EXETER CITY COUNCIL
REGULAR MEETING AGENDA

June 23, 2026, 6:00 PM
City Hall, 137 North F Street
Exeter, California 93221

Mayor
Jacob Johnson
Mayor Pro Tem
Jeff Wilson
Council Members
Vicki Riddle
Frankie Alves
Bobby Lentz

Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, June 23, 2026, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at https://cityofexeter.ca.gov/ and available for viewing at City Hall.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)

1. GC 54956.9(d)(4) – Conference with Legal Counsel. Re: Potential Initiation of Litigation – one case.

2. GC 54956.9(d)(2) – Conference with Legal Counsel – Exposure to Litigation – One Case re June 15, 2026 Notice of Violation from the U.S. Environmental Protection Agency, Region 9 Water Division, Drinking Water Section

3. GC 54957.6 – Conference with Labor Negotiations
   Agency Negotiator: Shelline Bennett and Jason Ridenour
   Employee Groups: All Represented and Unrepresented Employees

7:00 p.m.

D. CALL TO ORDER REGULAR SESSION

E. INVOCATION

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS

None.

I. CONSENT CALENDAR

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of June 9, 2026, Regular Meeting Minutes (pp. 5 - 9)
2. Approval of the Payment of Bills for June 12, 2026 (pp. 10 - 20)
3. Approval of Payroll for the Period of May 18, 2026, through May 31, 2026 (pp. 21- 28)
4. Approval of Purchase of a 2026 Ford F-150 from Monarch Ford of Exeter in the Amount of $73,070.69, Contingent on Approval of the 2026/2027 2027/2028 Fiscal Year Biennial Budget (pp. 29 - 33)
5. Approval of a Request to Conduct a Family Bike Ride Event with Rolling Street Closures on July 1, 2026, as Part of Exeter's America 250 (E250) Celebration (pp. 35 - 39)
6. Consider Authorization for the City to Enter into a One-year Agreement with Tulare County to Provide Emergency Dispatch and Communication Services (pp. 40 - 51)

7. Authorize the City Administrator to execute Amendment No. 2 with Neumo Group, LLC for application hosting and technology support services for the City's financial management software in the amount of $45,343.92 for the period of July 1, 2026, through June 30, 2027. (pp. 52 - 75)
8. Consider Adoption of **Resolution 2026-22**, A Resolution of the City Council of the City of Exeter, Approving a Memorandum of Understanding Between the City of Exeter and the Exeter Police Officers Association for the Period of July 1, 2026, through June 30, 2028, and Approving an Updated Salary Schedule for EPOA-Represented Classifications Effective July 1, 2026 (pp. 76 - 121)

J. INDIVIDUAL BUSINESS ITEMS

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public Hearing and Adoption of **Resolution 2026-23**, a Resolution of the City Council of the City of Exeter Approving the 2026/2027 and 2027/2028 Two-Year Budget (pp. 122 - 234)
   Presented by Janie Rodriguez, Finance Director

2. Public hearing to consider adoption of **Resolution No. 2026-24**, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2026/2027 General Fund Appropriation Limit of $12,311,808 (pp. 235 - 241)
   Presented by Janie Rodriguez, Finance Director

3. Consider Acceptance of a $50,000 Donation and Improvements at Rose Garden Park (pp. 242 - 252)
   Presented by Jason Ridenour, City Administrator

4. Authorization for the City Administrator to execute five-year extension and updated agreement to Cooperative Fire Protection Agreement with County of Tulare (pp. 253 - 327)

5. Approval of a Contract with Ralph Gutierrez Water Service for Wastewater Treatment Facility Chief Operator Services, Authorize the City Administrator (or designee) to Execute the Agreement, and Approve Transitioning Drinking Water System Operations to in-house Staff (pp. 328 - 407)
   Presented by Zachary Boudreaux, Public Works Director

6. Reconsideration of City of Exeter Participation in Tulare County Economic Development Corporation (TCEDC) (pp. 408 - 413)
   Presented by Jason Ridenour, City Administrator

K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator's Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on June 19, 2026, and online on the City of Exeter website.

_____

Christina Arias, Deputy City Clerk

In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C St., Exeter CA 93221 during normal business hours.

EXETER CITY COUNCIL
REGULAR MEETING AGENDA
ACTION MINUTES

June 9, 2026, 6:00 PM
City Hall, 137 North F Street
Exeter, California 93221

Mayor
Jacob Johnson
Mayor Pro Tem
Jeff Wilson
Council Members
Vicki Riddle
Frankie Alves
Bobby Lentz

Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, June 9, 2026, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at https://cityofexeter.ca.gov/ and available for viewing at City Hall.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor called the closed session to order at 6:00 PM.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

No public comments were presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)

1. GC 54956.9(d)(4) – Conference with Legal Counsel
   Re: Potential Initiation of Litigation – One (1) Case

2. GC 54956.9(d)(2) – Conference with Legal Counsel
   Re: Exposure to Litigation (facts not known to potential plaintiffs)

3. GC 54957(b)(1) – Public Employee Annual Performance Evaluation
   Title: City Administrator
   Title: City Attorney

4. GC 54957.6 – Conference with Labor Negotiations
   Agency Negotiator: Shelline Bennett and Jason Ridenour
   Employee Groups: All Represented and Unrepresented Employees

7:00 p.m.

D. CALL TO ORDER REGULAR SESSION

Mayor Johnson called the regular session to order at 07:16 p.m. City Attorney Lew noted for the record that there was no reportable action taken out of closed session.

E. INVOCATION

Led by Mayor Johnson.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Alves.

G. PUBLIC COMMENT

Michael Washam with TCEDC, requested Council consideration to pull item I.8. from the consent calendar, citing his unavailability to attend the next Council meeting where item I.8 will be discussed. Following discussion, the Council took no action and the item remained on the consent calendar as scheduled.

H. SPECIAL PRESENTATIONS

None.

I. CONSENT CALENDAR

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of May 26, 2026, Regular Meeting Minutes (pp. 5-9)
2. Approval of the Payment of Bills for May 29, 2026, and June 2, 2026 (pp. 10-19)
3. Approval of Payroll for the Period of May 4, 2026, through May 17, 2026 (pp. 20-27)
4. Adoption of **Resolution No. 2026-19**, A Resolution of the City Council of the City of Exeter, Authorizing the Purchase of a 2026 Ford Explorer Police Interceptor Utility Vehicle utilizing pricing equivalent to State of California CMAS cooperative purchasing pricing, and Authorizing the City Administrator to Execute all Necessary Purchase Documents (pp. 28-37)
5. Approval of a Laboratory and Toxicology Services Agreement between the City of Exeter and Valley Scientific for Forensic Drug and Alcohol Testing Services (pp. 38-52)
6. Consider Approval of Facilities Use Agreement and Specific Agreement for Use of Exeter Lions Stadium with Exeter Unified School District (pp. 53-66)
7. Approval of a Community Beautification Project Request for Four (4) Additional Fire Hydrants Painting with a Patriotic Theme (pp. 67-85)

8. Approval of Mayor Pro Tem Wilson's Request for Reconsideration of City of Exeter Participation in Tulare County Economic Development Corporation (TCEDC) on June 23, 2026, City Council Agenda (pp. 86-89)
9. Consideration to Set a Public Hearing for the Adoption of the Biennial Budget for Fiscal Years 2026-2027 and 2027-2028 (pp. 90-91)
10. Consider Authorizing Mayor to Sign Regional Letter of Support to the Navy for the Home Basing of New F-35C Lightning II Joint Strike Fighter Squadrons at Naval Air Station Lemoore (pp. 92-97)

Approval of Consent Calendar							
1st	2nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	RIDDLE	(4-0)	AYE	AYE	AYE	AYE	ABSENT

J. INDIVIDUAL BUSINESS ITEMS

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consider Approval of Engineer's Reports and Adoption of **Resolution No. 2026-21**, A Resolution of the City Council of the City of Exeter, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; 23-01; 25-01; and 25-02; and Set the Public Hearing for July 28, 2026 (pp. 98-213)
   Presented by Javier Andrade, City Engineer

   City Engineer provided a report for the Council and members of the public.

   Mayor opened the item up for public comment. No public comments were presented.

Approval of Engineer's Reports and Adoption of Resolution No. 2026-21, A Resolution of the City Council of the City of Exeter, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; 23-01; 25-01; and 25-02; and Set the Public Hearing for July 28, 2026							
1st	2nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	RIDDLE	(4-0)	AYE	AYE	AYE	AYE	ABSENT

2. Approve the Selection of the Top Four Rated Firms to Provide On-Call Special Project Engineering Services for the City of Exeter; and Authorize the City Administrator (or Designee) to Execute an Agreement for Professional Services Pursuant to the City's

Request for Qualifications (RFQ 26-01); and Authorize the Director of Public Works to Approve Related Task Orders as Necessary in Accordance With the Agreement and Purchasing Policy (pp. 214-565)

Presented by Zach Boudreaux, Public Works Director

Public Works Director provided a report for the Council and members of the public.

Mayor opened the item up for public comment. No public comments were presented.

Approval of the Selection of the Top Four Rated Firms to Provide On-Call Special Project Engineering Services for the City of Exeter; and Authorize the City Administrator (or Designee) to Execute an Agreement for Professional Services Pursuant to the City's Request for Qualifications (RFQ 26-01); and Authorize the Director of Public Works to Approve Related Task Orders as Necessary in Accordance With the Agreement and Purchasing Policy. The Selected firms are Provost & Pritchard Consulting Group, 4Creeks, Inc., QK, Inc., and A&M Consulting Engineers.							
1st	2nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	ALVES	(4-0)	AYE	AYE	AYE	AYE	ABSENT

3. Consider Adoption of **Resolution No. 2026-20**, A Resolution of the City Council of the City of Exeter, Authorizing the Submittal of an Active Transportation Program Cycle 8 Grant Application for the Kaweah Gateway: Exeter's Connected Safety Corridor Project (pp. 566-574)

   Presented by Javier Andrade, City Engineer

   City Engineer provided a report for the Council and members of the public.

   Mayor opened the item up for public comment. No public comments were presented.

Approval of Adoption of Resolution No. 2026-20, A Resolution of the City Council of the City of Exeter, Authorizing the Submittal of an Active Transportation Program Cycle 8 Grant Application for the Kaweah Gateway: Exeter's Connected Safety Corridor Project							
1st	2nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	WILSON	(4-0)	AYE	AYE	AYE	AYE	ABSENT

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves provided an update regarding the Exeter Unified School District summer school schedule and announced the upcoming Concert at the Park event. He also reported attending the Kiwanis Pool 100-Year Anniversary celebration.

Mayor Pro Tem Wilson reported working with the Public Works Director regarding parks and Landscape and Lighting Maintenance Assessment District (LLMAD) matters. He also recognized Radiant Church for its contributions to the community.

Council Member Riddle reported attending the Exeter Parks Workshop and participating in discussions regarding the Parks Master Plan. She noted that City pins were presented to graduating seniors during the Exeter Union High School graduation ceremony. She also reported attending the Exeter Salutation event, a Tulare County Association of Governments (TCAG) meeting, and the Kiwanis Pool and City Park celebration. Council Member Riddle recognized local farmers for their contributions to the pool project, acknowledged the support of the City Administrator and Mayor Pro Tem Wilson, and commended Radiant Church for its community beautification efforts.

Mayor Johnson reported looking forward to the upcoming Fourth of July celebration and recognized local high school students for their community service projects and leadership efforts.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator, Public Works Director, Chief of Police, Finance Director, and City Attorney provided comments/reports.

M. REGULAR MEETING ADJOURNMENT

Mayor adjourned the meeting at 8:04 p.m.

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Christina Arias, Deputy City Clerk

Agenda Item Staff Report

Agenda Item Number: **I.2.**

Meeting Date:
June 23, 2026

Wording for Agenda:
Approval of the Payment of Bills for June 12, 2026.

Submitting Department:
Finance

Contact Name:
Janie Rodriguez, Finance Director

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:
Staff recommends that the City Council approve the payment of bills in the following amount.

- $594,733.32 dated June 12, 2026

Summary:
The Finance Department has reviewed and compiled invoices and expenses for city operations for approval by the City Council, which are summarized and attached to this report. This action authorizes the disbursement of funds for routine and approved expenditures necessary to continue city services.

Background:
The payment of bills is recurring action presented to the City Council to ensure transparency and fiscal oversight of city expenditures. The item reflects payments made for various city services, supplies, utilities, and obligations incurred in the normal course of business. All bills have been reviewed by the Finance Department and are within budgeted appropriations.

Fiscal Impact:
- Total amount: $594,733.32 dated June 12, 2026
- Funding source: Various city departmental budgets
- Budget implications: All payments within the approved Fiscal Year 2025-2026 budget. No additional appropriations are necessary.

Prior City Council Actions:

The City Council routinely approves payment of bills during regular meetings. This item is part of the standard financial reporting and authorization process.

Attachments:

- Payments for Publication dated June 12, 2026

Recommended motion to be made by the City Council:

I move to approve the payment of bills in the amount of $594,733.32 dated June 12, 2026.

AVENU FINANCIAL SYSTEM CITY OF EXETER
06/12/2026 12:31:20 Payments for Publication GL050S-V08.23 COVERPAGE
GL335R

Report Selection:

Run Group... 061226 Comment... CHECK RUN 06/12/2026

Approval Date for Report..... 06 12 2026

Payments Through Date..... 06 12 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 061226 COMMENT... CHECK RUN 06/12/2026

DATA-JE-ID	DATA COMMENT
D-06122026-086	CHECK RUN 06/12/2026

Run Instructions:

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L		01		LASERHP4	Y	S	6	066	10			

Approved on 6/12/2026 for Payments Through 6/12/2026

Vendor Name	Description	Amount
A.R.E AUTO PARTS INC.	FX25-BCI BATTERY	301.40
ARIAS/ CHRISTINA	JUN MILEAGE REIM-TCRO	17.69
AVILA GENERAL ENGINEERING CO	SLUDGE HAUL	7,180.00
BASIC	JUN 2026 COBRA FEES	50.01
BEATWEAR INC.	HEINKS-UNIFORM SHRT/PNTS	899.55
BLENDMAGIC PRODUCTS LLC	LIFT STATION DEGREASER	199.99
BRIGHTVIEW LANDSCAPE SERVICES	MAR 2026 CITY PARK MAINT	12,395.00
BURTON'S FIRE INC.	E11-PUMP/BRAKES	21,075.12
CAL APPAREL INC	2026 YTH TBALL SHIRT	77.99
CENTRAL CAL WATERWORKS, INC	CPO JUN 2026 WTR	17,682.46
CITY OF EXETER	4/18-5/18/26 WR 2	2,012.85
CITY OF VISALIA	MAY 2026 BACKBILLING	801.92
CONSOLIDATED ELECTRICAL DISTRI	TRANSFORMER-WELL 11 EMGR	6,259.21
COUNTY OF TULARE	WE13 BELMT&GLAZE HAZ MAT	2,130.00
COZADAMS CLEANING LLC	MAY 2026 CLEANING SERVIC	910.00
CULLIGAN	MAY FD WTR SERVICE	169.65
DEPT OF JUSTICE	MAY FINGERPRINTS-REC	98.00
ELITE CORPORATE MEDICAL SERV	MAY MEDICAL CLINIC FEE	1,404.50
EWING IRRIGATION PRODUCTS INC	EXPAND MOD-UNGER PARK	2,945.54
EXETER IRRIGATION & SUPPLY	IRRITROL VALVE-UNGER	1,092.16
EXETER MERCANTILE CO.	SPRAY WAND-ALLEY WEEDS	788.15
EXETER PLUMBING CO.	BACKED UP DRAIN-SINK	562.50
FRESNO OXYGEN	"B" ACET CYLS	52.75
JACK GRIGGS INC	MAY 2026 GAS	21,281.10
KAWEAH PUMP, INC.	WELL 12-MOBILIZED RIG	5,450.00
KRC SAFETY CO INC.	PROHIBITED PARKING SIGN	230.97
KULLY SUPPLY INC	MOST DEPENDABLE FOUNTAIN	236.12
LEAF CAPITAL FUNDING LLC	ADMIN-JUN 2026 KYOCERA	477.21
MACLENNAN/ THOMAS	UB DEPOSIT REFUND	256.44
MESA/ RAMONA M	UB DEPOSIT REFUND	64.79
MID VALLEY DISPOSAL, LLC	MAY 2026 MID VALLEY	122,370.17
MINERAL KING PUBLISHING INC	6/3 PN-ADA PARKING PROJ	5,599.00
MOLINA/ EMILIO	UB DEPOSIT REFUND	39.31
NEUMO RECORDS LLC	MAY 2026 APP HOSTING	3,564.77
ORTA/ MARY	UB DEPOSIT REFUND	95.95
PENA'S DISPOSAL INC	PD MAY 2026 SHRED	261.86
PRINCIPAL LIFE INSURANCE CO.	JUNE PREMIUM-30	3,543.85
QUAD KNOPF ENGINEERING	250008 25 CITY ENG TRANS	800.84
ROSSNER/ RIANNA	YTH SOCCER REFUND-MALEAH	67.00
SCA OF CA, LLC	MAY 2026 AIR ST SWEEPING	4,750.00
SELF-HELP ENTERPRISES	CUINICHE O.#16556-LOAN	142,683.96
SEQUOIA APPAREL, INC	ORANGE VEST-PW	103.31
SEQUOIA DOOR, INC.	MX ALPHA KEY-PW	138.66
SIERRA SANITATION, INC	5/18-6/14/26-SCROTH PARK	1,121.51
SMITH/ CHADWICK & AMBER	UB DEPOSIT REFUND	190.08
SOUTHERN CALIFORNIA GAS CO.	1600-4/27/26-5/28/26	687.29
STANDARD INSURANCE CO.	JUN 2026 LIFE INSURANCE	2,310.84
TELSTAR INSTRUMENTS	INSTALL SCADA SYSTEM	138,922.00

Approved on 6/12/2026 for Payments Through 6/12/2026

Vendor Name	Description	Amount
TRANSUNION RISK & ALTERNATIVE	MAY 2026 PERSON SEARCH	100.00
ULINE	DRY ERASE BOARD/GLOVES	1,215.01
UNIFIRST CORPORATION	5/12/26 UNIFORM CLEANING	846.74
UNITED STATES POSTAL SERVICE	ANNUAL PO BOX SERVICE	260.00
UNIVAR SOLUTIONS USA INC	MAY SOD HYPO WELL 11	1,822.43
USA BLUEBOOK	ASSEMBLY FOR A1 PUMPS	1,088.56
VAST NETWORKS	JUN 2026 FD INTERNET	2,500.00
VERIZON WIRELESS	PD-4/29/26-5/28/26	721.23
WARREN & BAERG MANUFACTURING	DEWATERING SCREW PRESS	41,594.45
WEST COAST TOW	TOW/HOOK FEE-LIC#1641206	150.00
WIZIX TECHONOLOGY GROUP INC	ADMIN 5/1-5/31/26 OVERAG	777.25

** Final Totals... 585,429.14

AVENU FINANCIAL SYSTEM CITY OF EXETER
6/12/2026 12:31:20 Payments for Publication GL335R-V08.23 PAGE

TOTAL NUMBER OF RECORDS PRINTED 273

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	57,961.25
105	WATER FUND	171,099.60
106	SANITATION FUND	122,564.30
107	SEWER FUND	64,100.99
113	TRANSPORTATION FUND	2,728.00
117	FTHB PROGRAM INCOME FUND	3,047.58
118	HOME FUND	139,636.38
121	INSURANCE FUND	7,309.20
140	LANDSCAPE AND LIGHTING DISTR	2,261.97
141	MEASURE P	14,719.87
TOTAL ALL FUNDS		585,429.14

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	585,429.14
TOTAL ALL BANKS		585,429.14

AVENU FINANCIAL SYSTEM CITY OF EXETER
06/12/2026 14:08:31 Payments for Publication GL050S-V08.23 COVERPAGE
GL335R

Report Selection:

Run Group... 061226 Comment... CHECK RUN 06/12/2026

Approval Date for Report..... 06 12 2026

Payments Through Date..... 06 12 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 061226 COMMENT... CHECK RUN 06/12/2026

DATA-JE-ID	DATA COMMENT
D-06122026-142	CHECK RUN 06/12/2026

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		LASERHP4	Y	S	6	066	10			

AVENU FINANCIAL SYSTEM CITY OF EXETER
6/12/2026 14:08:31 Payments for Publication GL335R-V08.23 PAGE

Approved on 6/12/2026 for Payments Through 6/12/2026

Vendor Name	Description	Amount
SOUTHERN CALIFORNIA EDISON	7269-5/1/26-5/31/26	9,304.18
**	Final Totals...	9,304.18

TOTAL NUMBER OF RECORDS PRINTED 2

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
109	GAS TAX FUND	9,304.18
TOTAL ALL FUNDS		9,304.18

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	9,304.18
TOTAL ALL BANKS		9,304.18

Agenda Item Staff Report

Agenda Item Number: **I.3.**

Meeting Date:
June 23, 2026

Wording for Agenda:
Approval of Payroll for the Period of May 18, 2026, through May 31, 2026.

Submitting Department:
Finance

Contact Name:
Janie Rodriguez, Finance Director

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:
Staff recommends that the City Council approve payroll for the period of May 18, 2026 to May 31, 2026, in the following amounts.

- $89,698.27 for May 18, 2026, through May 31, 2026, period with a check date of June 5, 2026.

Summary:
This item requests City Council approval of payroll expenditures incurred during the pay period of May 18, 2026, through May 31, 2026, timely approval ensures the city remains compliant with labor obligations and continues uninterrupted compensation to employees.

Background:
The City of Exeter processes payroll on a biweekly basis. City Council approval is required for each payroll cycle as part of the City's fiscal oversight procedures. The current payroll covers all regular full-time, part-time, and temporary employees for the specified pay period.

Fiscal Impact:
- Total payroll amount: $89,698.27 (for May 18, 2026, through May 31, 2026, payroll period)
- Funding source: Approved departmental salary budgets

- Budget implications: Payroll is within the adopted Fiscal Year 2025-2026 budget; no additional funds are required.

Prior City Council Actions:

Payroll approval is a standing item brought to the City Council regularly to ensure accountability and continuity of operations.

Attachments:

- Payroll Register for the period of May 18, 2026, through May 31, 2026.

Recommended motion to be made by the City Council:

I move to approve payroll for the period of May 18, 2026, through May 31, 2026 in the amount of $89,698.27.

PERIOD 1 DATING 5/18/2026- 5/31/2026 CHECK DATE 6/05/2026
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
1889	63.69	CA STATE DISBURSEMENT UN	2	1	VENDOR CHECK
1890	261.15	FRANCHISE TAX BOARD	8	1	VENDOR CHECK
1891	163.88	COLEMAN/DEWAYNE	728	1	

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
163.88	*EMPLOYEE CHECKS	1
324.84	*VENDOR CHECKS	2
0.00	*BANK CHECKS	0
488.72	**TOTAL NEGOTIABLE CHECKS	3
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
488.72	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 5/18/2026- 5/31/2026 CHECK DATE 6/05/2026
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
54898	195.00	CLOCEA	4	1	VENDOR STUB ONLY
54899	308.00	EXETER POLICE OFFICER AS	3	1	VENDOR STUB ONLY
54900	192.94	EXETER POLICE OFFICER AS	3A	1	VENDOR STUB ONLY
54901	2,245.57	ARIAS/CHRISTINA	730	1	STUB ONLY
54902	2,819.91	QUINTANA FRANCESCA N	742	1	STUB ONLY
54903	4,709.32	RIDENOUR/JASON CHARLES	763	1	STUB ONLY
54904	1,481.25	CARTER/AMY JO	502	1	STUB ONLY
54905	2,955.95	HERNANDEZ/XOCHITL	306	1	STUB ONLY
54906	945.36	MILLER/CATHEY RENE	734	1	STUB ONLY
54907	1,507.47	RAMOS LEON/YOSENIA	776	1	STUB ONLY
54908	3,907.20	RODRIGUEZ/JANIE	786	1	STUB ONLY
54909	1,667.05	TOBIAS/ANTHONY JORDAN	746	1	STUB ONLY
54910	916.65	VEGA/ASHLEY MAKAYLA	753	1	STUB ONLY
54911	1,952.12	BROWN/ANDREW EUGENE	762	1	STUB ONLY
54912	2,672.56	BRYANT/EZRA JOSEPH	752	1	STUB ONLY
54913	1,710.73	CARRETERO/VANESSA	402	1	STUB ONLY
54914	2,542.38	GREEN GROVE/BRAYDEN TAY	767	1	STUB ONLY
54915	3,366.25	HEINKS/RYAN DAVID	765	1	STUB ONLY
54916	1,820.30	HERNANDEZ/ANDY	780	1	STUB ONLY
54917	407.08	HILL/HANNAH GRACE	747	1	STUB ONLY
54918	2,925.29	LINARES/FRANCISCO JR	772	1	STUB ONLY
54919	1,820.35	MAGANA MARTINEZ JOEL	773	1	STUB ONLY
54920	3,449.46	MOORE/ROBERT HARRY	764	1	STUB ONLY
54921	1,884.31	MORALES/SKYLEENA ROSE	779	1	STUB ONLY
54922	2,238.31	PRIDEAUX/TRACI	448	1	STUB ONLY
54923	4,363.36	SCHIMPF/ROBERT BRIAN	766	1	STUB ONLY
54924	2,145.61	SHIELDS/ZION	708	1	STUB ONLY
54925	2,425.89	VILLARREAL/ISIDRO	707	1	STUB ONLY
54926	1,990.45	ALDRIDGE/GARY	618	1	STUB ONLY
54927	3,710.76	BOUDREAUX/ZACHARY MICHA	756	1	STUB ONLY
54928	106.06	GOLDSTROM/NORMAN	629	1	STUB ONLY
54929	1,845.52	HUGGINS/KYLE AARON	621	1	STUB ONLY
54930	2,512.36	MILLAN/MARCUS	622	1	STUB ONLY
54931	1,318.79	WENDT/EDDIE	626	1	STUB ONLY
54932	124.86	ALANIZ/WYATT BLAIN	757	1	STUB ONLY
54933	117.05	ARIAS/KAYLA OLIVIA	774	1	STUB ONLY
54934	1,623.43	GARVER/ELIJAH	712	1	STUB ONLY
54935	140.46	MADRIGAL/GRACE EMMA	784	1	STUB ONLY
54936	1,808.88	ARROYO/MARIE	623	1	STUB ONLY
54937	1,528.31	QUIROZ/PATRICK P	512	1	STUB ONLY
54938	2,529.28	RAMIREZ/GABRIEL GRACILI	761	1	STUB ONLY
54939	1,986.80	RAMIREZ/JUAN	608	1	STUB ONLY
54940	1,691.01	RIVERA/RYAN	733	1	STUB ONLY
54941	2,735.71	HIFNER/CHRISTOPHER	736	1	STUB ONLY
54942	628.14	RUBIO/IVAN	750	1	STUB ONLY
54943	1,249.79	CREECH/JACE W	777	1	STUB ONLY
54944	670.71	MCCOOL/JASPER JAX	785	1	STUB ONLY
54945	1,315.51	RANGEL/JOSE A	775	1	STUB ONLY

PERIOD 1 DATING 5/18/2026- 5/31/2026 CHECK DATE 6/05/2026
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
88,513.61	*DIRECT DEPOSIT STUBS	45
695.94	*VENDOR DIR DEP STUBS	3

PERIOD 1 DATING 5/18/2026- 5/31/2026 CHECK DATE 6/05/2026

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
1	104	72,533.35	50,608.77	50,444.89
1	105	7,853.27	14,930.82	14,930.82
1	106	.00	1,167.74	1,167.74
1	107	.00	11,447.52	11,447.52
1	121	.00	2,231.77	2,231.77
1	141	8,290.87	8,290.87	8,290.87

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES OF THE FOLLOWING REPORTS:

#1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
#2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES OF THE FOLLOWING REPORTS:

#1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
#2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PERIOD 1 DATING 5/18/2026- 5/31/2026 CHECK DATE 6/05/2026

EMR CODE	FUND CODE	DEPT CODE		HOME TOTALS	FULL EMPLOYEE	PART COUNTS	TEMP	FEMALE
1	104	402	ADMINISTRATION	9,774.80	3			2
1	104	403	FINANCE	13,380.93	5	1	1	6
1	104	421	POLICE	35,724.00	15			4
1	104	431	STREET	11,483.94	4	2		
1	104	471	RECREATION	2,169.68	1	4		2
1	105	461	WATER	7,853.27	4			1
1	141	405	CODE ENFORCEMENT	1,691.01	1			
1	141	421	POLICE	2,735.71	1			
1	141	471	RECREATION LEADER	628.14	1			
1	141	472	PARKS	3,236.01	3			
	TOTAL			88,677.49	38	7	1	15

PERIOD 1 DATING 5/18/2026- 5/31/2026 CHECK DATE 6/05/2026

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP

GRAND TOTALS

NEGOTIABLE CHECKS

		COUNTS
163.88	*EMPLOYEE CHECKS	1
324.84	*VENDOR CHECKS	2
0.00	*BANK CHECKS	0
488.72	**TOTAL NEGOTIABLE CHECKS	3

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
488.72	***GRAND TOTAL	

NON-NEGOTIABLE CHECKS

88,513.61	*DIRECT DEPOSIT STUBS	45
695.94	*VENDOR DIR DEP STUBS	3
89,209.55	**TOTAL NON-NEGOTIABLE CHECKS	48

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS

163.88	*EMPLOYEE CHECKS	1
324.84	*VENDOR CHECKS	2
0.00	*BANK CHECKS	0
88,513.61	*DIRECT DEPOSIT STUBS	45
695.94	*VENDOR DIR DEP STUBS	3
89,698.27	***TOTAL NEGOTIABLE & NON-NEGOT	51
0.00	*OTHER CHECKS	0
89,698.27	***TOTAL NEG, NON-NEG, OTHER CHECKS	
	TOTAL SEQ 1 FEMALES	15

Agenda Item Staff Report

Agenda Item Number: **I.4.**

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 23, 2026

Wording for Agenda:
Approval of Purchase of a 2026 Ford F-150 from Monarch Ford of Exeter in the Amount of $67,011.94.

Submitting Department:
Public Works

Contact Name:
Zachary Boudreaux, Director of Public Works

Department Recommendation:
Staff recommends that the City Council authorize purchase of a new 2026 Ford F-150 from Monarch Ford of Exeter for a total cost of $67,011.94 add to the Public Works Fleet and replace a service truck that was converted into a mechanics vehicle used for off-site repairs.

Summary:
The proposed purchase of a 2026 Ford F-150 will replace a service truck that was converted into a dedicated mechanics vehicle and will support daily Public Works operations. The purchase will also allow the City to take advantage of available discounts and rebates totaling $8,580.00. Funding is included in the proposed Fiscal Year 2026/2027 budget.

Background:
The California Air Resources Board (CARB) adopted the Advanced Clean Fleets (ACF) Regulation to reduce greenhouse gas emissions and improve air quality through the phased transition of medium- and heavy-duty vehicle fleets to zero-emission vehicles (ZEVs). The regulation applies to state and local government agencies that own, lease, or operate vehicles with a Gross Vehicle Weight Rating (GVWR) greater than 8,500 pounds.

Under the ACF Regulation, affected state and local government fleets are required to ensure that at least fifty percent (50%) of annual vehicle purchases are zero-emission vehicles beginning January 1, 2024. CARB's original compliance schedule further required one hundred percent (100%) of annual vehicle purchases to be zero-emission beginning in 2027.

The timeliness of this purchase is driven by two factors:

1. There are currently discounts and rebates offered for purchases through July 6, 2026, that equates to a savings of $9,580.00
2. Purchasing an additional internal combustion engine vehicle before the January 2027 deadline ensures that Public Works is able to purchase an internal combustion vehicle while adhering to the regulations prior to the 100% clean air vehicle purchase requirement enacted by CARB.

This vehicle will be used for inspections, administrative field activities, infrastructure operations, and other routine Public Works functions.

Staff obtained quotes from three vendors for comparable half-ton pickup trucks. The following quotes were received:

1. Monarch Ford of Exeter – 2026 Ford F-150 – $67,011.94
2. Giant Chevrolet-Cadillac – 2026 Chevrolet Silverado 1500 – $79,522.25
3. Porterville Chrysler Dodge Jeep Ram – 2026 Ram 1500 – $63,923.25

While Porterville Chrysler Dodge Jeep Ram submitted the lowest quote, the City's existing fleet consists entirely of Ford vehicles. Maintaining consistency within the fleet improves maintenance efficiency, leverages mechanic experience with Ford vehicle systems, and supports operational efficiency. Staff also considered the benefits of utilizing a local vendor, including access to warranty and maintenance services.

After considering vehicle costs, available incentives, fleet maintenance considerations, and long-term operational efficiencies, staff determined that the Ford F-150 offered by Monarch Ford of Exeter provides the best overall value to the City and best meets the operational needs of the Public Works Department.

Fiscal Impact:

The purchase of the 2026 Ford F-150 in the amount of $67,011.94, including taxes and fees, is contingent upon adoption of the 2026/2027 and 2027/2028 fiscal year biennial budget. Funding for the Public Works vehicle replacement is included in the proposed Capital Improvement Plan and will be funded by the Water and Sewer Funds, with each fund contributing 50% of the total cost.

Prior City Council Actions:

No prior City Council actions associated with this item.

Attachments:

- Ford F-150 Quote from Monarch Ford of Exeter
- Silverado 1500 Quote from Giant Chevrolet - Cadillac
- Ram 1500 Quote from Porterville Chrysler Dodge Jeep Ram

Recommended motion to be made by the City Council:

I move to Approve Purchase of a 2026 Ford F-150 from Monarch Ford of Exeter in the Amount of $67,011.94 including taxes and fees and authorize the City Administrator to sign all necessary documents with the transaction, contingent on upon adoption of the 2026/2027 and 2027/2028 fiscal year biennial budget.

MONARCH FORD

Exeter XLT
2026 FORD F150 XLT
VIN: 1FTFW3L86TKD65108
Stock# 6675
Salesperson: Cory
6/19/2026 8:40 AM

Incentive programs and rebates are estimates, subject to change and verification. Tax Profile: 8.75% Tax

CASH PURCHASE	
Market Value	67,965.00
Discount and Rebate Savings	- 9,580.26
Vehicle (after Savings)	58,384.74
Accessories	2,924.00
Sub Total	**61,308.74**
Taxes / Fees	5,703.20
Due On Delivery	**67,011.94**

Accessories: Bed liner $650, Tonneau Cover $2274

Interest Rates, Pricing, Rebates and Terms are estimates, subject to change and apply only on 6/19/2026.
FOR INTERNAL USE ONLY Monarch Ford -- (559) 592-3800 01.06.78.76

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GIANT
CHEVROLET - CADILLAC

Date: 6/17/2026
Salesperson: Tito Garza (559) 736-3992
Manager: Joe Sanchez

FOR INTERNAL USE ONLY

CUSTOMER Zach Boudreaux — Home Phone :

Address : 137 N F St
EXETER, CA 93221
TULARE — Work Phone :

E-Mail : pw@exetercityhall.com — Cell Phone : (559) 610-6768

VEHICLE

Stock # : 26518 — New / Used : **New** — VIN : 1GCUKJE88TZ369625 — Mileage: 3

Vehicle : 2026 Chevrolet Silverado 1500 — Color : Black

Type : High Country 4x4 Crew Cab 5.75 ft. — CK10543

Body Size : — Style : — Weight : 7200 — Unit Class :

*Registration and Documentation fees are estimated

MSRP $ 78,995

Market Value Selling Price	74,995.00
Rebate	3,250.00
Adjusted Price	71,745.00
Doc Fee	85.00
Tax	6,569.50
Non Tax Fees	1,122.75
Cash Deposit	.00
Balance	79,522.25

Sale Price

Out the door

VZ1-Deals

Business Office
CITY OF EXETER

Stock # N 26

Home:
Email:
County:
Cell:

3C6SRFFP

Deal Information

Deal Status:

Retail Lease

List 60995.00	Rebate 3500.00	AMO$/Opt	Sale Date 06/17/26
Price 60995.00	APR	Insurance	Deliver 06/17/26
Down	Term 1 Days	Accessories	First Payment 06/17/26
rade	Tax 5344.50	Serv Cont	Lender Cash Sale--Retail
ayoff	Tax Group CITY OF EXETER	Fee$/Lender 1083.75	Discount
nction			

Payment/Options 63923.25 M

/ Salespeople

neter	Permit#/Exp	Salesperson1	F&I Manager
Desc		Salesperson2	Sales Manager

4FI0WP3756

60995X00A

Save Exit Cancel

Agenda Item Staff Report

Agenda Item Number: **I.5.**

Meeting Date:
June 23, 2026

Wording for Agenda:
Approval of a Request to Conduct a Family Bike Ride Event with Rolling Street Closures on July 1, 2026, as Part of Exeter's America 250 (E250) Celebration.

Submitting Department:
Public Works

Contact Name:
Marie Arroyo, Senior Administrative Assistant

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:
Staff recommends that the City Council approve the Family Bike Ride event on July 1, 2026, subject to conditions of approval.

Summary:
The Exeter Chamber of Commerce sponsored Farmer's Market is requesting approval for a patriotic-themed Family Bike Ride with rolling street closures on Wednesday, July 1, 2026, beginning at 7:00 p.m. The event will coincide with the weekly Farmers Market and will be free to participants. The family-friendly event is intended to complement Exeter's America 250 (E250) celebration and provide additional recreational activity for community members.

Families will be encouraged to decorate their bicycles and participate in a fun, non-competitive ride through downtown Exeter escorted by the Exeter Police Department.

Participants will gather on E Street and pedal south to Clarence Street, head east on Clarence Street to D Street, head north on D Street to Pine Street, Head west on Pine Street to F Street, head south on F Street to Maple Street, head east on Maple Street, then north on E Street to conclude the route at the Farmers Market. Other than the previously approved weekly Farmers Market closure on E Street, formal street closures or fee associated with a formal street closure are proposed for the event. Police officers will provide a Police escort with traffic control and implement temporary rolling traffic restrictions as necessary to ensure participant and public safety.

Conditions of Approval:
Approval of the event is subject to the following conditions:

1. **Insurance:** Appropriate insurance coverage in accordance with event requirements.

Fiscal Impact:

Minimal staff time is associated with event coordination and public safety support for the Police Department Escort. These costs will be covered within existing departmental operating budgets, and no additional appropriations are requested.

Prior City Council Actions:

- April 28, 2026 – City Council approved related E250 celebration events.

Attachments:

- Facility Use Application
- Family Bike Ride Route Map

Recommended motion to be made by the City Council:

I move to approve a request for a Family Bike Ride with rolling street closures on July 1, 2026, subject to the Terms and Conditions Provided.

CITY OF EXETER
FACILITY USE APPLICATION

Application Date: 6/1/26 **Facility/Park Requested:** Rolling street closore

Date(s) Needed: 7/1/26 **Equipment Needed:** Police Escort

Set-up Time: 6:45 **Departure Time:** 7:30pm

Event Start Time: 7pm **Event End Time:** 7:30pm

Name of Organization: Exeter Farmers Market

Type of Event: Police lead family bike ride

Address: Route; starting point Exeter Mural Galler, head south on E, left on Clarence, Left on D, Left on Pine, Left on F, Left on Maple Left on E, Conclude.

FACILITY USE POLICY:

The following rules and regulations will be strictly adhered to and enforced. Any infraction thereof shall be grounds for the immediate termination of the activity.

1. All facility users must comply with Tulare County Health Department regulations and any applicable City of Exeter requirements.
2. Users may utilize picnic benches, tables, or arbors owned by the City. Additional equipment and supplies must be provided by the applicant.
3. Nails, tacks, pins, or staples are not permitted on facility structures. Only masking tape or other approved materials may be used for decorations. All decorations must be removed at the conclusion of the event.
4. Driving or parking on grass areas is strictly prohibited unless authorized by the City.
5. After the event, users must collect all trash and place it in provided receptacles. The facility must be left clean and in its original condition.
6. Alcohol consumption is permitted only with prior City approval and in compliance with Chapter 5.08 of the Exeter Municipal Code. A separate Alcoholic Beverage Permit is required.

Determination of whether a self-insurance program meets the standards of the California Labor Code shall be solely in the discretion of City.

- The insurer, if insurance is provided, or Applicant, if a program of self-insurance is provided, shall allow, and be endorsed to waive all rights of subrogation against City and its officers, officials, employees, agents, and volunteers.
- The requirement to maintain Statutory Worker's Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Vendor does not have any employees.

- *Indemnity/Hold Harmless Agreement:*
  - The applicant agrees to indemnify, defend, and hold harmless the City of Exeter, its officers, employees, agents, and volunteers from any and all claims, damages, or liabilities arising out of facility use, except for those caused by the sole negligence or willful misconduct of the City.

I have read and agree to the above Facility Use Policy and requirements.

Applicant/Organization Name: Haley Glick, Exeter Farmers Market

Signature: Haley Glick

Date: 6/1/26

Phone Number 559-553-3490

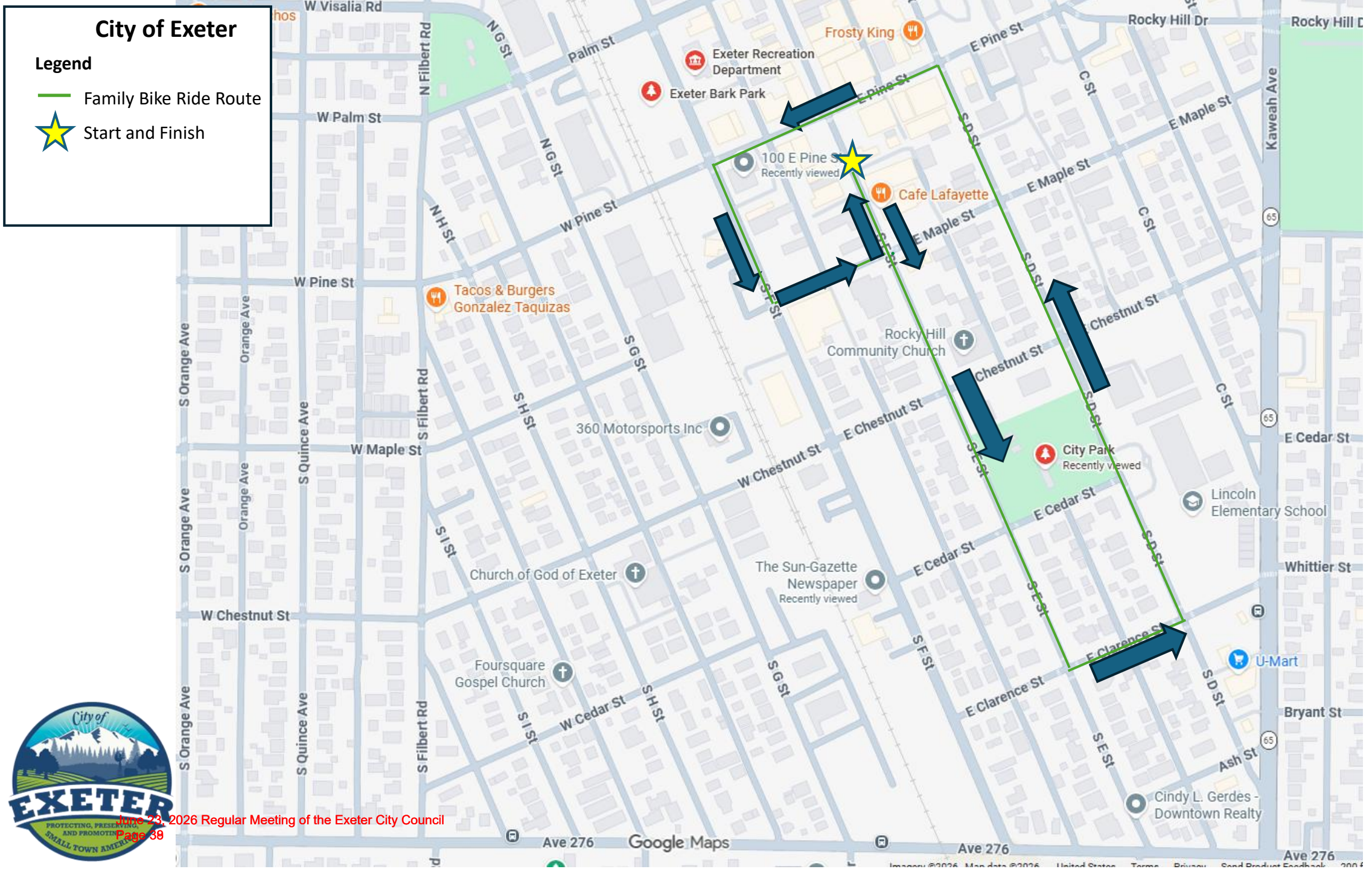
Email: exeterfarmersmarket@exeterchamber.com

This Section for City Staff Use Only:

Rental Fee: _____ **Date Paid:** _____

Cash or Check: _____ **Received by:** _____

Certificate of Insurance Received: _____ **Approved by:** _____


City of Exeter
Legend
Family Bike Ride Route
Start and Finish
W Visalia Rd
N Filbert Rd
N G St
Palm St
W Palm St
Exeter Recreation Department
Exeter Bark Park
Frosty King
E Pine St
Rocky Hill Dr
Kaweah Ave
C St
E Maple St
100 E Pine St
Recently viewed
Cafe Lafayette
W Pine St
N H St
Tacos & Burgers Gonzalez Taquizas
S G St
S H St
S Filbert Rd
S Orange Ave
Orange Ave
S Quince Ave
W Maple St
Rocky Hill Community Church
E Chestnut St
W Chestnut St
360 Motorsports Inc
City Park
Recently viewed
E Cedar St
Lincoln Elementary School
S I St
Church of God of Exeter
The Sun-Gazette Newspaper
Recently viewed
Whittier St
S F St
S D St
E Clarence St
U-Mart
Foursquare Gospel Church
W Cedar St
Bryant St
Ash St
S E St
Cindy L. Gerdes - Downtown Realty
Ave 276
Google Maps
65

Agenda Item Staff Report

Agenda Item Number:	I.6.

Meeting Date:
June 23, 2026

Wording for Agenda:
Authorize the City Administrator to execute a one-year agreement with Tulare County to provide emergency dispatch and communication services in the amount of $150,849 for the period of July 1, 2026, through June 30, 2027.

Submitting Department:
Police Department

Contact Name:
Police Chief Schimpf

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:

Staff recommends that Council authorize the City Administrator to enter into a one-year agreement with Tulare County to provide emergency dispatch and communication services for $150,849

Summary:
The proposed agreement with Tulare County will provide 24/7 emergency dispatch and communication services for the Exeter Police Department from July 1, 2026, through June 30, 2027, at a cost of $150,849. Contracting with Tulare County remains the most cost-effective option for ensuring reliable 911 call answering and police dispatch services, representing a 4.21% decrease from the prior year's cost.

Background:

It is essential for public safety that when members of the community call 911, their call is promptly answered by trained personnel who gather the appropriate information and promptly relay information via radio to officers in the field, thus allowing an efficient officer response. This service must be provided 24 hours a day, 7 days a week, without fail.

To provide these services “in house” the Exeter Police Department (EPD) would be required to establish a Public Safety Answering Point (PSAP) capable of receiving multiple 911 calls, in

addition to non-emergency calls. Furthermore, EPD would then be required to staff this facility with specially trained personnel to answer calls for service and dispatch officers in the field accordingly. This would require hiring several full-time personnel as well as a significant outlay of capital for communication technology, dispatch consoles as well as a location that meets minimum service facility requirements.

EPD has been and is currently receiving these services through an established contract with the Tulare County Sheriff's Office. These services were provided last year at an annual cost of $157,485.00. This year there will be a 4.21% decrease in costs. The City would not be able to provide these services any other way for this cost.

The current agreement is set to expire June 30, 2026. The new agreement would go into effect July 1, 2026 and expire June 30, 2027.

Fiscal Impact:

The cost of the one-year agreement is $150,849 and is included in the proposed FY 2026-2027 Police Department's Operating Budget.

Prior City Council Actions:

June 10, 2025, the City Council authorized the City Administrator to enter into an Emergency Dispatch and Communication Services Agreement Between the County of Tulare and the City of Exeter for Fiscal Year 2025–2026.

Attachments:

- Copy of the proposed contract agreement.

Recommended motion to be made by the City Council:

I move to authorize the City Administrator to execute a one-year agreement with Tulare County for emergency dispatch and communication services in the amount of $150,849.00 for the period of July 1, 2026, through June 30, 2027, subject to City Attorney approval.

EMERGENCY DISPATCH AND COMMUNICATION SERVICES AGREEMENT BETWEEN THE COUNTY OF TULARE AND THE CITY OF EXETER

THIS AGREEMENT ("Agreement") is entered into as of _____, between the **COUNTY OF TULARE**, a political subdivision of the State of California ("COUNTY"), and the **CITY OF EXETER**, an incorporated city within the State of California ("CITY"). COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made with reference to the following:

A. CITY desires to contract with COUNTY for COUNTY to provide 24-hour emergency dispatch and communication services; and

B. COUNTY is agreeable to rendering such emergency dispatch and communication services as herein set forth.

ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:

1. TERM: This Agreement becomes effective as of July 1, 2026, and expires at 11:59 p.m. on July 30, 2027, unless earlier terminated in accordance with the provisions of this Agreement, or unless the Parties extend the term by a written amendment to this Agreement.

2. SCOPE OF SERVICES: See attached **Exhibit A.**

3. PAYMENT FOR SERVICES: See attached **Exhibit B.**

4. INSURANCE: COUNTY and CITY, each at their sole cost and expense, to protect against liability arising from any and all negligent acts or incidents caused by their employees, shall maintain during the term of this agreement Commercial General Liability and Professional Liability insurance in amounts not less than one million dollars ($1,000,000) for each occurrence and two million dollars ($2,000,000) in the aggregate, Automobile Liability (any auto) of one million dollars ($1,000,000) per occurrence. If an annual aggregate applies it must be no less than two million dollars ($2,000,000). COUNTY and CITY shall maintain evidence of workers' compensation and disability coverage as required by law. Coverage under such insurance shall be obtained from a carrier rated A, or better, by AM Best or a qualified program of self-insurance.

5. GENERAL TERMS AND CONDITIONS: See attached **Exhibit C.**

6. NOTICES: (a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows**:**

COUNTY:
Tulare County Sheriff's Office
Business Office, Fiscal Manager
833 S. Akers Street
Visalia, CA 93277

With a Copy to:
County Administrative Officer/
Clerk, Board of Supervisors
2800 W. Burrel Ave.
Visalia, CA 93291

Phone No.: (559) 802-9449
Fax No.: (559) 737-4283

Phone No.: (559) 636-5005
Fax No.: (559) 733-6318

CITY:
City Administrator
City of Exeter
137 North F Street
Exeter, CA 93221
Phone No.: (559) 592-9244
Fax No.: (559) 592-3556

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

7. AUTHORITY: The Parties represent and warrant that the individual(s) signing this Agreement on their behalves are duly authorized and have legal capacity to sign this Agreement and bind the Party to its terms. The Parties have each relied upon this representation and warranty in entering into this Agreement.

8. COUNTERPARTS: The Parties may sign this Agreement in counterparts, each of which is an original and all of which taken together form one single document.

9. MANUAL OR ELECTRONIC SIGNATURES: The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term “electronic signature” means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF EXETER

Date: _____ By _____

Print Name Jason Ridenour

Title City Manager

Date: _____ By _____

Print Name _____

Title _____

[Pursuant to Corporations Code section 313, County policy requires that contracts with a **Corporation** be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having record-keeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a **Limited Liability Company** be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date: _____ By _____

Amy Shuklian,
Chair, Board of Supervisors

ATTEST: Jason T. Britt
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Template approved as to form by
County Counsel on 6/8/2026
Matter # 2026792

(a) COUNTY agrees to provide emergency dispatch and communication to CITY as follows:

i. Answer and interrogate all emergency calls and callers seven (7) days per week, 24 hours per day.

ii. Alert appropriate personnel, as designated by CITY, for emergency response.

iii. Monitor response and dispatch additional personnel and/or equipment as requested by Incident Commander.

(b) COUNTY agrees to provide electronic access to CITY to the Sheriff's Computer Aided Dispatch and Records Management System (CAD/RMS) program. CITY shall have full electronic access to all CITY index data. CITY access to the CAD/RMS shall be limited to law enforcement personnel including clerk and aides, as required.

(c) CITY shall be responsible for obtaining a software license for the application. All cost incurred for the software license will be the responsibility of CITY.

(d) Data from the programs will be stored on existing COUNTY servers and will account for a small percentage of usage on those servers.

(e) Connectivity will be obtained via existing network infrastructure with little to no impact to the COUNTY.

(f) There will be no additional cost for CITY to access the CAD/RMS program.

EXHIBIT B
PAYMENT FOR SERVICES
CITY OF EXETER

1. The annual cost for all services is $150,849.

2. Billing by COUNTY will be submitted on an annual basis for services performed during the year, July 1, 2026, to June 30, 2027. COUNTY will send CITY an invoice by July 31, 2026. Payment will be due by the CITY to the COUNTY within 30 days after receipt of the invoice.

EXHIBIT C
GENERAL TERMS AND CONDITIONS
EMERGENCY DISPATCH AND COMMUNICATIONS SERVICES AGREEMENT
CITY OF EXETER

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1. LIMITATION OF LIABILITY:
(a) EXCEPT AS OTHERWISE PROVIDED IN PARAGRAPH 1(c), IN NO EVENT SHALL COUNTY BE LIABLE UNDER THIS AGREEMENT TO CITY FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, PUNITIVE OR ENHANCED DAMAGES, OR LOST REVENUES, ARISING OUT OF, RELATING TO, OR IN CONNECTION WITH ANY BREACH OF THIS AGREE-MENT, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT CITY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED.

(b) EXCEPT AS OTHERWISE PROVIDED IN PARAGRAPH 1(c), IN NO EVENT SHALL COUNTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE TOTAL OF THE AMOUNTS PAID, AND AMOUNTS ACCRUED BUT NOT YET PAID, TO COUNTY PURSUANT TO THIS AGREEMENT IN THE 12-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM, OR $150,849, WHICHEVER IS LESS.

(c) THE LIMITATIONS AND EXCLUSIONS SET FORTH IN THIS PARAGRAPH 1 SHALL NOT APPLY TO: (1) DAMAGES OR LIABILITIES ARISING FROM A MATERIAL BREACH OF PARAGRAPH 8 (CONFIDENTIALITY); (2) DAMAGES OR LIABILITIES ARISING FROM THIRD-PARTY CLAIMS THAT ARE SUBJECT TO INDEMNIFICATION UNDER PARAGRAPH 5; AND (3) DAMAGES OR LIABILITIES ARISING FROM WILLFUL MISCONDUCT.

2. INDEPENDENT CONTRACTOR STATUS: The Parties enter into this Agreement with the express understanding that COUNTY will perform all services required under this Agreement as an independent contractor. The Parties agree that the COUNTY and any of its agents, employees, or officers cannot be considered agents, employees, or officers of CITY. Subject to any performance criteria contained in this Agreement, COUNTY will be solely responsible for determining the means and methods of performing the specified services and CITY will have no right to control or exercise any supervision over COUNTY as to how the COUNTY will perform the services.

3. GOVERNING LAW: The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.

4. CONFLICT OF INTEREST:
(a) At all times during the performance of this Agreement, the Parties must comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to, Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations

promulgated by the California Fair Political Practices Commission. The statutes, regulations and laws previously referenced include, but are not limited to, prohibitions against any public officer or employee, from making any decision on behalf of the public entity in which the officer, employee or consultant/contractor has a direct or indirect financial interest. A violation can occur if the public officer, employee or consultant/contractor participates in or influences any decision that has the potential to confer any pecuniary benefit on the consultant/contractor or any business firm in which consultant/contractor has an interest, with certain narrow exceptions.

(b) The Parties agree that if any facts come to their attention that raise any questions as to the applicability of conflicts of interests laws, then the Party will immediately inform the other Party and provide all information needed for resolution of this question.

5. INDEMNIFICATION AND DEFENSE:
(a) To the fullest extent permitted by law, CITY shall defend, indemnify and hold COUNTY, its officers, employees, representatives, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees and costs), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees and costs, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CITY, its officers, employees, or agents.

(b) To the fullest extent permitted by law, COUNTY shall defend, indemnify and hold CITY, its officers, employees, representatives, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees and costs), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees and costs, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of COUNTY, its officers, employees, or agents .

6. TERMINATION:
(a) **Without Cause:** COUNTY may terminate this Agreement without cause by giving thirty (30) days' prior written notice to CITY of its intention to terminate under this provision, specifying the date of termination. CITY will pay to COUNTY the compensation earned for work performed and not previously paid for to the date of termination. The payment of any compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement.

(b) **With Cause:** Either Party may terminate this Agreement immediately, by written notice to the other Party, should the other Party**:**

(1) Be adjudged a bankrupt, or
(2) Become insolvent or have a receiver appointed, or
(3) Make a general assignment for the benefit of creditors, or
(4) Suffer any judgment that remains unsatisfied for 30 days, and that would substantively impair the ability of the judgment debtor to perform under this Agreement, or
(5) Materially breach this Agreement.
In addition, COUNTY may terminate this Agreement based on**:**

(6) Material misrepresentation, either by CITY or anyone acting on CITY's behalf, as to any matter related in any way to subject matters of this Agreement, or
(7) Other misconduct or circumstances that, in the sole discretion of COUNTY, exposes COUNTY to an unreasonable risk of liability.

For any of the occurrences except item (5) above, termination may be effected upon written notice by the terminating Party specifying the date of the termination. Upon a material breach, the Agreement may be terminated after the failure of the defaulting Party to remedy the breach to the satisfaction of the non-defaulting Party within 5 days of written notice specifying the breach. If the breach is not remedied within that 5-day period, then the non-defaulting Party may terminate this Agreement on further written notice specifying the date of termination. If the nature of the breach is such that it cannot be cured within a 5- day period, then the defaulting Party may submit a written proposal within that period which sets forth a specific means to resolve the default. If the non-defaulting Party consents to that proposal in writing, which consent may not be unreasonably withheld, then the defaulting Party must immediately embark on its plan to cure the default or breach. If the default or breach is not cured within the time agreed, then the non-defaulting Party may terminate this Agreement upon written notice specifying the date of termination. CITY will pay to COUNTY the compensation earned for work satisfactorily performed and not previously paid for to the date of termination. The payment of such compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement.

(c) **Effects of Termination:** Expiration or termination of this Agreement will not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities.

7. TIME OF ESSENCE: The Parties agree that time is of the essence under this Agreement, unless they agree otherwise in writing.

8. CONFIDENTIALITY: CITY may not use or disclose any information it receives from COUNTY under this Agreement that COUNTY has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Agreement or as authorized in advance by COUNTY. Unless required to do so by law, including, but not limited to, the Ralph M. Brown Act or the California Public Records Act, COUNTY may not disclose to third parties any information it receives from CITY that CITY has previously identified as confidential. If COUNTY determines that it must disclose any information that CITY previously identified as confidential, then it shall promptly give CITY written notice of its intention to disclose such information and the authority for such disclosure. CITY shall have period of five (5) calendar days thereafter within which to seek a protective court order to prevent such disclosure or to notify COUNTY that it will not seek such an order. COUNTY shall cooperate with CITY in any efforts to seek such a court order. COUNTY shall not disclose the information until the five (5) day period has expired without a response from CITY, or CITY has notified COUNTY that it will not seek such an order, or CITY has sought and a court has declined to issue a protective order for such information. If CITY seeks a protective order for such information, CITY shall defend and indemnify COUNTY from any and all loss, injury, or claim arising from COUNTY'S withholding of the information from the requestor. This includes any attorney's

fees awarded to the requestor. The duty of COUNTY and CITY to maintain confidentiality of information under this section continues beyond the term of this Agreement.

9. DISPUTES AND DISPUTE RESOLUTION: The Parties shall continue with their responsibilities under this Agreement during any dispute. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, and if the dispute cannot be settled through negotiation, then the Parties agree first to try in good faith to settle the dispute by non-binding mediation, to be held in Tulare County, California, before resorting to litigation or some other dispute resolution procedure, unless the Parties mutually agree otherwise. The Parties must mutually select the mediator, but in case of disagreement, then the Parties will select the mediator by lot from among two nominations provided by each Party. The Parties will split equally all costs and fees required by the mediator; otherwise each Party will bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, then either Party may pursue litigation to resolve the dispute.

10. FURTHER ASSURANCES: Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

11. CONSTRUCTION: This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

12. HEADINGS: Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning, or intent of the provisions under the headings.

13. NO THIRD-PARTY BENEFICIARIES INTENDED: Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

14. WAIVERS: The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

15. ORDER OF PRECEDENCE: In the event of any conflict or inconsistency between or among the body of the Agreement (which includes this Exhibit C “General Terms and Conditions”) and any other Exhibit, Schedule, or Attachment, then the terms and conditions of the body of the Agreement shall prevail.

16. CONFLICT WITH LAWS OR REGULATIONS/ SEVERABILITY: This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a

material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

17. ENCRYPTION: In accordance with the Department of Justice (DOJ) Bulletin number 20-09-CJIS, this agreement between COUNTY and CITY affirms our mutual obligation to comply with the FBI CJIS Security Policy regarding the secure handling and transmission of Criminal Justice Information (CJI) and Personally Identifiable Information (PII). Both parties commit to implementing the encryption protocols specified in sections 5.10.1.2, 5.10.1.2.1, and 5.13.1 of the CJIS Security Policy to ensure the secure transmission of all radio communications, including but not limited to all CJI, PII, and other sensitive data. This encryption will apply to all radio traffic, whether restricted or unrestricted, and will be enforced to safeguard the integrity and confidentiality of the information transmitted. Additionally, COUNTY will develop and enforce policies to ensure that the dissemination of sensitive information, including restricted CJI and any combinations of data elements qualifying as PII, is appropriately controlled to prevent unauthorized access or disclosure. By adhering to these protocols, both parties reaffirm their commitment to upholding the highest standards of security and privacy in all radio communications, thereby ensuring compliance with the DOJ CJIS Security Policy.

18. ENTIRE AGREEMENT: This Agreement represents the entire agreement between CITY and COUNTY as to its subject matter and no prior oral or written understanding will be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

19. RECYCLED PAPER CONTENT: To the extent services under this Agreement include printing services, pursuant to Public Contract Code section 22153 the Parties shall use paper that meets the recycled content requirements of Public Contract Code section 12209.

Agenda Item Staff Report

Agenda Item Number: **I.7.**

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 23, 2026

Wording for Agenda:
Authorize the City Administrator to execute Amendment No. 2 with Neumo Group, LLC for application hosting and technology support services for the City's financial management software in the amount of $45,343.92 for the period of July 1, 2026, through June 30, 2027.

Submitting Department:
Finance

Contact Name:
Janie Rodriguez, Finance Director

Department Recommendation:
Staff recommends that the City Council authorize the City Administrator to execute Amendment No. 2 with Neumo Group, LLC to provide application hosting and technology support services for the City's financial management software for the period of July 1, 2026, through June 30, 2027, for $45,343.92, with the option to renew for up to two additional one-year terms upon written mutual agreement of both parties.

Summary:
The proposed Amendment No. 2 with Neumo Group, LLC will extend application hosting and technology support services for the City's NewVision financial management software for the period of July 1, 2026, through June 30, 2027, at a cost of $45,343.92. The amendment also reflects the company's legal name change from Avenu Insights & Analytics, LLC to Neumo Group, LLC.

As part of the negotiation of this amendment, the annual escalation rate was reduced from the initial quoted proposal of 8 percent to 5 percent. This adjustment reduces long-term cost escalation for any future renewal terms. In addition, staff negotiated the renewal terms to remove automatic renewals and replace them with optional one-year renewal terms that require written mutual agreement by both parties.

In addition, staff is conducting a comprehensive review of service contracts and intends to explore competitive procurement opportunities to evaluate pricing, service levels, and operational efficiency for financial management software solutions.

Background:

On July 1, 2020, the City entered into an Agreement for Application Hosting and Technology Support Services with Avenu Insights & Analytics, LLC for the City's NewVision financial management software. On July 1, 2023, the parties executed Amendment No. 1 extending the agreement through June 30, 2026.

Effective September 20, 2025, Avenu Insights & Analytics, LLC changed its legal business name to Neumo Group, LLC. Amendment No. 2 updates the agreement to reflect the company's legal name change and extends the agreement for a one-year term from July 1, 2026, through June 30, 2027, at a cost of $45,343.92. The amendment includes the option for up to two additional one-year renewal terms upon mutual written agreement of both parties.

The services provided under this agreement include application hosting, system maintenance, software support and related technology services necessary for the continued operation of the City's financial management software system.

The one-year renewal options provide the City with flexibility while maintaining continuity of service and provides staff the opportunity to explore a competitive procurement process for future consideration of alternative solutions that better meet the City's needs and improve operational efficiency prior to any future renewals.

Fiscal Impact:

The cost of the one-year agreement is $45,343.92 and is included in the proposed FY 2026/2027 Operating Budgets for General Government, Water, Sanitation, and Sewer Departments.

Prior City Council Actions:

On May 23, 2023, the City Council authorized Amendment No. 1, extending the agreement through June 30, 2026.

Attachments:

- Avenu Insights & Analytics Agreement for Application Hosting and Technology Services
- Avenu Insights & Analytics Amendment No. 1 to Agreement for Application Hosting and Technology Support Services
- Neumo Group, LLC Amendment No. 2 to Agreement for Application Hosting and Technology Support Services

Recommended motion to be made by the City Council:

I move to authorize the City Administrator to execute Amendment No. 2 with Neumo Group, LLC for application hosting and technology support services in the amount of $45,343.92 for the period of July 1, 2026, through June 30, 2027, with the option to renew for up to two additional one-year terms upon written mutual agreement of both parties.

Application Hosting and Technology Support Services

Avenu Insights & Analytics, LLC

City of Exeter, California

This agreement for application hosting and technology systems and services ("Agreement") is entered into by and between **Avenu Insights & Analytics, LLC**, with offices located at 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 ("Avenu") and the **City of Exeter**, a government entity in the state of California, with offices located at 137 North F Street, Exeter, CA 93221 ("Client"). Avenu and Client (each individually a "party" and collectively the "parties") agree as follows:

1. **SERVICES** Avenu will provide information technology hosting and support services for Client, including all necessary application software, personnel, materials, equipment, and tools ("Services") as set forth in Schedule A (Statement of Work), which is attached to and incorporated in this Agreement. Additional information technology support services may be obtained by Client under an Amendment to this Agreement, in accordance with the provisions of Section 6 (Supplemental Services) of this Agreement.

2. **TERM** This Agreement is effective on **July 1, 2020** ("Effective Date") and shall continue for a period of three (3) years through **June 30, 2023**, unless otherwise extended or terminated by the parties in accordance with the provisions of this Agreement ("Term").

3. **PAYMENT** Client agrees to pay Avenu for the Services in accordance with the payment provisions set forth in Schedule A. Avenu shall submit a monthly invoice to Client for each payment due, and Client agrees to pay each invoice within thirty (30) calendar days after receipt of the invoice.

4. **EXPENSES** Specific types of expenses that will be reimbursed by Client are listed in Schedule A. Avenu will bear sole responsibility for all other expenses incurred in connection with the delivery of the System and performance of the Services. Expenses will be listed in each invoice. Upon request, Avenu will provide receipts or other reasonable documentation.

5. **TAXES** If Client is by law exempt from property taxes or sales and use taxes, those taxes will not be included in invoices submitted to the Client under this Agreement. Avenu may be considered a limited agent of the Client for the sole purpose of purchasing goods or services on behalf of the Client without payment of taxes from which Client is exempt. If Avenu is required to pay taxes by determination of a proper taxing authority having jurisdiction over the products or services provided under this Agreement, Client agrees to reimburse Avenu for payment of those taxes.

6. **SUPPLEMENTAL SERVICES** Information technology support services that are not included in the Statement of Work set forth in Schedule A may be provided to Client by Avenu through an amendment this Agreement. Avenu will assist Client to define, document, and quantify the additional services in a proposed amendment to this Agreement and modification of Schedule A (including all changes in scope and applicable payment terms) that will be prepared by Avenu and submitted to Client for review and approval. Client will be responsible for timely approval of the proposed changes to Schedule A and execution of an Amendment to this Agreement.

7. **CONFIDENTIALITY** With respect to information relating to Client business that is confidential and clearly designated as or known by Avenu to be confidential or proprietary ("Client Confidential Information"), Avenu will instruct Avenu personnel to keep that information confidential by using the same degree of care and discretion that is used with similar Avenu information that Avenu regards as confidential. Avenu shall not be required to keep confidential any ideas, concepts, methodologies, inventions, discoveries, developments, improvements, know-how or techniques developed by Avenu in the course of providing the Services.

8. **AVENU PROPRIETARY INFORMATION** Client agrees that Avenu methodologies, tools, ideas, concepts, know-how, structures, techniques, inventions, developments, processes, discoveries, improvements, proprietary data and software programs, and any other information identified as proprietary or confidential by Avenu, which may be disclosed to the Client, are confidential and proprietary information ("Avenu Confidential Information"). With respect to Avenu Confidential Information, the Client shall keep that information confidential by using the same degree of care and discretion that it uses with similar Client information that Client regards as confidential, but in any event no less than a reasonable degree of care.

9. **CONFIDENTIALITY EXCLUSIONS** Neither party shall be required to keep confidential any information that: (a) is or becomes publicly available; (b) is already lawfully possessed by the disclosing party; (c) is independently developed by the disclosing party outside the scope of this Agreement and without any reliance on the confidential information of the other party; or (d) is rightfully obtained by the disclosing party from third parties.

10. **USE OF CONFIDENTIAL INFORMATION** Avenu and Client agree to use confidential information only for the purposes of this Agreement and on a strictly need-to-know basis, and shall not disclose confidential information to any third party, other than as set forth in this Agreement, or to the employees of the other party, Avenu subcontractors, or permitted consultants engaged by the Client without the other party's prior written consent.

11. **SYSTEM OWNERSHIP AND USE RIGHTS** The information technology and hosting provided by Avenu under this Agreement includes technical information, software programs for computers or other apparatus, designs, specifications, drawings, records, documentation, reports, materials, concepts, plans, inventions, data, discoveries or adaptations, creative works, trade names or trademarks, and works of authorship or other creative works (written, oral, or otherwise expressed) that are delivered to Client or developed, conceived, or acquired by Avenu, Avenu employees, or by the authorized agents or subcontractors of Avenu as a part of the Services, including derivative works (individually and collectively "Avenu Intellectual Property"). Avenu warrants that the Services do not and will not infringe or violate any right of any third party (including any intellectual property rights) or violate any applicable law, regulation, or ordinance.

    Client understands and agrees that all Avenu Intellectual Property (including all software upgrades, modifications, and customizations) provided under this Agreement shall at all times remain the property of Avenu. The Services shall not be considered a "work for hire" under United States copyright laws or other intellectual property laws, and all rights, title, and interest in Avenu Intellectual Property shall vest solely in Avenu. Client warrants that use of the Services by Client and all Client data does not and will not infringe or violate any right of any third party (including any intellectual property rights) or violate any applicable law, regulation, or ordinance. The provisions of this Section shall survive termination of this Agreement.

12. **DATA BACKUP** Prior to Avenu providing the Services, Client shall prepare and safeguard back-up copies of all data that will be used in connection with the Services. Thereafter during the Term, Avenu will be responsible for making periodic back-up copies of Client data and storing those back-up copies at a secure location. Under no circumstances will Avenu be responsible for loss or damage to Client data. If Avenu is unable to recover any or all lost or corrupted data, the responsibility and liability of Avenu for the loss of Client data shall be limited to restoring the data to the last provided daily back-up. The parties understand and agree that under no circumstances will Avenu be liable for monetary damages or set-off for loss of Client data or software loss of any Client data. Except to the extent specifically provided in this Section as part of the Services, Client will be responsible for the integrity and content of Client-provided data for use in connection with the Services.

    Avenu exercises no control over, and accepts no responsibility for, the content of the information passing through Avenu host computers, servers, network hubs and points of presence, or the Internet. As a convenience for Client, Avenu shall perform regular daily backup of all Client data. Avenu shall use reasonable efforts to recover any lost or corrupted data resulting from Avenu's negligence. If Avenu is unable to recover such lost or corrupted data, Avenu's responsibility and liability for the loss of Client data shall be limited to restoring the data to the last required daily back up. Further, Avenu and its suppliers are not liable for any temporary delay, outages or interruptions of the Services.

13. **OWNERSHIP, USE, AND RETURN OF CLIENT DATA** All information, records, documents, files, data, and other items relating to the business of Client (including data created or acquired by use of the Services), whether prepared by Client or Avenu or otherwise coming into the possession of Avenu in connection with performing the Services or otherwise during the term of this Agreement shall remain the exclusive property of Client. Client may duplicate on electronic media the data entered into the System. Client retains ownership of all data created by the use of the System. Any requirement for data conversion shall be included in the Services set forth in Schedule A. Archival tapes containing any Client data will be used by Avenu solely for back-up purposes. Any conversion of data for porting to other applications is not included in the Services under this Agreement.

14. **LIMITED LICENSE AND SOFTWARE WARRANTY** Avenu grants Client a limited, non-exclusive, non-transferable, revocable license throughout the Term to perform, display, transmit, participate in the transfer of Client data, and otherwise use the Avenu applications provided as part of the Services solely for the internal operations of Client, and only during the Term of the Agreement. Client shall have no residual rights to the Avenu applications beyond the Term of this Agreement. Client grants Avenu the right to maintain administrative access to the Client data during the Term for purposes of performing this Agreement. Avenu represents and warrants that Avenu possesses all rights necessary to effectuate the license set forth in this Section.

    The license granted under this Section does not include the right to grant sublicenses for the Avenu applications to any third party, including other persons, agencies, or other governmental entities that are not parties to this Agreement unless specifically set forth in Schedule A. Client and its employees and agents will not cause or permit reverse engineering of all or any portion of the Avenu applications; will not distribute, disclose, loan, market, rent, lease, or otherwise transfer to any third party any portion of the Avenu applications without prior written authorization by Avenu; and will not export any Avenu software applications in violation of federal export laws or regulations. The provisions of this Section shall survive termination of this Agreement.

15. **THIRD PARTY HARDWARE AND SOFTWARE** Any hardware and third-party software components provided by Avenu as part of the Services are listed in Schedule A. Rights to commercial off-the-shelf software or any other hardware or software provided by third-party software vendors are subject to the provisions of the software licenses provided by those third-party software vendors, and Client understands and agrees that acceptance and use of this hardware and third-party software shall be deemed acceptance of the terms and conditions of the licenses. Client further agrees to use the third party software in accordance with the terms of those licenses. For "shrink wrap" or "click-wrap" software, Client authorizes Avenu to accept the terms of each license on behalf of the Client when the software is installed.

    To the maximum extent allowable by each of the third-party commercial hardware and software vendors, Client shall be entitled to all standard manufacturers warranties, guarantees, or exchange policies for defective items, which are offered by the third-party hardware and commercial off-the-shelf software manufacturers and vendors for items furnished under this Agreement. Avenu explicitly disclaims all warranties of merchantability and fitness for a particular purpose. Avenu makes no other express or implied warranties whatsoever with regard to any items or components of third-party hardware or commercial off-the-shelf software.

16. **INSURANCE AND RISK OF LOSS** If Avenu performs any of the Services on Client premises, Avenu agrees to maintain standard insurance coverage in accordance with its corporate policy. Upon request, Avenu will provide evidence of coverage on a standard ACORD form certificate of insurance. As of the Effective Date, each party will be responsible for risk of loss of, and damage to, any equipment, software, or other materials in its possession or under its control.

17. **WARRANTIES** Avenu warrants that all services will be provided in a good and workmanlike manner and in accordance with generally applicable industry standards. Avenu does not warrant uninterrupted or error-free operation of hosting service.

    EXCEPT AS EXPRESSLY PROVIDED IN THIS AGREEMENT, Avenu DOES NOT MAKE AND DISCLAIMS ANY REPRESENTATIONS OR WARRANTIES, WHETHER EXPRESS OR IMPLIED, OR ARISING BY LAW OR OTHERWISE, REGARDING THE SERVICES, INCLUDING IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ARISING FROM COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE IN TRADE.

18. **INDEMNIFICATION** Avenu will indemnify and hold harmless the Client and all of its officers, agents, and employees from and against:

    (a) Any third party claim brought against Client relating to the death or bodily injury, or the damage, loss or destruction of real or tangible personal property, to the extent caused by the tortious acts or omissions of Avenu, its employees, contractors, or agents in connection with the performance of the Services. Avenu will have a right of contribution from Client with respect to any claim to the extent Client is responsible for contributing to the alleged injury, due to its negligence or wilful misconduct.

    (b) Any third party claim brought against Client relating to the willful or fraudulent misconduct of Avenu, its employees, contractors, or agents in connection with the performance of the Services;

    (c) Any third party claim brought against Client relating to an actual infringement of any United States patent, copyright, or any actual trade secret disclosure, by Avenu, its employees, subcontractors, or agents in connection with the performance of the Services.

19. LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY ELSEWHERE IN THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE, UNDER ANY CIRCUMSTANCES FOR ANY ANTICIPATORY OR LOST PROFIT, LOST REVENUE, SPECIAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY, INCIDENTAL, OR INDIRECT DAMAGES OF ANY KIND (COLLECTIVELY "NON-DIRECT DAMAGES") RESULTING FROM PERFORMANCE OR NON-PERFORMANCE OF ANY OBLIGATIONS OF THAT PARTY UNDER THIS AGREEMENT EVEN IF THOSE NON-DIRECT DAMAGES ARE ATTRIBUTED TO BREACH OF THIS AGREEMENT, TORT, NEGLIGENCE, OR OTHER CAUSE; OR EVEN IF UNDER APPLICABLE LAW THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF NON-DIRECT DAMAGES.

AVENU SHALL NOT BE LIABLE FOR ANY FAILURE TO REALIZE SAVINGS OR OTHER BENEFITS FROM THE SYSTEM OR SERVICES PROVIDED UNDER THIS AGREEMENT. CUSTOMER ACKNOWLEDGES THAT AVENU HAS SET ITS PRICING AND ENTERED INTO THIS AGREEMENT IN RELIANCE UPON THE LIMITATIONS OF LIABILITY AND THE DISCLAIMERS OF WARRANTY AND DAMAGES SET FORTH IN THIS AGREEMENT, AND THAT THESE LIMITATIONS AND DISCLAIMERS FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES.

EACH PARTY'S TOTAL CUMULATIVE, AGGREGATE LIABILITY TO THE OTHER FOR ANY AND ALL ACTIONS, WHETHER IN CONTRACT, TORT, OR OTHERWISE, WILL NOT EXCEED AN AMOUNT EQUAL TO THE U.S. DOLLAR EQUIVALENT OF THE TOTAL AMOUNT OF SERVICES PURCHASED BY THE CLIENT PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE DATE EITHER PARTY IS NOTIFIED BY THE OTHER OF ANY CLAIM. THIS LIMITATION WILL NOT APPLY TO ANY FEES OR CHARGES PAYABLE BY CLIENT UNDER THIS AGREEMENT.

20. RELATIONSHIP OF THE PARTIES This Agreement shall not constitute, create, give effect to, or otherwise imply a joint venture, partnership, or business organization of any kind. Avenu and Client are independent parties, and neither party shall act as an agent for or partner of the other for any purpose except for the limited purposes specifically provided in this Agreement. Nothing in this Agreement shall grant to either party any right to make any commitments of any kind for or on behalf of the other party without the prior written consent of the other party. Avenu shall not be restricted from performing services for others and shall not be bound to Client except as provided under this Agreement.

21. TERMINATION FOR BREACH OR DEFAULT BY AVENU If Avenu materially breaches any of the terms and conditions set forth in this Agreement or fails to perform the obligations set forth in this Agreement and fails to cure the breach or failure within forty-five (45) calendar days (or other reasonable period stated in the notice) after receipt of written notice specifying the basis for the breach or failure to perform, Client may terminate this Agreement. Termination by Client shall be effective upon delivery of final payment to Avenu of all sums due under this Agreement to the effective date of the termination. Client agrees to discontinue use of all hardware, software, and other Avenu-owned materials no later than the effective date of termination and return the hardware, software, and other Avenu-owned materials to Avenu within thirty (30) calendar days after termination.

22. **TERMINATION FOR BREACH OR DEFAULT BY CLIENT** If Client materially breaches any of the terms and conditions set forth in this Agreement or fails to perform the obligations set forth in this Agreement and fails to cure the breach or failure within forty-five (45) calendar days (or other reasonable period stated in the notice) after receipt of written notice specifying the basis for the breach or failure to perform, Avenu may terminate this Agreement for breach. Termination by Avenu shall be effective upon written notice to Client. Client agrees to discontinue use of all hardware, software, and other Avenu-owned materials no later than the effective date of termination and return the hardware, software, and other Avenu-owned materials to Avenu within thirty (30) calendar days after termination.

23. **TERMINATION FOR LOSS OF FUNDING** This Agreement is subject to termination for convenience upon not less than thirty (30) days written notice to Avenu if Client has failed to receive funds for the continued procurement of the Products or Services after every reasonable effort has been made by Client to secure the necessary funding and if no substitute arrangement is made by Client to obtain the same or similar System or Services from another source.

24. **EFFECT OF TERMINATION ON OBLIGATIONS AND LIABILITIES** Termination of this Agreement for any reason will not affect any liabilities or obligations of either party arising before termination or out of events causing termination, or any damages or other remedies to which a party may be entitled under this Agreement, at law or in equity, arising from any breach or default.

25. **NOTICES TO PARTIES** Unless otherwise specified in this Agreement, all notices, requests, or consents required to be given in writing under this Agreement shall be hand delivered, delivered by overnight delivery service, or mailed (certified mail, postage prepaid), to the party indicated below (with a delivery receipt requested), unless that party notifies the other, in writing, of a change in the address or contact information:

To Avenu:	To Client:
Avenu Insights & Analytics, LLC 5860 Trinity Parkway Suite 120 Centerville VA 20120	City of Exeter Finance Department 137 North F Street Exeter, CA 93221
Attention: Contracts Department	Attention: Chris Tavarez, Finance Director

26. **FORCE MAJEURE** Neither party shall be responsible for delays or failures in performance as a result of limitations or problems inherent in the use of the Internet and electronic communications; force majeure events, including but not limited to Acts of God, fire, flood, earthquake, weather, climate change, elements of nature, war, terrorism, civil disturbance, labor disruptions or strikes, quarantines, embargoes, or other governmental action, or cause beyond the reasonable control of a party ("Force Majeure Event"). Upon the occurrence of a Force Majeure Event, the party that has experienced a delay or failure of performance caused by the Force Majeure Event will be excused from further performance or observance of the affected obligation(s) for as long as the extenuating circumstances prevail and that party continues to attempt to recommence performance or observance whenever and to whatever extent possible without delay. The party that experienced a delay or failure of performance caused by the Force Majeure Event will immediately notify the other party and describe in reasonable detail the circumstances causing the delay or failure of performance. The provisions of this Section shall survive termination of this Agreement.

27. **HEADINGS** The HEADINGS used in this Agreement are merely for reference. The HEADINGS have no independent legal meaning and impose no obligations or conditions on the parties.

28. **DISPUTE RESOLUTION** It is the intent of the parties that any disputes arising under this Agreement be resolved expeditiously, amicably, and at the level within each party's organization that is most knowledgeable about the relevant issues. The parties understand and agree that the procedures outlined in this Section are not intended to supplant the routine handling of inquiries and complaints through informal contact of the parties. Accordingly, for purposes of the procedures set forth in this Section, a "dispute" is a disagreement that the parties have been unable to resolve by the normal and routine channels ordinarily used for resolving problems. Pending the final disposition of a dispute other than a dispute arising out of the termination of this Agreement by either party, the parties shall, at all times, proceed diligently with the performance of this Agreement. Before either party seeks any remedies available at law, the parties shall sequentially follow the procedures set forth below:

    (a) The complaining party will notify the other party in writing of the reasons for the dispute, and the parties will work together to resolve the matter as expeditiously as possible. A formal written response will not be required, but the responding party may put its position in writing in order to clarify the issues or suggest possible solutions.

    (b) If the dispute remains unresolved fifteen (15) calendar days after the delivery of the complaining party's written notice, a senior representative of Avenu and the Client (or a representative of Client who has authority to act to resolve the dispute) shall meet or participate in a telephone conference call within ten (10) business days of a request for the meeting or conference call by either party to resolve the dispute.

    (c) If the parties are unable to reach a resolution of the dispute after following these procedures, or if either party fails to participate when requested, then the parties may pursue any remedies available under this Agreement.

29. **SEVERABILITY** If all or part of any term or condition of this Agreement, or the application of any term or condition of this Agreement, is determined by any court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of the terms and conditions of this Agreement (other than those portions determined to be invalid or unenforceable) shall not be affected, and the remaining terms and conditions (or portions of terms or conditions) shall be valid and enforceable to the fullest extent permitted by law. If a judicial determination prevents the accomplishment of the purpose of this Agreement, the invalid term or condition (or portions of terms or conditions) shall be restated to conform to applicable law and to reflect as nearly as possible the original intent of the parties.

30. **ASSIGNMENT AND SUBCONTRACTING** This Agreement shall be binding on the parties and each party's successors and assigns. Avenu may assign or otherwise transfer this Agreement and any rights, duties, or obligations under this Agreement to a corporate parent, subsidiary, or affiliate of Avenu. Any other attempt to make an assignment without prior written consent of the Client shall be void. Avenu may provide for the delivery of all or part of the Services through the use of subcontractors. Avenu shall notify Client of work being performed by any subcontractor that performs work on the premises of Client and shall ensure that the insurance requirements that apply to Avenu under this Agreement apply to and are complied with by each subcontractor

31. **INJUNCTIVE RELIEF** The parties recognize that a remedy at law for a breach of the provisions of this Agreement relating to proprietary and confidential information; the unauthorized use of any trademark, copyright, or other intellectual property of Avenu; or solicitation of Avenu employees or business customers may not be adequate for protection of Avenu, and accordingly Avenu shall have

the right to seek injunctive relief to enforce the provisions of this Agreement, in addition to any other relief and remedies available.

32. **WAIVER OR FOREBEARANCE** Any delay or failure of either party to insist upon strict performance of any obligation under this Agreement or to exercise any right or remedy provided under this Agreement shall not be a waiver of that party's right to demand strict compliance, irrespective of the number or duration of any delay(s) or failure(s). No term or condition imposed on either party under this Agreement shall be waived and no breach by either party shall be excused unless that waiver or excuse of a breach has been put in writing and signed by both parties. Waiver in any instance of any right or remedy shall not constitute waiver of any other right or remedy under this Agreement. Consent to or forbearance of any breach or substandard performance of any obligation under this Agreement shall not constitute consent to modification or reduction of the other obligations or forbearance of any other breach

33. **CUMULATIVE REMEDIES** All remedies available to either party for breach of this Agreement by the other party are and shall be deemed cumulative and may be exercised separately or concurrently. The exercise of a remedy shall not be an election of that remedy to the exclusion of other remedies available at law or in equity. If any legal action is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney fees in addition to any other relief to which that party may be entitled.

34. **GOVERNING LAW** This Agreement shall be governed by, interpreted, construed, and enforced in accordance with the laws of the State of California, without reference to the principles of conflict of laws. The parties agree that this Agreement is entered into and is to be performed in Tulare County, California.

35. **ENTIRE AGREEMENT** The contents of this Agreement (including the Statement of Work and any other schedules or attachments to this Agreement that are referred to and incorporated in this Agreement by reference) constitute the entire understanding and agreement between the parties and supersede any prior agreements, written or oral, that are not specifically referenced and incorporated in this Agreement. The terms and conditions of this Agreement shall not be changed or modified except by written agreement signed by both parties.

IN WITNESS WHEREOF, the undersigned authorized representatives of Avenu and the Client have executed this Agreement.

Avenu Insights & Analytics, LLC	**City of Exeter, California**
Signature	Signature
Mike Melka	ADAM B. ENNIS
Name	Name
Chief Financial Officer	CITY ADMINISTRATOR
Title	Title
6/25/2020	6/9/2020

Date Date 6/9/2020

SCHEDULE A
Statement of Work

This Statement of Work is incorporated in the Agreement for Application Hosting and Technology Support Services ("Agreement") by and between Avenu Insights and Analytics, LLC ("Avenu") and the City of Exeter, California ("Client").

A. SCOPE OF SERVICES

1. Application Software

The Avenu applications listed below ("Applications") are licensed for use by Client and hosted by Avenu under this Agreement. Client currently uses these applications and agrees they contain the functionality needed to run their business operations. Avenu will provide Client with access to the following NewVision financial application system modules during the Term of the Agreement:

- **NewVision Government Financial**
- **NewVision Cash Register**
- **NewVision Payroll**
- **NewVision Utility Billing**
- **NewVision Business License**

2. Services Provided by Avenu

- Avenu software subject matter experts and network services staff will be available daily from 8:00 am to 5:00 pm (EST), Monday through Friday (other than Avenu holidays) via toll free 800 support number. Call-back time from Avenu support will average at or under one (1) hour.

- The Applications will be available and are licensed for up to eleven (11) seats. The users will be identified by the Client. Access to these applications will be provided via remote connectivity to an Avenu data center facility where all programs and data will be stored and hosted.

- All access to the Services will be controlled by user names and passwords issued by Avenu to Client from time to time upon request by Client. Each user name and password will be unique to each user authorized by Client to access the Services.

- Client is solely responsible for the security of user names and passwords issued to Client users. Any access to the Services using Avenu-provided user names and passwords will be deemed access by Client.

- All standard software upgrades will be provided to Client at no additional charge during the Term of the Agreement. Upgrades are implemented at the sole discretion of Avenu in accordance with the Avenu standard general release schedule for upgrades.

- Avenu will manage and coordinate all software upgrades and file conversions (if necessary) for any Avenu directed base application enhancements or upgrades.

- Software will be modified for functional requirements required by State & Federal law or regulation that must be handled by or within the Applications (for example W2 & 1099 processing for Payroll and Accounts Payable). The Avenu Account Manager will review required changes with Client to understand the nature of the requirement and determine proper handling within or exterior to the Applications. Required modifications will be provided by Avenu as long as the modifications can reasonably be integrated into the base system architecture, as determined by Avenu. If Avenu determines that the required modifications would cause or require major changes to either the data structure or the systems base process flow architecture, Avenu will inform the Client of options, which may include additional cost in addition to the fees for Services set forth in this Agreement.

- If "custom" modifications are requested by Client (items unique to the Client environment but not required by State or Federal law or regulation), Avenu will work with Client to develop detailed specifications and a cost proposal (at then current Avenu hourly rates) and schedule to complete the work. Avenu will present a quote to the Client for approval before proceeding with any work. These changes will be handled as supplemental services under Section 6 of the Agreement.

- In certain circumstances or to provide specific functionality, Avenu may utilize third party application software in conjunction with Avenu software. In these instances, Avenu will inform the Client and will secure all necessary third party software licenses required to ensure proper and legal use by Client during the Term in accordance with the Agreement. Unless otherwise specifically set forth in this Agreement, Client understands and agrees that Avenu will have no responsibility for the correctness, performance, or underlying program code relating to third party software used in connection with the Services. The Avenu Account Manager will act as a liaison to the appropriate third party vendor if problems or concerns arise.

- Avenu will assist with the installation of client-access software on the number of computers equal to the number of seats the Client is licensing under this Agreement. The client-access software will allow Client access to the Applications. Installations are done remotely. If a client site-visit is requested by Client for any reason, Client agrees to enter into an amendment to this Agreement to describe the additional services to be provided and provide for compensation for Services and travel time, as well as reimbursement for travel and living expenses. Services will be billable at the then current Avenu labor rate.

- Avenu will monitor the Avenu Wide Area Network communications environment and continuous operations, as well as Avenu remote data center operations and security.

- The removal of spyware, adware, data mining, and other infections are outside the scope of the Services and may incur standard time/material support charges. Client will not incur any additional charges without prior written approval.

3. Hosting

- Client understands that all Applications will be hosted on Avenu-owned remote data center computers.
- Avenu will maintain a remote secure data center where appropriate computer processing and wide-area network capabilities are located and Applications are hosted.
- Response times experienced by authorized Client users will be maintained at reasonable levels. Response time will be monitored and tuned by Avenu data center operations staff on Avenu controlled network links, as needed. Avenu is not responsible for network performance on network segments outside of Avenu control.
- All equipment is located in Avenu off-site data center locations. Any maintenance or equipment upgrade required to provide the Services will be the responsibility of Avenu.

4. Client-Provided Equipment

- All Client required hardware, communication infrastructure, and related software will be the responsibility of the Client.
- Client will be responsible for maintaining or renewing any hardware maintenance agreements for Client-provided equipment.
- The parties understand and agree that the Avenu Services and equipment will integrate and connect to Client equipment and network backbone as a part of Client's internal infrastructure.
- During the Term, any upgrades, changes, or additions to Client-provided equipment or network environment that affects the Services, including connectivity with Avenu equipment or communication infrastructure, must be reviewed and approved in advance by Avenu. Any approved upgrades will be at the sole expense of Client unless otherwise agreed under an amendment to this Agreement. If Client changes inhibit the ability of Avenu to provide the Services, Avenu will work with the Client on a best effort basis to resolve the underlying technical issues. However, if the issues cannot be satisfactorily resolved, the Client will be responsible to restore the environment to the previous state where the Services can be performed.
- Any expenses for maintenance, replacement, or repair, of Client owned equipment or software will be at expense of Client.

5. Client Data

- Upon request of Client or upon termination of expiration of this Agreement for any reason, Avenu will promptly return to Client, in the format and on the media in use as of the date of the request

(or the date of termination or expiration) all or any requested portion of the Client data. Client data will be returned one time only at no charge in its current format.

- Conversion of data for porting to other applications is not provided under this Agreement.

- Avenu shall be authorized to view and use all reports, data, or other material prepared by it for the Client under this Agreement, but shall not disclose, nor permit disclosure of, any information designated by Client as confidential, except to authorized recipients as specifically designated in writing by Client.

6. Other Client Responsibilities

- Client will identify a Client Contract Administrator who will be the main contact for the Avenu Account Manager for all service delivery issues. The Client Contract Administrator will have full authority for identifying Client users and modifications related to Client financial systems.

- Client will identify Client personnel in each department who will be key contacts for the Avenu support team with regard to the Applications and functions related to the Services.

- Client is responsible for and controls all security on its internal Local Area Networks, central computing, and desktop computing environments.

- Client is responsible for all support services (technical and user) on its owned or provided equipment and related software, as well as internal LAN, other WAN connections outside of Avenu WAN, central computing, and desktop computing environments.

- Client will provide and is responsible for the internal infrastructure necessary to allow Avenu to establish secure electronic communications and access to and from the Avenu remote data center.

- Client is responsible for all Client-provided equipment set-up and integration into the Client desktop and network environment.

- Except where the parties amend this Agreement to extend the Term, upon termination or expiration of this Agreement, Client agrees to return the Avenu-provided documentation or other materials to Avenu (in accordance with Avenu instructions and at Client expense) in the same operating order, repair, condition, and appearance as when received, except for normal wear and tear. Client shall return the materials to the address provided by Avenu.

B. SCOPE OF SERVICES – MIGRATION TO VPaaS

1. Application Software

a. Avenu will migrate the Client's data and program libraries from the on-premises IBM AS400 to the Avenu Virtual Platform as a Service. Avenu will work with the Client to setup direct communications links with Avenu's Dallas datacenter known as DFW1.

2. Services Provided by Avenu

a. Establish a Site to Site Virtual Private Network tunnel between the Client local area network edge device and the edge devices in DFW1.
   i. If the Client equipment is not capable supporting the VPN tunnel, Avenu will make a recommendation on the equipment needed to establish the connection.

b. Utilizing Avenu's managed service provider, Abacus LLC, Avenu will migrate Client data to DFW1 with a full system backup, SAVE21 command.
   i. If needed, upgrade the operating system to the most current, supported IBM AS400 operating system.

c. Establish a Test environment in DFW1 to validate functionally of the Client's applications and data.

d. Once tested, Avenu and the Client conduct a system cut over when acceptable to the Client's schedule.

e. If Client selects the optional Disaster Recovery (DR) as a Service, Avenu will conduct DR test within 6 months of Project closure. This optional service is priced separately.

3. Out of Scope items

a. Setup and installation of circuits at Client location.

4. Dependencies - None

5. Client Responsibilities

a. Provide internal IT resources to assist Avenu with the Client site setup and migration.

b. Provide full system backups as needed to facilitate the migration.

6. Project Management

a. Project Initiation
   i. Kick off meeting
   ii. Discovery
   iii. Scope of work validation

b. Project Execution
   i. Project start
   ii. Network Setup
   iii. Data Migration

1. Upgrade if needed.

iv. Data validation

v. Go Live

c. Project Termination

i. Project Acceptance

ii. Project Closure

7. Risk Assessment

a. Establish key dates for AS400 process to assist in determining proper cut over date.

C. PAYMENT AND RATES

1. Base Monthly Fee and Payment Schedule

Client shall pay Avenu the base monthly fee set forth below:

	Monthly Amount	# of Months	Annual Amount
July 1, 2020 – June 30, 2021	$2,882.59	12	$34,591.08
July 1, 2021 – June 30, 2022	$2,979.06	12	$35,748.72
July 1, 2022 – June 30, 2023	$3,079.38	12	$36,952.56

2. Invoices and Payment

Services will be invoiced in advance for the following monthly cycle, and payments are due on a net 30 day basis. Invoices shall be submitted to:

City of Exeter
137 North F Street
Exeter, CA 93221

- Each invoice will also separately state all additional applicable charges, reimbursable expenses, and taxes payable, if any.
- All periodic charges for any partial month under this Agreement shall be prorated.
- Any sum or credit due either party under this Agreement that is not paid or granted on the date due will thereafter bear interest until paid or applied, as the case may be, at an annual rate of interest of nine percent (9%); however, no interest will accrue during any billing dispute between the parties.
- Additional Avenu Services:

Additional requested services provided to Client by Avenu, that are beyond the immediate scope of this Agreement, or are in addition to or supplemental to the scope of this Agreement, will be provided at the rate of $160 per hour during the Term. Avenu will always obtain prior approval from Client on the nature of the services, personnel assigned and estimated time and expenses to be incurred. All such services will be performed in accordance with a fully executed Amendment or Supplemental Service Agreement.

GOVEREV-01 CSOKOLOWSKI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Daniel R. Gunter
Thompson Flanagan Executive Liability Group 626 W. Jackson Blvd. 5th Floor Chicago, IL 60661	PHONE (A/C, No, Ext): (312) 239-2890 FAX (A/C, No): (312) 263-1551 E-MAIL ADDRESS: dgunter@thompsonflanagan.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Casualty Insurance Company	29424
INSURER B : Trumbull Insurance Company	27120
INSURER C : RSUI Indemnity	22314
INSURER D : Axis Insurance Company	37273
INSURER E :	
INSURER F :	

INSURED

Avenu Holdings, LLC
7625 Palm Ave., Suite 108
Fresno, CA 93711

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			83 UUN AA6800	1/24/2020	1/24/2021	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			83 UUN AA6800	1/24/2020	1/24/2021	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			83 RHU AA6623	1/24/2020	1/24/2021	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		83 WE AE7C2X	1/24/2020	1/24/2021	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Tech E&O / Cyber			LCY780534	1/24/2020	1/24/2021	Per Claim/Agg	5,000,000
D	Crime			P-001-000245516-01	1/24/2020	1/24/2021	Limit	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Per the cancellation wording listed on this form, the policy provisions include at least 30 days' notice of cancellation except for non-payment of premium.

CERTIFICATE HOLDER

Proof of Coverage

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Corbin S Flanagan

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AGENCY CUSTOMER ID: GOVEREV-01 CSOKOLOWSKI

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Thompson Flanagan Executive Liability Group	Avenu Holdings, LLC 7625 Palm Ave., Suite 108 Fresno, CA 93711
POLICY NUMBER SEE PAGE 1	
CARRIER: SEE PAGE 1 / NAIC CODE: SEE P 1	EFFECTIVE DATE: SEE PAGE 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Named Inusreds:
1. Government Revenue Solutions Holdings I, LLC
2. Avenu Holdings, LLC
3. Avenu Insights & Analytics LLC
4. MuniServices, LLC d/b/a Avenu MuniServices, LLC
5. eGov Solutions, LLC
6. Ram Ware, LLC
7. Avenu Insights, LLC
8. Avenu Canada
9. Avenu AcquireCo ULC
10. Avenu Pension Administration Solutions ULC
11. Avenu SLS Holdings, LLC
12. CGS Local Government Solutions, LLC
13. CGSLGS Holdings, LLC
14. Avenu Unclaimed Property Systems, LLC
15. Avenu Enterprise Solutuions, LLC
16. Avenu Government Systems, LLC
17. Avenu Government Record Services, LLC
18. Avenu Title Records, LLC
19. The Windward Group LLC

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Agreement for Application Hosting and Technology Support Services

Amendment No. 1

Avenu Insights & Analytics, LLC

City of Exeter, California

This first amendment ("Amendment No. 1") is made by and between **Avenu Insights & Analytics, LLC**, 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 ("Avenu") and **City of Exeter**, 137 North F Street, Exeter, CA 93221 ("Client").

RECITALS

WHEREAS, Client and Avenu executed the Agreement for Application Hosting and Technology Support Services ("Agreement"), effective July 1, 2020 through June 30, 2023; and

WHEREAS, the Parties seek to extend the Term for an additional one-year period, with two (2) subsequent one-year automatic renewals.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, Avenu and Client (each individually a "Party" and collectively, the "Parties") agree as follows:

1. This Amendment No. 1 is effective on July 1, 2023 ("Amendment Effective Date").

2. Section 2 of the Agreement (Term) is deleted and replaced with the following:

   *This Agreement is effective on **July 1, 2023** ("Effective Date") and shall continue for a period of one (1) year through **June 30, 2024**, unless otherwise extended or terminated by the parties in accordance with the provisions of this Agreement ("Term"). Upon expiration of the original Term, this Agreement shall be renewed automatically for two (2) succeeding terms of a period of one (1) year each ("Automatic Renewal Term(s)"), with a pricing increase of 5% on a year over year basis. If Avenu or the Client elects not to exercise the Automatic Renewal Term(s), the other party must be notified in writing at least ninety (90) days prior to the term renewal anniversary date.*

3. Schedule A (Statement of Work), Section C.1 (Base Monthly Fee and Payment Schedule), is amended with the following:

   1. Base Monthly Fee and Payment Schedule

   Client shall pay Avenu the fees set forth below.

   Initial Term

Service	Monthly Fee	# of Months	Annual Total
July 1, 2023 - June 30, 2024	$3,233.35	12	$38,800.20

First Automatic Renewal Term

Service	Monthly Fee	# of Months	Annual Total
July 1, 2024 – June 30, 2025	$3,395.02	12	$40,740.24

Second Automatic Renewal Term

Service	Monthly Fee	# of Months	Annual Total
July 1, 2025 – June 30, 2026	$3,564.77	12	$42,777.24

4. All other terms and conditions of the Agreement, except as modified by this Amendment No. 1, shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned authorized representatives of Avenu and Client have executed this Amendment No. 1.

Avenu Insights & Analytics, LLC

By: Carl Kumpf

Name: Carl Kumpf

Title: Chief Financial Officer

Date: 6/6/2023

City of Exeter

By: A. B.

Name: ADAM B. ENNIS

Title: CITY ADMINISTRATOR

Date: 6/5/23

neumo

Amendment No. 2 to Agreement for Application Hosting and Technology Support Services

This Second Amendment ("Amendment No. 2") is made and entered into as of July 1, 2026 (the "Amendment Effective Date") by and between **Neumo Group, LLC** (f/k/a Avenu Insights & Analytics, LLC), with offices located at 5860 Trinity Parkway, Suite 120, Centreville, VA 20120 ("Neumo"), and the **City of Exeter**, with offices located at 137 North F Street, Exeter, CA 93221 ("Client"). Neumo and Client may be referred to herein individually as a "Party" and collectively as the "Parties". Unless explicitly defined otherwise in this Amendment No. 2, all capitalized terms used herein shall have the same meaning set forth in the Agreement.

RECITALS

WHEREAS, on July 1, 2020, Avenu Insights & Analytics, LLC ("Avenu") and Client entered into an Agreement for Application Hosting and Technology Support Services (the "Agreement") for the NewVision Application Software; and

WHEREAS, on July 1, 2023, the Parties entered into Amendment No. 1 to extend the Term through June 30, 2026; and

WHEREAS, pursuant to the Amended Certificate of Formation filed with the Delaware Secretary of State on September 20, 2025, Avenu Insights & Analytics, LLC changed its legal business name to Neumo Group, LLC; and

WHEREAS, the Parties desire to amend the Agreement to: (i) reflect Avenu's name change; (ii) extend the Term for an additional one (1) year period, with two (2) optional one-year renewal periods; and (iii) establish the corresponding fees for the extended Term.

AMENDMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the Parties agree to amend the Agreement as follows:

1. The Parties acknowledge that *Avenu Insights & Analytics, LLC* changed its legal business name to *Neumo Group, LLC effective September 20, 2025*. All references in the Agreement to *"Avenu Insights & Analytics, LLC"* shall mean *"Neumo Group, LLC"*.

2. ***Section 2 (Term of the Agreement)*** is deleted and replaced with the following:

   This Agreement is effective on July 1, 2026 ("Effective Date") and shall continue for a period of one (1) year through June 30, 2027, unless otherwise extended or terminated by the Parties in accordance with the provisions of this Agreement ("Term"). Upon mutual written agreement of the Parties, the Term may be extended for two (2) successive one (1) year periods (each a "Renewal Term"), subject to the execution of a corresponding amendment.



neumo

3. Schedule A ***(Statement of Work), Section C.1 (Base Monthly Fee and Payment Schedule)***, is amended as follows:

   Client shall pay Neumo the fees set forth below for the period from July 1, 2026 through June 30, 2027. Renewal Terms are subject to 5% annual escalation.

	Monthly Fee	***# of Months***	***Annual Total***
Initial Term *July 1, 2026 – June 30, 2027*	*$3,778.66*	*12*	*$45,343.92*

Except as expressly modified herein, all terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the undersigned authorized representatives of Neumo and Client have executed this Amendment No. 2 as of the Amendment Effective Date set forth above.

Neumo Group, LLC

By: _____

Name: _____

Title: _____

Date: _____

City of Exeter, California

By: _____

Name: _____

Title: _____

Date: _____

Agenda Item Staff Report

Agenda Item Number: **I.8.**

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 23, 2026

Wording for Agenda:
Consider Adoption of Resolution 2026-22, A Resolution of the City Council of the City of Exeter, Approving a Memorandum of Understanding Between the City of Exeter and the Exeter Police Officers Association for the Period of July 1, 2026, through June 30, 2028, and Approving an Updated Salary Schedule for EPOA-Represented Classifications Effective July 1, 2026.

Submitting Department:
Administration

Contact Name:
Jason Ridenour, City Administrator

Department Recommendation:
Staff recommends that the City Council adopt Resolution No. 2026-22, approving the Memorandum of Understanding between the City of Exeter and the Exeter Police Officers Association for the period of July 1, 2026 through June 30, 2028, approving the updated salary schedule for EPOA-represented classifications effective July 1, 2026, and authorizing the City Administrator to execute the agreement and implement its provisions.

Background & Summary:
The Exeter Police Officers Association, also known as EPOA, is the recognized employee organization for City employees holding the classifications of Police Officer and Police Sergeant.

The current Memorandum of Understanding between the City of Exeter and EPOA is effective July 1, 2024, through June 30, 2026. In anticipation of the expiration of the current agreement, the City and EPOA entered into successor negotiations for a new Memorandum of Understanding.

The parties met and conferred in good faith pursuant to the Meyers-Milias-Brown Act. Through the negotiation process, EPOA submitted proposals regarding wages, overtime, special assignment compensation, Field Training Officer compensation, sick leave, holidays, uniform

allowance, and educational/training incentive pay. The City provided a written response to EPOA's proposals.

On June 8, 2026, EPOA President Traci Prideaux submitted written confirmation that EPOA accepts and agrees to the negotiated terms as presented, considers negotiations concluded, and requests preparation of the necessary documents to finalize and implement the agreement.

The proposed new Memorandum of Understanding will be effective July 1, 2026, through June 30, 2028. As part of implementation of the negotiated agreement, the City Council is also being asked to approve an updated salary schedule for the classifications represented by EPOA. The revised salary schedule incorporates the negotiated 2% salary adjustment effective July 1, 2026, and establishes the new Step F classification step at 5% above Step E. Future salary schedule adjustments associated with the July 1, 2027, wage increase will be presented at a later time.

Below is a summary of the negotiated changes:

1. **Term of Agreement**
    - New MOU: The new agreement will be effective July 1, 2026, through June 30, 2028.
        - *Change: The parties agreed to a new two-year agreement term.*

2. **Wages and Salary Schedule**
    - New MOU: The new MOU provides:
        - A 2% salary increase effective the first full pay period including July 1, 2026.
        - A 2% salary increase effective the first full pay period including July 1, 2027.
        - Addition of a new Step F to the salary schedule. Step F will be placed 5% above Step E.
            - *Change: The current five-step salary schedule will be expanded to include a sixth step, Step F. Combined with the two annual 2% salary increases, the addition of Step F provides additional compensation growth and retention value for employees represented by EPOA.*

3. **Overtime Calculation**
    - The new MOU modifies overtime calculations to allow approved vacation leave hours to count toward the calculation of overtime within a pay period. Sick leave hours will not count toward overtime eligibility.
        - *Change: Employees who utilize vacation leave during a pay period may still qualify for overtime compensation when total hours actually worked and vacation leave combined exceed the overtime threshold.*

4. **OIC/Corporal Assignment Pay**
    - New MOU: The City will update the assignment title from OIC to Corporal Assignment, while maintaining the existing 5% compensation rate.
        - *Change: The title will be updated from OIC to Corporal Assignment. The compensation rate remains 5%.*

5. **School Resource Officer Pay**
    - New MOU: The new MOU will add 2.5% special assignment compensation for officers assigned to and actively performing the duties of School Resource Officer.
        - *Change: A new 2.5% SRO assignment pay will be added.*

6. **Field Training Officer Pay**
    - New MOU: The new MOU will replace the flat $50 monthly FTO stipend with compensation at 3% above the officer's base rate of pay during the time period the officer is serving as an FTO and actively training a new officer.
        - *Change: FTO pay will change from a flat monthly stipend to a 3% assignment-based compensation rate while actively training.*

7. **Uniform Allowance**
    - New MOU: Employees will receive an annual uniform allowance of $1,200, paid bi-weekly with their regular payroll check.
        - *Change: The annual uniform allowance will increase by $200, from $1,000 to $1,200 annually. The allowance will continue to be paid bi-weekly through regular payroll.*

Fiscal Impact:

The proposed Memorandum of Understanding includes compensation and benefit modifications that will result in increased personnel costs over the two-year term of the agreement. The agreement provides a 2% salary increase effective the first full pay period including July 1, 2026, and an additional 2% salary increase effective the first full pay period including July 1, 2027.

In addition to the general wage increases, the agreement establishes a new Step F within the salary schedule at 5% above the current Step E, providing additional compensation growth opportunities for eligible employees. The agreement also adds a 2.5% School Resource Officer assignment differential, modifies Field Training Officer compensation from a flat monthly stipend to a 3% assignment differential while actively training, and increases the annual uniform allowance from $1,000 to $1,200 per employee.

The agreement further modifies overtime calculations to allow approved vacation leave hours to count toward overtime eligibility. While the fiscal impact of this provision is expected to be

limited and dependent upon operational needs and staffing levels, it may result in additional overtime expenditures in certain circumstances.

The estimated cost of the agreement has been reviewed by staff and will be incorporated into the Police Department personnel budget through the annual budget process. Sufficient appropriations will be included in the applicable fiscal year budgets to implement the terms of the agreement.

Prior City Council Actions:

July 9, 2024 – City Council adopted Resolution No. 2024-19 approving the Memorandum of Understanding between the City of Exeter and the Exeter Police Officers Association for the period of July 1, 2024, through June 30, 2026.

Attachments:

- Current EPOA MOU for July 1, 2024 – June 30, 2026
- Tentative Agreement Letter with EPOA
- Resolution No. 2026-22, Approving New EPOA MOU for July 1, 2026 – June 30, 2028 and Salary Schedule Effective July 1, 2026
- New Salary Schedule Effective July 1, 2026
- New Proposed EPOA MOU for July 1, 2026 – June 30, 2028

Recommended motion to be made by the City Council:

I move to approve Resolution No. 2026-22, approving the Memorandum of Understanding between the City of Exeter and the Exeter Police Officers Association for the period of July 1, 2026 through June 30, 2028, approving the updated EPOA salary schedule effective July 1, 2026, and authorizing the City Administrator to execute the agreement.



Memorandum of Understanding By and Between the City of Exeter and the Exeter Police Officers Association (EPOA)

July 01, 2024 – June 30, 2026

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Article 1 – Recognition

The City of Exeter (hereinafter referred to as "City") recognizes the Exeter Police Officers Association (also known as "EPOA" and hereinafter referred to as "Union") as the exclusive representative for all of the City of Exeter employees holding the classification titles of Police Officer or Police Sergeant.

Article 2 – City Authority

The City shall retain all legal exclusive City rights with respect to matters of general legislative or managerial policy, which includes: the right to determine the mission of its constituent departments, commissions, and boards; set standards of service; determine the procedures and standards of selection for employment; direct employees; take disciplinary action; relieve its employees from duty because of lack of work or funds or other legitimate reasons; maintain the efficiency of city operations; determine the methods, means, and personnel by which City operations are to be conducted; take all necessary actions to carry out its mission in emergencies; and exercise full and complete control and discretion over its organization and the technology of work performed.

In the event the City faces an emergency which requires some modification of a term or condition of employment, the City agrees to meet and confer with the Union as soon as possible and implement changes upon mutual agreement.

Article 3 – Employee Rights

Employees shall enjoy all employment rights provided by State and Federal statutes and applicable law. Further, the City shall have as a primary goal the protection and furtherance of these rights. Employees covered by this agreement may expect no deliberate violations of their employment rights, and timely corrective responses to legitimate grievances.

Article 4 – Waiver of Concerted Activity

The Union and its members, officers, and other representatives agree that they will not cause or condone any strike, slow down, or "sick-out" during the term of this agreement.

Article 5 – Purpose and Application

This Memorandum of Understanding is entered into pursuant to the Myers-Milias-Brown Act, California Government Code Sections 3500 through 3510. It is intended to promote and provide harmonious relations, cooperation, and understanding between the City and employees covered herein, to provide an orderly and equitable means of resolving any misunderstandings or differences which may arise under the Memorandum, and to set forth the understanding of the parties reached as a result of good- faith bargaining.

Where this Memorandum of Understanding contains an article pertaining to a specific topic also contained in the City of Exeter Employee Rules & Regulations, the Article in this document shall apply and shall in effect replace the section of the Rules & Regulations.

Where provisions of this Memorandum of Understanding conflict or contradict provisions in the City of

Exeter Employee Rules & Regulations, this document shall have precedent over the Rules & Regulations for those employees herein represented.

Where this Memorandum of Understanding is silent as to matters already addressed in the City of Exeter Employee Rules & Regulations, that document shall be the guiding source and authority.

Article 6 – Non-Discrimination

The parties agree to protect the rights of all employees to join and participate in the activities of EPOA or to have EPOA represent them in their employment relations with the City. It is further agreed that nothing herein shall prohibit an employee from representing himself/herself individually or appearing on his/her own behalf with the City. No employee shall be intimidated, coerced, restrained, or discriminated against because of the exercise of these rights.

The provisions of this Memorandum of Understanding shall be applied equally to all employees covered hereby without discrimination because of race, color, sex, age, national origin, or political or religious affiliations.

Article 7 – Maintenance of Benefits

The provisions of all existing ordinances, resolutions, and policies of the City pertaining to the employment relationship, and which are within the scope of bargaining, shall remain in full force and effect, except as modified by this agreement, or as modified during the term of the agreement through the process of "meet and confer" where mutual agreement is reached.

The City and the Union have agreed to meet and confer as soon as practical, to discuss potential changes to the City of Exeter Employee Rules & Regulations – specifically to include potential modifications to the areas of definition of employment categories/classifications, sick leave benefit changes mandated by state law changes, sick leave donation program provisions, performance evaluation timing, step increase eligibility language, use of GPS technology, and drug testing.

No agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall in any manner be binding unless made and executed in writing by all parties hereto and, if required, approved and implemented by the City Council.

Article 8 – Term of Agreement

This agreement shall run from July 01, 2024, through June 30, 2026.

Article 9 - Wages, Standard Work Week, Pay Period, and Pay Day

Effective the first full pay period following City Council approval of the new MOU, but not sooner than the first full pay period including July 01, 2024, the City of Exeter shall adjust the salary schedule for the positions of Police Officer and Police Sergeant as follows:

> The City shall grant a 4.0% salary increase. The salary schedule for Police Officer and Police Sergeant is set in a matrix with 5.0% intervals between steps. Step "A" Police Officer salary shall be increased 4.0% and all higher steps and classifications will be automatically calculated to maintain 5% intervals.

Effective the first full pay period including July 01, 2025, the City of Exeter shall again adjust the salary schedule for the positions of Police Officer and Police Sergeant as follows:

> The City shall grant a 4.0% salary increase. Step "A" Police Officer salary shall be increased 4.0% and all higher steps and classifications will be automatically calculated to maintain 5.0% intervals.

Except as otherwise noted within this MOU, no other compensation changes shall be made during the term of this agreement.

The standard definition of FLSA work week for City of Exeter employees shall be as follows:

Employees shall work forty (40) hours in a standard work week which shall begin at 12:00 a.m. on Monday and run through 11:59 p.m. on the following Sunday.

At the time of this agreement, the standard shift for Police Officers and Police Sergeants assigned to Patrol is a 3/12 schedule totaling 80 hours during each two-week pay period (generally staggered at 36 hours one week and 44 hours the other.) The standard schedule is established at the direction of the Chief of Police.

Pay periods are currently two weeks in length, beginning on Monday and running through the second Sunday following.

Employees are paid for the prior pay period on the first Friday following the pay period.

The City hereby adopts a 14-day work period pursuant to Section 207(k) of the Fair Labor Standards Act ("FLSA"), commencing on the first day of the first full pay period following ratification of this MOU. This work period applies to all bargaining unit members engaged in law enforcement activities as defined in 29 C.F.R. § 553.211, regardless of shift schedule or assignment.

Hours actually worked in excess of 86 hours in a 14-day work period will constitute statutory overtime pursuant to the FLSA ("FLSA overtime"). The City's adoption of an FLSA work period does not affect the calculation of overtime pay as agreed in this MOU ("contract overtime").

Article 10 - Overtime and Compensatory Time Provisions

It is the policy of the City of Exeter that overtime worked be kept to the minimum consistent with the protection of life, property, and the efficient operation of the department and activities of the City.

Overtime under this MOU, i.e. contract overtime, is defined as hours actually worked in excess of 80 hours in a biweekly pay period.

Except in declared emergencies, Police Officers shall not be scheduled to work more than 5 days in a row- with the time period immediately surrounding shift change being an exception, with overtime applied as defined above.

Except as otherwise provided, work performed within the definition of overtime shall be compensated at a rate of 1.5 times the regular rate of pay, or as compensatory time banked at a rate of 1.5 times the hours worked. For Police Officers and Sergeants, the actual overtime calculation is a "weighted overtime" rate that takes into consideration certain special pays. Thus, the actual dollar calculation may be somewhat greater than 1.5 times base rate. Overtime shall be recorded on City timecards (automated or manual) to the nearest minute (within the technical constraints of the system.)

As a standard, overtime shall be paid to the employee as payroll.

At the request of the employee, and only upon approval of the Department Head, overtime may be compensated in compensatory time as noted above. Compensatory time is a discretionary approval, not a right. Compensatory time may be accrued to a cap of one hundred fifty (150) hours, provided that all compensatory time must be exhausted prior to retirement or resignation, or, at the City's discretion, all or a portion of the compensatory time balance may be paid out in a lump sum at the time of separation.

Article 11- Special Compensation

- Special Assignment Compensation/Scheduling

  City agrees that those officers serving as Detectives, Motors, and Administrative Sergeant (currently serving on a standard weekday shift with evenings and weekends off) serve on this weekday schedule, working on all weekday holidays that fall within their normal workweek unless approved to take vacation time on that holiday. Officers working the holiday would still be paid four (4) hours of additional pay for holidays worked.

  Officers continue to receive stand-by pay to compensate for maintaining availability outside of normal work hours, as well as any additional assignment stipend that may be in place. Officers also continue to be paid in the usual manner for hours worked as call-back.

- Detective Pay

  Those officers serving as Detectives shall receive incentive pay bi-weekly at a rate of $92.31 or 3% of base salary, whichever is greater in recognition that detectives are placed in an on-call rotation.

- Court Standby Compensation

  All Officers and Sergeants will receive an annual stipend of $350.00 to be prorated and paid by-weekly for court "standby" status. This stipend is separate from any “callback” compensation that may apply to court appearances.

- Callback Pay

  Officers and Sergeants who are called to work outside of their assigned shift, for a court appearance or other duties, shall be compensated by a minimum of two (2) hours pay at the overtime rate of pay. Time beyond two hours shall be compensated based on actual hours worked, at the overtime rate if applicable. This provision shall not apply where an employee is called in early or directed to stay past the end of their regular shift and the extra time is continuous with the regularly assigned shift; in such cases, the employee shall be compensated based solely on actual hours worked, at the overtime rate if applicable.

- Field Training Officer Pay

  Officers serving in a designated Field Training Officer role shall be compensated $50.00 per month beyond regular salary; the $50.00will be prorated and paid bi-weekly. There shall be no more than four (4) individuals designated as Field Training Officers at any given time and these designations shall be at the discretion of the Chief of Police; however, within City Administrator discretion, City Administration may temporarily increase the number of designated FTO’s so long as the cost to do so remains within the department’s budget. FTO's who are actually training a new officer shall also receive $10.00 per day, for each day they are actively training, to compensate for meals or other expenses resulting from their constrained activities. The FTO shall document the initials of the officer being actively trained each day in the FTO column on the timesheets. The information must be completely and accurately recorded on each timesheet at the time of submittal for reimbursement to occur with each pay period.

- Officer In Charge (OIC) Pay

  Sworn Officers may be called upon from time to time, to serve in the designated role of Officer In Charge (OIC). The role of the OIC is to perform the basic supervisory functions of a particular assignment.

  Officers serving in the designated role of OIC for four (4) or more consecutive days shall become eligible to receive compensation at an additional five percent (5%) above their base rate of pay for the first full pay period after being placed in the OIC assignment and shall continue to be compensated for the remaining duration of the assignment through the end of the pay period when the assignment ends. OIC pay shall apply to any overtime worked in the assignment of OIC. Upon completion of the assignment, Officers will return to their previous pay rate.

  Individuals serving in this assignment shall do so at the sole discretion of the Chief of Police and approval by the City Administrator. OIC assignments are intended to be temporary in nature and will be made based solely on the needs of the Department and may be revoked at any time based on these needs, and at the sole discretion of the Chief of Police.

Article 12 – Payroll Deductions for Union Dues

It is understood and agreed that the Union has the right to payroll deduction of dues, service fees, insurance premiums, and other fees agreed upon by the employee and Union, upon written authorization by the affected City employee. Such deductions shall be made bi-weekly to coincide with the City's payroll cycle and shall be forwarded to the Union.

Article 13 – Retirement Benefit

The City of Exeter participates in the CalPERS retirement program. Members represented by this MOU participate in the CalPERS local government safety employee "3% at Age 55" plan if they meet the criteria of "classic" CalPERS members, as defined by the Public Employee Pension Reform Act (PEPRA) and related changes established by CalPERS in response to this legislation.

The current contract for "classic" members provides for a final compensation period of 36 months, sick leave credit, industrial disability, Optional Settlement 2W, and 1959 Survivor Benefit Level 3, among other elements.

Employees are responsible for payment of the full employee contribution and 3.0% of their salaries toward the EMPLOYER contribution to the plan.

"New" CalPERS members represented by this MOU receive an alternative benefit plan as mandated by CalPERS (2.7% at Age 57) with employee contributions also mandated at half of the normal cost rate rounded to the nearest quarter of one percent.

All employees are responsible for understanding their specific CalPERS benefit and should consult the City's Human Resources department for any clarifications. (The effects of PEPRA are essentially that plan premiums are less costly because "new" CalPERS members receive a diminished retirement benefit plan as compared to "classic" members.)

Except as modified by this agreement, retirement benefits shall remain in place as previously established, with no other changes during the term of this agreement in regard to employee contribution amounts or percentages.

Employees contemplating retirement are strongly urged to contact CalPERS directly to estimate retirement benefits and plan accordingly.

Article 14 - Health Benefits

The City began providing a dental/vision insurance coverage through Principal (dental) and VSP (vision) on July 01, 2019, per the plan presented to EPOA. This dental/vision benefit program will be reviewed by the City in the last quarter of each fiscal year to determine how it compares to other options. Current employees opting out of the health insurance plan will be "grandfathered in" and will continue to be eligible to receive the new dental/vision insurance coverage. Future employees, hired on or after July 1, 2019, will only qualify for this dental/vision insurance coverage if they also participate in the health insurance coverage.

In the course of negotiations, the City noted that the concept of a "cap" on City contributions to future

medical benefit programs may be introduced. That discussion will occur at such time as plan changes are contemplated.

See Article 31 for reopener to meet and confer with respect to the City's and employee's contribution towards health insurance premium increases.

Article 15 – Deferred Compensation Match

The City agrees to match employees' contributions into the City's designated Deferred Compensation program in an amount up to $50.00 per bi-weekly pay period.

Article 16 – Sick Leave and Personal Leave

The City of Exeter Employee Rules & Regulations should be referred to for a general statement of policy regarding sick leave, as well as for information on eligibility.

All regular employees, upon completion of thirty (30) calendar days of continuous service, shall be eligible to utilize sick leave with pay.

Sick leave is currently accumulated at a rate of 8.00 hours per month (approximately 3.692 hours per biweekly pay period.)

Sick leave may be taken (deducted from the accrued sick leave bank) in increments of one-quarter hour (¼ hour, ½ hour, full hour) matching the time spent away from work due to illness or injury.
Sick leave accrual, as of the effective date of this agreement, will not be capped/limited for Employees in this bargaining unit.

If an employee becomes ill or injured during his/her approved vacation leave, those hours which he/she was ill or injured may, if requested by the employee and approved by the supervisor, be charged as sick leave provided that sufficient sick leave is available and the request is made and approved during the pay period in which the illness or injury was in effect.

Sick leave may be used as needed and approved to the point of full depletion, at which time the employee will no longer receive pay for time off work due to illness or injury (see also other sections that may apply such as those regarding disability.) If sick leave has been fully depleted and an illness or injury persists, vacation time may be requested by the employee. The City is under no obligation to grant the use of vacation time for an illness or injury but may do so on a discretionary basis.

Upon full depletion of accumulated sick leave, compensatory time, and vacation time, in regard to an illness or injury, an employee may- upon the recommendation of the employee's Department Head - be placed on medical leave of absence without pay for a period not to exceed sixty (60) days. If the employee is granted such unpaid leave, and at the end of this period is unable to return to work, he/she must request an extension of unpaid medical leave which will be subject to the approval of the City Administrator. Unpaid medical leave of absence is a discretionary leave, subject to the approval of the City based upon individual circumstances. If extended unpaid medical leave is granted, the employee must notify the City of his/her intent and ability to return to work each thirty (30) days. If a request for unpaid medical leave is denied, and all sick leave, compensatory time, and vacation time have been fully depleted, the employee's service with the City shall be considered terminated.

The City reserves the right to require an employee to provide a medical professional certification of illness or physical incapacity when that employee has been absent from work for three (3) consecutive days in a work week. Such certification must be presented or transmitted to the City prior to the fourth day of absence in the work week.

In the event the affected employee did not see a medical practitioner, he/she may be required to sign a written affidavit confirming the dates and reasons for absence, and be put on notice that any future such absences (3 or more days or 24 hours) will require a written certification from a medical practitioner.

For the purposes of this section, a physician/medical practitioner includes a chiropractor licensed by the State of California.

If a physician's certificate is provided to the City, it must be a written document, delivered or sent electronically (email, fax, etc.) to the City Human Resources Office.

Upon separation from City employment, the employee will be paid as indicated for unused sick time hours remaining in his/her accumulated sick leave bank at the employee's current base rate of pay:

Years of Service	Percentage to be Paid
0 to less than 5	Not Eligible
5 to less than 10	15.0%
10 to less than 15	20.0%
15 to less than 20	25.0%
20 and over	30.0%

A retiring employee should consider at the time of retirement the opportunity to convert all, or a portion, of unused sick leave into service credit as part of the City's contract with Cal PERS. Should an employee covered by this agreement be killed in the line of duty, the City shall pay to the employee's spouse or beneficiary 50% of the employee's accumulated sick leave at their regular rate of pay at the time of passing.

- Other Uses of Sick Leave:

  Each year, employees may use up to four (4) leave days from their paid sick leave bank as personal leave days. This is not a separate leave accrual, but an alternative allowed use of accumulated sick leave, for personal reasons other than illness or injury. To use sick leave as personal leave in this manner, employees must request and receive approval from their supervisor in advance. With supervisor approval, personal leave days may also be substituted for other previously scheduled leave, such as vacation leave.

  Leave of absence for maternity leave will be covered under the previous sections of this article. Maternity leave shall be considered a valid medical reason and appropriate use of accumulated sick leave. An expectant employee may work until she has a written request from her physician at which time she may utilize accumulated sick leave for absence from work. The employee may continue on sick leave until the doctor gives written permission to return to work or until leave benefits are exhausted as provided above.

- Sick Leave Redemption

  Unit members may elect to receive cash in lieu of up to sixty (60) hours of sick leave accrual each calendar year, subject to the terms and conditions in this section.

  To receive cash in lieu of sick leave accrual, an employee must submit an irrevocable written election form no later than December 31st of the calendar year prior to the calendar year in which the employee wishes to receive cash in lieu of leave. To be eligible, the employee must as of the December 31st deadline have at least one-hundred sixty (160) hours of sick leave accrued, or sufficient hours to cover the duration of the elimination period for the disability insurance acquired by the EPOA, whichever is greater.

  The cash in lieu will be payable in the last pay period of November the following calendar year. Only leave hours already accrued in the calendar year for which an election is made may be cashed out. Cash-outs for leave hours accrued in a prior calendar year are not allowed. If a Unit member for any reason would not have accrued the full amount elected for cash-out during the current year, the cash-out amount will be reduced accordingly.

Article 17– Vacation Leave, Accrual Schedule, and Cap

The purpose of annual vacation leave is to allow an employee time to both mentally and physically refresh himself/herself in order that he/she be better able to carry out the duties of his/her position. To achieve this goal, it is the intention of the City to have an employee schedule a vacation for a period of at least one week.

All regular full-time employees, upon the completion of one year of continuous service, shall be eligible to utilize vacation leave. At the discretion of the Department Head and with approval of the City Administrator, an employee may utilize vacation leave prior to one year of service.

All regular part-time personnel will receive a pro rata share of vacation based on their average monthly hours worked. (Temporary and temporary part-time personnel shall not be eligible for annual vacation leave)

Vacation leave shall be accrued and credited at regular intervals by all regular employees who are on a pay status.

Employees covered by this agreement shall accrue vacation days according to the following schedule:

Completed Years of Service	Annual Accrual	Monthly Accrual	Bi-Weekly
0 to less than 3	17 days	11 1/3 hours	5.23 hours
3 to less than 5	18 days	12 hours	5.54 hours
5 to less than 7	19 days	12 2/3 hours	5.85 hours
7 to less than 9	20 days	13 1/3 hours	6.15 hours
9 to less than 11	21 days	14 hours	6.46 hours
11 to less than 13	22 days	14 2/3 hours	6.77 hours
13 and above	23 days	15 1/3 hours	7.08 hours

The maximum number of vacation hours that a covered employee may accrue shall be 360 hours.

When reviewing and approving vacation requests, seniority will be considered first, all else being equal.

The City shall discourage any employee from working for another employer during his/her annual vacation.

Payment for accrued vacation upon separation shall be at the employee's current regular rate of pay.

Article 18 – Vacation Redemption

Unit members may elect to receive cash in lieu of up to eighty (80) hours of vacation leave accrual each calendar year, subject to the terms and conditions in this section.

To receive cash in lieu of vacation leave accrual, an employee must submit an irrevocable written election form no later than December 31st of the calendar year prior to the calendar year in which the employee wishes to receive cash in lieu of leave. To be eligible, the employee must as of the December 31 deadline have at least one-hundred sixty (160) hours of vacation leave accrued, and must have taken at least forty (40) hours of vacation leave during the previous year.

The cash in lieu will be payable in the last pay period of November the following calendar year. Only leave hours already accrued in the calendar year for which an election is made may be cashed out. Cash-outs for leave hours accrued in a prior calendar year are not allowed. If a Unit member for any reason would not have accrued the full amount elected for cash-out during the current year, the cash-out amount will be reduced accordingly.

Article 19 - Workers Compensation

An employee of the Police Department who is entitled to the benefits of Labor Code Section 4850, who is absent from work by reason of injury or illness covered by Workers' Compensation, shall be allowed up to one (1) year of absence, as required by his/her condition. The City provides and will continue to provide accidental insurance to supplement income in addition to Workers' Compensation.

An employee of the Police Department who is absent from work by reason of an injury or illness covered by Workers' Compensation will continue to accrue sick leave and vacation benefits and consideration for normal salary increases as though he/she were not on leave of absence; but shall not receive holiday pay beyond regular pay for the time they are absent from regular full duty (holiday pay shall be pro- rated accordingly.)

Whenever such disability on an employee continues for a period beyond one (1) year, the leave of absence may continue until the expiration of his/her accrued sick leave, vacation, and previously accrued compensatory time off for overtime, and paid days in lieu of holidays, calculated to the nearest one-half day, with compensation at the employee's regular rate of pay.

When it appears that the employee cannot return to work by the expiration of such allowance, disability retirement shall be requested by the City to become effective at the expiration of these allowances, unless the employee applied for, or consents to, his/her retirement as on an earlier date, at which time he/she may be compensated for his/her accrued benefits at his/her regular rate of pay.

No employee of the Police Department shall be paid any disability indemnity under Workers' Compensation concurrently with wages or salary payments made by the City amounting to more than his/her regular pay at any time during his/her leave of absence.

No employee of the Police Department shall receive wage or salary payments from the City after a period of five (5) years from the date of injury, for any one injury.

Article 20 – Disability Coverage

The EPOA has elected to provide its own short and long-term disability insurance and make it available to all City of Exeter sworn personnel who qualify for the coverage under city policy at the same rate.

The EPOA agrees to provide the City a copy of the insurance policy once it is obtained and send an update within 10 days of the renewal date of the policy or give notice that the policy has not changed upon renewal.

Typical Timeline: An employee sustains a personal injury or suffers from a personal illness;

- The employee consults with their physician, and their physician determines that the illness/injury is sufficiently serious as to cause them to be away from work for an extended period of time; The employee provides the Human Resources office with written documentation from the employee's physician describing the nature of the situation, the estimated time that the employee will need to be off work, and if applicable, the estimated date at which the employee may be able to return to work under a full or light duty work situation, including all specific work restrictions, if any;
- The employee utilizes accrued leave for the first thirty (30) days (during which time they continue to accrue sick leave/vacation, receive credit for holidays, pay into Cal PERS retirement, etc.) providing that the employee has leave available to cover this term.
- Employees must notify the City Human Resources Office when they go on short term disability. The employee will be allowed to utilize their accrued leave to supplement disability pay up to their base salary.
- After the initial 30-day period, the employee no longer accrues sick leave or vacation and is not paid for holidays. Also, their CalPERS contribution is put on hold except for any sick/vacation leave used to bridge the income gap with CalPERS contributions pro-rated to the leave used. The employee is responsible for continuing to make their employee contribution toward health benefits and any usual union dues. As stated in Article 21, continuation of health benefit coverage during any leave of absence must be specifically negotiated based upon the individual circumstances.
- The City continues to pay life Insurance premiums.

Miscellaneous Notes:

- Short-term disability benefits are made available to City of Exeter employees on a voluntary basis through one or more outside providers, with varying benefits and costs depending upon what is chosen by the employee. This coverage is optional and voluntary, and all costs are borne by the employee. Each plan must be evaluated individually by the employee.
- Sick leave donation may be available to an employee to bridge a gap in disability coverage, but that coverage should not be assumed by the employee.

- The employee should work closely with the City of Exeter Human Resources department regarding continuation of health benefits during the various phases of disability, as circumstances may vary.

Article 21 – Other Leaves of Absence

- Leave of Absence Without Pay

  Leave of absence without pay may be granted in cases of emergency or where such absence would not be contrary to the best interests of the City. Such leave is not a right but a discretionary action by the City. Employees on authorized leave of absence without pay may not exceed such leave without expressed approval of the City Administrator. Employees on leave of absence without pay may not utilize other leave types within the approved leave period. Continuation of health benefit coverage during any leave of absence must be specifically negotiated based upon the individual circumstances.

  Leave of absence without pay for one (1) week or less may be granted by the Department Head, based on the merit of the individual circumstances. Approval of such requests shall be reported immediately to the Human Resources office.

  Leave of absence without pay in excess of one (1) week may be granted by the City Administrator on the merit of the individual circumstances, but in no case shall such leave be granted in excess of twelve (12) months in duration.

- Absence Without Leave

  Absence from work without approved leave shall be considered to be without pay. Absence without leave for more than three (3) consecutive days shall be grounds for termination of employment.

- Court Appearance

  Regular full-time employees who are subpoenaed to appear as witnesses in the course of their official duties may be granted a leave of absence with pay from their assigned duties until released by the court. The employee shall remit all fees received for such appearances to the City within thirty (30) days from the termination of his/her services. Compensation for mileage or subsistence allowance shall not be considered a fee and may be retained by the employee.

  Subpoenas for appearance in court on a civil matter unrelated to the employee's City duties, or on a criminal matter unrelated to the employee's City employment, will be accommodated, but appropriate compensatory time or vacation time must be taken during all absence from work.

  Leave for Attendance at Industrial Accident Commission Hearing or Related Physical Examination

  Employees who have been injured in the course and scope of their employment with the City and who are required, as a result of such injury, to be absent from duty to take physical examinations required by the City's Workers Compensation insurer or the Industrial

Accident Commission or to attend hearings related thereto, may be granted leave with pay for such absences by the City Administrator, when he/she determines such absences are appropriate and in the best interests of the City, and if the employee is in pay status at the time of the scheduled examination or hearing.

Article 22 - Holidays

The following are designated as official City of Exeter holidays:

January 1 (New Year's Day)
Third (3rd) Monday in January (Martin Luther King, Jr.'s Birthday)
Third (3rd) Monday in February (George Washington's Birthday)
Last Monday in May (Memorial Day)
July 4 (Independence Day)
First (1st) Monday in September (Labor Day)
November 11 (Veteran's Day)
Fourth (4th) Thursday and Friday in November (Thanksgiving)
December 24 (Christmas Eve Day)
December 25 (Christmas Day)
December 31 (New Years Eve) – ½ day

- Birthday Floating Holiday

In addition to the official City of Exeter holidays, the City agrees to provide one shift of paid leave per fiscal year in recognition of the employee's birthday (similar to that which is done for other City employees) in the form of a floating holiday. The employee shall request this day off, on or near their birthdate, and the date used must be approved in advance by the employee's supervisor. Unused birthday leave does not accrue, and is lost at the conclusion of the fiscal year if not used. The day of leave is not an official holiday and should not be considered as such in regard to compensation for work on paid holiday, etc.

Article 23 – Compensation for Work on Paid Holiday

Unless otherwise provided within this agreement, Police Officers, Police Sergeants, and Detectives, will be compensated for their schedules that require working on holidays. These employees will receive eight (8) hours of holiday pay through the regular payroll for each City-recognized holiday that occurs in a given pay period, or four (4) hours of holiday pay for holidays the City recognizes as a half-day, whether or not the employee actually works on the holiday. Where an employee does work on the holiday, the employee will receive the holiday pay in addition to their regular wages. Consistent with City's Rules and Regulations, employee benefits cease upon conclusion of the employee's paid status.

Article 24 – Uniforms/Uniform Allowance

Employees will be entitled to an annual uniform contribution from the City of $1,000.00, paid bi-weekly with their regular payroll check.

Article 25 - Educational/Training Incentive and Educational Reimbursement

An educational/training incentive program shall be available to all Police Officers and Sergeants.

The educational/training incentive program shall be as follows:

A. A 2.5% salary increase, paid bi-weekly, shall be granted with the completion of an Associate's Degree in Police Science OR the completion of the Intermediate POST training and certification. Compensation will begin after the Employee provides the City with the appropriate documentation showing completion.

B. An additional 2.5% salary increase, paid bi-weekly, shall be granted for a Bachelor's Degree in Public Administration, Criminal Justice and Administration, Business Administration, or related field with a major in Police Science, OR the completion of the Advanced POST training and certification. Compensation will begin after the Employee provides the City with the appropriate documentation showing completion.

C. In no case shall an employee be eligible for more than a total of 5.0% in educational/training incentives.

Educational reimbursement will be provided up to a maximum of $1,000.00 per fiscal/school year solely for use on tuition, books, and required class equipment with the purpose of providing a benefit to the employee's job as determined by the City. Employees wishing to pursue such reimbursement may request City funds when registering for the course(s) or after completion of the course(s).

If the employee requests funds at the time of registration, they must submit documentation of the name, location, and cost of the course(s). The employee must also submit proof of successful completion of the course with a passing grade (letter grade "C" or better) upon completion. If the employee fails to complete the course(s) or does not complete the course(s) with a passing grade, the employee must return the funds to the City of Exeter. The City reserves the right to deduct any such amount due the City from the employee's payroll or next special check.

If the employee requests reimbursement for a course(s) after completion, they must submit documentation of the name, location, and cost along with evidence of successful completion of the course(s) with a passing grade.

If an employee completes an accelerated degree program, successfully receiving a bachelor's degree or master's degree as a result of such a program, reimbursement for allowable educational expenses (tuition, books, etc. directly paid to the program) may be extended to the single calendar year beyond completion of the program (at the reimbursement rate of $1,000.00 per fiscal year.)

Article 26 - Bilingual Pay

Qualified and designated employees shall be granted a monthly bilingual pay allowance of $50.00, paid bi-weekly at a rate of $23.08. Employees in these designated positions must satisfactorily pass the City's established bilingual exam process. Qualification and designation shall be approved by the City Administrator.

Currently employees are eligible for bi-lingual pay who are fluent in the Spanish language. Employees who are off work due to an injury or illness (work-related or otherwise) shall not be entitled to bilingual pay if they do not work any hours during the month in which bi-lingual pay is offered.

Article 27 – Retention Pay

Retention Pay shall be available to all Police Officers and Sergeants. Retention Pay is based on complete years of City of Exeter full-time, sworn law enforcement officer employment/service as a percentage of base wages as follows: 2.5% at each of 6, 10, and 15 years (up to a maximum of 7.5%). Lateral officers' prior full-time, sworn law enforcement officer employment/service will be counted toward years of service in determining retention pay.

Article 28 – Financial Hardship

The City agrees to maintain a process for granting Financial Hardship status to a qualifying employee. Such status would allow an employee who successfully applies for such status (and whose application is approved by the Chief of Police and by the Exeter City Council) to request cash payment for vacation and compensatory time balances. Approved applications will have to meet established criteria for severity of hardship.

Article 29 – Steward Time for Union Business

Two designated Union Stewards shall be released two (2) hours per month for Union business.

Article 30 – Grievance Procedure

The Union agrees to utilize the established City of Exeter grievance procedure and forms, with the following modifications:

An EPOA-represented employee has thirty (30) days from the date of occurrence of a grievable event to initiate the grievance process. If more than thirty (30) days have passed since the date upon which the grievable event occurred, no grievance may be accepted by the City.

The City of Exeter procedure includes references to business days that may transpire between the various steps in the process (three business days to five business days depending upon the step.) For the purposes of this MOU, those references shall be replaced in all cases with a consistent designation of "seven (7) calendar days" for application to EPOA-represented employees in order to allow for their non-traditional shift work and days off.

Article 31 – Discipline Investigation Processes

The City agrees to adhere to the Peace Officer's Procedural Bill of Rights, Government Code Section 3300 et seq. In addition, all witness employees will be entitled to the representative of their choice during internal affairs interviews. All EPOA members will be entitled to the representative of their choice when being ordered to participate in interviews by any other agency. The Police Department and the City will endeavor to complete all internal affairs investigations within six (6) months.

Article 32- Random Drug Testing

The City of Exeter shall adopt a legally sound and operationally appropriate process for random drug testing of employees in specified job classifications (as determined and defined by law.)

Article 33 – Re-Openers and Renegotiation

The parties agree to reopen and meet and confer with respect to the City's and employee's contribution towards health insurance premium increases. In the event there are health insurance premium increases, the parties agree to meet and confer on the implementation of the increases and each party's respective contributions no later than the end of November of each year with any changes effective on January 1st of the following year, unless agreed otherwise.

The parties agree to reopen and meet and confer with respect to Canine (K-9) Handler Compensation if/when a K9 position is filled.

Article 34 – Severability

If the effect of any provision of this Agreement shall be held to be invalid by any Court of competent jurisdiction, the remainder of the Agreement shall not be affected, and the parties shall meet and confer for the sole purpose of arriving at a mutually satisfactory replacement provision.

Article 35 – Enactment

It is agreed that the foregoing shall be submitted to both the City Council of the City of Exeter by the City Administrator or his representative, and to the Union membership by its representative Committee, for consideration and approval.

Executed this 10th day of July 2024

FOR THE CITY OF EXETER

Adam Ennis, City Administrator

FOR EPOA

President

Craig McDonald, Labor Relations Consultant

ATTEST

Francesca Quintana, City Clerk

June 8, 2026

City of Exeter
Attn: Jason Ridenour, City Manager

Subject: Acceptance of Negotiated Terms and Closure of Negotiations

Mr. Ridenour,

On behalf of the Exeter Police Officers Association (EPOA), this letter serves to confirm that, pursuant to the terms discussed during the most recent negotiations meeting between the EPOA and the City of Exeter, the EPOA accepts and agrees to the terms as presented.

The EPOA appreciates the collaborative efforts of all parties throughout the negotiations process and believes the agreed upon terms represent a mutually beneficial resolution. We would also like to express our appreciation for the direct and professional approach taken during these negotiations. The opportunity to work together and resolve outstanding issues without involvement of legal counsel fostered productive dialogue and mutual understanding. We believe this approach has strengthened the relationship between the EPOA and the City and sets a positive precedent for future labor discussions and continued cooperation.

Accordingly, the EPOA considers negotiations concluded and requests that the necessary documents be prepared to finalize and implement the agreement.

Thank you for your time, professionalism, and cooperation throughout this process. We look forward to continuing a constructive and collaborative working relationship with the City of Exeter under the agreed terms.

Sincerely,

Traci Prideaux
EPOA President

RESOLUTION NO. 2026-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF EXETER AND THE EXETER POLICE OFFICERS ASSOCIATION FOR THE PERIOD OF JULY 1, 2026 THROUGH JUNE 30, 2028, AND APPROVING AN UPDATED SALARY SCHEDULE FOR EPOA-REPRESENTED CLASSIFICATIONS EFFECTIVE JULY 1, 2026

WHEREAS, the City of Exeter recognizes the Exeter Police Officers Association, also known as EPOA, as the recognized employee organization representing employees in the classifications of Police Officer and Police Sergeant; and

WHEREAS, the current Memorandum of Understanding between the City of Exeter and EPOA is effective July 1, 2024, through June 30, 2026; and

WHEREAS, the City and EPOA have met and conferred in good faith pursuant to the Meyers-Milias-Brown Act regarding wages, hours, and other terms and conditions of employment for a successor Memorandum of Understanding; and

WHEREAS, the City and EPOA have reached agreement on the terms of a successor Memorandum of Understanding for the period of July 1, 2026, through June 30, 2028; and

WHEREAS, on June 8, 2026, EPOA provided written confirmation accepting the negotiated terms and confirming closure of negotiations; and

WHEREAS, the proposed Memorandum of Understanding includes negotiated changes related to wages, salary schedule structure, overtime calculation, special assignment compensation, Field Training Officer compensation, uniform allowance, and other terms and conditions of employment; and

WHEREAS, implementation of the Memorandum of Understanding requires adoption of an updated salary schedule for Police Officer and Police Sergeant classifications represented by EPOA, effective July 1, 2026;

WHEREAS, the City Council desires to approve the Memorandum of Understanding and authorize implementation of the negotiated terms.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter as follows:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The City Council hereby approves the Memorandum of Understanding between the City of Exeter and the Exeter Police Officers Association for the period of July 1, 2026, through June 30, 2028, substantially in the form attached hereto.

Section 4. The City Council hereby approves the EPOA Salary Schedule attached hereto as well, effective July 1, 2026.

Section 5. The City Council hereby authorizes the City Administrator to execute the Memorandum of Understanding on behalf of the City, together with any minor, non-substantive revisions approved by the City Administrator and City Attorney.

Section 6. The City Council hereby authorizes the City Administrator, Human Resources, and Finance Department to take all administrative actions necessary to implement the terms of the Memorandum of Understanding, including but not limited to salary schedule updates, payroll adjustments, special compensation changes, and benefit-related implementation.

Section 5. The City Council hereby authorizes implementation of the following negotiated compensation changes:

A 2% salary increase effective the first full pay period including July 1, 2026;

A 2% salary increase effective the first full pay period including July 1, 2027;

Addition of Step F to the EPOA salary schedule, placed 5% above Step E;

Addition of 2.5% School Resource Officer assignment pay;

Update of Officer in Charge assignment language to Corporal Assignment, with compensation remaining at 5%;

Revision of Field Training Officer compensation to 3% above base pay while actively training a new officer; and

Increase of the annual uniform allowance from $1,000 to $1,200, paid bi-weekly through regular payroll.

Addition of approved vacation leave hours to count toward overtime eligibility.

Section 6. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Exeter this 23rd day of June 2026 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Jacob Johnson, Mayor

ATTEST:

_____
Francesca Quintana, City Clerk

CITY OF EXETER FY2026-2027 SALARY SCHEDULE

MISCELLANEIOUS CLASSIFICATIONS	BU	STEP A	STEP B	STEP C	STEP D	STEP E	PATTERN
City Administrator	Unrep	13,060	13,713	14,262	14,832	15,426	5,4,4,4,
Finance Director	Unrep	9,051	9,503	9,978	10,477	11,001	5*
Public Works Director	Unrep	8,548	8,975	9,424	9,895	10,390	5*
Community Services Director	Unrep	7,811	8,201	8,611	9,042	9,494	5*
City Clerk/Human Resources Manager	Unrep	7,184	7,543	7,920	8,316	8,732	5*
Operations Manager	Unrep	6,364	6,682	7,016	7,367	7,735	5*
Deputy City Clerk/Personnel Officer	Unrep	6,007	6,308	6,623	6,954	7,302	5*
Finance Manager	Unrep	6,332	6,649	6,981	7,330	7,697	5*
Chief Operator	CLOCEA	5,327	5,594	5,873	6,167	6,475	5*
Operator II, Water/Wastewater	CLOCEA	4,831	5,072	5,326	5,592	5,872	5*
Operator I, Water/Wastewater	CLOCEA	4,584	4,814	5,054	5,307	5,572	5*
Crew Leader	CLOCEA	4,410	4,631	4,863	5,106	5,361	5*
Mechanic II	CLOCEA	4,398	4,618	4,849	5,092	5,346	5*
Senior Clerk Dispatcher	CLOCEA	4,246	4,458	4,681	4,915	5,161	5*
Recreation Supervisor	CLOCEA	4,203	4,413	4,634	4,865	5,109	5*
Community Services Officer	CLOCEA	4,203	4,413	4,634	4,865	5,109	5*
Maintenance Technician	CLOCEA	4,148	4,355	4,573	4,802	5,042	5*
Skilled Maintenance Worker	CLOCEA	3,792	3,982	4,181	4,390	4,609	5*
Accounting Assistant	CLOCEA	3,755	3,943	4,140	4,347	4,564	5*
Administrative Assistant	CLOCEA	3,792	3,982	4,181	4,390	4,609	5*
Senior Administrative Assistant	CLOCEA	4,246	4,458	4,681	4,915	5,161	5*
Recreation Coordinator	CLOCEA	3,792	3,982	4,181	4,390	4,609	5*
Records Clerk	CLOCEA	3,703	3,889	4,083	4,287	4,501	5*
Animal Control/Code Enforcement	CLOCEA	3,654	3,837	4,028	4,230	4,441	5*
Maintenance I	CLOCEA	3,610	3,790	3,980	4,179	4,388	5*
Office Assistant	CLOCEA	3,276	3,440	3,612	3,793	3,982	5*
Recreation Leader	CLOCEA	3,276	3,440	3,612	3,793	3,982	5*

POLICE CLASSIFICATIONS	BU	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	PATTERN
Chief of Police	Unrep	11,089	11,644	12,226	12,837	13,479		*5
Lieutenant	Unrep	8,318	8,734	9,171	9,629	10,111		*5
Sergeant	EPOA	6,695	7,030	7,382	7,751	8,138	8,545	*5
Police Officer	EPOA	5,246	5,508	5,784	6,073	6,376	6,695	*5
Police Officer Trainee	CLOCEA	4,885	5,129	5,386	5,655	5,938		*5

E-Step Police Officer is the benchmark position upon which linked formulas are based.

***All salaries shown are monthly amounts.*

HOURLY EMPLOYEE SALARY SCHEDULE	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023	Effective 1/1/2024	Effective 1/1/2025	Effective 1/1/2026
Recreation Assistant	14.00	15.00	15.50	16.00	16.50	16.90
Recreation Leader	18.00	18.00	18.00	18.00	18.00	18.00
Sport Official	14.00	15.00	15.50	16.00	16.50	16.90
Maintenance	14.00	15.00	15.50	16.00	16.50	16.90
Office/ Administrative I	14.00	15.00	15.50	16.00	16.50	16.90
Office/ Administrative II	16.00	17.00	17.00	17.00	17.00	17.00
Police Reserve	19.00	25.00	25.00	25.00	26.00	26.00
Special Projects and Training Coordinator			53.93	53.93	56.09	56.09

CITY COUNCIL MEMBERS
Exeter City Council Member
*$10.00 per meeting not to exceed four meetings in any calendar month pursuant to City of Exeter Municipal Code §2.04.030



Memorandum of Understanding By and Between the City of Exeter and the Exeter Police Officers Association (EPOA)

July 01, 2026 – June 30, 2028

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Article 1 – Recognition

The City of Exeter (hereinafter referred to as "City") recognizes the Exeter Police Officers Association (also known as "EPOA" and hereinafter referred to as "Union") as the exclusive representative for all of the City of Exeter employees holding the classification titles of Police Officer or Police Sergeant.

Article 2 – City Authority

The City shall retain all legal exclusive City rights with respect to matters of general legislative or managerial policy, which includes: the right to determine the mission of its constituent departments, commissions, and boards; set standards of service; determine the procedures and standards of selection for employment; direct employees; take disciplinary action; relieve its employees from duty because of lack of work or funds or other legitimate reasons; maintain the efficiency of city operations; determine the methods, means, and personnel by which City operations are to be conducted; take all necessary actions to carry out its mission in emergencies; and exercise full and complete control and discretion over its organization and the technology of work performed.

In the event the City faces an emergency which requires some modification of a term or condition of employment, the City agrees to meet and confer with the Union as soon as possible and implement changes upon mutual agreement.

Article 3 – Employee Rights

Employees shall enjoy all employment rights provided by State and Federal statutes and applicable law. Further, the City shall have as a primary goal the protection and furtherance of these rights. Employees covered by this agreement may expect no deliberate violations of their employment rights, and timely corrective responses to legitimate grievances.

Article 4 – Waiver of Concerted Activity

The Union and its members, officers, and other representatives agree that they will not cause or condone any strike, slow down, or "sick-out" during the term of this agreement.

Article 5 – Purpose and Application

This Memorandum of Understanding is entered into pursuant to the Myers-Milias-Brown Act, California Government Code Sections 3500 through 3510. It is intended to promote and provide harmonious relations, cooperation, and understanding between the City and employees covered herein, to provide an orderly and equitable means of resolving any misunderstandings or differences which may arise under the Memorandum, and to set forth the understanding of the parties reached as a result of good- faith bargaining.

Where this Memorandum of Understanding contains an article pertaining to a specific topic also contained in the City of Exeter Employee Rules & Regulations, the Article in this document shall apply and shall in effect replace the section of the Rules & Regulations.

Where provisions of this Memorandum of Understanding conflict or contradict provisions in the City of Exeter Employee Rules & Regulations, this document shall have precedent over the Rules & Regulations for those employees herein represented.

Where this Memorandum of Understanding is silent as to matters already addressed in the City of Exeter Employee Rules & Regulations, that document shall be the guiding source and authority.

Article 6 – Non-Discrimination

The parties agree to protect the rights of all employees to join and participate in the activities of EPOA or to have EPOA represent them in their employment relations with the City. It is further agreed that nothing herein shall prohibit an employee from representing himself/herself individually or appearing on his/her own behalf with the City. No employee shall be intimidated, coerced, restrained, or discriminated against because of the exercise of these rights.

The provisions of this Memorandum of Understanding shall be applied equally to all employees covered hereby without discrimination because of race, color, sex, age, national origin, or political or religious affiliations.

Article 7 – Maintenance of Benefits

The provisions of all existing ordinances, resolutions, and policies of the City pertaining to the employment relationship, and which are within the scope of bargaining, shall remain in full force and effect, except as modified by this agreement, or as modified during the term of the agreement through the process of "meet and confer" where mutual agreement is reached.

The City and the Union have agreed to meet and confer as soon as practical, to discuss potential changes to the City of Exeter Employee Rules & Regulations – specifically to include potential modifications to the areas of definition of employment categories/classifications, sick leave benefit changes mandated by state law changes, sick leave donation program provisions, performance evaluation timing, step increase eligibility language, use of GPS technology, and drug testing.

No agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall in any manner be binding unless made and executed in writing by all parties hereto and, if required, approved and implemented by the City Council.

Article 8 – Term of Agreement

This agreement shall run from July 01, 2026, through June 30, 2028.

Article 9 - Wages, Standard Work Week, Pay Period, and Pay Day

Effective the first full pay period following City Council approval of the new MOU, but not sooner than the first full pay period including July 01, 2026, the City of Exeter shall adjust the salary schedule for the positions of Police Officer and Police Sergeant as follows:

> The City shall grant a 2.0% salary increase. The salary schedule for Police Officer and Police Sergeant is set in a matrix with 5.0% intervals between steps. Step "F" will be added to the salary schedule, maintaining the aforementioned 5.0% interval between steps.

Effective the first full pay period including July 01, 2027, the City of Exeter shall again adjust the salary schedule for the positions of Police Officer and Police Sergeant as follows:

> The City shall grant a 2.0% salary increase.

Except as otherwise noted within this MOU, no other compensation changes shall be made during the term of this agreement.

The standard definition of FLSA work week for City of Exeter employees shall be as follows:

Employees shall work forty (40) hours in a standard work week which shall begin at 12:00 a.m. on Monday and run through 11:59 p.m. on the following Sunday.

At the time of this agreement, the standard shift for Police Officers and Police Sergeants assigned to Patrol is a 3/12 schedule totaling 80 hours during each two-week pay period (generally staggered at 36 hours one week and 44 hours the other.) The standard schedule is established at the direction of the Chief of Police.

Pay periods are currently two weeks in length, beginning on Monday and running through the second Sunday following.

Employees are paid for the prior pay period on the first Friday following the pay period.

The City hereby adopts a 14-day work period pursuant to Section 207(k) of the Fair Labor Standards Act ("FLSA"), commencing on the first day of the first full pay period following ratification of this MOU. This work period applies to all bargaining unit members engaged in law enforcement activities as defined in 29 C.F.R. § 553.211, regardless of shift schedule or assignment.

Hours actually worked in excess of 86 hours in a 14-day work period will constitute statutory overtime pursuant to the FLSA ("FLSA overtime"). The City's adoption of an FLSA work period does not affect the calculation of overtime pay as agreed in this MOU ("contract overtime").

Article 10 - Overtime and Compensatory Time Provisions

It is the policy of the City of Exeter that overtime worked be kept to the minimum consistent with the protection of life, property, and the efficient operation of the department and activities of the City.

Overtime under this MOU, i.e. contract overtime, is defined as hours actually worked in excess of 80 hours in a biweekly pay period. For purposes of determining whether an employee has exceeded the eighty (80)-hour threshold, preapproved vacation leave that is actually taken as vacation shall be included only when such vacation leave is used in lieu of hours the employee otherwise would have been scheduled to work. Preapproved vacation leave shall not be included in the overtime threshold calculation for any period during which the employee performs work instead of taking vacation leave, nor shall regularly-scheduled days off be included in the calculation, regardless of whether they occur during or adjacent to a preapproved vacation period.

Except in declared emergencies, Police Officers shall not be scheduled to work more than 5 days in a row- with the time period immediately surrounding shift change being an exception, with overtime applied as defined above.

Except as otherwise provided, work performed within the definition of overtime shall be compensated at a rate of 1.5 times the regular rate of pay, or as compensatory time banked at a rate of 1.5 times the hours worked. For Police Officers and Sergeants, the actual overtime calculation is a "weighted overtime" rate that takes into consideration certain special pays. Thus, the actual dollar calculation may be somewhat greater than 1.5 times base rate. Overtime shall be recorded on City timecards (automated or manual) to the nearest minute (within the technical constraints of the system.)

As a standard, overtime shall be paid to the employee as payroll.

At the request of the employee, and only upon approval of the Department Head, overtime may be compensated in compensatory time as noted above. Compensatory time is a discretionary approval, not a right. Compensatory time may be accrued to a cap of one hundred fifty (150) hours, provided that all compensatory time must be exhausted prior to retirement or resignation, or, at the City's discretion, all or a portion of the compensatory time balance may be paid out in a lump sum at the time of separation.

Article 11- Special Compensation

- Special Assignment Compensation/Scheduling

  City agrees that those officers serving as Detectives, Motors, and Administrative Sergeant (currently serving on a standard weekday shift with evenings and weekends off) serve on this weekday schedule, working on all weekday holidays that fall within their normal workweek unless approved to take vacation time on that holiday. Officers working the holiday would still be paid four (4) hours of additional pay for holidays worked.

  Officers continue to receive stand-by pay to compensate for maintaining availability outside of normal work hours, as well as any additional assignment stipend that may be in place. Officers also continue to be paid in the usual manner for hours worked as call-back.

- Detective Pay

  Those officers serving as Detectives shall receive incentive pay bi-weekly at a rate of 3.0% of

base salary in recognition that detectives are placed in an on-call rotation.

- Court Standby Compensation

  All Officers and Sergeants will receive an annual stipend of $350.00 to be prorated and paid by-weekly for court "standby" status. This stipend is separate from any “callback” compensation that may apply to court appearances.

- Callback Pay

  Officers and Sergeants who are called to work outside of their assigned shift, for a court appearance or other duties, shall be compensated by a minimum of two (2) hours pay at the overtime rate of pay. Time beyond two hours shall be compensated based on actual hours worked, at the overtime rate if applicable. This provision shall not apply where an employee is called in early or directed to stay past the end of their regular shift and the extra time is continuous with the regularly assigned shift; in such cases, the employee shall be compensated based solely on actual hours worked, at the overtime rate if applicable.

- Field Training Officer (FTO) Pay

  Officers serving in a designated FTO role shall be compensated in an amount of 3.0% of their base rate of pay during the time period that the officer is serving as a FTO and actively training a new officer. There shall be no more than four (4) individuals designated as FTOs at any given time and these designations shall be at the discretion of the Chief of Police; however, within City Administrator discretion, City Administration may temporarily increase the number of designated FTOs so long as the cost to do so remains within the department’s budget. The FTO shall document the initials of the officer being actively trained each day in the FTO column on the timesheets. The information must be completely and accurately recorded on each timesheet at the time of submittal for reimbursement to occur with each pay period.

- Corporal Pay

  Sworn Officers may be called upon from time to time, to serve in the designated role of Corporal. The role of Corporal is to perform the basic supervisory functions of a particular assignment.

  Officers serving in the designated role of Corporal for four (4) or more consecutive days shall become eligible to receive compensation at an additional five percent (5.0%) above their base rate of pay for the first full pay period after being placed in the Corporal assignment and shall continue to be compensated for the remaining duration of the assignment through the end of the pay period when the assignment ends. Corporal pay shall apply to any overtime worked in the assignment of Corporal. Upon completion of the assignment, Officers will return to their previous pay rate.

  Individuals serving in this assignment shall do so at the sole discretion of the Chief of Police and approval by the City Administrator. Corporal assignments are intended to be temporary in nature and will be made based solely on the needs of the Department and may be revoked at any time based on these needs, and at the sole discretion of the Chief of Police.

- School Resource Officer (SRO) Pay

An officer assigned to and actively serving as a SRO shall receive incentive pay in the amount of 2.5% of their base rate of pay.

Article 12 – Payroll Deductions for Union Dues

It is understood and agreed that the Union has the right to payroll deduction of dues, service fees, insurance premiums, and other fees agreed upon by the employee and Union, upon written authorization by the affected City employee. Such deductions shall be made bi-weekly to coincide with the City's payroll cycle and shall be forwarded to the Union.

Article 13 – Retirement Benefit

The City of Exeter participates in the CalPERS retirement program. Members represented by this MOU participate in the CalPERS local government safety employee "3% at Age 55" plan if they meet the criteria of "classic" CalPERS members, as defined by the Public Employee Pension Reform Act (PEPRA) and related changes established by CalPERS in response to this legislation.

The current contract for "classic" members provides for a final compensation period of 36 months, sick leave credit, industrial disability, Optional Settlement 2W, and 1959 Survivor Benefit Level 3, among other elements.

Employees are responsible for payment of the full employee contribution and 3.0% of their salaries toward the EMPLOYER contribution to the plan.

"New" CalPERS members represented by this MOU receive an alternative benefit plan as mandated by CalPERS (2.7% at Age 57) with employee contributions also mandated at half of the normal cost rate rounded to the nearest quarter of one percent.

All employees are responsible for understanding their specific CalPERS benefit and should consult the City's Human Resources department for any clarifications. (The effects of PEPRA are essentially that plan premiums are less costly because "new" CalPERS members receive a diminished retirement benefit plan as compared to "classic" members.)

Except as modified by this agreement, retirement benefits shall remain in place as previously established, with no other changes during the term of this agreement in regard to employee contribution amounts or percentages.

Employees contemplating retirement are strongly urged to contact CalPERS directly to estimate retirement benefits and plan accordingly.

Article 14 - Health Benefits

The City began providing a dental/vision insurance coverage through Principal (dental) and VSP (vision) on July 01, 2019, per the plan presented to EPOA. This dental/vision benefit program will be reviewed by the City in the last quarter of each fiscal year to determine how it compares to other options. Current employees opting out of the health insurance plan will be "grandfathered in" and will continue to be eligible to receive the new dental/vision insurance coverage. Future employees, hired on or after July 1,

2019, will only qualify for this dental/vision insurance coverage if they also participate in the health insurance coverage.

In the course of negotiations, the City noted that the concept of a "cap" on City contributions to future medical benefit programs may be introduced. That discussion will occur at such time as plan changes are contemplated.

See Article 31 for reopener to meet and confer with respect to the City's and employee's contribution towards health insurance premium increases.

Article 15 – Deferred Compensation Match

The City agrees to match employees' contributions into the City's designated Deferred Compensation program in an amount up to $50.00 per bi-weekly pay period.

Article 16 – Sick Leave and Personal Leave

The City of Exeter Employee Rules & Regulations should be referred to for a general statement of policy regarding sick leave, as well as for information on eligibility.

All regular employees, upon completion of thirty (30) calendar days of continuous service, shall be eligible to utilize sick leave with pay.

Sick leave is currently accumulated at a rate of 8.00 hours per month (approximately 3.692 hours per biweekly pay period.)

Sick leave may be taken (deducted from the accrued sick leave bank) in increments of one-quarter hour (¼ hour, ½ hour, full hour) matching the time spent away from work due to illness or injury.
Sick leave accrual, as of the effective date of this agreement, will not be capped/limited for Employees in this bargaining unit.

If an employee becomes ill or injured during his/her approved vacation leave, those hours which he/she was ill or injured may, if requested by the employee and approved by the supervisor, be charged as sick leave provided that sufficient sick leave is available and the request is made and approved during the pay period in which the illness or injury was in effect.

Sick leave may be used as needed and approved to the point of full depletion, at which time the employee will no longer receive pay for time off work due to illness or injury (see also other sections that may apply such as those regarding disability.) If sick leave has been fully depleted and an illness or injury persists, vacation time may be requested by the employee. The City is under no obligation to grant the use of vacation time for an illness or injury but may do so on a discretionary basis.

Upon full depletion of accumulated sick leave, compensatory time, and vacation time, in regard to an illness or injury, an employee may- upon the recommendation of the employee's Department Head - be placed on medical leave of absence without pay for a period not to exceed sixty (60) days. If the employee is granted such unpaid leave, and at the end of this period is unable to return to work, he/she must request an extension of unpaid medical leave which will be subject to the approval of the City Administrator. Unpaid medical leave of absence is a discretionary leave, subject to the approval of the City based upon individual circumstances. If extended unpaid medical leave is granted, the employee

must notify the City of his/her intent and ability to return to work each thirty (30) days. If a request for unpaid medical leave is denied, and all sick leave, compensatory time, and vacation time have been fully depleted, the employee's service with the City shall be considered terminated.

The City reserves the right to require an employee to provide a medical professional certification of illness or physical incapacity when that employee has been absent from work for three (3) consecutive days in a work week. Such certification must be presented or transmitted to the City prior to the fourth day of absence in the work week.

In the event the affected employee did not see a medical practitioner, he/she may be required to sign a written affidavit confirming the dates and reasons for absence, and be put on notice that any future such absences (3 or more days or 24 hours) will require a written certification from a medical practitioner.

For the purposes of this section, a physician/medical practitioner includes a chiropractor licensed by the State of California.

If a physician's certificate is provided to the City, it must be a written document, delivered or sent electronically (email, fax, etc.) to the City Human Resources Office.

Upon separation from City employment, the employee will be paid as indicated for unused sick time hours remaining in his/her accumulated sick leave bank at the employee's current base rate of pay:

Years of Service	Percentage to be Paid
0 to less than 5	Not Eligible
5 to less than 10	15.0%
10 to less than 15	20.0%
15 to less than 20	25.0%
20 and over	30.0%

A retiring employee should consider at the time of retirement the opportunity to convert all, or a portion, of unused sick leave into service credit as part of the City's contract with Cal PERS. Should an employee covered by this agreement be killed in the line of duty, the City shall pay to the employee's spouse or beneficiary 50.0% of the employee's accumulated sick leave at their regular rate of pay at the time of passing.

- Other Uses of Sick Leave:

  Each year, employees may use up to four (4) leave days from their paid sick leave bank as personal leave days. This is not a separate leave accrual, but an alternative allowed use of accumulated sick leave, for personal reasons other than illness or injury. To use sick leave as personal leave in this manner, employees must request and receive approval from their supervisor in advance. With supervisor approval, personal leave days may also be substituted for other previously scheduled leave, such as vacation leave.

  Leave of absence for maternity leave will be covered under the previous sections of this article. Maternity leave shall be considered a valid medical reason and appropriate use of accumulated sick leave. An expectant employee may work until she has a written request from her physician at which time she may utilize accumulated sick leave for absence from work. The employee may continue on sick leave until the doctor gives written permission to return to work or until leave

benefits are exhausted as provided above.

- Sick Leave Redemption

  Unit members may elect to receive cash in lieu of up to sixty (60) hours of sick leave accrual each calendar year, subject to the terms and conditions in this section.

  To receive cash in lieu of sick leave accrual, an employee must submit an irrevocable written election form no later than December 31st of the calendar year prior to the calendar year in which the employee wishes to receive cash in lieu of leave. To be eligible, the employee must as of the December 31st deadline have at least one-hundred sixty (160) hours of sick leave accrued, or sufficient hours to cover the duration of the elimination period for the disability insurance acquired by the EPOA, whichever is greater.

  The cash in lieu will be payable in the last pay period of November the following calendar year. Only leave hours already accrued in the calendar year for which an election is made may be cashed out. Cash-outs for leave hours accrued in a prior calendar year are not allowed. If a Unit member for any reason would not have accrued the full amount elected for cash-out during the current year, the cash-out amount will be reduced accordingly.

Article 17– Vacation Leave, Accrual Schedule, and Cap

The purpose of annual vacation leave is to allow an employee time to both mentally and physically refresh himself/herself in order that he/she be better able to carry out the duties of his/her position. To achieve this goal, it is the intention of the City to have an employee schedule a vacation for a period of at least one week.

All regular full-time employees, upon the completion of one year of continuous service, shall be eligible to utilize vacation leave. At the discretion of the Department Head and with approval of the City Administrator, an employee may utilize vacation leave prior to one year of service.

All regular part-time personnel will receive a pro rata share of vacation based on their average monthly hours worked. (Temporary and temporary part-time personnel shall not be eligible for annual vacation leave)

Vacation leave shall be accrued and credited at regular intervals by all regular employees who are on a pay status.

Employees covered by this agreement shall accrue vacation days according to the following schedule:

Completed Years of Service	Annual Accrual	Monthly Accrual	Bi-Weekly
0 to less than 3	17 days	11 1/3 hours	5.23 hours
3 to less than 5	18 days	12 hours	5.54 hours
5 to less than 7	19 days	12 2/3 hours	5.85 hours
7 to less than 9	20 days	13 1/3 hours	6.15 hours

9 to less than 11	21 days	14 hours	6.46 hours
11 to less than 13	22 days	14 2/3 hours	6.77 hours
13 and above	23 days	15 1/3 hours	7.08 hours

The maximum number of vacation hours that a covered employee may accrue shall be 360 hours.

When reviewing and approving vacation requests, seniority will be considered first, all else being equal.

The City shall discourage any employee from working for another employer during his/her annual vacation.

Payment for accrued vacation upon separation shall be at the employee's current regular rate of pay.

Article 18 – Vacation Redemption

Unit members may elect to receive cash in lieu of up to eighty (80) hours of vacation leave accrual each calendar year, subject to the terms and conditions in this section.

To receive cash in lieu of vacation leave accrual, an employee must submit an irrevocable written election form no later than December 31st of the calendar year prior to the calendar year in which the employee wishes to receive cash in lieu of leave. To be eligible, the employee must as of the December 31 deadline have at least one-hundred sixty (160) hours of vacation leave accrued, and must have taken at least forty (40) hours of vacation leave during the previous year.

The cash in lieu will be payable in the last pay period of November the following calendar year. Only leave hours already accrued in the calendar year for which an election is made may be cashed out. Cash-outs for leave hours accrued in a prior calendar year are not allowed. If a Unit member for any reason would not have accrued the full amount elected for cash-out during the current year, the cash-out amount will be reduced accordingly.

Article 19 - Workers Compensation

An employee of the Police Department who is entitled to the benefits of Labor Code Section 4850, who is absent from work by reason of injury or illness covered by Workers' Compensation, shall be allowed up to one (1) year of absence, as required by his/her condition. The City provides and will continue to provide accidental insurance to supplement income in addition to Workers' Compensation.

An employee of the Police Department who is absent from work by reason of an injury or illness covered by Workers' Compensation will continue to accrue sick leave and vacation benefits and consideration for normal salary increases as though he/she were not on leave of absence; but shall not receive holiday pay beyond regular pay for the time they are absent from regular full duty (holiday pay shall be pro- rated accordingly.)

Whenever such disability on an employee continues for a period beyond one (1) year, the leave of absence may continue until the expiration of his/her accrued sick leave, vacation, and previously accrued compensatory time off for overtime, and paid days in lieu of holidays, calculated to the nearest one-half day, with compensation at the employee's regular rate of pay.

When it appears that the employee cannot return to work by the expiration of such allowance, disability

retirement shall be requested by the City to become effective at the expiration of these allowances, unless the employee applied for, or consents to, his/her retirement as on an earlier date, at which time he/she may be compensated for his/her accrued benefits at his/her regular rate of pay.

No employee of the Police Department shall be paid any disability indemnity under Workers' Compensation concurrently with wages or salary payments made by the City amounting to more than his/her regular pay at any time during his/her leave of absence.

No employee of the Police Department shall receive wage or salary payments from the City after a period of five (5) years from the date of injury, for any one injury.

Article 20 – Disability Coverage

The EPOA has elected to provide its own short and long-term disability insurance and make it available to all City of Exeter sworn personnel who qualify for the coverage under city policy at the same rate.

The EPOA agrees to provide the City a copy of the insurance policy once it is obtained and send an update within 10 days of the renewal date of the policy or give notice that the policy has not changed upon renewal.

Typical Timeline: An employee sustains a personal injury or suffers from a personal illness;

- The employee consults with their physician, and their physician determines that the illness/injury is sufficiently serious as to cause them to be away from work for an extended period of time; The employee provides the Human Resources office with written documentation from the employee's physician describing the nature of the situation, the estimated time that the employee will need to be off work, and if applicable, the estimated date at which the employee may be able to return to work under a full or light duty work situation, including all specific work restrictions, if any;
- The employee utilizes accrued leave for the first thirty (30) days (during which time they continue to accrue sick leave/vacation, receive credit for holidays, pay into Cal PERS retirement, etc.) providing that the employee has leave available to cover this term.
- Employees must notify the City Human Resources Office when they go on short term disability. The employee will be allowed to utilize their accrued leave to supplement disability pay up to their base salary.
- After the initial 30-day period, the employee no longer accrues sick leave or vacation and is not paid for holidays. Also, their CalPERS contribution is put on hold except for any sick/vacation leave used to bridge the income gap with CalPERS contributions pro-rated to the leave used. The employee is responsible for continuing to make their employee contribution toward health benefits and any usual union dues. As stated in Article 21, continuation of health benefit coverage during any leave of absence must be specifically negotiated based upon the individual circumstances.
- The City continues to pay life Insurance premiums.

Miscellaneous Notes:

- Short-term disability benefits are made available to City of Exeter employees on a voluntary basis through one or more outside providers, with varying benefits and costs depending upon what is chosen by the employee. This coverage is optional and voluntary, and all costs are

borne by the employee. Each plan must be evaluated individually by the employee.

- Sick leave donation may be available to an employee to bridge a gap in disability coverage, but that coverage should not be assumed by the employee.
- The employee should work closely with the City of Exeter Human Resources department regarding continuation of health benefits during the various phases of disability, as circumstances may vary.

Article 21 – Other Leaves of Absence

- Leave of Absence Without Pay

  Leave of absence without pay may be granted in cases of emergency or where such absence would not be contrary to the best interests of the City. Such leave is not a right but a discretionary action by the City. Employees on authorized leave of absence without pay may not exceed such leave without expressed approval of the City Administrator. Employees on leave of absence without pay may not utilize other leave types within the approved leave period. Continuation of health benefit coverage during any leave of absence must be specifically negotiated based upon the individual circumstances.

  Leave of absence without pay for one (1) week or less may be granted by the Department Head, based on the merit of the individual circumstances. Approval of such requests shall be reported immediately to the Human Resources office.

  Leave of absence without pay in excess of one (1) week may be granted by the City Administrator on the merit of the individual circumstances, but in no case shall such leave be granted in excess of twelve (12) months in duration.

- Absence Without Leave

  Absence from work without approved leave shall be considered to be without pay. Absence without leave for more than three (3) consecutive days shall be grounds for termination of employment.

- Court Appearance

  Regular full-time employees who are subpoenaed to appear as witnesses in the course of their official duties may be granted a leave of absence with pay from their assigned duties until released by the court. The employee shall remit all fees received for such appearances to the City within thirty (30) days from the termination of his/her services. Compensation for mileage or subsistence allowance shall not be considered a fee and may be retained by the employee.

  Subpoenas for appearance in court on a civil matter unrelated to the employee's City duties, or on a criminal matter unrelated to the employee's City employment, will be accommodated, but appropriate compensatory time or vacation time must be taken during all absence from work.

  Leave for Attendance at Industrial Accident Commission Hearing or Related Physical Examination

Employees who have been injured in the course and scope of their employment with the City and who are required, as a result of such injury, to be absent from duty to take physical examinations required by the City's Workers Compensation insurer or the Industrial Accident Commission or to attend hearings related thereto, may be granted leave with pay for such absences by the City Administrator, when he/she determines such absences are appropriate and in the best interests of the City, and if the employee is in pay status at the time of the scheduled examination or hearing.

Article 22 - Holidays

The following are designated as official City of Exeter holidays:

January 1 (New Year's Day)
Third (3rd) Monday in January (Martin Luther King, Jr.'s Birthday)
Third (3rd) Monday in February (George Washington's Birthday)
Last Monday in May (Memorial Day)
July 4 (Independence Day)
First (1st) Monday in September (Labor Day)
November 11 (Veteran's Day)
Fourth (4th) Thursday and Friday in November (Thanksgiving)
December 24 (Christmas Eve Day)
December 25 (Christmas Day)
December 31 (New Years Eve) – ½ day

- Birthday Floating Holiday

In addition to the official City of Exeter holidays, the City agrees to provide one shift of paid leave per fiscal year in recognition of the employee's birthday (similar to that which is done for other City employees) in the form of a floating holiday. The employee shall request this day off, on or near their birthdate, and the date used must be approved in advance by the employee's supervisor. Unused birthday leave does not accrue, and is lost at the conclusion of the fiscal year if not used. The day of leave is not an official holiday and should not be considered as such in regard to compensation for work on paid holiday, etc.

Article 23 – Compensation for Work on Paid Holiday

Unless otherwise provided within this agreement, Police Officers, Police Sergeants, and Detectives, will be compensated for their schedules that require working on holidays. These employees will receive eight (8) hours of holiday pay through the regular payroll for each City-recognized holiday that occurs in a given pay period, or four (4) hours of holiday pay for holidays the City recognizes as a half-day, whether or not the employee actually works on the holiday. Where an employee does work on the holiday, the employee will receive the holiday pay in addition to their regular wages. Consistent with City's Rules and Regulations, employee benefits cease upon conclusion of the employee's paid status.

Article 24 – Uniforms/Uniform Allowance

Employees will be entitled to an annual uniform contribution from the City of $1,200.00, paid bi-

weekly with their regular payroll check.

Article 25 - Educational/Training Incentive and Educational Reimbursement

An educational/training incentive program shall be available to all Police Officers and Sergeants.

The educational/training incentive program shall be as follows:

A. A 2.5% salary increase, paid bi-weekly, shall be granted with the completion of an Associate's Degree in Police Science OR the completion of the Intermediate POST training and certification. Compensation will begin after the Employee provides the City with the appropriate documentation showing completion.

B. An additional 2.5% salary increase, paid bi-weekly, shall be granted for a Bachelor's Degree in Public Administration, Criminal Justice and Administration, Business Administration, or related field with a major in Police Science, OR the completion of the Advanced POST training and certification. Compensation will begin after the Employee provides the City with the appropriate documentation showing completion.

C. In no case shall an employee be eligible for more than a total of 5.0% in educational/training incentives.

Educational reimbursement will be provided up to a maximum of $1,000.00 per fiscal/school year solely for use on tuition, books, and required class equipment with the purpose of providing a benefit to the employee's job as determined by the City. Employees wishing to pursue such reimbursement may request City funds when registering for the course(s) or after completion of the course(s).

If the employee requests funds at the time of registration, they must submit documentation of the name, location, and cost of the course(s). The employee must also submit proof of successful completion of the course with a passing grade (letter grade "C" or better) upon completion. If the employee fails to complete the course(s) or does not complete the course(s) with a passing grade, the employee must return the funds to the City of Exeter. The City reserves the right to deduct any such amount due the City from the employee's payroll or next special check.

If the employee requests reimbursement for a course(s) after completion, they must submit documentation of the name, location, and cost along with evidence of successful completion of the course(s) with a passing grade.

If an employee completes an accelerated degree program, successfully receiving a bachelor's degree or master's degree as a result of such a program, reimbursement for allowable educational expenses (tuition, books, etc. directly paid to the program) may be extended to the single calendar year beyond completion of the program (at the reimbursement rate of $1,000.00 per fiscal year.)

Article 26 - Bilingual Pay

Qualified and designated employees shall be granted a monthly bilingual pay allowance of $50.00, paid bi-weekly at a rate of $23.08. Employees in these designated positions must satisfactorily pass the City's established bilingual exam process. Qualification and designation shall be approved by the City Administrator.

Currently employees are eligible for bi-lingual pay who are fluent in the Spanish language. Employees

who are off work due to an injury or illness (work-related or otherwise) shall not be entitled to bilingual pay if they do not work any hours during the month in which bi-lingual pay is offered.

Article 27 – Retention Pay

Retention Pay shall be available to all Police Officers and Sergeants. Retention Pay is based on complete years of City of Exeter full-time, sworn law enforcement officer employment/service as a percentage of base wages as follows: 2.5% at each of 6, 10, and 15 years (up to a maximum of 7.5%). Lateral officers' prior full-time, sworn law enforcement officer employment/service will be counted toward years of service in determining retention pay.

Article 28 – Financial Hardship

The City agrees to maintain a process for granting Financial Hardship status to a qualifying employee. Such status would allow an employee who successfully applies for such status (and whose application is approved by the Chief of Police and by the Exeter City Council) to request cash payment for vacation and compensatory time balances. Approved applications will have to meet established criteria for severity of hardship.

Article 29 – Steward Time for Union Business

Two designated Union Stewards shall be released two (2) hours per month for Union business.

Article 30 – Grievance Procedure

The Union agrees to utilize the established City of Exeter grievance procedure and forms, with the following modifications:

An EPOA-represented employee has thirty (30) days from the date of occurrence of a grievable event to initiate the grievance process. If more than thirty (30) days have passed since the date upon which the grievable event occurred, no grievance may be accepted by the City.

The City of Exeter procedure includes references to business days that may transpire between the various steps in the process (three business days to five business days depending upon the step.) For the purposes of this MOU, those references shall be replaced in all cases with a consistent designation of "seven (7) calendar days" for application to EPOA-represented employees in order to allow for their non-traditional shift work and days off.

Article 31 – Discipline Investigation Processes

The City agrees to adhere to the Peace Officer's Procedural Bill of Rights, Government Code Section 3300 et seq. In addition, all witness employees will be entitled to the representative of their choice during internal affairs interviews. All EPOA members will be entitled to the representative of their choice when being ordered to participate in interviews by any other agency. The Police Department and the City will endeavor to complete all internal affairs investigations within six (6) months.

Article 32- Random Drug Testing

The City of Exeter shall adopt a legally sound and operationally appropriate process for random drug testing of employees in specified job classifications (as determined and defined by law.)

Article 33 – Re-Openers and Renegotiation

The parties agree to reopen and meet and confer with respect to the City's and employee's contribution towards health insurance premium increases. In the event there are health insurance premium increases, the parties agree to meet and confer on the implementation of the increases and each party's respective contributions no later than the end of November of each year with any changes effective on January 1st of the following year, unless agreed otherwise.

The parties agree to reopen and meet and confer with respect to Canine (K-9) Handler Compensation if/when a K9 position is filled.

Article 34 – Severability

If the effect of any provision of this Agreement shall be held to be invalid by any Court of competent jurisdiction, the remainder of the Agreement shall not be affected, and the parties shall meet and confer for the sole purpose of arriving at a mutually satisfactory replacement provision.

Article 35 – Enactment

It is agreed that the foregoing shall be submitted to both the City Council of the City of Exeter by the City Administrator or his representative, and to the Union membership by its representative Committee, for consideration and approval.

Executed this____day of July 2026

FOR THE CITY OF EXETER	FOR EPOA
Jason Ridenour, City Administrator	President
ATTEST	, Labor Relations Consultant
Francesca Quintana, City Clerk	

Agenda Item Staff Report

Agenda Item Number:	**J.1.**

Meeting Date:
June 23, 2026

Wording for Agenda:
Public Hearing and Adoption of Resolution 2026-23, a Resolution of the City Council of the City of Exeter Approving the 2026/2027 and 2027/2028 Two-Year Budget.

Submitting Department:
Administration/Finance

Contact Name:
Jason Ridenour, City Administrator
Janie Rodriguez, Finance Director

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☐Regular Item
☒Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:
Staff recommend that City Council conduct a public hearing, review and discuss proposed budget and Capital Improvement Program, and adopt Resolution 2026-23 approving fiscal year 2026/2027 and 2027/2028 budget and Capital Improvement Program.

Summary:
The 2026-2028 Biennial Budget is comprised of all City funds, including the General Fund, Special Revenue Funds, and Enterprise Funds. The proposed budget appropriation for fiscal year 2026/27 is $25,500,255 million and $21,431,551 million in fiscal year 2027/28. The proposed budget is balanced developed with a conservative and responsible approach for both revenues and expenditures while meeting the community's needs and addressing the goals established by the City Council.

The City's finances are generally comprised of two major components, which are General Fund and the Enterprise Funds, with the remaining non-discretionary funds designated for specific purposes. The General Fund has seen improvements through moderate increases in revenues and conservative expenditure of funds in recent years. The conservative approach along with the success of Measure P and the addition of one-time funding has assisted in the building of the reserve funds.

The Enterprise Funds have improved in recent years with rate increases that were implemented in 2020. The prior rate increase has assisted in providing funding for the Water, Sewer, and

Sanitation Fund. The City has aging infrastructure and is currently undertaking a utility rate analysis on each of the utilities to continue to provide funding for essential maintenance, operation, and modernization of the City's utilities. The proposed Capital Improvement Program (CIP) includes projects that will provide increased system reliability. The CIP includes significant projects for the Water and Sewer Funds. Highlights of the CIP for the Water Fund includes the replacement of Well 9, Tooleville Emergency Intertie, State Water Boards Planning Grant, and water meter replacement program. Highlights in the CIP for the Sewer Fund includes the replacement of the wastewater treatment plant bar screen, sewer line replacement and maintenance, and wastewater treatment plant maintenance. This represents a continued effort to improve the City's infrastructure. The CIP for Streets includes Downtown ADA Parking improvements, completing design of Firebaugh Avenue reconstruction, downtown street tree maintenance, E Street Pedestrian Improvement Project, and annual street maintenance.

The proposed appropriations are included in the table below. This is the total amount of appropriations reflected in the proposed budget. Council may provide additional direction and input today as well as the City Council is able to make budget modifications throughout the year due to unforeseen events or circumstances. The budget is a living document, because fiscal circumstances change constantly and circumstances can dictate that changes to the budget must be made along the way.

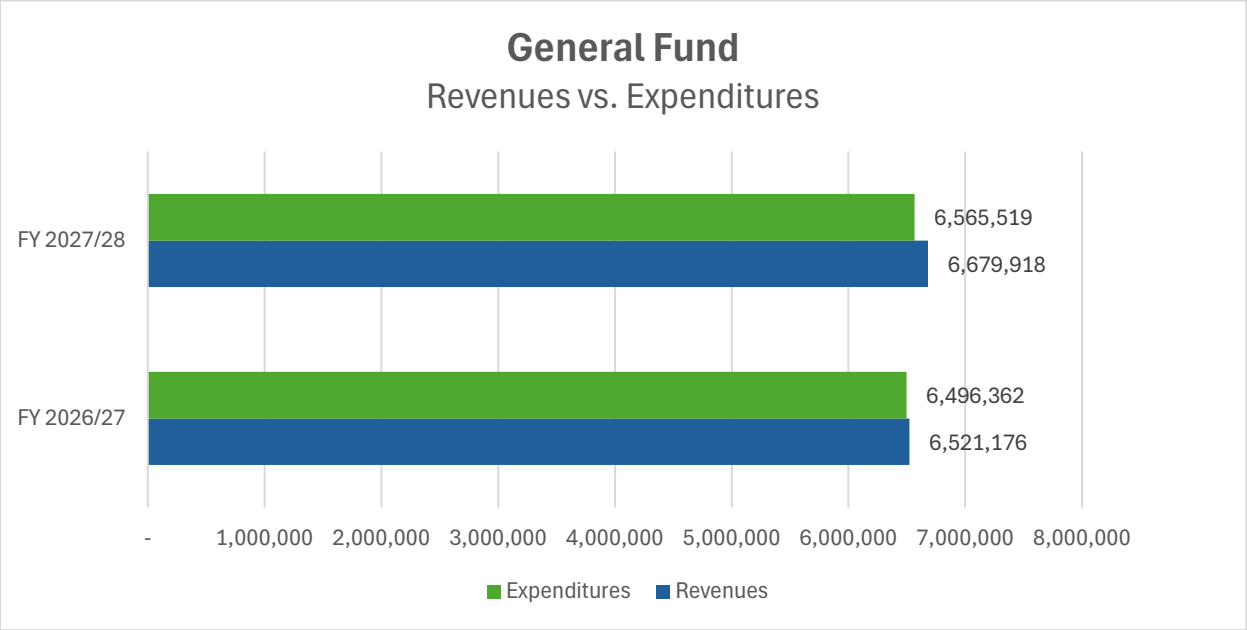
FUND	FY 2026-2027	FY 2027-2028
General Fund	$6,496,362	$6,565,519
Measure P	1,520,412	1,623,898
Road Funds	4,475,981	2,532,912
Housing Funds	653,000	704,344
Lighting & Landscape Maintenance Assessment Districts	146,225	93,809
Other Special Revenue	214,562	204,598
Water Fund	5,825,439	4,246,062
Sewer Fund	3,024,071	2,270,964
Sanitation Fund	1,813,989	1,818,325
Insurance	1,330,214	1,371,120
Totals	**$25,500,255**	**$21,431,551**

Background:

Over the last several years, the City has made a concerted effort and implemented policies to improve the financial condition of the City. This continues the City's charge to maintain financial reserves while preserving and improving services for the community. A draft budget and capital improvement program was presented and discussed by the City Council on March 24, 2026. The draft Measure P Budget was reviewed by the Measure P Committee on June 2, 2026.

General Fund

The City's primary fund is the General Fund which supports general municipal services such as police, parks, recreation services, and general government. The General Fund proposed budget is balanced for both fiscal years and maintains the City's reserve objective of 25% of annual expenditures. The General Fund uncommitted reserve funds available is in excess of $1,624,091 in fiscal year 2026/2027 and $1,641,380 in fiscal year 2027/2028, which is consistent with the City's 25% of annual General Fund expenditure reserve policy.



Measure P

Measure P is a special revenue fund established to account for the one percent Transactions and Use Tax (Ordinance 694) approved by the voters of the City of Exeter in November of 2020. This supplemental general sales tax measure was proposed and approved to continue funding public safety, streets, parks, building facility maintenance, and other essential City services. Initially, conservative estimates forecasted Measure P would generate annual revenue of approximately $850,000; however, actual revenues exceeded the original projection ($1.6M in fiscal year 2021/2022, $1.8M in fiscal year 2022/2023, $1.9 in fiscal year 2023/2024, $1.7 in fiscal year 2024/2025, and estimated $1,782,800 in fiscal year 2025/2026), surpassing the original estimate by more than $750,000 annually. Since implementation in 2021, Measure P revenues have continued to support public safety staffing, recreation programs, parks, capital improvements, and equipment replacement.

The proposed budget Measure P Budget continues to provide funding for the Police Department and Code Enforcement staffing, Animal Control, Recreation Department staffing and software, park and grounds maintenance staffing, park and facility improvements, and funding for street improvement projects. The proposed budget increases funding for park maintenance and as well as provides funding for the development of an ADA compliant website and updated email domain for the City.

Measure P (Fund 141)		
ACCOUNT DESCRIPTION	2026-2027 Budget	2027-2028 Budget
GENERAL GOVERNMENT		
ANIMAL CONTROL	240,000	240,000
FIRE: ENGINE REPLACEMENT	100,000	100,000
PD ADMIN BLDG REPAIR & UPDATE	5,000	5,000
CARNEGIE BLDG REPAIR & UPDATE	6,500	6,500
FIRE BLDG REPAIR & UPDATES	10,600	10,600
CH BLDG REPAIR & UPDATES	6,000	6,000
ADA WEBSITE AND EMAIL DOMAIN	15,000	-
	383,100	368,100
CODE ENFORCEMENT		
1 FULL-TIME CODE ENFORCEMENT OFFICER	113,061	117,546
SPECIAL DEPARTMENT EXPENSE	6,000	6,000
	119,061	123,546
POLICE		
1 FULL-TIME POLICE OFFICER	255,200	265,689
SPECIAL DEPARTMENT EXPENSE	50,000	50,000
	305,200	315,689
STREETS		
STREET IMPROVEMENT PROJECTS	600,000	600,000
	600,000	600,000
RECREATION		
1 FULL-TIME RECREATION LEADER	80,565	84,540
SPECIAL DEPARTMENT EXPENSE	32,500	37,500
RECREATION SOFTWARE	15,000	10,000
	128,065	132,040
PARKS		
2 FULL-TIME PARKS STAFF	156,088	162,902
MAINT BLDGS, STRUCT & GRNDS	17,486	51,723
	173,574	214,625
	1,709,000	**1,754,000**

Capital Improvement Plan (CIP)

The proposed CIP lays out a plan to implement capital projects for all funds of the City. The plan forecasts revenues, costs and projects through the two-year budget and three additional planning years. The City's Water, Sewer and Road Funds' CIPs will present the City's plan for capital projects in those areas for the next six years. Continual prioritization and monitoring of the budgets is required to be able to effectively carry forward with the current proposed CIP. The CIP is attached with planned projects over the next five years.

Water Fund projects planned for the coming years focus on increasing capacity, system maintenance to increase reliability, and replacement of equipment to support operational

efficiency. Notable projects include the replacement of Well 9, Tooleville Emergency Intertie Project , increased funding for the replacement of water meters (meters, registers, and MTUs), and continued system maintenance.

Sewer Fund projects planned for the coming years focus on system maintenance and reliability. Notable projects include the replacement of the wastewater treatment plan bar screen. This is in addition to the dewatering screw press that was ordered earlier this year. The CIP also plans to fund maintenance of the wastewater treatment plant, sewer line replacement and maintenance, as well as ongoing maintenance of lift stations.

Streets projects include Downtown ADA Parking Improvement Projects, E Street Pedestrian Improvements Project, finalizing design and environmental review of Firebaugh Avenue Reconstruction Project, and Downtown Street Tree Maintenance Project, and annual street maintenance projects.

Budget Conclusion
The budget projection includes continued moderate growth based on financial projections. While the City is in an overall sound financial position, we need to be cautious and evaluate expenditures that will have an impact on the City in the long term. Forecasts indicate long term moderate growth in revenues, but we recognize that factors outside of the City's control, such as inflation and supply chain disruptions, can negatively impact the local economy and increase the cost of delivering services and projects for the community. The City has experienced a continued increase in health insurance costs as well as increases in the employer contribution for CalPERS. The City has planned and budgeted for the increases, but these areas should be monitored. Staff is optimistic about the City's financial position, but we should also continue to be fiscally responsible by having a balanced budget, sufficient reserves, and monitoring expenses.

Fiscal Impact:

Adoption of the Fiscal Year 2026/27 and Fiscal Year 2027/28 Biennial Budget will authorize appropriations totaling $25,500,255 in fiscal year 2026/27 and $21,431,551 in fiscal year 2027/28 across all City funds. The proposed budget includes funding for ongoing operations, capital improvement projects, debt service obligations, equipment and vehicle replacement and other authorized expenditures. The budget reflects projected revenues and expenditures necessary to support City services and planned capital projects during the two-year budget.

Prior City Council Actions:

March 24, 2026 – City Council Review of the Preliminary Biennial Budget for Fiscal Years 2026–2027 and 2027–2028.

Attachments:

- Draft Fiscal Year 2026/27 and Fiscal Year 2027/2028 Budget and CIP

- Resolution No. 2026-23

Recommended motion to be made by the City Council:

I move to adopt Resolution 2026-23 adopting the Fiscal Year 2026/27 and Fiscal Year 2027/2028 Budget and Capital Improvement Plan.



City of Exeter

Fiscal Year 2026/2027 & 2027/2028 Budget

Draft

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INTRODUCTION

City Administrator's Budget Message

Office of the City Administrator

100 North C Street – PO Box 237 Exeter, CA 93221
Ph. #559-592-9244 Fax # 559-592-3556

June 23, 2026

Mayor and City Council:

We are pleased to present to the Council the City of Exeter 2026-2027 and 2027-2028 two-year budget. This budget provides the financial plan for the programs and services the Council has directed for the City of Exeter for the next two years. This two-year budget presented is a balanced budget to continue to provide a sustainable fiscal plan for the future.

The General Fund Reserve has continued to grow at a moderate rate. The City experienced a small decline of 1.4% in sales tax revenue in fiscal year 2024-2025 and an estimated increase of sales tax revenue of 5.4% for fiscal year 2025-2026. Sales tax revenue is expected to increase at a modest rate of 2.9% for fiscal year 2026-2027 and 2.5% for fiscal year 2027-2028 based on sales tax projections. Measure P revenues have bolstered funding for many General Fund type needs such as Public Safety, Code Enforcement, Road Improvements, Facilities and Recreation providing additional opportunities in these areas since being approved by the voters. Measure P revenues increased by 6.6% in fiscal year 2024-2025 and is estimated to decline slightly by .2% for fiscal year 2025-2026 and .4% in fiscal year 2026-2027 and is estimated to increase at a rate of 2.7% in fiscal year 2027-2028. The City's financial position remains strong due to conservative budgetary planning and spending.

Investing in City Enterprises

The City completed a rate analysis and implemented rate adjustments for water and wastewater utilities in 2019. The five-year rate adjustment concluded in 2024. The City is currently undergoing a rate study for water, wastewater, and solid waste. This budget continues to provide for improvements in the City's water and wastewater systems. These backbone public works facilities need capital investment to continue to:

- Address water and waste water system vulnerabilities
- Improve water and waste water system stability and reliability
- Reduce water leaks
- Sustain efficient and reliable systems into the future

The budget proposes to continue to address these issues with funding for the operational budget (day-to-day maintenance and operations) and implementation of a Capital Improvement Plan (CIP) going into the future.

Capital Improvement Plan (CIP)

This budget continues to propose a comprehensive approach to funding projects with a two-year budget implementation period and three additional years of planning included for each fund to improve the reliability of the City's main infrastructure investments in Water, Sewer and transportation infrastructure.

The proposed capital plan totals $9.83 million for FY 2026/2027 and $5.47 million for FY 2027/28. Staff is committed to pursuing grant opportunities to increase funding availability to complete projects that will benefit the community. Staff is currently pursuing an Active Transportation

grant for $10 million of improvements and park grants to improve City Park and Dobson Field. Transportation projects to be funded include street maintenance, road preservation and striping, completion of the design of Firebaugh Avenue reconstruction, Downtown ADA Parking project, Downtown Street Tree Trimming, as well as the E Street Pedestrian Improvement Project. The CIP includes several projects to continue to improve the functionality and reliability of the water system. Notable projects include replacement of well 9, water meter, register, and MTU replacement program, State Planning Grant, and well maintenance. The increase in funding allocated to water meter, register, and MTU replacement program is planned to replace the required equipment over the next five years to increase operational efficiency. Sewer system improvements planned include the replacement of wastewater treatment plant bar screen, continued wastewater treatment plant maintenance, sewer line replacement, sewer equipment purchase and replacement, and lift station maintenance and equipment replacement. The General Fund CIP includes a proportional share of the modernization of accounting software to improve the efficiency of the Finance Department.

Future

As the City prepares the FY2026/2027 and FY2027/2028 budgets, the nation continues to be faced with inflationary pressures. Inflation, with the increase in the price of oil, has increased costs for the City.

Economic conditions for the next few years are uncertain, particularly with inflation and the volatility observed with the price of oil, the pragmatic implementation of the City's fiscal policies and thoughtful budgeting strategies the City has followed for several years continues to provide an optimistic, but cautious, outlook for the next several years. These practices continue to move the City forward in providing essential services even with the challenges that have occurred.

In addition, the City's contributions to CalPERS UAL (Unfunded Asset Liability) is projected to increase each year. The current year contribution amount is approximately $1.13M. It is projected increase to over $1.36 million by FY2029/2030. To cope with these increased costs as well as other costs that will increase with time, the City will need to be mindful to improve operations while keeping costs down as much as possible.

The City has continued to make improvements by:

1. Keeping the General Fund budget balanced
2. Maintaining and increasing the reserves in the General Fund
3. Completing rate increases in the Enterprise Funds in order to address system needs to maintain service as needed
4. Funding essential services in a manner that will continue to improve the City's operations

We are cautiously optimistic that the City will continue to improve in what could be a difficult fiscal period for many government agencies should inflation continue for an extended period of time.

Acknowledgements

We thank the City Council for their direction and efforts in developing this budget and continuing to improve the City organization and community. Thank you to the City's Executive team for their work on this budget and City staff for continuing to provide cost-effective, efficient, and sustainable services to the community we serve.

Sincerely,

Jason Ridenour
City Administrator

City of Exeter Mission and Vision

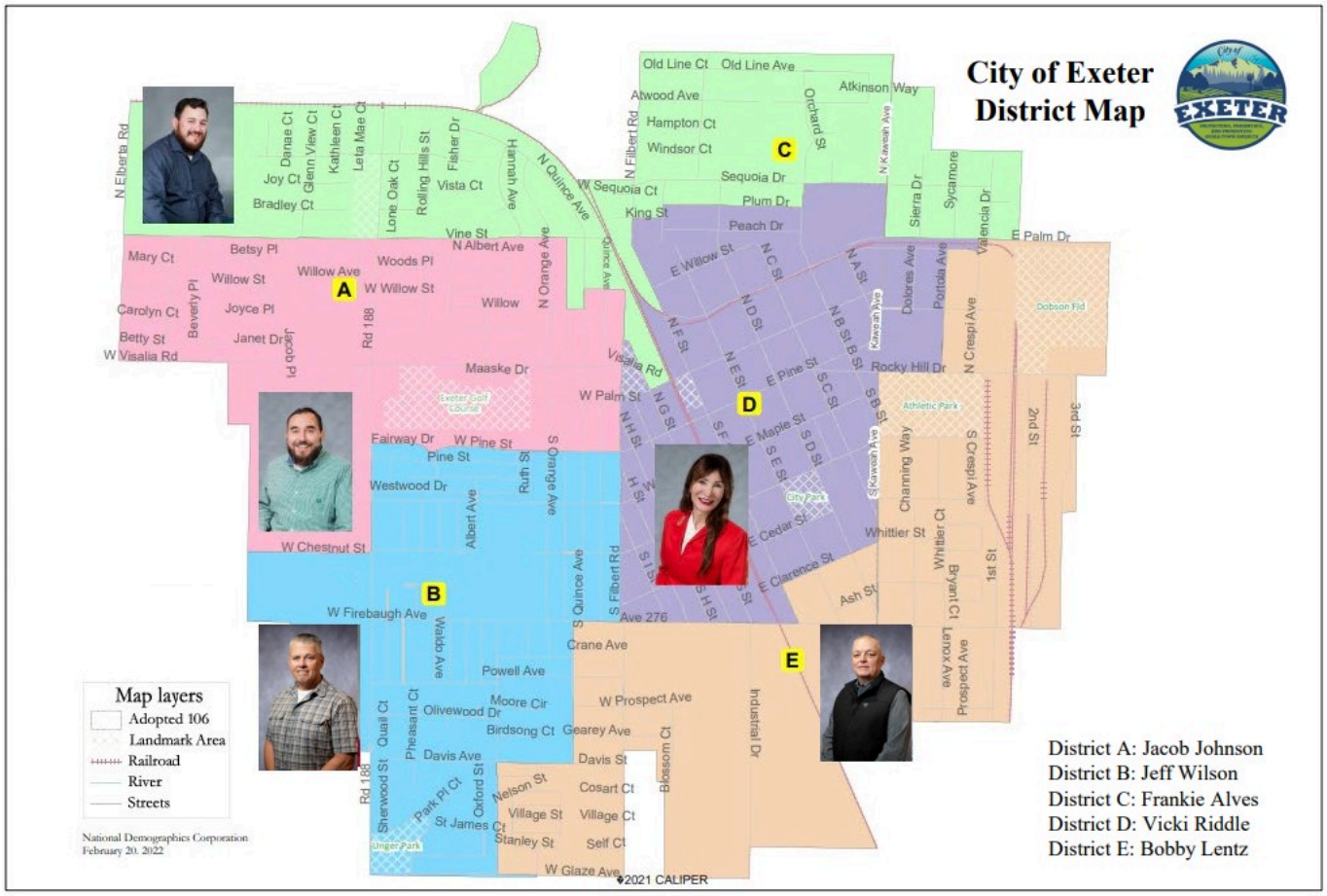
Vision Statement

To protect, preserve and promote the historical charm of Small Town America in a safe, family-friendly atmosphere surrounded by natural beauty with access to year-round outdoor activities, rich with unique traditions and a high quality of life.

Mission Statement

In partnership with the community, the City of Exeter strives to protect, preserve, and promote the best quality of life enjoyed by the residents and visitors with teamwork, transparency and collaboration in a fiscally sustainable manner.

Exeter City Council Map



History of City



Before the coming of European settlers, the area that is now Exeter was part of a vast plain where elk, antelope and deer grazed and spring wildflowers bloomed in profusion. Native American people made their homes in the oak forest two miles north of the present town.

In 1888, as the railroad carved its way through the southern San Joaquin Valley, towns grew along its route. D.W. Parkhurst, representing the Southern Pacific Railroad, bought land from John Firebaugh, an early settler, and the town of Exeter was born, named after Parkhurst's native Exeter, England.

The development of water resources and the planting of fruit trees and vines brought growth to the small community. The first school was built in 1897, the high school district was organized in 1908, and the residents voted to incorporate in 1911. Cattle ranching was an integral part of Exeter's history. The Gill Cattle Company of Exeter was established in the late 1800s and is still in operation. Once the largest cattle ranching business in the United States, the company owned and leased more than six million acres of land in nine western states.

Exeter has long been recognized as the "Gateway to the Sequoias," serving as a welcoming stop for visitors traveling to Sequoia and Kings Canyon National Parks. This distinction continues to enhance tourism, support local businesses and strengthen the community's economy.

Boasting the finest navel oranges in the world, Exeter, California, has a rich agricultural heritage built on a hundred years of American tradition. Exeter is known for growing the sweetest oranges in the world and also as the "Citrus Capital of the World".

In 1996, Exeter launched its mural program as part of a downtown revitalization effort. Today, the City's collection of historic murals is recognized throughout California and celebrates the people, events and industries that shaped the community. The mural program will celebrate its 30th anniversary in 2026.

In 2011, Exeter paused to celebrate 100 years as an incorporated city. A number of special events occurred throughout the year, including the planting of a Centennial Time Capsule, a Centennial parade, and a full day of activities in City Park culminating in a concert by the Sons of the San Joaquin. Throughout the remainder of the year, additional Centennial-themed events took place to celebrate Exeter's 100th birthday.

As the City looks to the future, Exeter continues to build upon its rich history while investing in infrastructure, public services, economic development, and quality-of-life improvements for residents and businesses. In 2026, the City will commemorate 115 years since incorporation, reflecting more than a century of community pride, local governance, and public service.

Population Overview

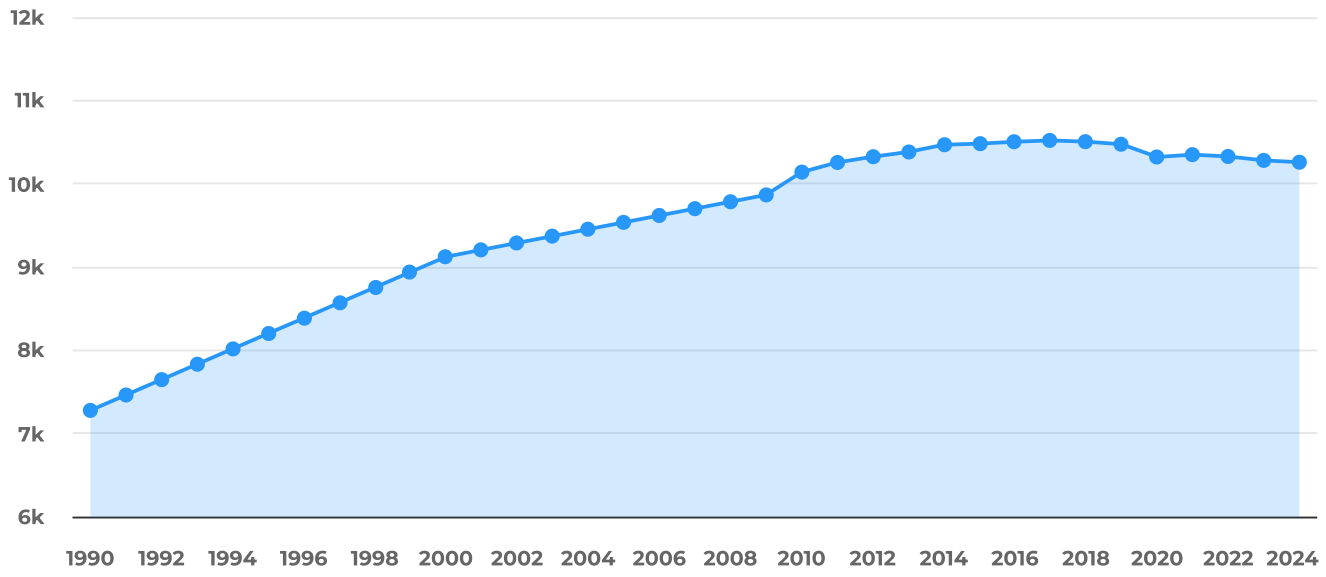
TOTAL POPULATION

10,258

-0.21%
vs. 2023

GROWTH RANK

280 out of 506 Municipalities in California



** Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses*

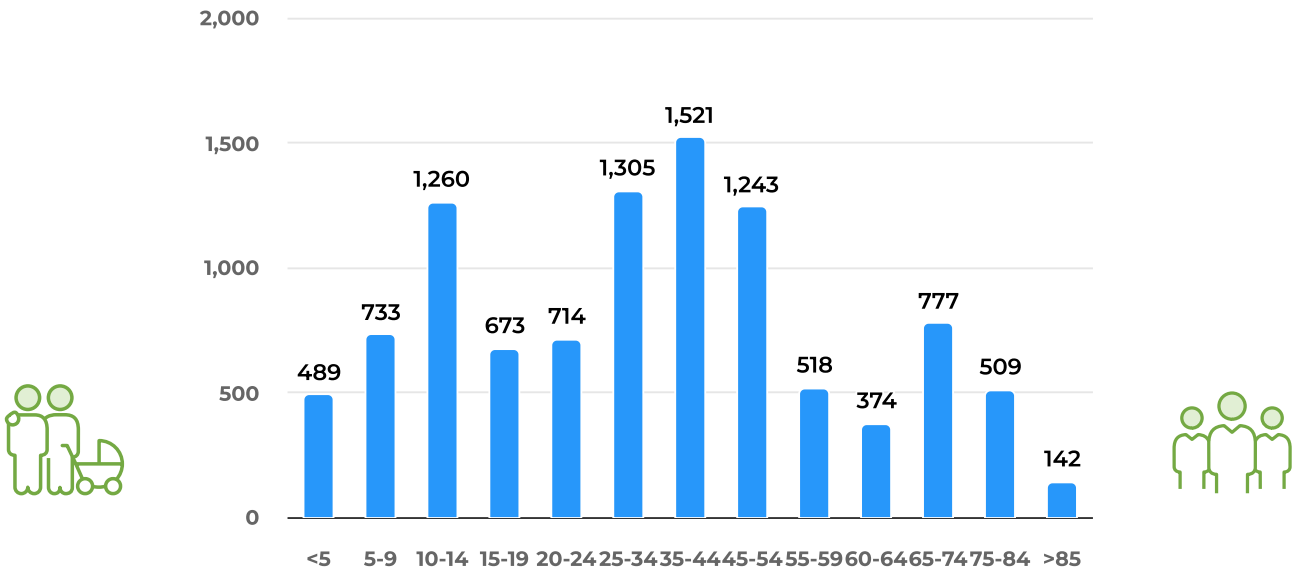
DAYTIME POPULATION

9,415

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

** Data Source: American Community Survey 5-year estimates*

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

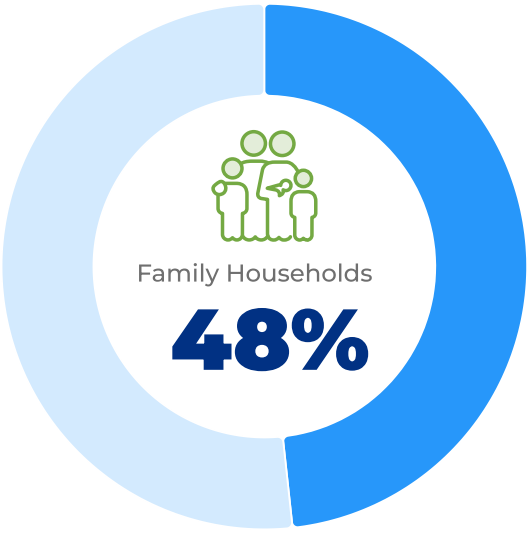
** Data Source: American Community Survey 5-year estimates*

Household Analysis

TOTAL HOUSEHOLDS

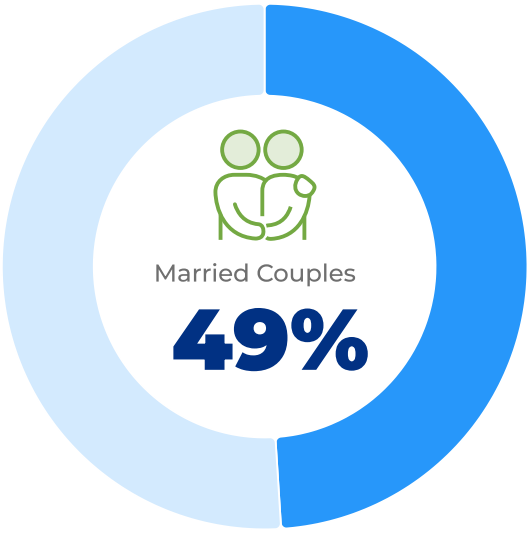
3,262

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



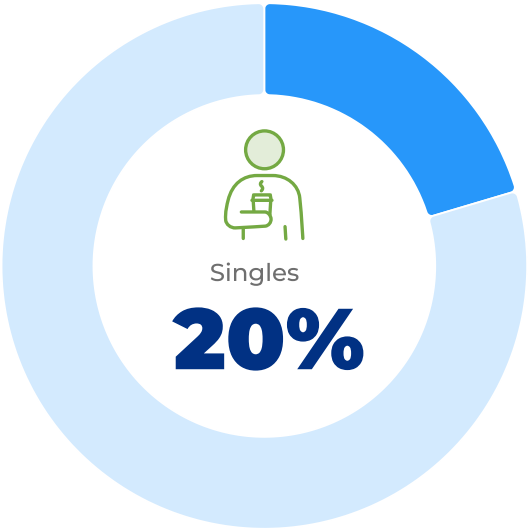
-11%

lower than state average



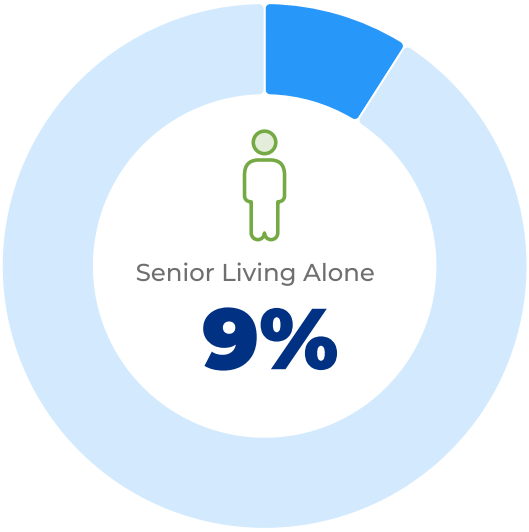
-1%

lower than state average



-14%

lower than state average



-9%

lower than state average

** Data Source: American Community Survey 5-year estimates*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



HOUSEHOLD INCOME

Above $200,000

8%

-59.18%
lower than state average

Median income

$75,769

-23.56%
lower than state average

Below $25,000

14%

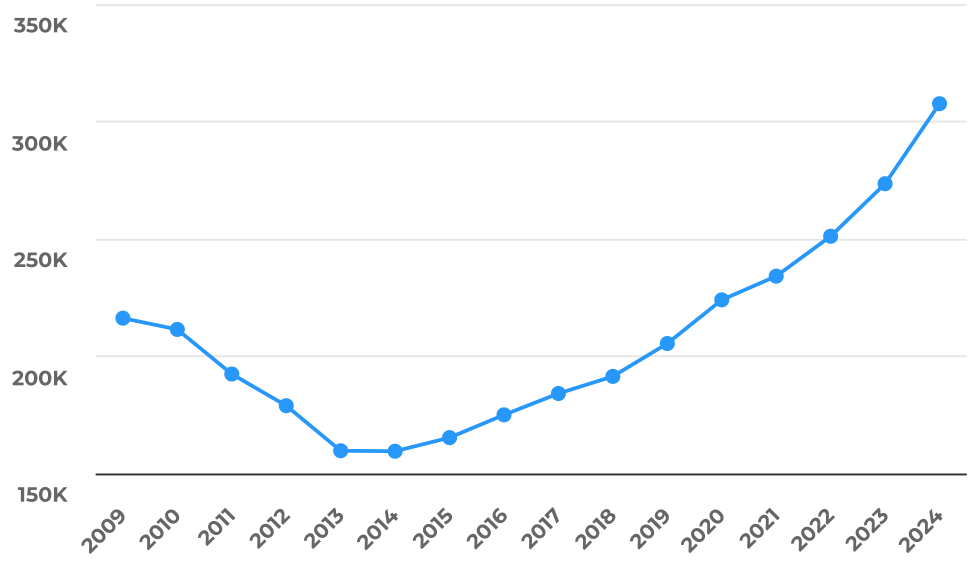
10.79%
higher than state average

** Data Source: American Community Survey 5-year estimates*

Housing Overview

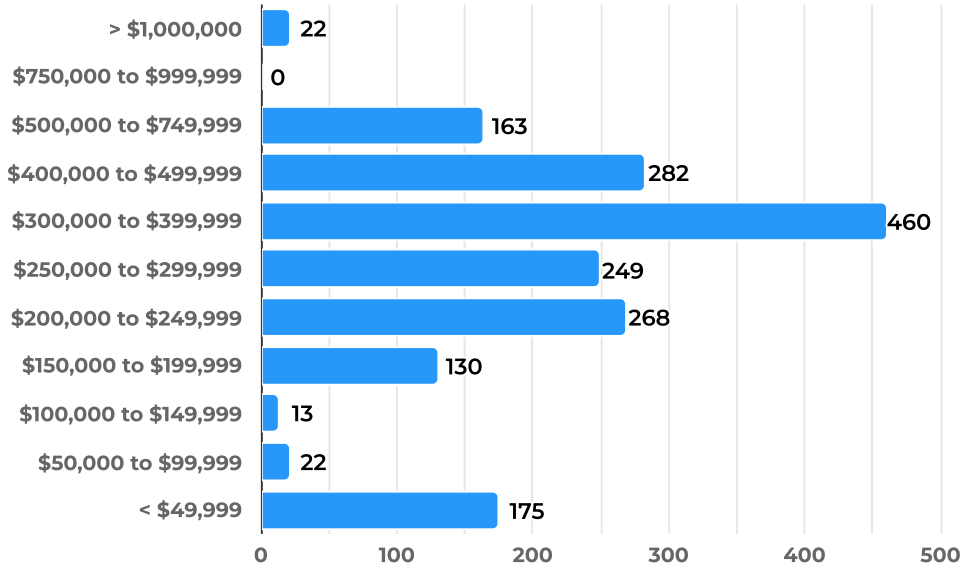
2024 MEDIAN HOME VALUE

$307,600



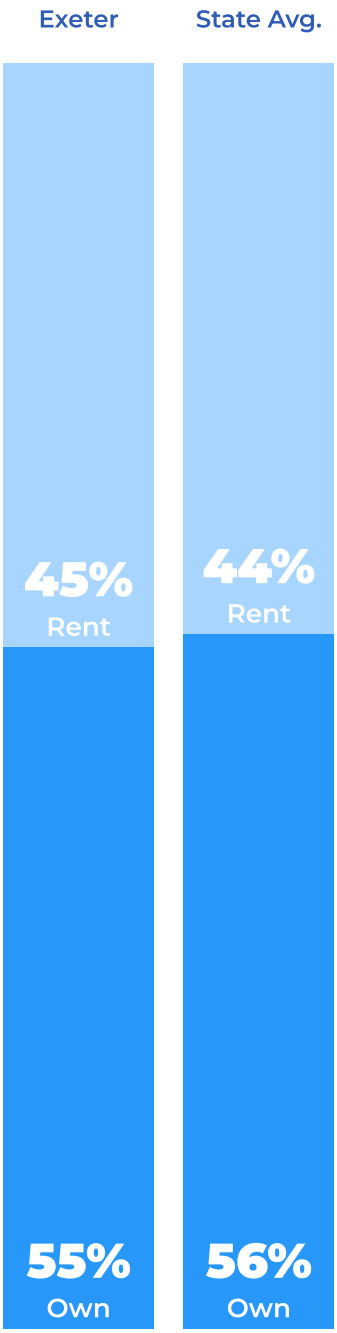
** Data Source: 2024 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.*

HOME VALUE DISTRIBUTION



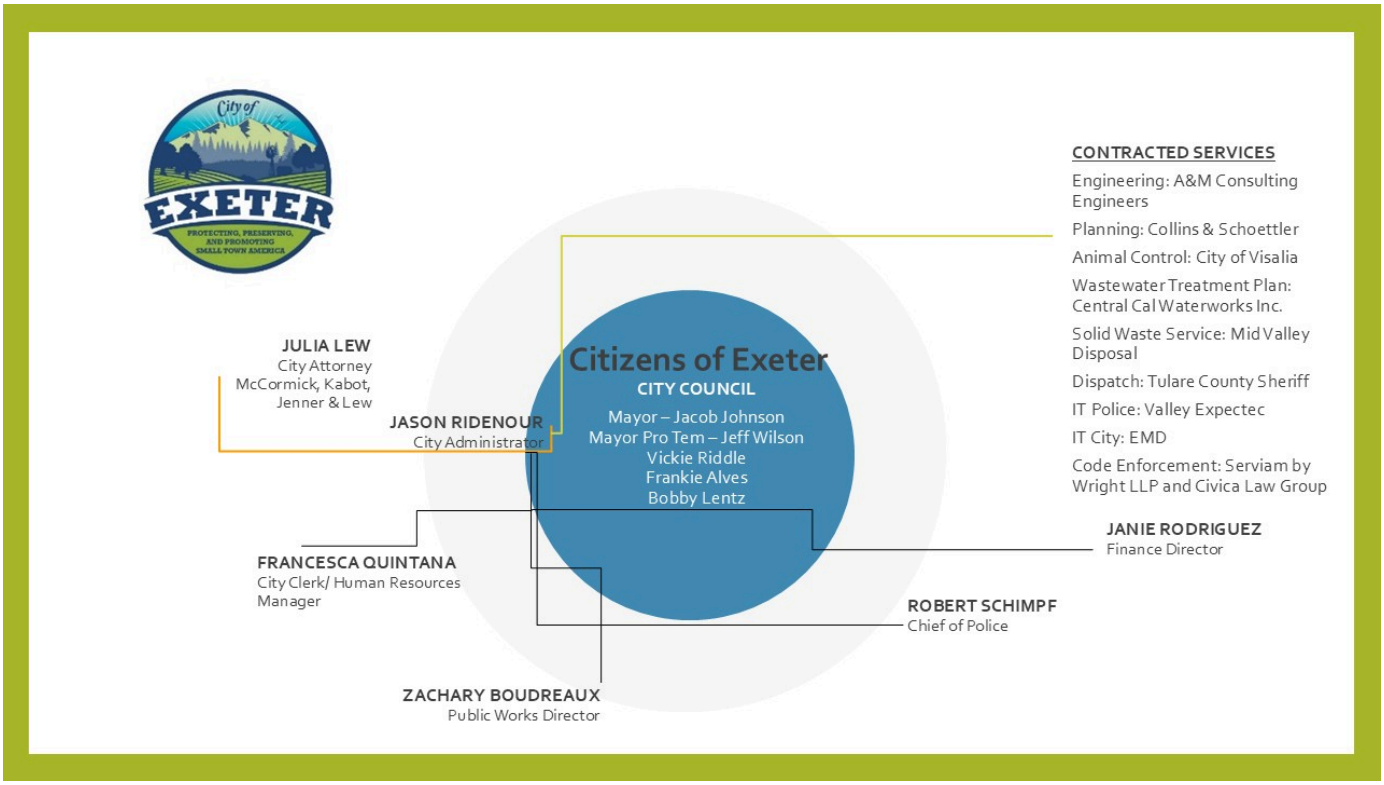
** Data Source: 2024 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.*

HOME OWNERS VS RENTERS



** Data Source: 2024 US Census Bureau, American Community Survey. Home value data includes all types of owner-occupied housing.*

Organization Chart



Fund Structure

The City of Exeter has five main operating funds: a General Fund, three Enterprise Funds, and an Insurance Fund. The remaining funds are being utilized to administer capital projects, grant activities and monitoring.

GENERAL FUND- Fund 104

The General Fund is used for all the general revenues of the City, not specifically levied or collected for other City funds and the related expenditures. The general fund accounts for all financial resources of a governmental unit which are not accounted for in another fund. The primary revenue sources are Property Tax, Vehicle License In-Lieu Property Taxes, and Sales Taxes. Major City departments operate utilizing the General Fund: City Council, Administration, Finance, Police Department, Parks, Recreation, and Streets.

SPECIAL REVENUE FUNDS

ROAD FUNDS

Gas Tax – Fund 109

Established to account for the construction and improvement of streets and roads. Revenue is provided by funds received from state sales taxes on gasoline. Monies are derived from Sections 2103, 2105, 2106, 2107 and 2107.5 of the Streets and Highways Code. These revenues come from a gas tax placed on motor vehicle fuels. This fund receives money that is distributed to each region based on population and road miles. Funds are to be used only for costs related to construction, improvements and maintenance of streets and roads.

Transportation – Fund 113

Established to account for the expenditure on streets, roads, and bike facilities. Revenues are derived from 1/4 cents of statewide sales tax collected and returned to each county in compliance with the Local Transportation Development Act. Funds may be used for road and street purposes, including bike/pedestrian facilities and transit. This fund also receives other monies administered by the Tulare County Association of Governments (TCAG). The fund is to be used only for approved transportation projects.

Measure R - Fund 131

In November 2006, the voters of Tulare County authorized a ½ cent sales tax for transportation. This sales tax is shared within the County and an Oversight Committee was formed to ensure that the revenues and expenditures are spent as per the Measure. The local portion, 35% of the total county amount, is distributed to cities for local transportation projects. The City receives a portion of funds from 50% of the total of Measure R received in the county, based upon a voter approved project list.

Road Maintenance and Rehabilitation Act (SB1) - Fund 136

The Road Repair and Accountability Act of 2017 modified how California's transportation system was funded. By way of increasing or indexing the fuel excise tax and a vehicle registration fee adjustment, SB-1 ensures additional transportation revenues are generated to better fund the maintenance and rehabilitation of the state's local road infrastructure. It also lays out important grounds for accountability, efficiency and performance measures for California's infrastructure investment. The funds are limited to road improvements as approved by the City Council.

HOUSING FUNDS

Community Development Block Grant (CDBG) and HOME – Funds 111, 117 & 124

Established to account for the grant program income/proceeds from Housing and Community Development Department (HCD)/Department of Housing and Urban Development (HUD) to improve housing and community projects in qualifying areas of the City. Revenues provided are awarded through HCD from funding through HUD. The Community Development Block Program (CDBG) is authorized under Title 1 of the National Affordable Housing Act. The primary objective of the CDBG program is the development of a viable urban community through the provision of decent housing, a suitable living environment and economic opportunity, principally for low and moderate income persons.

BEGIN Program - Fund 128

This fund was established to administer down-payment assistance loans to qualifying first-time low-and moderate-income homebuyers.

OTHER SPECIAL REVENUE FUNDS

Special Service District: Lighting & Landscape Maintenance Assessment Districts – Fund 140

Established to account for the revenues and expenditures associated with maintenance of landscape districts throughout the City. Revenue is collected from property owner-approved assessments. The fees are collected and expended by the district solely on the associated district maintenance costs.

CASp Program – Fund 135

Established to account for the $4 assessed for all business licenses as required by the State of California SB 1186. SB 1186 adds new rules and protections for business owners related to access compliance requirements set forth under the ADA, the California Building Code, and SB 1608.

COPS – Fund 137

The Citizens Option for Public Safety (COPS) program was originally adopted in AB3229 (Brulte) 1996 with funding from the state general fund. Front line law enforcement funds are allocated to cities, counties and five police protection districts on a population basis. In FY 2000/2001, the law was amended to provide a minimum frontline law enforcement allocation of $100,000 to any local agency receiving funding under the program.

Police Donations – Fund 138

This was established to account for revenues received from public donations of cash and property. Monies deposited in this fund are utilized for one-time police expenditures and are not part of the regular operating budget of the Police Department.

Facilities & Impact Fees - Funds 112, 120, and 201-209

These funds were established to account for impact fees paid by developers for landscaped medians, signals, railroad crossing improvements, bike paths, public facilities, storm drains and parks. Within these funds, impact fees are held for the improvement of various facilities. Funds are to be used only for the purpose for which the impact fee was collected.

Measure P – Fund 141

Measure P, which increased sales tax within the city limits by one percent to 8.75%, passed in November 2020. It was put in place mainly to provide additional funding for city services like public safety, street improvements, parks and building facility maintenance.

American Rescue Plan Act – Fund 142

The City received one-time funding under the ARPA that provides a unique opportunity for strategic investments in long-lived assets and covering temporary operating shortfalls related to the COVID pandemic. This fund was established to streamline the fund reporting and auditing. All expense items budgeted under the ARPA Fund are considered one-time capital projects because all funds need to be committed by December 2024 following the funding guidelines.

ENTERPRISE FUNDS

The City has three Enterprise Funds to account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the costs and expenses, including depreciation, of providing goods or services be primarily financed or recovered through user charges. All operational activities, providing goods or services, including but not limited to administration, operations, maintenance, financing and related debt services, billing and collections are accounted for in the respective funds. Operating and capital expenditures are only to be spent on the specific activities of the individual funds.

Sanitation - Fund 106

It was established to account for the operations of collecting and disposing of solid waste. Revenue is provided by user charges and limited grant funding.

Sewer - Fund 107

It was established to account for the treatment and disposal of wastewater. Revenue is provided by user charges, impact fees and limited grant funding. The wastewater treatment plant is located west of Belmont on Meyer Road.

Water - Fund 105
It was established to account for the operations of delivering potable drinking water. Revenue is provided by user charges, impact fees, and limited grant funding.

INTERNAL SERVICE FUND

The Internal Service Fund is used to finance and account for activities and services performed by a designated department within the City to another department in the City on a cost reimbursement basis.

Insurance - Fund 121
It was established to account for the insurance program activities for the City's various types of insurance, such as health, disability, general liability, workers' compensation, and property. The 25% reserve level goal does not apply to this fund, depending on the overall program and funding goals.

Basis of Budgeting

BUDGET APPROPRIATION CONTROL

Each fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and class as follows: salaries and benefits, departmental operating, major operating, debt services, contract services, fleet expenditure, facilities, utilities, and capital projects. Budget revisions at this level are subject to final review by the City Council. The legal level of control is by department within a fund. Expenditures may not exceed appropriations at this level. Within these control levels, management may transfer appropriations without Council approval. Revisions to the budget can be made throughout the year.

The budgets for the operating funds and proprietary fund operations are prepared on a cash basis and expenditures/encumbrances basis. Revenues are budgeted in the year the receipt is expected; and expenditures, which include encumbrances, are budgeted in the year that the applicable purchase orders are expected to be issued. The budget and actual financial statements are reported on the current basis. Unencumbered appropriations for annually budgeted funds lapse at fiscal year-end. Under Article XIIIB of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from the proceeds of taxes. If appropriations from proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or returned to the taxpayers through revised tax rates, revised fee schedules or other refund arrangements.

ACCOUNTING VERSUS BUDGETARY BASIS

The modified accrual basis of accounting is used by all City Funds except for Enterprise Funds, which use a cash basis. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report.

Exceptions are as follows:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- The budget appropriates revenues and expenses for all the City's funds (General, Special Revenue, Enterprise, etc.).

ACCOUNTING STRUCTURE AND TERMINOLOGY

The complexities of the account structure utilized by the City do not lend themselves to a narrative and straight-forward description. However, some brief discussion is warranted to assist with reviewing the City's budget. In the Departmental Budget Detail section of the Biennial Budget, expenditures are shown by the General Ledger (GL) account. In certain other sections of the Biennial Budget, such as the Revenue Summary, GL accounts may also be shown. These GL accounts are the fundamental building blocks through which the budget is constructed. The City's GL structure includes four components: Fund, Department, Expense Object, and Sub-Expense Object. All components contain three-digit numbers to properly account for various activities. The revenues are being tracked

under Fund and Revenue Source/Category levels, not Department levels, to facilitate revenue sharing among departments. Data is presented in the Departmental Budget Detail at the Section level. Each of these objects and revenue source codes contain text descriptions. For expenditures, the description can be found next to the individual line item in the Departmental Budget Detail. For revenues, the object description is the category of revenue.

Financial Policies

The City of Exeter strives for a stable financial environment in order to maintain continuity in operations. To that end, the City of Exeter strives to do the following in managing its finances:

1. Balanced Budget

The City will adopt a budget where ongoing revenues support ongoing expenses. If a budget is proposed that does not meet this criterion, it shall be noted in the budget's adoption and a method to resolve this unsustainable budget will be stated.

2. Budget Reserve

The City recognizes that revenues will fluctuate. As a result, the City will seek to have an uncommitted reserve for all operating funds of at least 25% of expenses. The funding of this reserve will usually come from revenues in excess of expenditures or one-time revenues. If the City's reserve falls below the 25% objective, it shall be noted in the budget's adoption and a method to regain that level of reserve will be recommended.

3. One-time and Unpredictable Revenues

Large one-time or unpredictable revenues (more than $50,000) will only be used for one-time expenditures such as reserves, capital projects or specified length programs.

4. Enterprise Rates

The Enterprises will set their rates at a level to recover operating costs, fund an adequate reserve and maintain the City's capital infrastructure.

5. Investment Policy

The City will maintain and annually review its investment policy to assure that proper controls are in place to assure the safety and liquidity of the City's cash assets.

6. Debt Management

The City will use debt sparingly and not to fund operating needs. Debt amortization will be capped for the useful life of the asset.

7. Annual Audit

To assure accountability and transparency, the City will annually conduct a financial audit.

Budget Timeline

January-February

The City completes its mid-year budget review, which covers the first six months of the fiscal year from July 1st through December 31. This is a comprehensive review of all revenue sources and expenses for each department and fund. The midyear review is an important milestone to have an in-depth analysis of budget progress. Although most revenue sources and expenses are predictable in nature, they may not be paid to or from the City uniformly throughout the year and can have other factors that can impact them. Therefore, economic factors, legislative changes, local events, among others, are all considered and evaluated for their possible impact on the current year's city budget. These data points are reviewed and compared to prior periods for trend analysis and other statistical measures. The Mid-Year Review is a citywide process that includes input from the Department Heads and is reviewed by the City Administrator. All these requests are then assimilated into a formal budget amendment presented to Council for approval.

With a better view of where the City is headed toward the end of the fiscal year, finance staff begins to make projections for revenue and expenditures in the next two years. The staff considers both quantitative and qualitative factors in these estimates. Work also begins with each department to gather requests for additions or changes to the Capital Improvement Program (CIP) which ultimately creates the Capital Budget. Finance staff also begins work to create and update budget request documents for each department to complete in March.

Additionally, the City receives substantial revenues from Measure P, a new funding stream to augment general funds including public safety and parks, recreation, and roads. During February, the finance staff and the City Administrator coordinate an annual Measure P Oversight Committee meeting to provide updates and gather input on the Measure P funding priorities. The results are compiled into a staff report to present to the City Council for its input and direction. This is an important step towards Measure P budgeting.

March

Typically, in March, finance staff compiles and analyzes the budget request documents from each department for both CIP and the Operation Budgets to create draft documents for the City Administrator to review. The City Administrator is then given a general status update based upon the preliminary budget with the budget requests compiled together for the first time. The City Administrator then begins the process with finance staff to review, prioritize, and discuss options with each department. From there, with the direction of the City Administrator, finance staff formalize the results into a document for City Council. The Capital Budget and Five-Year Capital Improvement Projection is first presented to Council in March to get direction on its inclusion in the overall budget of the City.

April

At this point, most budget items have been finalized by the City Administrator and the finance staff begins creating official reports, tables, charts, and other documents to prepare for final presentation and adoption by the City Council. Last minute additions, changes, and updates are made with the intent of having the most complete budget possible to present. Labor negotiations, if applicable, should also be concluded by this point in order to be included in the budget for the next two
years.

May

The Proposed City Budget is typically rolled out sometime in May. Copies of the Proposed Budget are distributed to the City Council and community by way of Council Packets and the City's website. Special budget hearings are scheduled for mid to late May, where the proposed budget is rolled out by the City Administrator and Director of Finance. Each City department is available to present or further explain their portion of the budget. The department budgets highlight department accomplishments from the past year, current status, plans, and requests for the next fiscal year. The budget hearing meetings are duly noticed public meetings that everyone is encouraged to attend, and

ample opportunities are provided for the public to speak and engage. There are potentially two ways in which the Proposed Budget is revised before being adopted: the City Administrator may propose an amendment to the Proposed Budget or any member of the City Council makes a motion to add, alter, or remove appropriations for a particular program or project. Typical reasons for this would be a significant assumption that the budget has changed due to an event, such as legislative changes at the state level, an inadvertent omission of staff during the budget build process, or an unanticipated development in labor negotiations.

June

The proposed budget documents and reports are updated to reflect any changes from the prior meeting(s) and are then presented to the City Council for adoption. The City Council votes to adopt the budget as presented or with any modifications approved during the budget hearing process.

In addition to the annual budget, the City Council typically considers and adopts the following items:

- Salary Schedule Table (establishes compensation levels for all employees and is required by State statute)
- Position Allocation Schedule
- Memorandums of Understanding (MOUs) with labor groups
- Fee Schedule
- Appropriations Limit (Gann Limit), as calculated using State Department of Finance factors

The City's budget must be adopted by June 30th each year unless a special resolution is passed that extends appropriations into the new fiscal year. Once adopted, the Proposed Budget becomes the Adopted Budget and Finance Department staff enter all new appropriations into the financial system in time for the first day of the new fiscal year (July 1st). The Adopted Budget document is created from the Proposed, posted on the City's website, and distributed to interested parties. The City's biennial budget is adopted every June and covers two fiscal years beginning July 1st and ending June 30 of the 2nd budget year. The City Council authorizes all appropriations, which is the legal authority to spend public tax or rate dollars for a specific purpose. All appropriations lapse on June 30th every fiscal year and must be reauthorized by the City Council if still needed for the purpose for which they were initially approved. From time to time, it becomes necessary to recognize new revenue and request new appropriations that were not included in the Adopted Budget. Budget appropriations may be revised at any time during the year by taking a Budget Amendment Resolution to the City Council. The process to amend the budget starts with a staff request to the City Administrator, review by the Finance Department, and a staff report to the City Council justifying the request. Typical budget amendments include:

- Receipt of a grant for a new project or program
- Changes in the timing or progress of a capital project compared with budget estimates
- Addressing a significant unfunded need faced by the City

There is typically one larger amendment affiliated with the mid-year review and there may be a need for multiple other smaller amendments as well. Once these are completed, the final revised budget is the official record and included in the audited financial statement report to City Council each fiscal year.

BUDGET OVERVIEW

Executive Overview

Every two years, the City of Exeter is required to appropriate biennial expenditure budgets which represent the maximum expenditure limit for the fiscal years. A balanced budget means that the total resources available to the City must be sufficient to cover the budget expenditures. Over the past several years, the City has reinforced budget principles to meet the service delivery needs of the community.

The two major components of the City's finances are the General Fund and the Enterprise Funds, with the remaining non-discretionary funds essentially being passed through funding designated for specific purposes. The General Fund has seen improvements through gaining understanding and control of the budget. This has resulted in cost savings and, coupled with revenue increases, provided the opportunity for the Council to choose to significantly increase the reserve. Some of the significant increase in reserves over the last two years has been due to additional one-time funding that assisted in offsetting costs.

The Enterprise Funds have also demonstrated significant financial progress as a result of rate adjustments implemented over the past several years. Rate increases also occurred in the Sanitation Fund, which will also bring that fund back in the black over the next few years. While improvements in the Enterprise funds will take several years to come to full fruition, they are headed down the road to financial recovery. This recovery now provides the opportunity for development of a forecasting Capital Improvement Program (CIP) for planning projects that will provide increased system reliability. Implementation of this "new" CIP program will evolve and be improved over the next several years as planning, estimating, staffing and scheduling challenges are addressed to develop a consistent delivery of projects across the organization.

The improvements discussed above have stabilized the City's fiscal position and could prove to be timely. With the increasing CalPERS unfunded liability payments, national supply chain issues, inflation and predictions of a recession, the City is currently in a better position to continue to make progress while potentially weathering some challenges. Accomplishing this will require the City to continue managing fiscal resources well.

Table 1 "Proposed Appropriations," shows the total appropriations reflected in the budget presented. The Council may provide additional direction and input in addition to holding a public hearing on the budget. The Council always has the ability to reshape the budgets as it sees fit throughout the year.

Table 1: FY2026-2027 and FY2027-2028 Proposed Appropriations:

FUND	FY 2026-2027	FY 2027-2028
General Fund	$6,496,362	$6,565,519
Measure P	1,520,412	1,623,898
Road Funds	4,475,981	2,532,912
Housing Funds	653,000	704,344
Lighting & Landscape Maintenance Assessment Districts	146,225	93,809
Other Special Revenue	214,562	204,598
Water Fund	5,825,439	4,246,062
Sewer Fund	3,024,071	2,270,964

FUND	FY 2026-2027	FY 2027-2028
Sanitation Fund	1,813,989	1,818,325
Insurance	1,330,214	1,371,120
Totals	**$25,500,255**	**$21,431,551**

FUNDS SUMMARIES

All Funds Summary

Revenues by Fund

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
GENERAL FUND	$ 6,818,939	$ 7,735,709	$ 6,521,176	$ 6,679,918
PROPERTY TAX				
CURRENT TAXES-SECURED	$ 1,048,253	$ 1,096,654	$ 1,075,500	$ 1,139,500
CURRENT TAXES-UNSECURED	$ 82,343	$ 84,843	$ 92,600	$ 98,100
PRIOR YEARS TAXES-SECURED	$ 23,552	$ 23,657	$ 23,000	$ 23,700
PRIOR YEAR TAXES-UNSECURED	$ 1,107	$ 1,219	$ 1,000	$ 1,100
PROPERTY TAX INTEREST	$ 6,515	$ 5,425	$ 3,200	$ 3,300
PROPERTY TRANSFER 1430	$ 28,928	$ 33,702	$ 26,500	$ 27,800
SUPPLEMENTAL PROPERTY TAXES	$ 27,665	$ 32,267	$ 25,000	$ 26,000
PROPERTY TAX REAL 5380	$ 5,905	$ 5,940	$ 6,000	$ 6,000
STATE MOTOR VEHICLE IN LIEU	$ 1,342,759	$ 1,422,039	$ 1,450,500	$ 1,479,500
Total PROPERTY TAX	$ 2,567,027	$ 2,705,746	$ 2,703,300	$ 2,805,000
MISC				
CRIME PREVENTION	$ 347	$ 12	-	-
CHILD PASSENGER SEAT (3051)	$ 23	-	$ 100	$ 100
AIRCRAFT 1450	$ 101	-	-	-
RENTS AND CONCESSIONS	$ 39,806	$ 40,585	$ 31,700	$ 31,900
PROCEEDS FROM SALE OF ASSETS	$ 42,840	$ 17,400	-	-
VEHICLE LICENSE FEE EXCESS	$ 16,319	$ 15,824	$ 16,100	$ 16,400
POST REIMB TRAINING	$ 40	$ 1,777	$ 5,000	$ 5,000
OTHER	$ 1,070	$ 32,761	$ 100	$ 100
OTHER REBATES/INCENTIVE PROG	-	$ 9	-	-
Total MISC	$ 100,547	$ 108,368	$ 53,000	$ 53,500
OTHER TAX				
FIRE TAX	$ 300,119	$ 311,863	$ 295,000	$ 300,000
FRANCHISE TAX	$ 260,349	$ 254,700	$ 275,900	$ 281,400
REFUNDS	$ 80,571	-	-	-
Total OTHER TAX	$ 641,039	$ 566,563	$ 570,900	$ 581,400
SALES TAX				
PROP 172	$ 134,489	$ 137,200	$ 141,900	$ 144,100
SALES AND USE TAX	$ 1,057,816	$ 1,066,734	$ 1,097,748	$ 1,124,830
Total SALES TAX	$ 1,192,305	$ 1,203,934	$ 1,239,648	$ 1,268,930
GRANT				
STATE MANDATED REIMBURSE	$ 24,900	$ 23,550	$ 22,500	$ 23,000
STATE GRANT	-	$ 20,263	-	-
FEDERAL GRANT	$ 2,196	-	-	-
OTHER STATE REIMBURSE HWY 65	$ 5,888	$ 5,888	$ 5,888	$ 5,888
Total GRANT	$ 32,984	$ 49,701	$ 28,388	$ 28,888
TOT				
TRANSIENT LODGING TAX	$ 138,065	$ 141,210	$ 144,740	$ 145,700

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
Total TOT	$ 138,065	$ 141,210	$ 144,740	$ 145,700
UUT				
UTILITY TAX	$ 813,668	$ 770,756	$ 808,000	$ 816,100
Total UUT	$ 813,668	$ 770,756	$ 808,000	$ 816,100
LICENSE & FEES				
BUSINESS LICENSE	$ 69,599	$ 60,917	$ 64,500	$ 65,800
DOG LICENSE	$ 2,659	$ 2,754	$ 2,500	$ 2,500
OTHER LICENSES & PERMITS	$ 9,078	$ 9,755	$ 9,100	$ 9,200
Total LICENSE & FEES	$ 81,336	$ 73,426	$ 76,100	$ 77,500
FINES				
VEHICLE CODE FINES	$ 7,651	$ 7,350	$ 8,100	$ 8,200
OTHER COURT FINES	$ 454	$ 1,263	$ 500	$ 600
PARKING FINES	$ 2,550	$ 2,992	$ 2,300	$ 2,300
RED LIGHT VIOLATION (3011)	$ 121	-	$ 100	$ 100
PUBLIC SAFETY FINES & FEES	$ 12,855	$ 15,900	$ 13,300	$ 13,600
PROOF OF CORRECTION	$ 74	$ 58	$ 100	$ 100
OTHER-ABATEMENT	$ 58,427	$ 18,641	$ 7,000	$ 7,000
Total FINES	$ 82,132	$ 46,204	$ 31,400	$ 31,900
INV EARNINGS				
INVESTMENT EARNINGS	$ 274,459	$ 209,000	$ 160,000	$ 160,000
Total INV EARNINGS	$ 274,459	$ 209,000	$ 160,000	$ 160,000
TRANSFER				
TRANSFER IN TRANSPORTAION	$ 200,000	$ 200,000	$ 200,000	$ 200,000
TRANSFER IN GAS TAX FUND	$ 130,039	$ 138,000	$ 175,000	$ 175,000
TRANSFER IN	$ 61,503	$ 1,256,583	-	-
Total TRANSFER	$ 391,542	$ 1,594,583	$ 375,000	$ 375,000
REC REVENUE				
RECREATION HOUSE RENT	$ 6,000	$ 3,500	-	-
RECREATION FEES	$ 69,323	$ 57,551	$ 60,000	$ 60,000
Total REC REVENUE	$ 75,323	$ 61,051	$ 60,000	$ 60,000
DONATIONS				
OTHER-DONATIONS	-	$ 300	-	-
Total DONATIONS	-	$ 300	-	-
USER FEES				
ZONING AND SUBDIVISION FEE	$ 4,369	$ 8,904	$ 8,100	$ 8,100
STREET SWEEPING,LEAF PICKUP	$ 90,611	$ 93,762	$ 94,900	$ 96,800
Total USER FEES	$ 94,980	$ 102,666	$ 103,000	$ 104,900
SERVICE FEES				
POLICE SERVICES	$ 205,780	$ 123,647	$ 167,700	$ 171,100
Total SERVICE FEES	$ 205,780	$ 123,647	$ 167,700	$ 171,100
USE OF MONEY & PROPERTY				
INVEST UNREALIZED GAIN/LOSS	$ 127,752	$ -21,446	-	-
Total USE OF MONEY & PROPERTY	$ 127,752	$ -21,446	-	-
WATER FUND	$ 8,059,337	$ 3,908,883	$ 5,433,909	$ 3,207,400
GRANT				
STATE GRANT REIMBURSEMENTS	$ 4,533,039	$ 428,801	$ 2,152,909	-

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
Total GRANT	$ 4,533,039	$ 428,801	$ 2,152,909	-
INV EARNINGS				
INVESTMENT EARNINGS	$ 125,929	$ 127,566	$ 10,000	$ 10,000
Total INV EARNINGS	$ 125,929	$ 127,566	$ 10,000	$ 10,000
USER FEES				
WATER USE FEE	$ 3,105,768	$ 3,077,346	$ 3,080,000	$ 3,095,400
WATER METER INSTALLATION	$ 20,294	$ 13,232	$ 10,000	$ 10,000
OVERAGE/SHORTAGE WATER DEPT	$ -102	$ -7	-	-
FEES	$ 39,498	$ 38,548	$ 30,000	$ 30,000
WATER CAPITAL 1.00 FEE	$ 48,194	$ 48,048	$ 46,000	$ 47,000
MISCELLANEOUS REVENUE	$ 11,053	$ 27,162	$ 5,000	$ 5,000
Total USER FEES	$ 3,224,705	$ 3,204,329	$ 3,171,000	$ 3,187,400
IMPACT FEES				
WATER METER CAPITAL IMPRVMT	$ 175,664	$ 148,187	$ 100,000	$ 10,000
Total IMPACT FEES	$ 175,664	$ 148,187	$ 100,000	$ 10,000
SANITATION FUND	$ 1,843,302	$ 1,825,631	$ 1,817,700	$ 1,822,700
MISC				
OTHER REVENUE	$ 2,673	$ 1,576	$ 2,000	$ 2,000
Total MISC	$ 2,673	$ 1,576	$ 2,000	$ 2,000
TRANSFER				
TRANSFER IN (ARPA)	$ 21,081	-	-	-
Total TRANSFER	$ 21,081	-	-	-
USER FEES				
REFUSE COLLECTION & DUMP CHG	$ 1,818,694	$ 1,823,255	$ 1,815,000	$ 1,820,000
Total USER FEES	$ 1,818,694	$ 1,823,255	$ 1,815,000	$ 1,820,000
Undefined				
INVESTMENT EARNINGS	$ 854	$ 800	$ 700	$ 700
Total Undefined	$ 854	$ 800	$ 700	$ 700
SEWER FUND	$ 2,867,647	$ 2,792,702	$ 2,662,587	$ 2,701,978
MISC				
OTHER REVENUE	-	$ 118,796	$ 10,000	$ 10,000
PROCEEDS FROM SALE OF ASSETS	$ 29,550	$ 24,874	-	-
Total MISC	$ 29,550	$ 143,670	$ 10,000	$ 10,000
INV EARNINGS				
INVESTEMENT EARNINGS	$ 121,769	$ 31,766	$ 29,487	$ 29,531
Total INV EARNINGS	$ 121,769	$ 31,766	$ 29,487	$ 29,531
USER FEES				
SEWER FEES ABD LEASES	$ 2,689,120	$ 2,617,266	$ 2,623,100	$ 2,662,447
Total USER FEES	$ 2,689,120	$ 2,617,266	$ 2,623,100	$ 2,662,447
IMPACT FEES				
SEWER CAPITAL IMPROVEMENT	$ 27,207	-	-	-
Total IMPACT FEES	$ 27,207	-	-	-
GAS TAX FUND	$ 304,832	$ 308,367	$ 303,764	$ 306,785
GRANT				

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
SECTION 2103	$ 98,917	$ 90,693	$ 100,101	$ 101,144
SECTION 2106 GAS TAX	$ 41,294	$ 42,136	$ 41,297	$ 41,715
SECTION 2107 GAS TAX	$ 85,325	$ 89,186	$ 88,142	$ 89,033
SECTION 2107.5 GAS TAX	$ 3,000	$ 3,000	$ 3,000	$ 3,000
INVESTMENT EARNINGS	$ 11,992	$ 10,421	$ 5,000	$ 5,000
SECTION 2105 GAS TAX	$ 64,304	$ 67,568	$ 66,224	$ 66,893
ADDITIONAL FUNDS	-	$ 5,363	-	-
Total GRANT	$ 304,832	$ 308,367	$ 303,764	$ 306,785
CDBG PROGRAM INCOME FUND	$ 102,226	$ 168,368	$ 112,000	$ 114,000
GRANT				
RLA CDBG PI	$ 7,675	$ 26,100	$ 10,000	$ 12,000
CDBG LOAN PAYOFFS	$ 76,798	$ 126,630	$ 100,000	$ 100,000
INVESTMENT EARNINGS	$ 17,753	$ 15,638	$ 2,000	$ 2,000
Total GRANT	$ 102,226	$ 168,368	$ 112,000	$ 114,000
TRANSPORATION FUND	$ 551,352	$ 536,957	$ 708,700	$ 374,674
GRANT				
TRANSP-STREETS & ROADS 1325	$ 404,426	$ 412,500	$ 698,700	$ 359,674
INVESTMENT EARNINGS	$ 83,625	$ 58,932	$ 10,000	$ 15,000
STP REVENUE	$ 63,300	$ 65,525	-	-
Total GRANT	$ 551,352	$ 536,957	$ 708,700	$ 374,674
LOW/MODERATE HOUSING FUND	$ 75,339	$ 10,575	$ 2,700	$ 2,700
GRANT				
INVESTMENT EARNINGS	$ 32,297	$ 8,611	$ 500	$ 500
LOAN PAYMENTS/PAYOFFS	$ 43,042	$ 1,964	$ 2,200	$ 2,200
Total GRANT	$ 75,339	$ 10,575	$ 2,700	$ 2,700
FTHB PROGRAM INCOME FUND	$ 38,010	$ 46,364	$ 25,000	$ 25,000
GRANT				
LOAN PAYOFF 96-204	-	$ 22,500	$ 20,000	$ 20,000
LOAN PAYMENT 96-204	$ 6,567	$ 8,435	$ 1,200	$ 1,200
LOAN PAYMENTS 2000	$ 4,257	$ 3,300	$ 1,800	$ 1,800
INVESTMENT EARNINGS	$ 27,185	$ 12,129	$ 2,000	$ 2,000
Total GRANT	$ 38,010	$ 46,364	$ 25,000	$ 25,000
STORM DRAIN FUND	$ 12,376	$ 7,025	$ 6,000	$ 6,000
INV EARNINGS				
INVESTMENT EARNINGS	$ 3,195	$ 2,766	$ 1,000	$ 1,000
Total INV EARNINGS	$ 3,195	$ 2,766	$ 1,000	$ 1,000
IMPACT FEES				
STORM DRAIN FEES	$ 9,181	$ 4,259	$ 5,000	$ 5,000
Total IMPACT FEES	$ 9,181	$ 4,259	$ 5,000	$ 5,000
INSURANCE FUND	$ 1,446,143	$ 1,669,167	$ 1,790,700	$ 1,837,900
INV EARNINGS				
INVESTMENT EARNINGS	-	$ 1,714	$ 1,000	$ 1,000
Total INV EARNINGS	-	$ 1,714	$ 1,000	$ 1,000
ISF				
HEALTH INSURANCE	$ 695,224	$ 853,345	$ 895,000	$ 911,000
WORKERS COMPENSATION	$ 283,012	$ 259,620	$ 300,000	$ 325,000
LTD, LIFE, DEPENDENT LIFE	$ 17,122	$ 26,433	$ 38,000	$ 40,000

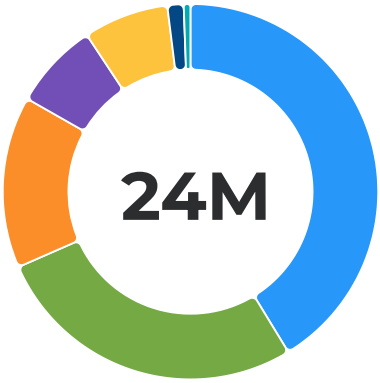
Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
LIABILITY, PROPERTY, AUTO	$ 448,699	$ 527,190	$ 529,700	$ 533,900
OTHER- REFUNDS/REBATES	-	-	$ 25,000	$ 25,000
OTHER - EMPLOYEE CONTRIB	$ 2,086	$ 865	$ 2,000	$ 2,000
Total ISF	$ 1,446,143	$ 1,667,453	$ 1,789,700	$ 1,836,900
BEGIN HOUSING GRANT FUND	$ 6,116	-	-	-
GRANT				
BEGIN GRT PI INVEST EARNINGS	$ 6,116	-	-	-
Total GRANT	$ 6,116	-	-	-
MEASURE R	$ 330,672	$ 844,179	$ 2,265,500	$ 1,340,000
GRANT				
INVESTMENT EARNINGS	$ 46,238	$ 33,366	$ 8,000	$ 8,000
LOCAL	$ 268,652	$ 268,215	$ 257,500	$ 260,000
REGIONAL	$ 15,783	$ 542,598	$ 2,000,000	-
STATE GRANTS	-	-	-	$ 1,072,000
Total GRANT	$ 330,672	$ 844,179	$ 2,265,500	$ 1,340,000
CASP -ADA INFRASTURE FUND	$ 2,552	$ 2,855	$ 2,250	$ 2,250
GRANT				
INVESTMENT EARNINGS	$ 773	$ 703	$ 250	$ 250
REVENUE	$ 1,779	$ 2,152	$ 2,000	$ 2,000
Total GRANT	$ 2,552	$ 2,855	$ 2,250	$ 2,250
ROAD MAINTENANCE AND REHAB FUND	$ 304,531	$ 294,365	$ 277,979	$ 275,276
GRANT				
ROAD MAINTENANCE REHAB	$ 282,442	$ 271,551	$ 272,979	$ 270,276
INVESTMENT EARNINGS	-	$ 22,814	$ 5,000	$ 5,000
Total GRANT	$ 282,442	$ 294,365	$ 277,979	$ 275,276
INV EARNINGS				
INVESTMENT EARNINGS	$ 22,089	-	-	-
Total INV EARNINGS	$ 22,089	-	-	-
COPS	$ 211,802	$ 212,216	$ 202,500	$ 202,500
GRANT				
REVENUE	$ 202,413	$ 201,537	$ 200,000	$ 200,000
Total GRANT	$ 202,413	$ 201,537	$ 200,000	$ 200,000
INVESTMENT EARNINGS				
INVESTMENT EARNINGS	$ 9,388	$ 10,679	$ 2,500	$ 2,500
Total INVESTMENT EARNINGS	$ 9,388	$ 10,679	$ 2,500	$ 2,500
LANDSCAPE AND LIGHTING DISTRICT FUND	$ 118,354	$ 104,982	$ 105,651	$ 105,651
TRANSFER				
TRANSFER IN	$ 28,437	-	-	-
Total TRANSFER	$ 28,437	-	-	-
USER FEES				
REVENUE	$ 89,917	-	-	-
Total USER FEES	$ 89,917	-	-	-
PROPERTY TAXES/ASSESSMENTS				
GLEN VIEW ESTATES	-	$ 26,207	$ 26,598	$ 26,598
CITRUS CREST NO 2	-	$ 3,608	$ 3,804	$ 3,804
ORCHARD ESTATES	-	$ 4,187	$ 4,427	$ 4,427

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
MAPLE PLACE	-	$ 2,704	$ 2,730	$ 2,730
PARK PLACE	-	$ 24,050	$ 25,024	$ 25,024
BLOSSOM ESTATES	-	$ 4,083	$ 4,132	$ 4,132
COUNTRY VIEW ESTATES NO 3	-	$ 689	$ 993	$ 993
ROCKY HILL HACIENDAS	-	$ 2,822	$ 2,822	$ 2,822
COUNTRY VIEW 1&2, AWBREY ESTATES	-	$ 7,984	$ 8,859	$ 8,859
WILDROSE ESTATES NO 1	-	$ 2,260	$ 2,345	$ 2,345
WILDROSE ESTATES NO 2	-	$ 6,603	$ 7,164	$ 7,164
CITRUS CREST NO 1	-	$ 3,686	$ 3,893	$ 3,893
YOKOHL LANDING	-	$ 11,732	$ 8,349	$ 8,349
GOLF ESTATES	-	$ 4,367	$ 4,511	$ 4,511
Total PROPERTY TAXES/ASSESSMENTS	-	$ 104,982	$ 105,651	$ 105,651
MEASURE P	$ 1,916,398	$ 1,894,558	$ 1,759,000	$ 1,804,000
SALES TAX				
TRANSACTION & USE TAX	$ 1,719,219	$ 1,716,046	$ 1,709,000	$ 1,754,000
Total SALES TAX	$ 1,719,219	$ 1,716,046	$ 1,709,000	$ 1,754,000
INV EARNINGS				
INVESTMENT EARNINGS	$ 197,179	$ 178,512	$ 50,000	$ 50,000
Total INV EARNINGS	$ 197,179	$ 178,512	$ 50,000	$ 50,000
MEDIAN IMPACT FEES	$ 14,729	$ 10,264	$ 3,500	$ 3,500
IMPACT FEES				
INVESTMENT EARNINGS	$ 2,116	$ 2,076	$ 500	$ 500
REVENUE	$ 12,613	$ 8,188	$ 3,000	$ 3,000
Total IMPACT FEES	$ 14,729	$ 10,264	$ 3,500	$ 3,500
PUBLIC FACILITIES IMPACT FEES	$ 40,079	$ 27,815	$ 5,000	$ 5,000
IMPACT FEES				
INVESTMENT EARNINGS	$ 5,027	$ 5,066	-	-
REVENUE	$ 35,052	$ 22,749	$ 5,000	$ 5,000
Total IMPACT FEES	$ 40,079	$ 27,815	$ 5,000	$ 5,000
RAILROAD CROSSING IMPACT FEES	$ 6,131	$ 4,270	$ 1,000	$ 1,000
IMPACT FEES				
INVESTMENT EARNINGS	$ 879	$ 862	-	-
REVENUE	$ 5,252	$ 3,408	$ 1,000	$ 1,000
Total IMPACT FEES	$ 6,131	$ 4,270	$ 1,000	$ 1,000
TRAFFIC SIGNAL IMPACT FEES	$ 11,749	$ 8,186	$ 2,700	$ 2,700
IMPACT FEES				
INVESTMENT EARNINGS	$ 1,687	$ 1,655	$ 200	$ 200
REVENUE	$ 10,061	$ 6,531	$ 2,500	$ 2,500
Total IMPACT FEES	$ 11,749	$ 8,186	$ 2,700	$ 2,700
PARKS IMPACT FEES	$ 22,739	$ 15,902	$ 6,000	$ 6,000
IMPACT FEES				
INVESTMENT EARNINGS	$ 3,659	$ 3,518	$ 1,000	$ 1,000
REVENUE	$ 19,080	$ 12,384	$ 5,000	$ 5,000
Total IMPACT FEES	$ 22,739	$ 15,902	$ 6,000	$ 6,000
BIKE PATH IMPACT FEES	$ 1,223	$ 848	$ 550	$ 550
IMPACT FEES				

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
INVESTMENT EARNINGS	$ 176	$ 170	$ 50	$ 50
REVENUE	$ 1,047	$ 678	$ 500	$ 500
Total IMPACT FEES	$ 1,223	$ 848	$ 550	$ 550
AMERICAN RESCUE PLAN ACT FUND	$ 1,072,727	-	-	-
GRANT - FEDERAL				
ARPA FEDERAL GRANT	$ 1,072,727	-	-	-
Total GRANT - FEDERAL	$ 1,072,727	-	-	-
PARKING IMPACT FEES	-	-	$ 100	$ 100
IMPACT FEES				
REVENUE	-	-	$ 100	$ 100
Total IMPACT FEES	-	-	$ 100	$ 100
Total Revenues	**$ 26,179,303**	**$ 22,430,188**	**$ 24,015,966**	**$ 20,827,582**

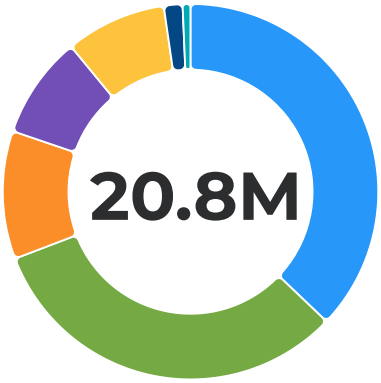
Revenues by Fund Category

FY27 Revenues by Fund Category



ENTERPRISE FUND	**$9,914,196**	41.28%
GENERAL FUND	**$6,521,176**	27.15%
ROAD FUND	**$3,555,943**	14.81%
INTERNAL SERVICE FUND	**$1,790,700**	7.46%
MEASURE P	**$1,759,000**	7.32%
SPECIAL REVENUE FUND	**$335,251**	1.40%
HOUSING FUND	**$139,700**	0.58%

FY28 Revenues by Fund Category



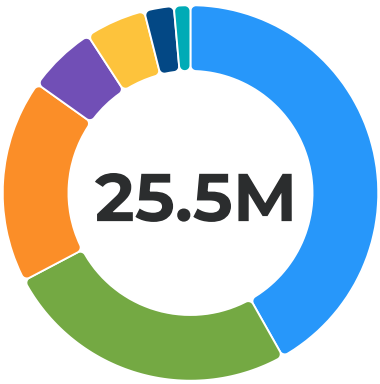
ENTERPRISE FUND	**$7,732,078**	37.12%
GENERAL FUND	**$6,679,918**	32.07%
ROAD FUND	**$2,296,735**	11.03%
INTERNAL SERVICE FUND	**$1,837,900**	8.82%
MEASURE P	**$1,804,000**	8.66%
SPECIAL REVENUE FUND	**$335,251**	1.61%
HOUSING FUND	**$141,700**	0.68%

Revenues by Fund Category

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
GENERAL FUND	$ 6,818,939	$ 7,735,709	$ 6,521,176	$ 6,679,918
ENTERPRISE FUND	$ 12,770,285	$ 8,527,216	$ 9,914,196	$ 7,732,078
ROAD FUND	$ 1,491,386	$ 1,983,868	$ 3,555,943	$ 2,296,735
HOUSING FUND	$ 221,691	$ 225,307	$ 139,700	$ 141,700
SPECIAL REVENUE FUND	$ 441,734	$ 394,363	$ 335,251	$ 335,251
INTERNAL SERVICE FUND	$ 1,446,143	$ 1,669,167	$ 1,790,700	$ 1,837,900
MEASURE P	$ 1,916,398	$ 1,894,558	$ 1,759,000	$ 1,804,000
CAPITAL FUND	$ 1,072,727	-	-	-
Total Revenues	**$ 26,179,303**	**$ 22,430,188**	**$ 24,015,966**	**$ 20,827,582**

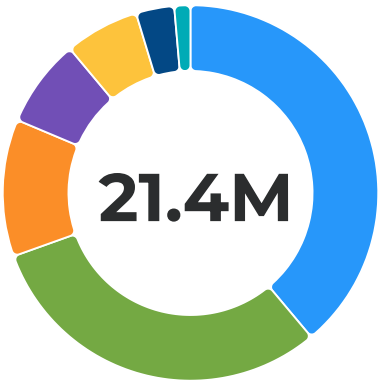
Expenditures by Fund Category

FY 2027 Expenditures by Fund Category



ENTERPRISE FUND	**$10,663,499**	41.82%
GENERAL FUND	**$6,496,362**	25.48%
ROAD FUND	**$4,475,981**	17.55%
MEASURE P	**$1,520,412**	5.96%
INTERNAL SERVICE FUND	**$1,330,214**	5.22%
HOUSING FUND	**$653,000**	2.56%
SPECIAL REVENUE FUND	**$360,787**	1.41%

FY 2028 Expenditures by Fund Category



ENTERPRISE FUND	**$8,335,351**	38.89%
GENERAL FUND	**$6,565,519**	30.63%
ROAD FUND	**$2,532,912**	11.82%
MEASURE P	**$1,623,898**	7.58%
INTERNAL SERVICE FUND	**$1,371,120**	6.40%
HOUSING FUND	**$704,344**	3.29%
SPECIAL REVENUE FUND	**$298,407**	1.39%

Expenditures by Fund Category

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
GENERAL FUND	$ 5,443,482	$ 6,542,925	$ 6,496,362	$ 6,565,519
ENTERPRISE FUND	$ 6,271,160	$ 6,843,257	$ 10,663,499	$ 8,335,351
ROAD FUND	$ 2,387,921	$ 605,467	$ 4,475,981	$ 2,532,912
HOUSING FUND	$ 11,230	$ 1,225,120	$ 653,000	$ 704,344
CAPITAL FUND	$ 1,149,768	$ 7,782	-	-
SPECIAL REVENUE FUND	$ 169,447	$ 121,496	$ 360,787	$ 298,407
INTERNAL SERVICE FUND	$ 1,474,949	$ 1,213,670	$ 1,330,214	$ 1,371,120
MEASURE P	$ 656,369	$ 1,213,967	$ 1,520,412	$ 1,623,898
Total Expenditures	**$ 17,564,326**	**$ 17,773,684**	**$ 25,500,255**	**$ 21,431,551**

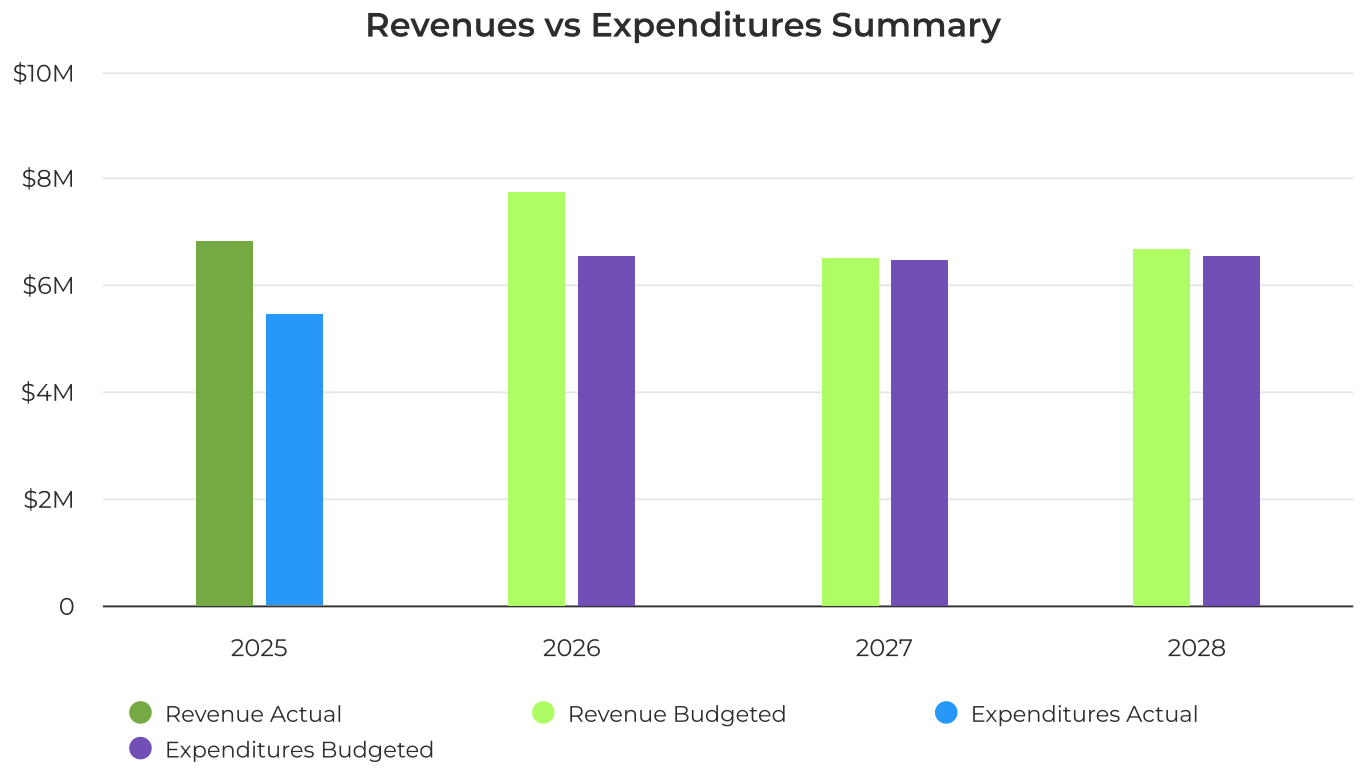
Expenditures by Fund

Expenditures by Fund

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
GENERAL FUND	$ 5,443,482	$ 6,542,925	$ 6,496,362	$ 6,565,519
WATER FUND	$ 2,559,458	$ 3,207,409	$ 5,825,439	$ 4,246,062
SANITATION FUND	$ 1,700,517	$ 1,777,367	$ 1,813,989	$ 1,818,325
SEWER FUND	$ 2,011,186	$ 1,858,481	$ 3,024,071	$ 2,270,964
GAS TAX FUND	$ 251,579	$ 123,915	$ 264,500	$ 440,900
CDBG PROGRAM INCOME FUND	$ 7,464	$ 162,188	$ 252,000	$ 252,000
INFRASTRUCTURE FUND	$ 7,782	$ 7,782	-	-
TRANSPORATION FUND	$ 528,704	$ 73,952	$ 1,283,881	$ 492,412
LOW/MODERATE HOUSING FUND	$ 3,766	$ 805,727	-	-
FTHB PROGRAM INCOME FUND	-	$ 33,688	$ 1,000	$ 51,000
STORM DRAIN FUND	$ 17,000	-	-	-
INSURANCE FUND	$ 1,474,949	$ 1,213,670	$ 1,330,214	$ 1,371,120
CDBG HOUSING GRANT FUND	-	$ 71,519	$ 400,000	$ 401,344
BEGIN HOUSING GRANT FUND	-	$ 446	-	-
MEASURE R	$ 872,310	$ 407,600	$ 2,442,600	$ 1,549,600
CASP -ADA INFRASTURE FUND	-	-	$ 2,500	$ 7,500
ROAD MAINTENANCE AND REHAB FUND	$ 735,328	-	$ 485,000	$ 50,000
COPS	$ 43,208	-	$ 202,062	$ 187,098
POLICE DONATIONS	$ 1,130	$ 15,691	$ 10,000	$ 10,000
LANDSCAPE AND LIGHTING DISTRICT FUND	$ 108,109	$ 105,805	$ 146,225	$ 93,809
MEASURE P	$ 656,369	$ 1,213,967	$ 1,520,412	$ 1,623,898
HOME FUND	-	$ 151,551	-	-
AMERICAN RESCUE PLAN ACT FUND	$ 1,141,986	-	-	-
Total Expenditures	**$ 17,564,326**	**$ 17,773,684**	**$ 25,500,255**	**$ 21,431,551**

General Fund

The General Fund is the City of Exeter's primary operating fund and accounts for the majority of municipal services provided to residents and businesses. Activities financed through this fund include legislative, administrative, legal and fiscal functions, police protection services, street maintenance, parks, and recreation. The administration of planning, building, and engineering services are provided through contracted professional consultants. The primary sources of revenue of the General Fund include property taxes, sales taxes, utility user taxes and other charges for services.



Comprehensive Fund Summary

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
Revenues				
PROPERTY TAX				
CURRENT TAXES-SECURED	$ 1,048,253	$ 1,096,654	$ 1,075,500	$ 1,139,500
CURRENT TAXES-UNSECURED	$ 82,343	$ 84,843	$ 92,600	$ 98,100
PRIOR YEARS TAXES-SECURED	$ 23,552	$ 23,657	$ 23,000	$ 23,700
PRIOR YEAR TAXES-UNSECURED	$ 1,107	$ 1,219	$ 1,000	$ 1,100
PROPERTY TAX INTEREST	$ 6,515	$ 5,425	$ 3,200	$ 3,300
PROPERTY TRANSFER 1430	$ 28,928	$ 33,702	$ 26,500	$ 27,800
SUPPLEMENTAL PROPERTY TAXES	$ 27,665	$ 32,267	$ 25,000	$ 26,000
PROPERTY TAX REAL 5380	$ 5,905	$ 5,940	$ 6,000	$ 6,000
STATE MOTOR VEHICLE IN LIEU	$ 1,342,759	$ 1,422,039	$ 1,450,500	$ 1,479,500
Total PROPERTY TAX	$ 2,567,027	$ 2,705,746	$ 2,703,300	$ 2,805,000
MISC				
CRIME PREVENTION	$ 347	$ 12	-	-
CHILD PASSENGER SEAT (3051)	$ 23	-	$ 100	$ 100
AIRCRAFT 1450	$ 101	-	-	-
RENTS AND CONCESSIONS	$ 39,806	$ 40,585	$ 31,700	$ 31,900
PROCEEDS FROM SALE OF ASSETS	$ 42,840	$ 17,400	-	-
VEHICLE LICENSE FEE EXCESS	$ 16,319	$ 15,824	$ 16,100	$ 16,400
POST REIMB TRAINING	$ 40	$ 1,777	$ 5,000	$ 5,000
OTHER	$ 1,070	$ 32,761	$ 100	$ 100
OTHER REBATES/INCENTIVE PROG	-	$ 9	-	-
Total MISC	$ 100,547	$ 108,368	$ 53,000	$ 53,500
OTHER TAX				
FIRE TAX	$ 300,119	$ 311,863	$ 295,000	$ 300,000
FRANCHISE TAX	$ 260,349	$ 254,700	$ 275,900	$ 281,400
REFUNDS	$ 80,571	-	-	-
Total OTHER TAX	$ 641,039	$ 566,563	$ 570,900	$ 581,400
SALES TAX				
PROP 172	$ 134,489	$ 137,200	$ 141,900	$ 144,100
SALES AND USE TAX	$ 1,057,816	$ 1,066,734	$ 1,097,748	$ 1,124,830
Total SALES TAX	$ 1,192,305	$ 1,203,934	$ 1,239,648	$ 1,268,930
GRANT				
STATE MANDATED REIMBURSE	$ 24,900	$ 23,550	$ 22,500	$ 23,000
STATE GRANT	-	$ 20,263	-	-
FEDERAL GRANT	$ 2,196	-	-	-
OTHER STATE REIMBURSE HWY 65	$ 5,888	$ 5,888	$ 5,888	$ 5,888
Total GRANT	$ 32,984	$ 49,701	$ 28,388	$ 28,888
TOT				
TRANSIENT LODGING TAX	$ 138,065	$ 141,210	$ 144,740	$ 145,700
Total TOT	$ 138,065	$ 141,210	$ 144,740	$ 145,700
UUT				
UTILITY TAX	$ 813,668	$ 770,756	$ 808,000	$ 816,100
Total UUT	$ 813,668	$ 770,756	$ 808,000	$ 816,100
LICENSE & FEES				

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
BUSINESS LICENSE	$ 69,599	$ 60,917	$ 64,500	$ 65,800
DOG LICENSE	$ 2,659	$ 2,754	$ 2,500	$ 2,500
OTHER LICENSES & PERMITS	$ 9,078	$ 9,755	$ 9,100	$ 9,200
Total LICENSE & FEES	$ 81,336	$ 73,426	$ 76,100	$ 77,500
FINES				
VEHICLE CODE FINES	$ 7,651	$ 7,350	$ 8,100	$ 8,200
OTHER COURT FINES	$ 454	$ 1,263	$ 500	$ 600
PARKING FINES	$ 2,550	$ 2,992	$ 2,300	$ 2,300
RED LIGHT VIOLATION (3011)	$ 121	-	$ 100	$ 100
PUBLIC SAFETY FINES & FEES	$ 12,855	$ 15,900	$ 13,300	$ 13,600
PROOF OF CORRECTION	$ 74	$ 58	$ 100	$ 100
OTHER-ABATEMENT	$ 58,427	$ 18,641	$ 7,000	$ 7,000
Total FINES	$ 82,132	$ 46,204	$ 31,400	$ 31,900
INV EARNINGS				
INVESTMENT EARNINGS	$ 274,459	$ 209,000	$ 160,000	$ 160,000
Total INV EARNINGS	$ 274,459	$ 209,000	$ 160,000	$ 160,000
TRANSFER				
TRANSFER IN TRANSPORTAION	$ 200,000	$ 200,000	$ 200,000	$ 200,000
TRANSFER IN GAS TAX FUND	$ 130,039	$ 138,000	$ 175,000	$ 175,000
TRANSFER IN	$ 61,503	$ 1,256,583	-	-
Total TRANSFER	$ 391,542	$ 1,594,583	$ 375,000	$ 375,000
REC REVENUE				
RECREATION HOUSE RENT	$ 6,000	$ 3,500	-	-
RECREATION FEES	$ 69,323	$ 57,551	$ 60,000	$ 60,000
Total REC REVENUE	$ 75,323	$ 61,051	$ 60,000	$ 60,000
DONATIONS				
OTHER-DONATIONS	-	$ 300	-	-
Total DONATIONS	-	$ 300	-	-
USER FEES				
ZONING AND SUBDIVISION FEE	$ 4,369	$ 8,904	$ 8,100	$ 8,100
STREET SWEEPING,LEAF PICKUP	$ 90,611	$ 93,762	$ 94,900	$ 96,800
Total USER FEES	$ 94,980	$ 102,666	$ 103,000	$ 104,900
SERVICE FEES				
POLICE SERVICES	$ 205,780	$ 123,647	$ 167,700	$ 171,100
Total SERVICE FEES	$ 205,780	$ 123,647	$ 167,700	$ 171,100
USE OF MONEY & PROPERTY				
INVEST UNREALIZED GAIN/LOSS	$ 127,752	$ -21,446	-	-
Total USE OF MONEY & PROPERTY	$ 127,752	$ -21,446	-	-
Total Revenues	**$ 6,818,939**	**$ 7,735,709**	**$ 6,521,176**	**$ 6,679,918**
Expenditures				
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 150	$ 207	$ 1,200	$ 1,200
SOCIAL SECURITY - MEDICARE	$ 11	$ 16	$ 100	$ 100
SALARIES - REGULAR	$ 89,372	$ 89,756	$ 88,616	$ 90,400
RETIREMENT AND LIFE INSUR	$ 16,959	$ 24,352	$ 27,323	$ 28,250
SOCIAL SECURITY - MEDICARE	$ 1,310	$ 1,265	$ 2,570	$ 2,600

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
HEALTH INSURANCE	$ 8,764	$ 8,735	$ 9,973	$ 10,118
WORKERS COMP (SELF INS)	$ 1,125	$ 1,032	$ 1,000	$ 1,000
SALARIES - REGULAR	$ 39,456	$ 39,182	$ 51,750	$ 53,300
SALARIES-TEMPORARY	$ 10,026	$ 11,954	$ 12,000	$ 12,000
SALARIES - OVERTIME	$ 482	-	$ 500	$ 500
RETIREMENT AND LIFE INSUR	$ 8,785	$ 11,730	$ 13,850	$ 14,250
SOCIAL SECURITY - MEDICARE	$ 1,279	$ 1,440	$ 1,850	$ 1,900
HEALTH INSURANCE	$ 5,842	$ 5,823	$ 7,425	$ 8,200
WORKERS COMP (SELF INS)	$ 1,125	$ 1,032	$ 1,400	$ 1,400
SALARIES - REGULAR	$ 55,928	$ 74,470	$ 77,500	$ 78,000
SALARIES-TEMPORARY	$ 5,580	$ 1,599	$ 4,700	$ 4,700
SALARIES - OVERTIME	$ 91	$ 1,090	$ 1,000	$ 1,000
RETIREMENT AND LIFE INSUR	$ 18,186	$ 23,188	$ 20,000	$ 20,600
SOCIAL SECURITY - MEDICARE	$ 1,199	$ 1,173	$ 2,300	$ 2,400
HEALTH INSURANCE	$ 16,068	$ 16,013	$ 20,400	$ 22,440
INSURANCE, BONDS & RETIREMEN	$ 56,078	$ 51,355	$ 48,100	$ 48,100
PERSONNEL EXPENSE	$ 363	$ 188	$ 250	$ 250
SALARIES - REGULAR	$ 1,008,857	$ 1,492,924	$ 1,617,241	$ 1,681,059
SALARIES-TEMPORARY	$ 68,974	$ 3,021	$ 20,000	$ 20,000
SALARIES - OVERTIME	$ 107,308	$ 100,748	$ 90,000	$ 90,000
DISABILITY INSURANCE	$ 640	$ 1,327	$ 10,910	$ 1,500
RETIREMENT AND LIFE INSUR	$ 440,862	$ 689,956	$ 586,323	$ 603,900
SOCIAL SECURITY - MEDICARE	$ 16,636	$ 21,767	$ 51,661	$ 53,191
HEALTH INSURANCE	$ 281,894	$ 280,936	$ 358,000	$ 358,000
WORKERS COMP (SELF INS)	$ 251,132	$ 230,375	$ 164,758	$ 181,234
INSURANCE, BONDS & RETIREMEN	$ 160,029	$ 165,619	$ 186,900	$ 190,638
PERSONNEL EXPENSE	$ 15,024	$ 12,457	$ 7,000	$ 7,000
SALARIES - REGULAR	$ 103,358	$ 188,965	$ 197,586	$ 205,000
SALARIES-TEMPORARY	$ 31,503	$ 34,954	$ 5,000	$ 5,000
SALARIES - OVERTIME	$ 7,130	$ 4,519	$ 2,000	$ 2,000
RETIREMENT AND LIFE INSUR	$ 40,567	$ 50,461	$ 51,465	$ 54,000
SOCIAL SECURITY - MEDICARE	$ 4,026	$ 5,377	$ 5,730	$ 6,500
HEALTH INSURANCE	$ 34,762	$ 34,644	$ 39,558	$ 40,134
WORKERS COMP (SELF INS)	$ 4,368	$ 4,006	$ 14,624	$ 14,624
INSURANCE, BONDS & RETIREMEN	$ 21,252	$ 22,367	$ 21,100	$ 21,100
PERSONNEL EXPENSE	$ 1,387	$ 250	$ 1,000	$ 1,000
SALARIES - REGULAR	$ 51,380	$ 56,369	$ 56,000	$ 57,650
SALARIES-TEMPORARY	$ 21,821	$ 22,383	$ 25,000	$ 25,000
SALARIES - OVERTIME	$ 24	$ 558	-	-
RETIREMENT AND LIFE INSUR	$ 15,025	$ 18,512	$ 16,000	$ 16,000
SOCIAL SECURITY - MEDICARE	$ 2,389	$ 2,521	$ 3,000	$ 3,000
HEALTH INSURANCE	$ 13,876	$ 13,828	$ 18,370	$ 19,385
WORKERS COMP (SELF INS)	$ 1,125	$ 1,032	$ 1,000	$ 1,000
INSURANCE, BONDS & RETIREMEN	$ 6,593	$ 7,209	$ 11,200	$ 11,200
PERSONNEL EXPENSE	$ 320	$ 2,295	$ 200	$ 200
SALARIES - REGULAR	$ 19,632	$ 8,554	$ 54,030	$ 55,651
SALARIES - TEMPORARY	-	-	$ 17,000	$ 17,000

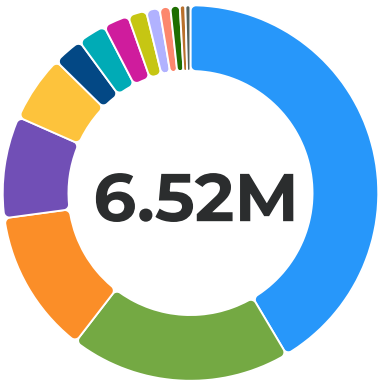
Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
SALARIES - OVERTIME	$ 477	$ 530	$ 1,000	$ 1,000
RETIREMENT AND LIFE INSUR	$ 3,552	$ 3,790	$ 14,532	$ 15,485
SOCIAL SECURITY - MEDICARE	$ 244	$ 218	$ 2,900	$ 2,920
HEALTH INSURANCE	$ 2,922	$ 2,913	$ 16,800	$ 18,480
WORKERS COMP (SELF INS)	$ 367	$ 336	$ 500	$ 525
INSURANCE, BONDS & RETIREMEN	$ 8,009	$ 11,736	$ 14,700	$ 16,900
PERSONNEL EXPENSE	-	$ 43	$ 1,000	$ 1,000
Total SALARIES & BENEFITS	$ 3,085,642	$ 3,863,100	$ 4,077,895	$ 4,200,984
OPERATING				
OFFICE EXPENSE	$ 1,507	$ 1,040	$ 900	$ 900
SPECIAL DEPT EXPENSE	$ 1,806	$ 2,280	$ 2,000	$ 2,000
TRAVEL CONFERENCE & MEETINGS	$ 2,707	$ 2,863	$ 2,000	$ 2,000
OFFICE EXPENSE	$ 3,293	$ 4,854	$ 2,500	$ 2,500
SPECIAL DEPT EXPENSE	$ 1,919	$ 3,519	$ 1,300	$ 1,300
MEMBERSHIPS AND DUES	$ 689	$ 1,150	$ 1,300	$ 1,300
TRAVEL CONFERENCE & MEETINGS	$ 3,951	$ 3,160	$ 3,000	$ 3,000
TRAINING	$ 3,700	$ 602	$ 2,000	$ 2,000
OFFICE EXPENSE	$ 1,341	$ 1,685	$ 1,400	$ 1,500
MEMBERSHIPS AND DUES	$ 190	$ 345	$ 1,000	$ 1,000
TRAVEL CONFERENCE & MEETINGS	-	-	$ 3,500	$ 3,500
TRAINING	-	$ 200	$ 2,300	$ 2,300
CHARGEBACK FEES	$ 270	$ 924	$ 800	$ 825
OFFICE EXPENSE	$ 3,581	$ 4,879	$ 3,500	$ 3,500
SPECIAL DEPT EXPENSE	$ 8,876	$ 3,357	$ 2,500	$ 2,500
SPECIAL EVENTS	$ 1,969	$ 901	$ 1,500	$ 1,500
ADVERTISING	$ 4,510	$ 9,508	$ 4,000	$ 4,000
ELECTIONS	$ 3,755	-	$ 4,000	-
MEMBERSHIPS AND DUES	$ 3,240	$ 50	$ 4,000	$ 4,000
TRAINING	$ 500	$ 503	$ 1,000	$ 1,000
CHAMBER OF COMMERCE	$ 4,000	-	$ 600	$ 600
OFFICE EXPENSE	$ 3,268	$ 3,917	$ 5,000	$ 5,000
SPECIAL DEPT EXPENSE	$ 18,244	$ 23,845	$ 20,000	$ 20,000
K9 PROGRAM	-	-	$ 3,000	$ 3,000
OFFICE EQUIPMENT EXPENSE	$ 3,730	$ 2,185	$ 4,500	$ 4,500
CLOTHING AND PERSONAL EXP	$ 7,607	$ 7,345	$ 10,000	$ 10,000
MEMBERSHIPS AND DUES	$ 720	$ 652	$ 1,000	$ 1,000
TRAVEL CONFERENCE & MEETINGS	$ 4,922	$ 302	$ 3,000	$ 3,000
TRAINING	$ 1,488	$ 1,443	$ 15,000	$ 15,000
POST TRAINING	$ 6,407	$ 5,756	$ 16,500	$ 16,500
OFFICE EXPENSE	$ 419	$ 580	$ 600	$ 600
SPECIAL DEPT EXPENSE	$ 536	$ 4,131	$ 1,000	$ 1,000
CLOTHING AND PERSONAL EXP	$ 1,419	$ 1,455	$ 1,500	$ 1,500
MEMBERSHIPS AND DUES	$ 121	$ 47	$ 1,000	$ 1,000
TRAVEL CONFERENCE & MEETINGS	-	$ 364	$ 1,000	$ 1,000
TRAINING	$ 1,017	$ 1,089	$ 1,000	$ 1,000
OFFICE EXPENSE	$ 2,023	$ 2,065	$ 2,000	$ 2,000
SPECIAL DEPT EXPENSE	$ 15,552	$ 11,925	$ 18,000	$ 18,000

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
MEMBERSHIPS AND DUES	-	-	$ 500	$ 500
TRAVEL CONFERENCE & MEETINGS	-	$ 540	$ 1,500	$ 1,500
SPECIAL DEPT EXPENSE	$ 186	$ 886	$ 500	$ 500
CLOTHING AND PERSONAL EXP	$ 1,179	$ 1,339	$ 1,300	$ 1,300
Total OPERATING	$ 120,643	$ 111,686	$ 153,000	$ 149,125
TELEPHONE				
TELEPHONE	$ 198	$ 212	$ 700	$ 700
TELEPHONE	$ 132	$ 153	$ 600	$ 600
TELEPHONE	$ 1,286	$ 1,495	$ 4,300	$ 4,300
TELEPHONE	$ 26,152	$ 22,287	$ 25,000	$ 25,000
TELEPHONE	$ 4,826	$ 4,285	$ 3,800	$ 3,800
TELEPHONE	$ 620	$ 669	$ 1,100	$ 1,100
Total TELEPHONE	$ 33,214	$ 29,101	$ 35,500	$ 35,500
UTILITIES				
UTILITIES	$ 19,481	$ 17,879	$ 15,000	$ 15,000
UTILITIES	$ 15,788	$ 15,268	$ 22,000	$ 22,000
UTILITIES	$ 4,420	$ 5,198	$ 5,000	$ 5,000
UTILITIES	$ 3,434	$ 5,503	$ 7,000	$ 7,000
UTILITIES	$ 7,783	$ 7,999	$ 11,000	$ 11,000
Total UTILITIES	$ 50,905	$ 51,847	$ 60,000	$ 60,000
FACILITIES				
RENTS AND LEASES	$ 63	$ 68	$ 100	$ 100
MAINT OF BLDGS STRUCT & GRND	$ 6,003	$ 12,848	$ 5,000	$ 5,000
CODE ENFORCEMENT	$ 96,975	$ 15,358	$ 31,000	$ 31,000
MAINT OF BLDGS STRUCT & GRND	$ 21,621	$ 11,491	$ 4,000	$ 4,000
MAINT OF BLDGS STRUCT & GRND	$ 5,615	$ 2,966	$ 4,200	$ 4,200
MAINT OF BLDGS STRUCT & GRND	$ 144,010	$ 103,429	$ 30,000	$ 30,000
TREE TRIMMING	-	-	$ 20,000	$ 20,000
Total FACILITIES	$ 274,287	$ 146,160	$ 94,300	$ 94,300
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 87,004	$ 109,215	$ 205,000	$ 205,000
MAINT & OPERATION OF VEHICLE	$ 19,472	$ 19,641	$ 20,000	$ 20,000
MAINT & OPERATION OF VEHICLE	$ 54	$ 80	$ 500	$ 500
MAINT & OPERATION OF VEHICLE	$ 1,875	$ 1,875	$ 5,000	$ 5,000
Total FLEET EXP	$ 108,406	$ 130,811	$ 230,500	$ 230,500
CONTRACTED EXP				
CONTRACTUAL SERVICES	$ 1,568	$ 1,480	$ 1,700	$ 1,700
CONTRACTUAL SERVICES	$ 10,916	$ 11,042	$ 13,000	$ 13,000
PROFESSIONAL SERVICES	$ 42,404	$ 48,557	$ 95,000	$ 45,000
ENGINEERING FEES	$ 88,927	$ 78,112	$ 80,000	$ 80,000
ATTORNEY FEES	$ 72,958	$ 46,535	$ 45,000	$ 45,000
AUDITOR FEES	$ 15,125	$ 21,227	$ 29,000	$ 31,000
CODIFICATION OF ORDINANCES	$ 1,550	$ 1,628	$ 5,000	$ 5,000
PLANNING SERVICES	$ 158,955	$ 110,821	$ 150,000	$ 150,000
ECONOMIC DEVELOPMENT	$ 5,000	-	$ 5,000	$ 5,000
CONTRACTUAL SERVICES	$ 32,566	$ 36,163	$ 40,000	$ 40,000
FIRE	$ 601,223	$ 617,981	$ 708,000	$ 738,000

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
ADMIN SERVICES TU CO	$ 29,932	$ 36,609	$ 40,000	$ 40,000
PROFESSIONAL SERVICES	$ 81,853	-	-	-
313 S C ST	-	$ 21,873	-	-
528 D ST	$ 25	$ 37,776	$ 37,776	-
CONTRACTUAL SERVICES	$ 356,103	$ 352,123	$ 335,000	$ 360,000
LEASE PAYMENTS-UNITS	-	-	$ 74,000	-
PROFESSIONAL SERVICES	$ 15,236	$ 14,152	$ 4,000	$ 4,000
ENGINEERING FEES	$ 5,842	$ 11,009	$ 15,000	$ 15,000
CONTRACTUAL SERVICES	$ 66,542	$ 76,583	$ 68,000	$ 68,000
Total CONTRACTED EXP	$ 1,586,724	$ 1,523,671	$ 1,745,476	$ 1,640,700
MISC CAPITAL				
SETTLEMENT COSTS	-	$ 4,950	-	-
DONATIONS	$ 20,000	$ 2,350	$ 15,000	$ 15,000
RADIO EXPENSE	$ 893	$ 311	$ 11,000	$ 11,000
SAFETY EQUIPMENT	$ 22,260	$ 7,701	$ 12,600	$ 12,600
Total MISC CAPITAL	$ 43,152	$ 15,312	$ 38,600	$ 38,600
CIP				
CAPITAL OUTLAY	-	-	-	$ 15,000
PD ADMIN BLDG REPAIR & UPDATES	$ 73,255	$ 616,243	-	-
CITY STANDARDS UPDATE	$ 8,619	$ 16,445	-	-
ACCOUNTING SOFTWARE	-	-	$ 17,250	-
STREET MAINTENANCE	$ 38,692	$ 38,549	$ 40,000	$ 40,000
PROPERTY IMPROVEMENTS	$ 19,942	-	-	-
EQUIPMENT	-	-	$ 3,841	$ 60,810
Total CIP	$ 140,508	$ 671,237	$ 61,091	$ 115,810
Total Expenditures	**$ 5,443,482**	**$ 6,542,925**	**$ 6,496,362**	**$ 6,565,519**
Total Revenues Less Expenditures	**$ 1,375,458**	**$ 1,192,784**	**$ 24,814**	**$ 114,399**

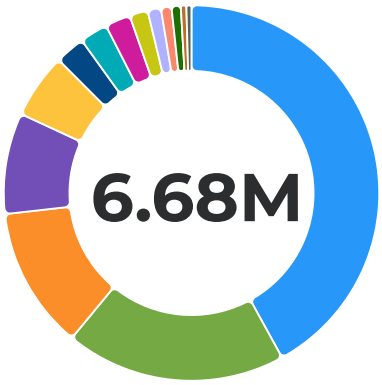
Revenues by Revenue Source

FY 2027 Revenues



PROPERTY TAX	$2,703,300	41.45%
SALES TAX	$1,239,648	19.01%
UUT	$808,000	12.39%
OTHER TAX	$570,900	8.75%
TRANSFER	$375,000	5.75%
SERVICE FEES	$167,700	2.57%
INV EARNINGS	$160,000	2.45%
TOT	$144,740	2.22%
USER FEES	$103,000	1.58%
LICENSE & FEES	$76,100	1.17%
REC REVENUE	$60,000	0.92%
MISC	$53,000	0.81%
FINES	$31,400	0.48%
GRANT	$28,388	0.44%

FY 2028 Revenues



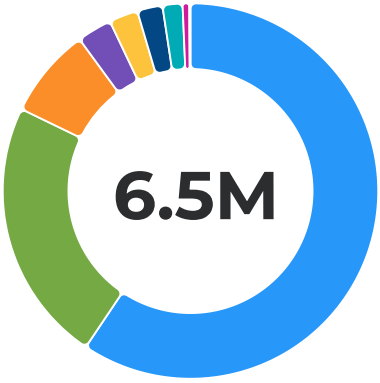
PROPERTY TAX	$2,805,000	41.99%
SALES TAX	$1,268,930	19.00%
UUT	$816,100	12.22%
OTHER TAX	$581,400	8.70%
TRANSFER	$375,000	5.61%
SERVICE FEES	$171,100	2.56%
INV EARNINGS	$160,000	2.40%
TOT	$145,700	2.18%
USER FEES	$104,900	1.57%
LICENSE & FEES	$77,500	1.16%
REC REVENUE	$60,000	0.90%
MISC	$53,500	0.80%
FINES	$31,900	0.48%
GRANT	$28,888	0.43%

Revenues by Revenue Source

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
PROPERTY TAX	$ 2,567,027	$ 2,705,746	$ 2,703,300	$ 2,805,000
MISC	$ 100,547	$ 108,368	$ 53,000	$ 53,500
OTHER TAX	$ 641,039	$ 566,563	$ 570,900	$ 581,400
SALES TAX	$ 1,192,305	$ 1,203,934	$ 1,239,648	$ 1,268,930
GRANT	$ 32,984	$ 49,701	$ 28,388	$ 28,888
TOT	$ 138,065	$ 141,210	$ 144,740	$ 145,700
UUT	$ 813,668	$ 770,756	$ 808,000	$ 816,100
LICENSE & FEES	$ 81,336	$ 73,426	$ 76,100	$ 77,500
FINES	$ 82,132	$ 46,204	$ 31,400	$ 31,900
INV EARNINGS	$ 274,459	$ 209,000	$ 160,000	$ 160,000
TRANSFER	$ 391,542	$ 1,594,583	$ 375,000	$ 375,000
REC REVENUE	$ 75,323	$ 61,051	$ 60,000	$ 60,000
DONATIONS	-	$ 300	-	-
USER FEES	$ 94,980	$ 102,666	$ 103,000	$ 104,900
SERVICE FEES	$ 205,780	$ 123,647	$ 167,700	$ 171,100
USE OF MONEY & PROPERTY	$ 127,752	$ -21,446	-	-
Total Revenues	**$ 6,818,939**	**$ 7,735,709**	**$ 6,521,176**	**$ 6,679,918**

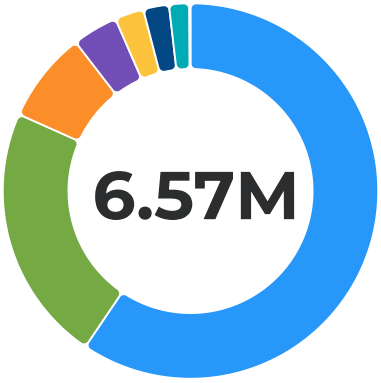
Expenditures by Department

FY 2027 Expenditures



POLICE DEPARTMENT	**$3,859,393**	59.41%
GENERAL GOVERNMENT	**$1,480,000**	22.78%
STREET DEPARTMENT	**$504,163**	7.76%
PARKS	**$194,103**	2.99%
RECREATION	**$161,370**	2.48%
CITY ADMINISTRATOR	**$141,982**	2.19%
FINANCE DEPARTMENT	**$111,375**	1.71%
CODE ENFORCEMENT	**$37,776**	0.58%
MAYOR AND CITY COUNCIL	**$6,200**	0.10%

FY 2028 Expenditures



POLICE DEPARTMENT	**$3,904,122**	59.46%
GENERAL GOVERNMENT	**$1,458,990**	22.22%
STREET DEPARTMENT	**$515,458**	7.85%
PARKS	**$257,571**	3.92%
RECREATION	**$164,035**	2.50%
CITY ADMINISTRATOR	**$144,868**	2.21%
FINANCE DEPARTMENT	**$114,275**	1.74%
MAYOR AND CITY COUNCIL	**$6,200**	0.09%

Expenditures by Department

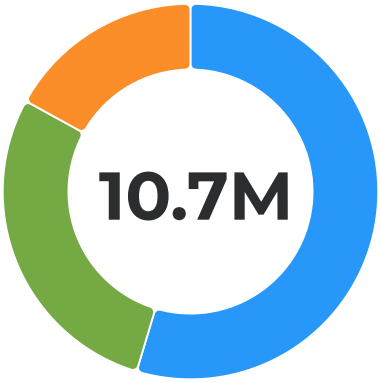
Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
CODE ENFORCEMENT	$ 81,877	$ 59,649	$ 37,776	-
MAYOR AND CITY COUNCIL	$ 6,181	$ 6,406	$ 6,200	$ 6,200
CITY ADMINISTRATOR	$ 132,847	$ 140,117	$ 141,982	$ 144,868
FINANCE DEPARTMENT	$ 79,843	$ 85,510	$ 111,375	$ 114,275
GENERAL GOVERNMENT	$ 1,458,247	$ 1,873,543	$ 1,480,000	$ 1,458,990
POLICE DEPARTMENT	$ 2,927,562	$ 3,562,971	$ 3,859,393	$ 3,904,122
STREET DEPARTMENT	$ 432,453	$ 525,592	$ 504,163	$ 515,458
RECREATION	$ 134,235	$ 145,489	$ 161,370	$ 164,035
PARKS	$ 190,236	$ 143,648	$ 194,103	$ 257,571
Total Expenditures	**$ 5,443,482**	**$ 6,542,925**	**$ 6,496,362**	**$ 6,565,519**

Enterprise Funds

The Enterprise Funds account for the City's utility operations, including water, sewer, and sanitation services. These funds are used to account for the revenues and expenditures associated with the operation, maintenance, and capital improvement of utility infrastructure and services. Enterprise funds are derived primarily through user charges and related service fees. Revenues generated by these funds are used to ensure the continued delivery of reliable utility services, regulatory compliance, and long-term system sustainability.

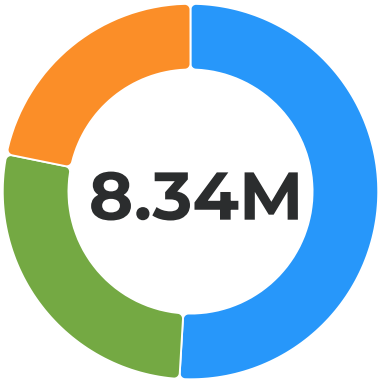
Expenditures by Fund

FY 2027 Expenditures



WATER FUND	$5,825,439	54.63%
SEWER FUND	$3,024,071	28.36%
SANITATION FUND	$1,813,989	17.01%

FY 2028 Expenditures



WATER FUND	$4,246,062	50.94%
SEWER FUND	$2,270,964	27.24%
SANITATION FUND	$1,818,325	21.81%

Expenditures by Fund

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
WATER FUND	$ 2,559,458	$ 3,207,409	$ 5,825,439	$ 4,246,062
SALARIES - REGULAR	$ 486,318	$ 532,002	$ 543,615	$ 559,900
SALARIES-TEMPORARY	$ 12,847	$ 34,734	$ 20,300	$ 20,300
SALARIES - OVERTIME	$ 11,108	$ 13,960	$ 12,000	$ 12,000
RETIREMENT AND LIFE INSUR	$ 303,089	$ 145,570	$ 145,977	$ 150,000
SOCIAL SECURITY - MEDICARE	$ 7,830	$ 10,146	$ 16,190	$ 17,500
HEALTH INSURANCE	$ 102,380	$ 102,037	$ 118,210	$ 118,210
WORKERS COMP (SELF INS)	$ 12,865	$ 11,801	$ 11,422	$ 11,993
OFFICE EXPENSE	$ 37,824	$ 48,881	$ 50,000	$ 50,000
SPECIAL DEPT EXPENSE	$ 4,209	$ 5,238	$ 7,500	$ 7,500
SUPPLIES - FN WELL TO HOME	$ 151,664	$ 138,535	$ 185,850	$ 185,850
WATER WELLS	$ 92,943	$ 79,695	$ 80,000	$ 80,000
FIRE HYDRANTS	-	$ 24,311	-	-
SPECIAL EVENTS	$ 3,301	$ 1,023	-	-
UNIFORMS	$ 2,887	$ 4,823	$ 7,000	$ 7,000
TELEPHONE	$ 12,001	$ 11,967	$ 15,000	$ 15,000
UTILITIES	$ 264,279	$ 271,380	$ 275,000	$ 275,000
MAINT OF BLDGS STRUCT & GRND	$ 8,577	$ 14,141	$ 8,000	$ 8,000
MAINT & OPERATION OF VEHICLE	$ 24,773	$ 24,943	$ 35,000	$ 35,000
PROFESSIONAL SERVICES	$ 66,634	$ 88,132	$ 89,000	$ 89,000
ENGINEERING FEES	$ 378	-	-	-

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
AUDITOR FEES	$ 5,445	$ 8,845	$ 10,000	$ 10,000
CONTRACTUAL SERVICES	$ 166,991	$ 171,792	$ 148,500	$ 148,500
INSURANCE, BONDS & RETIREMEN	$ 93,563	$ 102,557	$ 102,500	$ 117,900
MEMBERSHIPS AND DUES	$ 3,265	$ 3,450	$ 4,500	$ 4,500
TRAVEL CONFERENCE & MEETINGS	-	-	$ 7,000	$ 7,000
TRAINING	$ 2,180	$ 2,739	$ 11,500	$ 11,500
PERSONNEL EXPENSE	$ 2,958	$ 1,931	$ 4,000	$ 4,000
CHARGEBACK FEES	-	-	$ 500	$ 500
DEBT INTEREST	$ 151,947	$ 150,237	$ 160,000	$ 160,000
DEBT PRINCIPLE	-	$ 162,434	$ 162,000	$ 162,000
VEHICLE REPLACEMENT	-	-	-	$ 7,500
VEHICLE REPLACEMENT	-	-	-	$ 7,500
DEPRECIATION	$ 348,964	-	-	-
HEAVY DUTY UTILITY TRUCK	-	$ 42,970	-	-
WATER METER, REGISTER, AND MTU REPLACEMENT	$ 24,185	$ 42,220	$ 200,000	$ 200,000
WATER SERVICE LINE REPL	$ 62,452	-	$ 120,000	$ 120,000
VALVE REPLACEMENT PROJECT	-	-	$ 150,000	$ 120,000
FUTURE WELL PUMP AND MOTOR REPLACEMENT	$ 80,377	-	-	-
PIPE REPAIR	-	-	$ 112,500	$ 120,000
ANNUAL PW EQUIP REPL	$ 7,085	$ 8,400	$ 25,000	$ 10,000
PW VEHICLE REPLACEMENT	-	-	$ 55,000	-
FIRE HYDRANTS	-	$ 33,978	-	-
SCADAA METER SYS WATER/WASTEWATER	-	$ 405,299	$ 115,000	$ 40,000
.50 MG WATER STORAGE TANK AND BOOSTER PUMP AT DOBSON FIELD	$ 4,139	-	$ 300,000	-
WATER WELLS	-	$ 36,935	$ 200,000	$ 200,000
WELL E5-W EVAL/REHAB	-	$ 41,501	-	-
TOOLEVILLE EMERGEN INTERTI	-	$ 428,802	$ 1,000,000	$ 852,909
WELL SITE FENCING UPGRADES (E-9W AND E-11W)	-	-	$ 50,000	-
RANDEL SPRAYER	-	-	$ 45,000	-
RATE STUDY	-	-	$ 40,000	-
WELL 9 REPLACEMENT	-	-	$ 1,100,000	$ 300,000
TRAILER PURCHASE/REPLACEMENT	-	-	$ 20,000	-
ACCOUNTING SOFTWARE	-	-	$ 46,375	-
GROUND PENETRATING RADAR SYSTEM	-	-	$ 16,000	-
SANITATION FUND	$ 1,700,517	$ 1,777,367	$ 1,813,989	$ 1,818,325
SALARIES - REGULAR	$ 23,350	$ 36,282	$ 39,173	$ 40,300
SALARIES-TEMPORARY	$ 115	-	-	-
SALARIES - OVERTIME	$ 90	-	-	-
RETIREMENT AND LIFE INSUR	$ -20,018	$ 11,321	$ 10,472	$ 10,800
SOCIAL SECURITY - MEDICARE	$ 409	$ 533	$ 1,136	$ 1,170
HEALTH INSURANCE	$ 8,180	$ 8,151	$ 8,643	$ 9,443
WORKERS COMP (SELF INS)	$ 1,028	$ 943	$ 945	$ 992
OFFICE EXPENSE	$ 9,368	$ 15,231	$ 10,000	$ 10,000

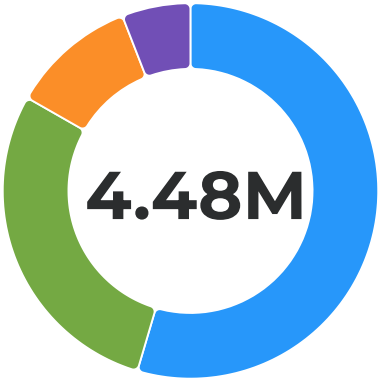
Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
SPECIAL DEPT EXPENSE	$ 20,039	$ 260	$ 300	$ 300
CLOTHING AND PERSONAL EXP	$ 13	$ 25	-	-
TELEPHONE	$ 610	$ 658	$ 600	$ 600
UTILITIES	$ 2,557	$ 3,099	$ 3,500	$ 3,500
MAINT OF BLDGS STRUCT & GRND	$ 116	$ 110	$ 100	$ 100
PROFESSIONAL SERVICES	$ 813	$ 684	$ 1,000	$ 1,000
AUDITOR FEES	$ 2,922	$ 2,484	$ 3,000	$ 3,000
CONTRACTUAL SERVICES	$ 1,432,560	$ 1,476,120	$ 1,495,790	$ 1,495,790
MAINTENANCE CONTRACTS	$ 5,820	$ 5,723	$ 5,730	$ 5,730
INSURANCE, BONDS & RETIREMEN	$ 13,201	$ 13,300	$ 13,100	$ 15,100
FRANCHISE GENERAL FUND	$ 108,734	$ 109,715	$ 110,250	$ 110,250
LEAF COLL/ST SWEEPING	$ 90,611	$ 92,728	$ 110,250	$ 110,250
SEWER FUND	$ 2,011,186	$ 1,858,481	$ 3,024,071	$ 2,270,964
SALARIES - REGULAR	$ 336,479	$ 382,020	$ 399,241	$ 411,220
SALARIES-TEMPORARY	$ 9,775	$ 36,198	$ 30,000	$ 30,000
SALARIES - OVERTIME	$ 11,783	$ 14,890	$ 15,000	$ 15,000
RETIREMENT AND LIFE INSUR	$ 218,233	$ 134,060	$ 107,207	$ 110,425
SOCIAL SECURITY - MEDICARE	$ 5,588	$ 8,274	$ 11,578	$ 12,000
HEALTH INSURANCE	$ 69,672	$ 69,439	$ 79,282	$ 80,436
WORKERS COMP (SELF INS)	$ 8,754	$ 8,031	$ 15,000	$ 15,000
OFFICE EXPENSE	$ 30,831	$ 47,856	$ 50,000	$ 50,000
SPECIAL DEPT EXPENSE	$ 6,246	$ 8,033	$ 5,900	$ 5,900
MAINT OF BLDGS STRUCT & GRND	$ 141,744	$ 125,767	$ 104,200	$ 104,200
LIFT STATIONS	$ 16,841	$ 9,114	$ 10,000	$ 10,000
PIPE MAINTENANCE	-	-	$ 5,200	$ 5,200
SPECIAL EVENTS	$ 4,270	-	-	-
UNIFORMS	$ 2,397	$ 2,881	$ 2,800	$ 2,800
TELEPHONE	$ 7,268	$ 7,495	$ 6,400	$ 6,400
UTILITIES	$ 158,329	$ 167,484	$ 200,000	$ 200,000
MAINT OF BLDGS STRUCT & GRND	$ 11,633	$ 18,683	$ 20,000	$ 20,000
MAINT & OPERATION OF VEHICLE	$ 16,462	$ 16,650	$ 30,000	$ 30,000
PROFESSIONAL SERVICES	$ 68,875	$ 65,673	$ 87,000	$ 87,000
AUDITOR FEES	$ 3,128	$ 7,992	$ 11,000	$ 11,000
CONTRACTUAL SERVICES	$ 147,605	$ 164,171	$ 180,000	$ 180,000
INSURANCE, BONDS & RETIREMEN	$ 65,476	$ 72,060	$ 68,000	$ 78,200
MEMBERSHIPS AND DUES	$ 2,919	$ 751	$ 4,500	$ 4,500
TRAVEL CONFERENCE & MEETINGS	-	-	$ 3,400	$ 3,400
TRAINING	$ 2,055	$ 2,291	$ 8,000	$ 8,000
PERSONNEL EXPENSE	$ 2,837	$ 1,247	$ 4,400	$ 4,400
USDA LOAN PAYMENT	-	-	$ 121,921	$ 125,883
VEHICLE REPLACEMENT	-	-	$ 31,667	$ 7,500
VEHICLE REPLACEMENT	-	-	-	$ 7,500
VAC TRUCK RETROFIT	-	-	$ 20,000	-
OTHER USE OF FUNDS	$ 21,081	-	-	-
DEPRECIATION	$ 242,445	-	-	-
DEBT INTEREST	$ 76,932	$ 73,505	$ 76,000	$ 76,000
HEAVY DUTY UTILITY TRUCK	-	$ 58,076	-	-

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
WASTE WATER TREATMENT PLANT MAINT	$ 105,880	-	-	-
SEWER EQUIP PURCHASE & REPLACEMENT	-	$ 673	$ 40,000	$ 40,000
ANNUAL PUBLIC WORKS EQUIP REPLACEMENT	$ 1,960	$ 3,018	$ 30,000	$ 15,000
PUBLIC WORKS VEHICLE REPLACEMENT	-	-	$ 55,000	-
SCADA METER SYS WATER/WASTEWATER	-	$ 148,125	$ 25,000	$ 25,000
WWTP MAINTENANCE	-	$ 47,843	$ 141,000	$ 141,000
LIFT STATIONS	$ 100,325	$ 17,554	$ 88,000	$ 88,000
SEWER LINE REPLACEMENT/ MAINT	-	$ 74,790	$ 260,000	$ 260,000
PORTABLE PUMPS (1 EA-2", 4", 6")	-	-	$ 42,000	-
SEWER CAMERA	-	-	$ 7,000	-
RANDEL SPRAYER	-	-	$ 10,000	-
VERMEER ATX 850 WHEEL LOADER	$ 42,520	-	-	-
RODDER TRAILER	$ 70,841	-	-	-
RATE STUDY	-	-	$ 40,000	-
TRAILER PURCHASE/REPLACEMENT	-	-	$ 20,000	-
WWTP BAR SCREEN REPLACEMENT	-	-	$ 500,000	-
ACCOUNTING SOFTWARE	-	-	$ 46,375	-
GROUND PENTRATING RADAR SYSTEM	-	-	$ 12,000	-
FILBERT LIFT STATION UPGRADE (YOKOHL LANDING)	-	$ 63,837	-	-
Total Expenditures	**$ 6,271,160**	**$ 6,843,257**	**$ 10,663,499**	**$ 8,335,351**

Road Funds

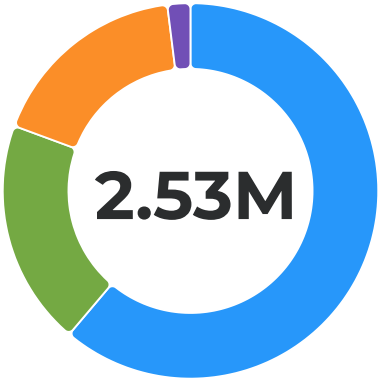
Expenditures by Fund

FY 2027 Expenditures



MEASURE R	$2,442,600	54.57%
TRANSPORATION FUND	$1,283,881	28.68%
ROAD MAINTENANCE AND REHAB FUND	$485,000	10.84%
GAS TAX FUND	$264,500	5.91%

FY 2028 Expenditures



MEASURE R	$1,549,600	61.18%
TRANSPORATION FUND	$492,412	19.44%
GAS TAX FUND	$440,900	17.41%
ROAD MAINTENANCE AND REHAB FUND	$50,000	1.97%

Expenditures by Fund

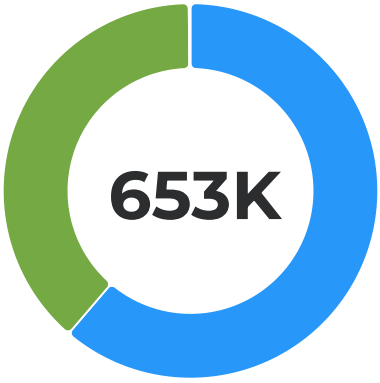
Category	FY 2026 Projected	FY 2027 Budgeted	FY 2028 Budgeted
GAS TAX FUND			
PROFESSIONAL SERVICES	$3,858.00		
AUDITOR FEES	$1,141.00	$1,500.00	$1,500.00
STREET LIGHTING	$112,585.00	$170,000.00	$180,000.00
STREET IMPROVEMENTS			$95,000.00
EQUIPMENT			$21,400.00
BACKHOE LOADER		$50,000.00	
ST FLEET & EQUIP REPLACEMENT		$43,000.00	$43,000.00
OTHER USE OF FUNDS			$100,000.00
STREET MAINTENANCE	$6,331.00		
Total GAS TAX FUND	$123,915.00	$264,500.00	$440,900.00
TRANSPORATION FUND			
PROFESSIONAL SERVICES	$7,000.00	$7,000.00	$7,000.00
AUDITOR FEES	$2,000.00	$2,000.00	$2,000.00
STREET IMPROVEMENTS	$2,109.00		$41,357.00
OTHER USE OF FUNDS		$200,000.00	$200,000.00
FIREBAUGH ASPHALT OVERLAY	$9,630.00		
CRACK SEALING	$11,819.00	$10,000.00	$10,000.00
RECLAMITE		$280,856.00	
PAVEMENT SURVEY	$29,575.00		
CAPE SEAL	$11,819.00	$144,025.00	$232,055.00

Category	FY 2026 Projected	FY 2027 Budgeted	FY 2028 Budgeted
E STREET WEST PARKING LOT		$70,000.00	
E STREET ADA PARKING STALL		$40,000.00	
F STREET ADA STALL AND STRIPING		$40,000.00	
TRAILER PURCHASE/REPLACEMENT		$10,000.00	
DOWNTOWN TREE TRIMMING		$40,000.00	
MILL & OVERLAY		$440,000.00	
Total TRANSPORATION FUND	$73,952.00	$1,283,881.00	$492,412.00
MEASURE R			
PROFESSIONAL SERVICES	$25,000.00	$25,000.00	$25,000.00
AUDITOR FEES	$20,000.00	$20,000.00	$20,000.00
MEASURE R LOCAL PROJECT	$12,600.00	$12,600.00	$12,600.00
FIREBAUGH ASPHALT OVERLAY	$300,000.00		
CAPE SEAL	$50,000.00	$50,000.00	$50,000.00
E STREET PEDESTRIAN IMPROV		$2,000,000.00	
KAWEAH GATEWAY: SAFETY CORRIDOR			$1,442,000.00
MILL & OVERLAY		$335,000.00	
Total MEASURE R	$407,600.00	$2,442,600.00	$1,549,600.00
ROAD MAINTENANCE AND REHAB FUND			
FIREBAUGH ASPHALT OVERLAY		$200,000.00	$50,000.00
MILL & OVERLAY		$285,000.00	
Total ROAD MAINTENANCE AND REHAB FUND		$485,000.00	$50,000.00
Total Expenditures	**$605,467.00**	**$4,475,981.00**	**$2,532,912.00**

Housing Funds

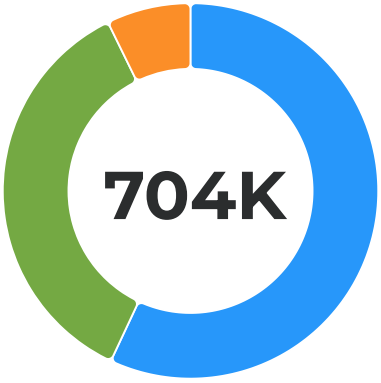
Expenditures by Fund

FY 2027 Expenditures



CDBG HOUSING GRANT FUND	**$400,000**	61.26%
CDBG PROGRAM INCOME FUND	**$252,000**	38.59%
FTHB PROGRAM INCOME FUND	**$1,000**	0.15%

FY 2028 Expenditures



CDBG HOUSING GRANT FUND	**$401,344**	56.98%
CDBG PROGRAM INCOME FUND	**$252,000**	35.78%
FTHB PROGRAM INCOME FUND	**$51,000**	7.24%

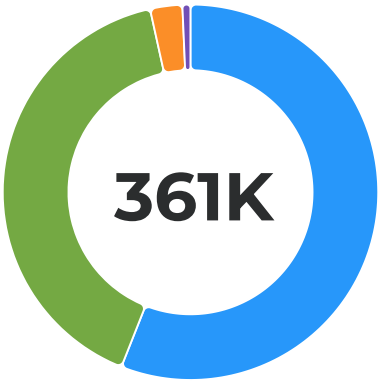
Expenditures by Fund

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
CDBG PROGRAM INCOME FUND	$ 7,464	$ 162,188	$ 252,000	$ 252,000
LOW/MODERATE HOUSING FUND	$ 3,766	$ 805,727	-	-
FTHB PROGRAM INCOME FUND	-	$ 33,688	$ 1,000	$ 51,000
CDBG HOUSING GRANT FUND	-	$ 71,519	$ 400,000	$ 401,344
BEGIN HOUSING GRANT FUND	-	$ 446	-	-
HOME FUND	-	$ 151,551	-	-
Total Expenditures	**$ 11,230**	**$ 1,225,120**	**$ 653,000**	**$ 704,344**

SPECIAL REVENUE FUND

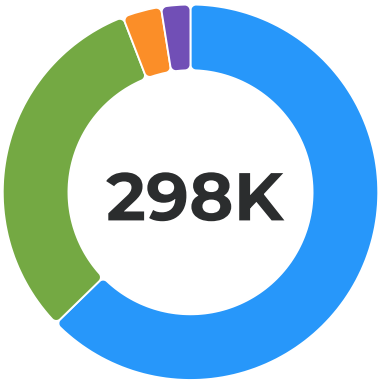
Expenditures by Fund

FY 2027 Expenditures



COPS	**$202,062**	56.01%
LANDSCAPE AND LIGHTING DISTRICT FUND	**$146,225**	40.53%
POLICE DONATIONS	**$10,000**	2.77%
CASP -ADA INFRASTURE FUND	**$2,500**	0.69%

FY 2028 Expenditures

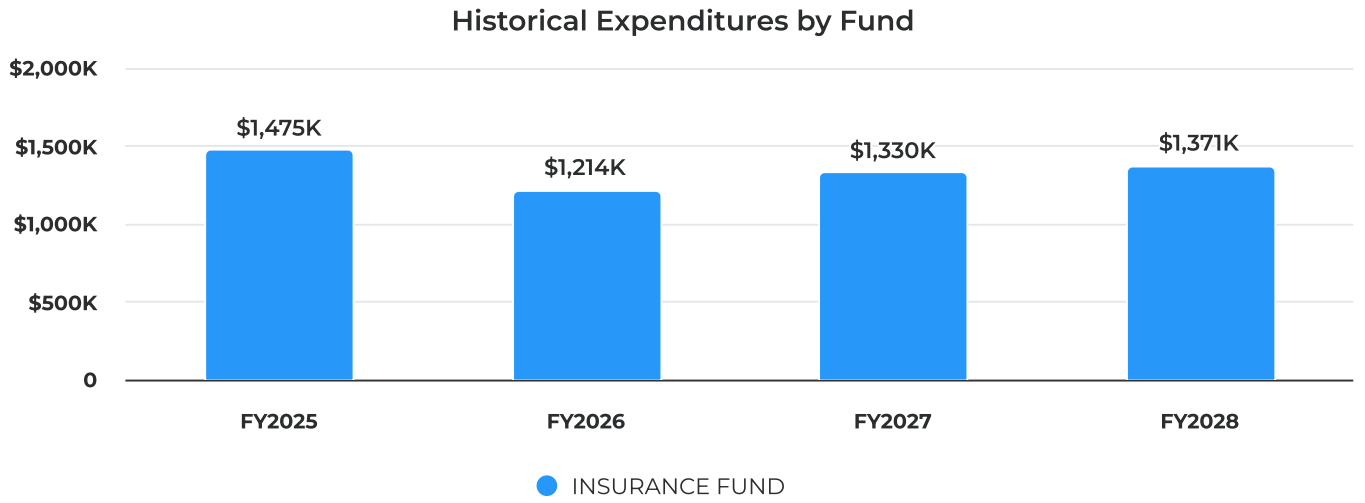


COPS	**$187,098**	62.70%
LANDSCAPE AND LIGHTING DISTRICT FUND	**$93,809**	31.44%
POLICE DONATIONS	**$10,000**	3.35%
CASP -ADA INFRASTURE FUND	**$7,500**	2.51%

Expenditures by Fund

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
STORM DRAIN FUND	$ 17,000	-	-	-
CASP -ADA INFRASTURE FUND	-	-	$ 2,500	$ 7,500
COPS	$ 43,208	-	$ 202,062	$ 187,098
POLICE DONATIONS	$ 1,130	$ 15,691	$ 10,000	$ 10,000
LANDSCAPE AND LIGHTING DISTRICT FUND	$ 108,109	$ 105,805	$ 146,225	$ 93,809
Total Expenditures	**$ 169,447**	**$ 121,496**	**$ 360,787**	**$ 298,407**

INTERNAL SERVICE FUND



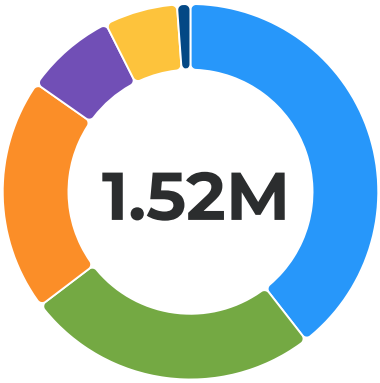
Expenditures by Fund

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
INSURANCE FUND	$ 1,474,949	$ 1,213,670	$ 1,330,214	$ 1,371,120
SALARIES - REGULAR	$ 75,764	$ 83,383	$ 53,400	$ 54,400
RETIREMENT AND LIFE INSUR	$ 45,983	$ 23,707	$ 11,900	$ 13,100
SOCIAL SECURITY - MEDICARE	$ 1,130	$ 1,175	$ 800	$ 800
UNEMPLOYMENT INSURANCE	$ 24,066	$ 4,696	-	-
HEALTH INSURANCE	-	-	$ 8,900	$ 9,900
WORKERS COMP (SELF INS)	-	-	$ 900	$ 900
SPECIAL DEPT EXPENSE	$ 16,920	$ 100	$ 44,000	$ 10,000
INSURANCE, BONDS & RETIREMEN	-	$ 62	$ 300	$ 300
DISABILITY INSURANCE	$ 22,176	$ 29,726	$ 35,100	$ 35,100
HEALTH INSURANCE	$ 509,596	$ 374,480	$ 440,800	$ 486,400
WORKERS COMP (SELF INS)	$ 283,012	$ 206,385	$ 269,814	$ 277,620
LIABILITY INSURANCE	$ 448,698	$ 433,725	$ 402,900	$ 421,200
SELF FUND DENTAL/VISION	$ 47,304	$ 56,081	$ 61,200	$ 61,200
MEMBERSHIPS AND DUES	$ 300	$ 150	$ 200	$ 200
Total Expenditures	**$ 1,474,949**	**$ 1,213,670**	**$ 1,330,214**	**$ 1,371,120**

MEASURE P

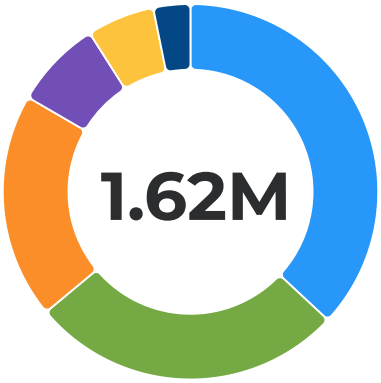
Expenditures by Department

FY27 Expenditures by Department



STREET DEPARTMENT	$600,000	39.46%
GENERAL GOVERNMENT	$383,100	25.20%
POLIS DEPARTMENT	$305,200	20.07%
CODE ENFORCEMENT	$119,061	7.83%
RECREATION	$95,565	6.29%
PARKS	$17,486	1.15%

FY28 Expenditures by Department



STREET DEPARTMENT	$600,000	36.95%
GENERAL GOVERNMENT	$438,400	27.00%
POLIS DEPARTMENT	$315,689	19.44%
CODE ENFORCEMENT	$123,546	7.61%
RECREATION	$94,540	5.82%
PARKS	$51,723	3.19%

Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
CODE ENFORCEMENT	$ 39,191	$ 53,336	$ 119,061	$ 123,546
SALARIES - REGULAR	$ 14,454	$ 25,272	$ 62,534	$ 64,110
SALARIES - OVERTIME	$ 151	$ 571	$ 1,000	$ 1,000
RETIREMENT AND LIFE INSUR	$ 1,003	$ 2,017	$ 15,777	$ 16,811
SOCIAL SECURITY - MEDICARE	$ 205	$ 355	$ 1,500	$ 1,500
HEALTH INSURANCE	$ 14,607	$ 14,556	$ 18,750	$ 20,625
WORKERS COMP (SELF INS)	-	$ 1,000	$ 1,000	$ 1,000
SPECIAL DEPARTMENT EXPENSE	$ 1,640	$ 2,250	$ 6,000	$ 6,000
INSURANCE, BONDS & RETIREM	$ 7,131	$ 7,315	$ 12,500	$ 12,500
GENERAL GOVERNMENT	$ 277,161	$ 703,973	$ 383,100	$ 438,400
SPECIAL DEPT EXPENSE	$ 201,789	$ 212,857	$ 240,000	$ 240,000
FIRE: ENGINE REPLACEMENT	-	-	$ 100,000	$ 100,000
TRANSFER	-	$ 456,584	-	$ 70,300
POLICE AND ADMINISTRATION BUILDING REPAIRS/UPDATES	$ 67,157	$ 34,532	$ 5,000	$ 5,000
CORPORATION YARD BLDG REPAIR & UPDATES	$ 8,215	-	-	-
CARNEGIE BUILDING REPAIR & UPATES	-	-	$ 6,500	$ 6,500

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
FIRE BLDG REPAIR AND UPDATES	-	-	$ 10,600	$ 10,600
CH BLDG REPAIR AND UPDATES	-	-	$ 6,000	$ 6,000
ADA WEBSITE AND EMAIL DOMAIN	-	-	$ 15,000	-
POLICE DEPARTMENT	$ 190,729	$ 247,964	$ 305,200	$ 315,689
REGULAR - SALARIES	$ 81,783	$ 96,596	$ 136,000	$ 140,000
SALARIES - OVERTIME	$ 18,852	$ 29,859	$ 10,000	$ 12,000
RETIREMENT AND LIFE INS	$ 54,976	$ 65,865	$ 45,000	$ 45,000
SOCIAL SECURITY-MEDICARE	$ 1,332	$ 1,763	$ 2,000	$ 2,100
HEALTH INSURANCE	$ 14,607	$ 14,556	$ 46,200	$ 50,589
WORKERS COMP (SELF INS)	-	$ 1,000	$ 1,000	$ 1,000
SPECIAL DEPARTMENT EXPENSE	$ 5,234	$ 23,238	$ 50,000	$ 50,000
INSURANCE, BONDS & RETIREM	$ 13,945	$ 15,087	$ 15,000	$ 15,000
STREET DEPARTMENT	$ 61,055	-	$ 600,000	$ 600,000
STREET OVERLAYS	$ 61,055	-	-	-
STREET IMPROVEMENT PROJECTS	-	-	$ 600,000	$ 600,000
RECREATION	$ 80,253	$ 92,118	$ 95,565	$ 94,540
SALARIES - REGULAR	$ 27,726	$ 37,918	$ 48,740	$ 50,202
SALARIES - OVERTIME	$ 151	-	$ 2,000	$ 2,000
RETIREMENT AND LIFE INSUR	$ 1,776	$ 2,183	$ 12,248	$ 13,053
SOCIAL SECURITY - MEDICARE	$ 339	$ 456	$ 707	$ 728
HEALTH INSURANCE	$ 14,607	$ 14,556	$ 16,870	$ 18,557
SPECIAL DEPARTMENT EXPENSE	$ 21,977	$ 22,239	-	-
INSURANCE, BONDS & RETIREM	$ 5,947	$ 6,441	-	-
RECREATION REGISTRATION SOFTWARE	$ 7,730	$ 8,325	$ 15,000	$ 10,000
PARKS	$ 7,979	$ 116,576	$ 17,486	$ 51,723
SALARIES- REGULAR	-	$ 22,325	-	-
RETIREMENT AND LIFE INSUR	-	$ 1,324	-	-
SOCIAL SECURITY-MEDICARE	-	$ 362	-	-
SALARY REIMBURSEMENT	-	$ -5,851	-	-
MAINT BLDGS, STRUCT & GRND	$ 7,979	$ 98,416	$ 17,486	$ 51,723
Total Expenditures	**$ 656,369**	**$ 1,213,967**	**$ 1,520,412**	**$ 1,623,898**

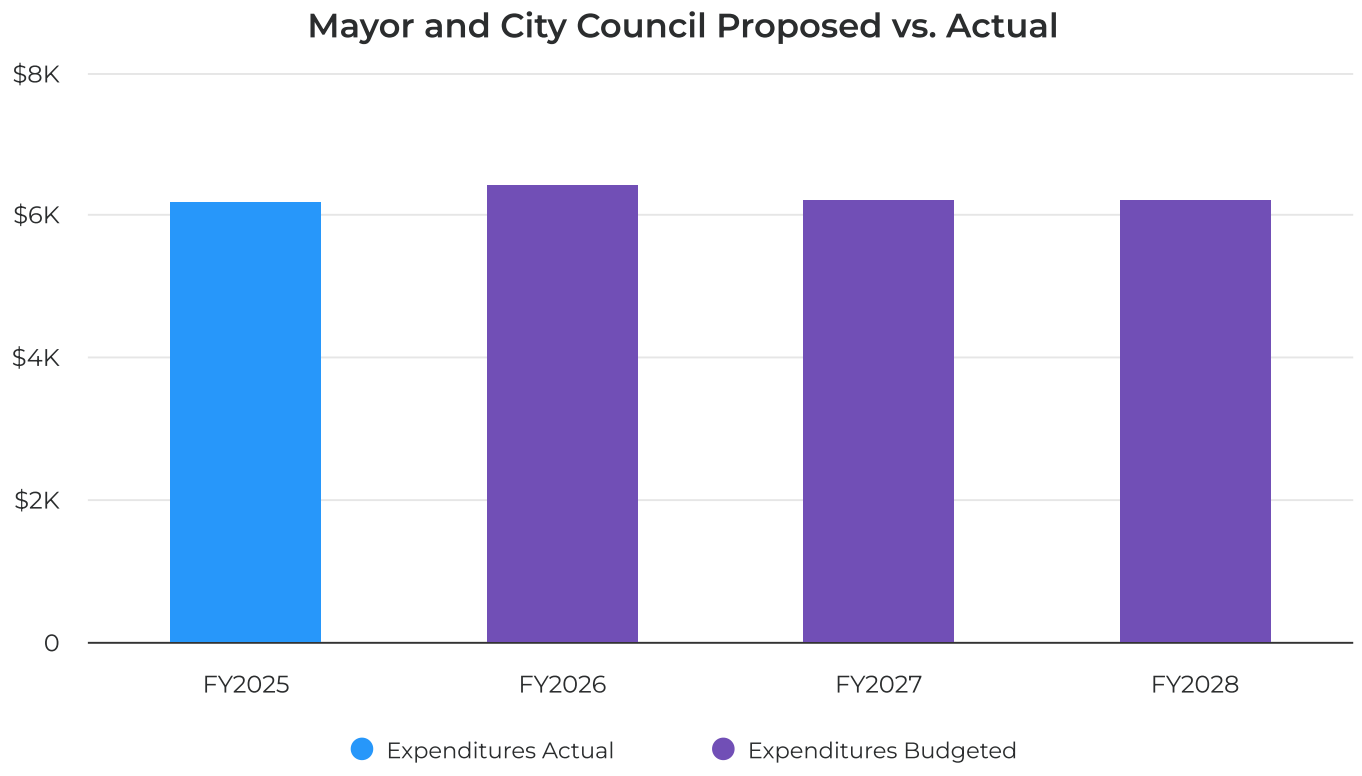
DEPARTMENTS

Mayor And City Council

The City of Exeter is a charter city and operates under the “Council-Administrator” form of municipal government. The five member City Council is elected by Districts for a four-year term staggered in even years with Districts A, C and D in years 2026, 2030 etc. and Districts B and E in years 2024, 2028 etc. Pursuant to the Exeter City Charter, the Mayor and Mayor Pro Tem are selected by the Council. The City Council sets the policy, establishes the vision and direction of the community’s future and provides oversight of the City Administrator and City Clerk. The City Council meets on the second and fourth Tuesday of each month to decide the business of the City.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$6,200	$6,200

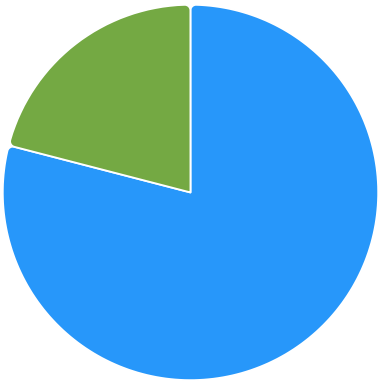


Expenditures by Department

Category	FY 2026 Projected	FY 2027 Budgeted	FY 2028 Budgeted	FY 2025 Actual
MAYOR AND CITY COUNCIL	$6,406.00	$6,200.00	$6,200.00	$6,181.45
SALARIES & BENEFITS				
SALARIES - REGULAR	$207.00	$1,200.00	$1,200.00	$150.00
SOCIAL SECURITY - MEDICARE	$16.00	$100.00	$100.00	$11.48
Total SALARIES & BENEFITS	$223.00	$1,300.00	$1,300.00	$161.48
OPERATING				
OFFICE EXPENSE	$1,040.00	$900.00	$900.00	$1,506.70
SPECIAL DEPT EXPENSE	$2,280.00	$2,000.00	$2,000.00	$1,806.49
TRAVEL CONFERENCE & MEETINGS	$2,863.00	$2,000.00	$2,000.00	$2,706.78
Total OPERATING	$6,183.00	$4,900.00	$4,900.00	$6,019.97
Total Expenditures	**$6,406.00**	**$6,200.00**	**$6,200.00**	**$6,181.45**

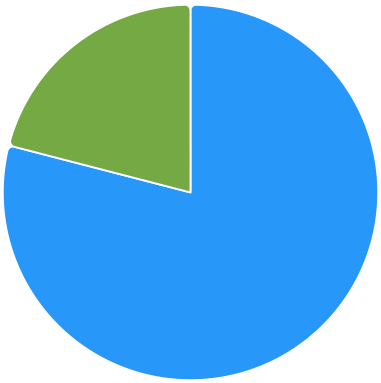
Expenditures by Expense Object Summary

FY 2027 Expenditures



OPERATING	**$4,900**	79.03%
SALARIES & BENEFITS	**$1,300**	20.97%

FY 2028 Expenditures



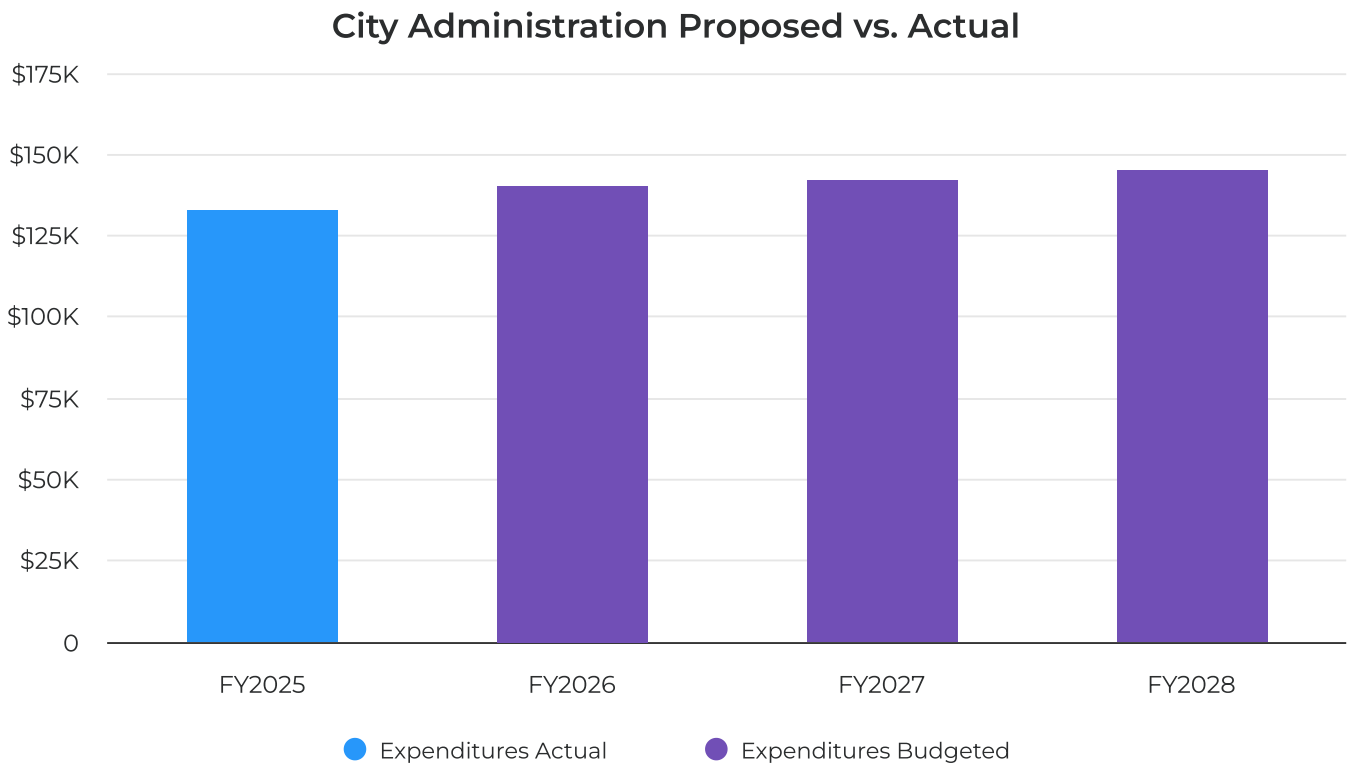
OPERATING	**$4,900**	79.03%
SALARIES & BENEFITS	**$1,300**	20.97%

City Administration

The City Administration Department focuses on general management of the city and provides direct support to the elected City Council. There are two administrative officers that are appointed by and report directly to the City Council in this department. The City Administrator and City Clerk/Human Resources Manager serve as the administrative officers. The Deputy City Clerk/Personnel Officer also provides support to these two positions. The City Administrator serves as the chief administrative officer of the City; advises and assists the City Council in the conduct of City business; and provides administrative oversight to the operations and policy functions of City government. The City Clerk/Human Resources Manager serves as the Elections Official, Local Legislation Auditor, Political reform Filing Officer, responds to public inquiries and provides support services to City Council. This position also provides oversight of the City's human resources and personnel functions and serves as the City's Risk Manager providing oversight of the City's insurance, risk management, and benefit programs. This department also oversees all Department Heads and several contracted employees including the City Engineer, City Planner, Fire, and Building.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$141,982	$144,868

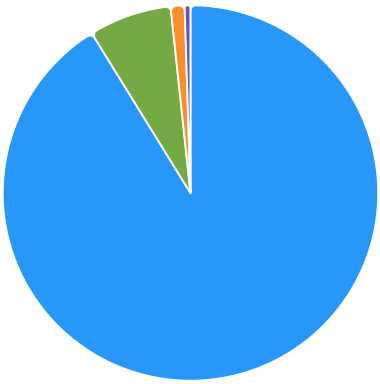


Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
CITY ADMINISTRATOR	$ 132,847	$ 140,117	$ 141,982	$ 144,868
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 89,372	$ 89,756	$ 88,616	$ 90,400
RETIREMENT AND LIFE INSUR	$ 16,959	$ 24,352	$ 27,323	$ 28,250
SOCIAL SECURITY - MEDICARE	$ 1,310	$ 1,265	$ 2,570	$ 2,600
HEALTH INSURANCE	$ 8,764	$ 8,735	$ 9,973	$ 10,118
WORKERS COMP (SELF INS)	$ 1,125	$ 1,032	$ 1,000	$ 1,000
Total SALARIES & BENEFITS	$ 117,530	$ 125,140	$ 129,482	$ 132,368
OPERATING				
OFFICE EXPENSE	$ 3,293	$ 4,854	$ 2,500	$ 2,500
SPECIAL DEPT EXPENSE	$ 1,919	$ 3,519	$ 1,300	$ 1,300
MEMBERSHIPS AND DUES	$ 689	$ 1,150	$ 1,300	$ 1,300
TRAVEL CONFERENCE & MEETINGS	$ 3,951	$ 3,160	$ 3,000	$ 3,000
TRAINING	$ 3,700	$ 602	$ 2,000	$ 2,000
Total OPERATING	$ 13,552	$ 13,285	$ 10,100	$ 10,100
TELEPHONE				
TELEPHONE	$ 198	$ 212	$ 700	$ 700
Total TELEPHONE	$ 198	$ 212	$ 700	$ 700
CONTRACTED EXP				
CONTRACTUAL SERVICES	$ 1,568	$ 1,480	$ 1,700	$ 1,700
Total CONTRACTED EXP	$ 1,568	$ 1,480	$ 1,700	$ 1,700
Total Expenditures	**$ 132,847**	**$ 140,117**	**$ 141,982**	**$ 144,868**

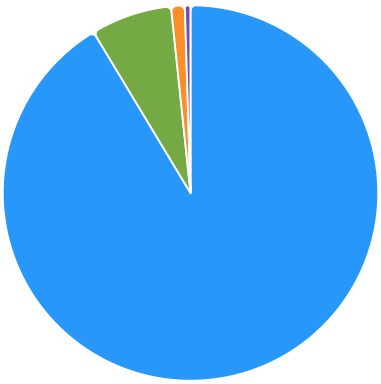
Expenditures by Expense Object Summary

FY 2027 Expenditures



SALARIES & BENEFITS	**$129,482**	91.20%
OPERATING	**$10,100**	7.11%
CONTRACTED EXP	**$1,700**	1.20%
TELEPHONE	**$700**	0.49%

FY 2028 Expenditures



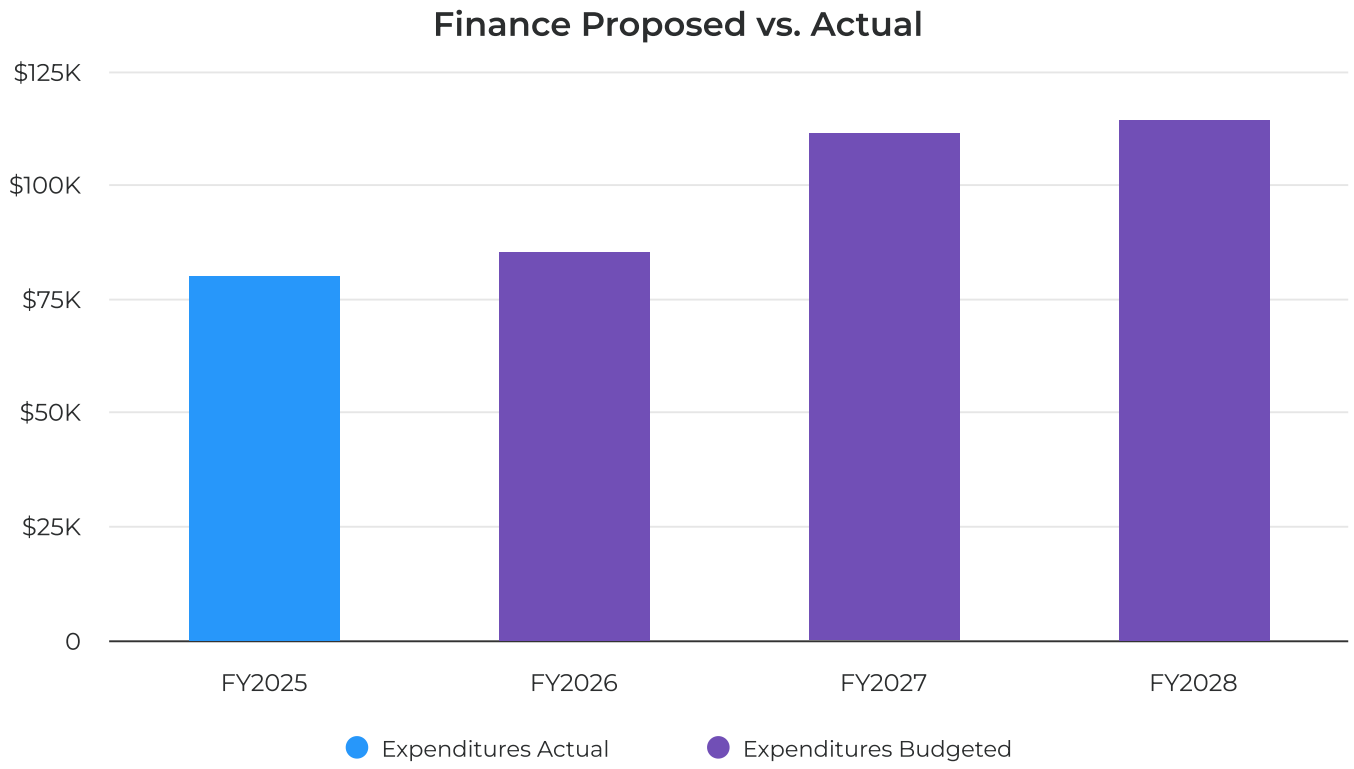
SALARIES & BENEFITS	**$132,368**	91.37%
OPERATING	**$10,100**	6.97%
CONTRACTED EXP	**$1,700**	1.17%
TELEPHONE	**$700**	0.48%

Finance

The service mission of the Finance Department is to provide quality municipal financial services to our customers through teamwork and trust – managing and optimizing the City's financial affairs, and providing fiscal responsibility and accountability focused on the highest degree of customer service, honesty, and integrity. This mission generates the standards under which the Finance Department functions. Those standards are defined and delivered using the three basic systems every department shares: its people, its physical assets, and its processes. The Finance Department provides a wide range of comprehensive finance support services to the Mayor, the City Council, and all City departments. These services include accounting, financial administration and reporting, budgeting, internal audits, treasury/cash management, investments, payroll, billing and accounts receivable, accounts payable, purchasing, reproduction and graphics, and business licenses and cashiering. Overall responsibility for management of the City's finances rests with the Finance Director who also serves as the City Treasurer.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$111,375	$114,275

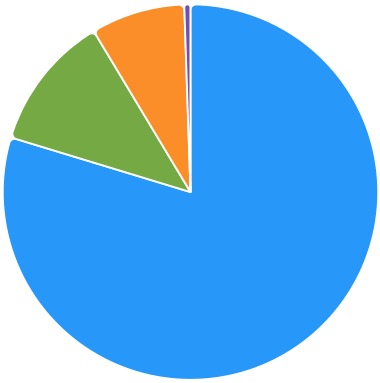


Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
FINANCE DEPARTMENT	$ 79,843	$ 85,510	$ 111,375	$ 114,275
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 39,456	$ 39,182	$ 51,750	$ 53,300
SALARIES-TEMPORARY	$ 10,026	$ 11,954	$ 12,000	$ 12,000
SALARIES - OVERTIME	$ 482	-	$ 500	$ 500
RETIREMENT AND LIFE INSUR	$ 8,785	$ 11,730	$ 13,850	$ 14,250
SOCIAL SECURITY - MEDICARE	$ 1,279	$ 1,440	$ 1,850	$ 1,900
HEALTH INSURANCE	$ 5,842	$ 5,823	$ 7,425	$ 8,200
WORKERS COMP (SELF INS)	$ 1,125	$ 1,032	$ 1,400	$ 1,400
Total SALARIES & BENEFITS	$ 66,994	$ 71,161	$ 88,775	$ 91,550
OPERATING				
OFFICE EXPENSE	$ 1,341	$ 1,685	$ 1,400	$ 1,500
MEMBERSHIPS AND DUES	$ 190	$ 345	$ 1,000	$ 1,000
TRAVEL CONFERENCE & MEETINGS	-	-	$ 3,500	$ 3,500
TRAINING	-	$ 200	$ 2,300	$ 2,300
CHARGEBACK FEES	$ 270	$ 924	$ 800	$ 825
Total OPERATING	$ 1,801	$ 3,154	$ 9,000	$ 9,125
TELEPHONE				
TELEPHONE	$ 132	$ 153	$ 600	$ 600
Total TELEPHONE	$ 132	$ 153	$ 600	$ 600
CONTRACTED EXP				
CONTRACTUAL SERVICES	$ 10,916	$ 11,042	$ 13,000	$ 13,000
Total CONTRACTED EXP	$ 10,916	$ 11,042	$ 13,000	$ 13,000
Total Expenditures	**$ 79,843**	**$ 85,510**	**$ 111,375**	**$ 114,275**

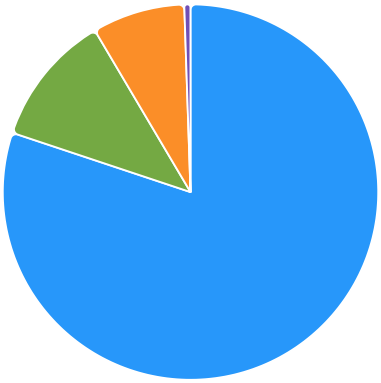
Expenditures by Expense Object Summary

FY 2027 Expenditures



SALARIES & BENEFITS	**$88,775**	79.71%
CONTRACTED EXP	**$13,000**	11.67%
OPERATING	**$9,000**	8.08%
TELEPHONE	**$600**	0.54%

FY 2028 Expenditures

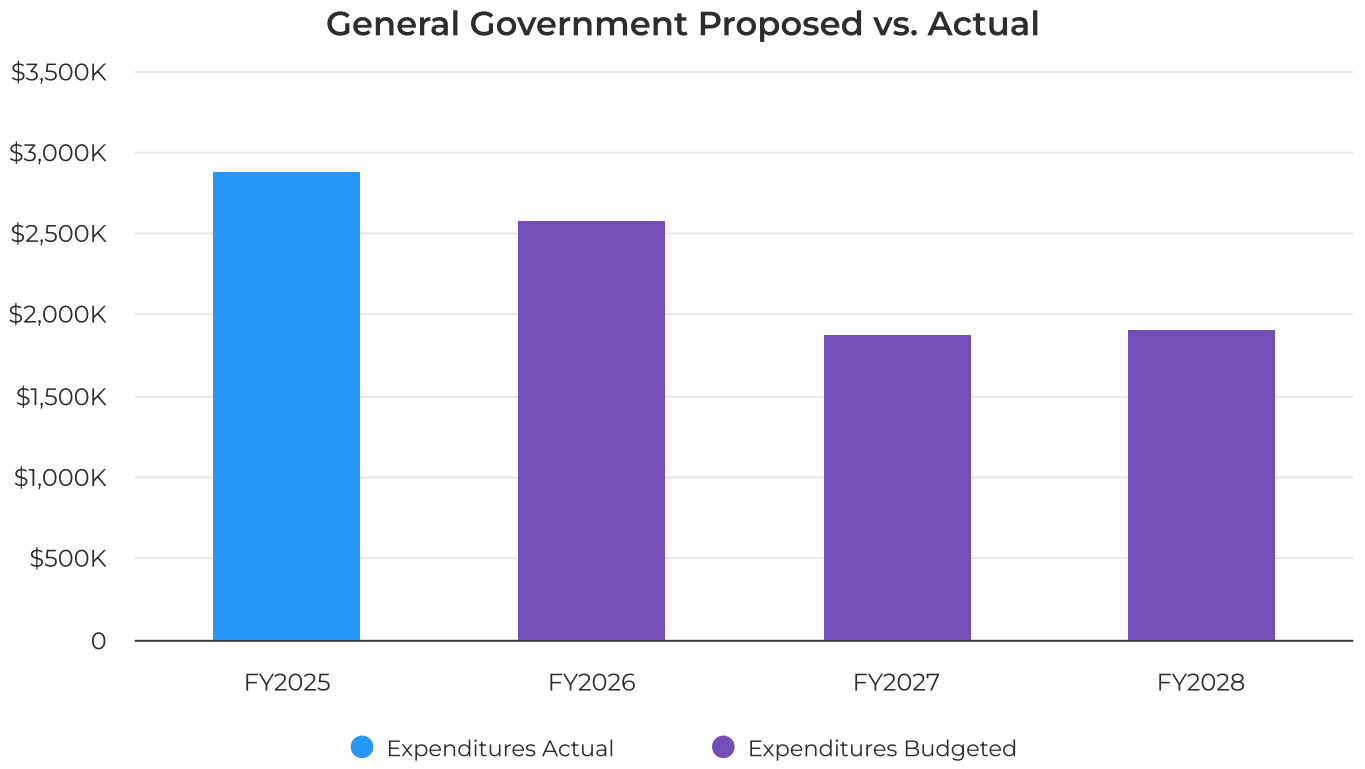


SALARIES & BENEFITS	**$91,550**	80.11%
CONTRACTED EXP	**$13,000**	11.38%
OPERATING	**$9,125**	7.99%
TELEPHONE	**$600**	0.53%

General Government

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$1,849,000	$1,888,290



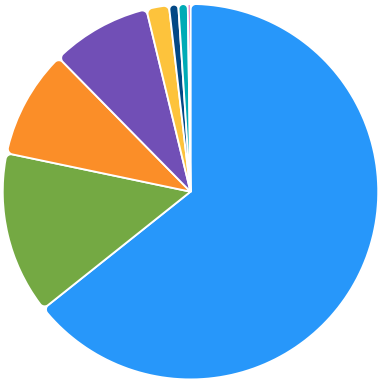
Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
GENERAL GOVERNMENT	$ 2,877,394	$ 2,577,516	$ 1,865,600	$ 1,904,890
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 55,928	$ 74,470	$ 77,500	$ 78,000
SALARIES-TEMPORARY	$ 5,580	$ 1,599	$ 4,700	$ 4,700
SALARIES - OVERTIME	$ 91	$ 1,090	$ 1,000	$ 1,000
RETIREMENT AND LIFE INSUR	$ 18,186	$ 23,188	$ 20,000	$ 20,600
SOCIAL SECURITY - MEDICARE	$ 1,199	$ 1,173	$ 2,300	$ 2,400
HEALTH INSURANCE	$ 16,068	$ 16,013	$ 20,400	$ 22,440
INSURANCE, BONDS & RETIREMEN	$ 56,078	$ 51,355	$ 48,100	$ 48,100
PERSONNEL EXPENSE	$ 363	$ 188	$ 250	$ 250
Total SALARIES & BENEFITS	$ 153,493	$ 169,076	$ 174,250	$ 177,490
OPERATING				
OFFICE EXPENSE	$ 3,581	$ 4,879	$ 3,500	$ 3,500
SPECIAL DEPT EXPENSE	$ 8,876	$ 3,357	$ 2,500	$ 2,500
SPECIAL EVENTS	$ 1,969	$ 901	$ 1,500	$ 1,500
ADVERTISING	$ 4,510	$ 9,508	$ 4,000	$ 4,000
ELECTIONS	$ 3,755	-	$ 4,000	-
MEMBERSHIPS AND DUES	$ 3,240	$ 50	$ 4,000	$ 4,000
TRAINING	$ 500	$ 503	$ 1,000	$ 1,000
CHAMBER OF COMMERCE	$ 4,000	-	$ 600	$ 600
SPECIAL DEPT EXPENSE	$ 201,789	$ 212,857	$ 240,000	$ 240,000
Total OPERATING	$ 232,221	$ 232,055	$ 261,100	$ 257,100
TELEPHONE				
TELEPHONE	$ 1,286	$ 1,495	$ 4,300	$ 4,300
Total TELEPHONE	$ 1,286	$ 1,495	$ 4,300	$ 4,300
UTILITIES				
UTILITIES	$ 19,481	$ 17,879	$ 15,000	$ 15,000
Total UTILITIES	$ 19,481	$ 17,879	$ 15,000	$ 15,000
FACILITIES				
RENTS AND LEASES	$ 63	$ 68	$ 100	$ 100
MAINT OF BLDGS STRUCT & GRND	$ 6,003	$ 12,848	$ 5,000	$ 5,000
CODE ENFORCEMENT	$ 96,975	$ 15,358	$ 31,000	$ 31,000
Total FACILITIES	$ 103,041	$ 28,274	$ 36,100	$ 36,100
CONTRACTED EXP				
PROFESSIONAL SERVICES	$ 42,404	$ 48,557	$ 95,000	$ 45,000
ENGINEERING FEES	$ 88,927	$ 78,112	$ 80,000	$ 80,000
ATTORNEY FEES	$ 72,958	$ 46,535	$ 45,000	$ 45,000
AUDITOR FEES	$ 15,125	$ 21,227	$ 29,000	$ 31,000
CODIFICATION OF ORDINANCES	$ 1,550	$ 1,628	$ 5,000	$ 5,000
PLANNING SERVICES	$ 158,955	$ 110,821	$ 150,000	$ 150,000
ECONOMIC DEVELOPMENT	$ 5,000	-	$ 5,000	$ 5,000
CONTRACTUAL SERVICES	$ 32,566	$ 36,163	$ 40,000	$ 40,000
FIRE	$ 601,223	$ 617,981	$ 708,000	$ 738,000
ADMIN SERVICES TU CO	$ 29,932	$ 36,609	$ 40,000	$ 40,000
PROFESSIONAL SERVICES	-	-	$ 2,500	$ 7,500

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
Total CONTRACTED EXP	$ 1,048,640	$ 997,633	$ 1,199,500	$ 1,186,500
MISC CAPITAL				
SETTLEMENT COSTS	-	$ 4,950	-	-
DONATIONS	$ 20,000	$ 2,350	$ 15,000	$ 15,000
Total MISC CAPITAL	$ 20,000	$ 7,300	$ 15,000	$ 15,000
CIP				
CAPITAL OUTLAY	-	-	-	$ 15,000
PD ADMIN BLDG REPAIR & UPDATES	$ 73,255	$ 616,243	-	-
CITY STANDARDS UPDATE	$ 8,619	$ 16,445	-	-
ACCOUNTING SOFTWARE	-	-	$ 17,250	-
FIRE: ENGINE REPLACEMENT	-	-	$ 100,000	$ 100,000
POLICE AND ADMINISTRATION BUILDING REPAIRS/UPDATES	$ 67,157	$ 34,532	$ 5,000	$ 5,000
CORPORATION YARD BLDG REPAIR & UPDATES	$ 8,215	-	-	-
CARNEGIE BUILDING REPAIR & UPATES	-	-	$ 6,500	$ 6,500
FIRE BLDG REPAIR AND UPDATES	-	-	$ 10,600	$ 10,600
CH BLDG REPAIR AND UPDATES	-	-	$ 6,000	$ 6,000
ADA WEBSITE AND EMAIL DOMAIN	-	-	$ 15,000	-
ARPA PROJECT 3	$ 938,841	-	-	-
PARK MASTER PLAN	$ 142,326	-	-	-
Total CIP	$ 1,238,413	$ 667,220	$ 160,350	$ 143,100
FUND TRANSFER				
TRANSFER	-	$ 456,584	-	$ 70,300
TRANSFERS OUT TO OTHER FUNDS	$ 60,819	-	-	-
Total FUND TRANSFER	$ 60,819	$ 456,584	-	$ 70,300
Total Expenditures	**$ 2,877,394**	**$ 2,577,516**	**$ 1,865,600**	**$ 1,904,890**

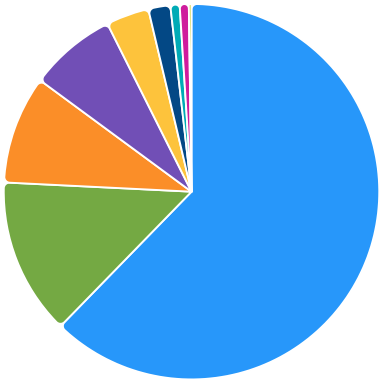
Expenditures by Expense Object Summary

FY 2027 Expenditures



CONTRACTED EXP	$1,199,500	64.30%
OPERATING	$261,100	14.00%
SALARIES & BENEFITS	$174,250	9.34%
CIP	$160,350	8.60%
FACILITIES	$36,100	1.94%
MISC CAPITAL	$15,000	0.80%
UTILITIES	$15,000	0.80%
TELEPHONE	$4,300	0.23%

FY 2028 Expenditures



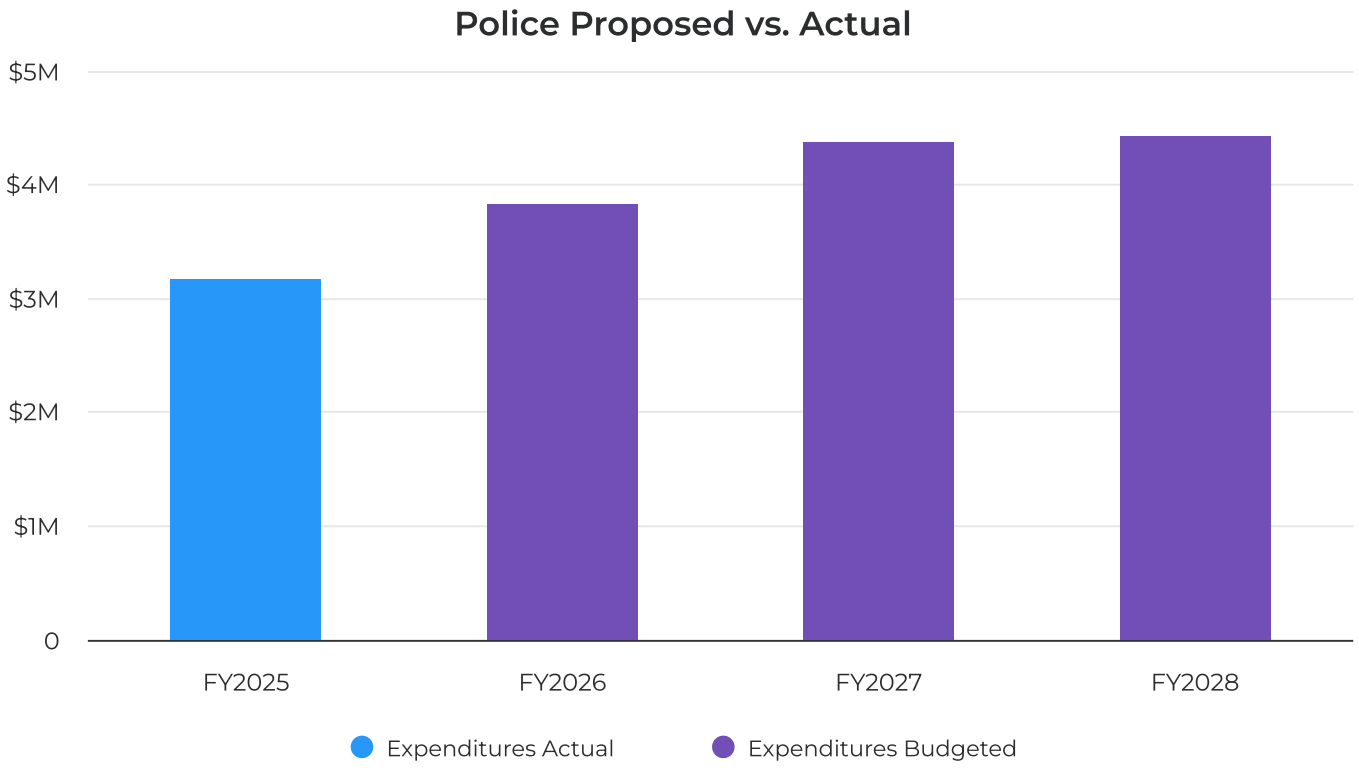
CONTRACTED EXP	$1,186,500	62.29%
OPERATING	$257,100	13.50%
SALARIES & BENEFITS	$177,490	9.32%
CIP	$143,100	7.51%
FUND TRANSFER	$70,300	3.69%
FACILITIES	$36,100	1.90%
MISC CAPITAL	$15,000	0.79%
UTILITIES	$15,000	0.79%
TELEPHONE	$4,300	0.23%

Police

The Exeter Police Department is a full-service law enforcement agency, providing service to the residents and businesses within the City of Exeter. The primary function is the maintenance of order, the enforcement of local, state & federal laws, and the basic protection of life and property.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$4,376,655	$4,389,909



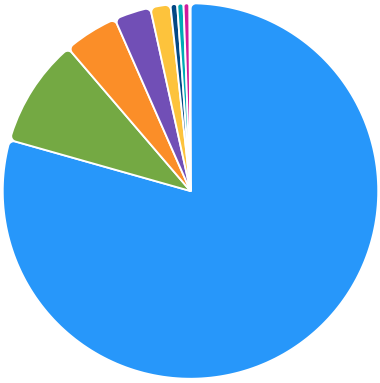
Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
POLICE DEPARTMENT	$ 3,162,629	$ 3,826,626	$ 4,376,655	$ 4,416,909
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 1,008,857	$ 1,492,924	$ 1,617,241	$ 1,681,059
SALARIES-TEMPORARY	$ 68,974	$ 3,021	$ 20,000	$ 20,000
SALARIES - OVERTIME	$ 107,308	$ 100,748	$ 90,000	$ 90,000
DISABILITY INSURANCE	$ 640	$ 1,327	$ 10,910	$ 1,500
RETIREMENT AND LIFE INSUR	$ 440,862	$ 689,956	$ 586,323	$ 603,900
SOCIAL SECURITY - MEDICARE	$ 16,636	$ 21,767	$ 51,661	$ 53,191
HEALTH INSURANCE	$ 281,894	$ 280,936	$ 358,000	$ 358,000
WORKERS COMP (SELF INS)	$ 251,132	$ 230,375	$ 164,758	$ 181,234
INSURANCE, BONDS & RETIREMEN	$ 160,029	$ 165,619	$ 186,900	$ 190,638
PERSONNEL EXPENSE	$ 15,024	$ 12,457	$ 7,000	$ 7,000
SALARIES - REGULAR	-	-	$ 82,434	$ 84,907
SALARIES - OVERTIME	-	-	$ 7,000	$ 8,000
RETIREMENT AND LIFE INSUR	-	-	$ 27,238	$ 28,760
SOCIAL SECURITY - MEDICARE	-	-	$ 1,195	$ 1,231
HEALTH INSURANCE	-	-	$ 8,364	$ 9,200
REGULAR - SALARIES	$ 81,783	$ 96,596	$ 136,000	$ 140,000
SALARIES - OVERTIME	$ 18,852	$ 29,859	$ 10,000	$ 12,000
RETIREMENT AND LIFE INS	$ 54,976	$ 65,865	$ 45,000	$ 45,000
SOCIAL SECURITY-MEDICARE	$ 1,332	$ 1,763	$ 2,000	$ 2,100
HEALTH INSURANCE	$ 14,607	$ 14,556	$ 46,200	$ 50,589
WORKERS COMP (SELF INS)	-	$ 1,000	$ 1,000	$ 1,000
INSURANCE, BONDS & RETIREM	$ 13,945	$ 15,087	$ 15,000	$ 15,000
Total SALARIES & BENEFITS	$ 2,536,851	$ 3,223,856	$ 3,474,224	$ 3,584,309
OPERATING				
OFFICE EXPENSE	$ 3,268	$ 3,917	$ 5,000	$ 5,000
SPECIAL DEPT EXPENSE	$ 18,244	$ 23,845	$ 20,000	$ 20,000
K9 PROGRAM	-	-	$ 3,000	$ 3,000
OFFICE EQUIPMENT EXPENSE	$ 3,730	$ 2,185	$ 4,500	$ 4,500
CLOTHING AND PERSONAL EXP	$ 7,607	$ 7,345	$ 10,000	$ 10,000
MEMBERSHIPS AND DUES	$ 720	$ 652	$ 1,000	$ 1,000
TRAVEL CONFERENCE & MEETINGS	$ 4,922	$ 302	$ 3,000	$ 3,000
TRAINING	$ 1,488	$ 1,443	$ 15,000	$ 15,000
POST TRAINING	$ 6,407	$ 5,756	$ 16,500	$ 16,500
SPECIAL DEPT EXPENSE	$ 969	-	-	-
SPECIAL DEPT EXPENSE	$ 1,130	$ 15,691	$ 10,000	$ 10,000
SPECIAL DEPARTMENT EXPENSE	$ 5,234	$ 23,238	$ 50,000	$ 50,000
Total OPERATING	$ 53,719	$ 84,374	$ 138,000	$ 138,000
TELEPHONE				
TELEPHONE	$ 26,152	$ 22,287	$ 25,000	$ 25,000
Total TELEPHONE	$ 26,152	$ 22,287	$ 25,000	$ 25,000
UTILITIES				
UTILITIES	$ 15,788	$ 15,268	$ 22,000	$ 22,000
Total UTILITIES	$ 15,788	$ 15,268	$ 22,000	$ 22,000

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	$ 21,621	$ 11,491	$ 4,000	$ 4,000
Total FACILITIES	$ 21,621	$ 11,491	$ 4,000	$ 4,000
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 87,004	$ 109,215	$ 205,000	$ 205,000
Total FLEET EXP	$ 87,004	$ 109,215	$ 205,000	$ 205,000
CONTRACTED EXP				
CONTRACTUAL SERVICES	$ 356,103	$ 352,123	$ 335,000	$ 360,000
LEASE PAYMENTS-UNITS	-	-	$ 74,000	-
Total CONTRACTED EXP	$ 356,103	$ 352,123	$ 409,000	$ 360,000
MISC CAPITAL				
RADIO EXPENSE	$ 893	$ 311	$ 11,000	$ 11,000
SAFETY EQUIPMENT	$ 22,260	$ 7,701	$ 12,600	$ 12,600
Total MISC CAPITAL	$ 23,152	$ 8,012	$ 23,600	$ 23,600
DEBT SERVICE				
DEBT INTEREST	-	-	$ 2,319	-
DEBT PRINCIPLE	-	-	$ 73,512	-
Total DEBT SERVICE	-	-	$ 75,831	-
CIP				
EQUIPMENT	$ 42,239	-	-	-
POLICE VEHICLE REPLACEMENTS	-	-	-	$ 55,000
Total CIP	$ 42,239	-	-	$ 55,000
Total Expenditures	**$ 3,162,629**	**$ 3,826,626**	**$ 4,376,655**	**$ 4,416,909**

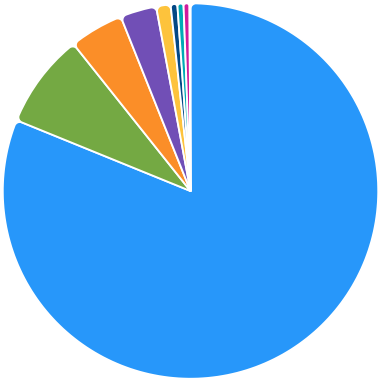
Expenditures by Expense Object Summary

FY 2027 Expenditures



SALARIES & BENEFITS	$3,474,224	79.38%
CONTRACTED EXP	$409,000	9.35%
FLEET EXP	$205,000	4.68%
OPERATING	$138,000	3.15%
DEBT SERVICE	$75,831	1.73%
TELEPHONE	$25,000	0.57%
MISC CAPITAL	$23,600	0.54%
UTILITIES	$22,000	0.50%
FACILITIES	$4,000	0.09%

FY 2028 Expenditures



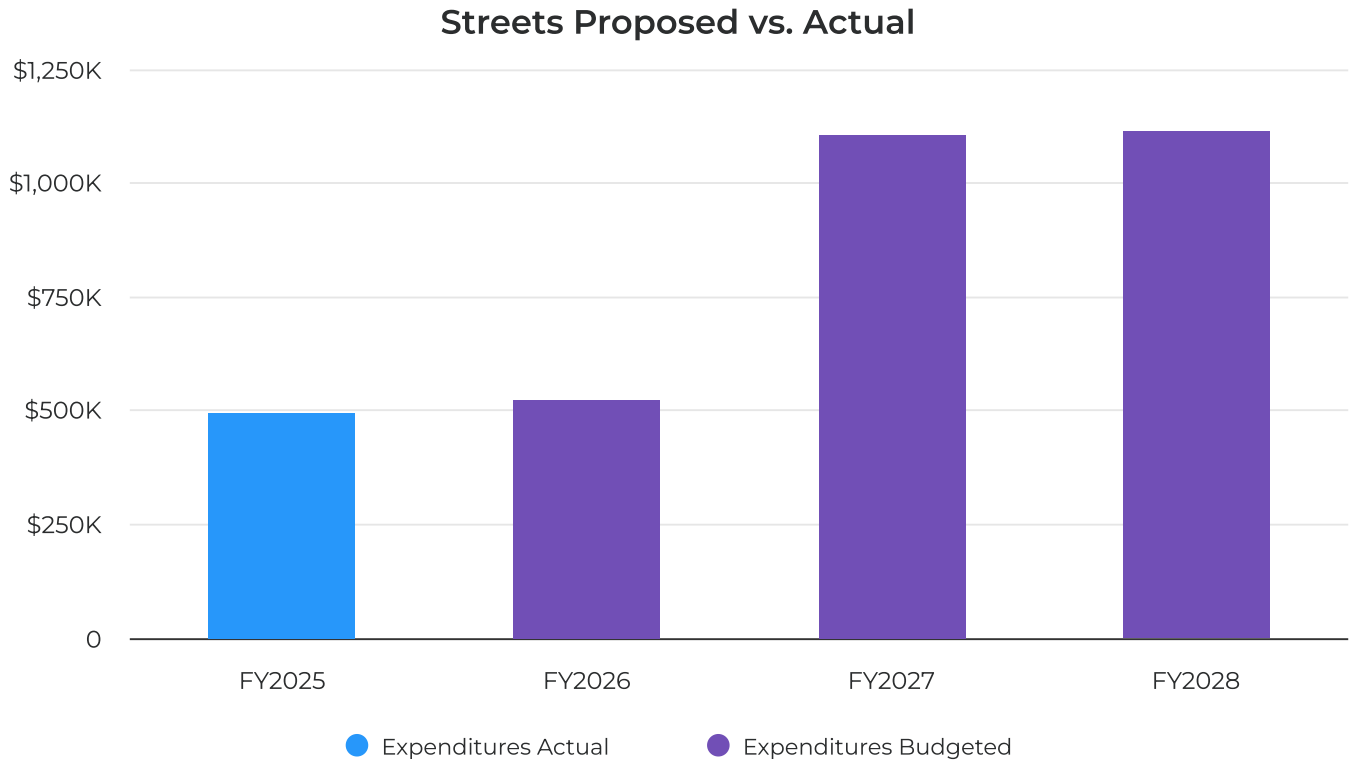
SALARIES & BENEFITS	$3,584,309	81.15%
CONTRACTED EXP	$360,000	8.15%
FLEET EXP	$205,000	4.64%
OPERATING	$138,000	3.12%
CIP	$55,000	1.25%
TELEPHONE	$25,000	0.57%
MISC CAPITAL	$23,600	0.53%
UTILITIES	$22,000	0.50%
FACILITIES	$4,000	0.09%

Streets

The City of Exeter has multiple funding sources to maintain the City streets. The non-General Fund sources require that the City contribute at least $100,000 a year towards street costs to be eligible to receive these other funds.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$1,104,163	$1,115,458



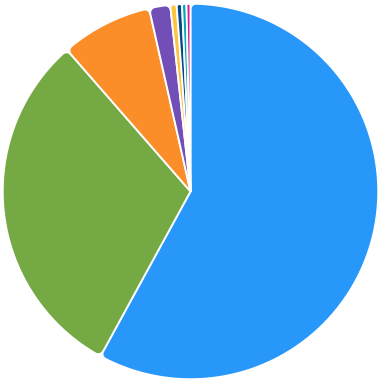
Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
STREET DEPARTMENT	$ 493,508	$ 525,592	$ 1,104,163	$ 1,115,458
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 103,358	$ 188,965	$ 197,586	$ 205,000
SALARIES-TEMPORARY	$ 31,503	$ 34,954	$ 5,000	$ 5,000
SALARIES - OVERTIME	$ 7,130	$ 4,519	$ 2,000	$ 2,000
RETIREMENT AND LIFE INSUR	$ 40,567	$ 50,461	$ 51,465	$ 54,000
SOCIAL SECURITY - MEDICARE	$ 4,026	$ 5,377	$ 5,730	$ 6,500
HEALTH INSURANCE	$ 34,762	$ 34,644	$ 39,558	$ 40,134
WORKERS COMP (SELF INS)	$ 4,368	$ 4,006	$ 14,624	$ 14,624
INSURANCE, BONDS & RETIREMEN	$ 21,252	$ 22,367	$ 21,100	$ 21,100
PERSONNEL EXPENSE	$ 1,387	$ 250	$ 1,000	$ 1,000
Total SALARIES & BENEFITS	$ 248,354	$ 345,543	$ 338,063	$ 349,358
OPERATING				
OFFICE EXPENSE	$ 419	$ 580	$ 600	$ 600
SPECIAL DEPT EXPENSE	$ 536	$ 4,131	$ 1,000	$ 1,000
CLOTHING AND PERSONAL EXP	$ 1,419	$ 1,455	$ 1,500	$ 1,500
MEMBERSHIPS AND DUES	$ 121	$ 47	$ 1,000	$ 1,000
TRAVEL CONFERENCE & MEETINGS	-	$ 364	$ 1,000	$ 1,000
TRAINING	$ 1,017	$ 1,089	$ 1,000	$ 1,000
Total OPERATING	$ 3,512	$ 7,666	$ 6,100	$ 6,100
TELEPHONE				
TELEPHONE	$ 4,826	$ 4,285	$ 3,800	$ 3,800
Total TELEPHONE	$ 4,826	$ 4,285	$ 3,800	$ 3,800
UTILITIES				
UTILITIES	$ 4,420	$ 5,198	$ 5,000	$ 5,000
Total UTILITIES	$ 4,420	$ 5,198	$ 5,000	$ 5,000
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	$ 5,615	$ 2,966	$ 4,200	$ 4,200
Total FACILITIES	$ 5,615	$ 2,966	$ 4,200	$ 4,200
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 19,472	$ 19,641	$ 20,000	$ 20,000
Total FLEET EXP	$ 19,472	$ 19,641	$ 20,000	$ 20,000
CONTRACTED EXP				
PROFESSIONAL SERVICES	$ 15,236	$ 14,152	$ 4,000	$ 4,000
ENGINEERING FEES	$ 5,842	$ 11,009	$ 15,000	$ 15,000
CONTRACTUAL SERVICES	$ 66,542	$ 76,583	$ 68,000	$ 68,000
Total CONTRACTED EXP	$ 87,620	$ 101,744	$ 87,000	$ 87,000
CIP				
STREET MAINTENANCE	$ 38,692	$ 38,549	$ 40,000	$ 40,000
PROPERTY IMPROVEMENTS	$ 19,942	-	-	-
STREET OVERLAYS	$ 61,055	-	-	-
STREET IMPROVEMENT PROJECTS	-	-	$ 600,000	$ 600,000

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
Total CIP	$ 119,689	$ 38,549	$ 640,000	$ 640,000
Total Expenditures	**$ 493,508**	**$ 525,592**	**$ 1,104,163**	**$ 1,115,458**

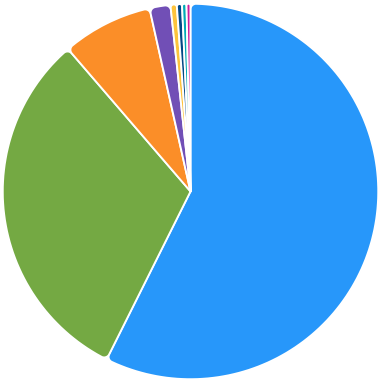
Expenditures by Expense Object Summary

FY 2027 Expenditures



CIP	**$640,000**	57.96%
SALARIES & BENEFITS	**$338,063**	30.62%
CONTRACTED EXP	**$87,000**	7.88%
FLEET EXP	**$20,000**	1.81%
OPERATING	**$6,100**	0.55%
UTILITIES	**$5,000**	0.45%
FACILITIES	**$4,200**	0.38%
TELEPHONE	**$3,800**	0.34%

FY 2028 Expenditures



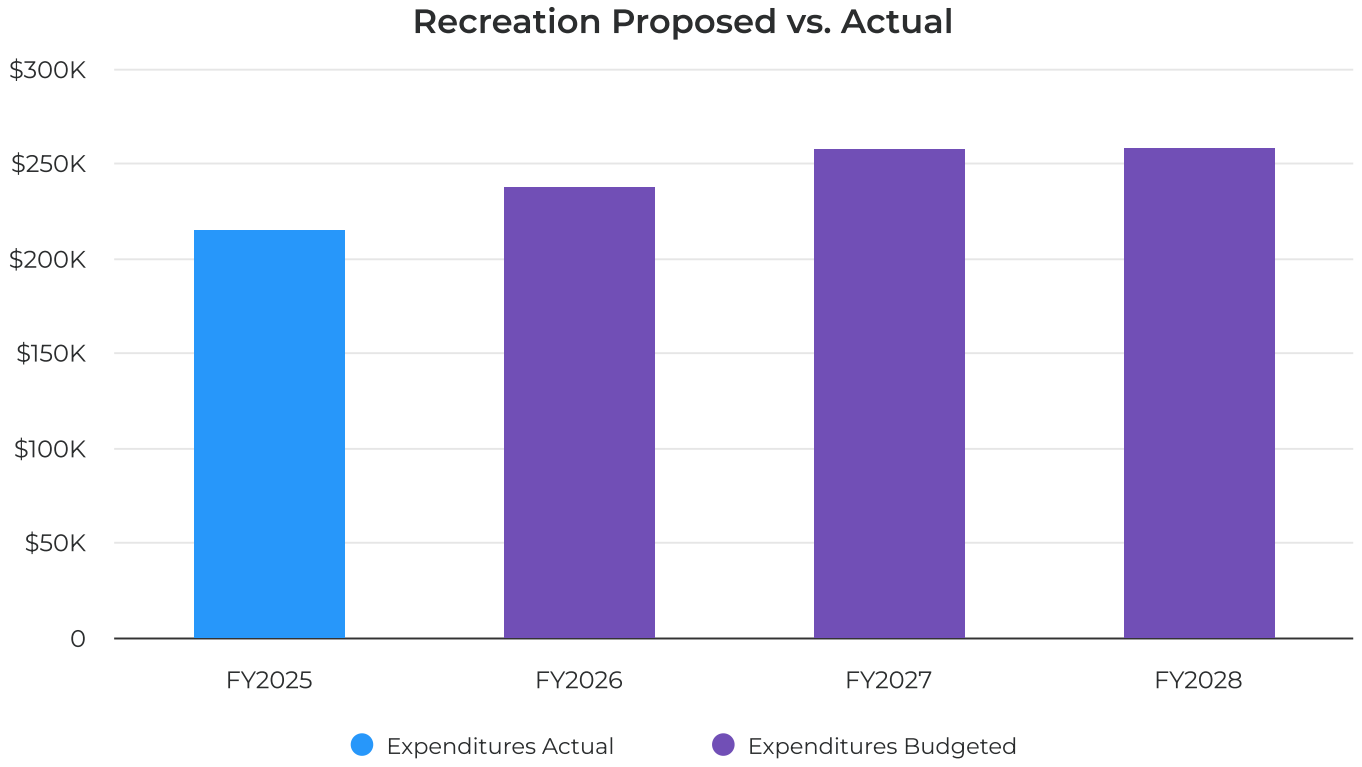
CIP	**$640,000**	57.38%
SALARIES & BENEFITS	**$349,358**	31.32%
CONTRACTED EXP	**$87,000**	7.80%
FLEET EXP	**$20,000**	1.79%
OPERATING	**$6,100**	0.55%
UTILITIES	**$5,000**	0.45%
FACILITIES	**$4,200**	0.38%
TELEPHONE	**$3,800**	0.34%

Recreation

The Recreation Division is dedicated to creating community through social interaction to enrich lives of citizens. Recreation programs encompass all age groups from preschool to active adults 55+ through a range of various programs and activities. Recreation strengthens our community's health and well-being. Programs are designed to promote youth personal development, life enrichment, adult social interaction and fun family events.

Expenditure Summary

FY2027 Expenditures	FY2027 Expenditures
$256,935	$258,575

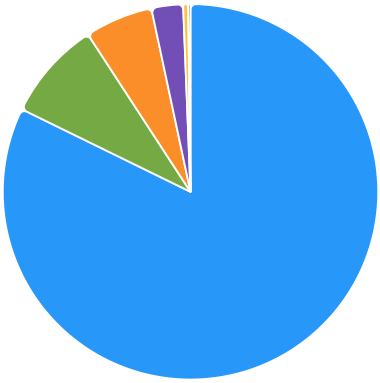


Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
RECREATION	$ 214,488	$ 237,607	$ 256,935	$ 258,575
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 51,380	$ 56,369	$ 56,000	$ 57,650
SALARIES-TEMPORARY	$ 21,821	$ 22,383	$ 25,000	$ 25,000
SALARIES - OVERTIME	$ 24	$ 558	-	-
RETIREMENT AND LIFE INSUR	$ 15,025	$ 18,512	$ 16,000	$ 16,000
SOCIAL SECURITY - MEDICARE	$ 2,389	$ 2,521	$ 3,000	$ 3,000
HEALTH INSURANCE	$ 13,876	$ 13,828	$ 18,370	$ 19,385
WORKERS COMP (SELF INS)	$ 1,125	$ 1,032	$ 1,000	$ 1,000
INSURANCE, BONDS & RETIREMEN	$ 6,593	$ 7,209	$ 11,200	$ 11,200

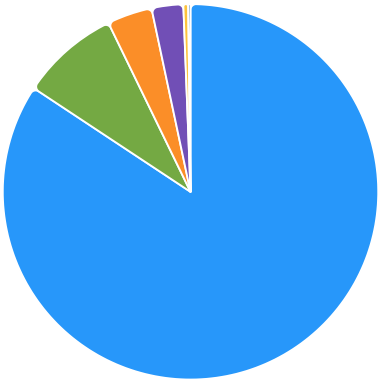
Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
PERSONNEL EXPENSE	$ 320	$ 2,295	$ 200	$ 200
SALARIES - REGULAR	$ 27,726	$ 37,918	$ 48,740	$ 50,202
SALARIES - OVERTIME	$ 151	-	$ 2,000	$ 2,000
RETIREMENT AND LIFE INSUR	$ 1,776	$ 2,183	$ 12,248	$ 13,053
SOCIAL SECURITY - MEDICARE	$ 339	$ 456	$ 707	$ 728
HEALTH INSURANCE	$ 14,607	$ 14,556	$ 16,870	$ 18,557
INSURANCE, BONDS & RETIREM	$ 5,947	$ 6,441	-	-
Total SALARIES & BENEFITS	$ 163,099	$ 186,261	$ 211,335	$ 217,975
OPERATING				
OFFICE EXPENSE	$ 2,023	$ 2,065	$ 2,000	$ 2,000
SPECIAL DEPT EXPENSE	$ 15,552	$ 11,925	$ 18,000	$ 18,000
MEMBERSHIPS AND DUES	-	-	$ 500	$ 500
TRAVEL CONFERENCE & MEETINGS	-	$ 540	$ 1,500	$ 1,500
SPECIAL DEPARTMENT EXPENSE	$ 21,977	$ 22,239	-	-
Total OPERATING	$ 39,552	$ 36,769	$ 22,000	$ 22,000
TELEPHONE				
TELEPHONE	$ 620	$ 669	$ 1,100	$ 1,100
Total TELEPHONE	$ 620	$ 669	$ 1,100	$ 1,100
UTILITIES				
UTILITIES	$ 3,434	$ 5,503	$ 7,000	$ 7,000
Total UTILITIES	$ 3,434	$ 5,503	$ 7,000	$ 7,000
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 54	$ 80	$ 500	$ 500
Total FLEET EXP	$ 54	$ 80	$ 500	$ 500
CIP				
RECREATION REGISTRATION SOFTWARE	$ 7,730	$ 8,325	$ 15,000	$ 10,000
Total CIP	$ 7,730	$ 8,325	$ 15,000	$ 10,000
Total Expenditures	**$ 214,488**	**$ 237,607**	**$ 256,935**	**$ 258,575**

FY 2027 Expenditures



SALARIES & BENEFITS	**$211,335**	82.25%
OPERATING	**$22,000**	8.56%
CIP	**$15,000**	5.84%
UTILITIES	**$7,000**	2.72%
TELEPHONE	**$1,100**	0.43%
FLEET EXP	**$500**	0.19%

FY 2028 Expenditures



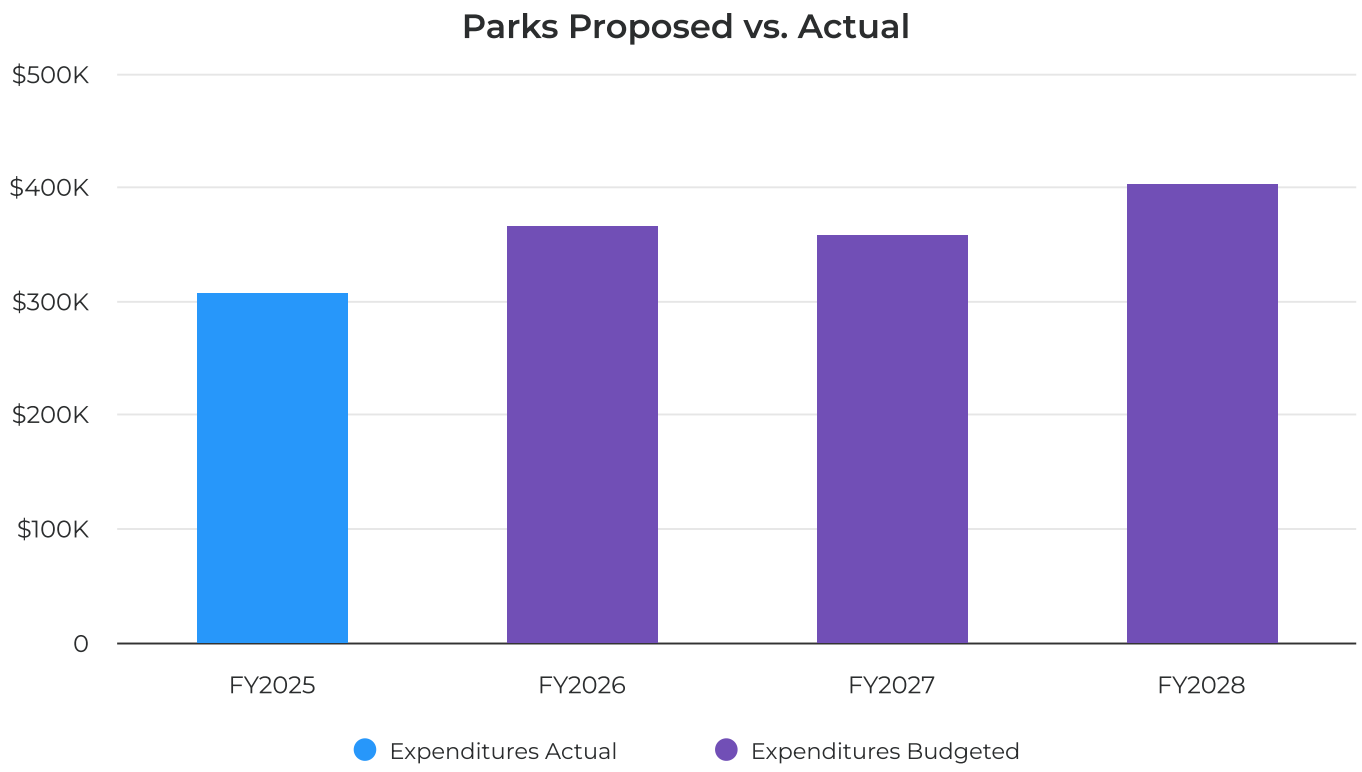
SALARIES & BENEFITS	**$217,975**	84.30%
OPERATING	**$22,000**	8.51%
CIP	**$10,000**	3.87%
UTILITIES	**$7,000**	2.71%
TELEPHONE	**$1,100**	0.43%
FLEET EXP	**$500**	0.19%

Parks

The City of Exeter is charged with maintaining 10 parks spanning almost 20 acres. The parks are an important part of the City residents' quality of life. The most significant parks are Dobson Field, City Park and Scroth Park. The purpose of this division is to maintain the parks in a way that the public can enjoy both active play and a restful setting free of trash with landscape well maintained.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$357,814	$403,103



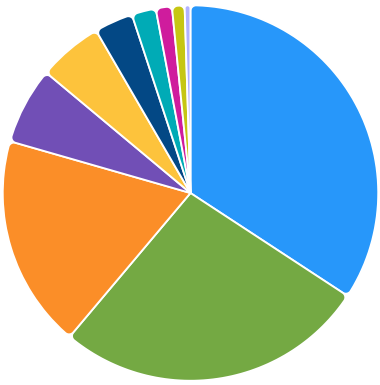
Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
PARKS	$ 306,324	$ 366,029	$ 357,814	$ 403,103
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 19,632	$ 8,554	$ 54,030	$ 55,651
SALARIES - TEMPORARY	-	-	$ 17,000	$ 17,000
SALARIES - OVERTIME	$ 477	$ 530	$ 1,000	$ 1,000
RETIREMENT AND LIFE INSUR	$ 3,552	$ 3,790	$ 14,532	$ 15,485
SOCIAL SECURITY - MEDICARE	$ 244	$ 218	$ 2,900	$ 2,920
HEALTH INSURANCE	$ 2,922	$ 2,913	$ 16,800	$ 18,480
WORKERS COMP (SELF INS)	$ 367	$ 336	$ 500	$ 525
INSURANCE, BONDS & RETIREMEN	$ 8,009	$ 11,736	$ 14,700	$ 16,900
PERSONNEL EXPENSE	-	$ 43	$ 1,000	$ 1,000
SALARIES- REGULAR	-	$ 22,325	-	-
RETIREMENT AND LIFE INSUR	-	$ 1,324	-	-
SOCIAL SECURITY-MEDICARE	-	$ 362	-	-
Total SALARIES & BENEFITS	$ 35,202	$ 52,131	$ 122,462	$ 128,961
OPERATING				
SPECIAL DEPT EXPENSE	$ 186	$ 886	$ 500	$ 500
CLOTHING AND PERSONAL EXP	$ 1,179	$ 1,339	$ 1,300	$ 1,300
SALARY REIMBURSEMENT	-	$ -5,851	-	-
Total OPERATING	$ 1,366	$ -3,626	$ 1,800	$ 1,800
UTILITIES				
UTILITIES	$ 7,783	$ 7,999	$ 11,000	$ 11,000
ORCHARD ESTATES	-	$ 68	$ 74	$ 74
PARK PLACE	-	$ 139	$ 152	$ 152
BLOSSOM ESTATES	-	$ 60	$ 65	$ 65
ROCKY HILL HACIENDAS	-	$ 295	$ 322	$ 322
COUNTRY VIEW 1&2, AWBREY ESTATES	-	$ 68	$ 74	$ 74
WILDROSE ESTATES NO 1	-	$ 66	$ 72	$ 72
WILDROSE ESTATES NO 2	-	$ 68	$ 74	$ 74
CITRUS CREST NO 1	-	$ 59	$ 65	$ 65
Total UTILITIES	$ 7,783	$ 8,822	$ 11,898	$ 11,898
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	$ 144,010	$ 103,429	$ 30,000	$ 30,000
TREE TRIMMING	-	-	$ 20,000	$ 20,000
GLEN VIEW ESTATES	-	-	$ 28,756	-
CITRUS CREST NO 2	-	$ 4,550	-	-
ROCKY HILL HACIENDAS	-	$ 31	-	-
MAINT BLDGS, STRUCT & GRND	$ 7,979	$ 98,416	$ 17,486	$ 51,723
Total FACILITIES	$ 151,989	$ 206,426	$ 96,242	$ 101,723
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 1,875	$ 1,875	$ 5,000	$ 5,000
Total FLEET EXP	$ 1,875	$ 1,875	$ 5,000	$ 5,000
CONTRACTED EXP				

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
PROFESSIONAL SERVICES	-	-	$ 7,420	$ 7,420
Total CONTRACTED EXP	-	-	$ 7,420	$ 7,420
MISC CAPITAL				
LANDSCAPE / LIGHTING	$ 108,109	-	-	-
GLEN VIEW ESTATES	-	$ 21,494	$ 22,472	$ 22,472
CITRUS CREST NO 2	-	$ 1,916	$ 2,090	$ 2,090
ORCHARD ESTATES	-	$ 2,789	$ 2,986	$ 2,986
MAPLE PLACE	-	$ 2,004	$ 2,170	$ 2,170
PARK PLACE	-	$ 11,778	$ 12,689	$ 12,689
BLOSSOM ESTATES	-	$ 3,861	$ 4,180	$ 4,180
COUNTRY VIEW ESTATES NO 3	-	$ 2,063	$ 2,218	$ 2,218
ROCKY HILL HACIENDAS	-	$ 744	$ 779	$ 779
COUNTRY VIEW 1&2, AWBREY ESTATES	-	$ 5,526	$ 5,916	$ 5,916
WILDROSE ESTATES NO 1	-	$ 1,228	$ 1,235	$ 1,235
WILDROSE ESTATES NO 2	-	$ 4,272	$ 4,605	$ 4,605
CITRUS CREST NO 1	-	$ 2,259	$ 2,465	$ 2,465
YOKOHL LANDING	-	-	$ 1,779	$ 1,779
GOLF ESTATES	-	$ 2,523	-	-
Total MISC CAPITAL	$ 108,109	$ 62,457	$ 65,584	$ 65,584
CIP				
EQUIPMENT	-	-	$ 3,841	$ 60,810
Total CIP	-	-	$ 3,841	$ 60,810
SPECIAL PROJECTS				
SPECIAL PROJECTS	-	$ 396	-	-
GLEN VIEW ESTATES	-	$ 17,520	-	-
MAPLE PLACE	-	-	$ 6,000	-
COUNTRY VIEW 1&2, AWBREY ESTATES	-	-	$ 13,660	-
WILDROSE ESTATES NO 2	-	-	$ 4,000	-
Total SPECIAL PROJECTS	-	$ 17,916	$ 23,660	-
WATER				
GLEN VIEW ESTATES	-	$ 3,522	$ 3,462	$ 3,462
CITRUS CREST NO 2	-	$ 419	$ 430	$ 430
ORCHARD ESTATES	-	$ 1,641	$ 1,703	$ 1,703
PARK PLACE	-	$ 4,713	$ 4,632	$ 4,632
BLOSSOM ESTATES	-	$ 818	$ 840	$ 840
COUNTRY VIEW ESTATES NO 3	-	$ 519	-	-
ROCKY HILL HACIENDAS	-	$ 525	$ 521	$ 521
COUNTRY VIEW 1&2, AWBREY ESTATES	-	$ 1,044	$ 1,555	$ 1,555
WILDROSE ESTATES NO 1	-	$ 1,392	$ 1,415	$ 1,415
WILDROSE ESTATES NO 2	-	$ 2,553	$ 2,455	$ 2,455
CITRUS CREST NO 1	-	$ 419	$ 431	$ 431
YOKOHL LANDING	-	$ 785	$ 684	$ 684
GOLF ESTATES	-	$ 1,678	$ 1,779	$ 1,779
Total WATER	-	$ 20,028	$ 19,907	$ 19,907
Total Expenditures	**$ 306,324**	**$ 366,029**	**$ 357,814**	**$ 403,103**

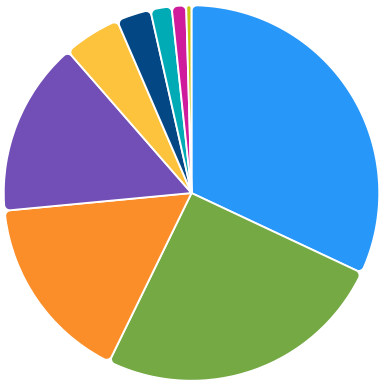
Expenditures by Expense Object Summary

FY 2027 Expenditures



SALARIES & BENEFITS	**$122,462**	34.23%
FACILITIES	**$96,242**	26.90%
MISC CAPITAL	**$65,584**	18.33%
SPECIAL PROJECTS	**$23,660**	6.61%
WATER	**$19,907**	5.56%
UTILITIES	**$11,898**	3.33%
CONTRACTED EXP	**$7,420**	2.07%
FLEET EXP	**$5,000**	1.40%
CIP	**$3,841**	1.07%
OPERATING	**$1,800**	0.50%

FY 2028 Expenditures



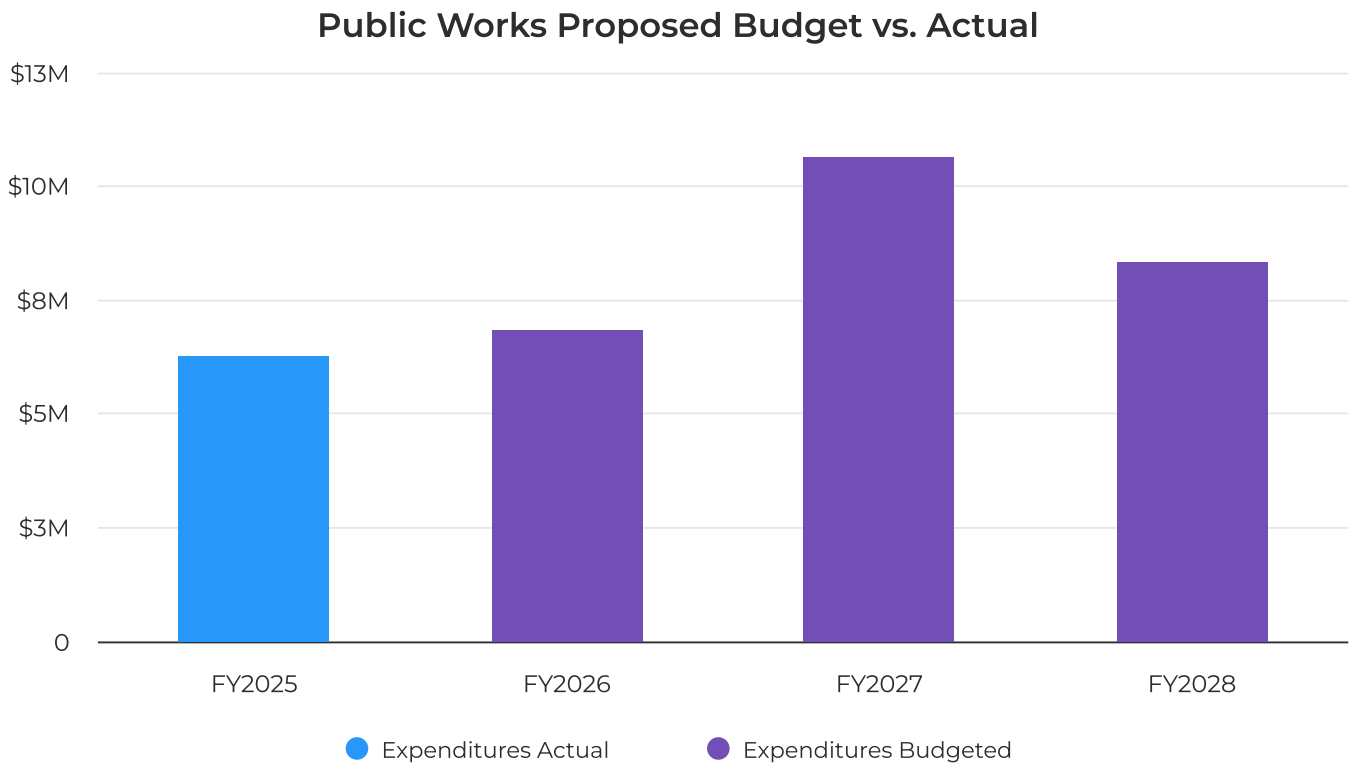
SALARIES & BENEFITS	**$128,961**	31.99%
FACILITIES	**$101,723**	25.23%
MISC CAPITAL	**$65,584**	16.27%
CIP	**$60,810**	15.09%
WATER	**$19,907**	4.94%
UTILITIES	**$11,898**	2.95%
CONTRACTED EXP	**$7,420**	1.84%
FLEET EXP	**$5,000**	1.24%
OPERATING	**$1,800**	0.45%

Public Works

Public Works is the heartbeat of any city; developing and maintaining roads, water and sewer systems, solid waste handling and administration. The people who work in public works are solving some of the toughest problems facing our communities. The mission of the City of Exeter Public Works Department is to provide maintenance and repair of the City's infrastructure in an efficient and cost-effective manner; an exceptionally high level of customer service and a safe work environment; to keep streets clean and well-maintained; to provide low cost, efficient Water, Solid Waste and Wastewater utility services to the citizens of Exeter and to provide various City departments with safe and reliable means of transportation.

Expenditure Summary

FY2027 Expenditures	FY2028 Expenditures
$10,635,499	$8,335,351



Expenditures by Department

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
SEWER DEPARTMENT	$ 2,011,186	$ 1,858,481	$ 3,024,071	$ 2,270,964
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 336,479	$ 382,020	$ 399,241	$ 411,220
SALARIES-TEMPORARY	$ 9,775	$ 36,198	$ 30,000	$ 30,000
SALARIES - OVERTIME	$ 11,783	$ 14,890	$ 15,000	$ 15,000
RETIREMENT AND LIFE INSUR	$ 218,233	$ 134,060	$ 107,207	$ 110,425
SOCIAL SECURITY - MEDICARE	$ 5,588	$ 8,274	$ 11,578	$ 12,000
HEALTH INSURANCE	$ 69,672	$ 69,439	$ 79,282	$ 80,436
WORKERS COMP (SELF INS)	$ 8,754	$ 8,031	$ 15,000	$ 15,000
INSURANCE, BONDS & RETIREMEN	$ 65,476	$ 72,060	$ 68,000	$ 78,200
PERSONNEL EXPENSE	$ 2,837	$ 1,247	$ 4,400	$ 4,400
Total SALARIES & BENEFITS	$ 728,597	$ 726,219	$ 729,708	$ 756,681
OPERATING				
OFFICE EXPENSE	$ 30,831	$ 47,856	$ 50,000	$ 50,000
SPECIAL DEPT EXPENSE	$ 6,246	$ 8,033	$ 5,900	$ 5,900
MAINT OF BLDGS STRUCT & GRND	$ 141,744	$ 125,767	$ 104,200	$ 104,200
LIFT STATIONS	$ 16,841	$ 9,114	$ 10,000	$ 10,000
PIPE MAINTENANCE	-	-	$ 5,200	$ 5,200
SPECIAL EVENTS	$ 4,270	-	-	-
UNIFORMS	$ 2,397	$ 2,881	$ 2,800	$ 2,800
MEMBERSHIPS AND DUES	$ 2,919	$ 751	$ 4,500	$ 4,500
TRAVEL CONFERENCE & MEETINGS	-	-	$ 3,400	$ 3,400
TRAINING	$ 2,055	$ 2,291	$ 8,000	$ 8,000
Total OPERATING	$ 207,305	$ 196,693	$ 194,000	$ 194,000
TELEPHONE				
TELEPHONE	$ 7,268	$ 7,495	$ 6,400	$ 6,400
Total TELEPHONE	$ 7,268	$ 7,495	$ 6,400	$ 6,400
UTILITIES				
UTILITIES	$ 158,329	$ 167,484	$ 200,000	$ 200,000
Total UTILITIES	$ 158,329	$ 167,484	$ 200,000	$ 200,000
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	$ 11,633	$ 18,683	$ 20,000	$ 20,000
Total FACILITIES	$ 11,633	$ 18,683	$ 20,000	$ 20,000
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 16,462	$ 16,650	$ 30,000	$ 30,000
Total FLEET EXP	$ 16,462	$ 16,650	$ 30,000	$ 30,000
CONTRACTED EXP				
PROFESSIONAL SERVICES	$ 68,875	$ 65,673	$ 87,000	$ 87,000
AUDITOR FEES	$ 3,128	$ 7,992	$ 11,000	$ 11,000
CONTRACTUAL SERVICES	$ 147,605	$ 164,171	$ 180,000	$ 180,000
Total CONTRACTED EXP	$ 219,608	$ 237,836	$ 278,000	$ 278,000
MISC CAPITAL				
DEPRECIATION	$ 242,445	-	-	-
Total MISC CAPITAL	$ 242,445	-	-	-
DEBT SERVICE				
USDA LOAN PAYMENT	-	-	$ 121,921	$ 125,883

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
DEBT INTEREST	$ 76,932	$ 73,505	$ 76,000	$ 76,000
Total DEBT SERVICE	$ 76,932	$ 73,505	$ 197,921	$ 201,883
CIP				
VEHICLE REPLACEMENT	-	-	$ 31,667	$ 7,500
VEHICLE REPLACEMENT	-	-	-	$ 7,500
VAC TRUCK RETROFIT	-	-	$ 20,000	-
HEAVY DUTY UTILITY TRUCK	-	$ 58,076	-	-
WASTE WATER TREATMENT PLANT MAINT	$ 105,880	-	-	-
SEWER EQUIP PURCHASE & REPLACEMENT	-	$ 673	$ 40,000	$ 40,000
ANNUAL PUBLIC WORKS EQUIP REPLACEMENT	$ 1,960	$ 3,018	$ 30,000	$ 15,000
PUBLIC WORKS VEHICLE REPLACEMENT	-	-	$ 55,000	-
SCADA METER SYS WATER/WASTEWATER	-	$ 148,125	$ 25,000	$ 25,000
WWTP MAINTENANCE	-	$ 47,843	$ 141,000	$ 141,000
LIFT STATIONS	$ 100,325	$ 17,554	$ 88,000	$ 88,000
SEWER LINE REPLACEMENT/ MAINT	-	$ 74,790	$ 260,000	$ 260,000
PORTABLE PUMPS (1 EA-2", 4", 6")	-	-	$ 42,000	-
SEWER CAMERA	-	-	$ 7,000	-
RANDEL SPRAYER	-	-	$ 10,000	-
VERMEER ATX 850 WHEEL LOADER	$ 42,520	-	-	-
RODDER TRAILER	$ 70,841	-	-	-
RATE STUDY	-	-	$ 40,000	-
TRAILER PURCHASE/REPLACEMENT	-	-	$ 20,000	-
WWTP BAR SCREEN REPLACEMENT	-	-	$ 500,000	-
ACCOUNTING SOFTWARE	-	-	$ 46,375	-
GROUND PENTRATING RADAR SYSTEM	-	-	$ 12,000	-
FILBERT LIFT STATION UPGRADE (YOKOHL LANDING)	-	$ 63,837	-	-
Total CIP	$ 321,526	$ 413,916	$ 1,368,042	$ 584,000
FUND TRANSFER				
OTHER USE OF FUNDS	$ 21,081	-	-	-
Total FUND TRANSFER	$ 21,081	-	-	-
SANITATION DEPARTMENT	$ 1,700,517	$ 1,777,367	$ 1,813,989	$ 1,818,325
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 23,350	$ 36,282	$ 39,173	$ 40,300
SALARIES-TEMPORARY	$ 115	-	-	-
SALARIES - OVERTIME	$ 90	-	-	-
RETIREMENT AND LIFE INSUR	$ -20,018	$ 11,321	$ 10,472	$ 10,800
SOCIAL SECURITY - MEDICARE	$ 409	$ 533	$ 1,136	$ 1,170
HEALTH INSURANCE	$ 8,180	$ 8,151	$ 8,643	$ 9,443
WORKERS COMP (SELF INS)	$ 1,028	$ 943	$ 945	$ 992
INSURANCE, BONDS & RETIREMEN	$ 13,201	$ 13,300	$ 13,100	$ 15,100
Total SALARIES & BENEFITS	$ 26,355	$ 70,530	$ 73,469	$ 77,805

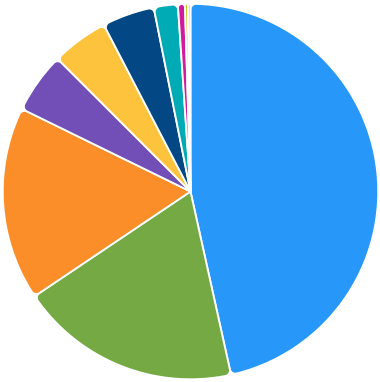
Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
OPERATING				
OFFICE EXPENSE	$ 9,368	$ 15,231	$ 10,000	$ 10,000
SPECIAL DEPT EXPENSE	$ 20,039	$ 260	$ 300	$ 300
CLOTHING AND PERSONAL EXP	$ 13	$ 25	-	-
Total OPERATING	$ 29,419	$ 15,516	$ 10,300	$ 10,300
TELEPHONE				
TELEPHONE	$ 610	$ 658	$ 600	$ 600
Total TELEPHONE	$ 610	$ 658	$ 600	$ 600
UTILITIES				
UTILITIES	$ 2,557	$ 3,099	$ 3,500	$ 3,500
Total UTILITIES	$ 2,557	$ 3,099	$ 3,500	$ 3,500
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	$ 116	$ 110	$ 100	$ 100
Total FACILITIES	$ 116	$ 110	$ 100	$ 100
CONTRACTED EXP				
PROFESSIONAL SERVICES	$ 813	$ 684	$ 1,000	$ 1,000
AUDITOR FEES	$ 2,922	$ 2,484	$ 3,000	$ 3,000
CONTRACTUAL SERVICES	$ 1,432,560	$ 1,476,120	$ 1,495,790	$ 1,495,790
MAINTENANCE CONTRACTS	$ 5,820	$ 5,723	$ 5,730	$ 5,730
Total CONTRACTED EXP	$ 1,442,115	$ 1,485,011	$ 1,505,520	$ 1,505,520
MISC CAPITAL				
FRANCHISE GENERAL FUND	$ 108,734	$ 109,715	$ 110,250	$ 110,250
LEAF COLL/ST SWEEPING	$ 90,611	$ 92,728	$ 110,250	$ 110,250
Total MISC CAPITAL	$ 199,345	$ 202,443	$ 220,500	$ 220,500
WATER DEPARTMENT	$ 2,559,458	$ 3,207,409	$ 5,825,439	$ 4,246,062
SALARIES & BENEFITS				
SALARIES - REGULAR	$ 486,318	$ 532,002	$ 543,615	$ 559,900
SALARIES-TEMPORARY	$ 12,847	$ 34,734	$ 20,300	$ 20,300
SALARIES - OVERTIME	$ 11,108	$ 13,960	$ 12,000	$ 12,000
RETIREMENT AND LIFE INSUR	$ 303,089	$ 145,570	$ 145,977	$ 150,000
SOCIAL SECURITY - MEDICARE	$ 7,830	$ 10,146	$ 16,190	$ 17,500
HEALTH INSURANCE	$ 102,380	$ 102,037	$ 118,210	$ 118,210
WORKERS COMP (SELF INS)	$ 12,865	$ 11,801	$ 11,422	$ 11,993
INSURANCE, BONDS & RETIREMEN	$ 93,563	$ 102,557	$ 102,500	$ 117,900
PERSONNEL EXPENSE	$ 2,958	$ 1,931	$ 4,000	$ 4,000
Total SALARIES & BENEFITS	$ 1,032,959	$ 954,738	$ 974,214	$ 1,011,803
OPERATING				
OFFICE EXPENSE	$ 37,824	$ 48,881	$ 50,000	$ 50,000
SPECIAL DEPT EXPENSE	$ 4,209	$ 5,238	$ 7,500	$ 7,500
SUPPLIES - FN WELL TO HOME	$ 151,664	$ 138,535	$ 185,850	$ 185,850
WATER WELLS	$ 92,943	$ 79,695	$ 80,000	$ 80,000
FIRE HYDRANTS	-	$ 24,311	-	-
SPECIAL EVENTS	$ 3,301	$ 1,023	-	-
UNIFORMS	$ 2,887	$ 4,823	$ 7,000	$ 7,000
MEMBERSHIPS AND DUES	$ 3,265	$ 3,450	$ 4,500	$ 4,500
TRAVEL CONFERENCE & MEETINGS	-	-	$ 7,000	$ 7,000
TRAINING	$ 2,180	$ 2,739	$ 11,500	$ 11,500

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
CHARGEBACK FEES	-	-	$ 500	$ 500
Total OPERATING	$ 298,273	$ 308,695	$ 353,850	$ 353,850
TELEPHONE				
TELEPHONE	$ 12,001	$ 11,967	$ 15,000	$ 15,000
Total TELEPHONE	$ 12,001	$ 11,967	$ 15,000	$ 15,000
UTILITIES				
UTILITIES	$ 264,279	$ 271,380	$ 275,000	$ 275,000
Total UTILITIES	$ 264,279	$ 271,380	$ 275,000	$ 275,000
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	$ 8,577	$ 14,141	$ 8,000	$ 8,000
Total FACILITIES	$ 8,577	$ 14,141	$ 8,000	$ 8,000
FLEET EXP				
MAINT & OPERATION OF VEHICLE	$ 24,773	$ 24,943	$ 35,000	$ 35,000
Total FLEET EXP	$ 24,773	$ 24,943	$ 35,000	$ 35,000
CONTRACTED EXP				
PROFESSIONAL SERVICES	$ 66,634	$ 88,132	$ 89,000	$ 89,000
ENGINEERING FEES	$ 378	-	-	-
AUDITOR FEES	$ 5,445	$ 8,845	$ 10,000	$ 10,000
CONTRACTUAL SERVICES	$ 166,991	$ 171,792	$ 148,500	$ 148,500
Total CONTRACTED EXP	$ 239,448	$ 268,769	$ 247,500	$ 247,500
MISC CAPITAL				
DEPRECIATION	$ 348,964	-	-	-
Total MISC CAPITAL	$ 348,964	-	-	-
DEBT SERVICE				
DEBT INTEREST	$ 151,947	$ 150,237	$ 160,000	$ 160,000
DEBT PRINCIPLE	-	$ 162,434	$ 162,000	$ 162,000
Total DEBT SERVICE	$ 151,947	$ 312,671	$ 322,000	$ 322,000
CIP				
VEHICLE REPLACEMENT	-	-	-	$ 7,500
VEHICLE REPLACEMENT	-	-	-	$ 7,500
HEAVY DUTY UTILITY TRUCK	-	$ 42,970	-	-
WATER METER, REGISTER, AND MTU REPLACEMENT	$ 24,185	$ 42,220	$ 200,000	$ 200,000
WATER SERVICE LINE REPL	$ 62,452	-	$ 120,000	$ 120,000
VALVE REPLACEMENT PROJECT	-	-	$ 150,000	$ 120,000
FUTURE WELL PUMP AND MOTOR REPLACEMENT	$ 80,377	-	-	-
PIPE REPAIR	-	-	$ 112,500	$ 120,000
ANNUAL PW EQUIP REPL	$ 7,085	$ 8,400	$ 25,000	$ 10,000
PW VEHICLE REPLACEMENT	-	-	$ 55,000	-
FIRE HYDRANTS	-	$ 33,978	-	-
SCADAA METER SYS WATER/WASTEWATER	-	$ 405,299	$ 115,000	$ 40,000
.50 MG WATER STORAGE TANK AND BOOSTER PUMP AT DOBSON FIELD	$ 4,139	-	$ 300,000	-
WATER WELLS	-	$ 36,935	$ 200,000	$ 200,000
WELL E5-W EVAL/REHAB	-	$ 41,501	-	-
TOOLEVILLE EMERGEN INTERTI	-	$ 428,802	$ 1,000,000	$ 852,909

Category	FY 2025 Actual	FY 2026 Projected	FY 2027 Proposed	FY 2028 Proposed
WELL SITE FENCING UPGRADES (E-9W AND E-11W)	-	-	$ 50,000	-
RANDEL SPRAYER	-	-	$ 45,000	-
RATE STUDY	-	-	$ 40,000	-
WELL 9 REPLACEMENT	-	-	$ 1,100,000	$ 300,000
TRAILER PURCHASE/REPLACEMENT	-	-	$ 20,000	-
ACCOUNTING SOFTWARE	-	-	$ 46,375	-
GROUND PENETRATING RADAR SYSTEM	-	-	$ 16,000	-
Total CIP	$ 178,238	$ 1,040,105	$ 3,594,875	$ 1,977,909
Total Expenditures	**$ 6,271,160**	**$ 6,843,257**	**$ 10,663,499**	**$ 8,335,351**

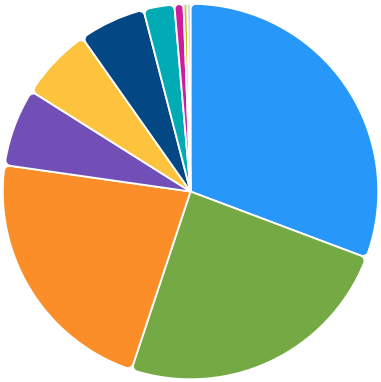
Expenditures by Expense Object Summary

FY 2027 Expenditures



CIP	**$4,962,917**	46.54%
CONTRACTED EXP	**$2,031,020**	19.05%
SALARIES & BENEFITS	**$1,777,391**	16.67%
OPERATING	**$558,150**	5.23%
DEBT SERVICE	**$519,921**	4.88%
UTILITIES	**$478,500**	4.49%
MISC CAPITAL	**$220,500**	2.07%
FLEET EXP	**$65,000**	0.61%
FACILITIES	**$28,100**	0.26%
TELEPHONE	**$22,000**	0.21%

FY 2028 Expenditures



CIP	**$2,561,909**	30.74%
CONTRACTED EXP	**$2,031,020**	24.37%
SALARIES & BENEFITS	**$1,846,289**	22.15%
OPERATING	**$558,150**	6.70%
DEBT SERVICE	**$523,883**	6.29%
UTILITIES	**$478,500**	5.74%
MISC CAPITAL	**$220,500**	2.65%
FLEET EXP	**$65,000**	0.78%
FACILITIES	**$28,100**	0.34%
TELEPHONE	**$22,000**	0.26%

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Program Overview

The City of Exeter has created a Capital Improvements Program (CIP) and a schedule for capital equipment purchase to plan for replacements and improvements in the next five years. This plan ensures that the City's capital assets are appropriately maintained, replaced and improved in a fiscally responsible manner. Capital and equipment expenditures are included in the biennial budget and reviewed and updated during each two-year cycle as part of the budget development process. In addition, the CIP and equipment schedules are evaluated annually to allow for adjustments based on financial projections and operational needs. All purchases exceeding $10,000 require approval by the City Council.

In the planning process, it is necessary to forecast the funds available and the funds needed each year in the plan. The forecast is formulated using facts and educated assumptions based on prior year trends and data, debt capacity and economic trends. The City does not have all the funds available to finance all desired projects. With suggestions and input from City staff and the citizens of the community, the City Council must prioritize the numerous projects and allocate them to future years as funding becomes available.

Definition of Capital Equipment:

The City of Exeter defines capital equipment as a single item or system with a cost of $5,000 or more that:

- Has an expected useful life of at least two years; and
- Is not a routine or recurring expense incurred in the normal course of business; and
- Falls within one of the following major classifications:
    - Vehicles
    - Machinery
    - Equipment

Definition of Capital Improvement:

The City of Exeter defines a capital improvement as an investment of $5,000 or more that:

- Extend the original life of the asset; or
- Return to like-new condition; or
- Significant alteration or structural change; or
- Provides additional value, not just retain current value.

CAPITAL IMPROVEMENT PROGRAM - FUNDING SUMMARY FISCAL YEARS 2026/2027 AND 2027/2028

FUNDING SOURCE	FUND NUMBER	FY 2026/27	FY 2027/28
ACTIVE TRANSPORTATION PROGRAM (ATP)	131	$ -	$ 1,072,000
GAS TAX	109	$ -	$ -
GENERAL FUND	104	$ 17,250	$ 15,000
MEASURE P	141	$ 658,100	$ 638,100
MEASURE R	131	$ 2,385,000	$ 420,000
ROAD MAINTENANCE & REHAB (RMRA)	136	$ 485,000	$ 50,000
SEWER	107	$ 1,316,375	$ 569,000
TRANSPORTATION	113	$ 1,074,881	$ 242,055
WATER	105	$ 3,594,875	$ 1,962,909
TOTALS		$ 9,531,481	$ 4,969,064

CAPITAL OUTLAY AND EQUIPMENT REPLACEMENT FISCAL YEARS 2026/2027 AND 2027/2028

FUNDING SOURCE	FUND NUMBER	FY 2026/27	FY 2027/28
Street Maintenance	104	$ 40,000	$ 40,000
Parks Equipment	104	$ 3,841	$ 60,810
Water Vehicle Replacement	105	$ -	$ 15,000
Sewer Vehicle Replacement	107	$ 31,667	$ 15,000
Vac Truck Reetrofit	107	$ 20,000	$ -
Street Improvements	109	$ -	$ 95,000
Road Equipment	109	$ -	$ 21,400
Backhoe Loader	109	$ 50,000	$ -
Street Fleet and Equipment Replacement	109	$ 43,000	$ 43,000
Street Mainteance	113		$ 41,357
Police Vehicle Replacement	137	$ -	$ 55,000
Street Maintenance Measure R	131	$ 12,600	$ 12,600
Fire Engine Replacement	141	$ 100,000	$ 100,000
TOTALS		**$ 301,108**	**$ 499,167**
CIP TOTALS		**$ 9,832,589**	**$ 5,468,231**

General Fund (104) Capital Improvement Program												
				Planning Years								
			Prior Year		2026/27		2027/28		2028/29		2029/30	2030/31
Beginning Cash Available for Capital Projects			$ 30,000.00	$	45,000.00	$	62,250.00	$	77,250.00	$	92,250.00	$ 107,250.00
Contribution from Operating for Capital												
Grant/Other Funding												
Operations and Maintenance Expenditures												
Capital Expenditures			$ 15,000.00	$	17,250.00	$	15,000.00	$	15,000.00	$	15,000.00	$ 15,000.00
Total Resources Available for Projects			$ 45,000.00	$	62,250.00	$	77,250.00	$	92,250.00	$	107,250.00	$ 122,250.00
#	Project Description	Project #	2025/26		2026/27		2027/28		2028/29		2029/30	2029/30
1	ADA Upgrade Project	104.404.073.000	$ 15,000.00	$	-	$	15,000.00	$	15,000.00	$	15,000.00	$ 15,000.00
23	Accounting Software	104.404.080.003		$	17,250.00							
		Total	**$ 15,000.00**	**$**	**17,250.00**	**$**	**15,000.00**	**$**	**15,000.00**	**$**	**15,000.00**	**$ 15,000.00**

Water Fund (105) 2026/2027, 2027/2028 and Future Years - Capital Improvement Program												
			Planning Years									
			Prior Year		2026/27		2027/28		2028/29		2029/30	2030/31
Beginning Cash Available for Capital Projects			$ 2,467,817.67		$ 4,066,790.93		$ 4,063,147.18		$ 3,756,666.05		$ 4,469,331.92	$ 4,072,085.46
Fees from services provided			$ 2,983,100.00		$ 2,983,100.00		$ 2,983,100.00		$ 3,072,593.00		$ 3,164,770.79	$ 3,268,517.70
Capital $1 charge from billing												
Grant/Other Funding			$ 2,152,909.00		$ 1,300,000.00						$ 1,800,000.00	$ 1,800,000.00
Operations and Maintenance Expenditures			$ (2,015,806.00)		$ (2,116,596.30)		$ (2,228,839.00)		$ (2,266,403.00)		$ (2,334,395.09)	$ (2,404,426.94)
Debt Service			$ (322,000.00)		$ (318,856.44)		$ (313,356.44)		$ (307,656.44)		$ (301,756.44)	$ (301,756.44)
Total Available Funding			**$ 5,266,020.67**		**$ 5,914,438.19**		**$ 4,504,051.74**		**$ 4,255,199.61**		**$ 6,797,951.18**	**$ 6,434,419.78**
25 % Reserve			$ (503,951.50)		$ (529,149.08)		$ (557,209.75)		$ (566,600.75)		$ (583,598.77)	$ (601,106.74)
Development Impact Fee Fund Balance			$ 777,883.76		$ 981,986.06		$ 481,986.06		$ 481,986.06		$ 481,986.06	$ 481,986.06
Water Capital Cash Fund Balance			$ 1,290,747.00		$ 1,290,747.00		$ 1,290,747.00		$ 1,290,747.00		$ 1,290,747.00	$ 1,290,747.00
Available Funding for Projects			$ 6,830,699.93		$ 7,658,022.18		$ 5,719,575.05		$ 5,461,331.92		$ 7,987,085.46	$ 7,606,046.11
Capital Expenditures			$ (2,763,909.00)		$ (3,594,875.00)		$ (1,962,909.00)		$ (992,000.00)		$ (3,915,000.00)	$ (2,695,000.00)
Total Resources Available for Projects			**$ 4,066,790.93**		**$ 4,063,147.18**		**$ 3,756,666.05**		**$ 4,469,331.92**		**$ 4,072,085.46**	**$ 4,911,046.11**
#	Project Description	Project #	Prior Year		2026/27		2027/28		2028/29		2029/30	2029/30
1	Water Meter, Register, and MTU Replacement	105.461.080.002	$ 40,000.00		$ 200,000.00		$ 200,000.00		$ 200,000.00		$ 200,000.00	$ 200,000.00
2	Water Main and Service Line Repair and Replacement	105.461.080.003	$ 120,000.00		$ 120,000.00		$ 120,000.00		$ 120,000.00		$ 120,000.00	$ 120,000.00
3	Valve Replacement and Exercizing	105.461.080.004	$ 90,000.00		$ 150,000.00		$ 120,000.00		$ 120,000.00		$ 90,000.00	$ 90,000.00
4	Tooleville Emergency Intertie	105.461.080.047	$ 1,852,909.00		$ 1,000,000.00		$ 852,909.00		$ -		$ -	$ -
7	Water Well Maintenance/Repair	105.461.080.043	$ 85,000.00		$ 200,000.00		$ 200,000.00		$ 200,000.00		$ 200,000.00	$ 200,000.00
8	Well Replacement	105.461.080.006	$ -		$ -		$ -		$ 100,000.00		$ 1,300,000.00	$ -
9	Future Well Pump and Motor Replacement	105.461.080.007	$ 80,000.00		$ -		$ -		$ -		$ -	$ -
10	Pipe Repair & Replacement	105.461.080.009	$ 120,000.00		$ 112,500.00		$ 120,000.00		$ 132,000.00		$ 155,000.00	$ 155,000.00
11	Annual Public Works Equipment Purchase and Replacement	105.461.080.011	$ 23,000.00		$ 25,000.00		$ 10,000.00		$ 25,000.00		$ 10,000.00	$ 30,000.00
12	Public Works Vehicle Replacement	105.461.080.012	$ 13,000.00		$ 55,000.00		$ -		$ 55,000.00		$ -	$ 60,000.00
13	SCADA System Water	105.461.080.017	$ -		$ 115,000.00		$ 40,000.00		$ 40,000.00		$ 40,000.00	$ 40,000.00
14	Planning Grant 60% Engineering	105.461.080.018	$ -		$ 300,000.00		$ -		$ -		$ 1,800,000.00	$ 1,800,000.00
15	.50 MG Water Storage Tank and Booster Pump	105.461.080.018	$ 300,000.00				$ -		$ -		$ -	$ -
16	Well Site Fencing Upgrades (E-9W and E-11W)	105.461.080.048	$ -		$ 50,000.00		$ -		$ -		$ -	$ -
17	Randel Sprayer	105.461.080.049	$ 40,000.00		$ 45,000.00		$ -		$ -		$ -	$ -
18	Rate Study	105.461.080.052	$ -		$ 40,000.00		$ -		$ -		$ -	$ -
19	Well 9 Replacement	105.461.080.053	$ -		$ 1,100,000.00		$ 300,000.00		$ -		$ -	$ -
20	Trailer Purchase/Replacement	105.461.080.054	$ -		$ 20,000.00		$ -		$ -		$ -	$ -
21	Accounting Software	105.461.080.055	$ -		$ 46,375.00		$ -		$ -		$ -	$ -
22	Ground Penetrating Radar System	105.461.080.056	$ -		$ 16,000.00		$ -		$ -		$ -	$ -
		Total	**$ 2,763,909.00**		**$ 3,594,875.00**		**$ 1,962,909.00**		**$ 992,000.00**		**$ 3,915,000.00**	**$ 2,695,000.00**

Sewer (107) 2026/2027, 2027/2028 and Future Years - Capital Improvement Program								
			Planning Years					
			Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31
Beginning Cash Available for Capital Projects			$ 2,209,646.62	$ 1,580,609.02	$ 610,038.39	$ 352,042.71	$ (101,407.55)	$ (1,806,148.20)
Fees from services provided			$ 2,364,000.00	$ 2,364,000.00	$ 2,434,920.00	$ 2,507,967.60	$ 2,583,206.63	$ 2,660,702.83
Grant/Other Funding								
Operations and Maintenance Expenditures			$ (1,494,026.00)	$ (1,568,727.30)	$ (1,647,163.67)	$ (1,729,521.85)	$ (1,815,997.94)	$ (1,906,797.84)
Debt Service			$ (73,505.10)	$ (69,286.50)	$ (64,961.10)	$ (60,515.55)	$ (55,949.85)	$ (55,949.85)
Total Fund Balance			$ 4,573,646.62	$ 3,944,609.02	$ 3,044,958.39	$ 2,860,010.31	$ 2,481,799.08	$ 854,554.63
25 % Reserve			$ (373,506.50)	$ (392,181.83)	$ (411,790.92)	$ (432,380.46)	$ (453,999.49)	$ (476,699.46)
Development Impact Fee Cash Balance			$ (20,225.00)	$ (48,358.00)	$ (4,500.00)	$ (4,500.00)	$ (4,500.00)	$ (4,500.00)
Available Funding for Projects			$ 2,632,609.02	$ 1,914,413.39	$ 921,042.71	$ 637,592.45	$ 155,851.80	$ (1,584,892.52)
Capital Expenditures			$ (1,052,000.00)	$ (1,304,375.00)	$ (569,000.00)	$ (739,000.00)	$ (1,962,000.00)	$ (682,000.00)
	Total Resources Availble for Projects		**$ 1,580,609.02**	**$ 610,038.39**	**$ 352,042.71**	**$ (101,407.55)**	**$ (1,806,148.20)**	**$ (2,266,892.52)**
#	Project Description	Project #	Prior year	2026/27	2027/28	2028/29	2029/30	2029/30
1	Lift Station Maintenance and Equipment Replacement	107.441.080.023	$ 88,000.00	$ 88,000.00	$ 88,000.00	$ 88,000.00	$ 88,000.00	$ 88,000.00
3	Sewer Line Replacement/ Maintenance	107.441.080.044	$ 226,000.00	$ 260,000.00	$ 260,000.00	$ 260,000.00	$ 226,000.00	$ 226,000.00
4	Wastewater treatment Plant Maintenance	105.441.080.017	$ 141,000.00	$ 141,000.00	$ 141,000.00	$ 141,000.00	$ 141,000.00	$ 141,000.00
5	Sewer Equipment Purchase & Repalcement	107.441.080.006	$ 13,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00
7	Annual Public Works Equipment Purchase + Replacement	107.441.080.008	$ 47,000.00	$ 30,000.00	$ 15,000.00	$ 30,000.00	$ 15,000.00	$ 35,000.00
8	Public Works Vehicle Replacement	107.441.080.009	$ 27,000.00	$ 55,000.00	$ -	$ 55,000.00	$ 27,000.00	$ 27,000.00
9	SCADA System Wastewater	107.441.080.010	$ -	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00
10	Portable Pumps (1 Ea - 2", 4", 6")	107.441.080.046	$ -	$ 42,000.00	$ -	$ -	$ -	$ -
11	Sewer Camera	107.441.080.047	$ -	$ 7,000.00	$ -	$ -	$ -	$ -
12	A&W Lift Station Relocation	107.441.080.048	$ 500,000.00	$ -	$ -	$ 100,000.00	$ 1,400,000.00	$ -
13	Quince Lift Station Design/Reconstruction	107.441.080.053	$ -	$ -	$ -	$ -	$ -	$ 100,000.00
14	Rate Study	107.441.080.054	$ -	$ 40,000.00	$ -	$ -	$ -	$ -
15	Trailer Purchase/Replacement	107.441.080.055	$ -	$ 20,000.00	$ -	$ -	$ -	$ -
16	WWTP Bar Screen Replacement	107.441.080.056	$ -	$ 500,000.00	$ -	$ -	$ -	$ -
17	Randel Sprayer	107.441.080.049	$ 10,000.00	$ 10,000.00	$ -	$ -	$ -	$ -
18	Accounting Software	107.441.080.057	$ -	$ 46,375.00	$ -	$ -	$ -	$ -
		Total Capital Projects	**$ 1,052,000.00**	**$ 1,304,375.00**	**$ 569,000.00**	**$ 739,000.00**	**$ 1,962,000.00**	**$ 682,000.00**

Measure P (141)
2026/2027, 2027/2028 and Future Years - Capital Improvement Program

	Planning Years					
	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31
Beginning Fund Balance	$ 4,723,307	$ 6,723,446	$ 285,913	$ 278,975	$ 141,600	$ 301,850
Measure P Revenue Estimated	$ 1,894,000	$ 1,709,000	$ 1,754,000	$ 1,798,000	$ 1,839,000	$ 1,875,000
Interest Revenue Estimated	$ -	$ -	$ -	$ -	$ -	$ -
Total Measure P Revenue	1,894,000	1,709,000	1,754,000	1,798,000	1,839,000	1,875,000
Total Available Funding	$ 8,511,307	$ 10,141,446	$ 3,793,913	$ 3,874,975	$ 3,819,600	$ 4,051,850
Less Reserving for Project Savings	$ 772,700	$ 658,100	$ 638,100	$ 1,231,600	$ 631,600	$ 631,600
Funding Need for Current Items	$ 812,129	$ 1,143,650	$ 1,115,900	$ 566,400	$ 1,207,400	$ 1,243,400
Funds Required to Meet Minimum Reserve	$ 203,032	$ 285,913	$ 278,975	$ 141,600	$ 301,850	$ 310,850
Available funding for additional projects	$ 6,723,446	$ 285,913	$ 278,975	$ 141,600	$ 301,850	$ 310,850

#	Project Description	Project #	Prior Year	2026/27	2027/28	2028/29	2029/30	2029/30
1	PD Admin Building Repair and Update	141.404.080.001	$ 21,800.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
2	Corp Yard Building Repair and Update	141.404.080.002	$ 12,000.00	$ -	$ -	$ -	$ -	$ -
3	Carnegie Building Repair and Update	141.404.080.003	$ 6,500.00	$ 6,500.00	$ 6,500.00	$ -	$ -	$ -
4	Fire Building Repair and Updates	141.404.080.004	$ 10,600.00	$ 10,600.00	$ 10,600.00	$ 10,600.00	$ 10,600.00	$ 10,600.00
5	City Hall Building Repair and Updates	141.404.080.005	$ 3,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00	$ 6,000.00
6	ADA Website and Email Domain	141.404.080.006	$ -	$ 15,000.00	$ -	$ -	$ -	$ -
7	Recreation Software	141.471.080.000	$ 15,000.00	$ 15,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
		Total	$ 68,900.00	$ 58,100.00	$ 38,100.00	$ 31,600.00	$ 31,600.00	$ 31,600.00

Consolidated Streets Funds and Projects								
Project Description	Project #	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31	Funding Source
Cape Seal	131.497.080.034	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	Measure R (131)
Cape Seal	113.495.080.034	$ 100,000	$ 144,025	$ 232,055	$ 233,360	$ 188,651	$ -	Transportation (113)
City Owned Downtown Streetlights	131.497.080.029	$ 600,000						Measure R (131)
Rd Patching/ Pavement Survey	113.495.080.033	$ 131,000					$ 131,000	Transportation (113)
Reclamite	113.495.080.030	$ 150,000	$ 280,856	$ -	$ -	$ -	$ -	Transportation (113)
Crack Sealing	113.495.080.029	$ 100,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	Transportation (113)
Railroad Crossing Maintenance	113.495.080.040	$ 50,000						Transportation (113)
Firebaugh Reconstruction	113.495.080.028	$ 200,000						Transportation (113)
Project Design	136.498.080.028		$ 200,000	$ 50,000				RMRA (136)
Construction	113.495.080.028				$ 250,000			Transportation (113)
	131.497.080.028				$ 3,000,000			Measure R (131)
	136.498.080.028				$ 250,000			RMRA (136)
	141.431.080.004				$ 600,000			Measure P
	113.495.080.028				$ 500,000			Federal Funding
					$ 2,250,000			Unfunded
Street Improvement Projects	141.431.080.003		$ 600,000	$ 600,000				Measure P
Street Maintenance	109.491.080.003	$ 15,000						Gas Tax (109)
Road Pavement Preservation Striping	136.498.080.001	$ 175,000						RMRA (136)
E Street West Parking Lot	113.495.080.041		$ 70,000					Transportation (113)
E Street ADA Parking Stall	113.495.080.042		$ 40,000					Transportation (113)
F Street ADA Stall and Striping	113.495.080.043		$ 40,000					Transportation (113)
Trailer Purchase/Replacement	113.495.080.044		$ 10,000					Transportation (113)
Downtown Tree Trimming	113.495.080.045		$ 40,000					Transportation (113)
Kaweah Gateway: Connected Safety Corridor	131.497.080.037							
Project Initiation / Environmental / Design (PA&E	131.497.080.037			$ 1,072,000				ATP
Non Infrastructure	131.497.080.037			$ 370,000	$ 410,000			Measure R (131)
Right of Way (Engineering + Acquisition)	131.497.080.037				$ 165,000			ATP
Construction (incl. Construction Engineering)	131.497.080.037					$ 7,738,000		ATP
Mill & Overlay	136.498.080.029		$ 285,000		$ 214,421			RMRA (136)
Mill & Overlay	113.495.080.046		$ 440,000		$ 435,000			Transportation (113)
Mill & Overlay	131.497.080.038		$ 335,000		$ 340,000			Measure R (131)
E Street Pedestrian Improvements	131.497.080.035		$ 2,000,000					Measure R (131)
TOTAL PROGRAMMED EXPENDITURES (excl. Unfunded)		**$ 1,571,000**	**$ 4,544,881**	**$ 2,384,055**	**$ 6,557,781**	**$ 7,986,651**	**$ 191,000**	

Measure R Fund (131)	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Beginning Cash Available for Capital Projects	$ 1,270,737	$ 818,137	$ 631,309	$ 378,709	$ (251,391)	$ (128,991)
Measure R Revenue Estimated	$ 255,000	$ 257,500	$ 260,000	$ 262,500	$ 265,000	$ 265,000
Grant/Other Funding		$ 2,000,000		$ 3,000,000		
Operations and Maintenance Expenditures	$ (57,600)	$ (59,328)	$ (92,600)	$ (92,600)	$ (92,600)	$ (92,600)
Total Available Funding	$ 1,468,137	$ 3,016,309	$ 798,709	$ 3,548,609	$ (78,991)	$ 43,409
Capital Expenditures	$ (650,000)	$ (2,385,000)	$ (420,000)	$ (3,800,000)	$ (50,000)	$ (50,000)
Total Resources Available for Projects	$ 818,137	$ 631,309	$ 378,709	$ (251,391)	$ (128,991)	$ (6,591)
Transportation (113)	**2025/26**	**2026/27**	**2027/28**	**2028/29**	**2029/30**	**2030/31**
Beginning Cash Available for Capital Projects	$ 1,062,729	$ 1,117,729	$ 531,348	$ 438,467	$ (333,526)	$ (368,472)
Transportation Revenue Estimated	$ 713,100	$ 698,700	$ 359,674	$ 366,867	$ 374,205	$ 381,689
Grant/Other Funding	$ 286,900					
Operations and Maintenance Expenditures	$ (214,000)	$ (210,200)	$ (210,500)	$ (210,500)	$ (210,500)	$ (210,500)
Total Available Funding	$ 1,848,729	$ 1,606,229	$ 680,522	$ 594,834	$ (169,821)	$ (197,283)
Capital Expenditures	$ (731,000)	$ (1,074,881)	$ (242,055)	$ (928,360)	$ (198,651)	$ (141,000)
Total Resources Available for Projects	$ 1,117,729	$ 531,348	$ 438,467	$ (333,526)	$ (368,472)	$ (338,283)
Gas Tax (109)	**2025/26**	**2026/27**	**2027/28**	**2028/29**	**2029/30**	**2030/31**
Beginning Cash Available for Capital Projects	$ 19,898	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Gas Tax Revenue Estimated	$ 304,831	$ 301,783	$ 298,765	$ 295,777	$ 292,819	$ 289,891
Transfer In (from RMRA — Gas Tax O&M overage)	$ 44,771	$ 19,718	$ 32,735	$ 52,298	$ 72,659	$ 93,861
Operations and Maintenance Expenditures	$ (349,500)	$ (321,500)	$ (331,500)	$ (348,075)	$ (365,479)	$ (383,753)
Total Available Funding	$ 20,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Capital Expenditures	$ (15,000)	$ -	$ -	$ -	$ -	$ -
Total Resources Available for Funding	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
RMRA (136)	**2025/26**	**2026/27**	**2027/28**	**2028/29**	**2029/30**	**2030/31**
Beginning Cash Available for Capital Projects	$ 342,379	$ 390,208	$ 155,766	$ 346,010	$ 5,000	$ 210,806
RMRA Revenue Estimated	$ 267,600	$ 270,276	$ 272,979	$ 275,709	$ 278,466	$ 278,466
Transfer Out (to Gas Tax — O&M overage)	$ (44,771)	$ (19,718)	$ (32,735)	$ (52,298)	$ (72,659)	$ (93,861)
Total Funding Available	$ 565,208	$ 640,766	$ 396,010	$ 569,421	$ 210,806	$ 395,411
Capital Expenditures	$ (175,000)	$ (485,000)	$ (50,000)	$ (564,421)	$ -	$ -
Total Resources Avilable for Projects	$ 390,208	$ 155,766	$ 346,010	$ 5,000	$ 210,806	$ 395,411

APPENDIX

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

ACFR: Annual Comprehensive Financial Report - A detailed report of an organization's financial activities and performance over the fiscal year.

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Assets: Items owned by an organization that have economic value, such as cash, investments, property, and equipment.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the

betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful live extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Flow: The movement of money into or out of an organization, showing its liquidity and ability to meet financial obligations.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union, regarding wages, hours and working conditions.

Compliance: Adherence to relevant laws, regulations, and internal policies governing financial reporting and operations.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery — direct, indirect, and capital costs — are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Equity: The residual interest in the assets of an organization after deducting liabilities, representing the owners' stake in the business.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Financial Statements: Reports summarizing an organization's financial activities and position, including the balance sheet, income statement, and cash flow statement.

Fiscal Year: The 12-month period for which an organization plans the use of its funds, typically not the same as the calendar year.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GAAP: Generally Accepted Accounting Principles - Standard accounting principles, standards, and procedures that companies use to compile their financial statements.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Internal Controls: Policies and procedures implemented by an organization to ensure the reliability of financial reporting and compliance with laws and regulations, aiming to prevent fraud and errors.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Liabilities: Debts or obligations owed by an organization, including loans, accounts payable, and accrued expenses.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Net Income: The difference between an organization's revenues and expenses, representing its profit or loss for a specific period.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as “personal services,” “expenses,” or “capital outlay.”

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Proprietary Funds: Funds used to record the financial transactions of governmental entities when they engage in activities that are intended to recover the cost of providing goods or services to the general public on a user-fee basis.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenues: Inflows of resources or other enhancements of assets of an organization, usually from sales of goods or services.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, $14.80 per $1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as

directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

RESOLUTION NO. 2026-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER ADOPTING THE FISCAL YEAR 2026/2027 AND FISCAL YEAR 2027/2028 BIENNIAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the City Council of the City of Exeter is responsible for establishing policies and appropriating funds necessary for the operation of City services and programs; and

WHEREAS, the City Administrator and Finance Director have prepared and submitted a proposed Biennial Budget for Fiscal Years 2026/2027 and 2027/2028, including appropriations for all City funds and departments; and

WHEREAS, the proposed Biennial Budget includes the General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Capital Project Funds, and other funds necessary for the operation of the City; and

WHEREAS, the proposed Biennial Budget incorporates the City's Capital Improvement Program (CIP), which identifies and prioritizes capital projects necessary to maintain and improve public infrastructure and municipal facilities; and

WHEREAS, the City Council reviewed the preliminary Biennial Budget at a public meeting held on March 24, 2026, and provided direction to staff regarding the proposed budget and Capital Improvement Program; and

WHEREAS, the Measure P Citizens Oversight Committee reviewed the proposed Measure P Budget on June 2, 2026; and

WHEREAS, a duly noticed public hearing was conducted by the City Council on June 23, 2026, to receive public comment and consider adoption of the proposed Biennial Budget and Capital Improvement Program; and

WHEREAS, the City Council finds that the proposed Biennial Budget provides for the continued delivery of essential municipal services, maintenance of appropriate reserve levels, investment in public infrastructure, and implementation of City Council goals and priorities; and

WHEREAS, the City Council recognizes that the budget is a planning document and that adjustments may be necessary during the fiscal years to address changing conditions, unforeseen circumstances, grant opportunities, emergencies, and operational needs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter as follows:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The Fiscal Year 2026/2027 and Fiscal Year 2027/2028 Biennial Budget attached hereto and incorporated by reference is hereby approved and adopted as attached hereto.

SECTION 3. The Capital Improvement Program included within the Fiscal Year 2026/2027 and Fiscal Year 2027/2028 Biennial Budget is hereby approved and adopted.

SECTION 4. Total appropriations for Fiscal Year 2026/2027 are established in the amount of $25,500,255.

SECTION 5. Total appropriations for Fiscal Year 2027/2028 are established in the amount of $21,431,551.

SECTION 6. The City Administrator is authorized to administer the adopted budget and make administrative adjustments between line items within a department or fund as necessary for efficient operations, provided such adjustments do not increase the total appropriations approved by the City Council.

SECTION 7. Any amendments to the adopted budget that increase appropriations or otherwise require City Council approval shall be brought before the City Council for consideration at a public meeting.

SECTION 8. The City Administrator and Finance Director are authorized and directed to take all actions necessary to implement this Resolution and the adopted Biennial Budget and Capital Improvement Program.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Exeter at a regular meeting held on the 23rd day of June, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Jacob Johnson, Mayor

ATTEST:

_____
Francesca Quintana, City Clerk

Agenda Item Staff Report

Agenda Item Number: J.2.

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☐Regular Item
☒Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 23, 2026

Wording for Agenda:
Public hearing to consider adoption of Resolution No. 2026-24, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2026/2027 General Fund Appropriation Limit of $12,311,808.

Submitting Department:
Finance

Contact Name:
Janie Rodriguez, Finance Director

Department Recommendation:
Staff recommends that the City Council hold a public hearing and consider adoption of Resolution 2026-24, a resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2026/2027 General Fund appropriation limit of $12,311,808.

Summary:
All entities with the authority to levy taxes are required to prepare and establish an annual appropriation limit. This limit ensures that tax revenues do not exceed constitutionally mandated spending thresholds. If revenues do exceed the limit, the excess must be carried over to the following fiscal year. For Fiscal Year 2026/2027, staff has calculated the City of Exeter's appropriation limit based on the latest data provided by the State. The proposed limit is $12,311,808, and the City's General Fund appropriations remain well below this threshold. Adoption of the appropriation limit is required to comply with state law.

Background:
In 1979, California voters approved Proposition 4, informally known as the "GANN Initiative", which provides limits to the amount of tax proceeds state and local governments spend each year. Annually, the City Council is required to establish an appropriation limit for the City of Exeter to comply with this legislation. The California Revenue and Taxation Code, Section 2227, mandates that the State Department of Finance transmit an estimate of the percentage change

in population at the beginning of the year to local governments which is the basis for this calculation, the document is attached to this report.

The State of California provides the population and California per capita personal income change data for local jurisdictions to calculate their appropriations limit. Each local jurisdiction must use the percentage change in population factor from January 01, 2026, in conjunction with a change in the cost of living or cost factor, to calculate their appropriations limit for fiscal year 2026-2027. As shown on Attachment A, the percentage change of personal income per capita over the prior year was 4.95 percent, compared to 6.44 percent reported as of January 1, 2025. The population percentage change for Exeter was -0.17 percent. Based on this information, the 2026-2027 General Fund appropriation limit for the City of Exeter is $12,311,808 as shown in the calculation document attached to this report. The GANN limit increase from $11,751,095 (FY2025/2026) to $12,311,808 is mainly from the increase in state-wide per capita personal income.

The General Fund is the only fund subject to the appropriation limit mandated by the State since it is the only fund which levies taxes. The adopted appropriation for the General Fund for FY2026-2027 is $6,521,176 which represents approximately 53% of the appropriation limit. Any challenge must be brought within 45 days from the effective date of the resolution.

Fiscal Impact:

There is no direct fiscal impact associated with this action.

Prior City Council Actions:

This is an annual item and in previous years the City Council has adopted similar resolutions establishing General Fund appropriations limits.

Attachments:

- Calculation of Gann Limit
- Price Factor and Population Information
- FY 26/27 Percent Change in Population for Tulare County
- Resolution No. 2026-24

Recommended motion to be made by the City Council:

I move to adopt Resolution No. 2026-24, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2026/2027 General Fund Appropriation Limit of $12,311,808.

City of Exeter GANN Appropriation Limit for FY2026-2027

CITY OF EXETER GANN APPROPRIATIONS LIMIT		
For Fiscal Year 2026-2027		
I. Appriopriation Limit FY 2025-2026	$	11,751,095
Growth Factor		
1) Population Change (-.17%) from Attachment B		0.9983
2) Per Capital Income Change (4.95% from Attachment A)		1.0495
II. Calculation of Growth Factor: 1) X 2)		1.0477
New GANN Amount with Growth Factor (I X II)	**$**	**12,311,808**

DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR

Gavin Newsom ▪ Governor
1021 O Street, Suite 3110 ▪ Sacramento CA 95814 ▪ www.dof.ca.gov

May 1, 2026

Dear Fiscal Officer:

Price Factor and Population Information

Appropriations Limit
California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2026, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2026–27. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2026–27 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2026**. Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Erika Li
Attachment

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2026–27 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2026-27	4.95

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2026–27 appropriation limit.

2026–27:

Per Capita Cost of Living Change = 4.95 percent
Population Change = -0.14 percent

Per Capita Cost of Living converted to a ratio: $\frac{4.95 + 100}{100} = 1.0495$

Population converted to a ratio: $\frac{-0.14 + 100}{100} = 0.9986$

Calculation of factor for FY 2026–27: 1.0495 x 0.9986 = 1.0480

FISCAL YEAR 2026-27
Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2025 to January 1, 2026, and Total Population January 1, 2026

City	County	Percent Change 25-26	Population Minus Exclusions 1-1-25	Population Minus Exclusions 1-1-26	Total Population 1-1-26
Dinuba	Tulare	1.59	26,149	26,566	26,566
Exeter	Tulare	-0.17	10,305	10,287	10,287
Farmersville	Tulare	-0.65	10,406	10,338	10,338
Lindsay	Tulare	-0.87	12,823	12,712	12,712
Porterville	Tulare	-0.26	63,732	63,565	63,719
Tulare	Tulare	0.61	72,495	72,936	72,936
Visalia	Tulare	0.21	147,735	148,046	148,302
Woodlake	Tulare	1.62	8,038	8,168	8,168
Unincorporated	Tulare	-0.08	136,645	136,536	136,582
Incorporated	Tulare	0.27	351,683	352,618	353,028
County Total	Tulare	0.17	488,328	489,154	489,610

RESOLUTION 2026-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, ESTABLISHING A FISCAL YEAR 2026/2027 GENERAL FUND APPROPRIATION LIMIT OF $12,311,808

WHEREAS, In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution), informally known as the "GANN Initiative", which provides limits to the amount of tax proceeds state and local governments spend each year; and

WHEREAS, in 1980, the State Legislature added Section 9170 of the Government Code stating that the governing body of each City must establish by resolution, an appropriation limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the City or county.

IT IS NOW THEREFORE RESOLVED THAT; the appropriations limit as defined by Propositions 4 is set at $12,311,808 for the 2026-2027 fiscal year using the personal income per capita percentage change of 4.95 and the population percent change of -0.17 as established by the Department of Finance.

PASSED AND ADOPTED by the City Council of the City of Exeter this 23rd day of June, 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Jacob Johnson, Mayor

ATTEST:

_____
Francesca Quintana, City Clerk

Agenda Item Staff Report

Agenda Item Number: **J.3.**

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 23, 2026

Wording for Agenda:
Consider Acceptance of a $50,000 Donation and Improvements at Rose Garden Park

Submitting Department:
Administration

Contact Name:
Jason Ridenour, City Administrator

Department Recommendation:
Staff recommend that the City Council authorize the City Administrator to accept the $50,000 donation from McWane Plant & Industrial and to direct staff to work with the City Engineer to design improvements based on the Exeter Parks Master Plan and approve the placement of a temporary sign noting the park improvements are provided through donation from McWane Plant & Industrial during construction and a plaque to be placed in the park as a component of the project.

Background & Summary:
On September 9, 2025, the City Council adopted the Exeter Parks Master Plan as well as established the donations and charitable gifts policy. The Parks Master Plan is an overarching plan of all of the parks within the City along with recommendations for improvements and renovations at each of the parks. This was completed with substantial community involvement. In alignment with the community's desire to give back and donate resources to the City's park system, a donations and charitable gifts policy was established to complement the plan.

The City was contacted by the local Plant Superintendent for McWane Plant & Industrial, who operates a manufacturing and fabrication facility in the Exeter area recently with a desire to give back to the community. McWane Plant & Industrial will be donating $50,000 for the refurbishment and enhancement of the Rose Garden Park. Rose Garden Park is one of the City's most visible parks, located at the corner of East Palm Street and Kaweah Avenue. McWane Plant & Industrial's donation will enable the City to make all of the improvements outlined in

the master plan as well as additional improvements not outlined in the plan at Rose Garden Park. The master plan lists replacement of sections of broken sidewalk, storm drain improvements, irrigation improvements, electrical improvements, as well as landscaping. In addition, for the refurbishments noted in the master plan, staff would like to include an area for the students who attend Exeter Union High School to be able to sit in the park and have lunch. The City Engineer is able to produce construction and bid documents for the improvements listed. In recognition of the generous donation, staff would like to have a temporary yard sign placed in the park during construction noting that the project was made possible with the donation from McWane Plant & Industrial as well as have a plaque mounted in the park adjacent to the park sign commemorating the donation. Staff will bring forth designs for the park improvements and request contracting approval at a future date.

McWane Plant & Industrial is headquartered in Birmingham, Alabama and operates a major manufacturing and fabrication facility that produces critical water control and flow management products in the Exeter area. At their Exeter facility they fabricate custom piping, manufacture water control gates, and industrial valves.

Fiscal Impact:

The proposed project will be funded by $50,000 donation. Any additional funding needs identified during project development will be presented to the City Council for consideration at a future date.

Prior City Council Actions:

- September 9, 2025, City Council adoption of Exeter Parks Master Plan
- September 9, 2025, City Council adoption of Resolution 2025-38, Donations and Charitable Gifts Policy

Attachments:

- Resolution 2025-38, Donations and Charitable Gifts Policy

Recommended motion to be made by the City Council:

I move to authorize the City Administrator to accept $50,000 donation from McWane Plant & Industrial and work with the City Engineer to design improvements based on the Exeter Parks Master Plan and approve the placement of a temporary project sign during construction and a plaque to be placed in the park as a component of the project.

RESOLUTION NO. 2025-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING AND ADOPTING THE CITY OF EXETER DONATIONS AND CHARITABLE GIFTS POLICY

WHEREAS, the City of Exeter periodically receives donations from individuals, community groups, and businesses wishing to support City programs, services, and facilities; and

WHEREAS, the City Council desires to ensure that all donations are accepted, administered, and acknowledged in a transparent and accountable manner consistent with the City's goals, applicable laws, and public trust; and

WHEREAS, the establishment of a uniform Donations and Charitable Gifts Policy will provide clear procedures and criteria for reviewing, accepting, and managing donations, including the appropriate authority levels for acceptance, documentation requirements, and guidelines for designated and undesignated donations; and

WHEREAS, the proposed Donations and Charitable Gifts Policy also ensures compliance with the Political Reform Act and the City's standards of conduct by clarifying that gifts to individual employees or officials are not permitted, and that donations must be made to the City as a whole; and

WHEREAS, the City Council finds it in the best interest of the community to adopt the Donations and Charitable Gifts Policy as attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Exeter hereby approves and adopts the City of Exeter Donations and Charitable Gifts Policy in the form attached hereto as Exhibit A and incorporated herein by reference.

BE IT FURTHER RESOLVED that the City Administrator, or their designee, is authorized to implement and administer the provisions of the Donations and Charitable Gifts Policy, including the use of the Donation Acceptance Form and acknowledgement procedures.

PASSED AND ADOPTED by the City Council of the City of Exeter this 9th day of September 2025 by the following vote:

AYES: JOHNSON, ALVES, RIDDLE, LENZ, WILSON
NOES: Ø
ABSTAIN: Ø
ABSENT: Ø

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk

City of Exeter

Donations and Charitable Gifts Policy

Approval by City Council: Resolution 2025-38

Date Approved: September 9, 2025

I. Purpose, Overview, and Scope of this Policy

The purpose of this Policy (the "Donation and Charitable Gifts Policy") is to establish a policy consistent with the City of Exeter's strategic goals for accepting donations in a transparent and accountable manner from individuals, community groups, and businesses wishing to make donations to the City. This Policy establishes uniform criteria and procedures to guide the review and acceptance of such donations, confirm that the City has adequate resources to administer such donations, and ensure that the City appropriately acknowledges the generosity of donors. The City may accept or decline any gift or donation at its discretion.

This policy does not replace reportable gift reporting as required under the Political Reform Act (California Government Code sections 91000–91014). The Fair Political Practices Commission (FPPC) requires all public officials and reporting employees to file a Conflict of Interest Statement (Form 700).

II. Authority

Updates to this policy require approval of the Exeter City Council.

III. Policy

1. Definitions

- City: The City of Exeter and any agency, board, or commission thereof.
- City Administrator: The City Administrator or their designee.
- City Official: Every elected official, officer, agent, and employee of the City required to file FPPC Form 700.
- City Venue: Any facility owned, controlled, or operated by the City.
- Designated Donation: Monetary or in-kind donation with a donor-specified purpose.
- Donation or Gift: A monetary contribution, personal property, real property, equipment, or asset given without legal consideration in return.
- Donor: Any person or entity providing a donation to the City.
- Endowment: Monetary donations restricted by the donor so that only earnings may be expended.
- FPPC: The California Fair Political Practices Commission.
- Tribute: An item or gift acknowledging contributions of living persons.
- Undesignated Donation: A donation made to the City without restrictions or conditions on its use.

2. Types of Donations

Donations may be offered in the form of cash, real or personal property, or in-lieu contributions. They may be designated for a specific purpose or undesignated for general use.

3. Consistency with City Interests and Considerations

Designated donations may only be accepted when consistent with the City's strategic goals and objectives. The City must comply with all applicable laws and consider costs associated with maintenance, matching, or future obligations before acceptance.

4. Acceptance of Undesignated Donations

- Donations up to $2,500 may be accepted by a Department Director.
- Donations over $2,500 may be accepted by the Department Director only with approval from the City Administrator.

5. Acceptance of Designated Donations

Designated donations will be reviewed for compliance with this Policy and assessed for potential costs or obligations. The City reserves the right to decline any designated donation not in the City's best interests.

6. Acknowledgment and Accounting of Donations

All donations must be documented on a Donation Acceptance Form. The Finance Department will record all accepted donations, track expenditures, and ensure public transparency.

7. Declined Donations

The City reserves the right to decline any donation that is inconsistent with City needs, priorities, or policies.

8. Distribution of Donations

Donations of cash or tangible items will be directed to appropriate departments. Undesignated cash donations under $5,000 will be deposited into the General Fund. Undesignated donations over $25,000 will be distributed at the direction of the City Council.

9. Disposition of Donations

Unless restricted in writing, the City may keep, sell, or otherwise dispose of a donation.

10. Dissemination of Information

Donation records will be forwarded to the Finance Department and City Clerk.

11. Donations as Charitable Contributions

Donations to the City may be tax-deductible under IRS Code 26 U.S.C. §170(c)(1). The City will provide donors with required substantiation letters but will not provide tax advice.

12. Acceptance of Gifts to Employees and Officials

Employees and officials shall not solicit or accept gifts in exchange for favorable treatment. Unsolicited gifts to the City (or City Departments or Employees) shall be subject to all applicable legal gift and contribution restrictions and reporting requirements, including but not limited to the Political Reform Act and related FPPC regulations.

IV. Forms

- City of Exeter Donation Acceptance Form
- City of Exeter Donation and Gift Policy Acknowledgement Form

City of Exeter – Donation Acceptance Form

Name of Donor: _____

Address: _____

City: _____ State: _____ Zip: _____

Description of Donation:

_____

_____

_____

_____

Donor's Estimate of Current Value: _____

Potential Immediate/Initial Acquisition or Installation Costs, Ongoing Maintenance, or Replacement Costs:

_____

_____

_____

_____

Intended Use:

_____

_____

_____

_____

Conditions of Acceptance or Donor Designation (if any):

_____

_____

_____

_____

City of Exeter – Donation Acceptance Form

Remarks:

_____

_____

_____

_____

City Department Receiving Donation: _____

☐Approved ☐Disapproved

Signatures:

_____ _____

Date Department Director

_____ _____

Date City Administrator

City of Exeter – Donation & Gift Policy Acknowledgement Form

I acknowledge that I have received and read the City of Exeter Donation and Gift Policy and understand its provisions. I further understand that when I sign this acknowledgement form, it will be placed in my personnel file.

Employee Name (Print): _____

Employee Signature: _____

Date: _____

Agenda Item Staff Report

Agenda Item Number: **J.4.**

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 23, 2026

Wording for Agenda:
Authorization for the City Administrator to execute five-year extension and updated agreement to Cooperative Fire Protection Agreement with County of Tulare.

Submitting Department:
Administration

Contact Name:
Jason Ridenour, City Administrator

Department Recommendation:
Staff recommend that the City Council authorize the City Administrator to execute five-year extension and updated Cooperative Fire Protection Agreement with County of Tulare to provide fire prevention and suppression services within the City of Exeter.

Background & Summary:
The City of Exeter is the primary agency responsible for providing fire prevention and suppression services within the boundaries of the City. The City has contracted with the County of Tulare to provide fire prevention and suppression services for the City since 2007. The Tulare County Fire Department (TCFD) has provided these services utilizing the City provided Fire Station and two apparatus consisting of an engine and a patrol vehicle. TCFD has provided trained staff, one apparatus (a ladder truck) and dispatch services. The TCFD has also served the county area surrounding the City from this station with the same equipment.

On June 28, 2022, the City Council authorized the City Administrator to enter into a five-year agreement with the County of Tulare to provide contracted fire prevention and suppression services. The signed agreement is included as an attachment to the report. The signed agreement has a term of five years with the option of a five-year extension.

The County of Tulare has expressed an interest in moving forward with the extension. The cost to the City of Exeter for the contracted services is equal to fifty percent of the of the personnel,

operating, equipment, and administrative costs to operate Station 11. The County of Tulare provided a budget for the operation of Station 11 (Exeter Station) for the next five years that is included as an exhibit to the draft agreement. The estimated cost to the City for fiscal year 2026/2027 is $707,087.92. The key provisions of the agreement proposed to remain the same are included below.

- COUNTY agrees to provide fire prevention and fire suppression services within the incorporated limits of CITY to the extent and in the manner hereinafter set forth. Except as otherwise specifically provided herein, such services shall only encompass duties and functions of the type which come within the jurisdiction of, and are customarily rendered by, COUNTY under the direction and control of the County Fire Chief and pursuant to ordinances of COUNTY and statutes of the State of California.
- Beginning July 1, 2024, and continuing through the termination of this Agreement, in providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing of at least 1 Company Officer and 1 Fire Apparatus Engineer, on duty, 24 hours a day, 7 days per week.
- COUNTY shall assign one (1) piece of Fire Apparatus to CITY's Fire Station. COUNTY shall be responsible for the operation, use, and maintenance of said apparatus; and in the event of
  loss or damage to said apparatus through casualty or otherwise, then COUNTY shall, at its option, either repair or replace same with a similar piece of Fire Apparatus.
- CITY shall provide two (2) pieces of Fire Apparatus at CITY's Fire Station for use of COUNTY in connection with activities contemplated under this Agreement. CITY shall be responsible for maintenance of said apparatus; and in the event of loss or damage to said apparatus through casualty or otherwise, then CITY and COUNTY shall mutually agree to, either repair or replace same with similar pieces of Fire Apparatus.
- All COUNTY costs of providing fire prevention and fire suppression services to CITY under this Agreement, including personnel, operating, equipment, and administrative costs, shall be shared by the CITY and COUNTY equally at a 50-50 split, excluding the City of Visalia Hazardous Material annual operating fee. The City's Hazardous Material annual operating fee shall be the sole responsibility of the CITY and the County's Hazardous Material annual operating fee shall be the sole responsibility of the County. The County Fire Chief shall account for all COUNTY costs incurred and provide a summary and invoice of such costs to the CITY for each fiscal year.
- The CITY shall charge rent to the COUNTY for COUNTY's use of CITY's Fire Station based on fair market value as defined above. The CITY shall charge the COUNTY for not more than 50% of the available space at CITY's Fire Station.
- The CITY shall pay the utility costs for the CITY's Fire Station and charge the COUNTY for 50% of that cost. The CITY shall provide an annual summary of such costs to the COUNTY no later than 30 days after the end of each fiscal year.
- The COUNTY shall bill the CITY on August 1 of each year of the term of this Agreement for the prior year actual costs (July 1- June 30) service period, with a not-to-exceed amount of 15% over the attached initially estimated costs for each year, and the CITY

shall pay the COUNTY no later than 30 days from the date of the billing. A final claim shall be filed with the CITY no later than 60 days after the end of the fiscal year reconciling actual COUNTY costs with CITY

- All facility maintenance shall be the responsibility of the CITY. If the CITY Fire Station at 137 North F Street, Exeter cannot be occupied by COUNTY personnel due to a facilities emergency or otherwise, then CITY will provide the COUNTY employees a temporary facility within 24 hours of said facility becoming unavailable or non-operational. The cost for all facility maintenance and temporary housing will be at the sole responsibility of the CITY and both the CITY and the COUNTY shall agree upon the relocation site.
- Each Party shall have the right to terminate this Agreement upon the default of the other Party, such termination to be effective upon thirty (30) days prior written notice to the defaulting Party. Default occurs upon the failure of a Party to remedy any failure to comply with the terms of this Agreement within thirty (30) days after the non-defaulting Party has given the other Party written notice of a failure to comply and the nature thereof. Each party has the ability to terminate this agreement without cause with a minimum one-year prior notice to do so.
- The initial term of the Agreement shall be for five years effective July 1, 2026, and ending on June 30, 2031. The Parties may mutually agree to extend this Agreement for additional five-year terms on such terms and conditions.

The proposed agreement includes a modification to Term and Condition 8, regarding occurrences when the City's fire apparatus is non-operational (included below). The intent of the modification is to add flexibility to the amount of time provided in the agreement for a fire apparatus to be repaired, as repair of a fire apparatus often must be coordinated with an authorized repair facility and repairs can often take weeks to be completed. On June 24, 2025, the City Council authorized the purchase of a Type 1 Fire Engine which is currently scheduled to be delivered in fall of 2027. The purchase of the new Type 1 Fire Engine is intended to have increased reliability and reduced downtime from the current apparatus.

The current contract Term and Condition 8 and proposed Term and Condition 8 are included below:

Current Term and Condition 8:

- In the event the County Fire Chief (or designee) determines that a piece of CITY or COUNTY Fire Apparatus provided under this Agreement is non-operational, COUNTY shall immediately so notify CITY. If it is a piece of CITY Fire Apparatus, CITY may, at the City's election, provide its own Reserve Fire Apparatus of comparable typing (per Fire Chief discretion), for use,. If a CITY owned Reserve Fire Apparatus is not available, then COUNTY Reserve Fire Apparatus will be provided at no cost to the CITY for a period of time not to exceed an annual cumulative total of 60 days. After the 60-day time period is exceeded, then COUNTY will charge the CITY for use of such Reserve Fire Apparatus at the current OES Fire Apparatus Rates, which are shown on the attached Appendix C and are subject to change annually, until City has repaired or replaced same with a similar piece of Fire Apparatus.

If the non-operational piece of Fire Apparatus provided under this Agreement belongs to COUNTY, a Reserve Fire Apparatus will be provided by the COUNTY at no cost to the City, until the COUNTY has repaired or replaced same with a similar piece of Fire Apparatus.

Proposed Term and Condition 8:

- In the event the County Fire Chief (or designee) determines that a piece of CITY or COUNTY Fire Apparatus provided under this Agreement is non-operational, COUNTY shall immediately so notify CITY. If it is a piece of CITY Fire Apparatus, CITY may, at the City's election, provide its own Reserve Fire Apparatus of comparable typing (per Fire Chief discretion) for use. If a CITY owned Reserve Fire Apparatus is not available, then COUNTY Reserve Fire Apparatus will be provided at no cost to the CITY for a period of time of up to 60 days if required by CITY.

  If the 60-day time period is exceeded, the CITY may be subject to additional charges for use of such Reserve Fire Apparatus, and prior to the imposition of additional charges the parties shall meet to discuss the circumstances concerning the delay in the repairs, and the appropriate time period for use of such Reserve Fire Apparatus, until CITY repair or replacement can be made.

  Reimbursement costs will be based on adopted Cal OES rates as may be amended from time to time by Cal OES (the rates currently in effect at the time of execution of this agreement are included in Appendix C). This will provide a state and federally recognized fee schedule that will be consistent with all parties.

  The time frame and any charge for the Reserve Fire Apparatus applies to typical non-operational maintenance and repair situations and does not apply to major unexpected non-operational situations. In any non-operational situation exceeding 60 days, the CITY and COUNTY shall negotiate and mutually agree on a reasonable resolution on a case-by-case basis.

Staff evaluated the cost of contracting with another agency to provide fire prevention and suppression services for the City and the estimate provided was substantially greater than the fifty percent cost sharing agreement currently in place with the County of Tulare.

Fiscal Impact:

The estimated cost of this contract is $707,087.92 for year 2026/2027 and $737,859.70 for fiscal year 2027/2028. Funding for these costs is included in the fiscal year 2026/2027 and fiscal year 2027/2028 Budget. Funding for fiscal years 2028/2029 through 2030/2031 will be included in future budget appropriations. Future building and apparatus maintenance and repairs could be funded by the General Fund and/or Measure P.

Prior City Council Actions:

- June 28, 2022, the City Council authorized the City Administrator to execute a five-year agreement with Tulare County to provide fire prevention and suppression services within the City boundaries.
- June 24, 2025, the City Council authorized the purchase of a Type 1 Fire Engine
- April 28, 2026, Tulare County Fire Department update presentation provided to City Council.

Attachments:

- Draft Cooperative Fire Protection Agreement Clean Version
- Draft Cooperative Fire Protection Agreement Red Line Version
- Signed Cooperative Fire Protection Agreement approved on June 28, 2022
- Tulare County Fire Department Presentation provided on April 28, 2026

Recommended motion to be made by the City Council:

I move to authorize the City Administrator to execute the five-year extension and updated Cooperative Fire Protection Agreement with the County of Tulare to provide fire prevention and suppression services within the City of Exeter.

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

THIS COOPERATIVE FIRE PROTECTION AGREEMENT ("Agreement") is made and entered into as of the ____ day of July, 2026, by and between the COUNTY OF TULARE, hereinafter referred to as the "COUNTY", and the CITY OF EXETER, hereinafter referred to as the "CITY." COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made and entered into with reference to the following:

WITNESSETH:

WHEREAS, the CITY is the primary responsible agency for fire prevention and suppression within the boundaries of the CITY, and such services have been provided through a cooperative agreement with the COUNTY; and

WHEREAS, the CITY desires to continue to contract with the COUNTY for COUNTY to provide fire prevention and suppression services within the boundaries of the CITY; and

WHEREAS, the COUNTY is agreeable to rendering such fire prevention and suppression services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized by Section 51300 et seq. of the Government Code, and Section 6500 et seq. of the Government Code;

NOW, THEREFORE, the Parties hereto mutually agree as follows:

DEFINITIONS:

CITY'S Fire Station: The existing CITY Fire Station located at 137 North F Street, Exeter, CA 93221, or such substitute facility as CITY provides for COUNTY'S use under paragraph 14 below.

Fire Prevention Services: Those new construction planning, state mandated occupancies, Licensed Care Facilities (850 process) and Groups 8 & M occupancy classifications inspections, initial hazard abatement inspections, investigations, and fire prevention education activities.

Fire Suppression Services: Those activities which directly relate to and impact the control and extinguishment of unwanted fires.

Fire Apparatus: Firefighting automotive equipment designed specifically for Fire Suppression Services or emergency response, including fire engines, aerial apparatus, light and air apparatus, patrol vehicles, Rescue vehicles, Water Tenders, and mobile command buses.

All Hazard Emergency Response: Responses to those emergency service requests for incidents that are generally threatening to the public's safety, including, but not limited to, structure, vehicle, vegetation and all other fires, technical rescues (including swift water, trench, and confined space rescues), hazardous materials incidents, vehicle accidents, and emergency medical services responses.

Non-Emergency Response: Includes service calls such as smoke checks, burn complaints, alarms sounding, flooding, animal rescues, and any other public service assist-type responses that are considered to "All Hazard Emergency Responses."

Fair Market Value: Monthly square footage rental value as determined by a review of then-current commercial property rents in the City of Exeter downtown district.

Response Guide: A document which identifies the COUNTY Fire Department's equipment commitment of Fire Apparatus to any given type of emergency reported to and dispatched by the Tulare County Fire Department. See attached Appendix A

Company Officers: A COUNTY Fire Department Fire Lieutenant or Fire Captain who is assigned to supervise a fire station during an assigned shift; to participate in and direct assigned personnel in fire suppression and prevention activities; has overall responsibility for the maintenance and operation of the station, and to ensure that the COUNTY Fire Department's departmental policies and procedures are enforced.

Fire Apparatus Engineer: A COUNTY Fire Department employee who is assigned to drive and operate assigned fire engines and other equipment in responding to fire and other emergency calls; and to engage in medical aid, firefighting, and prevention activities.

Reserve Fire Apparatus: A piece of Fire Apparatus that is used as a temporary replacement for a piece of similar Fire Apparatus that is normally assigned to a specific location under this Agreement.

TERMS AND CONDITIONS:

1. COUNTY agrees to provide fire prevention and fire suppression services within the incorporated limits of CITY to the extent and in the manner hereinafter set forth. Except as otherwise specifically provided herein, such services shall only encompass duties and functions of the type which come within the jurisdiction of, and are customarily rendered by, COUNTY under the direction and control of the County Fire Chief and pursuant to ordinances of COUNTY and statutes of the State of California.

2. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall, to the extent possible, respond to any given type of emergency reported to and dispatched by the Tulare County Fire Department with Fire Apparatus in accordance with the Response Guide attached hereto as Appendix A.

3. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing which utilizes at least one Company Officer twenty-four (24) hours per day, seven (7) days per week to perform the services required for the first three years of this Agreement, i.e. , from July 1, 2021, through June 30, 2024.

4. Beginning July 1, 2024, and continuing through the termination of this Agreement, in providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing of at least 1 Company Officer and 1 Fire Apparatus Engineer, on duty, 24 hours a day, 7 days per week

5. COUNTY shall provide CITY with fire prevention services as that term is defined above. The frequency with which such services will be provided is defined as shown on the attached Appendix B.

6. COUNTY shall assign one (1) piece of Fire Apparatus to CITY's Fire Station. COUNTY shall be responsible for the operation, use, and maintenance of said apparatus; and in the event of

loss or damage to said apparatus through casualty or otherwise, then COUNTY shall, at its option, either repair or replace same with a similar piece of Fire Apparatus.

7. CITY shall provide two (2) pieces of Fire Apparatus at CITY's Fire Station for use of COUNTY in connection with activities contemplated under this Agreement. CITY shall be responsible for maintenance of said apparatus; and in the event of loss or damage to said apparatus through casualty or otherwise, then CITY and COUNTY shall mutually agree to, either repair or replace same with similar pieces of Fire Apparatus.

8. In the event the County Fire Chief (or designee) determines that a piece of CITY or COUNTY Fire Apparatus provided under this Agreement is non-operational, COUNTY shall immediately so notify CITY. If it is a piece of CITY Fire Apparatus, CITY may, at the City's election, provide its own Reserve Fire Apparatus of comparable typing (per Fire Chief discretion) for use. If a CITY owned Reserve Fire Apparatus is not available, then COUNTY Reserve Fire Apparatus will be provided at no cost to the CITY for a period of time of up to 60 days if required by CITY.

   If the 60-day time period is exceeded, the CITY may be subject to additional charges for use of such Reserve Fire Apparatus, and prior to the imposition of additional charges the parties shall meet to discuss the circumstances concerning the delay in the repairs, and the appropriate time period for use of such Reserve Fire Apparatus, until CITY repair or replacement can be made.

   Reimbursement costs will be based on adopted Cal OES rates as may be amended from time to time by Cal OES (the rates currently in effect at the time of execution of this agreement are included in Appendix C). This will provide a state and federally recognized fee schedule that will be consistent with all parties.

   The time frame and any charge for the Reserve Fire Apparatus applies to typical non-operational maintenance and repair situations and does not apply to major unexpected non-operational situations. In any non-operational situation exceeding 60 days, the CITY and COUNTY shall negotiate and mutually agree on a reasonable resolution on a case-by-case basis.

9. All COUNTY costs of providing fire prevention and fire suppression services to CITY under this Agreement, including personnel, operating, equipment, and administrative costs, shall be shared by the CITY and COUNTY equally at a 50-50 split, excluding the City of Visalia Hazardous Material annual operating fee. The City's Hazardous Material annual operating fee shall be the sole responsibility of the CITY and the County's Hazardous Material annual operating fee shall be the sole responsibility of the County. The County Fire Chief shall account for all COUNTY costs incurred and provide a summary and invoice of such costs to the CITY for each fiscal year. See appendix D.

10. The CITY shall charge rent to the COUNTY for COUNTY's use of CITY's Fire Station based on fair market value as defined above. The CITY shall charge the COUNTY for not more than 50% of the available space at CITY's Fire Station.

11. The CITY shall pay the utility costs for the CITY's Fire Station and charge the COUNTY for 50% of that cost. The CITY shall provide an annual summary of such costs to the COUNTY no later than 30 days after the end of each fiscal year.

12. The COUNTY shall bill the CITY on August 1 of each year of the term of this Agreement for the prior year actual costs (July 1- June 30) service period, with a not-to-exceed amount of 15% over the attached initially estimated costs for each year, and the CITY shall pay the COUNTY

no later than 30 days from the date of the billing. A final claim shall be filed with the CITY no later than 60 days after the end of the fiscal year reconciling actual COUNTY costs with CITY payments. If actual costs exceed the cap in any contract year due to unforeseen circumstances the parties may negotiate the excess costs, and final mutually agreed upon adjustments may be added to the following year's billing

13. The CITY agrees, within a reasonable amount of time not to exceed 24_months after execution of this Agreement (excluding any delays due to equipment or material availability), to have the after-hours emergency public works phone line and audible low water alarm disabled at the CITY's Fire Station. Upon execution of this agreement the COUNTY shall not be responsible to answer the CITY's after-hours public works emergency line. CITY hereby releases COUNTY from responsibility for any domestic water related problems or nuisances in any way.

14 The COUNTY and the CITY agree to create an itemized list of loose equipment assigned to each agency's Fire Apparatus to determine ownership of said loose equipment. Equipment ownership will be mutually agreed upon by both the CITY and the COUNTY. COUNTY will provide the CITY fair market value for the CITY-owned loose equipment and credit the CITY for that amount during the first billing cycle under this Agreement. After that process, all non-grant funded loose equipment will be the property of the COUNTY. All equipment maintenance, repairs, and replacement will be the responsibility of COUNTY, will be performed though the COUNTY's program management, and the costs of such maintenance, repairs, and replacement of equipment used in providing services under this Agreement shall be included in the costs shared by the Parties under paragraph 10 above except for costs due to County negligence. Both parties agree to determine negligence through the County's administrative investigative process.

15. All facility maintenance shall be the responsibility of the CITY. If the CITY Fire Station at 137 North F Street, Exeter cannot be occupied by COUNTY personnel due to a facilities emergency or otherwise, then CITY will provide the COUNTY employees a temporary facility within 24 hours of said facility becoming unavailable or non-operational. The cost for all facility maintenance and temporary housing will be at the sole responsibility of the CITY and both the CITY and the COUNTY shall agree upon the relocation site.

16. CITY, to fullest the extent permitted by law, agrees to indemnify, defend, and hold harmless COUNTY, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with CITY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including COUNTY'S active or passive negligence, except for such loss arising from sole negligence or willful misconduct attributable to COUNTY. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

17. COUNTY, to the fullest extent permitted by law, agrees to indemnify, defend, and hold harmless CITY, its officers, agents and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with COUNTY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including CITY's active or passive negligence, except for such loss arising from the sole negligence or willful misconduct attributable to CITY . This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

18. Each Party, at its sole cost and expense, shall carry insurance or self-insurance for its activities in connection with this Agreement, keep in force and maintain insurance or equivalent programs for general liability, workers compensation, automobile liability, and professional liability coverage adequate to cover potential liabilities, negligent or intentionally wrongful acts or omissions, from the performance of its duties under this Agreement. Each Party agrees to provide the other Party with applicable certificates of insurance upon request. Each Party shall be responsible for its own self-insured retentions and deductibles. Failure to maintain insurance as required in this Agreement is a material breach and grounds for termination of the Agreement in accordance with paragraph 22 below.

19. Each Party shall have the right to terminate this Agreement upon the default of the other Party, such termination to be effective upon thirty (30) days prior written notice to the defaulting Party. Default occurs upon the failure of a Party to remedy any failure to comply with the terms of this Agreement within thirty (30) days after the non-defaulting Party has given the other Party written notice of a failure to comply and the nature thereof. Each party has the ability to terminate this agreement without cause with a minimum one-year prior notice to do so.

20. The initial term of the Agreement shall be for five years effective July 1, 2026, and ending on June 30, 2031. The Parties may mutually agree to extend this Agreement for additional five-year terms on such terms and conditions.

21. The Agreement represents the entire agreement between CITY and COUNTY as to its subject matter, and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

22. Any notice to be given hereunder shall be written and served either by personal delivery or by first class mail, postage prepaid and properly addressed, as follows:

TO COUNTY:	Tulare County Fire Department 835 S. Akers St. Visalia, CA 93277
TO CITY:	City Administrator City of Exeter 100 North C Street Exeter, California 93221

23. The Parties enter into this Agreement with the express understanding that each PARTY will perform all services required under this Agreement as an independent contractor. The Parties agree that neither Party and any of its agents, employees, or officers can be considered agents, employees, or officers of the other Party. Subject to any performance criteria contained in this Agreement, each Party will be solely responsible for determining the means and methods of performing the specified services and neither Party shall have the right to control or exercise any supervision over the other as to how that Party will perform the services. Each Party will be solely responsible for paying all required state and federal taxes. Notwithstanding this independent contractor relationship, each Party will have the right to monitor and evaluate the performance of the other Party to assure compliance with this Agreement.

24. Each Party must provide services in accordance with applicable Federal, State, and local laws,

regulations. and directives. With respect to each Party's employees, each Party must comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance. Social Security. disability insurance, workers' compensation insurance, and discrimination in employment.

25. The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.

26. Each Party must maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. In addition, each Party must maintain complete and accurate records with respect to any payments to employees or subcontractors. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible. Upon request, each Party must make the records available within Tulare County to the other Party and to their agents and representatives, for the purpose of auditing and/or copying the records for a period of five (5) years from the date of final payment under this Agreement.

27. Each Party shall continue with its responsibilities under this Agreement during any dispute between the Parties concerning or arising out of this Agreement. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, then the Parties shall make their best efforts to informally resolve such disputes. To foster a spirit of cooperation and efficiency in the administration of this Agreement, disputes between the Parties shall first be subjected to a good faith negotiations process as follows:

    a. The aggrieved Party shall give the other Party, as soon as possible after the event giving rise to the concern, written notice setting forth, with specificity, the issues to be re- solved. Notice shall be provided consistent with the terms of the Agreement. Said notice shall suggest a date, time, and place for the negotiations session. The Parties may jointly decide to meet at another time and place; provided, however, the Parties agree that such negotiations session shall commence within fifteen (15) calendar days after the date that the original notice was given to the applicable Party, unless the Parties agree that there is good cause to extend this time limit.

    b. The Parties agree that the negotiations session(s). including proceedings or discussions concerning the proposed negotiations session(s), are to be considered confidential settlement negotiations for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during a negotiations session by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including mediation and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or otherwise admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the negotiations session(s).

    c. Absent mutual consent of the Parties, if a noticed negotiations session fails to commence within the fifteen (15) calendar day period, or if a reasonable attempt to schedule or reschedule the negotiations session has not been made within those fifteen (15) calendar

days, then the negotiations obligation imposed under this Paragraph shall be deemed to have been satisfied and the Parties shall be free to pursue their rights and remedies under this Paragraph, unless the reason for such failure to convene a negotiations session is the refusal of the Party asserting a claim to participate in the negotiations session, in which event said claim will be deemed to have been waived.

d. If the dispute is not resolved to the satisfaction of the Parties within thirty (30) calendar days after the first negotiations session, then upon the written request of either Party, the dispute may be submitted to non-binding mediation in accordance with this Paragraph ("Mediation Request").

e. If a dispute arising out of or relating to this Agreement is not resolved through the above-described negotiations process, then within thirty days after notice is provided through a Mediation Request, the Parties shall participate in non-binding mediation administered by a mediator to help mediate and settle the dispute as soon as practicable. The mediation shall proceed as follows:

i. The mediation shall be held at a mutually agreeable location within Tulare County, California.

ii. The Parties shall mutually select the mediator, who shall be an attorney currently licensed to practice law in the State of California or be a retired federal or state judge or magistrate. If the Parties disagree on selection of the mediator, then the Parties will select the mediator by lot from among two nominations provided by each Party.

iii. The mediator shall meet with and hear presentations by the Parties as soon as practicable after appointment.

iv. Mediation will be conducted consistent with California Evidence Code Sections 1115-1128. The mediator shall owe a professional duty to both Parties and shall be barred from testifying in any litigation concerning any information obtained or disclosed in the course of the mediation.

v. Each side shall bear its own costs and attorneys' fees, and one-half of all fees and expenses of the mediator.

vi. Unless otherwise agreed upon by the Parties in writing, the mediation shall be completed within thirty (30) days of the selection of the mediator.

vii. The Parties agree that the mediation, including proceedings or discussions concerning the mediation, is to be considered a confidential settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the mediation.

viii. The mediator's decision shall not be binding on or admissible against either Party. If mediation fails to resolve the dispute. then either Party may pursue litigation to resolve the dispute.

28. Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

29. This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

30. Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

31. The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

32. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter,only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

33. The Parties agree that time is of the essence under this Agreement unless they agree otherwise in writing.

34. Each Party represents and warrants to the other that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind them to its terms. Each Party acknowledges that the other Party has relied upon this representation and warranty in entering into this Agreement.

35. The Parties may sign this Agreement in counterparts, each of which shall be deemed an original and all of which taken together form one and the same agreement. A signed copy or signed counterpart of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of a signed original or signed copy of this Agreement.

36. The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code§§ 1633.1 to 1633.17), as it may be amended from time to time.

37. This Agreement, upon its effective date, will supersede and replace an existing agreement between the Parties designated Tulare County Agreement No. 13438, which the Parties entered into as of July 1, 2007, and as first was amended as of June 30, 2016.

IN WITNESS WHEREOF, the Parties hereto have affixed their hands and seals as of the day and year first written above.

CITY OF EXETER

Date: _____

By _____

Print Name _____

Title _____

ATTEST:

By _____

COUNTY OF TULARE

Date: _____

By _____
Chair, Board of Supervisors

ATTEST: JASON T. BRITT
County Administrative Officer/Clerk of the Board
Of Supervisors of the County of Tulare

By _____
_____Deputy Clerk

Approved as to form
County Counsel

By _____
Deputy County Counsel
Matter No. 2026824

Appendix A

TCFD Standard Response Guide

TCFD STANDARD RESPONSE GUIDE — Attachment to SOG-506			
MEDICAL			
JURISDICTION	**CALL TYPE**	**DESCRIPTION**	**STANDARD RESPONSE**
TLC	MEDCPR	MEDICAL AID/CPR IN PROGRESS	2P OR 2E
TLC	MED	BASIC MEDICAL AID	1P OR 1E
TLC	MIA	INDUSTRIAL ACCIDENT	2E
TLC	MNS	MEDICAL UNSECURE SCENE	1E OR 1P
TLC	MOA	MED AID ASSIST TO OTHER COUNTY AGENCY	1E OR 1P AS REQUESTED
TLC	MCITY	MED AID ASSIST TO OTHER CITY AGENCY	1E OR 1P OR AS APPROVED
TLC	RURTECH	RURAL/REMOTE TECHNICAL RESCUE	2BC, 2E, 1 RESCUE, ISO
TLC	URBTECH	URBAN TECHNICAL RESCUE	2BC, 2E, 1 TRK, ISO
TLC	MWATER	SWIFT/FLOOD/WATER RESCUE	1BC, 2E, SWTF, TCSO NOTIFICATION
TLC	MVA	TRAFFIC ACCIDENT	2E OR 1E & 1TRK
TLC	MVAP	TRAFFIC ACCIDENT WITH PIN-IN	1BC, 3E OR 2E & 1TRK
EXETER	MEX	MEDICAL AID – EXETER CITY LIMITS	1E OR 1P
FMV	M83	MEDICAL AID – FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	M86	MEDICAL AID – WOODLAKE FIRE DISTRICT	1E OR 1P
TIA	M90	MEDICAL AID – TULE INDIAN RESERVATION	1E OR 1P
FIRES			
TLC	FRES	RESIDENTIAL STRUCTURE FIRE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FSTR	STRUCTURE FIRE (NON-RESIDENTIAL)	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FRES2	STRUCURE FIRE SECOND ALARM; **1st Alarm Plus**:	1BC, 1ISO, 3E, 1WT, Tac Battalion Tones, DC Notification,
TLC	FGAS	SMELL OF NATURAL GAS/PROPANE IN A STRUCTURE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FREGAS	SMELL OF NATURAL GAS/PROPRANE/HIGH OCCP	2BC, 3E, 1WT, 1TRK, 1 BS
TLC	FREIN	REINFORCED ALARM: MULTIFAMILY/SCHOOL	2BC, 3E, 1WT, 1TRK, 1 BS
TLC	FREIN2	REINFORCED SECOND ALARM; **1st Alarm Plus**:	DC, ISO, 3E, 1WT, 1TRK, Tac. Battalion Tones
TLC	FIND	INDUSTRIAL/COMMERICAL STRUCTURE FIRE	1BC, 3E, 1 WT AND 1 TRK, 1BS
TLC	FIND2	INDUSTRIAL/COMMERCIAL STRUCTURE FIRE SECOND ALARM; **1st Alarm Plus**:	DC, 1BC, 1ISO, FC Notification, 3E, 1WT, 1TRK, Tac. Battalion Tones
TLC	FGRS	GRASS FIRE	2P, or 2E
TLC	FDEB	DEBRIS FIRE	1E, or 1P
TLC	FWLD	WILDLAND FIRE (SRA)	1BC, 2P, or 2E, AND 1 WT, 1 crew
TLC	FTASK	WILDLAND TASK FORCE: **FWLD PLUS**	DC notification-TF 1: 1 BC, 4P, 1WT
TLC	FWLD3	WILDLAND THIRD ALARM: **FWLD; FTASK PLUS**	DC Notification-may be CFAA
TLC	FAGR	AGRICULTURAL FIRE	1BC, 3E, 1 WT
TLC	FVEH	VEHICLE FIRE	2E, or 1 E and 1P
TLC	FCOMV	COMMERCIAL VEHICLE FIRE	2E, 1BC
TLC	FUNK	UNKNOWN FIRE	2E
TLC	FOTR	OTHER FIRE	1E
TLC	FTHIRD	THIRD ALARM FIRE (ALL) **1st & 2nd Alarm PLUS**:	1ISO, STAFF BC, 3E, OTHER UNITS AS NEEDED
TLC	FMA	FIRE ASSIST TO OTHER COUNTY AGENCY	1E (MAX 2E WITH APPROVAL)
TLC	FCITY	FIRE ASSIST TO OTHER CITY AGENCY	1E (MORE WITH D.C. APPROVAL)
TLC	EXPL	EXPLOSION	1BC, 3E
TLC	BMBT	BOMB THREAT	1BC,2 E
FMV	F83	ALL FIRES IN FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	F86	ALL FIRES IN WOODLAKE CITY LIMITS	1E OR 1P
TIA	F90	ALL FIRES ON TULE INDIAN RESERVATION	1E OR 1P
EXETER	FEXSTR	ALL STRUCTURE FIRES IN EXETER CITY LIMITS	1BC, 3E, 1WT OR 4E (HYDRANTS)
EXETER	FEXDEB	DEBRIS OR TRASH FIRE IN EXETER CITY LIMITS	1E OR 1P
EXETER	FEXVEH	VEHICLE FIRE IN EXETER CITY LIMITS	2E

EXETER	FEXOTR	ALL OTHER FIRES IN EXETER CITY LIMITS	1E
SERVICE CALLS			
TLC	RESALRM	RESIDENTIAL FIRE ALARM	3E, 1WT, OR 4E, BS, BC Monitor
TLC	COMALRM	COMMERCIAL FIRE ALARM	3E, 1WT, OR 1TRK, BS, BC Monitor
TLC	ANIMAL	ANIMAL (SNAKE, RODENT, ETC)	1E OR 1P
TLC	BRKHYD	BROKEN FIRE HYDRANT	1E OR 1P
TLC	BURN	BURN COMPLAINT	1E OR 1P
TLC	DETEC	SMOKE DETECTOR CHECK	1E OR 1P
TLC	FLOOD	FLOODING (RESIDENTIAL, COMMERICAL, STREET)	1E OR 1P
TLC	HELPASST	PUBLIC SERVICE ASSIST (LIFT, LOCKOUT, ETC)	1E OR 1P
TLC	MISC	MISCELLANEOUS CALLS	1E
TLC	SMKCH	SMOKE CHECK	1E
EXETER	OEX	NON-MEDICAL/FIRE CALLS IN EXETER CITY LIMITS	1E (1BC AND 2E FOR CHEM)
FMV	O83	NON-MEDICAL/FIRE CALLS IN FMV CITY LIMITS	1E OR 1P
WLF	O86	NON-MEDICAL/FIRE CALLS IN WLF CITY LIMITS	1E OR 1P
TIA	O90	NON-MEDICAL/FIRE CALLS ON THE RESERVATION	1E OR 1P
HAZARDOUS CONDITIONS			
TLC	ARCPWR	ARCING POWER LINES	1E OR 1P
TLC	FWORK	FIREWORKS	1E OR 1P
TLC	PWR	POWER LINES DOWN	1E OR 1P
HAZARDOUS MATERIALS LEVEL I			
TLC	GAS	GASOLINE LEAK/SMELL OF GASOLINE	1E
TLC	SFLAM	SMALL FLAMMABLE/COMBUSTIBLE LIQUIDS >50 GAL	1E
HAZARDOUS MATERIALS LEVEL II			
TLC	CHEM	CHEMICAL SPILL/TOXIC LEAK >50 GAL	1BC, 2E, SUP-25
HAZARDOUS MATERIALS LEVEL III			
TLC	HAZMT	FIXED FACILITY OR TRANS MAJOR RELEASE: OVERTURNED TANKER/RAIL CAR DERAIL	1BC, 3E, SUP-25, ISO, VSA HAZ 55

Appendix B
Inspection Frequencies for City of Exeter

Types	Authority	Frequency of Inspection
Public Review and Comment (PRC) New Construction Meeting	CBC 105.1 CFC 105.1.1	As requested by permit holder & City of Exeter
New Construction Plan Check	CBC 105.1 CFC 105.1.1	As requested by permit applicant
New Construction Inspections	CFC 107.2	As requested by permit holder
Statutory Inspections		
Schools	H&S 13146.3	Annual
Hotels, Motels, Apartments	H&S 17921 H&S 13146.2	Annual
B Occupancies	H&S 17921	Every 2 years by engine companies with Fire Prevention coordination
M Occupancies	H&S 17921	Every 2 years by engine companies with Fire Prevention coordination
Residential Care Facilities Fire Clearance Request (850 Inspection Process)	H&S 13146	As received from Social Services Licensing
Hazard Abatement Site Inspection		As Requested
Hazard Abatement Site Re-Inspection		As Requested
2nd & 3rd Grade School Programs		Annual

Notes: California Fire Code (CFC), California Building Code (CBC), Health and Safety Code (H&S)

Appendix C
CAL OES Emergency Apparatus Rates

The following apparatus rates will apply to responses effective at the time of initial dispatch:

CAL OES EMERGENCY APPARATUS RATES	
APPARATUS TYPE	HOURLY RATES
TYPE I ENGINE	$162.44
TYPE II ENGINE	$115.72
TYPE III ENGINE	$90.66
TYPE IV - VII ENGINE	$81.58
WATER TENDER TACTICAL I	$98.04
WATER TENDER TACTICAL II	$97.76

Appendix D

CITY OF EXETER
50/50 COST SHARE CONTRACT

	FIVE YEAR TOTAL	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	4,337,444.11	2,168,722.05	2,168,722.05
	Overtime	541,632.26	270,816.13	270,816.13
	Fire Officer Pay	31,200.00	15,600.00	15,600.00
	Extra Help Salaries	229,673.22	114,836.61	114,836.61
	W/C & General Liability	223,392.51	111,696.25	111,696.25
	Battalion Chief Coverage	639,342.71	319,671.36	319,671.36
	Uniforms	33,000.00	16,500.00	16,500.00
	Tuition Reimbursement	15,000.00	7,500.00	7,500.00
	Training	15,000.00	7,500.00	7,500.00
	PERSONNEL SUBTOTAL	6,065,684.80	3,032,842.40	3,032,842.40
b.	**Dispatch**			
	CAD to Vehicle	8,374.54	4,187.27	4,187.27
	Dispatch Fee	581,506.33	290,753.17	290,753.17
	Cradlepoint Service	7,921.76	3,960.88	3,960.88
	DISPATCH SUBTOTAL	597,802.63	298,901.32	298,901.32
c.	**Operating Expeses**			
	EMT Recert	2,500.00	1,250.00	1,250.00
	Programs (Tools & Equip.)	173,359.83	86,679.91	86,679.91
	Station Budget	28,435.73	14,217.87	14,217.87
	EMS Supplies & Oxygen	7,254.03	3,627.02	3,627.02
	Pest Control	2,231.11	1,115.56	1,115.56
	Time Keeping Software	6,679.27	3,339.63	3,339.63
	Reporting Software	10,812.37	5,406.18	5,406.18
	Training Software	3,315.91	1,657.95	1,657.95
	OPERATING SUBTOTAL	234,588.25	117,294.12	117,294.12
d.	**Fire Prevention**			
	Hazard Abatement	1,500.00	-	1,500.00
	Business Inspections	82,500.00	-	82,500.00
	PREVENTION SUBTOTAL	84,000.00	-	84,000.00
e.	**IT Costs**			
	Radio Communications	68,683.16	34,341.58	34,341.58
	Technology Services	134,184.97	67,092.48	67,092.48
	IT SUBTOTAL	202,868.13	101,434.06	101,434.06
	SUBTOTAL (A - E)	7,184,943.81	3,550,471.90	3,634,471.90
	ADMINISTRATIVE FEE 11.13%	799,684.25	395,167.52	404,516.72
	GRAND TOTAL COUNTY	7,984,628.05	3,945,639.43	4,038,988.63
f.	**EXETER PAID EXPENSES**			
	Building Rent	294,000.00	147,000.00	(147,000.00)
	Utilities	18,045.75	9,022.88	(9,022.88)
	Dept. Operating	43,036.39	21,518.19	(21,518.19)
	EXETER TOTAL	355,082.14	177,541.07	(177,541.07)
	Total Cost Five Years	7,984,628.05	4,123,180.50	3,861,447.56

CITY OF EXETER
50/50 COST SHARE

	YEAR 2027	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	784,173.26	392,086.63	392,086.63
	Overtime	100,000.00	50,000.00	50,000.00
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	43,260.00	21,630.00	21,630.00
	W/C & General Liability	42,077.00	21,038.50	21,038.50
	Battalion Chief Coverage	118,040.00	59,020.00	59,020.00
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,106,390.26	553,195.13	553,195.13
b.	**Dispatch**			
	CAD to Vehicle	1,577.38	788.69	788.69
	Dispatch Fee	109,529.38	54,764.69	54,764.69
	Cradlepoint Service	1,492.10	746.05	746.05
	DISPATCH SUBTOTAL	112,598.86	56,299.43	56,299.43
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	33,443.73	16,721.87	16,721.87
	Station Budget	5,356.00	2,678.00	2,678.00
	EMS Supplies & Oxygen	1,366.33	683.17	683.17
	Pest Control	420.24	210.12	210.12
	Time Keeping Software	1,258.07	629.04	629.04
	Reporting Software	2,036.56	1,018.28	1,018.28
	Training Software	624.57	312.28	312.28
	OPERATING SUBTOTAL	45,005.50	22,502.75	22,502.75
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	12,936.79	6,468.39	6,468.39
	Technology Services	25,274.35	12,637.18	12,637.18
	IT SUBTOTAL	38,211.14	19,105.57	19,105.57
	SUBTOTAL (A - E)	1,319,005.75	651,102.88 -	667,902.88
	ADMINISTRATIVE FEE 11.13%	146,805.34	72,467.75	74,337.59
	GRAND TOTAL COUNTY	1,465,811.10	723,570.63	742,240.47
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,399.00	1,699.50	(1,699.50)
	Dept. Operating	8,106.10	4,053.05	(4,053.05)
	EXETER TOTAL	70,305.10	35,152.55	(35,152.55)
	Total Cost for FY 26/27	1,465,811.10	758,723.18	707,087.92

CITY OF EXETER
50/50 COST SHARE

	YEAR 2028	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	823,725.77	411,862.89	411,862.89
	Overtime	104,000.00	52,000.00	52,000.00
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	44,557.80	22,278.90	22,278.90
	W/C & General Liability	43,339.31	21,669.66	21,669.66
	Battalion Chief Coverage	122,761.60	61,380.80	61,380.80
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,157,224.48	578,612.24	578,612.24
b.	**Dispatch**			
	CAD to Vehicle	1,624.70	812.35	812.35
	Dispatch Fee	112,815.26	56,407.63	56,407.63
	Cradlepoint Service	1,536.86	768.43	768.43
	DISPATCH SUBTOTAL	115,976.82	57,988.41	57,988.41
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	33,443.73	16,721.87	16,721.87
	Station Budget	5,516.68	2,758.34	2,758.34
	EMS Supplies & Oxygen	1,407.32	703.66	703.66
	Pest Control	432.85	216.42	216.42
	Time Keeping Software	1,295.81	647.91	647.91
	Reporting Software	2,097.66	1,048.83	1,048.83
	Training Software	643.30	321.65	321.65
	OPERATING SUBTOTAL	45,337.35	22,668.68	22,668.68
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	13,324.89	6,662.45	6,662.45
	Technology Services	26,032.58	13,016.29	13,016.29
	IT SUBTOTAL	39,357.47	19,678.74	19,678.74
	SUBTOTAL (A - E)	1,374,696.13	678,948.06	695,748.06
	ADMINISTRATIVE FEE 11.13%	153,003.68	75,566.92	77,436.76
	GRAND TOTAL COUNTY	1,527,699.81	754,514.98	773,184.82
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,500.97	1,750.49	(1,750.49)
	Dept. Operating	8,349.28	4,174.64	(4,174.64)
	EXETER TOTAL	70,650.25	35,325.13	(35,325.13)
	Total Cost for FY 27/28	1,527,699.81	789,840.11	737,859.70

CITY OF EXETER
50/50 COST SHARE

	YEAR 2029	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	864,938.02	432,469.01	432,469.01
	Overtime	108,160.00	54,080.00	54,080.00
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	45,894.53	22,947.27	22,947.27
	W/C & General Liability	44,639.49	22,319.74	22,319.74
	Battalion Chief Coverage	127,672.06	63,836.03	63,836.03
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,210,144.11	605,072.05	605,072.05
b.	**Dispatch**			
	CAD to Vehicle	1,673.45	836.72	836.72
	Dispatch Fee	116,199.71	58,099.86	58,099.86
	Cradlepoint Service	1,582.97	791.48	791.48
	DISPATCH SUBTOTAL	119,456.13	59,728.06	59,728.06
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	34,447.04	17,223.52	17,223.52
	Station Budget	5,682.18	2,841.09	2,841.09
	EMS Supplies & Oxygen	1,449.54	724.77	724.77
	Pest Control	445.83	222.92	222.92
	Time Keeping Software	1,334.69	667.34	667.34
	Reporting Software	2,160.59	1,080.29	1,080.29
	Training Software	662.60	331.30	331.30
	OPERATING SUBTOTAL	46,682.47	23,341.24	23,341.24
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	13,724.64	6,862.32	6,862.32
	Technology Services	26,813.56	13,406.78	13,406.78
	IT SUBTOTAL	40,538.20	20,269.10	20,269.10
	SUBTOTAL (A - E)	1,433,620.91	708,410.45	725,210.45
	ADMINISTRATIVE FEE 11.13%	159,562.01	78,846.08	80,715.92
	GRAND TOTAL COUNTY	**1,593,182.91**	**787,256.54**	**805,926.38**
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,606.00	1,803.00	(1,803.00)
	Dept. Operating	8,599.76	4,299.88	(4,299.88)
	EXETER TOTAL	71,005.76	35,502.88	(35,502.88)
	Total Cost for FY 28/29	1,593,182.91	822,759.42	770,423.50

CITY OF EXETER
50/50 COST SHARE

	YEAR 2030	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	907,841.80	453,920.90	453,920.90
	Overtime	112,486.40	56,243.20	56,243.20
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	47,271.37	23,635.69	23,635.69
	W/C & General Liability	45,978.67	22,989.34	22,989.34
	Battalion Chief Coverage	132,778.95	66,389.47	66,389.47
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,265,197.19	632,598.60	632,598.60
b.	**Dispatch**			
	CAD to Vehicle	1,723.65	861.82	861.82
	Dispatch Fee	119,685.71	59,842.85	59,842.85
	Cradlepoint Service	1,630.46	815.23	815.23
	DISPATCH SUBTOTAL	123,039.81	61,519.91	61,519.91
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	35,480.45	17,740.23	17,740.23
	Station Budget	5,852.65	2,926.32	2,926.32
	EMS Supplies & Oxygen	1,493.03	746.51	746.51
	Pest Control	459.21	229.60	229.60
	Time Keeping Software	1,374.73	687.36	687.36
	Reporting Software	2,225.40	1,112.70	1,112.70
	Training Software	682.48	341.24	341.24
	OPERATING SUBTOTAL	48,067.95	24,033.97	24,033.97
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	14,136.38	7,068.19	7,068.19
	Technology Services	27,617.97	13,808.98	13,808.98
	IT SUBTOTAL	41,754.34	20,877.17	20,877.17
	SUBTOTAL (A - E)	1,494,859.29	739,029.65	755,829.65
	ADMINISTRATIVE FEE 11.13%	166,377.84	82,254.00	84,123.84
	GRAND TOTAL COUNTY	**1,661,237.13**	**821,283.65**	**839,953.49**
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,714.18	1,857.09	(1,857.09)
	Dept. Operating	8,857.75	4,428.88	(4,428.88)
	EXETER TOTAL	71,371.93	35,685.97	(35,685.97)
	Total Cost for FY 29/30	1,661,237.13	856,969.61	804,267.52

CITY OF EXETER
50/50 COST SHARE

	YEAR 2031	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	956,765.25	478,382.63	478,382.63
	Overtime	116,985.86	58,492.93	58,492.93
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	48,689.51	24,344.76	24,344.76
	W/C & General Liability	47,358.03	23,679.02	23,679.02
	Battalion Chief Coverage	138,090.10	69,045.05	69,045.05
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,326,728.76	663,364.38	663,364.38
b.	**Dispatch**			
	CAD to Vehicle	1,775.36	887.68	887.68
	Dispatch Fee	123,276.28	61,638.14	61,638.14
	Cradlepoint Service	1,679.37	839.69	839.69
	DISPATCH SUBTOTAL	126,731.01	63,365.50	63,365.50
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	36,544.87	18,272.43	18,272.43
	Station Budget	6,028.23	3,014.11	3,014.11
	EMS Supplies & Oxygen	1,537.82	768.91	768.91
	Pest Control	472.98	236.49	236.49
	Time Keeping Software	1,415.97	707.98	707.98
	Reporting Software	2,292.17	1,146.08	1,146.08
	Training Software	702.95	351.48	351.48
	OPERATING SUBTOTAL	49,494.98	24,747.49	24,747.49
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	14,560.47	7,280.23	7,280.23
	Technology Services	28,446.51	14,223.25	14,223.25
	IT SUBTOTAL	43,006.97	21,503.49	21,503.49
	SUBTOTAL (A - E)	1,562,761.72	772,980.86	789,780.86
	ADMINISTRATIVE FEE 11.13%	173,935.38	86,032.77	87,902.61
	GRAND TOTAL COUNTY	**1,736,697.10**	**859,013.63**	**877,683.47**
f.	**EXETER PAID EXPENSES**			
	Rental Charge	58,800.00	29,400.00	(29,400.00)
	Utilities	3,825.60	1,912.80	(1,912.80)
	Dept. Operating	9,123.49	4,561.74	(4,561.74)
	EXETER TOTAL	71,749.09	35,874.55	(35,874.55)
	Total Cost for FY 30/31	1,736,697.10	894,888.18	841,808.93

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

THIS COOPERATIVE FIRE PROTECTION AGREEMENT ("Agreement") is made and entered into as of the ____ day of July, 2026, by and between the COUNTY OF TULARE, hereinafter referred to as the "COUNTY", and the CITY OF EXETER, hereinafter referred to as the "CITY." COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made and entered into with reference to the following:

WITNESSETH:

WHEREAS, the CITY is the primary responsible agency for fire prevention and suppression within the boundaries of the CITY, and such services have been provided through a cooperative agreement with the COUNTY; and

WHEREAS, the CITY desires to continue to contract with the COUNTY for COUNTY to provide fire prevention and suppression services within the boundaries of the CITY; and

WHEREAS, the COUNTY is agreeable to rendering such fire prevention and suppression services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized by Section 51300 et seq. of the Government Code, and Section 6500 et seq. of the Government Code;

NOW, THEREFORE, the Parties hereto mutually agree as follows:

DEFINITIONS:

CITY'S Fire Station: The existing CITY Fire Station located at 137 North F Street, Exeter, CA 93221, or such substitute facility as CITY provides for COUNTY'S use under paragraph 14 below.

Fire Prevention Services: Those new construction planning, state mandated occupancies, Licensed Care Facilities (850 process) and Groups 8 & M occupancy classifications inspections, initial hazard abatement inspections, investigations, and fire prevention education activities.

Fire Suppression Services: Those activities which directly relate to and impact the control and extinguishment of unwanted fires.

Fire Apparatus: Firefighting automotive equipment designed specifically for Fire Suppression Services or emergency response, including fire engines, aerial apparatus, light and air apparatus, patrol vehicles, Rescue vehicles, Water Tenders, and mobile command buses.

All Hazard Emergency Response: Responses to those emergency service requests for incidents that are generally threatening to the public's safety, including, but not limited to, structure, vehicle, vegetation and all other fires, technical rescues (including swift water, trench, and confined space rescues), hazardous materials incidents, vehicle accidents, and emergency medical services responses.

Non-Emergency Response: Includes service calls such as smoke checks, burn complaints, alarms sounding, flooding, animal rescues, and any other public service assist-type responses that are considered to "All Hazard Emergency Responses."

Fair Market Value: Monthly square footage rental value as determined by a review of then-current commercial property rents in the City of Exeter downtown district.

Response Guide: A document which identifies the COUNTY Fire Department's equipment commitment of Fire Apparatus to any given type of emergency reported to and dispatched by the Tulare County Fire Department. See attached Appendix A

Company Officers: A COUNTY Fire Department Fire Lieutenant or Fire Captain who is assigned to supervise a fire station during an assigned shift; to participate in and direct assigned personnel in fire suppression and prevention activities; has overall responsibility for the maintenance and operation of the station, and to ensure that the COUNTY Fire Department's departmental policies and procedures are enforced.

Fire Apparatus Engineer: A COUNTY Fire Department employee who is assigned to drive and operate assigned fire engines and other equipment in responding to fire and other emergency calls; and to engage in medical aid, firefighting, and prevention activities.

Reserve Fire Apparatus: A piece of Fire Apparatus that is used as a temporary replacement for a piece of similar Fire Apparatus that is normally assigned to a specific location under this Agreement.

TERMS AND CONDITIONS:

1. COUNTY agrees to provide fire prevention and fire suppression services within the incorporated limits of CITY to the extent and in the manner hereinafter set forth. Except as otherwise specifically provided herein, such services shall only encompass duties and functions of the type which come within the jurisdiction of, and are customarily rendered by, COUNTY under the direction and control of the County Fire Chief and pursuant to ordinances of COUNTY and statutes of the State of California.

2. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall, to the extent possible, respond to any given type of emergency reported to and dispatched by the Tulare County Fire Department with Fire Apparatus in accordance with the Response Guide attached hereto as Appendix A.

3. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing which utilizes at least one Company Officer twenty-four (24) hours per day, seven (7) days per week to perform the services required for the first three years of this Agreement, i.e. , from July 1, 2021, through June 30, 2024.

4. Beginning July 1, 2024, and continuing through the termination of this Agreement, in providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing of at least 1 Company Officer and 1 Fire Apparatus Engineer, on duty, 24 hours a day, 7 days per week

5. COUNTY shall provide CITY with fire prevention services as that term is defined above. The frequency with which such services will be provided is defined as shown on the attached Appendix B.

6. COUNTY shall assign one (1) piece of Fire Apparatus to CITY's Fire Station. COUNTY shall be responsible for the operation, use, and maintenance of said apparatus; and in the event of

loss or damage to said apparatus through casualty or otherwise, then COUNTY shall, at its option, either repair or replace same with a similar piece of Fire Apparatus.

7. CITY shall provide two (2) pieces of Fire Apparatus at CITY's Fire Station for use of COUNTY in connection with activities contemplated under this Agreement. CITY shall be responsible for maintenance of said apparatus; and in the event of loss or damage to said apparatus through casualty or otherwise, then CITY and COUNTY shall mutually agree to, either repair or replace same with similar pieces of Fire Apparatus.

8. In the event the County Fire Chief (or designee) determines that a piece of CITY or COUNTY Fire Apparatus provided under this Agreement is non-operational, COUNTY shall immediately so notify CITY. If it is a piece of CITY Fire Apparatus, CITY may, at the City's election, provide its own Reserve Fire Apparatus of comparable typing (per Fire Chief discretion) for use. If a CITY owned Reserve Fire Apparatus is not available, then COUNTY Reserve Fire Apparatus will be provided at no cost to the CITY for a period of time of up to 60 days if required by CITY.

   If the 60-day time period is exceeded, the CITY may be subject to additional charges for use of such Reserve Fire Apparatus, and prior to the imposition of additional charges the parties shall meet to discuss the circumstances concerning the delay in the repairs, and the appropriate time period for use of such Reserve Fire Apparatus, until CITY repair or replacement can be made.

   Reimbursement costs will be based on adopted Cal OES rates as may be amended from time to time by Cal OES (the rates currently in effect at the time of execution of this agreement are included in Appendix C). This will provide a state and federally recognized fee schedule that will be consistent with all parties.

   The time frame and any charge for the Reserve Fire Apparatus applies to typical non-operational maintenance and repair situations and does not apply to major unexpected non-operational situations. In any non-operational situation exceeding 60 days, the CITY and COUNTY shall negotiate and mutually agree on a reasonable resolution on a case-by-case basis.

9. All COUNTY costs of providing fire prevention and fire suppression services to CITY under this Agreement, including personnel, operating, equipment, and administrative costs, shall be shared by the CITY and COUNTY equally at a 50-50 split, excluding the City of Visalia Hazardous Material annual operating fee. The City's Hazardous Material annual operating fee shall be the sole responsibility of the CITY and the County's Hazardous Material annual operating fee shall be the sole responsibility of the County. The County Fire Chief shall account for all COUNTY costs incurred and provide a summary and invoice of such costs to the CITY for each fiscal year. See appendix D.

10. The CITY shall charge rent to the COUNTY for COUNTY's use of CITY's Fire Station based on fair market value as defined above. The CITY shall charge the COUNTY for not more than 50% of the available space at CITY's Fire Station.

11. The CITY shall pay the utility costs for the CITY's Fire Station and charge the COUNTY for 50% of that cost. The CITY shall provide an annual summary of such costs to the COUNTY no later than 30 days after the end of each fiscal year.

12. The COUNTY shall bill the CITY on August 1 of each year of the term of this Agreement for the prior year actual costs (July 1- June 30) service period, with a not-to-exceed amount of 15% over the attached initially estimated costs for each year, and the CITY shall pay the COUNTY

no later than 30 days from the date of the billing. A final claim shall be filed with the CITY no later than 60 days after the end of the fiscal year reconciling actual COUNTY costs with CITY

payments. If actual costs exceed the cap in any contract year due to unforeseen circumstances the parties may negotiate the excess costs, and final mutually agreed upon adjustments may be added to the following year's billing

13. The CITY agrees, within a reasonable amount of time not to exceed 24_months after execution of this Agreement (excluding any delays due to equipment or material availability), to have the after-hours emergency public works phone line and audible low water alarm disabled at the CITY's Fire Station. Upon execution of this agreement the COUNTY shall not be responsible to answer the CITY's after-hours public works emergency line. CITY hereby releases COUNTY from responsibility for any domestic water related problems or nuisances in any way.

14 The COUNTY and the CITY agree to create an itemized list of loose equipment assigned to each agency's Fire Apparatus to determine ownership of said loose equipment. Equipment ownership will be mutually agreed upon by both the CITY and the COUNTY. COUNTY will provide the CITY fair market value for the CITY-owned loose equipment and credit the CITY for that amount during the first billing cycle under this Agreement. After that process, all non-grant funded loose equipment will be the property of the COUNTY. All equipment maintenance, repairs, and replacement will be the responsibility of COUNTY, will be performed though the COUNTY's program management, and the costs of such maintenance, repairs, and replacement of equipment used in providing services under this Agreement shall be included in the costs shared by the Parties under paragraph 10 above except for costs due to County negligence. Both parties agree to determine negligence through the County's administrative investigative process.

15. All facility maintenance shall be the responsibility of the CITY. If the CITY Fire Station at 137 North F Street, Exeter cannot be occupied by COUNTY personnel due to a facilities emergency or otherwise, then CITY will provide the COUNTY employees a temporary facility within 24 hours of said facility becoming unavailable or non-operational. The cost for all facility maintenance and temporary housing will be at the sole responsibility of the CITY and both the CITY and the COUNTY shall agree upon the relocation site.

16. CITY, to fullest the extent permitted by law, agrees to indemnify, defend, and hold harmless COUNTY, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with CITY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including COUNTY'S active or passive negligence, except for such loss arising from sole negligence or willful misconduct attributable to COUNTY. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

17. COUNTY, to the fullest extent permitted by law, agrees to indemnify, defend, and hold harmless CITY, its officers, agents and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with COUNTY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including CITY's active or passive negligence, except for such loss arising from the sole negligence or willful misconduct attributable to CITY . This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

18. Each Party, at its sole cost and expense, shall carry insurance or self-insurance for its activities in connection with this Agreement, keep in force and maintain insurance or equivalent programs for general liability, workers compensation, automobile liability, and professional liability coverage adequate to cover potential liabilities, negligent or intentionally wrongful acts or omissions, from the performance of its duties under this Agreement. Each Party agrees to provide the other Party with applicable certificates of insurance upon request. Each Party shall be responsible for its own self-insured retentions and deductibles. Failure to maintain insurance as required in this Agreement is a material breach and grounds for termination of the Agreement in accordance with paragraph 22 below.

19. Each Party shall have the right to terminate this Agreement upon the default of the other Party, such termination to be effective upon thirty (30) days prior written notice to the defaulting Party. Default occurs upon the failure of a Party to remedy any failure to comply with the terms of this Agreement within thirty (30) days after the non-defaulting Party has given the other Party written notice of a failure to comply and the nature thereof. Each party has the ability to terminate this agreement without cause with a minimum one-year prior notice to do so.

20. The initial term of the Agreement shall be for five years effective July 1, 2026, and ending on June 30, 2031. The Parties may mutually agree to extend this Agreement for additional five-year terms on such terms and conditions.

21. The Agreement represents the entire agreement between CITY and COUNTY as to its subject matter, and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

22. Any notice to be given hereunder shall be written and served either by personal delivery or by first class mail, postage prepaid and properly addressed, as follows:

TO COUNTY:	Tulare County Fire Department 835 S. Akers St. Visalia, CA 93277
TO CITY:	City Administrator City of Exeter 100 North C Street Exeter, California 93221

23. The Parties enter into this Agreement with the express understanding that each PARTY will perform all services required under this Agreement as an independent contractor. The Parties agree that neither Party and any of its agents, employees, or officers can be considered agents, employees, or officers of the other Party. Subject to any performance criteria contained in this Agreement, each Party will be solely responsible for determining the means and methods of performing the specified services and neither Party shall have the right to control or exercise any supervision over the other as to how that Party will perform the services. Each Party will be solely responsible for paying all required state and federal taxes. Notwithstanding this independent contractor relationship, each Party will have the right to monitor and evaluate the performance of the other Party to assure compliance with this Agreement.

24. Each Party must provide services in accordance with applicable Federal, State, and local laws,

regulations. and directives. With respect to each Party's employees, each Party must comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance. Social Security. disability insurance, workers' compensation insurance, and discrimination in employment.

25. The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.

26. Each Party must maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. In addition, each Party must maintain complete and accurate records with respect to any payments to employees or subcontractors. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible. Upon request, each Party must make the records available within Tulare County to the other Party and to their agents and representatives, for the purpose of auditing and/or copying the records for a period of five (5) years from the date of final payment under this Agreement.

27. Each Party shall continue with its responsibilities under this Agreement during any dispute between the Parties concerning or arising out of this Agreement. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, then the Parties shall make their best efforts to informally resolve such disputes. To foster a spirit of cooperation and efficiency in the administration of this Agreement, disputes between the Parties shall first be subjected to a good faith negotiations process as follows:

    a. The aggrieved Party shall give the other Party, as soon as possible after the event giving rise to the concern, written notice setting forth, with specificity, the issues to be re- solved. Notice shall be provided consistent with the terms of the Agreement. Said notice shall suggest a date, time, and place for the negotiations session. The Parties may jointly decide to meet at another time and place; provided, however, the Parties agree that such negotiations session shall commence within fifteen (15) calendar days after the date that the original notice was given to the applicable Party, unless the Parties agree that there is good cause to extend this time limit.

    b. The Parties agree that the negotiations session(s). including proceedings or discussions concerning the proposed negotiations session(s), are to be considered confidential settlement negotiations for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during a negotiations session by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including mediation and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or otherwise admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the negotiations session(s).

    c. Absent mutual consent of the Parties, if a noticed negotiations session fails to commence within the fifteen (15) calendar day period, or if a reasonable attempt to schedule or reschedule the negotiations session has not been made within those fifteen (15) calendar

days, then the negotiations obligation imposed under this Paragraph shall be deemed to have been satisfied and the Parties shall be free to pursue their rights and remedies under this Paragraph, unless the reason for such failure to convene a negotiations session is the refusal of the Party asserting a claim to participate in the negotiations session, in which event said claim will be deemed to have been waived.

d. If the dispute is not resolved to the satisfaction of the Parties within thirty (30) calendar days after the first negotiations session, then upon the written request of either Party, the dispute may be submitted to non-binding mediation in accordance with this Paragraph ("Mediation Request").

e. If a dispute arising out of or relating to this Agreement is not resolved through the above-described negotiations process, then within thirty days after notice is provided through a Mediation Request, the Parties shall participate in non-binding mediation administered by a mediator to help mediate and settle the dispute as soon as practicable. The mediation shall proceed as follows:

i. The mediation shall be held at a mutually agreeable location within Tulare County, California.

ii. The Parties shall mutually select the mediator, who shall be an attorney currently licensed to practice law in the State of California or be a retired federal or state judge or magistrate. If the Parties disagree on selection of the mediator, then the Parties will select the mediator by lot from among two nominations provided by each Party.

iii. The mediator shall meet with and hear presentations by the Parties as soon as practicable after appointment.

iv. Mediation will be conducted consistent with California Evidence Code Sections 1115-1128. The mediator shall owe a professional duty to both Parties and shall be barred from testifying in any litigation concerning any information obtained or disclosed in the course of the mediation.

v. Each side shall bear its own costs and attorneys' fees, and one-half of all fees and expenses of the mediator.

vi. Unless otherwise agreed upon by the Parties in writing, the mediation shall be completed within thirty (30) days of the selection of the mediator.

vii. The Parties agree that the mediation, including proceedings or discussions concerning the mediation, is to be considered a confidential settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the mediation.

viii. The mediator's decision shall not be binding on or admissible against either Party. If mediation fails to resolve the dispute. then either Party may pursue litigation to resolve the dispute.

28. Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

29. This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

30. Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

31. The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

32. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter,only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

33. The Parties agree that time is of the essence under this Agreement unless they agree otherwise in writing.

34. Each Party represents and warrants to the other that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind them to its terms. Each Party acknowledges that the other Party has relied upon this representation and warranty in entering into this Agreement.

35. The Parties may sign this Agreement in counterparts, each of which shall be deemed an original and all of which taken together form one and the same agreement. A signed copy or signed counterpart of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of a signed original or signed copy of this Agreement.

36. The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code§§ 1633.1 to 1633.17), as it may be amended from time to time.

37. This Agreement, upon its effective date, will supersede and replace an existing agreement between the Parties designated Tulare County Agreement No. 13438, which the Parties entered into as of July 1, 2007, and as first was amended as of June 30, 2016.

IN WITNESS WHEREOF, the Parties hereto have affixed their hands and seals as of the day and year first written above.

CITY OF EXETER

Date: _____

By _____

Print Name _____

Title _____

ATTEST:

By _____

COUNTY OF TULARE

Date: _____

By _____
Chair, Board of Supervisors

ATTEST: JASON T. BRITT
County Administrative Officer/Clerk of the Board
Of Supervisors of the County of Tulare

By _____
_____Deputy Clerk

Approved as to form
County Counsel

By _____
Deputy County Counsel
Matter No. 2026824

Appendix A

TCFD Standard Response Guide

TCFD STANDARD RESPONSE GUIDE — Attachment to SOG-506			
MEDICAL			
JURISDICTION	**CALL TYPE**	**DESCRIPTION**	**STANDARD RESPONSE**
TLC	MEDCPR	MEDICAL AID/CPR IN PROGRESS	2P OR 2E
TLC	MED	BASIC MEDICAL AID	1P OR 1E
TLC	MIA	INDUSTRIAL ACCIDENT	2E
TLC	MNS	MEDICAL UNSECURE SCENE	1E OR 1P
TLC	MOA	MED AID ASSIST TO OTHER COUNTY AGENCY	1E OR 1P AS REQUESTED
TLC	MCITY	MED AID ASSIST TO OTHER CITY AGENCY	1E OR 1P OR AS APPROVED
TLC	RURTECH	RURAL/REMOTE TECHNICAL RESCUE	2BC, 2E, 1 RESCUE, ISO
TLC	URBTECH	URBAN TECHNICAL RESCUE	2BC, 2E, 1 TRK, ISO
TLC	MWATER	SWIFT/FLOOD/WATER RESCUE	1BC, 2E, SWTF, TCSO NOTIFICATION
TLC	MVA	TRAFFIC ACCIDENT	2E OR 1E & 1TRK
TLC	MVAP	TRAFFIC ACCIDENT WITH PIN-IN	1BC, 3E OR 2E & 1TRK
EXETER	MEX	MEDICAL AID – EXETER CITY LIMITS	1E OR 1P
FMV	M83	MEDICAL AID – FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	M86	MEDICAL AID – WOODLAKE FIRE DISTRICT	1E OR 1P
TIA	M90	MEDICAL AID – TULE INDIAN RESERVATION	1E OR 1P
FIRES			
TLC	FRES	RESIDENTIAL STRUCTURE FIRE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FSTR	STRUCTURE FIRE (NON-RESIDENTIAL)	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FRES2	STRUCURE FIRE SECOND ALARM; **1st Alarm Plus**:	1BC, 1ISO, 3E, 1WT, Tac Battalion Tones, DC Notification,
TLC	FGAS	SMELL OF NATURAL GAS/PROPANE IN A STRUCTURE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FREGAS	SMELL OF NATURAL GAS/PROPRANE/HIGH OCCP	2BC, 3E, 1WT, 1TRK, 1 BS
TLC	FREIN	REINFORCED ALARM: MULTIFAMILY/SCHOOL	2BC, 3E, 1WT, 1TRK, 1 BS
TLC	FREIN2	REINFORCED SECOND ALARM; **1st Alarm Plus**:	DC, ISO, 3E, 1WT, 1TRK, Tac. Battalion Tones
TLC	FIND	INDUSTRIAL/COMMERICAL STRUCTURE FIRE	1BC, 3E, 1 WT AND 1 TRK, 1BS
TLC	FIND2	INDUSTRIAL/COMMERCIAL STRUCTURE FIRE SECOND ALARM; **1st Alarm Plus**:	DC, 1BC, 1ISO, FC Notification, 3E, 1WT, 1TRK, Tac. Battalion Tones
TLC	FGRS	GRASS FIRE	2P, or 2E
TLC	FDEB	DEBRIS FIRE	1E, or 1P
TLC	FWLD	WILDLAND FIRE (SRA)	1BC, 2P, or 2E, AND 1 WT, 1 crew
TLC	FTASK	WILDLAND TASK FORCE: **FWLD PLUS**	DC notification-TF 1: 1 BC, 4P, 1WT
TLC	FWLD3	WILDLAND THIRD ALARM: **FWLD; FTASK PLUS**	DC Notification-may be CFAA
TLC	FAGR	AGRICULTURAL FIRE	1BC, 3E, 1 WT
TLC	FVEH	VEHICLE FIRE	2E, or 1 E and 1P
TLC	FCOMV	COMMERCIAL VEHICLE FIRE	2E, 1BC
TLC	FUNK	UNKNOWN FIRE	2E
TLC	FOTR	OTHER FIRE	1E
TLC	FTHIRD	THIRD ALARM FIRE (ALL) **1st & 2nd Alarm PLUS**:	1ISO, STAFF BC, 3E, OTHER UNITS AS NEEDED
TLC	FMA	FIRE ASSIST TO OTHER COUNTY AGENCY	1E (MAX 2E WITH APPROVAL)
TLC	FCITY	FIRE ASSIST TO OTHER CITY AGENCY	1E (MORE WITH D.C. APPROVAL)
TLC	EXPL	EXPLOSION	1BC, 3E
TLC	BMBT	BOMB THREAT	1BC,2 E
FMV	F83	ALL FIRES IN FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	F86	ALL FIRES IN WOODLAKE CITY LIMITS	1E OR 1P
TIA	F90	ALL FIRES ON TULE INDIAN RESERVATION	1E OR 1P
EXETER	FEXSTR	ALL STRUCTURE FIRES IN EXETER CITY LIMITS	1BC, 3E, 1WT OR 4E (HYDRANTS)
EXETER	FEXDEB	DEBRIS OR TRASH FIRE IN EXETER CITY LIMITS	1E OR 1P
EXETER	FEXVEH	VEHICLE FIRE IN EXETER CITY LIMITS	2E

EXETER	FEXOTR	ALL OTHER FIRES IN EXETER CITY LIMITS	1E
SERVICE CALLS			
TLC	RESALRM	RESIDENTIAL FIRE ALARM	3E, 1WT, OR 4E, BS, BC Monitor
TLC	COMALRM	COMMERCIAL FIRE ALARM	3E, 1WT, OR 1TRK, BS, BC Monitor
TLC	ANIMAL	ANIMAL (SNAKE, RODENT, ETC)	1E OR 1P
TLC	BRKHYD	BROKEN FIRE HYDRANT	1E OR 1P
TLC	BURN	BURN COMPLAINT	1E OR 1P
TLC	DETEC	SMOKE DETECTOR CHECK	1E OR 1P
TLC	FLOOD	FLOODING (RESIDENTIAL, COMMERICAL, STREET)	1E OR 1P
TLC	HELPASST	PUBLIC SERVICE ASSIST (LIFT, LOCKOUT, ETC)	1E OR 1P
TLC	MISC	MISCELLANEOUS CALLS	1E
TLC	SMKCH	SMOKE CHECK	1E
EXETER	OEX	NON-MEDICAL/FIRE CALLS IN EXETER CITY LIMITS	1E (1BC AND 2E FOR CHEM)
FMV	O83	NON-MEDICAL/FIRE CALLS IN FMV CITY LIMITS	1E OR 1P
WLF	O86	NON-MEDICAL/FIRE CALLS IN WLF CITY LIMITS	1E OR 1P
TIA	O90	NON-MEDICAL/FIRE CALLS ON THE RESERVATION	1E OR 1P
HAZARDOUS CONDITIONS			
TLC	ARCPWR	ARCING POWER LINES	1E OR 1P
TLC	FWORK	FIREWORKS	1E OR 1P
TLC	PWR	POWER LINES DOWN	1E OR 1P
HAZARDOUS MATERIALS LEVEL I			
TLC	GAS	GASOLINE LEAK/SMELL OF GASOLINE	1E
TLC	SFLAM	SMALL FLAMMABLE/COMBUSTIBLE LIQUIDS >50 GAL	1E
HAZARDOUS MATERIALS LEVEL II			
TLC	CHEM	CHEMICAL SPILL/TOXIC LEAK >50 GAL	1BC, 2E, SUP-25
HAZARDOUS MATERIALS LEVEL III			
TLC	HAZMT	FIXED FACILITY OR TRANS MAJOR RELEASE: OVERTURNED TANKER/RAIL CAR DERAIL	1BC, 3E, SUP-25, ISO, VSA HAZ 55

Appendix B
Inspection Frequencies for City of Exeter

Types	Authority	Frequency of Inspection
Public Review and Comment (PRC) New Construction Meeting	CBC 105.1 CFC 105.1.1	As requested by permit holder & City of Exeter
New Construction Plan Check	CBC 105.1 CFC 105.1.1	As requested by permit applicant
New Construction Inspections	CFC 107.2	As requested by permit holder
Statutory Inspections		
Schools	H&S 13146.3	Annual
Hotels, Motels, Apartments	H&S 17921 H&S 13146.2	Annual
B Occupancies	H&S 17921	Every 2 years by engine companies with Fire Prevention coordination
M Occupancies	H&S 17921	Every 2 years by engine companies with Fire Prevention coordination
Residential Care Facilities Fire Clearance Request (850 Inspection Process)	H&S 13146	As received from Social Services Licensing
Hazard Abatement Site Inspection		As Requested
Hazard Abatement Site Re-Inspection		As Requested
2nd & 3rd Grade School Programs		Annual

Notes: California Fire Code (CFC), California Building Code (CBC), Health and Safety Code (H&S)

Appendix C
CAL OES Emergency Apparatus Rates

The following apparatus rates will apply to responses effective at the time of initial dispatch:

CAL OES EMERGENCY APPARATUS RATES	
APPARATUS TYPE	HOURLY RATES
TYPE I ENGINE	$162.44
TYPE II ENGINE	$115.72
TYPE III ENGINE	$90.66
TYPE IV - VII ENGINE	$81.58
WATER TENDER TACTICAL I	$98.04
WATER TENDER TACTICAL II	$97.76

Appendix D

CITY OF EXETER
50/50 COST SHARE CONTRACT

	FIVE YEAR TOTAL	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	4,337,444.11	2,168,722.05	2,168,722.05
	Overtime	541,632.26	270,816.13	270,816.13
	Fire Officer Pay	31,200.00	15,600.00	15,600.00
	Extra Help Salaries	229,673.22	114,836.61	114,836.61
	W/C & General Liability	223,392.51	111,696.25	111,696.25
	Battalion Chief Coverage	639,342.71	319,671.36	319,671.36
	Uniforms	33,000.00	16,500.00	16,500.00
	Tuition Reimbursement	15,000.00	7,500.00	7,500.00
	Training	15,000.00	7,500.00	7,500.00
	PERSONNEL SUBTOTAL	6,065,684.80	3,032,842.40	3,032,842.40
b.	**Dispatch**			
	CAD to Vehicle	8,374.54	4,187.27	4,187.27
	Dispatch Fee	581,506.33	290,753.17	290,753.17
	Cradlepoint Service	7,921.76	3,960.88	3,960.88
	DISPATCH SUBTOTAL	597,802.63	298,901.32	298,901.32
c.	**Operating Expeses**			
	EMT Recert	2,500.00	1,250.00	1,250.00
	Programs (Tools & Equip.)	173,359.83	86,679.91	86,679.91
	Station Budget	28,435.73	14,217.87	14,217.87
	EMS Supplies & Oxygen	7,254.03	3,627.02	3,627.02
	Pest Control	2,231.11	1,115.56	1,115.56
	Time Keeping Software	6,679.27	3,339.63	3,339.63
	Reporting Software	10,812.37	5,406.18	5,406.18
	Training Software	3,315.91	1,657.95	1,657.95
	OPERATING SUBTOTAL	234,588.25	117,294.12	117,294.12
d.	**Fire Prevention**			
	Hazard Abatement	1,500.00	-	1,500.00
	Business Inspections	82,500.00	-	82,500.00
	PREVENTION SUBTOTAL	84,000.00	-	84,000.00
e.	**IT Costs**			
	Radio Communications	68,683.16	34,341.58	34,341.58
	Technology Services	134,184.97	67,092.48	67,092.48
	IT SUBTOTAL	202,868.13	101,434.06	101,434.06
	SUBTOTAL (A - E)	7,184,943.81	3,550,471.90	3,634,471.90
	ADMINISTRATIVE FEE 11.13%	799,684.25	395,167.52	404,516.72
	GRAND TOTAL COUNTY	7,984,628.05	3,945,639.43	4,038,988.63
f.	**EXETER PAID EXPENSES**			
	Building Rent	294,000.00	147,000.00	(147,000.00)
	Utilities	18,045.75	9,022.88	(9,022.88)
	Dept. Operating	43,036.39	21,518.19	(21,518.19)
	EXETER TOTAL	355,082.14	177,541.07	(177,541.07)
	Total Cost Five Years	7,984,628.05	4,123,180.50	3,861,447.56

CITY OF EXETER
50/50 COST SHARE

	YEAR 2027	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	784,173.26	392,086.63	392,086.63
	Overtime	100,000.00	50,000.00	50,000.00
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	43,260.00	21,630.00	21,630.00
	W/C & General Liability	42,077.00	21,038.50	21,038.50
	Battalion Chief Coverage	118,040.00	59,020.00	59,020.00
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,106,390.26	553,195.13	553,195.13
b.	**Dispatch**			
	CAD to Vehicle	1,577.38	788.69	788.69
	Dispatch Fee	109,529.38	54,764.69	54,764.69
	Cradlepoint Service	1,492.10	746.05	746.05
	DISPATCH SUBTOTAL	112,598.86	56,299.43	56,299.43
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	33,443.73	16,721.87	16,721.87
	Station Budget	5,356.00	2,678.00	2,678.00
	EMS Supplies & Oxygen	1,366.33	683.17	683.17
	Pest Control	420.24	210.12	210.12
	Time Keeping Software	1,258.07	629.04	629.04
	Reporting Software	2,036.56	1,018.28	1,018.28
	Training Software	624.57	312.28	312.28
	OPERATING SUBTOTAL	45,005.50	22,502.75	22,502.75
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	12,936.79	6,468.39	6,468.39
	Technology Services	25,274.35	12,637.18	12,637.18
	IT SUBTOTAL	38,211.14	19,105.57	19,105.57
	SUBTOTAL (A - E)	1,319,005.75	651,102.88 -	667,902.88
	ADMINISTRATIVE FEE 11.13%	146,805.34	72,467.75	74,337.59
	GRAND TOTAL COUNTY	1,465,811.10	723,570.63	742,240.47
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,399.00	1,699.50	(1,699.50)
	Dept. Operating	8,106.10	4,053.05	(4,053.05)
	EXETER TOTAL	70,305.10	35,152.55	(35,152.55)
	Total Cost for FY 26/27	1,465,811.10	758,723.18	707,087.92

CITY OF EXETER
50/50 COST SHARE

	YEAR 2028	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	823,725.77	411,862.89	411,862.89
	Overtime	104,000.00	52,000.00	52,000.00
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	44,557.80	22,278.90	22,278.90
	W/C & General Liability	43,339.31	21,669.66	21,669.66
	Battalion Chief Coverage	122,761.60	61,380.80	61,380.80
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,157,224.48	578,612.24	578,612.24
b.	**Dispatch**			
	CAD to Vehicle	1,624.70	812.35	812.35
	Dispatch Fee	112,815.26	56,407.63	56,407.63
	Cradlepoint Service	1,536.86	768.43	768.43
	DISPATCH SUBTOTAL	115,976.82	57,988.41	57,988.41
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	33,443.73	16,721.87	16,721.87
	Station Budget	5,516.68	2,758.34	2,758.34
	EMS Supplies & Oxygen	1,407.32	703.66	703.66
	Pest Control	432.85	216.42	216.42
	Time Keeping Software	1,295.81	647.91	647.91
	Reporting Software	2,097.66	1,048.83	1,048.83
	Training Software	643.30	321.65	321.65
	OPERATING SUBTOTAL	45,337.35	22,668.68	22,668.68
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	13,324.89	6,662.45	6,662.45
	Technology Services	26,032.58	13,016.29	13,016.29
	IT SUBTOTAL	39,357.47	19,678.74	19,678.74
	SUBTOTAL (A - E)	1,374,696.13	678,948.06	695,748.06
	ADMINISTRATIVE FEE 11.13%	153,003.68	75,566.92	77,436.76
	GRAND TOTAL COUNTY	1,527,699.81	754,514.98	773,184.82
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,500.97	1,750.49	(1,750.49)
	Dept. Operating	8,349.28	4,174.64	(4,174.64)
	EXETER TOTAL	70,650.25	35,325.13	(35,325.13)
	Total Cost for FY 27/28	1,527,699.81	789,840.11	737,859.70

CITY OF EXETER
50/50 COST SHARE

	YEAR 2029	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	864,938.02	432,469.01	432,469.01
	Overtime	108,160.00	54,080.00	54,080.00
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	45,894.53	22,947.27	22,947.27
	W/C & General Liability	44,639.49	22,319.74	22,319.74
	Battalion Chief Coverage	127,672.06	63,836.03	63,836.03
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,210,144.11	605,072.05	605,072.05
b.	**Dispatch**			
	CAD to Vehicle	1,673.45	836.72	836.72
	Dispatch Fee	116,199.71	58,099.86	58,099.86
	Cradlepoint Service	1,582.97	791.48	791.48
	DISPATCH SUBTOTAL	119,456.13	59,728.06	59,728.06
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	34,447.04	17,223.52	17,223.52
	Station Budget	5,682.18	2,841.09	2,841.09
	EMS Supplies & Oxygen	1,449.54	724.77	724.77
	Pest Control	445.83	222.92	222.92
	Time Keeping Software	1,334.69	667.34	667.34
	Reporting Software	2,160.59	1,080.29	1,080.29
	Training Software	662.60	331.30	331.30
	OPERATING SUBTOTAL	46,682.47	23,341.24	23,341.24
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	13,724.64	6,862.32	6,862.32
	Technology Services	26,813.56	13,406.78	13,406.78
	IT SUBTOTAL	40,538.20	20,269.10	20,269.10
	SUBTOTAL (A - E)	1,433,620.91	708,410.45	725,210.45
	ADMINISTRATIVE FEE 11.13%	159,562.01	78,846.08	80,715.92
	GRAND TOTAL COUNTY	**1,593,182.91**	**787,256.54**	**805,926.38**
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,606.00	1,803.00	(1,803.00)
	Dept. Operating	8,599.76	4,299.88	(4,299.88)
	EXETER TOTAL	71,005.76	35,502.88	(35,502.88)
	Total Cost for FY 28/29	1,593,182.91	822,759.42	770,423.50

CITY OF EXETER
50/50 COST SHARE

	YEAR 2030	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	907,841.80	453,920.90	453,920.90
	Overtime	112,486.40	56,243.20	56,243.20
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	47,271.37	23,635.69	23,635.69
	W/C & General Liability	45,978.67	22,989.34	22,989.34
	Battalion Chief Coverage	132,778.95	66,389.47	66,389.47
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,265,197.19	632,598.60	632,598.60
b.	**Dispatch**			
	CAD to Vehicle	1,723.65	861.82	861.82
	Dispatch Fee	119,685.71	59,842.85	59,842.85
	Cradlepoint Service	1,630.46	815.23	815.23
	DISPATCH SUBTOTAL	123,039.81	61,519.91	61,519.91
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	35,480.45	17,740.23	17,740.23
	Station Budget	5,852.65	2,926.32	2,926.32
	EMS Supplies & Oxygen	1,493.03	746.51	746.51
	Pest Control	459.21	229.60	229.60
	Time Keeping Software	1,374.73	687.36	687.36
	Reporting Software	2,225.40	1,112.70	1,112.70
	Training Software	682.48	341.24	341.24
	OPERATING SUBTOTAL	48,067.95	24,033.97	24,033.97
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	14,136.38	7,068.19	7,068.19
	Technology Services	27,617.97	13,808.98	13,808.98
	IT SUBTOTAL	41,754.34	20,877.17	20,877.17
	SUBTOTAL (A - E)	1,494,859.29	739,029.65	755,829.65
	ADMINISTRATIVE FEE 11.13%	166,377.84	82,254.00	84,123.84
	GRAND TOTAL COUNTY	**1,661,237.13**	**821,283.65**	**839,953.49**
f.	**EXETER PAID EXPENSES**			
	Building Rent	58,800.00	29,400.00	(29,400.00)
	Utilities	3,714.18	1,857.09	(1,857.09)
	Dept. Operating	8,857.75	4,428.88	(4,428.88)
	EXETER TOTAL	71,371.93	35,685.97	(35,685.97)
	Total Cost for FY 29/30	1,661,237.13	856,969.61	804,267.52

CITY OF EXETER
50/50 COST SHARE

	YEAR 2031	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits	956,765.25	478,382.63	478,382.63
	Overtime	116,985.86	58,492.93	58,492.93
	Fire Officer Pay	6,240.00	3,120.00	3,120.00
	Extra Help Salaries	48,689.51	24,344.76	24,344.76
	W/C & General Liability	47,358.03	23,679.02	23,679.02
	Battalion Chief Coverage	138,090.10	69,045.05	69,045.05
	Uniforms	6,600.00	3,300.00	3,300.00
	Tuition Reimbursement	3,000.00	1,500.00	1,500.00
	Training	3,000.00	1,500.00	1,500.00
	PERSONNEL SUBTOTAL	1,326,728.76	663,364.38	663,364.38
b.	**Dispatch**			
	CAD to Vehicle	1,775.36	887.68	887.68
	Dispatch Fee	123,276.28	61,638.14	61,638.14
	Cradlepoint Service	1,679.37	839.69	839.69
	DISPATCH SUBTOTAL	126,731.01	63,365.50	63,365.50
c.	**Operating Expeses**			
	EMT Recert	500.00	250.00	250.00
	Programs (Tools & Equip.)	36,544.87	18,272.43	18,272.43
	Station Budget	6,028.23	3,014.11	3,014.11
	EMS Supplies & Oxygen	1,537.82	768.91	768.91
	Pest Control	472.98	236.49	236.49
	Time Keeping Software	1,415.97	707.98	707.98
	Reporting Software	2,292.17	1,146.08	1,146.08
	Training Software	702.95	351.48	351.48
	OPERATING SUBTOTAL	49,494.98	24,747.49	24,747.49
d.	**Fire Prevention**			
	Hazard Abatement	300.00	-	300.00
	Business Inspections	16,500.00	-	16,500.00
	PREVENTION SUBTOTAL	16,800.00	-	16,800.00
e.	**IT Costs**			
	Radio Communications	14,560.47	7,280.23	7,280.23
	Technology Services	28,446.51	14,223.25	14,223.25
	IT SUBTOTAL	43,006.97	21,503.49	21,503.49
	SUBTOTAL (A - E)	1,562,761.72	772,980.86	789,780.86
	ADMINISTRATIVE FEE 11.13%	173,935.38	86,032.77	87,902.61
	GRAND TOTAL COUNTY	**1,736,697.10**	**859,013.63**	**877,683.47**
f.	**EXETER PAID EXPENSES**			
	Rental Charge	58,800.00	29,400.00	(29,400.00)
	Utilities	3,825.60	1,912.80	(1,912.80)
	Dept. Operating	9,123.49	4,561.74	(4,561.74)
	EXETER TOTAL	71,749.09	35,874.55	(35,874.55)
	Total Cost for FY 30/31	1,736,697.10	894,888.18	841,808.93

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

THIS COOPERATIVE FIRE PROTECTION AGREEMENT ("Agreement") is made and entered into as of the 1st day of July, 2021, by and between the COUNTY OF TULARE, hereinafter referred to as the "COUNTY", and the CITY OF EXETER, hereinafter referred to as the "CITY." COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made and entered into with reference to the following:

W I T N E S S E T H:

WHEREAS, the CITY is the primary responsible agency for fire prevention and suppression within the boundaries of the CITY, and such services have been provided through a cooperative agreement with the COUNTY; and

WHEREAS, the CITY desires to continue to contract with the COUNTY for COUNTY to provide fire prevention and suppression services within the boundaries of the CITY; and

WHEREAS, the COUNTY is agreeable to rendering such fire prevention and suppression services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized by Section 51300 et seq. of the Government Code, and Section 6500 et seq. of the Government Code;

NOW, THEREFORE, the Parties hereto mutually agree as follows:

DEFINITIONS:

CITY'S Fire Station: The existing CITY Fire Station located at 137 North F Street, Exeter, CA 93221, or such substitute facility as CITY provides for COUNTY'S use under paragraph 14 below.

Fire Prevention Services: Those new construction planning, state mandated occupancies, Licensed Care Facilities (850 process) and Groups B & M occupancy classifications inspections, initial hazard abatement inspections, investigations, and fire prevention education activities.

Fire Suppression Services: Those activities which directly relate to and impact the control and extinguishment of unwanted fires.

Fire Apparatus: Firefighting automotive equipment designed specifically for Fire Suppression Services or emergency response, including fire engines, aerial apparatus, light and air apparatus, patrol vehicles, Rescue vehicles, Water Tenders, and mobile command buses.

All Hazard Emergency Response: Responses to those emergency service requests for incidents that are generally threatening to the public's safety, including, but not limited to, structure, vehicle, vegetation and all other fires, technical rescues (including swift water, trench, and confined space rescues), hazardous materials incidents, vehicle accidents, and emergency medical services responses.

Non-Emergency Response: Includes service calls such as smoke checks, burn complaints, alarms sounding, flooding, animal rescues, and any other public service assist-type responses that are considered to "All Hazard Emergency Responses."

TULARE COUNTY AGREEMENT NO. 30821

Fair Market Value: Monthly square footage rental value as determined by a review of then-current commercial property rents in the City of Exeter downtown district.

Response Guide: A document which identifies the COUNTY Fire Department's equipment commitment of Fire Apparatus to any given type of emergency reported to and dispatched by the Tulare County Fire Department. See attached Appendix A

Company Officers: A COUNTY Fire Department Fire Lieutenant or Fire Captain who is assigned to supervise a fire station during an assigned shift; to participate in and direct assigned personnel in fire suppression and prevention activities; has overall responsibility for the maintenance and operation of the station, and to ensure that the COUNTY Fire Department's departmental policies and procedures are enforced.

Fire Apparatus Engineer: A COUNTY Fire Department employee who is assigned to drive and operate assigned fire engines and other equipment in responding to fire and other emergency calls; and to engage in medical aid, firefighting, and prevention activities.

Reserve Fire Apparatus: A piece of Fire Apparatus that is used as a temporary replacement for a piece of similar Fire Apparatus that is normally assigned to a specific location under this Agreement.

TERMS AND CONDITIONS:

1. COUNTY agrees to provide fire prevention and fire suppression services within the incorporated limits of CITY to the extent and in the manner hereinafter set forth. Except as otherwise specifically provided herein, such services shall only encompass duties and functions of the type which come within the jurisdiction of, and are customarily rendered by, COUNTY under the direction and control of the County Fire Chief and pursuant to ordinances of COUNTY and statutes of the State of California.

2. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall, to the extent possible, respond to any given type of emergency reported to and dispatched by the Tulare County Fire Department with Fire Apparatus in accordance with the Response Guide attached hereto as Appendix A.

3. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing which utilizes at least one Company Officer twenty-four (24) hours per day, seven (7) days per week to perform the services required for the first three years of this Agreement, i.e., from July 1, 2021, through June 30, 2024.

4. Beginning July 1, 2024, and continuing through the termination of this Agreement, in providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing of at least 1 Company Officer and 1 Fire Apparatus Engineer, on duty, 24 hours a day, 7 days per week.

5. COUNTY shall provide CITY with fire prevention services as that term is defined above. The frequency with which such services will be provided is defined as shown on the attached Appendix B.

6. COUNTY shall assign one (1) piece of Fire Apparatus to CITY's Fire Station. COUNTY shall be responsible for the operation, use, and maintenance of said apparatus; and in the event of

loss or damage to said apparatus through casualty or otherwise, then COUNTY shall, at its option, either repair or replace same with a similar piece of Fire Apparatus.

7. CITY shall provide two (2) pieces of Fire Apparatus at CITY's Fire Station for use of COUNTY in connection with activities contemplated under this Agreement. CITY shall be responsible for maintenance of said apparatus; and in the event of loss or damage to said apparatus through casualty or otherwise, then CITY and COUNTY shall mutually agree to, either repair or replace same with similar pieces of Fire Apparatus.

8. In the event the County Fire Chief (or designee) determines that a piece of CITY or COUNTY Fire Apparatus provided under this Agreement is non-operational, COUNTY shall immediately so notify CITY. If it is a piece of CITY Fire Apparatus, CITY may, at the City's election, provide its own Reserve Fire Apparatus of comparable typing (per Fire Chief discretion) for use. If a CITY owned Reserve Fire Apparatus is not available, then COUNTY Reserve Fire Apparatus will be provided at no cost to the CITY for a period of time not to exceed an annual cumulative total of 60 days. After the 60-day time period is exceeded, then COUNTY will charge the CITY for use of such Reserve Fire Apparatus at the current OES Fire Apparatus Rates, which are shown on the attached Appendix C and are subject to change annually, until City has repaired or replaced same with a similar piece of Fire Apparatus. This 60-day time frame and charge for Reserve Fire Apparatus applies to typical non-operational maintenance and repair situations and does not apply to major unexpected non-operational situations. In major unexpected non-operational situations, the City and County shall negotiate and mutually agree on a resolution on a case-by-case basis.

   If the non-operational piece of Fire Apparatus provided under this Agreement belongs to COUNTY, a Reserve Fire Apparatus will be provided by the COUNTY at no cost to the City, until the COUNTY has repaired or replaced same with a similar piece of Fire Apparatus.

9. All COUNTY costs of providing fire prevention and fire suppression services to CITY under this Agreement, including personnel, operating, equipment, and administrative costs, shall be shared by the CITY and COUNTY equally at a 50-50 split, excluding the City of Visalia Hazardous Material annual operating fee. The City's Hazardous Material annual operating fee shall be the sole responsibility of the CITY and the County's Hazardous Material annual operating fee shall be the sole responsibility of the County. The County Fire Chief shall account for all COUNTY costs incurred and provide a summary and invoice of such costs to the CITY for each fiscal year. See appendix D.

10. The CITY shall charge rent to the COUNTY for COUNTY's use of CITY's Fire Station based on fair market value as defined above. The CITY shall charge the COUNTY for not more than 50% of the available space at CITY's Fire Station.

11. The CITY shall pay the utility costs for the CITY's Fire Station and charge the COUNTY for 50% of that cost. The CITY shall provide an annual summary of such costs to the COUNTY no later than 30 days after the end of each fiscal year.

12. The COUNTY shall bill the CITY on August 1 of each year of the term of this Agreement for the prior year actual costs (July 1- June 30) service period, with a not-to-exceed amount of 15% over the attached initially estimated costs for each year, and the CITY shall pay the COUNTY no later than 30 days from the date of the billing. A final claim shall be filed with the CITY no later than 60 days after the end of the fiscal year reconciling actual COUNTY costs with CITY

payments. If actual costs exceed the cap in any contract year due to unforeseen circumstances the parties may negotiate the excess costs, and final mutually agreed upon adjustments may be added to the following year's billing.

13. The CITY agrees, within a reasonable amount of time not to exceed 24_months after execution of this Agreement (excluding any delays due to equipment or material availability), to have the after-hours emergency public works phone line and audible low water alarm disabled at the CITY's Fire Station. Upon execution of this agreement the COUNTY shall not be responsible to answer the CITY's after-hours public works emergency line. CITY hereby releases COUNTY from responsibility for any domestic water related problems or nuisances in any way.

14. The COUNTY and the CITY agree to create an itemized list of loose equipment assigned to each agency's Fire Apparatus to determine ownership of said loose equipment. Equipment ownership will be mutually agreed upon by both the CITY and the COUNTY. COUNTY will provide the CITY fair market value for the CITY-owned loose equipment and credit the CITY for that amount during the first billing cycle under this Agreement. After that process, all non-grant funded loose equipment will be the property of the COUNTY. All equipment maintenance, repairs, and replacement will be the responsibility of COUNTY, will be performed though the COUNTY's program management, and the costs of such maintenance, repairs, and replacement of equipment used in providing services under this Agreement shall be included in the costs shared by the Parties under paragraph 10 above, except for costs due to County negligence. Both parties agree to determine negligence through the County's administrative investigative process.

15. All facility maintenance shall be the responsibility of the CITY. If the CITY Fire Station at 137 North F Street, Exeter cannot be occupied by COUNTY personnel due to a facilities emergency or otherwise, then CITY will provide the COUNTY employees a temporary facility within 24 hours of said facility becoming unavailable or non-operational. The cost for all facility maintenance and temporary housing will be at the sole responsibility of the CITY and both the CITY and the COUNTY shall agree upon the relocation site.

16. CITY, to fullest the extent permitted by law, agrees to indemnify, defend, and hold harmless COUNTY, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with CITY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including COUNTY'S active or passive negligence, except for such loss arising from sole negligence or willful misconduct attributable to COUNTY. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

17. COUNTY, to the fullest extent permitted by law, agrees to indemnify, defend, and hold harmless CITY, its officers, agents and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with COUNTY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including CITY's active or passive negligence, except for such loss arising from the sole negligence or willful misconduct attributable to CITY . This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

18. Each Party, at its sole cost and expense, shall carry insurance or self-insurance for its activities in connection with this Agreement, keep in force and maintain insurance or equivalent programs for general liability, workers compensation, automobile liability, and professional liability coverage adequate to cover potential liabilities, negligent or intentionally wrongful acts or omissions, from the performance of its duties under this Agreement. Each Party agrees to provide the other Party with applicable certificates of insurance upon request. Each Party shall be responsible for its own self-insured retentions and deductibles. Failure to maintain insurance as required in this Agreement is a material breach and grounds for termination of the Agreement in accordance with paragraph 22 below.

19. Each Party shall have the right to terminate this Agreement upon the default of the other Party, such termination to be effective upon thirty (30) days prior written notice to the defaulting Party. Default occurs upon the failure of a Party to remedy any failure to comply with the terms of this Agreement within thirty (30) days after the non-defaulting Party has given the other Party written notice of a failure to comply and the nature thereof. Each party has the ability to terminate this agreement without cause with a minimum one-year prior notice to do so.

20. The initial term of the Agreement shall be for five years effective July 1, 2021, and ending on June 30, 2026. The Parties may mutually agree to extend this Agreement for additional five-year terms on such terms and conditions.

21. The Agreement represents the entire agreement between CITY and COUNTY as to its subject matter, and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

22. Any notice to be given hereunder shall be written and served either by personal delivery or by first class mail, postage prepaid and properly addressed, as follows:

TO COUNTY:	Tulare County Fire Department 835 S. Akers St. Visalia, CA 93277
TO CITY:	City Administrator City of Exeter 100 North C Street Exeter, California 93221

23. The Parties enter into this Agreement with the express understanding that each PARTY will perform all services required under this Agreement as an independent contractor. The Parties agree that neither Party and any of its agents, employees, or officers can be considered agents, employees, or officers of the other Party. Subject to any performance criteria contained in this Agreement, each Party will be solely responsible for determining the means and methods of performing the specified services and neither Party shall have the right to control or exercise any supervision over the other as to how that Party will perform the services. Each Party will be solely responsible for paying all required state and federal taxes. Notwithstanding this independent contractor relationship, each Party will have the right to monitor and evaluate the performance of the other Party to assure compliance with this Agreement.

24. Each Party must provide services in accordance with applicable Federal, State, and local laws,

regulations, and directives. With respect to each Party's employees, each Party must comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment.

25. The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.

26. Each Party must maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. In addition, each Party must maintain complete and accurate records with respect to any payments to employees or subcontractors. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible. Upon request, each Party must make the records available within Tulare County to the other Party and to their agents and representatives, for the purpose of auditing and/or copying the records for a period of five (5) years from the date of final payment under this Agreement.

27. Each Party shall continue with its responsibilities under this Agreement during any dispute between the Parties concerning or arising out of this Agreement. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, then the Parties shall make their best efforts to informally resolve such disputes. To foster a spirit of cooperation and efficiency in the administration of this Agreement, disputes between the Parties shall first be subjected to a good faith negotiations process as follows:

    a. The aggrieved Party shall give the other Party, as soon as possible after the event giving rise to the concern, written notice setting forth, with specificity, the issues to be re- solved. Notice shall be provided consistent with the terms of the Agreement. Said notice shall suggest a date, time, and place for the negotiations session. The Parties may jointly decide to meet at another time and place; provided, however, the Parties agree that such negotiations session shall commence within fifteen (15) calendar days after the date that the original notice was given to the applicable Party, unless the Parties agree that there is good cause to extend this time limit.

    b. The Parties agree that the negotiations session(s), including proceedings or discussions concerning the proposed negotiations session(s), are to be considered confidential settlement negotiations for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during a negotiations session by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including mediation and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or otherwise admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the negotiations session(s).

    c. Absent mutual consent of the Parties, if a noticed negotiations session fails to commence within the fifteen (15) calendar day period, or if a reasonable attempt to schedule or reschedule the negotiations session has not been made within those fifteen (15) calendar

days, then the negotiations obligation imposed under this Paragraph shall be deemed to have been satisfied and the Parties shall be free to pursue their rights and remedies under this Paragraph, unless the reason for such failure to convene a negotiations session is the refusal of the Party asserting a claim to participate in the negotiations session, in which event said claim will be deemed to have been waived.

d. If the dispute is not resolved to the satisfaction of the Parties within thirty (30) calendar days after the first negotiations session, then upon the written request of either Party, the dispute may be submitted to non-binding mediation in accordance with this Paragraph ("Mediation Request").

e. If a dispute arising out of or relating to this Agreement is not resolved through the above-described negotiations process, then within thirty days after notice is provided through a Mediation Request, the Parties shall participate in non-binding mediation administered by a mediator to help mediate and settle the dispute as soon as practicable. The mediation shall proceed as follows:

i. The mediation shall be held at a mutually agreeable location within Tulare County, California.

ii. The Parties shall mutually select the mediator, who shall be an attorney currently licensed to practice law in the State of California or be a retired federal or state judge or magistrate. If the Parties disagree on selection of the mediator, then the Parties will select the mediator by lot from among two nominations provided by each Party.

iii. The mediator shall meet with and hear presentations by the Parties as soon as practicable after appointment.

iv. Mediation will be conducted consistent with California Evidence Code Sections 1115-1128. The mediator shall owe a professional duty to both Parties and shall be barred from testifying in any litigation concerning any information obtained or disclosed in the course of the mediation.

v. Each side shall bear its own costs and attorneys' fees, and one-half of all fees and expenses of the mediator.

vi. Unless otherwise agreed upon by the Parties in writing, the mediation shall be completed within thirty (30) days of the selection of the mediator.

vii. The Parties agree that the mediation, including proceedings or discussions concerning the mediation, is to be considered a confidential settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the mediation.

viii. The mediator's decision shall not be binding on or admissible against either Party. If mediation fails to resolve the dispute, then either Party may pursue litigation to resolve the dispute.

28. Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

29. This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

30. Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

31. The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

32. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

33. The Parties agree that time is of the essence under this Agreement unless they agree otherwise in writing.

34. Each Party represents and warrants to the other that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind them to its terms. Each Party acknowledges that the other Party has relied upon this representation and warranty in entering into this Agreement.

35. The Parties may sign this Agreement in counterparts, each of which shall be deemed an original and all of which taken together form one and the same agreement. A signed copy or signed counterpart of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of a signed original or signed copy of this Agreement.

36. The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

37. This Agreement, upon its effective date, will supersede and replace an existing agreement between the Parties designated Tulare County Agreement No. 13438, which the Parties entered into as of July 1, 2007, and as it was amended as of June 30, 2016.

* *

IN WITNESS WHEREOF, the Parties hereto have affixed their hands and seals as of the day and year first written above.

COUNTY OF TULARE

By: _____
Chair, Board of Supervisors
EDWARDO VALERO

ATTEST:
Jason T. Britt,
County Administrative Officer/Clerk of the Board of Supervisors of the County of Tulare

By: _____
Deputy Clerk

CITY OF EXETER

By: _____
Mayor, City of Exeter

ATTEST:
City Clerk and Ex-Officio Clerk
Of the City Council of the City of Exeter

By: _____
Deputy

APPROVED AS TO FORM:
COUNTY COUNSEL

By: _____
Deputy

APPROVED AS TO FORM:
CITY ATTORNEY

By: _____

Matter No. 2021434

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Appendix "A"
TCFD Standard Response Guide

TCFD STANDARD RESPONSE GUIDE			Attachment to SOG-506
MEDICAL			
JURISDICTION	**CALL TYPE**	**DESCRIPTION**	**STANDARD RESPONSE**
TLC	MEDCPR	MEDICAL AID/CPR IN PROGRESS	2P OR 2E
TLC	MED	BASIC MEDICAL AID	1P OR 1E
TLC	MIA	INDUSTRIAL ACCIDENT	2E
TLC	MNS	MEDICAL UNSECURE SCENE	1E OR 1P
TLC	MOA	MED AID ASSIST TO OTHER COUNTY AGENCY	1E OR 1P AS REQUESTED
TLC	MCITY	MED AID ASSIST TO OTHER CITY AGENCY	1E OR 1P OR AS APPROVED
TLC	RURTECH	RURAL REMOTE TECHNICAL RESCUE	2BC, 2E, 1 RESCUE, ISO
TLC	URBTECH	URBAN TECHNICAL RESCUE	2BC, 2E, 1 TRK, ISO
TLC	MWATER	SWIFT FLOOD WATER RESCUE	1BC, 2E, SWTF, TCSO NOTIFICATION
TLC	MVA	TRAFFIC ACCIDENT	2E OR 1E & 1TRK
TLC	MVAP	TRAFFIC ACCIDENT WITH PIN-IN	1BC, 3E OR 2E & 1TRK
EXETER	MEX	MEDICAL AID – EXETER CITY LIMITS	1E OR 1P
FMV	M83	MEDICAL AID – FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	M86	MEDICAL AID – WOODLAKE FIRE DISTRICT	1E OR 1P
TIA	M90	MEDICAL AID – TULE INDIAN RESERVATION	1E OR 1P
FIRES			
TLC	FRES	RESIDENTIAL STRUCTURE FIRE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FSTR	STRUCTURE FIRE (NON-RESIDENTIAL)	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FRES2	STRUCURE FIRE SECOND ALARM; **1st Alarm Plus**	1BC, 1ISO, 3E, 1WT, Tac Battalion Tones, DC Notification.
TLC	FGAS	SMELL OF NATURAL GAS PROPANE IN A STRUCTURE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FREGAS	SMELL OF NATURAL GAS PROPRANE HIGH OCCP	2BC, 3E, 1WT, 1TRK, 1 BS
TLC	FREIN	REINFORCED ALARM; MULTIFAMILY SCHOOL	2BC, 3E, 1WT, 1TRK, 1 BS
TLC	FREIN2	REINFORCED SECOND ALARM; **1st Alarm Plus**	DC, ISO, 3E, 1WT, 1TRK, Tac Battalion Tones
TLC	FIND	INDUSTRIAL COMMERICAL STRUCTURE FIRE	1BC, 3E, 1 WT AND 1 TRK, 1BS
TLC	FIND2	INDUSTRIAL COMMERCIAL STRUCTURE FIRE SECOND ALARM; **1st Alarm Plus**	DC, 1BC, 1ISO, FC Notification, 3E, 1WT, 1TRK, Tac. Battalion Tones
TLC	FGRS	GRASS FIRE	2P, or 2E
TLC	FDEB	DEBRIS FIRE	1E, or 1P
TLC	FWLD	WILDLAND FIRE (SRA)	1BC, 2P, or 2E, AND 1 WT, 1 crew
TLC	FTASK	WILDLAND TASK FORCE; **FWLD PLUS**	DC notification-TF 1: 1 BC, 4P, 1WT
TLC	FWLD3	WILDLAND THIRD ALARM; **FWLD; FTASK PLUS**	DC Notification-may be CFAA
TLC	FAGR	AGRICULTURAL FIRE	1BC, 3E, 1 WT
TLC	FVEH	VEHICLE FIRE	2E, or 1 E and 1P
TLC	FCOMV	COMMERCIAL VEHICLE FIRE	2E, 1BC
TLC	FUNK	UNKNOWN FIRE	2E
TLC	FOTR	OTHER FIRE	1E
TLC	FTHIRD	THIRD ALARM FIRE (ALL) **1st & 2nd Alarm PLUS**	1ISO, STAFF BC, 3E, OTHER UNITS AS NEEDED
TLC	FMA	FIRE ASSIST TO OTHER COUNTY AGENCY	1E (MAX 2E WITH APPROVAL)
TLC	FCITY	FIRE ASSIST TO OTHER CITY AGENCY	1E (MORE WITH D.C. APPROVAL)
TLC	EXPI	EXPLOSION	1BC, 3E
TLC	BMBT	BOMB THREAT	1BC,2 E
FMV	F83	ALL FIRES IN FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	F86	ALL FIRES IN WOODLAKE CITY LIMITS	1E OR 1P
TIA	F90	ALL FIRES ON TULE INDIAN RESERVATION	1E OR 1P
EXETER	FEXSTR	ALL STRUCTURE FIRES IN EXETER CITY LIMITS	1BC, 3E, 1WT OR 4E (HYDRANTS)
EXETER	FEXDEB	DEBRIS OR TRASH FIRE IN EXETER CITY LIMITS	1E OR 1P
EXETER	FEXVEH	VEHICLE FIRE IN EXETER CITY LIMITS	2E

EXETER	FEXOTR	ALL OTHER FIRES IN EXETER CITY LIMITS	1E
SERVICE CALLS			
TLC	RESALRM	RESIDENTIAL FIRE ALARM	3E, 1WT, OR 4E, BS, BC Monitor
TLC	COMALRM	COMMERCIAL FIRE ALARM	3E, 1WT, OR 1TRK, BS, BC Monitor
TLC	ANIMAL	ANIMAL (SNAKE, RODENT, ETC)	1E OR 1P
TLC	BRKHYD	BROKEN FIRE HYDRANT	1E OR 1P
TLC	BURN	BURN COMPLAINT	1E OR 1P
TLC	DETEC	SMOKE DETECTOR CHECK	1E OR 1P
TLC	FLOOD	FLOODING (RESIDENTIAL, COMMERICAL, STREET)	1E OR 1P
TLC	HELPASST	PUBLIC SERVICE ASSIST (LIFT, LOCKOUT, ETC)	1E OR 1P
TLC	MISC	MISCELLANEOUS CALLS	1E
TLC	SMKCH	SMOKE CHECK	1E
EXETER	OEX	NON-MEDICAL FIRE CALLS IN EXETER CITY LIMITS	1E (1BC AND 2E FOR CHEM)
FMV	O83	NON-MEDICAL FIRE CALLS IN FMV CITY LIMITS	1E OR 1P
WLF	O86	NON-MEDICAL FIRE CALLS IN WLF CITY LIMITS	1E OR 1P
TIA	O90	NON-MEDICAL FIRE CALLS ON THE RESERVATION	1E OR 1P
HAZARDOUS CONDITIONS			
TLC	ARCPWR	ARCING POWER LINES	1E OR 1P
TLC	FWORK	FIREWORKS	1E OR 1P
TLC	PWR	POWER LINES DOWN	1E OR 1P
HAZARDOUS MATERIALS LEVEL I			
TLC	GAS	GASOLINE LEAK SMELL OF GASOLINE	1E
TLC	SFLAM	SMALL FLAMMABLE COMBUSTIBLE LIQUIDS <50 GAL	1E
HAZARDOUS MATERIALS LEVEL II			
TLC	CHEM	CHEMICAL SPILL TOXIC LEAK >50 GAL	1BC, 2E, SUP-25
HAZARDOUS MATERIALS LEVEL III			
TLC	HAZMT	FIXED FACILITY OR TRANS MAJOR RELEASE: OVERTURNED TANKER RAIL CAR DERAIL	1BC, 3E, SUP-25, ISO, VSA HAZ 55

Appendix "B"
Inspection Frequencies for City of Exeter

Types	Authority	Frequency of inspection
Public Review and Comment (PRC) New Construction meeting	CBC 105.1 CFC 105.1.1	As requested by permit holder & City of Exeter
New Construction Plan check	CBC 105.1 CFC 105.1.1	As requested by permit applicant
New Construction Inspections	CFC 107.2	As requested by permit holder
Statutory inspections:		
Schools	H&S 13146.3	Annual
Hotels, motels, apartments	H&S 17921 H&S 13146.2	Annual
B Occupancies	H&S 17962	Every 2 years by engine companies with Fire Prevention coordination
M Occupancies	H&S 17962	Every 2 years by engine companies with Fire Prevention coordination
Residential care facilities Fire clearance request (850 Inspection Process)	H&S 13146	As received from Social Services Licensing
Hazard Abatement Site Inspection		As Requested
Hazard Abatement Site Re-inspection		As Requested
2nd & 3rd Grade School Programs		Annual

Notes: California Fire Code (CFC), California Building Code (CBC), Health and Safety Code (H&S)

Appendix C
CAL OES Emergency Apparatus Rates

The following apparatus rates will apply to responses effective at the time of initial dispatch:

CAL OES EMERGENCY APPARATUS RATES	
APPARATUS TYPE	HOURLY RATES
TYPE I ENGINE	$140.00
TYPE II ENGINE	132.00
TYPE III ENGINE	126.50
TYPE IV – VII ENGINE	120.00
WATER TENDER TACTICAL I	119.50
WATER TENDER TACTICAL II	102.67

Appendix D

	YEAR ____	Total	County Share 50%	City Share 50%
a.	**Personnel**			
	Salaries & Benefits		-	-
	Overtime		-	-
	Fire Officer Pay		-	-
	Extra Help Salaries		-	-
	Battalion Chief Coverage		-	-
	Uniforms		-	-
	Tuition Reimbursement		-	-
	Training		-	-
	SUBTOTAL	-	-	-
b.	**Dispatch**			
	Active 911		-	-
	Dispatch Fee per Call		-	-
	Exeter Rigs IPADs		-	-
	CAD MDT Upgrade		-	-
	SUBTOTAL	-	-	-
c.	**Operating Expeses**			
	EMT Recert		-	-
	Hydration		-	-
	Programs		-	-
	Station Budget		-	-
	Station Cleaning Supplies		-	-
	Pest Control		-	-
	In Time Software		-	-
	ERS		-	-
	Target Solutions		-	-
	SUBTOTAL	-	-	-
d.	**Fire Prevention**			
	Hazard Abatement		-	-
	Hydrant Inspections		-	-
	Business Inspections		-	-
	SUBTOTAL	-	-	-
e.	**IT Costs**			
	Radio Communications		-	-
	Telephone		-	-
	Network Costs		-	-
	SUBTOTAL	-	-	-
f.	**Rental Charge**		-	-
	Utilities		-	-
	Dept. Operating		-	-
	Miscellaneous		-	-
	SUBTOTAL		-	-
g.	**Administrative Fee 10%**	-	-	-
	Total Cost for FY ____	-	-	-

CITY OF EXETER
50/50 COST SHARE CONTRACT

	FIVE YEAR TOTAL	Total	County Share 50%	City Share 50%
a	**Personnel**			
	Salaries & Benefits	2,160,773.84	1,080,386.92	1,080,386.92
	Overtime	218,466.00	109,233.00	109,233.00
	Fire Officer Pay	15,600.00	7,800.00	7,800.00
	Extra Help Salaries	78,245.64	39,122.82	39,122.82
	Battalion Chief Coverage	362,184.47	181,092.23	181,092.23
	Uniforms	21,150.00	10,575.00	10,575.00
	Tuition Reimbursement	7,350.00	3,675.00	3,675.00
	Training	7,000.00	3,500.00	3,500.00
	SUBTOTAL	2,870,769.95	1,435,384.97	1,435,384.97
b	**Dispatch**			
	Active 911	3,849.12	1,924.56	1,924.56
	Dispatch Fee per Call	730,482.70	365,241.35	365,241.35
	Exeter Rigs IPADs	3,528.64	1,764.32	1,764.32
	CAD MDT Upgrade	16,065.39	8,032.70	8,032.70
	SUBTOTAL	753,925.85	376,962.93	376,962.93
c	**Operating Expeses**			
	EMT Recert	480.00	240.00	240.00
	Hydration	4,069.81	2,034.91	2,034.91
	Programs	152,612.41	76,306.20	76,306.20
	Station Budget	26,523.03	13,261.52	13,261.52
	Station Cleaning Supplies	2,337.76	1,168.88	1,168.88
	Pest Control	1,969.33	984.67	984.67
	In Time Software	2,164.55	1,082.27	1,082.27
	ERS	5,878.67	2,939.33	2,939.33
	Target Solutions	460.76	230.38	230.38
	SUBTOTAL	196,496.31	98,248.16	98,248.16
d	**Fire Prevention**			
	Hazard Abatement	642.75	321.38	321.38
	Hydrant Inspections	29,305.60	14,652.80	14,652.80
	Business Inspections	43,680.50	21,840.25	21,840.25
	SUBTOTAL	73,628.85	36,814.43	36,814.43
e	**IT Costs**			
	Radio Communications	76,720.41	38,360.20	38,360.20
	Telephone	12,090.08	6,045.04	6,045.04
	Network Costs	20,850.86	10,425.43	10,425.43
	SUBTOTAL	109,661.35	54,830.67	54,830.67
f	**Rental Charge**	290,095.64	145,047.82	145,047.82
	Utilities	15,626.37	7,813.19	7,813.19
	Dept. Operating	8,288.45	4,144.22	4,144.22
	Miscellaneous	16,576.89	8,288.45	8,288.45
	SUBTOTAL	330,587.36	165,293.68	165,293.68
g	**Administrative Fee 10%**	433,506.97	216,753.48	216,753.48
	Total Cost Five Years	4,768,576.63	2,384,288.32	2,384,288.32

CITY OF EXETER
50/50 COST SHARE

	YEAR 2022	Total	County Share 50%	City Share 50%
a	**Personnel**			
	Salaries & Benefits	327,240.00	163,620.00	163,620.00
	Overtime	30,000.00	15,000.00	15,000.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	14,035.13	7,017.57	7,017.57
	Battalion Chief Coverage	64,966.00	32,483.00	32,483.00
	Uniforms	2,250.00	1,125.00	1,125.00
	Tuition Reimbursement	1,050.00	525.00	525.00
	Training	1,000.00	500.00	500.00
	SUBTOTAL	443,661.13	221,830.57	221,830.57
b	**Dispatch**			
	Active 911	427.68	213.84	213.84
	Dispatch Fee per Call	132,198.96	66,099.48	66,099.48
	Exeter Rigs IPADs	1,448.64	724.32	724.32
	CAD MDT Upgrade	16,065.39	8,032.70	8,032.70
	SUBTOTAL	150,140.67	75,070.34	75,070.34
c	**Operating Expeses**			
	EMT Recert	60.00	30.00	30.00
	Hydration	469.40	234.70	234.70
	Programs	27,619.00	13,809.50	13,809.50
	Station Budget	4,800.00	2,400.00	2,400.00
	Station Cleaning Supplies	423.08	211.54	211.54
	Pest Control	356.40	178.20	178.20
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	35,428.67	17,714.33	17,714.33
d	**Fire Prevention**			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	**IT Costs**			
	Radio Communications	13,884.46	6,942.23	6,942.23
	Telephone	2,188.00	1,094.00	1,094.00
	Network Costs	3,773.48	1,886.74	1,886.74
	SUBTOTAL	19,845.94	9,922.97	9,922.97
f	**Rental Charge**	52,500.00	26,250.00	26,250.00
	Utilities	2,827.98	1,413.99	1,413.99
	Dept. Operating	1,500.00	750.00	750.00
	Miscellaneous	3,000.00	1,500.00	1,500.00
	SUBTOTAL	59,827.98	29,913.99	29,913.99
g	**Administrative Fee 10%**	72,363.02	36,181.51	36,181.51
	Total Cost for FY 21/22	795,993.17	397,996.59	397,996.59

CITY OF EXETER
50/50 COST SHARE 2-0 STAFFING

	YEAR 2023	Total	County Share 50%	City Share 50%
a	**Personnel**			
	Salaries & Benefits	363,236.40	181,618.20	181,618.20
	Overtime	33,300.00	16,650.00	16,650.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	15,578.99	7,789.50	7,789.50
	Battalion Chief Coverage	72,112.26	36,056.13	36,056.13
	Uniforms	2,700.00	1,350.00	1,350.00
	Tuition Reimbursement	1,050.00	525.00	525.00
	Training	1,000.00	500.00	500.00
	SUBTOTAL	492,097.65	246,048.83	246,048.83
b	**Dispatch**			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	138,808.91	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	140,184.27	66,787.02	66,787.02
c	**Operating Expeses**			
	EMT Recert	60.00	30.00	30.00
	Hydration	492.87	246.43	246.43
	Programs	28,999.95	14,499.98	14,499.98
	Station Budget	5,040.00	2,520.00	2,520.00
	Station Cleaning Supplies	444.23	222.11	222.11
	Pest Control	374.22	187.11	187.11
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	37,112.06	18,556.03	18,556.03
d	**Fire Prevention**			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	**IT Costs**			
	Radio Communications	14,578.68	7,289.34	7,289.34
	Telephone	2,297.40	1,148.70	1,148.70
	Network Costs	3,962.15	1,981.08	1,981.08
	SUBTOTAL	20,838.24	10,419.12	10,419.12
f	**Rental Charge**	55,125.00	27,562.50	27,562.50
	Utilities	2,969.38	1,484.69	1,484.69
	Dept. Operating	1,575.00	787.50	787.50
	Miscellaneous	3,150.00	1,575.00	1,575.00
	SUBTOTAL	62,819.38	31,409.69	31,409.69
g.	**Administrative Fee 10%**	76,777.74	38,058.36	38,058.36
	Total Cost for FY 22/23	844,555.11	418,641.93	418,641.93

CITY OF EXETER
50/50 COST SHARE 2-0 STAFFING

	YEAR 2024	Total	County Share 50%	City Share 50%
a	**Personnel**			
	Salaries & Benefits	370,501.13	185,250.56	185,250.56
	Overtime	33,966.00	16,983.00	16,983.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	15,890.57	7,945.29	7,945.29
	Battalion Chief Coverage	73,554.51	36,777.25	36,777.25
	Uniforms	5,400.00	2,700.00	2,700.00
	Tuition Reimbursement	1,050.00	525.00	525.00
	Training	1,000.00	500.00	500.00
	SUBTOTAL	504,482.21	252,241.10	252,241.10
b	**Dispatch**			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	145,749.35	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	147,124.71	66,787.02	66,787.02
c	**Operating Expeses**			
	EMT Recert	120.00	60.00	60.00
	Hydration	985.74	492.87	492.87
	Programs	30,449.95	15,224.97	15,224.97
	Station Budget	5,292.00	2,646.00	2,646.00
	Station Cleaning Supplies	466.44	233.22	233.22
	Pest Control	392.93	196.47	196.47
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	39,407.85	19,703.93	19,703.93
d	**Fire Prevention**			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	**IT Costs**			
	Radio Communications	15,307.62	7,653.81	7,653.81
	Telephone	2,412.27	1,206.14	1,206.14
	Network Costs	4,160.26	2,080.13	2,080.13
	SUBTOTAL	21,880.15	10,940.07	10,940.07
f	**Rental Charge**	57,881.25	28,940.63	28,940.63
	Utilities	3,117.85	1,558.92	1,558.92
	Dept. Operating	1,653.75	826.88	826.88
	Miscellaneous	3,307.50	1,653.75	1,653.75
	SUBTOTAL	65,960.35	32,980.17	32,980.17
g	**Administrative Fee 10%**	79,358.10	39,001.52	39,001.52
	Total Cost for FY 23/24	872,939.14	429,016.70	429,016.70

CITY OF EXETER
50/50 COST SHARE 2-0 STAFFING

	YEAR 2025	Total	County Share 50%	City Share 50%
a	Personnel			
	Salaries & Benefits	544,453.62	272,226.81	272,226.81
	Overtime	60,000.00	30,000.00	30,000.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	16,208.39	8,104.19	8,104.19
	Battalion Chief Coverage	75,025.60	37,512.80	37,512.80
	Uniforms	5,400.00	2,700.00	2,700.00
	Tuition Reimbursement	2,100.00	1,050.00	1,050.00
	Training	2,000.00	1,000.00	1,000.00
	SUBTOTAL	708,307.60	354,153.80	354,153.80
b	Dispatch			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	153,036.82	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	154,412.18	66,787.02	66,787.02
c	Operating Expeses			
	EMT Recert	120.00	60.00	60.00
	Hydration	1,035.03	517.51	517.51
	Programs	31,972.44	15,986.22	15,986.22
	Station Budget	5,556.60	2,778.30	2,778.30
	Station Cleaning Supplies	489.76	244.88	244.88
	Pest Control	412.58	206.29	206.29
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	41,287.21	20,643.60	20,643.60
d	Fire Prevention			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	IT Costs			
	Radio Communications	16,073.00	8,036.50	8,036.50
	Telephone	2,532.88	1,266.44	1,266.44
	Network Costs	4,368.27	2,184.14	2,184.14
	SUBTOTAL	22,974.16	11,487.08	11,487.08
f	Rental Charge	60,775.31	30,387.66	30,387.66
	Utilities	3,273.74	1,636.87	1,636.87
	Dept. Operating	1,736.44	868.22	868.22
	Miscellaneous	3,472.88	1,736.44	1,736.44
	SUBTOTAL	69,258.37	34,629.18	34,629.18
g	Administrative Fee 10%	101,096.53	49,506.36	49,506.36
	Total Cost for FY 24/25	1,112,061.81	544,569.93	544,569.93

CITY OF EXETER
50/50 COST SHARE 2-0 STAFFING

	YEAR 2026	Total	County Share 50%	City Share 50%
a	**Personnel**			
	Salaries & Benefits	555,342.69	277,671.35	277,671.35
	Overtime	61,200.00	30,600.00	30,600.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	16,532.55	8,266.28	8,266.28
	Battalion Chief Coverage	76,526.11	38,263.05	38,263.05
	Uniforms	5,400.00	2,700.00	2,700.00
	Tuition Reimbursement	2,100.00	1,050.00	1,050.00
	Training	2,000.00	1,000.00	1,000.00
	SUBTOTAL	722,221.35	361,110.68	361,110.68
b	**Dispatch**			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	160,688.66	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	162,064.02	66,787.02	66,787.02
c	**Operating Expeses**			
	EMT Recert	120.00	60.00	60.00
	Hydration	1,086.78	543.39	543.39
	Programs	33,571.07	16,785.53	16,785.53
	Station Budget	5,834.43	2,917.22	2,917.22
	Station Cleaning Supplies	514.25	257.13	257.13
	Pest Control	433.21	216.60	216.60
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	43,260.53	21,630.26	21,630.26
d	**Fire Prevention**			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	**IT Costs**			
	Radio Communications	16,876.65	8,438.32	8,438.32
	Telephone	2,659.53	1,329.76	1,329.76
	Network Costs	4,586.69	2,293.34	2,293.34
	SUBTOTAL	24,122.86	12,061.43	12,061.43
f	**Rental Charge**	63,814.08	31,907.04	31,907.04
	Utilities	3,437.43	1,718.71	1,718.71
	Dept. Operating	1,823.26	911.63	911.63
	Miscellaneous	3,646.52	1,823.26	1,823.26
	SUBTOTAL	72,721.28	36,360.64	36,360.64
g	**Administrative Fee 10%**	103,911.58	50,531.29	50,531.29
	Total Cost for FY 25/26	1,143,027.40	555,844.21	555,844.21

Tulare County Fire Department

Exeter Presentation 2026

Mission Statement

- The Tulare County Fire Department is committed to providing leadership, coordination and customer-based service through High Quality Fire Prevention, Responsive Suppression and Timely Emergency Medical Services.

Vision Statement

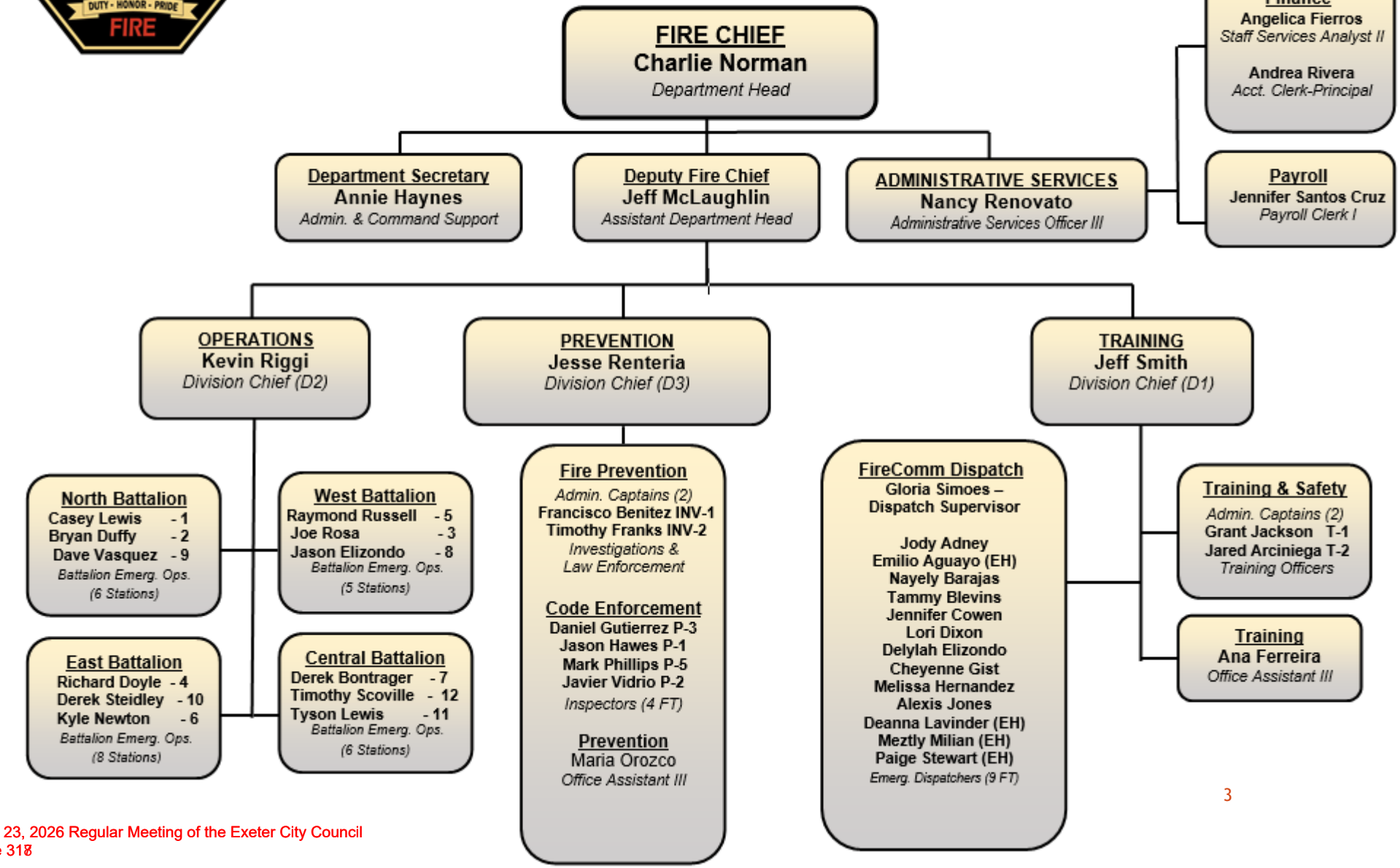
- We are committed to excellence through professionalism and trustworthiness achieved through our daily operations. We will continue to expand our public service delivery model through innovative and fiscally responsible practices. We will strive to offer our workforce the best opportunities available for training and education to further enhance the public service we provide to our citizens.

Core Values

- Integrity
- Respect
- Loyalty
- Teamwork
- Compassion

TULARE COUNTY FIRE DEPARTMENT

Program, Administrative and Command Organization



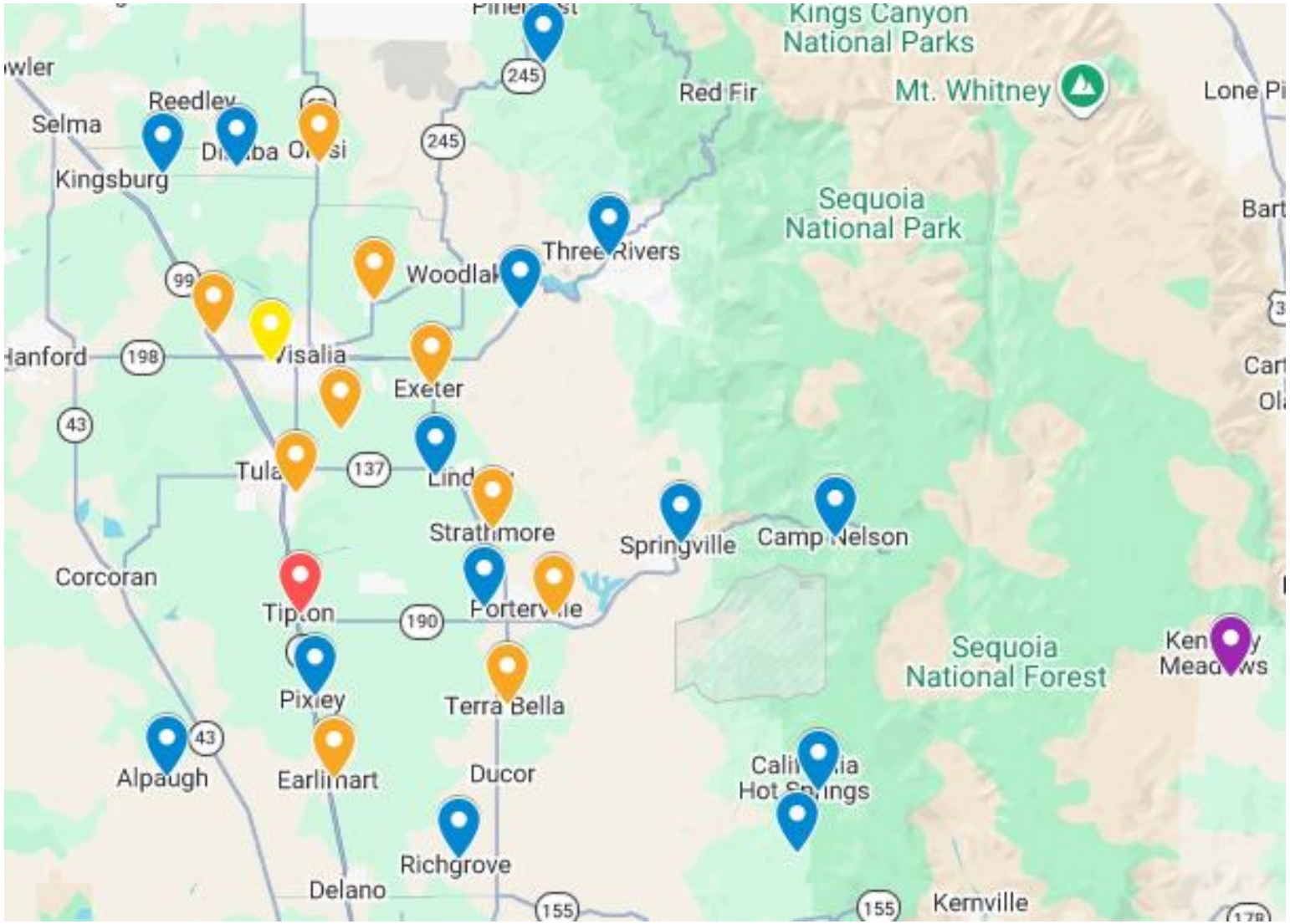


TCFD at a Glance

Current Staffing:

- 153 FT Personnel (1 vacancy)
- 100 EH Volunteer Fire Personnel
  - 40 Fuels Crew (Extra Help Seasonal Firefighters)
- 26 Fire Stations (22 Valley, 4 Mountain)
- 52 Apparatus
- Approximately 16,000 calls for Service
- Dispatching 17,500 emergencies, receiving/handling 54,000 calls
- $42.4 Million Budget
- All Risk/All Hazard Fire Department providing Fire Suppression, Prevention, BLS Pre-Hospital Care, Rescue, Hazardous Materials Response, and Public Education Services

Map of Fire Stations



- Tulare County Fire Station 1
- Tulare County Fire Station 2
- TCFD HQ/FIRECOMM
- Tulare County Fire Station 3
- Tulare County Fire Station 4
- Tulare County Fire Station 5
- Tulare County Fire Station 6
- Tulare County Fire Station 7
- Tulare County Fire Station 8
- Tulare County Fire Station 9
- Tulare County Fire Station 10
- Tulare County Fire Station 11
- Tulare County Fire Station 13
- Tulare County Fire Station 14
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- Tulare County Fire Station 17
- Tulare County Fire Station 18
- Tulare County Fire Station 19
- Tulare County Fire Station 20
- Tulare County Fire Station 21
- Tulare County Fire Station 22
- Tulare County Fire Station 23
- Tulare County Fire Station 25
- Tulare County Fire Station 26
- Tulare County Fire Station 27
- Tulare County Fire Station 28

Orange = 2-0 Staffed stations

Red = Will be 2-0 Staffed by end of 2026



Exeter Operational Update

Tulare County Fire Department is an all-risk Fire Department that serves as the operational area coordinator for all fire department located within the county. Operationally we provide risk-based management and emergency services to 36 unincorporated communities, 1 fire district and 1 contract City. In 2025, TCFD responded to over 16,000 calls for service. Those calls included:

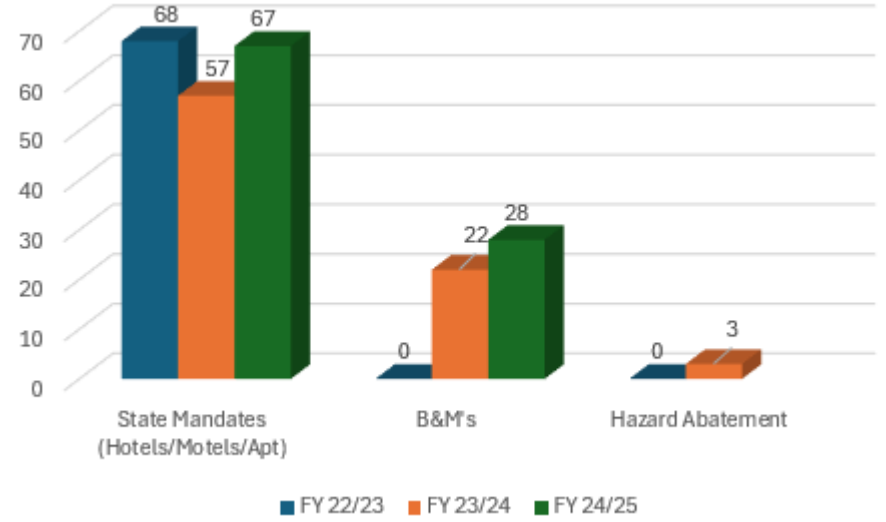
- Emergency Medical Services (EMS) – 1,424 (+5% from PY)
- Motor Vehicle Accidents – 115 (+1% from PY)
- Building Fires – 14 (+21% change from PY)
- Vegetation Fires – 30 (-7% from PY)
- Public Service Assist (PSA) – 45 (+84% from PY)

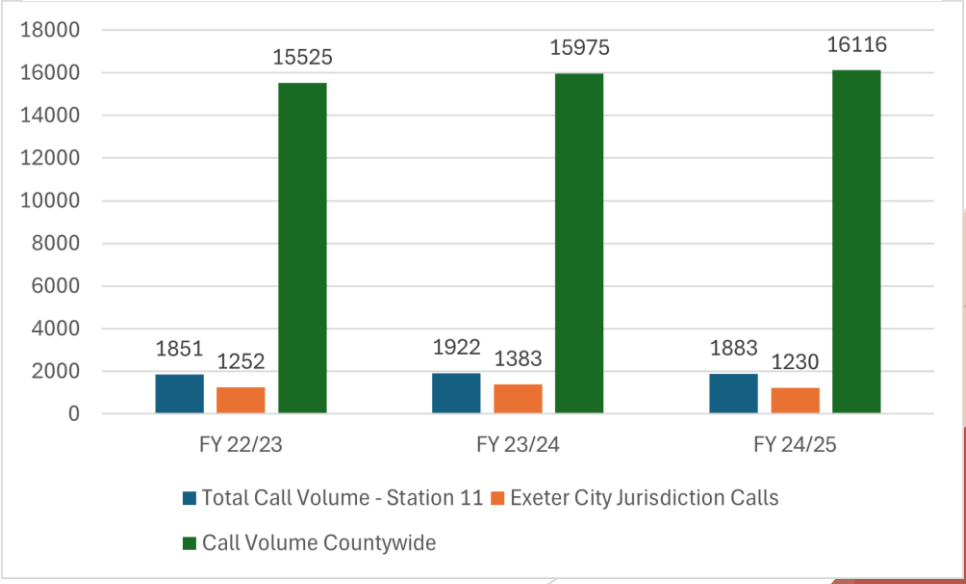
Exeter EMS calls make up 12% of all EMS calls in the department.





Exeter Operational Update cont.





65-72% of all calls run by Station 11 are located within Exeter City limits.

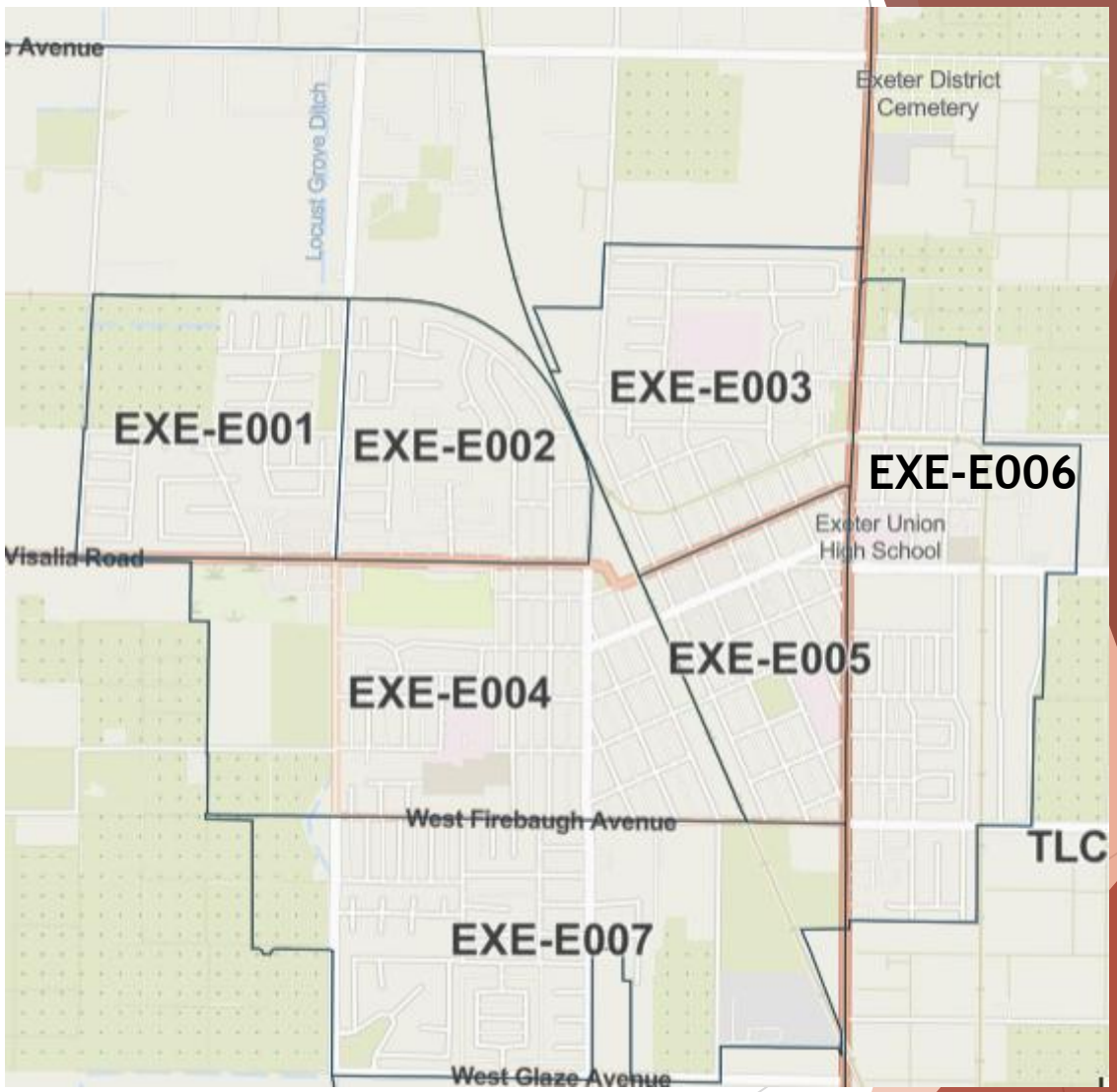
Operational Improvements



- Cloud Based 911
- Additional Fuels Crew for Wildfire Mitigation
- Emergency Operations Center
- Type III Incident Management Team
- Goshen Station 7
- Fourth Battalion
- County and City Staff Collaboration on New Apparatus
  - To be completed 2027

Major Incident Readiness

- Genasys
- Mission Tasking Resources
- Starlink



TCFD Ancillary Services

- SCBA
- Fit Testing
- Mandatory Training
- Workers' Compensation
- OSHA Compliance
- Administrative Functions
- Fire Investigations
- Hand Tool Maintenance
- Small Engine Equipment Repair and Maintenance
- EMS Medical
- Pump Testing
- Ladder Testing and Maintenance
- Nozzle and Hose Testing
- Rescue Equipment Testing
- PPE Maintenance
- Monitor Testing
  - 4 gas and CO_2
- Flow Testing Maintenance
- Extrication Maintenance
- Radios and Pager Maintenance
- Repeater Maintenance



Proposed Contract FY 2026– FY 2031

- 2-0 Staffing
- 50/50 Cost Share
  - Actual Call Volume vs. Cost Share
- Increases based Negotiated Contract (MOU) and Career Incentive Pay (CIP)


Any
Questions

Agenda Item Staff Report

Agenda Item Number: **J.5.**

Meeting Date:
June 23, 2026

Wording for Agenda:
Approval of a Contract with Ralph Gutierrez Water Service for Wastewater Treatment Facility Chief Operator Services, Authorize the City Administrator (or designee) to Execute the Agreement, and Approve Transitioning Drinking Water System Operations to in-house Staff.

Submitting Department:
Public Works

Contact Name:
Zachary Boudreaux, Director of Public Works

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:
Staff recommends that the City Council award the contract and authorize the City Administrator (or their designee) to execute a contract with Ralph Gutierrez Water Service to serve as the Chief Operator for the City of Exeter wastewater facilities and approve transitioning drinking water system operations to be self-performed by the City staff.

This recommendation covers the following:

1. Award contract to Ralph Gutierrez Water Service to perform Chief Operator services for the City of Exeter wastewater treatment facility.
2. Elect to exclude water system operator services from the contract as permitted through City of Exeter RFP 26-03.
3. Approve staff to move water system operator duties to be self-performed by the City staff.

Summary:
Currently the City of Exeter contracts drinking water and wastewater system regulatory operation and chief operator duties with Central Cal Waterworks, Inc. (CCW). The City's contract with CCW expired in March of 2025, and the City Council authorized contract extension through June 30, 2026. Staff released RFP 26-03 for wastewater and drinking water system chief operator

services. Two (2) proposals were received and deemed to be complete and met the requirements of the RFP. Proposals were received from Central Cal Waterworks, Inc. and Ralph Gutierrez Water Service. Staff reviewed both proposals and both firms are qualified and capable of performing the services required. Ralph Gutierrez Water Service's proposal was determined to provide the best value to the City. The proposed rates and fees for service for each proposal are included below. The proposed draft contract has a term of three years with two optional one-year extensions.

Firm	Wastewater Chief Operator Monthly Cost Proposed	Drinking Water Chief Operator Monthly Cost Proposed	Overtime/ Emergency Call Out Hourly Rate	Annual Escalator
Ralph Gutierrez Water Service	$8,000	$8,000	$127.50/hour	0%
Central Cal Waterworks, Inc	$9,400	$7,900	$218.62/hour	3.50%

During the time the RFP was open, staff received approval of certification as a Drinking Water Distribution Grade 3 operator, certifying staff to self-perform drinking water operations and serve as the chief operator. Staff recommends that the City move forward with contracting with Ralph Gutierrez Water Service for wastewater operator services and self-perform drinking water operator services with the option of utilizing the contract for drinking water operator services for reporting assistance, and, if the situation arises in the future that City staff does not possess the required certification to operate in that capacity.

Background:

The City of Exeter Wastewater Treatment Plant (WWTP) requires a certified level 3 Wastewater Operator to meet regulatory compliance requirements set forth by the State of California in accordance with our systems classification level. Due to the lack of certified staff, and the difficulty in finding a level 3 operator, the City elected to contract these operations to an outside source that holds the necessary certification. Along with our WWTP requirements, the City also contracted drinking water systems to the same contract operator. The City drinking water system currently requires a level 3 distribution operator, and for similar reasons drinking water operations were contracted to an outside contractor.

The current agreement for wastewater and drinking water chief operator was entered into on April 1, 2022, with Central Cal Waterworks, Inc. in the amount of $17,084.50 per month to perform both drinking water and wastewater system operations. This excludes all maintenance and laboratory testing fees and only covers regulatory compliance, reporting, and sample collection. All emergency callouts, and non-routine operations are billed by time and materials based on the contractor's current rate schedule.

Public Works Staff has recently received certification as a Drinking Water Distribution Operator Grade 3, qualifying staff to serve as the drinking water system chief operator. The City drinking

water system no longer requires an outside contractor, and this function can be performed by City staff. There will be a transition period requiring some input from CCW to provide information necessary to assume operational duties of the drinking water system, Public Works staff is prepared to assume duties on July 1, 2026.

Fiscal Impact:

The proposed contract between Ralph Gutierrez Water Service and the City of Exeter for wastewater treatment facility Chief Operator: $8,000.00 per month, or $96,000.00 annually. Funding for the wastewater treatment facility services is included in the Sewer Fund contractual services budget.

By transitioning drinking water system operator services to in-house operations, the City will no longer incur the monthly cost of $8,000.00 for drinking water operator services, resulting in annual savings of up to $96,000. The City may utilize Ralph Gutierrez Water Service for limited drinking water system support, including reporting assistance or operational services, if needed in the future due to staffing limitations or unavailability of appropriately certified City staff. Any additional drinking water system related services will be billed in accordance with the rate schedule and funded from the Water Fund contractual services budget.

Prior City Council Actions:

On October 24, 2017, the Council authorized the execution of an initial agreement with Central Cal Waterworks, Inc. for Contract Chief Operator services for the City's Wastewater Treatment Plant and Water Distribution System.

On May 22, 2018, the City Council authorized an amendment to the initial agreement.

On March 22, 2022, the City Council authorized the City Administrator to enter into the current agreement with Central Cal Waterworks, Inc. for Contract Chief Operator services for the City's Wastewater Treatment Plant and Water Distribution System.

On October 14, 2025, the City Council approved Amendment No. 1 to the agreement, extending the term through January 31, 2026.

On January 27, 2026, the City Council approved Amendment No. 2 to the agreement, extending the term through June 30, 2026.

On May 12, 2026, City Council authorized staff to Release a Request for Proposals (RFP) for Wastewater and Drinking Water System Chief Operator Services.

Attachments:

- Proposals from two submitting firms
- Proposal rating sheet

- Draft contract agreement
- Scope of services

Recommended motion to be made by the City Council:

I move to approve a contract to Ralph Gutierrez Water Service to serve as the Chief Operator for the City of Exeter wastewater treatment facilities, with an option to include water system chief operator services if needed; and approve shifting drinking water system operation to be self-performed.

Ralph Gutierrez
WATER SERVICE

PROPOSAL FOR PROFESSIONAL SERVICES

Wastewater & Drinking Water System Chief Operator

City of Exeter, California

RFP No. 26-03 · Department of Public Works

Ralph Gutierrez Water Service
PRIME · CERTIFIED CHIEF OPERATOR

SUBCONSULTANT · COMPLIANCE, ENGINEERING & FUNDING

SUBMITTED TO

City of Exeter, Department of Public Works
Attn: Zachary Boudreaux, Director of Public Works
P.O. Box 237, Exeter, CA 93221

SUBMITTED BY

Ralph Gutierrez Water Service
P.O. Box 493, Exeter, CA 93221
559-901-6097 · Ralphgutierrez1020@yahoo.com

The Valley's water, in trusted hands.

Proposal due June 10, 2026

CITY OF EXETER · RFP 26-03

Contents

This proposal follows the order of Section 5 of the RFP, Proposal Format and Content Guidelines, items A through G. Drinking water and wastewater costs are presented separately, in keeping with the City's option to contract for either service or both.

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THE FIRM IN BRIEF

A family-owned, Exeter-based water and wastewater operations firm. Ralph Gutierrez holds Grade 3 certifications across water treatment, water distribution, and wastewater, and served as Exeter's Chief Operator from 2014 to 2016.

TEAM STRUCTURE

Ralph Gutierrez Water Service serves as prime and certified Chief Operator. QK supports as subconsultant for compliance reporting, engineering, and grant and funding assistance.

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SECTION A

General Information

Firm Information

Firm Name	Ralph Gutierrez Water Service
Legal Structure	Sole Proprietorship
Business & Mailing Address	P.O. Box 493, Exeter, CA 93221
Phone	559-901-6097
Email	Ralphgutierrez1020@yahoo.com
Primary Contact	Ralph Gutierrez, Owner and Chief Operator
Authorized to Bind	Ralph Gutierrez
Business License	Currently licensed with the City of Lindsay, License No. 6293, renewed through December 31, 2026. Ralph Gutierrez Water Service will obtain a City of Exeter business license prior to contract execution.

Key Personnel & Certifications

Ralph Gutierrez holds the following current State Water Resources Control Board certifications. Together these grades meet or exceed the City's classifications: Water System Distribution (D3) and Treatment (T3), and a Wastewater Certificate Grade 3.

CERTIFICATION	GRADE	CERTIFICATE NO.	EXPIRES
Water Treatment Operator	Grade 3 (T3)	10311	08/01/2028
Water Distribution Operator	Grade 3 (D3)	18005	02/01/2029
Wastewater Treatment Operator	Grade 3	9741	12/31/2026 *

* Renewal in process before expiration.

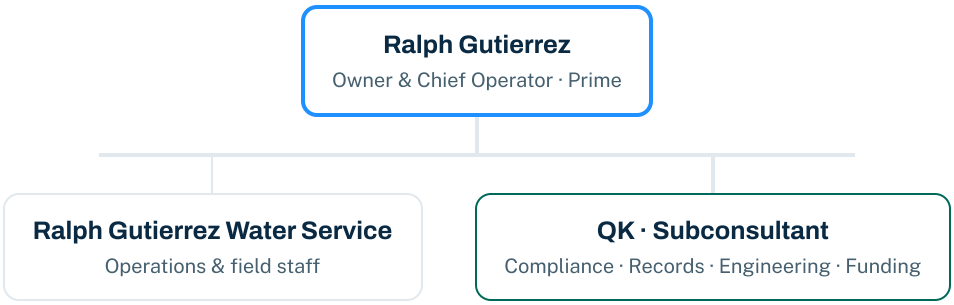
ATTACHMENTS

W-9 — completed, signed Form W-9 included as Exhibit E. · **Business information** — see Exhibit A. · **Insurance** — certificates at Exhibits B–D. · **Proof of certifications** — Ralph Gutierrez's SWRCB operator certifications are attached as Exhibits F and G, and the Assistant Operator's Water Distribution card as Exhibit H.

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Project Team & Organization

Ralph Gutierrez Water Service performs the certified Chief Operator duties as the prime, which keeps core operations under the certified operator the City is hiring. QK supports as a subconsultant for compliance reporting, engineering, and grant and funding assistance — with engineering and specialized reporting treated as specialized services.



KEY PERSONNEL

RG — **Ralph Gutierrez**
OWNER & CHIEF OPERATOR · RGWS

Designated certified Chief Operator for both systems. Former City of Exeter Chief Operator, 2014–2016.

`T3 · D3 · Wastewater Grade 3`

RG — **Robert Ivan Gutierrez**
ASSISTANT WATER OPERATOR · RGWS

Ralph Gutierrez's son. Supports daily operations, monitoring, and field checks across the City's systems, and shares weekend and holiday coverage.

`Water Distribution Grade D2 · No. 38532 · Exp. 03/01/2029`

NA — **Neyba Amezcua**
DOCUMENTATION LEAD · QK

Leads compliance documentation and reporting for the engagement.

JD — **John Doyel**
QA / QC — DOCUMENTATION · QK

Quality assurance and control review of compliance submittals before they reach the State and the City.

`PE · PLS · QSD/QSP`

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SECTION B

Letter of Transmittal

June 10, 2026
City of Exeter, Department of Public Works
Attn: Zachary Boudreaux, Director of Public Works
P.O. Box 237, Exeter, CA 93221

Dear Mr. Boudreaux,

The City of Exeter depends on its drinking water and wastewater systems every day, and the 10,000-plus residents they serve expect water that is safe, service that holds steady, and full standing with the State Water Resources Control Board. Holding that standard takes a certified Chief Operator who already knows the City's wells, treatment, and collection system, and who can carry the regulatory load from the first day without a learning curve.

Ralph Gutierrez Water Service offers that operator. Ralph Gutierrez served as the City of Exeter's Chief Operator from 2014 to 2016, running the same distribution and Grade 3 wastewater systems this contract covers. He lives and works in Exeter, holds Grade 3 certifications across water treatment, water distribution, and wastewater, and currently operates water and wastewater systems for communities across Tulare County, including the City of Lindsay and the Woodville Public Utility District.

This proposal presents drinking water and wastewater costs separately, in keeping with the City's option to contract for either service or both. Ralph Gutierrez Water Service is prepared to serve in either or both roles and to begin on the City's schedule.

Ralph Gutierrez is the authorized representative for this proposal and may be reached at 559-901-6097 or Ralphgutierrez1020@yahoo.com. Thank you for the opportunity to serve the City of Exeter.

Respectfully submitted,

Ralph Gutierrez

Ralph Gutierrez
Owner and Chief Operator · Ralph Gutierrez Water Service

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SECTION C

Qualifications & Experience

Certifications and Licenses

Ralph Gutierrez holds current State Water Resources Control Board certifications as a Grade 3 Water Treatment Operator (No. 10311), Grade 3 Water Distribution Operator (No. 18005), and Grade 3 Wastewater Treatment Operator (No. 9741). This combination covers the full scope of the City's drinking water and wastewater operations under one certified operator.

Experience with the City of Exeter

Ralph served as Exeter's Chief Operator from 2014 to 2016, overseeing the City's water distribution system and its 2.0 MGD Grade 3 wastewater treatment plant. He knows the City's wells, treatment process, monitoring points, and reporting calendar from direct operation, and he can resume oversight of these systems without the ramp-up a new operator would need.

Experience with Municipal Drinking Water Systems

Ralph has operated municipal drinking water treatment and distribution systems across Tulare County for more than two decades. As Chief Operator for the City of Lindsay, currently since December 2016 and earlier from 2003 to 2011, he runs a Grade 3 distribution system and a 2.3 MGD Grade 3 water treatment plant. As General Manager and Operator of the Woodville Public Utility District since 2001, he oversees a Grade 2 distribution system and a Grade 3 water treatment plant. He also serves as Chief Operator for the Tooleville, Okieville, and East Orosi water systems, small disadvantaged communities that depend on a certified operator to keep their wells and distribution compliant and their residents supplied with safe water.

Experience with Municipal Wastewater Systems

Ralph has held Chief Operator responsibility for Grade 3 wastewater treatment facilities throughout the region. These include the City of Lindsay's 2.3 MGD Grade 3 plant, the City of Woodlake's 2.0 MGD Grade 3 plant from 2011 to 2015, the Cutler-Orosi Joint Powers wastewater system at 1.5 MGD Grade 3 from 2012 to 2016, the City of Exeter's 2.0 MGD Grade 3 plant from 2014 to 2016, and the Woodville Public Utility District's 0.25 MGD Grade 3 facility. Across these systems he has managed daily treatment operations, monitoring and sampling, and the full reporting cycle to the State Water Resources Control Board.

Similar Projects and Agency Experience

The systems above sit within the same regulatory framework, climate, and community profile as Exeter's. Most are small Central Valley public agencies that contract for certified operator services rather than staff the role full time, which is the exact arrangement this RFP describes. Ralph's work for these agencies covers regulatory compliance, monitoring and reporting, sampling and laboratory coordination, emergency response, and support for grant funded capital improvements.

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Representative Agency Experience

AGENCY / SYSTEM	SERVICE	CAPACITY / CLASS	PERIOD
Woodville P.U.D.	GM / Operator — water & wastewater	0.25 MGD · Grade 2–3	2001–present
City of Lindsay	Water treatment, distribution & wastewater	2.3 MGD · Grade 3	2003–2011; 2016–present
Tooleville · Okieville · East Orosi	Chief Operator — small water systems	Disadvantaged communities	Ongoing
Cutler-Orosi J.P.	Wastewater treatment	1.5 MGD · Grade 3	2012–2016
City of Exeter	Water distribution & wastewater	2.0 MGD · Grade 3	2014–2016
City of Woodlake	Wastewater treatment	2.0 MGD · Grade 3	2011–2015

References

The following public agencies can speak to Ralph's work as a certified operator.

1 **Andres Perez**
Engineer II · Tulare County
559-624-7000 · APerez3@tularecounty.ca.gov
Scope: county area water and wastewater systems including Cutler-Orosi, Tooleville, Okieville, and East Orosi, 2012 to present.

2 **Joseph Avina**
City Services Manager & Inspector · City of Lindsay
559-239-5667 · javina@lindsay.ca.us
Scope: City of Lindsay water and wastewater Chief Operator, 2003 to 2011 and 2016 to present.

3 **Andrew Castaneda**
Board President · Woodville Public Utility District
559-202-8154 · N/A
Scope: Woodville PUD General Manager and Operator, 2001 to present.

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SECTION D

Proposed Approach

Understanding the Assignment

The City of Exeter operates a drinking water system serving roughly 3,500 residential and 272 commercial connections through six active groundwater wells, about 47 miles of distribution pipeline, one elevated storage tank, and multiple pressure zones, classified as a D3 distribution system. The City's wastewater system carries an average of about 800,000 gallons per day through a collection system, lift stations, and a Level 3 treatment facility. The City contracts portions of its utility operations today and seeks a certified Chief Operator to hold both systems to State Water Resources Control Board standards while keeping service steady for residents. Ralph Gutierrez Water Service understands these systems firsthand, from prior operation of Exeter and from current operation of comparable systems across Tulare County.

3,500	6	47 mi	0.8 MGD
Residential connections	Active groundwater wells	Distribution pipeline	Avg. wastewater flow

Regulatory Compliance and Reporting

Ralph Gutierrez Water Service, through its designated Acting Chief Operator, will prepare, maintain, certify, and submit the routine operational, monitoring, and compliance reports required by the State Water Resources Control Board, the Division of Drinking Water, the Regional Water Quality Control Board, and other applicable agencies. The firm compiles operational and laboratory data, maintains the required operating records, coordinates with State-certified laboratories, and keeps a compliance calendar so that every monitoring, reporting, and certification deadline is met.

As the City's designated Acting Chief Operator and authorized representative, the firm may sign and submit routine operational and compliance reports on the City's behalf where permitted by regulation and authorized by the City. It will prepare draft Consumer Confidence Reports, public notifications, and water quality notices; the City remains responsible for distributing these notices to customers, posting required public notices, and maintaining proof of distribution. Permit applications, enforcement responses, permit amendments, compliance orders, and other documents requiring execution by the City as permit holder will be reviewed and executed by the City unless authority is specifically delegated. A detailed breakdown of these reporting and recordkeeping responsibilities appears on the following page. QK supports this work with compliance reporting and engineering review.

Daily Operations and Monitoring

Ralph will direct day-to-day operation of both systems so that production, treatment, and distribution meet State requirements. For the drinking water system this includes daily well checks, chlorine residual testing, confirmation that oil drippers function correctly, and collection of well production readings. He will perform the weekly water system visits the contract calls for, plus additional visits when sampling or operations require. For the wastewater system he will direct the operational control testing the State requires and keep treatment within permit limits. Daily well checks, chlorine residual sampling, and well production readings will continue on weekends and holidays as the scope specifies.

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Weekend, Holiday, and Continuity Coverage

Ralph Gutierrez and Robert Ivan Gutierrez, Assistant Water Operator, share weekend and holiday coverage. For each given weekend or holiday, the two designate one of them to perform the required daily well checks, chlorine residual sampling, and well production readings. This arrangement keeps coverage continuous and gives the City a second qualified operator who knows the systems, so service never depends on a single person being available.

Sampling and Laboratory Coordination

Ralph performs the sampling labor and laboratory coordination directly. He arranges the collection of all required samples and their submission to a State certified laboratory for analysis, and he holds and orders the chlorine the potable water system needs.

Emergency Response and Communication

Ralph will keep an open line to the City and to regulatory agencies for both routine and emergency operational issues. He commits to being on site within a maximum of two hours of an emergency call, and maintains round-the-clock availability for the City. He will respond to State requests for information, site visits, and data, and he will issue required notices to the State Water Resources Control Board regional office and to the local and county public health departments in coordination with City staff.

Recordkeeping and Retention

QK maintains and files the required monitoring reports for five years, including annual water reports, discharge monitoring reports, and monthly operating reports, and keeps copies of pertinent reports and records at the treatment plant or another on-site facility, available to the City and to regulators on request. Ralph keeps proper records of all specified site visits and provides the operational data QK compiles.

Materials and Inventory

QK maintains the spare parts inventory for the systems. Ralph orders the chlorine the potable water system needs. Chemicals, fees, and repairs are handled as set out under Additional Services and Exclusions in the Cost Proposal: Ralph Gutierrez Water Service places orders and obtains quotes, and the City pays these bills directly or, by agreement, they are billed as a pass-through. Printing, mailing, and postage for City-wide notices and CCR distribution are likewise billed as a pass-through where the City does not pay the vendor directly.

Transition

Because Ralph already operated Exeter's systems and currently runs comparable systems nearby, the City avoids the cost and risk of a long handoff. He can take on Chief Operator duties on the City's schedule and step into the reporting cycle at its current point without a gap.

Support from QK

QK's subconsultant scope will not exceed 49 percent of the contract, keeping the engagement within the contract's 50 percent subcontracting limit, with engineering and specialized reporting treated as specialized services.

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Regulatory Compliance Reporting & Recordkeeping

The Acting Chief Operator maintains all required operating records and assists City personnel with the preparation of the regulatory reports required by the State Water Resources Control Board, Division of Drinking Water (DDW), Regional Water Quality Control Board (RWQCB), and other applicable agencies. Responsibilities include, but are not limited to, the following.

DRINKING WATER SYSTEM COMPLIANCE

- Electronic Annual Report (eAR) through the DDW reporting portal.
- Consumer Confidence Report (CCR) annual preparation and CCR certification submittal.
- Monthly and annual operating records — source production, water quality monitoring, treatment performance, chlorine residual, and distribution records.
- Lead and Copper Rule monitoring and reporting.
- Disinfection byproduct (TTHM / HAA5) monitoring and reporting.
- Bacteriological (Total Coliform Rule) monitoring and reporting.
- IOC, VOC, SOC, radiological, PFAS, and other monitoring reports required by DDW.
- Lead Service Line Inventory updates and associated reporting.
- Sanitary surveys, inspections, notices of violation, and corrective-action responses.
- Maintenance of all required compliance and monitoring records.

WASTEWATER COLLECTION SYSTEM COMPLIANCE

- Sewer System Management Plan (SSMP) annual audits and periodic updates.
- California Integrated Water Quality System (CIWQS) reporting and certification.
- Sanitary Sewer Overflow (SSO) reporting and corrective-action documentation.
- Collection-system maintenance, inspection, cleaning, and recordkeeping under the statewide Sanitary Sewer Systems General Order.

WASTEWATER TREATMENT SYSTEM COMPLIANCE

- Discharge Monitoring Reports (DMRs) and Self-Monitoring Reports (SMRs) under the WDRs and/or NPDES permit.
- Monthly Operating Reports and treatment-plant performance summaries.
- Effluent, influent, biosolids, groundwater, recycled-water, and laboratory monitoring reports as required by permit.
- Spill, bypass, overflow, and noncompliance reporting.
- Biosolids Annual Reports and associated documentation.
- Laboratory certifications, chain-of-custody, and monitoring documentation.
- RWQCB inspections, audits, notices of violation, and corrective-action responses.

GENERAL REGULATORY COMPLIANCE

- Maintenance of all regulatory permits, monitoring schedules, compliance calendars, and reporting deadlines.
- Coordination with certified laboratories, regulatory agencies, and City staff.
- Preparation of additional reports, plans, notices, and certifications required by the SWRCB, RWQCB, DDW, or other agencies.

REPORTS OUTSIDE THIS SCOPE

Specialized and non-routine reports — such as UWMP and Water Shortage Contingency Plans, water loss audits, rate studies, and engineering reports for treatment modifications — are excluded from the base scope and are available on a fixed-fee, not-to-exceed (T&M) basis. See Additional Services and Exclusions in the Cost Proposal.

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SECTION E

Cost Proposal

Drinking water and wastewater costs are presented separately. The City may contract for either service or both.

Hourly Rates — both services

Regular time	$85.00 / hour
Overtime	$127.50 / hour

Drinking Water Chief Operator

Monthly cost (not-to-exceed)	$8,000
Firm annual cost excl. additional services & emergency response	$96,000

Wastewater Chief Operator

Monthly cost (not-to-exceed)	$8,000
Firm annual cost excl. additional services & emergency response	$96,000

Emergency Response

Emergency response rate	$127.50 / hour

The monthly amounts above cover the certified Chief Operator and routine compliance services. Out-of-pocket items — chemicals, repairs, laboratory fees, and City-wide notice printing and distribution — are handled as pass-through or optional services, detailed on the following page. Additional and excluded reports are available on a fixed-fee, not-to-exceed basis.

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Additional Services

The following services are available by request and are quoted as one-time, not-to-exceed fixed fees:

Annual Report & CCR preparation English & Spanish versions	**Not to exceed $6,000**
Electronic Annual Report (eAR) preparation Optional	**Not to exceed $6,500**

In addition, any of the following yearly required reports — water conservation and regulatory compliance services — can be prepared on a fixed-fee, not-to-exceed (T&M) basis if requested by the City:

- Annual UWUO calculations
- Water conservation reporting
- Water loss audit preparation
- DWR compliance reporting
- UWMP and Water Shortage Contingency Plan support

Exclusions & Pass-Through Costs

The following are excluded from the base monthly fee. Pass-through items are billed at cost unless the City pays the vendor directly; excluded reports are available on a fixed-fee, not-to-exceed (T&M) basis.

PASS-THROUGH

- Printing, mailing, and postage of City-wide notices and CCR distribution — billed as a pass-through where the City does not pay the vendor directly.
- Water and wastewater chemicals, fees, and/or repairs — Ralph Gutierrez Water Service places orders and obtains quotes; the City pays these bills directly or, by agreement, they are billed as a pass-through with a 15% markup.

EXCLUDED REPORTS — AVAILABLE ON A T&M BASIS

- **Water:** UWMP & Water Shortage Contingency Plan; water loss audit; water supply and demand assessment (AWSDA); cross-connection control program update.
- **Sewer:** biosolids testing & reports (testing before landfill disposal); engineering reports for treatment modifications; water or wastewater system operating-permit renewals; water or wastewater rate studies.

Subconsultant Hourly Rates — QK

Where the City requests specialized engineering or project-management support beyond the certified Chief Operator's base scope, those services are provided by QK as subconsultant and billed on a time-and-materials basis at the hourly rates below. The applicable project-management and engineering classifications from QK's current schedule are shown here; rates are effective through December 31, 2026.

PROJECT MANAGEMENT

Assistant Project Manager	$135 / hr
Associate Project Manager	$149 / hr
Project Manager	$160 / hr
Senior Associate Project Manager	$175 / hr
Senior Project Manager	$205 / hr
Principal Project Manager	$230 / hr

ENGINEERING

Assistant Engineer	$135 / hr
Associate Engineer	$162 / hr
Senior Associate Engineer	$185 / hr
Project Engineer	$215 / hr
Senior / City / District Engineer	$249 / hr
Principal Engineer	$280 / hr
Senior Principal Engineer · VP / President	$300 / hr

QK fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit. Should the engagement extend beyond December 31, 2026, an updated rate schedule may be added to the contract. QK's subconsultant scope remains within the contract's 50% subcontracting limit, as described in the Proposed Approach.

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SECTION F

Insurance Requirements

Ralph Gutierrez Water Service carries active commercial general liability and workers' compensation coverage today and will bring automobile, pollution, and professional liability to the City's required limits before commencing work. Coverage is placed through INSURICA with AM Best–rated carriers, and certificates and endorsements naming the City of Exeter as additional insured will be furnished as the contract requires. Current certificates and the general liability policy face page are included as Exhibits B–D.

COVERAGE	LIMITS IN PLACE	CARRIER & POLICY	STATUS
Workers' Compensation & Employer's Liability	Statutory · E.L. $1,000,000 each accident & disease · waiver of subrogation	Zenith Insurance Co. (NAIC 13269) · Policy `C139732205` · `05/01/26–05/01/27`	IN PLACE
Commercial General Liability	$1,000,000 per occurrence · $3,000,000 aggregate · $3,000,000 products / completed ops	Princeton Excess & Surplus (NAIC 10786) · Policy `T9A3CP0000256-01` · `01/24/26–01/24/27`	IN PLACE
Business Automobile Liability	$1,000,000 combined single limit · owned, non-owned & hired	United Financial Casualty (NAIC 11770) · Policy `974788247`	IN PLACE

COVERAGE LIMITS

The limits shown above reflect Ralph Gutierrez Water Service's current insurance coverage, which our clients typically find acceptable. Should the City require higher limits or additional coverage lines — such as pollution or professional liability — we can provide pricing for the increased coverage upon request.

BROKER · GENERAL LIABILITY & WORKERS' COMP

INSURICA — Mayra Hernandez
(559) 784-5113 · Mayra.Hernandez@INSURICA.com

BROKER · AUTOMOBILE

Navo Financial, Inc.
(559) 733-5169 · certs@navofinancial.com

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SECTION G

Other Requirements

Ralph Gutierrez Water Service has reviewed the proposed Services Agreement and the City's terms, including the requirements for independent contractor status, subcontracting approval and limits, indemnification, ownership of documents, and the firearms restriction on City premises, and accepts the agreement and these terms in full.

Ralph Gutierrez Water Service acknowledges the City's right to reject any or all proposals, to waive informalities, to contract for one service and not the other, and to select the proposal most advantageous to the City.

Ready to serve the City of Exeter.

A certified Chief Operator who already knows Exeter's wells, treatment, and collection system, and is prepared to begin on the City's schedule, for either or both services.

PRIMARY CONTACT

Ralph Gutierrez
Owner & Chief Operator
559-901-6097
Ralphgutierrez1020@yahoo.com

SUBCONSULTANT

QK

Compliance reporting, engineering, and grant & funding assistance.

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A

Business Information

Statement of business name, structure & authorized signers

INFORMATION:

The name of the business is known as RALPH GUTIERREZ WATER SERVICE. Mailing address for the business is Post Office Box 493, Exeter, California 93221. It is a sole proprietorship. Telephone number is **559 901-6097.** Current email is ralphgutierrez1020@yahoo.com.

Ralph Gutierrez signs any correspondence as necessary. Cynthia Rios is an authorized signed on the business checking account.

June 23, 2026 Regular Meeting of the Exeter City Council
Page 347

B Certificate of Liability Insurance

Commercial General Liability & Workers' Compensation · issued 04/20/2026

ACORD

RALPGUT-01

MHERNANDEZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 6011031 INSURICA PO Box 1960 Porterville, CA 93258	CONTACT NAME: Mayra Hernandez PHONE (A/C, No, Ext): (559) 784-5113 FAX (A/C, No): E-MAIL ADDRESS: Mayra.Hernandez@INSURICA.com
INSURED Ralph Gutierrez 304 Beverly Place Exeter, CA 93221	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Princeton Excess & Surplus Lines Insurance Company — 10786 INSURER B : Zenith Insurance Company — 13269 INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY							
	CLAIMS-MADE X OCCUR	X		T9A3CP0000256 01	1/24/2026	1/24/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		C139732205	5/1/2026	5/1/2027	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder County of Tulare, its officers, agents, officials, employees and volunteers is an Additional Insured with respect to General Liability if required or agreed to in a written contract subject to all provisions and limitations of the policy.

CERTIFICATE HOLDER

County of Tulare
5961 S. Mooney Blvd.
Visalia, CA 93277

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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C

Certificate of Liability Insurance

Automobile Liability · issued 08/20/2025

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/20/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Certificates
Navo Financial, Inc. Insurance and Financial Solutions 2045 South Court Street, Suite A Visalia CA 93277	PHONE (A/C, No, Ext): (559) 733-5169 · FAX (A/C, No): (888) 456-0130 E-MAIL ADDRESS: certs@navofinancial.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : UNITED FINANCIAL CAS CO	11770
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED: Rafael Gutierrez Water Service, 304 BEVERLY PL, EXETER, CA 93221-1055

COVERAGES · CERTIFICATE NUMBER: · REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS			974788247	05/08/2025	11/08/2025	BODILY INJURY (Per accident)	$
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

CERTIFICATE HOLDER · CANCELLATION

C

Certificate of Liability Insurance — Automobile

Certificate holder & cancellation

ACORD

County of Tulare 2637 W. Burrel Ave. Suite 200 Visalia CA 93291	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Ryan Owens

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D

General Liability — Policy Face Page

Princeton Excess & Surplus · Common Policy Declarations · Policy T9A3CP0000256-01

Princeton Excess & Surplus Lines Insurance Company
Administration Office: 555 College Road East, Princeton, NJ 08543-5241
800.305.4975
Statutory Office: 251 Little Falls Drive, Wilmington, DE 19808
(a stock insurance company)

COMMON POLICY DECLARATIONS

POLICY NUMBER: T9A3CP0000256-01 **PRIOR POLICY NUMBER:** T9A3CP0000256-00

PRODUCER NAME	LICENSED SURPLUS LINES PRODUCER
INSURICA Insurance Services, LLC 8500 Stockdale Highway Suite 200 Bakersfield, CA 93311	Fuller, Paul Roderick License Num: 0A83536 12651 High Bluff Drive, Suite 250 San Diego, CA 92130

NAMED INSURED: Rafael Gutierrez DBA: Rafael Gutierrez Water Service
DBA:
MAILING ADDRESS: 304 Beverly Place
Exeter, CA 93221
POLICY PERIOD: FROM 1/24/2026 TO 1/24/2027 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE
BUSINESS DESCRIPTION: Water or Wastewater Related Entity, Irrigation, Reclamation or Special District

FORM OF BUSINESS:
☐ Individual ☐ Partnership ☐ Joint Venture ☐ Trust
☐ Limited Liability ☐ Corporation ☒ Organization (Other than Partnership, Joint Venture, or Corporation)

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

		PREMIUM
COMMERCIAL PROPERTY COVERAGE PART	$	Excluded
COMMERCIAL CRIME COVERAGE PART	$	Excluded
COMMERCIAL INLAND MARINE COVERAGE PART	$	Excluded
COMMERCIAL GENERAL LIABILITY COVERAGE PART	$	2,952.00
PUBLIC OFFICIALS AND MANAGEMENT LIABILITY COVERGE PART	$	763.00
TERRORISM - CERTIFIED ACTS (PROPERTY)	$	Included at No Charge
TERRORISM - CERTIFIED ACTS (GENERAL LIABILITY)	$	Included at No Charge
TAXES, SURCHARGES	$	0.00
CALIFORNIA SURPLUS LINES TAX	$	118.95
CALIFORNIA STAMPING FEE	$	7.13
RISK MANAGEMENT SERVICES FEE	$	250.00
TOTAL:	$	4,091.08

FORMS APPLICABLE TO ALL COVERAGE PARTS:
SEE SCHEDULE OF FORMS AND ENDORSEMENTS

THIS COMMON POLICY DECLARATION AND THE SUPPLEMENTAL DECLARATION(S), TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART(S), COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, COMPLETE THE ABOVE NUMBERED POLICY.

Date Issued: 2/5/2026

ES CL2000 01 21

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with its permission.

Page 1 of 1 ☐

D General Liability — Schedule of Forms & Endorsements

Page 1 of 2

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

SCHEDULE OF FORMS AND ENDORSEMENTS

Form Number	Form Name
Common	
ES CL 2000 01 21	Common Policy Declarations - PESLIC
PE CO 200 01 24	Schedule of Forms and Endorsements
PE CO 300 01 20	Common Policy Conditions
TerrNotice09 (12/20)	Policyholder Disclosure Notice of Terrorism Insurance Coverage
PE CO 303 01 23	Governmental Liability Amendatory Endorsement
PE CO 304 01 23	Limit Of Insurance (If More Than One Coverage Form Issued By Us Applies Endorsement)
PE CO CA1 01 21	California Changes - Cancellation And Nonrenewal
VL CW 410 06 23	Violation Of Economic Or Trade Sanctions
Property	
Inland Marine	
Crime	
General Liability	
PE GL 100 06 24	General Liability Coverage Part Declarations
PE GL 101 01 20	General Liability Coverage Form
PE GL 218 01 20	Exclusion Failure To Supply
PE GL 301 01 20	Additional Insured-Designated Person Or Organization
PE GL 313 01 20	Amendatory Endorsement Each Location General Aggregate Limit
PE GL 314 01 20	Electronic Data Liability
PE GL 407 01 20	Waiver Of Transfer Of Rights Of Recovery Against Others To Us

PE CO 200 01 24 Copyright, 2024 Munich Reinsurance America, Inc. All rights reserved. Page 1 of 2

June 23, 2026 Regular Meeting of the Exeter City Council
Page 352

D General Liability — Schedule of Forms & Endorsements

Page 2 of 2

PE GL 412 01 20	Water Or Wastewater Professional Activity Liability Endorsement
PE GL 621 07 20	Limited Exclusion - Liquor Liability
PE GL 657 01 23	General Liability Exclusions Amendatory Endorsement - Water
CG 00 69 12 23	Exclusion - Violation of Law Addressing Data Privacy
CG 21 06 12 23	Exclusion - Access of Disclosure of Confidential or Personal Material or Information
CG 21 32 05 09	Communicable Disease Exclusion
CG 21 70 01 15	Cap On Losses From Certified Terrorism
CG 21 96 03 05	Silica or Silica Related Dust Exclusion
VGL 321 01 23	PFAS Chemicals-Exclusion
Public Officials Management Liability	
PE ML 100 01 20	Public Officials And Management Liability Coverage Part Declarations
PE ML 102 01 20	Public Officials And Management Liability Coverage Form Occurrence
PE ML 201 01 20	Exclusion - Employment Practices
PE ML 206 01 20	Exclusion Electronic Information Security Event
PE ML 207 01 20	Amendment Of Professional Liability Exclusion
PE ML 208 01 20	Exclusion - Administration Of Employee Benefit Plans
PE ML 302 01 20	Amendatory Endorsement Injunctive Or Declaratory Relief
PE ML 514 01 23	WaterPlus Public Officials And Management Liability Enhancement Endorsement [Occurrence]
PE ML 521 06 24	Public Officials and Management Liability Coverage Form Amended (Related Wrongful Acts of Offenses)

PE CO 200 01 24 Copyright, 2024 Munich Reinsurance America, Inc. All rights reserved. Page 2 of 2

E Form W-9 — Request for Taxpayer Identification Number

Rafael (Ralph) Gutierrez · DBA Ralph Gutierrez Water Service · signed

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Rafael Gutierrez

2 Business name/disregarded entity name, if different from above.
Rafael Gutierrez Water Service

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.
304 Beverly Place

Requester's name and address (optional)

6 City, state, and ZIP code
Exeter, CA 93221

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
5 6 0 - 0 2 - 6 9 1 4

or

Employer identification number
– –

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

F SWRCB Operator Certification — Chief Operator

Ralph Gutierrez, Sr. · Wastewater Treatment Plant Operator, Grade III · Certificate No. 9741 · expires 12/31/2026

State of California
State Water Resources Control Board

Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Ralph Gutierrez, Sr.

has fulfilled the requirements for certification as a

Grade III

Wastewater Treatment Plant Operator
Certificate Number **9741**

Issued this November 17, 2023

Original Issue Date: 12/31/2001
Expiration Date: 12/31/2026

E. Joaquin Esquivel
Chair

This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

June 23, 2026 Regular Meeting of the Exeter City Council
Page 354

G SWRCB Operator Certification — Chief Operator

Ralph Gutierrez, Sr. · Water Distribution Operator, Grade D3 · No. 18005 · with Water Treatment Operator, Grade T3 · No. 10311 pocket cards



State of California
State Water Resources Control Board

This verifies that the individual named below has paid the appropriate fee and is a certified
Water Treatment Operator

Name: Ralph Gutierrez, Sr.
Level: Grade T3 Operator #: 10311
Expires: 8/1/2028 Fee Paid: $ 90
Due: 4/1/2028
Signature:

State of California
State Water Resources Control Board

This verifies that the individual named below has paid the appropriate fee and is a certified
Water Distribution Operator

Name: Ralph Gutierrez, Sr.
Level: Grade D3 Operator #: 18005
Expires: 2/1/2029 Fee Paid: $ 90
Due: 10/1/2028
Signature:

State of California
Department of Health Services

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Ralph Gutierrez

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator
Grade D3

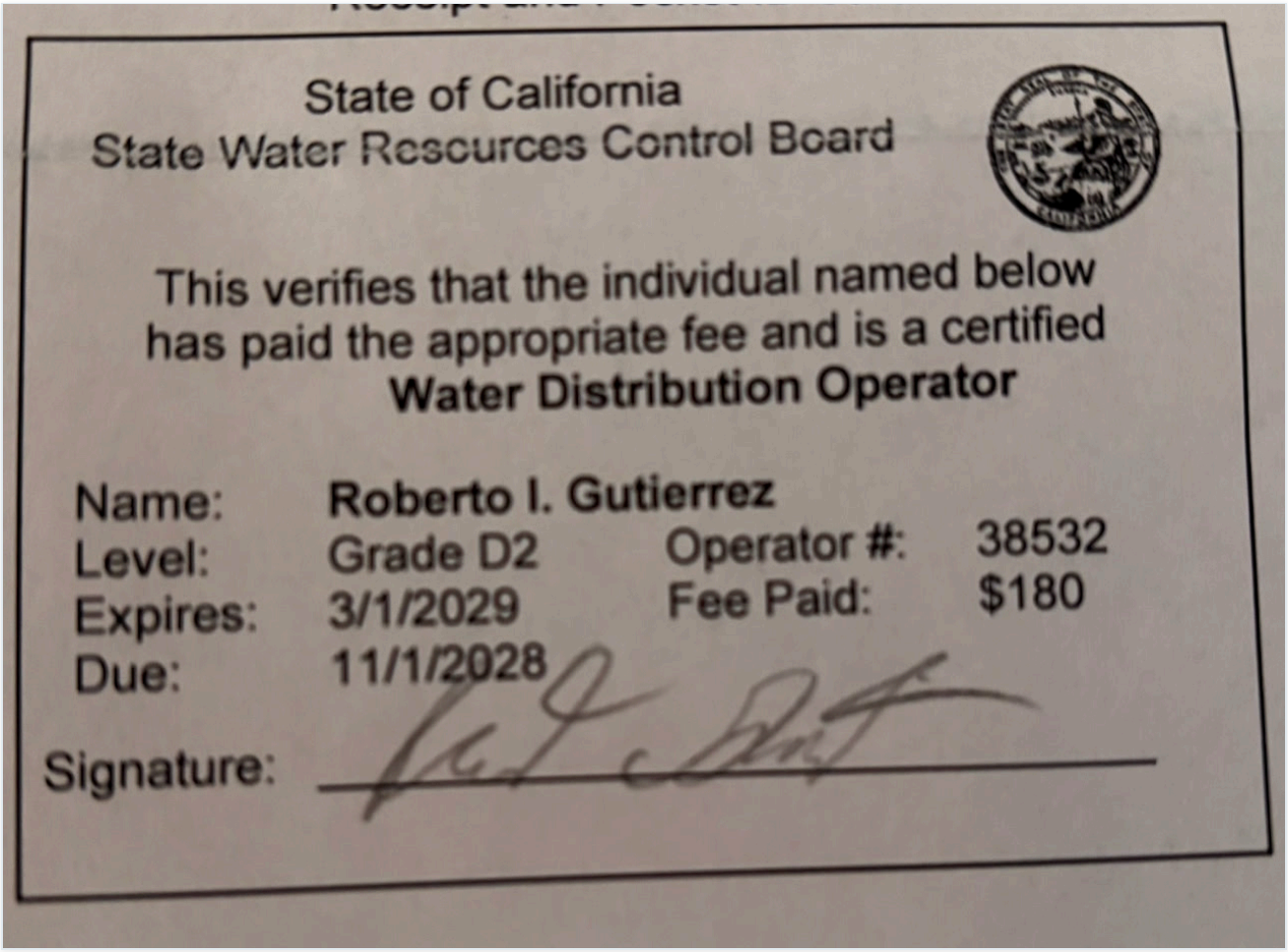
Operator Number: 18005

Issued:
February 2005

STATE OF CALIFORNIA, DEPARTMENT OF HEALTH SERVICES

H SWRCB Operator Certification — Assistant Water Operator

Robert Ivan Gutierrez · Water Distribution Operator, Grade D2 · Operator No. 38532 · expires 03/01/2029



State of California
State Water Resources Control Board

This verifies that the individual named below has paid the appropriate fee and is a certified
Water Distribution Operator

Name:	Roberto I. Gutierrez		
Level:	Grade D2	Operator #:	38532
Expires:	3/1/2029	Fee Paid:	$180
Due:	11/1/2028		

Signature:

CENTRAL CAL WATERWORKS, INC.

City of Exeter
Department of Public Works
REQUEST FOR PROPOSAL (RFP) 26-03
FOR WASTEWATER AND DRINKING WATER SYSTEM CHIEF OPERATOR

MANAGEMENT ◊ OPERATIONS ◊ MAINTENANCE

www.centralcalwaterworks.com

CENTRAL CAL WATERWORKS, INC.

April 22,2026

Central Cal Waterworks, Inc.
12090 Fernwood Drive
Madera, Ca 93636

City of Exeter,
Director of Public Works
137 N F St.,
Exeter, Ca 93221

RFP NO. 26-054
Wastewater and Drinking Water System Chief Operator

Dear Zachary Broudreaux,

Central Cal Waterworks Inc. is pleased to submit this proposal in response to The City of Exeter Request for Proposal (RFP) RFP 26-03 for the City Of Exeter Wastewater and Drinking Water System Chief Operator. We appreciate the opportunity to continue supporting the City of Exeter in delivering safe, reliable, and compliant utility services to its community.

Central Cal Waterworks Inc. has proudly served The City of Exeter as the current contract operator since 2018. Our familiarity with the City's systems and our proven ability to provide a smooth and uninterrupted transition position us as a strong partner for this contract. Central Cal Waterworks Inc. remains dedicated to supporting The City of Exeter's mission of providing safe and reliable water and wastewater services to its communities.

Thank you for your consideration. We look forward to the opportunity to continue serving City of Exeter's Water and Wastewater needs.

Sincerely,

Jason Sherrell
President
Central Cal Waterworks Inc. Inc.
jsherrell@centralcalwaterworks.com
559-575-5627

CENTRAL CAL WATERWORKS, INC.

Central Cal Waterworks, Inc.
12090 Fernwood Drive
Madera, Ca 93636

Letter of Transmittal and Statement of Qualifications, Experience and List of Vital Personal

Central Cal Waterworks Inc. has had the privilege to serve The City of Exeter as their certified contract water and wastewater operator since 2018. As the incumbent operator Central Cal Waterworks Inc. maintains a structured and efficient organizational framework designed to support reliable system operations, regulatory compliance, and rapid response. Executive leadership provides direct oversight of operations, maintenance, and compliance functions, while regional supervisors ensure consistent service delivery across all systems. During this time, we have ensured seamless system operations, maintained regulatory compliance, and responded effectively to both routine and emergency service needs.

Jason Sherrell – Owner-CEO / Chief Plant Operator

Position: Owner / Financial Executive
Certifications: Grade 5, T3, D2
Phone: 559-575-5627
Email: jsherrell@centralcalwaterworks.com
Location: 12090 Fernwood Drive Madera, CA 93636

Provides executive oversight, Currently Serves as Chief Plant Operator for City of Exeter Wastewater Treatment Facility. Brings over 20 years of experience in water and wastewater operations.

Daniel Robarge – Owner / Chief Distribution Operator

Position: Owner / Maintenance Division Lead
Certifications: Grade 4, T3, D3
Phone: 559-593-8391
Email: drobarge@centralcalwaterworks.com
Location: 12090 Fernwood Drive Madera, CA 93636

Currently Serves as Chief Plant Operator for City of Exeter Potable water system. Manages maintenance programs, field operations, and project execution. Responsible for system reliability and infrastructure performance. 20+ years of experience.

CENTRAL CAL WATERWORKS, INC.

Mitchell Wright – Operations Manager

Position: Operations Manager
Certifications: Grade 5, T3, D2
Phone: 559-797-0542
Email: mwright@centralcalwaterworks.com
Location: 12090 Fernwood Drive Madera, CA 93636
Service Area: Tulare, Fresno, Kings, and Madera County

Manage day-to-day system operations, sampling, compliance, and regulatory inspections. Manages field staff and scheduling. 25+ years of experience.

Bridgette Lewbow-Smith – Compliance Manager/ Office Manager
Position: Compliance Manager
Phone: 559-729-2837
Email: blebow-smith@centralcalwaterworks.com
Location: The City of Exeter
Service Area: Tulare, Fresno, Kings, and Madera County
Responsible for regulatory reporting, scheduling, and coordination with State and local regulatory agencies.

Nicholas Cooke – South Valley Supervisor

Position: North Valley Supervisor
Certifications: Grade 3, T2, D2
Phone: 559-593-9065
Email: ncooke@centralcalwaterworks.com
Location: Fresno, CA
Service Area: Tulare, Fresno, Kings, and Madera County

Supervises operations and maintenance activities within the Madera and Fresno County.

Professional References

Tulare County General Services
Michael Dickerson
Facilities Manager, Tulare County
Office: (559) 205-1141
Cell: (559) 786-5885
24/7 Service Desk: (559) 205-1145

Email: MDickerson@tularecounty.ca.gov

Central Cal Waterworks Inc., Inc. has served as the contract operator (Chief Plant Operator, CPO) and Operations and Maintenance (O&M) contractor for The City of Exeter General Services water and wastewater systems since 2019. Under this contract, the County oversees five potable drinking water systems and one wastewater treatment facility.

City of Tulare – Wastewater Treatment Facility

Trisha Whitfield

Public Works Director, City of Tulare

Email: TWhitfield@tulare.ca.gov

Phone: (559) 684-4319

Central Cal Waterworks Inc., Inc. has served as the Chief Plant Operator (CPO) for the City of Tulare Wastewater Treatment Facility since 2018.

City of Farmersville – Water & Wastewater Systems

Steven Thompson

Public Works Director

873 S Farmersville Blvd.

Farmersville, CA 93223

Email: sthompson@cityoffarmersville-ca.gov

Cell: (559) 972-1746

Phone: (559) 747-3330 ext. 1212

Central Cal Waterworks Inc., Inc. has served as the Operations and Maintenance (O&M) contractor for the City of Farmersville water and wastewater systems since 2022. The city serves approximately 3,500 connections and population of 12,000 for potable water, and Central Cal Waterworks Inc. operates the City's 1.7 MGD wastewater treatment facility.

Root Creek Water District – Wastewater Treatment Facility

Julia Berry

General Manager, Root Creek Water District

Email: julia@rootcreekwd.com

CENTRAL CAL WATERWORKS, INC.

Phone: (559) 970-8778

Central Cal Waterworks Inc., Inc. has served as the contract operator (CPO) and Operations and Maintenance (O&M) contractor for the Root Creek Water District Wastewater Treatment Facility since 2018. Riverstone is a growing community currently consisting of approximately 3,500 homes, with a projected buildout of 9,500 homes. The facility has an average daily flow of 0.5 MGD. Central Cal Waterworks Inc. currently operates a 0.6 MGD membrane bioreactor (MBR) wastewater treatment plant. The district is currently undergoing expansion.

Tesoro Viejo / California Water Service – Wastewater Treatment Facility

Gary Valladao

Wastewater Systems Manager

Phone: (323) 430-7946

Email: gvalladao@calwater.com

Central Cal Waterworks Inc. Inc. has served as system operator since 2021, Tesoro Viejo is a growing community in Madera County currently consisting of approximately 1,500 homes, with a projected buildout of 5,000 homes. The facility has an average daily flow of 0.2 MGD. Central Cal Waterworks Inc. currently operates a 0.5 MGD membrane bioreactor (MBR) wastewater treatment plant.

Understanding of Service

Central Cal Waterworks Inc. specializes in the operation and maintenance of small water and wastewater systems throughout Central California, providing comprehensive services including regulatory compliance, preventative maintenance, emergency response, and O&M services. Central Cal Waterworks Inc. has had the privilege of serving as the City of Exeter's contract operator since 2018. Central Cal Waterworks Inc. took on this project with no information or training from the previous contractor. Thousands of hours have been spent over the previous eight years learning The City of Exeter Water systems and Wastewater systems. The knowledge which Central Cal Waterworks Inc. has gathered over the last eight years cannot be matched.

Central Cal Waterworks Inc. employees three former County Utility Managers, Jason Sherrell and Daniel Robarge were former Special District Managers for Madera County and Mitch Wright is the former Special Districts Manager for Fresno County. Raising costs for operations with increased monitoring and tighter regulations is not only affecting The City of Exeter, but this is also affecting all water and wastewater systems throughout California. Central Cal Waterworks Inc. is very aware of these issues and will work diligently with The City of Exeter to provide the most economic services possible.

Our organization is supported by approximately 20 qualified employees, including certified operators and experienced maintenance personnel. We maintain strategically located facilities in Madera and Farmersville, enabling rapid response times and efficient service coverage throughout the Central Valley. Our Farmersville office personnel reside within Tulare County, providing immediate familiarity with all City of Exeter water and wastewater system and allows for expedited emergency response. This local presence ensures efficient service and a strong understanding of the communities we serve.

In addition to operational expertise, Central Cal Waterworks Inc. offers strong technical and maintenance capabilities. Our team is proficient in SCADA systems and High Tide and Mission Control systems, pumping equipment, electrical controls, and system diagnostics. We are fully equipped with specialized tools and equipment, including vacuum trucks, crane trucks for lift station servicing, hydro-excavation equipment for underground repairs, hydro flushing equipment for sewer line maintenance and blockage removal, and confined space entry capabilities. These resources enable us to safely and efficiently address both routine maintenance and complex system challenges.

Our familiarity with the City of Exeter's systems and our proven ability to provide a smooth and uninterrupted transition to continue as serving as The City of Exeter contract operator.

Description of Services

Central Cal Waterworks Inc. shall provide all CPO services, Certified Operators, labor, equipment, and supervision necessary to provide comprehensive operation, monitoring, and reporting services for The City of Exeter Drinking Water and Wastewater Treatment Facilities in accordance with applicable permits, Waste Discharge Requirements (WDR), and industry standards. On Call 24-hour service will be provided for The City of Exeter.

Standards

Central Cal Waterworks Inc. shall deliver services in full compliance with State, Federal, and Local regulations governing the operation and maintenance of domestic water treatment and distribution systems, as well as wastewater conveyance and treatment systems for The City of Exeter. The company guarantees the provision of the required certified operators to perform regulated operations at each facility in accordance with operational permits.

Central Cal Waterworks should ensure that water and wastewater services meet the following responsibilities in system operations. Representatives from Central Cal Waterworks Inc. will coordinate and communicate with City staff to obtain any additional guidance or coordination necessary to complete these tasks as required.

CENTRAL CAL WATERWORKS, INC.

Coordination and Compliance Meetings

Central Cal Waterworks Inc. shall attend and participate in monthly coordination meetings with County staff to review system performance, compliance status, and operational issues.

Thank you for your consideration and we look forward to continuing servicing the City of Exeter Water and Wastewater needs.

CENTRAL CAL WATERWORKS, INC.

CENTRAL CAL WATERWORKS INC. CONTRACT FOR CITY OF EXETER WWTF AND POTABLE WATER SYSTEMS

WHEREAS the City of Exeter is desirous to contract for the services of a certified Chief Wastewater Treatment Plant Operator, Chief Water Distribution Operator and Chief Water Treatment Operator; and

WHEREAS City of Exeter, cannot perform the duties required of a certified Chief Wastewater operator or Chief Distribution Operator or Chief Water Treatment Operator in the State of California, and

WHEREAS, said City of Exeter and Central Cal Waterworks Inc. have entered into an agreement for services for such position as certified Chief Wastewater Treatment Plant Operator and Chief Distribution Operator on the following terms and conditions:

1. Central Cal Waterworks Inc. is and shall continue to be the holder of SWRQB Grade V Wastewater Treatment Plant Operator Certificate # 28578, AND Water Distribution Operator Grade D-3 Certification # 29993 AND Water Treatment Operator Certification # 29746, Contract Operator License CO 0225 and that the said City of Exeter requires the services of such a person in the operation of its Water and Wastewater Treatment Facility located at City of Exeter.
2. The parties herein agree that Central Cal Waterworks Inc. will be responsible for the role of Chief Plant Operator of the City of Exeter Wastewater Treatment Facilities, Chief Operator of Distribution water systems in accordance with the rules and regulations of the California State Water Resources Control Board.
3. Central Cal Waterworks Inc. hereby agrees to act as the Certified Chief Wastewater Treatment Plant Operator for said City of Exeter Domestic Wastewater Treatment Facility and Water Systems for the City of Exeter.
4. It is further agreed among the parties herein that Central Cal Waterworks Inc. is and shall be an Independent Contractor of the City of Exeter.
5. It is further agreed that this shall be effective on July 1st, 2026 and shall be fully operative and binding on all parties until June 30th, 2031.
6. That said parties agree to the requirements set forth in Exhibit 1 to this agreement regarding the responsibilities of both parties.
7. The City of Exeter shall pay Central Cal Waterworks Inc. a monthly routine fee of $17,300.00 for Central Cal Waterworks Inc. to serve as Chief Wastewater Plant Operator of said City of Exeter Wastewater Treatment Facility and potable water systems.
8. An annual increase of fees of 3.5% on July 1st of 2027, 2028,2029 2030.
9. Payment for services: City of Exeter shall pay Central Cal Waterworks Inc. on or before the fifteenth (15th) day of each month for previous month's services.
10. Laboratory fees and chemicals used in the routine operation of the water and wastewater systems are not included in this agreement.
11. Emergency calls will be charged at current rate schedule, see attached.
12. Access to Equipment: City of Exeter agrees to permit the agents and representatives of Central Cal Waterworks Inc. to have access to the facilities and equipment at any time for

the sole purpose of performing the services.

13. Entire Agreement: This agreement and attachments represent the entire agreement between Central Cal Waterworks Inc. and City of Exeter and supersedes any prior written or oral representations.
14. City of Exeter is bound by this agreement and any documents incorporated therein so far as they relate in any way, directly or indirectly, to the services, equipment and materials furnished by Central Cal Waterworks Inc. for City of Exeter. Also, it is understood and agreed by all the parties hereto that City of Exeter shall not hire or offer employment to any existing or former Central Cal Waterworks Inc. employee. The provisions of this paragraph shall remain in effect for a period of two (2) years following termination of this agreement.
15. Additional Services, or Calls: If City of Exeter requests Central Cal Waterworks Inc. to perform any services or to provide any materials other than those specified in this agreement, City of Exeter shall pay Central Cal Waterworks Inc. for such additional services or materials at Central Cal Waterworks Inc. current rate schedule or future rate schedule updates in addition to the charges provided for in this agreement.
16. The term of this agreement shall commence as of July 1st, 2026 and shall continue in full and effect for 60 months. Central Cal Waterworks Inc. can cancel this agreement at any time with 30 days' written notice to City of Exeter. This contract agreement will renew with the same terms and conditions automatically unless cancelled by Central Cal Waterworks Inc.
17. Warranty Disclaimer: Under no circumstances shall Central Cal Waterworks Inc. have any warranty obligation express or implied, including warranty for a particular purpose or merchantability, beyond that which is expressly provided by the manufacturer of the equipment or materials furnished by Central Cal Waterworks Inc. to the City of Exeter. Limitation of Liability: The liability of Central Cal Waterworks Inc. is expressly limited to the amount of compensation paid to Central Cal Waterworks Inc. by the City of Exeter. In no event shall Central Cal Waterworks Inc. be liable for consequential or incidental damages of any kind.
18. Attorney Fee and Costs: City of Exeter and Central Cal Waterworks Inc. agree that each party shall pay all their own costs and expenses including attorney's fees and legal expenses incurred in connection with any dispute arising out of this Agreement whether suit is filed.
19. Venue and Jurisdiction: If any legal proceeding or other legal action relating to this agreement is brought or otherwise initiated, venue shall be in Fresno County Superior Court, California which shall be deemed a convenient forum. The parties to this agreement expressly and irrevocable consent and submit to the jurisdiction of the courts of the State of California.
20. Successors and Assigns. This agreement may not be assigned nor delegated by either party without the written consent of the other party. The provisions of this agreement are binding on the parent, subsidiary, and successor companies of the City of Exeter.
21. Partial Invalidity: If any provision of this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will

CENTRAL CAL WATERWORKS, INC.

nevertheless continue in full force and effect without being impaired or invalidated in any way.

This is entered effect_____day of_____**,2026** by the parties herein below mentioned.

_____Title_____Date_____

Administrative Contact
City of Exeter

_____Title President Date_____

Jason Sherrell

Central Cal Waterworks Inc.

CENTRAL CAL WATERWORKS, INC.

Information Regarding Parties Involved:

Wastewater and Water Supply Information:
City of Exeter
System ID #: City of Exeter Water and Wastewater Facilities
City of Exeter
Zachary Boureaux
(559) 592-3318
Email: pw@exetercityhallcom

Certified S.W.R.C.B Wastewater Treatment Operator
Jason Sherrell: Central Cal Waterworks Inc.
California State Water Resources Control Board
Wastewater Treatment Operator: Grade V Cert # 28579:
Water Treatment Operator Grade T-3 Cert # 29746:
Water Distribution Operator Grade D-3 Cert # 29993
12090 Fernwood Drive Madera
CA 93636
Phone: (559) 575-5627
Email: jsherrell@centralcalwaterworks.com

1. **Starting Date of Agreement:**

Contract Duration: February 8th, 2021 to January 31st 2024

2. **The Duties and Responsibilities of Each Party Involved:**

City of Exeter
Wastewater and Water System Duties and Responsibilities will include but not be limited to:

A. Provide materials for correcting any maintenance and/or operational problems.
B. Provide necessary monetary funds to cover the costs of requirements outlined in A.
C. Ensure that all projects requiring construction and operating permits meet State

Contractors Board Agency requirements.

D. Provide a spare parts inventory.
E. Must maintain and on file for five years all monitoring reports. These records and reports include, but are not limited to:
   - Annual Wastewater reports
   -Discharge Monitoring Reports
   -Monthly Operating
F. Maintain copies of all pertinent reports and records at the treatment plant or other on-site facility.
G. Laboratory fees and chemicals used in the routine operation of the water and wastewater systems will be paid directly by the City of Exeter.

Service Agreement Central Cal Waterworks Inc. duties and responsibilities will include:

A. Act as Chief Wastewater Treatment Plant Operator and Chief Water Distribution operator.
B. Performing the required daily routine operations of Exeter's Wastewater Treatment Facility and daily system checks for the City's Drinking water system . Monday through Friday excluding holidays and weekends and all holidays which are observed by the City of Exeter.
C. Maintaining proper records of the specified visits.
D. In addition to the specified visits, Central Cal Waterworks Inc. must also ensure a means of communication to regulatory agencies in the event of routine or emergency operational problems.
E. Ensure by personal action or by directives to system personnel that system is operated in a manner that provides for the proper production of wastewater and potable water.
F. Ensure by personal action and by directives to system personnel that all necessary and required routine operational control testing is being performed.
G. Issue notices which include notification to the State Water Resources Control Board regional office, and the local and/or county public health department, per regulatory guidelines.
H. Responding to Agency requests for information, site visits, or any other requested data.

I. Ensure that all WDR permit samples are taken in compliance with California State Water Resources Control Board.
J. Must maintain and submit by required date to the State Water Resources Control Board all required operating records and reports. These records and reports include:
   -Discharge Monitoring Reports
   -Monthly Operating Reports
   -CCR
K. Act as Chief Distribution Operator performing the required number of visits (once per week 6 hours including sampling for water system.)
L. Maintain proper records of the specified visits.
M. In addition to the specified visits, the contractual operator must also ensure a means of communication for the community water supply and/or regulatory agencies in the event of routine or emergency operational problems.
N. Ensure by personal action or by directives to system personnel that system is being operated in a manner that provides for the proper production and distribution of potable water.
O. Ensure by personal action and by directives to system personnel that all necessary and required routine operational control testing is being performed.
P. Issue boils orders (when required). This includes notification of affected water system City of Exeter s by appropriate means, Stare Water Resources Control Board regional office, and the local and/or county public health department, per regulatory guidelines.
Q. Issue public notices (when required). This includes notification of affected water system City of Exeter s, the State Water Resources Control Board regional office and local and/or county public health department. The State Water Resources Control Board regional office Drinking Water must also be notified in certain situations.
R. Provide manpower for the collection of all required samples and submission of these samples to a certified laboratory for analyses.
S. Must maintain and submit in a timely matter to the Agency all required operating records and reports. These records and reports include:
   -Drinking Water Compliance Monitoring Reports
   -Discharge Monitoring Reports (if applicable)
   -Monthly Operating Reports

Central Cal Waterworks Inc.

On call 24 hours a day 7 days a week for emergency responses to any issues related to the Water and Wastewater Treatment Facility

CENTRAL CAL WATERWORKS, INC.

PROPOSED OPERATIONS AND MAINTENANCE BUDGET FOR CITY OF EXETER WASTEWATER RECLAMATION PLANT AND CHIEF WATER DISTRIBUTION OPERATOR

OPERATIONS	WASTEWATER MONTHLY	WORK PREFORMED
Routine Operations/ Maintenance Labor of WWTF and Water Distribution system	$4750.00	Rate is based on one Operator and Chief Plant operator for routine operations Daily system checks at Wastewater Treatment facility. Weekly Sampling.
Routine Operations/ Maintenance Labor of WWTF and Water Distribution system	$4750.00	Rate is based on one Operator and Chief Plant operator for routine operations of Drinking water system and Weekly Sampling of Water system.
Chief Plant Operator Wastewater	$3,150.00	Serving as Chief Plant Wastewater Operator
Chief Distribution Operator Water System	$3,150.00	Serving as Chief Treatment and Distribution Operator
Monitoring Well sampling	$1,500.00	Sampling of monitoring wells
TOTAL MONTHLY	$17,300.00	Annual total: $207,600.00 for Both Water and Wastewater Services.
Emergencies and call outs / non-routine maintenance. Non-Routine / emergency call outs will be from 3:30 PM to 7:30 AM on weekdays. Any call outs on Weekend and Holidays	All emergency call outs, and any non-routine operations will be billed on a time and material basis at Central Cal Waterworks Inc.'s current rate schedule.	

CENTRAL CAL WATERWORKS, INC.

RATE SCHEDULE EFFECTIVE July 1st, 2026

LABOR WASTEWATER TREATMENT OPERATOR	HOURLY RATE	OVERTIME RATES / EMERGENCY CALL OUT
CHIEF PLANT OPERATOR	$145.75	$218.62
OPERATOR GRADE V	$145.75	$218.62
OPERATOR GRADE IV	$145.75	$218.62
OPERATOR GRADE III	$135.75	$203.62
OPERATOR GRADE II	$125.75	$188.62
OPERATOR GRADE I-OIT	$115.75	$173.62
COLLECTION SYSTEM MAINTENANCE / INSPECTION	$115.75	$173.62
CHIEF OPERATOR/ OPERATIONS MANAGER	$145.75	$218.62
WATER TREATMENT OPERATOR T-3	$145.75	$218.62
WATER TREATMENT OPERATOR T-2	$135.75	$203.62
WATER TREATMENT OPERATOR T-1	$125.75	$173.62
WATER DISTRIBUTION OPERATOR D-3	$145.75	$218.62
WATER DISTRIBUTION OPERATOR D-2	$135.75	$203.62
WATER DISTRIBUTION OPERATOR D-1	$125.75	$188.62
ELECTRICAL	$135.75	$203.62
MAINTENANCE MECHANIC	$125.75	$173.62
EMERGENCY CALL OUT AFTER NORMAL WORKING HOURS 3:30 PM TO 7:30 AM	1.5 TIMES HOURLY RATE PER MAN HOUR	All equipment is billed at 1.5 times Hourly rate per Man hour
EQUIPMENT DELIVERY FEE	$250.00	$250.00
SKID STEER 289C CAT	$175.00 / hour	$175.00
MINI EXCAVATOR JOHN DEERE 50D	$175.00 /hour	$150.00
SEPTIC PUMP TRUCK	Per Job T/M	Per Job T/M
TRAILER HYDRO FLUSHER FOR COLLECTION SYSTEM CLEANING	$295.00 / hour	$295.00
CRANE TRUCK	$250.00 / hour plus mileage	$250.00 / hour plus mileage
DUMP TRAILER	$475.00 / Day	$475.00 / Day
4" TRAILER TRASH PUMP	$700.00 PER DAY	$700.00 PER DAY
AIR COMPRESSOR	$50.00 PER DAY	$50.00 PER DAY
MILEAGE FOR REGULAR VEHICLE	$0.63PER MILE	$0.63 PER MILE
TRAILER 20 FOOT	$375.00 PER DAY	$375.00 PER DAY

CENTRAL CAL WATERWORKS, INC.

OPERATIONS & MAINTENANCE PROPOSAL

Service	Monthly	Annual	Description
WWTF Operations & Maintenance	$ 4,750.00	$ 57,000.00	Daily checks and weekly sampling
Water System Operations & Maintenance	$ 4,750.00	$ 57,000.00	Routine operations and sampling
Chief Wastewater Operator	$ 3,150.00	$ 37,800.00	Chief Plant Operator services
Chief Water Distribution Operator	$ 3,150.00	$ 37,800.00	Chief Treatment/Distribution services
Monitoring Well Sampling	$ 1,500.00	$ 18,000.00	Monitoring well sampling
TOTAL	**$ 17,300.00**	**$ 207,600.00**	

5-YEAR CONTRACT ESCALATION (3.5% ANNUAL INCREASE)

Year	Annual Amount	Increase
2026/2027	$ 207,600.00	Base Year
2027/2028	$ 214,866.00	3.5%
2028/2029	$ 222,386.31	3.5%
2029/2030	$ 230,169.83	3.5%
2030/2031	$ 238,225.77	3.5%

Operator	Wastewater License	Water Treatment	Water Distribution	Email	Phone Number	Location
Daniel Robarge	Grade 4 28339	T3 27193	D3 29993	drobarge@centralcalwaterworks.com	559-593-8391	Madera
Jason Sherrell	Grade 5 28578	T3 29746	D2 35158	jsherrell@centralcalwateworks.com	559-575-5627	Madera
James Derby	Grade 1 36542	T2 33249	D2 34990	jderby@centralcalwaterworks.com	559-593-0302	Fresno
Ben Tucker	Grade 1 76242	T2 47748	D2 54024	Bbtucker@centralcalwaterworks.com	559-760-9259	Visalia
Manuel Ceja-Lopez	Grade 3 44222	T2 45481	D1 55883	mlopez@centralcalwaterworks.com	559-649-2770	Visalia
Nicholas Cooke	Grade 3 76559	T2 46157	D2 56423	ncooke@centralcalwaterworks.com	559-593-9065	Fresno
James Derby JR.	N/A	N/A	N/A	jrderby@centralcalwaterworks.com	559-729-2837	Fresno
Gerardo Lopez	OIT 1 80484	T2 47851	N/A	nica@centralcalwaterworks.com	559-575-6689	Visalia
Broderick Cross	Grade 1	T2 47402	D2 57880	bcross@centralcalwaterworks.com	559-729-2837	Tulare
Bo Germitsma	Grade 2 79207	T2 46415	D2 54071	bgermitsma@centralcalwaterworks.com	559-517-7346	Visalia
Mitchell Wright	Grade 5 28694	T3 30259	D2 36180	mwright@centralcalwaterworks.com	559-797-0542	Madera
Jacob Krucki	OIT 1 86074	N/A	N/A	jkrucki@centralcalwaterworks.com	559-729-2837	Madera
Dakota Tucker	OIT-1 87497	T2 48746	D2 59976	dtucker@centralcalwaterworks.com	559-729-2837	Madera
Turner Williams	Maintenance	N/A	N/A	twilliams@centralcalwaterworks.com	559-729-2837	Madera
Dallas Sherrell	Maintenance	N/A	N/A	dsherrell@centralcalwaterworks.com	559-729-2837	Madera
Garett Eaton	Maintenance	N/A	N/A	geaton@centralcalwaterworks.cvom	559-729-2837	Madera
Jim Ray	Maintenance	N/A	N/A	jray@centralcalwaterworks.com	559-729-2837	Madera
Bridgget Lebow	Office	N/A	N/A	blebowsmith@centralcalwaterworks.com	559-729-2837	Madera

Central Cal Waterworks Inc. - Contract Operator License No. CO-225
Central Cal Waterworks Inc. - General A Engineering License No. 1037059

CENTRAL CAL WATERWORKS, INC.

STATE OF CALIFORNIA

CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code
and the Rules and Regulations of the Contractors State License Board,
the Registrar of Contractors does hereby issue this license to:

CENTRAL CAL WATER WORKS INC

License Number 1037059

to engage in the business or act in the capacity of a contractor in the following classifications:

A - GENERAL ENGINEERING CONTRACTOR

Witness my hand and seal this day,

March 22, 2018

Issued March 21, 2018

Kevin J. Albanese, Board Chair

David R. Fogt, Registrar of Contractors

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

13L-24 (REV. 03/15)

OSP 15 136646
AUDIT NO: 646835

State of California

State Water Resources Control Board

Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Jason T. Sherrell

has fulfilled the requirements for certification as a

Grade V

Wastewater Treatment Plant Operator

Certificate Number **28578**

Issued this September 06, 2024

E. Joaquin Esquivel
Chair

Original Issue Date: 12/15/2014

Expiration Date: 12/15/2027

This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

June 23, 2026 Regular Meeting of the Exeter City Council
Page 378

State of California
State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Daniel C. Robarge

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator

Grade D3

Operator Number: 29993

Issued
February 2016

Felicia Marcus
Chair

June 23, 2026 Regular Meeting of the Exeter City Council
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State of California
Department of Public Health

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Jason T. Sherrell

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY
FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator
Grade T3

Operator Number: 29746

Issued
December 2012

Leah J Walker
STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH

OSP 11 122958

State of California
Department of Public Health

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Jason T. Sherrell

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator
Grade D2

Operator Number: 35158

Issued:
October 2009

Gary H Yamamoto

STATE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH



State of California
State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Daniel C. Robarge

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY
FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator

Grade T3

Operator Number: 27193

Issued
January 2016

Felicia Marcus
Chair

June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Daniel C. Robarge

has fulfilled the requirements for certification as a

Grade IV

Wastewater Treatment Plant Operator

Certificate Number **28339**

Issued this July 21, 2023

E. Joaquin Esquivel
Chair

Original Issue Date: 07/22/2015

Expiration Date: 07/22/2026

This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Mitchell T. Wright

has fulfilled the requirements for certification as a

Grade V

Wastewater Treatment Plant Operator

Certificate Number **28694**

Issued this February 07, 2024

Original Issue Date: 02/07/2024

Expiration Date: 02/07/2027

E. Joaquin Esquivel
Chair

This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

June 23, 2026 Regular Meeting of the Exeter City Council
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State of California
Department of Public Health

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Mitchell T. Wright

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY
FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator
Grade T3

Operator Number: 30259

Issued
January 2013

RENEWAL 9-1-~~2024~~ 2027
EXP. 1-1-2028

Leah J Walker
STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH

OSP 11 122956

State of California
Department of Public Health

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3
OF THE HEALTH AND SAFETY CODE

Mitchell T. Wright

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator

Grade D2

Operator Number: 36180

Issued:
June 2011

Gary H Yamamoto

STATE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

RENEWAL 2-1-2026
EXP. 6-1-2026

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State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF THE HEALTH AND SAFETY CODE

Benjamin R. Tucker

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator

Grade T2

Operator Number: 47748
Issued January 2025

E. Joaquin Esquivel
Chair

June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF
THE HEALTH AND SAFETY CODE

Benjamin R. Tucker

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator

Grade D2

Operator Number: 54024
Issued March 2023

E. Joaquin Esquivel
Chair



June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

Certificate of Competence

This is to certify that pursuant to the provisions of Chapter 9, Division 7 of the California Water Code

Benjamin R. Tucker

has fulfilled the requirements for certification as a

Grade I

Wastewater Treatment Plant Operator

Certificate Number **76242**

Issued this December 28, 2022

Original Issue Date: 12/28/2022

Expiration Date: 12/28/2025

E. Joaquin Esquivel
Chair

This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must be returned to the State Water Resources Control Board upon demand.

June 23, 2026 Regular Meeting of the Exeter City Council
Page 389

State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF THE HEALTH AND SAFETY CODE

Broderick O. Cross

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator

Grade T2

Operator Number: 47402
Issued August 2024

E. Joaquin Esquivel
Chair



June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF
THE HEALTH AND SAFETY CODE

Broderick O. Cross

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator

Grade D2

Operator Number: 57880
Issued August 2024

E. Joaquin Esquivel
Chair



June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF
THE HEALTH AND SAFETY CODE

Dakota D. Tucker

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER DISTRIBUTION SYSTEM
AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Distribution Operator

Grade D2

Operator Number: 59976
Issued February 2026

E. Joaquin Esquivel
Chair

June 23, 2026 Regular Meeting of the Exeter City Council
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State of California

State Water Resources Control Board

IN ACCORDANCE WITH DIVISION 104, PART 1, CHAPTER 4, ARTICLE 3 OF THE HEALTH AND SAFETY CODE

Dakota D. Tucker

IS AUTHORIZED TO OPERATE OR SUPERVISE THE OPERATION OF A WATER TREATMENT FACILITY FOR PRODUCTION OF WATER FOR DOMESTIC USE AND IS HEREBY GRANTED THIS CERTIFICATE FOR

Water Treatment Operator

Grade T2

Operator Number: 48746
Issued February 2026

E. Joaquin Esquivel
Chair

June 23, 2026 Regular Meeting of the Exeter City Council
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California State Water Resources Control Board

CERTIFICATE OF REGISTRATION

This is to certify that pursuant to the provisions of

Title 23, Chapter 26, Division 3, Article 10 of the California Code of Regulations

Central Cal Waterworks, Inc.
PO Box 1088
Auberry, CA 93602

is registered in the State of California as a:

WASTEWATER TREATMENT PLANT CONTRACT OPERATOR

Registration Number CO – 0225

Issued: July 1, 2015
Expires: June 30, 2026

This certificate is the property of the State of California and in the event of its suspension, revocation or invalidation for any reason, it must upon demand, be returned to the State Water Resources Control Board.

E. Joaquin Esquivel
Chair

June 23, 2026 Regular Meeting of the Exeter City Council
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Firm Name	Total Score	Cost of Services/Month
Central Cal Waterworks, Inc.	82	$17,300.00
Ralph Gutierrez	82	$16,000.00

CITY OF EXETER
AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this 1st day of July, 2026, between the City of Exeter, a municipal corporation, hereinafter referred to as "City" and Ralph Gutirrez Water Service, hereinafter referred to as "Consultant". In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. SCOPE OF SERVICES. Consultant agrees to perform the services set forth in Exhibit A "SCOPE OF SERVICES" and made a part hereof. Consultant shall perform all of these services to the satisfaction of the City. Consultant represents and warrants that it has the qualifications, experience, licenses and facilities to properly perform said services in a thorough, competent and professional manner and shall, at all times during the term of this Agreement, have in full force and effect, all licenses required of it by law.

2. STATUS OF CONSULTANT. Consultant is, and shall at all times, remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner. Consultant shall not disseminate any information or reports gathered or created pursuant to this Agreement without the prior written approval of City except information or reports required by government agencies to enable Consultant to perform its duties under this Agreement.

3. CONSULTANT KNOWLEDGE OF APPLICABLE LAWS. Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Consultant shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall beliable, at law or in equity, as a result of any failure of Consultant to comply with this section.

4. PERSONNEL. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services hereunder. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Consultant or any of Consultant's officers, employees or agents, except as set forth in this Agreement.

   Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

5. COMPENSATION AND METHOD OF PAYMENT. Compensation and reimbursement to the Consultant shall be as set forth in Exhibit A attached hereto and made a part hereof. The total compensation, including reimbursement for actual expenses, shall not exceed a base value of $8,000.00 per month or $96,000.00 annually, for a total not-to-exceed amount of $288,000 over the initial three-

year term. Additional compensation for duties beyond that approved in the scope of services may be authorized in writing by the City Administrator or their designee. Payments shall be made within thirty (30) days after receipt of each invoice as to non-disputed fees. If the City disputes any of Consultant's fees, it shall give written notice to Consultant in (thirty) 30 days of receipt of an invoice of any disputed fees set forth on the invoice.

6. ADDITIONAL SERVICES OF CONSULTANT. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Administrator or their designee. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by the City Administrator or their designee and Consultant at the time City's written authorization is given to Consultant for the performance of said additional services.

7. ASSIGNMENT. The expertise and experience of Consultant are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Consultant under this Agreement. In recognition of that interest, Consultant shall not assign or transfer any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including summary termination of this Agreement.

8. FACILITIES AND RECORDS. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City, or its designees, at reasonable times to such books and records, shall give City the right to examine and audit said books and records, shall permit City to make transcripts there from as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of five years after receipt of final payment.

9. TERMINATION OF AGREEMENT. This Agreement will remain effective for three (3) years with two (2) optional one-year extensions if both parties agree in writing. This agreement will commence on July 1st, 2026 and shall terminate on July 1st, 2029, unless otherwise extended by written agreement of the parties. This Agreement may be terminated with or without cause by either party upon thirty (30) days written notice. In the event of such termination, Consultant shall be compensated for non-disputed fees under the terms of this Agreement up to the date of termination.

10. COOPERATION BY CITY. All public information, data, reports, records, and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in the Scope of Services, shall be furnished to Consultant in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

11. OWNERSHIP OF DOCUMENTS. Upon satisfactory completion of, or in the event of termination, suspension or abandonment of, this Agreement, all original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall

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become the sole property of City. With respect to computer files, Consultant shall make available to the City, upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files.

12. RELEASE OF INFORMATION. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization excepting that information which is a public record and subject to disclosure pursuant to the California Public Records Act. Consultant, its officers, employees, agents or subcontractors, shall not without written authorization from the City Administrator or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

If Consultant or any of its officers, employees, Consultants or subcontractors does voluntarily provide information in violation of this Agreement, City has the right to reimbursement and indemnity from Consultant for any damages caused by Consultant's conduct, including the City's attorney's fees.

Consultant shall promptly notify the City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed hereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

13. CONFLICTS OF INTEREST. Consultant covenants that neither Consultant nor any officer or principal of Consultant's firm has any interest in, or shall acquire any interest, directly or indirectly, which will conflict in any manner or degree with the performance of services herein. Consultant further covenants that in the performance of this Agreement, no person having such interest shall be employed by Consultant as an officer, employee, agent, or subcontractor without the express written consent of the City Administrator. If required by the City Administrator, Consultant's principles, officers, employees or agents shall file disclosure statements pursuant to the Political Reform Act, Government Code Section 87200.

City understands and acknowledges that Consultant is, as of the effective date of this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Consultant is unaware of any stated position of City relative to such projects. Any future position of City on such projects shall not be considered a conflict of interest for purposes of this section, unless otherwise required by law.

14. DEFAULT. In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default and may terminate this Agreement immediately by written notice to the Consultant. Default shall mean any failure to comply with any covenant, condition or term of thisAgreement.

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15. INDEMNIFICATION. ***To the fullest extent permitted by law,*** CONSULTANT shall indemnify, defend , and hold harmless the CITY, its officers, employees, agents and volunteers ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the CONSULTANT's performance of its obligations under this agreement or out of the operations conducted by CONSULTANT, including the CITY's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the CITY. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from CONSULTANT's performance of this agreement, CONSULTANT shall provide a defense to the City Indemnitees, or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonably legal counsels' fees, incurred in defense of such claims.

If pursuant to this agreement, CONSULTANT is providing design professional services, the above paragraph and any provisions, clauses, covenants, and agreements contained in, collateral to, or affecting this agreement, that purports to indemnify, including the duty and the cost to defend, the indemnitee by a design professional against liability for claims against the indemnitee, shall be unenforceable, except to the extent that the claims against the indemnitee arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the design professional. In no event shall the cost to defend charged to the design professional exceed the design professional's proportionate percentage of fault. However, notwithstanding the previous sentence, in the event one or more defendants is unable to pay its share of defense costs due to bankruptcy or dissolution of the business, the design professional shall meet and confer with other parties regarding unpaid defense costs. The duty to indemnify, including the duty and the cost to defend, is limited as provided in this section. This section shall not be waived or modified by contractual agreement, act, or omission of the parties. Contractual provisions, clauses, covenants, or agreements not expressly prohibited herein are reserved to the agreement of the parties.

For purposes of this section, "design professional" includes all of the following:

A. An individual licensed as an architect pursuant to Chapter 3 (commencing with Section 5500) of Division 3 of the Business and Professions Code, and a business entity offering architectural services in accordance with that chapter.

B. An individual licensed as a landscape architect pursuant to Chapter 3.5 (commencing with Section 5615) of Division 3 of the Business and Professions Code, and a business entity offering landscape architectural services in accordance with that chapter.

C. An individual registered as a professional engineer pursuant to Chapter 7 (commencing with Section 6700) of Division 3 of the Business and Professions Code, and a business entity offering professional engineering services in accordance with that chapter.

D. An individual licensed as a professional land surveyor pursuant to Chapter 15 (commencing with Section 8700) of Division 3 of the Business and Professions Code, and a business entity offering professional land surveying services in accordance with that chapter.

The provisions of this section pertaining to the duty and cost to defend shall not apply to either of the following:

A. Any contract for design professional services, or amendments thereto, where a project-specific general liability policy insures all project participants for general liability

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exposures on a primary basis and also covers all design professionals for their legal liability arising out of their professional services on a primary basis.

B. A design professional who is a party to a written design-build joint venture agreement.

16. INSURANCE. The Consultant agrees to maintain in force at all times the following insurance with a current A.M. Best's rating of no less than A:VII:

A. Worker's Compensation insurance covering employees of the Consultant in such amounts as required by law.

B. Commercial General Liability insurance in the amount of Two Million Dollars ($2,000,000), naming the City as an additional insured.

C. Professional liability insurance in an amount of Two Million Dollars ($2,000,000).

D. Errors and Omissions liability insurance in the amount of Two Million Dollars ($2,000,000) per occurrence.

E. Automobile liability insurance in the amount of Two Million Dollars ($2,000,000) per accident for bodily injury and property damage.

F. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the Consultant shall reduce or eliminate such deductible or self-insured retentions as respects the City, its officials, employees and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

G. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees and volunteers to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

2. For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the Consultant, its officers, officials, employees or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

4. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

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5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after (30) day's prior written notice by Certified Mail, Return Receipt Requested, has been given to the City.

H. Consultant shall furnish the City Clerk annually with original endorsements affecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the City. All endorsements are to be received and approved by the City before work commences. As an alternative to the City forms, the Consultant's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications in the form of a Certificate of Insurance.

17. NON-DISCRIMINATION CLAUSE. Consultant shall not discriminate, in any way, against any person on the basis of race, religious creed, color, national origin, ancestry, sex, sexual orientation, age, physical handicap, medical condition, marital status, or any other classification protected by law in connection with or related to the performance of this Agreement and shall comply with the provisions of the State Fair Employment Practices Act as set forth in Part 4.5 of the Division 2 of the California Labor Code; the Federal Civil Rights Act of 1964, as set forth in Public Law 88- 352, and all amendments thereto; Executive Order No. 11246; and all administrative rules and regulations issued pursuant to such acts and order.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT. To the extent required by all applicable laws, Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act. Should Consultant so employ unauthorized persons for the performance of work and/or services covered by this contract, and should the Federal Government impose sanctions against the City for such use of unauthorized persons, Consultant hereby agrees to, and shall, reimburse City for the cost of all such sanctions imposed, together with any and all costs, including attorneys' fees, incurred by the City in connection therewith.

19. ENTIRE AGREEMENT. This Agreement is the complete, final, entire, and exclusive expression of the Agreement between the parties hereto and supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representations by any party which are not embodied herein and that no other agreement, statement, or promise not contained in this Agreement shall be valid and binding.

20. NO PRESUMPTION RE: DRAFTER. The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the parties and their attorneys, and this Agreement reflects their mutual agreement regarding the same. Because of the nature of such negotiations and discussions, the parties agree that it would be inappropriate to deem any party to be the drafter of this Agreement, and therefore no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter shall be applicable in interpreting or enforcing this Agreement.

21. ASSISTANCE OF COUNSEL. Each party to this Agreement warrants to each other party, as follows:

A. That each party either had the assistance of counsel or had counsel available to it, in the negotiation for, and execution of, this Agreement, and all related documents; and

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B. That each party has lawfully authorized the execution of this Agreement.

22. GOVERNING LAW. The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. This Agreement is entered into and is to be performed in Tulare County, California.

23. MODIFICATION OF AGREEMENT. The terms of this Agreement can only be modified in writing approved by the City Administrator or their designee and the Consultant. The parties agree that this requirement for written modifications cannot be waived and any attempted waiver shall be void.

24. AUTHORITY TO EXECUTE. The person or persons executing this Agreement on behalf of Consultant warrants and represents that they have the authority to execute this Agreement on behalf of his/her/their corporation and warrants and represents that he/she/they has/have the authority to bind Consultant to the performance of its obligations hereunder.

25. NOTICES. All notices required or permitted to be given pursuant to this Agreement shall be in writing and shall be personally delivered, or sent by facsimile and certified mail, postage prepaid and return receipt requested, on the party to be notified, addressed as follows:

To City
Attention: Zachary Boudreaux, Director of Public Works

To Consultant
Attention: Ralph Gutirrez

The notices shall be deemed to have been given as of the date of personal service, or three (3) days after the date of deposit of the same in the custody of the United States Postal Service.

26. SEVERABILITY. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of the other provisions of this Agreement.

27. MEDIATION. In the event of a dispute between the parties, and prior to the commencement of any litigation, the parties agree to engage in good faith efforts to mediate the dispute, and to mutually agree on a mediator for that purpose.

28. ATTORNEYS' FEES. If any litigation is commenced between the parties to this Agreement concerning the Agreement or the rights and duties of either in relation to the Agreement, the party prevailing in that litigation shall be entitled, in addition to any other relief that may be granted in the litigation, to a reasonable sum as and for its attorneys' fees in the litigation, which shall be determined by the court in that litigation or in a separate action brought for that purpose.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

City of Exeter	Consultant
_____	_____
Zachary Boudreaux Director of Public Works	

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City of Exeter
Department of Public Works

REQUEST FOR PROPOSAL (RFP) 26-03

FOR WASTEWATER AND DRINKING WATER SYSTEM CHIEF OPERATOR SCOPE OF SERVICES

Scope of Services

Wastewater and Drinking Water System Chief Operator Services

The CONSULTANT shall provide professional Chief Operator services for the City of Exeter drinking water and wastewater systems, including but not limited to the following duties and responsibilities:

Drinking Water and Wastewater Operations Oversight

A. Serve as the designated certified Chief Operator for the City's wastewater systems.

B. Ensure compliance with all applicable State Board regulations, permits, reporting requirements, and operational standards.

C. Maintain proper records of the specified visits.

D. In addition to the specified visits, the CONSULTANT must also ensure a means of communication to regulatory agencies in the event of routine or emergency operational problems.

E. Ensure by personal action or by directives to system personnel that system is being operated in a manner that provides for the proper production and treatment of wastewater.

F. Ensure by personal action and by directives to system personnel that all necessary and required routine operational control testing is being performed.

G. Issue notices which include notification to the State Board, and the local and/or county public health department, per regulatory guidelines.

H. Respond to Agency requests for information, site visits, or any other requested data.

I. Ensure that all DWR permit samples are taken in compliance with California State Water Resources Control Board requirements.

J. Maintain and submit all required reports to the State Water Resources Control Board including required operating records and reports. These records and reports include:

- Discharge Monitoring Reports
- Monthly Operating Reports
- Any other required compliance documentation

K. Act as Chief Wastewatern Operator performing the required number of visits.

L. Maintain proper records of the specified visits.

M. In addition to the specified visits, the contractual operator must also ensure a means of communication for the community and/or regulatory agencies in the event of routine or emergency operational problems.

N. Ensure by personal action or by directives to system personnel that system is being operated in a manner that provides for the proper treatment of wastewater, but not limited to:

- Daily checks
- Necessary testing
- Confirming components are functioning properly
- Collecting and maintaining readings and samples
- Excluding weekend and holiday operational checks where applicable

O. Ensure by personal action and by directives to system personnel that all necessary and required routine operational control testing is being performed.

P. In conjunction and coordination with City staff, issue public notices (when required). This includes notification of affected customers of the City of Exeter's wastewater system, the State Water Resources Control Board regional office, and local and/or county public health department. The State Water Resources Control Board regional office Drinking Water Unit must also be notified in certain situations.

Q. Provide manpower for the collection of all required samples and submission of those samples to a certified laboratory for analyses.

R. Maintain and submit in a timely manner to the Agency all required operating records and reports. These records and reports include:

- Compliance Monitoring Reports
- Discharge Monitoring Reports (if applicable)
- Monthly Operating Reports

S. Provide necessary monetary funds to cover the costs of requirements outlined in this Exhibit A.

T. Ensure that all projects requiring construction and operating permits meet State Contractors Board Agency requirements.

U. Provide a spare parts inventory.

V. Maintain and file for five years all monitoring reports. These records and reports shall include, but are not limited to:

- Annual Reports
- Discharge Monitoring Reports
- Monthly Operating Reports

W. Maintain copies of all pertinent reports and records at the treatment plant or other on-site facility.

X. Responsibility for ordering or requesting of City staff to any treatment chemicals

Y. Daily checks on weekends and holidays when applicable.

Any additional requested duties may be authorized in writing by the City Administrator or their designee per the terms of the contract agreement.

Agenda Item Staff Report

Agenda Item Number: **J.6.**

Meeting Date:
June 23, 2026

Wording for Agenda:
Reconsideration of City of Exeter Participation in Tulare County Economic Development Corporation (TCEDC).

Submitting Department:
Administration

Contact Name:
Jason Ridenour, City Administrator

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Department Recommendation:
Staff recommend that the City Council consider whether to reconsider its prior Action taken on May 26, 2026, for the City of Exeter's continued participation in the Tulare County Economic Development Corporation and consider and discuss whether to pay the current fiscal year invoice and continue participation in the Tulare County Economic Development Corporation.

Background & Summary:

At its meeting on May 26, 2026, the City Council received a presentation from the Tulare County Economic Development Corporation (TCEDC) provided by Michael Washam, Associate Director for Tulare County Resource Management Agency and current TCEDC Interim Administrator. The former Executive Director of the TCEDC, Airica de Oliveria resigned from her position with the TCEDC on September 29, 2025, and there are currently no TCEDC staff members employed by the agency. Recently, Mike Washam, Associate Director for Tulare County Resource Management Agency, and the Economic Development team at County of Tulare have temporarily assumed the staff support role for the TCEDC. The City Council received the presentation and voted to continue participation in the TCEDC, authorizing payment of the current fiscal year invoice and invoice for the next fiscal year.

The Tulare County Economic Development Corporation (TCEDC) was established in 1983 by the County of Tulare and the eight incorporated cities within the county. The intent of the TCEDC is to support economic development in the region through recruiting industrial businesses to

locate within the county. TCEDC's mission is to be the regional leader of economic development by attracting, supporting, and retaining business and industry for the communities of Tulare County.

The Tulare County Economic Development Corporation (TCEDC) was established in 1983 by the County of Tulare and the eight incorporated cities within the county. The intent of the TCEDC is to support economic development in the region through recruiting industrial businesses to locate within the county. TCEDC's mission is to be the regional leader of economic development by attracting, supporting, and retaining business and industry for the communities of Tulare County.

The City Council approved Mayor Pro Tem Wilson's request that an agenda item be included on the City Council agenda for June 23, 2026, City Council meeting for the reconsideration of the City Action for the City of Exeter's continued participation in the Tulare County Economic Development Corporation.

Fiscal Impact:

The fiscal impact of membership of the TCEDC is $5,000 per fiscal year. The membership fee has been included in the adopted budget.

Prior City Council Actions:

- May 26, 2026 - City Council received a presentation from the Tulare County Economic Development Corporation and provided direction to continue participation.
- June 9, 2026 – City Council approved request to consider the reconsideration of the action taken on May 26, 2026, for the payment of invoice

Attachments:

- May 26, 2026, consideration of continued participation in Tulare County Economic Development Corporation agenda item.
- June 9, 2026, agenda item.

Recommended motion to be made by the City Council:

I move to approve/not approve the reconsideration of the City Council action taken on May 26, 2026 for the City of Exeter's continued participation in the Tulare County Economic Development Corporation, and specific direction on payment of the invoices for the current fiscal year and any direction concerning the continued participation in the Tulare County Economic Development Corporation.

Agenda Item Staff Report

Agenda Item Number: J.1.

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
May 26, 2026

Wording for Agenda:
Consideration of Continued Participation in Tulare County Economic Development Corporation.

Submitting Department:
Administration

Contact Name:
Jason Ridenour, City Administrator

Department Recommendation:
Staff recommends the City Council receive the presentation and provide direction on the City of Exeter's continued participation in the Tulare County Economic Development Corporation.

Background & Summary:
The Tulare County Economic Development Corporation (TCEDC) was established in 1983 by the County of Tulare and the eight incorporated cities within the county. The intent of the TCEDC is to support economic development in the region through recruiting industrial businesses to locate within the county. TCEDC's mission is to be the regional leader of economic development by attracting, supporting, and retaining business and industry for the communities of Tulare County.

The former Executive Director of the TCEDC, Airica de Oliveria, provided a presentation to the City Council on August 12, 2025. On September 29, 2025, Mrs. de Oliveria resigned from her position with the TCEDC. Currently, there are no TCEDC staff members employed by the agency. Recently, Mike Washam, Associate Director for Tulare County Resource Management Agency, and the Economic Development Department team at County of Tulare have temporarily assumed the staff support role for the TCEDC. Staff has been coordinating with TCEDC and member agencies relating to the future of the organization.

The TCEDC issued a request for proposals to identify a consultant to conduct a comprehensive analysis of the organization and provide a plan as it pertains to the organization's structure and strategy to improve the effectiveness of their business recruitment efforts.

Fiscal Impact:

The fiscal impact of membership of the TCEDC is $5,000. The membership fee has been included in the adopted budget.

Prior City Council Actions:

The TCEDC last provided a presentation to the City Council on August 12, 2025.

Attachments:

None.

Recommended motion to be made by the City Council:

I move to provide direction on the payment of the invoice for the current fiscal year and continued participation in the Tulare County Economic Development Corporation.

Agenda Item Staff Report

Agenda Item Number: **I.8.**

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:
City Administrator
(Initials Required)

J.R.

Meeting Date:
June 9, 2026

Wording for Agenda:
Approval of Mayor Pro Tem Wilson's Request for Reconsideration of City of Exeter Participation in Tulare County Economic Development Corporation (TCEDC) on June 23, 2026, City Council Agenda.

Submitting Department:
Administration

Contact Name:
Jason Ridenour, City Administrator

Department Recommendation:
Staff recommends that the City Council approve the request made by Mayor Pro Tem Wilson for an agenda item to be included on the City Council agenda for June 23, 2026, City Council meeting for the reconsideration of the City Action for the City of Exeter's continued participation in the Tulare County Economic Development Corporation.

Background & Summary:
Mayor Pro Tem Wilson submitted a request in accordance with Chapter 4 Section T of the City Council Handbook of Rules and Procedures that an agenda item be included on the City Council agenda for June 23, 2026, City Council meeting for the reconsideration of the City Action for the City of Exeter's continued participation in the Tulare County Economic Development Corporation.

At its meeting on May 26, 2026, the City Council received a presentation from the Tulare County Economic Development Corporation (TCEDC) provided by Michael Washam, Associate Director for Tulare County Resource Management Agency and current TCEDC Interim Administrator. The City Council received the presentation and provided direction to continue participation in the TCEDC authorizing payment of the current fiscal year invoice and invoice for the next fiscal year.

Fiscal Impact:

The approval of the agenda item to be discussed at the future City Council meeting will not have a fiscal impact.

Prior City Council Actions:

The City Council received a presentation from the Tulare County Economic Development Corporation and provided direction to continue participation on May 26, 2026.

Attachments:

- May 26, 2026, consideration of continued participation in Tulare County Economic Development Corporation agenda item.

Recommended motion to be made by the City Council:

I move to approve the request made by Mayor Pro Tem Wilson for an agenda item to be included on the City Council agenda for June 23, 2026, City Council meeting for the reconsideration of the City Action for the City of Exeter's continued participation in the Tulare County Economic Development Corporation.