



EXETER CITY COUNCIL AGENDA
TUESDAY, MARCH 11, 2025 REGULAR MEETING
ACTION MINUTES
Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Jacob Johnson

PUBLIC WORKS DIRECTOR
Vacant

INTERIM CHIEF OF POLICE
Rob Schimpf

MAYOR PRO TEM
Jeff Wilson

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Frankie Alves
Bobby Lentz

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

Vickie Riddle

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, March 11, 2025, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Jacob Johnson, Jeff Wilson, Frankie Alves, Bobby Lentz, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Julia Lew, Francesca Quintana, and Christina Arias.

6:30 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor Johnson called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Johnson requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54956.9 Consideration of Liability Claims
Claimant: Jane Lobato
Claimed Against: City of Exeter
2. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Adam Ennis
Employee Groups: Unrepresented Positions: Misc. Department Heads and City Administrator

Mayor Johnson adjourned the closed session at 7:00 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Johnson called the regular session to order at 07:00 p.m. City Attorney Julia Lew confirmed there were no reportable actions taken out of closed session.

E. INVOCATION

Presented by Mayor Johnson.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Alves.

G. PUBLIC COMMENTS:

Public comment from Nancy Becker. Becker addressed the City Council and provided updates regarding the downtown landscaping revitalization project. She also provided information regarding upcoming tours with schools as well as requested access to public restrooms.

Public comment from Zach Galaviz. Galaviz addressed the City Council regarding potholes in his neighborhood.

Public comment from Carey Miller. Miller expressed concerns to the current LLMADs landscaping schedule.

Public comment from Tricia Kirksey. Kirksey requested access to public restrooms for downtown visitors and offered her assistance to make it happen.

Public comment from Cheryl Brand. Brand requested access to public restrooms for downtown visitors as well as appropriate signage.

Public comment from Charley Norman. Norman addressed the City Council to let them know that County Fire is available anytime for updates to his last presentation and offered their support.

Public comment from Kyle Savag. Savage shared that he is the Field Representative for Senator Shannon Grove and offered his support to Exeter as well as resources.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

1. February 25, 2025, regular meeting minutes (pp. 5 – 8)
2. Approval of March 5, 2025, special meeting minutes (pp. 9 – 10)
3. Payment of Bills (pp. 11 – 15)
4. February 28, 2025, Payroll (pp. 16 – 21)
5. Approval of a facility use and street closure request from The Stag Saloon to consist of the City parking lot adjacent to City Hall, the vacant lot on the corner of Palm and F Street to be used for parking, and a street closure of F Street from Pine Street to City Hall from 5:00 a.m. – 7:00 p.m. Saturday April 5, 2025, for a chili cook off, subject to the conditions presented (pp. 22 – 26)
6. Approval of a request for a street closure of B Street between Pine Street and Rocky Hill and the city parking lot located adjacent to the CACHE building for a special event hosted by Center for Art Culture and History – Exeter (CACHE) beginning at 8:00 a.m. March 19, 2025, and ending at 4:00 p.m., subject to the conditions presented by staff (pp. 27 – 33)
7. Approval of a request for a street closure of Maple Street between D Street and E Street for We Fit Boot Camp Gym to host a Small Business Vendor Market. beginning at 7:00 a.m. May 17, 2025, and ending at 4:00 p.m. subject to the conditions presented by staff (pp. 34 – 40)
8. Authorizing the City Administrator to execute an amendment and extension of the Memorandum of Understanding (MOU) between the City of Exeter and the Tulare-Kings County Regional Hazardous Materials Team, led by the City of Visalia (Fire Department), for hazardous materials incident response services (pp. 41 – 83)
9. Approving and authorizing the City Administrator to execute a one-year extension of the agreement with Clean Cut Landscape Management Inc. of Clovis, CA, in a base annual amount of \$86,580 to provide landscape maintenance services for the City’s parks and public buildings for the period beginning January 01, 2025, through December 31, 2025 (pp. 84 - 92)
10. Approving and authorizing the City Administrator to execute a one-year extension of the agreement with Perfect Care Landscape and Maintenance of Tulare CA, in a base annual amount of \$59,938 (reflecting a 3.05% Consumer Price Index increase) to provide landscape maintenance services for the City of Exeter’s Landscaping and Lighting Districts for the period beginning January 01, 2025, through December 31, 2025 (pp. 93 – 109)
11. Accepting a Notice of Completion for FY2025 Crack Seal and Pothole Patching (RFB 25-01), authorizing the City Engineer to sign the Notice of Completion and authorizing the City Clerk to file the notice with the Tulare County Recorder’s Office (pp. 110 – 112)
12. Adopting **Resolution 2025-05**, A Resolution of the City Council of the City of Exeter in Support of Caltrans, Tulare County and TCAG in the Development of a Roundabout and Traffic Calming Measures to Reduce Vehicle Conflicts at the Intersection of Marinette Avenue (AVE 288) and SR 65 (pp. 113 – 116)

| Approval of Consent Calendar as presented | | | | | | | |
|---|-----------------|--------|---------|--------|-------|--------|-------|
| 1 st | 2 nd | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| WILSON | RIDDLE | (5-0) | AYE | AYE | AYE | AYE | AYE |

It was moved by Mayor Pro Tem Wilson and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 5-0.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public Hearing and approval for the Close-Out of the 21-CDBG (Community Development Block Grant)-PL-30007 Wastewater Master Plan Grant (pp. 117 – 118)

City Administrator Adam Ennis provided a report for the City Council's review and consideration.

Mayor Johnson opened the public hearing at 7:22 p.m. No public comment was presented.

| Public Hearing and approval for the Close-Out of the 21-CDBG (Community Development Block Grant) -PL-30007 Wastewater Master Plan Grant | | | | | | | |
|--|-----------------|--------|---------|--------|-------|--------|-------|
| 1 st | 2 nd | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| ALVES | WILSON | (5-0) | AYE | AYE | AYE | AYE | AYE |

It was moved by Council Member Alves and seconded by Mayor Pro Tem Wilsons to approve the Close-Out of the 21-CDBG (Community Development Block Grant) – PL – 30007 Wastewater Master Plan Grant as presented. The motion carried 5-0.

2. Consider a request from Little League 1) to construct an approximately 10 feet by 20 feet steel removable shade structure in front (on the west side) of the concession stand at Dobson field, 2) to extend the corner posts up to support a metal shade over the four dugouts on the D North and JV baseball fields and 3) for the City to cover the cost of the materials at \$8,780 (pp. 119 – 121)

City Administrator Adam Ennis provided a report for the City Council's review and consideration.

Mayor Johnson opened the item up for public comment. No public comment was presented.

| Approve request from Little League 1) to construct an approximately 10 feet by 20 feet steel removable shade structure in front (on the west side) of the concession stand at Dobson field, 2) to extend the corner posts up to support a metal shade over the four dugouts on the D North and JV baseball fields and 3) for the City to cover the cost of the materials at \$8,780 as presented | | | | | | | |
|---|-----------------|--------|---------|--------|-------|--------|-------|
| 1 st | 2 nd | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| WILSON | ALVES | (5-0) | AYE | AYE | AYE | AYE | AYE |

It was moved by Mayor Pro Tem Wilson and seconded by Council Member Alves to approve the request from Little League 1) to construct an approximately 10 feet by 20 feet steel removable shade structure in front (on the west side) of the concession stand at Dobson field, 2) to extend the corner posts up to support a metal shade over the four dugouts on the D North and JV baseball fields and 3) for the City to cover the cost of the materials at \$8,780. The motion carried 5-0.

3. Consideration of exemption of business licenses from certified producers at local certified Farmer’s Markets (pp. 122 – 123)

City Administrator Adam Ennis provided a report for the City Council’s review and consideration.

Mayor Johnson opened the item up for public comment.

Erica Pine provided a comment on behalf of the Chamber of Commerce supporting the exemption.

| Authorize exemption of business licenses from certified producers at local certified Farmer’s Markets as presented | | | | | | | |
|---|-----------------|--------|---------|--------|-------|--------|-------|
| 1 st | 2 nd | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| RIDDLE | LENTZ | (5-0) | AYE | AYE | AYE | AYE | AYE |

It was moved by Council Member Riddle and seconded by Council Member Lentz to authorize the exemption of business licenses form certified producers at local certified Farmer’s Markets as presented. The motion carried 5-0.

4. Consider Adoption of **Resolution 2025-06**, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Glenn View Estates Assessment District No. 25-01 at the B Level of Service; Adoption of **Resolution 2025-07**, Intent to Levy and Collect Assessments on Glenn View Estates Assessment District No. 25-01; and set the Public Hearing for May 27, 2025 (pp. 124 – 146)

City Engineer John Doyel and City Administrator Adam Ennis provided a report for the City Council’s review and consideration.

Mayor Johnson opened the item up for public comment. Council Member Alves stepped down from the dias as a Council Member to provide a public comment as a community member. Alves expressed his support for the consolidation.

| Adoption of Resolution 2025-06, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Glenn View Estates Assessment District No. 25-01 at the B Level of Service; Adoption of Resolution 2025-07, Intent to Levy and Collect Assessments on Glenn View Estates Assessment District No. 25-01; and set the Public Hearing for May 27, 2025 as presented | | | | | | | |
|---|-----------------|--------|---------|--------|---------|--------|-------|
| 1 st | 2 nd | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| WILSON | RIDDLE | (4-0) | AYE | AYE | ABSTAIN | AYE | AYE |

It was moved by Mayor Pro Tem Wilson and seconded by Council Member Riddle to adopt Resolution 2025-06, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Glenn View Estates Assessment District No. 25-01 at the B Level of Service; Adoption of Resolution 2025-07, Intent to Levy and Collect Assessments on Glenn View Estates Assessment District No. 25-01; and set the Public Hearing for May 27, 2025 as presented. The motion carried 4-0.

5. Consider Adoption of **Resolution 2025-08**, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Park Place Assessment District No. 25-02 at the B Level of Service; Adoption of **Resolution 2025-09**, Intent to Levy and Collect Assessments on Park Place Assessment District No. 25-02; and set the Public Hearing for May 27, 2025 (pp. 147 – 164)

City Engineer John Doyel and City Administrator Adam Ennis provided a report for the City Council’s review and consideration.

Mayor Johnson opened the item up for public comment. No public comment was presented.

| | | | | | | | |
|---|-----------------|--------|---------|--------|-------|--------|-------|
| Adoption of Resolution 2025-08, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Park Place Assessment District No. 25-02 at the B Level of Service; Adoption of Resolution 2025-09, Intent to Levy and Collect Assessments on Park Place Assessment District No. 25-02; and set the Public Hearing for May 27, 2025 as presented | | | | | | | |
| 1 st | 2 nd | Result | JONHSON | WILSON | ALVES | RIDDLE | LENTZ |
| ALVES | WILSON | (5-0) | AYE | AYE | AYE | AYE | AYE |

It was moved by Council Member Alves and seconded by Mayor Pro Tem Wilson to adopt Resolution 2025-08, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Park Place Assessment District No. 25-02 at the B Level of Service; Adoption of Resolution 2025-09, Intent to Levy and Collect Assessments on Park Place Assessment District No. 25-02; and set the Public Hearing for May 27, 2025 as presented. The motion carried 5-0.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves announced that the Triathlon and Motorfest will take place on March 15th. Alves also reminded everyone of the upcoming Citywide Yard Sale happening April 5th.

Mayor Pro Tem Wilson thanked the City Administrator and City Engineer for their time spent on the LLMADs. Wilson shared that he attended the Tooleville meeting and looks forward to the upcoming homeless task force meeting. Wilson also addressed and agreed with the publics needs for public restrooms.

Council Member Riddle welcomed the Interim Chief of Police. Riddle also discussed the Park Master Plan. Riddle also addressed and agreed with public needs regarding the publics needs for public restrooms and requested information on the cost. Riddle also requested follow up on the group home permitting in the City. Riddle suggested that City Staff take a look at impact fees. Riddle shared that she met with Jim Costa's office and enjoyed networking with them. Riddle shared that she spoke with several individuals regarding the downtown fountain and noted public interest in keeping the water feature. Riddle discussed concerns about lighting at the Bark Park.

Council Member Lentz had nothing to report.

Mayor Johnson reminded everyone of the upcoming Citywide Yard Sale. Thanked the Interim Chief of Police for his work the last few weeks.

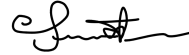
L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Interim Chief of Police Rob Schimpf, City Attorney Julia Lew, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Johnson adjourned the meeting at 8:24 p.m.

Prepared by:



Francesca Quintana, City Clerk