



## EXETER CITY COUNCIL REGULAR MEETING AGENDA

March 24, 2026, 6:00 PM  
City Hall, 137 North F Street  
Exeter, California 93221

**Mayor**  
Jacob Johnson  
**Mayor Pro Tem**  
Jeff Wilson  
**Council Members**  
Vicki Riddle  
Frankie Alves  
Bobby Lentz

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Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, March 24, 2026, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

**6:00 p.m.**

### **A. CALL TO ORDER CLOSED SESSION**

### **B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

### **C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)**

1. GC 54957.6 – Conference with Labor Negotiations  
Agency Negotiator: Shelline Bennett  
Employee Groups: All Represented and Unrepresented Employees
2. GC 54956.9(d)(2) – Conference with Legal Counsel  
Re: Anticipated Litigation/Significant Exposure to Litigation – One (1) Case (facts not known to potential plaintiffs)

**7:00 p.m.**

### **D. CALL TO ORDER REGULAR SESSION**

### **E. INVOCATION**

### **F. PLEDGE OF ALLEGIANCE**

## **G. PUBLIC COMMENTS**

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

## **H. CONSENT CALENDAR**

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the March 10, 2026, Regular Meeting Minutes (pp. 5 – 9)
2. Approval of the Payment of Bills for March 6, 2026 (pp. 10 – 15)
3. Approval of Payroll for the Period of February 23, 2026, to March 8, 2026 (pp. 16 – 23)
4. Consider Adoption of **Resolution No. 2026-08**, A Resolution of the City Council of the City of Exeter, Amending Resolution No. 2021-01 to Clarify Eligibility Requirements for Appointment to the Measure P Oversight Committee and Remove the Familial Relationship Restriction for Committee Members (pp. 24 – 33)
5. Adoption of **Resolution 2026-09**, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the current fourteen (14) City of Exeter Landscape and Lighting Maintenance Assessment Districts 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; 23-01; 25-01, and 25-02 (pp. 34 – 37)

## **I. INDIVIDUAL BUSINESS ITEMS**

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Conduct a Public Hearing and Introduce for First Reading **Ordinance No. 719**, an Ordinance of the City Council of the City of Exeter Adding Chapter 15.05 to Title 15 of the Exeter Municipal Code to Establish an Expedited Permitting Process for Electric Vehicle Charging Stations Consistent with California Government Code Section 65850.7 (pp. 38 – 57)  
*Presented by Julia Lew, City Attorney*
  
2. Consider Request from the Exeter 250th (E250) Committee to Accept the Donation of Patriotic and Promotion of Exeter Banners to be Installed on City Light Poles (pp. 58 – 71)  
*Presented by Jason Ridenour, City Administrator*
  
3. Consider Approval of **Resolution No. 2026-10**, A Resolution of the City Council of the City of Exeter, Authorizing a Pilot Decorative Crosswalk Project on State Route 65 at San Juan Avenue (pp. 72 – 75)  
*Presented by Javier Andrade, City Engineer*
  
4. Review of the Preliminary Biennial Budget for Fiscal Years 2026–2027 and 2027–2028 and Provide Direction to Staff (pp. 76 – 115)  
*Presented by Jason Ridenour, City Administrator*

**J. CITY COUNCIL ITEMS OF INTEREST**

**K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

**L. REGULAR MEETING ADJOURNMENT**

State of California     )  
 County of Tulare     ) ss.  
 City of Exeter         )

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on March 20, 2026, and online on the [City of Exeter website](#).

  
 \_\_\_\_\_  
 Francesca Quintana, City Clerk

In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure

accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C St., Exeter CA 93221 during normal business hours.



**EXETER CITY COUNCIL  
REGULAR MEETING AGENDA  
ACTION MINUTES**

**March 10, 2026, 6:30 PM**  
City Hall, 137 North F Street  
Exeter, California 93221

**Mayor**  
Jacob Johnson  
**Mayor Pro Tem**  
Jeff Wilson  
**Council Members**  
Vicki Riddle  
Frankie Alves  
Bobby Lentz

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Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, March 10, 2026, at 6:30 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

**6:30 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

Mayor called the closed session to order at 6:30 p.m.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

No public comments were presented.

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)**

1. GC 54957.6 – Conference with Labor Negotiations  
Agency Negotiator: Shelline Bennett  
Employee Groups: All Represented and Unrepresented Employees
2. GC 54956.9 – Consideration of Liability Claims  
Claimant: Deborah Ince obo Decedent Alvin Lynn Ince  
Claimed Against: City of Exeter
3. GC 54956.9(d)(2) – Conference with Legal Counsel  
Re: Anticipated Litigation/Significant Exposure to Litigation – One (1) Case (facts not known to potential plaintiffs)

**7:00 p.m.**

**D. CALL TO ORDER REGULAR SESSION**

Mayor called the regular session to order at 7:10 p.m. City Attorney reported for the record that action was taken on item C.2. to reject the claim from Deborah Ince.

**E. INVOCATION**

Led by Pastor from Bridge Church.

**F. PLEDGE OF ALLEGIANCE**

Led by Mayor Johnson.

**G. PUBLIC COMMENTS**

No public comments were presented.

**H. SPECIAL PRESENTATIONS:**

1. Mid-Valley Disposal Annual Update (pp. 5 – 15)  
*Presented by Thomas Hamon, Mid-Valley Recycling Programs Manager*

Thomas Hamon provided a presentation for the Council and members of the public.

**I. CONSENT CALENDAR**

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of February 24, 2026, Regular Meeting Minutes (pp. 16 – 20)
2. Approval of the Payment of Bills for February 20, 2026, and February 23, 2026 (pp. 21 – 31)
3. Approval of Payroll for the Period of February 9, 2026, to February 22, 2026. (pp. 32 – 39)
4. Authorize the Purchase of a Dump Trailer for Parks Maintenance from Big Tex Trailer World (pp. 40 – 45)
5. Approve Expenditure for Hauling and Disposal of Services for Wastewater Treatment Biosolids (pp. 46 – 53)
6. Ratify Emergency Repairs to a Fire Apparatus and Authorize Payment to Burton’s Fire, Inc. (pp. 54 – 59)
7. Authorize the City Administrator to Enter into an Agreement with Avila General Engineering Co., LLC for Demolition of the Structures Located at 310 and 314 West Firebaugh Avenue, Exeter California, to Facilitate Construction of a New Municipal Water Well Associated with the Tooleville Emergency Intertie Project (pp. 60 – 66)

Approval of Consent Calendar							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ

WILSON	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE
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**J. INDIVIDUAL BUSINESS ITEMS**

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consider Providing Direction to Clarify Eligibility Criteria for Appointment to the Measure P Oversight Committee (pp. 67 – 74)  
*Presented by Francesca Quintana, City Clerk/Human Resources Manager*

City Clerk/Human Resources Manager provided a report for the Council and members of the public.

Council Member Lentz recused himself from discussion and stepped down from the dias regarding discussion on the most recent appointments.

<b>Approval to Return with a Resolution Removing Familial Relationship Status from the Document</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	ALVES	(4-0)	AYE	AYE	AYE	AYE	ABSTAIN

Council Member Lentz returned to the dias.

City Council directed staff to return with a resolution clarifying that eligibility for appointment to the Measure P Oversight Committee is limited to individuals who reside within the incorporated city limits of Exeter, as well as business owners or operators whose businesses are located within the incorporated city limits, and to reopen the application period.

<b>Approval to Return With A Resolution Clarifying That Eligibility For Appointment To The Measure P Oversight Committee Is Limited To Individuals Who Reside Within The Incorporated City Limits Of Exeter, As Well As Business Owners Or Operators Whose Businesses Are Located Within The Incorporated City Limits, And To Reopen The Application Period.</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	LENTZ	(5-0)	AYE	AYE	AYE	AYE	AYE

2. Consider Approval of a Community Beautification Project Request for Painting One (1) Fire Hydrant with a Patriotic Theme (pp. 75 – 89)

*Presented by Jason Ridenour, City Administrator*

City Administrator provided a report for the Council and members of the public.

<b>Approval of a a Community Beautification Project Request for Painting One (1) Fire Hydrant with a Patriotic Theme</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	ALVES	(5-0)	AYE	AYE	AYE	AYE	AYE

3. Consider Approval of Options and Expenditure of Replacement of Streetlight Christmas Decoration Donor Plaques Along Pine Street in Downtown Exeter (pp. 90 – 95)

*Presented by Zachary Boudreaux, Public Works Director*

Public Works Director provided a report for the Council and members of the public.

<b>Approval of a a Community Beautification Project Request for Painting One (1) Fire Hydrant with a Patriotic Theme</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	JOHNSON	(5-0)	AYE	AYE	AYE	AYE	AYE

## **K. CITY COUNCIL ITEMS OF INTEREST**

Council Member Alves reported that the basketball season concluded and commended Recreation Coordinator Eli Garver for successfully coordinating participation from two Farmersville teams this year. He announced that Co-Ed Softball will conclude on April 5. Youth Softball and Tee Ball registration will close on March 22, with games scheduled to begin on April 20. He also noted the Triathlon and Motor Fest held on March 14 and shared that he has an upcoming meeting with the San Joaquin Valley Air Pollution District.

Mayor Pro Tem Wilson reported attending the Tulare County Water Commission meeting and stated he is working with Mr. Ridenour and Mr. Boudreaux on transitioning LLMD services to in-house operations. He also attended the Chamber of Commerce Annual Awards Dinner. He also congratulated Rick Grimsley on receiving the Officer of the Year award at the Knights of Columbus event. Additionally, he commented that the Dog Park looks great and proposed developing a tracking system for Council-approved projects.

Council Member Riddle reported attending the Chamber of Commerce Annual Awards Dinner and noted it was a great event. She provided updates on water conservation efforts, and Tooleville. She also shared that a community event was held on Friday, March 6, with Mr. Andrade, City Engineer, regarding SR 65 safety improvement.

Council Member Lentz requested that staff look into a bin be placed at the recycling center to help control trash in the area and additional 'dump on us' days.

Mayor Johnson thanked the Police Chief for his work on recent event the past weekend. He also expressed appreciation to Finance Director Eekhong Franco for her service to the City and wished her well.

**L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

City Administrator, Public Works Director, Chief of Police, Finance Director, City Attorney and City Clerk/Human Resources Manager provided comments/reports.

**M. REGULAR MEETING ADJOURNMENT**

Mayor adjourned the meeting at 8:38 p.m.

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Francesca Quintana, City Clerk



## Agenda Item Staff Report

**Agenda Item Number:**

**H.2.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Approval of the Payment of Bills for March 6, 2026.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R

**Department Recommendation:**

Staff recommends that the City Council approve the payment of bills in the following amount.

- \$297,850.70 dated March 6, 2026.

**Summary:**

The Finance Department has reviewed and compiled invoices and expenses for city operations for approval by the City Council, which are summarized and attached to this report. This action authorizes the disbursement of funds for routine and approved expenditures necessary to continue city services.

**Background:**

The payment of bills is a recurring action presented to the City Council to ensure transparency and fiscal oversight of city expenditures. The item reflects payments made for various city services, supplies, utilities, and obligations incurred in the normal course of business. All bills have been reviewed by the Finance Department and are within budgeted appropriations.

**Fiscal Impact:**

- Total amount: \$297,850.70 dated March 6, 2026
- Funding sources: Various city departmental budgets
- Budget implications: All payments are within the approved Fiscal Year 2025–2026 budget. No additional appropriations are necessary.

**Prior City Council Actions:**

The City Council routinely approves payment of bills during regular meetings. This item is part of the standard financial reporting and authorization process.

**Attachments:**

- Payments for Publication Report dated March 6, 2026

**Recommended motion to be made by the City Council:**

I move to approve the payment of bills in the amount of \$297,850.70 dated March 6, 2026.

Report Selection:

Run Group... 030626      Comment... CHECK RUN 03/06/2026

Approval Date for Report..... 03 06 2026

Payments Through Date..... 03 06 2026

Cutoff Amount to be Used..... 0000000

RUN GROUP... 030626      COMMENT... CHECK RUN 03/06/2026

DATA-JE-ID      DATA COMMENT  
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D-03062026-702 CHECK RUN 03/06/2026

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		LASERHP4	Y	S	6	066	10			

Approved on 3/06/2026 for Payments Through 3/06/2026

Vendor Name	Description	Amount
BRIGHTVIEW LANDSCAPE SERVICES	DEC 2025 CITY PARK MAINT	12,395.00
CALIFORNIA BUSINESS MACHINES	ADMIN 1/1-1/31/26 OVERAG	974.69
CITY OF EXETER	1/18-2/18/26 MUSEUM	1,326.96
CITY OF VISALIA	MAR 2026 ANIMAL SERVICES	16,974.73
COUNTY OF TULARE	JAN MAIL MONTHLY BILL	8,409.98
CULLIGAN	FEB FD WTR SERVICE	161.70
DEPT OF JUSTICE	DEC BLOOD ALCOHOL	67.00
EXETER CHAMBER OF COMMERCE	2026 KJUG SUMMER CONCERT	1,500.00
EXETER PLUMBING CO.	LOW WTR PRES-509 BELMONT	185.00
EXPERIENCED GARDENER/THE	CREPE MYRTLE TREATMENT	1,313.00
FERGUSON US HOLDINGS, INC	LF 2 RPP BFP RPZ QT	1,484.34
FUSION CONNECT, INC	0966- 2/18-3/17/26	627.77
GOLDSTROM/ NORM	WRAPP SEMINAR	368.90
GREEN BOX RENTALS INC	2/15/26-3/14/26 STRG	228.38
HERR PEDERSEN & BERGLUND, LLP	JAN 25 PERSONNEL MATTER	960.00
JACK GRIGGS INC	FEB 2026 GAS	9,354.35
JORDAN/ JOLENE & STEVEN	UB DEPOSIT REFUND	116.30
KAWEAH PUMP, INC.	WELL 14-INSTALLED METER	4,238.53
KRC SAFETY CO INC.	STOP SIGNS	2,554.98
LIEBERT CASSIDY WHITMORE	JAN PERSONNEL MATTER	727.50
MAJOR LEAGUE PAINTING	SIGN INSTALL- BARK PARK	250.00
MCCORMICK KABOT JENNER & LEW	NOV 25 LEGAL SERVICES	5,742.00
MCMASTER-CARR SUPPLY COMPANY	LOCKOUT PADLOCK	558.29
MID VALLEY DISPOSAL, LLC	FEB 2026 MID VALLEY	128,466.40
MOORE TWINING ASSOCIATES, INC	BOD 5 BY SM 5210B	1,831.00
PACE SUPPLY CORP.	2 FIRE HYDRANT PURCHASE	8,782.74
PENA'S DISPOSAL INC	CH FEB 2026 SHRED	66.80
PROVOST & PRITCHARD	JAN 2026 TOOLEVILLE INTE	2,638.80
QUAD KNOFF ENGINEERING	250008 25 GEN ENG SERVIC	7,259.57
RAMIREZ/ JUAN	UB DEPOSIT REFUND	35.25
RAMOS-SIERRA/ ASUNCION	UB DEPOSIT REFUND	260.57
ROGERS, ANDERSON, MALODY &	FY 24/25 AUDIT-JAN BILL	11,200.00
SAN JOAQUIN VALLEY RAILROAD	10/1/24-9/30/25 PIPELINE	1,492.11
SEQUOIA DOOR, INC.	REPAIR DOOR LCK- PW	175.20
SIERRA SANITATION, INC	2/23-3/22/26 SCROTH PARK	1,121.51
SOUTHERN CALIFORNIA EDISON	9143- 1/10/26-2/9/26	40,986.85
SOUTHERN CALIFORNIA GAS CO.	0891-1/27/26-2/26/26	1,687.07
STANDARD INSURANCE CO.	MAR 2026 LIFE INSURANCE	2,102.01
T-MOBILE	PD 1/21/26-2/20/26 CELL	1,563.05
THE PIN CENTER	250 CITY PINS	457.00
TOLBERT/ GAVIN	REMOVE 3 TREES-GLAZE AVE	675.00
UNIVAR SOLUTIONS USA INC	FEB SOD HYPO 1906 W MYER	6,138.95
VALLEY EXPETEC	MAR MONTHLY BILLING	7,891.42
VAST NETWORKS	MAR 2026 FD INTERNET	2,500.00

Final Totals... 297,850.70

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TOTAL NUMBER OF RECORDS PRINTED

249

Payments for Publication

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	47,608.88
105	WATER FUND	48,254.93
106	SANITATION FUND	130,494.12
107	SEWER FUND	28,047.19
109	GAS TAX FUND	9,538.99
113	TRANSPORTATION FUND	224.00
121	INSURANCE FUND	2,150.51
131	MEASURE R	224.00
140	LANDSCAPE AND LIGHTING DISTR	1,938.35
141	MEASURE P	29,369.73
TOTAL	ALL FUNDS	297,850.70

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	297,850.70
TOTAL	ALL BANKS	297,850.70



## Agenda Item Staff Report

**Agenda Item Number:**

**H.3.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Approval of Payroll for the Period of February 23, 2026, to March 8, 2026.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

**Department Recommendation:**

Staff recommend that the City Council approve payroll for the period of February 22, 2026, to March 8, 2026, in the following amounts.

- \$85,338.73 for February 22, 2026, to March 8, 2026, period with a check date of March 13, 2026.

**Summary:**

This item requests City Council approval of payroll expenditures incurred during the pay period of February 22, 2026, to March 8, 2026. Timely approval ensures the city remains compliant with labor obligations and continues uninterrupted compensation to employees.

**Background:**

The City of Exeter processes payroll on a biweekly basis. City Council approval is required for each payroll cycle as part of the city's fiscal oversight procedures. The current payroll covers all regular full-time, part-time, and temporary employees for the specified pay period.

**Fiscal Impact:**

- Total payroll amount: \$85,338.73 (for February 22, 2026, to March 8, 2026, payroll period period)
- Funding source: Approved departmental salary budgets

- Budget implications: Payroll is within the adopted Fiscal Year 2025-2026 budget; no additional funds are required.

**Prior City Council Actions:**

Payroll approval is a standing item brought to the City Council regularly to ensure accountability and continuity of operations.

**Attachments:**

- Payroll Register for the period February 22, 2026, to March 8, 2026

**Recommended motion to be made by the City Council:**

I move to approve payroll for the period of \$85,338.73 for February 22, 2026, to March 8, 2026, 2026.

PERIOD 1 DATING 2/23/2026- 3/08/2026 CHECK DATE 3/13/2026  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1811	63.69	CA STATE DISBURSEMENT UN	2	1 VENDOR CHECK
1812	758.24	FRANCHISE TAX BOARD	8	1 VENDOR CHECK
1813	124.86	LANDEROS/SAVANNAH KAYLE	782	1
1814	175.58	MCALLISTER/JAYDIN JAMES	783	1
1815	349.08	PATTISON/LESLIE ALDENE	781	1
1816	187.29	SHIPMAN/LEVI J	778	1
1817	721.34	CREECH/JACE W	777	1

TOTALS FOR CHECK FORM: CHEK		COUNTS
NEGOTIABLE CHECKS		
1,558.15	*EMPLOYEE CHECKS	5
821.93	*VENDOR CHECKS	2
0.00	*BANK CHECKS	0
2,380.08	**TOTAL NEGOTIABLE CHECKS	7
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
2,380.08	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 2/23/2026- 3/08/2026 CHECK DATE 3/13/2026  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
54667	156.00	CLOCEA	4	1 VENDOR STUB ONLY
54668	308.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
54669	192.94	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
54670	2,245.57	ARIAS/CHRISTINA	730	1 STUB ONLY
54671	2,819.91	QUINTANA FRANCESCA N	742	1 STUB ONLY
54672	4,709.32	RIDENOUR/JASON CHARLES	763	1 STUB ONLY
54673	1,496.13	CARTER/AMY JO	502	1 STUB ONLY
54674	4,280.58	FRANCO/EEKHONG	304	1 STUB ONLY
54675	538.43	HERNANDEZ/XOCHITL	306	1 STUB ONLY
54676	1,483.55	MILLER/CATHEY RENE	734	1 STUB ONLY
54677	1,503.41	RAMOS LEON/YOSENIA	776	1 STUB ONLY
54678	1,715.07	TOBIAS/ANTHONY JORDAN	746	1 STUB ONLY
54679	561.86	VEGA/ASHLEY MAKAYLA	753	1 STUB ONLY
54680	1,776.66	BROWN/ANDREW EUGENE	762	1 STUB ONLY
54681	2,318.52	BRYANT/EZRA JOSEPH	752	1 STUB ONLY
54682	1,710.73	CARRETERO/VANESSA	402	1 STUB ONLY
54683	2,426.68	GREEN GROVE/BRAYDEN TAY	767	1 STUB ONLY
54684	3,366.25	HEINKS/RYAN DAVID	765	1 STUB ONLY
54685	1,734.21	HERNANDEZ/ANDY	780	1 STUB ONLY
54686	1,322.11	HILL/HANNAH GRACE	747	1 STUB ONLY
54687	1,659.21	LINARES/FRANCISCO JR	772	1 STUB ONLY
54688	2,070.63	MAGANA MARTINEZ JOEL	773	1 STUB ONLY
54689	3,449.46	MOORE/ROBERT HARRY	764	1 STUB ONLY
54690	2,179.74	MORALES/SKYLEENA ROSE	779	1 STUB ONLY
54691	1,602.34	PRIDEAUX/TRACI	448	1 STUB ONLY
54692	4,363.36	SCHIMPF/ROBERT BRIAN	766	1 STUB ONLY
54693	2,319.10	SHIELDS/ZION	708	1 STUB ONLY
54694	2,239.85	VILLARREAL/ISIDRO	707	1 STUB ONLY
54695	1,887.44	ALDRIDGE/GARY	618	1 STUB ONLY
54696	3,548.17	BOUDREAUX/ZACHARY MICHA	756	1 STUB ONLY
54697	229.70	GOLDSTROM/NORMAN	629	1 STUB ONLY
54698	1,845.52	HUGGINS/KYLE AARON	621	1 STUB ONLY
54699	2,512.36	MILLAN/MARCUS	622	1 STUB ONLY
54700	1,368.65	RIVERA/RYAN	733	1 STUB ONLY
54701	1,030.31	WENDT/EDDIE	626	1 STUB ONLY
54702	280.93	ALANIZ/WYATT BLAIN	757	1 STUB ONLY
54703	93.64	ARIAS/KAYLA OLIVIA	774	1 STUB ONLY
54704	280.93	BARSS/TYLER ANN	758	1 STUB ONLY
54705	1,607.49	GARVER/ELIJAH	712	1 STUB ONLY
54706	187.29	HUGHES/CADON	729	1 STUB ONLY
54707	124.86	MADRIGAL/GRACE EMMA	784	1 STUB ONLY
54708	1,808.88	ARROYO/MARIE	623	1 STUB ONLY
54709	1,528.31	QUIROZ/PATRICK P	512	1 STUB ONLY
54710	1,836.61	RAMIREZ/GABRIEL GRACILI	761	1 STUB ONLY
54711	2,027.92	RAMIREZ/JUAN	608	1 STUB ONLY
54712	721.34	RANGEL/JOSE A	775	1 STUB ONLY
54713	2,799.61	HIFNER/CHRISTOPHER	736	1 STUB ONLY
54714	689.07	RUBIO/IVAN	750	1 STUB ONLY

PERIOD 1 DATING 2/23/2026- 3/08/2026 CHECK DATE 3/13/2026  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS	COUNTS
0.00 *EMPLOYEE CHECKS	0
0.00 *VENDOR CHECKS	0
0.00 *BANK CHECKS	0
0.00 **TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0
0.00 **TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

82,301.71 *DIRECT DEPOSIT STUBS	45
656.94 *VENDOR DIR DEP STUBS	3

PERIOD 1 DATING 2/23/2026- 3/08/2026 CHECK DATE 3/13/2026

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
1	104	71,726.78	50,534.16	49,697.35
1	105	8,644.40	15,384.62	15,023.94
1	106	.00	1,010.25	1,010.25
1	107	.00	11,302.19	10,941.53
1	121	.00	2,139.96	2,139.96
1	141	3,488.68	3,488.68	3,488.68

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES  
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
- #2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES  
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
- #2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PERIOD 1 DATING 2/23/2026- 3/08/2026 CHECK DATE 3/13/2026

EMR CODE	FUND CODE	DEPT CODE		HOME TOTALS	FULL EMPLOYEE	PART EMPLOYEE	TEMP COUNTS	FEMALE
1	104	402	ADMINISTRATION	9,774.80	3			2
1	104	403	FINANCE	11,579.03	5	1	1	6
1	104	421	POLICE	34,538.85	15			4
1	104	431	STREET	12,422.15	5	2		
1	104	471	RECREATION	3,411.95	1	9		5
1	105	461	WATER	8,644.40	4	2		1
1	141	421	POLICE	2,799.61	1			
1	141	471	RECREATION LEADER	689.07	1			
TOTAL				83,859.86	35	14	1	18

PERIOD 1 DATING 2/23/2026- 3/08/2026 CHECK DATE 3/13/2026

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
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GRAND TOTALS

NEGOTIABLE CHECKS	COUNTS
1,558.15 *EMPLOYEE CHECKS	5
821.93 *VENDOR CHECKS	2
0.00 *BANK CHECKS	0
2,380.08 ***TOTAL NEGOTIABLE CHECKS	7

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0

2,380.08 \*\*\*GRAND TOTAL

NON-NEGOTIABLE CHECKS

82,301.71 *DIRECT DEPOSIT STUBS	45
656.94 *VENDOR DIR DEP STUBS	3

82,958.65 \*\*TOTAL NON-NEGOTIABLE CHECKS 48

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS

1,558.15 *EMPLOYEE CHECKS	5
821.93 *VENDOR CHECKS	2
0.00 *BANK CHECKS	0
82,301.71 *DIRECT DEPOSIT STUBS	45
656.94 *VENDOR DIR DEP STUBS	3

85,338.73 \*\*\*TOTAL NEGOTIABLE & NON-NEGOT 55

0.00 \*OTHER CHECKS 0

85,338.73 \*\*\*TOTAL NEG, NON-NEG, OTHER CHECKS

TOTAL SEQ 1 FEMALES 18



## Agenda Item Staff Report

**Agenda Item Number:**

**H.4.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Consider Adoption of Resolution No. 2026-08, Amending Resolution No. 2021-01 to Clarify Eligibility Requirements for Appointment to the Measure P Oversight Committee and Remove the Familial Relationship Restriction for Committee Members.

**Submitting Department:**

Administration

**Contact Name:**

Francesca Quintana, City Clerk/Human Resources Manager

**Department Recommendation:**

Staff recommends that the City Council adopt Resolution No. 2026-08, amending Resolution No. 2021-01 to:

1. Clarify that eligibility for appointment to the Measure P Oversight Committee is limited to individuals residing within the incorporated City limits of Exeter and to business owners or operators whose businesses are physically located within the incorporated City limits of Exeter; and
2. Remove the provision prohibiting individuals who have a familial relationship with members of the City Council from serving on the committee.

**Background/Summary:**

On November 3, 2020, the voters of the City of Exeter approved Measure P, adopting Ordinance No. 694 establishing a one percent (1%) Transactions and Use Tax. On December 8, 2020, the City Council adopted Resolution No. 2021-01, establishing the Measure P Oversight Committee to provide public oversight of Measure P revenues and promote transparency in the use of Measure P funds.

The resolution establishing the committee provides that appointees may be “a resident of Exeter, a business owner or operator.” However, the resolution does not expressly state

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

    J.R.

whether residency or business ownership must be located within the incorporated City limits of Exeter.

During the most recent recruitment process for a committee vacancy, staff received applications from individuals residing just outside the incorporated City limits but within the greater Exeter area. Because the existing language did not clearly define whether eligibility was limited to individuals residing within City limits, staff brought the matter before the City Council on March 10, 2026, to seek policy direction regarding interpretation of the eligibility criteria.

At that meeting, the City Council provided direction that eligibility for appointment to the Measure P Oversight Committee should be limited to:

- Individuals residing within the incorporated City limits of Exeter, and
- Business owners or operators whose businesses are physically located within the incorporated City limits of Exeter.

Additionally, during discussion of the committee composition language, the City Council directed staff to remove the provision in the existing resolution that restricts individuals who have a familial relationship with members of the City Council from serving on the committee. The City Attorney indicated that such relationships do not present a complete legal conflict for this advisory oversight committee and that standard transparency practices, including disclosure and recusal when required by State conflict of interest laws, are sufficient to address potential concerns.

The proposed resolution amends Resolution No. 2021-01 to incorporate both of these changes. Adoption of the resolution will clarify the eligibility requirements and ensure the committee composition language reflects the policy direction provided by the City Council. All other language in Resolution No. 2021-01 remains unchanged.

### **Fiscal Impact:**

There is no direct fiscal impact associated with this action.

### **Prior City Council Actions:**

December 8, 2020 – City Council adopted Resolution No. 2021-01 establishing the Measure P Oversight Committee.

March 10, 2026 – City Council provided direction to amend Resolution No. 2021-01 to clarify eligibility requirements and remove the familial relationship restriction from the committee composition language.

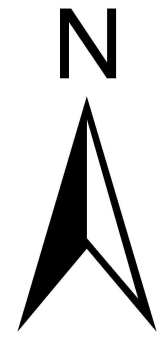
### **Attachments:**

- Incorporated Map
- Resolution No. 2021-01
- Resolution No. 2026-08

**Recommended motion to be made by the City Council:**

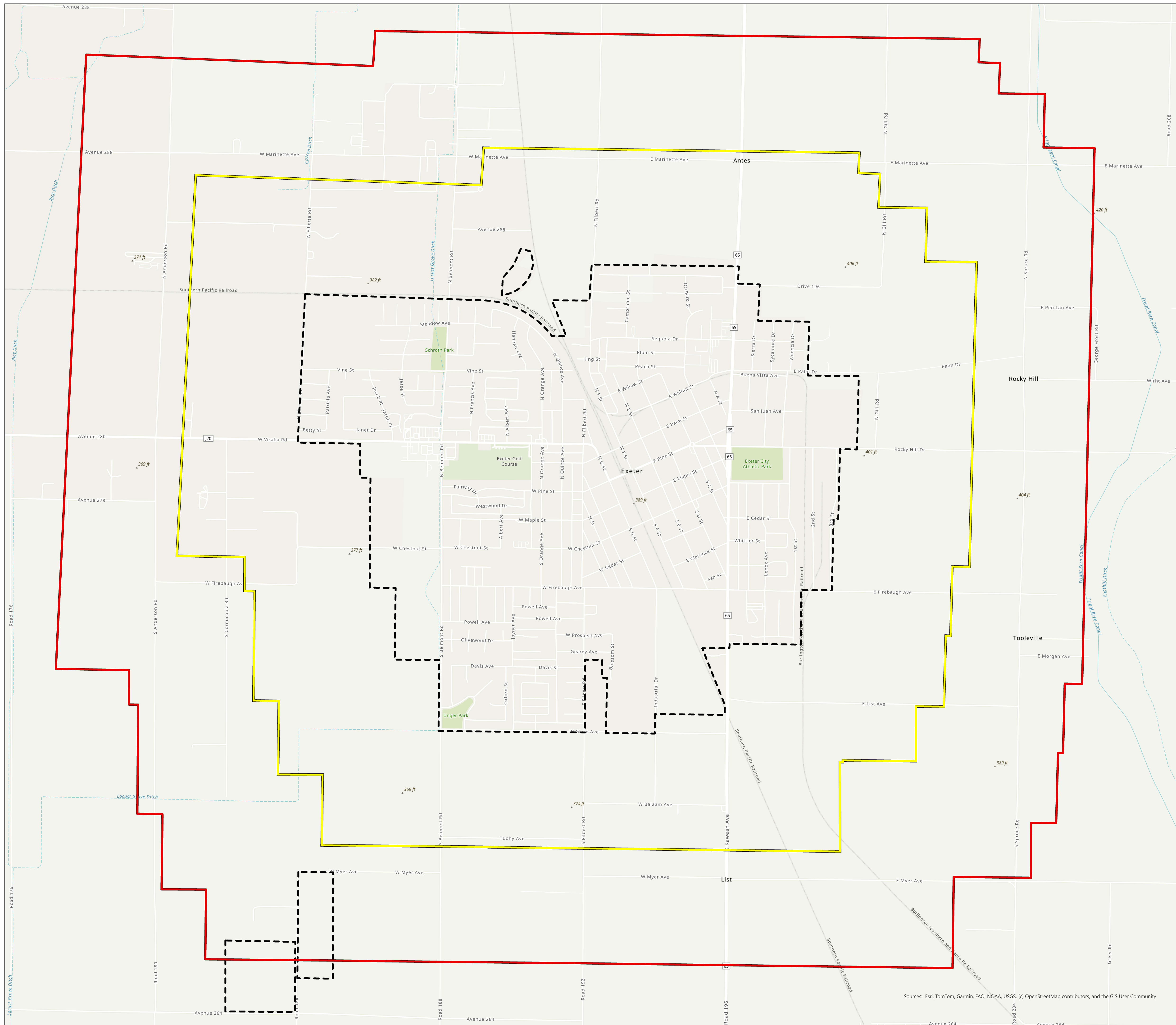
I move to adopt Resolution No. 2026-08, amending Resolution No. 2021-01 to clarify eligibility requirements for appointment to the Measure P Oversight Committee and remove the familial relationship restriction for committee members.

# CITY OF EXETER CITY LIMITS



### Legend

- Exeter City Limits
- 0.5 Mile Offset
- 1.0 Mile Offset



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

**RESOLUTION 2021-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER  
ESTABLISHING AN INDEPENDENT CITIZEN'S OVERSIGHT  
COMMITTEE CHARGED TO ADVISE THE CITY COUNCIL REGARDING  
THE EXPENDITURE OF GENERAL FUND REVENUES DERIVED FROM  
THE TRANSACTIONS AND USE TAX FOR POLICE, STREET  
MAINTENANCE, PARK MAINTENANCE, YOUTH RECREATIONAL PROGRAMS  
AND OTHER SERVICES**

**WHEREAS**, Ordinance No. 694, hereinafter known as the *City of Exeter Transactions and Use Tax Ordinance of 2020*, appeared on the November 3, 2020 Consolidated General Election ballot as Measure P; and

**WHEREAS**, on November 3, 2020 Exeter voters passed Measure P with a 69.78% approval; and

**WHEREAS**, the Exeter City Council reaffirmed the adoption of Ordinance No. 694 on December 8, 2020, imposing a retail transactions and use tax in accordance with the provisions of Part 1.6 And Part 1.7 of Division 2 of the Revenue and Taxation Code that authorizes the City of Exeter to adopt a tax ordinance that shall become operative if a simple majority of the electors voting on the measure vote to approve the tax at an election called for that purpose; and

**WHEREAS**, Ordinance No.694 imposes, upon all retailers in the incorporated territory of the City of Exeter, a transactions and use tax at the rate of one 1 percent (1.0%) of the gross receipts of any retailer from the sale of all tangible personal property subject to the State sales and use tax; and

**WHEREAS**, the tax imposed by Measure P is a general tax, the proceeds of which are to provide a source of revenue to maintain local City services; and

**WHEREAS**, revenues generated by Measure P shall be accounted for and paid into a separate fund or account designated to maintain local City services; and

**WHEREAS**, by Ordinance No. 694 the City adopted that an annual Expenditure Plan may be amended from time to time by a majority vote of the City Council; and

**WHEREAS**, the Exeter City Council declares that public participation is essential to ensuring the effective implementation of priority goals and objectives and the appropriate expenditure of General Fund revenues to maintain local City services.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Exeter hereby directs formation of an independent citizen's oversight committee as follows:

- A. Name:** The committee shall be known as the *Measure P Oversight Committee*.

**B. Purpose**

1. *Oversight:* Provide that certain spending decisions and priorities in proposed annual expenditure plans are subject to direct oversight and review.
2. *Review and Provide Opinions:* To review the annual revenues from the *City of Exeter Transactions and Use Tax* and the proposed annual budget expenditures and present opinions to the Council regarding the expenditures being consistent with the desires of the community.

**C. Charge of Committee**

1. *Monitoring of expenditures:* To monitor the expenditure of revenues derived from the Transactions and Use Tax and keep the public informed about the expenditures.

The charge of the committee may be revised from time-to-time by the Exeter City Council.

**D. Powers:** The Exeter City Council empowers the committee with the following powers:

1. *Oversight:* Oversight responsibility to review Measure P expenditures related to certain spending decisions and priorities to maintain City services.
2. *Review financial statements:* Authority to review independent financial audits of the *City of Exeter* which includes the *Transactions and Use Tax*.
3. *Review of General Fund Budgets:* Authority to review *City of Exeter Transactions and Use Tax* proposed budgets.
4. ***The committee shall not have the authority to direct or mandate as follows:*** The committee does not have authority to direct or mandate action by the City Council on any such matters that may fall under its oversight power and authority to review. The committee has oversight concerning whether proposed expenditures are consistent with the desires of the community and has no power to direct how General Fund moneys are spent. The City Council retains its authority to make such decisions and determinations and may establish separate advisory groups for such purposes. The City Council shall also retain discretion and flexibility in what it asks, directs, or allows the committee to address.

**E. Committee Operations**

1. *Establishing the committee:* The committee is established by the Exeter City Council pursuant to Ordinance 694 based on voter approval of Measure P in the November 3, 2020 Consolidated General Election. All committee members shall serve at the discretion and pleasure of the City Council.

2. *First meeting:* The committee shall hold its first meeting prior to adoption of the City's 2020/2021 mid-year budget adjustment.
3. *Open meeting requirements:* Meetings of the committee are subject to the open meeting requirements of the *Ralph M. Brown Act*. Meetings shall be noticed and open to the public.
4. *Annual report:* The committee shall issue an annual report of its conclusions. Minutes and reports of the committee are a matter of public record. Reports and minutes of the committee shall be published on the City of Exeter website.
5. *Meet at least once annually:* The committee shall meet at least once annually prior to Council adoption of the City budget.
6. *Quorum:* The committee shall make decisions by a simple majority vote of those members in attendance.
7. *Record:* The committee shall maintain a record of its meetings.
8. *Location of meetings:* The committee shall meet in the Council Chambers at 137 N. F Street, Exeter, California, at a time convenient to members and the public or at some other location designated by the committee and available to the public. While still required by the pandemic and allowed through California Executive Order N-29-20 dated March 17, 2020, the meetings will be conducted using electronic means through electronic teleconferencing such as Zoom.
9. *Officers:* The committee shall elect a chairperson, vice chairperson, and secretary.
10. *Effective operation of meetings:* The Exeter City Council charges the committee to establish additional operating procedures as necessary for the effective operation of committee meetings.
11. *Administrative staff:* The City Administrator or his designee will provide necessary administrative and technical assistance to the committee.
12. *Resources available to the committee:* The committee shall be provided the resources to publicize its opinions to a page on the City of Exeter website.

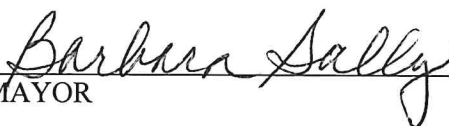
**F. Committee Composition:** The committee shall consist of 7 members as follows:

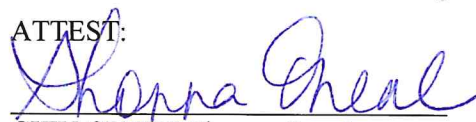
1. *City Council Appointments:* Applications will be received by the City for positions on the committee and those applications would be reviewed by the Council for consideration of appointment. A majority vote of the Council will establish the committee appointments. The appointees may be a resident of Exeter, a business owner or operator. All future appointments to the committee shall be by a majority vote of the Council.

2. *Criteria for appointment:* No member of the City Council, employee of the City, or immediate family member of a City Council Member or employee of the City may serve on the committee.
3. *Length of appointment; rescission of appointment:* For the establishment of the first committee, the appointees will be assigned to a two-year term or a four-year term. There shall be as close as possible to the same number of two-year and four-year term appointments. Subsequent members of the committee shall be appointed for a four-year term and shall serve until such time that his or her term is completed, or until such time that his or her appointment is rescinded by a simple majority vote of the City Council. It is provided that a member of the committee may resign at any time at his or her discretion. If an appointee is chosen to fill a leaving member's position prior to the end of the term, the appointee shall serve until the end of that term.
4. *Recommendation to remove by committee:* Members of the committee, by majority vote, may recommend to the Exeter City Council removal of a committee member for the following reasons: (1) malfeasance; or (2) repeated absence. The definition of repeated absence shall be determined by the Exeter City Council.
5. *Appointment of new members:* At the next regularly scheduled City Council meeting, the Council shall act to replace members of the committee in the event of removal, resignation, disability or death.
6. *Dissolution of committee:* Dissolution of the committee shall occur in the event the *City of Exeter Transactions and Use Tax* is revoked or otherwise rendered invalid or at the discretion of the Exeter City Council.

**PASSED, ADOPTED AND APPROVED** this 8<sup>th</sup> day of December 2020 by the following vote:

AYES: *Hails; Alves; Mills; Waterman-Philpot; and Sally*  
NOS: *n/a*  
ABSTAIN: *n/a*  
ABSENT: *Mg*

  
MAYOR

ATTEST:  
  
CITY CLERK Shonna Oneal

## RESOLUTION NO. 2026-08

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER AMENDING RESOLUTION NO. 2021-01 REGARDING ELIGIBILITY REQUIREMENTS AND COMMITTEE COMPOSITION FOR THE MEASURE P OVERSIGHT COMMITTEE

**WHEREAS**, on November 3, 2020, the voters of the City of Exeter approved Measure P, adopting Ordinance No. 694 establishing a one percent (1%) Transactions and Use Tax; and

**WHEREAS**, on December 8, 2020, the City Council adopted Resolution No. 2021-01 establishing the Measure P Oversight Committee to provide public oversight and promote transparency in the use of Measure P revenues; and

**WHEREAS**, Resolution No. 2021-01 provides that members of the Measure P Oversight Committee may be “a resident of Exeter, a business owner or operator,” but does not expressly state whether residency or business ownership must be located within the incorporated City limits of Exeter; and

**WHEREAS**, the City Council desires to clarify the eligibility requirements for appointment to the Measure P Oversight Committee to ensure the committee reflects individuals and businesses located within the incorporated City limits of Exeter; and

**WHEREAS**, the City Council has also determined that the provision in Resolution No. 2021-01 prohibiting individuals who have a familial relationship with members of the City Council from serving on the committee is unnecessary and overly restrictive for this advisory oversight committee and should be removed; and

**WHEREAS**, the City Council finds that amending Resolution No. 2021-01 will provide clearer guidance regarding committee eligibility and composition moving forward.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EXETER DOES HEREBY RESOLVE AS FOLLOWS:**

#### **SECTION 1.** Amendment to Eligibility Requirements

The eligibility requirements for appointment to the Measure P Oversight Committee contained in Resolution No. 2021-01 are hereby amended to clarify that committee members shall be:

- Individuals residing within the incorporated City limits of Exeter; or
- Business owners or operators whose businesses are physically located within the incorporated City limits of Exeter.

#### **SECTION 2.** Removal of Familial Relationship Restriction

Any language contained in Resolution No. 2021-01 restricting individuals who have a familial relationship with members of the City Council from serving on the Measure P Oversight Committee is hereby removed.

**SECTION 3. Remaining Provisions**

Except as expressly amended by this Resolution, all other provisions of Resolution No. 2021-01 shall remain in full force and effect. Resolution No. 2021-01 is attached hereto as Exhibit A to this Resolution.

**SECTION 4. Effective Date**

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24<sup>th</sup> day of March 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jacob Johnson, Mayor

ATTEST:

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Francesca Quintana, City Clerk



## Agenda Item Staff Report

**Agenda Item Number:**

**H.5.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Adoption of Resolution 2026-09, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the current fourteen (14) City of Exeter Landscape and Lighting Maintenance Assessment Districts 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; 23-01; 25-01, and 25-02.

**Submitting Department:**

Engineering

**Contact Name:**

Javier Andrade, City Engineer

**Department Recommendation:**

Staff recommends that the City Council adopt Resolution 2026-09, directing the City Engineer to prepare a report on the fourteen Landscape and Lighting Assessment Districts.

**Summary/Background:**

The City of Exeter maintains fourteen Landscape and Lighting Maintenance Assessment Districts (LLMADs) pursuant to the Landscaping & Lighting Act of 1972 (Streets & Highways Code Section 22500 et seq.). These districts fund the maintenance of turf areas, shrubs, trees, irrigation systems, and walls within the common areas of their respective subdivisions.

Each year the City Council initiates the annual assessment process by directing the City Engineer to prepare a report and declaring its intent to levy assessments. The fourteen districts are listed below:

- 91-01A County View Estates No. 1/Country View Estates No. 2/Awbrey Estates;
- 91-01B Wildrose Estates No. 1;
- 97-01 Wildrose Estates No. 2;
- 98-01 Citruscrest Estates No.1;
- 01-02 Citruscrest Estates No. 2;

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

- 04-02 Orchard Estates;
- 04-03 Maple Place;
- 05-01 Blossom Estates;
- 05-02 Country View Estates No. 3;
- 06-01 Rocky Hill Haciendas;
- 08-01 Exeter Golf Estates;
- 23-01 Yokohl Landing
- 25-01 Glenn View Estates
- 25-02 Park Place

These districts were formed as part of each subdivision's Final Maps. Any assessment increases will be within previously approved limits. Each lot will be assessed an amount equal to the projected maintenance costs for the 2026-2027 fiscal year.

Each annual update reviews the prior year's costs and adjusts fees as needed for the upcoming year. The original formation resolutions included allowances for annual CPI-based adjustments in conformance with Proposition 218.

This March 24, 2026, action initiates the annual 2026-2027 assessment process with the two resolutions described above.

**The process would continue as follows:**

1. March 24, 2026: Council adopts resolutions directing the City Engineer to prepare a report. A later meeting in May will be the declaration of intent to levy. Then a public hearing is set for July 2026 confirming levy, date to be determined.
2. A Public Hearing notice in July 2026, is placed into the newspaper announcing the annual updates.
3. At the public hearing in July, the Council will consider the Engineer's Reports along with any testimony and, with Council concurrence, adopt two resolutions for each District. With these districts, the first resolution approves the Engineer's Report and the second one certifies the process to the County.
4. Subsequent to Council action, City Staff then delivers the items to the County Assessor's office.
5. The adjusted assessments will then be added to the County's assessment rolls in August and the City would receive (from the County) monies from the two normal semi-annual property tax collections in December and April to pay the expense of providing the district maintenance activities.

**Fiscal Impact:**

This action initiates the annual assessment process. Actual assessment amounts will be determined through the engineer's report and presented at the public hearing. Without the assessments there would be no available funding for district maintenance. Since these districts were formed for the benefit of the property owners within the subdivisions, responsibility to fund the maintenance is incumbent upon those property owners.

In addition, there will be several days of preparation needed by staff and the City Engineer to compile the necessary data and finalize the report for approval by City Council for updating the projected costs for the districts in 2026-27 which is estimated to cost \$10,000-\$12,000 of which City Engineer time is paid for by the districts.

**Prior Council/Board Actions:**

This is done annually by City Council for the existing Landscape and Lighting Districts.

**Attachments:**

- Resolution 2026-09 Directing the Engineer to Prepare a Report

**Recommendation motion to be made by the City Council:**

I move to adopt Resolution 2026-09, directing the City Engineer to prepare a Report on Assessment Districts as presented.

**RESOLUTION 2026-09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER DIRECTING CITY ENGINEER TO PREPARE A REPORT ON ASSESSMENT DISTRICT NOS. 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; 23-01; 25-01, and 25-02.**

**WHEREAS**, the City of Exeter has formed fourteen assessment districts pursuant to the Landscaping & Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees, irrigation systems and walls; and

**WHEREAS**, the City Council needs to direct the City Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council does herewith direct and order the City Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972 for the 14 districts listed above.

**PASSED AND ADOPTED THIS 24<sup>TH</sup> DAY OF MARCH, 2026, BY THE FOLLOWING VOTE:**

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

JACOB JOHNSON, MAYOR

ATTEST:

---

FRANCESCA QUINTANA, CITY CLERK



## Agenda Item Staff Report

**Agenda Item Number:**

**I.1.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Conduct a Public Hearing and Introduce for First Reading Ordinance No. 719, an Ordinance of the City Council of the City of Exeter Adding Chapter 15.05 to Title 15 of the Exeter Municipal Code to Establish an Expedited Permitting Process for Electric Vehicle Charging Stations Consistent with California Government Code Section 65850.7.

**Submitting Department:**

City Attorney

**Contact Name:**

Julia Lew, City Attorney

**Department Recommendation:**

Staff recommends that the City Council:

- Conduct the public hearing; and
- Introduce Ordinance No. 719 for first reading establishing an expedited permitting process for Electric Vehicle Charging Stations (EVCS) consistent with California Government Code §65850.7.

**Background & Summary:**

California Government Code Section 65850.7 requires local jurisdictions to adopt an ordinance establishing an expedited permitting process for the installation of electric vehicle charging stations (EVCS). The statute was enacted to promote the expansion of electric vehicle infrastructure by requiring local agencies to streamline permitting procedures and reduce barriers to EVCS installation.

The proposed ordinance would add Chapter 15.05 to the Exeter Municipal Code and establishes a process for the administrative review and approval of EVCS installations consistent with the requirements of state law. After further review of Title 15 of the City's Code of Ordinances, the

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

City Attorney is recommending that this Ordinance be codified as Chapter 15.56 (added to the end of Title 15) rather than inserting a new Chapter within the sequence of the City's standard Building Codes (which typically require more frequent updating).

The City of Exeter contracts with Tulare County to provide building and permitting services, including plan review and inspections. As a result, the review and processing of EVCS permit applications are administered through the County's building department pursuant to that contractual arrangement.

The proposed ordinance formally establishes the City's expedited permitting process in conformity with Tulare County's adopted regulations, and recognizing that the technical plan review, permitting, and inspection functions are performed through Tulare County under the City's existing building services agreement. The ordinance aligns the City's municipal code with the procedures utilized by the County and ensures compliance with the requirements of Government Code §65850.7.

Adoption of the ordinance will provide clarity within the Exeter Municipal Code regarding the permitting process for EVCS installations and ensure the City remains consistent with applicable state law intended to support the development of electric vehicle charging infrastructure.

**Fiscal Impact:**

There is no direct fiscal impact associated with adoption of this ordinance. Permit review and inspection services will continue to be provided through the City's existing contract with Tulare County for building services.

**Prior City Council Actions:**

None associated with this action.

**Attachments:**

- Agreement with Tulare County
- County EVCS Checklist
- DRAFT Ordinance No. 719

**Recommended motion to be made by the City Council:**

I move to conduct the public hearing and introduce Ordinance No. 719, an ordinance of the City Council of the City of Exeter adding Chapter 15.05 (but revised/renumbered to Chapter 15.56) to Title 15 of the Exeter Municipal Code establishing an expedited permitting process for electric vehicle charging stations consistent with California Government Code Section 65850.7, provide first reading by title only and waive further reading, and direct staff to return the ordinance for second reading and adoption.

AGREEMENT BETWEEN THE COUNTY OF TULARE AND THE CITY OF EXETER  
CONCERNING BUILDING PERMITS AND INSPECTION SERVICES

This Agreement, made and entered into this 30 day of April, 2019 by and between the COUNTY OF TULARE, hereinafter referred to as "the County", and the CITY OF EXETER, hereinafter referred to as "the City";

**WITNESSETH**

WHEREAS, it is necessary and convenient to the City to contract for the services of personnel having familiarity with and experience in planning and zoning reviews, and industrial, commercial, and residential building permit issues and inspection in order for the City to enforce zoning ordinance compliance, inspect structures and enforce construction, housing, health and safety rules and regulations in compliance with adopted City Zoning Ordinance and the State of California Building Codes; and

WHEREAS, the County of Tulare Resource Management Agency hereinafter referred to as "RMA", maintains a staff having the needed planning, zoning, environmental review, plan check, and building inspection experience and certification; and

WHEREAS, the County has an adopted fee schedule for certain planning, environmental review, building permits, and inspection services herein described; and

WHEREAS, the County is agreeable to performing certain functions and providing personnel for performance as herein described;

NOW, THEREFORE, IT IS AGREED as follows:

1. The County agrees to provide personnel, materials, forms, transportation, and provide facilities within the RMA facilities presently maintained by the County to assist the City, under direction of the City Building Official, to enforce zoning; plan check; examination of plans and premises for compliance with the State of California Building Code, the California Plumbing Code, the California Electrical Code, the California Mechanical Code and California Housing Code, applicable zoning and planning ordinances of the City, the California Health and Safety Code; and such other and further purposes as the City Building Official may direct.
2. The County will perform inspections at the direction of the City Building Official, post notices and perform administrative and clerical work necessary and

10. While actually engaged in performing any such services, inspections, or other duties pursuant to this Agreement, County personnel shall be deemed to be officers of the City. The City shall provide law enforcement support at the County's request. The County will not abate or repair property that is in violation, unless otherwise directed by the City in writing, on a case-by case basis. The City shall be the point of contact for citizens, constituents, and residents to report nuisances and non-compliance with codes for properties located within the City Limits. In the event that abatement or repair is necessary to correct a violation or remove a nuisance, the City shall contract for such abatement or repair or direct the County, in writing, to proceed with the abatement process on behalf of the city pursuant to the terms of this agreement.
11. To the fullest extent permitted by law, the City shall hold harmless, defend and indemnify the County, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including County property, arising from, or in connection with, the performance of this agreement by City employees, officers and agents, and by County employees, officers and agents unless caused by negligence or willful misconduct of County employees, officers and agents. To the fullest extent permitted by law, the County shall hold harmless, defend and indemnify the City, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including City property, arising from, or in connection with, the negligence or willful misconduct of County employees, officers and agents. This indemnification obligation shall continue beyond the term of this agreement as to any acts or omissions occurring under this agreement or any extension of this agreement.
12. Except as herein provided, the City shall have no responsibility for the payment of any salaries, wages or other compensation to any County personnel performing services for the City pursuant to this Agreement.
13. The parties will have the right to terminate this Agreement without cause by giving thirty (30) days prior written notice of intention to terminate pursuant to this provision,

- any other party with any benefit or enforceable legal or equitable right or remedy.
18. This Agreement shall be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. The parties agree that this contract is made in and shall be performed within boundaries of Tulare County, California. This Agreement shall be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. The failure of either party on strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by either party of either performance or payment shall not be considered a waiver of any preceding breach of the Agreement by either party.
  19. The Recitals and the Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.
  20. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing its subject, the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.
  21. Each party will execute any additional documents and perform any further acts, which may be reasonably required to effect the purposes of this Agreement.
  22. The City shall not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.
  23. The County shall not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.
  24. If there is a dispute arising out of or relating to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation or some other dispute resolution procedure, unless the parties mutually agree

## **EXHIBIT "A"**

As payment in full for the services furnished to the City pursuant to Provision 5 of the attached Agreement, the City shall pay to the County, within thirty (30) days of receipt of statements from the County, the following:

1. The sum of Sixty-eight Dollars (\$68.00) per hour for the number of hours of service provided by County personnel performing duties for the City pursuant to the Agreement; said sum to include the cost of office space, utilities, and other administrative costs. The County shall have the ability to adjust the hourly rate, upon given notice to the City.; and
2. Mileage to be consistent with approved County rates for each mile traveled by County personnel performing duties for the City pursuant to the Agreement; and
3. The actual cost to the County of all ordinary and special supplies, forms, stationary, notices, postage, publication, electronic media and other costs incurred during the performance of services pursuant to the Agreement.



## Electric Vehicle Charging Stations (EVCS) Streamlined Planning Process

In order to streamline the review and approval of Electric Vehicle Charging Stations (EVCS) (as defined by Section 65850.7 of the California Government Code) and related equipment, the Planning entitlement process may be bypassed in certain situations if an applicant agrees and attests that the EVCS is proposed in accordance with the following standards.

### A. INSTRUCTIONS

- i. Complete form (all lines)
- ii. Sign and attest to compliance
- iii. Submit at the RMA Permit Center or as a Planning Zone Clearance application (other ministerial uses) through the County of Tulare Citizen Self-Service portal ([www.tcpermits.com](http://www.tcpermits.com)) so that Planning can verify that all information is filled out and form is signed. Planning will stamp this form as "OK to Submit".
- iv. **Attach this document to your Building Permit submittal** (building permit is required)
- v. If, based on responses below, this streamlined process is not allowed, please submit a [Building Permit Application](#).

If stamped "OK to Submit" and signed, no additional Planning review is required

### B. SITE CONTEXT

#### 1. Site Information:

Address: \_\_\_\_\_ APN: \_\_\_\_\_

Building Permit Application No: \_\_\_\_\_

#### 2. Existing Parking Spaces:

a) Total Number of parking spaces within the existing parking lot: \_\_\_\_\_

b) Total Number of Parking Spaces to be Removed: \_\_\_\_\_



c) Is the number of spaces to be removed less than 10% of the total number of existing spaces?

\_\_\_\_\_ yes

\_\_\_\_\_ no

**If the answer is no, this streamlined process is not allowed.**

### 3. EV Parking Spaces Proposed:

Total Number of Electric Vehicle Spaces Proposed: \_\_\_\_\_

Of these spaces:

a) Total Number of Standard Parking spaces proposed: \_\_\_\_\_

b) Total Number of Accessible spaces proposed: \_\_\_\_\_

## C. COMPLIANCE

**Instructions:** In order to utilize this streamlined process, the following items are required. Please initial in the lines, attesting to compliance with these requirements.

### 1. Parking Lot Requirements:

\_\_\_\_\_ Applicant has verified that there is an existing, previously approved stamped and signed site plan approved by the Planning Division through an entitlement process (Application Number: \_\_\_\_\_), depicting the approved parking lot layout.

\_\_\_\_\_ Applicant has verified that the existing parking lot layout is constructed and striped in accordance with the approved site plan noted above. If the parking lot is currently not built in accordance with this site plan, **this streamlined process is not allowed.**

\_\_\_\_\_ Applicant has verified that a site visit has been conducted and that all existing raised pads, curbs, ramps, planters, trees, landscaping, utility vaults, transformers, backflow prevention devices, gas meters, free standing mailboxes, lights/light poles, hydrants, fences or other structures in the vicinity of the proposed equipment is accurately depicted on the plan and will not interfere with the placement of the proposed equipment or any required path of travel.



## 2. EV Space Requirements:

In order to utilize this streamlined process, the following items are required. **Please initial in the lines, attesting to compliance with these requirements.**

\_\_\_\_\_ Minimum 27-foot clear width for vehicular back-up between ends of parking spaces (27-foot vehicular aisle width must be maintained)

\_\_\_\_\_ If sidewalk is present in front of space where EVCS is being placed; must ensure there is 4-foot of clear width in addition to space allocated for EV equipment for pedestrians either by:

- Utilizing wheel-stop for 3-foot offset from sidewalk; or
- Having a minimum 7-foot wide sidewalk in front of spaces, clear of any structures

\_\_\_\_\_ Must allow for 3-feet of vehicle overhang either by:

- Offsetting EVCS 3-feet from edge of curb or front of space; or
- Utilizing wheel-stop for 3-foot of offset from EVCS

\_\_\_\_\_ Changes to grade are not proposed

## 3. EVCS Placement:

In order to utilize this streamlined process, the following items are required. **Please initial in the lines, attesting to compliance with these requirements.**

\_\_\_\_\_ The proposed EVCS and related equipment will not be placed in any easements

\_\_\_\_\_ The proposed EVCS and related equipment will not be placed in any gutter in a manner that would block site drainage

\_\_\_\_\_ The proposed EVCS and related equipment will not be placed between an accessible path-of-travel and the parking space



\_\_\_\_\_ The proposed EVCS and related equipment will be placed so as to provide a clear, level, floor space adjacent to the equipment that is 32-inches by 48-inches with a 2% max cross slope.

#### 4. Overall Site Plan (does not need to be to scale but shall be legible):

Plans shall include (at a minimum) items below. In order to utilize this streamlined process, the following items are required on the overall site plan. **Please initial in the lines, attesting to compliance with these requirements.**

\_\_\_\_\_ Outline of the entire parcel with an area indicating the scope of work

\_\_\_\_\_ Property line dimensions & easements

\_\_\_\_\_ Vicinity map with north arrow

\_\_\_\_\_ Project address and APN

#### 5. Detailed Site Plan:

Plans shall include (at a minimum) items below. In order to utilize this streamlined process, the following items are required on the detailed site plan. **Please initial in the lines, attesting to compliance with these requirements.**

\_\_\_\_\_ Provide 1"= 30' scale on site plan

\_\_\_\_\_ North Arrow correctly shown

\_\_\_\_\_ Easements, both existing and proposed

\_\_\_\_\_ Fully dimensioned parking spaces that depict the equipment is not within the 9-foot by 18-foot space



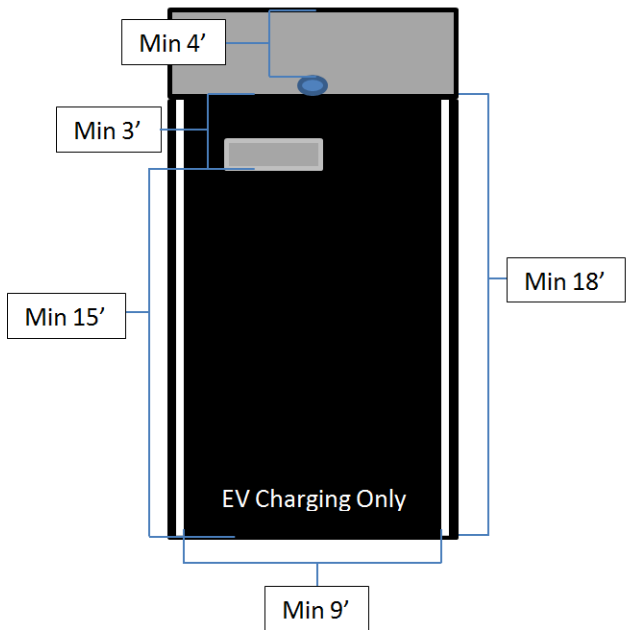
- \_\_\_\_\_ The aisle width behind the space and the opposite space size if there is parking behind the proposed EV space
  
- \_\_\_\_\_ Accessible EV charging spaces shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code
  
- \_\_\_\_\_ Add this note: Any survey monuments within the area of construction shall be preserved or reset by a person licensed to practice land surveying in the state of California
  
- \_\_\_\_\_ Add this note: Repair all damaged and/or off-grade concrete street improvements as determined by the construction management engineer prior to occupancy.
  
- \_\_\_\_\_ Add this note: Two working days before commencing excavation operations within the street right-of-way and/or utility easements, all existing underground facilities shall have been located by Underground Services Alert (USA). Call 1-800-642-2444
  
- \_\_\_\_\_ Add this note: All proposed transformers shall be located within an existing service room, or placed underground



## 6. Space Types:

All spaces must be constructed to one of the standards below. If the space cannot meet one of the standards below, this streamlined process is not permitted. **Please write number of spaces of each type and initial next to the space types to be provided, verifying compliance with these standards.**

EV Charging w/ Wheel-stop w/ Walkway



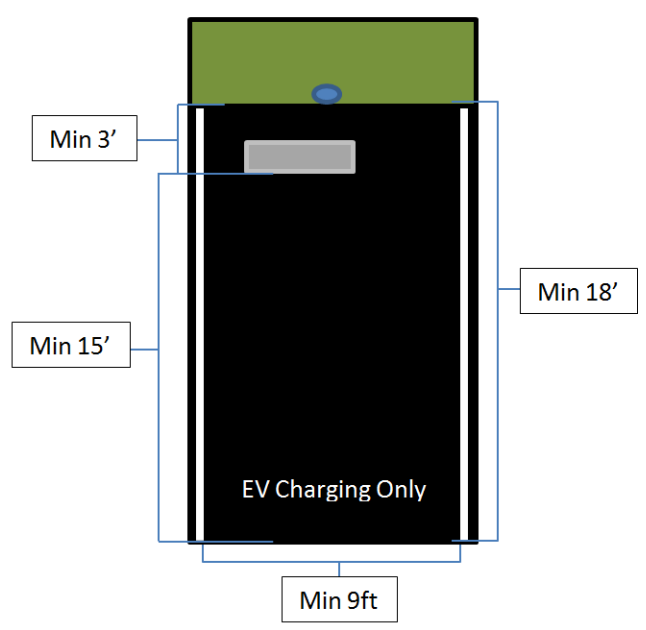
\_\_\_\_\_

# of spaces

\_\_\_\_\_

initials

EV Charging w/ Wheel-stop w/ Planter



\_\_\_\_\_

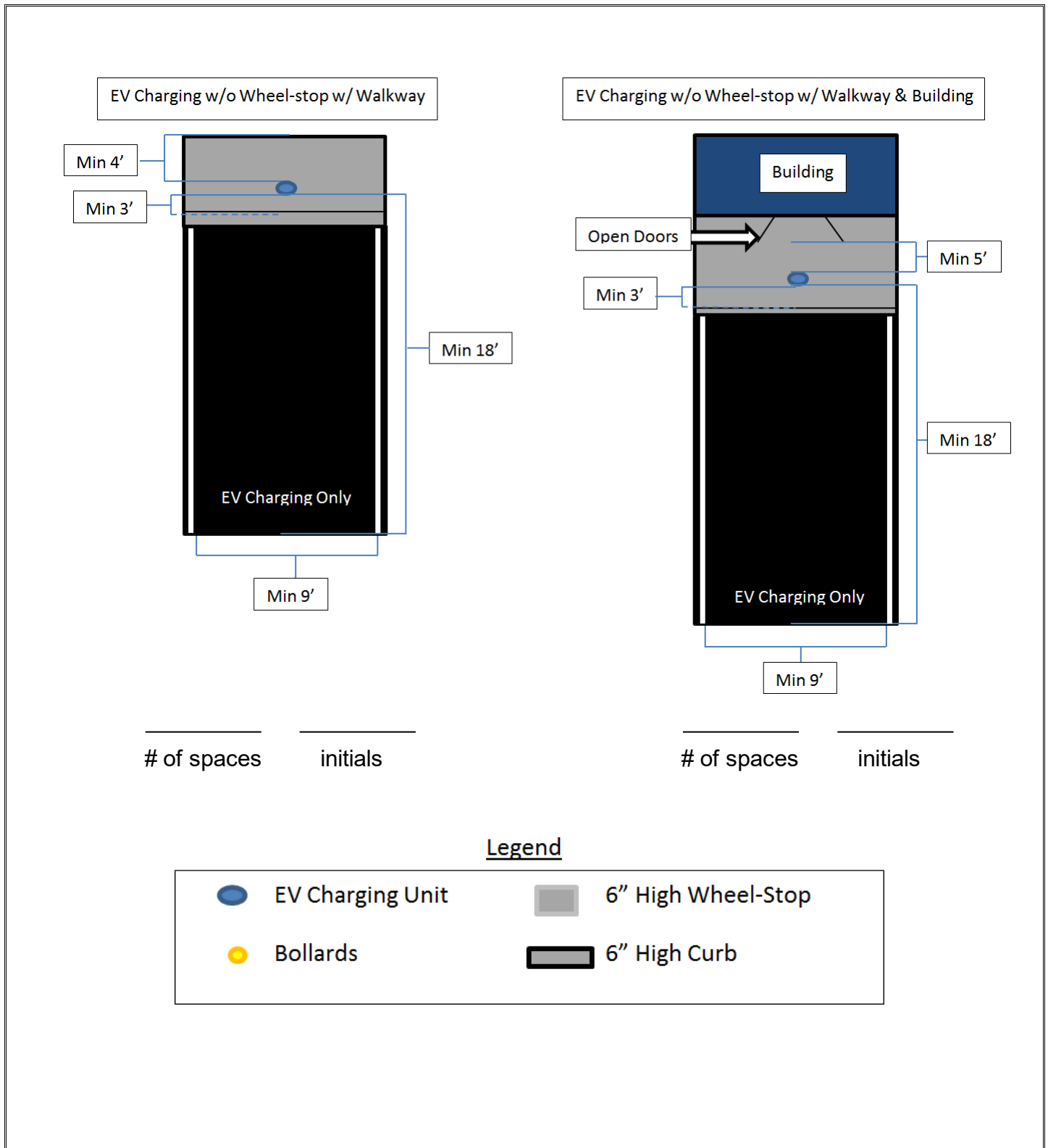
# of spaces

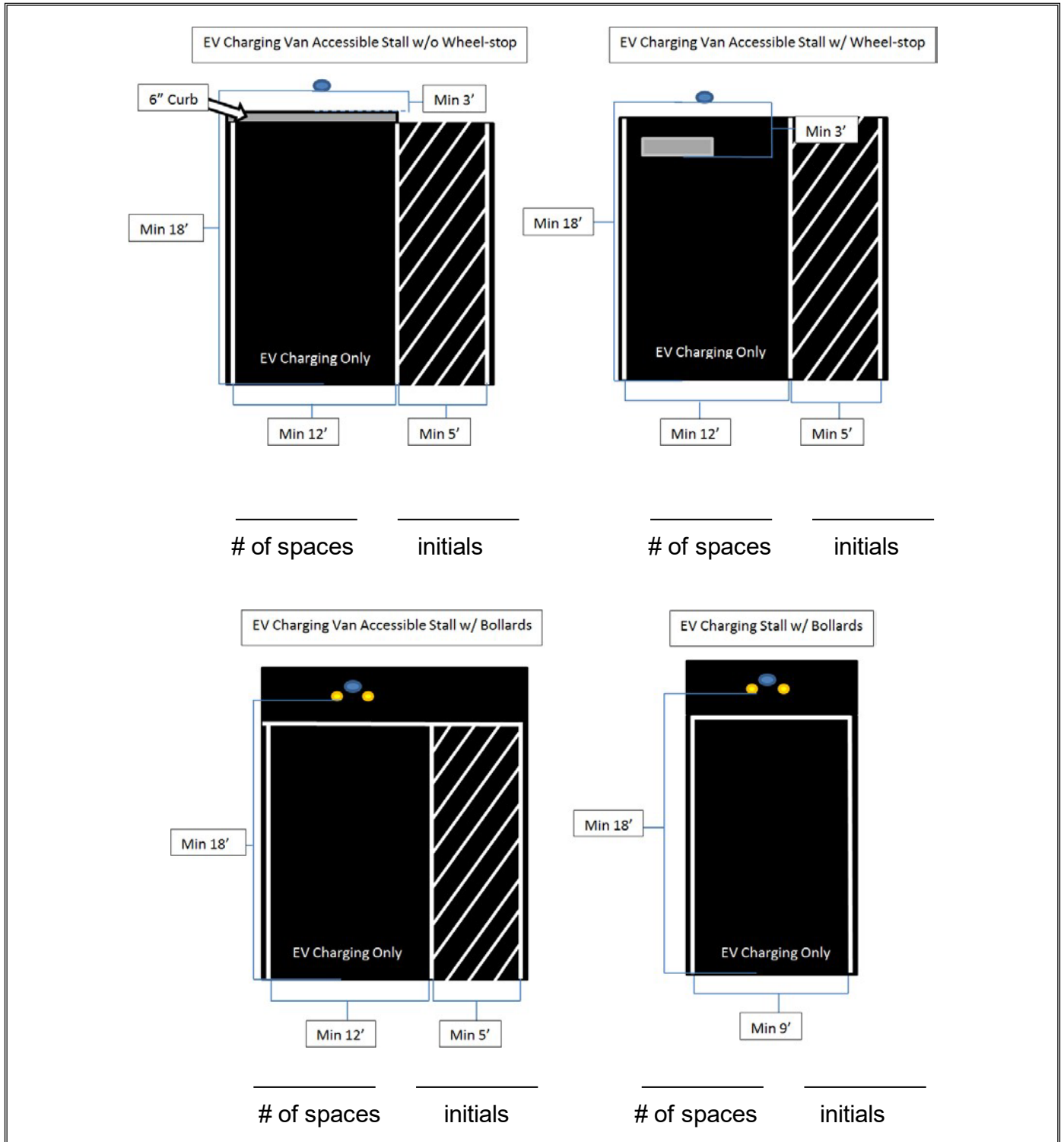
\_\_\_\_\_

initials

### Legend

	EV Charging Unit		6" High Wheel-Stop
	Bollards		6" High Curb

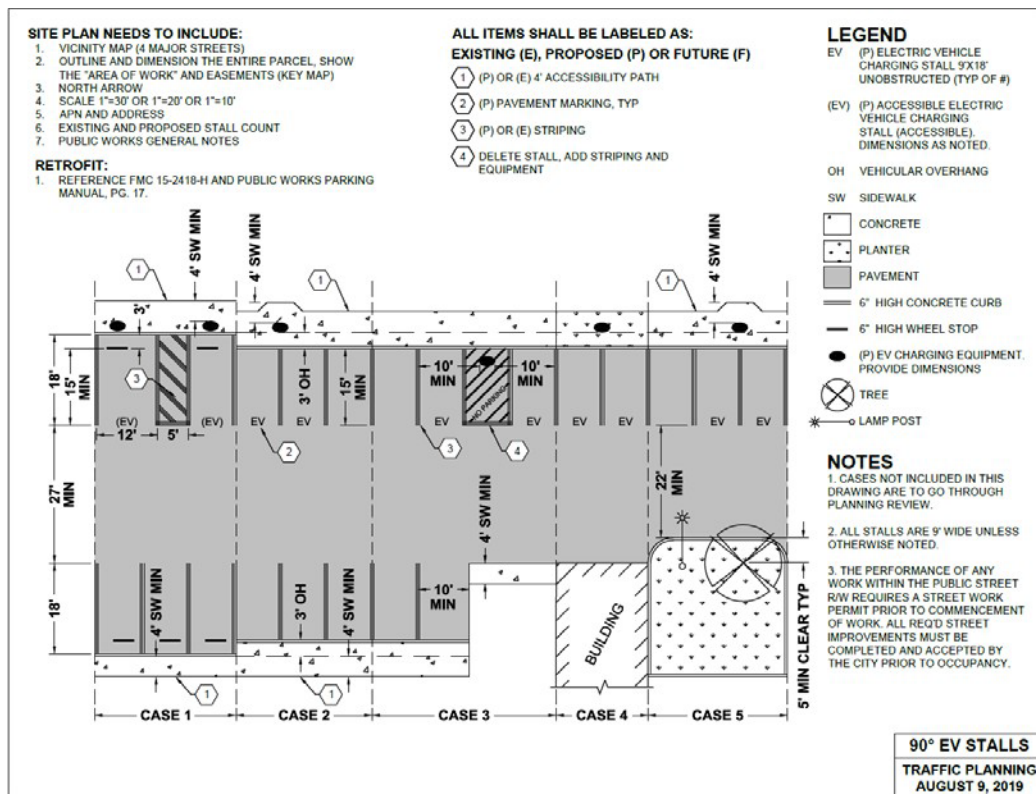






7. Example Site Plan:

The site plan submitted with the building permit application must include all of the information detailed below, as applicable. The applicant must verify that the information contained below is included on the site plan. \_\_\_\_\_ (initial). Please note that the site plan below depicts requirements from Planning and Public Works traffic planning. Additional information may be required to be depicted on the site plan during the Building plan check process. Accessible EV charging spaces shall comply with Sections 11B-228.3 and 11B-812 of the California Building Code.



I \_\_\_\_\_ (print name) attest that the permit I am submitting for the installation of EVCS complies with all requirements outlined in this document. I understand that failure to comply with any of these requirements will render the Planning approval null and void and the equipment may be required to be removed and/or relocated. I, the Applicant, shall indemnify, hold harmless and defend City from any and all loss, liability, fines, penalties, forfeitures, costs and damages incurred in connection with any omissions or misrepresentations related to compliance with this document.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ORDINANCE NO. 719**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EXETER ADDING CHAPTER 15.05 TO THE EXETER MUNICIPAL CODE TO ESTABLISH AN EXPEDITED PERMITTING PROCESS FOR ELECTRIC VEHICLE CHARGING STATIONS CONSISTENT WITH CALIFORNIA GOVERNMENT CODE SECTION 65850.7**

**THE CITY COUNCIL OF THE CITY OF EXETER DOES ORDAIN AS FOLLOWS:**

**SECTION 1. Findings and Purpose**

The City Council finds and declares as follows:

- A. The State of California has adopted Government Code Section 65850.7 requiring cities and counties to create an expedited, streamlined permitting process for the installation of electric vehicle charging stations (EVCS).
- B. The purpose of Government Code Section 65850.7 is to promote the installation and use of electric vehicle charging infrastructure by reducing permitting barriers and creating a uniform statewide permitting process.
- C. The City of Exeter contracts with Tulare County for building and permitting services, including plan review, permit issuance, and inspections.
- D. Tulare County has adopted regulations and administrative procedures establishing an expedited permitting process for EVCS installations and has developed a submittal checklist identifying the requirements necessary for permit approval.
- E. The City Council finds that referencing and utilizing the Tulare County EVCS permitting regulations, procedures and checklist will ensure compliance with Government Code Section 65850.7 while maintaining an efficient and consistent permitting process.

**SECTION 2.** Addition of Chapter 15.05, Sections 15.05.010 through 15.05.060 to Title 15 of the Exeter Code of Ordinances.

Chapter 15.05 is hereby added to Title 15 of the Exeter Code of Ordinances, as follows:

**TITLE 15**

**CHAPTER 15.05 ELECTRIC VEHICLE CHARGING STATIONS REVIEW PROCESS**

**15.05.010     Applicability**

**15.05.020     Definitions**

**15.05.030     Existing Electric Vehicle Charging Stations**

**15.05.040 Requirements**

**15.05.050 Applications**

**15.05.060 Review**

**Section 15.05.010 Applicability.**

Section 65850.7 of the California Government Code provides that every city or county shall adopt an ordinance that creates an expedited, streamlined permitting process for Electric Vehicle Charging Stations. Electric vehicle charging stations are allowed to be permitted in any zoning district within the City, and this Chapter applies to the permitting of all electric vehicle charging stations within the jurisdictional limits of the City of Exeter.

**Section 15.05.020 Definitions.**

The following words and phrases as used in this section are defined as follows:

- (a) "Electronic submittal" means the utilization of the City's designated online portal or the Internet for submission of building related permits (designated at the time of the adoption of this ordinance as the County portal).
- (b) "Electric vehicle charging station" or "charging station" means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on January 1, 2016, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.
- (c) "Specific, adverse impact" means a significant, quantifiable, direct, or unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

**Section 15.05.030 Existing Vehicle Charging Stations.**

All electric vehicle charging stations legally established or permitted prior to the effective date of the ordinance codified in this chapter shall not require a permit issued under this section unless physical modifications or alterations are undertaken that materially change the size, type, or components of an electric vehicle charging station. Routine operations and maintenance or like-kind replacements of the components of an electric vehicle charging state shall not be considered a material change.

**Section 15.05.040 Requirements.**

- (a) All electric vehicle charging stations shall meet all applicable health and safety standards and requirements, including but not limited to any requirements imposed by the state, City and

the County (when applicable and currently designated at the time of adoption), local fire department and utility director, the California Building Code, Exeter Code of Ordinances, Tulare County Code, and Federal laws including the Americans with Disabilities Act.

(b) Electric vehicle charging stations shall meet all applicable safety and performance standards established by the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and the accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

**Section 15.05.050 Applications.**

(a) All documents required for submission of an electric vehicle charging station application shall be made available on the County of Tulare’s website, or other website when duly designated by the City.

(b) An applicant’s electronic signature shall be accepted on all forms, applications, and other documents in lieu of a wet signature.

(c) The City shall adopt and maintain a checklist of all requirements with which electric vehicle charging stations shall comply to be eligible for expedited review, and adopts by reference the checklist adopted by the County of Tulare.

(d) The City and/or County Building and Housing Department may refer to the recommendations contained in the most current version of the Plug-In Electric Vehicle Infrastructure Permitting Checklist of the Zero-Emission Vehicles in California: Community Readiness Guidebook published by the Governor’s Office of Planning and Research, when adopting the electric vehicle charging station permit process and checklist. The checklist will be made available on the City’s and/or County of Tulare Resource Management Agency’s Forms website.

**Section 15.05.060 Review.**

(a) The Building Official shall implement an administrative review process to expedite approval of electric vehicle charging stations. Review of a complete permit application shall be limited to the Building Official’s review of whether it meets all health and safety requirements of local, state, and federal law. Local law requirements shall be limited to those standards and regulations necessary to ensure there is no specific, adverse impact on public health or safety by the proposed installation. For direct current fast chargers (DCFC), the review of a complete permit application will be a fifteen-business-day timeline.

(b) A permit application that satisfies the information requirements in the checklist, as adopted by the County and City, shall be deemed complete.

(c) A complete permit application and proposed installation that meets the required standards and approved checklist that does not have a specific, adverse impact on public health or safety shall not be denied.

(d) An applicant that provides an incomplete permit application shall be provided with a written correction notice detailing all deficiencies in the application and any information required to be eligible for expedited permit issuance.

(e) The Building or other designated Official may require an applicant to apply for an administrative special use permit (AA PSP) if the official makes a written finding, based on substantial evidence, that the proposed electric vehicle charging station could have a specific, adverse impact upon the public health or safety and conditions are necessary. The decision of the Building Official may be appealed to the Hearing Officer in accordance with the procedures of Tulare County Ordinance No. 3606, or to the City Administrator or their designee as the Hearing Officer if duly designated by the City.

(f) The Hearing Officer may not deny an application for an administrative special use permit, unless it makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety, and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. The Officer's written findings shall include the basis for the rejection of potential feasible alternatives or conditions for preventing the adverse impact. The decision of the Hearing Officer may be appealed to the Local Appeals Board as provided in section 7-15-1050 of the County Code of Ordinances, or to the City Council.

(g) Any conditions imposed on an application shall be designed to mitigate the specific, adverse impact upon the public health or safety at the lowest cost possible. Government Code Section 65850.7 requires that the Building Official shall not condition the approval for any conditional use permit on the approval of such a system by an association, as that term is defined by Civil Code 4080.

(h) A feasible method to satisfactorily mitigate or avoid the specific, adverse impact includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City or County on another similarly situated application in a prior successful application for a permit.

### **SECTION 3. Severability**

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining portions of this ordinance.

### **SECTION 4. Environmental Review**

The City Council finds that adoption of this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15268 and Public Resources Code 21080(b)(1), as Government Code 65850.7 mandates the adoption of an

administrative, non-discretionary regulatory process for the permitting of EV chargers to formalize this ministerial duty, and pursuant to Section 15061(b)(3), as it can be seen with certainty that adoption of this permit streamlining ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment.

**SECTION 5. Effective Date**

This ordinance shall take effect thirty (30) days after its adoption.

**SECTION 6. Publication**

The City Clerk shall certify to the adoption of this ordinance and shall cause it to be published as required by law.

The foregoing ordinance was passed and adopted by the City Council of the City of Exeter on a motion of Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ at a regular meeting held on \_\_\_\_\_, 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Jacob Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Francesca Quintana, City Clerk



## Agenda Item Staff Report

**Agenda Item Number:**

**I.2.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Consider Request from the Exeter 250th (E250) Committee to Accept the Donation of Patriotic and Promotion of Exeter Banners to be Installed on City Light Poles.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**Department Recommendation:**

Staff recommends that the City Council consider the request from the Exeter 250th (E250) Committee to accept the donation of patriotic and promotion of Exeter banners to be installed downtown on City-owned light poles.

**Background & Summary:**

The Exeter 250th (E250) Committee has submitted a banner permit application requesting that the City accept the donation of and install patriotic and Welcome to Exeter banners throughout the downtown in celebration of the United States' 250th anniversary (1776–2026). The proposed banners feature a patriotic design incorporating "America's 250," the City of Exeter water tower, and American flag elements, intended to promote community pride and awareness of the milestone anniversary.

As reflected in the submitted application, the banners are proposed as a seasonal/holiday display and are requested to be installed on downtown banner poles. The applicant has indicated that the banners would be donated to the City, and that all associated production costs would be the responsibility of the applicant. Staff has the ability to hang the banners if approved.

Pursuant to the City's Banner Policy (Resolution No. 2025-44), banner requests must be reviewed for compliance with City standards, including but not limited to:

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

- Non-commercial, non-political, and non-religious content
- Display timelines (not more than 14 days prior to an event and removal within 5 days after, unless otherwise directed)
- Location and prioritization of banner placements
- City discretion for approval, denial, or modification

The E250 Committee has developed multiple banner designs that are intended to be hung throughout the downtown.

**Fiscal Impact:**

There is minimal fiscal impact on the City. The E250 committee has requested to donate the banners for the City to hang on the new downtown light poles. The cost associated with the project will be staff time to install the banners.

**Prior City Council Actions:**

Adoption of Resolution No. 2025-44 establishing the City's Banner Policy.

**Attachments:**

- Resolution No. 2025-44 City's Banner Policy
- Banner Permit Application
- Proposed Banner Designs

**Recommended motion to be made by the City Council:**

I move to approve the request from the Exeter 250th (E250) Committee and accept the donation of patriotic and welcome to Exeter banners and direct staff to install the banners on downtown City light poles.

**RESOLUTION NO. 2025-44**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
EXETER ESTABLISHING A POLICY ON THE EXHIBITION OF  
FEDERAL, STATE, AND CITY FLAGS, AND BANNERS;  
FROM CITY BUILDINGS AND FACILITIES – ALL  
OCCASIONS**

**WHEREAS**, the City of Exeter currently follows applicable Federal and State law concerning the display of the U.S. and State flags, but it does not currently have a policy concerning flags displays on City property;

**WHEREAS**, the City additionally owns poles that can be utilized for displaying flags or banners for the promotion of City events or programs, and it would be prudent to include banner displays in this policy;

**WHEREAS**, the City Council also desires to use of banner poles by third parties in conjunction with City-sponsored or City-funded events or programs; and

**WHEREAS**, the City's flagpoles and banner posts and poles are not intended to convey government speech and are not intended to serve as a forum for free expression by the public.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EXETER DOES RESOLVE AS FOLLOWS:**

1. The Policy on the Exhibition of Federal, State, and City Flags, and Banners; from City Buildings and Facilities – All Occasions, attached hereto as Exhibit A, is hereby adopted.
  2. The Policy shall go into effect immediately, except that the banner permitting process shall not go into effect until after the setting of the appropriate fees by the City Council.
- ADOPTED this 9<sup>th</sup> day of December, 2025.

PASSED AND ADOPTED by the City Council of the City of Exeter this 9<sup>th</sup> day of December, 2025 by the following vote:

AYES: WILSON, RIDDLE, LENZ, JOHNSON, ALVES

NOES: ∅

ABSTAIN: ∅

ABSENT: ∅

  
\_\_\_\_\_  
Jacob Johnson, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Francesca Quintana', written over a horizontal line.

Francesca Quintana, City Clerk



**CITY OF EXETER  
COUNCIL POLICY ON THE EXHIBITION OF FEDERAL, STATE, AND CITY  
FLAGS, AND BANNERS FROM CITY BUILDINGS AND FACILITIES –  
ALL OCCASIONS**

Adopted on December 9, 2025, via Resolution No. 2025-44

## **PURPOSE:**

To establish guidelines for 1) exhibition of the flag of the United States of America, the California State flag, the Exeter City Flag from City buildings and other City facilities, 2) the display of street flags and banners parades and holidays, programs and services, and 3) the display of ceremonial flags.

The City's flagpoles and Banner posts/poles are not intended to serve as a forum for free expression by the public.

## **POLICY:**

It is the policy of the City of Exeter that flags should be displayed in conformance with Federal and State policies, as stated in the Federal "Our Flag" publication of the Congress, House Document No. 96-144; and the State of California Government Code Section 430 and 437.

In order to establish a policy with respect to the locations and days when the United States of America, California State, and Exeter City flags should be displayed, the following standards should be followed.

The City Administrator is responsible for ensuring the proper execution of this policy at all City facilities.

## **STANDARDS:**

### **A. Federal, State and City Flags**

1. Outdoor flags will be flown at City facilities in the following order of precedence: 1) the United States flag; 2) the California State flag; 3) the Exeter City flag (if any).
2. Weather permitting, flags should be displayed daily in front of or at a location near City Hall and at any other City facility as designated by the City Administrator.
3. Flags should not be displayed in inclement weather. However, all-weather flags may be flown on a 24-hour basis as long as they are illuminated from sunset to sunrise.
4. The Exeter City flag (if any) will be flown wherever there are sufficient poles to do so in accordance with #2 above. The City flag may be displayed on the same pole with, and underneath the State flag, whenever the pole is of sufficient height. The Federal, State, and City flags shall not be flown on a single pole of any height.
5. Indoor United States, State of California, and City flags (if any) shall be displayed at a minimum in the City Hall Council Chambers.

6. On recognized Federal and/or State holidays, and on other special occasions as listed below, flags should be flown from all locations listed in paragraph A-2 above.
  - a) January 1, New Year's Day
  - b) January 20, (2001, 2005, 2009, etc., every fourth year) on the day the President of the United States is inaugurated
  - c) Third Monday in January, Martin Luther King's birthday
  - d) Third Monday in February, Presidents' Day
  - e) Second Sunday in May, Mother's Day
  - f) Third Saturday in May, Armed Services Day
  - g) Last Monday in May, Memorial Day. The flags to be flown at half-staff (first raise to top, then slowly lower to half-staff) until noon and at full staff from noon until sunset. NOTE: The United States flag must always be flown by itself when displayed at half-staff.
  - h) Third Sunday in June, Father's Day
  - i) June 14, Flag Day
  - j) July 4, Independence Day
  - k) First Monday in September, Labor Day
  - l) September 9, Admission Day
  - m) September 17, Constitution Day
  - n) The first Tuesday after the first Monday in November of a presidential election year and gubernatorial election days
  - o) November 11, Veteran's Day
  - p) Fourth Thursday in November, Thanksgiving Day
  - q) December 25, Christmas Day
  - r) State holidays
  - s) Special occasions of Federal, State and local proclamation
  
7. Flags at all City facilities shall be displayed in accordance with the above standards. However, the City Administrator may order flags to be lowered to half-staff including, but not limited to flags of the United States of America and State of California in honor of the death of a City employee killed in the line of duty. Flags may only be lowered to half-staff in accord with Federal and State regulations, policies, and guidelines.

## **B. Ceremonial Flags**

The City's flagpoles are not intended to serve as a forum for free expression by the public. The following flags may be displayed by the City as an expression of the City's official sentiments:

1. **Flags of Governments Recognized by the United States.** Flags of governments recognized by the United States may be displayed upon the request of the City Council.

2. **Flags of Sister Cities.** The flags of official Sister Cities of Exeter may be displayed in conjunction with an event involving the Sister City.
3. **Prisoner-of-War/Missing-in-Action (“POW/MIA”) Flag.** The nationally recognized POW/MIA may be displayed on appropriate holidays and as determined by the City and pursuant to any applicable federal or state law.

### **C. Street Flags and Banners**

1. **Definition:** Street flags and/or banners are defined as flags or banners (hereinafter collectively referred to as “banners”) flown directly on City posts or poles, and/or with a guy wire over a city street. The guy wire is generally attached to city-owned streetlights or posts and is oriented perpendicular to the flow of traffic.
2. The City may place banners or flags communicating information regarding public events, events held at public facilities, City or other local public agency programs, information or services, or promotions of amenities of general interest to the community including holidays and seasons.
3. The City may issue a banner permit to an individual or entity, granting permission to temporarily occupy designated banner locations for the purpose of providing notice to residents and visitors about City-sponsored or City-funded special events open to the public, and that are limited to non-commercial, non-political and of a non-religious nature. Banners on City property/poles must be approved, scheduled, and coordinated by the City.
4. The banner permit may be subject to an applicable fee as adopted by the City.
5. Banners on City-owned poles via permit are subject to pre-approval by the City, must be appropriately designed and sized for the location as determined by the City, must be made of durable cloth, canvas or vinyl. A completed banner design (including text and graphics) must be submitted to the to the Public Works Office located at 350 W. Firebaugh Ave. Exeter CA 93221 or via email to [pw@exetercityhall.com](mailto:pw@exetercityhall.com) at time of application, including proof of fee from Finance Department.
6. Banners promoting specific events cannot be hung more than 14 days prior to the start of the event and must be removed within five (5) days after the completion of the event.
7. Once approved, applicant must arrange for the production of the banners

and for a contractor to install and remove the banners, at no cost to the City.

8. Space may be limited, and the City has priority use. Applications will be processed on a first-come, first-served basis. City reserves the right to establish appropriate time periods for the duration of the use of its poles and facilities. If multiple applications request that banners be installed at the same location during the same time frame, the City Administrator, or designee, will make final approval based on any or all of the following circumstances: number of banner locations requested by each applicant, banner installation history and proximity of banners to event site or venue. The overall goal is to make reasonable accommodations that are in the best interest of all applicants and the City.
9. The City assumes no responsibility for damage to (non-City) banners while they are on display.
10. Procedure: Applications to place banner displays on City-owned property are available for the applicant's convenience on the City's website at <https://cityofexeter.ca.gov/> and at City Hall located at 137 N. F St. Exeter CA 93221 as well as the Public Works Office located at 350 W. Firebaugh Ave. Exeter CA.
  - a) Applicants submit a completed application (including required attachments) to the Public Works department located at 350 W. Firebaugh Ave. Exeter CA 93221 or via email to [pw@exetercityhall.com](mailto:pw@exetercityhall.com) at least 60 days prior to the requested installation date and remit payment to the Department Office. Applications received less than 60 days prior to the requested installation date are subject to City's ability to facilitate the request. Banner applicants may apply for banner locations up to 6 months prior to their installation date.
  - b) Upon approval of the application, the contractor who will hang the banner may proceed with the installation. If City banners are currently hanging on the requested poles, the applicant is responsible for removing and re-hanging the City banners.



**CITY OF EXETER**

**BANNER PERMIT APPLICATION**

Approved via Resolution No. 2025-44 Pursuant to the City of Exeter Council  
Policy on the Exhibition of Federal, State, and City Flags and Banners

**APPLICANT INFORMATION**

**Organization/Applicant Name:** \_\_\_\_\_  
**Contact Person:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Does the requested banner communicate information regarding a public event, event held at public facilities, City or other local public agency programs, information or services, or promotions of amenities of general interest to the community including holidays and seasons?**  Yes  No

**EVENT DETAILS**

**Event Name:** \_\_\_\_\_  
**Event Description:** \_\_\_\_\_  
**Event Location:** \_\_\_\_\_  
**Event Start Date:** \_\_\_\_\_  
**Event End Date:** \_\_\_\_\_

**BANNER REQUEST DETAILS**

**Purpose of Banner:**  City-Sponsored Event  City-Funded Event  
 Seasonal/Holiday Display (as approved by City)

**Requested Banner Display Description of Banner:**  
**Dates:** \_\_\_\_\_  
**Installation Date:** \_\_\_\_\_  
**Removal Date:** \_\_\_\_\_

**Requested Banner Location(s):**  Downtown Banner Poles  
 Hanging Banner Across Pine St.

**REQUIRED SUBMITTALS**

- Final Banner Design (including dimensions and material specs)
- Installation Contractor Name and Contact
- Proof of Fee Payment (if applicable)
- Hanging Banner Across Pine St.

## DONATION OPTION

Is applicant donating banner(s) to the City?

Yes

No

## ACKNOWLEDGMENT

By signing below, the applicant acknowledges:

1. Banner use is restricted to non-commercial, non-political, non-religious City-sponsored or City-funded events.
2. Applicant is responsible for all installation, removal, and production costs
3. Banners cannot be hung more than 14 days prior to the event and must be removed within 5 days after.
4. The City is not responsible for damage, vandalism, weather impact, or loss of banner(s).
5. Applications must be submitted at least 60 days prior to installation; up to 6 months in advance allowed.
6. City retains full discretion to deny, reschedule, or prioritize banners based on need and policy.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### CITY USE ONLY

**Date Received:** \_\_\_\_\_

**Received By:** \_\_\_\_\_

**Fee Paid (if applicable):** \_\_\_\_\_

**Permit Determination:**  Approved  Denied

**Approved Banner Location(s):** \_\_\_\_\_

**Comments/Conditions:** \_\_\_\_\_

**City Administrator Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Design 1:



Design 2:



Design 3:



Design 4:



Design 5:



Design 6:





## Agenda Item Staff Report

**Agenda Item Number:**

**I.3.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Consider Approval of Resolution No. 2026-10, A Resolution of the City Council of the City of Exeter, Authorizing a Pilot Decorative Crosswalk Project on State Route 65 at San Juan Avenue.

**Submitting Department:**

Engineering

**Contact Name:**

Javier Andrade, P.E., City Engineer

**Department Recommendation:**

Staff recommends that the City Council adopt Resolution No. 2026-10, authorizing the City Engineer to pursue a Caltrans encroachment permit for a pilot decorative crosswalk on State Route 65 (SR 65) at the intersection of San Juan Avenue, and appropriating \$5,000 from the City's Local Transportation Fund for design, materials, and installation.

**Summary:**

Staff is requesting City Council approval to conduct a pilot decorative crosswalk project on State Route 65 at the intersection of San Juan Avenue, directly adjacent to Exeter Union High School. The project involves applying for a Caltrans encroachment permit to paint a decorative crosswalk at the existing marked crossing. The pilot is intended to enhance pedestrian visibility and safety for students crossing SR 65, and staff plans to invite the Exeter Unified School District to participate in the design and installation process. A budget of \$5,000 from Local Transportation Funds is requested to cover design, materials, and installation costs.

**Background:**

State Route 65 serves as a primary corridor through the City of Exeter and passes directly in front of Exeter Union High School. The existing crosswalk at SR 65 and San Juan Avenue is a standard marked crossing used daily by students, faculty, and community members. Decorative crosswalks have been implemented in communities across California as a proven strategy to

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

    J.R.

improve driver awareness and reduce pedestrian-vehicle conflicts at high-traffic crossings. Because SR 65 is a state highway under Caltrans jurisdiction, an encroachment permit is required for any modifications within the state right-of-way, including crosswalk painting. This pilot study will allow the City to evaluate the effectiveness and community response to a decorative crosswalk treatment before considering additional locations. Staff also intends to coordinate with the Exeter Unified School District to explore potential partnership opportunities, including student involvement in the crosswalk design, to foster community engagement and school pride.

**Fiscal Impact:**

The estimated cost for this pilot project is \$5,000, which includes design development, traffic-rated paint materials, and installation labor. Funding is proposed from the City's Local Transportation Fund 113.495.076.000.

- \$5,000 – Design, materials, and installation
- Local Transportation Fund
- No impact to the General Fund; expenditure within existing Local Transportation Fund balance

**Prior City Council Actions:**

None associated with this action.

**Attachments:**

- Resolution No. 2026-10

**Recommended motion to be made by the City Council:**

I move to adopt Resolution No. 2026-10 authorizing the City Engineer to pursue a Caltrans encroachment permit for a pilot decorative crosswalk on State Route 65 at San Juan Avenue utilizing Local Transportation Funds for design, materials, and installation.

## **RESOLUTION NO. 2026-10**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER AUTHORIZING THE CITY ENGINEER TO PURSUE A CALTRANS ENCROACHMENT PERMIT FOR A PILOT DECORATIVE CROSSWALK ON STATE ROUTE 65 AT SAN JUAN AVENUE AND APPROPRIATING \$5,000 IN LOCAL TRANSPORTATION FUNDS**

WHEREAS, State Route 65 (SR 65) is a state highway under the jurisdiction of the California Department of Transportation (Caltrans) that passes through the City of Exeter and is located directly adjacent to Exeter Union High School; and

WHEREAS, the existing crosswalk at the intersection of SR 65 and San Juan Avenue is used daily by students, faculty, and community members, and enhancing crosswalk visibility through decorative treatments is a recognized strategy to improve pedestrian safety and driver awareness; and

WHEREAS, the City Engineer has identified this location as appropriate for a pilot decorative crosswalk study, and staff intends to invite the Exeter Unified School District to participate in the design and installation process to promote community engagement, school pride, and pedestrian safety awareness; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Exeter does hereby authorize and direct the following:

Section 1. The City Engineer is hereby authorized to apply for and obtain a Caltrans encroachment permit for the purpose of installing a decorative crosswalk on State Route 65 at the intersection of San Juan Avenue.

Section 2. The sum of Five Thousand Dollars (\$5,000) is hereby appropriated from the City's Local Transportation Fund for the design, materials, and installation of the pilot decorative crosswalk.

Section 3. The City Engineer is further authorized to coordinate with the Exeter Unified School District regarding potential participation in the design and installation of the decorative crosswalk.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24<sup>th</sup> day of March, 2026 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Jacob Johnson, Mayor

ATTEST:

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Francesca Quintana, City Clerk



## Agenda Item Staff Report

**Agenda Item Number:**

**I.4.**

**Meeting Date:**

March 24, 2026

**Wording for Agenda:**

Review of the Preliminary Biennial Budget for Fiscal Years 2026–2027 and 2027–2028 and Provide Direction to Staff.

**Submitting Department:**

Administration

**Contact Name:**

Jason Ridenour, City Administrator

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

City Administrator  
(Initials Required)

J.R.

**Department Recommendation:**

Staff recommends that the City Council review the preliminary biennial budget for Fiscal Years 2026–2027 and 2027–2028 and provide direction as appropriate.

**Background & Summary:**

**Budget Process:**

Consistent with the City’s budget timeline, staff has prepared a preliminary two-year (biennial) budget to evaluate the City’s financial position, identify long-term trends, and ensure alignment with adopted fiscal policies. During the budget development process, staff prepare a comprehensive budget covering operations and capital improvements. The process begins in January and concludes in June with a public hearing and adoption of the budget for the fiscal year beginning on July 1<sup>st</sup>.

The preliminary budget represents the initial phase of the budget process and is intended to facilitate discussion and Council direction prior to finalizing a draft budget for adoption. The preliminary budget and Capital Improvement Plan presented for discussion builds on the conservative budget approach that the City has undertaken in recent years.

**Financial Overview:**

The proposed biennial budget reflects a conservative ongoing effort to align expenditures with available revenues while maintaining core service levels. Consistent with best practices, staff

- Evaluated revenues and expenditures across all funds
- Ensured restricted revenues are properly accounted for outside of the General Fund
- Reviewed cost allocations between funds
- Identified areas where potential additional investment is necessary for long-term sustainability

**General Fund Considerations:**

The preliminary budget includes estimated revenue of \$6.39 million. The major components of the City of Exeter revenue are derived from sales tax, property tax, and user utility tax.

**General Fund Revenue:**

- Sales Tax - Projections use reports from the City's sales tax consultant and local data to assess the ongoing condition of taxable sales in Exeter. For FY 2026-27, staff estimate a slight increase of 2.4% over the estimated amount for FY 2025-26 of \$1.033 million for an estimated revenue of \$1.058 million. Measure P, a local sales tax measure, staff estimate an increase of 1.7% over the estimated amount for FY 2025-26 of \$1.653 million for an estimated revenue of \$1.68 million.
- Property Tax – Property tax revenues have been a consistent revenue source for the City. Based on data from the Tulare County Tax Assessor's Office staff is estimating annual property tax revenue increase of 5.9% with total property tax revenue for FY 2025-26 projected to be \$1.075 million.
- Utility Tax – Franchise fees for FY 2026-27 are estimated to be \$808,000, which is a slight increase from FY 2025-26.

**General Fund Expenses:**

The preliminary budget includes targeted expenditure adjustments to maintain service levels and address operational needs. The draft document demonstrates a detailed evaluation of each line of the budget to fund the operation of the City. Staff was able to make targeted line-item reductions and increases to budgeted amounts based on review of historical expenditures and planned expenditures for the next two fiscal years. This included the evaluation of the utilization of restricted funds to utilize the funding to be the most beneficial to the City. This included utilizing Supplemental Law Enforcement Services Account (SLESA), also referred to as COPS funds, for the costs associated with a Police Officer position as well to fund vehicle replacement for the next two fiscal years. In addition to the vehicle replacement utilizing SLESA funds, staff recommends and have included in the budget the establishment of a Police Department Vehicle Replacement Fund, funded at \$50,000 in the Police Department General Fund Budget a year for the budget period.

Included in the preliminary budget is an increase in funding allocation for Park Maintenance to accommodate for the transition to the City completing park maintenance in house. The

proposed funding for maintenance is split between General Fund Park Maintenance and Measure P. In addition to this funding staff proposes utilizing \$35,000 annually of Measure R funding for maintenance along the trails and walkways, in accordance with Council direction. The budget also reflects an increase in General Government Budget to account for the expenses that have been observed in the contracted services received for Fire Protection and Planning Services. Staff has also observed an increase in Fire Protection, health insurance premiums and PERS contribution which are reflected in the preliminary budget.

Overall, the preliminary General Fund budget for FY 2026-27 is balanced with revenues and expenditures equaling \$6.383 million with an estimated surplus of \$9,716. The preliminary General Fund budget for FY 2027-28 is also balanced with revenues and expenditures equaling \$6.526 million with an estimated surplus of \$14,065. The current unrestricted general fund cash balance is \$3.1 million, equaling a 49% reserve, which exceeds the Council's reserve minimum of 25%.

**Measure P:**

On November 3, 2020, the voters of the City of Exeter approved Measure P, adopting Ordinance No. 694 establishing a one percent (1%) Transactions and Use Tax. Measure P is a local general sales tax measure. The funds are flexible and can be utilized similarly to General Fund revenues. Measure P funds are expected to increase modestly over the next two years at a rate of 1.7% and 2.3% respectively. Historically Measure P has been utilized to fund Police Department personnel and operations, Fire Engine Replacement, maintenance of City facilities, Code Enforcement personnel and operations, street reconstruction and overlays, Recreation personnel and operations, as well as Park Maintenance and improvements.

The preliminary budget proposes continuing to fund the same categorical expenses with minor recommended adjustments based on historical expenditures and planned projects. One recommendation to note is a categorical project change. Staff recommend combining the Annual Street Rebuilds and Annual Street Overlay line items into Street Improvement Projects. This will provide flexibility and allow for the funds to be leveraged with other funding sources, such as Measure R funds on larger street improvement projects such as the Firebaugh reconstruction project.

The preliminary budget also proposes to increase the funding for Park Maintenance and Capital Improvements to fund a portion of the City's new Park Maintenance operation.

**Enterprise Funds and Other Funds:**

Enterprise funds (water, sewer, and sanitation) are generally structured to operate independently, with revenues supporting operations, debt service, and capital needs.

However, ongoing evaluation is necessary to ensure that rates are sufficient to support operations and long-term capital improvements, deferred maintenance and infrastructure needs are addressed and that the Funds remain financially sustainable. The City Council

authorized staff to release a request for proposals for a utility rate study to evaluate the rates for drinking water, wastewater, and solid waste.

**Capital Improvement Program (CIP):**

The biennial budget includes consideration of capital projects and equipment needs necessary to maintain service delivery. Staff have prepared a preliminary five-year Capital Improvement Program for street improvements, drinking water, and wastewater.

**Transportation Projects:**

Transportation projects are funded with several funding sources including Local Transportation Funds (LTF), Measure R, Road Maintenance and Rehabilitation Act (RMRA), and Gas Tax funds. This year the City of Exeter also received federal appropriation for the Firebaugh Reconstruction Project.

Projects planned for FY 2026-27 include continuing the established maintenance program that entails cape seal projects, reclamite projects, crack sealing (moved to inhouse operations), and Road Pavement Preservation Stripping projects.

The Firebaugh Reconstruction project design will be completed in the 2026-27 fiscal year. In addition downtown parking improvements including the restriping of the public parking lot on the east side of E Street between Pine Street and Maple Street, resurfacing and ADA improvements of the public parking lot on the west side of E Street between Pine Street and Maple Street, installation of an ADA parking stall at the southeast corner of E Street and Pine, and the installation of an ADA parking stall and angled parking on the east side of F Street between Pine and Maple. Staff has also budgeted for street tree trimming on Pine Street. The final capital transportation project planned for next fiscal year is a pedestrian transportation project along E Street to provide better pedestrian access from downtown to City Park to encourage active transportation downtown. These projects total a \$2.96 million investment into the transportation network in the city.

**Drinking Water Projects:**

The continual maintenance of the City's drinking water infrastructure is vital to the City's water infrastructure and operation. The projects outlined in the CIP are funded through the Water Enterprise Fund funded by rate payers as well as development impact fees.

A majority of the capital projects planned are maintenance projects that include water main and service line repair and replacement, valve replacement and exercising, well repair, pipe repair and replacement, and purchase of equipment to manage the water system.

In addition to maintenance the projects include the rehabilitation and treatment of Well 10. This well was historically a strong producing well that was turned off years ago due to water quality concerns. Staff has evaluated the prior water quality concerns and believe the well is a good candidate for treatment.

**Wastewater Projects:**

The continual maintenance of the City's wastewater infrastructure is vital to the City's wastewater infrastructure and operation. The projects outlined in the CIP are funded through the Sewer Enterprise Fund funded by rate payers.

A majority of the capital projects planned are maintenance projects and the purchase of equipment to perform maintenance on the system. This includes lift station maintenance and equipment replacement, sewer line replacement and maintenance, wastewater treatment plant maintenance, sewer equipment purchase and maintenance, purchase of vehicle, trailer purchase, Randel Sprayer purchase, and the purchase of a sewer camera.

A significant project planned for next year is the replacement of the bar screen at the wastewater treatment plant. The bar screen is the primary filtering device for the collection of sanitary sewer waste and an integral component of the wastewater treatment plant.

**General Fund Projects:**

General Fund capital projects are limited. The proposed CIP seeks to continue to make funds available for ADA upgrades at City facilities. The acquisition of finance software has been added to FY 2028-29 to begin planning to upgrade the software utilized by the Finance Department. The transition to a more modern software system will create efficiencies with the processing the financial operations of the City.

**Next Steps:**

The preliminary biennial budget is intended to guide discussion. Based on Council feedback, staff will:

- Refine revenue and expenditure assumptions
- Identify additional cost-saving measures or revenue opportunities
- Evaluate service levels and operational efficiencies
- Return with a balanced proposed budget for adoption

**Fiscal Impact:**

The preliminary biennial budget draft reflects the City's current financial position and proposed operating expenses and projected revenues. Final fiscal impacts will be determined upon completion of the budget process.

**Prior City Council Actions:**

The last biennial budget for FY 2024/2025 and 2025/2026 was adopted on June 25, 2024.

**Attachments:**

- Preliminary Draft Budget
- Preliminary Draft CIP Budget
- Preliminary Draft Measure P Budget

**Recommended motion to be made by the City Council:**

I move to provide direction to staff on priorities and adjustments for development of the draft budget and CIP.



# City of Exeter

## Draft Fiscal Year 2026/2027 & 2027/2028 Budget



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# Financial Policies

The City of Exeter strives for a stable financial environment in order to maintain continuity in operations. To that end, the City of Exeter strives to do the following in managing its finances:

## **1. Balanced Budget**

The City will adopt a budget where ongoing revenues support ongoing expenses. If a budget is proposed that does not meet this criterion, it shall be noted in the budget's adoption and a method to resolve this unsustainable budget will be stated.

## **2. Budget Reserve**

The City recognizes that revenues will fluctuate. As a result, the City will seek to have an uncommitted reserve for all operating funds of at least 25% of expenses. The funding of this reserve will usually come from revenues in excess of expenditures or one-time revenues. If the City's reserve falls below the 25% objective, it shall be noted in the budget's adoption and a method to regain that level of reserve will be recommended.

## **3. One-time and Unpredictable Revenues**

Large one-time or unpredictable revenues (more than \$50,000) will only be used for one-time expenditures such as reserves, capital projects or specified length programs.

## **4. Enterprise Rates**

The Enterprises will set their rates at a level to recover operating costs, fund an adequate reserve and maintain the City's capital infrastructure.

## **5. Investment Policy**

The City will maintain and annually review its investment policy to assure that proper controls are in place to assure the safety and liquidity of the City's cash assets.

## **6. Debt Management**

The City will use debt sparingly and not to fund operating needs. Debt amortization will be capped for the useful life of the asset.

## **7. Annual Audit**

To assure accountability and transparency, the City will annually conduct a financial audit.

## Budget Calendar

### **January-February**

The City completes its mid-year budget review, which covers the first six months of the fiscal year from July 1st through December 31. This is a comprehensive review of all revenue sources and expenses for each department and fund. The midyear review is an important milestone to have an in-depth analysis of budget progress. Although most revenue sources and expenses are predictable in nature, they may not be paid to or from the City uniformly throughout the year and can have other factors that can impact them. Therefore, economic factors, legislative changes, local events, among others, are all considered and evaluated for their possible impact on the current year's city budget. These data points are reviewed and compared to prior periods for trend analysis and other statistical measures. The Mid-Year Review is a citywide process that includes input from the Department Heads and is reviewed by the City Administrator. All these requests are then assimilated into a formal budget amendment presented to Council for approval. With a better view of where the City is headed toward the end of the fiscal year, finance staff begins to make projections for revenue and expenditures in the next two years. The staff considers both quantitative and qualitative factors in these estimates. Work also begins with each department to gather requests for additions or changes to the Capital Improvement Program (CIP) which ultimately creates the Capital Budget. Finance staff also begins work to create and update budget request documents for each department to complete in March. Additionally, the City receives substantial revenues from Measure P, a new funding stream to augment general funds including public safety and parks, recreation, and roads. During February, the finance staff and the City Administrator coordinate an annual Measure P Oversight Committee meeting to provide updates and gather input on the Measure P funding priorities. The results are compiled into a staff report to present to the City Council for its input and direction. This is an important step towards the Measure P budgeting.

### **March**

Typically, in March, finance staff compiles and analyzes the budget request documents from each department for both CIP and the Operation Budgets to create draft documents for the City Administrator to review. The City Administrator is then given a general status update based upon the preliminary budget with the budget requests compiled together for the first time. The City Administrator then begins the process with finance staff to review, prioritize, and discuss options with each department. From there, with the direction of the City Administrator, finance staff formalize the results into a document for City Council. The Capital Budget and Five-Year Capital Improvement Projection is first presented to Council in March to get direction on its inclusion in the overall budget of the City.

### **April**

At this point, most budget items have been finalized by the City Administrator and the finance staff begins creating official reports, tables, charts, and other documents to prepare for final presentation and adoption by the City Council. Last minute additions, changes, and updates are made with the intent of having the most complete budget possible to present. Labor negotiations, if applicable, should also be concluded by this point in order to be included in the budget for the next two years.

### **May**

The Proposed City Budget is typically rolled out sometime in May. Copies of the Proposed Budget are distributed to the City Council and community by way of Council Packets and the City's website. Special budget hearings are scheduled for mid to late May, where the proposed budget is rolled out by the City Administrator and Director of Finance. Each City department is available to present or further explain their portion of the budget. The department budgets highlight department accomplishments from the past year, current status, plans, and requests for the next fiscal year. The budget hearing meetings are duly noticed public meetings that everyone is encouraged to attend, and ample opportunities are provided for the public to speak and engage. There are potentially two ways in which the Proposed Budget is revised before being adopted: the City Administrator may propose an amendment to the Proposed Budget or any member of the City Council makes a motion to add, alter, or remove appropriations for a

particular program or project. Typical reasons for this would be a significant assumption that the budget has changed due to an event, such as legislative changes at the state level, an inadvertent omission of staff during the budget build process, or an unanticipated development in labor negotiations.

### **June**

The proposed budget documents and reports are updated to reflect any changes from the prior meeting(s) and is then voted on by the City Council to adopt the budget as presented. There are other documents that are typically considered and adopted along with the annual budget, specifically: Salary Schedule Table (sets compensation levels for all employees, required by State statute) Adoption of Position Allocation Adoption of Memorandums of Understanding (MOU) with labor groups Adoption of Fee Schedule The Appropriation Limit (Gann Limit) as calculated by State Department of Finance figures The City's budget must be adopted by June 30th each year unless a special resolution is passed that extends appropriations into the new fiscal year. Once adopted, the Proposed Budget becomes the Adopted Budget and Finance Department staff enter all new appropriations into the financial system in time for the first day of the new fiscal year (July 1st). The Adopted Budget document is created from the Proposed, posted on the City's website, and distributed to interested parties. The City's biennannual budget is adopted every June and covers two fiscal years beginning July 1st and ending June 30 of the 2 budget year. The City Council authorizes all appropriations, which is the legal authority to spend public tax or rate dollars for a specific purpose. All appropriations lapse on June 30th every fiscal year and must be reauthorized by the City Council if still needed for the purpose for which they were initially approved. From time to time, it becomes necessary to recognize new revenue and request new appropriations that were not included in the Adopted Budget. Budget appropriations may be revised at any time during the year by taking a Budget Amendment Resolution to the City Council. The process to amend the budget starts with a staff request to the City Administrator, review by the Finance Department, and a staff report to the City Council justifying the request. Typical budget amendments include: Receipt of a grant for a new project or program, The progress/timing of a capital project has changed since the estimates developed in the budget, or if the City is facing a significant unfunded need.

There is typically one larger amendment affiliated with the mid-year review and there may be a need for multiple other smaller amendments as well. Once these are completed, the final revised budget is the official record and included in the audited financial statement report to City Council each fiscal year.

# Fund Structure

The City of Exeter has five main operating funds: a General Fund, three Enterprise Funds, and an Insurance Fund. The remaining funds are being utilized to administer capital projects and grant activities and monitoring.

## **GENERAL FUND- Fund 104**

The General Fund is used for all the general revenues of the City, not specifically levied or collected for other City funds and the related expenditures. The general fund accounts for all financial resources of a governmental unit which are not accounted for in another fund. The primary revenue sources are Property Tax, Vehicle License In-Lieu Property Taxes, and Sales Taxes. Major City departments operate utilizing the General Fund: City Council, Administration, Finance, Police Department, Parks, Recreation, and Streets..

## **SPECIAL REVENUE FUNDS**

### **ROAD FUNDS**

#### **Gas Tax – Fund 109**

Established to account for the construction and improvement of streets and roads. Revenue is provided by funds received from state sales taxes on gasoline. Monies are derived from Sections 2103, 2105, 2106, 2107 and 2107.5 of the Streets and Highways Code. These revenues come from a gas tax placed on motor vehicle fuels. This fund receives money that is distributed to each region based on population and road miles. Funds are to be used only for costs related to construction, improvements and maintenance of streets and roads.

#### **Transportation – Fund 113**

Established to account for the expenditure on streets, roads, and bike facilities. Revenues are derived from 1/4 cents of statewide sales tax collected and returned to each county in compliance with the Local Transportation Development Act. Funds may be used for road and street purposes, including bike/pedestrian facilities and transit. This fund also receives other monies administered by the Tulare County Association of Governments (TCAG). The fund is to be used only for approved transportation projects.

#### **Measure R - Fund 131**

In November 2006, the voters of Tulare County authorized a ½ cent sales tax for transportation. This sales tax is shared within the County and an Oversight Committee was formed to ensure that the revenues and expenditures are spent as per the Measure. The Local portion, 35% of the total county amount, is distributed to cities for local transportation projects. The City receives a portion of funds from 50% of the total of Measure R received in the county, based upon a voter approved project list.

#### **Road Maintenance and Rehabilitation Act (SB1) - Fund 136**

The Road Repair and Accountability Act of 2017 modified how California's transportation system was funded. By way of increasing or indexing the fuel excise tax and a vehicle registration fee adjustment, SB-1 ensures additional transportation revenues are generated to better fund the maintenance and rehabilitation of the state's local road infrastructure. It also lays out important grounds for accountability, efficiency and performance measures for California's infrastructure investment. The funds are limited to road improvements as approved by the City Council.

### **HOUSING FUNDS**

#### **Community Development Block Grant (CDBG) and HOME – Funds 111, 117 & 124**

Established to account for the grant program income/proceeds from Housing and Community Development Department (HCD)/Department of Housing and Urban Development (HUD) to improve housing and community projects in qualifying areas of the City. Revenues provided are awarded through HCD from funding through HUD. The Community Development Block Program (CDBG) is authorized under Title 1 of the National Affordable Housing Act. The primary objective of the CDBG program is the development of a viable urban community through the provision of decent housing, a suitable living environment and economic opportunity, principally for low and moderate income persons.

**BEGIN Program - Fund 128**

This fund was established to administer down-payment assistance loans to qualifying first-time low-and moderate-income homebuyers.

**OTHER SPECIAL REVENUE FUNDS**

**Special Service District: Lighting & Landscape Maintenance Assessment Districts – Fund 140**

Established to account for the revenues and expenditures associated with maintenance of landscape districts throughout the City. Revenue is collected from property owner-approved assessments. The fees are collected and expended by the district solely on the associated district maintenance costs.

**CASp Program – Fund 135**

Established to account for the \$4 assessed for all business licenses as required by the State of California SB 1186. SB 1186 adds new rules and protections for business owners related to access compliance requirements set forth under the ADA, the California Building Code, and SB 1608.

**COPS – Fund 137**

The Citizens Option for Public Safety (COPS) program was originally adopted in AB3229 (Brulte) 1996 with funding from the state general fund. Front line law enforcement funds are allocated to cities, counties and five police protection districts on a population basis. In FY 2000/2001, the law was amended to provide a minimum frontline law enforcement allocation of \$100,000 to any local agency receiving funding under the program.

**Police Donations – Fund 138**

This was established to account for revenues received from public donations of cash and property. Monies deposited in this fund are utilized for one-time police expenditures and are not part of the regular operating budget of the Police Department.

**Facilities & Impact Fees - Funds 112, 120, and 201-209**

These funds were established to account for impact fees paid by developers for landscaped medians, signals, railroad crossing improvements, bike paths, public facilities, stormdrains and parks. Within these funds, impact fees are held for the improvement of various facilities. Funds are to be used only for the purpose for which the impact fee was collected.

**Measure P – Fund 141**

Measure P, which increased sales tax within the city limits by one percent to 8.75%, passed in November 2020. It was put in place mainly to provide additional funding for city services like public safety, street improvements, parks and building facility maintenance.

## **ENTERPRISE FUNDS**

The City has three Enterprise Funds to account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the costs and expenses, including depreciation, of providing goods or services be primarily financed or recovered through user charges. All operational activities, providing goods or services, including but not limited to administration, operations, maintenance, financing and related debt services, billing and collections are accounted for in the respective funds. Operating and capital expenditures are only to be spent on the specific activities of the individual funds.

### **Sanitation -Fund 106**

It was established to account for the operations of collecting and disposing of solid waste. Revenue is provided by user charges and limited grant funding.

### **Sewer - Fund 107**

It was established to account for the treatment and disposal of wastewater. Revenue is provided by user charges, impact fees and limited grant funding. The wastewater treatment plant is located west of Belmont on Meyer Road.

### **Water - Fund 105**

It was established to account for the operations of delivering potable drinking water. Revenue is provided by user charges, impact fees, and limited grant funding.

## **INTERNAL SERVICE FUND**

The Internal Service Fund is used to finance and account for activities and services performed by a designated department within the City to another department in the City on a cost reimbursement basis.

### **Insurance - Fund 121**

It was established to account for the insurance program activities for the City's various types of insurance, such as health, disability, general liability, workers' compensation, and property. The 25% reserve level goal does not apply to this fund, depending on the overall program and funding goals.

# Departments Summary



# Mayor And City Council

The City of Exeter is a charter city and operates under the “Council-Administrator” form of municipal government. The five member City Council is elected by Districts for a four-year term staggered in even years with Districts A, C and D in years 2026, 2030 etc. and Districts B and E in years 2024, 2028 etc. Pursuant to the Exeter City Charter, the Mayor and Mayor Pro Tem are selected by the Council. The City Council sets the policy, establishes the vision and direction of the community’s future and provides oversight of the City Administrator and City Clerk. The City Council meets on the second and fourth Tuesday of each month to decide the business of the City.

<b>City Council (Fund 401)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>REVISED BUDGET</b>		
		<b>2026</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.401.001.000	SALARIES REGULAR	\$ (1,200.00)	\$ (1,200.00)	\$ (1,200.00)
104.401.006.000	SOCIAL SECURITY - MEDICARE	\$ (100.00)	\$ (100.00)	\$ (100.00)
104.401.011.000	OFFICE EXPENSE	\$ (900.00)	\$ (900.00)	\$ (900.00)
104.401.012.000	SPECIAL DEPT EXPENSE	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)
104.401.025.000	TRAVEL CONFERENCE & MEETINGS	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)
	Total	\$ (6,200.00)	\$ (6,200.00)	\$ (6,200.00)

# City Administrator

The City Administration Department focuses on general management of the city and provides direct support to the elected City Council. There are two administrative officers that are appointed by and report directly to the City Council in this department. The City Administrator and City Clerk/Human Resources Manager serve as the administrative officers. The Deputy City Clerk/Personnel Officer also provides support to these two positions. The City Administrator serves as the chief administrative officer of the City; advises and assists the City Council in the conduct of City business; and provides administrative oversight to the operations and policy functions of City government. The City Clerk/Human Resources Manager serves as the Elections Official, Local Legislation Auditor, Political reform Filing Officer, responds to public inquiries and provides support services to City Council. This position also provides oversight of the City's human resources and personnel functions and serves as the City's Risk Manager providing oversight of the City's insurance, risk management, and benefit programs. This department also oversees all Department Heads and several contracted employees including the City Engineer, City Planner, Fire, and Building.

<b>Administration (Fund 402)</b>				
<b>REVISED BUDGET</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2026</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.402.001.000	SALARIES - REGULAR	\$ (87,930.00)	\$ (88,616.00)	\$ (90,400.00)
104.402.005.000	RETIREMENT AND LIFE INSUR	\$ (26,340.00)	\$ (27,323.00)	\$ (28,250.00)
104.402.006.000	SOCIAL SECURITY-MEDICARE	\$ (2,550.00)	\$ (2,570.00)	\$ (2,600.00)
104.402.008.000	HEALTH INSURANCE	\$ (10,120.00)	\$ (9,973.00)	\$ (10,118.00)
104.402.009.000	WORKERS COMP (SELF INS)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.402.011.000	OFFICE EXPENSE	\$ (2,200.00)	\$ (2,500.00)	\$ (2,500.00)
104.402.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (1,300.00)	\$ (1,300.00)	\$ (1,300.00)
104.402.016.000	TELEPHONE	\$ (700.00)	\$ (700.00)	\$ (700.00)
104.402.020.000	MAINT & OPERATION OF VEHICLE	\$ -	\$ -	\$ -
104.402.022.000	CONTRACTUAL SERVICES	\$ (1,500.00)	\$ (1,700.00)	\$ (1,700.00)
104.402.023.000	INSURANCE, BONDS & RETIREMEN	\$ -	\$ -	\$ -
104.402.024.000	MEMBERSHIPS AND DUES	\$ (1,300.00)	\$ (1,300.00)	\$ (1,300.00)
104.402.025.000	TRAVEL CONFERENCES & MEETING	\$ (2,500.00)	\$ (3,000.00)	\$ (3,000.00)
104.402.026.000	TRAINING	\$ (2,100.00)	\$ (2,000.00)	\$ (2,000.00)
	<b>Total</b>	<b>\$ (139,540.00)</b>	<b>\$ (141,982.00)</b>	<b>\$ (144,868.00)</b>

# Finance

The service mission of the Finance Department is to provide quality municipal financial services to our customers through teamwork and trust – managing and optimizing the City’s financial affairs, and providing fiscal responsibility and accountability focused on the highest degree of customer service, honesty, and integrity. This mission generates the standards under which the Finance Department functions. Those standards are defined and delivered using the three basic systems every department shares: its people, its physical assets, and its processes. The Finance Department provides a wide range of comprehensive finance support services to the Mayor, the City Council, and all City departments. These services include accounting, financial administration and reporting, budgeting, internal audits, treasury/cash management, investments, payroll, billing and accounts receivable, accounts payable, purchasing, reproduction and graphics, and business licenses and cashing. Overall responsibility for management of the City’s finances rests with the Finance Director who also serves as the City Treasurer.

<b>Finance (Fund 403)</b>				
FUND ACCOUNT	ACCOUNT DESCRIPTION	Adopted 2025-2026 Budget	2026-2027 Budget	2027-2028 Budget
104.403.001.000	SALARIES - REGULAR	\$ (50,240.00)	\$ (51,750.00)	\$ (53,300.00)
104.403.002.000	SALARIES-TEMPORARY	\$ (12,000.00)	\$ (12,000.00)	\$ (12,000.00)
104.403.003.000	SALARIES - OVERTIME	\$ (500.00)	\$ (500.00)	\$ (500.00)
104.403.005.000	RETIREMENT AND LIFE INSUR	\$ (12,150.00)	\$ (13,850.00)	\$ (14,250.00)
104.403.006.000	SOCIAL SECURITY-MEDICARE	\$ (1,810.00)	\$ (1,850.00)	\$ (1,900.00)
104.403.008.000	HEALTH INSURANCE	\$ (6,750.00)	\$ (7,425.00)	\$ (8,200.00)
104.403.009.000	WORKERS COMP (SELF INS)	\$ (1,000.00)		
104.403.011.000	OFFICE EXPENSE	\$ (1,400.00)	\$ (1,400.00)	\$ (1,500.00)
104.403.011.001	FURNITURE	\$ -		
104.403.013.000	OFFICE EQUIPMENT EXPENSE	\$ -		
104.403.016.000	TELEPHONE	\$ (600.00)	\$ (600.00)	\$ (600.00)
104.403.020.000	MAINT & OPERATION OF VEHICLE	\$ -		
104.403.022.000	CONTRACTUAL SERVICES	\$ (11,000.00)	\$ (13,000.00)	\$ (13,000.00)
104.403.023.000	INSURANCE, BONDS & RETIREMEN	\$ -		
104.403.024.000	MEMBERSHIPS AND DUES	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.403.025.000	TRAVEL CONFERENCES & MEETING	\$ (3,700.00)	\$ (3,500.00)	\$ (3,500.00)
104.403.026.000	TRAINING	\$ (2,300.00)	\$ (2,300.00)	\$ (2,300.00)
104.403.054.000	BANK CHARGES	\$ (350.00)	\$ (700.00)	\$ (700.00)
	<b>Total</b>	<b>\$ (104,800.00)</b>	<b>\$ (109,875.00)</b>	<b>\$ (112,750.00)</b>

# General Government

<b>General Government (Fund 404)</b>				
<b>REVISED BUDGET</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2026</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.404.001.000	SALARIES - REGULAR	\$ (78,000.00)	\$ (77,500.00)	\$ (78,000.00)
104.404.002.000	SALARIES - TEMPORARY	\$ (4,700.00)	\$ (4,700.00)	\$ (4,700.00)
104.404.003.000	SALARIES - OVERTIME	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.404.005.000	RETIREMENT AND LIFE INSUR	\$ (19,290.00)	\$ (20,000.00)	\$ (20,600.00)
104.404.006.000	SOCIAL SECURITY-MEDICARE	\$ (2,400.00)	\$ (2,300.00)	\$ (2,400.00)
104.404.008.000	HEALTH INSURANCE	\$ (18,550.00)	\$ (20,400.00)	\$ (22,440.00)
104.404.009.000	WORKERS COMP (SELF INS)	\$ -	\$ -	\$ -
104.404.011.000	OFFICE EXPENSE	\$ (3,400.00)	\$ (3,500.00)	\$ (3,500.00)
104.404.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (2,500.00)	\$ (2,500.00)	\$ (2,500.00)
104.404.012.001	SPECIAL EVENTS	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)
104.404.013.000	OFFICE EQUIPMENT EXPENSE	\$ -	\$ -	\$ -
104.404.015.001	ADVERTISING	\$ (3,100.00)	\$ (4,000.00)	\$ (4,000.00)
104.404.015.002	ELECTIONS	\$ -	\$ (4,000.00)	
104.404.016.000	TELEPHONE	\$ (4,300.00)	\$ (4,300.00)	\$ (4,300.00)
104.404.017.000	UTILITIES	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
104.404.018.000	RENTS AND LEASES	\$ (100.00)	\$ (100.00)	\$ (100.00)
104.404.019.000	MAINT OF BLDGS STRUCT & GRND	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.404.019.001	CITY HOUSE-RENTAL	\$ -	\$ -	\$ -
104.404.019.002	CODE ENFORCEMENT	\$ (30,000.00)	\$ (31,000.00)	\$ (31,000.00)
104.404.020.000	MAINT & OPERATION OF VEHICLE	\$ -	\$ -	\$ -
104.404.021.000	PROFESSIONAL SERVICES	\$ (45,000.00)	\$ (95,000.00)	\$ (45,000.00)
104.404.021.001	ENGINEERING FEES	\$ (75,000.00)	\$ (80,000.00)	\$ (80,000.00)

**General Government (Fund 404)**

**REVISED BUDGET**

<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2026</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.404.021.002	ATTORNEY FEES	\$ (45,000.00)	\$ (45,000.00)	\$ (45,000.00)
104.404.021.003	BUILDING INSPECTION FEES	\$ -	\$ -	\$ -
104.404.021.004	AUDITOR FEES	\$ (27,000.00)	\$ (29,000.00)	\$ (31,000.00)
104.404.021.005	CODIFICATION OF ORDINANCES	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.404.021.006	PLANNING SERVICES	\$ (75,000.00)	\$ (150,000.00)	\$ (150,000.00)
104.404.021.007	ECONOMIC DEVELOPMENT	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.404.022.000	CONTRACTUAL SERVICES	\$ (39,000.00)	\$ (40,000.00)	\$ (40,000.00)
104.404.022.001	FIRE	\$ (475,000.00)	\$ (722,800.00)	\$ (753,000.00)
104.404.022.002	ANIMAL CONTROL	\$ -	\$ -	\$ -
104.404.022.003	ADMIN SERVICES TU CO	\$ (45,000.00)	\$ (40,000.00)	\$ (40,000.00)
104.404.022.074	FIRE GRANT EQUIPMENT	\$ -	\$ -	\$ -
104.404.023.000	INSURANCE BONDS & RETIREMENT	\$ (48,100.00)	\$ (41,800.00)	\$ (48,000.00)
104.404.024.000	MEMBERSHIPS AND DUES	\$ (4,000.00)	\$ (4,000.00)	\$ (4,000.00)
104.404.026.000	TRAINING	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.404.033.000	PERSONNEL EXPENSE	\$ (250.00)	\$ (250.00)	\$ (250.00)
104.404.034.000	COMMUNITY CENTER	\$ -	\$ -	\$ -
104.404.035.000	SETTLEMENT COSTS	\$ -	\$ -	\$ -
104.404.050.000	DONATIONS	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
104.404.051.000	CHAMBER OF COMMERCE	\$ (4,000.00)	\$ (600.00)	\$ (600.00)
104.404.052.000	CONTINGENCY	\$ -	\$ -	\$ -
104.404.053.000	INVESTMENTS (LOSS)	\$ -	\$ -	\$ -
104.404.073.000	CAPITAL OUTLAY	\$ (15,000.00)	\$ -	\$ -
104.404.073.002	GOVERNMENT BUILDINGS CAPITAL	\$ -	\$ -	\$ -

104.404.074.000	EQUIPMENT	\$ -	\$ -	\$ -
104.404.074.003	CNG STATION	\$ -	\$ -	\$ -
104.404.075.000	OTHER USE OF FUNDS	\$ -	\$ -	\$ -
104.404.075.001	TRANSFER-VEHICLE RESERVE	\$ -	\$ -	\$ -
104.404.076.000	GENERAL FUND CAPITAL OUTLAY	\$ -	\$ -	\$ -
104.404.080.001	PD ADMIN BLDG REPAIR & UPDAT	\$ (525,210.57)	\$ (25,000.00)	\$ (25,000.00)
104.404.080.002	CITY STANDARDS UPDATE	\$ -	\$ (10,000.00)	\$ (10,000.00)
	Total	\$ (1,632,900.57)	\$ (1,501,750.00)	\$ (1,489,390.00)

# Police

The Exeter Police Department is a full-service law enforcement agency, providing service to the residents and businesses within the City of Exeter. The primary function is the maintenance of order, the enforcement of local, state & federal laws, and the basic protection of life and property.

<b>Police (Fund 421)</b>				
<b>ADOPTED</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.421.001.000	SALARIES - REGULAR	\$ (1,825,410.00)	\$ (1,612,241.00)	\$ (1,676,059.00)
104.421.002.000	SALARIES-TEMPORARY	\$ (20,460.00)	\$ (20,000.00)	\$ (20,000.00)
104.421.003.000	SALARIES-OVERTIME	\$ (90,000.00)	\$ (90,000.00)	\$ (90,000.00)
104.421.004.000	DISABILITY INSURANCE	\$ (1,500.00)	\$ (10,910.00)	\$ (1,500.00)
104.421.005.000	RETIREMENT AND LIFE INSUR	\$ (629,730.00)	\$ (585,823.00)	\$ (603,400.00)
104.421.006.000	SOCIAL SECURITY-MEDICARE	\$ (27,400.00)	\$ (51,161.00)	\$ (52,691.00)
104.421.008.000	HEALTH INSURANCE	\$ (325,460.00)	\$ (358,000.00)	\$ (393,800.00)
104.421.009.000	WORKERS COMP (SELF INS)	\$ (149,780.00)	\$ (142,643.00)	\$ (149,775.00)
104.421.011.000	OFFICE EXPENSE	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.421.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (21,000.00)	\$ (20,000.00)	\$ (20,000.00)
104.421.012.002	SPECIAL PROGRAMS	\$ -	\$ -	\$ -
104.421.012.003	TRAFFIC COSTS	\$ -	\$ -	\$ -
104.421.012.004	JUVENILE DIVERSION PROGRAM	\$ -	\$ -	\$ -
104.421.013.000	OFFICE EQUIPMENT EXPENSE	\$ (6,000.00)	\$ (4,500.00)	\$ (4,500.00)
104.421.014.000	CLOTHING AND PERSONAL EXP	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
104.421.016.000	TELEPHONE	\$ (27,000.00)	\$ (25,000.00)	\$ (25,000.00)
104.421.017.000	UTILITIES	\$ (24,000.00)	\$ (22,000.00)	\$ (22,000.00)
104.421.019.000	MAINT BLDGS,STRUCT & GRNDS	\$ (29,000.00)	\$ (4,000.00)	\$ (4,000.00)
104.421.020.000	MAINT & OPERATION OF VEHICLE	\$ (154,000.00)	\$ (155,000.00)	\$ (155,000.00)
104.421.022.000	CONTRACTUAL SERVICES	\$ (334,000.00)	\$ (335,000.00)	\$ (360,000.00)
104.421.022.001	MAINTENANCE CONTRACTS	\$ -	\$ -	\$ -
104.421.023.000	INSURANCE, BONDS & RETIREMEN	\$ (186,900.00)	\$ (186,900.00)	\$ (190,638.00)
104.421.024.000	MEMBERSHIPS AND DUES	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.421.025.000	TRAVEL CONFERENCES & MEETING	\$ (5,000.00)	\$ (3,000.00)	\$ (3,000.00)
104.421.026.000	TRAINING	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
104.421.026.001	POST TRAINING	\$ (16,500.00)	\$ (16,500.00)	\$ (16,500.00)
104.421.033.000	PERSONNEL EXPENSE	\$ (7,000.00)	\$ (7,000.00)	\$ (7,000.00)
104.421.034.000	RADIO EXPENSE	\$ (11,000.00)	\$ (11,000.00)	\$ (11,000.00)
104.421.035.000	SAFETY EQUIPMENT	\$ (12,600.00)	\$ (12,600.00)	\$ (12,600.00)
104.421.074.000	EQUIPMENT	\$ -	\$ -	\$ -
104.421.074.002	POLICE RADIO REPLACEMENT	\$ -	\$ -	\$ -
104.421.075.001	VEHICLE REPLACEMENT RESERVE	\$ -	\$ (50,000.00)	\$ (50,000.00)
	<b>Total</b>	<b>\$ (3,934,740.00)</b>	<b>\$ (3,754,278.00)</b>	<b>\$ (3,899,463.00)</b>

**COPS (Fund 137)**

<b>COPS (Fund 137)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ADOPTED 2025-2026 BUDGET</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
137.421.001.000	REGULAR - SALARIES	\$ -	\$ (82,434.00)	\$ (84,907.00)
137.421.003.000	SALARIES - OVERTIME	\$ -	\$ (7,000.00)	\$ (8,000.00)
137.421.004.000	DISABILITY INSURANCE	\$ -	\$ (2,850.00)	\$ (2,935.00)
137.421.005.000	RETIREMENT AND LIFE INS	\$ -	\$ (27,238.00)	\$ (28,760.00)
137.421.006.000	SOCIAL SECURITY-MEDICARE	\$ -	\$ (1,195.00)	\$ (1,231.00)
137.421.008.000	HEALTH INSURANCE	\$ -	\$ (8,364.00)	\$ (9,200.00)
137.421.012.000	SPECIAL DEPARTMENTAL	\$ -		
137.421.071.002	INTEREST EXPENSE	\$ -		
137.421.071.004	DEBT SERVICE-PRINCIPAL	\$ -		
137.421.074.000	EQUIPMENT	\$ -		
137.421.074.049	POLICE VEHICLE REPLACEMENTS	\$ -		
137.421.075.000	VEHICLES	\$ -		
137.421.080.001	VEHICLE REPLACEMENT	\$ (100,000.00)	\$ (250,000.00)	\$ (100,000.00)
	<b>Total</b>	<b>\$ (100,000.00)</b>	<b>\$ (379,081.00)</b>	<b>\$ (235,033.00)</b>

# Streets

The City of Exeter has multiple funding sources to maintain the City streets. The non-General Fund sources require that the City contribute at least \$100,000 a year towards street costs to be eligible to receive these other funds.

<b>Streets (Fund 431)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.431.001.000	SALARIES - REGULAR	\$ (192,243.00)	\$ (197,586.00)	\$ (205,000.00)
104.431.002.000	SALARIES - TEMPORARY	\$ (35,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.431.003.000	SALARIES - OVERTIME	\$ (1,200.00)	\$ (2,000.00)	\$ (2,000.00)
104.431.005.000	RETIREMENT AND LIFE INSUR	\$ (53,055.00)	\$ (51,465.00)	\$ (54,000.00)
104.431.006.000	SOCIAL SECURITY-MEDICARE	\$ (6,590.00)	\$ (5,730.00)	\$ (6,500.00)
104.431.008.000	HEALTH INSURANCE	\$ (40,140.00)	\$ (39,558.00)	\$ (40,134.00)
104.431.009.000	WORKERS COMP (SELF INS)	\$ (14,630.00)	\$ (14,624.00)	\$ (14,624.00)
104.431.011.000	OFFICE EXPENSE	\$ (600.00)	\$ (600.00)	\$ (600.00)
104.431.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.431.013.000	OFFICE EQUIPMENT EXPENSE	\$ -	\$ -	\$ -
104.431.014.000	CLOTHING & PERSONAL EXPENSE	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)
104.431.016.000	TELEPHONE	\$ (3,800.00)	\$ (3,800.00)	\$ (3,800.00)
104.431.017.000	UTILITIES	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.431.019.000	MAINT OF BLDGS,STRUCT & GRND	\$ (4,200.00)	\$ (4,200.00)	\$ (4,200.00)
104.431.020.000	MAINT & OPERATION OF VEHICLE	\$ (20,000.00)	\$ (20,000.00)	\$ (20,000.00)
104.431.021.000	PROFESSIONAL SERVICES	\$ (4,000.00)	\$ (4,000.00)	\$ (4,000.00)
104.431.021.001	ENGINEERING FEES	\$ (2,000.00)	\$ (15,000.00)	\$ (15,000.00)
104.431.021.002	ATTORNEY FEES	\$ -	\$ -	\$ -
104.431.022.000	CONTRACTUAL SERVICES	\$ (68,000.00)	\$ (68,000.00)	\$ (68,000.00)
104.431.023.000	INSURANCE, BONDS & RETIREMEN	\$ (21,100.00)	\$ (18,300.00)	\$ (21,100.00)
104.431.024.000	MEMBERSHIPS AND DUES	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.431.025.000	TRAVEL CONFERENCES & MEETING	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.431.026.000	TRAINING	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.431.028.000	LANDSCAPE PROJECT	\$ -	\$ (20,000.00)	\$ -
104.431.029.000	STREET MAINTENANCE	\$ (40,000.00)	\$ (40,000.00)	\$ (40,000.00)
104.431.029.001	MEASURE R STREET PROJECT	\$ -	\$ -	\$ -
104.431.029.002	PROP 1B STREETS & ROADS IMPR	\$ -	\$ -	\$ -
104.431.033.000	PERSONNEL EXPENSES	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.431.071.000	TCAG PROJECT	\$ -	\$ -	\$ -
104.431.071.003	CMAQ STREETS PROJECT	\$ -	\$ -	\$ -
104.431.072.000	PROPERTY IMPROVEMENTS	\$ -	\$ -	\$ -
104.431.073.000	ALLEY PROJECTS	\$ -	\$ -	\$ -
104.431.073.001	PROPERTY IMPROVEMENTS	\$ -	\$ -	\$ -
104.431.074.000	EQUIPMENT REPLACEMENT	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ (518,058.00)</b>	<b>\$ (521,363.00)</b>	<b>\$ (515,458.00)</b>

# Recreation

The Recreation Division is dedicated to creating community through social interaction to enrich lives of citizens. Recreation programs encompass all age groups from preschool to active adults 55+ through a range of various programs and activities. Recreation strengthens our community's health and well-being. Programs are designed to promote youth personal development, life enrichment, adult social interaction and fun family events.

<b>Recreation (Fund 471)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.471.001.000	SALARIES - REGULAR	\$ (53,060.00)	\$ (56,500.00)	\$ (58,200.00)
104.471.002.000	SALARIES - TEMPORARY	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)
104.471.003.000	SALARIES - OVERTIME	\$ (9,000.00)	\$ (9,000.00)	\$ (9,000.00)
104.471.005.000	RETIREMENT AND LIFE INSUR	\$ (12,828.00)	\$ (16,000.00)	\$ (16,000.00)
104.471.006.000	SOCIAL SECURITY-MEDICARE	\$ (2,270.00)	\$ (3,000.00)	\$ (3,000.00)
104.471.008.000	HEALTH INSURANCE	\$ (16,020.00)	\$ (16,821.00)	\$ (19,385.00)
104.471.009.000	WORKERS COMP (SELF INS)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.471.011.000	OFFICE EXPENSE	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)
104.471.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (18,000.00)	\$ (18,000.00)	\$ (18,000.00)
104.471.015.000	ADVERTISING & PUBLICATIONS	\$ -		
104.471.016.000	TELEPHONE	\$ (1,100.00)	\$ (1,100.00)	\$ (1,100.00)
104.471.017.000	UTILITIES	\$ (7,000.00)	\$ (7,000.00)	\$ (7,000.00)
104.471.020.000	MAINT & OPERATION OF VEHICLE	\$ -	\$ (500.00)	\$ (500.00)
104.471.023.000	INSURANCE, BONDS & RETIREME	\$ (11,200.00)	\$ (11,200.00)	\$ (11,200.00)
104.471.024.000	MEMBERSHIPS AND DUES	\$ (500.00)	\$ (500.00)	\$ (500.00)
104.471.025.000	TRAVEL CONFERENCES & MEETING	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)
104.471.033.000	PERSONNEL EXPENSES	\$ (200.00)	\$ (200.00)	\$ (200.00)
104.471.074.000	EQUIPMENT	\$ -		
	<b>Total</b>	<b>\$ (160,678.00)</b>	<b>\$ (169,321.00)</b>	<b>\$ (173,585.00)</b>

# Parks

The City of Exeter is charged with maintaining 10 parks spanning almost 20 acres. The parks are an important part of the City residents' quality of life. The most significant parks are Dobson Field, City Park and Scroth Park. The purpose of this division is to maintain the parks in a way that the public can enjoy both active play and a restful setting free of trash with landscape well maintained.

<b>Parks (Fund 472)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
104.472.001.000	SALARIES - REGULAR	\$ (13,060.00)	\$ (54,030.00)	\$ (55,651.00)
104.472.002.000	SALARIES - TEMPORARY	\$ -	\$ (1,000.00)	\$ (1,000.00)
104.472.003.000	SALARIES - OVERTIME	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
104.472.005.000	RETIREMENT AND LIFE INSUR	\$ (3,160.00)	\$ (14,532.00)	\$ (15,485.00)
104.472.006.000	SOCIAL SECURITY-MEDICARE	\$ (410.00)	\$ (1,600.00)	\$ (1,620.00)
104.472.008.000	HEALTH INSURANCE	\$ (3,380.00)	\$ (16,800.00)	\$ (18,480.00)
104.472.009.000	WORKERS COMP (SELF INS)	\$ (500.00)	\$ (500.00)	\$ (525.00)
104.472.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (500.00)	\$ (500.00)	\$ (500.00)
104.472.014.000	CLOTHING AND PERSONAL EXPENS	\$ (1,300.00)	\$ (1,300.00)	\$ (1,300.00)
104.472.017.000	UTILITIES	\$ (11,000.00)	\$ (11,000.00)	\$ (11,000.00)
104.472.018.000	LEASES AND PROPERTY TAXES	\$ -	\$ -	\$ -
104.472.019.000	MAINT OF BLDGS, STRUCT & GRN	\$ (140,000.00)	\$ (30,000.00)	\$ (30,000.00)
104.472.019.001	TREE TRIMMING	\$ -	\$ (20,000.00)	\$ (20,000.00)
104.472.019.002	EQUIP/TOOLS	\$ -	\$ (1,000.00)	\$ (1,000.00)
104.472.020.000	MAINT & OPERATION OF VEHICLE	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
104.472.023.000	INSURANCE, BONDS & RETIREMEN	\$ (16,900.00)	\$ (14,700.00)	\$ (16,900.00)
104.472.026.000	TRAINING	\$ -	\$ -	\$ -
104.472.027.000	LANDSCAPE / LIGHTING	\$ -	\$ -	\$ -
104.472.033.000	PERSONNEL EXPENSES	\$ -	\$ (1,000.00)	\$ (1,000.00)
104.472.073.000	PARK CAPITAL	\$ -	\$ -	\$ -
104.472.074.000	EQUIPMENT MAINT	\$ -	\$ (3,841.00)	\$ (4,148.28)
104.472.074.001	BARK PARK	\$ -	\$ -	\$ -
104.472.080.002	PLAYGROUND EQMT-CITY & UNGER	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ (196,210.00)</b>	<b>\$ (177,803.00)</b>	<b>\$ (184,609.28)</b>

# Public Works

Public Works is the heartbeat of any city; developing and maintaining roads, water and sewer systems, solid waste handling and administration. The people who work in public works are solving some of the toughest problems facing our communities. The mission of the City of Exeter Public Works Department is to provide maintenance and repair of the City’s infrastructure in an efficient and cost-effective manner; an exceptionally high level of customer service and a safe work environment; to keep streets clean and well-maintained; to provide low cost, efficient Water, Solid Waste and Wastewater utility services to the citizens of Exeter and to provide various City departments with safe and reliable means of transportation.

Water (Fund 105)				
FUND ACCOUNT	ACCOUNT DESCRIPTION	Adopted 2025-2026 Budget	2026-2027 Budget	2027-2028 Budget
105.461.001.000	SALARIES - REGULAR	\$ (534,560.00)	\$ (543,615.00)	\$ (559,900.00)
105.461.002.000	SALARIES - TEMPORARY	\$ (53,000.00)	\$ (15,000.00)	\$ (15,000.00)
105.461.003.000	SALARIES - OVERTIME	\$ (10,000.00)	\$ (12,000.00)	\$ (12,000.00)
105.461.005.000	RETIREMENT AND LIFE INSUR	\$ (145,570.00)	\$ (145,977.00)	\$ (150,000.00)
105.461.006.000	SOCIAL SECURITY-MEDICARE	\$ (17,040.00)	\$ (15,765.00)	\$ (17,050.00)
105.461.008.000	HEALTH INSURANCE	\$ (118,210.00)	\$ (118,210.00)	\$ (118,210.00)
105.461.009.000	WORKERS COMP (SELF INS)	\$ (11,890.00)	\$ (11,422.00)	\$ (11,993.00)
105.461.011.000	OFFICE EXPENSE	\$ (27,250.00)	\$ (50,000.00)	\$ (50,000.00)
105.461.012.000	SPECIAL DEPART OFFICE EXP	\$ (6,000.00)	\$ (6,000.00)	\$ (6,000.00)
105.461.012.001	SUPPLIES - FN WELL TO HOME	\$ (159,000.00)	\$ (185,850.00)	\$ (185,850.00)
105.461.012.002	WATER WELLS	\$ (80,000.00)	\$ (80,000.00)	\$ (80,000.00)
105.461.012.003	METERS	\$ -	\$ -	\$ -
105.461.012.004	FIRE HYDRANTS	\$ -	\$ -	\$ -
105.461.012.007	SPECIAL EVENTS	\$ (4,000.00)	\$ (4,000.00)	\$ (4,000.00)
105.461.013.000	OFFICE EQUIPMENT EXPENSE	\$ -	\$ -	\$ -
105.461.014.000	UNIFORMS	\$ (7,000.00)	\$ (7,000.00)	\$ (7,000.00)
105.461.016.000	TELEPHONE	\$ (18,000.00)	\$ (15,000.00)	\$ (15,000.00)
105.461.017.000	UTILITIES	\$ (300,000.00)	\$ (275,000.00)	\$ (275,000.00)
105.461.019.000	MAINT BLDGS, STRUCT & GRNDS	\$ (8,000.00)	\$ (8,000.00)	\$ (8,000.00)
105.461.019.000	MAINT BLDGS, STRUCT & GRNDS	\$ (8,000.00)	\$ (8,000.00)	\$ (8,000.00)
105.461.020.000	MAINT & OPERATION OF VEHICLE	\$ (35,000.00)	\$ (35,000.00)	\$ (35,000.00)
105.461.021.000	PROFESSIONAL SERVICES	\$ (89,000.00)	\$ (89,000.00)	\$ (89,000.00)
105.461.021.004	AUDIT FEES	\$ (11,600.00)	\$ (10,000.00)	\$ (10,000.00)
105.461.022.000	CONTRACTUAL SERVICES	\$ (170,000.00)	\$ (150,000.00)	\$ (150,000.00)
105.461.023.000	INSURANCE, BONDS & RETIREMEN	\$ (117,900.00)	\$ (102,500.00)	\$ (117,900.00)
105.461.024.000	MEMBERSHIPS AND DUES	\$ (4,500.00)	\$ (4,500.00)	\$ (4,500.00)
105.461.025.000	TRAVEL CONFERENCES & MEETING	\$ (7,000.00)	\$ (7,000.00)	\$ (7,000.00)
105.461.026.000	TRAINING	\$ (11,500.00)	\$ (11,500.00)	\$ (11,500.00)
105.461.033.000	PERSONNEL EXPENSES	\$ (4,000.00)	\$ (4,000.00)	\$ (4,000.00)
105.461.054.000	CHARGEBACK FEES	\$ (500.00)	\$ (500.00)	\$ (500.00)
105.461.060.000	BAD DEBT	\$ -	\$ -	\$ -
105.461.071.001	USDA LOAN PAYMENT WATER	\$ -	\$ -	\$ -
105.461.071.002	DEBT INTEREST	\$ (160,000.00)	\$ (160,000.00)	\$ (160,000.00)
105.461.071.003	WATER CAPITAL PROJECT	\$ -	\$ -	\$ -
105.461.071.004	DEBT PRINCIPLE	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)
105.461.073.000	WATER CAPITAL PROJECT	\$ -	\$ -	\$ -
105.461.074.000	EQUIPMENT	\$ -	\$ -	\$ -
105.461.076.000	TRANSFERS OUT	\$ -	\$ -	\$ -
105.461.077.000	DEPRECIATION	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ (2,272,520.00)</b>	<b>\$ (2,228,839.00)</b>	<b>\$ (2,266,403.00)</b>

**Refuse (Fund 106)**

<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
106.451.001.000	SALARIES - REGULAR	\$ (40,550.00)	\$ (39,173.00)	\$ (40,300.00)
106.451.002.000	SALARIES - TEMPORARY	\$ -	\$ -	\$ -
106.451.003.000	SALARIES - OVERTIME	\$ -	\$ -	\$ -
106.451.005.000	RETIREMENT AND LIFE INSUR	\$ (11,890.00)	\$ (10,472.00)	\$ (10,800.00)
106.451.006.000	SOCIAL SECURITY-MEDICARE	\$ (1,180.00)	\$ (1,136.00)	\$ (1,170.00)
106.451.008.000	HEALTH INSURANCE	\$ (9,450.00)	\$ (8,643.00)	\$ (9,443.00)
106.451.009.000	WORKERS COMP (SELF INS)	\$ (520.00)	\$ (945.00)	\$ (992.00)
106.451.011.000	OFFICE EXPENSE	\$ (10,000.00)	\$ (10,000.00)	\$ (10,000.00)
106.451.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (300.00)	\$ (300.00)	\$ (300.00)
106.451.012.001	RECYCLE MATERIAL	\$ -	\$ -	\$ -
106.451.013.000	OFFICE EQUIPMENT EXPENSE	\$ -	\$ -	\$ -
106.451.014.000	CLOTHING AND PERSONAL EXPENS	\$ -	\$ -	\$ -
106.451.015.000	ADVERTISING	\$ -	\$ -	\$ -
106.451.016.000	TELEPHONE	\$ (600.00)	\$ (600.00)	\$ (600.00)
106.451.017.000	UTILITIES	\$ (3,500.00)	\$ (3,500.00)	\$ (3,500.00)
106.451.019.000	MAINT OF BLDGS STRUCT & GRND	\$ (100.00)	\$ (100.00)	\$ (100.00)
106.451.020.000	MAINT & OPERATION OF VEHICLE	\$ -	\$ -	\$ -
106.451.021.000	PROFESSIONAL SERVICES	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
106.451.021.001	ENGINEERING FEES	\$ -	\$ -	\$ -
106.451.021.002	ATTORNEY FEES	\$ -	\$ -	\$ -
106.451.021.004	AUDIT FEES	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)
106.451.022.000	CONTRACTUAL SERVICES	\$ (1,495,790.00)	\$ (1,495,790.00)	\$ (1,495,790.00)
106.451.022.001	MAINTENANCE CONTRACTS	\$ (5,730.00)	\$ (5,730.00)	\$ (5,730.00)
106.451.023.000	INSURANCE, BONDS & RETIREMNT	\$ (15,100.00)	\$ (13,100.00)	\$ (15,100.00)
106.451.024.000	MEMBERSHIPS AND DUES	\$ -	\$ -	\$ -
106.451.025.000	TRAVEL CONFERENCES & MEETING	\$ -	\$ -	\$ -
106.451.029.000	ALLEY REPAIR	\$ -	\$ -	\$ -
106.451.033.000	PERSONNEL EXPENSE	\$ -	\$ -	\$ -
106.451.034.001	FRANCHISE GENERAL FUND	\$ (110,250.00)	\$ (110,250.00)	\$ (110,250.00)
106.451.034.002	LEAF COLL/ST SWEEPING	\$ (110,250.00)	\$ (110,250.00)	\$ (110,250.00)
106.451.072.000	SOFTWARE	\$ -	\$ -	\$ -
106.451.074.000	EQUIPMENT	\$ -	\$ -	\$ -
106.451.076.000	TRANSFERS OUT	\$ -	\$ -	\$ -
106.451.077.000	DEPRECIATION	\$ -	\$ -	\$ -
	<b>Total</b>	\$ (1,819,210.00)	\$ (1,813,989.00)	\$ (1,818,325.00)

<b>Sewer (Fund 107)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
107.441.001.000	SALARIES - REGULAR	\$ (392,800.00)	\$ (399,241.00)	\$ (411,220.00)
107.441.002.000	SALARIES - TEMPORARY	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)
107.441.003.000	SALARIES - OVERTIME	\$ (10,000.00)	\$ (15,000.00)	\$ (15,000.00)
107.441.005.000	RETIREMENT AND LIFE INSUR	\$ (106,530.00)	\$ (107,207.00)	\$ (110,425.00)
107.441.006.000	SOCIAL SECURITY-MEDICARE	\$ (12,270.00)	\$ (11,578.00)	\$ (12,000.00)
107.441.008.000	HEALTH INSURANCE	\$ (120,000.00)	\$ (79,282.00)	\$ (80,436.00)
107.441.009.000	WORKERS COMP (SELF INS)	\$ (65,000.00)	\$ (15,000.00)	\$ (15,000.00)
107.441.011.000	OFFICE EXPENSE	\$ (24,000.00)	\$ (50,000.00)	\$ (50,000.00)
107.441.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (5,900.00)	\$ (5,900.00)	\$ (5,900.00)
107.441.012.001	MAIN PLANT	\$ (90,000.00)	\$ (104,200.00)	\$ (104,200.00)
107.441.012.002	LIFT STATIONS	\$ (4,200.00)	\$ (10,000.00)	\$ (10,000.00)
107.441.012.007	SPECIAL EVENTS	\$ (4,000.00)	\$ (4,000.00)	\$ (4,000.00)
107.441.013.000	OFFICE EQUIPMENT EXPENSE	\$ -	\$ -	\$ -
107.441.014.000	UNIFORMS	\$ (2,800.00)	\$ (2,800.00)	\$ (2,800.00)
107.441.016.000	TELEPHONE	\$ (6,400.00)	\$ (6,400.00)	\$ (6,400.00)
107.441.017.000	UTILITIES	\$ (212,000.00)	\$ (200,000.00)	\$ (200,000.00)
107.441.019.000	MAINT BLDGS,STRUCT & GRNDS	\$ (20,000.00)	\$ (20,000.00)	\$ (20,000.00)
107.441.020.000	MAINT & OPERATION OF VEHICLE	\$ (32,000.00)	\$ (30,000.00)	\$ (30,000.00)
107.441.021.000	PROFESSIONAL & SPECIALIZED	\$ (87,000.00)	\$ (87,000.00)	\$ (87,000.00)
107.441.021.001	ENGINEERING FEES	\$ -	\$ -	\$ -
107.441.021.002	ATTORNEY FEES	\$ -	\$ -	\$ -
107.441.021.004	AUDIT FEES	\$ (11,000.00)	\$ (11,000.00)	\$ (11,000.00)
107.441.022.000	CONTRACTUAL SERVICES	\$ (185,000.00)	\$ (180,000.00)	\$ (180,000.00)
107.441.023.000	INSURANCE, BONDS & RETIREMNT	\$ (78,200.00)	\$ (68,000.00)	\$ (78,200.00)
107.441.024.000	MEMBERSHIPS AND DUES	\$ (4,500.00)	\$ (4,500.00)	\$ (4,500.00)
107.441.025.000	TRAVEL CONFERENCES & MEETING	\$ (3,400.00)	\$ (3,400.00)	\$ (3,400.00)
107.441.026.000	TRAINING	\$ (8,000.00)	\$ (8,000.00)	\$ (8,000.00)
107.441.033.000	PERSONNEL EXPENSE	\$ (4,400.00)	\$ (4,400.00)	\$ (4,400.00)
107.441.060.000	BAD DEBT	\$ -	\$ -	\$ -
107.441.076.000	OTHER USE OF FUNDS	\$ -	\$ -	\$ -
107.441.077.000	DEPRECIATION	\$ -	\$ -	\$ -
107.441.078.000	INTEREST EXPENSE	\$ (76,000.00)	\$ (76,000.00)	\$ (76,000.00)
<b>Total</b>		<b>\$ (1,595,400.00)</b>	<b>\$ (1,532,908.00)</b>	<b>\$ (1,559,881.00)</b>

**Transportation (113)**

<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
113.495.021.000	PROFESSIONAL SERVICES	\$ (7,000.00)	\$ (7,000.00)	\$ (7,000.00)
113.495.021.004	AUDIT FEES	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)
113.495.022.000	CONTRACTUAL SERVICES	\$ -	\$ -	\$ -
113.495.076.000	OTHER USE OF FUNDS STREETS	\$ (200,000.00)	\$ (200,000.00)	\$ (200,000.00)
		\$ (209,000.00)	\$ (209,000.00)	\$ (209,000.00)
	<b>Total</b>	\$ (418,000.00)	\$ (418,000.00)	\$ (418,000.00)

<b>Measure R (Fund 131)</b>				
<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
131.497.021.000	PROFESSIONAL SERVICES	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)
131.497.021.004	AUDIT FEES	\$ (20,000.00)	\$ (20,000.00)	\$ (20,000.00)
131.497.029.001	MEASURE R LOCAL PROJECT	\$ (12,600.00)	\$ (12,600.00)	\$ (12,600.00)
131.497.029.002	MEASURE R REGIONAL PROJECT	\$ -	\$ -	\$ -
131.497.071.003	HSIP PROJECT	\$ -	\$ -	\$ -
131.497.075.000	OTHER USE OF FUNDS	\$ -	\$ -	\$ -
NEW	TRAIL MAINTENANCE		\$ (35,000.00)	\$ (35,000.00)
		\$ (57,600.00)	\$ (92,600.00)	\$ (92,600.00)
	<b>Total</b>	<b>\$ (115,200.00)</b>	<b>\$ (185,200.00)</b>	<b>\$ (185,200.00)</b>

**Gas Tax (Fund 109)**

<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
109.491.021.000	PROFESSIONAL SERVICES	\$ (3,000.00)		
109.491.021.004	AUDIT FEES	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)
109.491.031.000	STREET LIGHTING	\$ (170,000.00)	\$ (170,000.00)	\$ (180,000.00)
109.491.073.000	STREET IMPROVEMENTS	\$ -		
109.491.074.000	EQUIPMENT REPLACEMENT	\$ -		
109.491.074.006	BACKHOE LOADER	\$ -		
109.491.074.035	ST FLEET & EQUIP REPLACEMENT	\$ -		
109.491.075.000	OTHER USE OF FUNDS STREETS	\$ (175,000.00)		
	<b>Total</b>	<b>\$ (349,500.00)</b>	<b>\$ (171,500.00)</b>	<b>\$ (181,500.00)</b>

**SB1 RMRA (Fund 136)**

<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>Adopted 2025-2026 Budget</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
136.498.080.001	RD PAVMT PRESERV STRIPPING	\$ (175,000.00)	\$ (175,000.00)	\$ (175,000.00)
136.498.080.002	DOWNTOWN STREETS PROJECT	\$ -	\$ -	\$ -
136.498.080.003	GLAZE CAPESEAL & MICROSURFAC	\$ -	\$ -	\$ -
136.498.080.028	FIREBAUGH ASPHALT OVERLAY	\$ -	\$ -	\$ -
136.498.080.039	DOWNTOWN ROAD PRESERVATION	\$ -	\$ -	\$ -
	<b>Total</b>	<b>\$ (175,000.00)</b>	<b>\$ (175,000.00)</b>	<b>\$ (175,000.00)</b>

# Fund Budgets



**Measure P (Fund 141)**

**ADOPTED 2025-2026**

<b>FUND ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET</b>	<b>2026-2027 Budget</b>	<b>2027-2028 Budget</b>
<b>GENERAL</b>				
141.404.012.000	ANIMAL CONTROL	\$ (243,250.00)	\$ (245,000.00)	\$ (248,000.00)
141.404.074.048	FIRE: ENGINE REPLACEMENT	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)
141.404.080.001	PD ADMIN BLDG REPAIR & UPDATE	\$ (21,800.00)	\$ (5,000.00)	\$ (5,000.00)
141.404.080.002	CORP YARD BLDG REPAIR & UPDATE	\$ (12,000.00)	\$ -	\$ -
141.404.080.003	CARNEGIE BLDG REPAIR & UPDATE	\$ (6,500.00)	\$ (6,500.00)	\$ (6,500.00)
141.404.080.004	FIRE BLDG REPAIR & UPDATES	\$ (10,600.00)	\$ (10,600.00)	\$ (10,600.00)
141.404.080.005	CH BLDG REPAIR & UPDATES	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)
		\$ (397,150.00)	\$ (370,100.00)	\$ (373,100.00)
<b>CODE ENFORCEMENT</b>				
141.405.001.000	SALARIES - REGULAR	\$ (63,800.00)	\$ (62,534.00)	\$ (64,110.00)
141.405.003.000	SALARIES - OVERTIME	\$ (400.00)	\$ (600.00)	\$ (600.00)
141.405.005.000	RETIREMENT AND LIFE INSUR	\$ (19,700.00)	\$ (15,777.00)	\$ (16,811.00)
141.405.006.000	SOCIAL SECURITY - MEDICARE	\$ (1,850.00)	\$ (1,500.00)	\$ (1,500.00)
141.405.008.000	HEALTH INSURANCE	\$ (22,000.00)	\$ (18,750.00)	\$ (20,625.00)
141.405.009.000	WORKERS COMP (SELF INS)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
141.405.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)
141.405.023.000	INSURANCE, BONDS & RETIREMEN	\$ (46,600.00)	\$ (12,500.00)	\$ (12,500.00)
		\$ (160,350.00)	\$ (117,661.00)	\$ (122,146.00)
<b>POLICE</b>				
141.421.001.000	REGULAR - SALARIES	\$ (147,500.00)	\$ (136,000.00)	\$ (140,000.00)
141.421.003.000	SALARIES - OVERTIME	\$ (5,000.00)	\$ -	\$ -
141.421.005.000	RETIREMENT AND LIFE INS	\$ (40,000.00)	\$ (45,000.00)	\$ (45,000.00)
141.421.006.000	SOCIAL SECURITY-MEDICARE	\$ (2,570.00)	\$ (2,000.00)	\$ (2,100.00)
141.421.008.000	HEALTH INSURANCE	\$ (29,000.00)	\$ (46,200.00)	\$ (50,589.00)
141.421.009.000	WORKERS COMP (SELF INS)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)
141.421.023.000	INSURANCE, BONDS & RETIREMEN	\$ (50,000.00)	\$ (15,000.00)	\$ (15,000.00)
141.421.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (50,000.00)	\$ (50,000.00)	\$ (50,000.00)
		\$ (325,070.00)	\$ (295,200.00)	\$ (303,689.00)
<b>STREETS</b>				
141.431.080.001	ANNUAL STREET REBUILDS	\$ (300,000.00)		
141.431.080.002	ANNUAL STREET OVERLAYS	\$ (300,000.00)		
	STREET IMPROVEMENT PROJECTS		\$ (600,000.00)	\$ (600,000.00)
		\$ (600,000.00)	\$ (600,000.00)	\$ (600,000.00)
<b>RECREATION</b>				
141.471.001.000	SALARIES - REGULAR	\$ (60,620.00)	\$ (48,740.00)	\$ (50,202.00)
141.471.003.000	SALARIES - OVERTIME	\$ -	\$ (2,000.00)	\$ (2,000.00)
141.471.005.000	RETIREMENT AND LIFE INSUR	\$ (11,670.00)	\$ (12,248.00)	\$ (13,053.00)
141.471.006.000	SOCIAL SECURITY-MEDICARE	\$ (1,760.00)	\$ (707.00)	\$ (728.00)
141.471.008.000	HEALTH INSURANCE	\$ (16,870.00)	\$ (16,870.00)	\$ (18,557.00)
141.471.012.000	SPECIAL DEPARTMENT EXPENSE	\$ (30,000.00)	\$ (30,000.00)	\$ (30,000.00)
141.471.080.000	RECREATION SOFTWARE	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)
		\$ (135,920.00)	\$ (125,565.00)	\$ (129,540.00)
<b>PARKS</b>				
141.472.001.000	SALARIES - REGULAR		\$ (108,060.00)	\$ (111,302.00)
141.472.005.000	RETIREMENT AND LIFE INSUR		\$ (29,128.00)	\$ (31,000.00)
141.472.006.000	SOCIAL SECURITY-MEDICARE		\$ (1,600.00)	\$ (1,620.00)
141.472.008.000	HEALTH INSURANCE		\$ (16,800.00)	\$ (18,480.00)
141.472.009.000	WORKERS COMP (SELF INS)		\$ (500.00)	\$ (500.00)
141.472.019.000	MAINT BLDGS, STRUCT & GRNDS	\$ (40,000.00)	\$ (15,000.00)	\$ (20,000.00)
		\$ (40,000.00)	\$ (171,088.00)	\$ (182,902.00)
		\$ (1,658,490)	\$ (1,679,614)	\$ (1,711,377)

Consolidated Streets Funds and Projects												
Project Description	Project #	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31	Funding Source				
Cape Seal	131.497.080.034	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	Measure R (131)				
Cape Seal	113.495.080.034	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	Transportation (113)				
City Owned Downtown Streetlights	131.497.080.029	\$ 600,000						Measure R (131)				
Rd Patching/ Pavement Survey	113.495.080.033	\$ 131,000						Transportation (113)				
Reclamite	113.495.080.030	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	Transportation (113)				
Crack Sealing	113.495.080.029	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	Transportation (113)				
Railroad Crossing Maintenance	113.495.080.040	\$ 50,000						Transportation (113)				
Firebaugh Reconstruction	113.495.080.028	\$ 200,000										
Project Design	113.495.080.028		\$ 200,000	\$ 50,000				RMRA (136)				
Construction	113.495.080.028				\$ 250,000			Transportation (113)				
	113.495.080.028				\$ 3,000,000			Measure R(131)				
	113.495.080.028				\$ 250,000			RMRA (136)				
	113.495.080.028				\$ 600,000			Measure P				
	113.495.080.028				\$ 500,000			Federal Funding				
	113.495.080.028				\$ 2,250,000			Unfunded				
Street Maintenance	109.491.080.003	\$ 15,000						Gas Tax (109)				
Road Pavement Preservation Stripping	136.498.080.001	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000	RMRA (136)				
E Street West Parking Lot			\$ 70,000					Transportation (113)				
E Street ADA Parking Stall			\$ 40,000					Transportation (113)				
F Street ADA Stall and Striping			\$ 40,000					Transportation (113)				
Trailer Purchase/Replacement			\$ 10,000					Transportation (113)				
Downtown Tree Trimming			\$ 30,000					Transportation (113)				
E Street Pedestrian Improvements			\$ 2,000,000					Measure R (131)				

Measure R Fund (131)										
	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31				
Beginning Cash Available for Capital Projects	\$ 370,737	\$ 518,137	\$ 166,309	\$ 283,709	\$ 403,609	\$ 526,009				
Measure R Revenue Estimated	\$ 255,000	\$ 257,500	\$ 260,000	\$ 262,500	\$ 265,000	\$ 265,000				
Grant/Other Funding	\$ -	\$ 1,500,000	\$ -	\$ 3,000,000	\$ -	\$ -				
Operations and Maintenance Expenditures	\$ (57,600)	\$ (59,328)	\$ (92,600)	\$ (92,600)	\$ (92,600)	\$ (92,600)				
Total Available Funding	\$ 568,137	\$ 2,216,309	\$ 333,709	\$ 3,453,609	\$ 576,009	\$ 698,409				
Capital Expenditures	\$ (50,000)	\$ (2,050,000)	\$ (50,000)	\$ (3,050,000)	\$ (50,000)	\$ (50,000)				
Total Resources Available for Projects	\$ 518,137	\$ 166,309	\$ 283,709	\$ 403,609	\$ 526,009	\$ 648,409				
Transportation (113)										
	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31				
Beginning Cash Available for Capital Projects	\$ 1,160,634	\$ 1,215,634	\$ 1,164,134	\$ 963,308	\$ 519,676	\$ 333,381				
Transportation Revenue Estimated	\$ 1,000,000	\$ 698,700	\$ 359,674	\$ 366,867	\$ 374,205	\$ 381,689				
Grant/Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Operations and Maintenance Expenditures	\$ (214,000)	\$ (210,200)	\$ (210,500)	\$ (210,500)	\$ (210,500)	\$ (210,500)				
Total Available Funding	\$ 1,946,634	\$ 1,704,134	\$ 1,313,308	\$ 1,119,676	\$ 683,381	\$ 504,570				
Capital Expenditures	\$ (731,000)	\$ (540,000)	\$ (350,000)	\$ (600,000)	\$ (350,000)	\$ (350,000)				
Total Resources Available for Projects	\$ 1,215,634	\$ 1,164,134	\$ 963,308	\$ 519,676	\$ 333,381	\$ 154,570				
Gas Tax (109)										
	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31				
Beginning Cash Available for Capital Projects	\$ 488,399	\$ 428,730	\$ 409,013	\$ 376,278	\$ 323,980	\$ 251,320				
Gas Tax Revenue Estimated	\$ 304,831	\$ 301,783	\$ 298,765	\$ 295,777	\$ 292,819	\$ 289,891				
Grant/Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Operations and Maintenance Expenditures	\$ (349,500)	\$ (321,500)	\$ (331,500)	\$ (348,075)	\$ (365,479)	\$ (383,753)				
Total Available Funding	\$ 443,730	\$ 409,013	\$ 376,278	\$ 323,980	\$ 251,320	\$ 157,459				
Capital Expenditures	\$ (15,000)	\$ -	\$ -	\$ -	\$ -	\$ -				
Total Resources Available for Funding	\$ 428,730	\$ 409,013	\$ 376,278	\$ 323,980	\$ 251,320	\$ 157,459				
RMRA (136)										
	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31				
Beginning Cash Available for Capital Projects	\$ 165,313	\$ 257,913	\$ 353,189	\$ 401,168	\$ 251,877	\$ 355,342				
RMRA Revenue Estimated	\$ 267,600	\$ 270,276	\$ 272,979	\$ 275,709	\$ 278,466	\$ 278,466				
Grant/Other Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Total Funding Available	\$ 432,913	\$ 528,189	\$ 626,168	\$ 676,877	\$ 530,342	\$ 633,808				
Capital Expenditures	\$ (175,000)	\$ (375,000)	\$ (225,000)	\$ (425,000)	\$ (175,000)	\$ (175,000)				
Total Resources Available for Projects	\$ 257,913	\$ 353,189	\$ 401,168	\$ 251,877	\$ 355,342	\$ 458,808				

**General Fund (104)  
Capital Improvement Program**

			Planning Years				
			Prior Year	2026/27	2027/28	2028/29	2029/30
Beginning Cash Available for Capital Projects			\$ 30,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 160,000.00
Contribution from Operating for Capital							
Grant/Other Funding							
Capital Expenditures			\$ 15,000.00	\$ -	\$ -	\$ 115,000.00	\$ 15,000.00
Total Resources Available for Projects			\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 160,000.00	\$ 175,000.00
#	Project Description	Project #	2025/26	2026/27	2027/28	2028/29	2029/30
1	ADA Upgrade Project	104.404.073.000	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
23	Finance Software					\$ 100,000.00	
Total			\$ 15,000.00	\$ -	\$ -	\$ 115,000.00	\$ 15,000.00

**Water Fund (105)**  
**2026/2027, 2027/2028 and Future Years - Capital Improvement Program**

	Planning Years							
	Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31		
Beginning Cash Available for Capital Projects	\$ 2,467,817.67	\$ 4,066,790.93	\$ 4,900,522.18	\$ 5,796,950.05	\$ 6,559,615.92	\$ 6,292,369.46		
Fees from services provided	\$ 2,983,100.00	\$ 2,983,100.00	\$ 2,983,100.00	\$ 3,072,593.00	\$ 3,164,770.79	\$ 3,561,977.41		
Capital \$1 charge from billing								
Grant/Other Funding	\$ 2,152,909.00	\$ 2,152,909.00			\$ 1,800,000.00	\$ 1,800,000.00		
Operations and Maintenance Expenditures	\$ (2,015,806.00)	\$ (2,116,596.30)	\$ (2,228,839.00)	\$ (2,266,403.00)	\$ (2,334,395.09)	\$ (2,627,382.24)		
Debt Service	\$ (322,000.00)	\$ (318,856.44)	\$ (313,356.44)	\$ (307,656.44)	\$ (301,756.44)	\$ (301,756.44)		
<b>Total Available Funding</b>	<b>\$ 5,266,020.67</b>	<b>\$ 6,767,347.19</b>	<b>\$ 5,341,426.74</b>	<b>\$ 6,295,483.61</b>	<b>\$ 8,888,235.18</b>	<b>\$ 8,725,208.19</b>		
25 % Reserve	\$ (503,951.50)	\$ (529,149.08)	\$ (557,209.75)	\$ (566,600.75)	\$ (583,598.77)	\$ (656,845.56)		
Development Impact Fee Fund Balance	\$ 777,883.76	\$ 981,986.06	\$ 481,986.06	\$ 481,986.06	\$ 481,986.06	\$ 481,986.06		
Water Capital Cash Fund Balance	\$ 1,290,747.00	\$ 1,290,747.00	\$ 1,290,747.00	\$ 1,290,747.00	\$ 1,290,747.00	\$ 1,290,747.00		
Available Funding for Projects	\$ 6,830,699.93	\$ 8,510,931.18	\$ 6,556,950.05	\$ 7,501,615.92	\$ 10,077,369.46	\$ 9,841,095.69		
Capital Expenditures	\$ (2,763,909.00)	\$ (3,610,409.00)	\$ (760,000.00)	\$ (942,000.00)	\$ (3,785,000.00)	\$ (2,565,000.00)		
<b>Total Resources Available for Projects</b>	<b>\$ 4,066,790.93</b>	<b>\$ 4,900,522.18</b>	<b>\$ 5,796,950.05</b>	<b>\$ 6,559,615.92</b>	<b>\$ 6,292,369.46</b>	<b>\$ 7,276,095.69</b>		
<b>#</b>	<b>Project Description</b>	<b>Project #</b>	<b>Prior Year</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30</b>	<b>2029/30</b>
1	Water Meter, Register, and MTU Replacement	105.461.080.002	\$ 40,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
2	Water Main and Service Line Repair and Replacement	105.461.080.003	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
3	Valve Replacement and Exercizing	105.461.080.004	\$ 90,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 90,000.00	\$ 90,000.00
4	Tooleville Emergency Intertie	105.461.080.047	\$ 1,852,909.00	\$ 1,852,909.00				
7	Water Well Maintenance/Repair	105.461.080.043	\$ 85,000.00	\$ 165,000.00	\$ 165,000.00	\$ 165,000.00	\$ 85,000.00	\$ 85,000.00
8	Well Replacement	105.461.080.006				\$ 100,000.00	\$ 1,300,000.00	
9	Future Well Pump and Motor Replacement	105.461.080.007	\$ 80,000.00					
10	Pipe Repair & Replacement	105.461.080.009	\$ 120,000.00	\$ 112,500.00	\$ 120,000.00	\$ 132,000.00	\$ 155,000.00	\$ 155,000.00
11	Annual Public Works Equipment Purchase and Replacement	105.461.080.011	\$ 23,000.00	\$ 25,000.00	\$ 10,000.00	\$ 25,000.00	\$ 10,000.00	\$ 30,000.00
12	Public Works Vehicle Replacement	105.461.080.012	\$ 13,000.00	\$ 55,000.00		\$ 55,000.00		\$ 60,000.00
13	SCADA Meter System Water/ Wasterwater	105.461.080.017		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
14	Planning Grant 60% Engineering	105.461.080.018		\$ 300,000.00			\$ 1,800,000.00	\$ 1,800,000.00
15	.50 MG Water Storage Tank and Booster Pump	105.461.080.018	\$ 300,000.00					
16	Well Site Fencing Upgrades (E-9W and E-11W)	105.461.080.048		\$ 50,000.00				
17	Rate Study			\$ 40,000.00				
18	Well 10 Rehabilitation/Treatment			\$ 500,000.00				
19	Trailer Purchase/Replacement			\$ 20,000.00				
20	Randel Sprayer	105.461.080.049	\$ 40,000.00	\$ 25,000.00				
<b>Total</b>			<b>\$ 2,763,909.00</b>	<b>\$ 3,610,409.00</b>	<b>\$ 760,000.00</b>	<b>\$ 942,000.00</b>	<b>\$ 3,785,000.00</b>	<b>\$ 2,565,000.00</b>

**Sewer (107)**

**2026/2027, 2027/2028 and Future Years - Capital Improvement Program**

		Planning Years						
		Prior Year	2026/27	2027/28	2028/29	2029/30	2030/31	
Beginning Cash Available for Capital Projects		\$ 2,209,646.62	\$ 1,580,609.02	\$ 683,413.39	\$ 477,417.71	\$ 50,967.45	\$ (1,601,773.20)	
Fees from services provided		\$ 2,364,000.00	\$ 2,364,000.00	\$ 2,434,920.00	\$ 2,507,967.60	\$ 2,583,206.63	\$ 2,660,702.83	
Grant/Other Funding								
Operations and Maintenance Expenditures		\$ (1,494,026.00)	\$ (1,568,727.30)	\$ (1,647,163.67)	\$ (1,729,521.85)	\$ (1,815,997.94)	\$ (1,906,797.84)	
Debt Service		\$ (73,505.10)	\$ (69,286.50)	\$ (64,961.10)	\$ (60,515.55)	\$ (55,949.85)	\$ (55,949.85)	
Total Fund Balance		\$ 4,573,646.62	\$ 3,944,609.02	\$ 3,118,333.39	\$ 2,985,385.31	\$ 2,634,174.08	\$ 1,058,929.63	
25 % Reserve		\$ (373,506.50)	\$ (392,181.83)	\$ (411,790.92)	\$ (432,380.46)	\$ (453,999.49)	\$ (476,699.46)	
Development Impact Fee Cash Balance		\$ (20,225.00)	\$ (48,358.00)	\$ (4,500.00)	\$ (4,500.00)	\$ (4,500.00)	\$ (4,500.00)	
Available Funding for Projects		\$ 2,632,609.02	\$ 1,914,413.39	\$ 994,417.71	\$ 762,967.45	\$ 308,226.80	\$ (1,380,517.52)	
Capital Expenditures		\$ (1,052,000.00)	\$ (1,231,000.00)	\$ (517,000.00)	\$ (712,000.00)	\$ (1,910,000.00)	\$ (630,000.00)	
Total Resources Available for Projects		\$ 1,580,609.02	\$ 683,413.39	\$ 477,417.71	\$ 50,967.45	\$ (1,601,773.20)	\$ (2,010,517.52)	
#	Project Description	Project #	Prior year	2026/27	2027/28	2028/29	2029/30	2029/30
1	Lift Station Maintenance and Equipment Replacement	107.441.080.023	\$ 88,000.00	\$ 88,000.00	\$ 88,000.00	\$ 88,000.00	\$ 88,000.00	\$ 88,000.00
3	Sewer Line Replacement/ Maintenance	107.441.080.044	\$ 226,000.00	\$ 260,000.00	\$ 260,000.00	\$ 260,000.00	\$ 226,000.00	\$ 226,000.00
4	Wastewater treatment Plant Maintenance	105.441.080.017	\$ 141,000.00	\$ 141,000.00	\$ 141,000.00	\$ 141,000.00	\$ 141,000.00	\$ 141,000.00
5	Sewer Equipment Purchase & Replcement	107.441.080.006	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
7	Annual Public Works Equipment Purchase + Replacement	107.441.080.008	\$ 47,000.00	\$ 30,000.00	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00	\$ 35,000.00
8	Public Works Vehicle Replacement	107.441.080.009	\$ 27,000.00	\$ 55,000.00		\$ 55,000.00	\$ 27,000.00	\$ 27,000.00
9	SCADA Meter System Water/Wastewater	107.441.080.010		\$ 25,000.00		\$ 25,000.00		
10	Portable Pumps (1 Ea - 2", 4", 6")	107.441.080.046		\$ 42,000.00				
11	Sewer Camera	107.441.080.047		\$ 7,000.00				
12	A&W Lift Station Relocation	107.441.080.048	\$ 500,000.00			\$ 100,000.00	\$ 1,400,000.00	
13	Quince Lift Station Design/Reconstruction							\$ 100,000.00
14	Rate Study			\$ 40,000.00				
15	Trailer Purchase/Replacement			\$ 20,000.00				
16	WWTP Bar Screen Replacement			\$ 500,000.00				
17	Randel Sprayer	107.441.080.049	\$ 10,000.00	\$ 10,000.00				
Total Capital Projects			\$ 1,052,000.00	\$ 1,231,000.00	\$ 517,000.00	\$ 712,000.00	\$ 1,910,000.00	\$ 630,000.00

**Sewer Impact Fee Fund (107)**  
**2026/2027, 2027/2028 and Future Years - Capital Improvement Program**

			Planning Years				
			Prior year	2026/27	2027/28	2028/29	2029/30
Beginning Cash Available for Capital Projects			\$ 48,358.00	\$ 57,388.00	\$ 61,888.00	\$ 66,388.00	\$ 70,888.00
Sewer Impact Fees Collected			\$ 9,030.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Grant/Other Funding							
Operations and Maintenance Expenditures							
Debt Service							
Total Fund Balance			\$ 57,388.00	\$ 61,888.00	\$ 66,388.00	\$ 70,888.00	\$ 75,388.00
25 % Reserve			\$ -	\$ -	\$ -	\$ -	\$ -
Total Resources Available for Projects			\$ 57,388.00	\$ 61,888.00	\$ 66,388.00	\$ 70,888.00	\$ 75,388.00
Capital Expenditures			\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>			<b>\$ 57,388.00</b>	<b>\$ 61,888.00</b>	<b>\$ 66,388.00</b>	<b>\$ 70,888.00</b>	<b>\$ 75,388.00</b>
#	Project Description	Project #	Prior Year	2026/27	2027/28	2028/29	2029/30
1	Filbert Lift Station Upgrade (Yokohl Landing)	107.441.097.002					
	Total Capital Projects		\$ -	\$ -	\$ -	\$ -	\$ -