



EXETER CITY COUNCIL REGULAR MEETING AGENDA

June 24, 2025, 6:00 PM

City Hall, 137 North F Street
Exeter, California 93221

Mayor
Jacob Johnson
Mayor Pro Tem
Jeff Wilson
Council Members
Vicki Riddle
Frankie Alves
Bobby Lentz

Notice is hereby given that the Exeter City Council will hold a Regular Meeting on Tuesday, June 24, 2025, at 6:00 p.m. in person at Exeter City Hall located at 137 N. F St. in Exeter California, 93221.

Staff Reports related to items on the agenda are available on the City's website at <https://cityofexeter.ca.gov/> and available for viewing at City Hall.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S)

1. 54956.9(d)(3) Conference with Legal Counsel
Re: Significant Exposure to Litigation - 3 Cases: Facts Not Known to Potential Plaintiffs
2. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation - 4 Cases

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. INVOCATION

Presented by Mayor Johnson

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS

1. Oath of Office of Police Lieutenant Ryan Heinks (p. 5)
Presented by Francesca Quintana, City Clerk/Human Resources Manager

I. CONSENT CALENDAR

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of June 10, regular meeting minutes (pp. 6 – 11)
2. Approval of the Payment of Bills for June 13, 2025 (pp. 12 – 18)
3. Approval of Payroll in the Amount of \$103,302.39 for the Period of June 02, 2025, through June 15, 2025, with a Check Date of June 20, 2025 (pp. 19 – 25)
4. Approval of Facility Use, Street Closures, and Special Event Request for National Night Out on August 05, 2025, Hosted by the Exeter Police Department (pp. 26 – 29)
5. Adoption of **Resolution 2025-20**, A Resolution of the City Council of the City of Exeter, Approving a One-Year Extension to the Agreement with Community Services and Employment Training, Inc. (CSET) for Use of the Exeter Carnegie Building (pp. 30 – 37)
6. Adoption of **Resolution No. 2025-21**, A Resolution of the City Council of the City of Exeter, Rescinding Resolution No. 2025-19, and Approving the City of Exeter's Fiscal Year 2025/26 List of Projects Funded by SB 1: The Road Repair And Accountability Act to Include Estimated Project Start and Completion Dates and Project Life Expectancy (pp. 38 – 45)
7. Adoption of **Resolution 2025-22**, A Resolution of the City Council of the City of Exeter, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance

Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; and 23-01; and set the Public Hearing for July 22, 2025 (pp. 46 – 158)

8. Adoption of **Resolution No. 2025-23**, A Resolution of the City Council of the City of Exeter, Approving the Revised Salary Schedule Reflecting the 4.0% Pay Increase Effective July 1, 2025, for EPOA, CLOCEA, and Mid-Management Employees, Previously Approved in 2024 Labor Negotiations (pp. 159 – 169)

J. INDIVIDUAL BUSINESS ITEMS

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public hearing to consider adoption of **Resolution No. 2025-24**, A Resolution of the City Council of the City of Exeter, approving the City of Exeter Rate and Fee Schedule for Fiscal Year 2025/2026 (pp. 170 – 183)
Presented by Rene Miller, Finance Manager
2. Public hearing to consider adoption of **Resolution No. 2025-25**, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2025/2026 General Fund Appropriation Limit of \$11,751,095 (pp. 184 – 190)
Presented by Rene Miller, Finance Manager
3. Consideration of the Establishment of a Legal Expenditures Account Under the Code Enforcement Department and the Allocation of \$85,000 for Fiscal Year 2024/25 (pp. 191 – 192)
Presented by Rene Miller, Finance Manager
4. Fiscal Year 2025/2026 Budget Update (pp. 193 – 330)
Presented by Rene Miller, Finance Manager
5. Review and Discussion of the Appointment Process for Selecting or Reappointing Members to the Planning Commission (pp. 331 – 334)
Presented by Francesca Quintana, City Clerk/Human Resources Manager
6. Discussion and Consideration of Canceling the July 08, 2025, Regular City Council Meeting to Allow a Summer Break (pp. 335 – 336)
Presented by Jason Ridenour City Administrator
7. Consider Authorizing Staff to Engage QK, Inc. to Conduct an Engineering Study on ADA Parking Improvements and Related Site Conditions in Various Locations throughout Exeter (pp. 337 – 338)
Presented by Zachary Boudreaux, Director of Public Works

8. Consider Authorizing Staff to Issue a Request for Proposals (RFP) for a Utility Rate Study to Evaluate Current Drinking Water, Wastewater, and Solid Waste Fees and Develop a Sustainable Rate Adjustment Plan (pp. 339 – 373)
Presented by Zachary Boudreaux, Director of Public Works

9. Consider Authorization of the purchase of a Type 1 Fire Engine from Emergency Vehicle Group in the amount of \$1,256,583.65 (pp. 374 – 404)
Presented by Jason Ridenour, City Administrator

10. Consider Authorization of an increase to the Police Department and Administration Building remodel project contingency in the amount of \$212,000 for a total contingency of \$359,000 (pp. 405 – 448)
Presented by Jason Ridenour, City Administrator

K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
 County of Tulare) ss.
 City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on June 20, 2025, and online on the [City of Exeter website](#).



Francesca Quintana, City Clerk

In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 314 W. Firebaugh, Exeter CA 93221 during normal business hours.



Oath of Office

I, Ryan Heinks, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Ryan Heinks, Police Lieutenant

State of California)
County of Tulare) ss.
City of Exeter)

Subscribed and sworn before me this 24th day of June of 2025.

Francesca Quintana, City Clerk



EXETER CITY COUNCIL AGENDA
TUESDAY, JUNE 10, 2025 REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR

Jason Ridenour

MAYOR

Jacob Johnson

PUBLIC WORKS
DIRECTOR

Zach Boudreaux

INTERIM CHIEF OF POLICE

Rob Schimpf

**MAYOR PRO
TEM**

Jeff Wilson

CITY ATTORNEY

Julia Lew

FINANCE DIRECTOR/CITY
TREASURER

Eekhong Franco

**COUNCIL
MEMBERS**

Frankie Alves

Bobby Lentz

Vickie Riddle

CITY PLANNER

Greg Collins

CITY CLERK

Francesca Quintana

CITY ENGINEER

Martin Querin

DEPUTY CITY CLERK

Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, June 10, 2025, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Jacob Johnson, Jeff Wilson, Frankie Alves, Bobby Lentz, and ¹Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Jason Ridenour, Julia Lew, Francesca Quintana, Rob Schimpf, and Christina Arias.

¹ Teleconference participation only, non-voting participation.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor Johnson called the closed session to order at 6:00 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Johnson requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

Representative from Jack in the Box provided a brief presentation to the City Council regarding the branding and color scheme of the future Jack in the Box in Exeter.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 65956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation: Four (4) Cases
2. 65956.9(d)(2) Conference with Legal Counsel
Re: Potential Exposure to Litigation: One (1) Case, Facts not known by Potential Plaintiff

Mayor Johnson adjourned the closed session at 7:04 p.m.

7:06 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Johnson called the regular session to order at 07:06 p.m. City Attorney Julia Lew reported that there was no reportable action from the Closed Session.

E. INVOCATION

Presented by Mayor Johnson.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Alves.

G. PUBLIC COMMENTS:

Mike Germaine shared an update regarding lighting and watering at the Exeter Bark Park.

H. SPECIAL PRESENTATIONS:

1. Oath of Office of Police Lieutenant Rob Moore
Presented by Francesca Quintana, City Clerk/Human Resources Manager

I. CONSENT CALENDAR:

1. Approval of May 27, 2025, regular meeting minutes (pp. 5 – 11)
2. Payment of Bills (pp. 12 – 16)
3. June 06, 2025, Payroll (pp. 17 – 22)
4. Approval of an additional request from Exeter Lions Club to allow for the sale and consumption of alcohol within an enclosed, controlled area at Dobson Field during the Independence Day Celebration July 03, 2025 (pp. 23 – 30)
5. Approval of Emergency Dispatch and Communication Services Agreement Between the County of Tulare and the City of Exeter for Fiscal Year 2025–2026 and Authorization for the City Administrator to Execute the Agreement (pp. 31 – 42)
6. Authorization for the City Administrator to Execute a Five-Year Agreement with the Tulare County Information & Communications Technology Department’s Radio Shop (“TCiCT”) for Radio and Communications Maintenance Services (pp. 43 – 52)
7. Approval to pay invoice from West Valley Construction in the Amount of \$20,294.63 for an emergency water valve repair in the area of Glaze Avenue and South Filbert Road (pp. 53 – 64)

Approval of Consent Calendar as presented with item I.4. removed due to conflict							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	ALVES	(4-0)	AYE	AYE	AYE	ABSTAIN	AYE

It was moved by Pro Tem Wilson and seconded by Council Member Alves that the items on the Consent Calendar be approved as presented, except for Item No. 4. as Mayor Johnson had a conflict on that item. The motion carried 4-0.

Approval of Item I.4.							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
WILSON	ALVES	(3-0)	ABSTAIN	AYE	AYE	ABSTAIN	AYE

It was moved by Pro Tem Wilson and seconded by Council Member Alves that Item I.4. be approved as presented. The motion carried 3-0. Mayor Johnson abstained due to a conflict.

J. INDIVIDUAL BUSINESS ITEMS:

1. Public hearing to consider adoption of **Resolution 2025-19**, A Resolution of the City Council of the City of Exeter approving the City of Exeter’s Fiscal Year 2025/26 list of projects funded by SB 1: The Road Repair and Accountability Act.
Presented by Zachary Boudreaux, Public Works Director

Public Works Director Zachary Boudreaux provided a report for the City Council’s review and consideration.

Mayor Johnson opened the public hearing at 7:25 p.m. Receiving no public comment, Mayor closed the public hearing at 7:26 p.m.

Adoption of Resolution 2025-19, A Resolution of the City Council of the City of Exeter, approving the City of Exeter’s Fiscal Year 2025/26 list of projects funded by SB 1: The Road Repair and Accountability Act, as presented.

1 st	2 nd	Result	JOHNSON	WILSON	RIDDLE	ALVES	LENTZ
ALVES	LENTZ	(4-0)	AYE	AYE	ABSTAIN	AYE	AYE

It was moved by Council Member Alves and seconded by Council Member Lentz to adopt Resolution 2025-19, a Resolution of the City Council of the City of Exeter, approving, the City of Exeter’s Fiscal Year 2025/26 list of projects funded by SB 1: The Road Repair and Accountability Act as presented. The motion carried 4-0.

- 2. Consider Adoption of **Resolution 25-18**, A Resolution of the City Council of the City of Exeter, authorizing and directing the City Administrator to pursue the funding and development of a Local Roads Safety Plan (LRSP).
Presented by Jason Ridenour, City Administrator

City Administrator Jason Ridenour provided a report for the City Council’s review and consideration.

Mayor Johnson opened the item up for public comment . No public comment was presented.

Adoption of Resolution 2025-18, A Resolution of the City Council of the City of Exeter, authorizing and directing the City Administrator to pursue the funding and development of a Local Roads Safety Plan (LRSP), as presented.

1 st	2 nd	Result	JOHNSON	WILSON	RIDDLE	ALVES	LENTZ
ALVES	LENTZ	(4-0)	AYE	AYE	ABSTAIN	AYE	AYE

*It was moved by Council Member Alves and seconded by Council Member Lentz to adopt **Resolution 2025-18**, A Resolution of the City Council of the City of Exeter, authorizing and directing the City Administrator to pursue the funding and development of a Local Roads Safety Plan (LRSP), as presented. The motion carried 4-0.*

- 3. Consider authorization to enter into a contract with IMS to conduct a Street Pavement Analysis, approval proposal submitted by IMS and appropriation of funds.
Presented by Zachary Boudreaux, Public Works Director

Public Works Director Zachary Boudreaux provided a report for the City Council’s review and consideration.

Mayor Johnson opened the item up for public comment. No public comment was presented.

Authorization to enter into a contract with IMS to conduct a Street Pavement Analysis, approval proposal submitted by IMS and appropriation of funds, as presented.							
1 st	2 nd	Result	JOHNSON	WILSON	RIDDLE	ALVES	LENTZ
WILSON	LENTZ	(4-0)	AYE	AYE	ABSTAIN	AYE	AYE

It was moved by Mayor Pro Tem Wilson and seconded by Council Member Lentz grant authorization to enter into a contract with IMS to conduct a Street Pavement Analysis, approval proposal submitted by IMS and appropriation of funds, as presented. The motion carried 4-0.

4. Consider authorizing arrangement of a contract with Avila General Engineering to grade the parking lot located on the southwest corner of F St. and E Palm St, transport out excess soil, transport and place in asphalt grindings; and approve necessary funds.
Presented by Zachary Boudreaux, Public Works Director

Public Works Director Zachary Boudreaux provided a report for the City Council’s review and consideration.

Mayor Johnson opened the item up for public comment.

Public comment from Dustin Belvin. Belvin proposed questions and provided statements regarding Avila General Engineering.

Authorize arrangement of a contract with Avila General Engineering to grade the parking lot located on the southwest corner of F St. and E Palm St, transport out excess soil, transport and place in asphalt grindings; and approve necessary funds, as presented.							
1 st	2 nd	Result	JOHNSON	WILSON	RIDDLE	ALVES	LENTZ
ALVES	LENTZ	(4-0)	AYE	AYE	ABSTAIN	AYE	AYE

It was moved by Mayor Pro Tem Wilson and seconded by Mayor Johnson to authorize the arrangement of a contract with Avila General Engineering to grade the parking lot located on the southwest corner of F St. and E Palm St, transport out excess soil, transport and place in asphalt grindings; and approve necessary funds, as presented. The motion carried 4-0, with Council Member Riddle abstaining.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves shared about nearby cooling centers and inquired about a cooling center in Exeter this summer and expressed his interest in having one.

Mayor Pro Tem Wilson shared regarding his participation as a crossing guard at the local schools. Wilson shared his thoughts on the status of irrigation at Scroth Park. Wilson attended Adam Ennis’s retirement lunch and a Tulare County Association of Governments (TCAG) meeting. Wilson commented on the visible return of Code Enforcement activity in the community.

Council Member Riddle shared her concerns regarding State Route 65 and Marinette Avenue and requested the matter remain a priority with school involvement. Riddle shared information from the League of California Cities Association. Riddle requested that a future ADA parking item be agendaized.

Council Member Lentz had no report.

Mayor Johnson shared that National Night Out is scheduled for Tuesday, August 5th and encouraged participation.

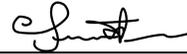
L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Jason Ridenour, Public Works Director Zach Boudreaux, Interim Police Chief Rob Schimpf, City Attorney Julia Lew, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Johnson adjourned the meeting at 8:16 p.m.

Prepared by:



Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

I.2.

Meeting Date:

June 24, 2025

Wording for Agenda:

Approval of the Payment of Bills for June 13, 2025.

Submitting Department:

Finance

Contact Name:

Xochitl Hernandez, Finance Manager

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R

Department Recommendation:

Staff recommends that the City Council approve the payment of bills in the amount of \$374,735.80 dated June 13, 2025.

Summary:

The Finance Department has reviewed and compiled invoices and expenses for city operations for approval by the City Council, which are summarized and attached to this report. This action authorizes the disbursement of funds for routine and approved expenditures necessary to continue city services.

Background:

The payment of bills is a recurring action presented to the City Council to ensure transparency and fiscal oversight of city expenditures. The item reflects payments made for various city services, supplies, utilities, and obligations incurred in the normal course of business. All bills have been reviewed by the Finance Department and are within budgeted appropriations.

Fiscal Impact:

- Total amount: \$374,735.80
- Funding sources: Various city departmental budgets
- Budget implications: All payments are within the approved Fiscal Year 2024–2025 budget. No additional appropriations are necessary.

Prior City Council Actions:

The City Council routinely approves payment of bills during regular meetings. This item is part of the standard financial reporting and authorization process.

Attachments:

- Payments for Publication Report dated June 13, 2025

Recommended motion to be made by the City Council:

I move to approve the payment of bills in the amount of \$374,735.80 dated June 13, 2025.

AVENU FINANCIAL SYSTEM
06/13/2025 10:19:38

Payments for Publication

CITY OF EXETER
GL050S-V08.22 COVERPAGE
GL335R

Report Selection:

Run Group... 061325 Comment... CHECK RUN 6/13/2025

Approval Date for Report..... 06 13 2025

Payments Through Date..... 06 13 2025

Cutoff Amount to be Used..... 0000000

RUN GROUP... 061325 COMMENT... CHECK RUN 6/13/2025

DATA-JE-ID DATA COMMENT

D-06132025-741 CHECK RUN 06/13/2025

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		LASERHP4	Y	S	6	066	10			

Approved on 6/13/2025 for Payments Through 6/13/2025

Vendor Name	Description	Amount
A.R.E AUTO PARTS INC.	WWTP DELO GREASE	752.88
ABLE INDUSTRIES, INC	05/25 BLMNT BIKE PATH	697.50
AFLAC	MAY 2025 AFLAC	3,415.64
ALTA LANGUAGE SERVICES INC	RAMIREZ, G-IVR TEST SPAN	58.00
BANUELOS/ DOLORES	25 CUPCAKES-EMPL APPRECI	75.00
BASIC	JUN 2025 COBRA FEE	35.01
BSN SPORTS LLC	SOCCER NETS	3,128.85
CAL BENNETT'S	ADMIN FURN RENT-314 W FI	581.85
CALIFORNIA BUSINESS MACHINES	ADMIN 5/1-5/31/25 OVERAG	691.35
CALRECYCLE	FY 22/23 UNSPNT FNDS-BEV	5,000.00
CARDOZA/ PAUL	MAY 2025 L&L LAWN MAINT	4,994.83
CENTRAL CAL WATERWORKS, INC	CPO JUN 2025 WWTP	17,682.46
CITY OF EXETER	4/18/25-5/18/25 ASSESSME	2,965.31
CITY OF VISALIA	JUN 2025 ANIMAL SERVICE	18,563.03
COLLINS & SCHOETTLER	MAR 2025 CITY PLANNING	52,808.00
CONSOLIDATED ELECTRICAL DISTRI	12/3 MC SOLID W/GRN GRD	1,980.75
CULLIGAN	MAY FD WTR SERVICE	221.70
DATA TICKET, INC	APR CITATION PROCESSING	28.97
DAVID WELLHOUSE & ASSOCIATES	CLAIMS FILES	2,300.00
EBM DESIGN GROUP INC	PD REMODEL CONSTR ADMIN	2,912.50
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-44	1,166.00
EMD NETWORKING SERVICES, INC.	LAPTOP- CITY CLERK	946.75
EWING IRRIGATION PRODUCTS INC	13V DC SOLENOID-DWTWN LA	51.52
EXETER MERCANTILE CO.	P&P NB PAINT 1 GAL	1,364.68
EXETER PLUMBING CO.	DRAFT CRSS-CON CONTR POL	357.50
FERGUSON US HOLDINGS, INC	14X10 LID TRFC MARK WTR	3,893.75
FRESNO OXYGEN	STD LRG FOWS CYLS	154.87
FRONTIER CALIFORNIA INC.	1705- 5/16/25-6/15/25	43.19
GOLDSTROM/ NORM	MAY MILE REIMBURSEMENT	110.60
GOVERNMENT REVENUE SOLUTIONS	MAY 2025 APP HOSTING	3,395.02
HERR PEDERSEN & BERGLUND, LLP	APR 25 PERSONNEL MATTERS	890.00
HPS WEST, INC	5/8"X 3/4" METER LF BODY	13,785.60
HSI WORKPLACE COMPLIANCE SOLUT	LMS PLTFRM-5/2025-5/2026	4,974.66
JACK GRIGGS INC	MAY 2025 GAS	8,060.60
KAWEAH PUMP, INC.	WELL 11 REPAIR- EXTR WRK	2,749.34
KRC SAFETY CO INC.	RD CLOSED SIGNS	887.45
LEAF CAPITAL FUNDING LLC	ADMIN-JUN 2025 KYOCERA	477.21
MCGRATH RENTCORP & SUBSIDIARIE	5/25-6/23/25 PD RENT OFF	1,310.96
MID VALLEY DISPOSAL, LLC	MAY 2025 MID VALLEY	118,052.75
MOONLIGHT MAINTENANCE	MAY DOB FIELD CLEANING	5,936.75
PENA'S DISPOSAL INC	CH MAY 2025 SHRED	102.70
PRESSLEY & ASSOCIATES, INC.	23-24 ANNUAL ACCT SERVIC	20,328.00
QUAD KNOFF ENGINEERING	240008.07 PD REMODEL	7,987.40
SCA OF CA, LLC	MAY 2025 AIR ST SWEEPING	4,500.00
SERVIAM BY WRIGHT LLP	APR 2025- 333 PALM	2,233.19
SIERRA SANITATION, INC	5/22/25-6/18/25 100 N C	3,151.05
SITEONE LANDSCAPE SUPPLY	PLAYGRND WOOD CHIPS MULC	2,328.50
SOUTHERN CALIFORNIA EDISON	7269- 5/1/25-5/31/25	9,426.55

Approved on 6/13/2025 for Payments Through 6/13/2025

Vendor Name	Description	Amount
SOUTHERN CALIFORNIA GAS CO.	7144- 5/1/25-6/1/25	15.08
STANDARD INSURANCE CO.	JUNE 2025 LIFE INSURANCE	2,202.54
T-MOBILE	4/21/25 - 5/20/25 GPS	189.00
THE BANK OF NEW YORK MELLON	TRST FEE 4/28/25-4/27/26	1,375.00
TRANSUNION RISK & ALTERNATIVE	MAY 2025 PERSON SEARCH	75.00
ULINE	HI-VIS ALUMINUM CANOPY	577.47
UNIFIRST CORPORATION	5/6/25 UNIFORM CLEANING	790.09
UNITED STATES POSTAL SERVICE	ANNUAL PO BOX SERVICE	246.00
UNIVAR SOLUTIONS USA INC	JUN SOD HYPO 1906 MYER	8,291.05
US BANK N.A.	MAY 2025 CUSTODY CHARGES	53.25
VALLEY UNIFORM CENTER	UNIFRM ALTERATION-CARRAS	271.22
VAST NETWORKS	JUNE 2025 UTILITY	2,500.00
VERIZON WIRELESS	PW 4/29/25-5/28/25	15.30
WEST VALLEY CONSTRUCTION	EMERG MAINLINE REPAIR	20,294.63
WIRELESS INTERNET SERVICES,INC	JUL 2025 - 314 W FIREBAU	279.95

**

Final Totals... 374,735.80

AVENU FINANCIAL SYSTEM

6/13/2025 10:19:38

Payments for Publication

CITY OF EXETER

GL335R-V08.22 PAGE

TOTAL NUMBER OF RECORDS PRINTED

288

Payments for Publication

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	101,591.92
105	WATER FUND	66,673.61
106	SANITATION FUND	124,053.46
107	SEWER FUND	26,025.76
109	GAS TAX FUND	10,802.38
113	TRANSPORTATION FUND	2,303.40
121	INSURANCE FUND	3,403.55
131	MEASURE R	3,000.90
136	ROAD MAINTENANCE REHAB	236.94
140	LANDSCAPE AND LIGHTING DISTR	7,353.90
141	MEASURE P	28,224.98
142	AMERICAN RESCUE PLAN ACT	1,065.00
TOTAL	ALL FUNDS	374,735.80

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	374,735.80
TOTAL	ALL BANKS	374,735.80



Agenda Item Staff Report

Agenda Item Number: I.3.

Meeting Date:

June 24, 2025

Wording for Agenda:

Approval of Payroll in the Amount of \$103,302.39 for the Period of June 02, 2025, through June 15, 2025, with a Check Date of June 20, 2025.

Submitting Department:

Finance

Contact Name:

Xochitl Hernandez, Finance Manager

Department Recommendation:

Staff recommends that the City Council approve payroll in the amount of \$103,302.39 for the pay period of June 02, 2025 through June 15, 2025, with a check date of June 20, 2025.

Summary:

This item requests City Council approval of payroll expenditures incurred during the pay period of June 02, 2025, through June 15, 2025. Timely approval ensures the city remains compliant with labor obligations and continues uninterrupted compensation to employees.

Background:

The City of Exeter processes payroll on a biweekly basis. City Council approval is required for each payroll cycle as part of the city's fiscal oversight procedures. The current payroll covers all regular full-time, part-time, and temporary employees for the specified pay period.

Fiscal Impact:

- Total payroll amount: \$103,302.39
- Funding source: Approved departmental salary budgets
- Budget implications: Payroll is within the adopted Fiscal Year 2024–2025 budget; no additional funds are required.

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Prior City Council Actions:

Payroll approval is a standing item brought to the City Council regularly to ensure accountability and continuity of operations.

Attachments:

- Payroll Register for the period June 02, 2025 – June 15, 2025

Recommended motion to be made by the City Council:

I move to approve payroll in the amount of \$103,302.39 for the period June 02, 2025, through June 15, 2025, with a check date of June 20, 2025.

PERIOD 2 DATING 6/02/2025- 6/15/2025 CHECK DATE 6/20/2025
 DIRECT DEPOSIT IS TURNED OFF

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1689	63.69	CA STATE DISBURSEMENT UN	2	1 VENDOR CHECK
1690	175.50	CLOCEA	4	1 VENDOR CHECK
1691	252.00	EXETER POLICE OFFICER AS	3	1 VENDOR CHECK
1692	181.70	EXETER POLICE OFFICER AS	3A	1 VENDOR CHECK
1693	2,155.55	ARIAS/CHRISTINA	730	1
1694	2,792.08	ENNIS/ADAM	206	1
1695	23,213.88	ENNIS/ADAM	206	2
1696	2,479.68	QUINTANA FRANCESCA N	742	1
1697	4,841.16	RIDENOUR/JASON CHARLES	763	1
1698	1,411.87	CARTER/AMY JO	502	1
1699	32.99	FRANCO/EEKHONG	304	1
1700	2,859.43	HERNANDEZ/XOCHITL	306	1
1701	160.30	HERNANDEZ/XOCHITL	306	2
1702	1,787.34	MILLER/CATHEY RENE	734	1
1703	1,609.61	TOBIAS/ANTHONY JORDAN	746	1
1704	479.99	VEGA/ASHLEY MAKAYLA	753	1
1705	2,077.04	BROWN/ANDREW EUGENE	762	1
1706	2,350.54	BRYANT/EZRA JOSEPH	752	1
1707	1,636.87	CARRETERO/VANESSA	402	1
1708	3,567.82	FELIX/ESTEVAN	704	1
1709	2,232.41	GIEFER/MICHAEL DAVID	438	1
1710	1,206.05	HILL/HANNAH GRACE	747	1
1711	4.60	MEYST/JOSHUA WAYNE	754	1
1712	3,564.59	MOORE/ROBERT HARRY	764	1
1713	1,291.67	MORENO/MATTHEW	724	1
1714	2,253.05	PRIDEAUX/TRACI	448	1
1715	738.86	QUALLS/DAYMON	607	1
1716	3,273.32	ROBLES JR/EVERARDO	744	1
1717	2,058.05	ROCHA/CRISTINA	731	1
1718	2,123.96	VILLARREAL/ISIDRO	707	1
1719	2,985.71	YARBER/ISABEL	422	1
1720	1,702.48	ALDRIDGE/GARY	618	1
1721	3,412.36	BOUDREAUX/ZACHARY MICHA	756	1
1722	2,077.40	ESPINOLA/DANIEL M	602	1
1723	254.78	GOLDSTROM/NORMAN	629	1
1724	1,770.83	HUGGINS/KYLE AARON	621	1
1725	928.78	RIVERA/RYAN	733	1
1726	871.80	WENDT/EDDIE	626	1
1727	213.33	ALANIZ/WYATT BLAIN	757	1
1728	236.18	BARSS/TYLER ANN	758	1
1729	1,681.76	GARVER/ELIJAH	712	1
1730	1,658.06	ARROYO/MARIE	623	1
1731	2,416.04	MILLAN/MARCUS	622	1
1732	1,460.25	QUIROZ/PATRICK P	512	1
1733	1,555.39	RAMIREZ/GABRIEL GRACILI	761	1
1734	1,409.69	RAMIREZ/JUAN	608	1
1735	1,477.39	CARRASCO/MICHAEL	759	1
1736	3,352.28	HIFNER/CHRISTOPHER	736	1

PERIOD 2 DATING 6/02/2025- 6/15/2025 CHECK DATE 6/20/2025
DIRECT DEPOSIT IS TURNED OFF

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1737	962.28	O'SHAUGHNESSY/BRIDGET E	751	1

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS			COUNTS
102,629.50	*EMPLOYEE CHECKS		45
672.89	*VENDOR CHECKS		4
0.00	*BANK CHECKS		0
103,302.39	**TOTAL NEGOTIABLE CHECKS		49

OTHER CHECKS

0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0

103,302.39 **TOTAL FOR CHECK FORM

NON-NEGOTIABLE CHECKS

0.00	*DIRECT DEPOSIT STUBS		0
0.00	*VENDOR DIR DEP STUBS		0

PERIOD 2 DATING 6/02/2025- 6/15/2025 CHECK DATE 6/20/2025

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
1	104	88,338.12	54,373.03	.00
1	105	8,499.43	19,732.99	.00
1	106	.00	982.17	.00
1	107	.00	17,462.52	.00
1	121	.00	4,286.84	.00
1	141	5,791.95	5,791.95	.00

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
- #2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES
OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
- #2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PERIOD 2 DATING 6/02/2025- 6/15/2025 CHECK DATE 6/20/2025

EMR CODE	FUND CODE	DEPT CODE	HOME TOTALS	FULL EMPLOYEE	PART COUNTS	TEMP	FEMALE
1	104	402 ADMINISTRATION	35,482.35	4			2
1	104	403 FINANCE	8,341.53	4	1	1	5
1	104	421 POLICE	31,364.54	13	2		5
1	104	431 STREET	11,018.43	5	2		
1	104	471 RECREATION	2,131.27	1	2		1
1	105	461 WATER	8,499.43	5			1
1	141	405 COMM SERVICE OFFICER	1,477.39	1			
1	141	421 POLICE	3,352.28	1			
1	141	471 RECREATION LEADER	962.28	1			1
TOTAL			102,629.50	35	7	1	15

PERIOD 2 DATING 6/02/2025- 6/15/2025 CHECK DATE 6/20/2025

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
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GRAND TOTALS

NEGOTIABLE CHECKS	COUNTS
102,629.50 *EMPLOYEE CHECKS	45
672.89 *VENDOR CHECKS	4
0.00 *BANK CHECKS	0
103,302.39 ***TOTAL NEGOTIABLE CHECKS	49

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0

103,302.39 ***GRAND TOTAL

NON-NEGOTIABLE CHECKS

0.00 *DIRECT DEPOSIT STUBS	0
0.00 *VENDOR DIR DEP STUBS	0

0.00 **TOTAL NON-NEGOTIABLE CHECKS 0

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS

102,629.50 *EMPLOYEE CHECKS	45
672.89 *VENDOR CHECKS	4
0.00 *BANK CHECKS	0
0.00 *DIRECT DEPOSIT STUBS	0
0.00 *VENDOR DIR DEP STUBS	0

103,302.39 ***TOTAL NEGOTIABLE & NON-NEGOT 49

0.00 *OTHER CHECKS 0

103,302.39 ***TOTAL NEG, NON-NEG, OTHER CHECKS

TOTAL SEQ 1 FEMALES 15



Agenda Item Staff Report

Agenda Item Number:

J.4.

Meeting Date:

June 24, 2025

Wording for Agenda:

Approval of Facility Use, Street Closures, and Special Event Request for National Night Out on August 05, 2025, Hosted by the Exeter Police Department.

Submitting Department:

Public Works

Contact Name:

Marie Arroyo, Senior Administrative Assistant

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

Staff recommends that the City Council approve the Exeter Police Department's request to host National Night Out on August 05, 2025, including facility use and temporary street closures between the hours of 1:00 p.m. and 9:00 p.m.

Summary:

Planned family style activities for the 2025 National Night Out include a live band at Mixture Park, interactive games, food, and the opportunity to build a positive culture to live in. This event is free for the public to attend. There will be plenty of giveaways and no items will be sold. The Exeter Police Dept and Public Works Department will be responsible for posting all road closure notices and placing and removing barricades accordingly for the event. All businesses affected by street closure will be notified as per ordinance. The event time is 4:00 p.m. to 8:00 p.m. and additional closure time is to allow for set up and clean up. Hard road closures will begin at 2:30 p.m., allowing adequate time for local restaurants to complete their lunch service. Mid-Valley Disposal will provide additional trash carts for the event. The restrooms behind City Hall, near the public parking lot will be open for public use during the event. The Exeter Police department, Public Works department and community volunteers will provide all set up and clean-up necessary for the event.

If approved by the City Council, this event will provide a safe and engaging opportunity for community connection.

Background:

National Night Out is an annual campaign that enhances the relationship between neighbors and local law enforcement while building a sense of a safer community. Thanks to the efforts of our community partners, donors and volunteers, the City of Exeter National Night Out continues to grow and be well attended.

Fiscal Impact:

There is minimal staff time and resources involved in this event with no direct fiscal impact.

Prior City Council Actions:

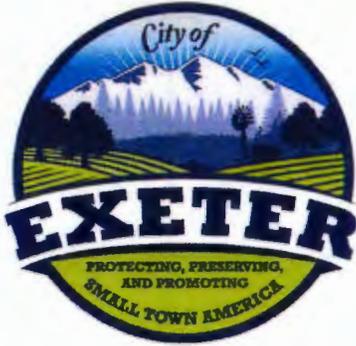
This is an annual event and was last approved in 2024.

Attachments:

- Amplified Sound Permit
- Street Closure Application

Recommended motion to be made by the City Council:

I move to approve the Exeter Police Department's request for facility use and temporary street closures in support of the National Night Out event on August 05, 2025



City of Exeter

100 North C Street
Exeter, CA 93221
Ph. #559-592-3103 Fax # 559-592-3346

Title 5, Chapter 5.48 –

Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant Exeter Police Dept Phone No. (559) 592-3318
Address 100 N C Exeter, Ca 93221

Name of Organization Exeter Police Dept Phone No. (559) 592-3318
Address _____

Type of Event Natural Night Out Location of Event Pine + E St
Date of Event 8/5/25 Start Time 1:00pm End Time 9:00pm Walter Park

Type of equipment to be used live music

Additional Information _____

I, _____, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

CHIEF ROB SCHIMPF
Applicant Signature

6-19-25
Date

CHIEF ROB SCHIMPF
Chief of Police

Permit Denied
 Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED, HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)



City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221
Ph. #559-592-3318 Fax # 559-592-3516

Date of Event: August 5, 2025

Name of group requesting street closure: Exeter Police Department

Name of contact person: Chief Rob Schimpf Phone: (559) 592-3318

Mailing address: 100 N C St Exeter, CA 93221 Email :rschimpf@exeterpd.com

Type of event: National Night Out – Free Community Event

Time of closure: 1:00pm until 9:00pm

Street Closure Request:

Pine St from D St to F St and E St from Pine St south to the Public Parking Lot

Applicant Signature: CHIEF ROB SCHIMPF Date 6-19-25

Office use: *****

Fee paid _____

Public Works Director _____

Chief of Police _____

Council Approval: _____



Agenda Item Staff Report

Agenda Item Number:

I.5.

Meeting Date:

June 24, 2025

Wording for Agenda:

Adoption of Resolution 2025-20, A Resolution of the City Council of the City of Exeter, Approving a One-Year Extension to the Agreement with Community Services and Employment Training, Inc. (CSET) for Use of the Exeter Carnegie Building.

Submitting Department:

Administration

Contact Name:

Francesca Quintana, City Clerk/Human Resources Manager

Department Recommendation:

Staff recommends that the City Council adopt Resolution 2025-20, A Resolution of the City Council of the City of Exeter, Approving a One-Year Extension to the Agreement with Community Services and Employment Training, Inc. (CSET) for Use of the Exeter Carnegie Building. This would allow for continued use of the building for senior citizen programming and services.

Summary:

The City of Exeter entered into a two-year agreement with Community Services and Employment Training, Inc. (CSET) effective July 01, 2023, to allow use of the Exeter Carnegie Building for senior programs and services. The agreement includes a provision allowing for extensions by mutual agreement. CSET has requested a one-year extension through June 30, 2026, with no changes to the existing terms. The senior program has served the community well, providing valuable services and engagement opportunities for Exeter's senior population. The City has no reservations in extending the agreement and recommends approval of a resolution authorizing the City Administrator to authorize the extension.

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Background:

In 2023, the City of Exeter entered into a formal agreement with Community Services and Employment Training, Inc. (CSET) granting CSET use of the Exeter Carnegie Building, located at 301 South "E" Street in Exeter, for the purpose of delivering senior services and programs. The agreement allows CSET to access the building Monday through Friday, 8:30 a.m. to 2:30 p.m., for food service, programming, and other approved activities supporting seniors in the Exeter community.

The original agreement is effective from July 01, 2023, through June 30, 2025, and includes a provision allowing the parties to extend the agreement upon mutual consent, subject to review and adjustment of terms.

Fiscal Impact:

There is no direct fiscal impact to the City. As outlined in the agreement, CSET continues to be responsible for utilities (except water/sewer and refuse, which are covered by the City), maintenance of the areas used, and program operations.

Prior City Council Actions:

Original agreement approval for the term July 01, 2023, to June 30, 2025.

Attachments:

- Agreement between CSET and City of Exeter
- Resolution No. 2025-20

Recommended motion to be made by the City Council:

I move to adopt Resolution 2025-20, A Resolution of the City Council of the City of Exeter, Approving a One-Year Extension to the Agreement with Community Services and Employment Training, Inc. (CSET) for Use of the Exeter Carnegie Building.

AGREEMENT
between
COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.
and
CITY OF EXETER

1. This Agreement is entered into as of July 1, 2023, by and between City of Exeter (hereinafter referred to as "COE") and Community Services and Employment Training, Inc. (hereinafter referred to as "CSET") for use of the Exeter Carnegie Building located at 301 South "E" Street, Exeter, CA 93221 (hereinafter referred to as "Building").
2. In consideration for and in accordance with the terms and conditions of this Agreement, COE grants to CSET access to the Building to offer CSET provided senior services as set forth in this Agreement:
 - a. CSET shall have access to the Building and its kitchen area dedicated to CSET's senior center program Monday through Friday of each week between the hours of 8:30 a.m. and 2:30 p.m. for food services and programs related to senior center activities. At CSET's discretion, meals may be served only on certain days, and days and hours may vary depending on senior needs and interests.
 - b. CSET may provide regular senior citizen meal programs, in compliance with California Department of Aging food service guidelines, and services commensurate with services provided elsewhere in the Kings/Tulare Area Agency on Aging (KTAAA) service area.
 - c. CSET will be permitted to use the Building and kitchen area on occasion for special events such as holidays. CSET must provide reasonable advance notification to the COE, as determined by COE, preferably two (2) weeks prior to requested use.
 - d. CSET will be permitted to use an office or storage area at the Building that may be secured.
 - e. CSET is responsible for cleaning all areas used for senior citizens meals and programs after the daily meal/program is completed, including the restrooms, and for stocking the restroom with paper products during and after use.
 - f. COE shall have full and exclusive use of the Building when not in use by CSET.
 - g. COE shall schedule all activities in the Building aside from CSET's programs. CSET and COE shall submit a monthly usage calendar to each other by the end of the month for usage in the upcoming month.
3. The following incidental rights and obligations accompany the MOU and the use of the Building:

- a. CSET shall have full and exclusive management authority over the program areas during the times of program use, and shall assume full responsibility for the timely cleaning of the program areas used after all activities.
- b. COE shall cover the cost of water/sewer utilities and refuse service and CSET shall cover the costs of all other utilities and services.
- c. CSET shall be permitted to install telephone and internet services and assume all responsibility for installation, control of use, and service cost.
- d. CSET shall provide an insurance certificate naming the COE (City of Exeter) as an additional insured.
- e. CSET will be responsible for non-permanent interior modifications to accommodate their programs, but said modifications shall not be made without the prior written consent of COE.
- f. CSET shall be responsible for repair of any damages incurred during CSET usage of the Building, including COE-owned items.
- g. COE and CSET shall meet annually to address any concerns and coordinate schedules.

In exercising these rights and obligations, CSET must use reasonable care and may not unreasonably increase the burden on the Property.

4. This Agreement is personal to CSET and shall not be assigned. Any attempt to assign this MOU shall automatically terminate it. No legal title or leasehold interest in the Building is created or vested in CSET by this Agreement.
5. This Agreement shall be for a term of two (2) years, commencing **July 1, 2023**, and terminating **June 30, 2025**. The parties may agree to extend this Agreement, with the terms of said Agreement to be reviewed and adjusted as the parties deem appropriate prior to renewal.
6. On or before the termination date of this AGREEMENT, CSET shall remove all of CSET personal property from the Building and the Building area used by CSET shall be in good order and repair to the reasonable satisfaction of the COE, normal wear and tear excepted.
7. This AGREEMENT may be terminated by either party without cause at any time by provision of a ninety (90) day written notice.
8. The parties understand that in the event the Building is no longer available to CSET, this AGREEMENT herein granted shall cease to be in effect, and the parties' obligations to each other under this AGREEMENT also cease.

9. This AGREEMENT constitutes the entire agreement between COE and CSET relating to this AGREEMENT. Any prior agreements, promises, negotiations, or representations not expressly set forth in this AGREEMENT are of no force and effect. Any amendments to this AGREEMENT shall be of no force and effect unless it is in writing and signed by all parties named above.
10. In the event CSET fails to comply with any of the material terms of this Agreement, in addition to any and all other remedies available under the law, this Agreement may be terminated by COE, upon CSET's receipt of written notice of the violation and its failure to cure within ten (10) days. More time may be granted for the cure of any violations if agreed to in writing by the parties.
11. The undersigned shall maintain general liability insurance in an amount not less than two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage. Undersigned's general liability policies shall be endorsed to provide that City and its officials, employees, and agents shall be additional insureds under such policies. When alcohol is being sold at any permitted facility, it is mandatory that the General Liability Policy include Liquor Liability Coverage.
12. To the fullest extent permitted by law, CSET shall indemnify, defend, and hold harmless COE, its officers, employees, agents and volunteers ("City indemnities"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of CSET's performance of its obligations under this agreement or the operations conducted by CSET, including COE's active or passive negligence, EXCEPT for such loss or damage arising from the sole negligence or willful misconduct of COE. In the event the City indemnities are made party to any action, lawsuit, or other adversarial proceeding arising from CSET's operations or performance of this agreement, CSET shall provide a defense to the City indemnitees, or at COE's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.
13. This Agreement constitutes the entire Agreement between COE and CSET. Any prior agreements, promises, negotiations, or representation not expressly set forth in this Agreement are of no force and effect. Any amendment to this Agreement shall be of no force or effect unless it is in writing and signed by the parties named above. Each party and its legal counsel have had the opportunity to participate fully in the review and revision of this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this

Agreement. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any party. This agreement is entered into and to be performed in Tulare County, California.

14. Any notices to the parties shall be provided to the following:

CONTACTS:

City of Exeter
Daymon Qualls
PO Box 237
Exeter, CA 93221
Phone: (559) 592-5262
Fax: (559) 592-3556

For CSET Senior Center Program:
Jerel Dutton
312 NW 3rd Ave.
Visalia, CA 93291
Phone: (559) 732-4194
Fax: (559) 733-3971

The parties may revise the individual contacts by providing written notification of the revision.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the _____ of _____, 2023.

COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.

E-SIGNED by Mary Alice Escarsega-Fechner
on 2023-11-17 11:18:20 PST

November 17, 2023

Mary Alice Escarsega-Fechner, Executive Director

Date

CITY OF EXETER REPRESENTATIVE



Adam Ennis, City Administrator

Date

RESOLUTION NO. 2025-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING A ONE-YEAR EXTENSION TO THE AGREEMENT WITH COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC. (CSET) FOR USE OF THE EXETER CARNEGIE BUILDING

WHEREAS, the City of Exeter (“City”) and Community Services and Employment Training, Inc. (“CSET”) entered into an agreement on July 01, 2023, granting CSET access to the Exeter Carnegie Building located at 301 South “E” Street, Exeter, California, to provide senior programs and services; and

WHEREAS, the agreement provides for a two-year term ending June 30, 2025, with the option for the parties to extend the agreement upon mutual consent and review of terms; and

WHEREAS, CSET has requested to extend the agreement for an additional one (1) year, through June 30, 2026, with no changes to the existing terms and conditions; and

WHEREAS, the City has determined that the continued provision of senior services by CSET at the Carnegie Building serves a valuable public purpose and is in the best interest of the community.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter as follows:

1. The City Council hereby approves a one-year extension of the agreement with Community Services and Employment Training, Inc. for use of the Exeter Carnegie Building through June 30, 2026.
2. All terms and conditions of the original agreement, unless otherwise modified in writing by both parties, shall remain in full force and effect during the extension period.
3. The City Administrator is hereby authorized to execute any documents necessary to effectuate the extension of the agreement.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24th day of June 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

I.6.

Meeting Date:

June 24, 2025

Wording for Agenda:

Adoption of Resolution No. 2025-21, A Resolution of the City Council of the City of Exeter, Rescinding Resolution No. 2025-19, and Approving the City of Exeter's Fiscal Year 2025/26 List of Projects Funded by SB 1: The Road Repair And Accountability Act to Include Estimated Project Start and Completion Dates and Project Life Expectancy.

Submitting Department:

Public Works

Contact Name:

Zachary Boudreaux, Public Works Director

Department Recommendation:

City Staff recommends that the City Council adopt Resolution No. 2025-21, A Resolution of the City Council of the City of Exeter, Rescinding Resolution No. 2025-19 and including Estimated Project Start and Completion Dates and Project Life Expectancy which are new requirements of the state.

Summary:

The City of Exeter is eligible to receive an estimated \$271,551 in RMRA funding under Senate Bill 1 (SB 1) during Fiscal Year 2025/26. In order to comply with SB 1 requirements and access these funds, the City must annually submit a list of proposed projects for City Council approval and report the adopted list to the California Transportation Commission.

On June 10, 2025, the City Council approved Resolution No. 2025-19, allocating these funds toward the reconstruction of Firebaugh Avenue, a critical infrastructure project with an estimated total cost of over \$6,000,000.

However, in response to updated state reporting requirements, staff is bringing this item back to Council for consideration. The revised resolution includes additional information now

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

required by the state specifically, the estimated project start and completion dates, as well as the expected useful life of the completed project. All other provisions of the Resolution remain the same.

Background:

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017, to address some of the significant multi-modal transportation funding shortfalls statewide. The purpose of the legislation is to provide ongoing funding to cities and counties for eligible roadway repair and maintenance projects.

SB 1 includes accountability and transparency provisions to ensure the residents of Exeter are aware of the projects proposed for funding in the community. The City must annually prepare and submit a list of all projects proposed to receive funding from the RMRA, created by SB 1. These projects must be adopted by resolution and submitted to the state prior to receiving funds.

For the upcoming fiscal year, Exeter is projected to receive \$271,551 and plans to apply these funds along with previous year allocations, toward the Firebaugh Avenue Reconstruction Project.

Firebaugh Avenue is planned for complete reconstruction to begin after the emergency waterline project to Tooleville is completed. Currently, City Engineering Consultant, QK is preparing 90% construction drawings. The projected cost for the project is estimated to exceed \$6,000,000. The City needs to continue to plan for the funding of the reconstruction of Firebaugh Avenue to ensure readiness for construction and RMRA funds is an available funding source for the project.

Resolution No. 2025-21 includes a project timeline and estimate of how long the project will last which are new requirements of the State.

Fiscal Impact:

The City will receive an estimated \$271,551 in RMRA funding in Fiscal Year 25/26 from SB 1. Those funds, combined with previous allocations, are proposed to be directed to the Firebaugh Avenue Reconstruction project. To date, the City has approximately \$1,400,000 allocated to this project.

There is no direct fiscal impact with adoption of Resolution No. 2025-21.

Prior City Council Actions:

Adoption of Resolution No. 2025-19 on June 10, 2025.

Attachments:

- Adopted Resolution No. 2025-19
- Resolution No. 2025-21

Recommended motion to be made by the City Council:

I move to Adopt Resolution No. 2025-21, A Resolution of the City Council of the City of Exeter, Rescinding Resolution No. 2025-19, and approving the City of Exeter's Fiscal Year 2025/26 List of Projects Funded by SB 1: The Road Repair and Accountability Act to Include Estimated Project Start and Completion Dates and Project Life Expectancy.

RESOLUTION NO. 2025-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING THE CITY OF EXETER'S FISCAL YEAR 2025/26 LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$271,551.00 in RMRA funding in Fiscal Year 2025/26 from SB 1; and

WHEREAS, this is the 8th year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the current balance in the City's RMRA funds is approximately \$563,804.92; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City reconstruct Firebaugh Avenue and other street maintenance and rehabilitation projects; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an at-risk condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Exeter, State of California, as follows:

1. The foregoing recitals are true and correct.

The Firebaugh Avenue Reconstruction will be the fiscal year 2025/26 designated project for SB 1 funding.

The design is currently progressing to 90% construction plans and had an estimated cost of \$6,000,000. The City of Exeter currently has \$1,400,000 allocated to this project, making it imperative that all possible funds are allocated to the project.

This project is consistent with the Department's recommendation that the RMRA funds be used to preserve the City's street investment. There is an emergency project to consolidate the water system at Tooleville, which will require sections of Firebaugh to be excavated for new water line. The Firebaugh Avenue reconstruction falls in line as the next order of business in this area of the City.

The foregoing resolution was adopted upon a motion of Council Member ALVES, and seconded by Council Member WILSON, and carried by the following vote at the City Council meeting held on June 10, 2025.

PASSED, APPROVED AND ADOPTED this 10th day of June 2025.

AYES: ALVES, WILSON, LENTZ, JOHNSON

NOES: 0

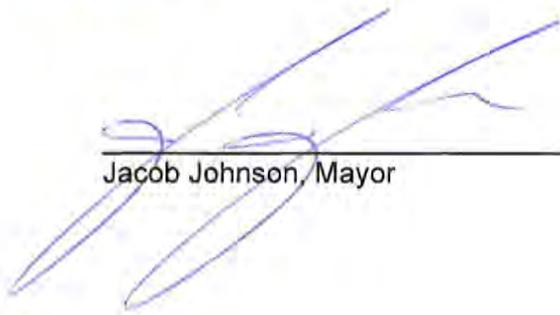
ABSTAIN: 0

ABSENT: RIDDLE

ATTEST:



Francesca Quintana, City Clerk



Jacob Johnson, Mayor

RESOLUTION NO. 2025-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, RESCINDING RESOLUTION NO. 2025-19, AND APPROVING THE CITY OF EXETER'S FISCAL YEAR 2025/26 LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT TO INCLUDE ESTIMATED PROJECT START AND COMPLETION DATES AND PROJECT LIFE EXPECTANCY

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$271,551.00 in RMRA funding in Fiscal Year 2025/26 from SB 1; and

WHEREAS, this is the 8th year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the current balance in the City's RMRA funds is approximately \$563,804.92; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City reconstruct Firebaugh Avenue and other street maintenance and rehabilitation projects; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an at-risk condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Exeter, State of California, as follows:

1. The foregoing recitals are true and correct.

The Firebaugh Avenue Reconstruction will be this years designated project for SB 1 funding.

The design is currently progressing to 90% construction plans and is expected to cost upwards of \$6,000,000. We currently have \$1,400,000 allocated to this project, making it imperative that the City of Exeter allocate all possible funds to the project. The project is estimated to begin in December 2026, and estimated to be completed in December 2027 should all go as planned. The estimated useful life of this reconstruction is ~20 years.

This project is consistent with the Department's recommendation that the RMRA funds be used to preserve the City's street investment. There is an emergency project to consolidate the water system at Tooleville, which will require sections of Firebaugh to be excavated for new water line. The Firebaugh Avenue reconstruction falls in line as the next order of business in this area of the City.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24th day of June 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

I.7.

Meeting Date:

June 24, 2025

Wording for Agenda:

Adoption of Resolution 2025-22, A Resolution of the City Council of the City of Exeter, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; and 23-01; and set the Public Hearing for July 22, 2025.

Submitting Department:

Public Works and Finance

Contact Name:

John Doyel, City Engineer

Department Recommendation:

It is recommended that the City Council adopt a resolution of intent to levy and collect assessments on the landscape and lighting districts and set the public hearing for July 22, 2025, to have the report presented and assessments considered.

Summary & Background:

The purpose of landscaping and lighting districts is to provide maintenance to the turf areas, shrubs, trees, irrigation systems and walls within the common areas of subdivisions. The City of Exeter had formed twenty of these assessment districts pursuant to the Landscaping & Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code). The City Council recently consolidated eight districts into two districts. These districts, Glenn View Estates and Park Place, have already had their assessments for 2025-2026 approved.

The Director of Public Works typically utilizes the services of qualified landscape contractors to perform the maintenance. This serves two (2) purposes; a) to limit the undue burden on existing City crews and b) to easily track the actual costs for maintenance. This second item also makes it easier for the Finance Department to account for the costs on an annual basis. Staff

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

has the cost projections for 2024-2025 and will be utilizing this information, along with any necessary adjustments, for the 2025-2026 assessment needs.

Each year the City Council requests the City Engineer prepare a report of costs that will be levied on these existing assessment districts. Resolution 2025-22 establishes the City's intent to levy and collect assessments on the existing districts and sets a public hearing for the twenty landscape and lighting districts for July 22, 2025. Further details regarding these twenty landscape and lighting districts are provided below:

- 91-01A County View Estates No. 1/Country View Estates No. 2/Awbrey Estates;
- 91-01B Wildrose Estates No. 1;
- 97-01 Wildrose Estates No. 2;
- 98-01 Citruscrest Estates No.1;
- 01-02 Citruscrest Estates No. 2;
- 04-02 Orchard Estates;
- 04-03 Maple Place;
- 05-01 Blossom Estates;
- 05-02 Country View Estates No. 3;
- 06-01 Rocky Hill Haciendas;
- 08-01 Exeter Golf Estates;
- 23-01 Yokohl Landing

These districts were formed upon approval, and as a part, of each subdivision's Final Maps. It is anticipated that any assessment increases will be within previous property owner approval and that each lot within each subdivision would be assessed an amount equal to the projected costs for said maintenance for the 2025-2026 fiscal year.

Each annual update reviews the costs from the previous year and adjusts the fees as may be necessary to cover costs for the upcoming year. The original formation resolutions included allowances for an annual adjustment based upon a CPI increase in conformance with Prop 218 per the City Attorney's recommendation.

Individual circumstances of each district will be considered, and the assessments will be adjusted appropriately.

The process would continue as follows:

1. At this Council meeting, Council is able to adopt a resolution of the intent to levy and collect assessments on the twenty listed districts and sets the date of the public hearing for these landscape and lighting districts for July 22, 2025.
2. A Public Hearing notice for July 22, 2025, is placed into the newspaper of general circulation in Exeter announcing the annual updates.
3. At the public hearing in July, the Council will consider the Engineer's Reports along with any testimony and, with Council concurrence, adopt two resolutions for each District.

With these districts, the first resolution approves the Engineer's Report and the second one certifies the process to the County.

4. Subsequent to Council action, City Staff then deliver the items to the County Assessor's office.
5. The adjusted assessments will then be added to the County's assessment rolls in August and the City would receive (from the County) monies from the two normal semi-annual property tax collections in December and April to pay the expense of providing the district maintenance activities.

Fiscal Impact:

This action would likely lead to increasing 2025/2026 assessments over last year's assessments of \$85,214.22 for maintenance of the districts. Without the assessments there would be no available funding for the district's maintenance and, since these districts were formed for the benefit of the property owners within the subdivisions, responsibility to fund the maintenance is incumbent upon those property owners.

Prior City Council Actions:

This action is considered annually by the City Council for the existing Landscape and Lighting Districts.

Attachments:

- Engineer's Reports
- Resolution No. 2025-22

Recommended motion to be made by the City Council:

I move to adopt Resolution 2025-22, A Resolution of the City Council of the City of Exeter, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; and 23-01; and set the Public Hearing for July 22, 2025.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 01-02**

CITRUSCREST NO. 2

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 01-02, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 01-02**

CITRUSCREST NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 24, 2001
Subdivision included:	
95-01 Citruscrest No. 2	
SECOND RECORDING	July 9, 2002
Subdivision included:	
95-01 Citruscrest No. 2	
THIRD RECORDING	July 8, 2003
Subdivision included:	
95-01 Citruscrest No. 2	
FOURTH RECORDING	July 13, 2004
Subdivision included:	
95-01 Citruscrest No. 2	
FIFTH RECORDING	July 12, 2005
Subdivision included:	
95-01 Citruscrest No. 2	
SIXTH RECORDING	July 11, 2006
Subdivision included:	
95-01 Citruscrest No. 2	
SEVENTH RECORDING	July 10, 2007
Subdivision included:	
95-01 Citruscrest No. 2	
EIGHTH RECORDING	July 8, 2008
Subdivision included:	
95-01 Citruscrest No. 2	
NINTH RECORDING	July 14, 2009
Subdivision included:	
95-01 Citruscrest No. 2	
TENTH RECORDING	July 13, 2010
Subdivision included:	
95-01 Citruscrest No. 2	

ELEVENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 12, 2011
TWELFTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 10, 2012
THIRTEENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 9, 2013
FOURTEENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 22, 2014
FIFTEENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 28, 2015
SIXTEENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 26, 2016
SEVENTEENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 11, 2017
EIGHTEENTH RECORDING Subdivision included: 95-01 Citruscrest No. 2	June 28, 2019
NINETIETH RECORDING Subdivision included: 95-01 Citruscrest No. 2	July 2, 2020
TWENTIETH RECORDING Subdivision included: 95-01 Citruscrest No. 2	August 5, 2021
TWENTY-FIRST RECORDING Subdivision included: 95-01 Citruscrest No. 2	August 9, 2022
TWENTY-SECOND RECORDING Subdivision included: 95-01 Citruscrest No. 2	August 9, 2023
TWENTY-THIRD RECORDING Subdivision included: 95-01 Citruscrest No. 2	August 9, 2024

TWENTY-FOURTH RECORDING
Subdivision included:
95-01 Citruscrest No. 2

August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 01-02**

CITRUSCREST NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
A.	Contractor	\$2,460.00
B.	Water	603.41
C.	Electricity	94.33
D.	Irrigation	0.00
E.	Tree Trimming	<u>0.00</u>
		\$3,106.79
2.	INCIDENTAL COSTS	
A.	Parks and Recreation (Contracting and Supervision)	\$75.00
B.	City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
C.	Engineering (Annual Report)	225.00
D.	City Administrator's Report	75.00
E.	County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$3,636.79</u>

TOTAL ASSESSMENT RECEIVED 2024-2025	\$(3,804.20)
PRIOR YEAR (2023-2024) ADJUSTMENT (SURPLUS)	<u>\$(29,178.33)</u>
ADJUSTMENT TO 2024-2025 (SURPLUS TO BE CARRIED FORWARD)	\$(29,345.74)

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 01-02**

CITRUSCREST NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$2,533.80
	B. Water	603.41
	C. Electricity	43.38
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$3,180.59
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	\$3,710.59
3.	PRIOR YEAR ADJUSTMENT (SURPLUS) (See Exhibit B)	\$(29,345.74)
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$(25,635.15)</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$165.40 is no change from the 2024-2025 assessment (\$165.40) due to the surplus of this district.	<u>\$(3,804.20)</u>
6.	PROJECTED SURPLUS	<u>\$(29,439.35)</u>

Each of the twenty-three (23) equivalent units will be assessed \$165.40.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 01-02**

CITRUSCREST NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-210-033	\$165.40	315 Old Line Ave Exeter, CA 93221	950101	95-01	Citruscrest No. 2
138-210-034	\$165.40	319 Old Line Ave Exeter, CA 93221-1282	950102	95-01	Citruscrest No. 2
138-210-035	\$165.40	321 Old Line Ave Exeter, CA 93221-1282	950103	95-01	Citruscrest No. 2
138-210-036	\$165.40	323 Old Line Ave Exeter, CA 93221-1282	950104	95-01	Citruscrest No. 2
138-210-037	\$165.40	327 Old Line Ave Exeter, CA 93221-1282	950105	95-01	Citruscrest No. 2
138-210-038	\$165.40	347 Old Line Ave Exeter, CA 93221	950106	95-01	Citruscrest No. 2
138-210-039	\$165.40	355 Old Line Ave Exeter, CA 93221-1282	950107	95-01	Citruscrest No. 2
138-210-040	\$165.40	363 Old Line Ave Exeter, CA 93221-1282	950108	95-01	Citruscrest No. 2
138-210-041	\$165.40	371 Old Line Ave Exeter, CA 93221-1282	950109	95-01	Citruscrest No. 2
138-210-042	\$165.40	1825 Fire Rock Loop Templeton, CA 93465-8391	950110	95-01	Citruscrest No. 2
138-210-043	\$165.40	387 Old Line Ave Exeter, CA 93221-1282	950111	95-01	Citruscrest No. 2
138-210-044	\$165.40	397 Old Line Ave Exeter, CA 93221-1282	950112	95-01	Citruscrest No. 2
138-210-045	\$165.40	396 Old Line Ave Exeter, CA 93221-1281	950113	95-01	Citruscrest No. 2
138-210-046	\$165.40	388 Old Line Ave Exeter, CA 93221-1281	950114	95-01	Citruscrest No. 2

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-210-047	\$165.40	380 Old Line Ave Exeter, CA 93221-1281	950115	95-01	Citruscrest No. 2
138-210-048	\$165.40	372 Old Line Ave Exeter, CA 93221-1281	950116	95-01	Citruscrest No. 2
138-210-049	\$165.40	364 Old Line Ave Exeter, CA 93221-1281	950117	95-01	Citruscrest No. 2
138-210-050	\$165.40	358 Old Line Ave Exeter, CA 93221	950118	95-01	Citruscrest No. 2
138-210-051	\$165.40	350 Old Line Ave Exeter, CA 93221-1281	950119	95-01	Citruscrest No. 2
138-210-052	\$165.40	970 Orchard St Exeter, CA 93221-1283	950120	95-01	Citruscrest No. 2
138-210-064	\$165.40	322 Old Line Ave Exeter, CA 93221-1281	950121	95-01	Citruscrest No. 2
138-210-065	\$165.40	318 Old Line Ave Exeter, CA 93221-1281	950122	95-01	Citruscrest No. 2
138-210-066	\$165.40	314 Old Line Ave Exeter, CA 93221	950123	95-01	Citruscrest No. 2
TOTAL 23 LOTS	\$3,804.20				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

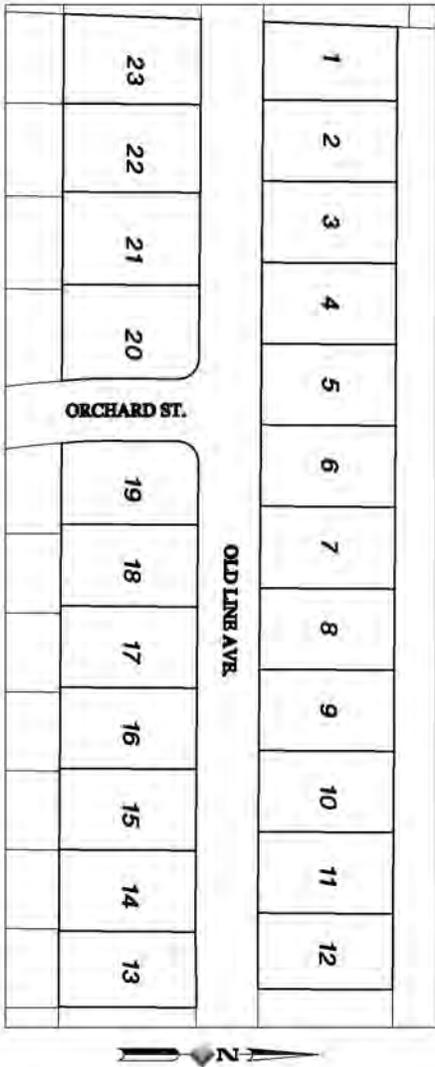
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 01-02**

CITRUSCREST NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 95-01



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 138-21, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-02**

SUBDIVISION 02-03, ORCHARD ESTATES

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 04-02, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-02**

SUBDIVISION 02-03, ORCHARD ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 27, 2004
Subdivision included:	
02-03 ORCHARD ESTATES	
SECOND RECORDING	July 12, 2005
Subdivision included:	
02-03 ORCHARD ESTATES	
THIRD RECORDING	July 11, 2006
Subdivision included:	
02-03 ORCHARD ESTATES	
FOURTH RECORDING	July 10, 2007
Subdivision included:	
02-03 ORCHARD ESTATES	
FIFTH RECORDING	July 8, 2008
Subdivision included:	
02-03 ORCHARD ESTATES	
SIXTH RECORDING	July 14, 2009
Subdivision included:	
02-03 ORCHARD ESTATES	
SEVENTH RECORDING	July 13, 2010
Subdivision included:	
02-03 ORCHARD ESTATES	
EIGHTH RECORDING	July 12, 2011
Subdivision included:	
02-03 ORCHARD ESTATES	
NINTH RECORDING	July 10, 2012
Subdivision included:	
02-03 ORCHARD ESTATES	
TENTH RECORDING	July 9, 2013
Subdivision included:	
02-03 ORCHARD ESTATES	

ELEVENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	July 22, 2014
TWELFTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	July 28, 2015
THIRTEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	July 26, 2016
FOURTEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	July 11, 2017
FIFTEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	June 28, 2019
SIXTEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	July 2, 2020
SEVENTEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	August 5, 2021
EIGHTEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	August 9, 2022
NINETEENTH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	August 9, 2023
TWENTIETH RECORDING Subdivision included: 02-03 ORCHARD ESTATES	August 9, 2024
TWENTY FIRST RECORDING Subdivision included: 02-03 ORCHARD ESTATES	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-02**

SUBDIVISION 02-03, ORCHARD ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
A.	Contractor	\$3,276.00
B.	Water	1,664.50
C.	Electricity	94.33
D.	Irrigation	0.00
E.	Tree Trimming	0.00
		<u>\$5,034.83</u>
2.	INCIDENTAL COSTS	
A.	Parks and Recreation (Contracting and Supervision)	\$75.00
B.	City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
C.	Engineering (Annual Report)	225.00
D.	City Administrator's Report	75.00
E.	County Administration Expense	80.00
		<u>\$530.00</u>

TOTAL COST: \$5,564.83

TOTAL ASSESSMENT RECEIVED 2024-2025 **\$(4,298.40)**

PRIOR YEAR (2023-2024) ADJUSTMENT (DEFICIT) **\$13,545.04**

ADJUSTMENT TO 2024-2025 (DEFICIT TO BE CARRIED FORWARD) **\$14,811.47**

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-02**

SUBDIVISION 02-03, ORCHARD ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$3,374.28
	B. Water	1,664.50
	C. Electricity	220.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$5,258.78
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$5,788.78</u>
3.	PRIOR YEAR ADJUSTMENT – DEFICIT (See Exhibit B)	\$14,811.47
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$20,600.25</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$147.57 is an increase of 3% from the 2024-2025 assessment (\$143.28) per formation limits.	\$(4,427.10)
6.	PROJECTED DEFICIT	<u>\$16,173.15</u>

Each of the thirty (30) equivalent units will be assessed \$147.57.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-02**

SUBDIVISION 02-03, ORCHARD ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-220-002	\$147.57	215 Old Line Ct Exeter, CA 93221-1174	020301	02-03	Orchard Estates
138-220-003	\$147.57	PO Box 65 Exeter, CA 93221-0065	020302	02-03	Orchard Estates
138-220-004	\$147.57	189 Old Line Ct Exeter, CA 93221-1172	020303	02-03	Orchard Estates
138-220-005	\$147.57	165 Old Line Ct Exeter, CA 93221-1172	020304	02-03	Orchard Estates
138-220-006	\$147.57	147 Old Line Ct Exeter, CA 93221	020305	02-03	Orchard Estates
138-220-007	\$147.57	123 Old Line Ct Exeter, CA 93221-1172	020306	02-03	Orchard Estates
138-220-008	\$147.57	259 Capitol Ave Unit 141 Bdlg 24 San Jose, CA 95127-2389	0203-A	02-03	Orchard Estates
138-220-009	\$147.57	102 Old Line Ct Exeter, CA 93221-1172	020307	02-03	Orchard Estates
138-220-010	\$147.57	124 Old Line Ct Exeter, CA 93221-1172	020308	02-03	Orchard Estates
138-220-011	\$147.57	142 Old Line Ct Exeter, CA 93221-1172	020309	02-03	Orchard Estates
138-220-012	\$147.57	162 Old Line Ct Exeter, CA 93221-1172	020310	02-03	Orchard Estates
138-220-013	\$147.57	700 1 st Street Exeter, CA 93221-2100	020311	02-03	Orchard Estates
138-220-014	\$147.57	196 Old Line Ct Exeter, CA 93221-1172	020312	02-03	Orchard Estates
138-220-015	\$147.57	542 High Sierra Dr Exeter, CA 93221-9508	020313	02-03	Orchard Estates
138-220-016	\$147.57	213 Atwood Ave Exeter, CA 93221-1171	020314	02-03	Orchard Estates

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-220-017	\$147.57	201 Atwood Ave Exeter, CA 93221-1171	020315	02-03	Orchard Estates
138-220-018	\$147.57	15662 S. B St, Unit 1 Tustin, CA 92780-4379	020316	02-03	Orchard Estates
138-220-019	\$147.57	2437 E. Laura Ct Visalia, CA 93292-1329	020317	02-03	Orchard Estates
138-220-020	\$147.57	163 Atwood Ave Exeter, CA 93221-1169	020318	02-03	Orchard Estates
138-220-021	\$147.57	141 Atwood Ave Exeter, CA 93221-1169	020319	02-03	Orchard Estates
138-220-022	\$147.57	121 Atwood Ave Exeter, CA 93221-1169	020320	02-03	Orchard Estates
138-220-023	\$147.57	101 Atwood Ave Exeter, CA 93221-1169	020321	02-03	Orchard Estates
138-220-024	\$147.57	PO Box 1236 Lindsay, CA 93247-1236	020322	02-03	Orchard Estates
138-220-025	\$147.57	PO Box 6009 Visalia, CA 93290-6009	020323	02-03	Orchard Estates
138-220-026	\$147.57	144 Atwood Ave Exeter, CA 93221-1168	020324	02-03	Orchard Estates
138-220-027	\$147.57	164 Atwood Ave Exeter, CA 93221-1168	020325	02-03	Orchard Estates
138-220-028	\$147.57	186 Atwood Ave Exeter, CA 93221-1168	020326	02-03	Orchard Estates
138-220-029	\$147.57	1207 Circle Dr Salinas, CA 93905-2302	020327	02-03	Orchard Estates
138-220-030	\$147.57	202 Atwood Ave Exeter, CA 93221-1170	020328	02-03	Orchard Estates
138-220-031	\$147.57	700 N Acacia St Woodlake, CA 93286-1010	020329	02-03	Orchard Estates
TOTAL 30 LOTS	\$4,427.10				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

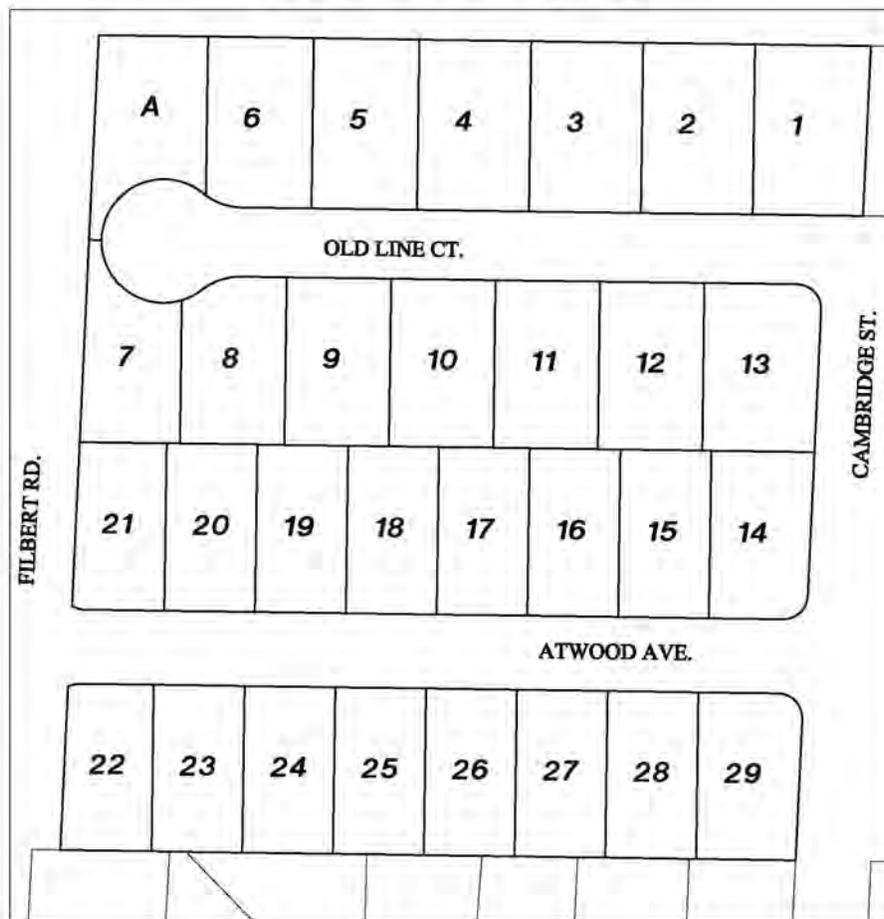
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-02**

SUBDIVISION 02-03, ORCHARD ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 02-03



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 138-22, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-03**

SUBDIVISION 03-02, MAPLE PLACE

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 04-03, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-03**

SUBDIVISION 03-02, MAPLE PLACE

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 27, 2004
Subdivision included:	
03-02 MAPLE PLACE	
SECOND RECORDING	July 12, 2005
Subdivision included:	
03-02 MAPLE PLACE	
THIRD RECORDING	July 11, 2006
Subdivision included:	
03-02 MAPLE PLACE	
FOURTH RECORDING	July 10, 2007
Subdivision included:	
03-02 MAPLE PLACE	
FIFTH RECORDING	July 8, 2008
Subdivision included:	
03-02 MAPLE PLACE	
SIXTH RECORDING	July 14, 2009
Subdivision included:	
03-02 MAPLE PLACE	
SEVENTH RECORDING	July 13, 2010
Subdivision included:	
03-02 MAPLE PLACE	
EIGHTH RECORDING	July 12, 2011
Subdivision included:	
03-02 MAPLE PLACE	
NINTH RECORDING	July 10, 2012
Subdivision included:	
03-02 MAPLE PLACE	
TENTH RECORDING	July 9, 2013
Subdivision included:	
03-02 MAPLE PLACE	

ELEVENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	July 22, 2014
TWELFTH RECORDING Subdivision included: 03-02 MAPLE PLACE	July 28, 2015
THIRTEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	July 26, 2016
FOURTEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	July 11, 2017
FIFTEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	June 28, 2019
SIXTEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	July 2, 2020
SEVENTEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	August 5, 2021
EIGHTEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	August 9, 2022
NINETEENTH RECORDING Subdivision included: 03-02 MAPLE PLACE	August 9, 2023
TWENTIETH RECORDING Subdivision included: 03-02 MAPLE PLACE	August 9, 2024
TWENTY FIRST RECORDING Subdivision included: 03-02 MAPLE PLACE	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-03**

SUBDIVISION 03-02, MAPLE PLACE

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
	A. Contractor	\$2,460.00
	B. Water	0.00
	C. Electricity	0.00
	D. Irrigation	0.00
	E. Tree Trimming	0.00
		<u>\$2,460.00</u>
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	80.00
		<u>\$530.00</u>
	TOTAL COST:	<u>\$2,990.00</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(2,729.54)
	PRIOR YEAR (2023-2024) ADJUSTMENT (SURPLUS)	<u>\$(15,119.89)</u>
	ADJUSTMENT TO 2024-2025 (SURPLUS TO BE CARRIED FORWARD)	\$(14,859.43)

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-03**

SUBDIVISION 03-02, MAPLE PLACE

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	2,533.80
	B. Water	0.00
	C. Electricity	0.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		<u>\$2,533.80</u>
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		<u>\$530.00</u>
	TOTAL COST:	<u>\$3,063.80</u>
3.	PRIOR YEAR ADJUSTMENT – (SURPLUS) (See Exhibit B)	(\$14,859.43)
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>(\$11,759.63)</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$143.66 is no change from the 2024-2025 assessment (\$143.66) due to the surplus of this district.	(\$2,729.54)
6.	PROJECTED SURPLUS	<u>(\$14,525.17)</u>

Each of the nineteen (19) equivalent units will be assessed \$143.66.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-03**

SUBDIVISION 03-02, MAPLE PLACE

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-054-016	\$143.66	413 Red River Dr Paso Robles, CA 93446-4077	030201	03-02	Maple Place
135-054-017	\$143.66	330 N Midland St Visalia, CA 93291-4518	030202	03-02	Maple Place
135-054-018	\$143.66	4264 W. Ruby Hill Dr. Pleasanton, CA 94566-2252	030203	03-02	Maple Place
135-054-019	\$143.66	413 W. Maple St Exeter, CA 93221-1530	030204	03-02	Maple Place
135-054-020	\$143.66	415 W. Maple St Exeter, CA 93221-1530	030205	03-02	Maple Place
135-054-021	\$143.66	196 So Filbert Ave Exeter CA 93221	030206	03-02	Maple Place
135-054-022	\$143.66	286 S Argyle Pl Porterville, CA 93257-4300	030207	03-02	Maple Place
135-054-023	\$143.66	5942 W. Modoc Ave Visalia, CA 93291-8532	030208	03-02	Maple Place
135-054-024	\$143.66	178 S. Filbert Ave Exeter, CA 93221-1513	030209	03-02	Maple Place
135-054-025	\$143.66	1836 W. Dorothea Ave Visalia, CA 93277-7362	030210	03-02	Maple Place
135-054-026	\$143.66	166 S. Filbert Rd Exeter, CA 93221-1513	030211	03-02	Maple Place
135-054-027	\$143.66	1207 W. 11th St Williston, ND 58801	030212	03-02	Maple Place
135-054-028	\$143.66	154 S. Filbert Rd Exeter, CA 93221-1513	030213	03-02	Maple Place

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-054-029	\$143.66	148 S. Filbert Rd Exeter, CA 93221-1513	030214	03-02	Maple Place
135-054-030	\$143.66	19929 Road 172 Strathmore, CA 93267-9766	030215	03-02	Maple Place
135-054-031	\$143.66	136 S. Filbert Rd Exeter, CA 93221-1513	030216	03-02	Maple Place
135-054-032	\$143.66	130 S. Filbert Rd Exeter, CA 93221-1513	030217	03-02	Maple Place
135-054-033	\$143.66	124 S. Filbert Rd Exeter, CA 93221-1513	030218	03-02	Maple Place
135-054-034	\$143.66	118 S. Filbert Rd Exeter, CA 93221-1513	030219	03-02	Maple Place
TOTAL 19 LOTS	\$2,729.54				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

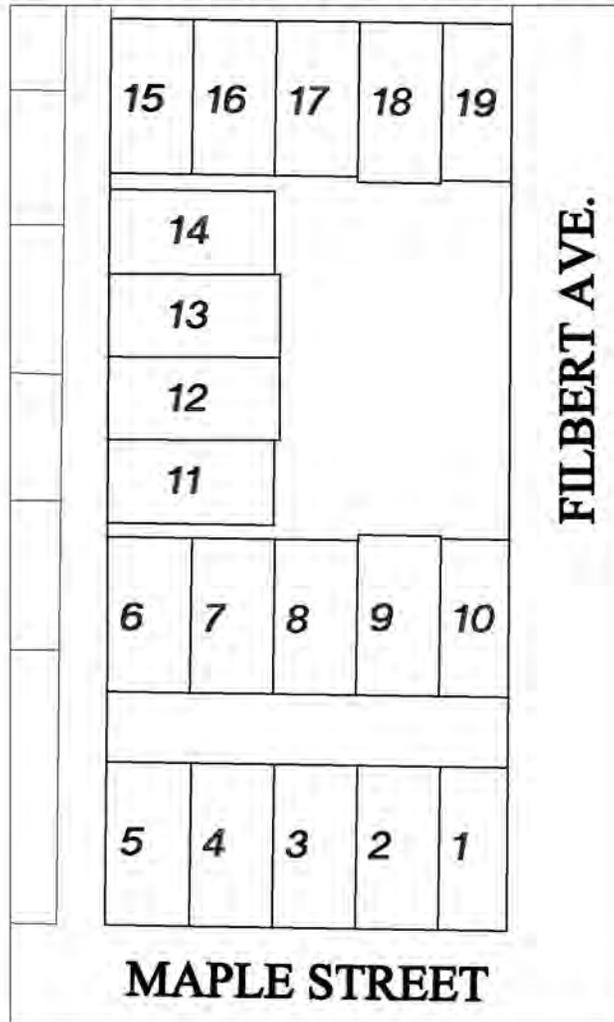
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 04-03**

SUBDIVISION 03-02, MAPLE PLACE

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 03-02



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 135-05, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-01**

SUBDIVISION 03-01, BLOSSOM ESTATES

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 05-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-01**

SUBDIVISION 03-01, BLOSSOM ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 26, 2005
Subdivision included:	
03-01 BLOSSOM ESTATES	
SECOND RECORDING	July 11, 2006
Subdivision included:	
03-01 BLOSSOM ESTATES	
THIRD RECORDING	July 10, 2007
Subdivision included:	
03-01 BLOSSOM ESTATES	
FOURTH RECORDING	July 8, 2008
Subdivision included:	
03-01 BLOSSOM ESTATES	
FIFTH RECORDING	July 14, 2009
Subdivision included:	
03-01 BLOSSOM ESTATES	
SIXTH RECORDING	July 13, 2010
Subdivision included:	
03-01 BLOSSOM ESTATES	
SEVENTH RECORDING	July 12, 2011
Subdivision included:	
03-01 BLOSSOM ESTATES	
EIGHTH RECORDING	July 10, 2012
Subdivision included:	
03-01 BLOSSOM ESTATES	
NINTH RECORDING	July 9, 2013
Subdivision included:	
03-01 BLOSSOM ESTATES	
TENTH RECORDING	July 22, 2014
Subdivision included:	
03-01 BLOSSOM ESTATES	

ELEVENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	July 28, 2015
TWELFTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	July 26, 2016
THIRTEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	July 11, 2017
FOURTEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	June 28, 2019
FIFTEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	July 2, 2020
SIXTEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	August 5, 2021
SEVENTEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	August 9, 2022
EIGHTEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	August 9, 2023
NINETEENTH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	August 9, 2024
TWENTIETH RECORDING Subdivision included: 03-01 BLOSSOM ESTATES	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-01**

SUBDIVISION 03-01, BLOSSOM ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENT**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
	A. Contractor	\$2,976.00
	B. Water	1,165.62
	C. Electricity	90.18
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$4,231.80
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$4,761.80</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(4,132.16)
	PRIOR YEAR (2023-2024) ADJUSTMENT (SURPLUS)	<u>\$(2,929.25)</u>
	ADJUSTMENT TO 2024-2025 (SURPLUS TO BE CARRIED FORWARD)	\$(2,299.61)

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-01**

SUBDIVISION 03-01, BLOSSOM ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$3065.28
	B. Water	1165.62
	C. Electricity	200.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$4,430.90
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$4,960.90</u>
4.	PRIOR YEAR ADJUSTMENT - SURPLUS (See Exhibit B)	\$(2,299.61)
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$2,661.29</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$115.02 is an increase of 3% from the 2024-2025 assessment (111.68) per formation limits.	\$(4,255.74)
6.	PROJECTED SURPLUS	<u>\$(1,594.45)</u>

Each of the thirty-seven (37) equivalent units will be assessed \$115.02.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-01**

SUBDIVISION 03-01, BLOSSOM ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-330-001	\$115.02	511 Prospect Ave Exeter, CA 93221	030101	03-01	Blossom Estates
135-330-002	\$115.02	493 Prospect Ave Exeter, CA 93221-2501	030102	03-01	Blossom Estates
135-330-003	\$115.02	481 W. Prospect Ave Exeter, CA 93221-2501	030103	03-01	Blossom Estates
135-330-004	\$115.02	467 W. Prospect Ave Exeter, CA 93221-2501	030104	03-01	Blossom Estates
135-330-005	\$115.02	453 W. Prospect Ave Exeter, CA 93221-2501	030105	03-01	Blossom Estates
135-330-006	\$115.02	437 Prospect Ave Exeter, CA 93221	030106	03-01	Blossom Estates
135-330-007	\$115.02	431 Prospect Ave Exeter, CA 93221-2501	030107	03-01	Blossom Estates
135-330-008	\$115.02	427 W. Prospect Ave Exeter, CA 93221-2501	030108	03-01	Blossom Estates
135-330-009	\$115.02	645 Blossom St Exeter, CA 93221-2099	030109	03-01	Blossom Estates
135-330-010	\$115.02	649 Blossom St Exeter, CA 93221-2099	030110	03-01	Blossom Estates
135-330-011	\$115.02	653 Blossom St Exeter, CA 93221-2099	030111	03-01	Blossom Estates
135-330-012	\$115.02	657 Blossom St Exeter, CA 93221-2099	030112	03-01	Blossom Estates
135-330-013	\$115.02	2568 W. Firebaugh Ave Exeter, CA 93221-9630	030113	03-01	Blossom Estates
135-330-014	\$115.02	661 Blossom St Exeter, CA 93221-2099	030114	03-01	Blossom Estates

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-330-015	\$115.02	663 Blossom St Exeter, CA 93221	030115	03-01	Blossom Estates
135-330-016	\$115.02	667 Blossom St Exeter, CA 93221-2099	030116	03-01	Blossom Estates
135-330-017	\$115.02	436 Gearey Ave Exeter, CA 93221-2097	030117	03-01	Blossom Estates
135-330-018	\$115.02	448 Gearey Ave Exeter, CA 93221-2097	030118	03-01	Blossom Estates
135-330-019	\$115.02	460 Gearey Ave Exeter, CA 93221-2097	030119	03-01	Blossom Estates
135-330-020	\$115.02	472 Gearey Ave Exeter, CA 93221	030120	03-01	Blossom Estates
135-330-021	\$115.02	484 Gearey Ave Exeter, CA 93221-2097	030121	03-01	Blossom Estates
135-330-022	\$115.02	496 Gearey Ave Exeter, CA 93221-2097	030122	03-01	Blossom Estates
135-330-023	\$115.02	512 Gearey Ave Exeter, CA 93221-2097	030123	03-01	Blossom Estates
135-330-024	\$115.02	513 Gearey Ave Exeter, CA 93221-2098	030124	03-01	Blossom Estates
135-330-025	\$115.02	495 Gearey Ave Exeter, CA 93221-2098	030125	03-01	Blossom Estates
135-330-026	\$115.02	483 Gearey Ave Exeter, CA 93221-2098	030126	03-01	Blossom Estates
135-330-027	\$115.02	1250 N Elberta Rd., Apt B Exeter, CA 93221-9676	030127	03-01	Blossom Estates
135-330-028	\$115.02	459 Gearey Ave Exeter, CA 93221-2098	030128	03-01	Blossom Estates
135-330-029	\$115.02	443 Gearey Ave Exeter, CA 93221-2098	030129	03-01	Blossom Estates
135-330-030	\$115.02	435 Gearey Ave Exeter, CA 93221-2098	030130	03-01	Blossom Estates
135-330-031	\$115.02	430 W Prospect Ave Exeter CA 93221	030131	03-01	Blossom Estates

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-330-032	\$115.02	446 W. Prospect Ave Exeter, CA 93221	030132	03-01	Blossom Estates
135-330-033	\$115.02	458 Prospect Ave Exeter, CA 93221	030133	03-01	Blossom Estates
135-330-034	\$115.02	2569 W. Marinette Exeter, CA 93221-9675	030134	03-01	Blossom Estates
135-330-035	\$115.02	1406 S. Pinnacle St Visalia, CA 93292-5061	030135	03-01	Blossom Estates
135-330-036	\$115.02	498 Prospect Ave Exeter, CA 93221	030136	03-01	Blossom Estates
135-330-037	\$115.02	1250 N Elberta Rd, Apt B Exeter, CA 93221-9676	030137	03-01	Blossom Estates
TOTAL 37 LOTS	\$4,255.74				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

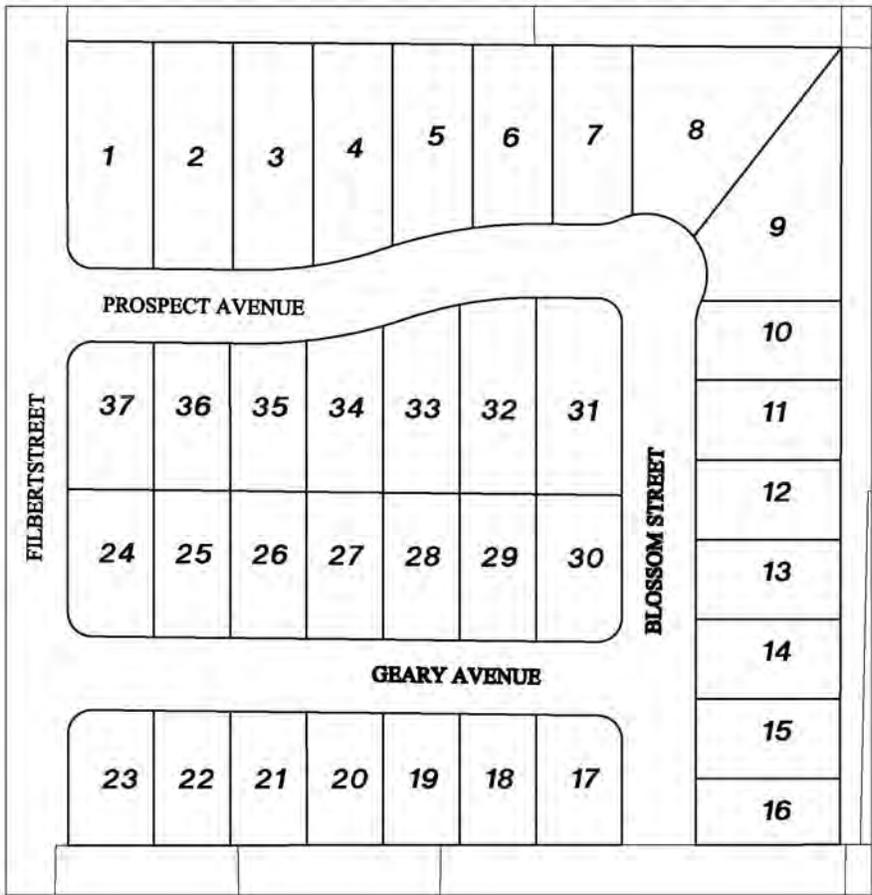
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-01**

SUBDIVISION 03-01, BLOSSOM ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 03-01



**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-02**

SUBDIVISION 04-02, COUNTRY VIEW ESTATES NO. 3

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 05-02, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-02**

SUBDIVISION 04-02, COUNTRY VIEW ESTATES NO. 3

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 26, 2005
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
SECOND RECORDING	July 11, 2006
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
THIRD RECORDING	July 10, 2007
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
FOURTH RECORDING	July 8, 2008
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
FIFTH RECORDING	July 14, 2009
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
SIXTH RECORDING	July 13, 2010
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
SEVENTH RECORDING	July 12, 2011
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
EIGHTH RECORDING	July 10, 2012
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
NINTH RECORDING	July 9, 2013
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	
TENTH RECORDING	July 22, 2014
Subdivision included:	
04-02 COUNTRY VIEW ESTATES NO. 3	

ELEVENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	July 28, 2015
TWELFTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	July 26, 2016
THIRTEENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	July 11, 2017
FOURTEENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	June 28, 2019
FIFTEENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	July 2, 2020
SIXTEENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	August 5, 2021
SEVENTEENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	August 9, 2022
EIGHTEENTH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	August 9, 2023
TWENTIETH RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	August 9, 2024
TWENTY FIRST RECORDING Subdivision included: 04-02 COUNTRY VIEW ESTATES NO. 3	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-02**

SUBDIVISION 04-02, COUNTRY VIEW ESTATES NO. 3

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
	A. Contractor	\$2,460.00
	B. Water	0.00
	C. Electricity	41.93
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$2,501.93
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	175.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$480.00
	TOTAL COST	<u>\$2,981.93</u>
	TOTAL ASSESSMENT RECEIVED 2023-2024	\$(993.30)
	PRIOR YEAR (2023-2024) ADJUSTMENT (DEFICIT)	<u>\$13,112.14</u>
	ADJUSTMENT TO 2024-2025 (DEFICIT TO BE CARRIED FORWARD)	\$15,100.77

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-02**

SUBDIVISION 04-02, COUNTRY VIEW ESTATES NO. 3

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$2,533.80
	B. Water	0.00
	C. Electricity	100.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$2,633.80
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	175.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$480.00
	TOTAL COST	<u>\$3,113.80</u>
3.	PRIOR YEAR ADJUSTMENT – DEFICIT (See Exhibit B)	\$15,100.77
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$18,214.57</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$204.61 is an increase of 3% from 2024-2025 assessment (\$198.66) per formation limits.	\$(1,023.05)
6.	PROJECTED DEFICIT	<u>\$17,191.52</u>

Each of the five (5) equivalent units will be assessed \$204.61.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-02**

SUBDIVISION 04-02, COUNTRY VIEW ESTATES NO. 3

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-300-048	\$204.61	710 Olivewood Dr Exeter, CA 93221-2083	040202	04-02	Country View Estates No. 3
135-300-049	\$204.61	630 Joyner Ave Exeter, CA 93221-2017	040203	04-02	Country View Estates No. 3
135-300-050	\$204.61	814 N Roosevelt Ave Fresno, CA 93728-3233	040204	04-02	Country View Estates No. 3
135-300-051	\$204.61	14220 Ave 336 Visalia, CA 93292-9553	040205	04-02	Country View Estates No. 3
135-300-052	\$204.61	883 Joyner Ave Exeter, CA 93221-2018	040201	04-02	Country View Estates No. 3
TOTAL 5 LOTS	\$1,023.50				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

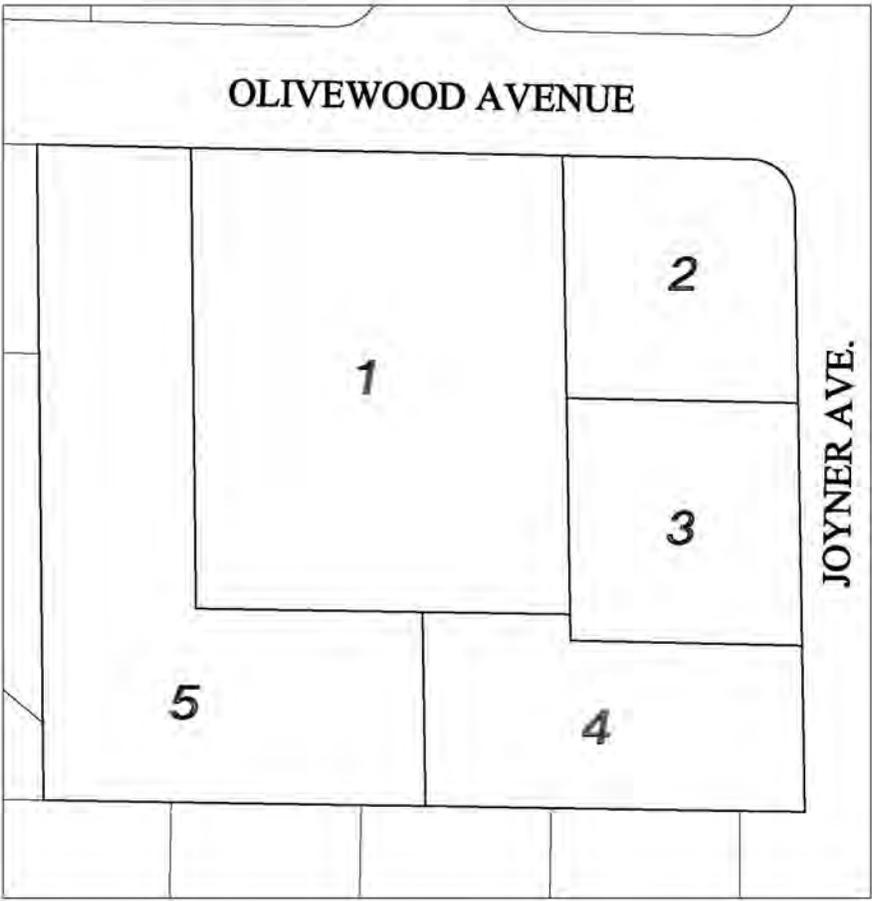
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 05-02**

SUBDIVISION 04-02, COUNTRY VIEW ESTATES NO. 3

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 04-02



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 135-30, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 06-01**

SUBDIVISION 04-01, ROCKY HILL HACIENDAS

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 06-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 06-01**

SUBDIVISION 04-01, ROCKY HILL HACIENDAS

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 25, 2006
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
SECOND RECORDING	July 10, 2007
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
THIRD RECORDING	July 8, 2008
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
FOURTH RECORDING	July 14, 2009
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
FIFTH RECORDING	July 13, 2010
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
SIXTH RECORDING	July 12, 2011
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
SEVENTH RECORDING	July 10, 2012
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
EIGHTH RECORDING	July 9, 2013
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
NINTH RECORDING	July 22, 2014
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	
TENTH RECORDING	July 28, 2015
Subdivision included:	
04-01 ROCKY HILL HACIENDAS	

ELEVENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	July 26, 2016
TWELVETH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	July 11, 2017
THIRTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	June 28, 2019
FOURTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	July 2, 2020
FIFTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	August 5, 2021
FIFTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	August 9, 2022
SIXTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	August 9, 2023
SEVENTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	August 9, 2024
EIGHTEENTH RECORDING Subdivision included: 04-01 ROCKY HILL HACIENDAS	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 06-01**

SUBDIVISION 04-01, ROCKY HILL HACIENDAS

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2023-2024

1.	MAINTENANCE COSTS	
	A. Contractor	\$924.00
	B. Water	2,058.78
	C. Electricity	95.65
	D. Irrigation	0.00
	E. Tree Trimming	0.00
		<u>\$3,078.43</u>
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	80.00
		<u>\$530.00</u>
	TOTAL COST	<u>\$3,608.43</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(2,953.34)
	PRIOR YEAR (2023-2024) ADJUSTMENT (DEFICIT)	<u>\$15,452.59</u>
	ADJUSTMENT TO 2025-2026 (DEFICIT TO BE CARRIED FORWARD)	\$16,107.68

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 06-01**

SUBDIVISION 04-01, ROCKY HILL HACIENDAS

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$951.72
	B. Water	2,058.78
	C. Electricity	95.65
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$3,106.15
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$3,636.15</u>
3.	PRIOR YEAR ADJUSTMENT – DEFICIT (See Exhibit B)	\$16,107.68
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$19,748.83</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$234.00 is an increase of 3% from 2024-2025 assessment (\$227.18) per formation limits.	\$(3,042.00)
6.	PROJECTED DEFICIT	<u>\$16,701.83</u>

Each of the thirteen (13) equivalent units will be assessed \$234.00.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 06-01**

SUBDIVISION 04-01, ROCKY HILL HACIENDAS

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-150-072	\$234.00	107 Sequoia Ct Exeter, CA 93221	040101	04-01	Rocky Hill Haciendas
138-150-073	\$234.00	PO Box 825 Exeter, CA 93221-0825	040102	04-01	Rocky Hill Haciendas
138-150-074	\$234.00	1648 W Tulare Ave Tulare, CA 93274-3426	040103	04-01	Rocky Hill Haciendas
138-150-075	\$234.00	1648 W Tulare Ave Tulare, CA 93274-3426	404104	04-01	Rocky Hill Haciendas
138-150-076	\$234.00	1648 W Tulare Ave Tulare, CA 93274-3426	404105	04-01	Rocky Hill Haciendas
138-150-077	\$234.00	1648 W Tulare Ave Tulare, CA 93274-3426	404106	04-01	Rocky Hill Haciendas
138-150-078	\$234.00	126 W Sequoia Ct Exeter, CA 93221-1137	404107	04-01	Rocky Hill Haciendas
138-150-079	\$234.00	1648 W Tulare Ave Tulare, CA 93274-3426	404108	04-01	Rocky Hill Haciendas
138-150-080	\$234.00	106 W Sequoia Ct Exeter, CA 93221	404109	04-01	Rocky Hill Haciendas
138-150-081	\$234.00	1648 W Tulare Ave Tulare, CA 93274-3426	404110	04-01	Rocky Hill Haciendas
138-150-082	\$234.00	113 W King Ct Exeter, CA 93221	404111	04-01	Rocky Hill Haciendas
138-150-083	\$234.00	115 W King St Exeter, CA 93221-1126	404112	04-01	Rocky Hill Haciendas
138-150-084	\$234.00	117 W King Ct Exeter, CA 93221	404113	04-01	Rocky Hill Haciendas
TOTAL 13 LOTS	\$3,042.00				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

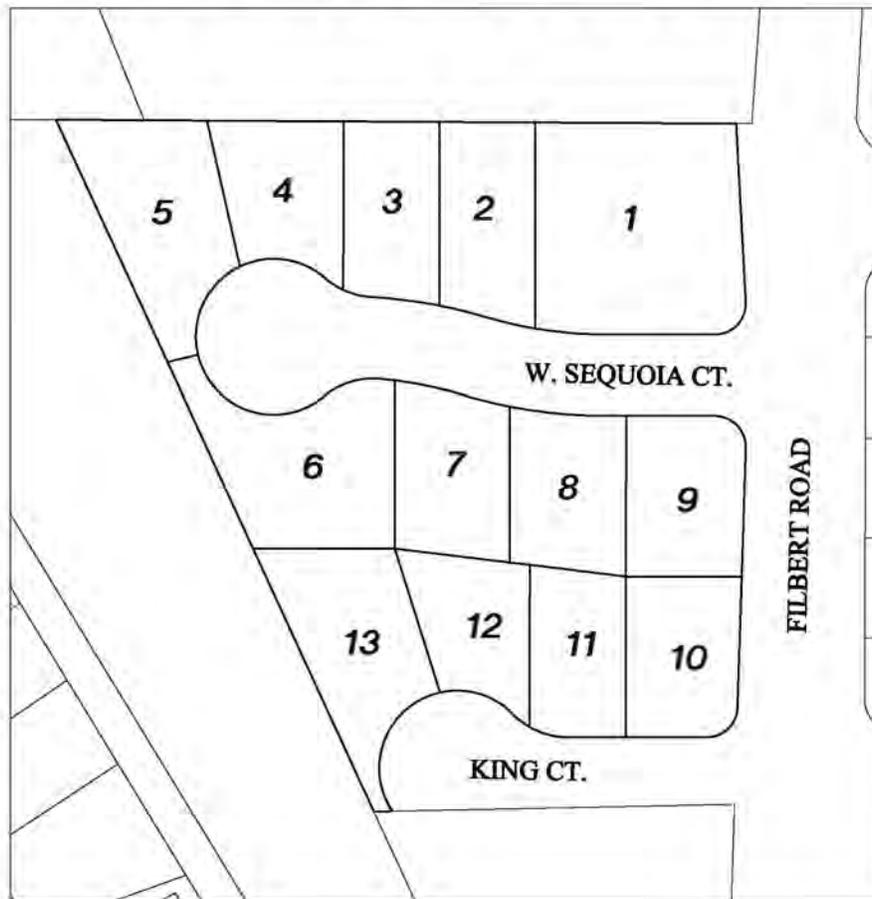
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 06-01**

SUBDIVISION 04-01, ROCKY HILL HACIENDAS

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

SUBDIVISION 04-01



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Maps 135-31 and 135-32, which are incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 08-01**

SUBDIVISION 05-01, EXETER GOLF ESTATES

FISCAL YEAR 2024-2025

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 08-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 08-01**

SUBDIVISION 05-01, EXETER GOLF ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 8, 2008
Subdivision included:	
05-01 EXETER GOLF ESTATES	
SECOND RECORDING	July 14, 2009
Subdivision included:	
05-01 EXETER GOLF ESTATES	
THIRD RECORDING	July 13, 2010
Subdivision included:	
05-01 EXETER GOLF ESTATES	
FOURTH RECORDING	July 12, 2011
Subdivision included:	
05-01 EXETER GOLF ESTATES	
FIFTH RECORDING	July 10, 2012
Subdivision included:	
05-01 EXETER GOLF ESTATES	
SIXTH RECORDING	July 9, 2013
Subdivision included:	
05-01 EXETER GOLF ESTATES	
SEVENTH RECORDING	July 22, 2014
Subdivision included:	
05-01 EXETER GOLF ESTATES	
EIGHTH RECORDING	July 28, 2015
Subdivision included:	
05-01 EXETER GOLF ESTATES	
NINTH RECORDING	July 26, 2016
Subdivision included:	
05-01 EXETER GOLF ESTATES	
TENTH RECORDING	July 11, 2017
Subdivision included:	
05-01 EXETER GOLF ESTATES	

ELEVENTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	June 28, 2019
TWELFTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	July 2, 2020
THIRTEENTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	August 5, 2021
FOURTEENTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	August 9, 2022
FIFTEENTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	August 9, 2023
SIXTEENTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	August 9, 2024
SEVENTEENTH RECORDING Subdivision included: 05-01 EXETER GOLF ESTATES	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 08-01**

SUBDIVISION 05-01, EXETER GOLF ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2023-2024

1.	MAINTENANCE COSTS	
	A. Contractor	\$3,264.00
	B. Water	2,716.22
	C. Electricity	83.89
	E. Irrigation	0.00
	D. Tree Trimming	<u>0.00</u>
		\$6,064.11
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$6,894.11</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(4,380.00)
	PRIOR YEAR (2023-2024) ADJUSTMENT (SURPLUS)	<u>\$(4,216.51)</u>
	ADJUSTMENT TO 2025-2026 (SURPLUS TO BE CARRIED FORWARD)	\$(2,002.40)

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 08-01**

SUBDIVISION 05-01, EXETER GOLF ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$3,361.92
	B. Water	1,600.00
	C. Electricity	300.00
	E. Irrigation	0.00
	D. Tree Trimming	<u>0.00</u>
		\$5,261.92
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$5,791.92</u>
3.	PRIOR YEAR ADJUSTMENT - SURPLUS (See Exhibit B)	\$2,002.40
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$3,789.52</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$451.14 is an increase of 3% from the 2024-2025 assessment (438.00) per formation limits.	\$(4,511.40)
6.	PROJECTED SURPLUS	<u>\$(721.88)</u>

Each of the ten (10) equivalent units will be assessed \$451.14.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 08-01**

SUBDIVISION 05-01, EXETER GOLF ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-030-030	\$451.14	PO Box 705 Exeter, CA 93221-0705	050101	05-01	Exeter Golf Estates
135-030-031	\$451.14	618 Little Lane Dr Exeter, CA 93221	050102	05-01	Exeter Golf Estates
135-030-032	\$451.14	PO Box 195 Exeter, CA 93221-0195	050103	05-01	Exeter Golf Estates
135-030-033	\$451.14	594 Little Lane Exeter, CA 93221-1032	050104	05-01	Exeter Golf Estates
135-030-034	\$451.14	582 Little Lane Dr Exeter, CA 93221-1032	050105	05-01	Exeter Golf Estates
135-030-035	\$451.14	570 Little Ln Exeter, CA 93221-1032	050106	05-01	Exeter Golf Estates
135-030-036	\$451.14	PO Box 705 Exeter, CA 93221-0705	050107	05-01	Exeter Golf Estates
135-030-037	\$451.14	PO Box 705 Exeter, CA 93221-0705	050108	05-01	Exeter Golf Estates
135-030-038	\$451.14	534 Little Lane Exeter, CA 93221	050108	05-01	Exeter Golf Estates
135-030-039	\$451.14	PO Box 705 Exeter, CA 93221-0705	050110	05-01	Exeter Golf Estates
TOTAL 10 LOTS	\$4,511.40				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

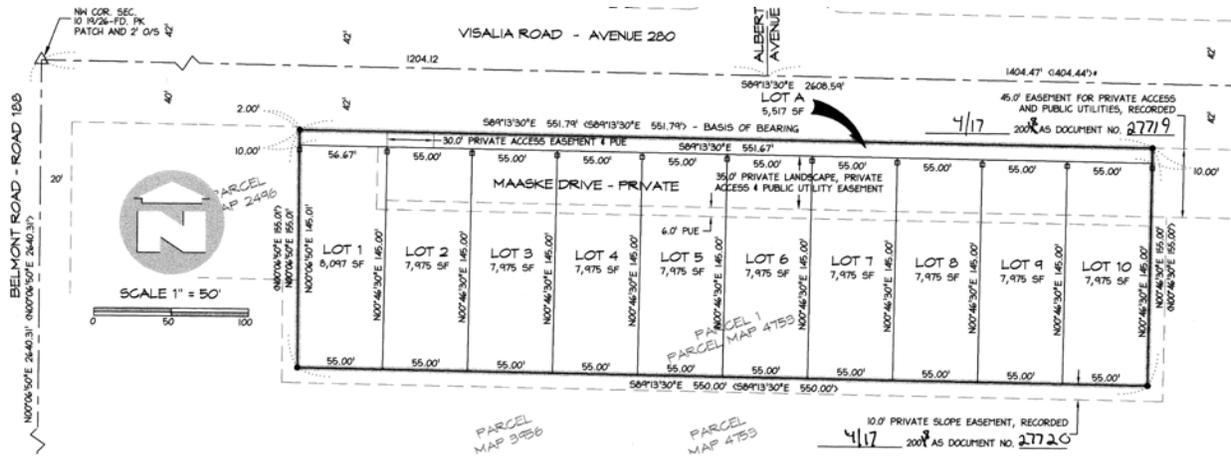
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 08-01**

SUBDIVISION 05-01, EXETER GOLF ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 05-01



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Maps 135-31 and 135-32, which are incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 23-01**

SUBDIVISION 23-01, YOKOHL LANDING

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 23-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 23-01**

SUBDIVISION 23-01, YOKOHL LANDING

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	January 10, 2023
Subdivision included:	
23-01 YOKOHL LANDING	
SECOND RECORDING	August 9, 2024
Subdivision included:	
23-01 YOKOHL LANDING	

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 23-01**

SUBDIVISION 23-01, YOKOHL LANDING

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
	A. Contractor	\$0.00
	B. Water	0.00
	C. Electricity	0.00
	E. Irrigation	0.00
	D. Tree Trimming	<u>0.00</u>
		\$0.00
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$0.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	0.00
	C. Engineering (Annual Report)	0.00
	D. City Administrator's Report	0.00
	E. County Administration Expense	<u>0.00</u>
		\$0.00
	TOTAL COST	<u>\$0.00</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(0.00)
	PRIOR YEAR (2023-2024) ADJUSTMENT	<u>\$0.00</u>
	ADJUSTMENT TO 2024-2025 (SURPLUS TO BE CARRIED FORWARD)	\$(0.00)

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 23-01**

SUBDIVISION 23-01, YOKOHL LANDING

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	2,500.00
	B. Water	300.00
	C. Electricity	350.00
	E. Irrigation	50.00
	D. Tree Trimming	<u>500.00</u>
		\$3,700.00
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$4,230.00</u>
3.	PRIOR YEAR ADJUSTMENT (See Exhibit B)	\$0.00
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$4,230.00</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$8,349 (\$253.00 times thirty-three proposed equivalent units) was the proposed starting assessment for this new district.	\$(8,349.00)
6.	PROJECTED SURPLUS	<u>(\$4,119.00)</u>

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 23-01**

SUBDIVISION 23-01, YOKOHL LANDING

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-200-019	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0101	23-01	Yokohl Landing
138-200-020	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0102	23-01	Yokohl Landing
138-200-021	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0103	23-01	Yokohl Landing
138-200-022	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0104	23-01	Yokohl Landing
138-200-023	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0105	23-01	Yokohl Landing
138-200-024	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0106	23-01	Yokohl Landing
138-200-025	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0107	23-01	Yokohl Landing
138-200-026	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0108	23-01	Yokohl Landing
138-200-027	\$253.00	3711 E Cambridge Ct Visalia, CA 93292-4419	23-0109	23-01	Yokohl Landing
138-200-028	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0110	23-01	Yokohl Landing
138-200-029	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0111	23-01	Yokohl Landing
138-200-030	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0112	23-01	Yokohl Landing
138-200-031	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0113	23-01	Yokohl Landing
138-200-032	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0114	23-01	Yokohl Landing
138-200-033	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0115	23-01	Yokohl Landing
138-200-034	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0116	23-01	Yokohl Landing
138-200-035	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0117	23-01	Yokohl Landing

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-200-036	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0118	23-01	Yokohl Landing
138-200-037	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0119	23-01	Yokohl Landing
138-200-038	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0120	23-01	Yokohl Landing
138-200-039	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0121	23-01	Yokohl Landing
138-200-040	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0122	23-01	Yokohl Landing
138-200-041	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0123	23-01	Yokohl Landing
138-200-042	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0124	23-01	Yokohl Landing
138-200-043	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0125	23-01	Yokohl Landing
138-200-044	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0126	23-01	Yokohl Landing
138-200-045	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0127	23-01	Yokohl Landing
138-200-046	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0128	23-01	Yokohl Landing
138-200-047	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0129	23-01	Yokohl Landing
138-200-048	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0130	23-01	Yokohl Landing
138-200-049	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0131	23-01	Yokohl Landing
138-200-050	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0132	23-01	Yokohl Landing
138-200-051	\$253.00	444 North Prospect Street, Suite A Porterville, CA 93257	23-0133	23-01	Yokohl Landing
TOTAL 33 LOTS	\$8,349.00				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 91-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

INITIAL RECORDING	April 24, 1990
Subdivision included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
SECOND RECORDING	September 24, 1991
Subdivision included:	
91-02 COUNTRY VIEW ESTATES NO. 2	
THIRD RECORDING	July 28, 1992
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
FOURTH RECORDING	July 27, 1993
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
FIFTH RECORDING	November 23, 1993
Subdivision included:	
93-02 AWBREY ESTATES	
SIXTH RECORDING	July 26, 1994
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
SEVENTH RECORDING	July 25, 1995
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
EIGHTH RECORDING	June 25, 1996
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	

NINTH RECORDING	August 27, 1996
Subdivision included:	
95-02 WILDROSE ESTATES NO. 1	
TENTH RECORDING	June 24, 1997
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
ELEVENTH RECORDING	June 23, 1998
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWELFTH RECORDING	July 13, 1999
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
THIRTEENTH RECORDING	July 11, 2000
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
FOURTEENTH RECORDING	July 10, 2001
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
FIFTEENTH RECORDING	July 9, 2002
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
SIXTEENTH RECORDING	July 8, 2003
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	

SEVENTEENTH RECORDING	July 13, 2004
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 EIGHTEENTH RECORDING	 July 12, 2005
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 NINETEENTH RECORDING	 July 11, 2006
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTIETH RECORDING	 July 10, 2007
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTY-FIRST RECORDING	 July 8, 2008
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTY-SECOND RECORDING	 July 14, 2009
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTY-THIRD RECORDING	 July 13, 2010
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	

TWENTY-FOURTH RECORDING	July 12, 2011
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-FIFTH RECORDING	July 10, 2012
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-SIXTH RECORDING	July 9, 2013
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-SEVENTH RECORDING	July 22, 2014
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-EIGHTH RECORDING	July 28, 2015
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-NINTH RECORDING	July 26, 2016
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
THIRTIETH RECORDING	July 11, 2017
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	

THIRTY-FIRST RECORDING

June 28, 2019

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-SECOND RECORDING

July 2, 2020

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-THIRD RECORDING

August 5, 2021

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-FOURTH RECORDING

August 9, 2022

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-FIFTH RECORDING

August 9, 2023

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-SIXTH RECORDING

August 9, 2024

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-SEVENTH RECORDING

August 8, 2025

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
A.	Contractor	\$6,144.00
B.	Water	2,386.01
C.	Electricity	52.40
D.	Irrigation	0.00
E.	Tree Trimming	<u>0.00</u>
		\$8,582.41
2.	INCIDENTAL COSTS	
A.	Parks and Recreation (Contracting and Supervision)	\$75.00
B.	City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
C.	Engineering (Annual Report)	225.00
D.	City Administrator's Report	75.00
E.	County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$9,112.41</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(8,053.76)
	PRIOR YEAR (2023-2024) ADJUSTMENT (SURPLUS)	<u>\$(6,520.29)</u>
	ADJUSTMENT TO 2024-2025 (SURPLUS TO BE CARRIED FORWARD)	\$(5,461.64)

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$6,328.32
	B. Water	2,386.01
	C. Electricity	100.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$8,814.33
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>102.00</u>
		\$552.00
	TOTAL COST	<u>\$9,344.33</u>
3.	PRIOR YEAR ADJUSTMENT – (SURPLUS) (See Exhibit B)	\$(5,461.64)
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$3,882.69</u>
5.	PROJECTED ASSESSMENTS 2025-2026 The assessment of \$170.37 is an increase of 10% from 2024-2025 base assessment (\$154.88) per formation limits.	\$(8,859.24)
6.	PROJECTED SURPLUS	<u>\$(4,976.55)</u>

Each of fifty-two (52) equivalent units will be assessed \$170.37

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-010-055	\$170.37	480 Katelyn Ct Exeter, CA 93221-2329	93-0205	93-02	Awbrey Estates
135-010-056	\$170.37	460 Katelyn Ct Exeter, CA 93221-2329	93-0204	93-02	Awbrey Estates
135-010-057	\$170.37	440 Katelyn Ct Exeter, CA 93221-2329	93-0203	93-02	Awbrey Estates
135-010-058	\$170.37	420 Katelyn Ct Exeter, CA 93221-2329	93-0202	93-02	Awbrey Estates
135-010-059	\$170.37	400 Katelyn Ct Exeter, CA 93221-2329	93-0201	93-02	Awbrey Estates
135-010-060	\$170.37	401 Katelyn Ct Exeter, CA 93221-2329	93-0210	93-02	Awbrey Estates
135-010-061	\$170.37	421 Katelyn Ct Exeter, CA 93221-2329	93-0209	93-02	Awbrey Estates
135-010-062	\$170.37	1850 W Marinette Ave Unit B Exeter, CA 93221-9496	93-0208	93-02	Awbrey Estates
135-010-063	\$170.37	461 Katelyn Ct Exeter, CA 93221-2329	93-0207	93-02	Awbrey Estates
135-010-064	\$170.37	PO Box 6254 Visalia, CA 93292-6254	93-0206	93-02	Awbrey Estates
135-300-001	\$170.37	608 Quail Ct Exeter, CA 93221-2069	91-0107	91-01	Country View ESt No. 1
135-300-002	\$170.37	604 Quail Ct Exeter, CA 93221-2069	91-0108	91-01	Country View ESt No. 1

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-300-003	\$170.37	600 Quail Ct Exeter, CA 93221-2069	91-0109	91-01	Country View ESt No. 1
135-300-004	\$170.37	601 Quail Ct Exeter, CA 93221-2071	91-0110	91-01	Country View ESt No. 1
135-300-005	\$170.37	605 Quail Ct Exeter, CA 93221-2071	91-0111	91-01	Country View ESt No. 1
135-300-006	\$170.37	309 Quail Ct Exeter, CA 93221	91-0112	91-01	Country View ESt No. 1
135-300-007	\$170.37	911 Olivewood Drive Exeter, CA 93221-2090	91-0113	91-01	Country View ESt No. 1
135-300-008	\$170.37	604 Pheasant Ct Exeter, CA 93221-2073	91-0114	91-01	Country View ESt No. 1
135-300-009	\$170.37	601 S. Pheasant Ct Exeter, CA 93221-2075	91-0115	91-01	Country View ESt No. 1
135-300-010	\$170.37	601 Pheasant Ct Exeter, CA 93221-2075	91-0116	91-01	Country View ESt No. 1
135-300-011	\$170.37	605 Pheasant Ct Exeter, CA 93221-2075	91-0117	91-01	Country View ESt No. 1
135-300-012	\$170.37	609 Pheasant Ct Exeter, CA 93221-2075	91-0118	91-01	Country View ESt No. 1
135-300-014	\$170.37	612 S. Quail Ct Exeter, CA 93221	91-0106	91-01	Country View ESt No. 1
135-300-015	\$170.37	616 Quail Ct Exeter, CA 93221-2070	91-0105	91-01	Country View ESt No. 1
135-300-016	\$170.37	620 Quail Ct Exeter, CA 93221-2070	91-0104	91-01	Country View ESt No. 1
135-300-017	\$170.37	621 Quail Ct Exeter, CA 93221-2072	91-0103	91-01	Country View ESt No. 1
135-300-018	\$170.37	617 Quail Ct Exeter, CA 93221-2072	91-0102	91-01	Country View ESt No. 1

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-300-019	\$170.37	613 Quail Ct Exeter, CA 93221-2072	91-0101	91-01	Country View ESt No. 1
135-300-021	\$170.37	608 Dove Ct Exeter, CA 93221-2074	91-0201	91-02	Country View ESt No. 2
135-300-022	\$170.37	604 Dove Ct Exeter, CA 93221-2074	91-0202	91-02	Country View ESt No. 2
135-300-023	\$170.37	600 Dove Ct Exeter, CA 93221-2074	91-0203	91-02	Country View ESt No. 2
135-300-024	\$170.37	601 Dove Ct Exeter, CA 93221-2079	91-0204	91-02	Country View ESt No. 2
135-300-025	\$170.37	605 Dove Ct Exeter, CA 93221-2079	91-0205	91-02	Country View ESt No. 2
135-300-026	\$170.37	609 Dove Ct Exeter, CA 93221-2079	91-0206	91-02	Country View ESt No. 2
135-300-027	\$170.37	608 S. Partridge Ct Exeter, CA 93221-2081	91-0207	91-02	Country View ESt No. 2
135-300-028	\$170.37	604 Partridge Ct Exeter, CA 93221-2081	91-0208	91-02	Country View ESt No. 2
135-300-029	\$170.37	600 Partridge Ct Exeter, CA 93221-2081	91-0209	91-02	Country View ESt No. 2
135-300-030	\$170.37	601 Partridge Ct Exeter CA 93221-2082	91-0210	91-02	Country View ESt No. 2
135-300-031	\$170.37	605 Partridge Ct Exeter, CA 93221-2082	91-0211	91-02	Country View ESt No. 2
135-300-032	\$170.37	711 Olivewood Drive Exeter, CA 93221-2084	91-0212	91-02	Country View ESt No. 2
135-300-033	\$170.37	613 Dove Ct Exeter, CA 93221-2080	91-0213	91-02	Country View ESt No. 2
135-300-034	\$170.37	873 W Cedar St Exeter, CA 93221-2080	91-0214	91-02	Country View ESt No. 2
135-300-035	\$170.37	621 Dove Ct Exeter, CA 93221-1442	91-0215	91-02	Country View ESt No. 2
135-300-036	\$170.37	324 Valley View Dr Exeter, CA 93221-9797	91-0216	91-02	Country View ESt No. 2

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-300-037	\$170.37	Exeter, CA 93221-2078	91-0217	91-02	Country View ESt No. 2
135-300-038	\$170.37	612 Dove Ct Exeter, CA 93221-2078	91-0218	91-02	Country View ESt No. 2
135-300-039	\$170.37	613 Pheasant Ct Exeter, CA 93221-2076	91-0219	91-02	Country View ESt No. 2
135-300-042	\$170.37	620 Pheasant Ct Exeter, CA 93221-2077	91-0222	91-02	Country View ESt No. 2
135-300-043	\$170.37	616 Pheasant Ct Exeter, CA 93221-2077	91-0223	91-02	Country View ESt No. 2
135-300-044	\$170.37	612 Pheasant Ct Exeter, CA 93221-2077	91-0224	91-02	Country View ESt No. 2
135-300-046	\$170.37	617 Pheasant Ct Exeter, CA 93221-2076	91-0220	91-02	Country View ESt No. 2
135-300-047	\$170.37	621 Pheasant Ct Exeter, CA 93221-2076	91-0221	91-02	Country View ESt No. 2
Total 52 Lots	\$8,859.24				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

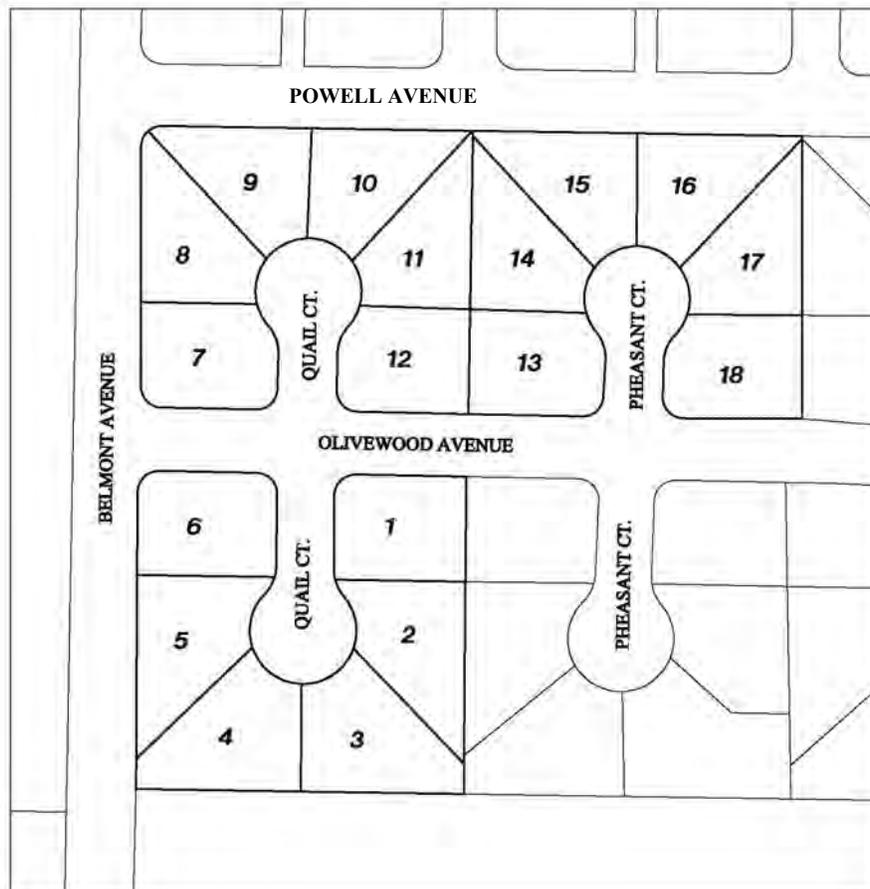
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 91-01



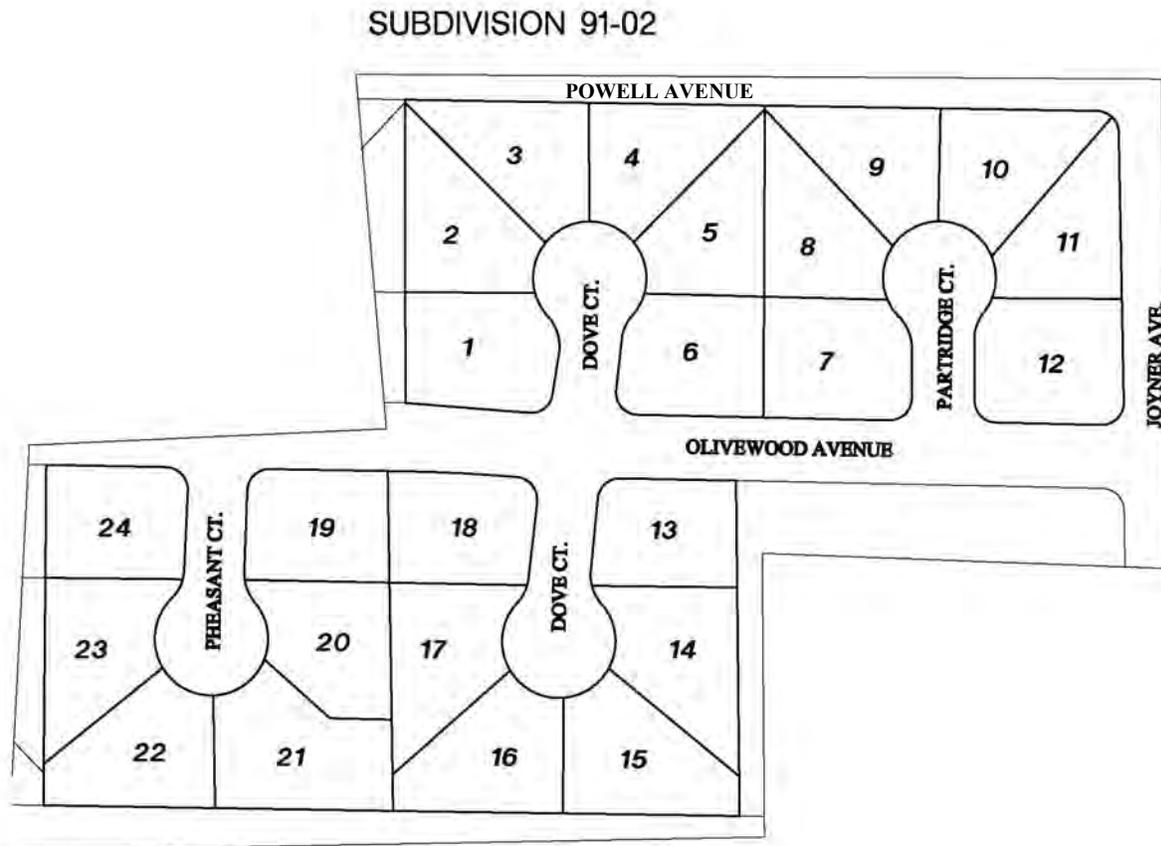
NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 135-30, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2**



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 135-30, which is incorporated in this Report by reference.

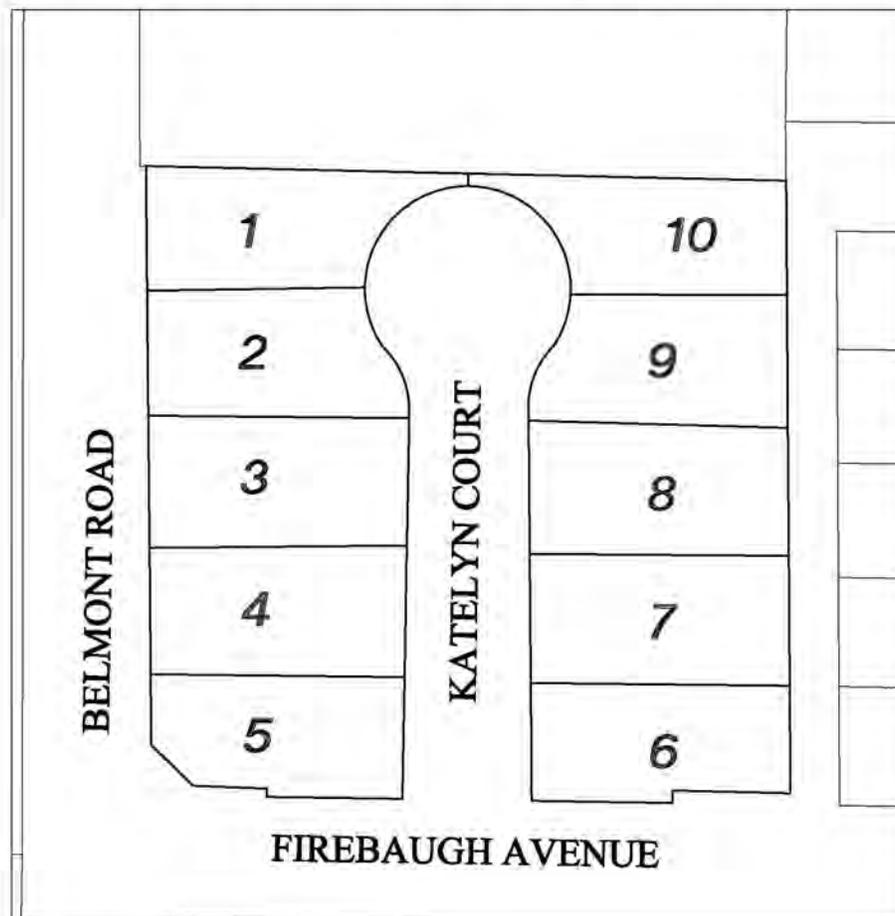
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01A**

**SUBDIVISION 91-01, COUNTRY VIEW ESTATES NO. 1
SUBDIVISION 91-02, COUNTRY VIEW ESTATES NO. 2
SUBDIVISION 93-02, AWBREY ESTATES**

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT
SUBDIVISION 93-02, AWBREY ESTATES**

SUBDIVISION 93-02



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 135-01, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01B**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 1

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 91-01B, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01B**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

INITIAL RECORDING	April 24, 1990
Subdivision included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
SECOND RECORDING	September 24, 1991
Subdivision included:	
91-02 COUNTRY VIEW ESTATES NO. 2	
THIRD RECORDING	July 28, 1992
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
FOURTH RECORDING	July 27, 1993
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
FIFTH RECORDING	November 23, 1993
Subdivision included:	
93-02 AWBREY ESTATES	
SIXTH RECORDING	July 26, 1994
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
SEVENTH RECORDING	July 25, 1995
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
EIGHTH RECORDING	June 25, 1996
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	

NINTH RECORDING	August 27, 1996
Subdivision included:	
95-02 WILDROSE ESTATES NO. 1	
TENTH RECORDING	June 24, 1997
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
ELEVENTH RECORDING	June 23, 1998
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWELFTH RECORDING	July 13, 1999
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
THIRTEENTH RECORDING	July 11, 2000
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
FOURTEENTH RECORDING	July 10, 2001
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
FIFTEENTH RECORDING	July 9, 2002
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
SIXTEENTH RECORDING	July 8, 2003
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	

SEVENTEENTH RECORDING	July 13, 2004
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 EIGHTEENTH RECORDING	 July 12, 2005
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 NINETEENTH RECORDING	 July 11, 2006
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTIETH RECORDING	 July 10, 2007
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTY-FIRST RECORDING	 July 8, 2008
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTY-SECOND RECORDING	 July 14, 2009
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
 TWENTY-THIRD RECORDING	 July 13, 2010
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	

TWENTY-FOURTH RECORDING	July 12, 2011
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-FIFTH RECORDING	July 10, 2012
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-SIXTH RECORDING	July 9, 2013
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-SEVENTH RECORDING	July 22, 2014
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-EIGHTH RECORDING	July 28, 2015
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
TWENTY-NINTH RECORDING	July 26, 2016
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	
THIRTIETH RECORDING	July 11, 2017
Subdivisions included:	
91-01 COUNTRY VIEW ESTATES NO. 1	
91-02 COUNTRY VIEW ESTATES NO. 2	
93-02 AWBREY ESTATES	
95-02 WILDROSE ESTATES NO. 1	

THIRTY-FIRST RECORDING

June 28, 2019

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-SECOND RECORDING

July 2, 2020

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-THIRD RECORDING

August 5, 2021

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-FOURTH RECORDING

August 9, 2022

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-FIFTH RECORDING

August 9, 2023

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-SEVENTH RECORDING

August 9, 2024

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

THIRTY-EIGHTH RECORDING

August 8, 2025

Subdivisions included:

- 91-01 COUNTRY VIEW ESTATES NO. 1
- 91-02 COUNTRY VIEW ESTATES NO. 2
- 93-02 AWBREY ESTATES
- 95-02 WILDROSE ESTATES NO. 1

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01B**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
	A. Contractor	\$951.72
	B. Water	1,744.17
	C. Electricity	100.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$2,795.89
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$3,325.89</u>
	TOTAL ASSESSMENT RECEIVED 2024-2025	\$(2,345.20)
	PRIOR YEAR (2023-2024) ADJUSTMENT (DEFICIT)	<u>\$23,375.70</u>
	ADJUSTMENT TO 2024-2025 (DEFICIT TO BE CARRIED FORWARD)	\$24,319.61

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01B**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$924.00
	B. Water	1,744.17
	C. Electricity	100.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$2,795.89
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST	<u>\$3,325.89</u>
3.	PRIOR YEAR ADJUSTMENT – (DEFICIT) (See Exhibit B)	\$24,319.61
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$27,645.50</u>
5.	PROJECTED ASSESSMENTS 2025-2026 The assessment of \$53.30 is no change from the 2024-2025 assessment (\$53.30) since an Automatic Benefit Assessment (ABA) has not been approved for this district.	\$(2,345.20)
6.	PROJECTED DEFICIT	<u>\$25,300.30</u>

Each of forty-four (44) equivalent units will be assessed \$53.30.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01B**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-200-001	\$53.30	1486 Vine St Exeter, CA 93221	950201	95-02	Wildrose Estates No. 1
133-200-002	\$53.30	1480 Vine St Exeter, CA 93221-2372	950202	95-02	Wildrose Estates No. 1
133-200-003	\$53.30	1474 W. Vine St Exeter, CA 93221-2372	950203	95-02	Wildrose Estates No. 1
133-200-004	\$53.30	1468 Vine St Exeter, CA 93221-2372	950204	95-02	Wildrose Estates No. 1
133-200-005	\$53.30	165 Old Line Ct Exeter, CA 93221	950205	95-02	Wildrose Estates No. 1
133-200-006	\$53.30	1456 Vine St Exeter, CA 93221-2372	950206	95-02	Wildrose Estates No. 1
133-200-007	\$53.30	1450 Vine St Exeter, CA 93221-2372	950207	95-02	Wildrose Estates No. 1
133-200-008	\$53.30	1451 Mary Ct Exeter, CA 93221-2373	950208	95-02	Wildrose Estates No. 1
133-200-009	\$53.30	1457 Mary Ct Exeter, CA 93221	950209	95-02	Wildrose Estates No. 1
133-200-010	\$53.30	237 Mitchell Avenue Tulare, CA 93274-1393	950210	95-02	Wildrose Estates No. 1
133-200-011	\$53.30	1469 Mary Ct Exeter, CA 93221-2373	950211	95-02	Wildrose Estates No. 1
133-200-012	\$53.30	1475 Mary Ct Exeter, CA 93221-2373	950212	95-02	Wildrose Estates No. 1
133-200-013	\$53.30	279 E Pine St Exeter, CA 93221-1749	950213	95-02	Wildrose Estates No. 1

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-200-014	\$53.30	1482 Mary Ct Exeter, CA 93221-2373	950214	95-02	Wildrose Estates No. 1
133-200-015	\$53.30	1476 Mary Ct Exeter, CA 93221-2373	950215	95-02	Wildrose Estates No. 1
133-200-016	\$53.30	1470 Mary Ct Exeter, CA 93221-2373	950216	95-02	Wildrose Estates No. 1
133-200-017	\$53.30	1464 Mary Ct Exeter, CA 93221	950217	95-02	Wildrose Estates No. 1
133-200-018	\$53.30	1458 Mary Ct Exeter, CA 93221-2373	950218	95-02	Wildrose Estates No. 1
133-200-019	\$53.30	1452 Mary Ct Exeter, CA 93221-2373	950219	95-02	Wildrose Estates No. 1
133-200-020	\$53.30	1453 W. Willow St Exeter, CA 93221-2368	950220	95-02	Wildrose Estates No. 1
133-200-021	\$53.30	211 E. Reese Avenue Visalia, CA 93277-9170	950221	95-02	Wildrose Estates No. 1
133-200-022	\$53.30	1465 Willow St Exeter, CA 93221-2368	950222	95-02	Wildrose Estates No. 1
133-200-023	\$53.30	1471 W. Willow St Exeter, CA 93221	950223	95-02	Wildrose Estates No. 1
133-200-024	\$53.30	1477 Willow St Exeter, CA 93221-2368	950224	95-02	Wildrose Estates No. 1
133-200-025	\$53.30	1483 Willow St Exeter, CA 93221-2368	950225	95-02	Wildrose Estates No. 1
133-200-026	\$53.30	970 Orchard St Exeter, CA 93221-1283	950226	95-02	Wildrose Estates No. 1
133-200-027	\$53.30	1490 Willow St Exeter, CA 93221-2367	950227	95-02	Wildrose Estates No. 1
133-200-028	\$53.30	1484 Willow St Exeter, CA 93221-2367	950228	95-02	Wildrose Estates No. 1
133-200-029	\$53.30	1478 Willow Avenue Exeter, CA 93221-2367	950229	95-02	Wildrose Estates No. 1
133-200-030	\$53.30	1472 Willow St Exeter, CA 93221-2367	950230	95-02	Wildrose Estates No. 1
133-200-031	\$53.30	1466 W Willow St Exeter, CA 93221-2367	950231	95-02	Wildrose Estates No. 1

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-200-032	\$53.30	1460 Willow St Exeter, CA 93221-2367	950232	95-02	Wildrose Estates No. 1
133-200-033	\$53.30	1454 Willow St Exeter, CA 93221-2367	950233	95-02	Wildrose Estates No. 1
133-200-034	\$53.30	345 Patricia Avenue Exeter, CA 93221-2370	950234	95-02	Wildrose Estates No. 1
133-200-035	\$53.30	353 Patricia Avenue Exeter, CA 93221-2370	950235	95-02	Wildrose Estates No. 1
133-200-036	\$53.30	PO Box 882 Exeter, CA 93221	950236	95-02	Wildrose Estates No. 1
133-200-037	\$53.30	369 Patricia Ave Exeter, CA 93221	950237	95-02	Wildrose Estates No. 1
133-200-038	\$53.30	377 Patricia Avenue Exeter, CA 93221-2370	950238	95-02	Wildrose Estates No. 1
133-200-039	\$53.30	1577 W. Visalia Road Exeter, CA 93221-9614	950239	95-02	Wildrose Estates No. 1
133-200-040	\$53.30	2454 Twain Ave. Clovis, CA 93611	950240	95-02	Wildrose Estates No. 1
133-200-041	\$53.30	401 Patricia Avenue Exeter, CA 93221-2371	950241	95-02	Wildrose Estates No. 1
133-200-042	\$53.30	409 Patricia Avenue Exeter, CA 93221-2371	950242	95-02	Wildrose Estates No. 1
133-200-043	\$53.30	18996 Ave 300 Unit A Exeter, CA 93221-9205	950243	95-02	Wildrose Estates No. 1
133-200-044	\$53.30	806 Fairway Dr Exeter, CA 93221-1431	950244	95-02	Wildrose Estates No. 1
Total 44 Lots	\$2,345.20				

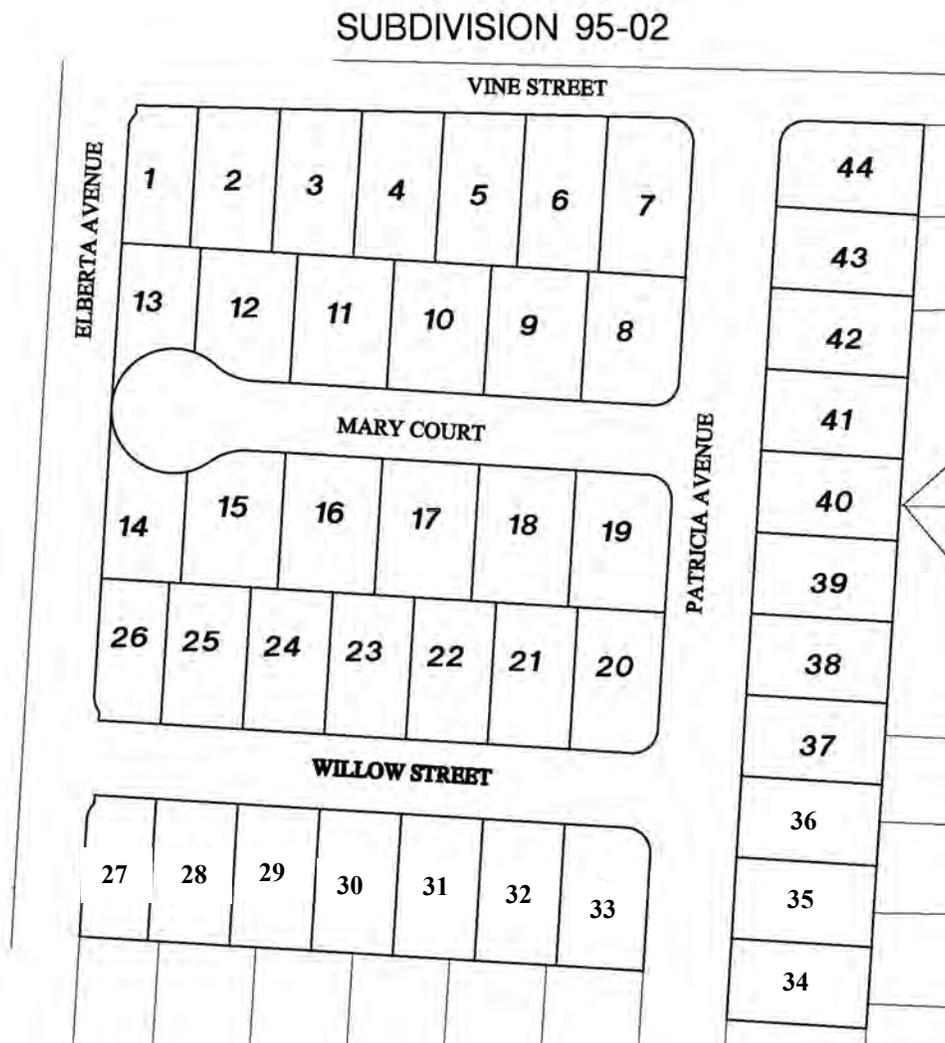
NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 91-01B**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 133-20, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 97-01**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 2

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 95-02, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

- | | |
|-----------|---|
| EXHIBIT A | Recording History |
| EXHIBIT B | Recapitalization of Assessments |
| EXHIBIT C | Estimated Assessments |
| EXHIBIT D | Assessment Roll |
| EXHIBIT E | Diagram Showing All Parcels of Real Property Within the Assessment District |

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 97-01**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	May 13, 1997
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
SECOND RECORDING	June 23, 1998
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
THIRD RECORDING	July 13, 1999
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
FOURTH RECORDING	July 11, 2000
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
FIFTH RECORDING	July 10, 2001
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
SIXTH RECORDING	July 9, 2002
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
SEVENTH RECORDING	July 8, 2003
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
EIGHTH RECORDING	July 13, 2004
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
NINTH RECORDING	July 12, 2005
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
TENTH RECORDING	July 11, 2006
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	

ELEVENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 10, 2007
TWELFTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 8, 2008
THIRTEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 14, 2009
FOURTEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 13, 2010
FIFTEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 12, 2011
SIXTEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 10, 2012
SEVENTEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 9, 2014
EIGHTEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 28, 2015
NINETEENTH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 26, 2016
TWENTIETH RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 11, 2017
TWENTY-FIRST RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	June 28, 2019
TWENTY-SECOND RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	July 2, 2020
TWENTY-THIRD RECORDING Subdivision included: 95-02 WILDROSE ESTATES NO. 2	August 5, 2021

TWENTY-FOURTH RECORDING	August 9, 2022
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
TWENTY-FIFTH RECORDING	August 9, 2023
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
TWENTY-SIXTH RECORDING	August 9, 2024
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	
TWENTY-SEVENTH RECORDING	August 8, 2025
Subdivision included:	
95-02 WILDROSE ESTATES NO. 2	

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 97-01**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COSTS 2024-2025

1.	MAINTENANCE COSTS	
	A. Contractor	\$4,920.00
	B. Water	2,118.14
	C. Electricity	94.19
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$7,132.33
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$7,662.33</u>

TOTAL ASSESSMENT RECEIVED 2023-2024 **\$(6,955.04)**

PRIOR YEAR (2022-2023) ADJUSTMENT (SURPLUS) **\$(6,724.52)**

ADJUSTMENT TO 2024-2025 (SURPLUS TO BE CARRIED FORWARD) **\$(6,017.23)**

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 97-01**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$5,067.60
	B. Water	2,118.14
	C. Electricity	100.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$7,285.74
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$7,815.74</u>
3.	PRIOR YEAR ADJUSTMENT (SURPLUS) (See Exhibit B)	\$(6,017.23)
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$1,798.51</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$210.70 is an increase of 3% from 2024-2025 assessment of \$204.56 per formation limits.	\$(7,163.80)
6.	PROJECTED SURPLUS	<u>\$(5,365.29)</u>

Each of the thirty-four (34) equivalent units will be assessed \$210.70.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 97-01**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-200-046	\$210.70	1455 Carolyn Ct Exeter, CA 93221-2374	950201	95-02	Wildrose Estates No. 2
133-200-047	\$210.70	1461 Carolyn Ct Exeter, CA 93221-2374	950202	95-02	Wildrose Estates No. 2
133-200-048	\$210.70	11074 Knobb Ave Morongo, CA 92256-9773	950203	95-02	Wildrose Estates No. 2
133-200-049	\$210.70	PO Box 9112 San Rafael, CA 94912-9112	950204	95-02	Wildrose Estates No. 2
133-200-050	\$210.70	1479 Carolyn Ct Exeter, CA 93221-2374	950205	95-02	Wildrose Estates No. 2
133-200-051	\$210.70	1485 Carolyn Ct Exeter, CA 93221-2374	950206	95-02	Wildrose Estates No. 2
133-200-052	\$210.70	237 Mitchell Ave Tulare, CA 93274	950207	95-02	Wildrose Estates No. 2
133-200-053	\$210.70	1480 Carolyn Ct Exeter, CA 93221-2374	950208	95-02	Wildrose Estates No. 2
133-200-054	\$210.70	1474 Carolyn Ct Exeter, CA 93221-2374	950209	95-02	Wildrose Estates No. 2
133-200-055	\$210.70	1468 Carolyn Ct Exeter, CA 93221-2374	950210	95-02	Wildrose Estates No. 2
133-200-056	\$210.70	1985 Mendocino St Seaside, CA 93955-3318	950211	95-02	Wildrose Estates No. 2
133-200-057	\$210.70	34081 Frederick Ln Fremont, CA 94555-2529	950212	95-02	Wildrose Estates No. 2
133-200-058	\$210.70	1457 Betty St Exeter, CA 93221-2376	950213	95-02	Wildrose Estates No. 2

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-200-059	\$210.70	1463 Betty St Exeter, CA 93221-2376	950214	95-02	Wildrose Estates No. 2
133-200-060	\$210.70	1469 Betty St Exeter, CA 93221-2376	950215	95-02	Wildrose Estates No. 2
133-200-061	\$210.70	3271 N. Filbert Road Exeter, CA 93221-9429	950216	95-02	Wildrose Estates No. 2
133-200-062	\$210.70	1481 Betty St Exeter, CA 93221-2376	950217	95-02	Wildrose Estates No. 2
133-200-063	\$210.70	1487 Betty St Exeter, CA 93221-2376	950218	95-02	Wildrose Estates No. 2
133-200-064	\$210.70	1493 Betty St Exeter, CA 93221-2376	950219	95-02	Wildrose Estates No. 2
133-200-065	\$210.70	1985 Mendocino St, #2 Seaside, CA 93955-3318	950220	95-02	Wildrose Estates No. 2
133-200-066	\$210.70	1488 Betty St Exeter, CA 93221-2375	950221	95-02	Wildrose Estates No. 2
133-200-067	\$210.70	5526 E Partridge Ln Orange, CA 92869	950222	95-02	Wildrose Estates No. 2
133-200-068	\$210.70	739 Sherwood St Exeter, CA 93221	950223	95-02	Wildrose Estates No. 2
133-200-069	\$210.70	1470 Betty St Exeter, CA 93221-2375	950224	95-02	Wildrose Estates No. 2
133-200-070	\$210.70	1453 N Belmont Rd Exeter, CA 93221	950225	95-02	Wildrose Estates No. 2
133-200-071	\$210.70	1458 Betty St Exeter, CA 93221-2375	950226	95-02	Wildrose Estates No. 2
133-200-072	\$210.70	1452 Betty St Exeter, CA 93221-2375	950227	95-02	Wildrose Estates No. 2
133-200-073	\$210.70	301 Patricia Ave Exeter, CA 93221-2369	950228	95-02	Wildrose Estates No. 2
133-200-074	\$210.70	307 Patricia Ave Exeter, CA 93221-2369	950229	95-02	Wildrose Estates No. 2
133-200-075	\$210.70	5811 W. Tempe Ave Visalia, CA 93277-0803	950230	95-02	Wildrose Estates No. 2

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-200-076	\$210.70	319 Patricia Ave Exeter, CA 93221-2369	950231	95-02	Wildrose Estates No. 2
133-200-077	\$210.70	325 Patricia Ave Exeter, CA 93221-2369	950232	95-02	Wildrose Estates No. 2
133-200-078	\$210.70	331 Patricia Ave Exeter, CA 93221-2369	950233	95-02	Wildrose Estates No. 2
133-200-079	\$210.70	337 Patricia Ave Exeter, CA 93221-2370	950234	95-02	Wildrose Estates No. 2
TOTAL 34 LOTS	\$7,163.80				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 97-01**

SUBDIVISION 95-02, WILDROSE ESTATES NO. 2

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 95-02



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Maps 135-31 and 135-32, which are incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 98-01**

CITRUSCREST NO. 1

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 98-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 98-01**

CITRUSCREST NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING	July 14, 1998
Subdivision included:	
95-01 CITRUSCREST NO. 1	
SECOND RECORDING	July 13, 1999
Subdivision included:	
95-01 CITRUSCREST NO. 1	
THIRD RECORDING	July 11, 2000
Subdivision included:	
95-01 CITRUSCREST NO. 1	
FOURTH RECORDING	July 10, 2001
Subdivision included:	
95-01 CITRUSCREST NO. 1	
FIFTH RECORDING	July 9, 2002
Subdivision included:	
95-01 CITRUSCREST NO. 1	
SIXTH RECORDING	July 8, 2003
Subdivision included:	
95-01 CITRUSCREST NO. 1	
SEVENTH RECORDING	July 13, 2004
Subdivision included:	
95-01 CITRUSCREST NO. 1	
EIGHTH RECORDING	July 12, 2005
Subdivision included:	
95-01 CITRUSCREST NO. 1	
NINTH RECORDING	July 11, 2006
Subdivision included:	
95-01 CITRUSCREST NO. 1	
TENTH RECORDING	July 10, 2007
Subdivision included:	
95-01 CITRUSCREST NO. 1	

ELEVENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 8, 2008
TWELFTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 14, 2009
THIRTEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 13, 2010
FOURTEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 12, 2011
FIFTEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 10, 2012
SIXTEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 9, 2013
SEVENTEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 22, 2014
EIGHTEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 28, 2015
NINETEENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 26, 2016
TWENTIETH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 11, 2017
TWENTY-FIRST RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	June 28, 2019
TWENTY-SECOND RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	July 2, 2020
TWENTY-THIRD RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	August 5, 2021

TWENTY-FOURTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	August 9, 2022
TWENTY-FIFTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	August 9, 2023
TWENTY-SIXTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	August 9, 2024
TWENTY-SEVENTH RECORDING Subdivision included: 95-01 CITRUSCREST NO. 1	August 8, 2025

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 98-01**

CITRUSCREST NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

ACTUAL COST 2024-2025

1.	MAINTENANCE COSTS	
A.	Contractor	\$2,220.00
B.	Water	596.39
C.	Electricity	43.33
D.	Irrigation	0.00
E.	Tree Trimming	<u>0.00</u>
		\$2,859.72
2.	INCIDENTAL COSTS	
A.	Parks and Recreation (Contracting and Supervision)	\$75.00
B.	City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
C.	Engineering (Annual Report)	225.00
D.	City Administrator's Report	75.00
E.	County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$3,389.72</u>

TOTAL ASSESSMENT RECEIVED 2024-2025	\$(3,779.48)
PRIOR YEAR (2023-2024) ADJUSTMENT (DEFICIT)	<u>\$4,694.41</u>
ADJUSTMENT TO 2025-2026 (DEFICIT TO BE CARRIED FORWARD)	\$4,304.65

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 98-01**

CITRUSCREST NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$2,286.60
	B. Water	596.39
	C. Electricity	43.33
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$2,926.32
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$3,456.32</u>
3.	PRIOR YEAR ADJUSTMENT – DEFICIT (See Exhibit B)	\$4,304.65
4.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$7,760.97</u>
5.	PROJECTED ASSESSMENT 2025-2026 The assessment of \$102.44 is an increase of 3% from the 2023-2024 assessment (\$99.46) per formation limits.	\$(3,892.72)
6.	PROJECTED DEFICIT	<u>\$3,868.25</u>

Each of the thirty-eight (38) equivalent units will be assessed \$102.44.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 98-01**

CITRUSCREST NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-210-002	\$102.44	497 Old Line Ave Exeter, CA 93221-1278	950101	95-01	Citruscrest No. 1
138-210-003	\$102.44	517 Old Line Ave Exeter, CA 93221-1291	950102	95-01	Citruscrest No. 1
138-210-005	\$102.44	1207 N. Kaweah Ave Exeter, CA 93221-1276	950104	95-01	Citruscrest No. 1
138-210-006	\$102.44	272 Valley View Drive Exeter, CA 93221-9795	950105	95-01	Citruscrest No. 1
138-210-007	\$102.44	520 Atwood Ave Exeter, CA 93221-1273	950106	95-01	Citruscrest No. 1
138-210-008	\$102.44	500 Atwood Ave Exeter, CA 93221-1273	950107	95-01	Citruscrest No. 1
138-210-009	\$102.44	480 Atwood Ave Exeter, CA 93221-1273	950108	95-01	Citruscrest No. 1
138-210-010	\$102.44	460 Atwood Ave Exeter, CA 93221-1273	950109	95-01	Citruscrest No. 1
138-210-011	\$102.44	440 Atwood Ave Exeter, CA 93221-1273	950110	95-01	Citruscrest No. 1
138-210-012	\$102.44	410 Atwood Ave Exeter, CA 93221-1273	950111	95-01	Citruscrest No. 1
138-210-013	\$102.44	380 Atwood Ave Exeter, CA 93221-1279	950112	95-01	Citruscrest No. 1
138-210-014	\$102.44	352 Atwood Ave Exeter, CA 93221-1279	950113	95-01	Citruscrest No. 1
138-210-015	\$102.44	326 Atwood Ct Exeter, CA 93221-1272	950114	95-01	Citruscrest No. 1

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-210-016	\$102.44	322 Atwood Ct Exeter, CA 93221-1272	950115	95-01	Citruscrest No. 1
138-210-017	\$102.44	318 Atwood Ct Exeter, CA 93221-1272	950116	95-01	Citruscrest No. 1
138-210-018	\$102.44	312 Atwood Ct Exeter, CA 93221-1272	950117	95-01	Citruscrest No. 1
138-210-019	\$102.44	313 Atwood Ct Exeter, CA 93221-1272	950118	95-01	Citruscrest No. 1
138-210-020	\$102.44	317 Atwood Ct Exeter, CA 93221-1272	950119	95-01	Citruscrest No. 1
138-210-021	\$102.44	321 Atwood Ct Exeter, CA 93221-1272	950120	95-01	Citruscrest No. 1
138-210-022	\$102.44	325 Atwood Ct Exeter, CA 93221-1272	950121	95-01	Citruscrest No. 1
138-210-023	\$102.44	351 Atwood Ave Exeter, CA 93221-1272	950122	95-01	Citruscrest No. 1
138-210-024	\$102.44	P.O. Box 223037 Carmel, CA 93922-3037	950123	95-01	Citruscrest No. 1
138-210-025	\$102.44	381 Atwood Ave Exeter, CA 93221-1280	950124	95-01	Citruscrest No. 1
138-210-026	\$102.44	417 Atwood Ave Exeter, CA 93221	950125	95-01	Citruscrest No. 1
138-210-027	\$102.44	447 Atwood Ave Exeter, CA 93221	950126	95-01	Citruscrest No. 1
138-210-028	\$102.44	467 Atwood Ave Exeter, CA 93221-1274	950127	95-01	Citruscrest No. 1
138-210-029	\$102.44	487 Atwood Ave Exeter, CA 93221-1274	950128	95-01	Citruscrest No. 1
138-210-030	\$102.44	928 Acres Dr Exeter, CA 93221-1275	950129	95-01	Citruscrest No. 1
138-210-031	\$102.44	968 Acres Dr Exeter, CA 93221-1275	950130	95-01	Citruscrest No. 1
138-210-054	\$102.44	987 A Acres Dr Exeter, CA 93221	950103	95-01	Citruscrest No. 1
138-210-055	\$102.44	987 Acres Dr #B Exeter, CA 93221	950103	95-01	Citruscrest No. 1

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
138-210-056	\$102.44	985 Acres Dr #A Exeter, CA 93221-1275	950103	95-01	Citruscrest No. 1
138-210-057	\$102.44	985 Acres Dr #B Exeter, CA 93221-1275	950103	95-01	Citruscrest No. 1
138-210-058	\$102.44	732 Westwood Dr Exeter, CA 93221-1466	950103	95-01	Citruscrest No. 1
138-210-059	\$102.44	981B Acres Dr Exeter, CA 93221-1275	950103	95-01	Citruscrest No.1
138-210-060	\$102.44	408 Valencia DT Exeter, CA 93221-1319	950103	95-01	Citruscrest No.1
138-210-061	\$102.44	18684 Lort Dr Visalia, CA 93292-9627	950103	95-01	Citruscrest No. 1
138-210-062	\$102.44	979 Acres Dr #A Exeter, CA 93221-1275	950103	95-01	Citruscrest No. 1
TOTAL 38 LOTS	\$3,892.72				

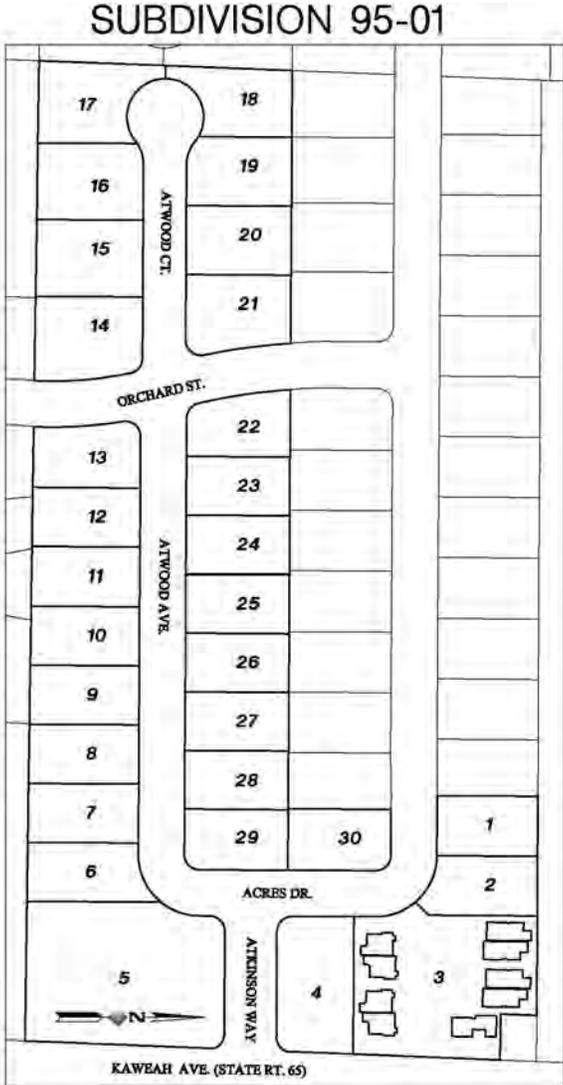
NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 98-01**

CITRUSCREST NO. 1

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**



NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 138-21, which is incorporated in this Report by reference.

RESOLUTION 2025-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, INTENT TO LEVY AND COLLECT ASSESSMENTS ON LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT DISTRICTS 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; AND 23-01; AND SET THE PUBLIC HEARING FOR JULY 22, 2025

WHEREAS, the City of Exeter formed twenty assessment districts pursuant to the Landscaping & Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees, irrigation systems and walls; and

WHEREAS, the City Council directed the City Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972 for the remaining 11 districts listed above; and

WHEREAS, the City Council must conduct a public hearing to consider its intent to levy and collect assessments on said assessment districts.

NOW, THEREFORE, BE IT RESOLVED, that a public hearing shall be held on JULY 22, 2025, to consider the intent to levy and collect assessments on Assessment District Nos. 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-02; 04-03; 01-02; and 23-01.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24th day of June 2025 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

I.8.

Meeting Date:

June 24, 2025

Wording for Agenda:

Adoption of Resolution No. 2025-23, A Resolution of the City Council of the City of Exeter, Approving the Revised Salary Schedule Reflecting the 4.0% Pay Increase Effective July 01, 2025, for EPOA, CLOCEA, and Mid-Management Employees, Previously Approved in 2024 Labor Negotiations.

Submitting Department:

Administration & Finance

Contact Name:

Francesca Quintana, City Clerk/Human Resources Manager

Department Recommendation:

Staff recommends that the City Council adopt Resolution No. 2025-23, approving the revised City of Exeter Salary Schedule to reflect the 4.0% salary increase effective July 01, 2025, for applicable employee groups, as previously authorized during the 2024 labor negotiations.

Summary:

City Staff is seeking City Council adoption of Resolution No. 2025-23, approving the revised salary schedule (attached to this report) to implement a 4.0% pay increase effective July 01, 2025. This increase was previously approved in 2024 as part of multi-year labor negotiations with the Exeter Police Officers' Association (EPOA) and the California League of City Employee Associations (CLOCEA). The adjustment also applies to eligible unrepresented Mid-Management employees and Department Heads, unless already included in individual contracts. Adoption of the revised salary schedule ensures compliance with CalPERS reporting requirements and formalizes the scheduled increase in accordance with approved agreements.

If approved, staff will proceed with processing the updated salary schedule accordingly.

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Background:

Effective July 01, 2024, through June 30, 2025, the Memorandum of Understanding (MOUs) with the Exeter Police Officers' Association (EPOA) and the California League of City Employee Associations (CLOCEA) are in effect. As part of the 2024 labor negotiations, multi-year agreements were reached, which include a 4.0% salary increase scheduled to take effect on July 01, 2025. In alignment with these agreements, the same adjustment will be applied to unrepresented Mid-Management employees as agreed to in Resolution No. 2024-24, and Department Heads (unless the increase has already been addressed in an individual employment contract). To comply with California Public Employees' Retirement System (CalPERS) regulations under California Code of Regulations § 570.5, the City is required to formally adopt the revised salary schedule by City Council resolution.

Fiscal Impact:

The proposed salary adjustments were incorporated into the City's FY 2025/2026 adopted budget, based on the multi-year labor agreements approved in 2024. This updated salary schedule formalizes the 4.0% pay increase effective July 01, 2025. No further Council action will be required for this specific increase, as it was already authorized and budgeted.

Prior City Council Actions:

- July 09, 2024 – City Council approved multi-year MOU with the Exeter Police Officers' Association (EPOA) effective July 01, 2024 – June 30, 2026.
- June 25, 2024 – City Council adopted the FY 2025/2026 Operating Budget, which includes funding for the scheduled 4.0% salary increase.
- August 27, 2024 – City Council approved Resolution authorizing wage and related benefits for unrepresented Mid-Management employees.
- November 12, 2024 – City Council approved multi-year MOU with the California League of City Employee Associations (CLOCEA) effective July 01, 2024 – June 30, 2026.

Attachments:

- Current Salary Schedule
- Proposed Salary Schedule
- Resolution No. 2025-23

Recommended motion to be made by the City Council:

I move to adopt Resolution No. 2025-23, A Resolution of the City Council of the City of Exeter, Approving the Revised Salary Schedule Reflecting the 4.0% Pay Increase Effective July 01, 2025, for EPOA, CLOCEA, and Mid-Management Employees, Previously Approved in 2024 Labor Negotiations.

RESOLUTION 2025-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER AMENDING THE CITY'S 2024/2025 SALARY SCHEDULE TO REFLECT PREVIOUSLY APPROVED SALARY ADJUSTMENTS FOR THE CHIEF OF POLICE AND CITY ADMINISTRATOR POSITIONS

WHEREAS, the City Council of the City of Exeter ("City") has previously approved an employment agreement for the *Chief of Police* on April 22, 2025, which includes specific compensation terms to be reflected in the City's Salary Schedule; and

WHEREAS, the employment agreement for the Chief of Police provides for a monthly salary of \$13,479, which includes the equalized Step E placement combined with the early advancement of the scheduled July 01, 2025, increase; and

WHEREAS, the City Council has also approved a new employment agreement for the *City Administrator*, effective May 27, 2025, which establishes the monthly salary for the position at \$15,426; and

WHEREAS, these compensation levels were formally approved by the City Council through executed employment contracts, and the Salary Schedule must now be amended to reflect those approved amounts for consistency, transparency, and compliance with public salary reporting requirements.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EXETER, does hereby resolve as follows:

1. The Salary Schedule of the City of Exeter is hereby amended and attached hereto as 'Exhibit A' to reflect the following monthly salaries:
 - Chief of Police: \$13,479 per month
 - City Administrator: \$15,426 per month
2. All other terms and conditions of employment for these positions shall remain as set forth in the respective employment agreements and applicable City policies.
3. The City Administrator or their designee is authorized to take all actions necessary to implement this Resolution, including updating payroll systems and transmitting the revised Salary Schedule to applicable state agencies as required.

PASSED, ADOPTED AND APPROVED this 13th day of May 2025 by the following vote:

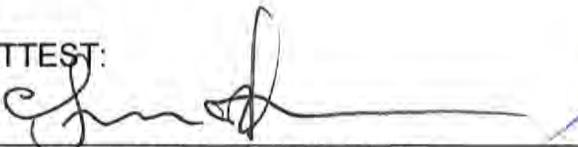
AYES: ALVES, RIDDLE, JOHNSON, LENTZ, WILSON

NOES: 0

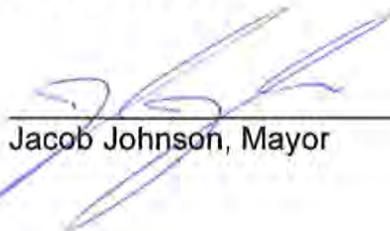
ABSTAIN: 0

ABSENT: 0

ATTEST:



Francesca Quintana, City Clerk



Jacob Johnson, Mayor

CITY OF EXETER FY2024-2025 SALARY SCHEDULE

Effective: 05/13/2025

MISCELLANEOUS CLASSIFICATIONS	BU	STEP A	STEP B	STEP C	STEP D	STEP E	PATTERN
City Administrator	Unrep	13,060	13,713	14,262	14,832	15,426	5,4,4,4,
Finance Director	Unrep	8,703	9,138	9,595	10,074	10,578	5*
Public Works Director	Unrep	8,219	8,630	9,061	9,515	9,990	5*
Community Services Director	Unrep	7,510	7,886	8,280	8,694	9,129	5*
City Clerk/Human Resources Manager	Unrep	6,908	7,253	7,616	7,996	8,396	5*
Operations Manager	Unrep	6,119	6,425	6,746	7,084	7,438	5*
Deputy City Clerk/Personnel Officer	Unrep	5,776	6,065	6,368	6,687	7,021	5*
Finance Manager	Unrep	6,089	6,393	6,713	7,048	7,401	5*
Chief Operator	CLOCEA	5,122	5,378	5,647	5,930	6,226	5*
Operator II, Water/Wastewater	CLOCEA	4,645	4,877	5,121	5,377	5,646	5*
Operator I, Water/Wastewater	CLOCEA	4,408	4,629	4,860	5,103	5,358	5*
Crew Leader	CLOCEA	4,241	4,453	4,675	4,909	5,155	5*
Mechanic II	CLOCEA	4,229	4,441	4,663	4,896	5,141	5*
Senior Clerk Dispatcher	CLOCEA	4,082	4,286	4,501	4,726	4,962	5*
Recreation Supervisor	CLOCEA	4,041	4,243	4,456	4,678	4,912	5*
Community Services Officer	CLOCEA	4,041	4,243	4,456	4,678	4,912	5*
Maintenance Technician	CLOCEA	3,988	4,188	4,397	4,617	4,848	5*
Skilled Maintenance Worker	CLOCEA	3,646	3,828	4,020	4,221	4,432	5*
Accounting Assistant	CLOCEA	3,611	3,791	3,981	4,180	4,389	5*
Administrative Assistant	CLOCEA	3,646	3,828	4,020	4,221	4,432	5*
Senior Administrative Assistant	CLOCEA	4,082	4,286	4,501	4,726	4,962	5*
Recreation Coordinator	CLOCEA	3,646	3,828	4,020	4,221	4,432	5*
Records Clerk	CLOCEA	3,561	3,739	3,926	4,122	4,328	5*
Animal Control/Code Enforcement	CLOCEA	3,513	3,689	3,873	4,067	4,270	5*
Maintenance I	CLOCEA	3,471	3,644	3,827	4,018	4,219	5*
Office Assistant	CLOCEA	3,150	3,308	3,473	3,647	3,829	5*
Recreation Leader	CLOCEA	3,150	3,308	3,473	3,647	3,829	5*

POLICE CLASSIFICATIONS	BU	STEP A	STEP B	STEP C	STEP D	STEP E	PATTERN
Chief of Police	Unrep	11,089	11,644	12,226	12,837	13,479	*5
Lieutenant	Unrep	7,998	8,398	8,818	9,259	9,722	*5
Sergeant	EPOA	6,311	6,627	6,958	7,307	7,672	*5
Police Officer	EPOA	4,945	5,192	5,452	5,725	6,011	*5
Police Officer Trainee	CLOCEA	4,697	4,933	5,179	5,438	5,710	*5

E-Step Police Officer is the benchmark position upon which linked formulas are based.

***All salaries shown are monthly amounts.*

HOURLY EMPLOYEE SALARY SCHEDULE	Effective 1/1/2020	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023	Effective 1/1/2024	Effective 7/1/2024	Effective 7/1/2025
Recreation Assistant	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Recreation Leader	N/A	18.00	18.00	18.00	18.00	18.00	18.00
Sport Official	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Maintenance	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Office/ Administrative I	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Office/ Administrative II	15.00	16.00	17.00	17.00	17.00	17.00	17.00
Police Reserve	19.00	19.00	25.00	25.00	25.00	26.00	26.00
Special Projects and Training Coordinator				53.93	53.93	56.09	56.09

CITY COUNCIL MEMBERS

Exeter City Council Member

*\$10.00 per meeting not to exceed four meetings in any calendar month pursuant to

City of Exeter Municipal Code §2.04.030

01/14/2025: Council Approved a Salary Adjustment (Resolution 2025-01)

SALARY INCREASE EFFECTIVE: 01/01/2025:

Updated salary schedule to reflect the increase in minimum wage from \$16.00 to \$16.50 per hour for minimum wage earners and increase salary for exempt employees to be \$68,640 annually, or \$5,720 per month.

10/08/2024: Council Approved a Salary Adjustment (Resolution 2024-28)

SALARY INCREASES:

Updated salary schedule to show a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City's Fiscal Year 2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant.

08/27/2024: Council Approved a Salary Adjustment

SALARY INCREASE EFFECTIVE 08/12/2024:

Updated salary scale to show a 4.0% increase to those in the California League of City Employees Associations (CLOCEA) group.

08/27/2024: Council Adopted a Salary Adjustment (Resolution 2024-24)

SALARY INCREASE EFFECTIVE 07/01/2024:

Updated salary scale to show a 4.0% increase to the unrepresented mid-management employees.

07/09/2024: Council Approved a Salary Adjustment

SALARY INCREASE EFFECTIVE 07/01/2024:

Updated salary scale to show a 4.0% increase to the Finance Director to extend her employment contract by two-years.

07/09/2024: Council Adopted a New MOU (Resolution 2024-19)

SALARY INCREASE EFFECTIVE 07/01/2024:

Updated salary scale to show a 4.0% increase to those in the Exeter Police Officers Association (EPOA).

06/25/2024: Council Approved a Salary Adjustment

SALARY INCREASE EFFECTIVE 07/01/2024:

Updated salary scale to show a 4.0% increase to the City Administrator to extend his employment contract by two-years.

01/23/2024: Council Adopted a Salary Adjustment (Resolution 2024-02)

SALARY INCREASE EFFECTIVE FIRST FULL PAY PERIOD OF JANUARY 2024:

An updated salary scale was adopted to show a 3% increase to the Chief of Police classification effective 02/27/2023 to renew his employment contract. In addition, effective the first full pay period of January 2024, salary scale to be increased an additional 3%.

11/14/2023: Council Affirmed Salary Increases and approved Personnel Allocation and Classifications Changes (Resolution 2023-28)

SALARY INCREASES:

Updating the salary range for exempt employee classification of Deputy City Clerk/Personnel Officer position salary range from \$65,772 (annual) to \$66,650 (annual) effective January 1, 2024, due to the minimum wage increase as of 01/01/2023 from \$15.50 to \$16.00.

ALLOCATION CHANGES:

From 2 FTE Detectives to 3 FTE Detectives
From 8 FTE Police Officers to 7 FTE Police Officers

9/12/2023: Council Adopted Salary Adjustment and a Classification Changes (Resolution 2023-25)

CLASSIFICATION CHANGE EFFECTIVE 9/25/2023:

Adding new classification Finance Manager and setting the rate of pay
Deleting the classification of Financial Analyst

SALARY INCREASES:

Updated salary scale to show a 5% increase to the Finance Director classification effective 09/25/2023 to adopt Finance Directors employment contract.

6/13/2023: Council Adopted a Salary Adjustment

SALARY INCREASE EFFECTIVE 07/03/2023:

Updated salary scale was adopted to show a 2% increase for all BU employees, unrep middle managers, Dept Heads, and City Administrator as of 07/03/2023

02/14/2023: Council Adopted a Salary Adjustment

SALARY INCREASE EFFECTIVE 02/27/2023:

Updated salary scale was adopted to show a 3% increase to the Chief of Police classification effective 02/27/2023 to renew his employment contract.

10/25/2022: Council Adopted Salary Adjustment and a Classifications Change (Resolution 2022-43)

CLASSIFICATION CHANGE EFFECTIVE 10/25/2022:

Correcting the Police Officer Trainee (New as of 06/28/2022) bargaining unit designation from Unrepresented to CLOCEA.

SALARY ADJUSTMENTS EFFECTIVE 12/16/2022:

Updating the salary range for exempt employee classification of Deputy City Clerk/Personnel Officer and Financial Analyst positions salary range from \$64,468-\$79,156 (annual) to \$64,480-\$79,156 (annual) effective December 19, 2022 due to the minimum wage increase as of 01/01/2023 from \$15.00 to \$15.50.

6/28/2022: Council Affirmed Salary Increases and approved Personnel Allocation and Classifications Changes (Resolution 2022-25)

ALLOCATION CHANGES:

From 3 FTE Maintenance I to 3 FTE Maintenance I / Skilled Maintenance Worker (Flexible Allocation)
From 1 FTE Maintenance I to 1 FTE Crew Leader

From 2 FTE Maintenance I to 2 FTE Maintenance Technician
 From 8.0 FTE Police Officer to 8.0 FTE Police Officer/Police Officer Trainee (Flexible Allocation)

CLASSIFICATION CHANGES:

Adding new classifications: Maintenance Technician; Skilled Maintenance Worker; and Police Officer Trainee
 Deleting the classifications of Maintenance II; Maintenance III and Office/Police Records Assistant.

SALARY INCREASES:

Affirming salary increases 2% for all BU employees, unrep middle managers, Dept Heads, and City Administrator as of 07/04/2022

Approving salary increase to hourly minimum wage from \$15.00/hr to \$15.50/hr effective 01/01/2023

Correcting PD Lieutenant Classification Step error for B-E:

DESC	B STEP	C STEP	D STEP	E STEP
Was	\$ 7,917	\$ 8,233	\$ 8,564	\$ 8,906
Corrected	\$ 7,917	\$ 8,313	\$ 8,728	\$ 9,165
Inc from Corrections:		0.96%	1.92%	2.91%

12/14/2021 Council Approved Personnel Allocation and Classification Changes (Resolutions 2021-32 & 2021-33)

Allocation Changes

- *Admin-from 2.5 FTE to 3.0 FTE (Replacing 0.5 FTE OA with a Deputy City Clerk/PO)
- *Recreation-2.0 FTE to 1.0 FTE (Delete Rec Supervisor & Rec Leader and Add Rec Coordinator-New Classification)
- *Finance-4.0 FTE to 5.0 FTE (Add OA)
- *PD-18.5 FTE to 19.0 FTE (Replacing a 0.5 OA with a Records Clerk)

Net FTE changes: from 38.00 to 39.00 (increase by 1.0 FTE)

Classification Changes

Added Rec Coordinator classification with a salary range \$3,337-\$4,096 per month
 Set Rec Leader hourly at \$18.00 per hour for 2021 and 2022 calendar years
 Retitled Clerk Dispatcher to Records Clerk

8/10/2021 Council Approved Salary Increase (Resolution 2021-16)

Salary Increase: Police Reserve \$25 per hour effective July 5, 2021.

Correcting salary schedule approved by Resolution 2021-14:

- *Added omitted classification: Community Services Officer with 3% pay increase effective July 5, 2021;
- *Corrected typographical error for job title Records Clerk/Office Assistant.

6/22/2021 Council Approved Salary Increases (Resolution 2021-14)

Salary Increases: 3.0% for CLOCEA & EPOA members, Misc. Mid-Managers, Department Heads, and City Administrator effective July 5, 2021.

5/11/2021 Council Approved New Classification (Resolution 2021-10)

<p>New Classification: Community Services Officer. Increase in pay for part-time employees effective January 1, 2022 (Police Reserve \$19 to \$25 per hour and California Minimum Wage Increases pursuant to State Law).</p>
<p>11/10/2020 Council Approved New Classification (Resolution 2020-43) New Classification: Records Clerk/Office Assistant.</p>
<p>7/14/2020 Council Approved Salary Increase & New Classification (Resolution 2020-34) Salary Increase: 5.41% for Chief of Police effective July 6, 2020. New Classification: Crew Leader</p>
<p>6/25/2019 Council Approved Salary Increases, Reclassification & New Classification (Resolution 2019-18) Salary Increase: 1% for CLOCEA & EPOA members, Misc. Mid-Managers, Department Heads and City Administrator effective July 1, 2019. New Classification: Financial Analyst Reclassification: City Clerk/Personnel Officer to City Clerk/Human Resources Manager; increase in salary range.</p>
<p>11/27/2018 Council Approved Salary Increases EPOA (Resolution 2018-34) Salary Increase: 1% for EPOA members effective November 12, 2018; 1.2% for EPOA members effective December 10, 2018.</p>
<p>8/14/2018 Council Approved Salary Increases CLOCEA (Resolution 2018-24) Salary Increase: 1% for CLOCEA members effective July 23, 2018.</p>
<p>7/10/2018 Council Approved Salary Increases Unrepresented Middle Managers, Department Heads and City Administrator (Resolution 2018-21) Salary Increase: 1% for unrepresented Middle Managers, Department Heads and City Administrator effective July 1, 2018.</p>

CITY OF EXETER FY2025-2026 SALARY SCHEDULE

MISCELLANEOUS CLASSIFICATIONS	BU	STEP A	STEP B	STEP C	STEP D	STEP E	PATTERN
City Administrator	Unrep	13,060	13,713	14,262	14,832	15,426	5,4,4,4,
Finance Director	Unrep	9,051	9,503	9,978	10,477	11,001	5*
Public Works Director	Unrep	8,548	8,975	9,424	9,895	10,390	5*
Community Services Director	Unrep	7,811	8,201	8,611	9,042	9,494	5*
City Clerk/Human Resources Manager	Unrep	7,184	7,543	7,920	8,316	8,732	5*
Operations Manager	Unrep	6,364	6,682	7,016	7,367	7,735	5*
Deputy City Clerk/Personnel Officer	Unrep	6,007	6,308	6,623	6,954	7,302	5*
Finance Manager	Unrep	6,332	6,649	6,981	7,330	7,697	5*
Chief Operator	CLOCEA	5,327	5,594	5,873	6,167	6,475	5*
Operator II, Water/Wastewater	CLOCEA	4,831	5,072	5,326	5,592	5,872	5*
Operator I, Water/Wastewater	CLOCEA	4,584	4,814	5,054	5,307	5,572	5*
Crew Leader	CLOCEA	4,410	4,631	4,863	5,106	5,361	5*
Mechanic II	CLOCEA	4,398	4,618	4,849	5,092	5,346	5*
Senior Clerk Dispatcher	CLOCEA	4,246	4,458	4,681	4,915	5,161	5*
Recreation Supervisor	CLOCEA	4,203	4,413	4,634	4,865	5,109	5*
Community Services Officer	CLOCEA	4,203	4,413	4,634	4,865	5,109	5*
Maintenance Technician	CLOCEA	4,148	4,355	4,573	4,802	5,042	5*
Skilled Maintenance Worker	CLOCEA	3,792	3,982	4,181	4,390	4,609	5*
Accounting Assistant	CLOCEA	3,755	3,943	4,140	4,347	4,564	5*
Administrative Assistant	CLOCEA	3,792	3,982	4,181	4,390	4,609	5*
Senior Administrative Assistant	CLOCEA	4,246	4,458	4,681	4,915	5,161	5*
Recreation Coordinator	CLOCEA	3,792	3,982	4,181	4,390	4,609	5*
Records Clerk	CLOCEA	3,703	3,889	4,083	4,287	4,501	5*
Animal Control/Code Enforcement	CLOCEA	3,654	3,837	4,028	4,230	4,441	5*
Maintenance I	CLOCEA	3,610	3,790	3,980	4,179	4,388	5*
Office Assistant	CLOCEA	3,276	3,440	3,612	3,793	3,982	5*
Recreation Leader	CLOCEA	3,276	3,440	3,612	3,793	3,982	5*

POLICE CLASSIFICATIONS	BU						PATTERN
Chief of Police	Unrep	11,089	11,644	12,226	12,837	13,479	*5
Lieutenant	Unrep	8,318	8,734	9,171	9,629	10,111	*5
Sergeant	EPOA	6,564	6,892	7,237	7,598	7,978	*5
Police Officer	EPOA	5,143	5,400	5,670	5,953	6,251	*5
Police Officer Trainee	CLOCEA	4,885	5,129	5,386	5,655	5,938	*5

E-Step Police Officer is the benchmark position upon which linked formulas are based.

***All salaries shown are monthly amounts.*

HOURLY EMPLOYEE SALARY SCHEDULE	Effective 1/1/2020	Effective 1/1/2021	Effective 1/1/2022	Effective 1/1/2023	Effective 1/1/2024	Effective 7/1/2024	Effective 1/1/25
Recreation Assistant	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Recreation Leader	N/A	18.00	18.00	18.00	18.00	18.00	18.00
Sport Official	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Maintenance	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Office/ Administrative I	13.00	14.00	15.00	15.50	16.00	16.00	16.50
Office/ Administrative II	15.00	16.00	17.00	17.00	17.00	17.00	17.00
Police Reserve	19.00	19.00	25.00	25.00	25.00	26.00	26.00
Special Projects and Training Coordinator				53.93	53.93	56.09	56.09

CITY COUNCIL MEMBERS

Exeter City Council Member

*\$10.00 per meeting not to exceed four meetings in any calendar month pursuant to

City of Exeter Municipal Code §2.04.030

RESOLUTION NO. 2025-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, APPROVING THE REVISED SALARY SCHEDULE REFLECTING THE 4.0% PAY INCREASE EFFECTIVE JULY 1, 2025, FOR EPOA, CLOCEA, AND MID-MANAGEMENT EMPLOYEES, PREVIOUSLY APPROVED IN 2024 LABOR NEGOTIATIONS

WHEREAS, the City of Exeter previously entered into multi-year Memorandum of Understanding (MOUs) with the Exeter Police Officers' Association (EPOA) and the California League of City Employee Associations (CLOCEA), which were approved by the City Council; and

WHEREAS, the approved MOUs include a 4.0% salary increase to be applied to the salary ranges of all classifications represented by EPOA and CLOCEA, effective July 01, 2025; and

WHEREAS, the City Council also approved the same 4.0% salary increase for unrepresented Mid-Management employees and Department Heads; and

WHEREAS, the cost of these salary adjustments has been included in the City's FY 2025/2026 Operating Budget; and

WHEREAS, the California Public Employees' Retirement System (CalPERS) requires that publicly adopted salary schedules be formally approved and adopted by the governing body to ensure transparency and compliance with reporting standards under California Code of Regulations § 570.5.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Exeter does hereby resolve as follows:

1. The revised salary schedule, effective July 01, 2025, reflecting a 4.0% salary increase for all classifications represented by EPOA and CLOCEA, as well as applicable unrepresented Mid-Management employees and Department Heads, is hereby approved and adopted.
2. The City Administrator, or their designee, is authorized and directed to take all necessary actions to implement the revised salary schedule, including submission to CalPERS in accordance with applicable regulations.
3. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24th day of June 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

J.1.

Meeting Date:

June 24, 2025

Wording for Agenda:

Public Hearing to consider adoption of Resolution No. 2025-24, A Resolution of the City Council of the City of Exeter, approving the City of Exeter Rate and Fee Schedule for Fiscal Year 2025/2026.

Submitting Department:

Finance

Contact Name:

Rene Miller, Finance Manager

Department Recommendation:

Staff recommends that the City Council conduct a public hearing to review rates and fees and adopt Resolution 2025-24 approving the City's Rate and Fee Schedule for fiscal year 2025/2026.

Summary:

The City charges fees for various services to ensure cost recovery and consistency across departments. The proposed Rate and Fee Schedule reflects updated and new fees, designed to support essential services while maintaining compliance with City policy and applicable cost indices. If approved, most rates and fees will become effective July 01, 2025, with the exception of Impact Fees, which will take effect August 25, 2025, following the required 60-day notice period.

Background:

As a governmental entity, the City of Exeter is charged with providing numerous essential and limited discretionary services. In addition to the taxes, enterprise fees and financial assistance from other governmental entities, fees charged for services are an important part of the City's revenue stream to be able to continue with providing the services.

All fees, development impact fees and business tax have been reviewed by staff, with the establishment of some fees and various adjustments to existing fees are now being recommended to City Council for approval. The City's ordinance limits increase on fees to annual

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

inflationary indices and additions, or adjustments based on the costs of services provided. Adjustments will cover costs and lessen the burden on the General Fund and Enterprise Funds to support critical operations. If approved, most rates and fees will become effective July 1, 2025, with the exception of Impact Fees, which will take effect August 25, 2025, following the required 60-day notice period.

Fee increases are based on cost recovery or established indexes, such as the Consumer Price Index (CPI). For this fiscal year 2025/2026 Impact Fees use a building industry CPI index known as the Engineering News Record Construction Cost Index (ENRCCI). The ENRCCI for May 2024 - April 2025 (Using the April index average of Los Angeles and San Francisco Indexes) is 2.9%. Business Tax rate changes require a vote by the taxpayers to adjust the rates established, as such these rates are unchanged. Staff will continue to monitor and review all rates and fees in the future to verify that, at a minimum, City costs are recovered.

The following is a list of proposed fee updates and first-time listed fees for the upcoming fiscal year, effective July 01, 2025. All other fees and rates were previously established by the City Council and may reflect minor adjustments for cost recovery or CPI increases.

Admin/Finance

- Fireworks Deposit fee has been removed.

Recreation and Community (New and changed)

- Adult Softball Tournament - New
- Adult Volleyball Tournament - New
- Park Restroom Fee - New (covers the cost of cleaning)

Public Works (New and changed)

- Meter & Registers - Now shown both together and separately
- Meter Boxes and Lids – Updated to reflect Current Market Price
- Refuse Lid-Lock fee – Now removed (Mid Valley had renamed the fee last year and is charged elsewhere)

Fiscal Impact:

Proposed increases of various City rates and fees will help the City recover costs and lessen the impact on the General Fund and other funds.

Prior City Council Actions:

On June 25, 2024, the City Council approved the most recent fee schedule.

Attachments:

- DRAFT 2025/2026 City of Exeter Rate and Fee Schedule
- Resolution 2025-24

Recommended motion to be made by the City Council:

I move to adopt Resolution No. 2025-24, A Resolution of the City Council of the City of Exeter, approving the City of Exeter Rate and Fee Schedule for Fiscal Year 2025/2026.

**CITY OF EXETER RATE AND FEE SCHEDULE
FOR FISCAL YEAR 2025-2026**



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Adopted June 24, 2025

Effective July 1, 2025, Impact Fees August 26, 2025

**CITY OF EXETER
FEE SCHEDULE**

POLICE

PAGE 2

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Clearance Letter	\$ 35	\$ 36
Accident Report	\$ 55	\$ 57
Crime Report	\$ 55	\$ 57
Live Scan Fingerprints (plus DOJ fees)	\$ 30	\$ 31
Photographs	\$ 30	\$ 31
Vehicle Release	\$ 95	\$ 98
DUI Vehicle Release	\$ 160	\$ 165
Impound 30 Day - 14602.6 CVC	\$ 160	\$ 165
Repossession	\$ 17	\$ 17
Non EPD Ticket Sign Off	\$ 15	\$ 15

**CITY OF EXETER
FEE SCHEDULE**

ADMINISTRATION AND FINANCE

PAGE 3

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Business License Fees		
Business License < \$30,000 gross income	\$ 60	\$ 60
Business License > \$30,000 gross income	\$ 80	\$ 80
Home Occupancy	\$ 30	\$ 30
Application (one time per license)	\$ 10	\$ 10
Delinquent	10%	10%
State CasP Fee (established by State)	\$ 4	\$ 4
Other Fees		
Non Sufficient Fund Check Fee	\$ 27	\$ 28
8 1/2 x 11 Copies per page	\$ 0.10	\$ 0.10
Safe and Sane Fireworks Sale Permit	\$ 160	\$ 166
Safe and Sane Fireworks Deposit	\$ 100	\$ -

**CITY OF EXETER
FEE SCHEDULE**

RECREATION AND COMMUNITY

PAGE 4

<u>Fee Description</u>		<u>2024/2025</u>	<u>2025/2026</u>
Youth Programs	Unit		
Basketball	participant	\$ 60	\$ 65
Soccer	participant	\$ 65	\$ 67
Baseball/Softball	participant	\$ 60	\$ 62
Babe Ruth	participant	\$ 90	\$ 93
Flag Football	participant	\$ 55	\$ 57
Volleyball	participant	\$ 55	\$ 57
Adult Programs			
Adult Softball	per team	\$ 500	\$ 514
Adult Softball Tournament	per team	NEW	\$ 250
Adult Volleyball	per team	\$ 400	\$ 411
Adult Volleyball Tournament	per team	NEW	\$ 200
Special Events			
Horseshoes/corn hole	per team	\$ 28	\$ 29
10k/2m Event	participant	\$ 28	\$ 29
Animal Services			
Dog License (altered)	each	\$ 11	\$ 11
Dog License (unaltered)	each	\$ 28	\$ 29
Other Services charged by City of Visalia Animal Control/Shelter			
Other Services			
Yard Sale Permit	each	\$ 11	\$ 11
Weed Abatement	incident	cost recovery	cost recovery
Graffiti Abatement	location	cost recovery	cost recovery
Facility Fees			
Lions Club Arbor	day	\$ 33	\$ 34
Wading Pool Arbor	day	\$ 33	\$ 34
Brickhouse Arbor	day	\$ 33	\$ 34
Dobson Field	day	\$ 50	\$ 51
Lions Stadium	day	\$ 500	\$ 514
City Park Arbor	day	\$ 83	\$ 85
Special Events	day	\$ 166	\$ 171
Electrical Access	day	\$ 11	\$ 11
Field/Stadium Lights Fee	hour	\$ 17	\$ 17
Park Restroom Fee	day	NEW	\$ 75
Alcohol Permit (w/ facility rental)	per event	\$ 52	\$ 53
- lesser of 20 individuals or 1/2 of group	per person	\$ 2	\$ 2
Amplifier Sound Permit		No Cost	No Cost
Street Closure Request		\$ 100	\$ 103

**CITY OF EXETER
FEE SCHEDULE**

CODE ENFORCEMENT

PAGE 5

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Staff Costs	per budget	per budget
Equipment (based on day rental)		
Backhoe/loader	\$ 442	\$ 455
Tractor	\$ 387	\$ 398
Chainsaw	\$ 166	\$ 171
Line Trimmer	\$ 83	\$ 85
Blower	\$ 55	\$ 57
Boom Truck	\$ 469	\$ 482
Parcel Search	\$ 3	\$ 3
Postage	actual costs	actual costs
Mattress Pickup	\$ 11	\$ 11
Inspection Fee	\$ 110	\$ 113
Abatement Fee (plus site cleanup costs)	\$ 110	\$ 113
Water/Administrative Citations		
1st Citation	\$ 100	\$ 100
2nd Citation	\$ 200	\$ 200
3rd Citation	\$ 500	\$ 500

**CITY OF EXETER
FEE SCHEDULE**

PUBLIC WORKS

PAGE 6

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Water Connection	\$ 414	\$ 421
Water Capital - single family	\$ 6,799	\$ 6,911
Water Capital - multi-family	\$ 3,468	\$ 3,525
Water Capital - mobile home	\$ 3,468	\$ 3,525
Water Capital - comm/ind.	*City Engineer calculates based on E.D.U.	
Sewer Connection/Capital - single family	\$ 958	\$ 974
Sewer Connection/Capital - multi-family	\$ 556	\$ 565
Sewer Connection/Capital - mobile home	\$ 556	\$ 565
Sewer Connection/Capital - comm/ind.	*City Engineer calculates based on E.D.U.	
Storm Drain Fee - acre	\$ 1,110	\$ 1,128
State Permit Fee	\$ 90	\$ 90
Encroachment Permit	\$ 147	\$ 151
Annual Encroachment Permit	\$ 296	\$ 304
Inspection Fee	\$ 118	\$ 121
Broken Curb Stop Replacement Charge	\$ 178	\$ 183
Broken Lock Replacement Charge	\$ 24	\$ 25
Pull-meter Charge	\$ 59	\$ 61
MTU Fee	\$ 125	\$ 125
Meter Box	NEW	current market price
Lid	NEW	current market price
Meters & Registers		
5/8"	\$ 296	\$ 296
3/4"	current market price	current market price
1"	\$ 467	\$ 467
1 1/2"	current market price	current market price
2"	current market price	current market price
Construction Meter Deposit	\$ 700	\$ 700
Registers		
5/8"	\$ 144	\$ 179
1"	\$ 149	\$ 179
Pool Drain Permit	\$ -	\$ -
Fence Permit	\$ -	\$ -
E.D.U: Equivalent Dwelling Unit		
Engineering News Record Construction Cost Index- 2023/2024 of 6.05% (April 2024)		
Water meters are being charged at cost plus 10% indirect cost.		

**CITY OF EXETER
FEE SCHEDULE**

PLANNING AND DEVELOPMENT

PAGE 7

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Tentative Subdivision Map	\$ 1,654	\$ 1,701
Final Subdivision Map	\$ 4,490	\$ 4,618
Site Plan Review (SPR)	\$ 1,004	\$ 1,033
Site Plan Review with zone change	\$ 1,153	\$ 1,186
General Plan Amendment	\$ 1,034	\$ 1,063
General Plan Amendment - Complex	\$ 2,216	\$ 2,279
Zoning Ordinance Amendment	\$ 1,153	\$ 1,186
Appeal (SPR or Planning Commission Action)	\$ 296	\$ 304
Zone Variance	\$ 768	\$ 790
Conditional Use Permit	\$ 1,153	\$ 1,186
Lot Line Adjustment	\$ 650	\$ 669
Minor Deviation	\$ 101	\$ 104
Tentative Parcel Map	\$ 828	\$ 852
Final Parcel Final	\$ 2,186	\$ 2,248
Annexation Application to City	\$ 1,595	\$ 1,640
LAFCO Fee	Actual	Actual
Development Agreement	\$ 1,891	\$ 1,945
Engineering Plan Check and Inspection	4% of Site Value	4% of Site Value
ADU (Accessory Dwelling Units) Plan Check	\$ 88	\$ 91
Mobile Food Vendor Permit	\$ 561	\$ 577
Cannabis Business Regulatory Permit	\$ 2,808	\$ 2,888
Engineering Special Services	\$180 hr.	\$199 hr.
Planning Special Services	\$115hr	\$115hr.
Impact Fees*		
Landscape Median - single family	\$ 519	\$ 528
Landscape Median - multi-family	\$ 370	\$ 376
Landscape Median - mobile home	\$ 259	\$ 263
Signal - single family	\$ 414	\$ 421
Signal - multi-family	\$ 296	\$ 301
Signal - mobile	\$ 205	\$ 208
Railroad Crossing - single family	\$ 216	\$ 220
Railroad Crossing - multi-family	\$ 154	\$ 157
Railroad Crossing - mobile home	\$ 106	\$ 108
Bike Path - single family	\$ 43	\$ 44
Bike Path - multi-family	\$ 30	\$ 30
Bike Path - mobile home	\$ 20	\$ 20
Public Facilities - single family	\$ 1,442	\$ 1,466
Public Facilities - multi-family	\$ 481	\$ 489
Public Facilities - mobile home	\$ 1,384	\$ 1,407
Parks - single family	\$ 785	\$ 798
Parks - multi-family	\$ 665	\$ 676
Parks - mobile home	\$ 751	\$ 763
Parking In-Lieu Fee, per stall	\$ 1,773	\$ 1,802
Commercial & Industrial Impact	Engineer calculates based on Equivalent Dwelling Unit	
Engineering News Record Construction Cost Index- 2024/2025 of 1.65% (April 2025)		
* Some residential subdivisions have individual development agreements and may have different fees than shown above.		

**CITY OF EXETER
FEE SCHEDULE**

UTILITIES 1/3

PAGE 8

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Utility Late Fee	\$ 10	\$ 10
Utility Shutoff/Reconnect Fee	\$ 35	\$ 35
Utility Shutoff/Reconnect Fee (after hours)	\$ 122	\$ 138
Sewer Rates		
Base Rate (Residential)	\$ 49.68	\$ 49.68
Cost per 1 ccf (Commercial/Industrial)	\$ 4.97	\$ 4.97
Water Rates		
Base Rate (includes 15 ccf)	\$ 47.74	\$ 47.74
Cost per 1 ccf above 15 ccf	\$ 2.99	\$ 2.99
Multi-Family Base Rate per 1,250 cubic feet	\$ 47.74	\$ 47.74
Refuse Rates		
Residential		
Residential - 3 Cart Service	\$ 29.17	\$ 29.98
Extra Grey	\$ 15.06	\$ 15.48
Extra Blue	\$ 8.76	\$ 9.00
Extra Green	\$ 13.14	\$ 13.50
Commercial Rates		
96 Gal Cart Services 1 time per week	\$ 28.46	\$ 29.25
96 Gal Cart Services 2 times per week	\$ 53.64	\$ 55.12
2 yd x 1	\$ 108.06	\$ 111.05
2 yd x 2	\$ 172.98	\$ 177.76
3 yd x 1	\$ 134.66	\$ 138.38
3 yd x 2	\$ 221.15	\$ 227.26
4 yd x 1	\$ 172.98	\$ 177.76
4 yd x 2	\$ 280.82	\$ 288.58
6 yd x 1	\$ 216.23	\$ 222.20
6 yd x 2	\$ 432.44	\$ 444.39

**CITY OF EXETER
FEE SCHEDULE**

UTILITIES 2/3

PAGE 9

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Commercial Recycling Rates		
96 Gal Cart, serviced 1 time per week	\$ 13.14	\$ 13.50
96 Gal Cart, serviced 2 times per week	\$ 25.18	\$ 25.88
2 Yard Bin container, serviced 1 time per week	\$ 48.72	\$ 50.07
2 Yard Bin container, serviced 2 times per week	\$ 81.01	\$ 83.25
3 Yard Bin container, serviced 1 time per week	\$ 70.07	\$ 72.01
3 Yard Bin container, serviced 2 times per week	\$ 118.79	\$ 122.07
6 Yard Bin container, serviced 1 time per week	\$ 113.32	\$ 116.45
6 Yard Bin container, serviced 2 times per week	\$ 206.92	\$ 212.64
Commercial Organics Rates		
96 Gal Cart, serviced 1 time per week	\$ 22.99	\$ 23.63
96 Gal Cart, serviced 2 times per week	\$ 38.32	\$ 39.38
2 Yard Bin container, serviced 1 time per week	\$ 81.01	\$ 83.25
2 Yard Bin container, serviced 2 times per week	\$ 132.91	\$ 136.58
Other Fees:		
Call Back or extra pickup - green, grey or blue	\$ 16.42	\$ 16.87
Replacement for lost or destroyed cart	\$ 71.16	\$ 73.13
Lids and Wheels replaced at no charge	\$ -	\$ -
Special Haul - Bulky item Collections	\$ 54.74	\$ 56.25
# of Bulky Items Allowed for each collection	2 yds bagged	2 yds bagged
	or 2 bulky items	or 2 bulky items
Cart Contamination Charge (1st warning)	\$ -	\$ -
Cart Contamination Charge (2nd warning)	\$ 16.42	\$ 16.87
Cart Contamination Charge (3rd warning)	\$ 32.84	\$ 33.75
Roll Off: (Does not include Franchise Fees)		
Residential Clean-up Roll-off Box	\$ 218.96	\$ 225.01
Roll Off Disposal Charge	54.74 per ton	56.25 per ton
Roll Off Rental Charge	10.50/day after 10 days	10.79/day after 10 days
Roll Off Container (20-40 cubic yds) PER PICK UP	\$ 426.97	\$ 438.77
Maximum weight in tons	4 tons	4 tons
Per ton charge for overage	\$ 54.74	\$ 56.25
Blue Recycle Roll off container (20-40 cubic yards) per pick up	218.96 + Tonnage	225.01 + Tonnage
Green Waste Roll off container (20-40 cubic yards) per pick up	\$218.96 + Tonnage	225.01 + Tonnage

**CITY OF EXETER
FEE SCHEDULE**

UTILITIES 3/3

PAGE 10

<u>Fee Description</u>	<u>2024/2025</u>	<u>2025/2026</u>
Special Services:		
Self Locking Mechanism (bins)	\$27.63 per month	\$ 28.39 per month
Replacement Bin Lock	\$ 16.42	\$ 16.87
Replacement cost for damaged/burned Bin	\$ 191.59	\$ 196.88
Cleaning for Bin	\$ 54.74	\$ 56.25
Cleaning for Enclosure	\$ 54.74	\$ 56.25
Special Events or Short Term Service:		
Short Term Bin (delivery/one dump/removal charge)	\$ 109.48	\$ 112.50
Short Term Bin per Extra Dump	\$ 43.79	\$ 45.00
Special Events - 3 yd Bins (1-3 Bins)	\$76.64 each	\$78.76 each
Special Events - 3 yd Bins (4-10 Bins)	\$54.74 each	\$56.25 each
Special Events - 96 Gal Containers	\$ 21.90	\$ 22.51
Special Events - 96 Gal Containers - more than 6	\$16.42 each	\$16.87 each
2 units	\$ 58.34	\$ 59.96
3 units	\$ 87.51	\$ 89.94
4 units	\$ 116.68	\$ 119.92
Lid - Lock	\$ 5.96	\$ -
Deposit (1.5 month base rate rounded down)	\$ 120.00	\$ 180.00

RESOLUTION NO. 2025-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, APPROVING
THE CITY OF EXETER RATE AND FEE SCHEDULE FOR FISCAL YEAR
2025/2026**

WHEREAS, the City's 2025/26 Rate and Fee Schedule summarizes rates and fees for the City of Exeter; and

WHEREAS, City Council has duly held a public hearing on June 24, 2025 regarding the proposed new Rate and Fee Schedule for 2025/26 to include cost recovery for City services; and

WHEREAS, said rates and fees will become effective July 01, 2025 (unless previously approved), with the exception of Impact Fees, which will take effect August 25, 2025, following the required 60-day notice period; and

WHEREAS, the City Council has reviewed and approved these rates and fees as reimbursement of City costs for providing services; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Exeter hereby approves and authorizes implementation of the Rate and Fee Schedule for Fiscal Year 2025/26.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24th day of June, 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

J.2.

Meeting Date:

June 24, 2025

Wording for Agenda:

Public hearing to consider adoption of Resolution No. 2025-25, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2025/2026 General Fund Appropriation Limit of \$11,751,095.

Submitting Department:

Finance

Contact Name:

Rene Miller, Finance Manager

Department Recommendation:

Staff recommends that the City Council hold a public hearing and consider adoption of Resolution 2025-25, a resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2025/2026 General Fund appropriation limit of \$11,751,095.

Summary:

All entities with the authority to levy taxes are required to prepare and establish an annual appropriation limit. This limit ensures that tax revenues do not exceed constitutionally mandated spending thresholds. If revenues do exceed the limit, the excess must be carried over to the following fiscal year. For FY 2025/2026, staff has calculated the City of Exeter's appropriation limit based on the latest data provided by the State. The proposed limit is \$11,751,095, and the City's General Fund appropriations remain well below this threshold. Adoption of the appropriation limit is required to comply with state law.

Background:

In 1979, California voters approved Proposition 4, informally known as the "GANN Initiative", which provides limits to the amount of tax proceeds state and local governments spend each year. Annually, the City Council is required to establish an appropriation limit for the City of Exeter to comply with this legislation. The California Revenue and Taxation Code, Section 2227, mandates that the State Department of Finance transmit an estimate of the percentage change

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

in population at the beginning of the year to local governments which is the basis for this calculation, the document is attached to this report.

The State of California provides the population and California per capita personal income change data for local jurisdictions to calculate their appropriations limit. Each local jurisdiction must use the percentage change in population factor from January 01, 2025, in conjunction with a change in the cost of living or cost factor, to calculate their appropriations limit for fiscal year 2025-2026. As shown on Attachment A, the percentage change of personal income per capita over the prior year was 6.44 (a 78% increase from January 01, 2024). The population percentage change for Exeter was -0.19 percent. Based on this information, the 2025-2026 General Fund appropriation limit for the City of Exeter is \$11,751,095 as shown in the calculation document attached to this report. The GANN limit increase from \$10,666,171 (FY2024/2025) to \$11,751,095 is mainly from the increase in state-wide per capita personal income.

The General Fund is the only fund subject to the appropriation limit mandated by the State since it is the only fund which levies taxes. The adopted appropriation for the General Fund for FY2025-2026 is \$6,138,602 which represents less than 53% of the appropriation limit. Any challenge must be brought within 45 days from the effective date of the resolution.

Fiscal Impact:

There is no direct fiscal impact associated with this action.

Prior City Council Actions:

This is an annual item and in previous years the City Council has adopted similar resolutions establishing General Fund appropriations limits.

Attachments:

- Calculation of Gann Limit
- Price Factor and Population Information
- FY 25/26 Percent Change in Population for Tulare County
- Resolution No. 2025-25

Recommended motion to be made by the City Council:

I move to adopt Resolution No. 2025-25, A Resolution of the City Council of the City of Exeter, establishing a Fiscal Year 2025/2026 General Fund Appropriation Limit of \$11,751,095.

City of Exeter GANN Appropriation Limit for FY2025-2026

CITY OF EXETER GANN APPROPRIATIONS LIMIT							
For Fiscal Year 2025-2026							
I.	Appropriation Limit FY2024-2025					\$	11,061,128
	Growth Factor						
	1)	Population Change (-.19%) from Attachment					0.9981
	2)	Per Capital Income Change (6.44% from Attachment					1.0644
II.	Calculation of Growth Factor: 1) X 2)						1.0624
	New GANN Amount with Growth Factor (I X II)					\$	11,751,095



May 2025

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code Section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2025, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2025-26. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2025-26 appropriations limit. Attachment B provides the city and unincorporated county population percentage change along with the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code Section 2228 provides additional information regarding the appropriations limit. Article XIII B, Section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2025.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE STEPHENSHAW
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2025-26 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2025-26	6.44

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2025-26 appropriation limit.

2025-26:

Per Capita Cost of Living Change = 6.44 percent
 Population Change = 0.28 percent

Per Capita Cost of Living converted to a ratio: $\frac{6.44 + 100}{100} = 1.0644$

Population converted to a ratio: $\frac{0.28 + 100}{100} = 1.0028$

Calculation of factor for FY 2025-26: $1.0644 \times 1.0028 = 1.0674$

FISCAL YEAR 2025-26**Attachment B****Annual Percent Change in Population Minus Exclusions*****January 1, 2024 to January 1, 2025 and Total Population January 1, 2025**

City	County	Percent Change 24- 25	Population Minus Exclusions 1-1- 24	Population Minus Exclusions 1-1-25	Total Population 1-1-25
Dinuba City	Tulare	0.67	25,852	26,025	26,025
Exeter City	Tulare	-0.19	10,252	10,233	10,233
Farmersville City	Tulare	-0.29	10,422	10,392	10,392
Lindsay City	Tulare	-0.07	12,734	12,725	12,725
Porterville City	Tulare	0.04	63,427	63,455	63,622
Tulare City	Tulare	2.02	71,557	73,002	73,002
Visalia City	Tulare	0.69	145,714	146,722	146,978
Woodlake City	Tulare	2.72	7,793	8,005	8,005
Balance of County	Tulare	0.54	135,452	136,180	136,227
Incorporated	Tulare	0.81	347,751	350,559	350,982
County Total	Tulare	0.73	483,203	486,739	487,209

RESOLUTION 2025-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER, ESTABLISHING A FISCAL YEAR 2025/2026 GENERAL FUND APPROPRIATION LIMIT OF \$11,751,095

WHEREAS, In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution), informally known as the “GANN Initiative”, which provides limits to the amount of tax proceeds state and local governments spend each year; and

WHEREAS, in 1980, the State Legislature added Section 9170 of the Government Code stating that the governing body of each City must establish by resolution, an appropriation limit for the following year. The limit for any fiscal year is equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the City or county.

IT IS NOW THEREFORE RESOLVED THAT; the appropriations limit as defined by Propositions 4 is set at \$11,751,095 for the 2025-2026 fiscal year using the personal income per capita change of 6.44 and the population percent change of -0.19 as established by the Department of Finance.

PASSED AND ADOPTED by the City Council of the City of Exeter this 24th day of June, 2025, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk



Agenda Item Staff Report

Agenda Item Number:

J.3.

Meeting Date:

June 24, 2025

Wording for Agenda:

Consideration of the Establishment of a Legal Expenditures Account Under the Code Enforcement Department and the Allocation of \$85,000 for Fiscal Year 2024/25.

Submitting Department:

Finance

Contact Name:

René Miller

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

Staff recommends that the City Council approve establishing a legal expenditures account under the Code Enforcement department and the allocate \$85,000 for Fiscal Year 2024/25

Summary:

When the operating budget was originally prepared, the City had few code enforcement projects in progress. Several months ago, CIVICA law firm was engaged to assist staff with code enforcement issues by offering legal advice as well as filing necessary legal paperwork for ongoing code enforcement cases.

Due to the unanticipated volume and complexity of these efforts, actual costs have significantly exceeded initial projections. As a result, additional funding in the amount of \$85,000 is now required to cover these expenses through the end of the fiscal year.

This appropriation is necessary to meet current-year obligations. Staff will return to the Council in the new fiscal year with a recommendation for any additional appropriations that may be needed.

Background:

The City was without a dedicated code enforcement employee for a period of time in 2024. During this vacancy, several properties came to the attention of staff that required cleanup due to conditions that were creating blight in the community and unwanted activity. This required legal expertise and special filing to complete the project.

On the recommendation of the City's legal counsel, the City engaged CIVICA a firm with expertise in code enforcement legal matters. To date, all CIVICA-related expenditures have been charged to the City's general legal account. It is a better practice to account for the services costs associated with code enforcement efforts under the proposed Legal Expenditures Account with the Code Enforcement budget. At the time the City engaged CIVICA, the full scope and cost of their services were unknown. The total cost paid to engage Civica for their work through April 2025 is approximately \$71,000.

Staff expect to receive additional invoices before the end of the fiscal year. Early in the process, monthly costs ranged between \$7,000 and \$9,000. Over the last three months, monthly expenses have averaged around \$3,500. To ensure enough budget to cover all the expenses staff is seeking \$85,000 to be appropriated.

Fiscal Impact:

The proposed appropriation will increase total expenditures within the City's General Fund. However, this action will also support more accurate planning and budgeting for future code enforcement activities.

During the current fiscal year, the City recovered \$41,000 related to a prior code enforcement case. In 2020, the City placed a lien on a property to recover costs associated with code enforcement actions. The property has since sold, and the City received \$25,000 for the original lien amount, along with \$16,000 in penalties and interest.

The \$41,000 recovered from the 2020 code enforcement case can be utilized to fund a portion of the legal expenditures and the remaining \$44,000 required to fund this appropriation is able to be covered through salary savings realized during the fiscal year.

Prior City Council Actions:

No previous City Council action related to this item.

Attachments:

- None

Recommended motion to be made by the City Council:

I move to establish a Legal Expenditures Account under the Code Enforcement Department and the Allocation of \$85,000 for Fiscal Year 2024/25 *or* provide alternate direction to staff.



Agenda Item Staff Report

Agenda Item Number:

J.4.

Meeting Date:

June 24, 2025

Wording for Agenda:

Fiscal Year 2025/2026 Budget Update

Submitting Department:

Finance

Contact Name:

René Miller

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

For informational purposes only. No action required.

Summary:

The City continues to maintain a strong financial position. This update is being presented to provide the City Council and community with a status report on the current budget and financial outlook. The budget remains balanced overall, with the exception of a few planned capital investments.

Background:

Over the last several years, the City has worked diligently to implement policies to improve the financial condition of the City and maintaining a balanced budget. Maintaining a balanced budget is a critical step towards maintaining financial reserves while preserving and improving core services.

The two major components of the City's finances are the General Fund and the Enterprise Funds (Utility), with the remaining non-discretionary funds essentially being a pass-through funding designated for specific purposes. The General Fund has seen significant improvements throughout the last year. All departments have been diligent in monitoring departmental expenses to stay within budget. This has resulted in cost savings and, coupled with revenue increases, provided the ability for the City to significantly increase reserves. There have also been various vacant positions within the past year that have provided expenditure savings and thus increasing reserves.

City staff have worked with an investment company to greatly increase investment revenue while keeping the City's cash investment safe and this has resulted in increased reserve balances. Enterprise Funds such as the Water and Sewer funds are doing very well and currently have a positive fund balance and reserves are greater than the 25% minimum set by the City Council. The Sanitation fund is back in the black and is expected to build a 25% reserve in the coming years.

The development of a Capital Improvement Program (CIP) program allows the city to plan for repairs and upgrades in appropriate timing to ensure cost savings. It is the City's goal that moving forward, the estimated cost of these projects will be incorporated into rate to ensure there are sufficient funds available in the future to complete the projects necessary.

The financial improvements discussed above have stabilized the City's fiscal position. Even with the increasing CalPERS unfunded liability payments and unstable economy, the City is currently in a better position to continue to make progress while potentially weathering future challenges.

General Fund:

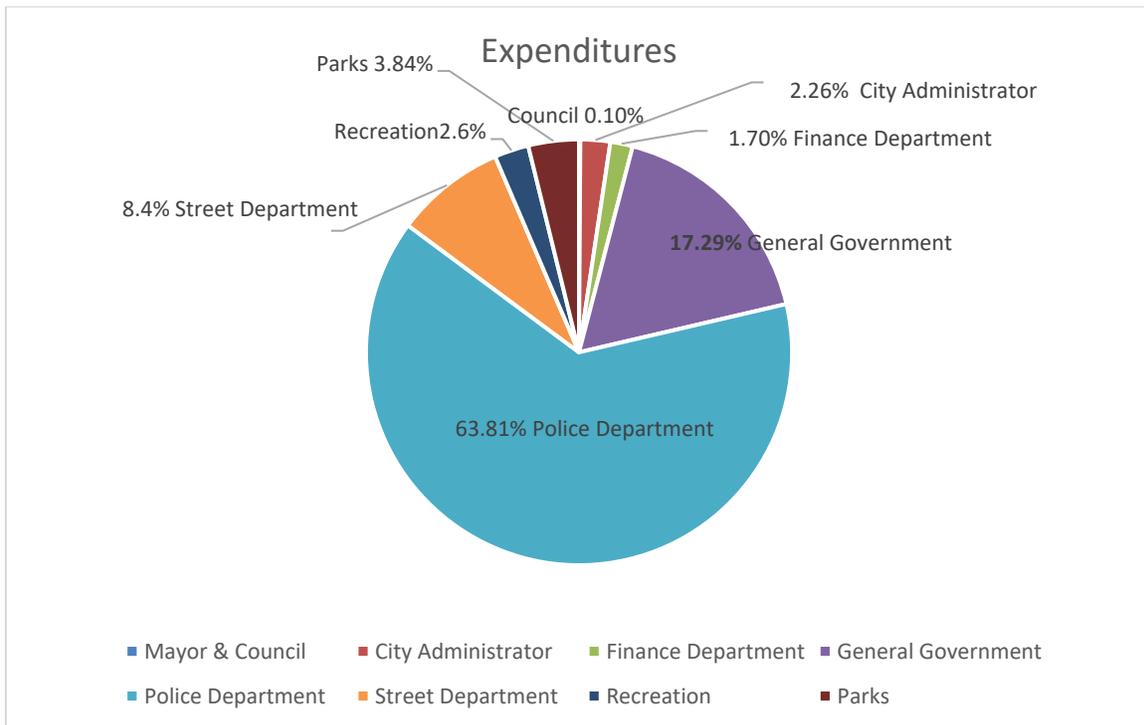
Understanding where the City's revenue comes from is an important step in managing finances. Property taxes are currently the largest source of revenue and it is important to note that they are only increasing at a rate of about 1% per year without an increase in housing. A summary of the General Fund Revenues and Expenditures is attached to this report. Below is a table showing the percentage of each major type of general fund revenue as compared to the total general fund revenue.

GENERAL FUND REVENUES	REVENUES	% OF TOTAL
Property Taxes	\$ 2,624,900	42.76%
Sales Taxes	\$ 964,752	15.72%
Utility Users Tax	\$ 740,000	12.05%
Interfund Transfers - Street Rev	\$ 375,000	6.11%
Fire Property Taxes	\$ 290,000	4.72%
Franchise Fees	\$ 270,500	4.41%
Police Services	\$ 226,800	3.69%
Prop 172	\$ 147,600	2.40%
Transient Lodging Tax	\$ 140,000	2.28%
Building Fees	\$ 103,550	1.69%
Licenses & Fees	\$ 76,200	1.24%
Recreation Fees	\$ 62,000	1.01%
Other Revenue	\$ 55,500	0.90%
Fines	\$ 48,600	0.79%
Grants	\$ 11,000	0.18%
Investment Revenue	\$ 2,200	0.04%
Total General Fund Revenue	\$ 6,138,602	

Sales taxes and Utility taxes have increased slightly with the current economic changes. The actual Sales Taxes and UUT have come in over budget for the fiscal year 2025. The total budgeted revenues are approximately 6% higher than the 2024/25 originally budgeted revenues.

Budgeted general fund expenditures are approximately 6% higher than the originally budgeted expenditures from last fiscal year. Some of that increase is due to the cost of living adjustments to salary and benefits. The primary increases are within the Police department due to salary increases.

GENERAL FUND EXPENDITURES	
Mayor & City Council	\$ 6,200
City Administrator	139,540
Finance Department	104,800
General Government	1,067,190
Police Department	3,937,740
Street Department	518,058
Recreation	160,678
Parks	236,710
Total General Fund	\$ 6,170,916



General fund 2026 budgeted expenditures

Utility Funds:

Below is a summary of the three Enterprise – Utility funds. The revenues shown are charged and not necessarily what will be collected. Water and Sewer Funds have revenue exceeding operating expenditures. Prior years’ increased reserves combined with current savings allows for CIP development which is important to a healthy utility service.

With regard to the Sanitation fund, the City has been able to stay under budget in previous years, so the fund cash has maintained.

<u>DESCRIPTION</u>	<u>BUDGET</u>			<u>UNRESTRICTED CASH 5/31/25</u>
	<u>REVENUES</u>	<u>OPERATING EXPENDITURES</u>	<u>CAPITAL EXPENDITURES</u>	
UTILITY FUNDS				
WATER FUND	\$ 3,105,120	\$ 2,272,520	\$ 2,798,910	\$ 2,615,418
SANITATION FUND	\$ 1,808,000	\$ 1,819,210	\$ -	\$ 40,394
SEWER FUND	\$ 2,375,030	\$ 1,595,400	\$ 1,136,000	\$ 3,356,002

Measure P:

Measure P was voted in by taxpayers in 2020. This percentage of sales taxes was kept in a separate fund to be accountable to the public for the expenditures from this fund. The City established an oversight committee to guide the expenditures of the fund.

Below is a breakdown of the budgeted expenditures for 2025-26 fiscal year.

General Government Srvc	\$ 285,150
Code Enforcement	160,350
Police Department	325,070
Recreation	135,920
Parks	40,000
Water Maintenance Buildings	12,000
CIP - Street Department	600,000
CIP - Fire Engine Replacement	100,000
Total Measure P Expenditures	\$ 1,658,490

Measure P Expenditures

The General Government expense in Measure P is primarily Animal Control Services that are paid to the City of Visalia. Code Enforcement, Police and Recreation all have an employees paid from Measure P funds as well as other expenses. The remaining expenses are designated for facilities maintenance or capital projects.

Fiscal Impact:

There is no fiscal impact associated with this specific action, it is for informational purposes only.

Prior City Council Actions:

On June 25, 2024, the council approved a 2-year operating budget for the Fiscal Years ending 2025 and 2026.

Attachments:

- Approved 2025 & 2026 Budget
- Fund Revenue and Expenditure Summaries

Recommended motion to be made by the City Council:

No action required at this time, this item is for informational purposes only.



City of Exeter

Fiscal Year 2024/25 & 2025/26 Budget



Adopted Version - 6/25/2024



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INTRODUCTION

Transmittal Letter



City Administrator

100 North C Street – PO Box 237 Exeter, CA 93221
Ph. #559-592-9244 Fax # 559-592-3556

June 20, 2024

Mayor and City Council:

We are pleased to present to the Council the City of Exeter 2024-2025 and 2025-2026 two-year budget. This budget provides the financial outline for the programs and services the Council has directed for the City of Exeter for the next two years. This two-year budget will result in eight straight years of balanced budgets, which continues to provide a sustainable fiscal plan for the future.

The General Fund Reserve has continued to grow, although at an anticipated slower rate since much of the one-time funding through the pandemic has ended. In addition, due to the fiscal improvement that has occurred over the last several years, the Council has had the opportunity to begin pushing the budget more in providing for the needs of the community and the organization. Measure P revenues have bolstered funding for many General Fund type needs such as Public Safety, Code Enforcement, Road Improvements, Facilities and Recreation providing for additional opportunities in these areas. Although recent dips in sales tax have been observed, the financial outlook for the next two years appears solid, primarily due to continued adherence to the fiscal policies set by the Council and budgeting that planned for some potential variations. The potential for future development could also improve revenues into the General Fund and Measure P in upcoming years but will also be somewhat dependent on the economy.

Investing in City Enterprises

With the previous 5-year rate correction completed, this budget continues to provide for improvements in the City's water and sewer systems. These backbone public works facilities need capital investment to continue to:

- Address water and sewer system vulnerabilities
- Improve water system stability and reliability
- Reduce water leaks
- Improve sewer lift station reliability
- Sustain efficient and reliable systems into the future

The budget proposes to address these issues with funding for the operational budget (day to day maintenance and operations) and implementation of an increasing Capital Improvement Plan (CIP) going into the future. With the 5-year rate correction completed, rates will continue to be evaluated to keep up with increasing costs on an ongoing basis rather than waiting for another large correction to be needed.

Capital Improvement Plan (CIP)

This budget continues to propose a comprehensive approach to funding projects with a two-year budget implementation period and four additional years of planning included for each fund to improve the reliability of the City's main infrastructure investments in Water, Sewer and Roads.

The proposed capital plan totals \$8.9 million for FY 2024/2025 and \$6.1 million for FY 2025/26. Due to several years of saving for road projects and outside additional funding, the City will continue to see major road improvements and maintenance underway in the next few years. In addition, the City will continue taking on City Facility CIP projects to



maintain and improve those assets.

Due to the size and volume of City infrastructure, large improvements in the systems take time. With the most recent 5-year utility rate correction being completed earlier this year, and the ongoing contribution of Measure P funding in roads, funding needed to make greater strides in significant infrastructure improvement is available. Continual growth and improvement in the City's Capital Improvement Project (CIP) Program is now possible and is anticipated to be an area of concentration. An improved CIP Program will provide for more streamlining of project execution, efficiency and cost effectiveness for completion of projects.

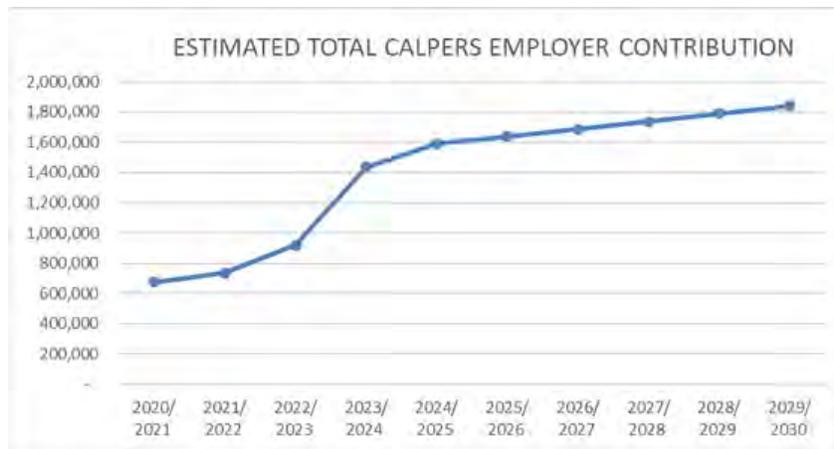
Future

The improvements discussed above have stabilized and improved the City's fiscal position and are proving to be timely. As the City prepares the FY2024/2025 and FY2025/2026 budgets, the nation continues to be faced with inflationary pressures resulting from pandemic funding and supply chain disruptions. Inflation has significantly increased costs to the City. In addition, a decline in sales tax has begun being observed in the General Fund and Measure P revenues. Current forecasts are varied and seem to change rapidly but a downturn for a year or two appears possible with a gradual recovery taking multiple years to return to previous conditions.

While the particulars of the economic conditions for the next few years are uncertain, particularly with inflation and the downturn in sales tax, the pragmatic implementation of the City's fiscal policies and thoughtful budgeting strategies the City has followed for several years continues to provide an optimistic, but cautious, outlook for the next several years. These practices continue to move the City forward in providing essential services, while not only resuming the recreation services but increasing them in the process, in spite of the challenges that have occurred.

In addition, the City's contributions to CalPERS UAL (Unfunded Asset Liability) is projected to increase each year. The current year contribution amount is approximately \$1.4M. It will increase to over 1.8 Mil by FY2029/2030 as demonstrated in the CHART 2: Forecasted Increase in Pension Costs. To cope with these increased costs as well as other costs that will increase with time, the City will need to be mindful to improve operations while keeping costs down as much as possible.

CHART 2: ESTIMATED CALPERS EMPLOYER CONTRIBUTION



Despite these challenges, the City has continued to make great improvements by:

1. Keeping the General Fund budget balanced
2. Increasing the reserves in the General Fund
3. Completing rate increases in the Enterprise Funds in order to address system needs to maintain service
4. Identifying how to continue forward with all operations in the City in a sustainable manner
5. Resuming and improving recreation services
6. Funding essential services in a manner that will continue to improve the City's operations

We are cautiously optimistic that the City will continue to improve in what could be a difficult fiscal period for many government agencies should inflation and/or a recession continue for an extended period of time. In addition, we are hopeful that we are seeing the end of challenges due to the COVID-19 disease pandemic.

Acknowledgements

We thank the City Council for their direction and efforts in developing this budget and continuing to improve the City organization and community. Thank you to the City's Executive team for their work on this budget and their staff's hard work continuing to provide cost effective, efficient, and sustainable services to the community we serve.

Sincerely,

Adam Ennis
City Administrator

Eekhong Franco
Finance Director

City of Exeter Mission and Vision

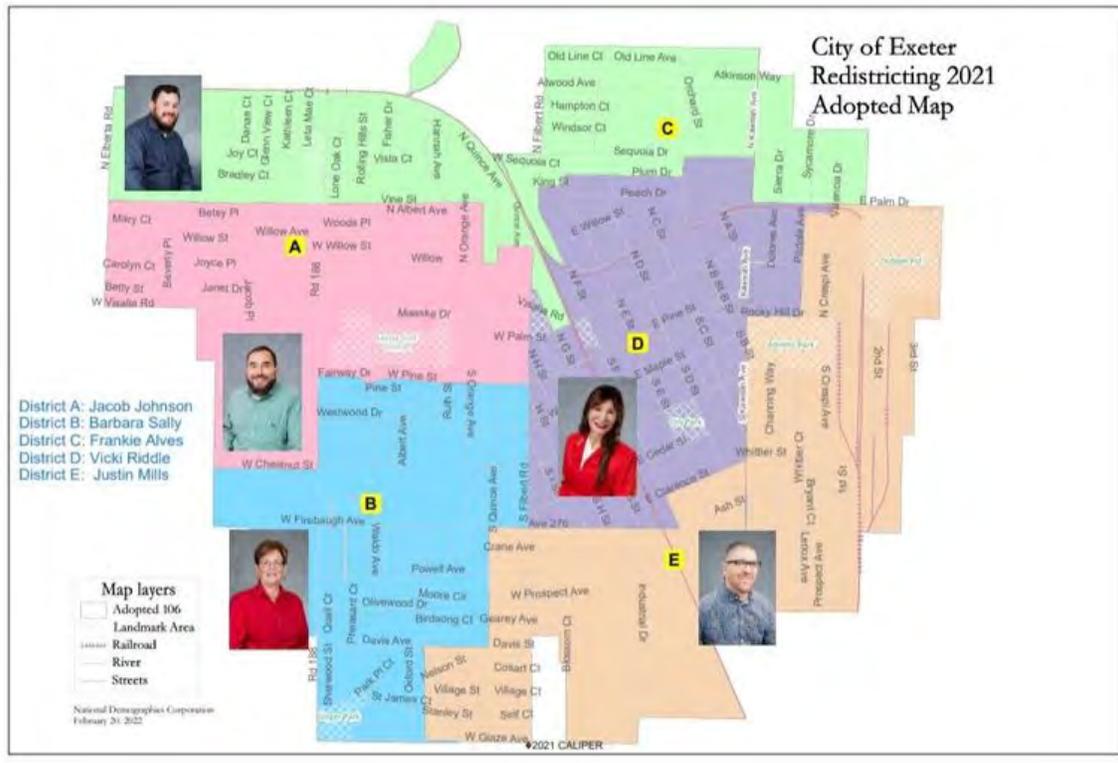
Vision Statement

To protect, preserve and promote the historical charm of Small Town America in a safe family friendly atmosphere surrounded by natural beauty with access to year-round outdoor activities, rich with unique traditions and a high quality of life.

Mission Statement

In partnership with the community, the City of Exeter strives to protect, preserve, and promote the best quality of life enjoyed by the residents and visitors with teamwork, transparency and collaboration in a fiscally sustainable manner.

Exeter City Council Map



History of City



Before the coming of European settlers, the area that is now Exeter was part of a vast plain where elk, antelope and deer grazed and spring wildflowers bloomed in profusion. Native American Indians made their homes in the oak forest two miles north of the present town.

In 1888, as the railroad carved its way through the southern San Joaquin valley, towns grew along its route. D.W. Parkhurst, representing the Southern Pacific Railroad, bought land from John Firebaugh, an early settler, and the town of Exeter was born, named after Parkhurst's native Exeter, England.

The development of water resources and the planting of fruit trees and vines brought growth to the small community. The first school was built in 1897, the high school district was organized in 1908, and the residents voted to incorporate in 1911. Cattle ranching was an integral part of Exeter's history. The Gill Cattle Company of Exeter was established in the late 1800's and is still in operation. Once the largest cattle ranching business in the United States, the company owned and leased more than six million acres of land in nine western states.

Boasting the finest navel oranges in the world, Exeter, California, has a rich agricultural heritage built on a hundred years of American tradition. Exeter is known for growing the sweetest oranges in the world and also as the "Citrus Capital of the World". In 2011, Exeter paused to celebrate 100 years as an incorporated city. A number of special events occurred throughout the year, including the planting of a Centennial Time Capsule, a Centennial parade, and a full day of activities in City Park culminating in a concert by the Sons of the San Joaquin. Throughout the remainder of the year, additional Centennial-themed events took place to celebrate Exeter's 100th birthday.

Population Overview



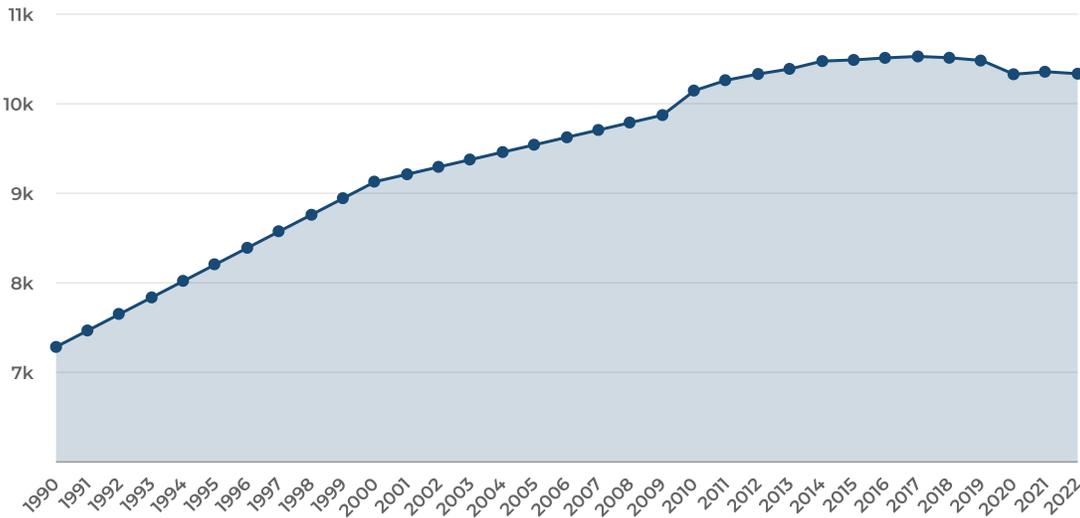
TOTAL POPULATION

10,327

▼ **.2%**
vs. 2021

GROWTH RANK

218 out of **498**
Municipalities in California



* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



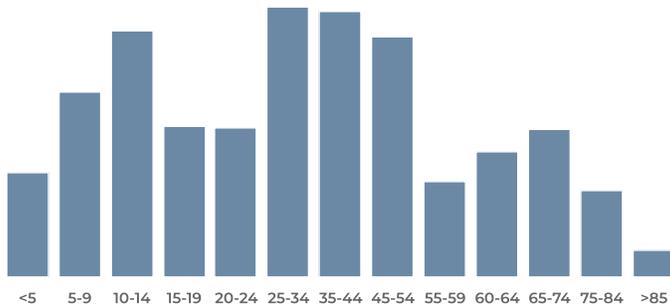
DAYTIME POPULATION

9,627

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

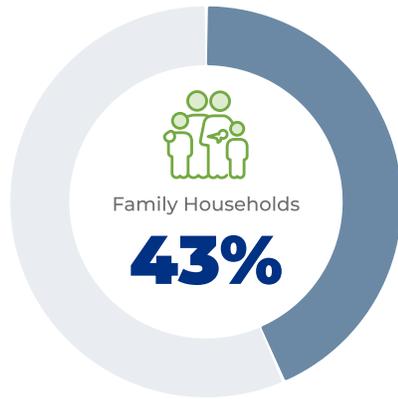
* Data Source: American Community Survey 5-year estimates

Household Analysis

TOTAL HOUSEHOLDS

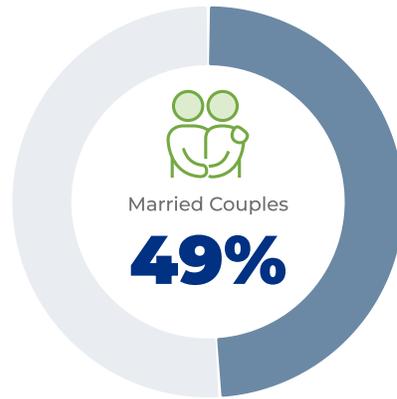
3,226

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▼ 12%

lower than state average



▼ 1%

lower than state average



▼ 14%

lower than state average



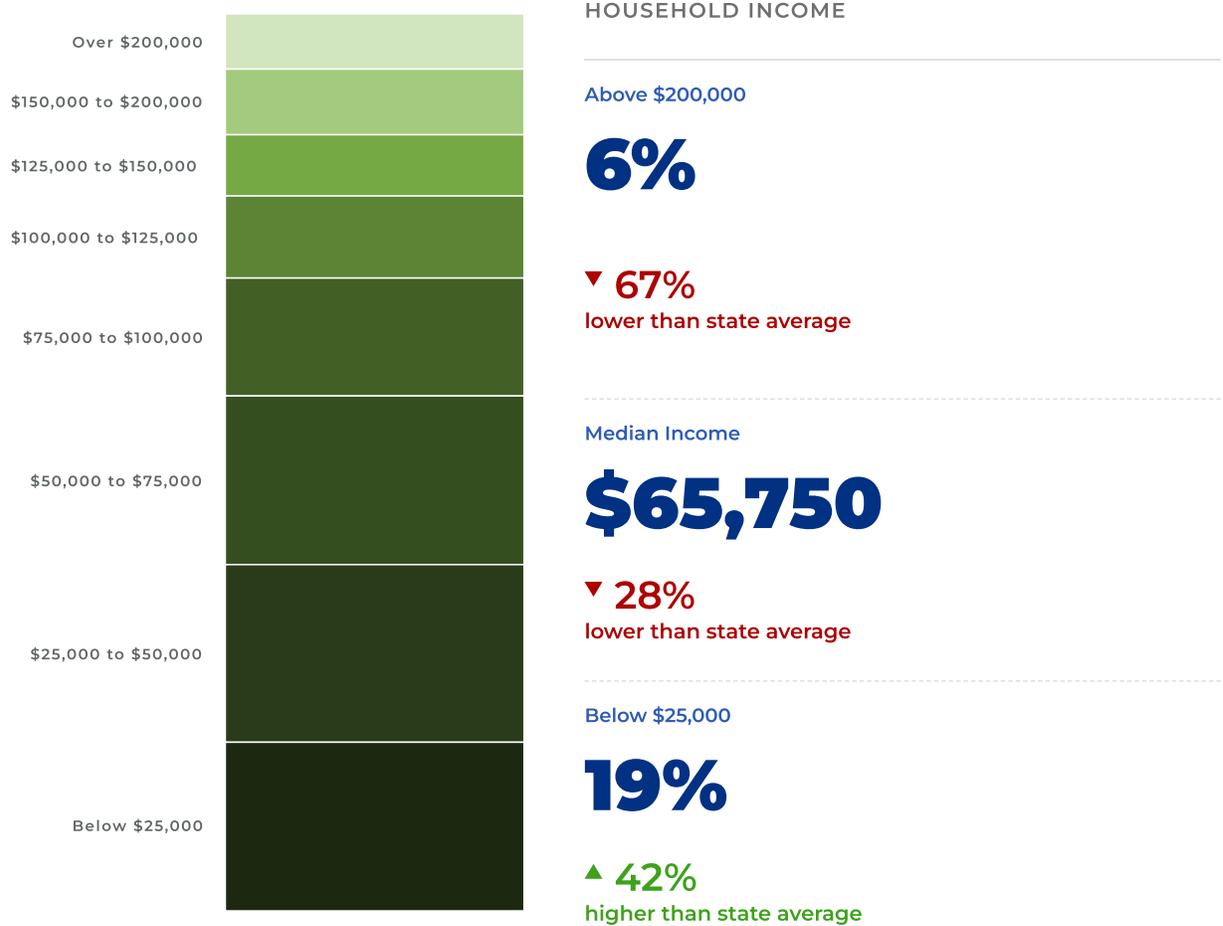
▼ 11%

lower than state average

** Data Source: American Community Survey 5-year estimates*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



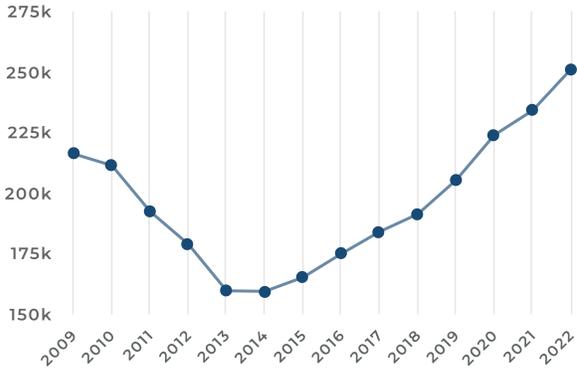
* Data Source: American Community Survey 5-year estimates

Housing Overview



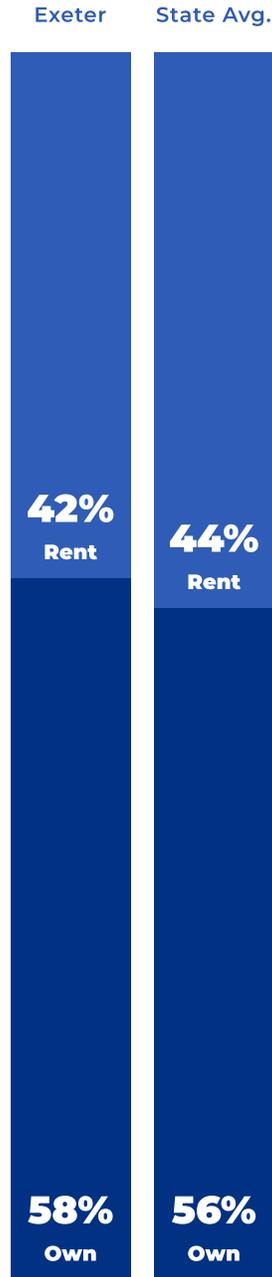
2022 MEDIAN HOME VALUE

\$251,100



* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS



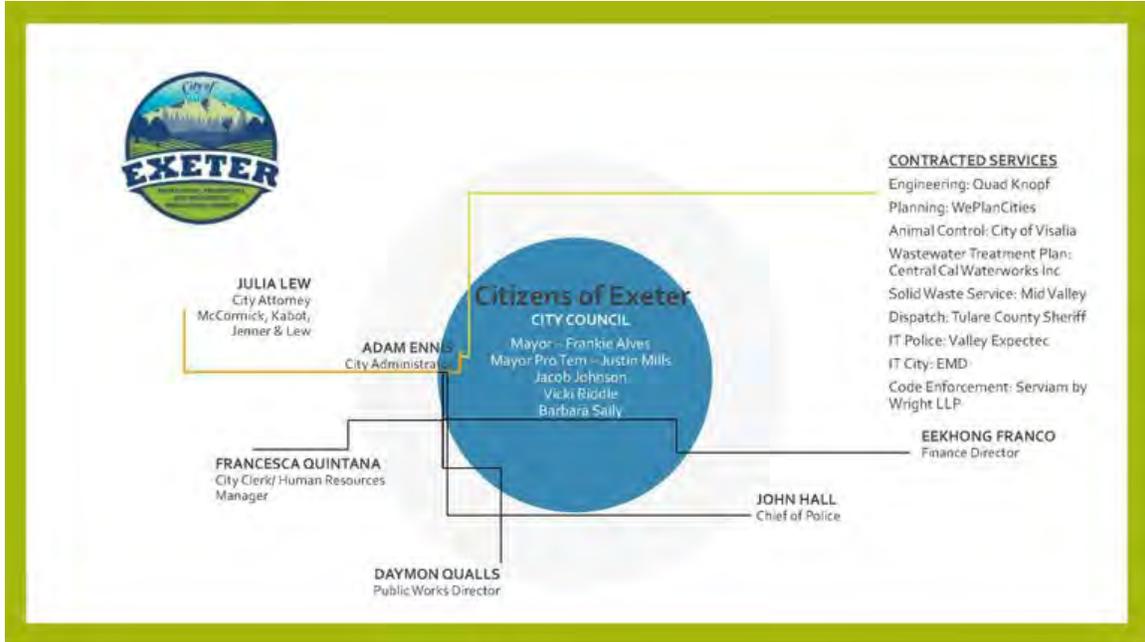
* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2022 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

Organization Chart



Fund Structure

The City of Exeter has five main operating funds: a General Fund, three Enterprise Funds, and an Insurance Fund. The remaining funds are being utilized to administer capital projects and grant activities and monitoring.

GENERAL FUND- Fund 104

The General Fund is used for all the general revenues of the City, not specifically levied or collected for other City funds and the related expenditures. The general fund accounts for all financial resources of a governmental unit which are not accounted for in another fund. The primary revenue sources are Property Tax, Vehicle License In-Lieu Property Taxes, and Sales Taxes. Major City departments operate utilizing the General Fund: City Council, Administration, Finance, Police Department, Parks, Recreation, and Streets..

SPECIAL REVENUE FUNDS

ROAD FUNDS

Gas Tax – Fund 109

Established to account for the construction and improvement of streets and roads. Revenue is provided by funds received from state sales taxes on gasoline. Monies are derived from Sections 2103, 2105, 2106, 2107 and 2107.5 of the Streets and Highways Code. These revenues come from a gas tax placed on motor vehicle fuels. This fund receives money that is distributed to each region based on population and road miles. Funds are to be used only for costs related to construction, improvements and maintenance of streets and roads.

Transportation – Fund 113

Established to account for the expenditure on streets, roads, and bike facilities. Revenues are derived from 1/4 cents of statewide sales tax collected and returned to each county in compliance with the Local Transportation Development Act. Funds may be used for road and street purposes, including bike/pedestrian facilities and transit. This fund also receives other monies administered by the Tulare County Association of Governments (TCAG). The fund is to be used only for approved transportation projects.

Measure R - Fund 131

In November 2006, the voters of Tulare County authorized a ½ cent sales tax for transportation. This sales tax is shared within the County and an Oversight Committee was formed to ensure that the revenues and expenditures are spent as per the Measure. The Local portion, 35% of the total county amount, is distributed to cities for local transportation projects. The City receives a portion of funds from 50% of the total of Measure R received in the county, based upon a voter approved project list.

Road Maintenance and Rehabilitation Act (SB1) - Fund 136

The Road Repair and Accountability Act of 2017 modified how California's transportation system was funded. By way of increasing or indexing the fuel excise tax and a vehicle registration fee adjustment, SB-1 ensures additional transportation revenues are generated to better fund the maintenance and rehabilitation of the state's local road infrastructure. It also lays out important grounds for accountability, efficiency and performance measures for California's infrastructure investment. The funds are limited to road improvements as approved by the City Council.

HOUSING FUNDS

Community Development Block Grant (CDBG) and HOME – Funds 111, 117 & 124

Established to account for the grant program income/proceeds from Housing and Community Development Department (HCD)/Department of Housing and Urban Development (HUD) to improve housing and community projects in qualifying areas of the City. Revenues provided are awarded through HCD from funding through HUD. The Community Development Block Program (CDBG) is authorized under Title 1 of the National Affordable Housing Act. The primary objective of the CDBG program is the development of a viable urban community through the provision of decent housing, a suitable living environment and economic opportunity, principally for low and moderate income persons.

BEGIN Program - Fund 128

This fund was established to administer down-payment assistance loans to qualifying first-time low-and moderate-income homebuyers.

OTHER SPECIAL REVENUE FUNDS

Special Service District: Lighting & Landscape Maintenance Assessment Districts – Fund 140

Established to account for the revenues and expenditures associated with maintenance of landscape districts throughout the City. Revenue is collected from property owner-approved assessments. The fees are collected and expended by the district solely on the associated district maintenance costs.

CASp Program – Fund 135



Established to account for the \$4 assessed for all business licenses as required by the State of California SB 1186. SB 1186 adds new rules and protections for business owners related to access compliance requirements set forth under the ADA, the California Building Code, and SB 1608.

COPS – Fund 137

The Citizens Option for Public Safety (COPS) program was originally adopted in AB3229 (Brulte) 1996 with funding from the state general fund. Front line law enforcement funds are allocated to cities, counties and five police protection districts on a population basis. In FY 2000/2001, the law was amended to provide a minimum frontline law enforcement allocation of \$100,000 to any local agency receiving funding under the program.

Police Donations – Fund 138

This was established to account for revenues received from public donations of cash and property. Monies deposited in this fund are utilized for one-time police expenditures and are not part of the regular operating budget of the Police Department.

Facilities & Impact Fees - Funds 112, 120 , and 201-209

These funds were established to account for impact fees paid by developers for landscaped medians, signals, railroad crossing improvements, bike paths, public facilities, stormdrains and parks. Within these funds, impact fees are held for the improvement of various facilities. Funds are to be used only for the purpose for which the impact fee was collected.

Measure P – Fund 141

Measure P, which increased sales tax within the city limits by one percent to 8.75%, passed in November 2020. It was put in place mainly to provide additional funding for city services like public safety, street improvements, parks and building facility maintenance.

American Rescue Plan Act – Fund 142

The City received once-time funding under the ARPA that provides a unique opportunity for strategic investments in long-lived assets and covering temporary operating shortfalls related to the Covid pandemic. This fund was established to streamline the fund reporting and auditing. All expense items budgeted under the ARPA Fund are considered one-time capital projects because all funds need to be committed by December 2024 following the funding guidelines.

ENTERPRISE FUNDS

The City has three Enterprise Funds to account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the costs and expenses, including depreciation, of providing goods or services be primarily financed or recovered through user charges. All operational activities, providing goods or services, including but not limited to administration, operations, maintenance, financing and related debt services, billing and collections are accounted for in the respective funds. Operating and capital expenditures are only to be spent on the specific activities of the individual funds.

Sanitation -Fund 106

It was established to account for the operations of collecting and disposing of solid waste. Revenue is provided by user charges and limited grant funding.

Sewer - Fund 107

It was established to account for the treatment and disposal of wastewater. Revenue is provided by user charges, impact fees and limited grant funding. The wastewater treatment plant is located west of Belmont on Meyer Road.

Water - Fund 105

It was established to account for the operations of delivering potable drinking water. Revenue is provided by user charges, impact fees, and limited grant funding.

INTERNAL SERVICE FUND

The Internal Service Fund is used to finance and account for activities and services performed by a designated department within the City to another department in the City on a cost reimbursement basis.

Insurance - Fund 121

It was established to account for the insurance program activities for the City's various types of insurance, such as health, disability, general liability, workers' compensation, and property. The 25% reserve level goal does not apply to this fund, depending on the overall program and funding goals.

Basis of Budgeting

BUDGET APPROPRIATION CONTROL

Each fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and class as follows: salaries and benefits, departmental operating, major operating, debt services, contract services, fleet expenditure, facilities, utilities, and capital projects.. Budget revisions at this level are subject to final review by the City Council. The legal level of control is by department within a fund. Expenditures may not exceed appropriations at this level. Within these control levels, management may transfer appropriations without Council approval. Revisions to the budget can be made throughout the year.

The budgets for the operating funds and proprietary fund operations are prepared on a cash basis and expenditures/encumbrances basis. Revenues are budgeted in the year the receipt is expected; and expenditures, which include encumbrances, are budgeted in the year that the applicable purchase orders are expected to be issued. The budget and actual financial statements are reported on the current basis. Unencumbered appropriations for annually budgeted funds lapse at fiscal year-end. Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from the proceeds of taxes. If appropriations from proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or returned to the taxpayers through revised tax rates, revised fee schedules or other refund arrangements.

ACCOUNTING VERSUS BUDGETARY BASIS

The modified accrual basis of accounting is used by all City Funds except for Enterprise Funds which use a cash basis. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report .

Exceptions are as follows:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- The budget appropriates revenues and expenses for all of the City's funds (General, Special Revenue, Enterprise, etc.).

ACCOUNTING STRUCTURE AND TERMINOLOGY

The complexities of the account structure utilized by the City do not lend themselves to a narrative and straight-forward description. However, some brief discussion is warranted to assist with reviewing the City's budget. In the Departmental Budget Detail section of the Biennial Budget, expenditures are shown by the General Ledger (GL) account. In certain other sections of the Biennial Budget, such as the Revenue Summary, GL accounts may also be shown. These GL accounts are the fundamental building blocks through which the budget is constructed. The City's GL structure includes four components: Fund, Department, Expense Object, and Sub-Expense Object. All components contain three-digit numbers to properly account for various activities. The revenues are being tracked under Fund and Revenue Source/Category levels, not Department levels, to facilitate revenue sharing among departments. Data is presented in the Departmental Budget Detail at the Section level. Each of these objects and revenue source codes contain text descriptions. For expenditures, the description can be found next to the individual line item in the Departmental Budget Detail. For revenues, the object description is the category of revenue.

Financial Policies

The City of Exeter strives for a stable financial environment in order to maintain continuity in operations. To that end, the City of Exeter strives to do the following in managing its finances:

1. Balanced Budget

The City will adopt a budget where ongoing revenues support ongoing expenses. If a budget is proposed that does not meet this criterion, it shall be noted in the budget's adoption and a method to resolve this unsustainable budget will be stated.

2. Budget Reserve

The City recognizes that revenues will fluctuate. As a result, the City will seek to have an uncommitted reserve for all operating funds of at least 25% of expenses. The funding of this reserve will usually come from revenues in excess of expenditures or one-time revenues. If the City's reserve falls below the 25% objective, it shall be noted in the budget's adoption and a method to regain that level of reserve will be recommended.

3. One-time and Unpredictable Revenues

Large one-time or unpredictable revenues (more than \$50,000) will only be used for one-time expenditures such as reserves, capital projects or specified length programs.

4. Enterprise Rates

The Enterprises will set their rates at a level to recover operating costs, fund an adequate reserve and maintain the City's capital infrastructure.

5. Investment Policy

The City will maintain and annually review its investment policy to assure that proper controls are in place to assure the safety and liquidity of the City's cash assets.

6. Debt Management

The City will use debt sparingly and not to fund operating needs. Debt amortization will be capped for the useful life of the asset.

7. Annual Audit

To assure accountability and transparency, the City will annually conduct a financial audit.

Budget Timeline

The City of Exeter prepares a budget covering operations and capital improvements that is comprehensive for the entire City. The process begins in January and typically concludes in June with the adoption of the Budget for the fiscal years (starting July 1).

January-February

The City completes its mid-year budget review, which covers the first six months of the fiscal year from July 1st through December 31st. This is a comprehensive review of all revenue sources and expenses for each department and fund. The mid-year review is an important milestone to have an in-depth analysis of budget progress. Although most revenue sources and expenses are predictable in nature, they may not be paid to or from the City uniformly throughout the year and can have other factors that can impact them. Therefore, economic factors, legislative changes, local events, among others, are all considered and evaluated for their possible impact on the current year's city budget. These data points are reviewed and compared to prior periods for trend analysis and other statistical measures. The Mid-Year Review is a citywide process that includes input from the Department Heads and is reviewed by the City Administrator. All these requests are then assimilated into a formal budget amendment presented to Council for approval.

With a better view of where the City is headed toward the end of the fiscal year, finance staff begins to make projections for revenue and expenditures in the next two years. The staff considers both quantitative and qualitative factors in these estimates. Work also begins with each department to gather requests for additions or changes to the Capital Improvement Program (CIP) which ultimately creates the Capital Budget. Finance staff also begins work to create and update budget request documents for each department to complete in March.

Additionally, the City receives substantial revenues from Measure P, a new funding stream to augment general funds including public safety and parks, recreation, and roads. During February, the finance staff and the City Administrator coordinate an annual Measure P Oversight Committee meeting to provide updates and gather input on the Measure P funding priorities. The results are compiled into a staff report to present to the City Council for its input and direction. This is an important step towards the Measure P budgeting.

March

Typically, in March, finance staff compiles and analyzes the budget request documents from each department for both CIP and the Operation Budgets to create draft documents for the City Administrator to review. The City Administrator is then given a general status update based upon the preliminary budget with the budget requests compiled together for the first time. The City Administrator then begins the process with finance staff to review, prioritize, and discuss options with each department. From there, with the direction of the City Administrator, finance staff formalize the results into a document for City Council. The Capital Budget and Five-Year Capital Improvement Projection is first presented to Council in March to get direction on its inclusion in the overall budget of the City.

April

At this point, most budget items have been finalized by the City Administrator and the finance staff begins creating official reports, tables, charts, and other documents to prepare for final presentation and adoption by the City Council. Last minute additions, changes, and updates are made with the intent of having the most complete budget possible to present. Labor negotiations, if applicable, should also be concluded by this point in order to be included in the budget for the next two years.

May

The Proposed City Budget is typically rolled out sometime in May. Copies of the Proposed Budget are distributed to the City Council and community by way of Council Packets and the City's website. Special budget hearings are scheduled for mid to late May, where the proposed budget is rolled out by the City Administrator and Director of Finance. Each City department is available to present or further explain their portion of the budget. The department budgets highlight department accomplishments from the past year, current status, plans, and requests for the next fiscal year. The budget hearing meetings are duly noticed public meetings that everyone is encouraged to attend, and ample opportunities are provided for the public to speak and engage. There are potentially two ways in which the Proposed Budget is revised before being adopted: the City Administrator may propose an amendment to the Proposed Budget or any member of the City Council makes a motion to add, alter, or remove appropriations for a particular program or project. Typical reasons for this would be a significant assumption that the budget has changed due to an event, such as legislative changes at the state level, an inadvertent omission of staff during the budget build process, or an unanticipated development in labor negotiations.

June



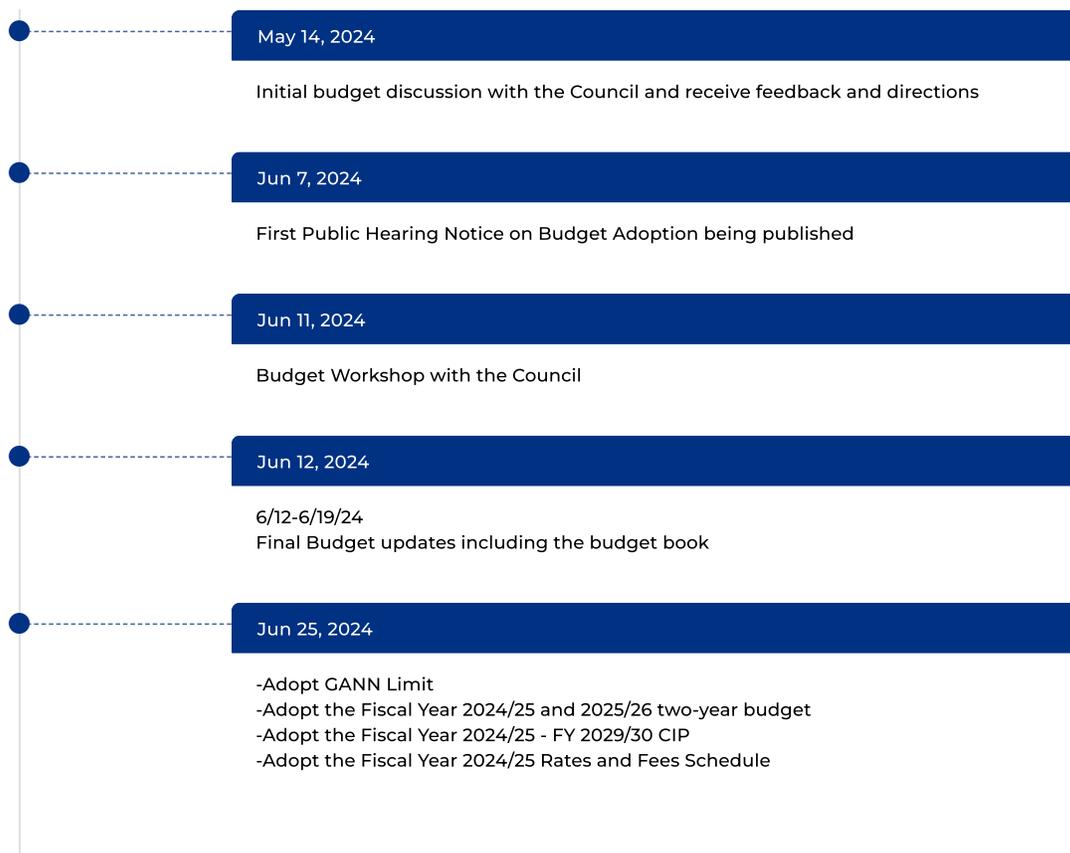
The proposed budget documents and reports are updated to reflect any changes from the prior meeting(s) and is then voted on by the City Council to adopt the budget as presented. There are other documents that are typically considered and adopted along with the annual budget, specifically:

- Salary Schedule Table (sets compensation levels for all employees, required by State statute)
- Adoption of Position Allocation
- Adoption of Memorandums of Understanding (MOU) with labor groups
- Adoption of Fee Schedule
- The Appropriation Limit (Gann Limit) as calculated by State Department of Finance figures The City's budget must be adopted by June 30th each year unless a special resolution is passed that extends appropriations into the new fiscal year.

Once adopted, the Proposed Budget becomes the Adopted Budget and Finance Department staff enter all new appropriations into the financial system in time for the first day of the new fiscal year (July 1st). The Adopted Budget document is created from the Proposed, posted on the City's website, and distributed to interested parties. The City's biennannual budget is adopted every June and covers two fiscal years beginning July 1st and ending June 30th of the 2nd budget year. The City Council authorizes all appropriations, which is the legal authority to spend public tax or rate dollars for a specific purpose. All appropriations lapse on June 30th every fiscal year and must be reauthorized by the City Council if still needed for the purpose for which they were initially approved. From time to time, it becomes necessary to recognize new revenue and request new appropriations that were not included in the Adopted Budget. Budget appropriations may be revised at any time during the year by taking a Budget Amendment Resolution to the City Council. The process to amend the budget starts with a staff request to the City Administrator, review by the Finance Department, and a staff report to the City Council justifying the request. Typical budget amendments include:

- Receipt of a grant for a new project or program
- The progress/timing of a capital project has changed since the estimates developed in the budget.
- The City is facing a significant unfunded need.

There is typically one larger amendment affiliated with the mid-year review and there may be a need for multiple other smaller amendments as well. Once these are completed, the final revised budget is the official record and included in the audited financial statement report to City Council each fiscal year.



BUDGET OVERVIEW

Executive Overview

Every two years, the City of Exeter is required to appropriate biennial expenditure budgets which represent the maximum expenditure limit for the fiscal years. A balanced budget means that the total resources available to the City must be sufficient to cover the budget expenditures. Over the past several years, the City has reinforced budget principles to meet the service delivery needs of the community.

The two major components of the City's finances are the General Fund and the Enterprise Funds, with the remaining non-discretionary funds essentially being pass through funding designated for specific purposes. The General Fund has seen improvements through gaining understanding and control of the budget. This has resulted in cost savings and, coupled with revenue increases, provided the opportunity for the Council to choose to significantly increase the reserve. Some of the significant increase in reserves over the last two years has been due to additional one-time funding that assisted in offsetting costs.

The Enterprise Funds have also experienced significant financial improvement with rate increases implemented over the last five years. The Water and Sewer funds are now in the positive territory. For the Sanitation Fund, the fund is back in the black but will take several more years to build a reserve. While improvement in the Enterprise funds has taken several years and is still coming into full fruition, they are headed down the road to financial recovery. This recovery is now beginning to provide the opportunity for development of a forecasting Capital Improvement Program (CIP) for planning projects that will provide increased system reliability. Implementation and execution of the Capital Improvement Program will evolve and improve over the next several years as planning, estimating, staffing, and scheduling challenges are addressed to develop a consistent delivery of projects across the organization.

The improvements discussed above have stabilized the City's fiscal position and could prove to be timely. With the increasing CalPERS unfunded liability payments, inflation and predictions of a recession, the City is currently in a better position to continue to make progress while potentially weathering some challenges. Accomplishing this will require the City to continue managing fiscal resources well.

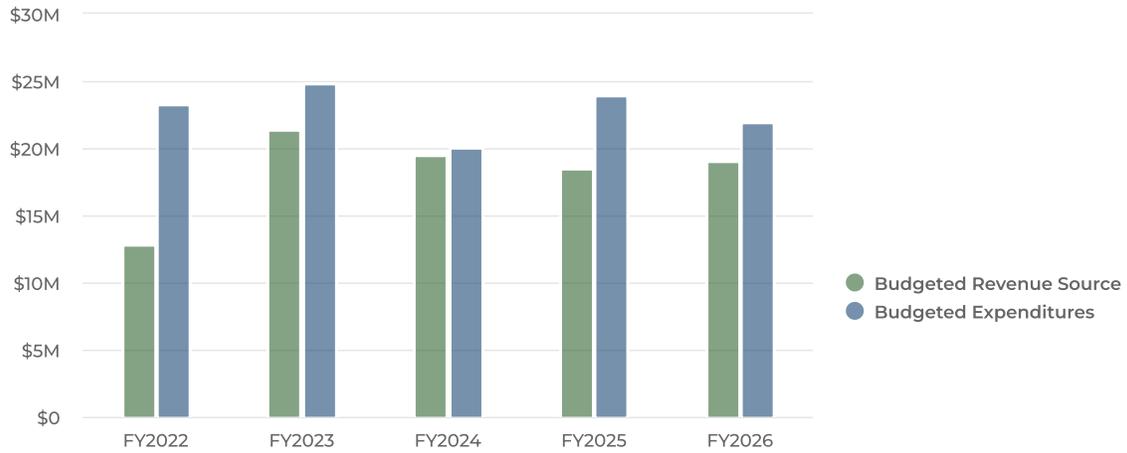
Table 1 "Proposed Appropriations" shows the total amount of appropriations reflected in the budget presented. The Council may provide additional direction and input in addition to holding a public hearing on the budget. The council always has the ability to reshape the budgets as it sees fit throughout the year.

Funds	FY 2024-2025	FY 2025-2026
General Fund	\$ 5,822,350	\$ 6,170,916
Measure P Fund	1,685,930	1,658,490
American Rescue (ARPA)	1,318,336	-
Road Funds	3,402,000	1,887,100
Housing Funds	562,000	562,000
Other Sp. Revenues	340,500	240,500
Water Fund	4,638,480	5,071,430
Sewer Fund	2,769,670	2,731,400
Sanitation	1,730,540	1,819,210
Insurance	1,633,820	1,847,580
Total	\$ 23,903,626	\$ 21,988,626

FUND SUMMARIES



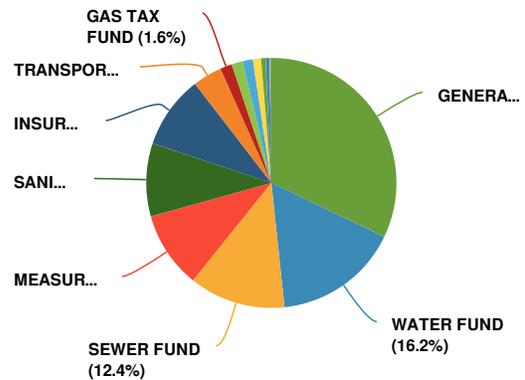
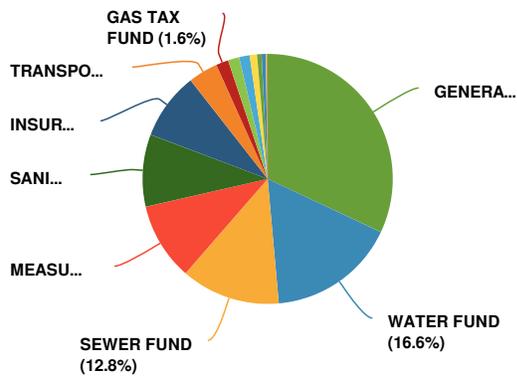
Summary



Revenue by Fund

2025 Revenue by Fund

2026 Revenue by Fund



Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
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Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
GENERAL FUND				
PROPERTY TAX				
CURRENT TAXES-SECURED	104.300.001.000	\$972,000.00	\$1,070,000.00	\$1,144,900.00
CURRENT TAXES-UNSECURED	104.300.002.000	\$65,000.00	\$80,300.00	\$85,900.00
PRIOR YEARS TAXES-SECURED	104.300.003.000	\$17,000.00	\$17,300.00	\$17,600.00
PRIOR YEAR TAXES-UNSECURED	104.300.004.000	\$1,000.00	\$1,000.00	\$1,000.00
PROPERTY TAX INTEREST	104.300.006.000	\$3,000.00	\$3,000.00	\$3,000.00
PROPERTY TRANSFER 1430	104.300.007.000	\$50,000.00	\$25,000.00	\$25,300.00
SUPPLEMENTAL PROPERTY TAXES	104.300.008.000	\$18,000.00	\$23,000.00	\$23,000.00
PROPERTY TAX REAL 5380	104.301.004.000	\$7,000.00	\$6,100.00	\$6,200.00
STATE MOTOR VEHICLE IN LIEU	104.306.002.000	\$1,218,650.00	\$1,268,000.00	\$1,318,000.00
Total PROPERTY TAX:		\$2,351,650.00	\$2,493,700.00	\$2,624,900.00
MISC				
CRIME PREVENTION	104.300.010.000	\$500.00		
CHILD PASSENGER SEAT (3051)	104.301.006.000	\$100.00	\$100.00	\$100.00
BICYCLE SAFETY (3054)	104.301.007.000	\$500.00		
AIRCRAFT 1450	104.301.008.000	\$1,000.00	\$500.00	\$500.00
RENTS AND CONCESSIONS	104.305.002.000	\$40,000.00	\$30,600.00	\$31,200.00
VEHICLE LICENSE FEE EXCESS	104.306.006.000	\$10,000.00	\$13,000.00	\$13,300.00
POST REIMB TRAINING	104.306.017.002	\$6,000.00	\$10,000.00	\$10,000.00
OTHER	104.307.004.000	\$500.00	\$100.00	\$100.00
OTHER REBATES/INCENTIVE PROG	104.307.004.002	\$500.00	\$300.00	\$300.00
OTHER CURB/SIDWALK/GUTTER	104.307.004.003	\$1,000.00	\$0.00	\$0.00
Total MISC:		\$60,100.00	\$54,600.00	\$55,500.00
OTHER TAX				
FIRE TAX	104.300.009.001	\$280,000.00	\$285,000.00	\$290,000.00
FRANCHISE	104.301.003.000	\$220,000.00	\$265,200.00	\$270,500.00
Total OTHER TAX:		\$500,000.00	\$550,200.00	\$560,500.00
SALES TAX				
PROP 172	104.300.011.000	\$148,000.00	\$141,900.00	\$147,600.00
SALES AND USE TAX	104.301.001.000	\$1,016,000.00	\$955,200.00	\$964,752.00
Total SALES TAX:		\$1,164,000.00	\$1,097,100.00	\$1,112,352.00
GRANT				
STATE MANDATED REIMBURSE	104.306.016.000	\$2,000.00	\$5,000.00	\$5,100.00
OTHER STATE REIMBURSE HWY 65	104.307.004.005	\$5,900.00	\$5,900.00	\$5,900.00
Total GRANT:		\$7,900.00	\$10,900.00	\$11,000.00
TOT				
TRANSIENT LODGING TAX	104.301.002.000	\$145,660.00	\$135,000.00	\$140,000.00
Total TOT:		\$145,660.00	\$135,000.00	\$140,000.00



Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
UUT				
UTILITY TAX	104.301.005.000	\$740,000.00	\$720,000.00	\$740,000.00
Total UUT:		\$740,000.00	\$720,000.00	\$740,000.00
LICENSE & FEES				
BUSINESS LICENSE	104.302.001.000	\$60,200.00	\$62,600.00	\$63,200.00
DOG LICENSE	104.302.003.000	\$4,600.00	\$3,600.00	\$3,700.00
OTHER LICENSES & PERMITS	104.303.004.000	\$6,100.00	\$9,100.00	\$9,300.00
Total LICENSE & FEES:		\$70,900.00	\$75,300.00	\$76,200.00
FINES				
VEHICLE CODE FINES	104.304.001.000	\$18,000.00	\$8,200.00	\$8,400.00
OTHER COURT FINES	104.304.002.000	\$600.00	\$500.00	\$500.00
PARKING FINES	104.304.003.000	\$10,000.00	\$10,200.00	\$10,400.00
PUBLIC SAFETY FINES & FEES	104.304.007.000	\$28,000.00	\$22,000.00	\$22,000.00
PROOF OF CORRECTION	104.304.008.000	\$200.00	\$100.00	\$100.00
OTHER-ABATEMENT	104.307.004.006	\$35,000.00	\$7,200.00	\$7,200.00
Total FINES:		\$91,800.00	\$48,200.00	\$48,600.00
INV EARNINGS				
INVESTMENT EARNINGS	104.305.001.000	\$2,200.00	\$2,200.00	\$2,200.00
Total INV EARNINGS:		\$2,200.00	\$2,200.00	\$2,200.00
TRANSFER				
TRANSFER IN TRANSPORTAION	104.305.004.000	\$200,000.00	\$200,000.00	\$200,000.00
TRANSFER IN GAS TAX FUND	104.305.005.000	\$223,700.00	\$175,000.00	\$175,000.00
Total TRANSFER:		\$423,700.00	\$375,000.00	\$375,000.00
REC REVENUE				
RECREATION HOUSE RENT	104.305.007.000	\$12,000.00	\$5,000.00	\$5,000.00
RECREATION FEES	104.307.002.000	\$60,000.00	\$55,000.00	\$57,000.00
Total REC REVENUE:		\$72,000.00	\$60,000.00	\$62,000.00
USER FEES				
ZONING AND SUBDIVISION FEE	104.307.001.000	\$8,200.00	\$13,000.00	\$13,300.00
ENGINEERING & INSPECTION	104.307.003.000	\$1,000.00		
DEVELOPMENT AGREEMENTS	104.307.006.010	\$500.00		
STREET SWEEPING,LEAF	104.307.007.000	\$80,000.00	\$86,550.00	\$90,250.00
Total USER FEES:		\$89,700.00	\$99,550.00	\$103,550.00
SERVICE FEES				
POLICE SERVICES	104.307.005.000	\$75,000.00	\$216,000.00	\$226,800.00
Total SERVICE FEES:		\$75,000.00	\$216,000.00	\$226,800.00
Total GENERAL FUND:		\$5,794,610.00	\$5,937,750.00	\$6,138,602.00

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
WATER FUND				
INV EARNINGS				
INVESTMENT EARNINGS	105.316.005.000	\$8,000.00	\$10,000.00	\$10,000.00
Total INV EARNINGS:		\$8,000.00	\$10,000.00	\$10,000.00
TRANSFER				
TRANSFER IN	105.316.012.000	\$6,000.00		
Total TRANSFER:		\$6,000.00		
USER FEES				
WATER USE FEE	105.316.001.000	\$3,199,336.00	\$2,915,525.00	\$2,944,700.00
WATER METER INSTALLATION	105.316.002.000	\$9,600.00	\$9,600.00	\$9,600.00
FEES	105.316.004.000	\$45,000.00	\$28,800.00	\$28,800.00
WATER CAPITAL 1.00 FEE	105.316.006.000	\$50,000.00	\$45,000.00	\$45,000.00
MISCELLANEOUS REVENUE	105.316.010.000	\$3,000.00	\$0.00	\$0.00
Total USER FEES:		\$3,306,936.00	\$2,998,925.00	\$3,028,100.00
IMPACT FEES				
WATER METER CAPITAL IMPRVMT	105.316.007.000	\$30,000.00	\$66,030.00	\$67,020.00
Total IMPACT FEES:		\$30,000.00	\$66,030.00	\$67,020.00
Total WATER FUND:		\$3,350,936.00	\$3,074,955.00	\$3,105,120.00
SANITATION FUND				
MISC				
OTHER REVENUE	106.317.006.000	\$18,000.00	\$3,000.00	\$3,000.00
Total MISC:		\$18,000.00	\$3,000.00	\$3,000.00
USER FEES				
REFUSE COLLECTION & DUMP CHG	106.317.001.000	\$2,200,000.00	\$1,731,000.00	\$1,805,000.00
Total USER FEES:		\$2,200,000.00	\$1,731,000.00	\$1,805,000.00
Total SANITATION FUND:		\$2,218,000.00	\$1,734,000.00	\$1,808,000.00
SEWER FUND				
MISC				
PROCEEDS FROM SALE OF ASSETS	107.318.010.000	\$1,000.00		
Total MISC:		\$1,000.00	\$0.00	\$0.00
INV EARNINGS				
INVESTMENT EARNINGS	107.318.005.000	\$1,000.00	\$2,000.00	\$2,000.00
Total INV EARNINGS:		\$1,000.00	\$2,000.00	\$2,000.00
TRANSFER				
TRANSFER IN	107.318.012.000	\$6,000.00		
Total TRANSFER:		\$6,000.00		



Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
USER FEES				
SEWER FEES AND LEASES	107.318.001.000	\$2,164,500.00	\$2,364,000.00	\$2,364,000.00
Total USER FEES:		\$2,164,500.00	\$2,364,000.00	\$2,364,000.00
IMPACT FEES				
SEWER CAPITAL IMPROVEMENT	107.318.003.000	\$3,000.00	\$9,030.00	\$9,030.00
Total IMPACT FEES:		\$3,000.00	\$9,030.00	\$9,030.00
Total SEWER FUND:		\$2,175,500.00	\$2,375,030.00	\$2,375,030.00
GAS TAX FUND				
GRANT				
SECTION 2103	109.308.001.000	\$130,000.00	\$93,943.00	\$94,900.00
SECTION 2106 GAS TAX	109.308.003.000	\$50,000.00	\$41,556.00	\$42,000.00
SECTION 2107 GAS TAX	109.308.004.000	\$85,000.00	\$89,746.00	\$90,600.00
SECTION 2107.5 GAS TAX	109.308.005.000	\$6,000.00	\$3,000.00	\$3,000.00
INVESTMENT EARNINGS	109.308.006.000	\$1,000.00	\$1,000.00	\$1,000.00
SECTION 2105 GAS TAX	109.308.007.000	\$70,000.00	\$66,280.00	\$66,900.00
Total GRANT:		\$342,000.00	\$295,525.00	\$298,400.00
Total GAS TAX FUND:		\$342,000.00	\$295,525.00	\$298,400.00
TRANSPORATION FUND				
GRANT				
TRANSP-STREETS & ROADS 1325	113.314.020.000	\$758,000.00	\$706,000.00	\$713,100.00
INVESTMENT EARNINGS	113.314.021.000	\$1,000.00	\$4,000.00	\$4,000.00
Total GRANT:		\$759,000.00	\$710,000.00	\$717,100.00
Total TRANSPORATION FUND:		\$759,000.00	\$710,000.00	\$717,100.00
MEASURE R				
GRANT				
INVESTMENT EARNINGS	131.306.005.000	\$1,000.00	\$2,000.00	\$2,000.00
LOCAL	131.306.015.001	\$250,000.00	\$252,500.00	\$255,000.00
REGIONAL	131.306.015.002	\$600,000.00	\$0.00	\$0.00
OTHER REVENUE	131.306.016.000	\$5,000.00	\$0.00	\$0.00
Total GRANT:		\$856,000.00	\$254,500.00	\$257,000.00
Total MEASURE R:		\$856,000.00	\$254,500.00	\$257,000.00
ROAD MAINTENANCE AND REHAB FUND				
GRANT				
ROAD MAINTENANCE REHAB	136.308.001.006	\$250,000.00	\$268,164.00	\$270,800.00
INVESTMENT EARNINGS	136.308.005.000	\$1,000.00		
Total GRANT:		\$251,000.00	\$268,164.00	\$270,800.00
INV EARNINGS				
INVESTMENT EARNINGS	136.305.005.000		\$1,000.00	\$1,000.00
Total INV EARNINGS:			\$1,000.00	\$1,000.00

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Total ROAD MAINTENANCE AND REHAB FUND:		\$251,000.00	\$269,164.00	\$271,800.00
CDBG PROGRAM INCOME FUND				
GRANT				
RLA CDBG PI	111.312.017.000	\$50,000.00	\$8,000.00	\$8,000.00
CDBG LOAN PAYOFFS	111.312.018.000	\$150,000.00	\$100,000.00	\$100,000.00
INVESTMENT EARNINGS	111.312.019.000	\$1,000.00	\$400.00	\$400.00
Total GRANT:		\$201,000.00	\$108,400.00	\$108,400.00
Total CDBG PROGRAM INCOME FUND:		\$201,000.00	\$108,400.00	\$108,400.00
LOW/MODERATE HOUSING FUND				
GRANT				
INVESTMENT EARNINGS	116.394.005.000	\$1,000.00		
LOAN PAYMENTS/PAYOFFS	116.394.006.000	\$20,000.00	\$2,100.00	\$2,100.00
Total GRANT:		\$21,000.00	\$2,100.00	\$2,100.00
Total LOW/MODERATE HOUSING FUND:		\$21,000.00	\$2,100.00	\$2,100.00
FTHB PROGRAM INCOME FUND				
GRANT				
LOAN PAYOFF 96-204	117.375.001.001	\$10,000.00	\$20,000.00	\$20,000.00
LOAN PAYMENTS 2000	117.375.004.002	\$5,000.00	\$1,200.00	\$1,200.00
INVESTMENT EARNINGS	117.375.005.000	\$1,000.00	\$500.00	\$500.00
Total GRANT:		\$16,000.00	\$21,700.00	\$21,700.00
Total FTHB PROGRAM INCOME FUND:		\$16,000.00	\$21,700.00	\$21,700.00
TRANSIT FUND				
GRANT				
TRANSFER IN	115.313.012.000	\$200,000.00		
Total GRANT:		\$200,000.00		
Total TRANSIT FUND:		\$200,000.00		
STORM DRAIN FUND				
INV EARNINGS				
INVESTMENT EARNINGS	120.331.005.000	\$1,000.00	\$500.00	\$500.00
Total INV EARNINGS:		\$1,000.00	\$500.00	\$500.00
IMPACT FEES				
STORM DRAIN FEES	120.331.001.000	\$1,000.00	\$5,000.00	\$5,000.00
Total IMPACT FEES:		\$1,000.00	\$5,000.00	\$5,000.00
Total STORM DRAIN FUND:		\$2,000.00	\$5,500.00	\$5,500.00
CASP -ADA INFRASTRUCTURE FUND				
GRANT				
INVESTMENT EARNINGS	135.306.005.000	\$1,000.00	\$100.00	\$100.00
REVENUE	135.306.018.005	\$1,000.00	\$2,000.00	\$2,000.00



Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Total GRANT:		\$2,000.00	\$2,100.00	\$2,100.00
Total CASP -ADA INFRASTRUCTURE FUND:		\$2,000.00	\$2,100.00	\$2,100.00
COPS				
GRANT				
REVENUE	137.300.013.003	\$150,000.00	\$175,000.00	\$200,000.00
Total GRANT:		\$150,000.00	\$175,000.00	\$200,000.00
Total COPS:		\$150,000.00	\$175,000.00	\$200,000.00
POLICE DONATIONS				
GRANT				
REVENUE	138.306.018.000	\$10,000.00	\$5,000.00	\$5,000.00
Total GRANT:		\$10,000.00	\$5,000.00	\$5,000.00
Total POLICE DONATIONS:		\$10,000.00	\$5,000.00	\$5,000.00
LANDSCAPE AND LIGHTING DISTRICT FUND				
USER FEES				
REVENUE	140.300.009.000	\$100,000.00	\$100,000.00	\$100,000.00
Total USER FEES:		\$100,000.00	\$100,000.00	\$100,000.00
Total LANDSCAPE AND LIGHTING DISTRICT FUND:		\$100,000.00	\$100,000.00	\$100,000.00
MEDIAN IMPACT FEES				
IMPACT FEES				
INVESTMENT EARNINGS	201.305.001.000	\$1,000.00		
REVENUE	201.307.006.001	\$1,000.00	\$1,000.00	
Total IMPACT FEES:		\$2,000.00	\$1,000.00	
Total MEDIAN IMPACT FEES:		\$2,000.00	\$1,000.00	
PUBLIC FACILITIES IMPACT FEES				
IMPACT FEES				
INVESTMENT EARNINGS	202.305.001.000	\$200.00		
REVENUE	202.307.006.005	\$1,000.00	\$1,000.00	\$1,000.00
Total IMPACT FEES:		\$1,200.00	\$1,000.00	\$1,000.00
Total PUBLIC FACILITIES IMPACT FEES:		\$1,200.00	\$1,000.00	\$1,000.00
RAILROAD CROSSING IMPACT FEES				
IMPACT FEES				
INVESTMENT EARNINGS	203.305.001.000	\$200.00		
REVENUE	203.307.006.003	\$1,000.00	\$1,000.00	\$1,000.00
Total IMPACT FEES:		\$1,200.00	\$1,000.00	\$1,000.00
Total RAILROAD CROSSING IMPACT FEES:		\$1,200.00	\$1,000.00	\$1,000.00
TRAFFIC SIGNAL IMPACT FEES				
IMPACT FEES				
INVESTMENT EARNINGS	204.305.001.000	\$200.00		



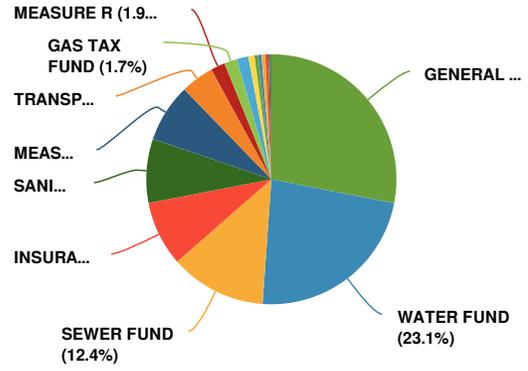
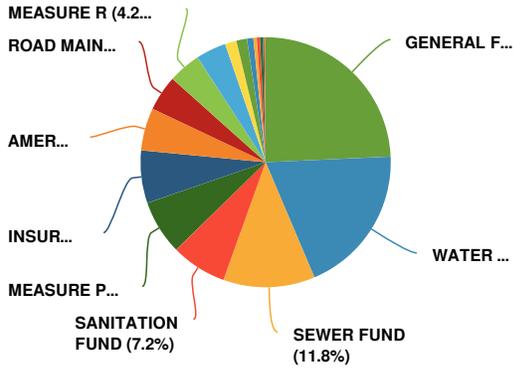
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
REVENUE	204.307.006.002	\$1,000.00	\$1,000.00	\$1,000.00
Total IMPACT FEES:		\$1,200.00	\$1,000.00	\$1,000.00
Total TRAFFIC SIGNAL IMPACT FEES:		\$1,200.00	\$1,000.00	\$1,000.00
PARKS IMPACT FEES				
IMPACT FEES				
INVESTMENT EARNINGS	206.305.001.000	\$1,000.00		
REVENUE	206.307.006.006	\$1,000.00	\$1,000.00	\$1,000.00
Total IMPACT FEES:		\$2,000.00	\$1,000.00	\$1,000.00
Total PARKS IMPACT FEES:		\$2,000.00	\$1,000.00	\$1,000.00
BIKE PATH IMPACT FEES				
IMPACT FEES				
INVESTMENT EARNINGS	208.305.001.000	\$100.00		
REVENUE	208.307.006.004	\$100.00	\$100.00	\$100.00
Total IMPACT FEES:		\$200.00	\$100.00	\$100.00
Total BIKE PATH IMPACT FEES:		\$200.00	\$100.00	\$100.00
CDBG BUSINESS ASSISTANCE FUND				
GRANT - FEDERAL				
CDBG-CV Grant Reimbursement	129.312.011.000	\$50,000.00		
Total GRANT - FEDERAL:		\$50,000.00		
Total CDBG BUSINESS ASSISTANCE FUND:		\$50,000.00		
PARKING IMPACT FEES				
IMPACT FEES				
REVENUE	209.307.006.004	\$1,500.00	\$1,500.00	\$1,500.00
Total IMPACT FEES:		\$1,500.00	\$1,500.00	\$1,500.00
USE OF MONEY & PROPERTY				
INVESTMENT EARNINGS	209.305.001.000	\$100.00		
Total USE OF MONEY & PROPERTY:		\$100.00		
Total PARKING IMPACT FEES:		\$1,600.00	\$1,500.00	\$1,500.00
INSURANCE FUND				
INV EARNINGS				
INVESTMENT EARNINGS	121.361.006.000	\$0.00	\$1,000.00	\$1,000.00
Total INV EARNINGS:		\$0.00	\$1,000.00	\$1,000.00
ISF				
HEALTH INSURANCE	121.361.001.000	\$876,100.00	\$776,300.00	\$892,700.00
WORKERS COMPENSATION	121.361.002.000	\$245,000.00	\$275,000.00	\$300,000.00
LTD, LIFE, DEPENDENT LIFE	121.361.003.000	\$38,000.00	\$40,000.00	\$44,000.00
LIABILITY, PROPERTY, AUTO	121.361.005.000	\$456,000.00	\$467,500.00	\$514,300.00
OTHER- REFUNDS/REBATES	121.361.010.000	\$50,000.00	\$50,000.00	\$50,000.00

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
EMPLOYEE HEALTH CONTRIBUTIONS	121.361.011.000	\$1,000.00	\$2,000.00	\$2,000.00
Total ISF:		\$1,666,100.00	\$1,610,800.00	\$1,803,000.00
Total INSURANCE FUND:		\$1,666,100.00	\$1,611,800.00	\$1,804,000.00
MEASURE P				
SALES TAX				
Trans & Use Tax	141.301.001.000	\$1,365,000.00	\$1,858,000.00	\$1,894,000.00
Total SALES TAX:		\$1,365,000.00	\$1,858,000.00	\$1,894,000.00
INV EARNINGS				
Investment Earnings	141.305.001.000	\$3,000.00	\$3,000.00	\$3,000.00
Total INV EARNINGS:		\$3,000.00	\$3,000.00	\$3,000.00
Total MEASURE P:		\$1,368,000.00	\$1,861,000.00	\$1,897,000.00
Total:		\$19,542,546.00	\$18,550,124.00	\$19,122,452.00

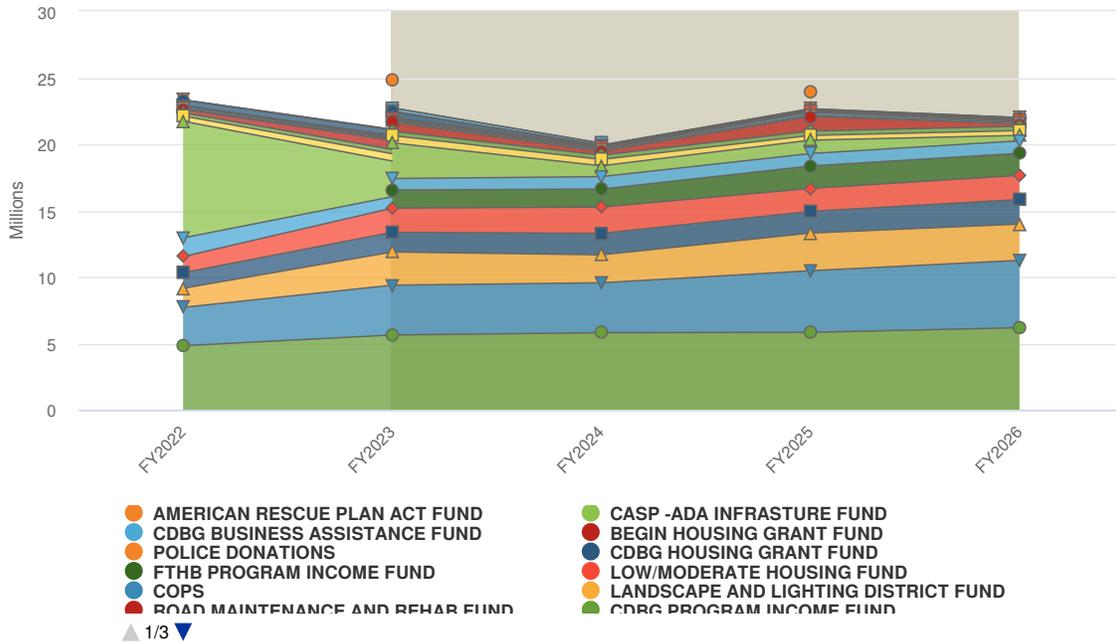
Expenditures by Fund

2025 Expenditures by Fund

2026 Expenditures by Fund



Budgeted and Historical 2025 Expenditures by Fund

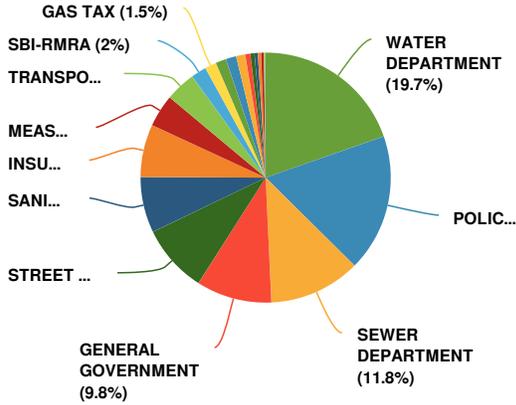


Grey background indicates budgeted figures.

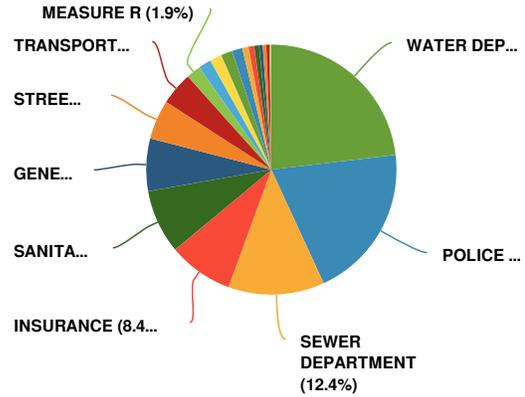
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
GENERAL FUND		\$5,794,610.00	\$5,822,350.00	\$6,170,916.00
WATER FUND		\$3,755,650.00	\$4,638,480.00	\$5,071,430.00
SANITATION FUND		\$1,981,210.00	\$1,730,540.00	\$1,819,210.00
SEWER FUND		\$2,106,400.00	\$2,834,670.00	\$2,731,400.00
GAS TAX FUND		\$479,000.00	\$354,500.00	\$364,500.00
TRANSPORATION FUND		\$937,600.00	\$937,800.00	\$940,000.00
MEASURE R		\$816,000.00	\$1,007,000.00	\$407,600.00
ROAD MAINTENANCE AND REHAB FUND		\$275,000.00	\$1,102,700.00	\$175,000.00
CDBG PROGRAM INCOME FUND		\$328,000.00	\$328,000.00	\$328,000.00
LOW/MODERATE HOUSING FUND		\$100,000.00	\$100,000.00	\$100,000.00
FTHB PROGRAM INCOME FUND		\$91,000.00	\$91,000.00	\$91,000.00
CDBG HOUSING GRANT FUND		\$42,000.00	\$42,000.00	\$42,000.00
BEGIN HOUSING GRANT FUND		\$1,000.00	\$1,000.00	\$1,000.00
AMERICAN RESCUE PLAN ACT FUND		\$0.00	\$1,318,336.00	\$0.00
CASP -ADA INFRASTURE FUND		\$7,500.00		
COPS		\$100,000.00	\$200,000.00	\$100,000.00
POLICE DONATIONS		\$40,000.00	\$40,000.00	\$40,000.00
LANDSCAPE AND LIGHTING DISTRICT FUND		\$100,500.00	\$100,500.00	\$100,500.00
CDBG BUSINESS ASSISTANCE FUND		\$145,000.00		
INSURANCE FUND		\$1,615,100.00	\$1,633,820.00	\$1,847,580.00
MEASURE P		\$1,351,800.00	\$1,685,930.00	\$1,658,490.00
Total:		\$20,067,370.00	\$23,968,626.00	\$21,988,626.00

Expenditures by Function

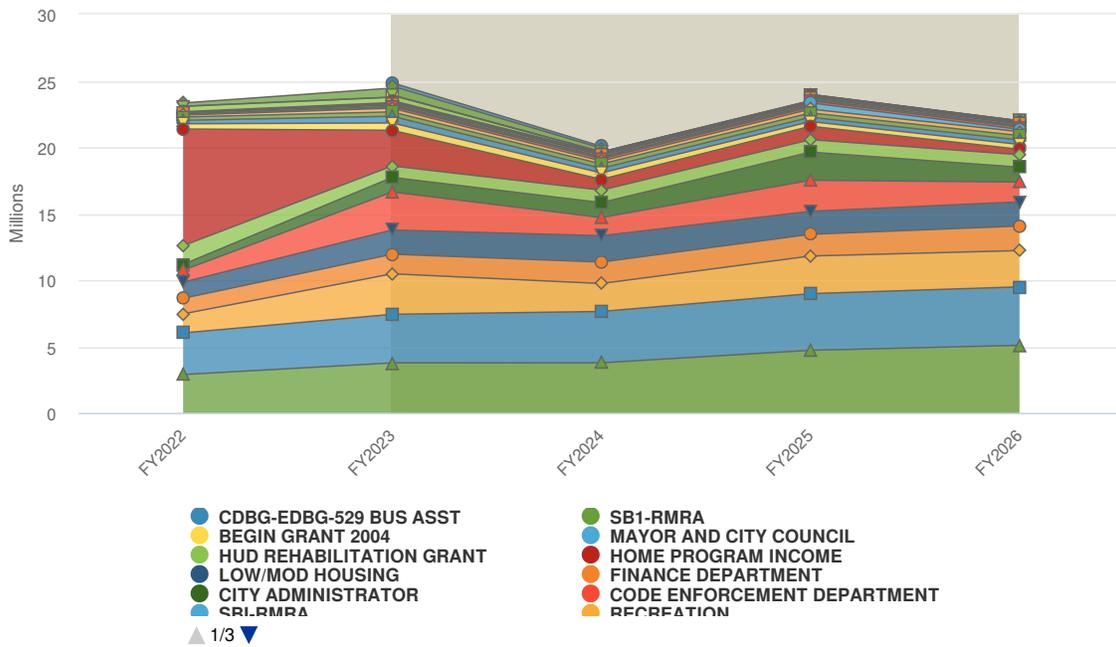
Budgeted 2025 Expenditures by Function



Budgeted 2026 Expenditures by Function



Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

Name	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Expenditures			
MAYOR AND CITY COUNCIL	\$14,700.00	\$6,200.00	\$6,200.00
CITY ADMINISTRATOR	\$154,100.00	\$131,408.00	\$139,540.00
FINANCE DEPARTMENT	\$113,100.00	\$99,410.00	\$104,800.00
GENERAL GOVERNMENT	\$1,368,800.00	\$2,338,386.00	\$1,492,840.00
CODE ENFORCEMENT DEPARTMENT	\$172,200.00	\$156,550.00	\$160,350.00
POLICE DEPARTMENT	\$3,863,510.00	\$4,262,761.00	\$4,402,810.00
STREET DEPARTMENT	\$1,125,000.00	\$2,120,179.00	\$1,118,058.00
SEWER DEPARTMENT	\$2,106,400.00	\$2,834,670.00	\$2,731,400.00
SANITATION DEPARTMENT	\$1,981,210.00	\$1,730,540.00	\$1,819,210.00
WATER DEPARTMENT	\$3,767,650.00	\$4,710,480.00	\$5,083,430.00
RECREATION	\$224,700.00	\$281,842.00	\$296,598.00
PARKS	\$346,300.00	\$326,080.00	\$336,710.00
HOME PROGRAM INCOME	\$91,000.00	\$91,000.00	\$91,000.00
CDBG-EDBG-529 BUS ASST	\$145,000.00		
GAS TAX	\$479,000.00	\$354,500.00	\$364,500.00
TRANSPORTATION	\$937,600.00	\$937,800.00	\$940,000.00
MEASURE R	\$816,000.00	\$1,007,000.00	\$407,600.00
SBI-RMRA		\$475,000.00	\$175,000.00
CDBG REVOLVING LOAN	\$328,000.00	\$328,000.00	\$328,000.00
LOW/MOD HOUSING	\$100,000.00	\$100,000.00	\$100,000.00
HUD REHABILITATION GRANT	\$42,000.00	\$42,000.00	\$42,000.00
BEGIN GRANT 2004	\$1,000.00	\$1,000.00	\$1,000.00
SBI-RMRA	\$275,000.00		
INSURANCE	\$1,615,100.00	\$1,633,820.00	\$1,847,580.00
Total Expenditures:	\$20,067,370.00	\$23,968,626.00	\$21,988,626.00

DEPARTMENTS

Mayor and City Council



Frankie Alves
Mayor

The City of Exeter is a charter city and operates under the "Council-Administrator" form of municipal government. The five-member City Council is elected by Districts for a four-year term staggered in even years with Districts A, C and D in years 2026, 2030 etc. and Districts B and E in years 2024, 2028 etc. Pursuant to the Exeter City Charter, the Mayor and Mayor Pro Tem are selected by the Council. The City Council sets the policy, establishes the vision and direction of the community's future and provides oversight of the City Administrator and City Clerk. The City Council meets on the second and fourth Tuesday of each month to decide the business of the City.

Expenditures Summary

FY2025 Expenditures

\$6,200

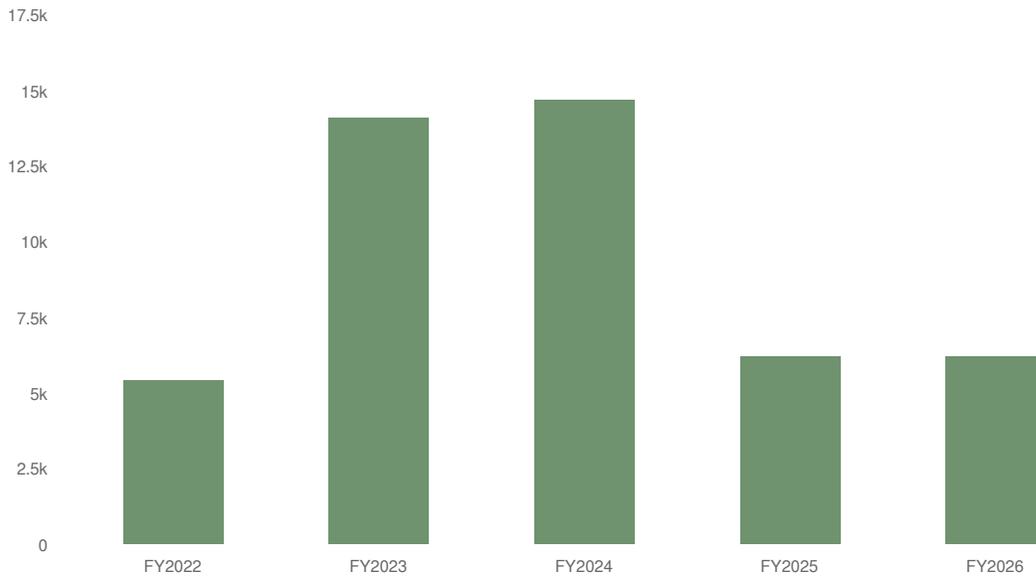
-\$8,500 (-57.82% vs. prior year)

FY2026 Expenditures

\$6,200

\$0 (0.00% vs. prior year)

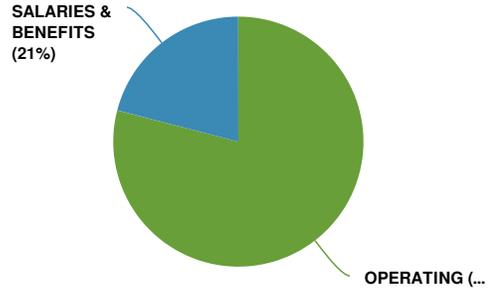
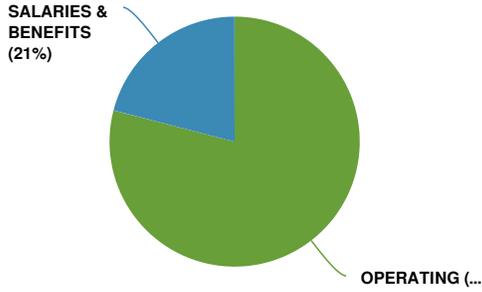
Mayor and City Council Proposed and Historical Budget vs. Actual



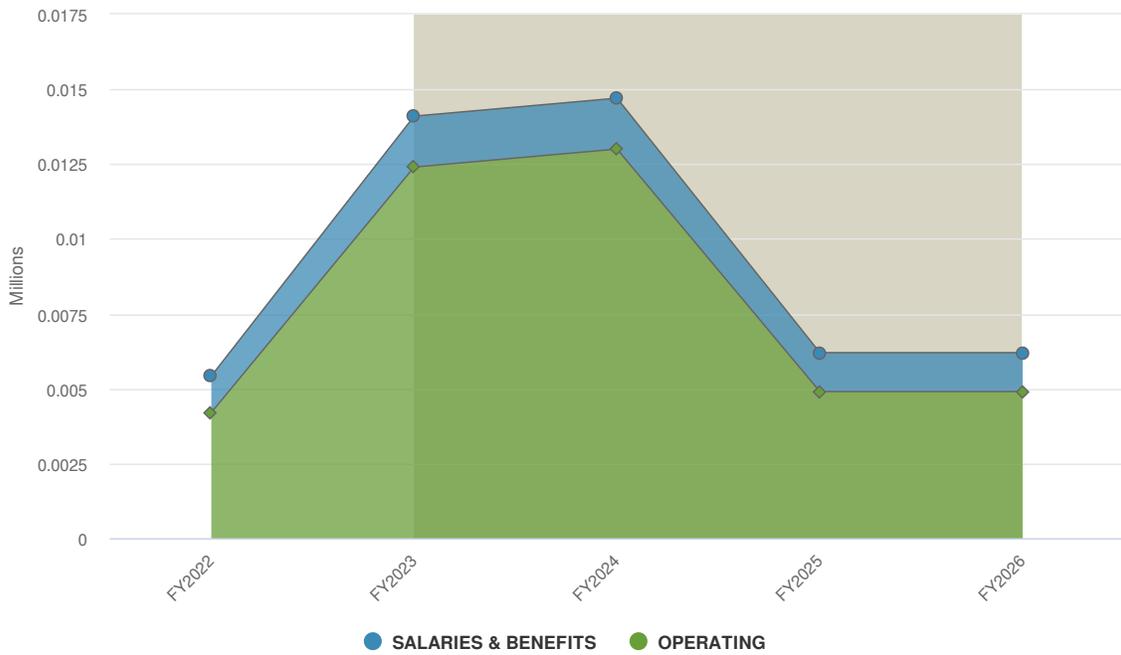
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Expense Objects				
SALARIES & BENEFITS				
SALARIES REGULAR	104.401.001.000	\$1,200.00	\$1,200.00	\$1,200.00
SOCIAL SECURITY - MEDICARE	104.401.006.000	\$500.00	\$100.00	\$100.00
Total SALARIES & BENEFITS:		\$1,700.00	\$1,300.00	\$1,300.00
OPERATING				
OFFICE EXPENSE	104.401.011.000	\$400.00	\$900.00	\$900.00
SPECIAL DEPT EXPENSE	104.401.012.000	\$10,500.00	\$2,000.00	\$2,000.00
TRAVEL CONFERENCE & MEETINGS	104.401.025.000	\$2,100.00	\$2,000.00	\$2,000.00
Total OPERATING:		\$13,000.00	\$4,900.00	\$4,900.00
Total Expense Objects:		\$14,700.00	\$6,200.00	\$6,200.00

Accomplishments during FY2022/2023 - 2023/2024

- Implemented a two-year, balanced budget for FY 2022-23 and FY 2023-24
- Increased City General Fund fiscal reserves from 69% to 90% of expenditures
- Updated the Measure P Expenditure Plan based on actual revenues
- Transitioned back to regular meetings after pandemic
- Appointed one new City Councilmember
- Appointed one new Planning Commissioner
- Re-appointments to the Measure Citizen's Oversight Committee
- Established a standing Landscape and Lighting Maintenance District Oversight Committee
- Continued being active on outside agency boards and commissions
- Multiple appointments to outside committees and boards
- Completed 2-year agreement with City Administrator and MOU with EPOA
- Began agreement negotiations with Department Heads, Middle Managers and CLOCEA
- Accepted new Finance Director agreement and appointed Treasurer.
- Developed and approved a food truck ordinance
- Developed and approved an Accessory Dwelling Unit ordinance
- Completed the 5-year rate correction for water and sewer funds
- Accepted new City Clerk/Human Resources Manager agreement and appointed new City Clerk
- Developed Highway 65 Improvements with Cal Trans
- Approved a Sanitary Sewer Master Plan Update
- Approved an Active Transportation Plan and a grant application for Cycle 7
- Created a Public Safety Ad Hoc Task Force and completed the one-year public safety review
- Reviewed and revised a Landscape and Lighting District contract and procedure
- Developed and implemented a Cannabis Tax ordinance
- Approved an Investment Policy Update
- Approved first Subdivision Map and Agreement in many years
- Approved multiple planning and zoning related items
- Approved grant from DWR for Tooleville Emergency Intertie Project
- Updated City Council Rules and Procedures Handbook
- Approved Ordinance for a Medical Cannabis Treatment Center
- Approved a Consolidation agreement with Tooleville Mutual Non-Profit Water Association
- Continued implementation of funding from the Coronavirus Local Fiscal Recovery Fund (ARPA)
- Began Housing Element Update
- Approved Storm Drain Master Plan Update
- Approval of continuing road maintenance contracts
- Approval of Letters of Support and Opposition on legislative matters
- Approved Personnel Rules and Regulations Update
- Approved agreement with EUSD for a second School Resources Officer
- Review and approval of renewed Animal Control Contract
- Conducted a Council Planning Workshop
- Approved housing funding for projects in Exeter and for adjacent agencies
- Conducted Elections in 2022 and began process in early 2024

Goals for FY2024/2025-2025/2026

- Implement balanced budgets for FY 2024-25 and FY 2025-26
- Downtown economic development
- Continue to rebuild City's fiscal reserves in utilities and insurance funds to 25% goal
- Continue participation in outside agencies boards and commissions
- Continue community involvement
- Continue to increase recreations programs for the community
- Continue to provide staff direction regarding:
 - Finances
 - Infrastructure
 - City Facilities
 - Development
 - Funding Sources such as ARPA and Measure P
 - Tooleville Consolidation



City Administration



Adam Ennis
City Administrator

The City Administration Department focuses on general management of the city and provides direct support to the elected City Council. There are two administrative officers that are appointed by and report directly to the City Council in this department. The City Administrator and City Clerk/Human Resources Manager serve as the administrative officers. The City just recently hired a Deputy City Clerk/Personnel Officer to provide support to these two positions. The City Administrator serves as the chief administrative officer of the City; advises and assists the City Council in the conduct of City business; and provides administrative oversight to the operations and policy functions of City government. The City Clerk/Human Resources Manager serves as the Elections Official, Local Legislation Auditor, Political reform Filing Officer, responds to public inquiries and provides support services to City Council. This position also provides oversight of the City's human resources and personnel functions and serves as the City's Risk Manager providing oversight of the City's insurance, risk management, and benefit programs. This department also oversees all Department Heads and several contracted employees including the City Engineer, City Planner, Fire, and Building.

Expenditures Summary

FY2025 Expenditures

\$131,408

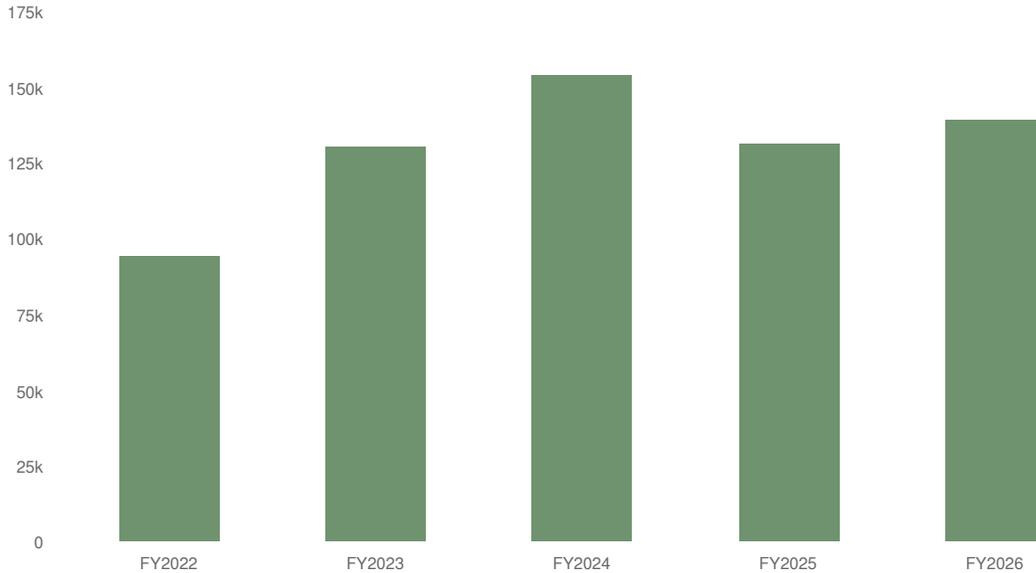
-\$22,692 (-14.73% vs. prior year)

FY2026 Expenditures

\$139,540

\$8,132 (6.19% vs. prior year)

City Administration Proposed and Historical Budget vs. Actual



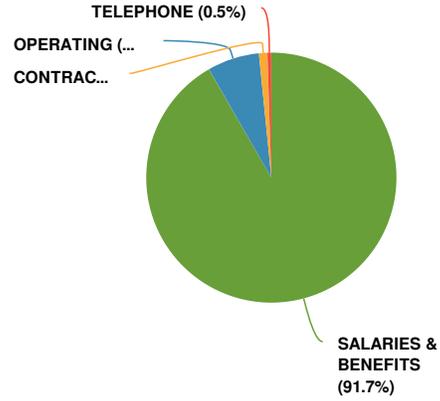
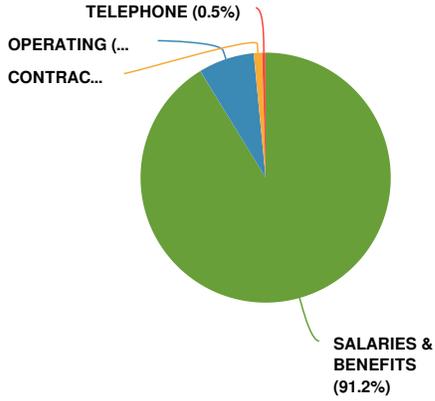
Expenditures by Fund

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
All Funds				
GENERAL FUND				
GENERAL FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.402.001.000	\$99,000.00	\$83,740.00	\$87,930.00
RETIREMENT AND LIFE INSUR	104.402.005.000	\$25,000.00	\$23,540.00	\$26,340.00
SOCIAL SECURITY-MEDICARE	104.402.006.000	\$1,200.00	\$2,428.00	\$2,550.00
HEALTH INSURANCE	104.402.008.000	\$13,000.00	\$9,200.00	\$10,120.00
WORKERS COMP (SELF INS)	104.402.009.000	\$7,200.00	\$1,000.00	\$1,000.00
Total SALARIES & BENEFITS:		\$145,400.00	\$119,908.00	\$127,940.00
OPERATING				
OFFICE EXPENSE	104.402.011.000	\$1,000.00	\$2,000.00	\$2,200.00
SPECIAL DEPARTMENT EXPENSE	104.402.012.000	\$1,000.00	\$1,800.00	\$1,300.00
MEMBERSHIPS AND DUES	104.402.024.000	\$1,100.00	\$1,200.00	\$1,300.00
TRAVEL CONFERENCES & MEETING	104.402.025.000	\$2,100.00	\$2,400.00	\$2,500.00
TRAINING	104.402.026.000	\$2,100.00	\$2,100.00	\$2,100.00
Total OPERATING:		\$7,300.00	\$9,500.00	\$9,400.00
TELEPHONE				
TELEPHONE	104.402.016.000	\$600.00	\$600.00	\$700.00
Total TELEPHONE:		\$600.00	\$600.00	\$700.00
CONTRACTED EXP				
CONTRACTUAL SERVICES	104.402.022.000	\$800.00	\$1,400.00	\$1,500.00
Total CONTRACTED EXP:		\$800.00	\$1,400.00	\$1,500.00
Total GENERAL FUND:		\$154,100.00	\$131,408.00	\$139,540.00
Total GENERAL FUND:		\$154,100.00	\$131,408.00	\$139,540.00
Total All Funds:		\$154,100.00	\$131,408.00	\$139,540.00

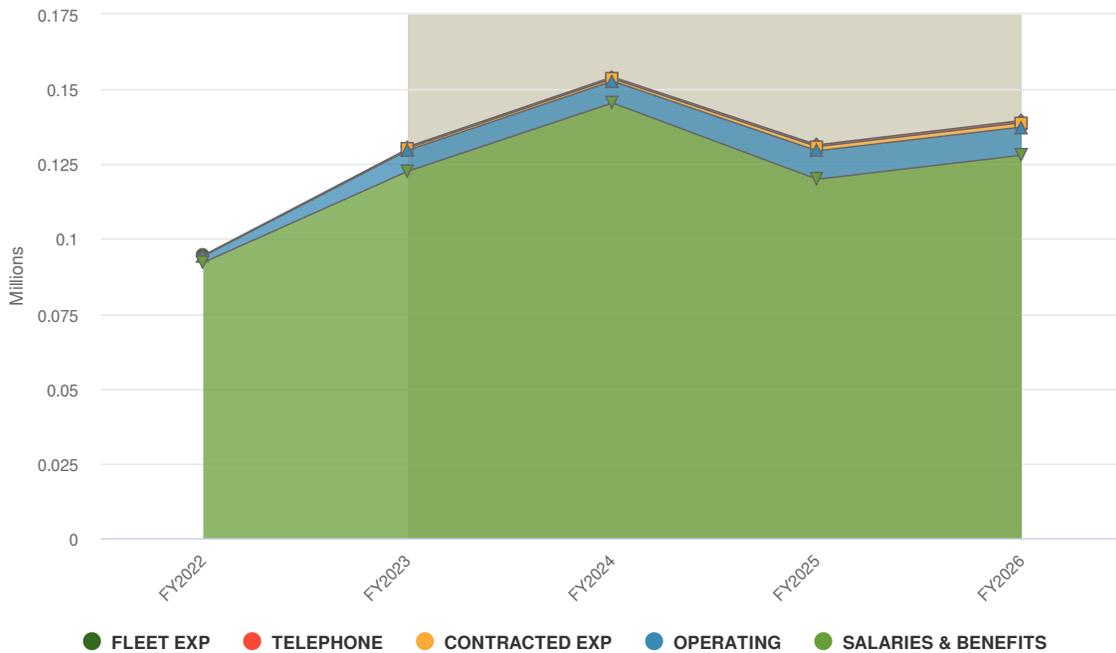
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Administration Accomplishments during FY2022/2023 - 2023/2024

- Recommended a two-year, balanced budget for FY 2022-23 and FY 2023-24
- Developed budgets and revenues to cover required expenses and further develop adequate reserves
- Received approval for Corona Virus State and Local Fiscal Recovery Funding (SLFRF) and began implementation
- Developed options for CSLFRF funding expenditures
- Completed Local Early Action Planning (LEAP) and Regional Early Action Planning (REAP) Funding for Storm and Sewer System Master Plan Updates and completed the updates
- Provided support to Council by meeting with members, assisting with outside agency coordination and community communication
- Setup and began implementation of Measure P
- Continued coordination and meeting with the Measure P Citizen's Oversight Committee to further review expenditure plan
- Completed Business Assistance Program to assist businesses due to COVID impacts
- Continued coordination and monitoring of Tulare County Regional Transit Agency
- Assisted in implementing 10-year Solid Waste Contract and Proposition 218 Rate Increase
- Provided Oversight and Direction of Finance Department during Finance Director vacancy, interim appointment and backfill
- Covered City Clerk responsibility during vacancy
- Successfully conducted a recruitment for new City Clerk/Human Resources Manager
- Conducted Department Head Workshop
- Conducted Council Workshop Workshop
- Renewed Carnegie Building Agreement with CSET for Senior Services
- Managed completion of Tooleville Feasibility Study
- Managed processing of Tooleville Consolidation agreement and coordination with the State Water Resources Control Board
- Completed Tooleville Consolidation Agreement
- Applied for and received Department of Water Resources Grant for Tooleville Emergency Intertie Project
- Processed 1 City Council and 2 Planning Commission Vacancies
- City Council Committee, Commissions, and Board Assignments
- Consolidated and processed 2022 Elections and Campaign Filings
- Onboarded new City Council and Planning Commission members
- Coordinated conversion of Council meetings from pandemic to post pandemic requirements
- Processed Annual Form 700 filings
- Organized Ethics Training
- Processed 76 Public Records Requests
- Processed 46 City Council Agenda Packets
- Processed 16 Planning Commission Agenda Packets
- Processed City permits for the sale of safe and sane fireworks
- Processed Street Closure Requests for City events
- Performed Notary services

Human Resources Accomplishments during FY2022/2023 - 2023/2024

- Initiated negotiations with EPOA, CLOCEA
- Updated renewed contracts for Department Heads
- Completed harassment and discrimination training for all employees
- Updated new employee orientation processes and procedures
- Completed a market compensation analysis to ensure competitive salary structures
- Facilitated open enrollment for insurance programs
- Processed 21 recruitments including Finance Director and City Clerk/Human Resources Manager
- Attended trainings and seminars regarding employment laws

Risk Management Accomplishments during FY2022/2023 - 2023/2024

- Continued to provide comprehensive COVID Case Management including but not limited to reviewing and implementing multiple policy requirements and changes, filed required Workers Compensation, State and County reports for all City Covid Cases, processed disability claims, and provided support to and obtained a testing facility for City employees
- Updated the City's Covid Prevention Program Policy implementing the latest CalOSHA Standards
- Oversaw renewal of City's liability, workers compensation, property and cyber coverages
- Updated City's employment application and volunteer agreements to ensure they were legally compliant
- Provided materials for Heat & Illness and Valley Fever training
- Continued to maintain the new health insurance policy for employees
- Processed 13 W/C Claims
- Processed 10 Liability Claims
- Provided assistance to Attorneys representing the City on litigation claims

Goals for FY2024/2025 - 2025/2026

- Update the City's Records Retention Policy
- Implement a modern electronic records management system, conduct training for staff on digital records handling, and enhance records preservation protocols
- Maintain 100% compliance with all legal and regulatory requirements related to the City Clerk and Human Resources office
- Implement a Hiring Policy and update processes
- Enhance recruitment marketing, leverage data analytics for better hiring decisions, and strengthen employee engagement programs
- Acquire and implement a new applicant tracking and onboarding system
- Implement advanced risk assessment tools and conduct regular risk workshops with department heads

Goals from evaluation

- Continue to meet individually with City Council Members.
- Support Council's Community and Agency Involvement.
- Develop and provide updates for *major* projects.
- Attend meetings and provide oversight to the Planning Commission.
- Strategic planning.
- Continue implementing Fiscal Policies
- Maintain/monitor Measure P.
- Explore grant opportunities when possible.
- Review development processes and fees.
- Maintain the General Fund.
- Continue to review utility rates.
- Continued work on L&L District Funds.
- Continue mitigation of liability claims.
- Continue to address utility system vulnerabilities and preparing Capital Improvement Plans
- Continue to oversee Tooleville consolidation.
- Complete Downtown City Owned Street Light Replacement
- Complete update of Improvement Standards and GIS mapping.
- Complete PD/Admin Building Improvements
- Complete Park Master Plan
- Implement Long-Term Facility Plan
- Continue to review and update policies & procedure to be compliant with the law and consistent with practices.
- Continue to advance housing, commercial and industrial development
- Develop employee appreciation events

Finance



Eekhong Franco
Finance Director

The service mission of the Finance Department is to provide quality municipal financial services to our customers through teamwork and trust – managing and optimizing the City's financial affairs, and providing fiscal responsibility and accountability focused on the highest degree of customer service, honesty, and integrity. This mission generates the standards under which the Finance Department functions. Those standards are defined and delivered using the three basic systems every department shares: its people, its physical assets, and its processes. The Finance Department provides a wide range of comprehensive finance support services to the Mayor, the City Council, and all City departments. These services include accounting, financial administration and reporting, budgeting, internal audits, treasury/cash management, investments, payroll, billing and accounts receivable, accounts payable, purchasing, reproduction and graphics, and business licenses and cashing. Overall responsibility for management of the City's finances rests with the Finance Director who also serves as the City Treasurer.

Expenditures Summary

FY2025 Expenditures

\$99,410

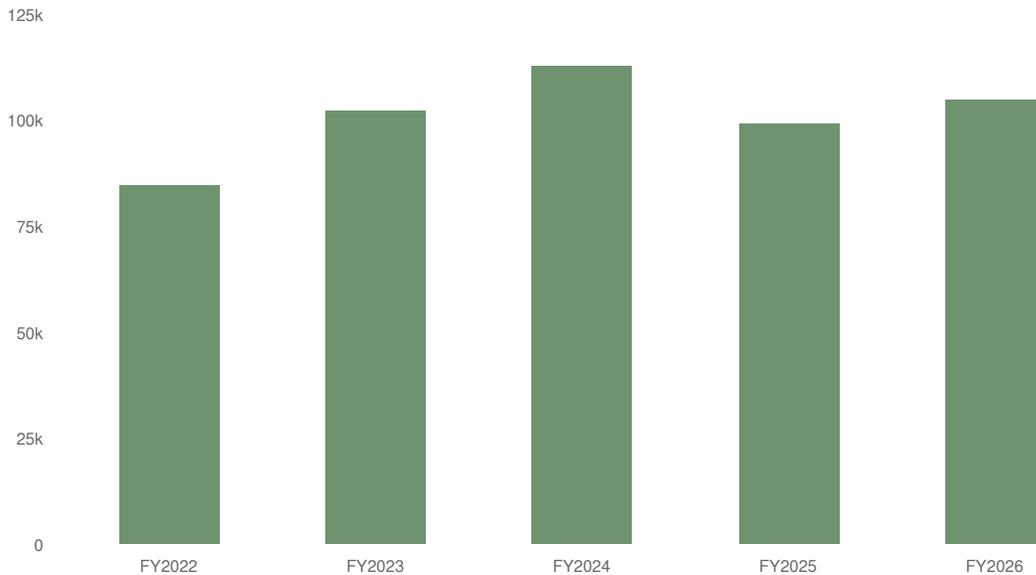
-\$13,690 (-12.10% vs. prior year)

FY2026 Expenditures

\$104,800

\$5,390 (5.42% vs. prior year)

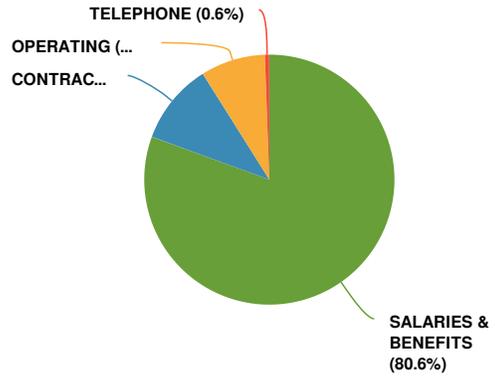
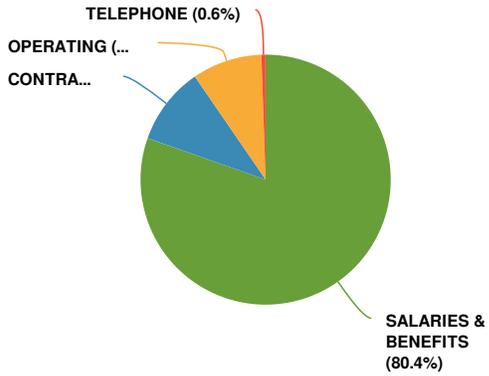
Finance Proposed and Historical Budget vs. Actual



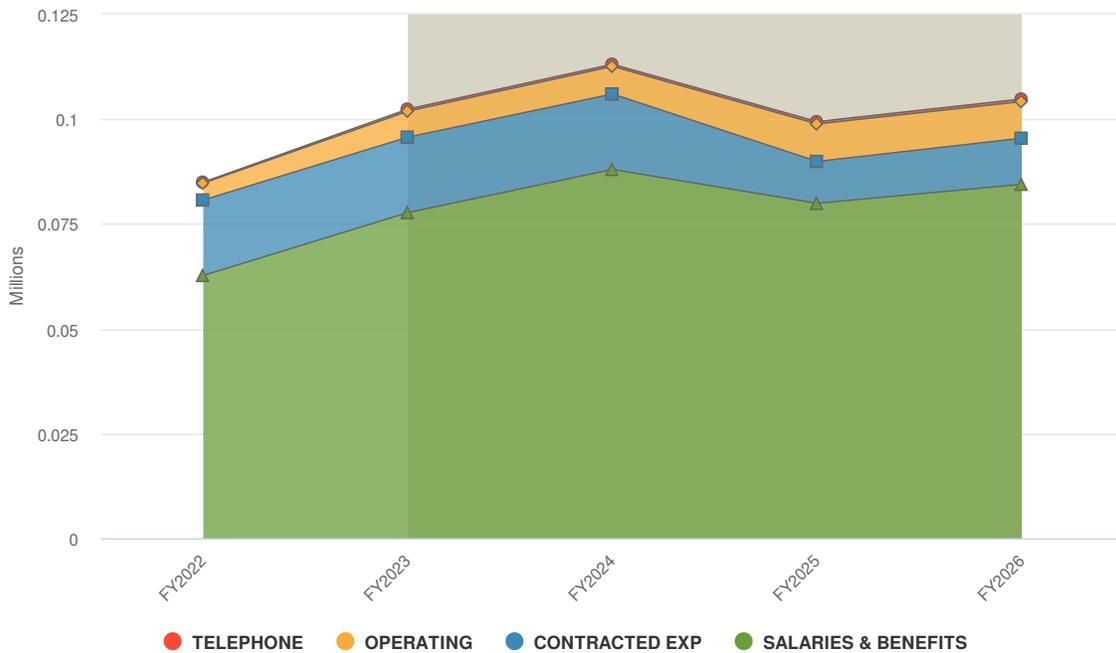
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Expense Objects				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.403.001.000	\$47,000.00	\$47,840.00	\$50,240.00
SALARIES-TEMPORARY	104.403.002.000	\$12,000.00	\$12,000.00	\$12,000.00
SALARIES - OVERTIME	104.403.003.000	\$500.00	\$500.00	\$500.00
RETIREMENT AND LIFE INSUR	104.403.005.000	\$17,000.00	\$10,690.00	\$12,150.00
SOCIAL SECURITY-MEDICARE	104.403.006.000	\$900.00	\$1,740.00	\$1,810.00
HEALTH INSURANCE	104.403.008.000	\$8,000.00	\$6,140.00	\$6,750.00
WORKERS COMP (SELF INS)	104.403.009.000	\$2,600.00	\$1,000.00	\$1,000.00
Total SALARIES & BENEFITS:		\$88,000.00	\$79,910.00	\$84,450.00
OPERATING				
OFFICE EXPENSE	104.403.011.000	\$1,100.00	\$1,300.00	\$1,400.00
OFFICE EQUIPMENT EXPENSE	104.403.013.000		\$500.00	\$0.00
MEMBERSHIPS AND DUES	104.403.024.000	\$1,100.00	\$1,000.00	\$1,000.00
TRAVEL CONFERENCES & MEETING	104.403.025.000	\$2,100.00	\$3,600.00	\$3,700.00
TRAINING	104.403.026.000	\$2,100.00	\$2,200.00	\$2,300.00
CHARGEBACK FEES	104.403.054.000	\$200.00	\$350.00	\$350.00
Total OPERATING:		\$6,600.00	\$8,950.00	\$8,750.00
TELEPHONE				
TELEPHONE	104.403.016.000	\$500.00	\$550.00	\$600.00
Total TELEPHONE:		\$500.00	\$550.00	\$600.00
CONTRACTED EXP				
CONTRACTUAL SERVICES	104.403.022.000	\$18,000.00	\$10,000.00	\$11,000.00
Total CONTRACTED EXP:		\$18,000.00	\$10,000.00	\$11,000.00
Total Expense Objects:		\$113,100.00	\$99,410.00	\$104,800.00

Accomplishments during FY2022/2023 - 2023/2024

- Processed utility billing for approximately 3,400 customers monthly, processed over 1,200 invoices annually, payroll for approximately 40 employees biweekly and bill approximately 800 Business License Customers
- Completed FY2022/2023 Annual Financial Audits and received financially unqualified audit opinions (i.e., clean audits)
- Continued to reorganize Finance Department to improve Internal Control
- Played a key role in bringing Per Capita park upgrade funding to the community. Completed project in FY 2023/2024 and received State reimbursement.
- Re-implemented utility shut-offs which in turn brought more accounts current. Along with establishing payment plans for residents needing assistance.
- Facilitated Low Income Household Water Assistance Program (LIHWAP) to assist residents with past due balances. Total Paid to Date: \$67,255.23.

Goals for FY2024/2025 - 2025/2026

- Complete annual financial audits within 180 days after the end of the fiscal year
- Monitor operating and capital expenditures to ensure they remain on target throughout the year
- Perform comprehensive fee studies and recommend changes where necessary to cover related costs
- Continue providing leadership in the Measure P Oversight Committee to effectively administer the Measure P Fund
- Continue expanding use of technology for better budgeting and overall financial management
- Foster growth and development of employees
 - Create mentor/mentee relationships
 - Expand training opportunities including cross departmental on the job training
 - Share and celebrate successes through regular meetings



General Government

Expenditures Summary

FY2025 Expenditures

\$2,494,936

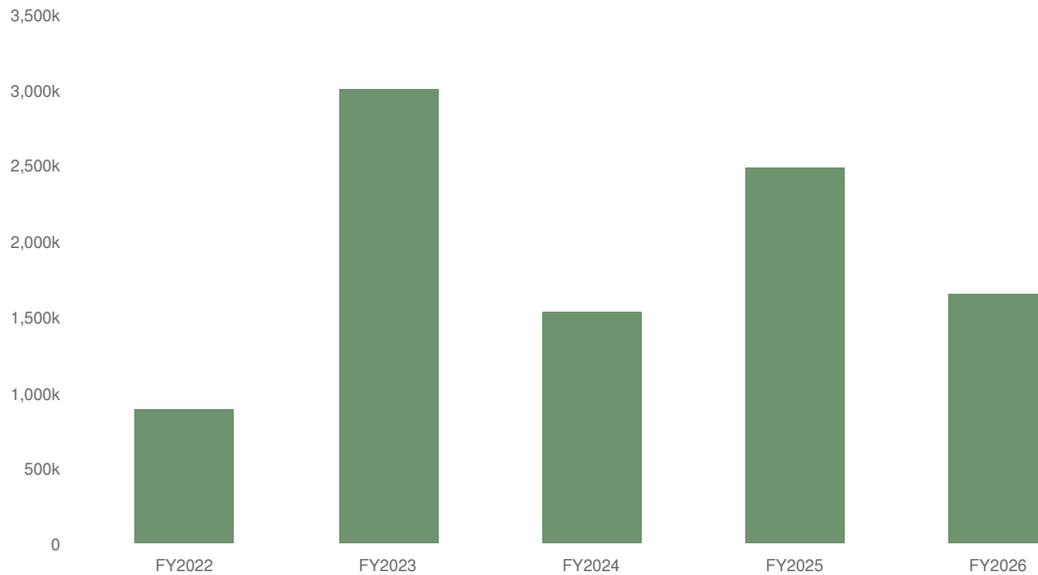
\$953,936 (61.90% vs. prior year)

FY2026 Expenditures

\$1,653,190

-\$841,746 (-33.74% vs. prior year)

General Government Proposed and Historical Budget vs. Actual



Expenditures by Fund

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
GENERAL FUND				
GENERAL FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.404.001.000	\$82,500.00	\$74,290.00	\$78,000.00
SALARIES - TEMPORARY	104.404.002.000	\$4,740.00	\$4,700.00	\$4,700.00
SALARIES - OVERTIME	104.404.003.000	\$1,000.00	\$1,000.00	\$1,000.00
RETIREMENT AND LIFE INSUR	104.404.005.000	\$26,000.00	\$16,990.00	\$19,290.00
SOCIAL SECURITY-MEDICARE	104.404.006.000	\$1,500.00	\$2,300.00	\$2,400.00
HEALTH INSURANCE	104.404.008.000	\$45,000.00	\$16,870.00	\$18,550.00
WORKERS COMP (SELF INS)	104.404.009.000	\$2,400.00	\$0.00	\$0.00
INSURANCE BONDS & RETIREMENT	104.404.023.000	\$12,000.00	\$41,800.00	\$48,100.00
PERSONNEL EXPENSE	104.404.033.000	\$100.00	\$200.00	\$250.00
Total SALARIES & BENEFITS:		\$175,240.00	\$158,150.00	\$172,290.00
OPERATING				
OFFICE EXPENSE	104.404.011.000	\$3,200.00	\$3,300.00	\$3,400.00
SPECIAL DEPARTMENT EXPENSE	104.404.012.000	\$760.00	\$2,000.00	\$2,500.00
SPECIAL EVENTS	104.404.012.001		\$2,000.00	\$2,000.00
ADVERTISING	104.404.015.001	\$4,200.00	\$3,000.00	\$3,100.00
MEMBERSHIPS AND DUES	104.404.024.000	\$4,800.00	\$3,500.00	\$4,000.00
TRAINING	104.404.026.000	\$5,300.00	\$500.00	\$1,000.00
CHAMBER OF COMMERCE	104.404.051.000	\$200.00	\$4,000.00	\$4,000.00
Total OPERATING:		\$18,460.00	\$18,300.00	\$20,000.00
TELEPHONE				
TELEPHONE	104.404.016.000	\$2,000.00	\$4,200.00	\$4,300.00
Total TELEPHONE:		\$2,000.00	\$4,200.00	\$4,300.00
UTILITIES				
UTILITIES	104.404.017.000	\$7,000.00	\$9,500.00	\$10,000.00
Total UTILITIES:		\$7,000.00	\$9,500.00	\$10,000.00
FACILITIES				
RENTS AND LEASES	104.404.018.000	\$0.00	\$100.00	\$100.00
MAINT OF BLDGS STRUCT & GRND	104.404.019.000	\$7,100.00	\$4,000.00	\$5,000.00
CODE ENFORCEMENT	104.404.019.002	\$63,900.00	\$30,000.00	\$30,000.00
Total FACILITIES:		\$71,000.00	\$34,100.00	\$35,100.00
CONTRACTED EXP				
PROFESSIONAL SERVICES	104.404.021.000	\$55,000.00	\$40,000.00	\$45,000.00
ENGINEERING FEES	104.404.021.001	\$42,600.00	\$65,000.00	\$75,000.00
ATTORNEY FEES	104.404.021.002	\$60,000.00	\$40,000.00	\$45,000.00
AUDITOR FEES	104.404.021.004	\$24,400.00	\$25,000.00	\$27,000.00

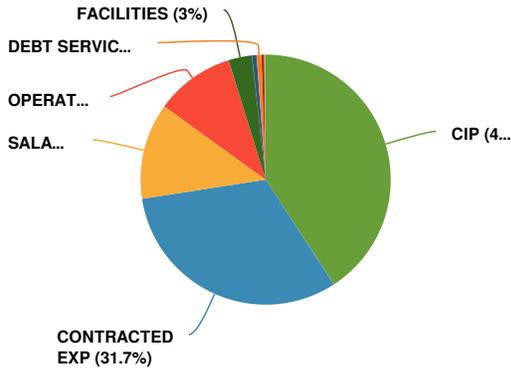
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
CODIFICATION OF ORDINANCES	104.404.021.005	\$5,000.00	\$5,000.00	\$5,000.00
PLANNING SERVICES	104.404.021.006	\$46,100.00	\$70,000.00	\$75,000.00
ECONOMIC DEVELOPMENT	104.404.021.007	\$2,500.00	\$5,000.00	\$5,000.00
CONTRACTUAL SERVICES	104.404.022.000	\$28,000.00	\$37,000.00	\$39,000.00
FIRE	104.404.022.001	\$430,000.00	\$460,000.00	\$475,000.00
ANIMAL CONTROL	104.404.022.002	\$91,800.00	\$0.00	\$0.00
ADMIN SERVICES TU CO	104.404.022.003	\$31,300.00	\$45,000.00	\$45,000.00
Total CONTRACTED EXP:		\$816,700.00	\$792,000.00	\$836,000.00
MISC CAPITAL				
DONATIONS	104.404.050.000	\$9,000.00	\$15,000.00	\$15,000.00
Total MISC CAPITAL:		\$9,000.00	\$15,000.00	\$15,000.00
DEBT SERVICE				
CAPITAL OUTLAY	104.404.073.000	\$15,000.00	\$15,000.00	\$15,000.00
Total DEBT SERVICE:		\$15,000.00	\$15,000.00	\$15,000.00
Total GENERAL FUND:		\$1,114,400.00	\$1,046,250.00	\$1,107,690.00
Total GENERAL FUND:		\$1,114,400.00	\$1,046,250.00	\$1,107,690.00
CAPITAL FUND				
AMERICAN RESCUE PLAN ACT FUND				
CIP				
ARPA PROJECT 3	142.404.080.003	\$0.00	\$468,336.00	\$0.00
ARPA PROJECT 4	142.404.080.004	\$0.00	\$50,000.00	\$0.00
FACILITY SECURITY	142.404.080.005		\$50,000.00	\$0.00
PARK MASTER PLAN	142.404.080.006		\$150,000.00	\$0.00
DEVELOPMENT BLOCK WALL REPLACEMENT	142.404.080.007		\$100,000.00	\$0.00
DOBSON FIELD FENCING	142.404.080.008		\$100,000.00	\$0.00
Total CIP:		\$0.00	\$918,336.00	\$0.00
Total AMERICAN RESCUE PLAN ACT FUND:		\$0.00	\$918,336.00	\$0.00
Total CAPITAL FUND:		\$0.00	\$918,336.00	\$0.00
SPECIAL REVENUE FUND				
CASP -ADA INFRASTURE FUND				
CONTRACTED EXP				
PROFESSIONAL SERVICES	135.404.021.000	\$7,500.00		
Total CONTRACTED EXP:		\$7,500.00		
Total CASP -ADA INFRASTURE FUND:		\$7,500.00		
Total SPECIAL REVENUE FUND:		\$7,500.00		
MEASURE P				
MEASURE P				
SALARIES & BENEFITS				
SALARIES - REGULAR	141.405.001.000	\$60,000.00	\$60,200.00	\$63,800.00
SALARIES - OVERTIME	141.405.003.000		\$300.00	\$400.00



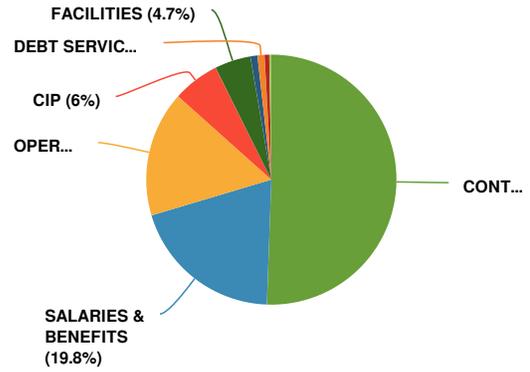
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
RETIREMENT AND LIFE INSUR	141.405.005.000	\$19,700.00	\$19,700.00	\$19,700.00
SOCIAL SECURITY - MEDICARE	141.405.006.000	\$1,900.00	\$1,750.00	\$1,850.00
HEALTH INSURANCE	141.405.008.000	\$23,000.00	\$22,000.00	\$22,000.00
WORKERS COMP (SELF INS)	141.405.009.000	\$16,000.00	\$1,000.00	\$1,000.00
INSURANCE, BONDS & RETIREM	141.405.023.000	\$46,600.00	\$46,600.00	\$46,600.00
Total SALARIES & BENEFITS:		\$167,200.00	\$151,550.00	\$155,350.00
OPERATING				
SPECIAL DEPARTMENT EXPENSE	141.404.012.000	\$5,000.00	\$231,900.00	\$243,250.00
SPECIAL DEPARTMENT EXPENSE	141.405.012.000	\$5,000.00	\$5,000.00	\$5,000.00
Total OPERATING:		\$10,000.00	\$236,900.00	\$248,250.00
FACILITIES				
MAINT BLDGS, STRUCT & GRND	141.404.019.000	\$41,900.00	\$41,900.00	\$41,900.00
Total FACILITIES:		\$41,900.00	\$41,900.00	\$41,900.00
CIP				
Fire engine replacement	141.404.074.000	\$100,000.00		
FIRE: ENGINE REPLACEMENT	141.404.074.048	\$100,000.00	\$100,000.00	\$100,000.00
Total CIP:		\$200,000.00	\$100,000.00	\$100,000.00
Total MEASURE P:		\$419,100.00	\$530,350.00	\$545,500.00
Total MEASURE P:		\$419,100.00	\$530,350.00	\$545,500.00
Total:		\$1,541,000.00	\$2,494,936.00	\$1,653,190.00

Expenditures by Expense Type

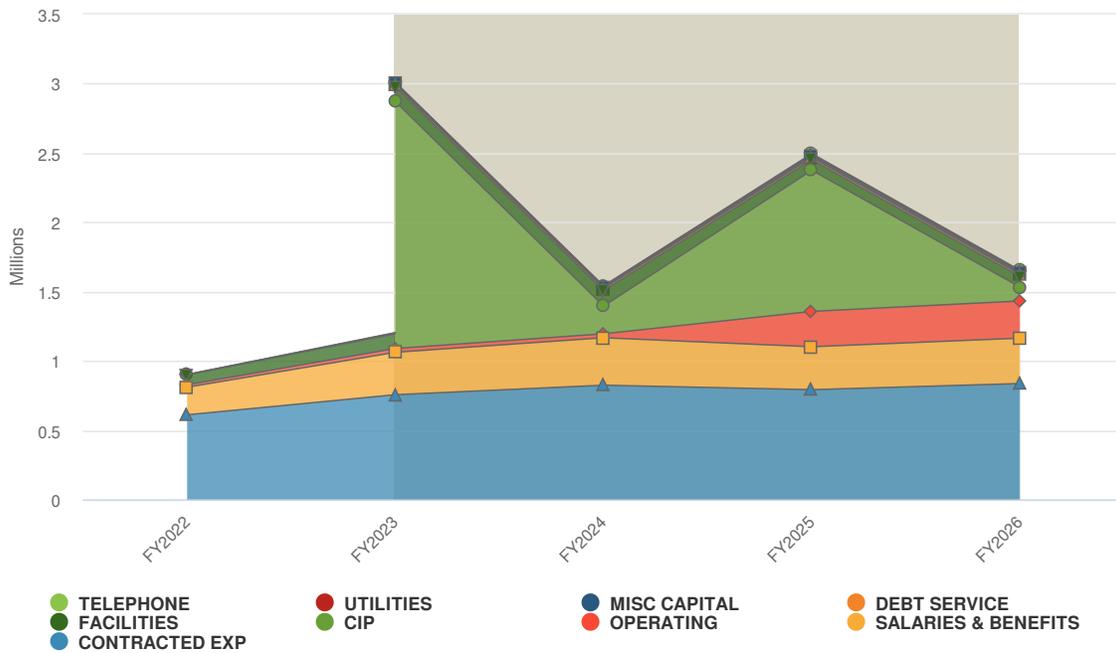
Budgeted 2025 Expenditures by Expense Type



Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Accomplishments during FY2022/2023 - 2023/2024

- Reviewed all risk management programs
- Completed and approved 5-year Fire agreement
- Provided support to developers, Planning and Engineering for development projects
- Began the Housing Element Update
- Attended Planning Commission Meetings and supported Planning Commissioners
- Coordinated on many varied items with the City Attorney
- Processed Food Truck Ordinance
- Processed Accessory Dwelling Unit ordinance
- Completed processing of first subdivision in many years
- Continued work on development processes and procedures
- Continued coordination with the Tulare County Economic Development Corporation
- Processed multiple planning and zoning applications
- Completed the Storm Drain Master Plan
- Completed the Sanitary Sewer Master Plan
- Processed Medicinal Cannabis Clinic Applications
- Began Improvement Standards Update

Goals for FY2024/2025 - 2025/2026

- Continue administering 5-year Agreement with Tulare County for Fire Services
- Implement changes and administer contract for Animal Control Services
- Develop alternatives to current services to reduce costs
- Consider consolidated services with other local cities to lower costs
- Complete Improvement Standards Update
- Continue to support development processing
- Continued coordination with the City Attorney on varied items
- Improve development processes and procedures and fee updates
- Develop and improve Capital Improvement Program and Project Management
- Updating Code Codification and inclusion of Zoning Ordinance in main document
- Continue coordination with the Tulare County Economic Development Corporation

Police Department



John Hall
Chief of Police

The Exeter Police Department is a full-service law enforcement agency, providing service to the residents and businesses within the City of Exeter. The primary function is the maintenance of order, the enforcement of local, state & federal laws, and the basic protection of life and property.

Expenditures Summary

FY2025 Expenditures

\$4,262,761

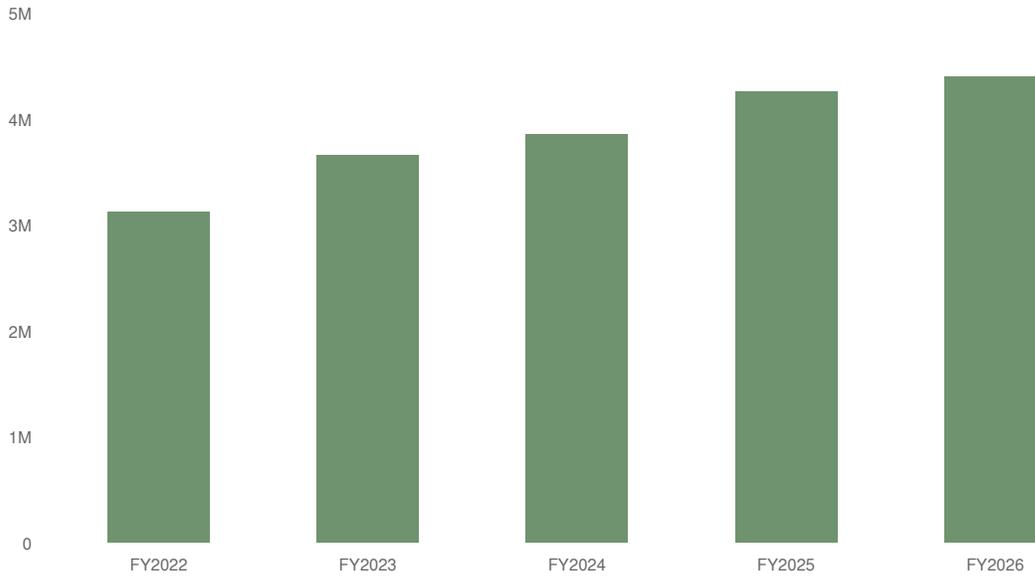
\$399,251 (10.33% vs. prior year)

FY2026 Expenditures

\$4,402,810

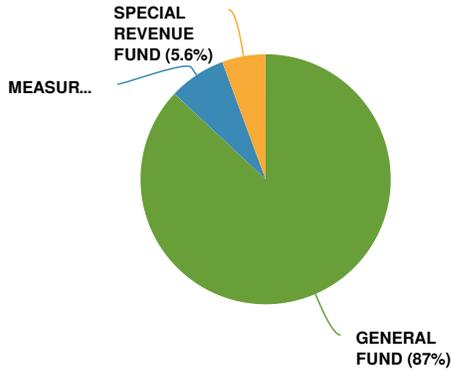
\$140,049 (3.29% vs. prior year)

Police Department Proposed and Historical Budget vs. Actual

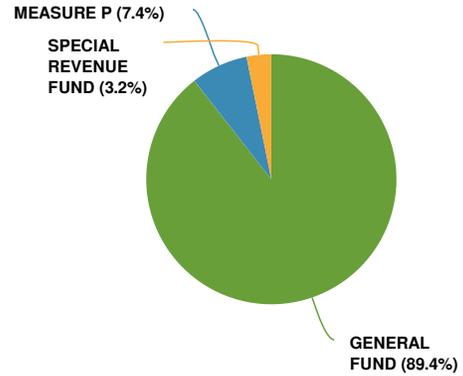


Expenditures by Fund

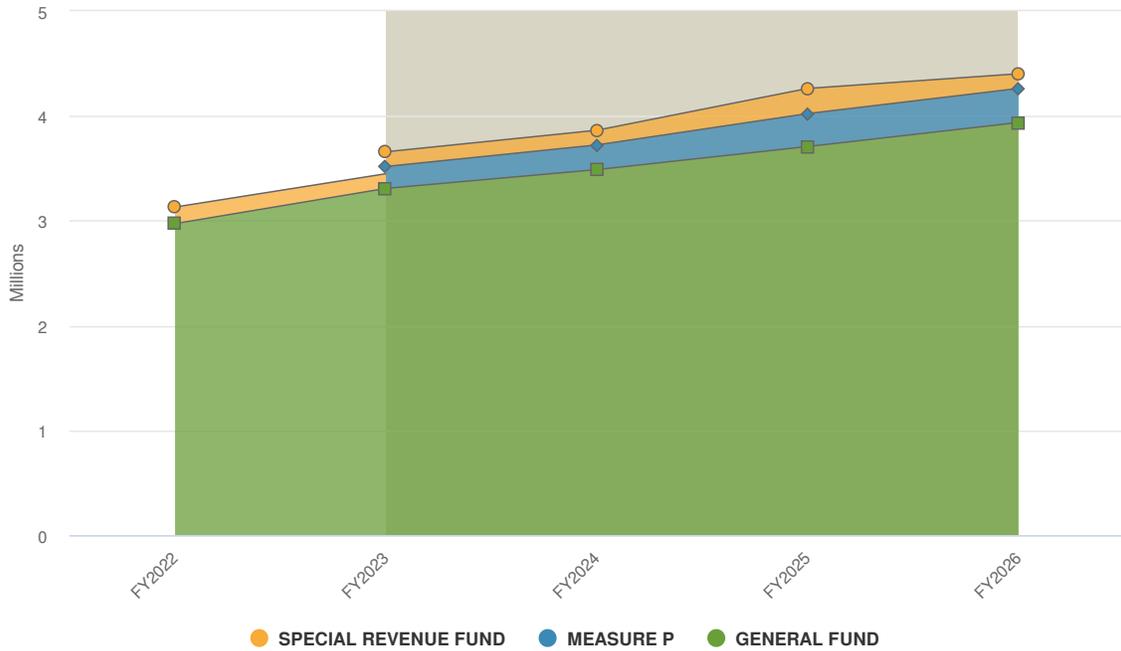
2025 Expenditures by Fund



2026 Expenditures by Fund



Budgeted and Historical 2025 Expenditures by Fund



Grey background indicates budgeted figures.

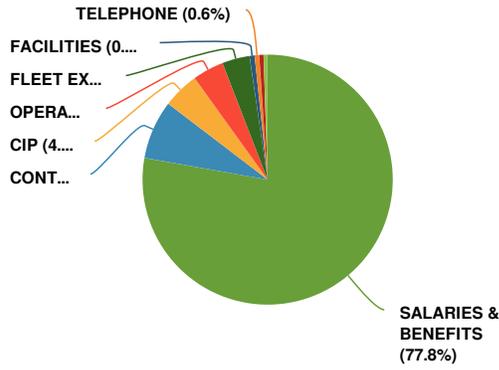
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
GENERAL FUND				
GENERAL FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.421.001.000	\$1,510,700.00	\$1,739,130.00	\$1,825,410.00
SALARIES-TEMPORARY	104.421.002.000	\$20,460.00	\$20,500.00	\$20,460.00
SALARIES-OVERTIME	104.421.003.000	\$90,000.00	\$90,000.00	\$90,000.00
DISABILITY INSURANCE	104.421.004.000	\$2,100.00	\$1,400.00	\$1,500.00
RETIREMENT AND LIFE INSUR	104.421.005.000	\$553,300.00	\$566,601.00	\$629,730.00
SOCIAL SECURITY-MEDICARE	104.421.006.000	\$22,500.00	\$26,050.00	\$27,400.00
HEALTH INSURANCE	104.421.008.000	\$360,000.00	\$295,870.00	\$325,460.00
WORKERS COMP (SELF INS)	104.421.009.000	\$118,000.00	\$142,650.00	\$149,780.00
INSURANCE BONDS & RETIREMENT	104.421.023.000	\$152,000.00	\$162,500.00	\$186,900.00
PERSONNEL EXPENSE	104.421.033.000	\$8,500.00	\$7,000.00	\$7,000.00
Total SALARIES & BENEFITS:		\$2,837,560.00	\$3,051,701.00	\$3,263,640.00
OPERATING				
OFFICE EXPENSE	104.421.011.000	\$5,000.00	\$5,000.00	\$5,000.00
SPECIAL DEPARTMENT EXPENSE	104.421.012.000	\$21,000.00	\$21,000.00	\$21,000.00
K9 PROGRAM	104.421.012.001	\$3,000.00	\$3,000.00	\$3,000.00
OFFICE EQUIPMENT EXPENSE	104.421.013.000	\$6,000.00	\$6,000.00	\$6,000.00
CLOTHING AND PERSONAL EXP	104.421.014.000	\$10,500.00	\$10,000.00	\$10,000.00
MEMBERSHIPS AND DUES	104.421.024.000	\$1,100.00	\$1,000.00	\$1,000.00
TRAVEL CONFERENCES & MEETING	104.421.025.000	\$5,300.00	\$5,000.00	\$5,000.00
TRAINING	104.421.026.000	\$17,850.00	\$15,000.00	\$15,000.00
POST TRAINING	104.421.026.001	\$17,300.00	\$16,000.00	\$16,500.00
Total OPERATING:		\$87,050.00	\$82,000.00	\$82,500.00
TELEPHONE				
TELEPHONE	104.421.016.000	\$30,900.00	\$25,000.00	\$27,000.00
Total TELEPHONE:		\$30,900.00	\$25,000.00	\$27,000.00
UTILITIES				
UTILITIES	104.421.017.000	\$20,700.00	\$22,000.00	\$24,000.00
Total UTILITIES:		\$20,700.00	\$22,000.00	\$24,000.00
FACILITIES				
MAINT BLDGS,STRUCT & GRNDS	104.421.019.000	\$28,000.00	\$28,000.00	\$29,000.00
Total FACILITIES:		\$28,000.00	\$28,000.00	\$29,000.00
FLEET EXP				
MAINT & OPERATION OF VEHICLE	104.421.020.000	\$152,000.00	\$152,000.00	\$154,000.00
Total FLEET EXP:		\$152,000.00	\$152,000.00	\$154,000.00
CONTRACTED EXP				



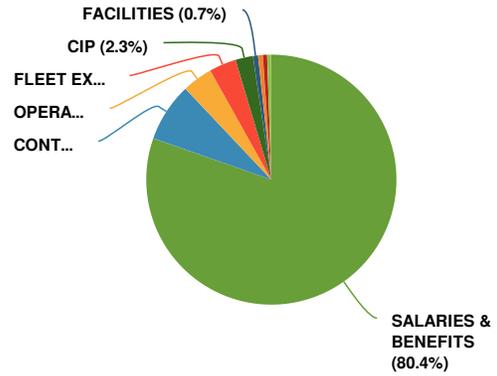
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
CONTRACTUAL SERVICES	104.421.022.000	\$306,800.00	\$324,000.00	\$334,000.00
MAINTENANCE CONTRACTS	104.421.022.001	\$500.00	\$0.00	\$0.00
Total CONTRACTED EXP:		\$307,300.00	\$324,000.00	\$334,000.00
MISC CAPITAL				
RADIO EXPENSE	104.421.034.000	\$11,700.00	\$11,000.00	\$11,000.00
SAFETY EQUIPMENT	104.421.035.000	\$12,600.00	\$12,600.00	\$12,600.00
Total MISC CAPITAL:		\$24,300.00	\$23,600.00	\$23,600.00
Total GENERAL FUND:		\$3,487,810.00	\$3,708,301.00	\$3,937,740.00
Total GENERAL FUND:		\$3,487,810.00	\$3,708,301.00	\$3,937,740.00
SPECIAL REVENUE FUND				
COPS				
CIP				
POLICE VEHICLE REPLACEMENTS	137.421.074.049	\$100,000.00		
VEHICLES	137.421.080.001		\$200,000.00	\$100,000.00
Total CIP:		\$100,000.00	\$200,000.00	\$100,000.00
Total COPS:		\$100,000.00	\$200,000.00	\$100,000.00
POLICE DONATIONS				
OPERATING				
SPECIAL DEPARTMENT EXPENSE	138.421.012.000	\$40,000.00	\$40,000.00	\$40,000.00
Total OPERATING:		\$40,000.00	\$40,000.00	\$40,000.00
Total POLICE DONATIONS:		\$40,000.00	\$40,000.00	\$40,000.00
Total SPECIAL REVENUE FUND:		\$140,000.00	\$240,000.00	\$140,000.00
MEASURE P				
MEASURE P				
SALARIES & BENEFITS				
REGULAR - SALARIES	141.421.001.000	\$77,200.00	\$141,000.00	\$147,500.00
SALARIES - OVERTIME	141.421.003.000		\$5,000.00	\$5,000.00
RETIREMENT AND LIFE INS	141.421.005.000	\$30,300.00	\$39,000.00	\$40,000.00
SOCIAL SECURITY-MEDICARE	141.421.006.000	\$2,100.00	\$2,460.00	\$2,570.00
HEALTH INSURANCE	141.421.008.000	\$22,000.00	\$27,000.00	\$29,000.00
WORKERS COMP (SELF INS)	141.421.009.000	\$7,500.00	\$1,000.00	\$1,000.00
INSURANCE, BONDS & RETIREM	141.421.023.000	\$46,600.00	\$49,000.00	\$50,000.00
Total SALARIES & BENEFITS:		\$185,700.00	\$264,460.00	\$275,070.00
OPERATING				
SPECIAL DEPARTMENT EXPENSE	141.421.012.000	\$50,000.00	\$50,000.00	\$50,000.00
Total OPERATING:		\$50,000.00	\$50,000.00	\$50,000.00
Total MEASURE P:		\$235,700.00	\$314,460.00	\$325,070.00
Total MEASURE P:		\$235,700.00	\$314,460.00	\$325,070.00
Total:		\$3,863,510.00	\$4,262,761.00	\$4,402,810.00

Expenditures by Expense Type

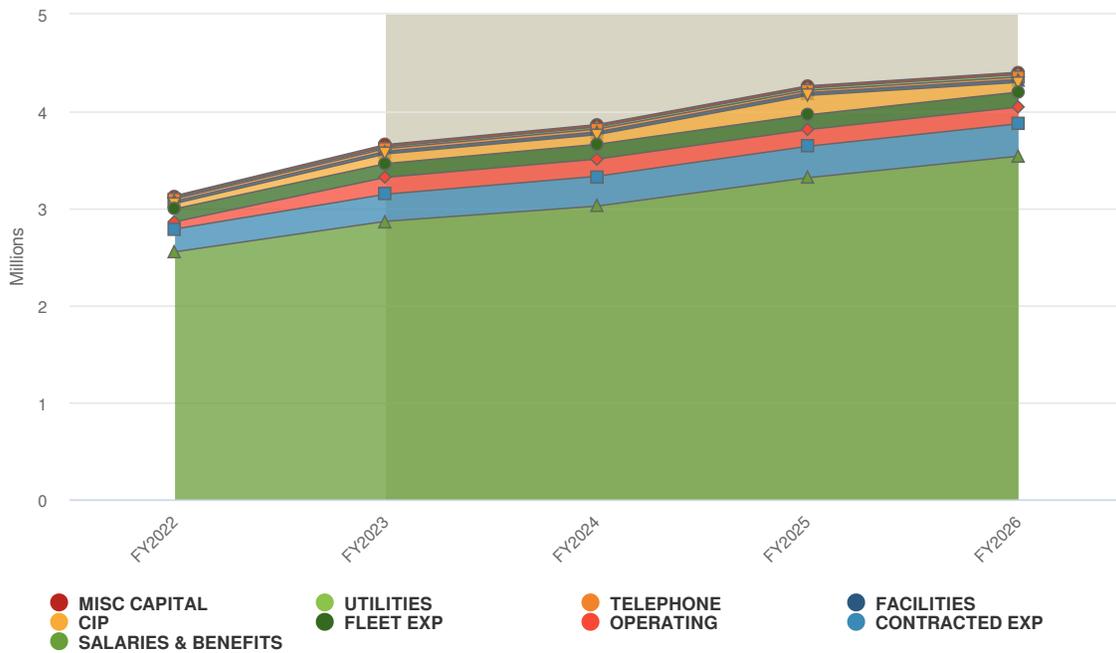
Budgeted 2025 Expenditures by Expense Type



Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Accomplishments during FY2022/2023 - 2023/2024

- Development, implementation, and filling of the Special Projects and Training Coordinator position, which has resulted in many benefits.
- Continuing with vehicle replacement program and replacing older high mileage vehicles.
- Successfully completed a POST audit. Zero deficiencies were found with department recruiting, hiring, and training processes.

Goals for FY2024/2025 - 2025/2026

- Continue with equipment upgrades and replacements
- Striving to meet all the requirements and industry standards for training
- Building renovation project started with the passing of Measure P in 2020 and are optimistic that construction will start this year.



Streets

The City of Exeter has multiple funding sources to maintain the City streets. The non-General Fund sources require that the City contribute at least \$100,000 a year towards street costs to be eligible to receive these other funds.

Expenditures Summary

FY2025 Expenditures

\$492,479

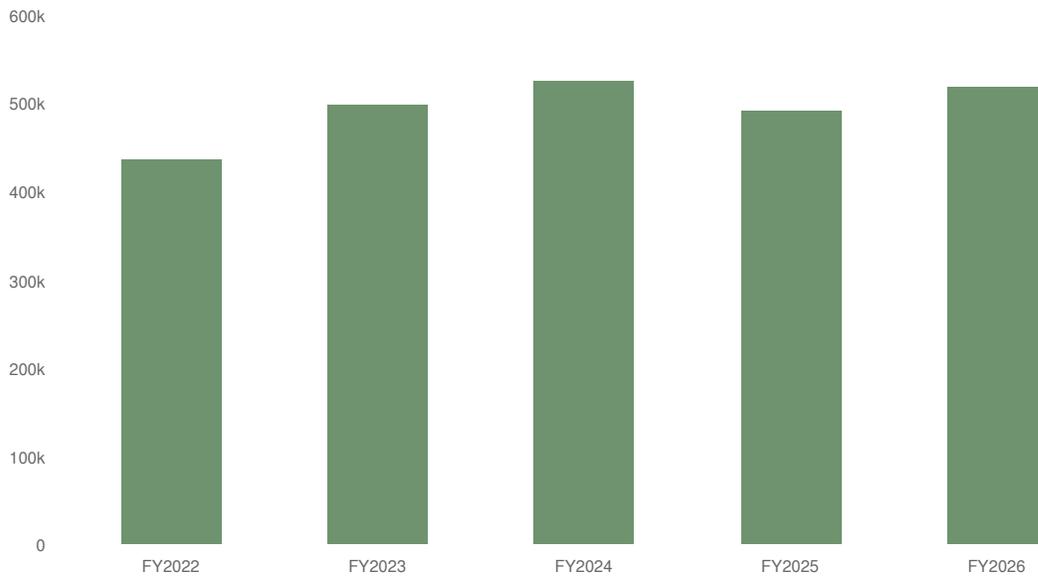
-\$32,521 (-6.19% vs. prior year)

FY2026 Expenditures

\$518,058

\$25,579 (5.19% vs. prior year)

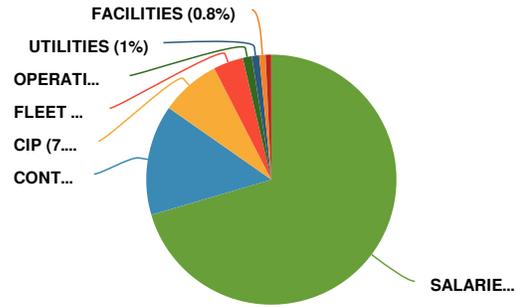
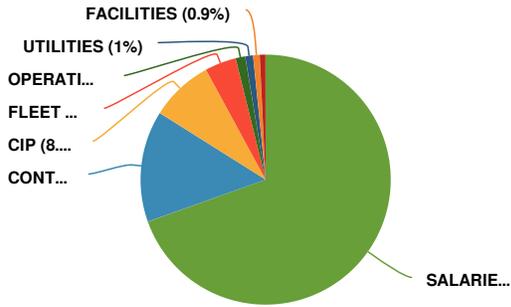
Streets Proposed and Historical Budget vs. Actual



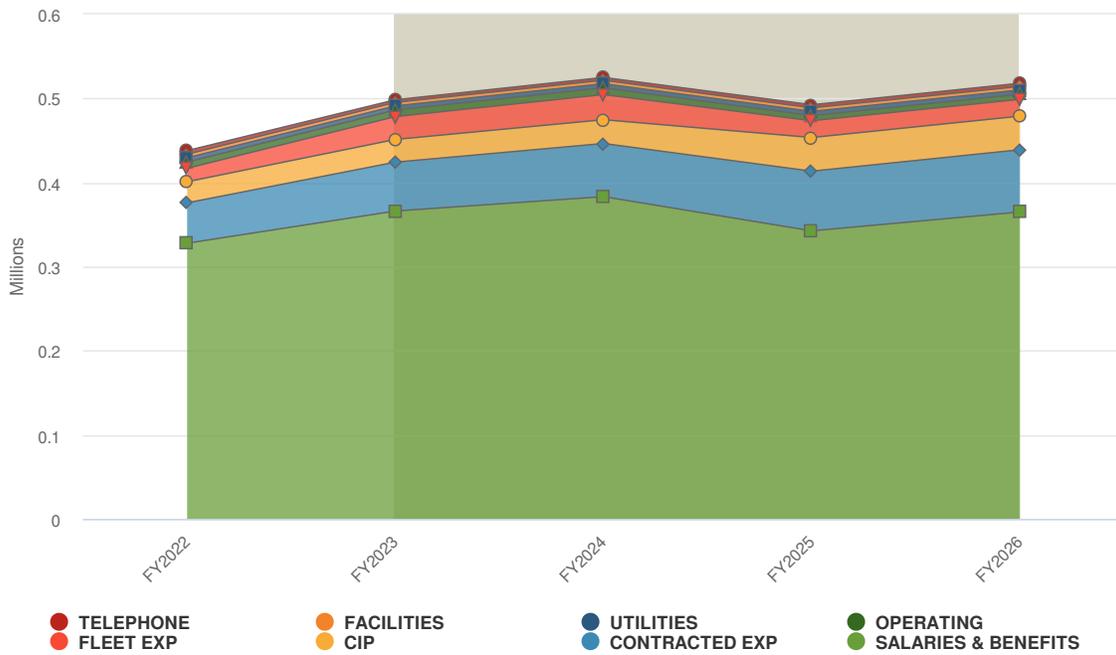
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Expense Objects				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.431.001.000	\$185,700.00	\$183,088.00	\$192,243.00
SALARIES - TEMPORARY	104.431.002.000	\$45,000.00	\$35,000.00	\$35,000.00
SALARIES - OVERTIME	104.431.003.000	\$1,100.00	\$1,200.00	\$1,200.00
RETIREMENT AND LIFE INSUR	104.431.005.000	\$52,100.00	\$47,141.00	\$53,055.00
SOCIAL SECURITY-MEDICARE	104.431.006.000	\$2,800.00	\$6,330.00	\$6,590.00
HEALTH INSURANCE	104.431.008.000	\$50,000.00	\$36,490.00	\$40,140.00
WORKERS COMP (SELF INS)	104.431.009.000	\$28,000.00	\$13,930.00	\$14,630.00
INSURANCE, BONDS & RETIREM	104.431.023.000	\$18,000.00	\$18,300.00	\$21,100.00
PERSONNEL EXPENSES	104.431.033.000	\$500.00	\$1,000.00	\$1,000.00
Total SALARIES & BENEFITS:		\$383,200.00	\$342,479.00	\$364,958.00
OPERATING				
OFFICE EXPENSE	104.431.011.000	\$300.00	\$600.00	\$600.00
SPECIAL DEPARTMENT EXPENSE	104.431.012.000	\$1,600.00	\$1,000.00	\$1,000.00
CLOTHING & PERSONAL EXPENSE	104.431.014.000	\$900.00	\$1,500.00	\$1,500.00
MEMBERSHIPS AND DUES	104.431.024.000	\$1,100.00	\$1,000.00	\$1,000.00
TRAVEL CONFERENCES & MEETING	104.431.025.000	\$2,100.00	\$1,000.00	\$1,000.00
TRAINING	104.431.026.000	\$2,100.00	\$1,000.00	\$1,000.00
Total OPERATING:		\$8,100.00	\$6,100.00	\$6,100.00
TELEPHONE				
TELEPHONE	104.431.016.000	\$3,300.00	\$3,700.00	\$3,800.00
Total TELEPHONE:		\$3,300.00	\$3,700.00	\$3,800.00
UTILITIES				
UTILITIES	104.431.017.000	\$4,800.00	\$5,000.00	\$5,000.00
Total UTILITIES:		\$4,800.00	\$5,000.00	\$5,000.00
FACILITIES				
MAINT OF BLDGS,STRUCT & GRND	104.431.019.000	\$4,200.00	\$4,200.00	\$4,200.00
Total FACILITIES:		\$4,200.00	\$4,200.00	\$4,200.00
FLEET EXP				
MAINT & OPERATION OF VEHICLE	104.431.020.000	\$29,900.00	\$20,000.00	\$20,000.00
Total FLEET EXP:		\$29,900.00	\$20,000.00	\$20,000.00
CONTRACTED EXP				
PROFESSIONAL SERVICES	104.431.021.000	\$8,000.00	\$4,000.00	\$4,000.00
ENGINEERING FEES	104.431.021.001	\$2,800.00	\$2,000.00	\$2,000.00
CONTRACTUAL SERVICES	104.431.022.000	\$52,400.00	\$65,000.00	\$68,000.00
Total CONTRACTED EXP:		\$63,200.00	\$71,000.00	\$74,000.00
CIP				

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
STREET MAINTENANCE	104.431.029.000	\$28,300.00	\$40,000.00	\$40,000.00
Total CIP:		\$28,300.00	\$40,000.00	\$40,000.00
Total Expense Objects:		\$525,000.00	\$492,479.00	\$518,058.00

Accomplishments during FY2022/2023 - 2023/2024

- Replaced equipment and vehicles to improve overall safety and operational efficiency: Vermeer VX50-800 Vacuum Excavator, (2) F-250 utility trucks, (1) 2022 Dodge Ram 5500 utility truck, (1) K M International 4-Ton Trailer Mounted Diesel Hot Box, (1) Hydro Tek SS Series Hot/Cold Skid Mounted Pressure Washer.
- Completed an updated Speed Zone Survey of selected roadways throughout the City.
- Installed approximately 475' of red curbing along the west side of Industrial Drive starting at Firebaugh.
- Installed diagonal parking around Lincoln Elementary School.
- Executed a Measure R Supplemental Agreement with the Tulare County Transportation Authority for up to \$600,000 of Measure R funding for replacement of the City owned downtown area streetlights.
- Completed approximately 260,000 square yards of asphalt crack sealing throughout the City.
- Completed approximately 236,000 square yards of reclaimite asphalt treatment throughout the City.
- Completed approximately 74,000 square yards cape seal and microsurfacing of asphalt throughout the City.

Goals for FY2024/2025 - 2025/2026

- Continue to execute road and equipment replacement Capital Improvement projects to enhance Exeter's roadway infrastructure.
- Continue implementing strategies for regular low-cost maintenance treatments to the City's roadways.
- Complete rehabilitation of Firebaugh Ave. between SR 65 and Belmont.
- Continue to look for additional funding sources to improve the City's roads.
- Coordination with Caltrans to complete the City of Exeter SR 65 Pedestrian Bicycle Network Safety Improvement Project.



Recreation



Eli Garver
Recreation Coordinator

The Recreation Division is dedicated to creating community through social interaction to enrich lives of citizens. Recreation programs encompass all age groups from preschool to active adults 55+ through a range of various programs and activities.

Recreation strengthens our community's health and well-being. Programs are designed to promote youth personal development, life enrichment, adult social interaction and fun family events.

Expenditures Summary

FY2025 Expenditures

\$281,842

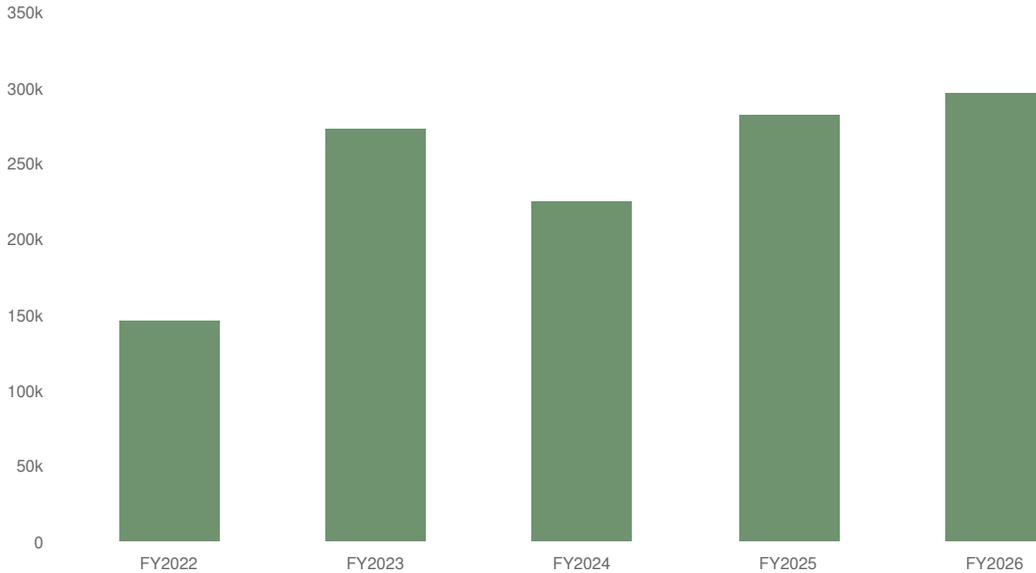
\$57,142 (25.43% vs. prior year)

FY2026 Expenditures

\$296,598

\$14,756 (5.24% vs. prior year)

Recreation Proposed and Historical Budget vs. Actual



Expenditures by Fund

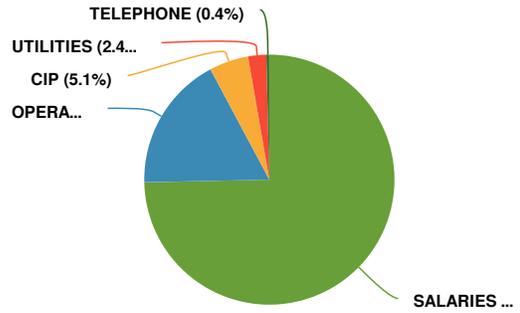
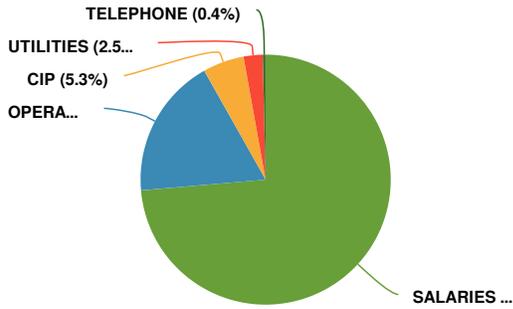
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
GENERAL FUND				
GENERAL FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.471.001.000	\$52,000.00	\$50,530.00	\$53,060.00
SALARIES - TEMPORARY	104.471.002.000	\$38,000.00	\$25,000.00	\$25,000.00
SALARIES - OVERTIME	104.471.003.000		\$9,000.00	\$9,000.00
RETIREMENT AND LIFE INSUR	104.471.005.000	\$15,400.00	\$11,282.00	\$12,828.00
SOCIAL SECURITY-MEDICARE	104.471.006.000	\$800.00	\$2,190.00	\$2,270.00
HEALTH INSURANCE	104.471.008.000	\$20,000.00	\$14,570.00	\$16,020.00
WORKERS COMP (SELF INS)	104.471.009.000	\$6,500.00	\$1,000.00	\$1,000.00
INSURANCE, BONDS & RETIR	104.471.023.000	\$9,600.00	\$9,700.00	\$11,200.00
PERSONNEL EXPENSES	104.471.033.000	\$0.00	\$150.00	\$200.00
Total SALARIES & BENEFITS:		\$142,300.00	\$123,422.00	\$130,578.00
OPERATING				
OFFICE EXPENSE	104.471.011.000	\$2,000.00	\$2,000.00	\$2,000.00
SPECIAL DEPARTMENT EXPENSE	104.471.012.000	\$18,000.00	\$18,000.00	\$18,000.00
MEMBERSHIPS AND DUES	104.471.024.000	\$1,100.00	\$300.00	\$500.00
TRAVEL CONFERENCES & MEETING	104.471.025.000	\$2,100.00	\$1,000.00	\$1,500.00
Total OPERATING:		\$23,200.00	\$21,300.00	\$22,000.00
TELEPHONE				
TELEPHONE	104.471.016.000	\$1,300.00	\$1,000.00	\$1,100.00
Total TELEPHONE:		\$1,300.00	\$1,000.00	\$1,100.00
UTILITIES				
UTILITIES	104.471.017.000	\$12,900.00	\$7,000.00	\$7,000.00
Total UTILITIES:		\$12,900.00	\$7,000.00	\$7,000.00
Total GENERAL FUND:		\$179,700.00	\$152,722.00	\$160,678.00
Total GENERAL FUND:		\$179,700.00	\$152,722.00	\$160,678.00
MEASURE P				
MEASURE P				
SALARIES & BENEFITS				
SALARIES - REGULAR	141.471.001.000		\$56,880.00	\$60,620.00
RETIREMENT AND LIFE INSUR	141.471.005.000		\$10,260.00	\$11,670.00
SOCIAL SECURITY - MEDICARE	141.471.006.000		\$1,650.00	\$1,760.00
HEALTH INSURANCE	141.471.008.000		\$15,330.00	\$16,870.00
Total SALARIES & BENEFITS:			\$84,120.00	\$90,920.00
OPERATING				
SPECIAL DEPARTMENT EXPENSE	141.471.012.000	\$45,000.00	\$30,000.00	\$30,000.00
Total OPERATING:		\$45,000.00	\$30,000.00	\$30,000.00

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
CIP				
RECREATION SOFTWARE	141.471.080.000	\$0.00	\$15,000.00	\$15,000.00
Total CIP:		\$0.00	\$15,000.00	\$15,000.00
Total MEASURE P:		\$45,000.00	\$129,120.00	\$135,920.00
Total MEASURE P:		\$45,000.00	\$129,120.00	\$135,920.00
Total:		\$224,700.00	\$281,842.00	\$296,598.00

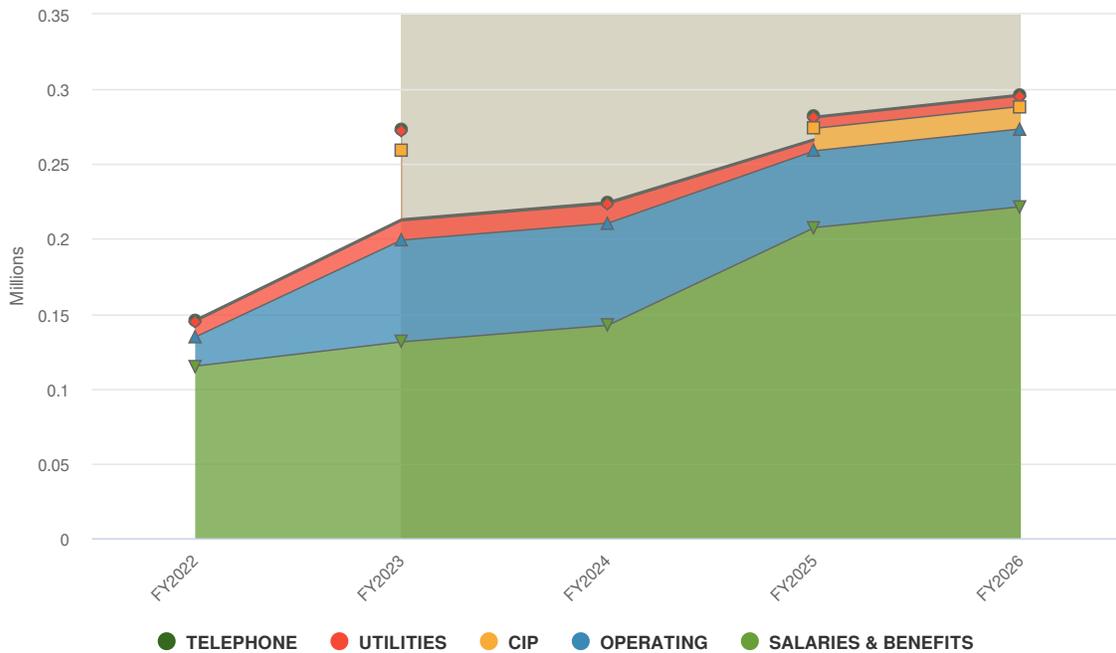
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Accomplishments during FY2022/2023 - 2023/2024

- In Fiscal Year 2022/2023, the City was able to resume the recreation program. The Recreation Department brought back all 5 sports offered pre-covid closure and had (20-50%) growth in registration across all sports.
- Recreation registration software upgrade
- Re-established and expanded multiple special events and camps:
 - Youth Disc Golf
 - Christmas Parade
 - Family fun night during Fall Festival

Goals for FY2024/2025 - 2025/2026

- Offer minimum of five youth sports opportunities throughout the year
- Expand the program to offer adult sports
- Explore opportunities to expand & enhance special events for the City
- Develop and offer innovative recreation opportunities to meet the diverse needs of the communities
- Solicit feedback from customers and staff in an effort to maintain a quality recreation program.



Parks

The City of Exeter is charged with maintaining 10 parks spanning almost 20 acres. The parks are an important part of the City residents' quality of life. The most significant parks are Dobson Field, City Park and Scroth Park. The purpose of this division is to maintain the parks in a way that the public can enjoy both active play and a restful setting free of trash with landscape well maintained.

Expenditures Summary

FY2025 Expenditures

\$326,080

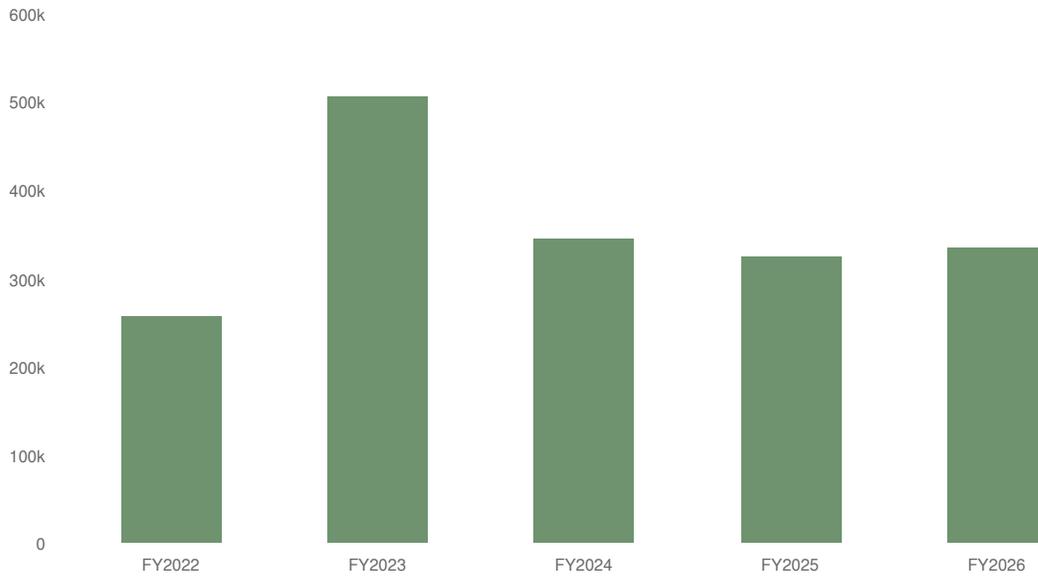
-\$20,220 (-5.84% vs. prior year)

FY2026 Expenditures

\$336,710

\$10,630 (3.26% vs. prior year)

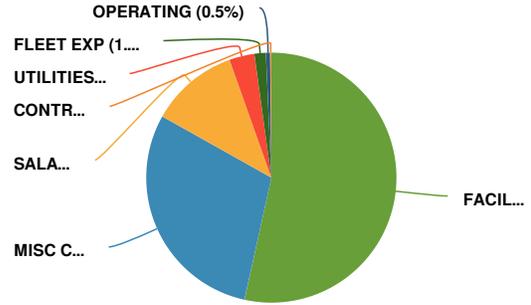
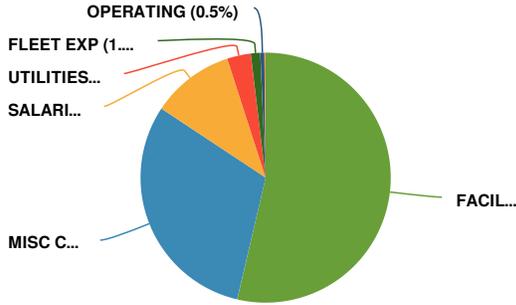
Parks Proposed and Historical Budget vs. Actual



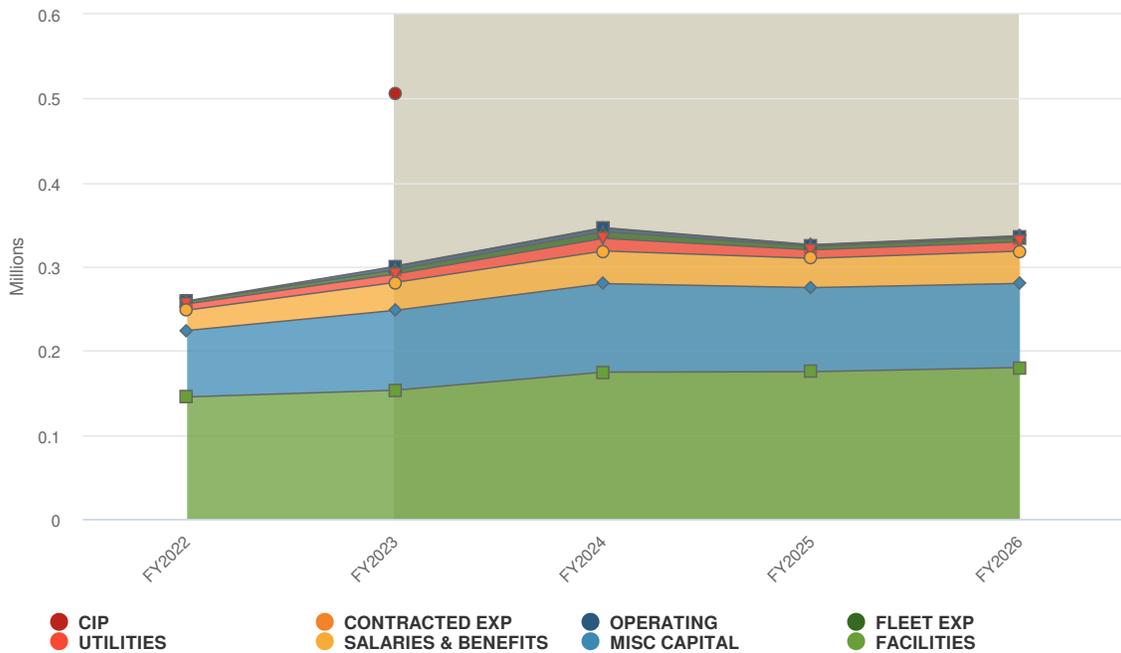
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Expense Objects				
SALARIES & BENEFITS				
SALARIES - REGULAR	104.472.001.000	\$12,600.00	\$12,440.00	\$13,060.00
SALARIES - OVERTIME	104.472.003.000	\$1,000.00	\$1,000.00	\$1,000.00
RETIREMENT AND LIFE INSUR	104.472.005.000	\$4,400.00	\$2,780.00	\$3,160.00
SOCIAL SECURITY-MEDICARE	104.472.006.000	\$600.00	\$390.00	\$410.00
HEALTH INSURANCE	104.472.008.000	\$4,000.00	\$3,070.00	\$3,380.00
WORKERS COMP (SELF INS)	104.472.009.000	\$4,200.00	\$500.00	\$500.00
INSURANCE, BONDS & RETIREM	104.472.023.000	\$12,000.00	\$14,700.00	\$16,900.00
Total SALARIES & BENEFITS:		\$38,800.00	\$34,880.00	\$38,410.00
OPERATING				
SPECIAL DEPARTMENT EXPENSE	104.472.012.000	\$2,000.00	\$500.00	\$500.00
CLOTHING AND PERSONAL EXPENS	104.472.014.000	\$1,100.00	\$1,200.00	\$1,300.00
TRAINING	104.472.026.000	\$1,100.00		
Total OPERATING:		\$4,200.00	\$1,700.00	\$1,800.00
UTILITIES				
UTILITIES	104.472.017.000	\$15,000.00	\$10,000.00	\$11,000.00
Total UTILITIES:		\$15,000.00	\$10,000.00	\$11,000.00
FACILITIES				
MAINT OF BLDGS, STRUCT & GRN	104.472.019.000	\$130,000.00	\$135,000.00	\$140,000.00
TREE TRIMMING	104.472.019.001	\$4,500.00	\$0.00	\$0.00
MAINT BLDGS, STRUCT & GRND	141.472.019.000	\$40,000.00	\$40,000.00	\$40,000.00
Total FACILITIES:		\$174,500.00	\$175,000.00	\$180,000.00
FLEET EXP				
MAINT & OPERATION OF VEHICLE	104.472.020.000	\$8,000.00	\$4,000.00	\$5,000.00
Total FLEET EXP:		\$8,000.00	\$4,000.00	\$5,000.00
CONTRACTED EXP				
PROFESSIONAL SERVICES	140.472.022.000	\$500.00	\$500.00	\$500.00
Total CONTRACTED EXP:		\$500.00	\$500.00	\$500.00
MISC CAPITAL				
LANDSCAPE / LIGHTING	104.472.027.000	\$5,300.00		
LANDSCAPE & LIGHTING	140.472.027.000	\$100,000.00	\$100,000.00	\$100,000.00
Total MISC CAPITAL:		\$105,300.00	\$100,000.00	\$100,000.00
Total Expense Objects:		\$346,300.00	\$326,080.00	\$336,710.00

Accomplishments during FY2022/2023 - 2023/2024

- Replaced equipment to improve overall esthetics and safety.
- Advertised and awarded a contract for landscape maintenance services – Parks/Public Buildings.
- Advertised and awarded contracts for much needed tree trimming at several parks.
- Completed grant funded (Prop 68 Per Capita Park Grant) upgrades to the City Park playground structure, including the installation of rubberized flooring.
- Completed grant funded (Prop 68 Per Capita Park Grant) installation of new playground structure and rubberized flooring at Unger Park.
- Completed drought tolerant landscape upgrades at Planter Park.
- Completed landscape upgrades at Joyner Park.

Goals for FY2024/2025 - 2025/2026

- Complete Parks Master Plan to serve as a guide for long-term CIP planning.
- Continue developing park standards and implement an ongoing review of the maintenance standards.
- Continue to look for alternative funding sources for equipment upgrades and replacements.



Public Works



Daymon Qualls
Public Works Director

Public Works is the heartbeat of any city; developing and maintaining roads, water and sewer systems, solid waste handling and administration. The people who work in public works are solving some of the toughest problems facing our communities.

The mission of the City of Exeter Public Works Department is to provide maintenance and repair of the City's infrastructure in an efficient and cost-effective manner; an exceptionally high level of customer service and a safe work environment; to keep streets clean and well-maintained; to provide low cost, efficient Water, Solid Waste and Wastewater utility services to the citizens of Exeter and to provide various City departments with safe and reliable means of transportation.

Expenditures Summary

FY2025 Expenditures

\$9,275,690

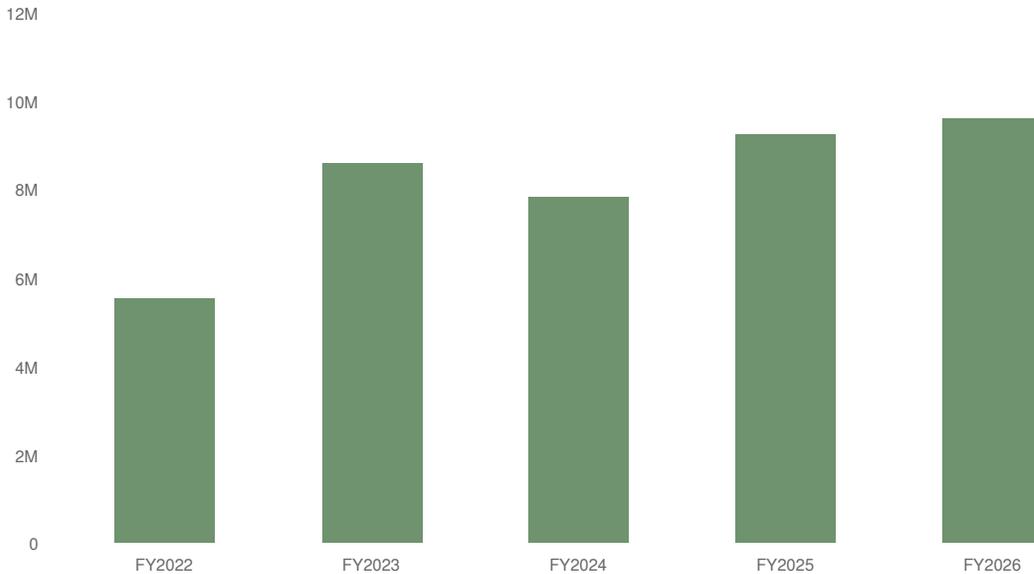
\$1,420,430 (18.08% vs. prior year)

FY2026 Expenditures

\$9,634,040

\$358,350 (3.86% vs. prior year)

Public Works Proposed and Historical Budget vs. Actual



Expenditures by Fund

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
ENTERPRISE FUND				
WATER FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	105.461.001.000	\$522,000.00	\$509,100.00	\$534,560.00
SALARIES - TEMPORARY	105.461.002.000	\$53,000.00	\$53,000.00	\$53,000.00
SALARIES - OVERTIME	105.461.003.000	\$9,000.00	\$9,000.00	\$10,000.00
RETIREMENT AND LIFE INSUR	105.461.005.000	\$271,700.00	\$129,220.00	\$145,570.00
SOCIAL SECURITY-MEDICARE	105.461.006.000	\$7,500.00	\$16,300.00	\$17,040.00
HEALTH INSURANCE	105.461.008.000	\$146,000.00	\$107,470.00	\$118,210.00
WORKERS COMP (SELF INS)	105.461.009.000	\$62,000.00	\$11,320.00	\$11,890.00
INSURANCE, BONDS & RETIREMEN	105.461.023.000	\$69,600.00	\$102,500.00	\$117,900.00
PERSONNEL EXPENSES	105.461.033.000	\$3,000.00	\$3,500.00	\$4,000.00
Total SALARIES & BENEFITS:		\$1,143,800.00	\$941,410.00	\$1,012,170.00
OPERATING				
OFFICE EXPENSE	105.461.011.000	\$26,250.00	\$27,000.00	\$27,250.00
SPECIAL DEPARTMENT EXPENSE	105.461.012.000	\$4,000.00	\$5,200.00	\$6,000.00
SUPPLIES - FROM WELL TO HOME	105.461.012.001	\$153,000.00	\$156,000.00	\$159,000.00
WATER WELLS	105.461.012.002	\$70,000.00	\$75,000.00	\$80,000.00
METERS	105.461.012.003	\$40,000.00		
SPECIAL EVENTS	105.461.012.004		\$4,000.00	\$4,000.00
OFFICE EQUIPMENT EXPENSE	105.461.013.000	\$2,500.00	\$0.00	\$0.00
UNIFORMS	105.461.014.000	\$5,000.00	\$6,000.00	\$7,000.00
MEMBERSHIPS AND DUES	105.461.024.000	\$4,000.00	\$4,250.00	\$4,500.00
TRAVEL CONFERENCES & MEETING	105.461.025.000	\$7,000.00	\$6,000.00	\$7,000.00
TRAINING	105.461.026.000	\$11,600.00	\$10,500.00	\$11,500.00
CHARGEBACK FEES	105.461.054.000	\$500.00	\$500.00	\$500.00
Total OPERATING:		\$323,850.00	\$294,450.00	\$306,750.00
TELEPHONE				
TELEPHONE	105.461.016.000	\$18,000.00	\$18,000.00	\$18,000.00
Total TELEPHONE:		\$18,000.00	\$18,000.00	\$18,000.00
UTILITIES				
UTILITIES	105.461.017.000	\$264,000.00	\$280,000.00	\$300,000.00
Total UTILITIES:		\$264,000.00	\$280,000.00	\$300,000.00
FACILITIES				
MAINT BLDGS, STRUCT & GRNDS	105.461.019.000	\$7,500.00	\$7,750.00	\$8,000.00
Total FACILITIES:		\$7,500.00	\$7,750.00	\$8,000.00
FLEET EXP				

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
MAINT & OPERATION OF VEHICLE	105.461.020.000	\$33,000.00	\$34,000.00	\$35,000.00
Total FLEET EXP:		\$33,000.00	\$34,000.00	\$35,000.00
CONTRACTED EXP				
PROFESSIONAL SERVICES	105.461.021.000	\$85,000.00	\$87,000.00	\$89,000.00
ENGINEERING FEES	105.461.021.001	\$1,800.00	\$0.00	\$0.00
AUDIT	105.461.021.004	\$9,800.00	\$10,700.00	\$11,600.00
CONTRACTUAL SERVICES	105.461.022.000	\$52,000.00	\$165,000.00	\$170,000.00
Total CONTRACTED EXP:		\$148,600.00	\$262,700.00	\$270,600.00
DEBT SERVICE				
DEBT INTEREST	105.461.071.002	\$141,900.00	\$173,000.00	\$160,000.00
DEBT PRINCIPAL	105.461.071.004	\$125,000.00	\$156,000.00	\$162,000.00
WATER CAPITAL PROJECT	105.461.073.000	\$884,000.00		
Total DEBT SERVICE:		\$1,150,900.00	\$329,000.00	\$322,000.00
CIP				
HEAVY DUTY UTILITY TRUCK	105.461.080.001		\$43,000.00	\$0.00
WATER METER, REGISTER, AND MTU REPLACEMENT	105.461.080.002	\$40,000.00	\$40,000.00	\$40,000.00
WATER SERVICE LINE REPLACEMENT	105.461.080.003	\$120,000.00	\$120,000.00	\$120,000.00
VALVE REPLACEMENT PROJECT	105.461.080.004	\$0.00	\$0.00	\$90,000.00
FUTURE WELL PUMP AND MOTOR REPLACEMENT	105.461.080.007	\$80,000.00	\$80,000.00	\$0.00
PIPE REPAIR & REPLACEMENT	105.461.080.009	\$190,000.00	\$75,000.00	\$120,000.00
WATER VALVE EXERCISING	105.461.080.010	\$0.00	\$30,000.00	\$0.00
ANNUAL PUBLIC WORKS EQUIP REPLACEMENT	105.461.080.011	\$23,000.00	\$23,000.00	\$23,000.00
PUBLIC WORKS VEHICLE REPLACEMENT	105.461.080.012	\$13,000.00	\$21,500.00	\$13,000.00
SCADAA METER SYS WATER/WASTEWATER	105.461.080.017		\$50,000.00	\$0.00
WATER WELL MAINTENANCE	105.461.080.043	\$85,000.00	\$85,000.00	\$85,000.00
WELL E5-W EVAL/REHAB	105.461.080.045	\$115,000.00	\$0.00	\$115,000.00
TOOLEVILLE EMERGEN INTERTI	105.461.080.047		\$1,852,910.00	\$2,152,910.00
WELL SITE FENCING UPGRADES (E-9W AND E-11W)	105.461.080.048		\$20,000.00	\$0.00
RANDEL SPRAYER	105.461.080.049		\$0.00	\$40,000.00
VERMEER ATX 850 WHEEL LOADER	105.461.080.050		\$21,260.00	\$0.00
EQUIPMENT TRAILERS (1-PLATE/1-ROLLER)	105.461.080.051		\$9,500.00	\$0.00
Total CIP:		\$666,000.00	\$2,471,170.00	\$2,798,910.00
Total WATER FUND:		\$3,755,650.00	\$4,638,480.00	\$5,071,430.00
SANITATION FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	106.451.001.000	\$59,000.00	\$38,620.00	\$40,550.00
SALARIES - TEMPORARY	106.451.002.000	\$12,000.00	\$0.00	\$0.00
RETIREMENT AND LIFE INSUR	106.451.005.000	\$10,610.00	\$10,610.00	\$11,890.00
SOCIAL SECURITY-MEDICARE	106.451.006.000	\$1,000.00	\$1,120.00	\$1,180.00

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
HEALTH INSURANCE	106.451.008.000	\$16,000.00	\$8,590.00	\$9,450.00
WORKERS COMP (SELF INS)	106.451.009.000	\$7,100.00	\$490.00	\$520.00
INSURANCE, BONDS & RETIREMNT	106.451.023.000	\$30,000.00	\$13,100.00	\$15,100.00
Total SALARIES & BENEFITS:		\$135,710.00	\$72,530.00	\$78,690.00
OPERATING				
OFFICE EXPENSE	106.451.011.000	\$16,800.00	\$10,000.00	\$10,000.00
SPECIAL DEPARTMENT EXPENSE	106.451.012.000	\$54,800.00	\$300.00	\$300.00
MEMBERSHIPS AND DUES	106.451.024.000	\$500.00	\$0.00	\$0.00
TRAVEL CONFERENCES & MEETING	106.451.025.000	\$3,000.00	\$0.00	\$0.00
Total OPERATING:		\$75,100.00	\$10,300.00	\$10,300.00
TELEPHONE				
TELEPHONE	106.451.016.000	\$500.00	\$600.00	\$600.00
Total TELEPHONE:		\$500.00	\$600.00	\$600.00
UTILITIES				
UTILITIES	106.451.017.000	\$9,000.00	\$3,000.00	\$3,500.00
Total UTILITIES:		\$9,000.00	\$3,000.00	\$3,500.00
FACILITIES				
MAINT OF BLDGS STRUCT & GRND	106.451.019.000	\$100.00	\$100.00	\$100.00
Total FACILITIES:		\$100.00	\$100.00	\$100.00
CONTRACTED EXP				
PROFESSIONAL	106.451.021.000	\$7,500.00	\$1,000.00	\$1,000.00
AUDIT	106.451.021.004	\$6,800.00	\$3,000.00	\$3,000.00
CONTRACTUAL SERVICES	106.451.022.000	\$1,540,000.00	\$1,424,560.00	\$1,495,790.00
MAINTENANCE CONTRACTS	106.451.022.001	\$6,500.00	\$5,450.00	\$5,730.00
Total CONTRACTED EXP:		\$1,560,800.00	\$1,434,010.00	\$1,505,520.00
MISC CAPITAL				
FRANCHISE GENERAL FUND	106.451.034.001	\$100,000.00	\$105,000.00	\$110,250.00
LEAF COLL/ST SWEEPING	106.451.034.002	\$100,000.00	\$105,000.00	\$110,250.00
Total MISC CAPITAL:		\$200,000.00	\$210,000.00	\$220,500.00
Total SANITATION FUND:		\$1,981,210.00	\$1,730,540.00	\$1,819,210.00
SEWER FUND				
SALARIES & BENEFITS				
SALARIES - REGULAR	107.441.001.000	\$352,000.00	\$374,090.00	\$392,800.00
SALARIES - TEMPORARY	107.441.002.000	\$30,000.00	\$30,000.00	\$30,000.00
SALARIES - OVERTIME	107.441.003.000	\$8,000.00	\$9,000.00	\$10,000.00
RETIREMENT AND LIFE INSUR	107.441.005.000	\$170,000.00	\$94,540.00	\$106,530.00
SOCIAL SECURITY-MEDICARE	107.441.006.000	\$5,300.00	\$11,720.00	\$12,270.00



Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
HEALTH INSURANCE	107.441.008.000	\$95,000.00	\$110,000.00	\$120,000.00
WORKERS COMP (SELF INS)	107.441.009.000	\$55,000.00	\$60,000.00	\$65,000.00
INSURANCE, BONDS & RETIREMNT	107.441.023.000	\$62,000.00	\$68,000.00	\$78,200.00
PERSONNEL EXPENSE	107.441.033.000	\$4,000.00	\$4,200.00	\$4,400.00
Total SALARIES & BENEFITS:		\$781,300.00	\$761,550.00	\$819,200.00
OPERATING				
OFFICE EXPENSE	107.441.011.000	\$21,000.00	\$23,000.00	\$24,000.00
SPECIAL DEPARTMENT EXPENSE	107.441.012.000	\$5,300.00	\$5,600.00	\$5,900.00
MAIN PLANT	107.441.012.001	\$86,000.00	\$90,000.00	\$90,000.00
LIFT STATIONS	107.441.012.002	\$3,100.00	\$4,000.00	\$4,200.00
PIPE MAINTENANCE	107.441.012.005	\$5,300.00		
SPECIAL EVENTS	107.441.012.007		\$4,000.00	\$4,000.00
OFFICE EQUIPMENT EXPENSE	107.441.013.000	\$1,600.00	\$0.00	\$0.00
UNIFORMS	107.441.014.000	\$2,400.00	\$2,700.00	\$2,800.00
MEMBERSHIPS AND DUES	107.441.024.000	\$4,000.00	\$4,000.00	\$4,500.00
TRAVEL CONFERENCES & MEETING	107.441.025.000	\$3,000.00	\$3,200.00	\$3,400.00
TRAINING	107.441.026.000	\$7,600.00	\$7,800.00	\$8,000.00
Total OPERATING:		\$139,300.00	\$144,300.00	\$146,800.00
TELEPHONE				
TELEPHONE	107.441.016.000	\$5,700.00	\$6,100.00	\$6,400.00
Total TELEPHONE:		\$5,700.00	\$6,100.00	\$6,400.00
UTILITIES				
UTILITIES	107.441.017.000	\$182,000.00	\$197,000.00	\$212,000.00
Total UTILITIES:		\$182,000.00	\$197,000.00	\$212,000.00
FACILITIES				
MAINT BLDGS,STRUCT & GRNDS	107.441.019.000	\$20,000.00	\$20,000.00	\$20,000.00
Total FACILITIES:		\$20,000.00	\$20,000.00	\$20,000.00
FLEET EXP				
MAINT & OPERATION OF VEHICLE	107.441.020.000	\$29,000.00	\$30,000.00	\$32,000.00
Total FLEET EXP:		\$29,000.00	\$30,000.00	\$32,000.00
CONTRACTED EXP				
PROFESSIONAL & SPECIALIZED	107.441.021.000	\$83,000.00	\$85,000.00	\$87,000.00
ENGINEERING FEES	107.441.021.001	\$2,700.00	\$0.00	\$0.00
AUDIT	107.441.021.004	\$6,800.00	\$10,200.00	\$11,000.00
CONTRACTUAL SERVICES	107.441.022.000	\$61,600.00	\$175,000.00	\$185,000.00
Total CONTRACTED EXP:		\$154,100.00	\$270,200.00	\$283,000.00
DEBT SERVICE				

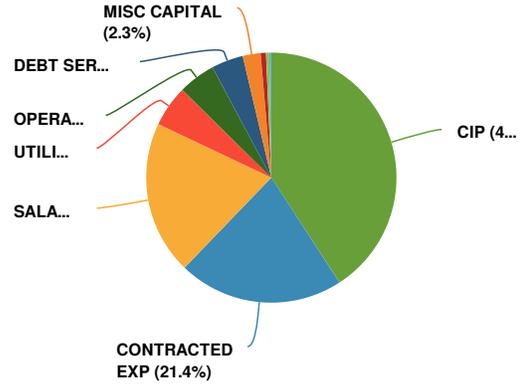
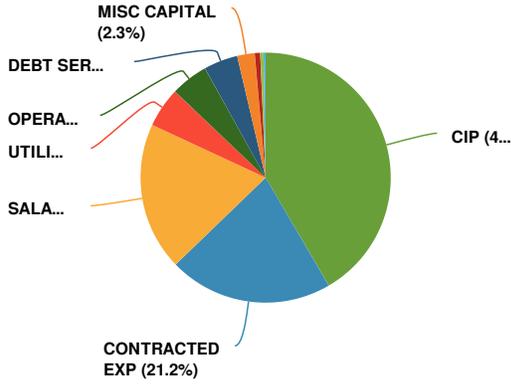


Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
USDA LOAN PAYMENT	107.441.071.001	\$230,000.00		
INTEREST EXPENSE	107.441.078.000	\$0.00	\$80,000.00	\$76,000.00
Total DEBT SERVICE:		\$230,000.00	\$80,000.00	\$76,000.00
CIP				
HEAVY DUTY UTILITY TRUCK	107.441.080.001	\$0.00	\$87,000.00	\$0.00
SEWER EQUIP PURCHASE & REPLACEMENT	107.441.080.006	\$13,000.00	\$13,000.00	\$13,000.00
ANNUAL PUBLIC WORKS EQUIP REPLACEMENT	107.441.080.008	\$23,000.00	\$47,000.00	\$47,000.00
PUBLIC WORKS VEHICLE REPLACEMENT	107.441.080.009	\$14,000.00	\$44,000.00	\$27,000.00
SCADA METER SYS WATER/WASTEWATER	107.441.080.010	\$0.00	\$50,000.00	\$0.00
WWTP MAINTENANCE	107.441.080.017	\$141,000.00	\$141,000.00	\$141,000.00
LIFT STATION EQUIP REPLACEMENT	107.441.080.023	\$88,000.00	\$88,000.00	\$88,000.00
PIPE REPAIR & REPLACEMENT	107.441.080.024	\$60,000.00	\$84,000.00	\$84,000.00
SEWER LINE REPLACEMENT/ MAINT	107.441.080.044	\$226,000.00	\$226,000.00	\$226,000.00
BRICKHOUSE PARK SEWER LINE BYPASS	107.441.080.045	\$0.00	\$280,000.00	\$0.00
PORTABLE PUMPS (1 EA-2", 4", 6")	107.441.080.046	\$0.00	\$42,000.00	\$0.00
SEWER CAMERA	107.441.080.047	\$0.00	\$7,000.00	\$0.00
A&W LIFT STATION REHAB	107.441.080.048	\$0.00	\$0.00	\$500,000.00
RANDEL SPRAYER	107.441.080.049	\$0.00	\$0.00	\$10,000.00
VERMEER ATX 850 WHEEL LOADER	107.441.080.050	\$0.00	\$42,520.00	\$0.00
EQUIPMENT TRAILERS (1-PLATE/1-ROLLER)	107.441.080.051	\$0.00	\$19,000.00	\$0.00
RODDER TRAILER	107.441.080.052	\$0.00	\$90,000.00	\$0.00
FILBERT LIFT STATION UPGRADE (YOKOHL LANDING)	107.441.097.002	\$0.00	\$65,000.00	
Total CIP:		\$565,000.00	\$1,325,520.00	\$1,136,000.00
Total SEWER FUND:		\$2,106,400.00	\$2,834,670.00	\$2,731,400.00
Total ENTERPRISE FUND:		\$7,843,260.00	\$9,203,690.00	\$9,622,040.00
MEASURE P				
MEASURE P				
FACILITIES				
MAINT OF BLDGS STRUCT & GR	141.461.019.000	\$12,000.00	\$12,000.00	\$12,000.00
Total FACILITIES:		\$12,000.00	\$12,000.00	\$12,000.00
CIP				
BUILDING REPAIRS AND UPDAT	141.461.080.000	\$0.00	\$60,000.00	
Total CIP:		\$0.00	\$60,000.00	
Total MEASURE P:		\$12,000.00	\$72,000.00	\$12,000.00
Total MEASURE P:		\$12,000.00	\$72,000.00	\$12,000.00
Total:		\$7,855,260.00	\$9,275,690.00	\$9,634,040.00

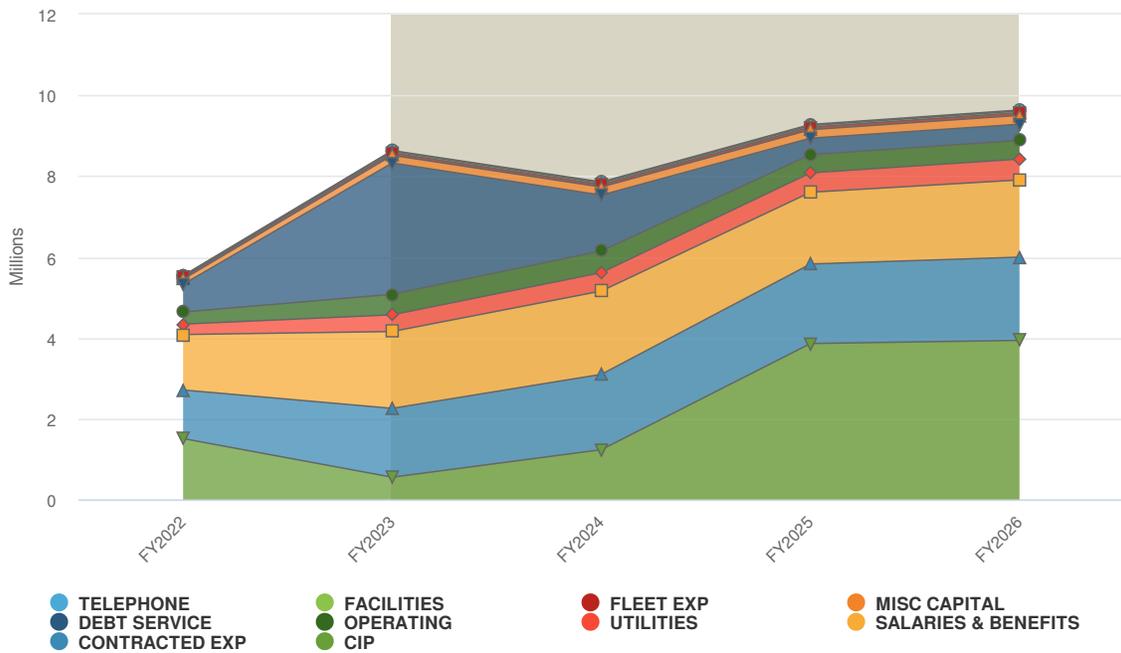
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Accomplishments during FY2022/2023 - 2023/2024

- Replaced equipment and vehicles to improve overall safety and operational efficiency.
- Negotiated and executed an agreement with Vast Networks for the installation of Dedicated Internet Access, Symmetrical Fiber at three City facilities.
- Executed an agreement with 4Creeks of Visalia to update the City's Improvement Standards and to prepare a full set of Landscape Design Guidelines and incorporate them into the updated City Improvement Standards.
- Advertised and awarded a contract for annual concrete repairs.
- Advertised and awarded a contract for annual asphalt path paving.
- Advertised and awarded a contract for landscape maintenance services – Parks/Public Buildings.
- Advertised and awarded a contract for landscape maintenance services – LLMDs.
- Installed three new drives for the wastewater treatment plant's influent pumps.
- Held several community clean up events.
- Completed a drought tolerant landscape conversion at the Countryview Estates LLMD.
- Updated the City's Storm Drain Master Plan.
- Updated the City's Sewer Master Plan.
- Purchased and outfitted a new graffiti abatement trailer.
- Established a list of three qualified contractors to perform repair and rehabilitation work on the City's water distribution and sanitary and storm sewer collection systems and executed an initial agreement with each contractor.
- Completed an audit of all of the City's Southern California Edison accounts which resulted in the City's twenty-two accounts being reduced down to six accounts grouped into easy-to-understand categories.
- Negotiated and executed a contract with Able Industries for landscape maintenance services for the Belmont Bike Path and the Visalia Road medians.
- Piggybacked a National Joint Powers Alliance cooperative purchasing agreement (National Contract #062415-UFC) for employee uniform and linen services and executed a sixty-month (5 year) agreement with Unifirst Corporation of Fresno, CA for public works employee uniform and linen services.
- Completed the HVAC Upgrades and Replacement Project which included seven City facilities.
- Executed an agreement with TJKM to prepare the City's ATP plan.
- Completed rehabilitation of Well E9-W.
- Completed rehabilitation of Well E14-W.
- Negotiated and executed a consolidation agreement with the Tooleville Mutual Non-Profit Water Association (TMNPWA) for consolidation of the TMNPWA water system into the City of Exeter water system.
- Initiated a complete redesign of the City's downtown landscaping.
- Executed an Extra Work Authorization with the City's contract City Engineer firm – QK for professional civil engineering design and land surveying services related to the rehabilitation of Firebaugh Avenue.
- Executed an Extra Work Authorization with the City's contract City Engineer firm – QK for professional civil engineering design services related to the Downtown Street Light Replacement Project.

Goals for FY2024/2025 - 2025/2026

- Continue developing strategies for regular maintenance and replacement of key components of the City's critical infrastructure.
- Execute multiple Capital Improvement Projects to improve the City's Water and Sewer Infrastructure and overall operations of the Public Works Department.
- Replace 12 non-working fire hydrants throughout the City.
- Finalize the City Improvement Standards and Landscape Design Guidelines.
- Continue to look for alternative funding sources for equipment upgrades and replacements.



Road Funds

Expenditures Summary

FY2025 Expenditures

\$2,774,300

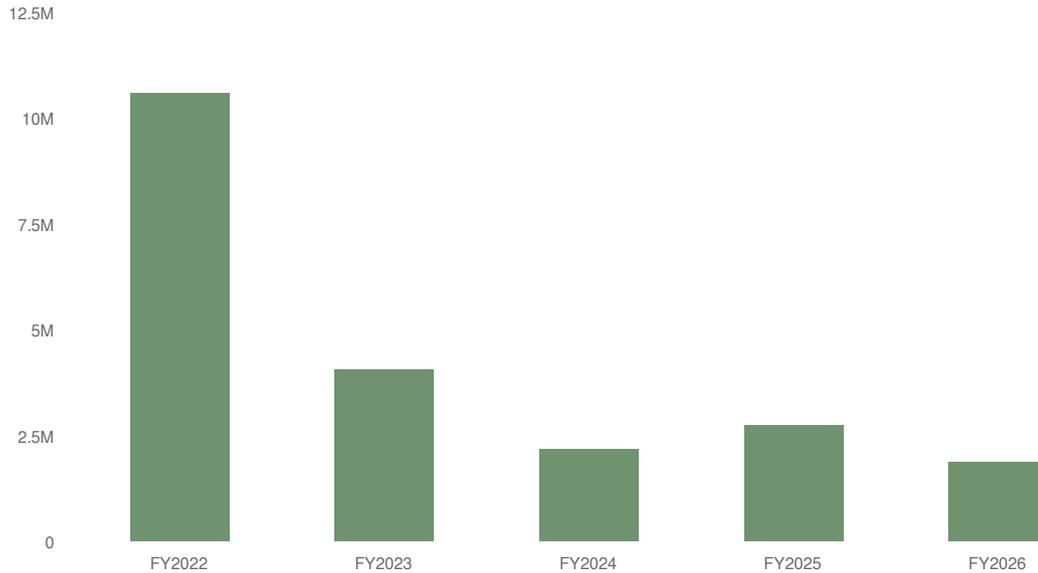
\$541,700 (24.26% vs. prior year)

FY2026 Expenditures

\$1,887,100

-\$887,200 (-31.98% vs. prior year)

Road Funds Proposed and Historical Budget vs. Actual

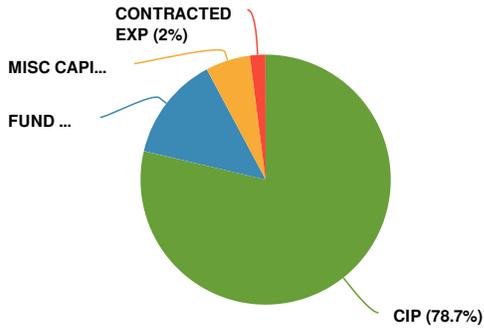


Expenditures by Fund

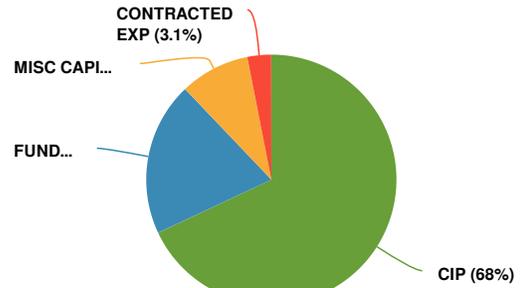
Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
ROAD FUND				
GAS TAX FUND				
PROFESSIONAL	109.491.021.000	\$5,000.00	\$3,000.00	\$3,000.00
AUDIT	109.491.021.004	\$2,000.00	\$1,500.00	\$1,500.00
STREET LIGHTING	109.491.031.000	\$150,000.00	\$160,000.00	\$170,000.00
STREET IMPROVEMENTS	109.491.073.000	\$97,000.00		
OTHER USE OF FUNDS STREETS	109.491.075.000	\$225,000.00	\$175,000.00	\$175,000.00
STREET MAINTENANCE	109.491.080.003		\$15,000.00	\$15,000.00
Total GAS TAX FUND:		\$479,000.00	\$354,500.00	\$364,500.00
TRANSPORATION FUND				
PROFESSIONAL	113.495.021.000	\$5,000.00	\$5,000.00	\$7,000.00
AUDIT	113.495.021.004	\$1,600.00	\$1,800.00	\$2,000.00
STREET IMPROVEMENTS	113.495.073.000	\$50,000.00		
OTHER USE OF FUNDS STREETS	113.495.076.000	\$280,000.00	\$200,000.00	\$200,000.00
FIREBAUGH ASPHALT OVERLAY	113.495.080.028	\$432,500.00	\$200,000.00	\$200,000.00
CRACK SEALING	113.495.080.029	\$50,000.00	\$100,000.00	\$100,000.00
RECLAMITE	113.495.080.030	\$50,000.00	\$150,000.00	\$150,000.00
POT HOLE PATCHING	113.495.080.032	\$10,000.00		
PAVEMENT SURVEY	113.495.080.033	\$6,000.00	\$131,000.00	\$131,000.00
CAPE SEAL	113.495.080.034	\$0.00	\$100,000.00	\$100,000.00
RAILROAD CROSSINGS	113.495.080.040	\$52,500.00	\$50,000.00	\$50,000.00
Total TRANSPORATION FUND:		\$937,600.00	\$937,800.00	\$940,000.00
MEASURE R				
PROFESSIONAL SERVICES	131.497.021.000	\$55,000.00	\$25,000.00	\$25,000.00
AUDIT	131.497.021.004	\$61,000.00	\$20,000.00	\$20,000.00
(LOCAL) PALM RECONSTRUCTION	131.497.029.001	\$212,000.00	\$12,000.00	\$12,600.00
OTHER USE OF FUNDS	131.497.075.000	\$338,000.00		
FIREBAUGH ASPHALT OVERLAY	131.497.080.028	\$0.00	\$300,000.00	\$300,000.00
CITY OWNED DOWNTOWN STREETLIGHTS	131.497.080.029		\$600,000.00	
CAPE SEAL	131.497.080.034	\$150,000.00	\$50,000.00	\$50,000.00
Total MEASURE R:		\$816,000.00	\$1,007,000.00	\$407,600.00
ROAD MAINTENANCE AND REHAB FUND				
RD PAVMT PRESERV STRIPPING	136.498.080.001		\$175,000.00	\$175,000.00
FIREBAUGH ASPHALT OVERLAY	136.498.080.028		\$300,000.00	
Total ROAD MAINTENANCE AND REHAB FUND:			\$475,000.00	\$175,000.00
Total ROAD FUND:		\$2,232,600.00	\$2,774,300.00	\$1,887,100.00

Expenditures by Expense Type

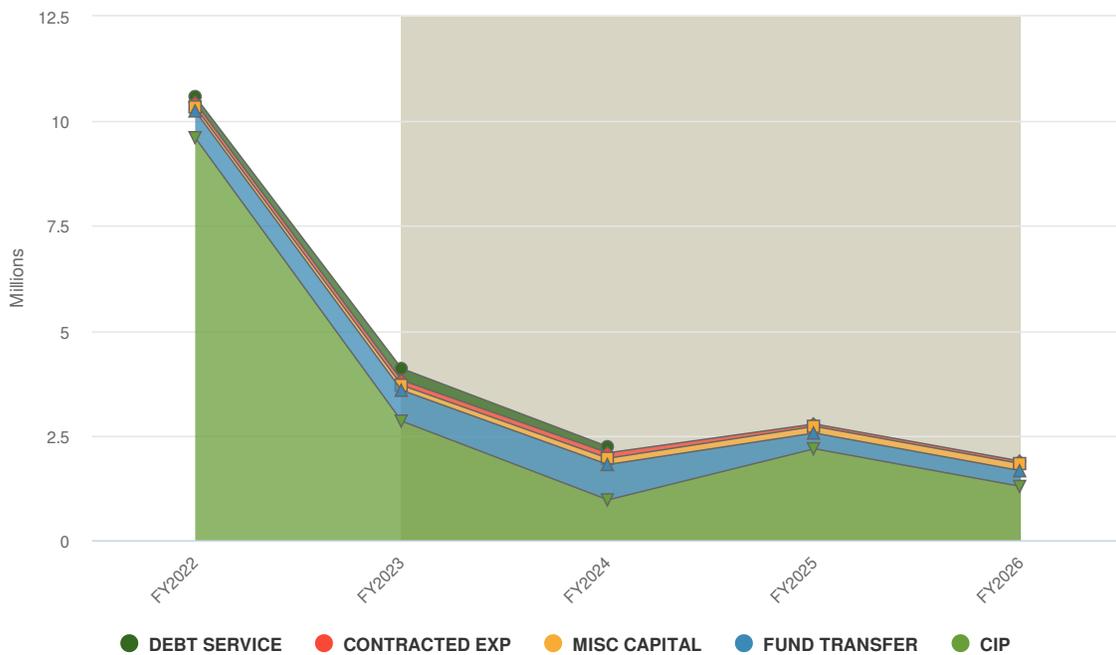
Budgeted 2025 Expenditures by Expense Type



Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Housing Funds

The City is eligible for a number of different housing programs. The City in the past has provided housing assistance in the form of first-time buyer 2nd loans and other programs administered through Housing and Community Development (HCD). The City has a substantial number of loans still being administered with the assistance of Self Help Enterprises (SHE). As these loans are repaid, the loan repayment or program income, may be used for additional housing programs.

Expenditures Summary

FY2025 Expenditures

\$562,000

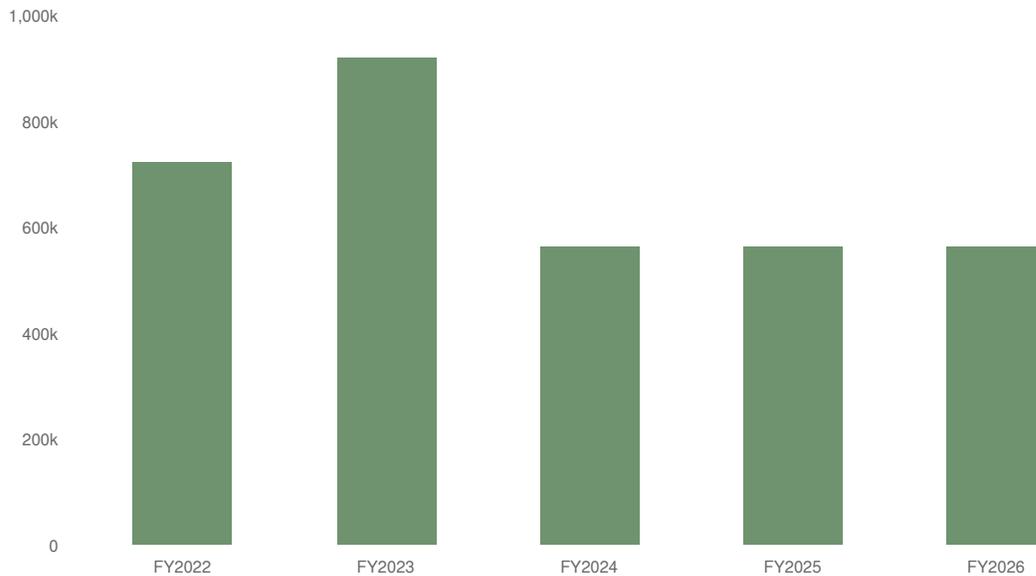
\$0 (0.00% vs. prior year)

FY2026 Expenditures

\$562,000

\$0 (0.00% vs. prior year)

Housing Funds Proposed and Historical Budget vs. Actual



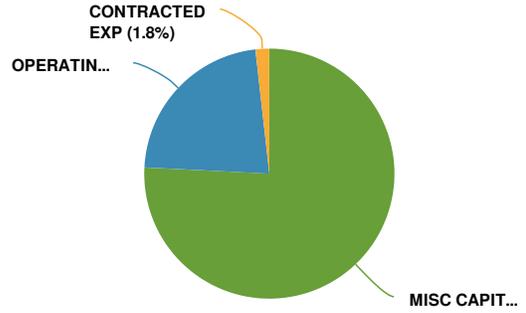
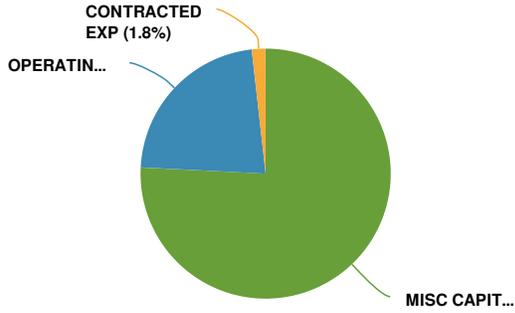
Expenditures by Fund

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
HOUSING FUND				
CDBG PROGRAM INCOME FUND				
PROGRAM INCOME ADMIN	111.501.026.000	\$25,000.00	\$25,000.00	\$25,000.00
ACTIVITY DELIVERY HB	111.501.027.000	\$50,000.00	\$50,000.00	\$50,000.00
LOANS	111.501.036.000	\$200,000.00	\$200,000.00	\$200,000.00
ACT DEL - HB	111.501.036.001	\$3,000.00	\$3,000.00	\$3,000.00
ACTIVITY DELIVERY	111.501.036.002	\$50,000.00	\$50,000.00	\$50,000.00
Total CDBG PROGRAM INCOME FUND:		\$328,000.00	\$328,000.00	\$328,000.00
LOW/MODERATE HOUSING FUND				
LOW MOD HOUSING SPECIAL	116.502.012.000	\$100,000.00	\$100,000.00	\$100,000.00
Total LOW/MODERATE HOUSING FUND:		\$100,000.00	\$100,000.00	\$100,000.00
FTHB PROGRAM INCOME FUND				
HOME PI ADMIN	117.473.012.000	\$1,000.00	\$1,000.00	\$1,000.00
FTHB PROGRAM INCOME	117.473.022.000	\$10,000.00	\$10,000.00	\$10,000.00
REHAB GRANTS/LOANS	117.473.041.000	\$0.00	\$80,000.00	\$80,000.00
REHAB GRANTS/LOANS	117.473.041.001	\$80,000.00		
Total FTHB PROGRAM INCOME FUND:		\$91,000.00	\$91,000.00	\$91,000.00
CDBG HOUSING GRANT FUND				
GEN ADM 12-STBG 8386	124.504.050.000	\$2,000.00	\$2,000.00	\$2,000.00
ACTIVITY DEL	124.504.050.001	\$40,000.00	\$40,000.00	\$40,000.00
Total CDBG HOUSING GRANT FUND:		\$42,000.00	\$42,000.00	\$42,000.00
BEGIN HOUSING GRANT FUND				
BEGIN GRANT LOAN SERVICING	128.509.040.012	\$1,000.00	\$1,000.00	\$1,000.00
Total BEGIN HOUSING GRANT FUND:		\$1,000.00	\$1,000.00	\$1,000.00
Total HOUSING FUND:		\$562,000.00	\$562,000.00	\$562,000.00

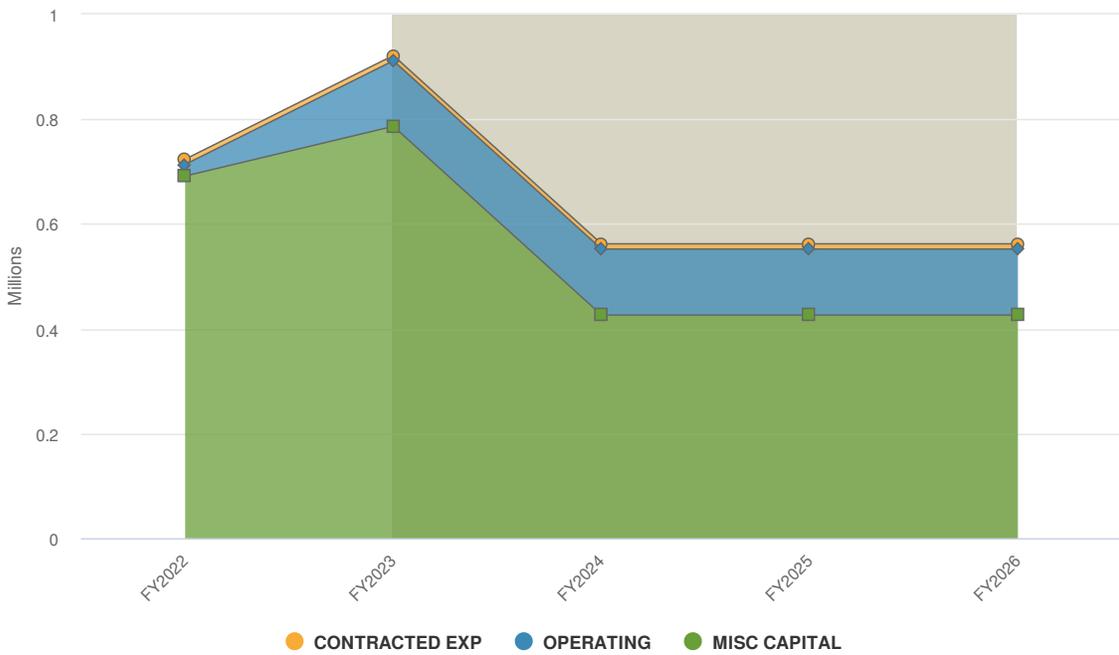
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Internal Service Fund

The City in its various activities incurs liabilities. To manage this fiscal liability, the City purchases a number of different policies and works to mitigate the City's potential liabilities by actively reviewing its safety practices and educating its staff on safe practices.

Expenditures Summary

FY2025 Expenditures

\$1,633,820

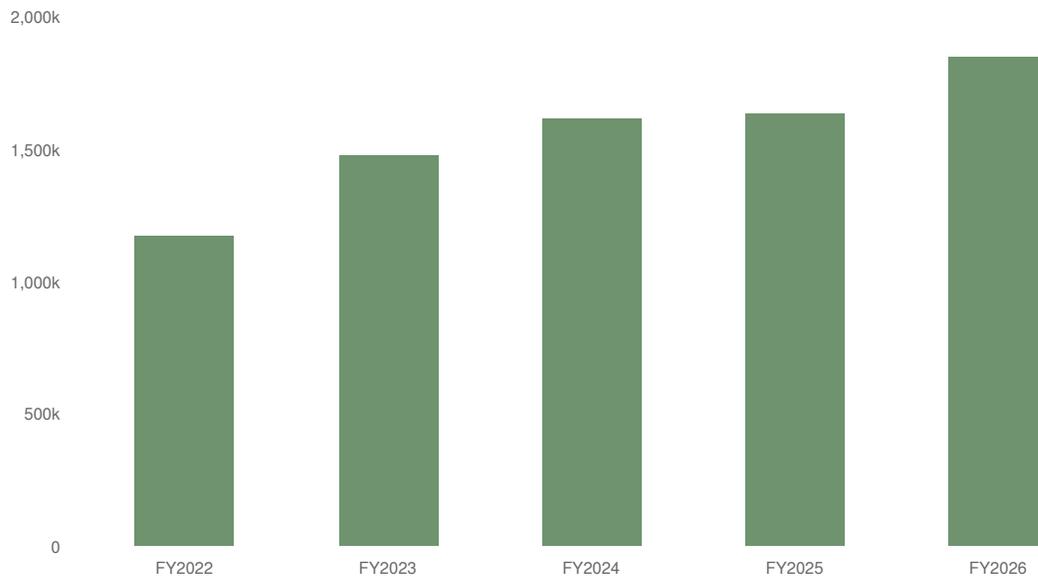
\$18,720 (1.16% vs. prior year)

FY2026 Expenditures

\$1,847,580

\$213,760 (13.08% vs. prior year)

Internal Service Fund Proposed and Historical Budget vs. Actual



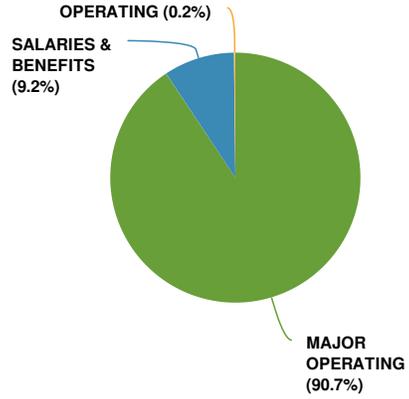
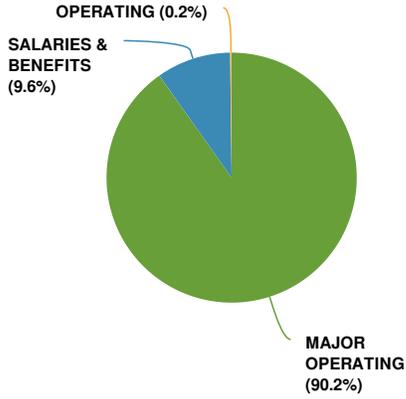
Expenditures by Fund

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
INTERNAL SERVICE FUND				
INSURANCE FUND				
SALARIES - REGULAR	121.551.001.000	\$84,000.00	\$81,820.00	\$85,910.00
DISABILITY INSURANCE	121.551.004.000	\$0.00	\$840.00	\$840.00
RETIREMENT AND LIFE INSUR	121.551.005.000	\$24,000.00	\$19,730.00	\$22,300.00
SOCIAL SECURITY MEDICARE	121.551.006.000	\$1,000.00	\$2,380.00	\$2,500.00
UNEMPLOYMENT INSURANCE	121.551.007.000	\$6,000.00	\$0.00	\$0.00
HEALTH INSURANCE	121.551.008.000	\$15,000.00	\$11,810.00	\$12,990.00
WORKERS COMP (SELF INS)	121.551.009.000	\$1,000.00	\$770.00	\$810.00
SPECIAL DEPT EXPENSE	121.551.012.000	\$11,000.00	\$0.00	\$0.00
DISABILITY,LIFE,DEPENDENT	121.551.023.001	\$38,000.00	\$40,000.00	\$44,000.00
HEALTH INS &10000 LIFE	121.551.023.002	\$660,100.00	\$690,000.00	\$793,500.00
WORKERS COMPENSATION	121.551.023.003	\$245,000.00	\$275,000.00	\$300,000.00
LIABILITY INSURANCE	121.551.023.004	\$456,000.00	\$448,330.00	\$515,580.00
DENTAL/VISION	121.551.023.005	\$69,000.00	\$60,140.00	\$66,150.00
MEMBERSHIPS AND DUES	121.551.024.000	\$1,000.00	\$1,000.00	\$1,000.00
TRAVEL CONF AND MEETINGS	121.551.025.000	\$3,000.00	\$1,000.00	\$1,000.00
TRAINING	121.551.026.000	\$1,000.00	\$1,000.00	\$1,000.00
Total INSURANCE FUND:		\$1,615,100.00	\$1,633,820.00	\$1,847,580.00
Total INTERNAL SERVICE FUND:		\$1,615,100.00	\$1,633,820.00	\$1,847,580.00

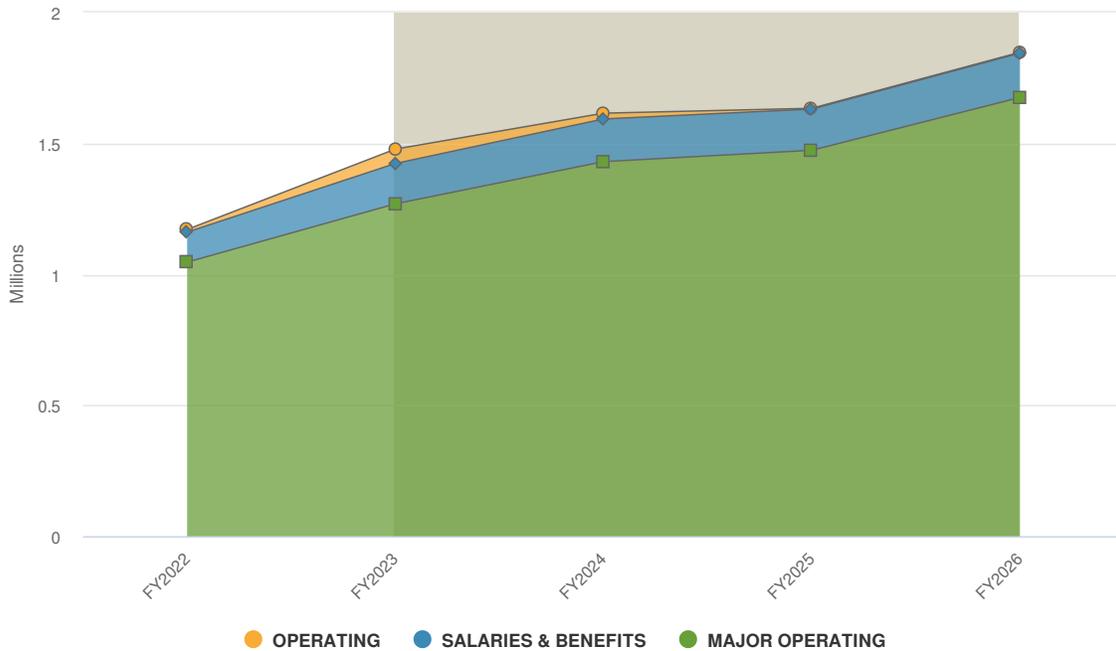
Expenditures by Expense Type

Budgeted 2025 Expenditures by Expense Type

Budgeted 2026 Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Measure P

The Measure P (Fund 141) is a relatively new special revenue fund to account for the one percent Transactions and Use Tax (Ordinance 694) approved by the voters of the City of Exeter in November of 2020. This supplemental general sales tax measure was proposed and approved mainly to continue funding public safety, streets, parks, building facility maintenance, and other essential City services.

Expenditures Summary

FY2025 Expenditures

\$1,685,930

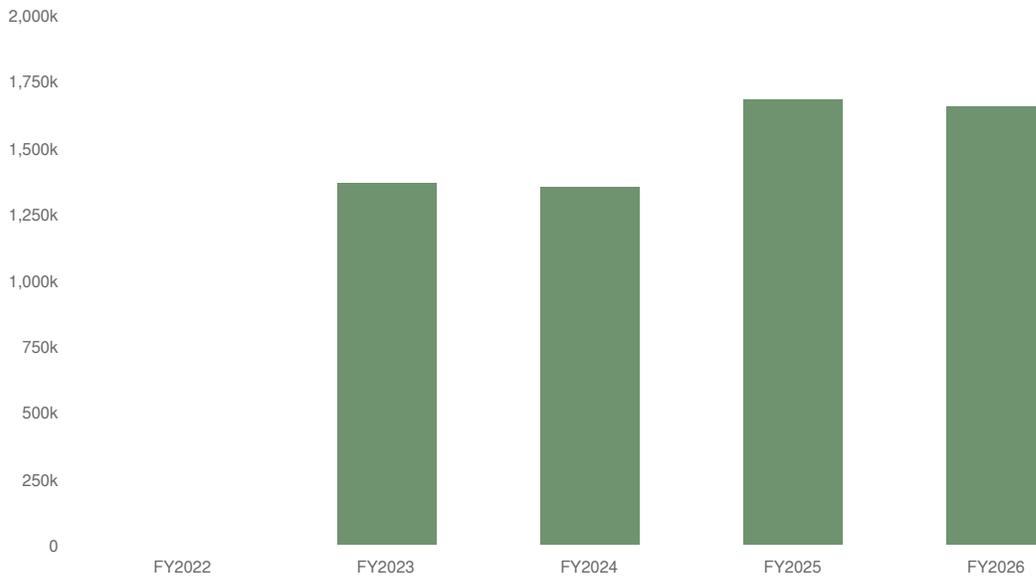
\$334,130 (24.72% vs. prior year)

FY2026 Expenditures

\$1,658,490

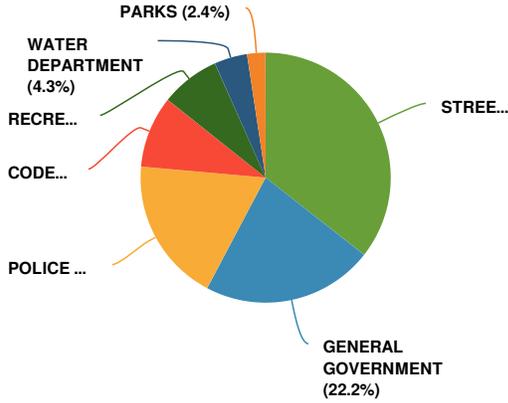
-\$27,440 (-1.63% vs. prior year)

Measure P Proposed and Historical Budget vs. Actual

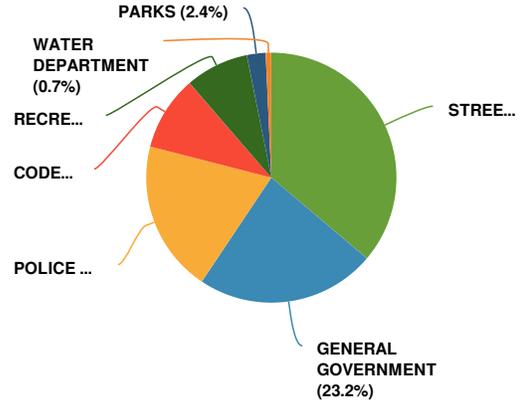


Expenditures by Function

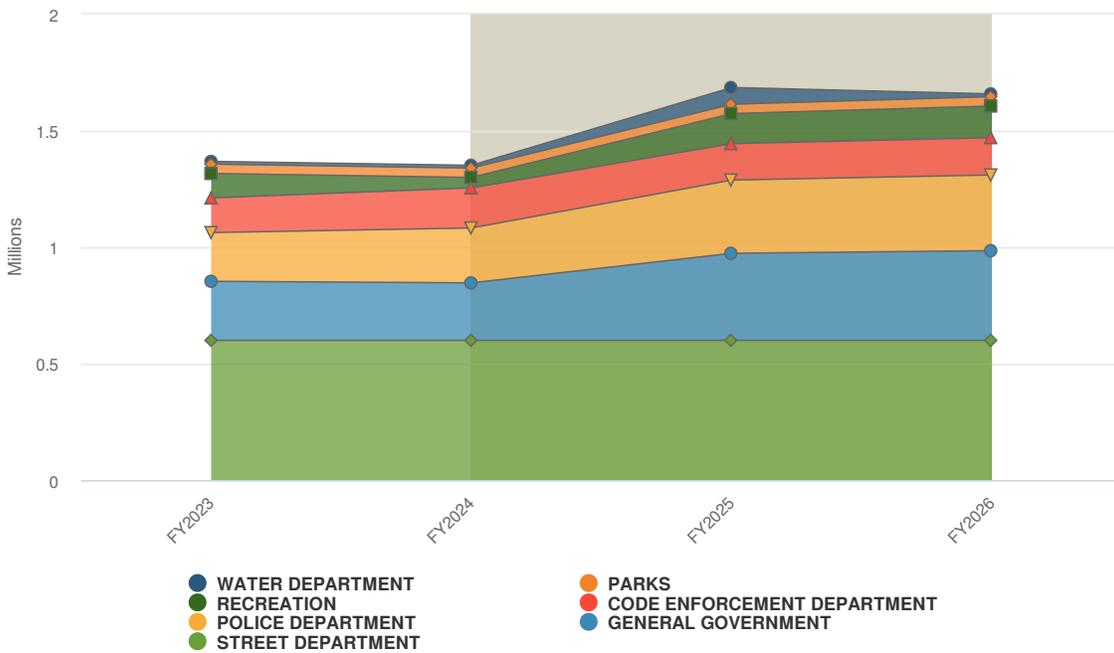
Budgeted 2025 Expenditures by Function



Budgeted 2026 Expenditures by Function



Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
Expenditures				
GENERAL GOVERNMENT				
SPECIAL DEPARTMENT EXPENSE	141.404.012.000	\$5,000.00	\$231,900.00	\$243,250.00
MAINT BLDGS, STRUCT & GRND	141.404.019.000	\$41,900.00	\$41,900.00	\$41,900.00
Fire engine replacement	141.404.074.000	\$100,000.00		
FIRE: ENGINE REPLACEMENT	141.404.074.048	\$100,000.00	\$100,000.00	\$100,000.00
Total GENERAL GOVERNMENT:		\$246,900.00	\$373,800.00	\$385,150.00
CODE ENFORCEMENT DEPARTMENT				
SALARIES - REGULAR	141.405.001.000	\$60,000.00	\$60,200.00	\$63,800.00
SALARIES - OVERTIME	141.405.003.000		\$300.00	\$400.00
RETIREMENT AND LIFE INSUR	141.405.005.000	\$19,700.00	\$19,700.00	\$19,700.00
SOCIAL SECURITY - MEDICARE	141.405.006.000	\$1,900.00	\$1,750.00	\$1,850.00
HEALTH INSURANCE	141.405.008.000	\$23,000.00	\$22,000.00	\$22,000.00
WORKERS COMP (SELF INS)	141.405.009.000	\$16,000.00	\$1,000.00	\$1,000.00
SPECIAL DEPARTMENT EXPENSE	141.405.012.000	\$5,000.00	\$5,000.00	\$5,000.00
INSURANCE, BONDS & RETIREM	141.405.023.000	\$46,600.00	\$46,600.00	\$46,600.00
Total CODE ENFORCEMENT DEPARTMENT:		\$172,200.00	\$156,550.00	\$160,350.00
POLICE DEPARTMENT				
REGULAR - SALARIES	141.421.001.000	\$77,200.00	\$141,000.00	\$147,500.00
SALARIES - OVERTIME	141.421.003.000		\$5,000.00	\$5,000.00
RETIREMENT AND LIFE INS	141.421.005.000	\$30,300.00	\$39,000.00	\$40,000.00
SOCIAL SECURITY-MEDICARE	141.421.006.000	\$2,100.00	\$2,460.00	\$2,570.00
HEALTH INSURANCE	141.421.008.000	\$22,000.00	\$27,000.00	\$29,000.00
WORKERS COMP (SELF INS)	141.421.009.000	\$7,500.00	\$1,000.00	\$1,000.00
SPECIAL DEPARTMENT EXPENSE	141.421.012.000	\$50,000.00	\$50,000.00	\$50,000.00
INSURANCE, BONDS & RETIREM	141.421.023.000	\$46,600.00	\$49,000.00	\$50,000.00
Total POLICE DEPARTMENT:		\$235,700.00	\$314,460.00	\$325,070.00
STREET DEPARTMENT				
ANNUAL STREET RECONST	141.431.080.001	\$300,000.00	\$300,000.00	\$300,000.00
Street Rebuilds	141.431.080.002	\$300,000.00		
ANNUAL STREET OVERLAYS	141.431.080.034		\$300,000.00	\$300,000.00
Total STREET DEPARTMENT:		\$600,000.00	\$600,000.00	\$600,000.00
WATER DEPARTMENT				
MAINT OF BLDGS STRUCT & GR	141.461.019.000	\$12,000.00	\$12,000.00	\$12,000.00
BUILDING REPAIRS AND UPDAT	141.461.080.000	\$0.00	\$60,000.00	
Total WATER DEPARTMENT:		\$12,000.00	\$72,000.00	\$12,000.00
RECREATION				
SALARIES - REGULAR	141.471.001.000		\$56,880.00	\$60,620.00
RETIREMENT AND LIFE INSUR	141.471.005.000		\$10,260.00	\$11,670.00



Name	Account ID	FY2024 Requested	FY2025 Budgeted	FY2026 Budgeted
SOCIAL SECURITY - MEDICARE	141.471.006.000		\$1,650.00	\$1,760.00
HEALTH INSURANCE	141.471.008.000		\$15,330.00	\$16,870.00
SPECIAL DEPARTMENT EXPENSE	141.471.012.000	\$45,000.00	\$30,000.00	\$30,000.00
RECREATION SOFTWARE	141.471.080.000	\$0.00	\$15,000.00	\$15,000.00
Total RECREATION:		\$45,000.00	\$129,120.00	\$135,920.00
PARKS				
MAINT BLDGS, STRUCT & GRND	141.472.019.000	\$40,000.00	\$40,000.00	\$40,000.00
Total PARKS:		\$40,000.00	\$40,000.00	\$40,000.00
Total Expenditures:		\$1,351,800.00	\$1,685,930.00	\$1,658,490.00

CAPITAL IMPROVEMENTS

Capital Improvement Plan Overview

The City of Exeter has created a Capital Improvements Plan (CIP) and a schedule for capital equipment purchase to plan for replacements and improvements in the next six years. The CIP and schedule are tools to ensure that the City's infrastructure and equipment needs are addressed. These expenses are budgeted each year and reviewed annually to make any changes and adjustments necessary based on new developments throughout the current year. All purchases over \$10,000 must be approved by City Council. In the planning process, it is necessary to forecast the funds available and the funds needed each year in the plan. The forecast is formulated using facts and educated assumptions based on prior year trends and data, debt capacity and economic trends. The City does not have all the funds available to finance all desired projects. With suggestions and input from City staff and the citizens of the community, the City Council must prioritize the numerous projects and allocate them to future years as funds are available.

Definition of Capital Equipment:

The City of Exeter defines capital equipment as a single item or system of \$5,000 or more that:

- Has a useful life of at least two years and
- Is not a routine/recurring expense incurred in the normal course of business, and
- Belongs in a major class:

1. Vehicles
2. Machinery
3. Equipment

Definition of Capital Improvement:

The City of Exeter defines a capital improvement as an investment of \$5,000 or more that:

- Extend the original life of the asset or
- Return to like-new condition or
- Significant alteration or structural change or
- Provides additional value, not just retain current value

Water Fund (105)

2024/2025, 2025/2026 and Future Years - Capital Improvement Program

These are fees collected from customers for use and distribution of water. Fees collected are restricted to support operations, capital and debt service for the City's water system.

	Prior	Planning Years						
		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	
Beginning Cash Available for Capital Projects	1,103,911	746,996	431,149	408,423	12,570	33,887	80,870	
Fees from services provided	2,586,976	2,953,925	2,983,100	2,983,100	2,983,100	3,072,593	3,164,771	
Capital \$1 charge from billing								
Grant/Other Funding		1,852,909	2,152,909				1,800,000	
Operations and Maintenance Expenditures	(2,008,792)	(2,238,575)	(2,015,806)	(2,116,596)	(2,222,426)	(2,333,547)	(2,450,225)	
Debt Service	(307,156)	(329,000)	(322,000)	(318,856)	(313,356)	(307,656)	(301,756)	
Total Available Funding	1,374,940	2,986,255	3,229,352	956,070	459,887	485,277	2,293,659	
25 % Reserve	(578,987)	(62,907)	-	-	-	(18,407)	(24,694)	
Development Impact Fee Fund Balance	(726,294)	(66,030)	(67,020)	(20,000)	(20,000)	(20,000)	(20,000)	
Water Capital Cash Fund Balance	818,232	45,000	45,000	45,000	45,000	45,000	45,000	
Available Funding for Projects	887,891	2,902,318	3,207,332	981,070	484,887	471,870	2,293,965	
Capital Expenditures	(140,895)	(2,471,169)	(2,798,909)	(968,500)	(451,000)	(391,000)	(2,251,000)	
Total Resources Available for Projects	746,996	431,149	408,423	12,570	33,887	80,870	42,865	

#	Project Description	Project #	Prior	Planning Years						
				2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	
1	Water Meter, Register, and MTU Replacement	105.461.080.002	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
2	Water Service Line Replacement	105.461.080.003	120,000	120,000	120,000	120,000	120,000	120,000	120,000	120,000
3	Valve Replacement Project	105.461.080.004	-	90,000	-	-	90,000	-	-	90,000
4	Tooleville Emergency Intertie	105.461.080.047	-	1,852,909	1,852,909	-	-	-	-	-
5	Well Replacement	105.461.080.006	-	-	350,000	-	-	-	-	-
6	Future Well Pump and Motor Replacement	105.461.080.007	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
7	Water Well Maintenance	105.461.080.043	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
8	Water Valve Exercising	105.461.080.010	-	30,000	-	30,000	-	-	30,000	-
9	Pipe Repair & Replacement	105.461.080.009	183,000	75,000	120,000	112,500	-	-	-	-
10	Annual Public Works Equipment Replacement	105.461.080.011	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
11	Public Works Vehicle Replacement	105.461.080.012	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
12	Well E5-W Evaluation/ Rehab	105.461.080.045	115,000	115,000	-	-	-	-	-	-
13	Well E10-W Evaluation/ Rehab	105.461.080.046	115,000	115,000	115,000	-	-	-	-	-
14	Well E12-W Evaluation/ Rehab	105.461.080.015	-	-	-	115,000	-	-	-	-
15	Well E14-W Evaluation/ Rehab	105.461.080.016	-	-	-	-	-	-	-	-
16	SCADA Meter System Water/ Wastewater	105.461.080.017	-	50,000	-	-	-	-	-	-
17	.50 MG Water Storage Tank and Booster Pump at	105.461.080.018		300,000	300,000					1,800,000
18	Well Site Fencing Upgrades (E-9W and E-11W)	105.461.080.048	20,000							
19	Heavy Duty Utility Truck	105.461.080.001	43,000							
20	Randel Sprayer	105.461.080.049		40,000						

Sewer (107)
2024/2025, 2025/2026 and Future Years - Capital Improvement Program

These are fees collected from customers for use and distribution of water. Fees collected are restricted to support operations, capital and debt service for the City's sewer system.

	Prior	Planning Years							
		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30		
Beginning Cash Available for Capital Projects	1,584,178	1,607,127	1,240,102	1,364,467	1,522,235	1,674,187			
Fees from services provided	2,164,500	2,364,000	2,364,000	2,434,920	2,507,968	2,583,207			
Grant/Other Funding									
Operations and Maintenance Expenditures	(1,221,547)	(1,416,072)	(1,568,727)	(1,647,164)	(1,729,522)	(1,815,998)			
Debt Service	(82,395)	(77,603)	(69,287)	(64,961)	(60,516)	(55,950)			
Total Fund Balance	2,444,736	2,403,596	1,966,088	2,087,262	2,240,165	2,385,445			
25 % Reserve	(325,986)	(47,433)	(17,621)	(18,528)	(19,478)	(20,478)			
Development Impact Fee Cash Balance	(102,772)	55,970	(4,500)	(4,500)	(4,500)	(4,500)			
Available Funding for Projects	2,015,979	2,867,547	1,943,967	2,064,235	2,216,187	2,380,468			
Capital Expenditures	(27,194)	(1,260,520)	(579,500)	(542,000)	(542,000)	(542,000)			
Total Resources Available for Projects	1,988,785	1,607,127	1,364,467	1,522,235	1,674,187	1,818,468			
#	Project Description	Project #	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
1	Lift Station Equipment Replacement	107.441.080.023	88,000	88,000	88,000	88,000	88,000	88,000	88,000
2	Lift Station Maintenance / Replacement	107.441.080.003	-	-	-	-	-	-	-
3	Sewer Line Replacement/ Maintenance	107.441.080.044	226,000	226,000	226,000	226,000	226,000	226,000	226,000
4	Wastewater treatment Plant Maintenance	105.441.080.017	141,000	141,000	141,000	141,000	141,000	141,000	141,000
5	Sewer Equipment Purchase & Replacement	107.441.080.006	13,000	13,000	13,000	13,000	13,000	13,000	13,000
6	Pipe Repairs & Replacement	107.441.080.024	60,000	84,000	84,000	37,500			
7	Annual Public Works Equipment Replacement	107.441.080.008	23,000	47,000	47,000	47,000	47,000	47,000	47,000
8	Public Works Vehicle Replacement	107.441.080.009	14,000	44,000	27,000	27,000	27,000	27,000	27,000
9	SCADA Meter System Water/Wastewater	107.441.080.010	-	50,000					
10	Brickhouse Park Sewer Line Bypass	107.441.080.045	280,000						
11	Portable Pumps (1 Ea - 2", 4", 6")	107.441.080.046	42,000						
12	Heavy Duty Utility Truck	107.441.080.001	87,000						
13	Sewer Camera	107.441.080.047	7,000						
14	A&W Lift Station Rehab	107.441.080.048			500,000				
15	Randel Sprayer	107.441.080.049			10,000				
16	Vermeer ATX 850 Wheel Loader	107.441.080.050		42,520					
17	Equipment Trailers (1 - Plate / 1 - Roller)	107.441.080.051		19,000					
18	Rodder Trailer	107.441.080.052		90,000					
	Total Capital Projects		565,000	1,260,520	1,136,000	579,500	542,000	542,000	542,000



Sewer Impact Fee Fund (107)											
2024/2025, 2025/2026 and Future Years - Capital Improvement Program											
Revenues are collected from impact fee rates adopted in February 2008. This funding is restricted towards improvements to the system due to increased capacity from new development.											
		Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Planning Years		
Beginning Cash Available for Capital Projects		98,311	102,772	46,802	55,832	60,332	64,832	69,332	64,832	69,332	73,832
Sewer Impact Fees Collected		4,461	9,030	9,030	4,500	4,500	4,500	4,500	4,500	4,500	4,500
Grant/Other Funding											
Operations and Maintenance Expenditures											
Debt Service											
Total Fund Balance		102,772	111,802	55,832	60,332	64,832	69,332	73,832	64,832	69,332	73,832
25 % Reserve											
Total Resources Available for Projects		102,772	111,802	55,832	60,332	64,832	69,332	73,832	64,832	69,332	73,832
Capital Expenditures			(65,000)								
Ending Fund Balance		102,772	46,802	55,832	60,332	64,832	69,332	73,832	64,832	69,332	73,832
#	Project Description	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30			
1	Filbert Lift Station Upgrade (Yokohl Landing)		65,000								
	Total Capital Projects		65,000								

Transportation (113)											
2024/2025, 2025/2026 and Future Years - Capital Improvement Program											
Local Transportation Funds (LTP) for street purposes and Street grants											
	Prior	Planning Years									
		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30				
Beginning Cash Available for Capital Projects	2,218,616	1,832,470	1,160,634	928,734	788,227	789,755	808,979				
Transportation Revenue Estimated	251,158	268,164	713,100	734,493	756,528	779,224	802,600				
Grant/Other Funding											
Operations and Maintenance Expenditures	(204,209)	(209,000)	(214,000)	(219,000)	(224,000)	(229,000)	(234,000)				
Total Available Funding	2,265,565	1,891,634	1,659,734	1,444,227	1,320,755	1,339,979	1,377,579				
Capital Expenditures	(433,095)	(731,000)	(731,000)	(656,000)	(531,000)	(531,000)	(531,000)				
Total Resources Available for Projects	1,832,470	1,160,634	928,734	788,227	789,755	808,979	846,579				
#	Project Description	Project #	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30		
1	Rd Patching/ Pavement Survey	113.495.080.033	131,000	131,000	131,000	131,000	131,000	131,000	131,000		
2	Reclaimite	113.495.080.030	150,000	150,000	150,000	150,000	150,000	150,000	150,000		
3	Crack Sealing	113.495.080.029	100,000	100,000	100,000	100,000	100,000	100,000	100,000		
4	Railroad Crossing Maintenance	113.495.080.040	50,000	50,000	50,000	50,000	50,000	50,000	50,000		
5	Cape Seal	113.495.080.034	100,000	100,000	100,000	100,000	100,000	100,000	100,000		
6	Firebaugh Asphalt Overlay	113.495.080.028	200,000	200,000	200,000	125,000					
	Total Capital Projects		731,000	731,000	731,000	656,000	531,000	531,000	531,000		



Road Maintenance and Rehabilitation Fund (RMRA) (136)												
2024/2025, 2025/2026 and Future Years - Capital Improvement Program												
Portion of gas tax revenue allocated to cities on an annual basis to be used for street maintenance and rehabilitation as reported to the State Controller's Office.												
#	Project Description	Project #	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	Planning Years		
										2024/25	2025/26	2026/27
			Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30			
	Beginning Cash Available for Capital Projects		800,757	999,849	165,313	257,913	353,189	451,168	551,877			
	RMRA Revenue Estimated		251,158	268,164	267,600	270,276	272,979	275,709	278,466			
	Grant/Other Funding											
	Total Funding Available		1,051,915	1,268,013	432,913	528,189	626,168	726,877	830,342			
	Capital Expenditures		(52,066)	(1,102,700)	(175,000)	(175,000)	(175,000)	(175,000)	(175,000)			
	Total Resources Available for Projects		999,849	165,313	257,913	353,189	451,168	551,877	655,342			
#	Project Description	Project #	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30			
1	Road Pavement Preservation Stripping	136.498.080.001	175,000	175,000	175,000	175,000	175,000	175,000	175,000			
2	Firebaugh Asphalt Overlay	136.498.080.028	100,000	300,000								
3	Glaze Ave Cape Seal and Microsurfacing	136.431.080.003		627,700								
	Total Capital Projects		275,000	1,102,700	175,000	175,000	175,000	175,000	175,000			

American Rescue Plan Act (ARPA) (142)										
2024/2025, 2025/2026 and Future Years - Capital Improvement Program										
Coronavirus State and Local Fiscal Recovery Fund (SLFRF) established by American Rescue Plan Act (ARPA), one time total funding received \$2,508,234. Funds to be obligated by end of 2024 and expended by 2026										
#	Project Description	Project #	Prior	Planning Years						
				2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	
	Beginning Cash Available for Capital Projects		1,526,179	1,582,494	600,658	600,658				
	RMRA Revenue Estimated		251,158	268,164						
	Grant/Other Funding									
	Total Resources Available for Projects		1,777,337	1,850,658	600,658	600,658				
	Capital Expenditures		(194,843)	(1,250,000)						
	Ending Fund Balance		1,582,494	600,658	600,658	600,658				
#	Project Description	Project #	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	
1	PD/ ADMIN Building Improvements	142.404.080.003	-	400,000	-	-	-	-	-	
2	Air Conditioner Repairs/ Replacements	142.404.080.003	150,583	-	-	-	-	-	-	
3	Downtown City Owned Street Lights	142.431.080.001	-	400,000	-	-	-	-	-	
4	Information Technology - Phones/Networks/Website/Cybersecurity	142.404.080.004	-	50,000	-	-	-	-	-	
5	Police Department Restroom Trailer	142.421.080.001	44,260	-	-	-	-	-	-	
6	Facility Security	142.404.080.005	-	50,000	-	-	-	-	-	
7	Park Master Plan	142.404.080.006	-	150,000	-	-	-	-	-	
8	Development Block Wall Replacement	142.404.080.007	-	100,000	-	-	-	-	-	
9	Dobson Field Fencing	142.404.080.008	-	100,000	-	-	-	-	-	
	Total Capital Projects		194,843	1,250,000	-	-	-	-	-	

COPS (137)

2024/2025, 2025/2026 and Future Years - Capital Improvement Program

The annual grant money is directed to supporting police activities. This fund is utilized for Police Department Vehicle replacements.

	Prior	Planning Years							
		2024/25	2025/26	2026/27	2027/28	2028/29	2029/30		
Beginning Cash Available for Capital Projects	235,456	248,451	248,451	373,451	523,451	698,451	898,451		
RMRA Revenue Estimated	175,000	200,000	225,000	250,000	275,000	300,000	325,000		
Grant/Other Funding									
Total Funding Available	410,456	448,451	473,451	623,451	798,451	998,451	1,223,451		
Capital Expenditures	(162,005)	(200,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)		
Total Resources Available for Projects	248,451	248,451	373,451	523,451	698,451	898,451	1,123,451		
#	Project Description	Project #	Prior	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
1	Vehicle Replacement	137.421.080.001	250,000	200,000	100,000	100,000	100,000	100,000	100,000
	Total Capital Projects		250,000	200,000	100,000	100,000	100,000	100,000	100,000

MEASURE P (141)

ITEMS	FY24 FUNDING PLAN		FY25 FUNDING PLAN		FY26 FUNDING PLAN		FY27 FUNDING PLAN		FY28 FUNDING PLAN		FY29 FUNDING PLAN		FY30 FUNDING PLAN	
	FUNDING PLAN	FUNDING PLAN	FUNDING PLAN	FUNDING PLAN										
Beginning Fund Balance	3,266,454	2,978,593	2,716,904	1,858,000	1,894,000	1,934,000	1,972,000	2,021,748	2,021,748	1,503,643	2,043,000	2,043,000	866,784	2,043,000
Measure P Revenue Estimated	1,500,000	1,858,000	1,894,000	4,766,454	4,836,593	4,610,904	4,359,511	3,993,748	3,993,748	3,512,643	2,909,784	2,909,784	-	-
Interest Revenue Estimated	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Measure P Revenue	1,500,000	1,858,000	1,894,000	4,766,454	4,836,593	4,610,904	4,359,511	3,993,748	3,993,748	3,512,643	2,909,784	2,909,784	-	-
Total Available Funding	4,766,454	4,836,593	4,610,904	4,766,454	4,836,593	4,610,904	4,359,511	3,993,748	3,993,748	3,512,643	2,909,784	2,909,784	-	-
Less-Reserving for Project Savings (Streets and Fire Vehicle)	772,700	1,172,700	1,272,700	772,700	1,172,700	1,272,700	1,372,700	1,472,700	1,472,700	1,572,700	1,672,700	1,672,700	-	-
Funding Need for Current Items	812,129	932,017	904,558	812,129	932,017	904,558	952,962	1,004,516	1,004,516	1,059,430	1,117,925	1,117,925	-	-
Funds Required to meet Minimum Reserve	203,032	14,972	8,135	203,032	14,972	8,135	12,101	12,889	12,889	13,728	14,824	14,824	-	-
25% Reserve Requirement	203,032	218,004	226,140	203,032	218,004	226,140	238,241	251,129	251,129	264,858	279,481	279,481	-	-
Available funding for additional projects	2,978,593	2,716,904	2,425,511	2,978,593	2,716,904	2,425,511	2,021,748	1,503,643	1,503,643	866,784	104,535	104,535	-	-

PROJECT DESCRIPTION	PROJECT BUDGET	PROJECT STATUS	PROJECT FUND	FY2023/24 FUNDING NEED		FY2024/25 FUNDING NEED		FY2025/26 FUNDING NEED		FY2026/27 FUNDING NEED		FY2027/28 FUNDING NEED		FY2028/29 FUNDING NEED		FY2029/30 FUNDING NEED	
				FUNDING PLAN	FUNDING PLAN												
Admin fee to State (revenue offset)	5,000	Ongoing	000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Animal Control	000	Ongoing	000	000	226,900	238,245	250,157	262,665	275,798	289,568	289,568	289,568	289,568	289,568	289,568	289,568	289,568
Carnegie building maintenance	6,500	Ongoing	000	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500
City Hall building maintenance	3,000	Ongoing	000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Fire station building maintenance	10,600	Ongoing	000	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600	10,600
Police and Administration building maintenance	21,800	Ongoing	000	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800	21,800
Corporation yard building maintenance	12,000	Ongoing	000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
Corporation yard building Repairs & Updates	001	One time	001	60,000	60,000												
Carnegie building repairs and updates	10,000	One time	003	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
City Hall building repairs and updates	3,300	One time	003	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300
Corporation Yard repairs and updates	33,750	One time	001	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750
Fire station building repairs and updates	17,000	One time	004	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Police and Administration building repairs and updates	106,700	One time	001	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700	106,700
Code enforcement departmental operations	5,000	Ongoing	000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Code enforcement personnel	75,000	Ongoing	000	166,200	151,546	155,350	166,225	177,860	190,310	203,632	203,632	203,632	203,632	203,632	203,632	203,632	203,632
Annual Street Rebuilds	300,000	Ongoing	001	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Annual Street Overlays	300,000	Ongoing	002	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Fire engine replacement	100,000	Ongoing	048	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Park maintenance and capital improvements	40,000	Ongoing	000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
PD officer funding & PD Two Officer Salary Increase (Sg & LT Promo)	90,000	Ongoing	000	186,700	264,458	275,065	294,320	314,922	336,966	360,554	360,554	360,554	360,554	360,554	360,554	360,554	360,554
PD Operations	50,000	Ongoing	000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Rec - PT Rec Leader to FT	000	Ongoing	000	84,113	90,898	97,261	104,069	111,354	119,149	127,000	135,000	143,000	151,000	159,000	167,000	175,000	183,000
Rec Program Costs: Software, Equipment Replacement	15,000	Ongoing	000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Rec Program Expansion (Adults)	15,000	Ongoing	000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Rec Program Expansion (Youth)	15,000	Ongoing	000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL FUNDING NEED	1,234,850	Ongoing	000	1,251,800	1,685,917	1,658,458	1,706,862	1,758,416	1,813,330	1,871,925	1,931,000	1,990,000	2,049,000	2,108,000	2,167,000	2,226,000	2,285,000

SUPPLEMENTAL INFORMATION

RESOLUTION 2024-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER ADOPTING
APPROPRIATION LEVELS FOR ALL FUNDS FOR FISCAL YEARS 2024/2025 AND
2025/2026 AND RE-APPROPRIATING CERTAIN CAPITAL PROJECTS AND OPERATING
FUNDS WHICH DO NOT MEET THE CRITERIA TO BE ENCUMBERED OR DESIGNATED
FROM PRIOR YEARS**

WHEREAS, the City of Exeter City Council held a public hearing on June 25, 2024 on the proposed budget for the City of Exeter for the 2024-25 and 2025-26 fiscal years; and,

WHEREAS, the re-appropriation of certain capital projects and operating funds that are encumbered or designated from prior years is necessary; and,

WHEREAS, authorization from the City Council is necessary for:

1. The City Administrator to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.
2. The Finance Director to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.
3. Staff to transfer or lend monies from one fund to another as specified in the budget document.

WHEREAS, the approval of the Capital Improvement Program for 2024-25 and 2025-26 and in concept the planning out to 2029-30, as part of the multi-year budget is necessary.

IT IS NOW THEREFORE RESOLVED by the City Council of the City of Exeter that the budget for the 2024-25 fiscal year totaling \$23,903,626.00 and 2025-26 fiscal year totaling \$21,988,626.00 be approved.

BE IT FURTHER RESOLVED by the City Council of the City of Exeter that for all funds, for capital projects and/or operating funds that are encumbered or designated from prior years be re-appropriated.

BE IT FURTHER RESOLVED by the City Council of the City of Exeter that any currently active capital projects and operating funds that do not meet the criteria to be encumbered or designated, be re-appropriated.

NOW, IT IS HEREBY RESOLVED, ORDERED, AND FOUND THAT:

1. The City Administrator is authorized to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.
 2. The Finance Director is authorized to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.
 3. Staff is authorized to transfer or lend monies from one fund to another as specified in the budget document.
-

The foregoing resolution was adopted upon a motion of Council Membe MILLS and seconded by Council Member SALLY and carried by the following vote at the City Council meeting held on June 25, 2024.

PASSED, APPROVED AND ADOPTED this 25th day of June 2024.

AYES: SALLY, RIDDLE, JOHNSON, ALVES, MILLS

NOES: Ø

ABSTAIN: Ø

ABSENT: Ø



Frankie Alves, Mayor

ATTEST:

Francesca Quintana, City Clerk

RESOLUTION 2024-16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER
ESTABLISHING THE FISCAL YEAR 2024-2025 APPROPRIATIONS LIMIT**

WHEREAS, IN 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution), informally known as the "GANN Initiative", which provides limits to the amount of tax proceeds state and local governments spend each year; and

WHEREAS, in 1980, the State Legislature added Section 9170 of the Government Code stating that the governing body of each City must establish by resolution, an appropriation limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the City or county.

THEREFORE, BE IT RESOLVED THAT; the appropriations limit as defined by Propositions 4 and 111 is set at \$11,061,128.00 for the 2024-2025 fiscal year using the personal income per capita change of 3.62 and the population percent change of 0.08 as established by the Department of Finance.

The foregoing resolution was adopted upon a motion of Council Member SALLY, and seconded by Council Member RIDDLE, and carried by the following vote at the City Council meeting held on June 25, 2024.

PASSED, APPROVED AND ADOPTED this 25th day of June 2024.
AYES: SALLY, RIDDLE, JOHNSON, MILLS, ALVES
NOES: ∅
ABSTAIN: ∅
ABSENT: ∅

ATTEST: 
Francesca Quintana, City Clerk


Frankie Alves, Mayor

RESOLUTION 2024-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER
APPROVING AND CONFIRMING IMPLEMENTATION OF THE 2024/25 RATE AND FEE
SCHEDULE

WHEREAS, the City's 2024/25 Rate and Fee Schedule summarizes rates and fees for the City of Exeter, and

WHEREAS, City Council has approved and conducted a public hearing June 25, 2024, with updates and changes to the Rate and Fee Schedule for 2023/24 to include cost recovery for City services; and

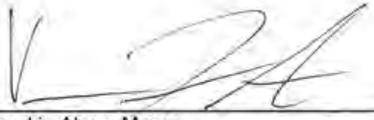
WHEREAS, said rates and fees will become effective July 01, 2024 (unless previously approved), except for Impact Fees which require a 60-day notice thus making the effective date for those fees August 26, 2024; and

WHEREAS, City Council has reviewed and approved these rates and fees as reimbursement of City costs for providing services; and

NOW, THEREFORE, BE IT RESOLVED THAT; that the City Council of the City of Exeter approves and confirms implementation of the 2024/25 Rate and Fee Schedule.

The foregoing resolution was adopted upon a motion of Council Member SALLY and seconded by Council Member MILLS, and carried by the following vote at the City Council meeting held on June 25, 2024.

PASSED, APPROVED AND ADOPTED this 25th day of June 2024.
AYES: SALLY, MILLS, JOHNSON, ALVES, RIDDLE
NOES: 0
ABSTAIN: 0
ABSENT: 0



Frankie Alves, Mayor

ATTEST:


Francesca Quintana, City Clerk

CITY OF EXETER RATE AND FEE SCHEDULE
FOR FISCAL YEAR 2024-2025

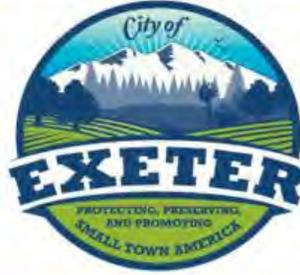


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Adopted June 25, 2024
Effective July 1, 2024, Impact Fees August 26, 2024

CITY OF EXETER
FEE SCHEDULE

POLICE

PAGE 2

<u>Fee Description</u>	<u>2023/2024</u>	<u>2024/2025</u>
Clearance Letter	\$ 32	\$ 35
Accident Report	\$ 53	\$ 55
Crime Report	\$ 53	\$ 55
Live Scan Fingerprints (plus DOJ fees)	\$ 27	\$ 30
Photographs	\$ 27	\$ 30
Vehicle Release	\$ 91	\$ 95
DUI Vehicle Release	\$ 154	\$ 160
Impound 30 Day - 14602.6 CVC	\$ 154	\$ 160
Repossession	\$ 16	\$ 17
Non EPD Ticket Sign Off	\$ 11	\$ 15

CITY OF EXETER
FEE SCHEDULE

ADMINISTRATION AND FINANCE

PAGE 3

<u>Fee Description</u>	<u>2023/2024</u>	<u>2024/2025</u>
Business License Fees		
Business License < \$30,000 gross income	\$ 60	\$ 60
Business License > \$30,000 gross income	\$ 80	\$ 80
Home Occupancy	\$ 30	\$ 30
Application (one time per license)	\$ 10	\$ 10
Delinquent	10%	10%
State CasP Fee (established by State)	\$ 4	\$ 4
Other Fees		
Non Sufficient Fund Check Fee	\$ 27	\$ 28
8 1/2 x 11 Copies per page	\$ 0.10	\$ 0.10
Safe and Sane Fireworks Sale Permit	\$ 160	\$ 166
Safe and Sane Fireworks Deposit	\$ 100	\$ 100

CITY OF EXETER
FEE SCHEDULE

RECREATION AND COMMUNITY

PAGE 4

Fee Description		2023/2024	2024/2025
Youth Programs			
	Unit		
Basketball	participant	\$ 59	\$ 60
Soccer	participant	\$ 64	\$ 65
Baseball/Softball	participant	\$ 59	\$ 60
Babe Ruth	participant	\$ 85	\$ 90
Flag Football	participant	\$ 53	\$ 55
Volleyball	participant	\$ 53	\$ 55
Adult Programs			
Adult Softball	per team	\$ 400	\$ 500
Adult Volleyball	per team	NEW	\$ 400
Special Events			
Horseshoes	participant	\$ 27	\$ 28
10k/2m Event	participant	\$ 27	\$ 28
Animal Services			
Dog License (altered)	each	\$ 11	\$ 11
Dog License (unaltered)	each	\$ 27	\$ 28
Other Services charged by City of Visalia Animal Control/Shelter			
Other Services			
Yard Sale Permit	each	\$ 11	\$ 11
Weed Abatement	incident	cost recovery	cost recovery
Graffiti Abatement	location	cost recovery	cost recovery
Facility Fees			
Lions Club Arbor	day	\$ 32	\$ 33
Wading Pool Arbor	day	\$ 32	\$ 33
Brickhouse Arbor	day	\$ 32	\$ 33
Dobson Field	day	\$ 50	\$ 50
Lions Stadium	day	\$ 500	\$ 500
City Park Arbor	day	\$ 80	\$ 83
Special Events	day	\$ 160	\$ 166
Electrical Access	day	\$ 11	\$ 11
Field/Stadium Lights Fee	hour	\$ 16	\$ 17
Alcohol Permit (w/ facility rental)	per event	\$ 50	\$ 52
- lesser of 20 individuals or 1/2 of group	per person	\$ 2	\$ 2
Amplifier Sound Permit		No Cost	No Cost
Street Closure Request		\$ 53	\$ 100

CITY OF EXETER
FEE SCHEDULE

CODE ENFORCEMENT

PAGE 5

<u>Fee Description</u>	<u>2023/2024</u>	<u>2024/2025</u>
Staff Costs	per budget	per budget
Equipment (based on day rental)		
Backhoe/loader	\$ 426	\$ 442
Tractor	\$ 373	\$ 387
Chainsaw	\$ 160	\$ 166
Line Trimmer	\$ 80	\$ 83
Blower	\$ 53	\$ 55
Boom Truck	\$ 452	\$ 469
Parcel Search	\$ 3	\$ 3
Postage	actual costs	actual costs
Mattress Pickup	\$ 11	\$ 11
Inspection Fee	\$ 106	\$ 110
Abatement Fee (plus site cleanup costs)	\$ 106	\$ 110
Water/Administrative Citations		
1st Citation	\$ 100	\$ 100
2nd Citation	\$ 200	\$ 200
3rd Citation	\$ 500	\$ 500

**CITY OF EXETER
FEE SCHEDULE**

PUBLIC WORKS

PAGE 5

Fee Description	2023/2024	2024/2025
Water Connection	\$ 390	\$ 414
Water Capital - single family	\$ 6,411	\$ 6,799
Water Capital - multi-family	\$ 3,270	\$ 3,468
Water Capital - mobile home	\$ 3,270	\$ 3,468
Water Capital - comm/ind.	*City Engineer calculates based on E.D.U.	
Sewer Connection/Capital - single family	\$ 903	\$ 958
Sewer Connection/Capital - multi-family	\$ 524	\$ 556
Sewer Connection/Capital - mobile home	\$ 524	\$ 556
Sewer Connection/Capital - comm/ind.	*City Engineer calculates based on E.D.U.	
Storm Drain Fee - acre	\$ 1,047	\$ 1,110
State Permit Fee	\$ 90	\$ 90
Encroachment Permit	\$ 142	\$ 147
Annual Encroachment Permit	\$ 285	\$ 296
Inspection Fee	\$ 114	\$ 118
Broken Curb Stop Replacement Charge	\$ 171	\$ 178
Broken Lock Replacement Charge	\$ 23	\$ 24
Pull-meter Charge	\$ 57	\$ 59
MTU Fee	\$ 116	\$ 125
Meters		
5/8"	\$ 191	\$ 296
3/4"	\$ 250	current market price
1"	\$ 384	\$ 467
1 1/2"	\$ 749	current market price
2"	\$ 959	current market price
Construction Meter Deposit	\$ 700	\$ 700
Registers		
5/8"	NEW	\$ 144
1"	NEW	\$ 149
Pool Drain Permit	\$ -	\$ -
Fence Permit	\$ -	\$ -
E.D.U.: Equivalent Dwelling Unit		
Engineering News Record Construction Cost Index- 2023/2024 of 6.05% (April 2024)		
Water meters are being charged at cost plus 10% indirect cost.		

CITY OF EXETER
FEE SCHEDULE

PLANNING AND DEVELOPMENT

PAGE 7

Fee Description	2023/2024	2024/2025
Tentative Subdivision Map	\$ 1,593	\$ 1,654
Final Subdivision Map	\$ 4,324	\$ 4,490
Site Plan Review (SPR)	\$ 967	\$ 1,004
Site Plan Review with zone change	\$ 1,110	\$ 1,153
General Plan Amendment	\$ 996	\$ 1,034
General Plan Amendment - Complex	\$ 2,134	\$ 2,216
Zoning Ordinance Amendment	\$ 1,110	\$ 1,153
Appeal (SPR or Planning Commission Action)	\$ 285	\$ 296
Zone Variance	\$ 740	\$ 768
Conditional Use Permit	\$ 1,110	\$ 1,153
Lot Line Adjustment	\$ 626	\$ 650
Minor Deviation	\$ 97	\$ 101
Tentative Parcel Map	\$ 797	\$ 828
Final Parcel Final	\$ 2,105	\$ 2,186
Annexation Application to City	\$ 1,536	\$ 1,595
LAFCD Fee	Actual	Actual
Development Agreement	\$ 1,821	\$ 1,891
Engineering Plan Check and Inspection	4% of Site Value	4% of Site Value
ADU (Accessory Dwelling Units) Plan Check	\$ 85	\$ 88
Mobile Food Vendor Permit	\$ 540	\$ 561
Cannabis Business Regulatory Permit	\$ 2,704	\$ 2,808
Engineering Special Services	\$180 hr.	\$180 hr.
Planning Special Services	\$85 hr.	\$115hr.
Impact Fees*		
Landscape Median - single family	\$ 489	\$ 519
Landscape Median - multi-family	\$ 349	\$ 370
Landscape Median - mobile home	\$ 244	\$ 259
Signal - single family	\$ 390	\$ 414
Signal - multi-family	\$ 279	\$ 296
Signal - mobile	\$ 193	\$ 205
Railroad Crossing - single family	\$ 204	\$ 216
Railroad Crossing - multi-family	\$ 145	\$ 154
Railroad Crossing - mobile home	\$ 100	\$ 106
Bike Path - single family	\$ 41	\$ 43
Bike Path - multi-family	\$ 28	\$ 30
Bike Path - mobile home	\$ 19	\$ 20
Public Facilities - single family	\$ 1,360	\$ 1,442
Public Facilities - multi-family	\$ 454	\$ 481
Public Facilities - mobile home	\$ 1,305	\$ 1,384
Parks - single family	\$ 740	\$ 785
Parks - multi-family	\$ 627	\$ 665
Parks - mobile home	\$ 708	\$ 751
Parking In-Lieu Fee, per stall	\$ 1,707	\$ 1,773
Commercial & Industrial Impact	* Higher or lower based on Equivalent Development	
Engineering News Record Construction Cost Index- 2023/2024 of 6.05% (April 2024)		

* Some residential subdivisions have individual development agreements and may have different fees from those shown.

CITY OF EXETER
FEE SCHEDULE

MULTIFAMILY

PAGE 8

Fee Description	2023/2024	2024/2025
Utility Late Fee	\$ 10	\$ 10
Utility Shutoff/Reconnect Fee	\$ 35	\$ 35
Utility Shutoff/Reconnect Fee (after hours)	\$ 90	\$ 122
Sewer Rates		
Base Rate (Residential)	\$ 42.28	\$ 49.68
Cost per 1 ccf (Commercial/Industrial)	\$ 4.23	\$ 4.97
Water Rates		
Base Rate (includes 15 ccf)	\$ 41.70	\$ 47.74
Cost per 1 ccf above 15 ccf	\$ 2.61	\$ 2.99
Multi-Family Base Rate per 1,250 cubic feet	\$ 41.70	\$ 47.74
Refuse Rates		
Residential		
Residential - 3 Cart Service	\$ 27.98	\$ 29.17
Extra Grey	\$ 14.44	\$ 15.06
Extra Blue	\$ 8.40	\$ 8.76
Extra Green	\$ 12.60	\$ 13.14
Commercial Rates		
96 Gal Cart Services 1 time per week	\$ 27.30	\$ 28.46
96 Gal Cart Services 2 times per week	\$ 51.45	\$ 53.64
2 yd x 1	\$ 103.64	\$ 108.06
2 yd x 2	\$ 165.90	\$ 172.98
3 yd x 1	\$ 129.15	\$ 134.66
3 yd x 2	\$ 212.10	\$ 221.15
4 yd x 1	\$ 165.90	\$ 172.98
4 yd x 2	\$ 269.33	\$ 280.82
6 yd x 1	\$ 207.38	\$ 216.23
6 yd x 2	\$ 414.75	\$ 432.44

CITY OF EXETER
FEE SCHEDULE

ITEMS 47

PAGE 9

Fee Description	2023/2024	2024/2025
Commercial Recycling		
96 Gal Cart, serviced 1 time per week	\$ 12.60	\$ 13.14
96 Gal Cart, serviced 2 times per week	\$ 24.15	\$ 25.18
2 Yard Bin container, serviced 1 time per week	\$ 46.73	\$ 48.72
2 Yard Bin container, serviced 2 times per week	\$ 77.70	\$ 81.01
3 Yard Bin container, serviced 1 time per week	\$ 67.20	\$ 70.07
3 Yard Bin container, serviced 2 times per week	\$ 113.93	\$ 118.79
6 Yard Bin container, serviced 1 time per week	\$ 108.68	\$ 113.32
6 Yard Bin container, serviced 2 times per week	\$ 198.45	\$ 206.92
Commercial Organics		
96 Gal Cart, serviced 1 time per week	\$ 22.05	\$ 22.99
96 Gal Cart, serviced 2 times per week	\$ 36.75	\$ 38.32
2 Yard Bin container, serviced 1 time per week	\$ 77.70	\$ 81.01
2 Yard Bin container, serviced 2 times per week	\$ 127.47	\$ 132.91
Other Fees:		
Call Back or extra pickup - green, grey or blue	\$ 15.75	\$ 16.42
Replacement for lost or destroyed cart	\$ 68.25	\$ 71.16
Lids and Wheels replaced at no charge	\$ -	\$ -
Special Haul - Bulky item Collections	\$ 52.50	\$ 54.74
# of Bulky Items Allowed for each collection	2 yds bagged or 2 bulky items	2 yds bagged or 2 bulky items
Cart Contamination Charge (1st warning)	\$ -	\$ -
Cart Contamination Charge (2nd warning)	\$ 15.75	\$ 16.42
Cart Contamination Charge (3rd warning)	\$ 31.50	\$ 32.84
Roll Off: (Does not include Franchise Fees)		
Residential Clean-up Roll-off Box	\$ 200.00	\$ 218.96
Roll Off Disposal Charge	\$50 per ton	\$54.74 per ton
Roll Off Rental Charge	\$10.50/day after 10 days	\$10.50/day after 10 days
Roll Off Container (20-40 cubic yds) PER PICK UP	\$ 409.50	\$ 426.97
Maximum weight in tons	4 tons	4 tons
Per ton charge for overage	\$ 52.50	\$ 54.74
Blue Recycle Roll off container (20-40 cubic yards) per pick up	\$210 + Tonnage	\$218.96 + Tonnage
Green Waste Roll off container (20-40 cubic yards) per pick up	\$210 + Tonnage	\$218.96 + Tonnage

CITY OF EXETER
FEE SCHEDULE

UTILITIES 3

PAGE 10

Fee Description	2023/2024	2024/2025
Special Services:		
Self Locking Mechanism (bins)	\$26.50 per month	\$27.63 per month
Replacement Bin Lock	\$ 15.75	\$ 16.42
Replacement cost for damaged/burned Bin	\$ 183.75	\$ 191.59
Cleaning for Bin	\$ 52.50	\$ 54.74
Cleaning for Enclosure	\$ 52.50	\$ 54.74
Special Events or Short Term Service:		
Short Term Bin (delivery/one dump/removal charge)	\$ 105.00	\$ 109.48
Short Term Bin Extra Dump	\$ 42.00	\$ 43.79
Special Events - 3 yd Bins (1-3 Bins)	\$73.50 each	\$76.64 each
Special Events - 3 yd Bins (4-10 Bins)	\$52.50 each	\$54.74 each
Special Events - 96 Gal Containers	\$ 21.00	\$ 21.90
Special Events - 96 Gal Containers - more than 6	\$15.75 each	\$16.42 each
2 units	\$ 41.09	\$ 58.34
3 units	\$ 61.64	\$ 87.51
4 units	\$ 82.19	\$ 116.68
Lid - Lock	\$ 5.96	\$ 5.96
Deposit (1.5 month base rate rounded down)	\$ 120.00	\$ 180.00

APPENDIX

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the

"surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of

the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.

Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.

**CITY OF EXETER
FISCAL YEAR 2025/26 BUDGET REVIEW**

	BUDGET	
	REVENUES	EXPENDITURES
GENERAL FUND REVENUES		
Property Taxes	\$ 2,624,900	
Other Taxes		
Sales Taxes	\$ 964,752	
Fire Property Taxes	\$ 290,000	
Prop 172	\$ 147,600	
Franchise Fees	\$ 270,500	
Transient Lodging Tax	\$ 140,000	
Utility Users Tax	\$ 740,000	
Fines	\$ 48,600	
Grants	\$ 11,000	
Fees & Services		
Licenses & Fees	\$ 76,200	
Recreation Fees	\$ 62,000	
Building Fees	\$ 103,550	
Police Services	\$ 226,800	
Other Revenue	\$ 55,500	
Interfund Transfers - Street Rev	\$ 375,000	
Investment Revenue	\$ 2,200	
Total General Fund Revenue	\$ 6,138,602	
GENERAL FUND EXPENDITURES		
Mayor & City Council		\$ 6,200
City Administrator		139,540
Finance Department		104,800
General Government		1,067,190
Police Department		3,937,740
Street Department		518,058
Recreation		160,678
Parks		236,710
Total General Fund		\$ 6,170,916
TOTAL UNRESTRICTED GENERAL FUND CASH AT 5-31-25		\$ 6,657,734
25% MINIMUM RESERVE		\$ 1,542,729

**CITY OF EXETER
FISCAL YEAR 2025/26 BUDGET REVIEW**

<u>DESCRIPTION</u>	<u>BUDGET</u>		<u>CASH 5/31/25</u>
	<u>REVENUES</u>	<u>EXPENDITURES</u>	
MEASURE P			
<u>REVENUES</u>			
Other Taxes	\$ 1,894,000		
Investment Earnings	<u>3,000</u>		
Total Measure P	<u>\$ 1,897,000</u>		
<u>EXPENDITURES</u>			
General Government Srvc		\$ 285,150	
Code Enforcement		160,350	
Police Department		325,070	
Recreation		135,920	
Parks		40,000	
Water Maintenance Buildings		12,000	
CIP - Street Department		600,000	
CIP - Fire Engine Replacement		<u>100,000</u>	
Total Measure P		<u>\$ 1,658,490</u>	
<i>TOTAL UNRESTRICTED GENERAL FUND CASH AT 5-31-25</i>			<u>\$ 5,381,982</u>
25% Minimum Reserve			<u>\$ 414,623</u>

**CITY OF EXETER
FISCAL YEAR 2025/26 BUDGET REVIEW**

<u>DESCRIPTION</u>	<u>BUDGET</u>			<u>UNRESTRICTED CASH 5/31/25</u>
	<u>REVENUES</u>	<u>OPR EXPENDITURES</u>	<u>CIP EXPENDITURES</u>	
<u>UTILITY FUNDS</u>				
WATER FUND				
Charges for Services	\$ 2,944,700			
Miscellaneous Fees	83,400			
Investment Earnings	10,000			
Impact Fees	67,020			
Total Water	<u>\$ 3,105,120</u>	<u>\$ 2,272,520</u>	<u>\$ 2,798,910</u>	<u>\$ 2,615,418</u>
		<i>25% Minimum Reserve</i>		<u>\$ 568,130</u>
SANITATION FUND				
Charges for Services	\$ 1,805,000			
Miscellaneous Fees	3,000			
Total Sanitation	<u>\$ 1,808,000</u>	<u>\$ 1,819,210</u>	<u>\$ -</u>	<u>\$ 40,394</u>
		<i>25% Minimum Reserve</i>		<u>\$ 454,803</u>
SEWER FUND				
Charges for Services	\$ 2,364,000			
Investment Earnings	2,000			
Impact Fees	9,030			
Total Sewer	<u>\$ 2,375,030</u>	<u>\$ 1,595,400</u>	<u>\$ 1,136,000</u>	<u>\$ 3,356,002</u>
		<i>25% Minimum Reserve</i>		<u>\$ 398,850</u>
<u>INSURANCE FUND - INTERNAL SERVICE</u>				
Insurance Fees/Transfers in	\$ 1,804,000	1,847,580	\$ -	\$ (13,020)
<u>SPECIAL REVENUE FUNDS</u>				
GAS TAX				
Intergovernmental	\$ 297,400			
Investment Earnings	1,000			
Total Gas Tax	<u>\$ 298,400</u>	<u>\$ 364,500</u>	<u>\$ -</u>	<u>\$ 368,128</u>
TRANSPORTATION FUND				
Intergovernmental	\$ 713,100			
Investment Earnings	4,000			
Total Transportation	<u>\$ 717,100</u>	<u>\$ 229,000</u>	<u>\$ 711,000</u>	<u>\$ 2,110,431</u>
MEASURE R FUND				
Intergovernmental	\$ 255,000			
Investment Earnings	2,000			
Total Measure R	<u>\$ 257,000</u>	<u>\$ 45,000</u>	<u>\$ 362,600</u>	<u>\$ 1,283,221</u>
ROAD MAINTENANCE & REHAB FUND				
Intergovernmental	\$ 270,800			
Investment Earnings	1,000			
Total RMRA	<u>\$ 271,800</u>	<u>\$ -</u>	<u>\$ 175,000</u>	<u>\$ 585,057</u>
COPS/SLESF				
Intergovernmental	\$ 200,000			
Investment Earnings	5,000			
Total COPS/SLESF	<u>\$ 205,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>	<u>\$ 292,196</u>
LANDSCAPE & LIGHTING				
Fees Collected	\$ 100,000			
Investment Earnings	-			
Total L&L	<u>\$ 100,000</u>	<u>\$ 100,500</u>	<u>\$ -</u>	<u>\$ 87,524</u>



Agenda Item Staff Report

Agenda Item Number:

J.5.

Meeting Date:

June 24, 2025

Wording for Agenda:

Consideration of Reappointments to the Exeter Planning Commission for Four Expired Terms.

Submitting Department:

Administration

Contact Name:

Francesca Quintana, City Clerk/Human Resources Manager

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

City Staff recommends that the City Council consider the reappointment of Commissioners Nancy Becker, PK Whitmire, Jose Lopez, and Joe Stewart to the Exeter Planning Commission for new four-year terms ending January 2029.

Summary:

The terms of four current Planning Commissioners—Nancy Becker, PK Whitmire, Jose Lopez, and Joe Stewart—expired at the end of January 2025. The Commission meets the 3rd Thursday of every month (as needed) and plays a vital advisory role in city planning and land use matters. All four individuals have expressed interest in continuing to serve and wish to be reappointed to new four-year terms. If approved by the City Council, reappointments will maintain continuity and preserve the institutional knowledge of the Commission.

However, the City Council retains full discretion over Planning Commission appointments. In addition to reappointing the existing members, the Council may also choose to open the application process to solicit interest from other interested members or make new direct appointments based on their judgment and priorities.

Background:

Per Chapter 2.16 of the City of Exeter Municipal Code:

Section 2.16.010 – Members – Appointment

The Planning Commission consists of five members appointed by the Mayor with the approval of the City Council. Members must not be seated City Councilmembers.

Section 2.16.020 – Terms

Commissioners serve staggered four-year terms. Appointments are made to fill vacancies resulting from term expirations or other causes.

Section 2.16.030 – Duties

The Planning Commission is tasked with duties outlined by state law and local ordinances.

The Commission plays a vital advisory role in city planning and land use matters, as further defined in the following sections:

Chapter 16.12.050 – Planning Commission as Advisory Agency

The Commission acts as the City’s advisory agency under the Subdivision Map Act, reviewing tentative maps and providing recommendations on subdivision matters.

Chapter 17.03.03 – Final Authority on Site Planning and Use Classification

The Commission holds authority on site plan reviews, classification of uses, and other key development review procedures, and also makes recommendations to the City Council on zoning ordinance amendments, general and specific plans, and development agreements.

Commissioners Becker, Whitmire, Lopez, and Stewart were originally appointed to the Planning Commission in early 2021, and their terms expired earlier this year in 2025. Reappointing these individuals would provide continuity in the City’s planning and development efforts, ensuring that these essential functions continue without interruption under the guidance of experienced and dedicated members who have shown a strong commitment to Exeter’s land use goals.

Fiscal Impact:

There is no fiscal impact associated with this item.

Attachments:

- Information on Planning Commission

Recommended motion to be made by the City Council:

I move to reappoint Nancy Becker, PK Whitmire, Jose Lopez, and Joe Stewart to the Exeter Planning Commission for four-year terms ending January 2029 *or* choose to open the

application process to solicit interest from other interested members **or** make new direct appointments based on their judgment and priorities.

Planning Commissioner Position Information

Background

The five-member Planning Commission is responsible for considering and making decisions regarding land use, planning, and zoning in accordance with the scope of city ordinances and state planning laws. A wide variety of issues are addressed including subdivisions, annexations, design review, zoning and environmental impact assessments.

The Planning Commission meets on the third Thursday of each Month (as needed), at 5:30 p.m. in the Exeter Council Chambers, 137 North F Street, Exeter, California, when there is business to conduct. Commission Members regular attendance is highly recommended to ensure the efficient continuance of City operations.

Appointment Process

The Planning Commission shall consist of five members, all of whom shall be appointed by the mayor with the approval of the city council. All of the members shall be entitled to vote at meetings of the Planning Commission.

Term

The five members of the Planning Commission shall serve for terms of four years, and the present plan of having the terms of the members of the planning commission staggered shall continue. At meetings of the city council, appointments shall be made to fill vacancies created by the expiration of the terms of members of the planning commission, or such other reason as there may be for a vacancy to exist.

Requirements:

- Annual Form 700
- AB 1234 Local Ethics Training
- Harassment Training



Agenda Item Staff Report

Agenda Item Number:

J.6.

Meeting Date:

June 24, 2025

Wording for Agenda:

Discussion and Consideration of Canceling July 08, 2025, Regular City Council Meeting

Submitting Department:

Administration on behalf of the City Council

Contact Name:

Jason Ridenour, City Administrator

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

Staff recommends that the City Council discuss and consider canceling the regularly scheduled City Council meeting on July 08, 2025, to allow for a summer recess.

Summary:

At the request of the City Council, this item is being brought forward to consider the cancelation of the July 8, 2025, regular meeting. The City has historically canceled one regular meeting during the summer months of either July or August. Based on a review of tentative agenda items and current workload, staff can accommodate the cancellation of the July 8, 2025 meeting if approved by the City Council.

At this time, the City Council has the following options:

- Approve the cancelation of the July 08, 2025 Regular City Council Meeting.
- Take no action and proceed with the regular meeting as scheduled.
- Provide alternate direction to staff.

Background:

In past years, the City Council has elected to cancel one regular meeting during the summer to provide a short recess period. This practice generally occurred in July or August and has not impacted ongoing City operations or delayed critical actions. Staff has reviewed upcoming agenda items and confirms that, as of now, no time-sensitive items are expected that would

require Council action on July 8, 2025. Canceling the meeting would not create any operational or scheduling conflicts at this time.

Fiscal Impact:

No fiscal impact is associated with this item.

Prior City Council Actions:

Cancellation of regular meetings in the summer months for a summer recess.

Attachments:

- None

Recommended motion to be made by the City Council:

I move to cancel the regularly scheduled City Council meeting of July 08, 2025, to allow for a summer recess *or* not cancel the meeting and provide alternative direction.



Agenda Item Staff Report

Agenda Item Number:

J.7.

Meeting Date:

June 24, 2025

Wording for Agenda:

Consider Authorizing Staff to Engage QK, Inc. to Conduct an Engineering Study on ADA Parking Improvements and Related Site Conditions in Various Locations throughout Exeter.

Submitting Department:

Public Works

Contact Name:

Zachary Boudreaux, Public Works Director

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

City Staff recommends that the City Council consider authorizing staff to engage QK, Inc. to conduct an engineering study on ADA Parking Improvements and Related Site Conditions in various locations throughout Exeter.

Summary:

The City has received several public requests and made internal observations highlighting the need to improve and expand ADA-compliant parking in key areas. The proposed engineering study would assess several locations in Exeter for improvements related to parking layout, ADA accessibility, and striping updates. The overall goal is to enhance and expand ADA-accessible parking throughout the City to better serve residents and visitors with disabilities. These include:

1. Develop diagonal parking and ADA-accessible parking spaces with van loading/unloading on South F Street.
2. Develop ADA-accessible parking spaces on North E Street near East Pine Street and analyze the downtown area for further ADA accessible parking options.
3. Evaluate, reconfigure and restripe ADA parking in City parking lot adjacent to Wildflower and flip it to the West so that it is Van accessible and replace the ADA pole.
4. Evaluate, reconfigure and restripe ADA parking in City owned parking lot on South E Street adjacent to PRO PT and Exeter Irrigation District to improve van accessibility and replace the pole marker.

5. Investigating the condition and accessibility of the alley behind 216 C Street as requested by the Pink Ladies.

Background:

The City has identified potential areas to improve and expand ADA-compliant parking in key areas. Introducing diagonal parking on South F Street presents an opportunity to increase overall parking capacity while incorporating van accessible ADA spaces. The Pro-PT and Wildflower parking lots require updated striping and signage to ensure continued compliance with ADA standards. Additionally, concerns about the condition and accessibility of the alley behind 216 C Street have been raised, prompting the need for further evaluation.

Fiscal Impact:

No direct fiscal impact at this time other than staff time for preparing the RFP. Cost estimates will be determined through the engineering study proposals.

Prior City Council Actions:

Indicate if Council has taken any actions previously relative to this item.

Attachments:

- None.

Recommended motion to be made by the City Council:

I move to authorize staff to Engage QK, Inc. to Conduct an Engineering Study on ADA Parking Improvements and Related Site Conditions in Various Locations throughout Exeter.



Agenda Item Staff Report

Agenda Item Number: J.8.

Meeting Date:

June 24, 2025

Wording for Agenda:

Consider Authorizing Staff to Issue a Request for Proposals (RFP) for a Utility Rate Study to Evaluate Current Drinking Water, Wastewater, and Solid Waste Fees and Develop a Sustainable Rate Adjustment Plan.

Submitting Department:

Public Works

Contact Name:

Zachary Boudreaux, Public Works Director

Department Recommendation:

City Staff recommends that the City Council consider authorizing staff to issue a Request for Proposals (RFP) for a Utility Rate Study to Evaluate Current Drinking Water, Wastewater, and Solid Waste Fees and develop a Sustainable Rate Adjustment Plan.

Summary:

The proposed utility rate study will analyze the City's existing utility fees and provide recommendations for a multi-year rate adjustment strategy. The goal is to implement gradual, predictable increases that are more manageable for customers while ensuring the City can meet infrastructure, operational, and staffing needs. The study will also account for projected capital improvements and regulatory requirements.

Background:

The City's most recent rate study was completed in 2019 and resulted in a five-year rate schedule implemented from 2020 through 2025. While the adjustments were necessary to maintain essential utility services, the steep increases placed a noticeable financial burden on residents.

Conducting a new rate study will enable the City to take a more measured and forward-looking approach. It will help ensure that future rate adjustments keep pace with inflation, rising

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

operational costs, and long-term service needs, while aiming to reduce financial impacts on the community through more gradual increases.

Fiscal Impact:

No direct fiscal impact at this time other than staff time for preparing the RFP.

Prior City Council Actions:

Prior City Council actions include the 2019-2025 Rate Increases.

Attachments:

- 2019 Rate Study

Recommended motion to be made by the City Council:

I move to authorize Staff to issue a Request for Proposals (RFP) for a Utility Rate Study to Evaluate Current Drinking Water, Wastewater, and Solid Waste Fees and develop a Sustainable Rate Adjustment Plan *or* provide alternative direction to staff.



TECHNICAL MEMORANDUM

TO: Chris Tavarez, Finance Director, City of Exeter

FROM: Art Griffith, Principal, FG Solutions
Debi Fortin, Principal, FG Solutions

DATE: January 30, 2020

SUBJECT: Water and Sewer Rate Analysis and Implementation Report

BACKGROUND AND MEMO ORGANIZATION

The City of Exeter (“City”) operates Water and Sewer Utilities and provides water and sewer services to the residents and businesses throughout the city. In its FY 18/19 Budget, the City describes the need to reinvest in City enterprises, review its utility rates and potentially propose a rate increase. The Budget Analysis, documented in the City’s FY 18/19 Budget, identifies several fiscal policies related to utility rates, notably Policy 4:

Enterprise Rates. *Enterprises will set their rates at a level to recover operating cost, fund an adequate reserve, and maintain the City’s capital infrastructure.*

As part of its ongoing management of the City’s water and sewer systems, the City has recognized the need to evaluate expenditures, revenues, and utility rates to ensure that the City can continue to provide safe and reliable service. The City has identified the need to conduct a Water and Sewer Rate Analysis for its enterprises as an Action Item to comply with this policy. Recent challenges for the City’s water and sewer utilities include aging infrastructure, minimal maintenance and replacement funding, a lowered groundwater table, system vulnerabilities, and a lack of documentation of the existing systems.

In July 2019, FG Solutions (FGS) was contracted by the City to provide a Water and Sewer Rate Analysis and Implementation study. This Water and Sewer Rate Analysis will evaluate the financial impact of ongoing system maintenance costs, debt service, and the phase-in of new maintenance, capital, and replacement activities.

The City is conducting a Water and Sewer Rate Analysis that is intended to:

- Summarize the projected water and sewer revenue requirements for the study period for fiscal years FY 19/20 thru FY 23/24. For both water and sewer, this includes a year-by-year projection of:
 - Expenditures, including operations and maintenance (“O&M”) expenses, capital project costs, existing and future debt service, and transfers.
 - Revenues, including utility rate revenues, interest income, loan proceeds, and other sources of revenues.
 - Reserve levels for both water and sewer enterprises, maintaining reserves at an acceptable level.
 - Required rate increases, a year-by-year projection of across the board percentage increases in the City’s water and sewer rates.

Water and Sewer Rate Analysis and implementation

FG Solutions used projected expenditure data provided by the City in June 2019, as the basis for revenue and expense projections. The City believed this expenditure data to be the most accurate and best suited for expense projections. FG Solutions also used projected maintenance, replacement, and capital expenditures provided by the City.

This report memo will address the water and sewer utilities separately, as they are separate enterprises that are financially independent of each other.

WATER RATE ANALYSIS

Introduction

The City of Exeter's water system is comprised of the following:

- Eight wells with chlorination treatment facilities
- 325 fire hydrants
- 995 water valves
- One elevated storage tank with capacity of 100,000 gallons
- 47 miles of distribution pipeline
- 3,832 water service lines and meters

The estimated replacement value of the City's water system is approximately \$65.0 million dollars. To provide for the continued operation of a utility on a sound financial basis, revenues must be sufficient to meet the cash requirements for operation and maintenance (O&M) expense, debt service requirements, reserves, and cash-funded capital expenditures not financed with debt. The sum of these cost components for a given year is referred to as a utility's Revenue Requirement.

Key assumptions used in the Revenue Requirement analysis are listed below. Additional assumptions are provided in the printout of the Revenue Requirement calculations that comprise Appendix A.

- Inflation is projected at 2%, annually.
- Salary and wages are projected to increase at 2%, annually.
- Capital Improvement Plan (CIP) escalation of 2%, annually.
- System growth rate of 0.5%, annually.
- The City estimated the current costs to operate and maintain the water system, in FY 19/20 dollars.
- All expenses were escalated for inflation through FY 23/24.
- Utility costs such as electricity, were also escalated by the rate of system growth of 0.5%, annually.

The City provided cost estimates for new maintenance activities, in FY 19/20 dollars. These new maintenance activities are intended to shift the maintenance focus from reactive maintenance to preventive maintenance. The City provided cost estimates in FY 19/20 dollars for new capital facilities and facility replacement activities that the City needs but is unable to complete now, due to funding constraints. These new maintenance, replacement, and capital needs will be phased in through FY 23/24.

Water and Sewer Rate Analysis and implementation

Water Revenue Requirement

FG Solutions was provided with the City's estimate of FY 19/20 budgeted financial and operational data. This data was used to develop the projected revenue requirement for the study period. The revenue requirement analysis was an iterative process and draft versions were revised based on comments and input provided by City staff. Next, the revenue requirement was compared with the revenues generated by the 2019 rates to generate additional revenues needed from rate increases. Table 1 below shows water rates as of September 2019.

	Monthly Base Rate Charge per Unit, \$	For each additional unit, per month	Monthly Min Consumpt ccf per unit	Volume Charge over monthly min, \$/ccf
Single Family Residential	\$24.26		15.0	\$1.52
Commercial and Industrial businesses, Churches and fraternal organizations, per unit or office	\$24.26		15.0	\$1.52
Multi-Family Residential, per unit, including trailer courts, parks, hotel or motel units made into permanent residences, if more than one unit/meter	\$24.26		12.5	\$1.52
Transient Motels or Hotels	\$24.26	\$8.35	10.0	\$1.52

Table 1: City of Exeter 2019 Water Rates

Revenue projections are a critical part of the revenue requirement analysis. The three aspects of revenue projections described in the sections below are non-rate revenues, rate revenues under the current rate schedule, and rate revenues from proposed rate increases. Table 2 below shows revenues from both rates and non-rate revenues.

Water Revenues Under 2019 Rates (1)	FY 19/20	FY 20/21	Projected FY 21/22	FY 22/23	FY 23/24
Account Number					
105.316.001.000 WATER USE FEE	\$1,579,765	\$1,587,663	\$1,595,602	\$1,603,580	\$1,611,598
105.316.002.000 WATER METER INSTALLATION	9,600	9,600	9,600	9,600	9,600
105.316.003.000 OVERAGE/SHORTAGE WATER	0	0	0	0	0
105.316.004.000 FEES (4)	45,000	45,000	45,000	45,000	45,000
105.316.005.000 INVESTMENT EARNINGS	17,600	17,600	17,600	17,600	17,600
105.316.006.000 WATER CAPITAL \$1.00 FEE (2)					
105.316.007.000 WATER METER CAPITAL IMPROVEMENT (3)					
105.316.010.000 MISCELLANEOUS REVENUE	2,700	2,700	2,700	2,700	2,700
Total Water Revenues Under 2019 Rates	\$1,654,665	\$1,662,563	\$1,670,502	\$1,678,480	\$1,686,498

Note:

- (1) Water Use Fee FY 19/20 is from FY 18/19 actuals and increased for 0.5% annual system growth. All other revenues from City's FY 19/20 budget.
- (2) Water Capital Fee revenues included in Water Use Fee Revenues per City staff, August 2019.
- (3) Water Meter Capital Improvement fee revenues not included in this analysis because they are reserved for development related capital improvements that are not included in this analysis.
- (4) Represents a two-year average of revenues. Revenues include late fees, turn on/turn off fees.

Table 2: Historical and Projected Water Revenues Under 2019 Rates

From Table 2, non-rate revenues include water meter installation, fees, investment earnings and miscellaneous revenue. Fees include late fees and turn on/turn off fees. Water meter capital improvement fees, also called connection fees, are tracked separately from other non-rate revenues. These fee revenues are reserved for development related capital improvements that are not included in this analysis.

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Rate revenues include the water use fee. In Table 2, the water use fee shown for FY 19/20 is FY 18/19 actual revenues escalated 0.5% for annual system growth. Rate revenues from proposed rate increases will be discussed later in the report.

Water Expenditures

The City's expenses are related to operating and maintaining the water system and paying for capital improvements for the water system facilities. Water Fund FY 19/20 expenses were estimated by City staff, and provided in FY 19/20 dollars. Expenses were escalated for 2% general inflation through the end of the study period in FY 23/24.

105 - Water Fund	Expense Type	Projected				
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Existing O&M	A	\$1,076,800	\$1,099,025	\$1,121,711	\$1,144,868	\$1,168,508
Debt Service	B	494,921	494,921	494,921	494,921	494,921
Future Maintenance Expenses	C	97,800	199,512	305,253	415,145	423,447
Future Replacement Expenses	D	0	103,566	211,274	466,916	732,698
Capital	F	0	85,425	174,267	266,629	362,615
Total Projected Water Expenditures		\$1,669,521	\$1,982,448	\$2,307,426	\$2,788,478	\$3,182,189

Table 3: Projected Expenditures, Water Fund

Table 3 shows the projected expenditures by expense type and fiscal year. For more detail, refer to table A-5 in Appendix A of the report. Existing O&M expenses, expense type A, are comprised of salaries and benefits, office expenses, utilities and telephone, office equipment, and other miscellaneous personnel expenses. This expense is the largest in the budget. This expense category is escalated for general inflation of 2% annually through the end of the study period.

Debt service, expense type B, is for existing loans that the City refinanced in early 2020. This loan refinance was completed at the end of January 2020. After this loan is refinanced, the annual debt service will be \$30,000 less than what is shown in the table above. Prior to the refinance, the City's water system debt had a requirement to hold \$437,910 in a restricted reserve account. When the City completes the refinancing, the restricted reserves will be released and returned to the City's Water Fund. This \$437,910 will be available for the city to use for its water system, and the return of this reserve to the Water Fund is shown in the Operating Statement shown later in the report, in Table 4.

Future maintenance expenses, expense type C, are additional materials and labor to maintain the City's wells and water distribution system, pipes, and water pumps. This includes maintenance and repairs to existing equipment. These expenses are phased-in over the study period, with 25% of the expenses incorporated in FY 19/20, increasing to 50% in FY 20/21, 75% phased-in in FY 21/22, and 100% in FY 22/23 and FY 23/24.

Future replacement expenses, expense type D, are comprised of vehicles, equipment and tool replacement, phased-in replacement of parts of the City's wells, and phased-in replacement of parts of the water distribution system, such as pipes. The phase-in schedule for replacement expenses is 0% in FY 19/20, 15% in FY 20/21, 30% in FY 21/22, 65% in FY 22/23, and 100% in FY 23/24.

Expense type F, Capital, is money for water capital projects. Specific projects have not yet been identified by the City. The funds shown beginning in FY 20/21 through FY 23/24 are all from projected rate increases. The phase-in schedule for capital expenses is 0% in FY 19/20, 25% in FY 20/21, 50% in FY 21/22, 75% in FY

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22/23, and 100% in FY 23/24. The recently completed Water Master Plan will allow the City to define and prioritize the new capital spending shown in this analysis.

Water Operating Statement

The Water Operating Statement is shown below in Table 4. The City provided the FY 19/20 beginning balance from the City's Audited FY 18/19 Financial Statement. This dollar value is negative and includes only unrestricted reserves. As the City refinances its existing debt in January 2020, the restricted reserves in the amount of \$437,910 are released and added into the sources of funds for FY 19/20. This refinance was completed at the end of January 2020, with the line item Release of Restricted Reserves from Refinancing in FY 19/20 showing these reserves added into the Water Fund sources of funds.

Water rate revenues are from Table 2. These revenues represent revenues under 2019 rates. Revenues from rate increases are shown for the study period. Through FY 23/34, every year on January 1 a 14.5% rate increase will take effect.

				Projected				
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Notes
WATER FUND SOURCES of FUNDS								
Beginning of Year Balance			(\$36,474)	\$501,110	\$543,235	\$554,240	\$422,352	1
Water Rate Revenues								
Charges for Services under 2019 Rates			\$1,579,765	\$1,587,663	\$1,595,602	\$1,603,580	\$1,611,598	
Revenues from Rate Increases								
	Fiscal	% of Water						2
	Year	Service Revenue		Months				
				of Revenue				
FY 19/20	14.5%		114,530	6	230,210	231,360	232,520	233,680
FY 20/21	14.5%		0	6	131,800	264,910	266,230	267,570
FY 21/22	14.5%		0	6	0	151,660	304,840	306,360
FY 22/23	14.5%		0	6	0	0	174,520	350,790
FY 23/24	14.5%		0	6	0	0	0	200,820
Total Revenues from Rate Increases			\$114,530		\$362,010	\$647,930	\$978,110	\$1,359,220
Total Other Income			\$74,900	\$74,900	\$74,900	\$74,900	\$74,900	
Total Revenues			\$1,769,195	\$2,024,573	\$2,318,432	\$2,656,590	\$3,045,718	
Release of Restricted Reserves from Refinancing			\$437,910	\$0	\$0	\$0	\$0	5
Total Sources of Funds			\$2,170,631	\$2,525,683	\$2,861,666	\$3,210,830	\$3,468,069	
WATER FUND USES of FUNDS								
Existing O&M			\$1,076,800	\$1,099,025	\$1,121,711	\$1,144,868	\$1,168,508	6
Debt Service			494,921	494,921	494,921	494,921	494,921	6
Future Maintenance Expenses			97,800	199,512	305,253	415,145	423,447	6
Future Replacement Expenses			0	103,566	211,274	466,916	732,698	6
Capital			0	85,425	174,267	266,629	362,615	6
Total Uses of Funds			\$1,669,521	\$1,982,448	\$2,307,426	\$2,788,478	\$3,182,189	
End of Year Balance, Water Fund			\$501,110	\$543,235	\$554,240	\$422,352	\$285,880	

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Notes:

- (1) FY 19/20 beginning balance from City's Audited FY 18/19 Financial Statements, page 18, and represent unrestricted reserves.
- (2) Rate increases were adopted by the Exeter City Council on December 10, 2019
- (3) Water Capital Fee is included in Charges for Services Under Existing Rates per City Staff, August 2019.
- (4) Water Meter Capital Improvement Fee revenues are restricted for development related capital and are not included in this analysis.
- (5) The City is refinancing its water debt, and the refinance will allow the release of \$437,910 in restricted reserves.
- (6) See Table A-5 for more detail.

Table 4: Water Operating Statement

Proposed Water Rates

The proposed water rate schedule is shown below in Table 5. 2019 water rates are shown, along with the proposed water rates through FY 23/24. The new water rates will become effective on January 1 of each year. These proposed water rates were adopted by the Exeter City Council on December 10, 2019, with the rate increase shown in FY 19/20 effective on January 1, 2020.

	2019 Water Rates	Proposed				
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Monthly Base Rate						
Single Family Residential						
Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99
Commercial and Industrial businesses, Churches and fraternal organizations, per unit or office						
Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99
Multi-Family Residential, per unit, including trailer courts, parks, hotel or motel units made into permanent residences, if more than one unit/meter						
Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
Consumption Included in Monthly Base Rate, ccf/month	12.5	12.5	12.5	12.5	12.5	12.5
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99
Transient Motels or Hotels						
Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
Consumption Included in Monthly Base Rate, ccf/month	10.0	10.0	10.0	10.0	10.0	10.0
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99

Table 5: Proposed Water Utility Rate Schedule

SEWER RATE ANALYSIS

Introduction

The City of Exeter's sewer system is comprised of the following:

- Three major components of the City sanitary sewer system:
 - Collection
 - Treatment
 - Disposal

More specifically, the City's sewer system consists of:

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- 36 linear miles of collector lines, ranging in size from 4" to 36"
- Eight sewer lift stations
- Wastewater Treatment Plant (WWTP)

The estimated replacement value of the City's sewer system is approximately \$60.0 million dollars. To provide for the continued operation of a utility on a sound financial basis, revenues must be sufficient to meet the cash requirements for operation and maintenance (O&M) expense, debt service requirements, debt service coverage requirements, reserves, and cash-funded capital expenditures not financed with debt. The sum of these cost components for a given year is referred to as a utility's Revenue Requirement.

Key assumptions used in the sewer utility revenue requirement analysis are listed below. Additional assumptions are provided in the printout of the Revenue Requirement calculations that comprise Appendix B.

- Inflation is projected at 2% annually.
- Salary and wages are projected at 2% annually
- Capital Improvement Plan (CIP) escalation of 2% annually
- System Growth Rate 0.5% annually
- The City estimated the current costs to operate and maintain the sewer system, in FY 19/20 dollars.
- All expenses were escalated for inflation through FY 23/24.
- Utility costs, such as electricity, were also escalated by the rate of system growth of 0.5% annually.

The City provided cost estimates for new maintenance activities, in FY 19/20 dollars. These new maintenance activities are intended to shift the maintenance focus from reactive maintenance to preventive maintenance. The City provided cost estimates in FY 19/20 dollars for new capital facilities and facility replacement activities that the City needs but is unable to complete now, due to funding constraints. These new maintenance, replacement, and capital needs will be phased in through FY 23/24.

Sewer Revenue Requirement

FG Solutions was provided with the City's estimate of FY 19/20 budgeted financial and operational data. This data was used to develop the projected revenue requirement for the study period. The revenue requirement analysis was an iterative process and draft versions were revised based on comments and input provided by City staff. Next, the revenue requirement was compared with the revenues generated by the 2019 rates to generate additional revenues needed from rate increases. Table 6 below shows sewer rates as of September 2019.

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	Monthly Base Rate Charge per Unit	Usage Charge per 100 cf over 1500
Single Family Residential	\$22.18	
Water consumption over 1500 cf		\$1.52
Multi-Unit Residential	\$22.18	
Water consumption over 1500 cf		\$1.52
Commercial (1)	\$22.18	\$2.22

Notes:

(1) For commercial accounts with consumption over 1500cf, bills are based off of January water consumption.

Table 6: Sewer Rates as of September 2019

Revenue projections are a critical part of the revenue requirement analysis. The three aspects of revenue projections described in the sections below are non-rate revenues, rate revenues under the 2019 rate schedule, and rate revenues from proposed rate increases. Table 7 below shows revenues from both rate revenues under 2019 rates and non-rate revenues.

Sewer Revenues Under 2019 Rates (1)	FY 19/20	FY 20/21	Projected FY 21/22	FY 22/23	FY 23/24
Account Number					
107.318.001.000 SEWER FEES AND LEASES	\$1,089,200	\$1,100,092	\$1,111,093	\$1,122,204	\$1,133,426
107.318.002.000 SEWER CONNECTION FEES	0	0	0	0	0
107.318.003.000 SEWER CAPITAL IMPROVEMENT	0	0	0	0	0
107.318.005.000 INVESTMENT EARNINGS	3,400	3,400	3,400	3,400	3,400
107.318.006.000 OTHER REVENUE	500	500	500	500	500
Total Sewer Revenues Under 2019 Rates	\$1,093,100	\$1,103,992	\$1,114,993	\$1,126,104	\$1,137,326

(1) Data source: City Staff email, 8/5/19.

Sewer Capital Improvement revenues are connection fees and were removed from this analysis. These revenues are restricted and will be used for development-related capital expenditures which are not included in this analysis.

Table 7: Sewer Revenues Under 2019 Rates

In Table 7, rate revenues include sewer fees and leases. The sewer fees and leases revenues for FY 19/20 is FY 18/19 actual revenues escalated 0.5% for annual system growth. Rate revenues from proposed rate increases will be discussed later in the report. Non-rate revenues include investment earnings and other revenue. The sewer capital improvement fees, also called connection fees, are tracked separately from other non-rate revenues. These fee revenues are reserved for development related capital improvements that are not included in this analysis.

Sewer Expenditures

The City's expenses are related to operating and maintaining the sewer system and paying for capital improvements for the sewer system facilities. The Sewer Fund FY 19/20 expenses were estimated by City staff, and provided in FY 19/20 dollars. These expenses were escalated for 2% general inflation through the end of the study period in FY 23/24.

107 - Sewer Fund	Expense Type	FY 19/20	FY 20/21	Projected FY 21/22	FY 22/23	FY 23/24
Existing O&M	A	\$754,400	\$770,426	\$786,802	\$803,534	\$820,630
Debt Service	B	231,050	231,050	231,050	231,050	231,050
Future Maintenance Expenses	C	70,828	144,490	221,069	300,654	306,667
Future Replacement Expenses	D	0	47,776	97,463	215,392	338,000
Capital	F	0	153,000	312,120	477,544	649,459
Total Projected Sewer Expenditures		\$1,056,278	\$1,346,742	\$1,648,503	\$2,028,174	\$2,345,807

Table 8: Projected Expenditures, Sewer Fund

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Table 8 shows the projected sewer fund expenditures by expense type and fiscal year. For more detail, refer to table B-4 in Appendix B of the report. Expenses are phased-in, based on prioritization of maintenance, then capital, then replacement expenses. Rate increases were calculated to fully fund these maintenance, capital and replacement expenses by the end of the study period in FY 23/34.

Existing O&M expenses, expense type A, are comprised of salaries and benefits, office expenses, electricity and telephone, office equipment, and other miscellaneous personnel expenses. This expense is the largest in the budget. This expense category is escalated for general inflation of 2% annually through the end of the study period.

Debt service, expense type B, is for existing loans. The debt service expense remains the same throughout the study period. No new debt is expected for the sewer utility through the end of the study period.

Future maintenance expenses, expense type C, are materials and labor to maintain the City's sewage collector lines, sewage lift stations, and the City's wastewater treatment plant (WWTP). This includes maintenance and repairs to existing equipment. These expenses are phased-in over the study period, with 25% of the expenses incorporated in FY 19/20, increasing to 50% in FY 20/21, 75% phased-in in FY 21/22, and 100% in FY 22/23 and FY 23/24.

Future replacement expenses, expense type D, are comprised of vehicles, equipment and tool replacement, phased-in replacement of parts of the City's sewer system, phased-in replacement of parts of the sewer collection system, and the treatment plant. The phase-in schedule for replacement expenses is 0% in FY 19/20, 15% in FY 20/21, 30% in FY 21/22, 65% in FY 22/23, and 100% in FY 23/24.

Expense type F, Capital, is money for sewer capital projects. These projects have not yet been identified by the City. The City will be completing a Sewer Master Plan in 2020 or 2021. The Sewer Master Plan will identify specific capital improvements and allow the City to prioritize sewer replacement needs.

The funds shown beginning in FY 20/21 through FY 23/24 are all from projected rate increases. The phase-in schedule for capital expenses is 0% in FY 19/20, 25% in FY 20/21, 50% in FY 21/22, 75% in FY 22/23, and 100% in FY 23/24.

Sewer Operating Statement

The Sewer Operating Statement is shown below in Table 9. The City provided the FY 19/20 beginning balance from the City's Audited FY 18/19 Financial Statement. For all five years of the study period, a negative beginning fund balance is shown. The City anticipates to use some of the funds noted for future replacement and capital to bring the Sewer Fund balance above \$0.

Sewer rate revenues are from Table 7. These revenues represent revenues under 2019 rates. Revenues from rate increases are shown for the study period. Through FY 23/24 every year on January 1 a 17.5% rate increase will take effect.

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	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Notes
SEWER FUND SOURCES of FUNDS						
Beginning of Year Balance	(\$429,632)	(\$297,505)	(\$234,636)	(\$211,013)	(\$255,516)	1
Sewer Rate Revenues						
Charges for Services under 2019 Rates	\$1,089,200	\$1,100,092	\$1,111,093	\$1,122,204	\$1,133,426	
Revenues from Rate Increases						
						2
Fiscal Year	% of Sewer Service Revenue	Months of Revenue				
FY 19/20	17.5%	6	95,305	192,516	194,441	196,386
FY 20/21	17.5%	6		113,103	228,468	230,753
FY 21/22	17.5%	6			134,225	271,135
FY 22/23	17.5%	6				159,292
FY 23/24	17.5%	6				189,040
Total Revenues from Rate Increases			\$95,305	\$305,619	\$557,134	\$857,566
Total Other Income	\$3,900	\$3,900	\$3,900	\$3,900	\$3,900	
Total Revenues	\$1,188,405	\$1,409,611	\$1,672,127	\$1,983,670	\$2,353,393	
Total Sources of Funds	\$758,773	\$1,112,106	\$1,437,491	\$1,772,657	\$2,097,877	
SEWER FUND USES of FUNDS						
Existing O&M	\$754,400	\$770,426	\$786,802	\$803,534	\$820,630	4
Debt Service	231,050	231,050	231,050	231,050	231,050	4
Future Maintenance Expenses	70,828	144,490	221,069	300,654	306,667	4
Future Replacement Expenses	0	47,776	97,463	215,392	338,000	4
Capital	0	153,000	312,120	477,544	649,459	4
Total Uses of Funds	\$1,056,278	\$1,346,742	\$1,648,503	\$2,028,174	\$2,345,807	
End of Year Balance, Sewer Fund	(\$297,505)	(\$234,636)	(\$211,013)	(\$255,516)	(\$247,930)	5

Notes:

- (1) FY 19/20 beginning balance from City's Audited FY 18/19 Financial Statements, page 18, and represent unrestricted reserves.
- (2) Rate increases were adopted by the Exeter City Council on December 10, 2019
- (3) Connection Fees and Capital Improvement Fee revenues are restricted for development related capital and are not included in this analysis.
- (4) See Table A-5 for more detail.
- (5) A negative fund balance is shown. The City anticipates to use some of the funds noted for future replacement and capital to bring the Sewer Fund balance above \$0.

Table 9: Sewer Fund Operating Statement

Proposed Sewer Rates

The proposed sewer rate schedule is shown below in Table 10. 2019 sewer rates are shown, along with the proposed sewer rates through FY 23/24. The new sewer rates will become effective on January 1 of each year. These proposed sewer rates were adopted by the Exeter City Council on December 10, 2019, with the rate increase shown in FY 19/20 effective on January 1, 2020.

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	2019 Sewer Rates	FY 19/20	FY 20/21	Proposed FY 21/22	FY 22/23	FY 23/24
Monthly Base Rate						
Single Family Residential						
Monthly Base Rate, \$/month	\$22.18	\$26.06	\$30.62	\$35.98	\$42.28	\$49.68
Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.79	\$2.10	\$2.47	\$2.90	\$3.40
Commercial and Industrial businesses, Churches and fraternal organizations, per unit or office						
Monthly Base Rate, \$/month	\$22.18	\$26.06	\$30.62	\$35.98	\$42.28	\$49.68
Consumption Included in Monthly Base Rate, ccf/month	0.0	0.0	0.0	0.0	0.0	0.0
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$2.218	\$2.61	\$3.06	\$3.60	\$4.23	\$4.97
Multi-Family Residential, per unit, including trailer courts, parks, hotel or motel units made into permanent residences, if more than one unit/meter						
Monthly Base Rate, \$/month	\$22.18	\$26.06	\$30.62	\$35.98	\$42.28	\$49.68
Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.79	\$2.10	\$2.47	\$2.90	\$3.40

Table 10: Proposed Sewer Utility Rate Schedule

MONTHLY WATER AND SEWER BILL COMPARISONS WITH OTHER NEARBY UTILITIES

FG Solutions contacted four nearby cities to obtain their current water and sewer rates for both residential and non-residential customers. These cities are Woodlake, Farmersville, Porterville, and Lindsay. The combined water and sewer bills from the nearby cities were then compared to the City's 2019 combined water and sewer bill for a typical single family residence that has a ¾" water meter, and consumes 15 hcf per month. The results are shown below in Table 11.

Single Family Residence, ¾" Meter, 15 hcf/month			
City	Water	Sewer	Total
Woodlake	\$33.91	\$59.50	\$93.41
Farmersville	\$21.00	\$56.61	\$77.61
Porterville	\$45.72	\$26.87	\$72.59
Lindsay	\$30.17	\$36.88	\$67.05
Exeter	\$24.26	\$22.18	\$46.44

Table 11: Comparison of Nearby Cities: Single Family Residence Water and Sewer Bills, Combined

Single-family homes in the City have an average monthly water consumption of 15 hcf per month. For single-family residences, the City of Exeter has the lowest combined water and sewer bill of the comparable cities. This is prior to the proposed rate increases. Comparisons of utility bills do not reveal differences between the utilities such as condition, capital investment strategy and timing of capital spending, or future anticipated rate increases.

Next, combined water and sewer bills were compared for a typical commercial customer with a 2" meter, with consumption of 50 hcf per month on average, using winter consumption values. The results are shown in Table 12.

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Commercial, 2" Meter, 50 hcf/month Winter Consumption			
City	Water	Sewer	Total
Porterville - Restaurant	\$128.83	\$175.37	\$304.20
Lindsay - Restaurant	\$95.93	\$181.88	\$277.81
Porterville - Retail	\$128.83	\$78.87	\$207.70
Exeter	\$77.46	\$99.81	\$177.27
Woodlake	\$104.70	\$57.00	\$161.70
Lindsay - Retail	\$95.93	\$36.88	\$132.81
Farmersville	\$45.47	\$56.61	\$102.08

Table 12: Comparison of Nearby Cities: Commercial Water and Sewer Bills, Combined

For commercial customers, the City of Exeter combined water and sewer bill is in the middle of the pack. This is prior to the proposed rate increases.

There is a wide range of commercial sewer rate structures to be considered. The cities of Woodlake and Farmersville use a flat rate structure. In Porterville, Lindsay and Exeter, these cities have a minimum charge and a volume charge, with multiple customer classes. Therefore, in Porterville and Lindsay, separate bills are shown for a retail business and a restaurant. Comparisons of these combined water and sewer commercial bills do not reveal differences between the utilities, such as the condition of the systems, a capital investment strategy and timing of capital projects, and future anticipated rate increases.

ONGOING CONSIDERATIONS

The completed water and sewer rate analysis and the proposed rate schedules shown in Table 5 and Table 10, cover a study period through FY 23/24. There are a number of factors that could change over the next few years that have financial implications. The extent to which these factors change may influence the financial condition of the City's water and sewer system, and the City's next review of water and sewer rates.

The City should continue to monitor its financial status on an ongoing basis, and should continue to monitor the following:

- *Capital project spending.* Any deviations in capital spending from the assumptions in this Rate Analysis will affect the financial projections. The financial calculations contain estimates of future project costs. Actual costs will not be known until the projects are designed, bid, and built. For the sewer utility, since the City has not yet completed a Sewer Master Plan, the capital needs may exceed what has been projected in this analysis.
- *Inflation rates.* The projected rates are based on a 2.0% general inflation rate for most items, noting that salaries and wages costs through FY 23/24 include wage increases that have been escalated at 2%. Deviations in inflation rates from these values will have financial implications.
- *Development activity in the City's service area.* At this time, a 0.5% annual customer growth is projected in the City's service area through FY 23/24. This is approximately 16 new connections each year. System growth exceeding this rate would result in higher revenues than what is projected in this Rate Analysis.
- *Sewer Master Plan.* The City will be completing a Sewer Master Plan in 2020 or 2021. The Sewer Master Plan will identify specific capital improvements and allow the City to prioritize sewer replacement needs.

Water and Sewer Rate Analysis and implementation

- *Water use.* The financial analysis is based on the water use during FY 18/19. The amount of water use directly impacts the amount of water and sewer utility revenue. If water use changes from FY 18/19 amounts, revenues will also change. The City should monitor water use on an ongoing basis. If water use decreases significantly from FY 18/19 consumption, the City may need to reassess its planned capital and replacement project spending and scheduling.
- *Water availability.* If the groundwater table decreases, the City may incur unanticipated expenses associated with developing additional wells or replacing well pumps. This could cause the City to reassess its capital and replacement project priorities.

APPENDICES

APPENDIX A: Final Draft Water Rate Analysis

APPENDIX B: Final Draft Sewer Rate Analysis

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City of Exeter, CA

Water and Sewer Rate Analysis and Implementation

Final Water Rate Analysis

January 2020

Table A-1	General Assumptions and Parameters
Table A-2	Existing Water Rates
Table A-3	Historical and Projected Number of Billing Units
Table A-4	Historical and Projected Water Revenues under Existing Rates
Table A-5	Projected Water Expenditures
Table A-6	Projected Water Fund Operating Statement
Table A-7	Proposed Water Rates

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Table A-1
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

General Assumptions and Parameters

Line No	General Assumptions and Parameters	
1	Round	-1
2		
3	General Inflation	2.0%
4		
5	Salaries and Wages Escalation	2.0%
6		
7	CIP Escalation	2.0%
8		
9	System Growth Rate	0.5%

Inflation Rates Source: City Staff, phone call 8/19/19

Table A-2
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Existing Water Rates

Line	Monthly Base Rate Charge per Unit, \$	For each additional unit, per month	Monthly Min consumption, ccf per unit	Volume Charge over monthly min, \$/ccf
1 Single Family Residential 2	\$24.26		15.0	\$1.52
3 Commercial and Industrial businesses, Churches 4 and fraternal organizations, per unit or office 5	\$24.26		15.0	\$1.52
6 Multi-Family Residential, per unit, including trailer courts, 7 parks, hotel or motel units made into permanent 8 residences, if more than one unit/meter 9	\$24.26		12.5	\$1.52
10 Transient Motels or Hotels	\$24.26	\$8.35	10.0	\$1.52

Rates per City Staff email, 08/05/19.

Table A-3
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Historical and Projected Number of Billing Units

Line No.		Projected Number of Billing Units (1)					
		FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
1	Total Units						
2	A ASSESSMENT DISTRICT	15	15	15	15	15	15
3	B BUSINESS	185	190	191	192	193	194
4	C CHURCH	24	24	24	24	24	24
5	G GOVERNMENT BLDNG	1	1	1	1	1	1
6	H HOTELS	2	2	2	2	2	2
7	I INDUSTRIAL	30	30	30	30	30	30
8	L LANDSCAPE METERS	18	18	18	18	18	18
9	M LAUNDROMAT	3	3	3	3	3	3
10	R RESIDENTIAL	3,043	3,062	3,077	3,092	3,107	3,123
11	S SCHOOLS	14	14	14	14	14	14
12	W CAR WASH	3	3	3	3	3	3
13	Total Units	3,338	3,362	3,378	3,394	3,410	3,427

Notes:

(1) FY 18/19 data is actual data from October 2018. FY 19/20 data is from July 2019. Source: City Staff email 8/26/19.

Subsequent year projected number of units is based on 0.5% per year growth.

Table A-4
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Historical and Projected Water Revenues under Existing Rates

Line No	Water Revenues Under Existing Rates (1)	Projected Revenues				
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
1	Account Number					
2	105.316.001.000 WATER USE FEE	\$1,579,765	\$1,587,663	\$1,595,602	\$1,603,580	\$1,611,598
3	105.316.002.000 WATER METER INSTALLATION	9,600	9,600	9,600	9,600	9,600
4	105.316.003.000 OVERAGE/SHORTAGE WATER	0	0	0	0	0
5	105.316.004.000 FEES (4)	45,000	45,000	45,000	45,000	45,000
6	105.316.005.000 INVESTMENT EARNINGS	17,600	17,600	17,600	17,600	17,600
7	105.316.006.000 WATER CAPITAL \$1.00 FEE (2)					
8	105.316.007.000 WATER METER CAPITAL IMPROVEMENT (3)					
9	105.316.010.000 MISCELLANEOUS REVENUE	2,700	2,700	2,700	2,700	2,700
10	Total Water Revenues	\$1,654,665	\$1,662,563	\$1,670,502	\$1,678,480	\$1,686,498

Note:

- (1) Water Use Fee FY 19/20 is from FY 18/19 actuals and increased for 0.5% annual system growth. All other revenues from City's FY 19/20 budget.
- (2) Water Capital Fee revenues included in Water Use Fee Revenues per City staff, August 2019.
- (3) Water Meter Capital Improvement fee revenues not included in this analysis because they are reserved for development related capital improvements that are not included in this analysis.
- (4) Represents a two-year average of revenues. Revenues include late fees, turn on/turn off fees.

Table A-5
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Projected Water Expenditures

Line No.	105 - Water Fund	Expense Type	Expense					
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
1	Account Number							
2	105.461.001.000	SALARIES - REGULAR	A	413,300	421,566	429,997	438,597	447,369
3	105.461.002.000	SALARIES - TEMPORARY	A	26,000	26,520	27,050	27,591	28,143
4	105.461.003.000	SALARIES - OVERTIME	A	7,000	7,140	7,283	7,428	7,577
5	105.461.004.000	DISABILITY INSURANCE	A	0	0	0	0	0
6	105.461.005.000	RETIREMENT AND LIFE INSUR	A	79,700	81,294	82,920	84,578	86,270
7	105.461.006.000	SOCIAL SECURITY-MEDICARE	A	6,000	6,120	6,242	6,367	6,495
8	105.461.007.000	UNEMPLOYMENT INSURANCE	A	0	0	0	0	0
9	105.461.008.000	HEALTH INSURANCE	A	76,800	78,336	79,903	81,501	83,131
10	105.461.009.000	WORKERS COMP (SELF INS)	A	143,800	146,676	149,610	152,602	155,654
11	105.461.011.000	OFFICE EXPENSE	A	13,000	13,260	13,525	13,796	14,072
12	105.461.012.000	SPECIAL DEPARTMENT EXPENSE	A	300	306	312	318	325
13	105.461.012.001	DISTRIBUTION SYSTEM REPAIR MATERIALS	C	12,500	25,500	39,015	53,060	54,122
14	105.461.012.002	WATER WELL REPAIR MATERIALS	C	18,750	38,250	58,523	79,591	81,182
15	105.461.012.003	METER REPAIR & REPLACEMENT MATERIALS	C	7,500	15,300	23,409	31,836	32,473
16	105.461.012.004	FIRE HYDRANTS	A	0	0	0	0	0
17	105.461.012.005	PIPE MAINTENANCE	C	2,500	5,100	7,803	10,612	10,824
18	105.461.012.006	TRENCH REPAIR	C	0	0	0	0	0
19	105.461.013.000	OFFICE EQUIPMENT EXPENSE	A	1,700	1,734	1,769	1,804	1,840
20	105.461.014.000	UNIFORMS	A	3,200	3,264	3,329	3,396	3,464
21	105.461.016.000	TELEPHONE	A	11,000	11,220	11,444	11,673	11,907
22	105.461.017.000	UTILITIES	A	135,000	138,389	141,862	145,423	149,073
23	105.461.018.000	RENTS AND LEASES	A		0	0	0	0
24	105.461.019.000	MAINT BLDGS, STRUCT & GRNDS	A	7,500	7,650	7,803	7,959	8,118
25	105.461.020.000	MAINT & OPERATION OF VEHICLE	A	20,000	20,400	20,808	21,224	21,649
26	105.461.021.000	PROFESSIONAL SERVICES	A	30,000	30,600	31,212	31,836	32,473
27	105.461.021.004	AUDIT	A	7,000	7,140	7,283	7,428	7,577
28	105.461.022.000	CONTRACTUAL SERVICES	A	52,800	53,856	54,933	56,032	57,152
29	105.461.023.000	INSURANCE, BONDS & RETIREMEN	A	39,300	40,086	40,888	41,705	42,540
30	105.461.024.000	MEMBERSHIPS AND DUES	A	1,300	1,326	1,353	1,380	1,407
31	105.461.025.000	TRAVEL CONFERENCES & MEETING	A	800	816	832	849	866
32	105.461.026.000	TRAINING	A	600	612	624	637	649



Table A-5
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Projected Water Expenditures

Line No.	105 - Water Fund	Expense Type	Expense					
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
33	105.461.033.000	PERSONNEL EXPENSES	A	700	714	728	743	758
34	105.461.060.000	BAD DEBT	A		0	0	0	0
35	105.461.071.000	UPGRADES	E	0	0	0	0	0
36	105.461.071.001	USDA LOAN PAYMENT WATER	B	102,363	102,363	102,363	102,363	102,363
37	105.461.071.002	DEBT INTEREST	B	263,717	263,717	263,717	263,717	263,717
38	105.461.071.003	WATER CAPITAL PROJECTS	F	0	85,425	174,267	266,629	362,615
39	105.461.071.004	DEBT PRINCIPAL	B	128,841	128,841	128,841	128,841	128,841
40	105.461.072.000	SOFTWARE	A		0	0	0	0
41	105.461.073.000	WATER CAPITAL PROJECT	F	0	0	0	0	0
42	105.461.074.000	EQUIPMENT	D	0	0	0	0	0
43	105.461.074.001	CAPITAL PROJECT ENGINEERING	F	0	0	0	0	0
44		SMART METER PROJECT	E	0	0	0	0	0
45		WATER RETENTION	E	0	0	0	0	0
46		VEHICLE REPLACEMENT RESERVES	E	0	0	0	0	0
47		TRANSFERS OUT	E	0	0	0	0	0
48		DEPRECIATION	E	0	0	0	0	0
49		VEHICLE, EQUIPMENT AND TOOLS REPLACEMENT	D	0	5,187	10,581	23,384	36,694
50		VEHICLE, EQUIPMENT AND TOOLS MAINTENANCE	C	3,500	7,140	10,924	14,857	15,154
51		WATER WELL REPLACEMENT	D	0	30,569	62,362	137,819	216,270
52		WATER WELL MAINTENANCE	C	21,000	42,840	65,545	89,141	90,924
53		WATER DISTRIBUTION REPLACEMENT	D	0	67,810	138,332	305,713	479,734
54		WATER DISTRIBUTION MAINTENANCE	C	32,050	65,382	100,034	136,047	138,768
55		TOTAL		\$1,669,521	\$1,982,448	\$2,307,426	\$2,788,478	\$3,182,189



Table A-5
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Projected Water Expenditures

Line No.	105 - Water Fund	Expense Type	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
New Maintenance, Capital, and Replacement Expenditures: Prior to Adjustment for Phasing In These Item							
Line No.	105 - Water Fund	Expense Type	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
56	105.461.012.001	DISTRIBUTION SYSTEM REPAIR MATERIALS	50,000	51,000	52,020	53,060	54,122
57	105.461.012.002	WATER WELL REPAIR MATERIALS	75,000	76,500	78,030	79,591	81,182
58	105.461.012.003	METER REPAIR & REPLACEMENT MATERIALS	30,000	30,600	31,212	31,836	32,473
59	105.461.012.005	PIPE MAINTENANCE	10,000	10,200	10,404	10,612	10,824
60	105.461.012.006	TRENCH REPAIR	0	0	0	0	0
61	105.461.071.000	UPGRADES	0	0	0	0	0
62	105.461.071.003	WATER CAPITAL PROJECTS	335,000	341,700	348,534	355,505	362,615
63	105.461.073.000	WATER CAPITAL PROJECT	0	0	0	0	0
64	105.461.074.000	EQUIPMENT		0	0	0	0
65	105.461.074.001	CAPITAL PROJECT ENGINEERING	0	0	0	0	0
66		SMART METER PROJECT		0	0	0	0
67		WATER RETENTION		0	0	0	0
68		VEHICLE REPLACEMENT RESERVES		0	0	0	0
69		TRANSFERS OUT		0	0	0	0
70		DEPRECIATION		0	0	0	0
71		VEHICLE, EQUIPMENT AND TOOLS REPLACEMENT	33,900	34,578	35,270	35,975	36,694
72		VEHICLE, EQUIPMENT AND TOOLS MAINTENANCE	14,000	14,280	14,566	14,857	15,154
73		WATER WELL REPLACEMENT	199,800	203,796	207,872	212,029	216,270
74		WATER WELL MAINTENANCE	84,000	85,680	87,394	89,141	90,924
75		WATER DISTRIBUTION REPLACEMENT	443,200	452,064	461,105	470,327	479,734
76		WATER DISTRIBUTION MAINTENANCE	128,200	130,764	133,379	136,047	138,768

Table A-6
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Projected Water Fund Operating Statement

Line No	Projected						Notes	
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24			
1	WATER FUND SOURCES of FUNDS							
2	Beginning of Year Balance	(\$36,474)	\$501,110	\$543,235	\$554,240	\$422,352	1	
3								
4	Water Rate Revenues							
5	Charges for Services under 2019 Rates	\$1,579,765	\$1,587,663	\$1,595,602	\$1,603,580	\$1,611,598		
6								
7	Revenues from Rate Increases						2	
8	Fiscal	% of Water	Months					
9	Year	Service Revenue	of Revenue					
10								
11	FY 19/20	14.5%	6	114,530	230,210	231,360	232,520	233,680
12	FY 20/21	14.5%	6		131,800	264,910	266,230	267,570
13	FY 21/22	14.5%	6			151,660	304,840	306,360
14	FY 22/23	14.5%	6				174,520	350,790
15	FY 23/24	14.5%	6					200,820
16	Total Revenues from Rate Increases			\$114,530	\$362,010	\$647,930	\$978,110	\$1,359,220
17								
18	Other Income							
19	Water Meter Installation	\$9,600		\$9,600	\$9,600	\$9,600	\$9,600	\$9,600
20	Fees	45,000		45,000	45,000	45,000	45,000	45,000
21	Investment Earnings	17,600		17,600	17,600	17,600	17,600	17,600
22	Water Capital \$1 Fee	0		0	0	0	0	0
23	Water Meter Capital Improvement	0		0	0	0	0	0
24	Miscellaneous Revenue	2,700		2,700	2,700	2,700	2,700	2,700
25	Total Other Income			\$74,900	\$74,900	\$74,900	\$74,900	\$74,900
26								
27	Total Revenues			\$1,769,195	\$2,024,573	\$2,318,432	\$2,656,590	\$3,045,718
28								
29	Release of Restricted Reserves from Refinancing			\$437,910				
30								
31	Total Sources of Funds			\$2,170,631	\$2,525,683	\$2,861,666	\$3,210,830	\$3,468,069
32								

Table A-6
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020

Projected Water Fund Operating Statement

Line No			Projected					Notes
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
33	WATER FUND USES of FUNDS							
34	Existing O&M	A	\$1,076,800	\$1,099,025	\$1,121,711	\$1,144,868	\$1,168,508	6
35	Debt Service	B	494,921	494,921	494,921	494,921	494,921	6
36	Future Maintenance Expenses	C	97,800	199,512	305,253	415,145	423,447	6
37	Future Replacement Expenses	D	0	103,566	211,274	466,916	732,698	6
38	Capital	F	0	85,425	174,267	266,629	362,615	6
39	Total Uses of Funds		\$1,669,521	\$1,982,448	\$2,307,426	\$2,788,478	\$3,182,189	
40								
41	End of Year Balance, Water Fund		\$501,110	\$543,235	\$554,240	\$422,352	\$285,880	

Notes:

- (1) FY 19/20 beginning balance from City's Audited FY 18/19 Financial Statements, page 18, and represent unrestricted reserves
- (2) Rate increases were adopted by the Exeter City Council on December 10, 2019
- (3) Water Capital Fee is included in Charges for Services Under Existing Rates per City Staff, August 2019.
- (4) Water Meter Capital Improvement Fee revenues are restricted for development related capital and are not included in this analysis.
- (5) The City is refinancing its water debt, and the refinance will allow the release of \$437,910 in restricted reserves.
- (6) See Table A-5 for more detail.

**Table A-7
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Water Rate Analysis
January 2020**

Proposed Water Rates

Line No		Current	Proposed				Notes
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	
1	Monthly Base Rate						
2	Single Family Residential						
3	Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
4	Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
5	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99
6							
7	Commercial and Industrial businesses, Churches						
8	and fraternal organizations, per unit or office						
9	Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
10	Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
11	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99
12							
13	Multi-Family Residential, per unit, including trailer courts,						
14	parks, hotel or motel units made into permanent						
15	residences, if more than one unit/meter						
16	Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
17	Consumption Included in Monthly Base Rate, ccf/month	12.5	12.5	12.5	12.5	12.5	12.5
18	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99
19							
20	Transient Motels or Hotels						
21	Monthly Base Rate, \$/month	\$24.26	\$27.78	\$31.81	\$36.42	\$41.70	\$47.74
22	Consumption Included in Monthly Base Rate, ccf/month	10.0	10.0	10.0	10.0	10.0	10.0
23	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.74	\$1.99	\$2.28	\$2.61	\$2.99



City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Table B-1	General Assumptions and Parameters
Table B-2	Existing Rates
Table B-3	Historical and Projected Sewer Revenues under Existing Rates
Table B-4	Projected Expenditures
Table B-5	Projected Sewer Fund Operating Statement
Table B-6	Proposed Sewer Rates

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Table B-1
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

General Assumptions and Parameters

Line No	General Assumptions and Parameters	
1	Round	-1
2		
3	General Inflation	2.0%
4		
5	Salaries and Wages Escalation	2.0%
6		
7	CIP Escalation	2.0%
8		
9	Growth Rate	1.0%

Notes:

(1) Inflation Rates Source: City Staff, phone call 8/19/19

Table B-2
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Existing Rates

Line	Monthly Base Rate Charge per Unit	Usage Charge per 100 cf over 1500 cf
1 Single Family Residential	\$22.18	
2 Water consumption over 1500 cf		\$1.52
3		
4 Multi-Unit Residential	\$22.18	
5 Water consumption over 1500 cf		\$1.52
6		
7 Commercial (1)	\$22.18	\$2.218

Notes:

- (1) For commercial accounts with consumption over 1500cf, bills are based off of January water consumption. For example, if a commercial customer's winter consumption is 3,511 cf;
 $(3511/100 * 2.218 = \$77.874)$
 The customer is charged \$77.87 monthly, for the next 12 months.
 Source: City staff phone call and email, 8/23/19.

Table B-3
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Historical and Projected Sewer Revenues under Existing Rates

Line No	Sewer Revenues Under 2019 Rates	Projected Revenues				
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
1	Account Number					
2	107.318.001.000 SEWER FEES AND LEASES	\$1,089,200	\$1,100,092	\$1,111,093	\$1,122,204	\$1,133,426
3	107.318.002.000 SEWER CONNECTION FEES	0	0	0	0	0
4	107.318.003.000 SEWER CAPITAL IMPROVEMENT	0	0	0	0	0
5	107.318.005.000 INVESTMENT EARNINGS	3,400	3,400	3,400	3,400	3,400
6	107.318.006.000 OTHER REVENUE	500	500	500	500	500
7	Total Sewer Revenues Under 2019 Rates	\$1,093,100	\$1,103,992	\$1,114,993	\$1,126,104	\$1,137,326

Notes:

(1) Data source: City Staff email, 8/5/19.

Sewer Capital Improvement revenues are connection fees and were removed from this analysis. These revenues are restricted and will be used for development related capital expenditures which are not included in this analysis.

Table B-4
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Projected Expenditures

Line No.	107 - Sewer Fund	Expense Type	Projected					
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
1	Account Number							
2	107.441.001.000	SALARIES - REGULAR	A	290,500	296,310	302,236	308,281	314,447
3	107.441.002.000	SALARIES - TEMPORARY	A	6,000	6,120	6,242	6,367	6,495
4	107.441.003.000	SALARIES - OVERTIME	A	0	0	0	0	0
5	107.441.004.000	DISABILITY INSURANCE	A	0	0	0	0	0
6	107.441.005.000	RETIREMENT AND LIFE INSUR	A	58,600	59,772	60,967	62,187	63,431
7	107.441.006.000	SOCIAL SECURITY-MEDICARE	A	4,200	4,284	4,370	4,457	4,546
8	107.441.007.000	UNEMPLOYMENT INSURANCE	A	0	0	0	0	0
9	107.441.008.000	HEALTH INSURANCE	A	50,300	51,306	52,332	53,379	54,446
10	107.441.009.000	WORKERS COMP (SELF INS)	A	94,400	96,288	98,214	100,178	102,182
11	107.441.011.000	OFFICE EXPENSE	A	9,200	9,384	9,572	9,763	9,958
12	107.441.012.000	SPECIAL DEPARTMENT EXPENSE	A	0	0	0	0	0
13	107.441.012.001	MAIN PLANT	C	21,625	44,115	67,496	91,794	93,630
14	107.441.012.002	LIFT STATIONS	C	3,775	7,701	11,783	16,024	16,345
15	107.441.012.003	TOOLS	C	0	0	0	0	0
16	107.441.012.004	STORM DRAIN PUMPS	A	0	0	0	0	0
17	107.441.012.005	PIPE MAINTENANCE	C	1,300	2,652	4,058	5,518	5,629
18	107.441.012.006	TRENCH REPAIR	A	0	0	0	0	0
19	107.441.013.000	OFFICE EQUIPMENT EXPENSE	A	1,500	1,530	1,561	1,592	1,624
20	107.441.014.000	UNIFORMS	A	2,300	2,346	2,393	2,441	2,490
21	107.441.016.000	TELEPHONE	A	3,300	3,366	3,433	3,502	3,572
22	107.441.017.000	UTILITIES	A	92,000	94,778	97,641	100,589	103,627
23	107.441.018.000	RENTS AND LEASES	A	0	0	0	0	0
24	107.441.019.000	MAINT BLDGS,STRUCT & GRNDS	A	20,000	20,400	20,808	21,224	21,649
25	107.441.020.000	MAINT & OPERATION OF VEHICLE	A	21,400	21,828	22,265	22,710	23,164
26	107.441.021.000	PROFESSIONAL & SPECIALIZED	A	20,000	20,400	20,808	21,224	21,649
27	107.441.021.004	AUDIT	A	5,700	5,814	5,930	6,049	6,170
28	107.441.022.000	CONTRACTUAL SERVICES	A	46,000	46,920	47,858	48,816	49,792
29	107.441.023.000	INSURANCE, BONDS & RETIREMNT	A	26,500	27,030	27,571	28,122	28,684

Table B-4
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Projected Expenditures

Line No.	107 - Sewer Fund	Expense Type	Projected				
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
30	107.441.024.000	MEMBERSHIPS AND DUES	800	816	832	849	866
31	107.441.025.000	TRAVEL CONFERENCES & MEETING	900	918	936	955	974
32	107.441.026.000	TRAINING	200	204	208	212	216
33	107.441.033.000	PERSONNEL EXPENSE	600	612	624	637	649
34	107.441.060.000	BAD DEBT	0	0	0	0	0
35	107.441.071.000	UPGRADES	0	0	0	0	0
36	107.441.071.001	USDA LOAN PAYMENT	118,083	118,083	118,083	118,083	118,083
37	107.441.071.002	ENGINEERING	0	0	0	0	0
38	107.441.071.003	CONSTRUCTION	0	0	0	0	0
39	107.441.072.000	SOFTWARE	0	0	0	0	0
40	107.441.073.001	LAND	0	0	0	0	0
41	107.441.074.000	EQUIPMENT	0	0	0	0	0
42	107.441.074.001	SEWER EMERGENCY REPAIRS	0	0	0	0	0
43	107.441.075.000	TRANSFER TO SEWER RETENTION	0	0	0	0	0
44	107.441.075.001	TRANSFER TO VEHICLE RESERVE	0	0	0	0	0
45	107.441.076.000	OTHER USE OF FUNDS	0	0	0	0	0
46	107.441.077.000	DEPRECIATION	0	0	0	0	0
47	107.441.078.000	INTEREST EXPENSE	112,967	112,967	112,967	112,967	112,967
48							
49		Vehicle/Equipment/Tools Maintenance	3,360	6,853	10,486	14,261	14,546
50		Vehicle/Equipment/Tools Replacement	0	6,213	12,675	28,012	43,958
51		WWTP Equipment Maintenance	16,688	34,043	52,085	70,836	72,252
52		WWTP Equipment Replacement	0	11,291	23,034	50,906	79,883
53		WW Collections Maintenance	24,081	49,126	75,162	102,221	104,265
54		WW Collections Replacement	0	30,271	61,753	136,474	214,159
55		WW CIP	0	153,000	312,120	477,544	649,459
56		TOTAL	1,056,278	1,346,742	1,648,503	2,028,174	2,345,807

Notes:

(1) Data Source: City Staff email, 8/16/19.

Table B-5
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Projected Sewer Fund Operating Statement

Line No		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Notes
1	SEWER FUND SOURCES of FUNDS						
2	Beginning of Year Balance	(\$429,632)	(\$297,505)	(\$234,636)	(\$211,013)	(\$255,516)	1
3							
4	Sewerr Rate Revenues						
5	Charges for Services under 2019 Rates	\$1,089,200	\$1,100,092	\$1,111,093	\$1,122,204	\$1,133,426	
6							
7	Revenues from Rate Increases						2
8	Fiscal Year						
9	% of Sewer Service Revenue						
10	Months of Revenue						
10	FY 19/20	95,305	192,516	194,441	196,386	198,350	
11	FY 20/21		113,103	228,468	230,753	233,061	
12	FY 21/22			134,225	271,135	273,846	
13	FY 22/23				159,292	321,770	
14	FY 23/24					189,040	
15	Total Revenues from Rate Increases	\$95,305	\$305,619	\$557,134	\$857,566	\$1,216,067	
16							
17	Other Income						
18	Sewer Connection Fees	0	0	0	0	0	3
19	Sewer Capital Improvement	0	0	0	0	0	3
20	Investment Earnings	3,400	3,400	3,400	3,400	3,400	
21	Other Revenues	500	500	500	500	500	
22	Total Other Income	\$3,900	\$3,900	\$3,900	\$3,900	\$3,900	
23							
24	Total Revenues	\$1,188,405	\$1,409,611	\$1,672,127	\$1,983,670	\$2,353,393	
25							
26	Total Sources of Funds	\$758,773	\$1,112,106	\$1,437,491	\$1,772,657	\$2,097,877	
27							
28	SEWER FUND USES of FUNDS						
29	Existing O&M	\$754,400	\$770,426	\$786,802	\$803,534	\$820,630	4
30	Debt Service	231,050	231,050	231,050	231,050	231,050	4
31	Future Maintenance Expenses	70,828	144,490	221,069	300,654	306,667	4
32	Future Replacement Expenses	0	47,776	97,463	215,392	338,000	4
33	Capital	0	153,000	312,120	477,544	649,459	4
34	Total Uses of Funds	\$1,056,278	\$1,346,742	\$1,648,503	\$2,028,174	\$2,345,807	
35							
36	End of Year Balance, Sewer Fund	(\$297,505)	(\$234,636)	(\$211,013)	(\$255,516)	(\$247,930)	5

**Table B-5
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020**

Projected Sewer Fund Operating Statement

Line No	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Notes
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Notes:

- (1) FY 19/20 beginning balance from City's Audited FY 18/19 Financial Statements, page 18, and represent unrestricted reserves.
- (2) Rate increases were adopted by the Exeter City Council on December 10, 2019
- (3) Connection Fees and Capital Improvement Fee revenues are restricted for development related capital and are not included in this analysis.
- (4) See Table A-5 for more detail.
- (5) A negative fund balance is shown. The City anticipates to use some of the funds noted for future replacement and capital to bring the Sewer Fund balance above \$0.

Table B-6
City of Exeter, CA
Water and Sewer Rate Analysis and Implementation
Final Sewer Rate Analysis
January 2020

Proposed Sewer Rates

Line No		Current	Proposed				
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
1	Monthly Base Rate						
2	Single Family Residential						
3	Monthly Base Rate, \$/month	\$22.18	\$26.06	\$30.62	\$35.98	\$42.28	\$49.68
4	Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
5	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.79	\$2.10	\$2.47	\$2.90	\$3.40
6							
7	Commercial and Industrial businesses, Churches						
8	and fraternal organizations, per unit or office						
9	Monthly Base Rate, \$/month	\$22.18	\$26.06	\$30.62	\$35.98	\$42.28	\$49.68
10	Consumption Included in Monthly Base Rate, ccf/month	0.0	0.0	0.0	0.0	0.0	0.0
11	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$2.218	\$2.61	\$3.06	\$3.60	\$4.23	\$4.97
12							
13	Multi-Family Residential, per unit, including trailer courts,						
14	parks, hotel or motel units made into permanent						
15	residences, if more than one unit/meter						
16	Monthly Base Rate, \$/month	\$22.18	\$26.06	\$30.62	\$35.98	\$42.28	\$49.68
17	Consumption Included in Monthly Base Rate, ccf/month	15.0	15.0	15.0	15.0	15.0	15.0
18	Volume Charge, \$/ccf for Consumption > Included in Base Rate	\$1.52	\$1.79	\$2.10	\$2.47	\$2.90	\$3.40



Agenda Item Staff Report

Agenda Item Number: J.9.

Meeting Date:

June 24, 2025

Wording for Agenda:

Consider Authorization of the purchase of a Type 1 Fire Engine from Emergency Vehicle Group in the amount of \$1,256,583.65.

Submitting Department:

City Administrator

Contact Name:

Jason Ridenour, City Administrator

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Department Recommendation:

Staff recommend that the City Council authorize the purchase of a Type 1 Fire Engine from Emergency Vehicle Group through the Sourcewell Contract in the amount of \$1,256,583.65, authorize \$456,583.65 from the Fire Engine account in the Measure P Fund and \$800,000 from housing fund, and authorize the City Administrator to sign all necessary documents.

Summary:

The City is in need of a new Type 1 Fire Engine for the operation of the Fire Department as well to be in compliance with the Mutual Release and Compromise Agreement entered into on July 26, 2016, between the City of Exeter and the County of Tulare. The agreement states in section 2 (d) that the City shall within three years of the date of the agreement use its best efforts to acquire a replacement Fire Engine for Engine 11, which meets County specifications with the concurrence of the City. Engine 11 was purchased in 2001, has exceeded its useful life expectancy and in need of replacement to continue to ensure that the Fire Department has a reliable Type 1 Fire Engine to serve the community.

Background:

The City of Exeter and County of Tulare entered into an Agreement Concerning Fire Protection Services in 1984, entered into a new Cooperative Fire Protection Agreement in 2007 and in 2021. The current Cooperative Fire Protection Agreement term ends on June 30, 2026. The agreement stipulates that the City shall provide two pieces of Fire Apparatus at the City's Fire Station for use by the County of Tulare. On July 26, 2016, the City of Exeter and the County of Tulare entered into a Mutual Release and Compromise Agreement regarding fire protection

services. Section 2 (d) of the agreement states that the City shall within three years of the date of the agreement use its best efforts to acquire a replacement Fire Engine for Engine 11, which meets County specifications with the concurrence of the City.

The current Type 1 Fire Engine (Engine 11) in operation was purchased in 2001 and has exceeded its useful life and is need of replacement. The apparatus lacks modern features such as air conditioning and adequate space for personal protective equipment. The County of Tulare requested a quote from Emergency Vehicle Group for a Type 1 Engine with the specifications required for the City's fire protection needs. The specifications provide that the fire engine is in line with the County's other Type 1 Engines in their fleet to ensure that Fire Department personnel that are assigned to the City of Exeter are familiar with the apparatus to increase operational efficiency during emergency situations.

The Fire Apparatus being requested is a Spartan Emergency Response Type 1 Engine from Emergency Vehicle Group offered through the State approved Sourcewell purchasing contract. Sourcewell is a government agency that streamlines purchasing for government, education, and non-profit entities through cooperative purchasing contracts. The contracts are awarded to vendors through a competitive bidding process, offering participating agencies access to pre-vetted suppliers and discounted pricing that streamlines the procurement process. The cost of the Type 1 Fire Engine is \$1,256,583.65, which includes a \$109,787 discount for prepayment and a Sourcewell discount of \$76,501. The apparatus contract includes a five-year bumper to bumper warrantee. The current pricing is good through the first week of July 2025, with an estimated build time of two years. After the Fire Engine is delivered, it will need to be upfit with all the equipment required for operation. The County of Tulare can provide this service. The estimated cost to upfit the vehicle with required equipment is \$126,325.20. Staff will provide an updated proposal when the fire engine is nearing completion for the City Council's consideration.

Staff recommend that Engine 11 be maintained as a reserve apparatus, in the event the City's fire engine becomes non-operational for any reason. The current Cooperative Fire Protection Agreement states that in the event a City fire apparatus becomes non-operational that the County of Tulare will provide a reserve apparatus for up to 60 days at no cost with the County charging the City the current OES Fire Apparatus Rate after the initial 60-day period. Having a reserve apparatus will assist in the City not incurring additional costs if a Fire Engine becomes non-operational and needs to be repaired.

Fiscal Impact:

This piece of equipment will affect the fiscal position of the City:

- By paying in full at the time of ordering the City saves \$109,787.
- The City has set aside \$100,000 per year in Measure P in anticipation of purchasing this piece of equipment. Currently, \$500,000 is available in that fund. Over the past few years, the City has received payoffs for loans made over 20 years ago in the RDA general

fund which is dissolved now. These funds are available for the purchase of the Fire Engine. There are over \$800,000 in this fund from these loan payoffs.

- There are no detrimental effects to the budget as there are funds ready to pay for the engine.

Prior City Council Actions:

The City Council authorized entering into a Mutual Release and Compromise Agreement in 2016 and entered into a five-year Cooperative Fire Protection Agreement with County of Tulare in 2021.

Attachments:

- Quote for Spartan Emergency Response Type 1 Engine
- Cooperative Fire Protection Agreement Between County of Tulare and City of Exeter
- Mutual Release and Compromise Agreement

Recommended motion to be made by the City Council:

I move to authorize the purchase of Spartan Emergency Response Type 1 Fire Engine from Emergency Vehicle Group in the amount of \$1,256,583.65 and authorize the City Administrator to sign all necessary documents to complete the transaction.



Vendor Contract #113021-RVG-4

May 10, 2025

Mr. Adam Ennis
City of Exeter
Member # 180825
100 North C Street
Exeter, CA 93221

Dear Mr. Ennis,

We are pleased to offer you a Spartan Emergency Response fire apparatus consisting of one (1) Type 1 Engine through the Sourcewell contract #113021-RVG-4 based on the provided specifications and drawings.

	Qty	Each	Total
<i>Category ERV-007 – Type I Engine</i>			
MSRP	1	\$1,341,684.00	
Sourcewell Discount		(\$76,501.00)	
Discount Percentage		5.70%	
Sourcewell Price		\$1,155,396.00	\$1,155,396.00
100% Prepayment Discount (with Bond)			(\$109,787.00)
Sales Tax (8.75%)			\$101,097.15
Doc Fee			\$80.00
Tire Fee			\$10.50
Total Purchase Price			\$1,256,583.65

We look forward to providing your agency with industry-leading emergency vehicles. Our legacy of expertise means we build your apparatus from the ground up on a foundation ready to handle your specific response equipment and route needs. We put first responders first.

Sincerely,

Travis Grinstead
President & CEO

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

THIS COOPERATIVE FIRE PROTECTION AGREEMENT ("Agreement") is made and entered into as of the 1st day of July, 2021, by and between the COUNTY OF TULARE, hereinafter referred to as the "COUNTY", and the CITY OF EXETER, hereinafter referred to as the "CITY." COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made and entered into with reference to the following:

WITNESSETH:

WHEREAS, the CITY is the primary responsible agency for fire prevention and suppression within the boundaries of the CITY, and such services have been provided through a cooperative agreement with the COUNTY; and

WHEREAS, the CITY desires to continue to contract with the COUNTY for COUNTY to provide fire prevention and suppression services within the boundaries of the CITY; and

WHEREAS, the COUNTY is agreeable to rendering such fire prevention and suppression services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized by Section 51300 et seq. of the Government Code, and Section 6500 et seq. of the Government Code;

NOW, THEREFORE, the Parties hereto mutually agree as follows:

DEFINITIONS:

CITY'S Fire Station: The existing CITY Fire Station located at 137 North F Street, Exeter, CA 93221, or such substitute facility as CITY provides for COUNTY'S use under paragraph 14 below.

Fire Prevention Services: Those new construction planning, state mandated occupancies, Licensed Care Facilities (850 process) and Groups B & M occupancy classifications inspections, initial hazard abatement inspections, investigations, and fire prevention education activities.

Fire Suppression Services: Those activities which directly relate to and impact the control and extinguishment of unwanted fires.

Fire Apparatus: Firefighting automotive equipment designed specifically for Fire Suppression Services or emergency response, including fire engines, aerial apparatus, light and air apparatus, patrol vehicles, Rescue vehicles, Water Tenders, and mobile command buses.

All Hazard Emergency Response: Responses to those emergency service requests for incidents that are generally threatening to the public's safety, including, but not limited to, structure, vehicle, vegetation and all other fires, technical rescues (including swift water, trench, and confined space rescues), hazardous materials incidents, vehicle accidents, and emergency medical services responses.

Non-Emergency Response: Includes service calls such as smoke checks, burn complaints, alarms sounding, flooding, animal rescues, and any other public service assist-type responses that are considered to "All Hazard Emergency Responses."

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

Fair Market Value: Monthly square footage rental value as determined by a review of then-current commercial property rents in the City of Exeter downtown district.

Response Guide: A document which identifies the COUNTY Fire Department's equipment commitment of Fire Apparatus to any given type of emergency reported to and dispatched by the Tulare County Fire Department. See attached Appendix A

Company Officers: A COUNTY Fire Department Fire Lieutenant or Fire Captain who is assigned to supervise a fire station during an assigned shift; to participate in and direct assigned personnel in fire suppression and prevention activities; has overall responsibility for the maintenance and operation of the station, and to ensure that the COUNTY Fire Department's departmental policies and procedures are enforced.

Fire Apparatus Engineer: A COUNTY Fire Department employee who is assigned to drive and operate assigned fire engines and other equipment in responding to fire and other emergency calls; and to engage in medical aid, firefighting, and prevention activities.

Reserve Fire Apparatus: A piece of Fire Apparatus that is used as a temporary replacement for a piece of similar Fire Apparatus that is normally assigned to a specific location under this Agreement.

TERMS AND CONDITIONS:

1. COUNTY agrees to provide fire prevention and fire suppression services within the incorporated limits of CITY to the extent and in the manner hereinafter set forth. Except as otherwise specifically provided herein, such services shall only encompass duties and functions of the type which come within the jurisdiction of, and are customarily rendered by, COUNTY under the direction and control of the County Fire Chief and pursuant to ordinances of COUNTY and statutes of the State of California.
2. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall, to the extent possible, respond to any given type of emergency reported to and dispatched by the Tulare County Fire Department with Fire Apparatus in accordance with the Response Guide attached hereto as Appendix A.
3. In providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing which utilizes at least one Company Officer twenty-four (24) hours per day, seven (7) days per week to perform the services required for the first three years of this Agreement, i.e., from July 1, 2021, through June 30, 2024.
4. Beginning July 1, 2024, and continuing through the termination of this Agreement, in providing fire prevention and fire suppression services to CITY under this Agreement, COUNTY shall provide staffing of at least 1 Company Officer and 1 Fire Apparatus Engineer, on duty, 24 hours a day, 7 days per week.
5. COUNTY shall provide CITY with fire prevention services as that term is defined above. The frequency with which such services will be provided is defined as shown on the attached Appendix B.
6. COUNTY shall assign one (1) piece of Fire Apparatus to CITY's Fire Station. COUNTY shall be responsible for the operation, use, and maintenance of said apparatus; and in the event of

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

loss or damage to said apparatus through casualty or otherwise, then COUNTY shall, at its option, either repair or replace same with a similar piece of Fire Apparatus.

7. CITY shall provide two (2) pieces of Fire Apparatus at CITY's Fire Station for use of COUNTY in connection with activities contemplated under this Agreement. CITY shall be responsible for maintenance of said apparatus; and in the event of loss or damage to said apparatus through casualty or otherwise, then CITY and COUNTY shall mutually agree to, either repair or replace same with similar pieces of Fire Apparatus.
8. In the event the County Fire Chief (or designee) determines that a piece of CITY or COUNTY Fire Apparatus provided under this Agreement is non-operational, COUNTY shall immediately so notify CITY. If it is a piece of CITY Fire Apparatus, CITY may, at the City's election, provide its own Reserve Fire Apparatus of comparable typing (per Fire Chief discretion) for use. If a CITY owned Reserve Fire Apparatus is not available, then COUNTY Reserve Fire Apparatus will be provided at no cost to the CITY for a period of time not to exceed an annual cumulative total of 60 days. After the 60-day time period is exceeded, then COUNTY will charge the CITY for use of such Reserve Fire Apparatus at the current OES Fire Apparatus Rates, which are shown on the attached Appendix C and are subject to change annually, until City has repaired or replaced same with a similar piece of Fire Apparatus. This 60-day time frame and charge for Reserve Fire Apparatus applies to typical non-operational maintenance and repair situations and does not apply to major unexpected non-operational situations. In major unexpected non-operational situations, the City and County shall negotiate and mutually agree on a resolution on a case-by-case basis.

If the non-operational piece of Fire Apparatus provided under this Agreement belongs to COUNTY, a Reserve Fire Apparatus will be provided by the COUNTY at no cost to the City, until the COUNTY has repaired or replaced same with a similar piece of Fire Apparatus.

9. All COUNTY costs of providing fire prevention and fire suppression services to CITY under this Agreement, including personnel, operating, equipment, and administrative costs, shall be shared by the CITY and COUNTY equally at a 50-50 split, excluding the City of Visalia Hazardous Material annual operating fee. The City's Hazardous Material annual operating fee shall be the sole responsibility of the CITY and the County's Hazardous Material annual operating fee shall be the sole responsibility of the County. The County Fire Chief shall account for all COUNTY costs incurred and provide a summary and invoice of such costs to the CITY for each fiscal year. See appendix D.
10. The CITY shall charge rent to the COUNTY for COUNTY's use of CITY's Fire Station based on fair market value as defined above. The CITY shall charge the COUNTY for not more than 50% of the available space at CITY's Fire Station.
11. The CITY shall pay the utility costs for the CITY's Fire Station and charge the COUNTY for 50% of that cost. The CITY shall provide an annual summary of such costs to the COUNTY no later than 30 days after the end of each fiscal year.
12. The COUNTY shall bill the CITY on August 1 of each year of the term of this Agreement for the prior year actual costs (July 1- June 30) service period, with a not-to-exceed amount of 15% over the attached initially estimated costs for each year, and the CITY shall pay the COUNTY no later than 30 days from the date of the billing. A final claim shall be filed with the CITY no later than 60 days after the end of the fiscal year reconciling actual COUNTY costs with CITY

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

payments. If actual costs exceed the cap in any contract year due to unforeseen circumstances the parties may negotiate the excess costs, and final mutually agreed upon adjustments may be added to the following year's billing.

13. The CITY agrees, within a reasonable amount of time not to exceed 24_ months after execution of this Agreement (excluding any delays due to equipment or material availability), to have the after-hours emergency public works phone line and audible low water alarm disabled at the CITY's Fire Station. Upon execution of this agreement the COUNTY shall not be responsible to answer the CITY's after-hours public works emergency line. CITY hereby releases COUNTY from responsibility for any domestic water related problems or nuisances in any way
14. The COUNTY and the CITY agree to create an itemized list of loose equipment assigned to each agency's Fire Apparatus to determine ownership of said loose equipment. Equipment ownership will be mutually agreed upon by both the CITY and the COUNTY. COUNTY will provide the CITY fair market value for the CITY-owned loose equipment and credit the CITY for that amount during the first billing cycle under this Agreement. After that process, all non-grant funded loose equipment will be the property of the COUNTY. All equipment maintenance, repairs, and replacement will be the responsibility of COUNTY, will be performed though the COUNTY's program management, and the costs of such maintenance, repairs, and replacement of equipment used in providing services under this Agreement shall be included in the costs shared by the Parties under paragraph 10 above, except for costs due to County negligence. Both parties agree to determine negligence through the County's administrative investigative process.
15. All facility maintenance shall be the responsibility of the CITY. If the CITY Fire Station at 137 North F Street, Exeter cannot be occupied by COUNTY personnel due to a facilities emergency or otherwise, then CITY will provide the COUNTY employees a temporary facility within 24 hours of said facility becoming unavailable or non-operational. The cost for all facility maintenance and temporary housing will be at the sole responsibility of the CITY and both the CITY and the COUNTY shall agree upon the relocation site.
16. CITY, to fullest the extent permitted by law, agrees to indemnify, defend, and hold harmless COUNTY, its officers, agents, and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with CITY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including COUNTY'S active or passive negligence, except for such loss arising from sole negligence or willful misconduct attributable to COUNTY. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.
17. COUNTY, to the fullest extent permitted by law, agrees to indemnify, defend, and hold harmless CITY, its officers, agents and employees from any and all claims and losses accruing or resulting to any person, firm, or corporation for damage, injury, or death, arising out of or connected with COUNTY's performance, failure to perform, or omission of, any act, duty, or work contemplated within the scope of this Agreement, including CITY's active or passive negligence, except for such loss arising from the sole negligence or willful misconduct attributable to CITY . This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring during the term of this Agreement or any extension of the term of this Agreement.

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18. Each Party, at its sole cost and expense, shall carry insurance or self-insurance for its activities in connection with this Agreement, keep in force and maintain insurance or equivalent programs for general liability, workers compensation, automobile liability, and professional liability coverage adequate to cover potential liabilities, negligent or intentionally wrongful acts or omissions, from the performance of its duties under this Agreement. Each Party agrees to provide the other Party with applicable certificates of insurance upon request. Each Party shall be responsible for its own self-insured retentions and deductibles. Failure to maintain insurance as required in this Agreement is a material breach and grounds for termination of the Agreement in accordance with paragraph 22 below.
19. Each Party shall have the right to terminate this Agreement upon the default of the other Party, such termination to be effective upon thirty (30) days prior written notice to the defaulting Party. Default occurs upon the failure of a Party to remedy any failure to comply with the terms of this Agreement within thirty (30) days after the non-defaulting Party has given the other Party written notice of a failure to comply and the nature thereof. Each party has the ability to terminate this agreement without cause with a minimum one-year prior notice to do so.
20. The initial term of the Agreement shall be for five years effective July 1, 2021, and ending on June 30, 2026. The Parties may mutually agree to extend this Agreement for additional five-year terms on such terms and conditions.
21. The Agreement represents the entire agreement between CITY and COUNTY as to its subject matter, and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.
22. Any notice to be given hereunder shall be written and served either by personal delivery or by first class mail, postage prepaid and properly addressed, as follows:

 TO COUNTY: Tulare County Fire Department
 835 S. Akers St.
 Visalia, CA 93277

 TO CITY: City Administrator
 City of Exeter
 100 North C Street
 Exeter, California 93221
23. The Parties enter into this Agreement with the express understanding that each PARTY will perform all services required under this Agreement as an independent contractor. The Parties agree that neither Party and any of its agents, employees, or officers can be considered agents, employees, or officers of the other Party. Subject to any performance criteria contained in this Agreement, each Party will be solely responsible for determining the means and methods of performing the specified services and neither Party shall have the right to control or exercise any supervision over the other as to how that Party will perform the services. Each Party will be solely responsible for paying all required state and federal taxes. Notwithstanding this independent contractor relationship, each Party will have the right to monitor and evaluate the performance of the other Party to assure compliance with this Agreement.
24. Each Party must provide services in accordance with applicable Federal, State, and local laws,

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regulations, and directives. With respect to each Party's employees, each Party must comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment.

25. The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.
26. Each Party must maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. In addition, each Party must maintain complete and accurate records with respect to any payments to employees or subcontractors. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible. Upon request, each Party must make the records available within Tulare County to the other Party and to their agents and representatives, for the purpose of auditing and/or copying the records for a period of five (5) years from the date of final payment under this Agreement.
27. Each Party shall continue with its responsibilities under this Agreement during any dispute between the Parties concerning or arising out of this Agreement. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, then the Parties shall make their best efforts to informally resolve such disputes. To foster a spirit of cooperation and efficiency in the administration of this Agreement, disputes between the Parties shall first be subjected to a good faith negotiations process as follows:
 - a. The aggrieved Party shall give the other Party, as soon as possible after the event giving rise to the concern, written notice setting forth, with specificity, the issues to be resolved. Notice shall be provided consistent with the terms of the Agreement. Said notice shall suggest a date, time, and place for the negotiations session. The Parties may jointly decide to meet at another time and place; provided, however, the Parties agree that such negotiations session shall commence within fifteen (15) calendar days after the date that the original notice was given to the applicable Party, unless the Parties agree that there is good cause to extend this time limit.
 - b. The Parties agree that the negotiations session(s), including proceedings or discussions concerning the proposed negotiations session(s), are to be considered confidential settlement negotiations for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during a negotiations session by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including mediation and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or otherwise admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the negotiations session(s).
 - c. Absent mutual consent of the Parties, if a noticed negotiations session fails to commence within the fifteen (15) calendar day period, or if a reasonable attempt to schedule or reschedule the negotiations session has not been made within those fifteen (15) calendar

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days, then the negotiations obligation imposed under this Paragraph shall be deemed to have been satisfied and the Parties shall be free to pursue their rights and remedies under this Paragraph, unless the reason for such failure to convene a negotiations session is the refusal of the Party asserting a claim to participate in the negotiations session, in which event said claim will be deemed to have been waived.

- d. If the dispute is not resolved to the satisfaction of the Parties within thirty (30) calendar days after the first negotiations session, then upon the written request of either Party, the dispute may be submitted to non-binding mediation in accordance with this Paragraph ("Mediation Request").
- e. If a dispute arising out of or relating to this Agreement is not resolved through the above-described negotiations process, then within thirty days after notice is provided through a Mediation Request, the Parties shall participate in non-binding mediation administered by a mediator to help mediate and settle the dispute as soon as practicable. The mediation shall proceed as follows:
 - i. The mediation shall be held at a mutually agreeable location within Tulare County, California.
 - ii. The Parties shall mutually select the mediator, who shall be an attorney currently licensed to practice law in the State of California or be a retired federal or state judge or magistrate. If the Parties disagree on selection of the mediator, then the Parties will select the mediator by lot from among two nominations provided by each Party.
 - iii. The mediator shall meet with and hear presentations by the Parties as soon as practicable after appointment.
 - iv. Mediation will be conducted consistent with California Evidence Code Sections 1115-1128. The mediator shall owe a professional duty to both Parties and shall be barred from testifying in any litigation concerning any information obtained or disclosed in the course of the mediation.
 - v. Each side shall bear its own costs and attorneys' fees, and one-half of all fees and expenses of the mediator.
 - vi. Unless otherwise agreed upon by the Parties in writing, the mediation shall be completed within thirty (30) days of the selection of the mediator.
 - vii. The Parties agree that the mediation, including proceedings or discussions concerning the mediation, is to be considered a confidential settlement negotiation for the purpose of all state and federal rules protecting disclosures made during such conferences from later discovery or use in evidence. All conduct, statements, promises, offers, views and opinions, oral or written, made during the mediation by any Party or a Party's agent, employee, or attorney shall be deemed to be confidential and shall not be subject to discovery or admissible for any purpose, including impeachment, in any litigation or other proceeding, including and non-binding arbitration, involving the Parties; provided, however, that evidence otherwise subject to discovery or admissible is not excluded from discovery or admission into evidence simply as a result of it having been used in connection with the mediation.

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- viii. The mediator's decision shall not be binding on or admissible against either Party. If mediation fails to resolve the dispute, then either Party may pursue litigation to resolve the dispute.
28. Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.
29. This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.
30. Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.
31. The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.
32. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.
33. The Parties agree that time is of the essence under this Agreement unless they agree otherwise in writing.
34. Each Party represents and warrants to the other that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind them to its terms. Each Party acknowledges that the other Party has relied upon this representation and warranty in entering into this Agreement.
35. The Parties may sign this Agreement in counterparts, each of which shall be deemed an original and all of which taken together form one and the same agreement. A signed copy or signed counterpart of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of a signed original or signed copy of this Agreement.
36. The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

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to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

37. This Agreement, upon its effective date, will supersede and replace an existing agreement between the Parties designated Tulare County Agreement No. 13438, which the Parties entered into as of July 1, 2007, and as it was amended as of June 30, 2016.

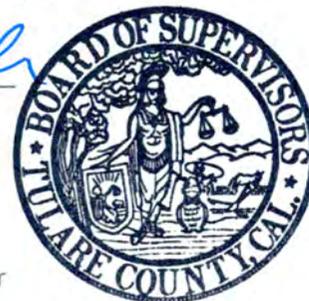
IN WITNESS WHEREOF, the Parties hereto have affixed their hands and seals as of the day and year first written above.

COUNTY OF TULARE

ATTEST:
Jason T. Britt,
County Administrative Officer/Clerk of the
Board of Supervisors of the County of Tulare

By: 
Chair, Board of Supervisors
EDUARDO VALERO

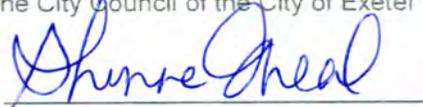
By: 
Deputy *Clerk*



CITY OF EXETER

ATTEST:
City Clerk and Ex-Officio Clerk
Of the City Council of the City of Exeter

By: 
Mayor, City of Exeter

By: 
Deputy

APPROVED AS TO FORM:
COUNTY COUNSEL

APPROVED AS TO FORM:
CITY ATTORNEY

By: 
Deputy

By: 

Matter No. 2021434

Jlk/12-7-21/2021434/1716939 docx

COOPERATIVE FIRE PROTECTION AGREEMENT

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Appendix "A"
 TCFD Standard Response Guide

TCFD STANDARD RESPONSE GUIDE			
Attachment to SOG-506			
MEDICAL			
JURISDICTION	CALL TYPE	DESCRIPTION	STANDARD RESPONSE
TLC	MEDCPR	MEDICAL AID/CPR IN PROGRESS	2P OR 2E
TLC	MED	BASIC MEDICAL AID	1P OR 1E
TLC	MIA	INDUSTRIAL ACCIDENT	2E
TLC	MNS	MEDICAL INSECURE SCENE	1E OR 1P
TLC	MOA	MED AID ASSIST TO OTHER COUNTY AGENCY	1E OR 1P AS REQUESTED
TLC	MCITY	MED AID ASSIST TO OTHER CITY AGENCY	1E OR 1P OR AS APPROVED
TLC	RURTECH	RURAL REMOTE TECHNICAL RESCUE	2BC, 2E, 1 RESCUE, ISO
TLC	URBTECH	URBAN TECHNICAL RESCUE	2BC, 2E, 1 TRK, ISO
TLC	MWATER	SWIFT FLOOD WATER RESCUE	1BC, 2E, SWIFT, TCSO NOTIFICATION
TLC	MVA	TRAFFIC ACCIDENT	2E OR 1E & 1TRK
TLC	MVAP	TRAFFIC ACCIDENT WITH PIN-IN	1BC, 3E OR 2E & 1TRK
EXETER	MEX	MEDICAL AID - EXETER CITY LIMITS	1E OR 1P
FMV	M87	MEDICAL AID - FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	M86	MEDICAL AID - WOODLAKE FIRE DISTRICT	1E OR 1P
TIA	M90	MEDICAL AID - TULE INDIAN RESERVATION	1E OR 1P
FIRES			
TLC	FRES	RESIDENTIAL STRUCTURE FIRE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FSTR	STRUCTURE FIRE (NON-RESIDENTIAL)	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FRES2	STRUCTURE FIRE SECOND ALARM, 1 st Alarm Plus	1BC, ISO, 3E, 1WT, Tac Battalion Tones, DC Notification
TLC	FGAS	SMELL OF NATURAL GAS PROPANE IN A STRUCTURE	1BC, 3E AND 1WT OR 4E, 1BS
TLC	FREGAS	SMELL OF NATURAL GAS PROPANE HIGH OCCP	2BC, 3E, 1WT, 1TRK, 1BS
TLC	FREIN	REINFORCED ALARM - MULTIFAMILY SCHOOL	2BC, 3E, 1WT, 1TRK, 1BS
TLC	FREIN2	REINFORCED SECOND ALARM - 1 st Alarm Plus	DC, ISO, 3E, 1WT, 1TRK, Tac Battalion Tones
TLC	FIND	INDUSTRIAL COMMERCIAL STRUCTURE FIRE	1BC, 3E, 1WT AND 1TRK, 1BS
TLC	FIND2	INDUSTRIAL COMMERCIAL STRUCTURE FIRE SECOND ALARM, 1 st Alarm Plus	DC, 1BC, ISO, FC Notification, 3E, 1WT, 1TRK, Tac Battalion Tones
TLC	FGRS	GRASS FIRE	2P or 2E
TLC	FDEB	DEBRIS FIRE	1E, or 1P
TLC	FWLD	WILDLAND FIRE (SRA)	1BC, 2P, or 2E, AND 1WT 1 crew
TLC	FTASK	WILDLAND TASK FORCE FWLD PLUS	DC notification-TE 1, 1BC, 4P, 1WT
TLC	FWLD3	WILDLAND THIRD ALARM FWLD; FTASK PLUS	DC Notification-may be CFAA
TLC	FAGR	AGRICULTURAL FIRE	1BC, 3E, 1WT
TLC	FVEH	VEHICLE FIRE	2E, or 1E and 1P
TLC	FCOMV	COMMERCIAL VEHICLE FIRE	2E, 1BC
TLC	FUNK	UNKNOWN FIRE	2E
TLC	FOTR	OTHER FIRE	1E
TLC	FTHRD	THIRD ALARM FIRE (ALL) 1 st & 2 nd Alarm PLUS	ISO, STAFF BC, 3E, OTHER UNITS AS NEEDED
TLC	FMA	FIRE ASSIST TO OTHER COUNTY AGENCY	1E (MAX 2E WITH APPROVAL)
TLC	FCITY	FIRE ASSIST TO OTHER CITY AGENCY	1E (MORE WITH D.C. APPROVAL)
TLC	EXPI	EXPLOSION	1BC, 3E
TLC	BMBT	BOMB THREAT	1BC 2E
FMV	F87	ALL FIRES IN FARMERSVILLE CITY LIMITS	1E OR 1P
WLF	F86	ALL FIRES IN WOODLAKE CITY LIMITS	1E OR 1P
TIA	F90	ALL FIRES ON TULE INDIAN RESERVATION	1E OR 1P
EXETER	FEXSTR	ALL STRUCTURE FIRES IN EXETER CITY LIMITS	1BC, 3E, 1W 1 OR 4E (HYDRANTS)
EXETER	FEXDEB	DEBRIS OR TRASH FIRE IN EXETER CITY LIMITS	1E OR 1P
EXETER	FEXVEH	VEHICLE FIRE IN EXETER CITY LIMITS	2E

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EXETER	FENOTR	ALL OTHER FIRLS IN EXETER CITY LIMITS	1E
SERVICE CALLS			
TLC	RESALRM	RESIDENTIAL FIRE ALARM	3E, 1WT OR 4E, BS, BC Monitor
TLC	COMALRM	COMMERCIAL FIRE ALARM	3E, 1WT OR 1TRK, BS, BC Monitor
TLC	ANIMAL	ANIMAL (SNAKE, RODENT, ETC)	1E OR 1P
TLC	BRKHYD	BROKEN FIRE HYDRANT	1E OR 1P
TLC	BURN	BURN COMPLAINT	1E OR 1P
TLC	DETEC	SMOKE DETECTOR CHECK	1E OR 1P
TLC	FLOOD	FLOODING (RESIDENTIAL, COMMERCIAL, STREET)	1E OR 1P
TLC	HELPSST	PUBLIC SERVICE ASSIST (LIFT, LOCKOUT, ETC)	1E OR 1P
TLC	MISC	MISCELLANEOUS CALLS	1E
TLC	SMKCH	SMOKE CHECK	1E
EXETER	OX	NON-MEDICAL FIRE CALLS IN EXETER CITY LIMITS	1E (1BC AND 2E FOR CHEM)
FMV	O83	NON-MEDICAL FIRE CALLS IN FMV CITY LIMITS	1E OR 1P
WLF	O86	NON-MEDICAL FIRE CALLS IN WLF CITY LIMITS	1E OR 1P
TIA	O90	NON-MEDICAL FIRE CALLS ON THE RESERVATION	1E OR 1P
HAZARDOUS CONDITIONS			
TLC	ARCPWR	ARCING POWER LINES	1E OR 1P
TLC	FWORK	FIREWORKS	1E OR 1P
TLC	PWR	POWER LINES DOWN	1E OR 1P
HAZARDOUS MATERIALS LEVEL I			
TLC	GAS	GASOLINE LEAK, SMELL OF GASOLINE	1E
TLC	SFLAM	SMALL FLAMMABLE COMBUSTIBLE LIQUIDS 50 GAL.	1E
HAZARDOUS MATERIALS LEVEL II			
TLC	CHEM	CHEMICAL SPILL TOXIC LEAK 50 GAL	1BC, 2E, SUP-25
HAZARDOUS MATERIALS LEVEL III			
TLC	HAZMI	FIXED FACILITY OR TRANS MAJOR RELEASE; OVERTURNED TANKER RAIL CAR DERAIL	1BC, 3E, SUP-25 ISO, VSA HAZ 55

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Appendix "B"
 Inspection Frequencies for City of Exeter

Types	Authority	Frequency of inspection
Public Review and Comment (PRC) New Construction meeting	CBC 105.1 CFC 105.1.1	As requested by permit holder & City of Exeter
New Construction Plan check	CBC 105.1 CFC 105.1.1	As requested by permit applicant
New Construction Inspections	CFC 107.2	As requested by permit holder
Statutory inspections:		
Schools	H&S 13146.3	Annual
Hotels motels apartments	H&S 17921 H&S 13146.2	Annual
B Occupancies	H&S 17962	Every 2 years by engine companies with Fire Prevention coordination
M Occupancies	H&S 17962	Every 2 years by engine companies with Fire Prevention coordination
Residential care facilities Fire clearance request (850 Inspection Process)	H&S 13146	As received from Social Services Licensing
Hazard Abatement Site Inspection		As Requested
Hazard Abatement Site Re-inspection		As Requested
2 nd & 3 rd Grade School Programs		Annual

Notes: California Fire Code (CFC), California Building Code (CBC), Health and Safety Code (H&S)

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Appendix C
CAL OES Emergency Apparatus Rates

The following apparatus rates will apply to responses effective at the time of initial dispatch:

CAL OES EMERGENCY APPARATUS RATES	
APPARATUS TYPE	HOURLY RATES
TYPE I ENGINE	\$140.00
TYPE II ENGINE	132.00
TYPE III ENGINE	126.50
TYPE IV – VII ENGINE	120.00
WATER TENDER TACTICAL I	119.50
WATER TENDER TACTICAL II	102.67

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Appendix D

YEAR _____	Total	County Share 50%	City Share 50%
a. Personnel			
Salaries & Benefits	-	-	-
Overtime	-	-	-
Fire Officer Pay	-	-	-
Extra Help Salaries	-	-	-
Battalion Chief Coverage	-	-	-
Uniforms	-	-	-
Tuition Reimbursement	-	-	-
Training	-	-	-
<u>SUBTOTAL</u>	-	-	-
b. Dispatch			
Active 911	-	-	-
Dispatch Fee per Call	-	-	-
Exeter Rigs IPADs	-	-	-
CAD MDT Upgrade	-	-	-
<u>SUBTOTAL</u>	-	-	-
c. Operating Expenses			
EMT Recert	-	-	-
Hydration	-	-	-
Programs	-	-	-
Station Budget	-	-	-
Station Cleaning Supplies	-	-	-
Pest Control	-	-	-
In Time Software	-	-	-
ERS	-	-	-
Target Solutions	-	-	-
<u>SUBTOTAL</u>	-	-	-
d. Fire Prevention			
Hazard Abatement	-	-	-
Hydrant Inspections	-	-	-
Business Inspections	-	-	-
<u>SUBTOTAL</u>	-	-	-
e. IT Costs			
Radio Communications	-	-	-
Telephone	-	-	-
Network Costs	-	-	-
<u>SUBTOTAL</u>	-	-	-
f. Rental Charge			
Utilities	-	-	-
Dept. Operating	-	-	-
Miscellaneous	-	-	-
<u>SUBTOTAL</u>	-	-	-
g. Administrative Fee 10%	-	-	-
<u>Total Cost for FY</u>	-	-	-

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CITY OF EXETER 50/50 COST SHARE CONTRACT			
FIVE YEAR TOTAL	Total	County Share 50%	City Share 50%
a Personnel			
Salaries & Benefits	2,160,773.84	1,080,386.92	1,080,386.92
Overtime	218,466.00	109,233.00	109,233.00
Fire Officer Pay	15,600.00	7,800.00	7,800.00
Extra Help Salaries	78,245.64	39,122.82	39,122.82
Battalion Chief Coverage	362,184.47	181,092.23	181,092.23
Uniforms	21,150.00	10,575.00	10,575.00
Tuition Reimbursement	7,350.00	3,675.00	3,675.00
Training	7,000.00	3,500.00	3,500.00
SUBTOTAL	2,870,769.95	1,435,384.97	1,435,384.97
b Dispatch			
Active 911	3,849.12	1,924.56	1,924.56
Dispatch Fee per Call	730,482.70	365,241.35	365,241.35
Exeter Rigs iPads	3,528.64	1,764.32	1,764.32
CAD MDT Upgrade	16,065.39	8,032.70	8,032.70
SUBTOTAL	753,925.85	376,962.93	376,962.93
c Operating Expenses			
EMT Recert	480.00	240.00	240.00
Hydration	4,069.81	2,034.91	2,034.91
Programs	152,612.41	76,306.20	76,306.20
Station Budget	26,523.03	13,261.52	13,261.52
Station Cleaning Supplies	2,337.76	1,168.88	1,168.88
Pest Control	1,969.33	984.67	984.67
In Time Software	2,164.55	1,082.27	1,082.27
ERS	5,878.67	2,939.33	2,939.33
Target Solutions	460.76	230.38	230.38
SUBTOTAL	196,496.31	98,248.16	98,248.16
d Fire Prevention			
Hazard Abatement	642.75	321.38	321.38
Hydrant Inspections	29,305.60	14,652.80	14,652.80
Business Inspections	43,680.50	21,840.25	21,840.25
SUBTOTAL	73,628.85	36,814.43	36,814.43
e IT Costs			
Radio Communications	76,720.41	38,360.20	38,360.20
Telephone	12,090.08	6,045.04	6,045.04
Network Costs	20,850.86	10,425.43	10,425.43
SUBTOTAL	109,661.35	54,830.67	54,830.67
f Rental Charge			
Rental Charge	290,095.64	145,047.82	145,047.82
Utilities	15,626.37	7,813.19	7,813.19
Dept. Operating	8,288.45	4,144.22	4,144.22
Miscellaneous	16,576.89	8,288.45	8,288.45
SUBTOTAL	330,587.36	165,293.68	165,293.68
g Administrative Fee 10%	433,506.97	216,753.48	216,753.48
Total Cost Five Years	4,768,576.63	2,384,288.32	2,384,288.32

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

CITY OF EXETER 50/50 COST SHARE				
	YEAR 2022	Total	County Share 50%	City Share 50%
a	Personnel			
	Salaries & Benefits	327,240.00	163,620.00	163,620.00
	Overtime	30,000.00	15,000.00	15,000.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	14,035.13	7,017.57	7,017.57
	Battalion Chief Coverage	64,966.00	32,483.00	32,483.00
	Uniforms	2,250.00	1,125.00	1,125.00
	Tuition Reimbursement	1,050.00	525.00	525.00
	Training	1,000.00	500.00	500.00
	SUBTOTAL	443,661.13	221,830.57	221,830.57
b	Dispatch			
	Active 911	427.68	213.84	213.84
	Dispatch Fee per Call	132,198.96	66,099.48	66,099.48
	Exeter Rigs iPADS	1,448.64	724.32	724.32
	CAD/MDT Upgrade	16,065.39	8,032.70	8,032.70
	SUBTOTAL	150,140.67	75,070.34	75,070.34
c	Operating Expenses			
	EMT Recert	60.00	30.00	30.00
	Hydration	469.40	234.70	234.70
	Programs	27,619.00	13,809.50	13,809.50
	Station Budget	4,800.00	2,400.00	2,400.00
	Station Cleaning Supplies	423.08	211.54	211.54
	Pest Control	356.40	178.20	178.20
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	35,428.67	17,714.33	17,714.33
d	Fire Prevention			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	IT Costs			
	Radio Communications	13,884.46	6,942.23	6,942.23
	Telephone	2,188.00	1,094.00	1,094.00
	Network Costs	3,773.48	1,886.74	1,886.74
	SUBTOTAL	19,845.94	9,922.97	9,922.97
f	Rental Charge	52,500.00	26,250.00	26,250.00
	Utilities	2,827.98	1,413.99	1,413.99
	Dept. Operating	1,500.00	750.00	750.00
	Miscellaneous	3,000.00	1,500.00	1,500.00
	SUBTOTAL	59,827.98	29,913.99	29,913.99
g	Administrative Fee 10%	72,363.02	36,181.51	36,181.51
	Total Cost for FY 21/22	795,993.17	397,996.59	397,996.59

COOPERATIVE FIRE PROTECTION AGREEMENT
 Between
 COUNTY OF TULARE
 And
 CITY OF EXETER

CITY OF EXETER
 50/50 COST SHARE 2-0 STAFFING

YEAR 2023	Total	County Share 50%	City Share 50%
a Personnel			
Salaries & Benefits	363,236.40	181,618.20	181,618.20
Overtime	33,300.00	16,650.00	16,650.00
Fire Officer Pay	3,120.00	1,560.00	1,560.00
Extra Help Salaries	15,578.99	7,789.50	7,789.50
Battalion Chief Coverage	72,112.26	36,056.13	36,056.13
Uniforms	2,700.00	1,350.00	1,350.00
Tuition Reimbursement	1,050.00	525.00	525.00
Training	1,000.00	500.00	500.00
SUBTOTAL	492,097.65	246,048.83	246,048.83
b Dispatch			
Active 911	855.36	427.68	427.68
Dispatch Fee per Call	138,808.91	66,099.34	66,099.34
Exeter IPADs	520.00	260.00	260.00
SUBTOTAL	140,184.27	66,787.02	66,787.02
c Operating Expenses			
EMT Recert	60.00	30.00	30.00
Hydration	492.87	246.43	246.43
Programs	28,999.95	14,499.98	14,499.98
Station Budget	5,040.00	2,520.00	2,520.00
Station Cleaning Supplies	444.23	222.11	222.11
Pest Control	374.22	187.11	187.11
In Time Software	432.91	216.45	216.45
ERS	1,175.73	587.87	587.87
Target Solutions	92.15	46.08	46.08
SUBTOTAL	37,112.06	18,556.03	18,556.03
d Fire Prevention			
Hazard Abatement	128.55	64.28	64.28
Hydrant Inspections	5,861.12	2,930.56	2,930.56
Business Inspections	8,736.10	4,368.05	4,368.05
SUBTOTAL	14,725.77	7,362.89	7,362.89
e IT Costs			
Radio Communications	14,578.68	7,289.34	7,289.34
Telephone	2,297.40	1,148.70	1,148.70
Network Costs	3,962.15	1,981.08	1,981.08
SUBTOTAL	20,838.24	10,419.12	10,419.12
f Rental Charge			
Utilities	55,125.00	27,562.50	27,562.50
Dept. Operating	2,969.38	1,484.69	1,484.69
Miscellaneous	1,575.00	787.50	787.50
Miscellaneous	3,150.00	1,575.00	1,575.00
SUBTOTAL	62,819.38	31,409.69	31,409.69
g. Administrative Fee 10%	76,777.74	38,058.36	38,058.36
Total Cost for FY 22/23	844,555.11	418,641.93	418,641.93

COOPERATIVE FIRE PROTECTION AGREEMENT
 Between
 COUNTY OF TULARE
 And
 CITY OF EXETER

CITY OF EXETER
 50/50 COST SHARE 2-0 STAFFING

	YEAR 2024	Total	County Share 50%	City Share 50%
a	Personnel			
	Salaries & Benefits	370,501.13	185,250.56	185,250.56
	Overtime	33,966.00	16,983.00	16,983.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	15,890.57	7,945.29	7,945.29
	Battalion Chief Coverage	73,554.51	36,777.25	36,777.25
	Uniforms	5,400.00	2,700.00	2,700.00
	Tuition Reimbursement	1,050.00	525.00	525.00
	Training	1,000.00	500.00	500.00
	SUBTOTAL	504,482.21	252,241.10	252,241.10
b	Dispatch			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	145,749.35	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	147,124.71	66,787.02	66,787.02
c	Operating Expenses			
	EMT Recert	120.00	60.00	60.00
	Hydration	985.74	492.87	492.87
	Programs	30,449.95	15,224.97	15,224.97
	Station Budget	5,292.00	2,646.00	2,646.00
	Station Cleaning Supplies	466.44	233.22	233.22
	Pest Control	392.93	196.47	196.47
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	39,407.85	19,703.93	19,703.93
d	Fire Prevention			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	IT Costs			
	Radio Communications	15,307.62	7,653.81	7,653.81
	Telephone	2,412.27	1,206.14	1,206.14
	Network Costs	4,160.26	2,080.13	2,080.13
	SUBTOTAL	21,880.15	10,940.07	10,940.07
f	Rental Charge			
	Utilities	3,117.85	1,558.92	1,558.92
	Dept. Operating	1,653.75	826.88	826.88
	Miscellaneous	3,307.50	1,653.75	1,653.75
	SUBTOTAL	65,960.35	32,980.17	32,980.17
g	Administrative Fee 10%	79,358.10	39,001.52	39,001.52
	Total Cost for FY 23/24	872,939.14	429,016.70	429,016.70

COOPERATIVE FIRE PROTECTION AGREEMENT
Between
COUNTY OF TULARE
And
CITY OF EXETER

CITY OF EXETER
50/50 COST SHARE 2-0 STAFFING

	YEAR 2025	Total	County Share 50%	City Share 50%
a	Personnel			
	Salaries & Benefits	544,453.62	272,226.81	272,226.81
	Overtime	60,000.00	30,000.00	30,000.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	16,208.39	8,104.19	8,104.19
	Battalion Chief Coverage	75,025.60	37,512.80	37,512.80
	Uniforms	5,400.00	2,700.00	2,700.00
	Tuition Reimbursement	2,100.00	1,050.00	1,050.00
	Training	2,000.00	1,000.00	1,000.00
	SUBTOTAL	708,307.60	354,153.80	354,153.80
b	Dispatch			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	153,036.82	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	154,412.18	66,787.02	66,787.02
c	Operating Expenses			
	EMT Recert	120.00	60.00	60.00
	Hydration	1,035.03	517.51	517.51
	Programs	31,972.44	15,986.22	15,986.22
	Station Budget	5,556.60	2,778.30	2,778.30
	Station Cleaning Supplies	489.76	244.88	244.88
	Pest Control	412.58	206.29	206.29
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	41,287.21	20,643.60	20,643.60
d	Fire Prevention			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	IT Costs			
	Radio Communications	16,073.00	8,036.50	8,036.50
	Telephone	2,532.88	1,266.44	1,266.44
	Network Costs	4,368.27	2,184.14	2,184.14
	SUBTOTAL	22,974.16	11,487.08	11,487.08
f	Rental Charge			
	Utilities	60,775.31	30,387.66	30,387.66
	Dept. Operating	3,273.74	1,636.87	1,636.87
	Miscellaneous	1,736.44	868.22	868.22
	Miscellaneous	3,472.88	1,736.44	1,736.44
	SUBTOTAL	69,258.37	34,629.18	34,629.18
g	Administrative Fee 10%	101,096.53	49,506.36	49,506.36
	Total Cost for FY 24/25	1,112,061.81	544,569.93	544,569.93

COOPERATIVE FIRE PROTECTION AGREEMENT
 Between
 COUNTY OF TULARE
 And
 CITY OF EXETER

CITY OF EXETER
 50/50 COST SHARE 2-0 STAFFING

	YEAR 2026	Total	County Share 50%	City Share 50%
a	Personnel			
	Salaries & Benefits	555,342.69	277,671.35	277,671.35
	Overtime	61,200.00	30,600.00	30,600.00
	Fire Officer Pay	3,120.00	1,560.00	1,560.00
	Extra Help Salaries	16,532.55	8,266.28	8,266.28
	Battalion Chief Coverage	76,526.11	38,263.05	38,263.05
	Uniforms	5,400.00	2,700.00	2,700.00
	Tuition Reimbursement	2,100.00	1,050.00	1,050.00
	Training	2,000.00	1,000.00	1,000.00
	SUBTOTAL	722,221.35	361,110.68	361,110.68
b	Dispatch			
	Active 911	855.36	427.68	427.68
	Dispatch Fee per Call	160,688.66	66,099.34	66,099.34
	Exeter IPADs	520.00	260.00	260.00
	SUBTOTAL	162,064.02	66,787.02	66,787.02
c	Operating Expenses			
	EMT Recert	120.00	60.00	60.00
	Hydration	1,086.78	543.39	543.39
	Programs	33,571.07	16,785.53	16,785.53
	Station Budget	5,834.43	2,917.22	2,917.22
	Station Cleaning Supplies	514.25	257.13	257.13
	Pest Control	433.21	216.60	216.60
	In Time Software	432.91	216.45	216.45
	ERS	1,175.73	587.87	587.87
	Target Solutions	92.15	46.08	46.08
	SUBTOTAL	43,260.53	21,630.26	21,630.26
d	Fire Prevention			
	Hazard Abatement	128.55	64.28	64.28
	Hydrant Inspections	5,861.12	2,930.56	2,930.56
	Business Inspections	8,736.10	4,368.05	4,368.05
	SUBTOTAL	14,725.77	7,362.89	7,362.89
e	IT Costs			
	Radio Communications	16,876.65	8,438.32	8,438.32
	Telephone	2,659.53	1,329.76	1,329.76
	Network Costs	4,586.69	2,293.34	2,293.34
	SUBTOTAL	24,122.86	12,061.43	12,061.43
f	Rental Charge			
	Utilities	63,814.08	31,907.04	31,907.04
	Dept. Operating	3,437.43	1,718.71	1,718.71
	Miscellaneous	1,823.26	911.63	911.63
	Miscellaneous	3,646.52	1,823.26	1,823.26
	SUBTOTAL	72,721.28	36,360.64	36,360.64
g	Administrative Fee 10%	103,911.58	50,531.29	50,531.29
	Total Cost for FY 25/26	1,143,027.40	555,844.21	555,844.21

MUTUAL RELEASE AND COMPROMISE AGREEMENT

This Agreement is made and entered into this 26th day of July, 2016, by and between the City of Exeter, (hereinafter referred to as "City"), and the County of Tulare, (hereinafter referred to as "County"), on the following terms and conditions:

WHEREAS, on or about July 31, 1984, City and County entered into an "Agreement Concerning Fire Protection Services," a copy of which is incorporated herein by this reference. Said Agreement automatically extended each year unless terminated by either party.

WHEREAS, on or about July 1, 2007, the City and County entered into a new Agreement, entitled "Cooperative Fire Protection Agreement Between County of Tulare and City of Exeter," effective July 1, 2007, through June 30, 2008, with provision for automatic annual extensions unless terminated by either party. Said Agreement represented the entire agreement between City and County as to the subject matter.

WHEREAS, a dispute between the City and County arose concerning the cost-sharing and distribution terms of the 2007 Agreement and the amounts credited to the City from the Fire Tax Fund.

WHEREAS, City filed a lawsuit against County in Tulare County Superior Court, Case No. 262516, entitled City of Exeter v. County of Tulare, et al.

WHEREAS, each party now desires to reach a full and final agreement as it relates to the above-referenced lawsuit.

In consideration of the mutual promises and releases set forth herein, the parties agree as follows:

1. **RELEASE**. Each party hereby releases and forever discharges the other parties, their officers, including the Tulare County Auditor/Controller, employees, agents, accountants, attorneys and all others acting for, under or in concert with such party, past or present, of and from any and all claims, demands, actions, causes of action, allegations, damages, liabilities, losses, costs or expenses, including attorney's fees of any kind or nature whatsoever, past or present, ascertained or unascertained, whether or not known, suspected or claimed, or which might have been alleged in the above-referenced lawsuit.

2. **CONSIDERATION**. As consideration for this Mutual Release and Compromise Agreement, the parties agree as follows:

a) Commencing July 1, 2016, and continuing until the termination of the Cooperative Fire Protection Agreement (as shown in the attachment to this Mutual Release), the Tulare County Auditor/Controller's office shall, on an annual basis, distribute 100% of the City Fire Tax directly to the City. This

expressly includes 100% of the base tax allocation and 100% of the growth allocation and includes any current and future State law changes regarding shifting of property taxes. The City and County agree to execute all documents necessary to effect this change

b) The County will invoice the City annually for services based on a revised and simplified formula utilizing the following factors:

- i) Call volume - percentage generated by City versus the County.
- ii) Personnel and Support Costs – percentage based upon proportionate call volume data generated and reported to the City by Tulare County Fire.
- iii) Operating Expenses – percentage based upon Personnel costs, and Volunteer Salaries and Support, using proportionate call volume data reported to the City by Tulare County Fire.
- iv) Credits to the City for facility rent, utilities, departmental operating expenses, and miscellaneous, due to the pro rata share borne (as set forth in the 2007 Agreement) by the County as detailed in a statement from the City to the County prior to invoicing by the County.

The parties agree to an Amended Agreement containing this formula, and said Agreement is attached hereto as Exhibit A, and is fully incorporated by reference.

c) Commencing for the 2015 service period (billed in 2016), the County will provide a credit to the City of \$100,000.00 each year for its share of costs under the Cooperative Fire Protection Agreement (as amended) for the next five years, for a total credit of \$500,000.00. In the event the annual \$100,000.00 credit exceeds the City's annual share of costs pursuant to the revised Cooperative Fire Protection Agreement, the credit balance shall be added to the subsequent year's credit, until fully accounted for. In the event the Cooperative Fire Protection Agreement, as amended, is terminated prior to the receipt by City of \$500,000.00 total incredit, the balance shall either be paid, or credited to the City, of at least \$100,000.00 annually until the balance is paid/credited in full.

d) The City shall, within three years of the date of execution of this Mutual Release, use its best efforts to acquire a replacement Fire Engine for current Engine 11, which meets County specifications with the concurrence of the City. Said replacement Fire Engine shall remain the property of the City, and shall be maintained by the City pursuant to the terms of the Cooperative Fire Protection Agreement.

e) The City shall, within 10 days of execution of the Mutual Release and the revised Cooperative Fire Protection Agreement, file dismissal of the lawsuit with prejudice.

3. **NO ADMISSION.** This Agreement is the compromise of the parties and fully and finally settles all possible claims between City and County regarding the above-referenced litigation and is intended to prevent any further disputes between the parties. No part of this Agreement shall be interpreted or construed to be an admission of liability on the part of any person or party named herein.

4. **FINAL SETTLEMENT.** The parties understand and agree that this Agreement shall act as a full and final release of all claims, known or unknown, whether or not asserted, arising from the above-referenced litigation. Each party expressly waives any rights or benefits available under section 1542 of the Civil Code of the State of California, which provides as follows:

A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release which, if known to him, must have materially affected his settlement with the debtor.

5. **NO FURTHER ACTION.** The parties agree not to bring or maintain any legal action or proceedings against the other parties with any court or administrative agency, or any other forum whatsoever, by reason of any claims, liability, or cause of action based upon facts known or unknown which may have occurred prior to the effective date of this Agreement.

6. **SUCCESSORS.** This Agreement shall inure to the benefit of each party hereto, their predecessors, successors, subsidiaries, affiliates, representatives, assigns, agents, officers, directors, employees and personal representatives, past, present and future.

7. **EFFECTUATION.** The parties will execute any and all documents and do all other things as may be necessary to carry out the terms of this Agreement.

8. **LEGAL REPRESENTATION.** The parties represent and acknowledge that each of them have had the opportunity to be represented by legal counsel with respect to this Agreement and that each party has had the opportunity to be fully advised with respect to all rights which are affected by this Agreement.

9. **MODIFICATION.** This Agreement contains the entire agreement between the parties and may not be altered, amended, or modified in any respect, except by a writing duly executed by both parties. All prior agreements, understandings, oral agreements, and writings are expressly superseded hereby and are of no further force or effect.

10. **CONSTRUCTION.** Headings are used herein for convenience only and shall have no force or effect in the interpretation or construction of this Agreement. As

used in this Agreement, the singular shall include the plural, the masculine, the feminine, and neuter genders.

11. **EFFECTIVE DATE.** This Agreement shall become effective as of the last date this document is signed by all parties.

12. **AUTHORIZATION.** By signing this Agreement, the parties warrant that the persons signing have the full authority by the City Council of the City of Exeter and the Tulare County Board of Supervisors to execute this Agreement on their behalf.

13. **ATTORNEY'S FEES.** Each party shall bear his/its own attorneys' fees, expenses and costs incurred in connection with this Agreement, the disputes between the parties and the pending and to be dismissed lawsuit.

CITY OF EXETER

DATED: 7-20-2016

By: Robyn Stearns
Robyn Stearns, Mayor

APPROVED AS TO FORM:

Julia M. Lew
Julia M. Lew, City Attorney

COUNTY OF TULARE

DATED: 7-26-16

By: Mike Ennis
Mike Ennis, Chairman
Tulare County Board of Supervisors

APPROVED AS TO FORM:

Kathleen Bales-Lange
Kathleen Bales-Lange, Tulare County
Counsel

**FIRST AMENDMENT TO COOPERATIVE FIRE PROTECTION AGREEMENT
BETWEEN COUNTY OF TULARE AND CITY OF EXETER**

This First Amendment to Cooperative Fire Protection Agreement Between County of Tulare ("County") and City of Exeter ("City") is hereby effective June 30, 2016, and made a part of the Cooperative Fire Protection Agreement entered into by the parties on July 1, 2007 (hereinafter referred to as the "2007 Agreement").

A. Section 6 of the 2007 Agreement is amended to read as follows:

6. All costs of providing fire protection service, full-time personnel, operating, and administrative, shall be shared by the City and County based on actual proportional percentage call volume, as shown on the annual invoice submitted by the Tulare County Fire Chief. An example of the revised funding formula, using the 2014-2015 figures, is attached hereto as Exhibit 1 to this Amendment, and is made a part of this Amendment.

- a. For the purpose of incident reporting all emergency responses will be counted by the County Fire Chief, including but not limited to fires, traffic collisions, technical rescues and emergency medical responses.
- b. County Extra-Help Engineer and Firefighter emergency response costs specific to being assigned to City emergency responses shall be a direct cost billed to the City.
- c. The County Fire Chief shall account for all costs incurred and provide a summary of such costs to the City for each fiscal year.

B. Section 7 of the 2007 Agreement is amended to read as follows:

7. Commencing for the 2015 service period (billed 2016), and continuing until the termination of the Cooperative Fire Protection Agreement, as amended, the Tulare County Auditor/Controller's office shall, on an annual basis, allocate 100% of the City Fire Tax directly to the City. This expressly includes 100% of the base tax allocation and 100% of the growth allocation and includes any current and future State law changes regarding shifting of property taxes. The Tulare County Fire Department shall remove the Tulare County Fire Tax Credit line from its annual invoice to the City.

C. Section 8 of the 2007 Agreement is deleted in its entirety.

D. Commencing for the 2015 service period (billed in 2016), the County will provide a credit to the City of \$100,000.00 each year for its share of costs under the Cooperative Fire Protection Agreement as revised by this Amendment, for the next five years, for a total credit of \$500,000.00. In the event the annual \$100,000.00 credit exceeds the City's annual share of costs pursuant to the 2007 Agreement, as amended, the credit balance shall be added to the subsequent year's credit, until fully accounted for.

TULARE COUNTY AGREEMENT NO. 23880-A

E. Within three years of execution of this Amendment, the City shall use its best efforts to acquire a replacement Fire Engine for current Engine 11, which meets County specifications with the concurrence of the City. The replacement Fire Engine will remain the property of the City, pursuant to Section 4 of the 2007 Agreement.

F. The following is added to Sections 26 and 27 of the 2007 Agreement:

Termination of this Agreement shall not relieve the County of its obligation to provide the \$100,000.00 annual credit for the period specified in this Amendment and the Mutual Release and Compromise Agreement executed July 26, 2016 between the parties. In the event the Cooperative Fire Protection Agreement is terminated prior to the receipt by City of \$500,000.00 (total) in credit, the balance shall either be paid, or credited to the City of at least \$100,000.00 annually until the balance is paid/credited in full.

G. All other terms as outlined in the Cooperative Fire Protection Agreement, executed on July 1, 2007, and not inconsistent with this Amendment, shall remain in full force and effect.

Dated: 6-9-16

COUNTY OF TULARE

BY:

Mike Ennis

Mike Ennis, Chairman, Tulare County Board of Supervisors

Approved as to Form:

Kathleen Bales-Lange

Kathleen Bales-Lange, Tulare County Counsel

Dated: 7-20-16

CITY OF EXETER

BY:

Robyn Stearns

Robyn Stearns, Mayor

ATTEST:

Ramon Groom

Ramon Groom, City Clerk

Approved as to Form:

Julia Lew

Julia Lew, City Attorney

**EXHIBIT 1 – SAMPLE COST SHARING FORMULA
USING 2014-2015 FIGURES**

1. Call volume proportion for City and County: City: 52% County: 48%

2. Personnel and Support Costs (Data generated and reported to City by Tulare County Fire):
 - a. Personnel
City pays 52% of \$264,967.09 = \$ 137,782.84
 - b. Volunteer Salaries & Support
City pays 52% of \$44,443.50 = \$ 23,110.62

3. Operating Expenses (Data generated and reported to City by Tulare County Fire):
City pays 52% of \$43,386.29 = \$ 22,560.87

4. Credits to City (Pro rata share borne by County Per 2007 Agreement - All detailed in statement from City to County prior to billing):
 - a. Facility Rental Charge
\$ (23,625.00)
 - b. Utilities
\$ (1,704.07)
 - c. Departmental Operating Expenses
\$ (1,000.00)
 - d. Miscellaneous

\$ (1,118.75)

 - e. Annual Credit of \$100,000 (Number # of 5)
\$ (100,000.00)

Total Due and Payable to Tulare County from City of Exeter:
\$ 56,006.51



Agenda Item Staff Report

Agenda Item Number:

J.10.

Meeting Date:

June 24, 2025

Wording for Agenda:

Consider Authorization of an increase to the Police Department and Administration Building remodel project contingency in the amount of \$212,000 for a total contingency of \$359,000.

Submitting Department:

Administration

Contact Name:

Jason Ridenour, City Administrator

Department Recommendation:

Staff recommend that the City Council authorize an increase to the Police Department and Administration Building remodel project contingency in the amount of \$212,000 for a total contingency of \$359,000.

Summary:

The Police Department and Administration Building remodel project is currently underway. The project includes making needed repairs to the facility as well as necessary improvements including ADA improvements to meet building code requirements. Through the process of remodeling the facility several items have arisen, resulting in the need for additional work to be performed to complete the project. The items include unforeseen circumstances due to the age of the building, design changes due to improvements not being included in the original project scope, and design changes resulting from improvements not originally considered. The majority of the additional work or change orders required to complete the project are a result of unforeseen circumstances and design changes due to items not being included in the original project scope of work. The current change orders have exhausted the approved contingency budget of \$147,000. The project requires additional funding to be completed to serve the Police and Administration Departments. The current estimate of additional funding required is \$212,000.

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

City Administrator
(Initials Required)

J.R.

Background:

After decades of deferred maintenance due to budgetary constraints and insufficient fund balances, the City is repairing and remodeling the existing Police Department and Administration Building. This building houses the entire operation of the Police and Administration Departments. Over the decades the building has deteriorated, the exterior siding and trim, air conditioning system and interior finishes. The building was also not in compliance with current Americans with Disability Act (ADA) requirements.

On May 24, 2022, the City Council awarded the design contract for the Police/Administration building renovation project to EBM Design Group in the amount of \$35,000. The City Council authorized an increase of \$11,000 to the design contract to account for additional design work, including civil engineering, plumbing, and electrical to complete the design and bid documents for the building renovations.

At its meeting on October 22, 2024, the City Council awarded the construction phase of the Police/Administration renovation project to Sierra Range Construction in the amount of \$1,470,000 with a contingency amount of \$147,000 (10%). Staff provided an update on the progress of the project to the City Council at the April 8, 2025, Council meeting. The update included a summary of required change orders that had been needed totaling \$114,506.55, equating to 77.9% of the total contingency budget. Since the last update the project has continued to move forward and encountered several items that need to be addressed to complete the project. The items fall into three categories including unforeseen circumstances due to the age of the building, design changes due to improvements not being included in the original project scope, and design changes resulting from improvements not originally considered. The majority of the additional work or change orders required to complete the project are a result of unforeseen circumstances and design changes due to items not being included in the original project scope of work. Staff and the City Engineer have been working with the contractor to develop a holistic list of improvements that will need to be completed to finalize the project, that were not included in the original scope of work of the project contract. The estimated cost of these changes to the contract is \$212,000. The project is currently estimated to be completed in August of this year. Below is a current list of the items needing to be addressed that were not included in the scope of the construction contract.

- New beam and footing due to removal of load bearing wall.
- Demolition of old HVAC system
- Roof repair
- Raising the balcony floor height
- Extending access ramp to be ADA compliant
- Replacement of restroom sink
- New roof drain
- Rerouting of electrical conduit that was in the soffit
- EV Charger wiring and conduit
- Insulation for exterior walls

- Construction of a drywell
- Rerouting of generator conduit
- Door frame repair
- Additional downspouts to account for proper drainage
- Open area lights
- New Door near PD entrance
- Prep floor and fill old floor electrical outlets for epoxy
- T-bar ceiling repair throughout building
- Drywall repair throughout building
- Fur out back wall using a 2x6 internal wall 16 on center with runway for conduit and access door to conduit street L access plate, also install runway for Minisplit high- and low-pressure lines, Evap conduit, Evap head power.
- Hard ceiling ID23 with a top sheet to access network cabling and electrical include wiring for lights.
- Install mini split 2 ton 24000 btu air conditioner for computer network room.
- Remove sheetrock in mechanical room for access and remove all floor mounted electrical.
- Remove all the existing old network and phones systems.
- Remove the old existing split system and air handler in the mechanical room.
- Install service window in lobby, this is a sheer wall will have to be striped install Jack and King stud's header to fit existing city window.
- Replace areas of missing insulation above the T-bar ceiling.
- Install insulation and sheetrock on the west wall in the mechanical room.
- Remove existing sheetrock and relocate and abandon electrical on east wall mechanical room.
- Install new insulation and sheetrock in mechanical room
- Install vent in the computer room T-bar ceiling to vent out heat.
- Track and label all three breaker panels for as builds.

Fiscal Impact:

Funding in the amount of \$212,000 will be reallocated from salary savings within the Police Department's current fiscal year budget to support this project.

Prior City Council Actions:

- May 24, 2022 – Authorized a sole-source agreement with EBM Design Group for the preparation of construction drawings and specifications for the project.
- January 24, 2023 – Reviewed initial design renderings for the project.
- June 13, 2023 – Approved change orders to the EBM Design Group contract.
- September 24, 2024 – Approved a CEQA exemption for the project.

- October 22, 2024 – Awarded the construction contract for the project to Sierra Range Construction.
- April 8, 2025 – three-month update on the project presented to the City Council.

Attachments:

- 5/24/22 Staff Report authorization of agreement with EBM Design Group
- 6/13/23 Staff Report approval of change orders to EBM Design Group contract
- 10/22/24 Staff Report award Police Department/Administration building contract to Sierra Range Construction
- 4/8/25 Staff Report 3-month update on Police Department/Administration building project

Recommended motion to be made by the City Council:

I move to authorize an increase to the Police Department and Administration Building remodel project contingency in the amount of \$212,000 for a total contingency of \$359,000.

**City of Exeter
Agenda Item Transmittal**

Meeting Date: May 24, 2022

Agenda Item Number: H4

Wording for Agenda: Award and authorize the City Administrator to execute a sole source agreement with EBM Design Group in the amount of \$35,000 to provide construction bid drawings and specifications to stucco the outside of the Police/Administration building, provide code required ADA upgrades with minor floor plan modifications and upgrade of existing heating and cooling systems.

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

For action by:

City Council

Regular Session:

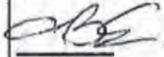
Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends that the Council award and authorize the City Administrator to execute a sole source agreement with EBM Design Group in the amount of \$35,000 to provide construction bid drawings and specifications to stucco the outside of the Police/Administration building, provide code required ADA upgrades with minor floor plan modifications and upgrade of existing heating and cooling systems.

Summary/Background:

As part of the Measure P expenditure plan development, staff identified the need for work to be done on the Police/Administration building due to deterioration of the exterior finishes and a poor performing heating and cooling system for the building due to past renovations. It was discussed that the City will likely not be in a position to make significant facility changes soon, so making existing facilities last further into the future will be important. As such, approximately \$150,000 of Measure P funding was planned to provide for replacing the existing exterior wood siding with stucco and making other required modifications. In preparation for work on the building, a termite inspection and treatment was conducted and a mold detection and removal was also completed. The mold removal resulted in temporary repairs in the back wall of the building.

As staff began exploring getting bid plans prepared, it was clear that assistance from an architect would be needed to determine the scope of work for the bid plans. Due to the need for getting this work completed staff contacted Architect Eric McConnaughey, AIA with EBM Design Group to assist in developing the scope of work. Based on discussions with the architect it became clear that at least some ADA updates would also be required due to building code requirements. In addition, some modifications could be needed to the structure to reduce the amount of structural weight added by replacing wood siding with stucco, which could also provide improved visual aesthetics. The Architect's scope of work includes providing a rendering of the building with the proposed modifications for Council review and approval prior to completing the construction plans.

To minimize further deterioration of the building exterior, additional repairs to the building and to facilitate permanent repair of the back wall this work should be completed as quickly as possible. Since the architect has become familiar with the project and can begin work soon with

the plans being completed within 2 to 3 months, staff is recommending that Council award a sole source contract to the architect. The Architect has provided a cost of \$35,000 to prepare the bid plans for this work. The City would need to contract with a mechanical contractor to inspect the heating and cooling system to provide a scope of work that could be included in the bid documents to provide for the work to correct this system. Staff will return to Council with this item for approval.

Once bid plans are complete, they would be put out to bid to contractors to perform the work. Once the low bid for the work is received the required funding would be determined and the construction contract brought to Council for approval. Staff anticipates follow up landscaping work adjacent to the building since the existing landscape next to the exterior walls will likely be destroyed or need to be removed to conduct the work on the exterior walls.

Fiscal Impact: The contract awarded with this item would cost \$35,000 from the Measure P Fund. The additional cost for a mechanical contractor would be brought back to Council for approval.

Prior Council/Board Actions: Previous funding programmed into Measure P.

Attachments: EBM Design Group Proposal

<p>Recommended motion to be made by Council/Board: I move to award and authorize the City Administrator to execute a sole source agreement with EBM Design Group in the amount of \$35,000 to provide construction bid drawings and specifications to stucco the outside of the Police/Administration building, provide code required ADA upgrades with minor floor plan modifications and upgrade of existing heating and cooling systems.</p>
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April 25, 2022

John Hall
City of Exeter
100 N. C Street
Exeter, CA 93221

Re: Police / City Administration building

Hi John,

EBM Design Group is pleased to assist you and the City of Exeter with the repairs and remodel of your existing facility. As discussed on site during our previous site meetings there are three main concerns regarding the condition of the building that need to be addressed.

Scope:

1. The deterioration of the existing wood siding.
2. Accessibility to and through the building & modifications to the floor plan.
3. The existing heating and cooling system.

Item #1: The deterioration of the existing wood siding:

The proposed solution to this issue would be to replace damaged wood siding with new plywood, installation of new weather barrier and install a stucco finish. This project will include window replacement, modification of the large fascia to give a new look and removal of the upstairs patio.

Item #2: Accessibility to and through the building and interior remodel:

This will include an audit of the facility to identify accessible routes and facilities that are not in conformance with the current building code. This will include adding 2 new doors on the West side with an accessible ramp, removal of 3 windows on the North side, modifications of 2 offices into 1 and addition of an interview room.



Item #3: The existing heating and cooling system:

Due to additions and remodels to the facility over time the existing heating and cooling system does not function properly. The recommendation is to have the system mapped by a commercial mechanical contractor to determine the causes of the problems. Based upon this information the contractor can provide recommendations of repairs of existing ducting, the installation of new ducting and possibly new units as a scope of work. EBM's scope of work will for this phase will only be coordination.

Phasing / Scheduling:

Item #1a: Modeling and Rendering of the proposed remodel for approval of City Council. This item was added per our last meeting to provide the City with a better understanding of the proposed changes to the building.

Item #1: The deterioration of the existing wood siding. This is the first project to complete.

Item #2: Accessibility to and through the building: Depending on funding, this item can run concurrently with Item #1.

Item #3: The existing heating and cooling system: Depending on funding, this is the third item to complete.

Fees:

<u>Item #1a:</u>	Architectural fees:	\$2,500
<u>Item #1:</u>	Architectural fees:	\$10,000
	Structural fees:	\$12,000
<u>Item #2:</u>	Architectural fees:	\$9,000
<u>Item #3:</u>	Architectural fees:	\$1,500
	Total:	\$35,000

**City of Exeter
Agenda Item Transmittal**

Meeting Date: June 13, 2023

Agenda Item Number: **H5**

Wording for Agenda: Authorize \$11,000 in change orders to the architect contract with EBM Design Group of Visalia, CA for the Police/Administration building improvement design.

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the Council authorize \$11,000 in change orders to the architect contract with EBM Design Group of Visalia, CA for the Police/Administration building improvement design.

Summary:

In May of 2022 Council awarded and authorized the City Administrator to execute a sole source agreement with EBM Design Group in the amount of \$35,000 to provide construction bid drawings and specifications to stucco the outside of the Police/Administration building, provide code required ADA upgrades with minor floor plan modifications and upgrade of existing heating and cooling systems.

Over the last few months staff and the architect began working the project into their schedule and discussing architectural and structural needs for the project. As the needs of the Police Department were determined the scope of work became more defined. To cover the scope of work that has been developed, the Architect has determined the need for additional design from subconsultants in the areas of civil engineering (\$5,000), plumbing (\$2,500) and electrical (\$3,500) to complete design and bid documents for the building renovation.

The Architect anticipates that plans will be ready to submit for permitting in 8 to 10 weeks. Once building permits are approved, the bid package would then be put out to bid to contractors to perform the work. With the low construction bid for the work, the required funding and the construction contract would be brought to Council for approval. Staff anticipates follow up landscaping work adjacent to the building since the existing landscape next to the exterior walls will likely be destroyed or need to be removed to conduct the work on the exterior walls.

Background: As part of the Measure P expenditure plan development, staff identified the need for work to be done on the Police/Administration building due to deterioration of the exterior finishes and a poor performing heating and cooling system for the building due to past renovations. It was discussed that the City will likely not be in a position to make significant facility changes soon, so making existing facilities last further into the future will be important. As such, approximately \$150,000 of Measure P funding was planned to provide for replacing the existing exterior wood siding with stucco and making other required modifications. In preparation for work on the building, a termite inspection and treatment were conducted, and mold detection and removal were also completed. The mold removal resulted in temporary repairs in the back wall of the building.

For action by:

City Council

Regular Session:

Consent

Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



As staff began exploring getting bid plans prepared, it was clear that assistance from an architect would be needed to determine the full scope of work for the bid plans. Due to the need for getting this work completed staff contacted Architect Eric McConnaughey, AIA with EBM Design Group to assist in developing the scope of work. Based on discussions with the architect it became clear that at least some ADA updates would also be required due to building code requirements. In addition, some modifications would be needed to the structure to reduce the amount of structural weight added by replacing wood siding with stucco, which could also provide improved visual aesthetics. The Architect's scope of work included providing renderings of the building with the proposed modifications for Council review and approval prior to completing the construction plans. Council approved the renderings at their meeting on January 24, 2023.

Fiscal Impact: An additional \$11,000 for subconsultants to provide information needed to complete the design and bid documents. It is planned that this cost will be paid from ARPA funding.

Prior Council/Board Actions: Previous funding programmed into Measure P and ARPA, award of architectural services contract and approval of building renderings.

Attachments: None

<p>Recommended motion to be made by Council/Board: I move to authorize \$11,000 in change orders to the architect contract with EBM Design Group of Visalia, CA for the Police/Administration building improvement design.</p>

**City of Exeter
Agenda Item Transmittal**

Meeting Date: October 22, 2024

Agenda Item Number:

Wording for Agenda: Consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions.

Submitting Department: Public Works
Contact Name: Adam Ennis, City Administrator
Phone Number: (559)592-4539
Email: adam@exetercityhall.com

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

That Council consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions.

Summary/Background:

After decades of deferred maintenance due to budgetary constraints and insufficient fund balances, the City is seeking to repair and remodel the existing Police Department and Administration Building (PD/Admin Building). This building houses the entire operation of the Police and Administration Departments. Over the decades the building has deteriorated, in particular the exterior siding and trim, air conditioning system and interior finishes. The building is also not in compliance with Americans With Disability Act (ADA) requirements. At this point in time the City is not in a financial position to fund and build a new similar size (6,500 square feet) PD/Admin Building without borrowing. With current cost estimates for essential service building construction at about \$1,000.00 per square foot the total cost would be around \$6,500,000.00 to \$7,000,000.00.

In light of these costs and that the City currently has about \$1,160,000.00 of funding remaining from the Coronavirus Local Fiscal Recovery Fund (CLFRF), which was established by the American Rescue Plan Act (ARPA), Council previously directed staff to repair and remodel the PD/Admin Building using this funding. Per this direction, City staff began working with an Architect to develop the scope of the project, including ADA improvements to meet building code requirements. Once the scope of work was determined, design of the repair and remodel began. During the design it was found that subconsultants would be required to work on structural changes to accommodate the extra weight of new exterior finishes and rearrangement of plumbing to bring restrooms into ADA compliance. In addition, some design was needed for exterior grading, drainage and ADA improvements. Once the design was completed the project plans were submitted for permits to the County building department and the City contract and Architect specifications were coordinated together, including updating to meet the requirements

for federal funding. A project environmental determination also had to be made and filed. Subsequent to this work being completed the project was put out to bid.

With QK, the City Engineer, handling the bidding, the project was put out to bid for first advertisement on September 4, 2024, and for second advertisement on September 11, 2024. A pre-bid conference was held on September 11, 2024, and the bid(s) were opened on October 03, 2024. Only one (1) bid response was received from the following contractor:

Sierra Range Construction	\$1,470,000
---------------------------	-------------

Sierra Range Construction's bid proposal for this project has been reviewed by the City Engineer, the Architect and staff and has been determined to be complete and responsive.

The funding for construction of this project was planned to be from ARPA funds, with potentially additional funding from newly unrestricted funding and/or revenue over expenses from the previous fiscal year. In recent post-pandemic years inflation escalation, supply chain issues, etc. has made estimating project costs prior to bidding challenging. For this reason, Council has been cautious in obligating ARPA funding until some of the larger projects could be bid to determine the level of funding required for the projects that had been identified as priorities. This resulted in minimizing usage of ARPA funding until the Downtown Streetlight and PD/Admin Building projects could be bid.

Originally the Downtown Streetlight Project was anticipated to cost about \$750,000.00, but actual costs recently received are at about \$475,000.00. The City had been seeking additional funding to supplement the ARPA funds for the Downtown Streetlight Project due to the original estimate and was able to secure an additional \$600,000.00 from the Tulare County Association of Governments (TCAG) for that project. With this additional funding providing all of that needed for the Downtown Streetlight Project, all of the remaining ARPA funds (\$1,160,000.00) could be used towards the current PD/Admin Building project bid. This would obligate the ARPA funds prior to the December 31, 2024, deadline, securing that funding.

Currently the Finance Department is estimating that the revenue over expenses for fiscal year 2023/2024 will be coming in at about \$700,000.00. In the past the City has been using these end of fiscal year funds to build the reserve in the General Fund. However, the General Fund Reserve was at about \$4,600,000.00 last year, which is at a financially healthy 89% reserve of annual expenses. This reserve amount is well over the current 25% minimum reserve policy that was set by Council, so continuing to build the reserve is not needed at this point. This would allow for a portion of this additional revenue to be included with the remaining ARPA funding to complete the PD/Admin Building project as currently bid. This option appears to carry the least risk to complete the PD/Admin Building and Downtown Streetlight Projects while also obligating the ARPA funding prior to the deadline and securing the funding.

If the Council chose not to award the current PD/Admin Building contract, there is another option that could be considered but could have a higher level of risk. In the City's last two fire service contracts with Tulare County, there has been a provision that the City would make every effort to replace the 2003 fire engine that is supplied by the city as part of the contract due to it being at the end of its useful full-service life. This option would consist of securing a fire engine replacement purchase and issuing a purchase order for the purchase prior to December 31, 2024. The current estimate for a fire engine replacement is about \$1,200,000.00. This option would probably require a sole source purchase to assist in meeting the obligation deadline of December 31, 2024. The City could sole source purchase with the company that the County is

currently using, and is very satisfied with, to make the sole source purchase. The City could then use the \$700,000.00 from the 2023/2024 fiscal year and the \$500,000.00 in Measure P originally designated for the fire engine replacement to fund the PD/Admin Building. There is also the \$630,000 of funding that just became unrestricted in the General fund that could be added for the PD/Admin Building to potentially complete the needed funding. When this \$630,000 was originally restricted, Council had discussed using it when it became unrestricted for either General Fund Reserve, fire engine replacement or facilities, so its use here would be consistent with previous Council discussions.

There are several potential risks with this second option. First if the current bid is not awarded for the PD/Admin Building and it is rebid at a future date it is possible that the lone current bidder won't bid again and there could be no other bidders. In addition, typically with rebids, unless there is a substantial change in the scope of work, any bids received could be higher. Some other risks associated with this option could involve potential issues getting delivery of the fire engine and completing the expenditure for the fire engine by the expenditure deadline of December 31, 2026. Some deliveries of new fire engines have taken around a year. If the PD/Admin Building current bid is awarded now the fire engine replacement could still occur now using the \$500,000.00 of Measure P funding for the fire engine replacement, the \$630,000.00 of recently unrestricted funding and funding left over from the \$700,000.00 fiscal year 2023/2024 revenues.

The lower risk of losing the \$1,160,000.00 of ARPA funding appears to be for Council to award the current bid for the PD/Admin Building Project and authorize the City Administrator to execute a contract with Sierra Range Construction to perform the work.

Fiscal Impact:

With the apparent lower risk option, \$1,160,000.00 of ARPA funding, and up to \$457,000.00 of 2023/2024 revenues over expenses would be used for the PD/Admin Building Project, which includes a 10% project contingency. For the rebidding option, the fiscal impact is unknown until a rebid would be completed.

Prior Council/Board Actions:

Prior funding and PD/Admin Building Project actions.

Attachments:

- Bid from Sierra Range Construction
- Notice of Exemption under the California Environmental Quality Act (CEQA)
- Notice of Exclusion under the National Environmental Policy Act (NEPA)

Environmental Clearance:

The project has been reviewed by the City Planners as required under the California Environmental Quality Act (CEQA) and it has been determined to fall under a Categorical Exemption pursuant to 14 CCR 15301 (Class 1) and 15302 (Class 2) (replacement of existing facilities/equipment), as the purpose of the project is for remodel and the interior and exterior of the existing building, and replacement/remodel of existing mechanical (HVAC) equipment. See attached Notice of Exemption.

As the project is being funded at least in part with federal funds (ARPA), the project has been reviewed for compliance with the National Environmental Policy Act (NEPA) and falls within a Categorical Exclusion under CE Assignment 23 USC 326, and 23 CFR 771.117[a] and 23 CFR 771.117[b]. As an interior and exterior remodel of an existing building, it has been determined to not individually or cumulatively have significant environmental impacts. See attached Notice of Exclusion.

Recommended motion to be made by Council/Board: I move to award and authorize the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to repair and remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions.

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

BOND # SRC155

KNOW ALL MEN BY THESE PRESENTS, that we

SIERRA RANGE CONSTRUCTION

P.O. Box 427
Visalia, CA 93279

(Here insert full name, and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and
Travelers Casualty and Surety Company of America

One Tower Square
Hartford, CT 06183

(Here insert full name, and address or legal title of Surety)

a corporation duly organized under the laws of the State of **CT**

as Surety, hereinafter called the Surety, are held and firmly bound unto

City Of Exeter
137 North F Street
Exeter, CA 93221

(Here insert full name, and address or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of **Ten Percent of Amount Bid**-----Dollars (\$**10%**-----),
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
Exeter Police Department Remodel

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 20th day of **September, 2024**

SIERRA RANGE CONSTRUCTION

(Principal)

(Seal)

BY: Richard A. Jones Jr.
Richard A. Jones Jr. (Title) President

Travelers Casualty and Surety Company of America

(Surety)

(Seal)

BY: Debbie Young
Debbie Young, Attorney-in-Fact (Title)

(Witness)

(Witness)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Fresno

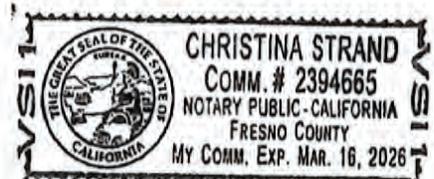
On 9-20-24 before me, Christina Strand, Notary Public
(insert name and title of the officer)

personally appeared Debbie Young
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *C Strand* (Seal)





**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Debbie Young** of **FRESNO California** their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

City of Hartford ss.

By:
Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 20th day of September, 2024



Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

ADDENDUM NUMBER ONE

FOR THE

CITY OF EXETER

POLICE DEPARTMENT REMODEL

PROJECT

September 20, 2024

OWNER:
City of Exeter
137 N F St.
Exeter, CA 93221
(559) 592-4539

PREPARED BY:
QK
901 E. Main
Visalia, CA 93292
(559) 733-0440

240008 S.1

ADDENDUM NUMBER ONE

The following information, additions, deletions, or modifications shall become part of the Contract Documents for the City of Exeter Police Department Remodel Project.

REQUEST FOR INFORMATION – QUESTIONS AND RESPONSES

ITEM No. 1

QUESTION: Contractor licensing, specs states License A is required. Is B License sufficient?

ANSWER: This project only requires a B license. (Specifications revised see attached)

ITEM No. 2

QUESTION: Will office building be occupied during construction?

ANSWER: The city said yes, the office building will be occupied during construction.

ITEM No. 3

QUESTION: Asbestos survey, has one been completed?

ANSWER: No, but it has been ordered. We should have the report by the end of the month.

ITEM No. 4

QUESTION: Ducting- Existing will be removed. How do we go about areas that are not being remodeled?

ANSWER: This is a means and methods issue. We suggest removing ceiling tiles as needed for access.

ITEM No. 5

QUESTION: Will exterior siding be removed and replaced?

ANSWER: Yes, Demo plans call for it to be removed and structural calls for new plywood shear.

ITEM No. 6

QUESTION: Detail 20 on plan page A4 calls out TPO membrane on new roof section. However, I can find no specification in Division 07 for TPO membrane in the Specs. What Mfg. of TPO are we to bid?

ANSWER: Use GAF or equal.

REVISIONS TO THE SPECIFICATIONS

1. Exeter Police Department Project – Section 00 1113-1.04 (F) ADVERTISEMENT FOR BIDS (Pg. 1)
 - a. Due to the nature of business all workers will be required to complete a background check including Live Scan Fingerprint before working on premises.
2. Exeter Police Department Project – Section 00 1113-1.04 (I) ADVERTISEMENT FOR BIDS (Pg. 3)
 - a. Revised “The proper classification required to perform this contract is “B” General Engineering Contractor or a combination of specialty licenses that would include all items of work.

REVISIONS TO THE PLANS

1. Exeter Police Department Project- REVISED SHEETS (A-0, A-1, A-5 & A-7)
 - a. Removed Sheet A-0 of A-9 and replaced with Revised attached Sheet A-0
 - Sheet A-0 has been modified to show grades on site work.
 - b. Removed Sheet A-1 of A-9 and replaced with Revised attached Sheet A-1
 - Floor plan has been modified to coordinate with sheet A-0
 - c. Removed Sheet A-5 of A-9 and replaced with Revised attached Sheet A-5
 - Sheet A-5 has been modified to add gutters to the building.
 - d. Removed Sheet A-7 of A-9 and replaced with Revised attached Sheet A-7
 - Sheet A-7 has been modified to show the correct frame elevation. Frame Type I on the schedule matches Frame Type I elevation.

NOTE: One copy of this Addendum No. 1 shall be signed by the Contractor and must be submitted with the bid as acknowledgement of receipt of the acceptance of this Addendum No. 1.

Prepared by: Eric McConnaughey 9/20/24
Eric McConnaughey, PA Date
EBM Design Group

Accepted by: Richard A. Jones, Jr. 10/3/24
Contractor (signature) Date
Richard A. Jones, Jr. - President
Sierra Range Construction



ADDENDUM NUMBER TWO

FOR THE

CITY OF EXETER

POLICE DEPARTMENT REMODEL

PROJECT

September 27, 2024

OWNER:
City of Exeter
137 N F St.
Exeter, CA 93221
(559) 592-4539

PREPARED BY:
QK
901 E. Main
Visalia, CA 93292
(559) 733-0440

240008 5.1

ADDENDUM NUMBER TWO

The following information, additions, deletions, or modifications shall become part of the Contract Documents for the City of Exeter Police Department Remodel Project.

REQUEST FOR INFORMATION – QUESTIONS AND RESPONSES

ITEM No. 1

QUESTION: As per the demo plans D-1 and D-2, certain windows and doors are being replaced, and some walls are being removed. However, the finish plans A-7.1 and A-7.2 indicate floor finishes. Could you please confirm whether the existing flooring will be removed and replaced with new flooring, or if it will be patched? Your guidance would be appreciated.

ANSWER Flooring to be removed/protected has been identified on revised Sheets D-1 and D-2 , attached.

ITEM No. 2

QUESTION: Sheet A-7 calls for all doors to have door frame type 1, which shows a transom, this doesn't match the elevations. Please confirm which door frame will be required.

ANSWER: Frame Types has been revised to show the correct frame elevation. Frame Type 1 on the schedule matches Frame Type 1 elevation. (See attached Sheet A-7)

ITEM No. 3

QUESTION: Please confirm that door types 3, 4 and 6 are not utilized.

ANSWER: Per door schedule, door types 3,4, and 6 are not listed to be used.

ITEM No. 4

QUESTION: Spec section 088000: Please confirm that hardware set 06 pertains to storefront door D06b, and hardware set 07 pertains to storefront door D06c.

ANSWER: Refer to addendum No 1 revised door schedule sheet A-7 includes the door hardware number in hardware column.

ITEM No. 5

QUESTION: Please confirm if the exterior storefront system will be thermally broken.

ANSWER: Exterior storefront to be thermally broken.

ITEM No. 6

QUESTION: Please confirm that interior storefront frames W01b, W05 and W12 will receive 1" insulated glass, as shown in details 4 and 9/A-9.

ANSWER: Detail 4 & 9/A-9 does not callout 1" insulated glass. Per window schedule only exterior windows are dual glazed. Therefore, all interior windows will be single glazed (non-insulated).

ITEM No. 7

QUESTION: Spec section 084313, paragraph 2.05 calls for 'Natural Anodized' finish, please confirm which finish color will be required. The existing framing looks like 'Dark Bronze Anodized'.

ANSWER: All existing dark bronze framing will be replaced as indicated on plans. Natural Anodized finish is correct.

ITEM No. 8

QUESTION: Sheet A-7.1 Calls for Wilsonart laminate cabinets and corian countertops in the breakroom 122, but the demo sheet D-1 doesn't specify to remove the existing cabinets. What are we to do with the existing cabinets in the breakroom?

ANSWER: The existing cabinets and countertops are to be removed for the installation of the new cabinets and countertops. (see revised sheet D-1 attached)

ITEM No. 9

QUESTION: Will contractor be responsible for removing existing siding and adding hold downs along with 1/2" shear panels to entire building? Will finish exterior take siding or stucco?

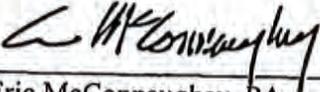
ANSWER: The contractor to demo and construct per plan documents. Existing exterior siding is to be removed and replaced with plywood per shearwall schedule on structural plans. See sheets S200 & S201. Holdowns to be installed per structural plans. Exterior finish per plan documents. See sht. A-6 for exterior finishes.

REVISIONS TO THE PLANS

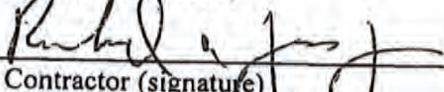
1. Exeter Police Department Project- REVISED SHEETS (A-7.1, A-7.2, A-7, D-1 & D-2)
 - a. Removed Sheet A-7.1 of A-9 and replaced with Revised attached Sheet A-7.1
 - Sheet A-7.1 has been modified to show floor finishes.

- b. Removed Sheet A-7.2 of A-9 and replaced with Revised attached Sheet A-7.2
 - Sheet A-7.2 has been modified to show floor finishes.
- c. Removed Sheet D-1 of D-5 and replaced with Revised attached Sheet D-1
 - Sheet D-1 has been modified to show the casework and countertop to be removed and flooring to be removed/protected.
- d. Removed Sheet D-2 of D-5 and replaced with Revised attached Sheet D-2
 - Sheet D-2 has been modified to show the flooring to be protected/removed.

NOTE: One copy of this Addendum No. 2 shall be signed by the Contractor and must be submitted with the bid as acknowledgement of receipt of the acceptance of this Addendum No. 2.

Prepared by: 
 Eric McConnaughey, PA
 EBM Design Group

9/27/24
 Date

Accepted by: 
 Contractor (signature)
 Richard A. Jones, Jr. President
 Sierra Range Construction

10/3/24
 Date



EXETER POLICE DEPARTMENT REMODEL

SECTION 00 4100
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. City of Exeter (Owner)

1.02 FOR:

A. Project: EXETER POLICE DEPARTMENT REMODEL

B. Owner's Project Number: 23-005
Exeter, California 93221

1.03 DATE: _____ (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Sierra Range Construction
1. Address PO Box 427
2. City, State, Zip Visalia, CA 93279

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by EBM Design Group Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
- B. one million four hundred seventy thousand
dollars + zero cents dollars
(\$1,470,000.00), in lawful money of the United States of America.
- C. We have included the required security Bid Bond as required by the Instruction to Bidders.
- D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
- E. All applicable federal taxes are included and State of California taxes are included in the Bid Sum.
- F. We have included with this bid a Non-Collusion Affidavit.
- G. We have included the Contractor's Certificate regarding Worker's Compensation.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
- B. If this bid is accepted by Owner within the time period stated above, we will:
1. Execute the Agreement within seven days of receipt of Notice of Award.
 2. Furnish the required bonds within seven days of receipt of Notice of Award.
 3. Commence work within seven days after written Notice to Proceed of this bid.
- C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
- D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

BID FORM

00 4100 - 1

EXETER POLICE DEPARTMENT REMODEL

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work in 180 calendar days from Notice to Proceed.

1.08 ADDENDA

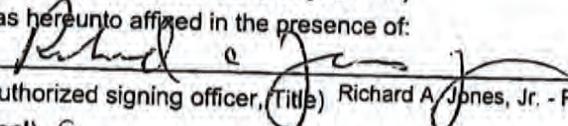
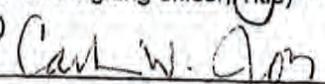
A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

- 1. Addendum # 1 Dated 9-20-24
- 2. Addendum # 2 Dated 9-27-24
- 3. Addendum # _____ Dated _____
- 4. Addendum # _____ Dated _____
- 5. Addendum # _____ Dated _____
- 6. Addendum # _____ Dated _____
- 7. Addendum # _____ Dated _____
- 8. Addendum # _____ Dated _____

1.09 BID FORM SUPPLEMENTS

- A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:
 - 1. Document 00 4336 - Proposed Subcontractors Form: Include the names of all Subcontractors and the portions of the Work they will perform.

1.10 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. Sierra Range Construction
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. 
- F. (Authorized signing officer, Title) Richard A. Jones, Jr. - President
- G. (Seal) 
- H. Carla W. Jones
- I. (Authorized signing officer, Title) Carla W. Jones - Secretary

1.11 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF BID FORM

00 4100

BID FORM

00 4100 - 2

SECTION 00 4336
PROPOSED SUBCONTRACTORS FORM

PARTICULARS

1.01 HERewith IS THE LIST OF SUBCONTRACTORS REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Sierra Range Construction

1.03 TO (OWNER): **CITY OF EXETER**

1.04 DATED 10/03/24 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

1.05 THE FOLLOWING WORK WILL BE PERFORMED (OR PROVIDED) BY SUBCONTRACTORS AND COORDINATED BY US:

LIST OF SUBCONTRACTORS

2.01 WORK / SUBJECT	SUBCONTRACTOR NAME
2.02	
2.03 Acoustical Ceiling	Acoustic Solutions
2.04	
2.05 Bathroom Accessories	Shelco Ind.
2.06	
2.07 Cabinets and Counters	E.W.T.
2.08	
2.09 Concrete	Self - Sierra Range Const.
2.10	
2.11 Demo	M.D. Demolition
2.12	
2.13 Doors	Conn Doors
2.14	
2.15 Drywall	Tarhton & Son
2.16	
2.17 Electrical	American
2.18	
2.19 Flooring	Michael Surface Solutions
2.20	
2.21 Framing	Meyers Construction
2.22	
2.23 Gutters	Four C.C.C.'s
2.24	
2.25 Handrails and Columns	Doug DeLeo Welding
2.26	

END OF SECTION 00 4336

SECTION 00 4336
PROPOSED SUBCONTRACTORS FORM

PARTICULARS

1.01 HEREWITH IS THE LIST OF SUBCONTRACTORS REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Sierra Range Construction

1.03 TO (OWNER): CITY OF EXETER

1.04 DATED 10/03/24 AND WHICH IS AN INTEGRAL PART OF THE BID FORM.

1.05 THE FOLLOWING WORK WILL BE PERFORMED (OR PROVIDED) BY SUBCONTRACTORS AND COORDINATED BY US:

LIST OF SUBCONTRACTORS

2.01 WORK / SUBJECT	SUBCONTRACTOR NAME
2.02 _____	_____
2.03 HVAC	<u>D + S Mechanical</u>
2.04 _____	_____
2.05 Insulation	<u>Coast Bldg Products</u>
2.06 _____	_____
2.07 Painting	<u>ParC Environmental</u>
2.08 _____	_____
2.09 Plumbing	<u>Marvin's Todd Companies</u>
2.10 _____	_____
2.11 Roofing	<u>Nations Roof</u>
2.12 _____	_____
2.13 Stucco / Plaster	<u>Tar Han + Son</u>
2.14 _____	_____
2.15 Tile	<u>Michael Surface Solutions</u>
2.16 _____	_____
2.17 Windows / Storefront	<u>The Glass Shop</u>
2.18 _____	_____
2.19 _____	_____
2.20 _____	_____
2.21 _____	_____
2.22 _____	_____
2.23 _____	_____
2.24 _____	_____
2.25 _____	_____
2.26 _____	_____

END OF SECTION 00 4336

EXETER POLICE DEPARTMENT REMODEL

CLEAN AIR AND WATER POLLUTION CONTROL CERTIFICATION

(AIR 42 U.S.C. § 7401 et seq., 40 CFR Part 15.61, 49 CFR Part 18;
WATER: 33 U.S.C. § 1251)

To Accompany Bid Form

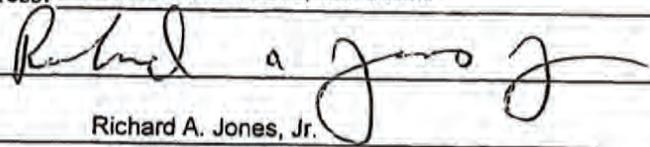
CONTRACTOR agrees that any facility to be used in the performance of the contract, or to benefit from the contract, is not listed on the Environmental Protection Agency List of Violating Facilities.

CONTRACTOR also agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended 33 U.S.C. 1251 et seq. relating to the inspection, monitoring, entry, reports and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder.

CONTRACTOR agrees that as a condition for award of the contract, the CONTRACTOR will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of, or benefit from, the contract is under consideration to be listed on the EPA List of Violating Facilities.

Company: Sierra Range Construction

Business Address: PO Box 427, Visalia, CA 93279

Signature: 

Name Richard A. Jones, Jr.

Title President

Date: 10/3/24

END OF SECTION

EXETER POLICE DEPARTMENT REMODEL

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE
(EXECUTIVE ORDER 11246)

To Accompany Bid Form

Equal Opportunity Clause

Unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Executive Orders 10925, 11114 or Section 204 of Executive Order 11246 of September 24, 1965, during the performance of each contract with the City of EXETER, the CONTRACTOR agrees as follows:

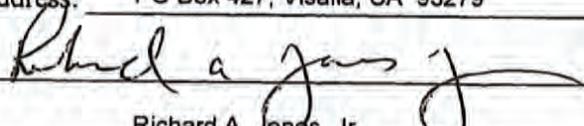
1. The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin or political affiliation. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, gender, national origin or political affiliation. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The CONTRACTOR will, in all solicitations or advertisements for employees, placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin or political affiliation.
3. The CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or the workers' representative of the CONTRACTOR's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice on conspicuous places available to employees and applicants for employment.
4. The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and the rules, regulations and relevancy orders of the Secretary of Labor.
5. The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

EXETER POLICE DEPARTMENT REMODEL

6. In the event of the CONTRACTOR's non-compliance with the non-discrimination clauses of this subcontract or with any of such rules, regulations or orders, this subcontract may be canceled, terminated or suspended, in whole, or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with the procedures authorized in accordance with Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or otherwise provided by law.
7. The CONTRACTOR will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each SUBCONTRACTOR or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with litigation with a SUBCONTRACTOR or vendor as a result of such direction by the contracting agency, the CONTRACTOR may request the United States to enter into such litigation to protect the interest of the United States.

Company: Sierra Range Construction

Business Address: PO Box 427, Visalia, CA 93279

Signature: 

Name Richard A. Jones, Jr.

Title President

Date: 10/3/24

City of Exeter

Categorical Exclusion Checklist

PROJECT INFORMATION

CITY: EXETER

COUNTY: TULARE

ARPA FUND NO.:

SECTION A: Type of CE

Use the information in this section to determine the applicable CE and corresponding activity for this project.

1. Project is a CE under CE Assignment 23 USC 326 (activity must be listed in 23 CFR 771.117 (c) or (d) list (See [Chapter 30 in the SER](#)) or included in activities listed in [Appendix A of the CE Assignment MOU](#) to be eligible for 23 USC 326).

Yes, **Activity:** This project is an interior and exterior remodel of the Exeter Police Department/Administrative Building. It includes new ADA restrooms, modifications to the mechanical systems, and new storefront windows and exterior stucco finish. No

Notes for specific activities:

- If using (c)9, distinguish between (c)9(i) or (c)9(ii) on the form and include copy of the emergency declaration in the file.
- If using (c)22, identify in the project description that all work is within operational right-of-way.
- If using (c)23, distinguish between (c)23(i) and (c)23(ii) on the form.
- If using (c)26, (c)(27), or (c)(28), ensure that the action DOES NOT include any of the constraints found in 23 CFR 771.117(e). If it does, it may not be processed under (c)(26), (c)(27), or (c)(28), however, the project may qualify for a CE under 23 CFR 771.117(d)(13).

2. Project is a CE for an ARPA project under NEPA Assignment 23 USC 327 (Use only if project does not qualify under CE Assignment 23 USC 326 (activities not included in question 1)).

Yes No

3. Independent Utility and Logical Termini

NA

Categorical Exclusion Checklist

- The project complies with NEPA requirements related to connected actions and segmentation (i.e., the project must have independent utility, connect logical termini when applicable, be usable and be a reasonable expenditure even if no additional transportation improvements in the area are made and not restrict further consideration of alternatives for other reasonably foreseeable transportation improvements). (FHWA Final Rule, "Background," Federal Register Vol. 79, No. 8, January 13, 2014.)
-
-

Categorical Exclusion Checklist

4. Categorical Exclusions Defined (23 CFR 771.117[a]).

FHWA regulation 23 CFR 771.117(a) defines categorical exclusions as actions which:

- do not induce significant impacts to planned growth or land use for the area;
- do not require the relocation of significant numbers of people;
- do not have a significant impact on any natural, cultural, recreational, historic or other resources;
- do not involve significant air, noise, or water quality impacts;
- do not have significant impacts on travel patterns; or
- do not otherwise, either individually or cumulatively, have any significant environmental impacts.

Checking this box certifies that project meets the above definition for a Categorical Exclusion.

5. Exceptions to Categorical Exclusions/Unusual Circumstances (23 CFR 771.117[b]).

FHWA regulation 23 CFR 771.117(b) provides that any action which normally would be classified as a CE but could involve *unusual circumstances* requires the Department to conduct appropriate environmental studies to determine if the CE classification is proper. Unusual circumstances include actions that involve:

- Significant environmental impacts;
- Substantial controversy on environmental grounds;
- Significant impact on properties protected by section 4(f) of the DOT Act or section 106 of the National Historic Preservation Act; or
- Inconsistencies with any Federal, State, or local law, requirement or administrative determination relating to the environmental aspects of the action.

All of the above unusual circumstances have been considered in conjunction with this project. (Choose one)

Checking this box certifies that **none of the above conditions apply** and that the project qualifies for a Categorical Exclusion.

Checking this box certifies that **unusual circumstances are involved**. However, the appropriate studies/analysis have been completed, and it has been determined that the CE classification is still appropriate.

Categorical Exclusion Checklist

SECTION B: Compliance with ARPA/ NEPA policy to complete all other applicable environmental requirements¹ prior to making the NEPA determination:

During the environmental review process for which this CE was prepared, all applicable environmental requirements were evaluated. Outcomes for the following requirements are identified below and fully documented in the project file. **[NOTE: EVERY SECTION BELOW MUST BE COMPLETED, DO NOT SKIP ANY SECTIONS.]**

ARPA

- The project description on the Categorical Exemption/Categorical Exclusion Form matches the project description in the ARPA project file.

Air Quality

- [Air Quality Conformity Findings Checklist](#) has been completed and project meets all applicable AQ requirements.
- For 23 USC 326 projects which require an air quality conformity determination (this will apply to certain projects under 23 CFR 771.117(c)(22), (c)(23), (c)(26), (c)(27), and (c)(28)), list the date of the CITY conformity determination:
- For 23 USC 327 projects, list date of FHWA concurrence on conformity determination:

Cultural Resources

- Section 106 compliance is complete.
- A Screened Undertaking Memo was prepared, or
- A Historic Properties Survey Report was prepared, and the following finding was made:
- No Historic Properties Affected No Adverse Effect with Standard Conditions
- No Adverse Effect Adverse Effect/MOA Phasing/Project PA

Noise

23 CFR 772

- Is this a Type 1 project? Yes No (skip this section.)
- Future noise levels with project either approach or exceed NAC or result in a substantial increase.
- If yes: Abatement is reasonable and feasible
- Abatement is not reasonable or feasible

¹ Please consult the SER for a complete list of applicable laws, statutes, regulations, and executive orders that must be considered before completing the CE.

Categorical Exclusion Checklist

Biology

USFWS

Species List²:

Not required

Required, Date: _____

Effect Determination:

No Effect Section 7 (Federal Endangered Species Act)

Consultation with USFWS Findings (Effect determination):

Not Likely to Adversely Affect with USFWS Concurrence. Date: _____³

Likely to Adversely Affect with Biological Opinion Date: _____³

NOAA Fisheries

Species List²:

Not required

Required, Date: _____

Effect Determination:

No Effect Section 7 (Federal Endangered Species Act)

Consultation with NOAA Fisheries Findings (Effect determination):

Not Likely to Adversely Affect with NOAA Fisheries Concurrence. Date: _____³

Likely to Adversely Affect with Biological Opinion Date: _____³

Essential Fish Habitat (Magnuson-Stevens Act) Findings (Effect determination):

Magnuson-Stevens Fishery Conservation and Management Act does not apply

No Adverse Effect Adverse Effect and consultation with NOAA Fisheries

Floodplains

Floodplains (Executive Order #11988)

No Floodplains No Significant Encroachment Significant Encroachment

² See the "Changes to Species List Requirements" memo (April 9, 2021) for decision tree and information on determining if a list is required and date requirements.

³ If concurrence or BO is expected after PA&ED, enter "Pending" into this field.

Categorical Exclusion Checklist

Waters, Wetlands

Section 404 of the Clean Water Act

Impacts to Waters of the U.S.: No Yes; anticipated approval:

- Nationwide Permit Individual Permit Regional General Permit
 Letter of Permission

Section 401 of the Clean Water Act

- Exemption Certification Not Applicable

Wetland Protection (Executive Order #11990)

- No Wetland Impact
 Permanent Wetland Impact; Only Practicable Alternative Finding is included in a separate document in the project file

Section 4(f) Transportation Act (23 CFR 774)

Section 4(f) regulation was considered as a part of the review for this project and a determination was made:

- Section 4(f) does not apply
- There are no potential Section 4(f) properties in the project vicinity.
 - The properties do not meet the definition of a Section 4(f) property, the project does not "use" a Section 4(f) property, or the project meets the criteria for an exception (e.g., temporary occupancy). Document in project file or CE.
- Section 4(f) applies
- De Minimis
 - Programmatic: Type: List one of the five categories as defined in 23 CFR 774.3
 - Individual:
 - Legal Sufficiency Review complete
 - HQ Coordinator Review Complete

Section 6(f) – Properties Acquired with Land and Water Conservation Fund grants

Was the above property purchased with grant funds from the Land and Water Conservation Fund?

- No, Section 6(f) does not apply. No additional documentation required.
 Yes: Documentation of approval from National Park Service Director (through California State Parks) has been received for the conversion/and replacement of 6(f) property.

Coastal Zone

Coastal Zone Management Act of 1972

- Not in Coastal Zone Qualifies for Exemptions Qualifies for Waiver
 Coastal Permit Required

Categorical Exclusion Checklist

- Consistent with Federal, State, and Local Coastal Plans Federal Consistency
-
-

Categorical Exclusion Checklist

Coast Guard – Bridge Over Navigable Waters of the U.S.

- Not applicable
- 23 USC 144(c) USCG Bridge Permit Exception
- 33 CFR 115.70 Advance Approval
- USCG Bridge Permit

Relocation and Right of Way

Relocations

- No Relocations
- Project involves Enter number relocations and will follow the provisions of the Uniform Relocation Act.

Right of Way Acquisitions/Easements

- No right of way acquisitions or easements
- Project involves Enter number acquisitions and Enter number easements.

Hazardous Waste and Materials

Are hazardous materials or contamination exceeding regulatory thresholds (as set by U.S. EPA, Cal EPA, County Environmental Health, etc.) present? Yes No
If yes, is the nature and extent of the hazardous materials or contamination fully known?
 Yes No
If no, briefly discuss the plan for securing information:

SECTION C: Certification

Based on the information obtained during environmental review process and included in this checklist, the project is determined to be a Categorical Exclusion pursuant to the National Environmental Policy Act and is in compliance with all other applicable environmental laws, regulations, and Executive Orders.

Prepared by:

GREGORY F. COLLINS, CITY
PLANNER

GREGORY F. COLLINS

9/18/24

Enter title

Signature

Date

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: (Public Agency) City of Exeter, PO Box 23
Exeter, Ca. 93221
(Address)

County Clerk

County of: Tulare

Project Title: Exeter Police Department/Administrative building remodel.

Project Applicant: City of Exeter

Project Location—Specific:

The 5,300 square foot building is located on the northeast corner of C and Pine Streets in Exeter. The site is 2 miles south of SR 198 and 1/4 mile west of SR 65.

Project Location—City: Exeter Project Location—County: Tulare

Description of Nature, Purpose and Beneficiaries of Project:

This project is an interior and exterior remodel of the Exeter Police Department/Administrative Building. It includes new ADA restrooms, modifications to the mechanical systems, and new storefront windows and exterior stucco finish.

Name of Public Agency Approving Project: City of Exeter

Name of Person or Agency Carrying Out Project: Adam Ennis, City Administrator

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption. State type and section number: Section 15301, Class 1 and S. 153
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The building remodel includes installing ADA compliant restrooms, mechanical equipment (heating and cooling) and replacing exterior windows with dual pane windows and fixing new stucco to the exterior of the bulolding.

Lead Agency _____ Area Code/Telephone/
Contact Person: Adam Ennis Extension: (559) 592-4539

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: City Administrator

Signed by:

- Lead Agency
- Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date received for filing at OPR: _____

Revised 2011

**City of Exeter
Agenda Item Transmittal**

Meeting Date: April 8, 2025

Agenda Item Number: J.2.

Wording for Agenda: Receive three-month update on the repair and remodel of the Police Department/Administration Building.

Submitting Department: Public Works
Contact Name: Adam Ennis, City Administrator
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

That the City Council receive three-month update on the repair and remodel of the Police Department/Administration Building.

Summary:

On October 22, 2024, the City Council awarded a construction contract to Sierra Range Construction in the amount of \$1,470,000.00 to repair and remodel the Police Department/Administration Building and authorized a contingency amount of \$147,000.00 (10%) for change orders to keep the project moving as unforeseen needs arose. The project was estimated to take six months to complete and began on January 2, 2025.

The project has been progressing well, in spite of some rainy weather. Nearly all of the demolition has been completed and the contractor is working on constructing the improvements on and within the building. The project occurred just in time to primarily catch the wood dry rot in the wood siding only, with only a couple pieces of wood framing having to be replaced due to rot. The contractor has indicated that they continue to anticipate completion of the project in the 6-month timeframe, which would be in June of 2025.

There have been several changes required through the project resulting in two change orders so far. The change orders have been reviewed by the contractor, construction manager, the architect and the City. The change orders have been found to be needed and the costs reasonable for the added work to be done.

Change Order number 1 consisted of changing the contract payment retention amount from 10% to 5%. The construction documents that were used for bidding were an older set which still included the 10% retention call out, which has since been changed to 5% in the contract code unless the project has some special characteristics warranting a 10% retention. The common retention for this type of project is 5%. This was a no cost change order.

Change Order number 2 consists of eight modifications that required extra work and costs. The changes are:

- 1.0 Removal of 3' to 4' of block wall on the northeast corner of the building to provide access for installing stucco and replacing the removed block wall with a new lockable wrought iron man gate, and access walk to the sidewalk. It also included removal of

For action by:

City Council

Regular Session:

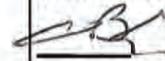
Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



the back and one side wall of the trash enclosure to allow more room for installation of stucco. Cost = \$20,993.43.

2.0 Originally in the specifications it was indicated that the City staff would be using the building during the remodel. However, due to the actual level of demolition required on the interior and the unexpected availability of temporary facilities to move into, it was determined that temporarily relocating out of the building would be the best option. Based on the original specifications, the contractor had assumed that the staff would be moving themselves and furniture within the building during the project and had not planned on removing all the furniture from the building. With staff temporarily relocating out of the building the contractor asked to split the furniture removal and replacement cost with the City. Cost = \$3,379.17.

3.0 Removal of 3' to 4' of block wall on the southwest corner of the building to provide access for installing stucco and replacing removed block wall with new lockable wrought iron man gate with panic hardware. Cost = \$9,982.37.

4.0 Remove existing carpet in Dispatch Room and install new carpet tiles. Cost = \$6,078.38.

5.0 Removal of office cabinets and counters that were not functional. Cost = \$1,528.74.

6.0 A few offices had old wood paneling on some of the walls making the rooms very dark and dated. In addition, the wood paneling only extended down to the countertops that were removed and not extend the full wall height. So the wood wall paneling was removed, sheetrock texture applied, and the walls painted. Cost = \$7,985.68.

7.0 Apparently a wood nailer was installed in the concrete stem wall around the outside perimeter of the building during the original construction. This wood nailer compromised the integrity of the anchor bolts and holdowns, requiring the wood nailer to be removed and replaced with concrete. Blocking and strapping at shear walls was also required. Cost = \$31,543.43.

8.0 Once the outside evidence storage room was emptied and some of the wood siding removal had occurred it became apparent that the metal roof of the outside evidence storage area needed to be removed to allow for a seamless application of the stucco to minimize risk of future water intrusion into the wall. Removal of the existing metal roof, installation of a ledger and flashing and reinstallation of the metal roofing was required. Cost = \$33,015.35.

CHANGE ORDER TOTALS: \$114,506.55 (7.8% of original bid)

Background:

After decades of deferred maintenance due to budgetary constraints and insufficient fund balances, the City is repairing and remodeling the existing Police Department and Administration Building (PD/Admin Building). This building houses the entire operation of the Police and Administration Departments. Over the decades the building has deteriorated, in particular the exterior siding and trim, air conditioning system and interior finishes. The building is also not in compliance with current Americans With Disability Act (ADA) requirements. The City was not in a financial position to fund and build a new similar size (6,500 square feet) PD/Admin Building without borrowing. With current cost estimates for essential service building construction at about \$1,000.00 per square foot the total cost to build a new building would be around \$6,500,000.00 to \$7,000,000.00.

In light of these costs and that the City had about \$1,160,000.00 of funding remaining from the Coronavirus Local Fiscal Recovery Fund (CLFRF), which was established by the American Rescue Plan Act (ARPA), Council previously directed staff to repair and remodel the PD/Admin Building using this funding. Per this direction, City staff began working with an Architect to develop the scope of the project, including ADA improvements to meet building code requirements. Once the scope of work was determined, design of the repair and remodel began. During the design it was found that subconsultants would be required to work on structural changes to accommodate the extra weight of new exterior finishes and rearrangement of plumbing to bring restrooms into ADA compliance. In addition, some design was needed for exterior grading, drainage and ADA improvements. Once the design was completed the project plans were submitted for permits to the County building department and the City contract and Architect specifications were coordinated together, including updating to meet the requirements for federal funding. A project environmental determination also had to be made and filed. Subsequent to this work being completed the project was put out to bid.

With QK, the City Engineer, handling the bidding, the project was put out to bid for first advertisement on September 4, 2024 and for second advertisement on September 11, 2024. A pre-bid conference was held on September 11, 2024 and the bid(s) were opened on October 3, 2024. Only one (1) bid response was received from the following contractor:

Sierra Range Construction	\$1,470,000.00
---------------------------	----------------

Sierra Range Construction's bid proposal for this project was reviewed by the City Engineer, the Architect and staff and was been determined to be complete and responsive. The funding for construction of this project is planned to be from ARPA funds, with additional funding from revenue over expenses from the previous fiscal year. Awarding this project obligated the ARPA funds prior to the December 31, 2024 deadline, securing that funding.

Fiscal Impact:

\$1,160,000.00 of ARPA funding, and up to \$457,000.00 of 2023/2024 revenues over expenses is being used for the PD/Admin Building Project, which includes a 10% project contingency.

Prior Council/Board Actions:

Prior funding and PD/Admin Building Project actions.

Attachments:

None.

Recommended motion to be made by Council/Board: No action required.
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