



EXETER CITY COUNCIL AGENDA
TUESDAY, MARCH 25, 2025 REGULAR MEETING
ACTION MINUTES
Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Jacob Johnson

PUBLIC WORKS DIRECTOR
Vacant

INTERIM CHIEF OF POLICE
Rob Schimpf

MAYOR PRO TEM
Jeff Wilson

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS

Frankie Alves
Bobby Lentz

CITY PLANNER

Greg Collins

CITY CLERK
Francesca Quintana

Vickie Riddle

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available
on the City's website at www.cityofexeter.com and
available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, March 25, 2025, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Jacob Johnson, Frankie Alves, Bobby Lentz, and Vicki Riddle.

COUNCIL ABSENT: Jeff Wilson.

STAFF PRESENT: Adam Ennis, Julia Lew, Francesca Quintana, and Christina Arias.

6:30 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor Johnson called the closed session to order at 6:31 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Johnson requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Adam Ennis
Employee Groups: Unrepresented Positions: Misc. Department Heads and City Administrator

Mayor Johnson adjourned the closed session at 7:04 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Johnson called the regular session to order at 07:06 p.m. City Attorney Julia Lew confirmed there were no reportable actions taken out of closed session.

E. INVOCATION

Presented by Pastor Gabe Gary.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Alves.

G. PUBLIC COMMENTS:

No public comment was presented.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of March 11, 2025, regular meeting minutes (pp. 5 – 11)
2. Payment of Bills (pp. 12 – 16)
3. March 14, 2025, Payroll (pp. 17 – 22)
4. Awarding and authorizing the City Administrator to execute an agreement with the lowest responsible bidder, Pavement Coatings Co. of Sacramento, CA in the amount of \$459,945.75 for construction of the 2025 Cape Seal and Micro Surfacing Project base bid and alternate and an additional \$40,000 for additional work on N. Filbert and approve up to 10% contingency for potential extra work on the project, for a project total of up to \$549,940.33 (pp. 23 – 40)
5. Approving the Special Event Facility Use Request for the Exeter Lions Club consisting of private use of Lions Stadium and Dobson Field for an Independence Day celebration July 03, 2025, with set up beginning at 8:00 a.m., activities beginning at 6:30 p.m., the fireworks show beginning at dusk and ending at 10:00 p.m. and an \$884.00 fee waiver, subject to the conditions presented by City Staff (pp. 41 – 47)
6. Authorizing a \$20,000.00 change order to the architect contract with EBM Design Group of Visalia, CA for the Police/Administration Building Improvement Project to include bidding and construction contract administration services (pp. 48 – 50)

7. Approving and authorizing the City Administrator to execute Extra Work Authorization and Task Order No. 4 with QK, the City contract engineer, for the Firebaugh Rehabilitation Project to conduct agency coordination and permitting for CEQA/NEPA/Railroad Agency as well as additional engineering for unforeseen circumstances related to American With Disabilities Act (ADA) requirements and the results of the geotechnical investigation combined with shallow utilities, at a cost of \$12,000.00 (pp. 51 – 57)
8. Accepting a Notice of Completion for FY24/25 emergency repair of a collapsed sewer main at Brickhouse Park, authorize the City Engineer to sign the Notice of Completion, authorize the City Clerk to file the notice with the Tulare County Recorder’s Office and amend PO 249075 for a total cost of \$160,160.21 (pp. 58 – 60)
9. Approving a request by Exeter, A Festival of Arts Mural Team to close South E Street, from Pine Street to the public parking lot south of the Wildflower Café and use Mixer Park on May 04, 2025, from Noon to 10:00 p.m., and waive the \$160.00 special event application fee and \$50.00 street closure fee for their annual Garden Party fundraiser (pp. 61 - 69)

Approval of Consent Calendar as presented							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
ALVES	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Alves and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 4-0. Noting that Mayor Pro Tem Wilson was absent.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consideration of appointment of Zachary Boudreaux to the position of Public Works Director effective the time that Mr. Boudreaux is physically present and begins working onsite with the City, and authorization for the Mayor and City Administrator to execute a contract with Mr. Boudreaux to serve in that capacity until June 30, 2026, beginning at Step D in the salary schedule for the position (currently at a monthly rate of \$9,515.00) (pp. 70 – 77)

City Clerk/Human Resources Manager Francesca Quintana provided a report for the City Council’s review and consideration.

Appointment of Zachary Boudreaux to the position of Public Works Director effective the time that Mr. Boudreaux is physically present and begins working onsite with the City, and authorization for the Mayor and City Administrator to execute a contract with Mr. Boudreaux to serve in that capacity until June 30, 2026, beginning at Step D in the salary schedule for the position (currently at a monthly rate of \$9,515.00)							
1 st	2 nd	Result	JOHNSON	WILSON	RIDDLE	ALVES	LENTZ
ALVES	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Alves and seconded by Council Member Riddle to approve the appointment of Zachary Boudreaux to the position of Public Works Director effective the time that Mr. Boudreaux is physically present and begins working onsite with the City, and authorization for the Mayor

and City Administrator to execute a contract with Mr. Boudreaux to serve in that capacity until June 30, 2026, beginning at Step D in the salary schedule for the position (currently at a monthly rate of \$9,515.00) ,as presented. The motion carried 4-0, noting that Mayor Pro Tem Willson was absent.

2. Consideration of development of group home and sober living home regulations (pp. 78 – 94)

City Attorney Julia Lew provided a report for the City Council’s review, consideration and direction.

Mayor Johnson opened the item up for public comment.

Public comment from Kevin Riggi. Riggie asked for clarification regarding proposed policies and regulations.

Public comment from Nicholas Nave. Nave asked for clarification regarding proposed enforcement and budget.

Approval to refer development of group home and sober living home regulations to the Exeter Planning Commission							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
ALVES	LENTZ	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Alves and seconded by Council Member Lentz to approve to refer development of group home and sober living home regulations to the Exeter Planning Commission . The motion carried 4-0, noting that Mayor Pro Tem Wilson was absent.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves announced that the Motorfest was big success with a good turnout as well as the Rocky Hill Triathlon. Alves shared that the City-Wide Yard Sale is scheduled for April 5th. Alves provided an update on the Tooleville project and thanked City Administrator Adam Ennis for all of his hard work on said project.

Council Member Riddle provided an update from the downtown revitalization meeting. Riddle announced that public restrooms are now open and thanked Mayor Pro Tem Wilson, City Administrator Adam Ennis, and Public Works for their efforts. Riddle shared that the online Mural Map is available to those who want to tour the downtown and visit local eateries. Riddle provided updates on downtown parking and her discussions with the City Engineers. Riddle shared that the next outreach meeting with be held on April 7th.

Council Member Lentz reported he attended the Greater Kaweah Rural Communities Committee meeting.

Mayor Johnson shared information regarding the upcoming Tulip You-Pick event at the Foodlink property.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Interim Police Chief Rob Schimpf, City Attorney Julia Lew, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Johnson adjourned the meeting at 7:48 p.m.

Prepared by:

Francesca Quintana, City Clerk