



**EXETER CITY COUNCIL AGENDA**  
**TUESDAY, OCTOBER 22, 2024, REGULAR MEETING**  
**ACTION MINUTES**  
**Closed Session – 6:00 p.m.**  
**Regular Session – 7:00 p.m.**  
**137 North "F" Street, Exeter, California 93221**

CITY ADMINISTRATOR  
*Adam Ennis*

**MAYOR**  
*Frankie Alves*

PUBLIC WORKS DIRECTOR  
*Vacant*

CHIEF OF POLICE  
*John Hall*

**MAYOR PRO TEM**  
*Justin Mills*

CITY ATTORNEY  
*Julia Lew*

FINANCE DIRECTOR/CITY  
TREASURER  
*Eekhong Franco*

**COUNCIL MEMBERS**  
*Jacob Johnson*  
*Vicki Riddle*

CITY PLANNER  
*Greg Collins*

CITY CLERK  
*Francesca Quintana*

*Barbara Sally*

CITY ENGINEER  
*Martin Querin*

DEPUTY CITY CLERK  
*Christina Arias*

Staff Reports related to items on the agenda are available on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and available for viewing at the Council Chambers.



**A closed session of the City Council, City of Exeter was held on Tuesday, October 22, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Adam Ennis, Julia Lew, <sup>1</sup>Francesca Quintana, and <sup>2</sup>Christina Arias.

**6:00 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

*Mayor called the closed session to order at 6:00 p.m.*

<sup>1</sup> Not present for closed session item C.3.

<sup>2</sup> Not present for closed session item C.3.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

*Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.*

1. 54956.9(d)(4) Conference with Legal Counsel  
Re: Potential Initiation of Litigation by the City: One (1) case
2. 54957 Annual Evaluation  
Position: City Administrator
3. 54956.9(d)(2) Conference with Legal Counsel  
Re: Anticipated Litigation (Significant Exposure to Litigation): One (1) case – facts not known to potential plaintiffs

*No public comment was presented.*

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

*Mayor Alves adjourned the closed session at 6:54 p.m.*

**A regular session of the City Council, City of Exeter was held on Tuesday, October 22, 2024, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** None.

**STAFF PRESENT:** Adam Ennis, Julia Lew, Eekhong Franco, Francesca Quintana, and Christina Arias.

**7:00 p.m. (or, immediately following Closed Session)**

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

*Mayor Alves called the regular session to order at 07:00 p.m. There was no reportable action out of closed session.*

**E. INVOCATION**

*Presented by Pastor Chris Genetti.*

**F. PLEDGE OF ALLEGIANCE**

*Led by Council Member Johnson.*

**G. PUBLIC COMMENTS:**

*Public comment from Jeff Wilson. Mr. Wilson addressed the Council to express his gratitude to City Staff for providing him and Bobby Lentz with a City tour. Mr. Wilson also thanked the Chief of Police, Police Department, and Public Works Department for proactively addressing community issues.*

**H. SPECIAL PRESENTATIONS:**

*None.*

**I. CONSENT CALENDAR:**

1. Approval of October 08, 2024, regular meeting minutes (pp. 5 – 9)
2. Payment of Bills (pp. 10 – 18)
3. October 11, 2024, Payroll (pp. 19 – 24)
4. Approval of a street closure request for the route along Rocky Hill from Kaweah Eastbound to the end of City limits, no parking on the east side of Industrial from Glaze to Firebaugh and G Street

from Firebaugh to Pine Street, no parking both east and west bound on Pine Street from G Street to Rocky Hill and Rocky Hill from Pine to Kaweah from 6:00 a.m. to 1:00 p.m. on March 15, 2025 and a fee waiver in the amount of \$266.00 for the Rocky Hill Triathlon event subject to the conditions presented (pp. 25 – 33)

5. Approval of two sole source purchases to upgrade the Vine Street sanitary sewer lift station; the first in the amount of \$11,321.58 from the only regional manufacturer representative, Shape Incorporated, for one (1) 3 Phase Flygt pump and the second in the amount of \$67,277.00 from Telstar Instruments to install a new made to specification electrical panel (pp. 34 – 42)
6. Approval of emergency water service line repairs of \$31,240.01 from Fiscal Year 2024/25 Water Fund CIP budget expenditure account 105.461.080.003 for West Valley Construction of Campbell, CA to perform emergency repairs on a water main and replace a blow off (pp. 43 – 51)
7. Approval of a request from Jason Moule representing Exeter Fire Station 11 for a street closure of F Street between the City Public Parking Lot and Palm Street to host the South Valley Battle of the Badges Blood Drive at 137 North F Street between the hours of 2:00 pm - 8:00 pm on Wednesday November 08, 2024, and a fee waiver in the amount of \$266.00 (pp. 52 – 57)
8. Adoption of **Resolution 2024-29**, A Resolution of the City Council of the City of Exeter approving the City of Exeter Active Transportation Plan (ATP) (pp. 58 – 150)
9. Approval of Letter of Support for the California Department of Transportation’s (Caltrans) application to the California Transportation Commission’s (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project) (pp. 154 – 157)

<b>Approval of Consent Calendar as presented.</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	SALLY	(5-0)	AYE	AYE	AYE	AYE	AYE

*It was moved by Mayor Pro Tem Mills and seconded by Council Member Sally that the items on the Consent Calendar be approved as presented. The motion carried 5-0.*

**J. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

1. Public hearing to introduce and give first reading to **Ordinance No. 714**, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, “City Parks and Facilities,” Chapter 11.01, “City Parks and Recreation Areas,” of the City of Exeter Code of Ordinances (Municipal Code) (pp. 158 – 173)  
*Presented by Julia Lew, City Attorney*

*City Attorney Julia Lew provided a report for the City Council’s review and consideration.*

*Mayor Alves opened the public hearing at 7:10 p.m.*

*Public comment from Jeff Wilson. Mr. Wilson addressed the City Council to provide comments regarding park hours and access.*

*Mayor Alves closed the public hearing at 7:14 p.m.*

<b>Introduce and give first reading to Ordinance No. 714, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, “City Parks and Facilities,” Chapter 11.01, “City Parks and Recreation Areas,” of the City of Exeter Code of Ordinances as presented.</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	MILLS	(5-0)	AYE	AYE	AYE	AYE	AYE

*It was moved by Council Member Sally and seconded by Mayor Pro Tem Mills to introduce and give first reading to Ordinance No. 714 an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, “City Parks and Facilities,” Chapter 11.01, “City Parks and Recreation Areas,” of the City of Exeter Code of Ordinances as presented. The motion carried 5-0.*

2. Presentation by the Exeter Garden Club on proposed landscaping for the Downtown landscape planters and update on the project (p. 174)  
*Presented by Adam Ennis, City Administrator and Exeter Garden Club*

*City Administrator Adam Ennis and Nancy Becker provided a report for the City Council’s review and feedback.*

*Mayor opened the item up for public comment. No public comment was presented.*

3. Consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions (pp. 175 – 205)  
*Presented by Adam Ennis, City Administrator*

*City Administrator Adam Ennis provided a report for the review and consideration.*

*Mayor Alves opened the item up for public comment. No public comment was provided.*

<b>Consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions as presented.</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	SALLY	(5-0)	AYE	AYE	AYE	AYE	AYE

*It was moved by Mayor Pro Tem Mills and seconded by Council Member Sally to award and authorize the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions as presented. The motion carried 5-0.*

4. Receive the Fiscal Year 2022/2023 Audited Financial Statements for the City of Exeter, review the financial condition of the City, and provide feedback (pp. 206 – 280)  
*Presented by Eekhong Franco, Finance Director*

*Finance Director Eekhong Franco provided a report for the Council’s review and feedback.*

*Mayor Alves opened the item up for public comment. No public comment was presented.*

**K. CITY COUNCIL ITEMS OF INTEREST**

*Mayor Pro Tem Mills expressed his hope that more resources for the homeless from the County will become available.*

*Council Member Sally had no report and shared that she has three (3) meetings coming up of which she represents the City Council.*

*Council Member Johnson thanked Nancy Becker for her presentation and involvement in the community.*

*Council Member Riddle thanked Nancy Becker for her work towards beautifying the downtown. Riddle discussed reviving the Merchant Association and how it would bring people to downtown Exeter. Riddle shared the positive feedback she received from community members regarding recent fall events. Riddle shared her vision of creating a corridor from E. Street to City Park and discussed requesting funding for additional downtown revitalization projects. Riddle thanked the City Administrator for his role as Chair of the TAC, commending his contributions and leadership. Riddle shared her outreach efforts for the Park Master Plan Project.*

*Mayor Alves thanked the Recreation Department for their outstanding coordination of the Fall Festival Parade. Mayor announced that sign-ups for basketball will begin on October 28<sup>th</sup>.*

**L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

*City Administrator Adam Ennis, City Attorney Julia Lew, Finance Director Eekhong Franco, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.*

**M. REGULAR MEETING ADJOURNMENT**

*Mayor Alves adjourned the meeting at 8:48 p.m.*

Prepared by:



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Francesca Quintana, City Clerk