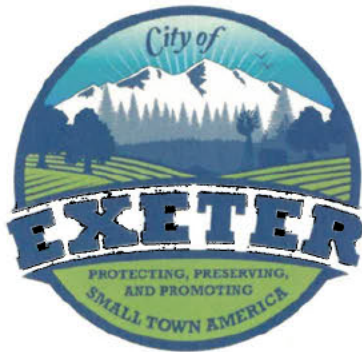
**Date:** 7.29.26

**Phone Number** 559.592.2919

**Email:** chamber@exeterchamber.com

**This Section for City Staff Use Only:**

|                                                 |                           |
|-------------------------------------------------|---------------------------|
| <b>Rental Fee:</b> _____                        | <b>Date Paid:</b> _____   |
| <b>Cash or Check:</b> _____                     | <b>Received by:</b> _____ |
| <b>Certificate of Insurance Received:</b> _____ | <b>Approved by:</b> _____ |



## City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221  
Ph. #559-592-3318 Fax # 559-592-3516

Date of Event: Oct. 10, 2026

Name of group requesting street closure: Exeter Chamber of Commerce

Name of contact person: Shannon Schroth Phone: 559-592-2919

Mailing address: 101 W. Pine St. Email: shannon@exeterchamber.com

Alternate Contact Person: Heather Ritter Phone 559-592-2919

Mailing Address: 101 W. Pine St. Phone: \_\_\_\_\_

Type of event: Car Show

Time of closure: 11:00 am until 3:00 pm

Details of streets/parking lots/public right of way requesting to be closed: (provide map or additional pages if necessary)

Closure of E Street from Pine St to Chestnut

HK I understand my \$103 application fee is nonrefundable however, if the event is rescheduled due to inclement weather or other unforeseen reasons, I will not be required to pay a second application fee.

HK I understand I am responsible for obtaining signatures from all locations that will be affected by the closure.

HK I understand all terms and conditions including the need for liability insurance will be required.

Applicant Signature: \_\_\_\_\_

Date 7.29.26



City of Exeter  
Street Closure Authorization Form



Exeter Chamber is requesting a street closure to include E St from Pine St to Maple St  
on Saturday OCT. 10th between the hours of 6am and 3pm for  
Fall Festival Show & Shine Car Show.

The locations listed below will be affected by this closure.

| Address              | Agree      | Oppose | Business Name         | Signature | Phone |
|----------------------|------------|--------|-----------------------|-----------|-------|
| 112 S E              | ✓          |        | Just Dough With It    |           |       |
| 118 S E              | ✓          |        | Pink Ladies           |           |       |
| 120 S E              | ✓          |        | MONETS                |           |       |
| 121 S E              | ✓          |        | vacant Rosemary Thyme |           |       |
| 121 ½ S E            | ✓          |        | Rosemary & Thyme      |           |       |
| 124 S E              | ✓          |        | Lotos Paw Spa         |           |       |
| 126 S E              | ✓          |        | SPURCH                |           |       |
| 134 S E              | ✓          |        | PRO-PT                |           |       |
| 137 S E              | ✓          |        | 137 EVENTS            |           |       |
| 150 S E              | ✓          |        | Exeter Irrigation     |           |       |
| 151 S E #A           | ✓          |        | Café Lafayette        |           |       |
| 151 S E #B           | ✓          |        | Salon                 |           |       |
| 151 S E #C 160 S E   | ✓          |        | We Fit Gym            |           |       |
| 160 S E              | ✓          |        | Harvest Wealth        |           |       |
| 225 S E              | - vacant - |        | Residence             |           |       |
| 228 S E              |            |        | Residence             |           |       |
| 236 S E              |            |        | Residence             |           |       |
| 237, 257, 259 S E    | ✓          |        | Rocky Hill Church     |           |       |
| 258 S E              |            |        | Residence             |           |       |
| E from Pine to Maple |            |        |                       |           |       |

**The locations listed below will be affected by this closure.**

[illegible]

August 25, 2026 Regular Meeting of the Exeter City Council  
Page 125



## City of Exeter

100 North C Street  
Exeter, CA 93221  
Ph. #559-592-3103 Fax # 559-592-3346

### Title 5, Chapter 5.48 –

#### Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant Heather Ritter Phone No. 559.592.2919  
Address 101 W. Pine St.

Name of Organization Exeter Chamber of Commerce Phone No. 559.592.2919  
Address 101 W. Pine St.

Type of Event Car Show Location of Event E Street, Mixer

Date of Event 10.10.26 Start Time 11:00 am End Time 3:00 pm

Type of equipment to be used speakers, microphone

Additional Information \_\_\_\_\_

I, Heather Ritter, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

Applicant Signature

CHIEF ROB SCHIMPF  
Chief of Police

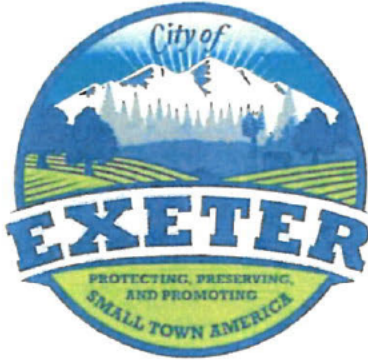
7.29.26

Date

☐ Permit Denied

☐ Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED, HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)



## City of Exeter

100 North C Street

Exeter, CA 93221

Ph. #559-592-3103 Fax # 559-592-3346

### Title 5, Chapter 5.48 –

#### Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant Heather Ritter Phone No. 559.592.2919

Address 101 W. Pine St.

Name of Organization Exeter Library w/ Exeter Chamber of Comm Phone No. 559.592.2919

Address 101 W. Pine St.

Type of Event Movie Night Location of Event Library @ City Park

Date of Event 10.6.26 Start Time 11:30 End Time 9:00

Type of equipment to be used Screen, projector, Speakers

Additional Information Movie behind library for Fall Festival Week !!!

I, [REDACTED], HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

[REDACTED]  
Applicant Signature

CHIEF ROB SCHIMPF

Chief of Police

7.31.26

Date

☐ Permit Denied

☐ Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED, HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)





**CITY OF EXETER**  
**FACILITY USE APPLICATION**

Application Date: 07/22/26 Facility/Park Requested: Exeter City Park  
Date(s) Needed: 10/10/26 Equipment Needed: Park/Gazebo/Arbor/Power  
Set-up Time: 06:00 Departure Time: 17:00  
Event Start Time: 07:00 Event End Time: 16:00  
Name of Organization: Exeter Kiwanis Club  
Type of Event: Exeter Fall Festival (Pancake breakfast, food & local vendors and entertainment in Gazebo area)  
Address: Exeter City Park (Chestnut & E St)

---

**FACILITY USE POLICY:**

The following rules and regulations will be strictly adhered to and enforced. Any infraction thereof shall be grounds for the immediate termination of the activity.

1. All facility users must comply with Tulare County Health Department regulations and any applicable City of Exeter requirements.
2. Users may utilize picnic benches, tables, or arbors owned by the City. Additional equipment and supplies must be provided by the applicant.
3. Nails, tacks, pins, or staples are not permitted on facility structures. Only masking tape or other approved materials may be used for decorations. All decorations must be removed at the conclusion of the event.
4. Driving or parking on grass areas is strictly prohibited unless authorized by the City.
5. After the event, users must collect all trash and place it in provided receptacles. The facility must be left clean and in its original condition.
6. Alcohol consumption is permitted only with prior City approval and in compliance with Chapter 5.08 of the Exeter Municipal Code. A separate Alcoholic Beverage Permit is required.

## Insurance and Waivers:

- **General Liability Insurance:**
  - Commercial general liability insurance with coverage at least as broad as Insurance Services Office (ISO) form CG 00 01, in an amount not less than \$2,000,000 per occurrence, general aggregate, and \$2,000,000 products and completed operations. The policy shall include a per project or per location general aggregate endorsement. If a per project/location endorsement is not available, the limit for the general aggregate shall be doubled.
  - The policy shall allow and be endorsed as primary and not seek contribution from the City's coverage.
  - The policy(s) shall provide and be endorsed to include, the City, its officers, officials, employees, agents, and volunteers as additional insureds on ISO form CG 20 10 (or equivalent) for ongoing operations, and, for construction or service agreements, ISO form CG 20 37 (or equivalent) for completed operations.
  - Any failure to comply with reporting provisions of the policies by Applicant shall not affect coverage provided to the City.
  - Coverage shall state that Vendor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
  - Coverage shall allow and be endorsed to include a waiver of subrogation in favor of the City and its officers, officials, employees, and agents.
  - When alcohol is served or sold, liquor liability coverage is required.
- **Workers' Compensation and Employers' Liability - Statutory**
  - Applicant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for all persons employed directly or indirectly by Applicant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000 each accident, \$1,000,000 by disease-policy limit, and \$1,000,000 by disease-each employee. No proprietor, partner, executive officer, or member shall be excluded. In the alternative, Applicant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code.

Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of City.

- The insurer, if insurance is provided, or Applicant, if a program of self-insurance is provided, shall allow, and be endorsed to waive all rights of subrogation against City and its officers, officials, employees, agents, and volunteers.
  - The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Vendor does not have any employees.
- *Indemnity/Hold Harmless Agreement:*
    - The applicant agrees to indemnify, defend, and hold harmless the City of Exeter, its officers, employees, agents, and volunteers from any and all claims, damages, or liabilities arising out of facility use, except for those caused by the sole negligence or willful misconduct of the City.

I have read and agree to the above Facility Use Policy and requirements.

**Applicant/Organization Name:** Exeter Kiwanis

**Signature:**

**Date:**

07/22/26

**Phone Number**

**Email:**

**This Section for City Staff Use Only:**

**Rental Fee:**

**Date Paid:**

**Cash or Check:**

**Received by:**

**Certificate of  
Insurance Received:**

**Approved by:**





## City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221  
Ph. #559-592-3318 Fax # 559-592-3516

Date of Event: 10/10/26

Name of group requesting street closure: EXETER KIWANIS

Name of contact person: IXLES GRIN Phone: [REDACTED]

Mailing address: [REDACTED] Email: [REDACTED]

Alternate Contact Person: SALLY BLANKENHORN Phone: [REDACTED]

Mailing Address: [REDACTED] Phone: [REDACTED]

Type of event: Fall Festival

Time of closure: 0600 until 1700

Details of streets/parking lots/public right of way requesting to be closed: (provide map or additional pages if necessary)

D St between Chestnut + Cedar

Including 3 parking stalls/spots on E St in front of the Gazebo.

WJH I understand my application fee is nonrefundable however, if the event is rescheduled due to inclement weather or other unforeseen reasons, I will not be required to pay a second application fee.

WJH I understand I am responsible for obtaining signatures from all locations that will be affected by the closure.

WJH I understand all terms and conditions including the need for liability insurance will be required.

Applicant Signature: [REDACTED]

Date 7/22/26

Office use: \*\*\*\*\*  
Fee paid \_\_\_\_\_

Public Works Director \_\_\_\_\_

Chief of Police \_\_\_\_\_

Council Approval: \_\_\_\_\_



## City of Exeter

100 North C Street

Exeter, CA 93221

Ph. #559-592-3103 Fax # 559-592-3346

### Title 5, Chapter 5.48 –

#### Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant EXETER WES GRIM Phone No. [REDACTED]

Address [REDACTED]

Name of Organization EXETER KIWANIS Phone No. [REDACTED]

Address [REDACTED]

Type of Event Fall Festival Location of Event EXETER CITY PARK

Date of Event 10/10/28 Start Time 0900 End Time 10:00

Type of equipment to be used BAND EQUIPMENT

Additional Information \_\_\_\_\_

I, Wes Grim, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

Applicant Signature

CHIEF ROB SCHIMPF

Chief of Police

Date

☐ Permit Denied

☐ Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)

July 22, 2026

Dear City of Exeter,

The Exeter Kiwanis Club is requesting a fee waiver for the Special Event permit, Amplified Sound Permit and a Street Closure Permit for the October 10, 2026, event.

Fall Festival is a long-standing tradition that is well attended and free for the public to attend. All monies raised by Kiwanis are reinvested in the community.

Thank you for your consideration,

Wess Grim



July 29, 2026

Dear City of Exeter,

We want to thank you for your continued support of the Exeter Chamber of Commerce and its endeavors.

As we prepare for this year's Fall Festival, we respectfully request a waiver of all City fees associated with the event. Fall Festival is a free community celebration designed to bring families, residents, and visitors together while supporting our local businesses and showcasing everything that makes Exeter special.

Your continued support plays an important role in helping us keep this longstanding community tradition free and accessible for everyone. We truly appreciate your consideration of this request and your ongoing commitment to the success of events that strengthen our community.

Kindly,

[REDACTED]  
Shannon Schroth  
Executive Director  
Exeter Chamber of Commerce



**CITY OF EXETER**  
**FACILITY USE APPLICATION**

|                       |                                                       |                          |                                                  |
|-----------------------|-------------------------------------------------------|--------------------------|--------------------------------------------------|
| Application Date:     | <u>08/17/2026</u>                                     | Facility/Park Requested: | <u>Exeter City Park Arbor and Horseshoe Pits</u> |
| Date(s) Needed:       | <u>10/10/2026</u>                                     | Equipment Needed:        | <u>None</u>                                      |
| Set-up Time:          | <u>10:30</u>                                          | Departure Time:          | <u>5:00</u>                                      |
| Event Start Time:     | <u>12:00</u>                                          | Event End Time:          | <u>4:00</u>                                      |
| Name of Organization: | <u>Exeter Monarchs Football Alumni &amp; Boosters</u> |                          |                                                  |
| Type of Event:        | <u>Beer Garden and Horseshoe tournament</u>           |                          |                                                  |
| Address:              | <u>E. Cedar St &amp; D St, Exeter, CA 93221</u>       |                          |                                                  |

**FACILITY USE POLICY:**

The following rules and regulations will be strictly adhered to and enforced. Any infraction thereof shall be grounds for the immediate termination of the activity.

1. All facility users must comply with Tulare County Health Department regulations and any applicable City of Exeter requirements.
2. Users may utilize picnic benches, tables, or arbors owned by the City. Additional equipment and supplies must be provided by the applicant.
3. Nails, tacks, pins, or staples are not permitted on facility structures. Only masking tape or other approved materials may be used for decorations. All decorations must be removed at the conclusion of the event.
4. Driving or parking on grass areas is strictly prohibited unless authorized by the City.
5. After the event, users must collect all trash and place it in provided receptacles. The facility must be left clean and in its original condition.
6. Alcohol consumption is permitted only with prior City approval and in compliance with Chapter 5.08 of the Exeter Municipal Code. A separate Alcoholic Beverage Permit is required.



## Insurance and Waivers:

- General Liability Insurance:
  - Commercial general liability insurance with coverage at least as broad as Insurance Services Office (ISO) form CG 00 01, in an amount not less than \$2,000,000 per occurrence, general aggregate, and \$2,000,000 products and completed operations. The policy shall include a per project or per location general aggregate endorsement. If a per project/location endorsement is not available, the limit for the general aggregate shall be doubled.
  - The policy shall allow and be endorsed as primary and not seek contribution from the City's coverage.
  - The policy(s) shall provide and be endorsed to include, the City, its officers, officials, employees, agents, and volunteers as additional insureds on ISO form CG 20 10 (or equivalent) for ongoing operations, and, for construction or service agreements, ISO form CG 20 37 (or equivalent) for completed operations.
  - Any failure to comply with reporting provisions of the policies by Applicant shall not affect coverage provided to the City.
  - Coverage shall state that Vendor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
  - Coverage shall allow and be endorsed to include a waiver of subrogation in favor of the City and its officers, officials, employees, and agents.
  - When alcohol is served or sold, liquor liability coverage is required.
- Workers' Compensation and Employers' Liability - Statutory
  - Applicant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for all persons employed directly or indirectly by Applicant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than \$1,000,000 each accident, \$1,000,000 by disease-policy limit, and \$1,000,000 by disease-each employee. No proprietor, partner, executive officer, or member shall be excluded. In the alternative, Applicant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code.

Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of City.

- The insurer, if insurance is provided, or Applicant, if a program of self-insurance is provided, shall allow, and be endorsed to waive all rights of subrogation against City and its officers, officials, employees, agents, and volunteers.
  - The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Vendor does not have any employees.
- *Indemnity/Hold Harmless Agreement:*
    - The applicant agrees to indemnify, defend, and hold harmless the City of Exeter, its officers, employees, agents, and volunteers from any and all claims, damages, or liabilities arising out of facility use, except for those caused by the sole negligence or willful misconduct of the City.

I have read and agree to the above Facility Use Policy and requirements.

**Applicant/Organization Name:** Exeter Monarchs Football Alumni & Boosters

**Signature:**

**Date:**

8/18/2026

**Phone Number**

**Email:**

**This Section for City Staff Use Only:**

**Rental Fee:** \_\_\_\_\_

**Date Paid:** \_\_\_\_\_

**Cash or Check:** \_\_\_\_\_

**Received by:** \_\_\_\_\_

**Certificate of  
Insurance Received:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_



# PROPOSAL TO THE CITY OF EXETER

## 2026 Exeter Fall Festival – Beer Garden & Horseshoe Tournament

**Submitted by:** The Exeter Monarchs Football Alumni & Boosters

**Event:** Exeter Fall Festival

**Date:** Saturday, October 10, 2026

**Location:** Exeter, California

### Purpose of Proposal

The **Exeter Monarchs Football Alumni & Boosters** respectfully submit this proposal to the City of Exeter requesting approval to operate and manage a **Beer Garden and Horseshoe Tournament** as part of the 2026 Exeter Fall Festival.

Our goal is to provide a well-organized, safe, and enjoyable adult activity that complements the Fall Festival while also serving as a fundraising opportunity for the Exeter Monarchs Football Alumni & Boosters and the programs we support.

### Beer Garden & Horseshoe Tournament Layout

We propose incorporating the **existing horseshoe pit area within the secured Beer Garden footprint**. This will allow the horseshoe tournament and Beer Garden to operate together as one controlled area rather than having participants move between separate locations.

The entire Beer Garden and horseshoe pit area will be enclosed with appropriate fencing or barricades to clearly establish the boundaries of the alcohol service area.

The layout will provide:

- **One designated entrance**
- **One designated exit**
- Controlled access to the Beer Garden and horseshoe pits
- Staff stationed at the entrance to verify age and prevent anyone under **21 years of age** from entering
- Staff stationed as necessary at the exit and perimeter to help prevent alcoholic beverages from leaving the designated area
- Clearly marked boundaries separating the Beer Garden from the general Fall Festival
- Adequate space around the horseshoe pits for participants and spectators

Because the horseshoe tournament will take place entirely within the Beer Garden, **all tournament participants and spectators entering the designated area will be required to be 21 years of age or older.**

## **Alcohol Service & Age Verification**

The Exeter Monarchs Football Alumni & Boosters recognize the importance of responsible alcohol service and maintaining a safe environment.

All individuals entering the Beer Garden will be required to present acceptable identification verifying that they are **21 years of age or older**. The entrance will be continuously staffed during Beer Garden operating hours.

Alcohol will only be served and consumed within the designated Beer Garden area. Servers and event volunteers will follow all applicable requirements regarding responsible alcohol service, and alcohol service will be conducted in accordance with applicable **California Department of Alcoholic Beverage Control (ABC)** requirements and any conditions established by the City of Exeter.

The organization will obtain all required permits and approvals prior to the event.

## **Horseshoe Tournament**

The horseshoe tournament is intended to add a traditional, community-oriented activity to the Fall Festival and encourage participation throughout the day.

The tournament will utilize the existing horseshoe pits located within the proposed Beer Garden area. Tournament activities will be organized and monitored by event volunteers.

To promote safety, the playing areas will be clearly identified, and reasonable separation will be maintained between active horseshoe pits, spectators, alcohol service areas, tables, and pedestrian traffic.

## **Safety & Event Management**

The Exeter Monarchs Football Alumni & Boosters will work cooperatively with the **City of Exeter, Exeter Police Department, event organizers, ABC, and other applicable agencies** regarding the operation of the Beer Garden and horseshoe tournament.

Our organization will be responsible for maintaining appropriate supervision of the designated area, including:

- Age verification and access control
- Responsible alcohol service
- Monitoring participant and guest behavior
- Maintaining clearly defined entrances, exits, and perimeter boundaries
- Monitoring the horseshoe tournament and keeping spectators outside active throwing areas
- Maintaining clear emergency access
- Providing adequate volunteers and/or security personnel based upon City requirements

- Maintaining the area in a clean and orderly condition
- Complying with applicable insurance, permitting, and alcohol licensing requirements

### **Insurance**

The Exeter Monarchs Football Alumni & Boosters will maintain appropriate insurance coverage for its operations at the Fall Festival and will provide the City with evidence of insurance as required.

Coverage and certificates will be coordinated with the City to ensure the Beer Garden, alcohol service, and horseshoe tournament activities are properly addressed and that required additional insured status is provided.

### **Request for Approval**

The Exeter Monarchs Football Alumni & Boosters respectfully request authorization from the **City of Exeter** to operate the Beer Garden and Horseshoe Tournament during the **Exeter Fall Festival on Saturday, October 10, 2026**, utilizing the horseshoe pit area as part of the secured Beer Garden footprint.

We are committed to working closely with City staff and event organizers to finalize the site layout, security procedures, alcohol permitting, insurance requirements, hours of operation, and any additional conditions necessary for approval.

Thank you for considering this proposal and for your continued support of organizations and events that bring the Exeter community together.

Respectfully submitted,

**The Exeter Monarchs Football Alumni & Boosters**

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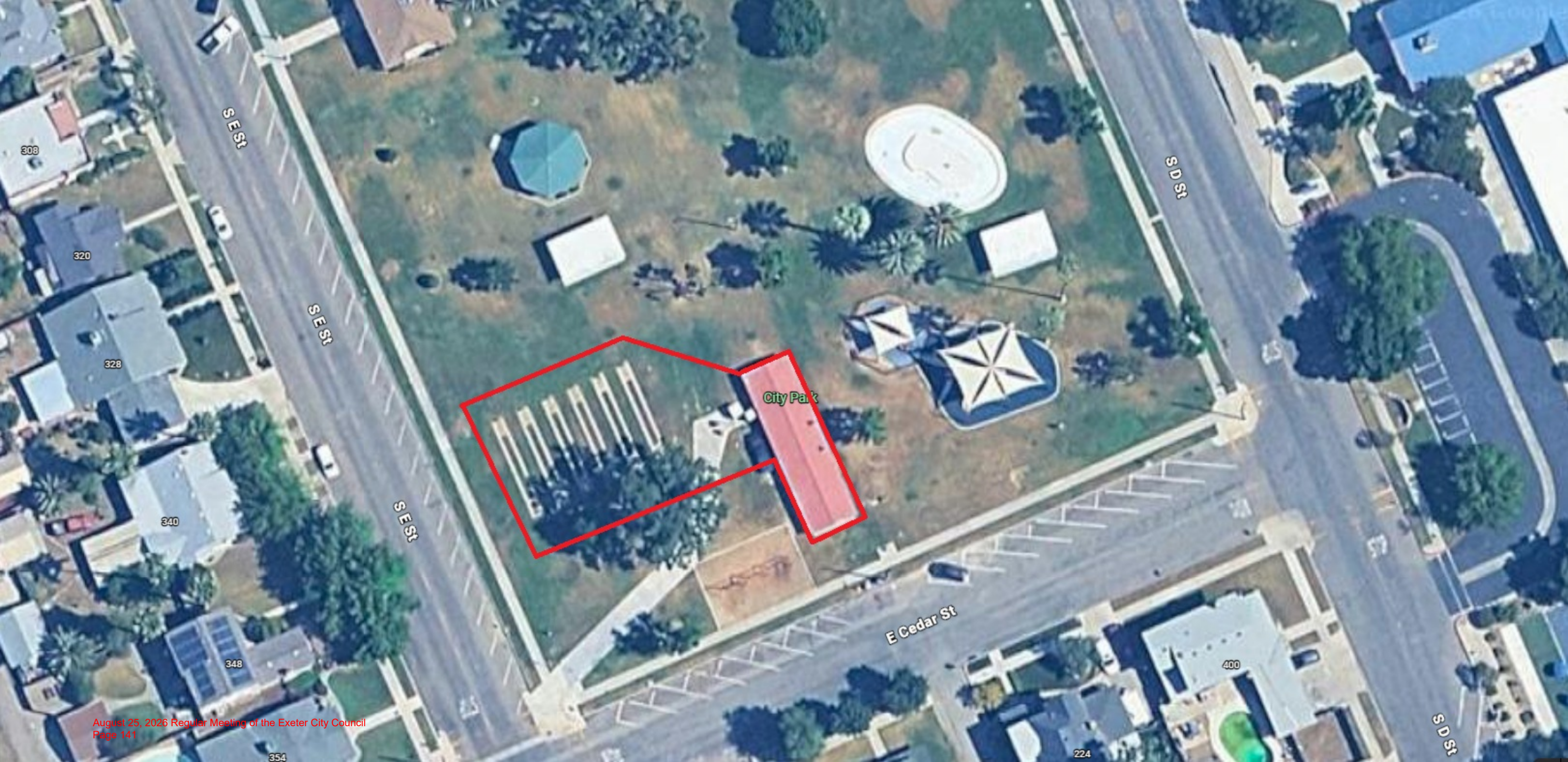
**Authorized Representative: Ruben Ruiz**

**Title: President**

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**Date: 8/18/2026**









## Agenda Item Staff Report

**Agenda Item Number:**

**I.8.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Approval of the Selection of American Emergency Products (AEP) for Police Vehicle Outfitting Services at a Cost of \$51,261.06 and Authorize the City Administrator or their Designee to Execute all Necessary Documents.

**Submitting Department:**

Police

**Contact Name:**

Chief Rob Schimpf, Chief of Police

**Department Recommendation:**

Staff recommends that the City Council approve the selection of American Emergency Products (AEP) at a cost of \$51,261.06 for police vehicle outfitting based on best value, reliability, and ability to meet operational timelines.

**Summary:**

The Police Department has acquired two new 2027 Police Interceptor Utility (PIU) vehicles that require outfitting before they can be placed into service. This request is specifically for the upfitting of these two vehicles with the emergency lighting, communications equipment, safety equipment, and other components necessary for police operations.

Police vehicle outfitting is a specialized service requiring technical expertise and standardized installation to ensure officer safety and operational effectiveness. In April 2026, staff evaluated multiple vendors based on cost, completeness, quality, and ability to deliver within required timelines. American Emergency Products (AEP) was recommended as the best overall value due to its proven performance, complete build to department specifications, and timely delivery capabilities. On April 28, 2026, the City Council authorized staff to engage with American Emergency Products (AEP) for the upfitting of one police vehicle. Staff was satisfied with the quality and timeliness of the work performed by AED. Due to recently receiving competitive

**For action by:**

☒ City Council

**Regular Session:**

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

quotes and the conditions remaining the same from April 2026, staff is recommending utilizing American Emergency Products (AEP) for the upfitting of two additional vehicles.

Staff is requesting authorization to utilize American Emergency Products (AEP) to complete the upfitting of both vehicles consistent with the Department's established fleet specifications and previously approved vehicle builds. The total cost to outfit both vehicles will not exceed \$51,261.06.

### **Background:**

Police vehicle outfitting involves the installation of emergency lighting, communications equipment, prisoner transport components, and other safety-critical systems. These installations must meet law enforcement operational standards and function reliably under emergency conditions.

Standardization across the fleet is essential to reduce training variability, improve operational efficiency, and ensure officer safety. Inconsistent or incomplete installations can lead to equipment failures, increased maintenance costs, and operational inefficiencies over time.

In April 2026, staff solicited and reviewed proposals from Tulare County Information Technology (TCIT), Dana Safety Supply, and American Emergency Products (AEP). While TCIT provided the lowest initial cost, their proposal reflected a more minimalistic build that lacked the level of equipment and standardization included in other proposals. This approach would have resulted in additional costs in the future if equipment needed to be added or modified after initial installation. Dana Safety Supply submitted a proposal at a higher cost than AEP.

Additionally, TCIT advised that they are currently weeks, if not months behind due to a large influx of Sheriff Vehicles that they are currently trying to outfit. TCIT also does not stock the state-of-the-art equipment that we are now installing in our new police vehicle builds, nor do they have the expertise in this type of equipment. This also will lead to shortages in on-hand inventory as they do not stock many of these items. This delay would prevent timely deployment of vehicles into service and impact operational readiness.

In contrast, American Emergency Products (AEP) provides a higher level of standardization in their builds, supported by clear documentation and consistent installation practices as they have already demonstrated with our newest addition to our fleet.

These factors—including long-term cost considerations, standardization, and ability to deliver within necessary timeframes—support staff's recommendation.

### **Fiscal Impact:**

The total cost of outfitting two vehicles will not exceed \$51,261.06:

- 2027 PIU Patrol: \$28,039.18
- 2027 PIU Admin Patrol: \$23,221.88

Staff recommends appropriating \$28,500 of unappropriated Citizens Option for Public Safety (COPS) Program funds to fully fund the necessary vehicle outfitting.

**Prior City Council Actions:**

The City Council has previously approved American Emergency Products (AEP) to outfit the City's emergency police vehicles, most recently in April 2026, based on the considerations outlined above.

**Attachments:**

- Quotes Received from AEP

**Recommended motion to be made by the City Council:**

I move to approve the selection of American Emergency Products (AEP) for police vehicle outfitting at a cost of \$51,261.06 and authorize the City Administrator or their designee to execute all necessary documents.





## Quotation

|                                   |                  |
|-----------------------------------|------------------|
| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>1 |
| <b>Order Number</b><br>QTE0044821 |                  |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number  | Description                                                                                                                                                                                                                                                     | Unit Price | Tax | Extended Price |
|--------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|----------------|
|              |                            | Agency Contact 1: Lt. Rob Moore, 559-804-1696<br><br>rmoore@exeterpd.com<br><br>Dealer Contact: Monarch Ford, Cory Lopez<br>559-592-3800<br><br>clopez@monarchford.com<br><br>Vehicle Availability: Sep/Oct 2026<br><br>VIN(s):<br><br>1:<br><br>***Lightbar*** |            |     |                |
| 1.00         | LBAR04916 / EMPLB01KPE-4Q0 | mPower 55" Lightbar, R/B/W Front, R/B/A Rear, No Hook<br><br>List \$6,290.00 less 55% / QSF123264                                                                                                                                                               | 2,830.5000 | Y   | 2,830.50       |
| 1.00         | VACC03314 / PNFLBF44       | Lightbar Hook Kit, 2020+ PIU<br><br>***Siren Package***                                                                                                                                                                                                         | 21.0000    | Y   | 21.00          |

Quotation continued on next page ...



# Quotation

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| <b>Order Number</b><br>QTE0044821 |                  |

## AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

### Sold To:

|                                                                    |
|--------------------------------------------------------------------|
| Exeter Police Department<br>100 North C Street<br>Exeter, CA 93221 |
|--------------------------------------------------------------------|

### Ship To:

|                                                                   |
|-------------------------------------------------------------------|
| AEP Bakersfield<br>Ship Parts to AEP-Bakersfield for Installation |
|-------------------------------------------------------------------|

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                 | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|-------------------------------------------------------------|------------|-----|----------------|
| 1.00      | SIRE00687 / ENGSA5201          | bluePRINT® 500 Series Siren 200W Remote Amp w/link          | 768.1500   | Y   | 768.15         |
| 1.00      | SIRE00692 / ENGCP22001         | bluePRINT 19-Button RGB Control Panel w/ PA Mic             | 249.5000   | Y   | 249.50         |
| 1.00      | VACC03642 / ENGLNVH018         | Vehicle Harness Blue Link F150 24/25/PIU                    | 210.0000   | Y   | 210.00         |
| 2.00      | SPEA00253 / ETSS100J5          | 100 Watt Composite Siren Speaker w/ Univ Bkt, 5-YR Warranty | 250.0000   | Y   | 500.00         |
| 1.00      | SIRE00566 / ENGSYMD01          | bluePRINT SYNC Module with Antenna                          | 278.5000   | Y   | 278.50         |
|           |                                | ***Push Bumper with Front Lighting***                       |            |     |                |
| 1.00      | BUMP00905 / BK1526ITU20        | PB450-LR4 Push Bumper, SoundOff mPower x4, 2020+ Utility    | 553.5200   | Y   | 553.52         |
| 2.00      | LEDS04175 / EMPSCG2STS4D       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White     | 136.0000   | Y   | 272.00         |
| 2.00      | LEDS03901 / EMPSCG2STS4E       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White    | 136.0000   | Y   | 272.00         |
| 1.00      | PATC00288 / FT-UNV-SOB5-BUM-02 | Bumper Harness, bluePRINT 500 w/3-Wire x4, Universal        | 148.0000   | Y   | 148.00         |
| 1.00      | PATC00289 / FT-UNV-SOB5-SPK-01 | Speaker Harness, SoundOff, Universal                        | 38.4000    | Y   | 38.40          |

|                                      |  |  |  |  |
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## Quotation

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| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>3 |
| <b>Order Number</b><br>QTE0044821 |                  |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number      | Description                                                  | Unit Price | Tax | Extended Price |
|--------------|--------------------------------|--------------------------------------------------------------|------------|-----|----------------|
|              |                                | ***Headlight Housing LEDs***                                 |            |     |                |
| 1.00         | LEDS03676 / ELUC3H010D         | Universal Under Cover LED Insert, 5-Wire, Red/White          | 92.0000    | Y   | 92.00          |
| 1.00         | LEDS03657 / ELUC3H010E         | Universal Under Cover LED Insert, 5-Wire, Blue/White         | 92.0000    | Y   | 92.00          |
| 2.00         | LEDS02981 / PLUCTCL1           | Twist-In UC LED Collar Kit                                   | 4.0000     | Y   | 8.00           |
|              |                                | ***Under Mirror LEDs***                                      |            |     |                |
| 1.00         | LEDS04175 / EMPSCG2STS4D       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White      | 136.0000   | Y   | 136.00         |
| 1.00         | LEDS03901 / EMPSCG2STS4E       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White     | 136.0000   | Y   | 136.00         |
| 1.00         | BKRT00359 / PMP2BKUMB8-D       | Under Mirror Bracket, mPower/Intersector, 25+ Utility, DRV   | 28.5000    | Y   | 28.50          |
| 1.00         | BKRT00360 / PMP2BKUMB8-P       | Under Mirror Bracket, mPower/Intersector, 25+ Utility, PAS   | 28.5000    | Y   | 28.50          |
| 2.00         | VACC02904 / FT-UNV-SOB5-3WR-02 | bluePRINT 500 w/3-Wire LED Extension Single (Mirror), Univer | 30.4000    | Y   | 60.80          |
|              |                                | ***Rear 1/4 Window LEDs***                                   |            |     |                |

Quotation continued on next page ...



## Quotation

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| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>4 |
| <b>Order Number</b><br>QTE0044821 |                  |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
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| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                                  | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|------------------------------------------------------------------------------|------------|-----|----------------|
| 1.00      | LEDS04175 / EMPSCG2STS4D       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White                      | 136.0000   | Y   | 136.00         |
| 1.00      | LEDS03901 / EMPSCG2STS4E       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White                     | 136.0000   | Y   | 136.00         |
| 2.00      | LEDS03567 / PMP2WSSSB          | 4" mPower 25-90 degree Glass Mount/Shroud, Black                             | 15.5000    | Y   | 31.00          |
| 2.00      | PATC00311 / FT-UNV-SOB5-3WR-03 | bluePRINT 500 w/3-Wire LED Extension, 24", Universal                         | 39.2000    | Y   | 78.40          |
|           |                                | ***Rear License Plate and Gate Open LEDs***                                  |            |     |                |
| 2.00      | LEDS04369 / EMPSCG2QMS5RBW     | 3-Wire mPower 4" Fascia LED, QM, 18-LED, Red/Blue/White (Rear License Plate) | 151.0000   | Y   | 302.00         |
| 2.00      | LEDS04370 / EMPSCG1SLS3J       | 3-Wire mPower 3" Fascia LED, SM, 8-LED, Red/Blue (Under Trim / Gate Open)    | 122.5000   | Y   | 245.00         |
| 1.00      | PATC00292 / FT-F01-SOB5-LFT-01 | Liftgate Harness, bluePRINT 500 w/3-Wire, 20+ Utility                        | 128.0000   | Y   | 128.00         |
|           |                                | ***Taillight LEDs / Taillight Flash***                                       |            |     |                |
| 2.00      | LEDS03674 / ELUC3H010B         | Universal Under Cover LED Insert, 5-Wire, Blue                               | 92.0000    | Y   | 184.00         |
| 2.00      | LEDS02981 / PLUCTCL1           | Twist-In UC LED Collar Kit                                                   | 4.0000     | Y   | 8.00           |

Quotation continued on next page ...



## Quotation

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| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>5 |
| <b>Order Number</b><br>QTE0044821 |                  |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                                                                | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|------------------------------------------------------------------------------------------------------------|------------|-----|----------------|
| 1.00      | PATC00349 / FT-F06-SOB5-OEM-01 | 2025 PIU Taillight Flash Diode Pack<br><br>***Under Spoiler LEDs***                                        | 212.0000   | Y   | 212.00         |
| 2.00      | LEDS03996 / EMPSCG2STS5RBW     | 3-Wire mPower Fascia LED, Stud Mount, 18-LED, Red/Blue/White                                               | 151.0000   | Y   | 302.00         |
| 1.00      | BKRT00074 / PMP2RS101          | Under Spoiler mPower Bracket, 1-Module, 2020 Utility                                                       | 87.0000    | Y   | 87.00          |
| 1.00      | PATC00294 / FT-F01-SOB5-SPO-02 | 2-Mod Spoiler Harness, bluePRINT 500 w/3-Wire, 20+ Utility<br><br>***FasTech Harness/ Electrical System*** | 104.0000   | Y   | 104.00         |
| 1.00      | PATC00347 / FT-F06-SOB5-PRI-01 | Primary Harness, bluePRINT 500 w/3-Wire, 2025 Utility                                                      | 2,500.0000 | Y   | 2,500.00       |
| 1.00      | PATC00291 / FT-F01-SOB5-UND-03 | Underhood Harness, bluePRINT 500 w/3-Wire, 20+ Utility                                                     | 396.0000   | Y   | 396.00         |
| 1.00      | PATC00350 / LIN-GUARD          | LIN Guard Module Only                                                                                      | 284.0000   | Y   | 284.00         |
| 1.00      | BKRT00092 / PIU20-EQUIP-001    | Electronics Mounting Plate SOS, DRV 1/4 Panel, 20+ Utility                                                 | 117.6000   | Y   | 117.60         |
| 1.00      | VACC02945 / B00FSYBKPM         | Panel Mount USB-B Extension Cable, Panle Mount, 3'                                                         | 18.0000    | Y   | 18.00          |

Quotation continued on next page ...



## Quotation

|                                   |                  |
|-----------------------------------|------------------|
| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>6 |
| <b>Order Number</b><br>QTE0044821 |                  |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number | Description                                                      | Unit Price | Tax | Extended Price |
|--------------|---------------------------|------------------------------------------------------------------|------------|-----|----------------|
| 1.00         | VACC02241 / B07PPLK8L4    | RJ45 Splitter, 1-Male to 3-Female, Use for BP SYNC/LINK/CP       | 24.0000    | Y   | 24.00          |
| 1.00         | VACC02325 / 491-SC36MP    | Compact Foot Switch w/ Mounting Plate                            | 128.0000   | Y   | 128.00         |
|              |                           | ***Center Equipment Console***                                   |            |     |                |
| 1.00         | CONS01598 / 7170-0735-00  | 2020+ Ford Utility Short Console, w/ Cup Holder, 10"/4.5"        | 501.9000   | Y   | 501.90         |
| 1.00         | FACE00546 / 7160-0321     | Console Faceplate Motorola APX-6500 -05 Remote, 3" PL 2013-05-15 | 0.0000     | N   | 0.00           |
| 1.00         | FACE00971 / 7160-2202     | GJ Faceplate, SoundOff 17-Button 22001 Control Panel, 4"         | 0.0000     | N   | 0.00           |
| 1.00         | FACE00735 / 15083         | Six Rocker Switch Faceplate (Knockout), 2"                       | 0.0000     | N   | 0.00           |
| 1.00         | FACE00168 / 3130-0153     | Blank Faceplate, 1"                                              | 0.0000     | N   | 0.00           |
| 1.00         | CONS00354 / C-ARM-104     | Arm Rest, Adjustable<br>PB 2012-09-01                            | 255.2000   | Y   | 255.20         |
| 2.00         | CONS01276 / MMBP-25       | Magnetic Microphone Mount                                        | 38.0000    | Y   | 76.00          |

Quotation continued on next page ...





## Quotation

| Date         | Page |
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| Jul 24, 2026 | 7    |
| Order Number |      |
| QTE0044821   |      |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
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| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty. Ord. | Item / Vendor Part Number | Description                                             | Unit Price | Tax | Extended Price |
|-----------|---------------------------|---------------------------------------------------------|------------|-----|----------------|
| 1.00      | VACC01101 / 11010         | DC Power Port                                           | 8.0000     | Y   | 8.00           |
| 1.00      | VACC01102 / 11011         | DC Power Port Cap                                       | 2.0000     | Y   | 2.00           |
| 1.00      | VACC02798 / B08DD4BH6G    | USB C & USB A Dual Port Car Charger Socket Power Outlet | 26.0000    | Y   | 26.00          |
| 1.00      | LIGH00331 / M84434RW-A    | 6" LED Dome Light, Red/White, 110 Lumens                | 82.0000    | Y   | 82.00          |
|           |                           | ***Computer Mount (Getac F110)***                       |            |     |                |
| 1.00      | CONS01468 / 7160-0872     | Offset Bracket                                          | 42.0000    | Y   | 42.00          |
|           |                           | Computer Mount is Customer Supplied                     |            |     |                |
|           |                           | ***Modem Install***                                     |            |     |                |
| 1.00      | COMP01877 / 31353         | Cat7 Double Shielded Ethernet Cable, Black, 15'         | 18.0000    | Y   | 18.00          |
|           |                           | Note: Install Exeter Supplied Siera Wireless Modem      |            |     |                |
|           |                           | -Modem on partition behind driver's seat                |            |     |                |
|           |                           | ***Radio / Data Antenna***                              |            |     |                |

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# Quotation

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| <b>Order Number</b><br>QTE0044821 |                  |

## AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

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Exeter Police Department  
100 North C Street  
Exeter, CA 93221

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| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty. Ord. | Item / Vendor Part Number   | Description                                                  | Unit Price | Tax | Extended Price |
|-----------|-----------------------------|--------------------------------------------------------------|------------|-----|----------------|
| 1.00      | ANTE01248 / GP-IN2850       | Panorama Reef Sharkee - 7-IN-1 Low Pro Antenna Kit for R980  | 552.6300   | Y   | 552.63         |
| 1.00      | ANTE00782 / C23F-5M         | Radio Antenna Extension Cable, 16', Mini-UHF (MPL)           | 17.2300    | Y   | 17.23          |
| 1.00      | ANTE00791 / AFGB-S4         | Antenna Whip (Sharkee), UHF, 450-470 MHz                     | 33.7400    | Y   | 33.74          |
|           |                             | ***Radio Install Parts***                                    |            |     |                |
| 1.00      | PATC00363 / HDLN-SPKR-KIT   | Speaker Backing Plate Kit With Speaker                       | 62.2000    | Y   | 62.20          |
| 1.00      | PATC00335 / PIU20-RADIO-KIT | Radio T/R Mounting Bracket, OEM Cubby Pocket, 20+ Utility    | 43.6000    | Y   | 43.60          |
|           |                             | ***Prisoner Transport***                                     |            |     |                |
| 1.00      | PRIS01937 / PK1186ITU20-TM  | 10XL C2 Partition, Recessed, Poly Sliding, Tall Man 20-25 PI | 1,019.9200 | Y   | 1,019.92       |
| 1.00      | PRIS02563 / QK0566ITU25     | Transport Seat w/Poly Partition, Center Belts, 2025 Utility  | 1,591.9200 | Y   | 1,591.92       |
| 1.00      | PRIS01939 / WK0514ITU20H    | Window Barriers, Steel Horizontal Bars, 20-25 PIU            | 298.3200   | Y   | 298.32         |
| 2.00      | DOME00054 / E06-LS0R-1      | Silho-X 4" Round Neutral White/Red Light SS Trim Ring        | 45.0000    | Y   | 90.00          |

|                                      |  |  |  |  |
|--------------------------------------|--|--|--|--|
|                                      |  |  |  |  |
|                                      |  |  |  |  |
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## Quotation

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| Order Number |      |
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### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

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100 North C Street  
Exeter, CA 93221

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AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                  | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|--------------------------------------------------------------|------------|-----|----------------|
| 1.00      | VACC01661 / AEP-SW-DOME3       | Switch, Rear Dome Light, Color Select, On-On (Red-White)     | 28.8000    | Y   | 28.80          |
| 1.00      | VACC01450 / AEP-SW-DOME1       | Switch, Rear Dome Light, On-Off-On (On-Door-Off)             | 28.8000    | Y   | 28.80          |
|           |                                | ***Front Gun Rack***                                         |            |     |                |
| 1.00      | GUNM00862 / GRPXXX6B1X238      | Gun Rack Partition Mount SC6 with Insert SC1 #2 Key 38"      | 639.2000   | Y   | 639.20         |
| 1.00      | GUNM00513 / GUNMARTDPGRDBOM    | AR-15 Takedown Pin Guard                                     | 192.0000   | Y   | 192.00         |
|           |                                | ***Rear Cargo Area***                                        |            |     |                |
| 1.00      | VACC02123 / TK08411TU20        | Setina 2 Drawer, Sliding, Top Combo Lock, Elevated, 2020 PIU | 1,899.9200 | Y   | 1,899.92       |
| 2.00      | DOME00045 / ECVDMLTST4G        | Universal Interior Cargo LED Dome Light, 6"x3", Gray         | 32.0000    | Y   | 64.00          |
| 1.00      | VACC00342 / 13-100             | Toggle Switch, Off-On, SPST..                                | 19.2000    | Y   | 19.20          |
| 1.00      | VACC01453 / AEP-LABEL-CARGO-DO | Switch Label Plaque, "Cargo Dome, Door-Off"                  | 14.4000    | Y   | 14.40          |
| 1.00      | LIGH00331 / M84434RW-A         | 6" LED Dome Light, Red/White, 110 Lumens                     | 82.0000    | Y   | 82.00          |

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## Quotation

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| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>10 |
| <b>Order Number</b><br>QTE0044821 |                   |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference               | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Patrol PIU x1 (#2) |           | EXE11001     | AS          | Jul 24, 2026 |          | NET30 |

| Year | Make | Model      | Color | State Contract # |
|------|------|------------|-------|------------------|
| 2027 | Ford | PI Utility | Black | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number | Description                                         | Unit Price | Tax | Extended Price |
|--------------|---------------------------|-----------------------------------------------------|------------|-----|----------------|
|              |                           | ***Installation***                                  |            |     |                |
| 1.00         | SHOP90006 / Shop Supplies | Shop Supplies: Wire, Loom, Connectors, Hardware...  | 59.8000    | Y   | 59.80          |
| 46.00        | LABO90001 / AEP INSTALL   | All Labor Charges<br>EVT-Certified Technician Labor | 125.0000   | Y   | 5,750.00       |
|              |                           | ***Freight Shipping***                              |            |     |                |
|              |                           | Shipping                                            |            | Y   | 150.00         |
|              |                           | ***Customer Supplied Material***                    |            |     |                |
| 1.00         | INST05685 / CSM           | Motorola APX-6500 Remote Head Radio Kit             | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | Sierra Wireless Modem                               | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | GJ 7160-0542-03 TabCruiser Dock for Getac F110      | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | Lind Power Supply for F110 TabCruiser Dock          | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | Getac GDKBU9 Keyboard                               | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | Getac F110 Tablet Computer                          | 0.0000     | N   | 0.00           |

Quotation continued on next page ...



## Quotation

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| <b>Date</b><br>Jul 24, 2026       | <b>Page</b><br>11 |
| <b>Order Number</b><br>QTE0044821 |                   |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
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Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

|                         |                  |                     |                    |                   |                 |              |
|-------------------------|------------------|---------------------|--------------------|-------------------|-----------------|--------------|
| <b>Reference</b>        | <b>PO Number</b> | <b>Customer No.</b> | <b>Salesperson</b> | <b>Order Date</b> | <b>Ship Via</b> | <b>Terms</b> |
| 2027 Patrol PIU x1 (#2) |                  | EXE11001            | AS                 | Jul 24, 2026      |                 | NET30        |

|             |             |              |              |                         |
|-------------|-------------|--------------|--------------|-------------------------|
| <b>Year</b> | <b>Make</b> | <b>Model</b> | <b>Color</b> | <b>State Contract #</b> |
| 2027        | Ford        | PI Utility   | Black        | NA                      |

| Qty.<br>Ord. | Item / Vendor Part Number | Description                               | Unit Price | Tax | Extended Price |
|--------------|---------------------------|-------------------------------------------|------------|-----|----------------|
| 1.00         | INST05685 / CSM           | GJ 7160-1973, On-Dash Mounting Bracket    | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | GJ 7160-2000-09, Mongoose Motion / Clevis | 0.0000     | N   | 0.00           |
| 1.00         | INST05685 / CSM           | GJ 7160-0857 Keyboard Tray                | 0.0000     | N   | 0.00           |

|                                                                                                         |  |  |                           |                  |
|---------------------------------------------------------------------------------------------------------|--|--|---------------------------|------------------|
| Thank you for the opportunity to earn your business                                                     |  |  | <b>Parts</b>              | <b>19,893.15</b> |
| Terms & Conditions:                                                                                     |  |  | <b>Labor / Services</b>   | <b>5,750.00</b>  |
| <b>• ESTIMATES VALID FOR 30 DAYS</b>                                                                    |  |  | <b>Trans / Trip / Fee</b> | <b>0.00</b>      |
| <b>• Orders will be invoiced upon notification of completion</b>                                        |  |  | <b>Shipping</b>           | <b>150.00</b>    |
| <b>• Returns subject to 25% restocking fee. No returns on special order items.</b>                      |  |  | <b>Order Discount</b>     | <b>0.00</b>      |
| <b>• Credit Card payments accepted for payments of orders/invoicing totaling \$10,000 or less only.</b> |  |  | <b>Subtotal</b>           | <b>25,793.15</b> |
| SIGNATURE (not required if PO/contract is issued) _____                                                 |  |  | <b>Total sales tax</b>    | <b>2,246.03</b>  |
|                                                                                                         |  |  | <b>Total order</b>        | <b>28,039.18</b> |



## Quotation

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| <b>Order Number</b><br>QTE0044877 |                  |

### AEP - California, LLC

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Ship Parts to AEP-Bakersfield for Installation

| Reference         | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number      | Description                                                                                                                                                                                                                                                              | Unit Price | Tax | Extended Price |
|--------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|----------------|
|              |                                | Agency Contact 1: Lt. Rob Moore, 559-804-1696<br><br>rmoore@exeterpd.com<br><br>Dealer Contact: Monarch Ford, Cory Lopez<br>559-592-3800<br><br>clopez@monarchford.com<br><br>Vehicle Availability:<br><br>VIN(s):<br><br>1:<br><br>***Front/ Rear Interior Lightbars*** |            |     |                |
| 1.00         | LBAR04594 / ENFWB01EJZ         | nForce Interior Light Bar, 2025 PI-SUV, DS-R/W PS-B/W                                                                                                                                                                                                                    | 893.0000   | Y   | 893.00         |
| 1.00         | LBAR05053 / ENFWB01P6S         | nForce Rear Interior Lightbar, 6-Mod, R/A Drv, B/A Pass, PIU                                                                                                                                                                                                             | 911.5000   | Y   | 911.50         |
| 1.00         | PATC00293 / FT-F01-SOB5-SPO-01 | Int Lightbar Spoiler Harness, bluePRINT 500, 20+ Utility                                                                                                                                                                                                                 | 30.4000    | Y   | 30.40          |

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## Quotation

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| <b>Date</b><br>Jul 31, 2026       | <b>Page</b><br>2 |
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### AEP - California, LLC

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|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number      | Description                                                 | Unit Price | Tax | Extended Price |
|--------------|--------------------------------|-------------------------------------------------------------|------------|-----|----------------|
|              |                                | ***Siren Package***                                         |            |     |                |
| 1.00         | SIRE00687 / ENGSA5201          | bluePRINT® 500 Series Siren 200W Remote Amp w/link          | 768.1500   | Y   | 768.15         |
| 1.00         | SIRE00692 / ENGCP22001         | bluePRINT 19-Button RGB Control Panel w/ PA Mic             | 249.5000   | Y   | 249.50         |
| 1.00         | VACC03642 / ENGLNVH018         | Vehicle Harness Blue Link F150 24/25/PIU                    | 210.0000   | Y   | 210.00         |
| 1.00         | SIRE00566 / ENGSYMD01          | bluePRINT SYNC Module with Antenna                          | 278.5000   | Y   | 278.50         |
|              |                                | ***Siren Speakers, Behind Grille***                         |            |     |                |
| 2.00         | SPEA00253 / ETSS100J5          | 100 Watt Composite Siren Speaker w/ Univ Bkt, 5-YR Warranty | 250.0000   | Y   | 500.00         |
| 2.00         | BKRT00082 / ETSSVBK01          | 100J Speaker Bracket, Utility, 20-26 (1 Spk per Bkt)        | 34.5000    | Y   | 69.00          |
| 1.00         | PATC00289 / FT-UNV-SOB5-SPK-01 | Speaker Harness, SoundOff, Universal                        | 38.4000    | Y   | 38.40          |
|              |                                | ***Push Bumper with Front Lighting***                       |            |     |                |
|              |                                | <In Grille LEDs>                                            |            |     |                |
| 1.00         | LEDS04374 / EMPSCG1QMS3D       | 3-Wire mPower 3" Facia Quick Mount LED, 12-LED, Red/White   | 122.5000   | Y   | 122.50         |

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## Quotation

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| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number      | Description                                                                                  | Unit Price | Tax | Extended Price |
|--------------|--------------------------------|----------------------------------------------------------------------------------------------|------------|-----|----------------|
| 1.00         | LEDS04375 / EMPSCG1QMS3E       | 3-Wire mPower 3" Facia Quick Mount LED, 12-LED,<br>Blue/White<br><br><Fog Position LEDs>     | 122.5000   | Y   | 122.50         |
| 1.00         | LEDS04175 / EMPSCG2STS4D       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED,<br>Red/White                                   | 136.0000   | Y   | 136.00         |
| 1.00         | LEDS03901 / EMPSCG2STS4E       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED,<br>Blue/White<br><br><Bumper Lighting Harness> | 136.0000   | Y   | 136.00         |
| 1.00         | PATC00288 / FT-UNV-SOB5-BUM-02 | Bumper Harness, bluePRINT 500 w/3-Wire x4,<br>Universal<br><br>***Headlight Housing LEDs***  | 148.0000   | Y   | 148.00         |
| 1.00         | LEDS03676 / ELUC3H010D         | Universal Under Cover LED Insert, 5-Wire, Red/White                                          | 92.0000    | Y   | 92.00          |
| 1.00         | LEDS03657 / ELUC3H010E         | Universal Under Cover LED Insert, 5-Wire, Blue/White                                         | 92.0000    | Y   | 92.00          |
| 2.00         | LEDS02981 / PLUCTCL1           | Twist-In UC LED Collar Kit<br><br>***Under Mirror LEDs***                                    | 4.0000     | Y   | 8.00           |

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## Quotation

| Date         | Page |
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| Jul 31, 2026 | 4    |
| Order Number |      |
| QTE0044877   |      |

### AEP - California, LLC

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|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                                                  | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|----------------------------------------------------------------------------------------------|------------|-----|----------------|
| 1.00      | LEDS04175 / EMPSCG2STS4D       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White                                      | 136.0000   | Y   | 136.00         |
| 1.00      | LEDS03901 / EMPSCG2STS4E       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White                                     | 136.0000   | Y   | 136.00         |
| 1.00      | BKRT00359 / PMP2BKUMB8-D       | Under Mirror Bracket, mPower/Intersector, 25+ Utility, DRV                                   | 28.5000    | Y   | 28.50          |
| 1.00      | BKRT00360 / PMP2BKUMB8-P       | Under Mirror Bracket, mPower/Intersector, 25+ Utility, PAS                                   | 28.5000    | Y   | 28.50          |
| 2.00      | VACC02904 / FT-UNV-SOB5-3WR-02 | bluePRINT 500 w/3-Wire LED Extension Single (Mirror), Univer<br><br>***Running Board LEDs*** | 30.4000    | Y   | 60.80          |
| 1.00      | LIGH00384 / ESLRL7316D         | SL Running Light, 72" - 6 Module, Dual Color Red/White                                       | 371.7000   | Y   | 371.70         |
| 1.00      | LEDS04677 / ESLRL7316E         | SL Running Light, 72" - 6 Module, Dual Color Blue/White                                      | 371.7000   | Y   | 371.70         |
| 2.00      | BKRT00196 / PSLVBK01           | Mounting Kit for SL Running Light, Ford Utility 20-27<br><br>***Rear 1/4 Window LEDs***      | 31.0000    | Y   | 62.00          |
| 1.00      | LEDS04175 / EMPSCG2STS4D       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Red/White                                      | 136.0000   | Y   | 136.00         |

Quotation continued on next page ...



## Quotation

| Date         | Page |
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| Jul 31, 2026 | 5    |
| Order Number |      |
| QTE0044877   |      |

### AEP - California, LLC

3437 Landco Dr. Suite A  
Bakersfield, CA 93308  
Remit to: 10729 Wheatlands Ave. Suite C  
Santee, CA 92071

**Sold To:**

Exeter Police Department  
100 North C Street  
Exeter, CA 93221

**Ship To:**

AEP Bakersfield  
Ship Parts to AEP-Bakersfield for Installation

| Reference         | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                                                             | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|---------------------------------------------------------------------------------------------------------|------------|-----|----------------|
| 1.00      | LEDS03901 / EMPSCG2STS4E       | 3-Wire mPower Fascia LED, Stud Mount, 12-LED, Blue/White                                                | 136.0000   | Y   | 136.00         |
| 2.00      | LEDS03567 / PMP2WSSSB          | 4" mPower 25-90 degree Glass Mount/Shroud, Black                                                        | 15.5000    | Y   | 31.00          |
| 2.00      | PATC00311 / FT-UNV-SOB5-3WR-03 | bluePRINT 500 w/3-Wire LED Extension, 24", Universal<br><br>***Rear License Plate and Gate Open LEDs*** | 39.2000    | Y   | 78.40          |
| 2.00      | LEDS04369 / EMPSCG2QMS5RBW     | 3-Wire mPower 4" Fascia LED, QM, 18-LED, Red/Blue/White (Rear License Plate)                            | 151.0000   | Y   | 302.00         |
| 2.00      | LEDS04370 / EMPSCG1SLS3J       | 3-Wire mPower 3" Fascia LED, SM, 8-LED, Red/Blue (Under Trim / Gate Open)                               | 122.5000   | Y   | 245.00         |
| 1.00      | PATC00292 / FT-F01-SOB5-LFT-01 | Liftgate Harness, bluePRINT 500 w/3-Wire, 20+ Utility<br><br>***Taillight LEDs / Taillight Flash***     | 128.0000   | Y   | 128.00         |
| 2.00      | LEDS03674 / ELUC3H010B         | Universal Under Cover LED Insert, 5-Wire, Blue                                                          | 92.0000    | Y   | 184.00         |
| 2.00      | LEDS02981 / PLUCTCL1           | Twist-In UC LED Collar Kit                                                                              | 4.0000     | Y   | 8.00           |
| 1.00      | PATC00349 / FT-F06-SOB5-OEM-01 | 2025 PIU Taillight Flash Diode Pack                                                                     | 212.0000   | Y   | 212.00         |

Quotation continued on next page ...



## Quotation

| Date         | Page |
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| Jul 31, 2026 | 6    |
| Order Number |      |
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### AEP - California, LLC

3437 Landco Dr. Suite A  
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|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                      | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|------------------------------------------------------------------|------------|-----|----------------|
|           |                                | ***FasTech Harness/ Electrical System***                         |            |     |                |
| 1.00      | PATC00347 / FT-F06-SOB5-PRI-01 | Primary Harness, bluePRINT 500 w/3-Wire, 2025 Utility            | 2,500.0000 | Y   | 2,500.00       |
| 1.00      | PATC00291 / FT-F01-SOB5-UND-03 | Underhood Harness, bluePRINT 500 w/3-Wire, 20+ Utility           | 396.0000   | Y   | 396.00         |
| 1.00      | PATC00350 / LIN-GUARD          | LIN Guard Module Only                                            | 284.0000   | Y   | 284.00         |
| 1.00      | BKRT00092 / PIU20-EQUIP-001    | Electronics Mounting Plate SOS, DRV 1/4 Panel, 20+ Utility       | 117.6000   | Y   | 117.60         |
| 1.00      | VACC02945 / B00FSYBKPM         | Panel Mount USB-B Extension Cable, Panle Mount, 3'               | 18.0000    | Y   | 18.00          |
| 1.00      | VACC02241 / B07PPLK8L4         | RJ45 Splitter, 1-Male to 3-Female, Use for BP SYNC/LINK/CP       | 24.0000    | Y   | 24.00          |
| 1.00      | VACC02325 / 491-SC36MP         | Compact Foot Switch w/ Mounting Plate                            | 128.0000   | Y   | 128.00         |
|           |                                | ***Center Equipment Console***                                   |            |     |                |
| 1.00      | CONS01598 / 7170-0735-00       | 2020+ Ford Utility Short Console, w/ Cup Holder, 10"/4.5"        | 501.9000   | Y   | 501.90         |
| 1.00      | FACE00546 / 7160-0321          | Console Faceplate Motorola APX-6500 -05 Remote, 3" PL 2013-05-15 | 0.0000     | N   | 0.00           |

Quotation continued on next page ...



## Quotation

| Date         | Page |
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| Jul 31, 2026 | 7    |
| Order Number |      |
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100 North C Street  
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| Reference         | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number | Description                                              | Unit Price | Tax | Extended Price |
|-----------|---------------------------|----------------------------------------------------------|------------|-----|----------------|
| 1.00      | FACE00971 / 7160-2202     | GJ Faceplate, SoundOff 17-Button 22001 Control Panel, 4" | 0.0000     | N   | 0.00           |
| 1.00      | FACE00735 / 15083         | Six Rocker Switch Faceplate (Knockout), 2"               | 0.0000     | N   | 0.00           |
| 1.00      | FACE00168 / 3130-0153     | Blank Faceplate, 1"                                      | 0.0000     | N   | 0.00           |
| 1.00      | CONS00354 / C-ARM-104     | Arm Rest, Adjustable<br>PB 2012-09-01                    | 255.2000   | Y   | 255.20         |
| 2.00      | CONS01276 / MMBP-25       | Magnetic Microphone Mount                                | 38.0000    | Y   | 76.00          |
| 1.00      | VACC01101 / 11010         | DC Power Port                                            | 8.0000     | Y   | 8.00           |
| 1.00      | VACC01102 / 11011         | DC Power Port Cap                                        | 2.0000     | Y   | 2.00           |
| 1.00      | VACC02798 / B08DD4BH6G    | USB C & USB A Dual Port Car Charger Socket Power Outlet  | 26.0000    | Y   | 26.00          |
| 1.00      | LIGH00331 / M84434RW-A    | 6" LED Dome Light, Red/White, 110 Lumens                 | 82.0000    | Y   | 82.00          |
|           |                           | ***Computer Mount (Getac F110)***                        |            |     |                |
| 1.00      | CONS01468 / 7160-0872     | Offset Bracket                                           | 42.0000    | Y   | 42.00          |

Quotation continued on next page ...



## Quotation

|                                   |                  |
|-----------------------------------|------------------|
| <b>Date</b><br>Jul 31, 2026       | <b>Page</b><br>8 |
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### AEP - California, LLC

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| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty.<br>Ord. | Item / Vendor Part Number   | Description                                                                                                                                                                                                                                                       | Unit Price | Tax | Extended Price |
|--------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----|----------------|
| 1.00         | COMP01877 / 31353           | Computer Mount is Customer Supplied<br><br>***Modem Install***<br><br>Cat7 Double Shielded Ethernet Cable, Black, 15'<br><br>Note: Install Exeter Supplied Siera Wireless Modem<br><br>-Modem on partition behind driver's seat<br><br>***Radio / Data Antenna*** | 18.0000    | Y   | 18.00          |
| 1.00         | ANTE01248 / GP-IN2850       | Panorama Reef Sharkee - 7-IN-1 Low Pro Antenna Kit for R980                                                                                                                                                                                                       | 552.6300   | Y   | 552.63         |
| 1.00         | ANTE00782 / C23F-5M         | Radio Antenna Extension Cable, 16', Mini-UHF (MPL)                                                                                                                                                                                                                | 17.2300    | Y   | 17.23          |
| 1.00         | ANTE00791 / AFGB-S4         | Antenna Whip (Sharkee), UHF, 450-470 MHz<br><br>***Radio Install Parts***                                                                                                                                                                                         | 33.7400    | Y   | 33.74          |
| 1.00         | PATC00363 / HDLN-SPKR-KIT   | Speaker Backing Plate Kit With Speaker                                                                                                                                                                                                                            | 62.2000    | Y   | 62.20          |
| 1.00         | PATC00335 / PIU20-RADIO-KIT | Radio T/R Mounting Bracket, OEM Cubby Pocket, 20+ Utility                                                                                                                                                                                                         | 43.6000    | Y   | 43.60          |

Quotation continued on next page ...





## Quotation

| Date         | Page |
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| Reference         | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number   | Description                                                  | Unit Price | Tax | Extended Price |
|-----------|-----------------------------|--------------------------------------------------------------|------------|-----|----------------|
|           |                             | ***2nd Row Interior Lighting***                              |            |     |                |
| 2.00      | DOME00054 / E06-LS0R-1      | Silho-X 4" Round Neutral White/Red Light SS Trim Ring        | 45.0000    | Y   | 90.00          |
| 1.00      | VACC01661 / AEP-SW-DOME3    | Switch, Rear Dome Light, Color Select, On-On (Red-White)     | 28.8000    | Y   | 28.80          |
| 1.00      | VACC01450 / AEP-SW-DOME1    | Switch, Rear Dome Light, On-Off-On (On-Door-Off)             | 28.8000    | Y   | 28.80          |
|           |                             | ***Front Gun Rack***                                         |            |     |                |
| 1.00      | GUNM00905 / GRFF016BAR238   | Single Gun Rack, Ford PIU Free-Standing, SC6 w/ Barrel Inset | 696.0000   | Y   | 696.00         |
| 1.00      | GUNM00513 / GUNMARTDPGRDBOM | AR-15 Takedown Pin Guard                                     | 192.0000   | Y   | 192.00         |
|           |                             | ***Rear Cargo Area***                                        |            |     |                |
| 1.00      | VACC02123 / TK0841ITU20     | Setina 2 Drawer, Sliding, Top Combo Lock, Elevated, 2020 PIU | 1,899.9200 | Y   | 1,899.92       |
| 1.00      | VACC02279 / TF0292ITU20     | Free Standing Cargo Brkt Kit - 2020 Interceptor Utility      | 289.5200   | Y   | 289.52         |
| 2.00      | DOME00045 / ECVDMLTST4G     | Universal Interior Cargo LED Dome Light, 6"x3", Gray         | 32.0000    | Y   | 64.00          |

Quotation continued on next page ...



## Quotation

| Date         | Page |
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| Jul 31, 2026 | 10   |
| Order Number |      |
| QTE0044877   |      |

### AEP - California, LLC

3437 Landco Dr. Suite A  
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| Reference         | PO Number | Customer No. | Salesperson | Order Date   | Ship Via | Terms |
|-------------------|-----------|--------------|-------------|--------------|----------|-------|
| 2027 Chief PIU x1 |           | EXE11001     | AS          | Jul 31, 2026 |          | NET30 |

| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number      | Description                                                       | Unit Price | Tax | Extended Price |
|-----------|--------------------------------|-------------------------------------------------------------------|------------|-----|----------------|
| 1.00      | VACC00342 / 13-100             | Toggle Switch, Off-On, SPST..                                     | 19.2000    | Y   | 19.20          |
| 1.00      | VACC01453 / AEP-LABEL-CARGO-DO | Switch Label Plaque, "Cargo Dome, Door-Off"                       | 14.4000    | Y   | 14.40          |
| 1.00      | LIGH00331 / M84434RW-A         | 6" LED Dome Light, Red/White, 110 Lumens                          | 82.0000    | Y   | 82.00          |
|           |                                | ***Installation***                                                |            |     |                |
| 1.00      | SHOP90006 / Shop Supplies      | Shop Supplies: Wire, Loom, Connectors, Hardware...                | 100.0000   | Y   | 100.00         |
| 41.00     | LABO90001 / AEP INSTALL        | AEP Installation Labor Services<br>EVT-Certified Technician Labor | 125.0000   | Y   | 5,125.00       |
|           |                                | ***Freight Shipping***                                            |            |     |                |
|           |                                | Shipping                                                          |            | Y   | 80.00          |
|           |                                | ***Customer Supplied Material***                                  |            |     |                |
| 1.00      | INST05685 / CSM                | Motorola APX-6500 Remote Head Radio Kit                           | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM                | Sierra Wireless Modem                                             | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM                | GJ 7160-0542-03 TabCruiser Dock for Getac F110                    | 0.0000     | N   | 0.00           |

Quotation continued on next page ...



## Quotation

| Date         | Page |
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| Jul 31, 2026 | 11   |
| Order Number |      |
| QTE0044877   |      |

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3437 Landco Dr. Suite A  
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Remit to: 10729 Wheatlands Ave. Suite C  
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| Year | Make | Model | Color           | State Contract # |
|------|------|-------|-----------------|------------------|
| 2027 | Ford | PIU   | Carbonized Grey | NA               |

| Qty. Ord. | Item / Vendor Part Number | Description                                | Unit Price | Tax | Extended Price |
|-----------|---------------------------|--------------------------------------------|------------|-----|----------------|
| 1.00      | INST05685 / CSM           | Lind Power Supply for F110 TabCruiser Dock | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM           | Getac GDKBU9 Keyboard                      | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM           | Getac F110 Tablet Computer                 | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM           | GJ 7160-1973, On-Dash Mounting Bracket     | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM           | GJ 7160-2000-09, Mongoose Motion / Clevis  | 0.0000     | N   | 0.00           |
| 1.00      | INST05685 / CSM           | GJ 7160-0857 Keyboard Tray                 | 0.0000     | N   | 0.00           |

|                                                                                                                                                                                                                                                                                                                                                     |  |  |                           |                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|---------------------------|------------------|
| Thank you for the opportunity to earn your business                                                                                                                                                                                                                                                                                                 |  |  | <b>Parts</b>              | <b>16,153.79</b> |
| Terms & Conditions:                                                                                                                                                                                                                                                                                                                                 |  |  | <b>Labor / Services</b>   | <b>5,125.00</b>  |
| <ul style="list-style-type: none"><li>• <b>ESTIMATES VALID FOR 30 DAYS</b></li><li>• Orders will be invoiced upon notification of completion</li><li>• Returns subject to 25% restocking fee. No returns on special order items.</li><li>• Credit Card payments accepted for payments of orders/invoicing totaling \$10,000 or less only.</li></ul> |  |  | <b>Trans / Trip / Fee</b> | <b>0.00</b>      |
| SIGNATURE (not required if PO/contract is issued) _____                                                                                                                                                                                                                                                                                             |  |  | <b>Shipping</b>           | <b>80.00</b>     |
|                                                                                                                                                                                                                                                                                                                                                     |  |  | <b>Order Discount</b>     | <b>0.00</b>      |
|                                                                                                                                                                                                                                                                                                                                                     |  |  | <b>Subtotal</b>           | <b>21,358.79</b> |
|                                                                                                                                                                                                                                                                                                                                                     |  |  | <b>Total sales tax</b>    | <b>1,863.09</b>  |
|                                                                                                                                                                                                                                                                                                                                                     |  |  | <b>Total order</b>        | <b>23,221.88</b> |



## Agenda Item Staff Report

**Agenda Item Number:**

**J.1.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Consideration to Approve the City of Exeter History Walk Trail Signage Design and the Proposed Installation Locations; Authorizing the City Administrator, or Designee, to Accept the Signage and Execute Documents Necessary for Installation; and Accepting Ownership and Routine Maintenance of the Signage.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**Department Recommendation:**

Staff recommends that the City Council approve the design of the City of Exeter History Walk trail signage design and the proposed installation locations for two kiosks and four mileage markers; authorizing the City Administrator, or designee, to accept the signage from the project sponsors and execute the documents necessary to complete installation; and accepting ownership and routine maintenance of the signage upon installation.

**Background & Summary:**

The E250 Committee with CACHE and community partners developed the proposed City of Exeter History Walk, a one-mile walking loop through downtown Exeter. The signage package consists of two double-sided kiosk signs, one at Exeter City Park and one at Joyner Park, and four mileage markers along the route, each carrying a QR code that links to a self-guided audio tour along with the logos of the project sponsors. The design and proposed locations are shown in the presentation accompanying this item. There is no fiscal impact to the City; all design, fabrication, and installation costs will be paid by the project sponsors.

The proposed City of Exeter History Walk is a one-mile walking loop celebrating the City's history, developed in coordination with the E250 Committee, CACHE, the Rocky Hill Triathlon, and A&M Consulting Engineers. The route links Exeter City Park, Joyner Park, and other

**For action by:**

☒ City Council

**Regular Session:**

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

downtown points of historic interest, and is intended to encourage walking, support downtown activity, and share Exeter's history with residents and visitors.

The proposed signage includes two double-sided kiosk signs. The first, a 3-foot by 4-foot panel placed at Exeter City Park, displays a general map of the walking route with a legend identifying parks, schools, the library, City Hall, the post office, bus stops, and the three historic railroad alignments that served Exeter, with an interpretive panel titled "The Railroads Built Exeter" on the reverse side. The second, a 4-foot by 2-foot panel placed at Joyner Park, displays a mileage map of the route with mileage post locations, with an interpretive panel titled "Framing the Gateway: Exeter's Historic Archway" on the reverse side.

Four circular mileage markers are proposed at 0.25, 0.55, 0.70, and 0.90 mile along the route. Each marker carries a QR code linking to the audio tour and the sponsor logos. The specific marker locations were identified during a route walk conducted on August 10, 2026, with City staff and the trail committee, and are shown in the accompanying presentation.

All signage will display the logos of the City of Exeter, the E250 Committee, CACHE, the Rocky Hill Triathlon, and A&M Consulting Engineers. Subject to Council approval, the History Walk signage is anticipated to be unveiled on October 9, 2026, at 5:00 p.m. at Exeter City Park (E Street and Cedar Street), in conjunction with the opening of the 1976 time capsule.

### **Fiscal Impact:**

There is no fiscal impact to the City of Exeter from this action. All costs for the design, fabrication, and installation of the History Walk signage will be paid by the project sponsors. No City funds are requested or required, and no budget amendment is necessary. Following installation, the City will own the signage and provide routine maintenance, which is expected to be minimal and can be absorbed within existing Public Works operating budgets.

- Funding source: project sponsors (E250 Committee, CACHE, Rocky Hill Triathlon, and A&M Consulting Engineers)
- Ongoing maintenance: routine maintenance only, absorbed within existing Public Works operating budgets

### **Prior Council/Board Actions:**

None associated with this action.

### **Attachments:**

- City of Exeter History Walk Presentation (signage exhibits and proposed marker locations)

**Recommendation motion to be made by the City Council:**

I move to approve the City of Exeter History Walk trail signage design and the proposed installation locations, authorizing the City Administrator, or designee, to accept the signage from the project sponsors and execute the documents necessary to complete installation, and accepting City ownership and routine maintenance of the signage upon installation.



# City of Exeter

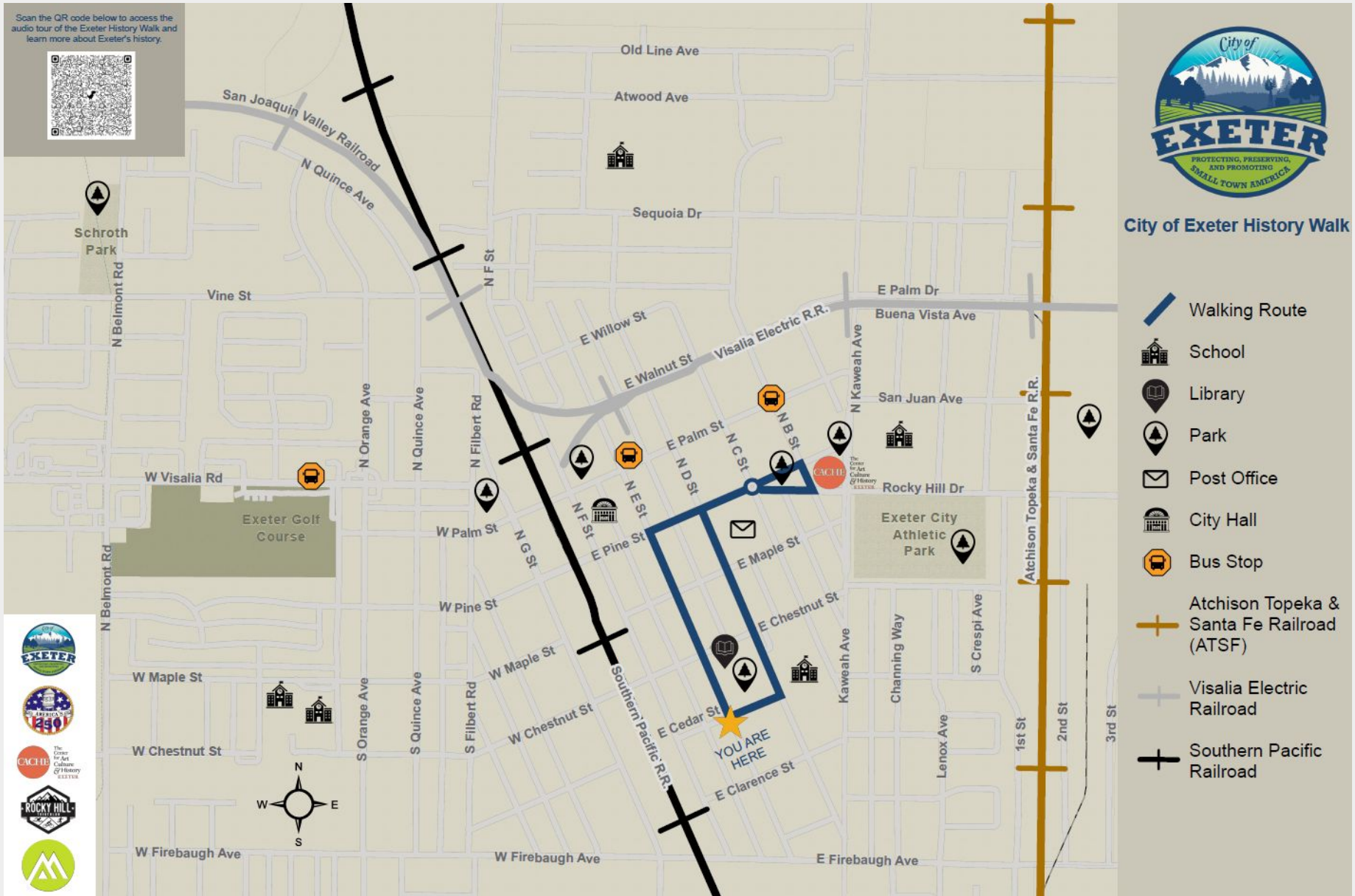
## History Walk

City Council Meeting  
8/25/2026



# Project Overview

- One-mile walking loop celebrating the city's history, developed with the E250 Committee, CACHE, and community partners.
- Signage includes 2 double-sided kiosks (City Park & Joyner Park) and four mileage markers along the route.
- QR codes on all signage link to an audio tour.
- Logos: City of Exeter, E250, CACHE, Rocky Hill Triathlon, and A&M Consulting Engineers.
- Unveiling: October 9, 2026, 5:00 PM at Exeter City Park (E St & Cedar), alongside the opening of the 1976 time capsule.



**General Map (3' x 4') - Front  
Placed at City Park**

# The Railroads Built Exeter



City of Exeter  
History Walk

How trains connected fruit, cattle granite, lumber, and people to the world.

## First Peoples of the Kaweah

Long before the first rails were laid, this valley was Yokuts homeland. The Wukchumni, a Tule-Kaweah Yokuts people, settled along the Kaweah River some 3,000 years ago, gathering acorns beneath the valley oaks, hunting in the foothills, and trading across the Sierra. At nearby Rocky Hill, vivid pictographs painted on granite boulders and more than a hundred bedrock mortars bear witness to thousands of years of life on this land. Rocky Hill remains a sacred, living site for the Yokuts people, whose descendants still call this valley home.

Visalia Electric Railroad Company, Exeter, California



Image imported from the Exeter United School District Website

Power House, Visalia Electric Railroad, Exeter, California, 1900's



Image imported from CaliforniaRevealed.Org

When the Southern Pacific Railroad established Exeter in 1888, the surrounding countryside was largely devoted to grain farming and livestock. Over the next several decades, rail transportation transformed the region. Citrus groves spread across the valley floor, vineyards and orchards flourished, granite from Rocky Hill found markets throughout California, lumber arrived from the Sierra Nevada, and cattle ranches in the foothills and mountain valleys gained reliable access to distant markets.

By the early twentieth century, three railroads served Exeter, connecting local growers, ranchers, businesses, and residents to the rest of the state and nation.

## Exeter's Cattle Empire

While Exeter became famous for citrus, the surrounding foothills supported some of California's largest cattle operations. The Gill Cattle Company, headquartered in Exeter, grew into one of the nation's largest cattle ranches. Other major ranching families included the Homers near Lemon Cove, the Mehrtens family around Lindcove, and the Jordans in the foothills east of town. Rail transportation provided these ranchers access to distant markets and brought supplies needed to operate their vast holdings.

Visalia Electric Railroad Car Barn, Exeter, California



Image imported from CaliforniaRevealed.Org

## What Did the Railroads Carry?

When the Southern Pacific Railroad first arrived, it came for wheat, the crop that put this valley on the map. But it was citrus that became Exeter's calling card, as oranges and lemons rolled out of local packing houses by the carload. Emperor grapes, peaches, plums, nectarines, figs, and pomegranates soon joined them, shipping from Exeter to tables nationwide. The railroads carried more than fruit: granite quarried at Rocky Point supplied building stone for projects throughout California, lumber from the Sierra Nevada built the fast-growing communities of Tulare County, and cattle from the foothill ranches found their way to markets across the West. For decades, nearly everything this region produced moved on steel rails.

## Who Built the Railroad - and Worked the Harvest

The rails that reached Exeter in 1888 were laid largely by Chinese immigrant work crews, the same skilled labor force that had carved the transcontinental railroad through the Sierra Nevada. And once the trains were running, it took thousands of hands to fill them. Generations of immigrant workers, Chinese, Japanese, Filipino, and Mexican, planted the groves, pruned the vines, and brought in the harvest, while local women graded, wrapped, and packed the fruit that carried Exeter's name across the nation. Many of these families put down roots here, and their children and grandchildren remain the heart of Exeter today.

Visalia Electric Railroad Company, Exeter, California, Approx. 1920



Image imported from CaliforniaRevealed.Org

Southern Pacific Depot, Exeter, California, 1909



S.P. Depot - Exeter, California

5-26

Image imported from the Exeter United School District Website



Back of General Map (3' x 4') - Back  
Placed at City Park



# City of Exeter History Walk

**City of Exeter History Walk**

**YOU ARE HERE**

**E Pine St**

**E Cedar St**

**E Maple St**

**E Chestnut St**

**S B St**

**N**  
**W** **E**  
**S**

**Mileage Posts**

**City of Exeter**  
PROTECTING PRESERVING AND PROMOTING  
WELL-KNOWN EXETER

**EXETER**  
250  
1763-2013

**EXETER**  
The Corner to Sit, Relax & Have a Drink

**ROCKY HILL**  
ASSOCIATION

**M**

### Mileage Map (4' x 2') - Front Placed at Joyner Park



## Framing the Gateway: Exeter's Historic Archway

Exeter's new steel arch at Pine and B streets is the latest chapter in a story that began nearly a century ago.

By the early 1900s, communities across Tulare County were competing to be known as the "Gateway to the Sequoias." Tulare, Visalia, Porterville, Three Rivers, Fresno, and Exeter all hoped to attract the growing number of tourists traveling to Sequoia National Park as automobiles became more common and California roads improved.

In 1926, encouraged by Exeter Sun publisher Watt Clawson, members of Exeter American Legion Post 94 decided to make Exeter's claim visible. Local farmer and architect Fred Hauenstein designed a large wooden arch spanning the Lindsay-Exeter highway at the south entrance to town. Legion members donated labor, hauled nearly 1,000 square feet of bark from fallen sequoias in the Mineral King area, and built the structure themselves. Local businessman Billy Decarteret donated electrical work and lighting. The completed arch proudly proclaimed to northbound travelers "Exeter — Gateway to Sequoia National Park." The southbound drivers saw a different sign: "Home of the Red Emperor Grape," another major statement about how Exeter saw itself in 1927.

For several years it became a source of community pride and even received national recognition from the American Legion as an outstanding civic project. By 1931, however, deterioration and safety concerns led to its removal.

The arch survived in photographs and, in 2002, the mural committee hired artist Jeff Crozier to paint the Passport to Paradise mural on Maple Avenue.

In 2023, celebrating 100 years of service, the Exeter Kiwanis Club revived the idea. With community donations and local expertise, a new Cor-Ten steel arch, designed to simulate redwood, was built in 2024 and dedicated in 2025—linking Exeter's past with its future.

## Mileage Map (4' x 2') - Back Placed at Joyner Park

# Mileage Markers



- Four circular markers at 0.25, 0.55, 0.70, and 0.90 mile, each with a QR code for the audio tour and sponsor logos.

Example:





# Proposed Mileage Marker Locations



**Marker locations identified during the 8/10/2026 route walk with City staff & the trail committee.**



## Marker 1



## Marker 2



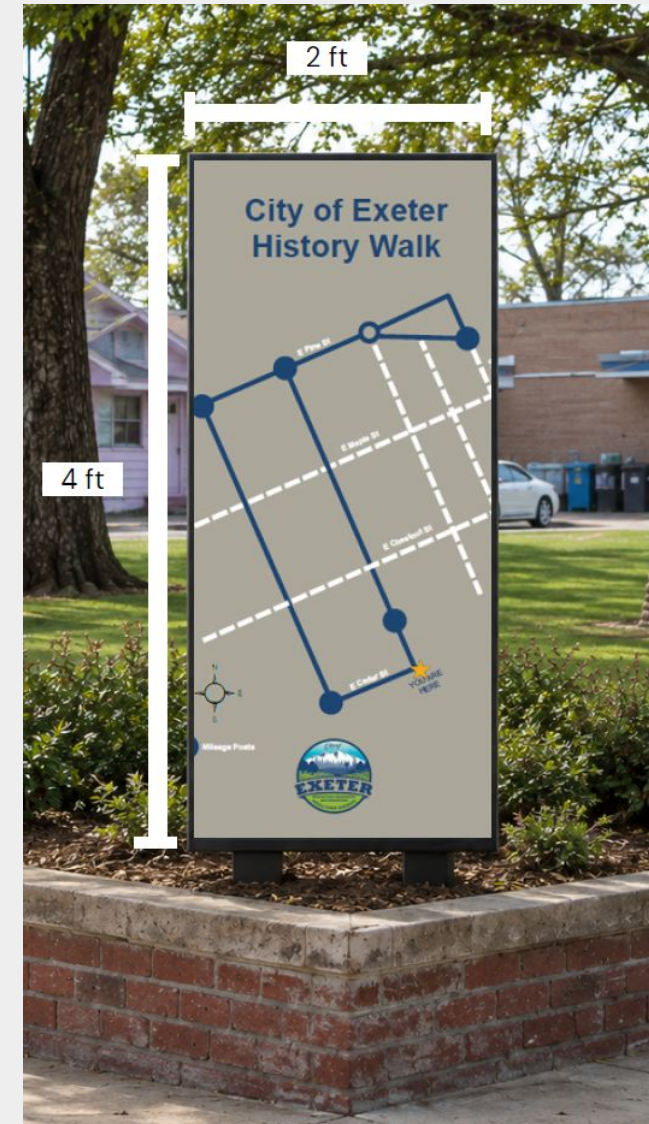
### Marker 3



### Marker 4



# Locations



# QUESTIONS?



## Agenda Item Staff Report

**Agenda Item Number:**

**J.2.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Consideration of Upcoming Planning Commission Term Expirations and Direction Regarding the Appointment Process.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**For action by:**

☒ City Council

**Regular Session:**

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

**Department Recommendation:**

City staff recommends that the City Council review the upcoming January 2027 term expirations for two members of the Exeter Planning Commission and provide direction to staff regarding the process for filling the upcoming terms, including whether to solicit applications from interested members of the community.

**Summary:**

Two terms on the Exeter Planning Commission are scheduled to expire in January 2027. The terms currently held by Commissioners Dave Hails and Phillip Townsend will expire at that time.

The City Council has previously utilized an application process when filling expired or vacant Planning Commission terms. Most recently, in 2025, the City solicited applications for four Planning Commission seats and presented the applications received to the City Council for consideration. On August 12, 2025, the City Council made appointments to those seats, including the appointment of Phillip Townsend to a term ending January 2027 in order to re-establish the staggered term schedule required by the Exeter Municipal Code.

With the two January 2027 term expirations approaching, staff is bringing this item forward in advance to provide adequate time for an application process should the City Council to move forward with soliciting applications.

The City Council may direct staff to:

- Open an application period and solicit applications from interested members of the community for the two upcoming terms and bring them back to council for consideration.
- Reappoint the current Commissioners whose terms are expiring.
- Provide other direction regarding the appointment process.

No appointments are being requested as part of this item. Staff will return to the City Council at a future meeting with the appropriate materials based upon Council direction.

### **Background:**

The Exeter Planning Commission consists of five members who serve staggered terms and perform duties established by state law and the Exeter Municipal Code. The staggered term structure is intended to provide continuity on the Commission while allowing the City Council periodic opportunities to consider appointments.

Per Chapter 2.16 of the City of Exeter Municipal Code:

#### **Section 2.16.010 – Members – Appointment**

The Planning Commission consists of five members appointed by the Mayor with the approval of the City Council. Members must not be seated City Council Members.

#### **Section 2.16.020 – Terms**

Commissioners serve staggered four-year terms. Appointments are made to fill vacancies resulting from term expirations or other causes.

#### **Section 2.16.030 – Duties**

The Planning Commission is tasked with duties outlined by state law and local ordinances.

The Commission plays a vital advisory role in city planning and land use matters, as further defined in the following sections:

#### **Chapter 16.12.050 – Planning Commission as Advisory Agency**

The Commission acts as the City's advisory agency under the Subdivision Map Act, reviewing tentative maps and providing recommendations on subdivision matters.

#### **Chapter 17.03.03 – Final Authority on Site Planning and Use Classification**

The Commission holds authority on site plan reviews, classification of uses, and other key development review procedures, and also makes recommendations to the City

Council on zoning ordinance amendments, general and specific plans, and development agreements.

**Current Planning Commission Terms:**

The current Planning Commission consists of the following five members:

| Commissioner     | Date Appointed     | Current Term Ends   |
|------------------|--------------------|---------------------|
| Dave Hails       | September 10, 2024 | <i>January 2027</i> |
| Phillip Townsend | August 12, 2025    | <i>January 2027</i> |
| Nancy Becker     | August 12, 2025    | January 2029        |
| Kirk Gilles      | August 12, 2025    | January 2029        |
| Tommy Blackmon   | August 12, 2025    | January 2029        |

Accordingly, two of the five Planning Commission terms will expire in January 2027.

**Fiscal Impact:**

There is no fiscal impact associated with this item.

**Attachments:**

- Current Planning Commission Member Roster
- DRAFT Application

**Recommended motion to be made by the City Council:**

I move to direct staff to open an application period for the two Planning Commission terms expiring in January 2027 and return the applications received to the City Council for consideration of appointment **OR** I move to provide direction to staff regarding the process for filling the two Planning Commission terms expiring in January 2027.

| Exeter Planning Commission Roster |             |
|-----------------------------------|-------------|
|                                   |             |
| Name                              | Term Ending |
| 1 Dave Hails                      | Jan-27      |
| 2 Phillip Townsend                | Jan-27      |
| 3 Nancy Becker                    | Jan-29      |
| 4 Kirk Gilles                     | Jan-29      |
| 5 Tommy Blackmon                  | Jan-29      |





## City of Exeter Planning Commission Application

Completed applications must be submitted via email to the Exeter City Clerk by **[TIME] [DATE]**. Applications may be submitted in person at City Administration at 100 N. F St. in Exeter California or via email to the City Clerk at [fquintana@exetercityhall.com](mailto:fquintana@exetercityhall.com).

### Applicant Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### Application Questions

Briefly explain why you are interested in serving on the City of Exeter Planning Commission.

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Briefly explain your qualifications or area of demonstrated expertise to serve on the Commission.

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### Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I hereby certify my commitment to serve on the Planning Commission if appointed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



## Agenda Item Staff Report

**Agenda Item Number:**

**J.3.**

**Meeting Date:**

August 25, 2026

**Wording for Agenda:**

Presentation of Design Options for the E Street Trail Project; Selection of Preferred Decorative Sidewalk, Decorative Crosswalks, and Street Lighting Design Options; and Direction to Staff to Incorporate the Selected Options into the Final Design.

**Submitting Department:**

City Engineering

**Contact Name:**

Javier Andrade, Contract City Engineer

**Department Recommendation:**

Staff recommends that the City Council receive the presentation of design options for the E Street Trail Project, select a preferred design option for each project element (decorative sidewalk, decorative crosswalks, and street lighting), and direct staff to incorporate the selections into the final design.

**Summary/Background:**

On April 28, 2026, the City Council adopted Resolution No. 2026-13, authorizing the City Administrator to use up to \$2,000,000 in Measure R Transit/Bike/Environmental Mitigation funds programmed to the City of Exeter for the E Street Active Transportation and ADA Improvements Project (E Street Trail) and authorizing the City Engineer to commence design of the Project. The Project will construct a Class I multi-use trail along E Street from Pine Street to D Street, replace deteriorated and non-ADA-compliant sidewalk, and add pedestrian crossing and lighting improvements to improve safety and connectivity between the City park and the surrounding neighborhood.

Consistent with the phased engineering approach presented to the Council, the City Engineer has advanced the preliminary design of the trail corridor and prepared a project exhibit showing the proposed improvements. Before proceeding to final design, staff is returning to

**For action by:**

☒ City Council

**Regular Session:**

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

the City Council with a presentation of design options for the aesthetic elements of the Project so that the Council may select its preferred treatment for each element.

The attached presentation identifies three project elements for Council selection: (1) Decorative Sidewalk – four decorative sidewalk design ideas (Options A through D), applied to the sidewalk along E Street with decorative treatment at accent locations only; (2) Decorative Crosswalks – four decorative crosswalk design ideas (Options A through D), shown at the curb extension intersections on the project exhibit; and (3) Street Lighting – single-head (Option A) or dual-head (Option B) street lights, proposed along E Street as shown on the project exhibit.

Following the Council's selections, the preferred options will be incorporated into the final design, and an updated project cost estimate reflecting the selections will be presented to the City Council. No award of contract or construction action is requested with this item.

### **Fiscal Impact:**

There is no fiscal impact associated with this item. The Project is funded by up to \$2,000,000 in Measure R Transit/Bike/Environmental Mitigation funds programmed to the City of Exeter, and no General Fund contribution is required. The design options selected by the City Council will be incorporated into the final design and reflected in the updated opinion of probable construction cost that will be presented to the City Council prior to advertising the Project for construction bids.

### **Prior Council/Board Actions:**

Council actions related to this item:

- Adoption of Resolution No. 2026-13 on April 28, 2026, authorizing the City Administrator to utilize up to \$2,000,000 in Measure R Transit/Bike/Environmental Mitigation funds programmed to the City of Exeter for the E Street Active Transportation and ADA Improvements Project and authorizing the City Engineer to commence design of the Project.

### **Attachments:**

- E Street Trail Design Options Presentation
- E Street Trail Project Exhibit (included in presentation)
- Preliminary Cost Estimate

### **Recommendation motion to be made by the City Council:**

I move to provide direction on the preferred design options for the E Street Trail Project and direct Staff to incorporate the selected options into the final design and return to the City Council with an updated project cost estimate.



CITY OF EXETER

# E STREET TRAIL

## DESIGN OPTIONS

City Council Meeting | 8/25/2026

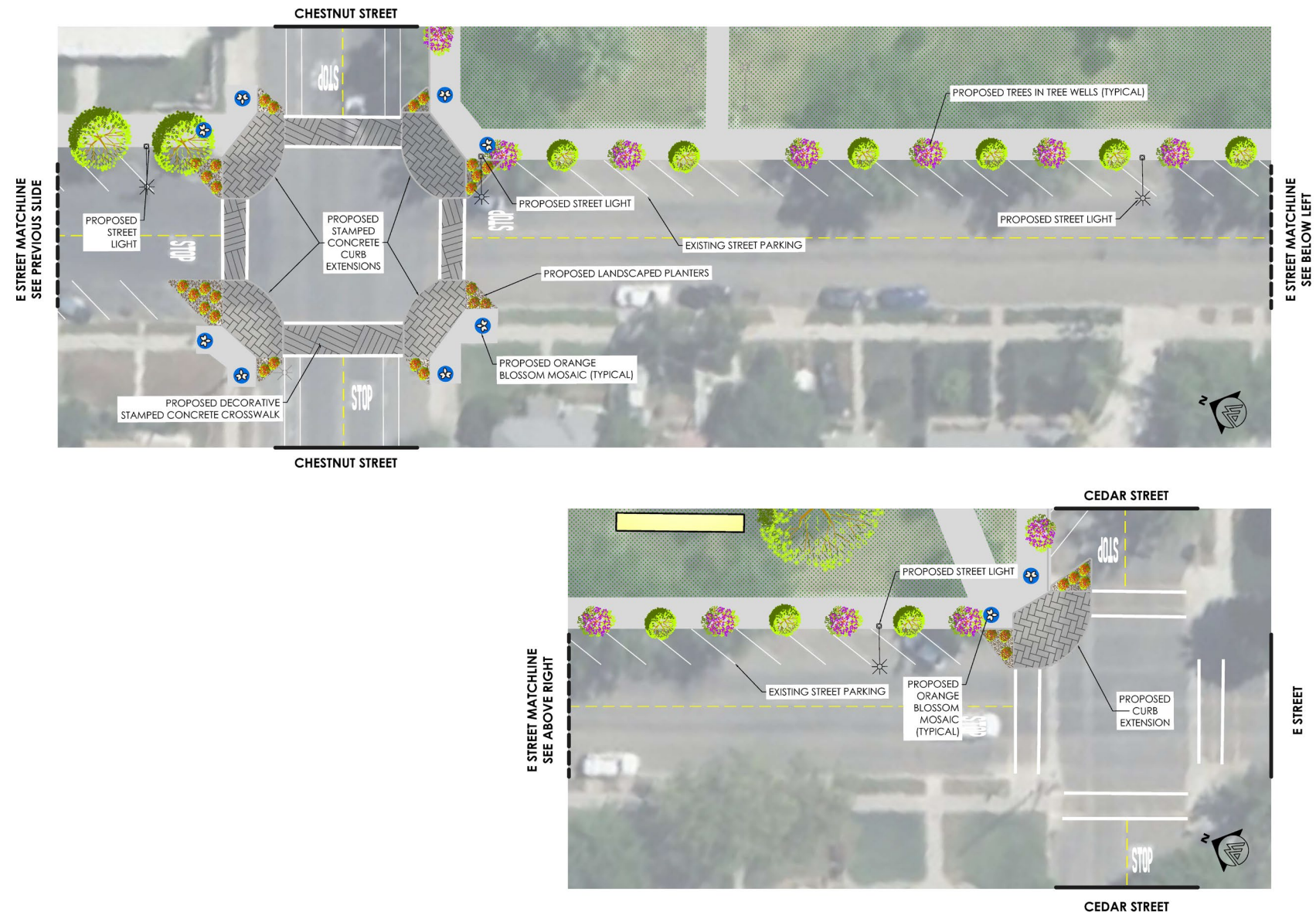




PROJECT EXHIBIT: E STREET – PINE STREET TO NORTH OF CHESTNUT STREET



PROJECT EXHIBIT: E STREET – CHESTNUT STREET TO CEDAR STREET

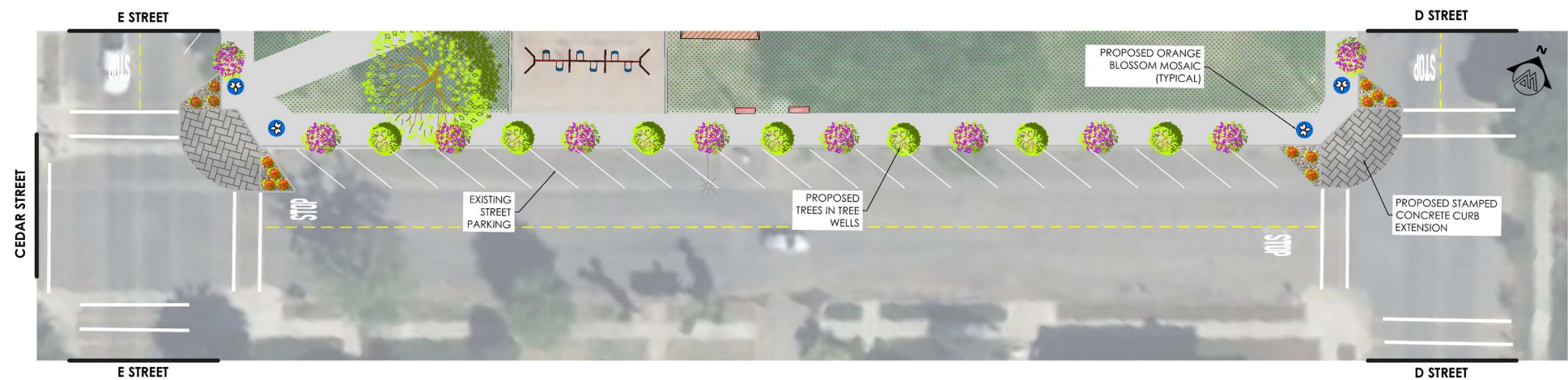




PROJECT EXHIBIT: CHESTNUT STREET & D STREET

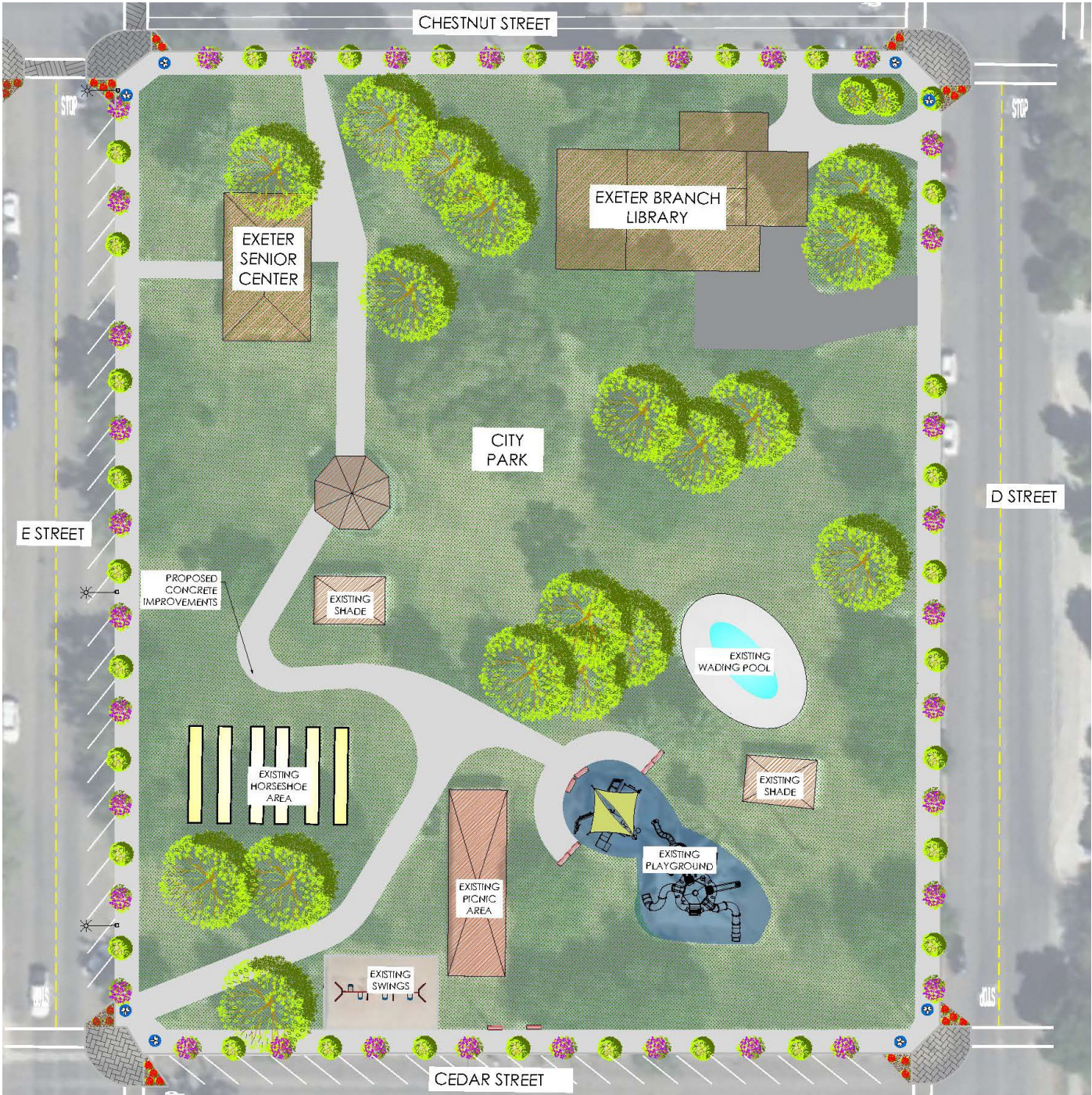


PROJECT EXHIBIT: CEDAR STREET – E STREET TO D STREET





PROJECT EXHIBIT: CITY PARK





# Decorative Sidewalk Design Examples



A

Mosaic



B

Concrete Stamp



C

Bronze Medallion

# Decorative Stamped Concrete Examples



**A** Brick Pattern



**B** Fan Pattern



**C** Slate Pattern



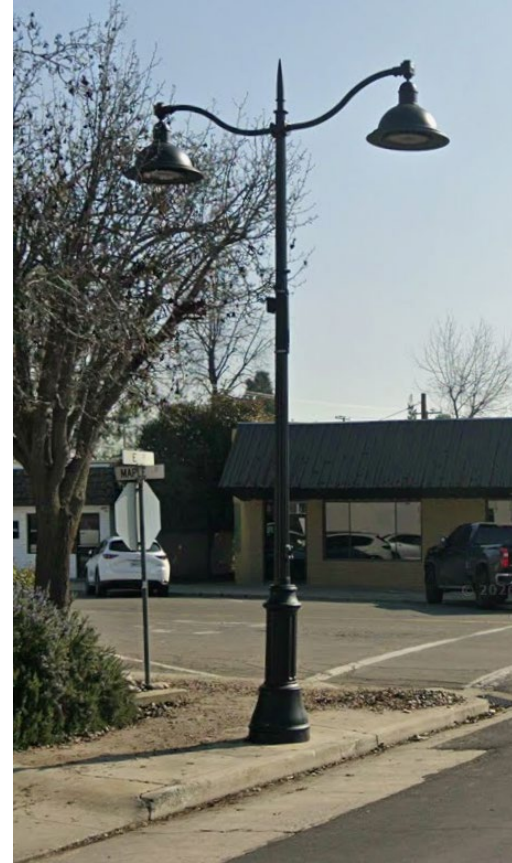
## LIGHTING

# Lighting Design Options



A

Single-head Lights



B

Dual-head Lights



## NEXT STEPS

# Council Direction Requested

- 1 Select a preferred design option for each element
- 2 Selections incorporated into design
- 3 Cost estimate presented to Council

Project Name: E Street Trail  
Project Number: 226-044  
Preliminary Engineer's Estimate



| Item No.                            | Description                               | Unit | Estimated Qty | Unit Price   | Estimated Item Cost   |
|-------------------------------------|-------------------------------------------|------|---------------|--------------|-----------------------|
| 1                                   | Mobilization & Demobilization             | L.S. | 1             | \$74,000.00  | \$74,000.00           |
| 2                                   | Traffic Control                           | L.S. | 1             | \$25,000.00  | \$25,000.00           |
| 3                                   | Prepare and Implement WPCP & Dust Control | L.S. | 1             | \$5,000.00   | \$5,000.00            |
| 4                                   | Clearing, Grubbing & Demolition           | L.S. | 1             | \$50,000.00  | \$50,000.00           |
| 5                                   | 4" Thick Concrete                         | SF   | 33000         | \$16.00      | \$528,000.00          |
| 6                                   | Decorative Sidewalk (Accent Locations)    | LS   | 1             | \$25,000.00  | \$25,000.00           |
| 7                                   | Construct Bulbouts Complete & in Place    | EA   | 11            | \$15,000.00  | \$165,000.00          |
| 8                                   | Stamped Concrete Crosswalks               | SF   | 2500          | \$35.00      | \$87,500.00           |
| 9                                   | Construct Landscaping & Irrigation        | LS   | 1             | \$255,000.00 | \$255,000.00          |
| 10                                  | Construct Street Lights                   | EA   | 6             | \$18,000.00  | \$108,000.00          |
| 11                                  | Construct Driveways                       | EA   | 9             | \$10,000.00  | \$90,000.00           |
| 12                                  | Construct ADA Curb Ramp                   | EA   | 1             | \$5,000.00   | \$5,000.00            |
| 13                                  | Benches                                   | EA   | 5             | \$8,000.00   | \$40,000.00           |
| 14                                  | Striping & Markings                       | LS   | 1             | \$20,000.00  | \$20,000.00           |
| 15                                  | Replace Curb & Gutter                     | LF   | 300           | \$75.00      | \$22,500.00           |
| Construction Subtotal:              |                                           |      |               |              | \$1,500,000.00        |
| Construction Contingencies (15%):   |                                           |      |               |              | \$225,000.00          |
| <b>Estimated Construction Cost:</b> |                                           |      |               |              | <b>\$1,725,000.00</b> |