



**EXETER CITY COUNCIL
REGULAR MEETING AGENDA
ACTION MINUTES**

June 24, 2025, 6:00 PM
City Hall, 137 North F Street
Exeter, California 93221

Mayor
Jacob Johnson
Mayor Pro Tem
Jeff Wilson
Council Members
Vicki Riddle
Frankie Alves
Bobby Lentz

Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, June 24, 2025, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Closed session was called to order at 6:17 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

No public comments were presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)

1. 54956.9(d)(3) Conference with Legal Counsel
Re: Significant Exposure to Litigation - 3 Cases: Facts Not Known to Potential Plaintiffs
2. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation - 4 Cases

Mayor Johnson adjourned the closed session at 7:06 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor called the regular session to order at 7:08 p.m.

E. INVOCATION

Presented by Exeter Ministerial.

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS

No public comments were presented.

H. SPECIAL PRESENTATIONS

1. Oath of Office of Police Lieutenant Ryan Heinks (p. 5)
Presented by Francesca Quintana, City Clerk/Human Resources Manager

I. CONSENT CALENDAR

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of June 10, regular meeting minutes (pp. 6 – 11)
2. Approval of the Payment of Bills for June 13, 2025 (pp. 12 – 18)
3. Approval of Payroll in the Amount of \$103,302.39 for the Period of June 02, 2025, through June 15, 2025, with a Check Date of June 20, 2025 (pp. 19 – 25)
4. Approval of Facility Use, Street Closures, and Special Event Request for National Night Out on August 05, 2025, Hosted by the Exeter Police Department (pp. 26 – 29)
5. Adoption of **Resolution 2025-20**, A Resolution of the City Council of the City of Exeter, Approving a One-Year Extension to the Agreement with Community Services and Employment Training, Inc. (CSET) for Use of the Exeter Carnegie Building (pp. 30 – 37)
6. Adoption of **Resolution No. 2025-21**, A Resolution of the City Council of the City of Exeter, Rescinding Resolution No. 2025-19, and Approving the City of Exeter’s Fiscal Year 2025/26 List of Projects Funded by SB 1: The Road Repair And Accountability Act to Include Estimated Project Start and Completion Dates and Project Life Expectancy (pp. 38 – 45)
7. Adoption of **Resolution 2025-22**, A Resolution of the City Council of the City of Exeter, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; and 23-01; and set the Public Hearing for July 22, 2025 (pp. 46 – 158)
8. Adoption of **Resolution No. 2025-23**, A Resolution of the City Council of the City of Exeter, Approving the Revised Salary Schedule Reflecting the 4.0% Pay Increase Effective July 1, 2025, for EPOA, CLOCEA, and Mid-Management Employees, Previously Approved in 2024 Labor Negotiations (pp. 159 – 169)

The City Council pulled Item I.7. from the consent calendar to vote on the item separately.

Approval of Consent Calendar with Item I.7. removed							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

The City Council discussed Item I.7.

Approval of Item I.7. Resolution No. 2025-22							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	ALVES	(4-1)	AYE	NAY	AYE	AYE	AYE

J. INDIVIDUAL BUSINESS ITEMS

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public hearing to consider adoption of **Resolution No. 2025-24**, A Resolution of the City Council of the City of Exeter, approving the City of Exeter Rate and Fee Schedule for Fiscal Year 2025/2026 (pp. 170 – 183)
Presented by Rene Miller, Finance Manager

Mayor opened the public hearing at 8:08 p.m.

Public comment from Mike Sherear. Sherear spoke regarding his concerns about the fees charged to the city.

Direction from the City Council was provided regarding clarifying the restroom cleaning fee.

Mayor closed the public hearing at 8:09 p.m.

Approval of Item J.1. Resolution No. 2025-24							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

2. Public hearing to consider adoption of **Resolution No. 2025-25**, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2025/2026 General Fund Appropriation Limit of \$11,751,095 (pp. 184 – 190)
Presented by Rene Miller, Finance Manager

Mayor opened the public hearing at 8:11 p.m.

No public comments were received.

Mayor closed the public hearing at 8:12 p.m.

Approval of Item J.2. Resolution No. 2025-25							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

3. Consideration of the Establishment of a Legal Expenditures Account Under the Code Enforcement Department and the Allocation of \$85,000 for Fiscal Year 2024/25 (pp. 191 – 192)

Presented by Rene Miller, Finance Manager

Approval of Item J.3. Establishment of a Legal Expenditures Account Under the Code Enforcement Department and the Allocation of \$85,000 for Fiscal Year 2024/25							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
ALVES	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

4. Fiscal Year 2025/2026 Budget Update (pp. 193 – 330)

Presented by Rene Miller, Finance Manager

No action taken on item.

5. Review and Discussion of the Appointment Process for Selecting or Reappointing Members to the Planning Commission (pp. 331 – 334)

Presented by Francesca Quintana, City Clerk/Human Resources Manager

Direction and approval to release application for appointments to the Planning Commission							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
RIDDLE	WILSON	(5-0)	AYE	AYE	AYE	AYE	AYE

6. Discussion and Consideration of Canceling the July 08, 2025, Regular City Council Meeting to Allow a Summer Break (pp. 335 – 336)

Presented by Jason Ridenour City Administrator

Approval to Cancel the July 08, 2025, Regular City Council Meeting to Allow a Summer Break							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	LENTZ	(5-0)	AYE	AYE	AYE	AYE	AYE

7. Consider Authorizing Staff to Engage QK, Inc. to Conduct an Engineering Study on ADA Parking Improvements and Related Site Conditions in Various Locations throughout Exeter (pp. 337 – 338)

Presented by Zachary Boudreaux, Director of Public Works

Approval to Cancel the July 08, 2025, Regular City Council Meeting to Allow a Summer Break							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
JOHNSON	LENTZ	(5-0)	AYE	AYE	AYE	AYE	AYE

8. Consider Authorizing Staff to Issue a Request for Proposals (RFP) for a Utility Rate Study to Evaluate Current Drinking Water, Wastewater, and Solid Waste Fees and Develop a Sustainable Rate Adjustment Plan (pp. 339 – 373)

Presented by Zachary Boudreaux, Director of Public Works

Approval to Issue a Request for Proposals (RFP) for a Utility Rate Study to Evaluate Current Drinking Water, Wastewater, and Solid Waste Fees and Develop a Sustainable Rate Adjustment Plan							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
RIDDLE	ALVES	(5-0)	AYE	AYE	AYE	AYE	AYE

9. Consider Authorization of the purchase of a Type 1 Fire Engine from Emergency Vehicle Group in the amount of \$1,256,583.65 (pp. 374 – 404)

Presented by Jason Ridenour, City Administrator

Approval to purchase of a Type 1 Fire Engine from Emergency Vehicle Group in the amount of \$1,256,583.65							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	ALVES	(5-0)	AYE	AYE	AYE	AYE	AYE

10. Consider Authorization of an increase to the Police Department and Administration Building remodel project contingency in the amount of \$212,000 for a total contingency of \$359,000 (pp. 405 – 448)

Presented by Jason Ridenour, City Administrator

Approval to purchase of a Type 1 Fire Engine from Emergency Vehicle Group in the amount of \$1,256,583.65							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
LENTZ	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves thanked city staff and city council for holding a special meeting to discuss city council goals and objectives.

Mayor Pro Tem Wilson also thanked city staff and city council for holding a special meeting to discuss city council goals and objectives. Wilson hopes that the upcoming meeting with the State regarding the Tooleville project goes well.

Council Member Riddle attended the Merchants Association meeting. Thanked city staff for having restrooms open during the weekend. Thanked city staff for making sure the downtown parking lot project got completed. Shared information regarding the Park Master Plan. Shared that she met with Congressman Costa’s staff. Requested a future agenda item regarding zoning and designation standards.

Council Member Lentz had no report.

Mayor Johnson shared information regarding upcoming National Night Out.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator, Police Chief, Public Works Director, City Attorney and City Clerk all shared updates.

M. REGULAR MEETING ADJOURNMENT

Mayor adjourned the meeting at 9:57 p.m.



Francesca Quintana, City Clerk