



EXETER CITY COUNCIL SPECIAL MEETING AGENDA

November 19, 2025 5:00 PM

City Hall, 137 North F Street
Exeter, California 93221

Mayor
Jacob Johnson
Mayor Pro Tem
Jeff Wilson
Council Members
Vicki Riddle
Frankie Alves
Bobby Lentz

Notice is hereby given that the Exeter City Council will hold a Special Meeting on Wednesday, November 19, 2025, at 5:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

5:00 p.m.

A. CALL TO ORDER REGULAR SESSION

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

This is the time for citizens to comment on subject matters that are on the agenda, and comments will be limited to the topic of the special meeting.

In fairness to all who wish to speak tonight, comments shall be limited to three (3) minutes for each individual, although not required, speakers are asked to begin their comments by stating their name and city of residence.

D. INDIVIDUAL BUSINESS ITEMS

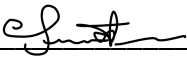
Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consider Approval of Multiple Street Closures for the Annual City of Exeter Christmas Parade on Friday, December 5, 2025 (pp. 3 – 9)
Presented by Jason Ridenour, City Administrator

E. SPECIAL MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on November 14, 2025, and online on the [City of Exeter website](#).



Francesca Quintana, City Clerk

In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C St., Exeter CA 93221 during normal business hours.



Agenda Item Staff Report

Agenda Item Number:

D.1.

Meeting Date:

November 19, 2025

Wording for Agenda:

Consider Approval of Multiple Street Closures for the Annual City of Exeter Christmas Parade on Friday, December 5, 2025.

Submitting Department:

Public Works, Recreation

Contact Name:

Marie Arroyo, Senior Administrative Assistant

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

 J.R.

Department Recommendation:

Staff recommends that the City Council approve the requested street closures for the annual City of Exeter Christmas Parade between 3:30 p.m. and 8:30 p.m. on Friday December 5, 2025.

Summary/Background:

For decades, families have gathered in downtown Exeter to enjoy the parade and celebrate the holiday season.

The annual Christmas Parade is one of Exeter's most anticipated events, attracting thousands of residents and visitors to downtown. The festive celebration highlights the spirit and magic of the holiday season.

To accommodate the growing popularity of the parade, staff is requesting an extended parade route to facilitate additional community members to be able to attend. The parade is planned to begin at the traditional staging area on B Street and Rocky Hill/Pine Street, heading west, then turning south on F Street to Chestnut Street, and continuing east on Chestnut Street to disembark at D Street. Additional street closures are requested for Pine Street (F Street to G Street) for public safety, and E Street (Palm Street to Exeter Mural Gallery) to allow space for food trucks and family activities. The City of Exeter Recreation Department will lead the parade logistics, with support from other city departments as needed.

The Public Works Department will post notices and provide barricades, while the Exeter Police Department will ensure public safety throughout the event.

Fiscal Impact:

Staff time, plus an estimated cost of under \$1,000 for tower light rentals to illuminate the parade route.

Prior City Council Actions:

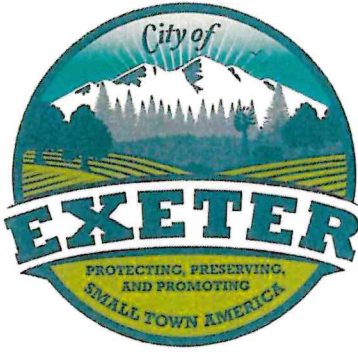
Annual event, last approved in 2024.

Attachments:

- Street Closure Application
- Parade Map
- Amplified Sound Permit

Recommended motion to be made by the City Council:

I move to approve multiple street closures for the annual City of Exeter Christmas Parade between 3:30 p.m. and 8:30 p.m. on Friday, December 5, 2025.



City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221
Ph. # 559-592-3318 Fax # 559-592-3516

Date of Event: 12/5/25

Name of group requesting street closure: Exeter Recreation

Name of contact person: Eli Garver Phone: 559-967-6906

Mailing address: 137 N F St Exeter Email: Egarver@exetercityhall.com

Alternate Contact Person: Bridget Watson Phone 559-302-7279

Mailing Address: 137 N F St Exeter Phone: Bwatson@exetercityhall.com

Type of event: Christmas Parade

Time of closure: 3:30 pm until 9:00 pm

Details of streets/parking lots/public right of way requesting to be closed: (provide map or additional pages if necessary)

Pine St from 65 to Fst and E st from Palm to Wildflower. F st to Chestnut.

BW I have been provided a copy of the City of Exeter Street Closure Policy and understand the provisions.

BW I have been provided a copy of the City of Exeter Street Closure Application Attachment for insurance/waiver requirements and COVID information and understand my responsibilities.

BW I understand my \$50 application fee is nonrefundable and if my event needs to be rescheduled, I will not be required to pay a second application fee.

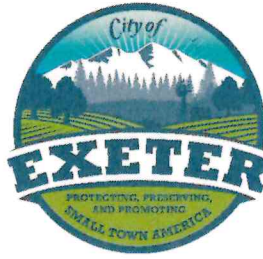
Applicant Signature: Bridget Watson Date 7/14/25

Office use: *****
Fee paid _____

Public Works Director _____

Chief of Police _____

Council Approval: _____



STREET CLOSURE APPLICATION ATTACHMENT

INSURANCE & WAIVERS

General Liability Insurance: *The undersigned shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01 in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage including without limitation, blanket contractual liability. If a general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. The Undersigned's general liability policies shall be primary and shall not seek contribution from the City's coverage, and shall be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. When alcohol is being served or sold at any permitted facility, it is mandatory that the General Liability Policy include Liquor Liability Coverage.*

Any failure to comply with reporting provisions of the policies by the Undersigned shall not affect coverage provided the City.

Workers' Compensation: *Organizations with employees shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). Undersigned shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.*

Indemnity/Hold Harmless Agreement: *Undersigned shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Undersigned's performance of its obligations under this agreement or out of the operations conducted by Undersigned, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Undersigned's performance of this agreement, the Undersigned shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.*

Communicable Disease Waiver and Release: *The coronavirus ("COVID-19") has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend face coverings and social distancing. The City of Exeter cannot guarantee that you will not become infected with COVID-19. Further, attending this facility for a program or activity could increase your risk of contracting COVID-19. By signing this agreement, participant acknowledges the contagious nature of COVID-19 and voluntarily assumes the risk that he/she may be exposed to or infected by COVID-19 while attending this facility and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Participant understands that the risk of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of himself/herself and others, including, but not limited to, City of Exeter employees, volunteers, and program participants and their families. Participant voluntarily agrees to assume all of the foregoing risks and accept sole responsibility for any injury to himself/herself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that he/she may experience or incur in connection with attendance at the facility. Participant hereby releases, covenants not to sue, discharges, and holds harmless the City of Exeter, its employees, agents, and representatives, of and from the claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. Participant understands and agrees that this release, to the fullest extent permitted by law, includes any claims based on the actions, omissions, or negligence of the City of Exeter, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after attending a facility program or activity.*

I have read the Street Closure Request Application Attachment and do hereby certify that I have been duly authorized by the organization which I represent to enter into this agreement, and that the activity which the organization is sponsoring fully meets the conditions set forth herein and that we agree to observe all rules and procedures as stated.

Print Name of Applicant: Bridget Watson

Signature of Applicant: *Bt Watson* Date: 7/14/25

Primary Phone Number(s): 559-302-7279 Email: ~~Bridget~~ Watson@Exetercityhall.ca

City of Exeter

Legend

- ★ Check-in Stations
- ➔ Parade Route
- ▲ Food and Snack Vendors
- ✕ Closed





City of Exeter

100 North C Street
Exeter, CA 93221
Ph. #559-592-3103 Fax # 559-592-3346

Title 5, Chapter 5.48 -

Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant Exeter Recreation Phone No. 559-592-3710 ext 500
Address 137 N F St Exeter Ca 93221

Name of Organization Exeter Recreation Phone No. 559-592-3710 ext 5002
Address 137 N F St Exeter Ca 93221

Type of Event Christmas Parade Location of Event Pine St / Downtown Exeter

Date of Event 12/5/25 Start Time 6 pm End Time 8 pm

Type of equipment to be used Standard Vehicles / Trucks & Trailers.

Additional Information Parade this year will extend down F st and finish at Chesnut

I, Bridget Watson, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

Bridget Watson
Applicant Signature

7/14/25
Date

Chief Kob Schimpf
Chief of Police

Permit Denied
 Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED, HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)