



EXETER CITY COUNCIL AGENDA
TUESDAY, MAY 27, 2025
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Jason Ridenour

MAYOR
Jacob Johnson

PUBLIC WORKS DIRECTOR
Zachary Boudreaux

INTERIM CHIEF OF POLICE
Robert Schimpf

MAYOR PRO TEM
Jeff Wilson

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS

Frankie Alves
Vicki Riddle
Bobby Lentz

CITY PLANNER

Greg Collins

CITY CLERK
Francesca Quintana

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available
on the City's website at www.cityofexeter.com and
available for viewing at the Council Chambers.



6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54956.9 Consideration of Liability Claims
Claimant: Diane Bynum
Claimed Against: City of Exeter
2. 65956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation: Three (3) Cases

3. 65956.9(d)(2) Conference with Legal Counsel
Re: Significant Exposure to Litigation: Three (3) Cases, facts not known to potential plaintiffs

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. INVOCATION

Presented by Mayor Johnson.

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS:

1. Resolution of Commendation Honoring Retiring City Administrator Adam Ennis (p. 5)
Presented by Mayor Johnson
2. Oath of Office of incoming City Administrator Jason Ridenour (p. 6)
Presented by Francesca Quintana, City Clerk/Human Resources Manager

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of May 13, 2025, regular meeting minutes (pp. 7 – 11)
2. Payment of Bills (pp. 12 – 21)
3. May 9, 2025, Payroll (pp. 22 – 27)
4. May 23, 2025, Payroll (pp. 28 – 33)
5. Authorize an extension of the existing agreement with the non-profit Sequoia Community Corps, a project of Community Services Employment Training, Inc. (CSET) of Tulare County, to operate a California Redemption Value (CRV) beverage container mobile buy back center on the City's property located at 314 West Firebaugh in Exeter, through June 30, 2027 (pp. 34 – 42)
6. Amended Third Quarter Treasurer's Report (pp. 43 – 44)

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public hearing to consider adoption of **Resolution 2025-14**, A Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Glenn View Estates Assessment District No. 25-01 at the B Level of Service; Adopting **Resolution 2025-15** certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts if the consolidation of the district is approved by the property owners through the balloting conducted (pp. 45 – 68)
Presented by John Doyel, Contract City Engineer
2. Public hearing to consider adoption of **Resolution 2025-16**, A Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Park Place Assessment District No. 25-02 at the B Level of Service; Adopting **Resolution 2025-17** certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts if the consolidation of the district is approved by the property owners through the balloting conducted (pp. 69 – 87)
Presented by John Doyel, Contract City Engineer
3. Discussion and appointment of a representative to the Measure R Citizens Oversight Committee (pp. 88 – 91)
Presented by Francesca Quintana, City Clerk/Human Resources Manager
4. Consideration of joint sponsorship with the Exeter Chamber of Commerce for one Concert In The Park in the summer of 2025 at a total cost to the City of up to about \$3,500.00 (\$2,000.00 for event and up to \$1,500.00 for insurance) (pp. 92 – 93)
Presented by Francesca Quintana, City Clerk/Human Resources Manager
5. Consider authorizing City Staff to negotiate an agreement for the implementation of a SCADA system by Telstar Instruments of Hanford, California in the amount of \$552,670.00 and approve appropriation of funds from the Water Fund (\$405,299.00) and Sewer Fund (\$147,371.00), including a 10.0% contingency (pp. 94 – 112)
Presented by Zachary Boudreaux, Public Works Director

K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator's Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on May 23, 2025 and online on the [City of Exeter website](#).

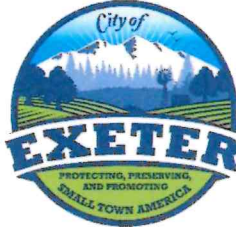


Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 314 W. Firebaugh, Exeter CA 93221 during normal business hours.



City of Exeter, California

Resolution of Commendation to Retiring City Administrator Adam Ennis

WHEREAS, Adam Ennis was appointed City Administrator of the City of Exeter on June 27, 2018, at a time when the City was facing significant financial and operational challenges; and

WHEREAS, under Mr. Ennis's leadership, the City made a remarkable financial turnaround—from a position of all funds in deficit and being designated high risk by the State Controller's Office, to achieving a balanced budget, implementing strict financial policies, and ultimately bringing all funds into the black with growing reserves; and

WHEREAS, Mr. Ennis played a pivotal role in restoring and enhancing essential City services and infrastructure, including updating the Water Master Plan, completing city-wide street and storm sewer assessments, rehabilitating water wells, rebuilding sewer lift stations, and initiating road improvement projects every summer and winter; and

WHEREAS, Mr. Ennis helped modernize and strengthen the City's public safety infrastructure by increasing training, upgrading equipment, establishing funding for ongoing police department vehicle replacement, and supporting a five-year agreement with Tulare County for fire operations, while also creating a Community Services Officer position to address Code Enforcement; and

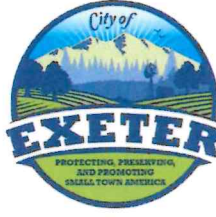
WHEREAS, Mr. Ennis championed the successful implementation of Measure P, enabling long-term investment in Exeter's infrastructure and public safety, while also completing a five-year utility rate adjustment plan that improved sustainability and resilience; and

WHEREAS, Mr. Ennis was instrumental in recruiting and hiring critical new leadership in 2025, including a new Chief of Police, a new Public Works Director, and his own successor as City Administrator, ensuring a seamless transition and strong foundation for the City's future; and

WHEREAS, throughout his tenure, Adam Ennis consistently demonstrated exceptional leadership, integrity, and a tireless commitment to the well-being and progress of the Exeter community;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Exeter does hereby commend and thank Adam Ennis for his extraordinary service and contributions to the City of Exeter and wishes him all the best in his retirement and future endeavors.

Jacob Johnson, Mayor



CERTIFICATE OF APPOINTMENT & OATH OF OFFICE

I, Francesca Quintana, City Clerk of the City of Exeter, State of California, do hereby certify that **JASON RIDENOUR** was appointed to the position of City Administrator, by the Exeter City Council effective May 27, 2025.

Witness my hand and official seal this 27th day of May 2025.

FRANCESCA QUINTANA, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE)ss.
CITY OF EXETER)

I, **JASON RIDENOUR**, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

JASON RIDENOUR, CITY ADMINISTRATOR

Subscribed and sworn to before me this _____ day of _____, 2025.

FRANCESCA QUINTANA, CITY CLERK



EXETER CITY COUNCIL AGENDA
ACTION MINUTES
TUESDAY, MAY 13, 2025
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Jacob Johnson

PUBLIC WORKS DIRECTOR
Zachary Boudreaux

INTERIM CHIEF OF POLICE
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MAYOR PRO TEM
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on the City's website at www.cityofexeter.com and
available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, May 13, 2025, at 6:00 p.m., in the Exeter City Council Chambers, 137 N. F St. Exeter CA 93221.

COUNCIL PRESENT: Jacob Johnson, Jeff Wilson, Frankie Alves, Bobby Lentz, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Julia Lew, Zach Boudreaux, Robert Shimpf, Francesca Quintana, and Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor Johnson called the closed session to order at 6:00 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Johnson requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 65956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation: Six (6) Cases
2. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Adam Ennis, City Administrator
Employee Groups: All represented and unrepresented employees
3. 65956.9(d)(2) Conference with Legal Counsel
Re: Significant Exposure to Litigation: Three (3) Cases

Mayor Johnson adjourned the closed session at 7:05 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Johnson called the regular session to order at 07:08 p.m. City Attorney Julia Lew noted for the record that no reportable action was taken out of closed session.

E. INVOCATION

Presented by Pastor Zoll.

F. PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Wilson.

G. PUBLIC COMMENTS:

Public comment from Daniel Sepulveda. Sepulveda serves as the District Representative for Congressman Jim Costa's Office. Sepulveda shared that both he and his office are a resource to Exeter residents and can assist as a liaison between residents and federal agencies like Medicare, IRS, Social Security. Residents may reach out to Costa's office in Visalia and shared their contact information. Sepulveda shared that Costa remains committed to the Exeter community.

H. SPECIAL PRESENTATIONS:

1. Proclamation in honor of National Public Works Week (p. 4)
Presented to City of Exeter Public Works Staff
Presented by Mayor Johnson

Mayor Johnson presented a proclamation to public works staff in honor of national public works week and took their photo.

I. CONSENT CALENDAR:

1. Approval of April 22, 2025, regular meeting minutes (pp. 5 – 9)
2. Payment of Bills (pp. 10 – 14)
3. April 25, 2025, Payroll (pp. 15 – 20)

4. Approval to issue permits to four (4) applicants including; Exeter Union High School Music Boosters, Exeter Outdoors Association, Exeter Wrestling Boosters, and the Bridge Church for the sale of Safe and Sane Fireworks contingent upon compliance with required booth clearances, appropriate documentation, proper on-site storage, compliance with all City Municipal Code requirements, and any County or State guidance and orders in place during the time of sales (pp. 21 – 22)
5. Adoption of **Resolution 2025-11**, A Resolution of the City Council of the City of Exeter, amending the City's 2024/25 salary schedule, to reflect previously approved salary adjustments for the Chief of Police and City Administrator positions (pp. 23 – 30)

Approval of Consent Calendar as presented							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
ALVES	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Alves and seconded by Council Member Riddle that the items on the consent calendar be approved in one motion as presented. The motion carried 5-0.

J. INDIVIDUAL BUSINESS ITEMS:

1. Public hearing to consider adoption of **Resolution 2025-12**, A Resolution of the City Council of the City of Exeter, approving Conditional Use Permit No. 2025-01, to permit the operation of the Checkmat Jiu Jitsu Gym on property located in a CS (Service Commercial) district, located at 410 S F. Street (pp. 31 – 45)

Presented by Tom Navarro, Contract Senior City Planner

Contract Senior City Planner Tom Navarro provided a report for the City Council's review and consideration.

Mayor Johnson opened the public hearing at 7:32 p.m.

Receiving no public comment, Mayor Johnson closed the public hearing at 7:33 p.m.

Adoption of Resolution 2025-12, A Resolution of the City Council of the City of Exeter, approving Conditional Use Permit No. 2025-01, to permit the operation of the Checkmat Jiu Jitsu Gym on property located in a CS (Service Commercial) district, located at 410 S F. Street							
1 st	2 nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
ALVES	WILSON	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Alves and seconded by Mayor Pro Tem Wilson to adopt Resolution 2025-12, A Resolution of the City Council of the City of Exeter, approving Conditional Use Permit No. 2025-01, to permit the operation of the Checkmat Jiu Jitsu Gym on property located in a CS (Service Commercial) district, located at 410 S F. Street, as presented. The motion carried 5-0.

2. Consider Adoption of **Resolution 2025-13**, A Resolution of the City Council of the City of Exeter, approving and authorizing the Mayor and/or City Administrator to execute an agreement with option to purchase for the potential acquisition of property located at 801 South Belmont Road (APN 133-080-053) and to take all necessary actions to facilitate the purchase for a well site as part of the required improvements associated with the Tooleville water system consolidation (pp. 46 – 58)

Introduced by Adam Ennis, City Administrator

Presented by Neyba Amezcua, QK Principal Project Manager

QK Principal Project Manager Neyba Amezcua provided a report for the City Council's review and consideration.

Mayor Johnson opened the item up for public comment. No public comments were presented.

Adoption of Resolution 2025-13, A Resolution of the City Council of the City of Exeter, approving and authorizing the Mayor and/or City Administrator to execute an agreement with option to purchase for the potential acquisition of property located at 801 South Belmont Road (APN 133-080-053) and to take all necessary actions to facilitate the purchase for a well site as part of the required improvements associated with the Tooleville water system consolidation							
1st	2nd	Result	JONHSON	WILSON	ALVES	RIDDLE	LENTZ
ALVES	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Alves and seconded by Council Member Riddle to adopt Resolution 2025-13, A Resolution of the City Council of the City of Exeter, approving and authorizing the Mayor and/or City Administrator to execute an agreement with option to purchase for the potential acquisition of property located at 801 South Belmont Road (APN 133-080-053) and to take all necessary actions to facilitate the purchase for a well site as part of the required improvements associated with the Tooleville water system consolidation, as presented. The motion carried 5-0.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves reported that he attended the SJV special city selection committee meeting in Fresno. Alves also shared that the public hearing for the LLMAD consolidation is coming up and will be on the May 27th regular meeting.

Mayor Pro Tem Wilson reported that he attended national prayer day at Lincoln Elementary school as well as the swearing in of new Police Officer Brown and Community Services Officer Carrasco. Wilson also attended the TCAG retreat and learned very much.

Council Member Riddle announced that the upcoming TCRTA meeting will take place next week. Riddle shared that she also attended the TCAG retreat with Mayor pro Tem Wilson and City Staff. Riddle shared information regarding a potential bypass at SR 65 and Marinette. Riddle also provided information about the upcoming Wine Walk event.

Council Member Lentz had no report.

Mayor Johnson thanked the City Administrator for his years of service and dedication to the City of Exeter.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Public Works Director Zach Boudreaux, Interim Police Chief Schimpf, City Attorney Julia Lew, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Johnson adjourned the meeting at 8:27 p.m.

Prepared by:



Francesca Quintana, City Clerk

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GL335R

Report Selection:

Run Group... 050225 Comment... CHECK RUN 5/2/25

Approval Date for Report..... 05 02 2025

Payments Through Date..... 05 02 2025

Cutoff Amount to be Used..... 0000000

RUN GROUP... 050225 COMMENT... CHECK RUN 5/2/25

DATA-JE-ID DATA COMMENT

D-05022025-558 CHECK RUN 05/02/25

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Payments for Publication

CITY OF EXETER
GL335R-V08.22 PAGE

Approved on 5/02/2025 for Payments Through 5/02/2025

Vendor Name	Description	Amount
AFLAC	APR 2025 AFLAC	3,415.64
AT&T MOBILITY	PW - 03/03/25-04/02/25	405.72
BLUE SHIELD OF CALIFORNIA	05/01/25 - 05/31/25	42,222.96
BSN SPORTS LLC	TEE BALLS AND HELMETS	924.54
C.L.E.A.	MAY 2025 LT DISABILITY	64.00
CAL APPAREL INC	2025 SFTBALL T-SHIRTS/HA	8,035.18
CAL BENNETT'S	ADMIN FURN RENT-314 W FI	581.85
CALIFORNIA BUSINESS MACHINES	ADMIN 3/1-3/31/25 OVERAG	671.40
CITY OF EXETER	3/18/25-4/18/25 ASSESSME	1,420.42
CITY OF VISALIA	MAY 2025 ANIMAL SERVICES	18,563.03
COUNTY OF TULARE	FEB/MAR MAIL MONTHLY BIL	12,932.03
CULLIGAN	MAR FD WTR SERVICE	383.70
DATA TICKET, INC	MAR CITATION PROCESSING	134.33
DEPT OF JUSTICE	MAR 2025 FINGERPRINTS	32.00
DEPT OF TRANSPORTATION	JAN-MAR 2025 SIGNALS	514.35
EMPLOYER DRIVEN SOLUTIONS	MAY 2025 COVERAGE	925.00
EWING IRRIGATION PRODUCTS INC	ELEC GLOBE VLVE-GRDN CLU	367.09
EXETER IRRIGATION & SUPPLY	BERMAD CONT AIR VENT	249.40
EXETER MERCANTILE CO.	MAGNUM 2.5" LOCK	304.71
FERGUSON US HOLDINGS, INC	6" WATER PUMP	12,151.37
FRONTIER CALIFORNIA INC.	5139 4/14/25-5/13/25	765.46
FUSION CONNECT, INC	0966 4/18/25-5/17/25	540.51
GBR TRANSPORT, INC	4/15-5/14/25 STRGE CONT	228.38
GOVERNMENT REVENUE SOLUTIONS	APR 2025 APP HOSTING	3,395.02
HERR PEDERSEN & BERGLUND, LLP	MAR 25 PERSONNEL MATTERS	330.00
HIGH SIERRA LUMBER CO.	80LB CONCRETE MIX	381.45
INTERNATIONAL INSTITUTE OF	ANNUAL MMRSHIP-ARIAS	135.00
KRC SAFETY CO INC.	WATCH FOR EMRG VEH-SIGN	69.14
LIEBERT CASSIDY WHITMORE	PERSONNEL MATTER	4,004.50
LOPEZ/ ABBY	BSKTBALL REFUND- EVAN LO	60.00
MCCORMICK KABOT JENNER & LEW	FEB CC MEETING	7,950.00
MID VALLEY DISPOSAL, LLC	APR 2025 MID VALLEY	118,243.61
MINERAL KING PUBLISHING INC	3/26/25 PN-400-13 GYM RE	277.20
MOONLIGHT MAINTENANCE	APR DOB FIELD CLEANING	5,936.75
MOORE TWINING ASSOCIATES, INC	MPN 101 DAY	75.00
PRESSLEY & ASSOCIATES, INC.	23-24 ANNUAL ACCT SERVIC	27,731.00
PRINCIPAL LIFE INSURANCE CO.	MAY PREMIUMS - 27	3,973.34
PROVOST & PRITCHARD	MAR 2025 TOOLEVILLE INTE	4,468.77
QUAD KNOPF ENGINEERING	240008.07 PD REMODEL	33,111.08
REID/ SARAH MARIE	UB DEPOSIT REFUND	65.14
ROBLES/ EVERARDO	FTO COURSE-PER DIEM	344.00
SERRANO/ FERNANDO	UB DEPOSIT REFUND	109.20
SHAPE INC.	FLYGT PUMPS-FILBERT STAT	21,689.10
SHRM OF TULARE KINGS COUNTY	ANNUAL MMRSHIP-ARIAS	380.00
SIERRA SANITATION, INC	4/24/25-5/21/25 100 N C	2,740.12
SOUTHERN CALIFORNIA EDISON	9143- 3/11/25-4/8/25	28,605.91
SOUTHERN CALIFORNIA GAS CO.	0891- 3/27/25-4/25/25	378.51
STANDARD INSURANCE CO.	MAY 2025 LIFE INSURANCE	1,949.48

Approved on 5/02/2025 for Payments Through 5/02/2025

Vendor Name	Description	Amount
TOWN & COUNTRY CAR WASH	MAR 2025 CAR WASH	65.94
TULARE COUNTY EDC	FY 24/25 PUB SECTR CONTR	5,000.00
UNITED RENTALS	BLADE DI MSNRY GEN PURP	197.90
UNIVAR SOLUTIONS USA INC	APR SOD 1906 W MYER	5,545.10
VALLEY EXPETEC	MAY MONTHLY BILLING	8,269.72
VERIZON WIRELESS	PD 03/01/25-03/28/25	1,074.84
VOLLMER EXCAVATION, L.P.	15 TONS OF COLD MIX	3,073.24

** Final Totals... 395,463.13

AVENU FINANCIAL SYSTEM

5/02/2025 14:04:04

Payments for Publication

CITY OF EXETER

GL335R-V08.22 PAGE

TOTAL NUMBER OF RECORDS PRINTED

249

AVENU FINANCIAL SYSTEM
05/02/2025 14:04:04

Payments for Publication

CITY OF EXETER
GL060S-V08.22 RECAPPAGH
GL335R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	68,864.90
105	WATER FUND	54,103.24
106	SANITATION FUND	119,987.95
107	SEWER FUND	48,706.08
109	GAS TAX FUND	3,017.68
113	TRANSPORTATION FUND	3,917.07
121	INSURANCE FUND	49,070.78
131	MEASURE R	5,274.07
136	ROAD MAINTENANCE REHAB	710.64
140	LANDSCAPE AND LIGHTING DISTR	6,470.88
141	MEASURE P	29,513.44
142	AMERICAN RESCUE PLAN ACT	5,826.40
TOTAL ALL FUNDS		395,463.13

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	395,463.13
TOTAL ALL BANKS		395,463.13

AVENU FINANCIAL SYSTEM
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GL050S-V08.22 COVERPAGE
GL335R

Report Selection:

Run Group... 051625 Comment... CHECK RUN 05/16/2025

Approval Date for Report..... 05 16 2025

Payments Through Date..... 05 16 2025

Cutoff Amount to be Used..... 0000000

RUN GROUP... 051625 COMMENT... CHECK RUN 05/16/2025

DATA-JE-ID DATA COMMENT

D-05162025-645 CHECK RUN 05/16/2025

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L		01		LASERHP4	Y	S	6	066	10			

Approved on 5/16/2025 for Payments Through 5/16/2025

Vendor Name	Description	Amount
A.R.E AUTO PARTS INC.	DELO GREASE- WWTP	767.06
ABLE INDUSTRIES, INC	04/25 BLMNT BIKE PATH	742.50
ARIAS/ CHRISTINA	SHERIFFS OFFICE- MILE R	18.48
BANUELOS/ DOLORES	100 CUPCAKES-EMP APPRECI	300.00
BASIC	MAY 2025 COBRA FEE	35.01
CAL BENNETT'S	ADMIN FURN RENT-314 W	581.85
CALIFORNIA BUSINESS MACHINES	ADMIN 4/1-4/30/25 OVERAG	609.38
CARDOZA/ PAUL	APR 2025 L&L LAWN MAINT	9,989.66
CENTRAL CAL WATERWORKS, INC	CPO MAY 2025 WWTP	17,682.46
CENTRAL VALLEY AIRCONDITIONING	HEAT PUMP TUNE UP-WWTP	2,970.00
CIVICA LAW GROUP, APC	APR 313 C ST CODE ENFO	5,264.46
CONSENSUS CLOUD SOLUTIONS	EFAX MAY MAINTENENCE FEE	203.67
COUNTY OF TULARE	WELL E6W PALM & G ST HAZ	2,077.65
DELTA LIQUID ENERGY, ARRO AUTO	MOTOR VEHICLE FUEL	31.93
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE -44	1,696.00
EMD NETWORKING SERVICES, INC.	CAMERA & SPEAKER-ARROYO	140.08
EMPIRE INSIGNIAS	SHOULDER PATCHES	290.00
EMPLOYMENT DEVELOPMENT DEPT	JAN-MAR 2025 UI BENEFIT	4,718.00
EXETER MOTORS, INC.	KIT-JET/HOSE-PATROL 11	42.71
FERGUSON US HOLDINGS, INC	LF 1 BFP W/BV RPZ QR	637.13
FRESNO CITY COLLEGE	POST SUPERVISOR REG	733.00
FRESNO OXYGEN	STD LRG FOWS CYLS	154.87
GAR BENNETT LLC	AXILL SOLUT. GLUF 280SL	484.88
GOLDSTROM/ NORM	APR MILE REIMBERSMENT	48.30
HPS WEST, INC	1-1/2" MULTI-JET METER	626.09
INTERSTATE BATTERIES	C65-XHD	332.32
JACK GRIGGS INC	APR 2025 GAS	6,066.26
KENT M. KAWAGOE, PH.D.	PRE EMPLOY BROWN ANDREW	350.00
LAW/ TIM J	BACKGROUND INVEST-RIDENO	800.00
LEAF CAPITAL FUNDING LLC	ADMIN-MAY 2025 KYOCERA	477.21
MID VALLEY DISPOSAL, LLC	4/2/25 40Y EXCHANGE	876.25
MINERAL KING PUBLISHING INC	4/30/25 PN-560-18 GENPLN	841.50
PENA'S DISPOSAL INC	CH APR 2025 SHRED	66.80
SCA OF CA, LLC	APR 2025 AIR ST SWEEPING	4,500.00
SERVIAM BY WRIGHT LLP	FEB/MAR 2025- 333 PALM	5,845.07
SHAPE INC.	FLYGT PUMP REPLCMNT-VINE	11,359.09
SIERRA RANGE CONSTRUCTION	PD BLDG REMODEL-APPLI #3	355,746.02
SIMMONS TIRE SERVICE	ST235/80R16/10 HERC STRO	2,138.25
SISNEROS/ ANGELICA	GAME/TABLS/CHAIR-EMP APP	835.00
SOUTHERN CALIFORNIA EDISON	7269- 4/1/25-4/30/25	9,361.13
SOUTHERN CALIFORNIA GAS CO.	7144-4/1/25-5/1/25	15.23
STANDARD EMULSIONS INC	TACK OIL EMULSIONS	266.68
T-MOBILE	3/21/25-4/20/25 GPS	189.00
TACOS SAN MARCOS INC	TACOS-EMPLOYEE APPRECIAT	1,686.00
TECHNICON ENGINEERING SERVICES	PD REMODEL- EPOXY INSPEC	3,223.00
TRANSUNION RISK & ALTERNATIVE	APR 2025 PERSON SEARCH	75.00
UNIFIRST CORPORATION	4/22/25 UNIFORM CLEANING	836.72
UNIVAR SOLUTIONS USA INC	APR SOD HYPO 1906 MYER	5,418.80

Approved on 5/16/2025 for Payments Through 5/16/2025

Vendor Name	Description	Amount
US BANK N.A.	APR 2025 CUSTODY CHARGE	53.25
VAST NETWORKS	MAY 2025 UTILITY	2,500.00
VERIZON WIRELESS	PW 03/29/25-04/28/25	228.12
WIRELESS INTERNET SERVICES,INC	JUN 2025- 314 W FIREB	279.95
** Final Totals...		465,211.82

AVENU FINANCIAL SYSTEM
5/16/2025 9:54:37

Payments for Publication

CITY OF EXETER
GL335R-V08.22 PAGE

TOTAL NUMBER OF RECORDS PRINTED 235

AVENU FINANCIAL SYSTEM
05/16/2025 09:54:37

Payments for Publication

CITY OF EXETER
GL060S-V08.22 RECAPPAGI
GL335R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	31,242.56
105	WATER FUND	18,327.40
106	SANITATION FUND	440.14
107	SEWER FUND	29,663.48
109	GAS TAX FUND	9,056.25
121	INSURANCE FUND	5,919.01
131	MEASURE R	742.50
140	LANDSCAPE AND LIGHTING DISTR	9,989.66
141	MEASURE P	4,084.80
142	AMERICAN RESCUE PLAN ACT	355,746.02
TOTAL ALL FUNDS		465,211.82

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	465,211.82
TOTAL ALL BANKS		465,211.82

PAYROLL.....S BI-WEEKLY RUN-05/08/2025 14.26.29 PAGE 1
 CHECK FORM..CHEK CHECK REGISTER PR311R-V14.24 Paymate

PERIOD 1 DATING 4/21/2025- 5/04/2025 CHECK DATE 5/09/2025
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1678	63.69	CA STATE DISBURSEMENT UN 2		1 VENDOR CHECK
1679	297.13	ALANIZ/WYATT BLAIN	757	1
1680	182.85	COLEMAN/DEWAYNE	728	1
1681	38.09	HUGHES/CADON	729	1
1682	76.18	MCFALL/BLAINE	722	1
1683	121.91	TAYLOR/ANDREW	721	1

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
716.16	*EMPLOYEE CHECKS	5
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
779.85	**TOTAL NEGOTIABLE CHECKS	6

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0

779.85 **TOTAL FOR CHECK FORM

NON-NEGOTIABLE CHECKS

0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PAYROLL.....S BI-WEEKLY
CHECK FORM..STUB CHECK REGISTER

RUN-05/08/2025 14.26.29 PAGE 2
PR311R-V14.24 Paymate

PERIOD 1 DATING 4/21/2025- 5/04/2025 CHECK DATE 5/09/2025
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
53673	175.50	CLOCEA	4	1 VENDOR STUB ONLY
53674	224.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
53675	163.53	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
53676	2,150.30	ARIAS/CHRISTINA	730	1 STUB ONLY
53677	5,114.82	ENNIS/ADAM	206	1 STUB ONLY
53678	2,479.68	QUINTANA FRANCESCA N	742	1 STUB ONLY
53679	1,411.87	CARTER/AMY JO	502	1 STUB ONLY
53680	33.02	FRANCO/EEKHONG	304	1 STUB ONLY
53681	2,729.39	HERRANDEZ/XOCHITL	306	1 STUB ONLY
53682	1,724.35	MILLER/CATHEY RENE	734	1 STUB ONLY
53683	1,494.55	TOBIAS/ANTHONY JORDAN	746	1 STUB ONLY
53684	479.99	VEGA/ASHLEY MAKAYLA	753	1 STUB ONLY
53685	2,312.07	BRYANT/EZRA JOSEPH	752	1 STUB ONLY
53686	1,636.87	CARRETERO/VANESSA	402	1 STUB ONLY
53687	2,395.29	FELIX/ESTEVEAN	704	1 STUB ONLY
53688	3,398.50	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
53689	1,256.69	HILL/HANNAH GRACE	747	1 STUB ONLY
53690	404.59	MEYST/JOSHUA WAYNE	754	1 STUB ONLY
53691	749.74	MORENO/MATTHEW	724	1 STUB ONLY
53692	22.26	PRIDEAUX/TRACI	448	1 STUB ONLY
53693	2,449.76	ROBLES JR/EVERARDO	744	1 STUB ONLY
53694	2,406.86	ROCHA/CRISTINA	731	1 STUB ONLY
53695	2,176.57	VILLARREAL/ISIDRO	707	1 STUB ONLY
53696	3,768.14	YARBER/ISABEL	422	1 STUB ONLY
53697	1,816.42	ALDRIDGE/GARY	618	1 STUB ONLY
53698	3,560.27	BOUDREAUX/ZACHARY MICHA	756	1 STUB ONLY
53699	2,077.40	ESPINOLA/DANIEL M	602	1 STUB ONLY
53700	55.71	GOLDSTROM/NORMAN	629	1 STUB ONLY
53701	1,770.83	HUGGINS/KYLE AARON	621	1 STUB ONLY
53702	2,203.85	RIVERA/RYAN	733	1 STUB ONLY
53703	594.41	WENDT/EDDIE	626	1 STUB ONLY
53704	209.52	BARSS/TYLER ANN	758	1 STUB ONLY
53705	2,263.29	GARVER/ELIJAH	712	1 STUB ONLY
53706	60.96	RUBIO/IVAN	750	1 STUB ONLY
53707	1,723.45	ARROYO/MARIE	623	1 STUB ONLY
53708	2,094.22	MILLAN/MARCUS	622	1 STUB ONLY
53709	1,455.03	QUIROZ/PATRICK P	512	1 STUB ONLY
53710	1,409.69	RAMIREZ/JUAN	608	1 STUB ONLY
53711	3,435.82	HIFNER/CHRISTOPHER	736	1 STUB ONLY
53712	1,088.64	O'SHAUGHNESSY/BRIDGET E	751	1 STUB ONLY

RUN-05/08/2025 14.26.29 PAGE 3
PR311R-V14.24 Paymate

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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TOTALS FOR CHECK FORM:		STUB	
NEGOTIABLE CHECKS			COUNTS
0.00	*EMPLOYEE CHECKS		0
0.00	*VENDOR CHECKS		0
0.00	*BANK CHECKS		0
0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS			
0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
0.00	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS			
66,414.82	*DIRECT DEPOSIT STUBS		37
563.03	*VENDOR DIR DEP STUBS		3

PAYROLL.....S BI-WEEKLY RUN-05/08/2025 14.26.29 PAGE 4
 RECAP BY FUND CHECKS/STUBS/MANUAL/CANC'D PR311R-V14.24 Paymate

PERIOD 1 DATING 4/21/2025- 5/04/2025 CHECK DATE 5/09/2025

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
1	104	55,924.13	36,663.33	35,947.17
1	105	6,682.39	13,346.22	13,346.22
1	106	.00	897.81	897.81
1	107	.00	9,715.03	9,715.03
1	121	.00	1,984.13	1,984.13
1	141	4,524.46	4,524.46	4,524.46

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES
 OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
- #2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES
 OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
- #2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PAYROLL.....S BI-WEEKLY RUN-05/08/2025 14.26.29 PAGE 5
 RECAP BY DEPT CHECKS/STUBS/MANUAL/CANC'D PR311R-V14.24 Paymate

PERIOD 1 DATING 4/21/2025- 5/04/2025 CHECK DATE 5/09/2025

EMR CODE	FUND CODE	DEPT CODE	HOME TOTALS	FULL EMPLOYEE	PART COUNTS	TEMP	FEMALE
1	104	402 ADMINISTRATION	9,744.80	3			2
1	104	403 FINANCE	7,873.17	4	1	1	5
1	104	421 POLICE	22,977.34	11	1		5
1	104	431 STREET	12,078.89	5	2		
1	104	471 RECREATION	3,249.93	1	7		1
1	105	461 WATER	6,682.39	4			1
1	141	421 POLICE	3,435.82	1			
1	141	471 RECREATION LEADER	1,088.64	1			1
TOTAL			67,130.98	30	11	1	15

PAYROLL.....S BI-WEEKLY RUN-05/08/2025 14.26.29 PAGE 6
 RECAP BY DEPT CHECKS/STUBS/MANUAL/CANC'D PR311R-V14.24 Paymate

PERIOD 1 DATING 4/21/2025- 5/04/2025 CHECK DATE 5/09/2025

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
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GRAND TOTALS				
NEGOTIABLE CHECKS				COUNTS
	716.16	*EMPLOYEE CHECKS		5
	63.69	*VENDOR CHECKS		1
	0.00	*BANK CHECKS		0
	779.85	**TOTAL NEGOTIABLE CHECKS		6
OTHER CHECKS				
	0.00	*MANUAL CHECKS		0
	0.00	*CANCELLED CHECKS		0
	779.85	***GRAND TOTAL		
NON-NEGOTIABLE CHECKS				
	66,414.82	*DIRECT DEPOSIT STUBS		37
	563.03	*VENDOR DIR DEP STUBS		3
	66,977.85	**TOTAL NON-NEGOTIABLE CHECKS		40
NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS				
	716.16	*EMPLOYEE CHECKS		5
	63.69	*VENDOR CHECKS		1
	0.00	*BANK CHECKS		0
	66,414.82	*DIRECT DEPOSIT STUBS		37
	563.03	*VENDOR DIR DEP STUBS		3
	67,757.70	***TOTAL NEGOTIABLE & NON-NEGOT		46
	0.00	*OTHER CHECKS		0
	67,757.70	***TOTAL NEG, NON-NEG, OTHER CHECKS		
		TOTAL SEQ 1 FEMALES		15

PAYROLL.....S BI-WEEKLY RUN-05/22/2025 13.12.18 PAGE 1
CHECK FORM..CHEK CHECK REGISTER PR311R-V14.24 Paymate

PERIOD 2 DATING 5/05/2025- 5/18/2025 CHECK DATE 5/23/2025
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
1684	63.69	CA STATE DISBURSEMENT UN 2		1	VENDOR CHECK
1685	121.91	COLEMAN/DEWAYNE	728	1	
1686	76.18	MCFALL/BLAINE	722	1	
1687	60.95	TAYLOR/ANDREW	721	1	

TOTALS FOR CHECK FORM: CHEK			COUNTS
NEGOTIABLE CHECKS			
259.04	*EMPLOYEE CHECKS		3
63.69	*VENDOR CHECKS		1
0.00	*BANK CHECKS		0
322.73	**TOTAL NEGOTIABLE CHECKS		4

OTHER CHECKS			
0.00	*MANUAL CHECKS		0
0.00	*CANCELLED CHECKS		0
322.73	**TOTAL FOR CHECK FORM		

NON-NEGOTIABLE CHECKS			
0.00	*DIRECT DEPOSIT STUBS		0
0.00	*VENDOR DIR DEP STUBS		0

PAYROLL.....S BI-WEEKLY
 CHECK FORM..STUB CHECK REGISTER

RUN-05/22/2025 13.12.18 PAGE 2
 PR311R-V14.24 Paymate

PERIOD 2 DATING 5/05/2025- 5/18/2025 CHECK DATE 5/23/2025
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
2941	92.54	PRIDEAUX/TRACI	448	3 MANUAL
53713	175.50	CLOCEA	4	1 VENDOR STUB ONLY
53714	308.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
53715	181.70	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
53716	2,155.55	ARIAS/CHRISTINA	730	1 STUB ONLY
53717	5,120.07	ENNIS/ADAM	206	1 STUB ONLY
53718	2,479.68	QUINTANA FRANCESCA N	742	1 STUB ONLY
53719	1,467.77	CARTER/AMY JO	502	1 STUB ONLY
53720	32.99	FRANCO/EEKHONG	304	1 STUB ONLY
53721	2,729.39	HERNANDEZ/XOCHITL	306	1 STUB ONLY
53722	1,328.62	MILLER/CATHEY RENE	734	1 STUB ONLY
53723	1,416.17	STANDLEE/NICHOLE LEANE	760	1 STUB ONLY
53724	1,521.53	TOBIAS/ANTHONY JORDAN	746	1 STUB ONLY
53725	479.99	VEGA/ASHLEY MAKAYLA	753	1 STUB ONLY
53726	1,875.33	BROWN/ANDREW EUGENE	762	1 STUB ONLY
53727	3,214.14	BRYANT/EZRA JOSEPH	752	1 STUB ONLY
53728	1,636.87	CARRETERO/VANESSA	402	1 STUB ONLY
53729	3,513.12	FELIX/ESTEVAN	704	1 STUB ONLY
53730	3,398.50	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
53731	1,206.05	HILL/HANNAH GRACE	747	1 STUB ONLY
53732	75.17	MEYST/JOSHUA WAYNE	754	1 STUB ONLY
53733	1,270.32	MORENO/MATTHEW	724	1 STUB ONLY
53734	2,253.05	PRIDEAUX/TRACI	448	1 STUB ONLY
53735	0.00	PRIDEAUX/TRACI	448	2 STUB ONLY
53736	3,901.12	ROBLES JR/EVERARDO	744	1 STUB ONLY
53737	1,807.15	ROCHA/CRISTINA	731	1 STUB ONLY
53738	2,183.09	VILLARREAL/ISIDRO	707	1 STUB ONLY
53739	3,773.39	YARBER/ISABEL	422	1 STUB ONLY
53740	1,702.48	ALDRIDGE/GARY	618	1 STUB ONLY
53741	3,560.27	BOUDREAUX/ZACHARY MICHA	756	1 STUB ONLY
53742	2,077.40	ESPINOLA/DANIEL M	602	1 STUB ONLY
53743	168.80	GOLDSTROM/NORMAN	629	1 STUB ONLY
53744	1,770.83	HUGGINS/KYLE AARON	621	1 STUB ONLY
53745	1,961.31	RIVERA/RYAN	733	1 STUB ONLY
53746	911.43	WENDT/EDDIE	626	1 STUB ONLY
53747	243.80	ALANIZ/WYATT BLAIN	757	1 STUB ONLY
53748	320.00	BARSS/TYLER ANN	758	1 STUB ONLY
53749	2,120.38	GARVER/ELIJAH	712	1 STUB ONLY
53750	45.71	RUBIO/IVAN	750	1 STUB ONLY
53751	1,658.06	ARROYO/MARIE	623	1 STUB ONLY
53752	2,234.51	MILLAN/MARCUS	622	1 STUB ONLY
53753	1,460.25	QUIROZ/PATRICK P	512	1 STUB ONLY
53754	1,520.62	RAMIREZ/GABRIEL GRACILI	761	1 STUB ONLY
53755	1,409.69	RAMIREZ/JUAN	608	1 STUB ONLY
53756	1,477.39	CARRASCO/MICHAEL	759	1 STUB ONLY
53757	2,709.66	HIFNER/CHRISTOPHER	736	1 STUB ONLY
53758	962.28	O'SHAUGHNESSY/BRIDGET E	751	1 STUB ONLY

RUN-05/22/2025 13.12.18 PAGE 3
PR311R-V14.24 Paymate

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
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May 27, 2025 Regular Meeting of the Exeter City Council
Page 30

PAYROLL.....S BI-WEEKLY RUN-05/22/2025 13.12.18 PAGE 4
 RECAP BY FUND CHECKS/STUBS/MANUAL/CANC'D PR311R-V14.24 Paymate

PERIOD 2 DATING 5/05/2025- 5/18/2025 CHECK DATE 5/23/2025

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
1	104	63,887.97	45,011.92	44,845.42
1	105	8,283.13	13,807.55	13,807.55
1	106	.00	1,137.84	1,137.84
1	107	.00	10,235.01	10,235.01
1	121	.00	1,978.78	1,978.78
1	141	5,149.33	5,149.33	5,149.33

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES
 OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
- #2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES
 OF THE FOLLOWING REPORTS:

- #1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
- #2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PAYROLL.....S BI-WEEKLY RUN-05/22/2025 13.12.18 PAGE 5
 RECAP BY DEPT CHECKS/STUBS/MANUAL/CANC'D PR311R-V14.24 Paymate

PERIOD 2 DATING 5/05/2025- 5/18/2025 CHECK DATE 5/23/2025

EMR CODE	FUND CODE	DEPT CODE		HOME TOTALS	FULL EMPLOYEE	PART COUNTS	TEMP	FEMALE
1	104	402	ADMINISTRATION	9,755.30	3			2
1	104	403	FINANCE	8,976.46	5	1	1	6
1	104	421	POLICE	30,014.76	12	1		5
1	104	431	STREET	12,152.52	5	2		
1	104	471	RECREATION	2,988.93	1	6		1
1	105	461	WATER	8,283.13	5			1
1	141	405	COMM SERVICE OFFICER	1,477.39	1			
1	141	421	POLICE	2,709.66	1			
1	141	471	RECREATION LEADER	962.28	1			1
TOTAL				77,320.43	34	10	1	16

PAYROLL.....S BI-WEEKLY RUN-05/22/2025 13.12.18 PAGE 6
 RECAP BY DEPT CHECKS/STUBS/MANUAL/CANC'D PR311R-V14.24 Paymate

PERIOD 2 DATING 5/05/2025- 5/18/2025 CHECK DATE 5/23/2025

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
------------------	--------------	----------------	------------------	-------------------

GRAND TOTALS				
NEGOTIABLE CHECKS				COUNTS
259.04	*EMPLOYEE CHECKS			3
63.69	*VENDOR CHECKS			1
0.00	*BANK CHECKS			0
322.73	**TOTAL NEGOTIABLE CHECKS			4
OTHER CHECKS				
92.54-	*MANUAL CHECKS			1
0.00	*CANCELLED CHECKS			0
230.19	***GRAND TOTAL			
NON-NEGOTIABLE CHECKS				
77,153.93	*DIRECT DEPOSIT STUBS			43
665.20	*VENDOR DIR DEP STUBS			3
77,819.13	**TOTAL NON-NEGOTIABLE CHECKS			46
NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS				
259.04	*EMPLOYEE CHECKS			3
63.69	*VENDOR CHECKS			1
0.00	*BANK CHECKS			0
77,153.93	*DIRECT DEPOSIT STUBS			43
665.20	*VENDOR DIR DEP STUBS			3
78,141.86	***TOTAL NEGOTIABLE & NON-NEGOT			50
92.54-	*OTHER CHECKS			1
78,049.32	***TOTAL NEG, NON-NEG, OTHER CHECKS			
TOTAL SEQ 1 FEMALES				16

City of Exeter Agenda Item Transmittal

Meeting Date: May 27, 2025

Agenda Item Number:

I.5.

Wording for Agenda: Authorize an extension of the existing agreement with the non-profit Sequoia Community Corps, a project of Community Services Employment Training, Inc. (CSET) of Tulare County, to operate a California Redemption Value (CRV) beverage container mobile buy back center on the City's property located at 314 West Firebaugh in Exeter, through June 30, 2027.

Submitting Department: Public Works

Contact Name: Zachary Boudreaux, Public Works Director

Phone Number: (559)592-3318

Email: zboudreaux@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

City Staff recommends that the City Council authorize an extension of the existing agreement with the non-profit Sequoia Community Corps, a project of Community Services Employment Training, Inc. (CSET) of Tulare County, to operate a California Redemption Value (CRV) beverage container mobile buy back center on the City's property located at 314 West Firebaugh in Exeter, through June 30, 2027.

Summary/Background:

Community Services and Employment Training, Inc. (CSET) has been the Community Action Agency for Tulare County since 1976. They are a non-profit agency established to fight America's war on poverty. CSET's mission is to inspire youth, families, and communities to achieve self-reliance through innovative pathways and collaboration.

For a number of years, Sequoia Community Corps, a project of CSET, has operated a Community Recycling Center on the City's property located at 314 West Firebaugh in Exeter. This certified recycling center has provided residents with a convenient location to redeem their California Redemption Value (CRV) beverage containers and currently serves as the only e-waste disposal within city limits.

The agreement between CSET and the City of Exeter, which will expire June 30, 2025, allows for an extension if mutually agreeable to both parties. CSET has expressed their desire to continue operating on the City's property to provide CRV beverage and e-waste recycling services to the residents of Exeter. Accordingly, staff is recommending that the existing agreement be extended through June 30, 2027.

Fiscal Impact:

This item has no fiscal impact on the City.

Prior Council/Board Actions:

Agreement approved by City Council on June 9, 2020. Agreement extended by Council on November 14, 2023.

Attachments:

- CSET CRV Agreement

Recommended motion to be made by Council/Board: I move to authorize an extension of the existing agreement with the non-profit Sequoia Community Corps, a project of Community Services Employment Training, Inc. (CSET) of Tulare County, to operate a California Redemption Value (CRV) beverage container mobile buy back center on the City's property located at 314 West Firebaugh in Exeter, through June 30, 2027.

CONTRACT

SERVICES AGREEMENT FOR Mobile California Redemption Value (CRV) Beverage Container Buy-Back Center

This Agreement, entered into this 1st day of July 2020, by and between the City of Exeter, hereinafter referred to as the "CITY", and Sequoia Community Corps a project of Community Services and Employment Training, Inc., hereinafter referred to as the "CONSULTANT".

W I T N E S S E T H

WHEREAS, the CITY is authorized and empowered to employ consultants and specialists in the performance of its duties and functions; and

WHEREAS, the CITY has the desire to secure certain technical and professional services to assist in the preparation and completion of the items of work described as "Scope of Work" in Exhibit "A", and hereinafter referred to as the "PROJECT"; and

WHEREAS, the CONSULTANT represents it is licensed, qualified and willing to provide such services pursuant to terms and conditions of this Agreement.

NOW, THEREFORE, CITY and CONSULTANT agree as follows:

I. SERVICES TO BE PERFORMED BY THE CONSULTANT

- A. Authorized Scope of Work: The CONSULTANT agrees to perform all work necessary to complete in a manner satisfactory to the CITY those tasks described in Exhibit "A" - Scope of Work.

II. TIME OF PERFORMANCE

This agreement shall be for a term of two (2) years commencing July 1, 2020, and terminating June 2022. The parties may agree to extend the Agreement, with the terms of said Agreement to be reviewed and adjusted as the parties deem appropriate.

III. COMPENSATION

- A. The Contractor agrees to perform work specified herein at his own cost and expense, with no cost to the City, to do all the work and furnish all the materials and equipment necessary to operate and maintain in a good, workmanlike, and substantial manner, a certified mobile beverage container (CRV) and electronic waste collection site, as a fully operational and functional facility for the intended purpose in accordance with this Contract.

IV. AUTHORIZED REPRESENTATIVE

- A. CITY: The Director of Public Works shall represent the CITY in all matters pertaining to the services to be rendered under this Agreement, except where approval of the City Council of the City of Exeter is specifically required.
- B. CONSULTANT: The Department Director shall represent and act as principle for CONSULTANT in all matters pertaining to the services to be rendered by it under this Agreement.

V. TERMINATION

The right to terminate this Agreement, with or without cause, may be exercised without prejudice to any other right or remedy to which the terminating party may be entitled at law or under this Agreement.

- A. Termination By Either Party Without Cause: The CITY or CONSULTANT may terminate this Agreement at any time by giving written notice to the other of such termination and specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination.
- B. Termination of Agreement for Cause: The CITY may by written notice to the CONSULTANT specifying the effective date thereof, at least fifteen (15) days before the effective date of such termination, terminate the whole or any part of this Agreement in any of the following circumstances:
1. If the CONSULTANT fails to perform the services called for by this Agreement; or
 2. If the CONSULTANT fails to make progress under this Agreement as to endanger performance of this Agreement in accordance with its terms, and does not correct such failure within a period of ten (10) days (or longer period as the CITY may authorize in writing) after receipt of notice from the CITY specifying such failure.
- C. Post-Termination:
1. In the event the CITY terminates this Agreement with or without cause, the CITY may procure, upon such terms and such manner as it may determine appropriate, services similar to those terminated.
 2. Except with respect to defaults of subconsultants, the CONSULTANT shall not be liable for any excess costs if the failure to perform this Agreement arises out of causes beyond the control and without the fault or negligence of the CONSULTANT. Such causes include, but are not limited to, acts of God or of the public enemy, floods, epidemics, quarantine restrictions, strikes, and unusually severe weather; but in the event the failure to perform is caused by the default of a subconsultant, the CONSULTANT shall not be liable for failure to perform, unless the services to be furnished by the subconsultant were obtainable from other sources in sufficient time and within budgeted resources to permit the CONSULTANT to meet the required delivery schedule or other performance requirements.
 3. If, after notice of termination of this Agreement, as provided for in this article, it is determined for any reason that the CONSULTANT was not in default under the provisions of this article, then the rights and obligations of the parties shall be the same as if the Agreement was terminated without cause.
 5. Termination of this Agreement shall not terminate any obligation to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination activities.

VI. INTEREST OF OFFICIALS AND THE CONSULTANT

- A. No officer, member, or employee of the CITY who exercises any functions or responsibilities in the review or approval of this Agreement shall:
1. Participate in any decision relating to this Agreement which effects his personal interest or the interest of any corporation, partnership, or association in which he has, directly or indirectly, any interest; or
 2. Have any interest, direct or indirect, in this Agreement or the proceeds thereof during his tenure or for one year thereafter.
- B. The CONSULTANT hereby covenants that he has, at the time of the execution of this Agreement, no interest, and that he shall not acquire any interest in the future, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed pursuant to this Agreement. The CONSULTANT further covenants that in the performance of this work, no person having any such interest shall be employed.

VII. NO PERSONNEL, AGENCY OR COMMISSION

The CONSULTANT warrants, by execution of this Agreement, that no personnel agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies maintained by the CONSULTANT for the purpose of securing business. For breach or violation of this warranty, the CITY shall have the right to annul this Agreement without liability or, in its discretion, to deduct from this Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

VIII. SUBCONTRACTING

- A. The CONSULTANT shall not subcontract or otherwise assign any portion of the work to be performed under this Agreement without the prior written approval of the CITY.

IX. INDEPENDENT CONTRACTOR

In the performance of the services herein provided for, the CONSULTANT shall be, and is, an independent contractor and is not an agent or employee of the CITY. The CONSULTANT has and shall retain the right to exercise full control and supervision of all persons assisting the CONSULTANT in the performance of said services hereunder. The CONSULTANT shall be solely responsible for all matters relating to the payment of its employees including compliance with social security and income tax withholding and all other regulations governing such matters.

X. SPECIFICATIONS

All specifications, manuals, standards, etc., either attached to this Agreement or incorporated by reference, are binding as to the performance of the work specified in this Agreement unless they are changed by written amendment to this Agreement modified in writing to incorporate such changes.

XI. INDEMNIFICATION AND INSURANCE

- A. To the fullest extent permitted by law, CONSULTANT shall indemnify, defend, and hold harmless the CITY, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the CONSULTANT's performance of its obligations under this agreement or out of the operations conducted by CONSULTANT, including the City's active or passive negligence, except for such loss of damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made party to any action, lawsuit, or other adversarial proceeding arising from CONSULTANT's performance of this agreement, the CONSULTANT shall provide a defense to the City indemnitees, or at the CITY's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.
- B. As respects all acts or omissions which do not arise directly out of the performance of services, including but not limited to those acts or omissions normally covered by general and automobile liability insurance, CONSULTANT agrees to indemnify, defend (at CITY's option), and hold harmless CITY, its elected and appointed officers, agents, employees, representatives, and volunteers from and against any and all claims, demands, defense costs, liability, or consequential damages of any kind or nature arising out of or in connection with CONSULTANT's (or CONSULTANT's subcontractors, if any) performance or failure to perform, under the terms of this Agreement; except to the extent those which arise out of the sole negligence or willful misconduct of CITY.
- C. Without limiting CITY's right to indemnification, it is agreed that CONSULTANT shall secure prior to commencing any activities under this Agreement, and maintain during the term of this Agreement, insurance coverage as follows:
 - 1. Workers Compensation and Employer's Liability: CONSULTANT shall maintain Workers' compensation insurance as required by California statutes and Employer's Liability Insurance with limits of at least one million dollars (\$1,000,000). Vendor shall submit to CITY, along with the

certificate of insurance, a waiver of subrogation endorsement in favor of City, its officers, agents, employees and volunteers.

2. Commercial General Liability: CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than One Million Dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Vendor's general liability policies shall be primary and shall not seek contribution from the CITY'S coverage and be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that CITY and its officers, officials, employees, and agents shall be additional insureds under such policies. For construction projects, an endorsement providing completed operations coverage for the additional insured, ISO form CG 20 37 (or equivalent) is also required.

Any failure to comply with reporting provisions of the policies by CONSULTANT shall not affect coverage provided the CITY.

Coverage shall state CONSULTANT insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Coverage shall contain a waiver of subrogation in favor of the CITY.

3. Business Automobile Liability: CONSULTANT shall provide auto liability coverage for owned, non-owned, and hired autos using ISO Business Auto Coverage form CA 00 01 (or equivalent) with a limit of no less than One Million Dollars (\$2,000,000) per occurrence.
- D. CITY'S Risk Manager is hereby authorized to reduce the requirements set forth above in the event he/she determines that such reduction is in the CITY'S best interest.
- E. Each insurance policy required by this Agreement shall contain the following clause:
- "This insurance shall not be canceled, limited in scope or coverage, or non-renewed until after thirty (30) days prior written notice has been given to the City Clerk, City of Exeter, 100 N. C Street, Exeter, CA 93221."

In addition, the commercial general liability and comprehensive automobile liability policies required by this Agreement shall contain the following clauses:

"It is agreed that any insurance maintained by the City of Exeter shall apply in excess of and not contribute with insurance provided by this policy."

"The City of Exeter, its officers, agents, employees, representatives and volunteers are added as additional insureds as respects operations and activities of, or on behalf of the named insured, performed under contract with the City of Exeter."

- F. Prior to commencing any work under this Agreement, CONSULTANT shall deliver to CITY insurance certificates confirming the existence of the insurance required by this Agreement, and including the applicable clauses referenced above. Within thirty (30) days of the execution date of this Agreement, CONSULTANT shall provide to CITY endorsements to the above-required policies, which add to these policies the applicable clauses referenced above. Said endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by CITY, it shall be CONSULTANT's responsibility to see that CITY receives documentation acceptable to CITY which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company. CITY has the right to demand, and to receive within a reasonable time period, copies of any insurance policies required under this Agreement.

- G. In addition to any other remedies CITY may have if CONSULTANT fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, CITY may, at its sole option:
1. Order CONSULTANT to stop work under this Agreement; or
 2. Terminate this Agreement.

Exercise of any of the above remedies, however, is an alternative to other remedies CITY may have and is not the exclusive remedy for CONSULTANT's failure to maintain insurance or secure appropriate endorsements.

Nothing herein contained shall be construed as limiting in any way the extent to which CONSULTANT may be held responsible for payments of damages to persons or property resulting from CONSULTANT's or its subcontractor's performance of the work covered under this Agreement.

XII. NON-DISCRIMINATION

CONSULTANT and all subcontractors shall not discriminate against any employee or applicant for employment on the basis of race, color, national origin, sex, or any other classification protected by federal or state law, in the performance of this Agreement. The CONSULTANT shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement.

XIII. MISCELLANEOUS PROVISIONS

- A. Asbestos and Hazardous Materials: In providing its services hereunder, CONSULTANT shall not be responsible for identification, handling, containment, abatement, or in any other respect, for any asbestos or hazardous material if such is present in connection with the PROJECT. In the event the CITY becomes aware of the presence of asbestos or hazardous material at the jobsite, CITY shall be responsible for complying with all applicable federal and state rules and regulations, and shall immediately notify CONSULTANT, who shall then be entitled to cease any of its services that may be affected by such presence, without liability to CONSULTANT arising therefrom.
- B. Successors and Assigns: This Agreement shall be binding upon and shall inure to the benefit of any successors to or assigns of the parties.
- C. Prohibition of Assignment: Neither the CITY nor CONSULTANT shall assign, delegate or transfer their rights and duties in this Agreement without the written consent of the other party.
- D. Dispute/Governing Law: Any dispute not resolvable by informal arbitration between the parties to this Agreement shall be adjudicated in a Court of Law under the laws of the State of California.
- E. Notices: Notice shall be sufficient hereunder if personally served upon the City Clerk of the CITY or an officer or principal of the CONSULTANT, or if sent via the United States Postal Service, postage prepaid, addressed as follows:
- | | |
|--|--|
| CITY OF EXETER
100 N. C Street
Exeter, CA 93221
Attention: City Clerk | CONSULTANT
Attention: Mary Escarsega Fechner
Phone: 559-732-4194
Email: mary.escarsega-fechner@cset.org |
|--|--|
- F. Jurisdiction/Venue/Waiver Of Removal: This Agreement is entered into and is to be performed in Tulare County, California. This Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in that State. Any action brought to interpret or enforce this Agreement, or any of the terms or conditions hereof, shall be brought in Tulare County, California. The CONSULTANT hereby expressly waives any right to remove any action to a county other than Tulare County as permitted pursuant to Section 394 of the California Code of Civil Procedure.
- G. Integration/Modification: This Agreement and each of the exhibits referenced herein, which are incorporated by reference, represents the entire understanding of the CITY and the CONSULTANT as to

those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by the CITY and the CONSULTANT.

- H. Conflict With Law: If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said law, but the remainder of the Agreement shall be in full force and effect.
- I. Attorney's Fees: In the event either party commences any action, arbitration or legal proceedings for the enforcement of this Agreement, the prevailing party, as determined by the court or arbitrator, shall be entitled to recovery of its attorney's fees and court costs incurred in the action brought thereon.
- J. Construction: This Agreement is the product of negotiation and compromise on the part of each party and the parties agree, notwithstanding Civil Code Section 1654, that in the event of uncertainty the language will not be construed against the party causing the uncertainty to exist.
- K. Authority: Each signatory to this Agreement represents that it is authorized to enter into this Agreement and to bind the party to which its signature represents.
- L. Headings: Section headings are provided for organizational purposes only and do not in any manner affect the scope or intent of the provisions thereunder.
- M. Firearms Prohibited: Guns may not be carried by contractors /vendors/consultants while working on City of Exeter premises without the expressed written approval of a City of Exeter Department Head, or an exemption in the contract. If a contractor/vendor/consultant is caught carrying a gun, without City permission, their contract will be terminated.

IN WITNESS WHEREOF, this Agreement is executed on the day and year first above written.

CITY OF EXETER

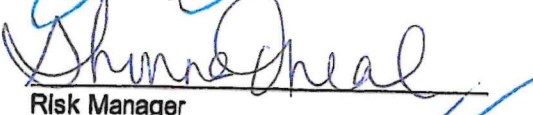


City Administrator

Approved as to Form



City Attorney

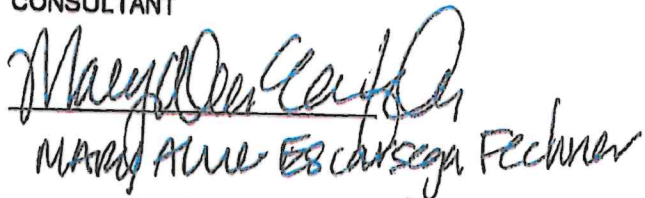


Risk Manager



Project Manager

CONSULTANT



Executive Director

CSET

6/11/2020

Attachments:

Exhibit "A": Scope of Work

Exhibit "A"
Scope of Work

The CONSULTANT will operate a certified mobile buy back recycling center and provide services to collect California Redemption Value (CRV) beverage containers and electronic waste at 314 West Firebaugh Street, Exeter, CA 93221.

The CONSULTANT will:

1. Provide trained staff at the mobile buy back location during the designated hours of operation:

Tuesday: 9:30 am to 3:30 pm
Wednesday: 9:30 am to 3:30 pm
Thursday: 9:30 am to 3:30 pm
Friday: 9:30 am to 3:30 pm
Saturday: 9:30 am to 3:30 pm
2. Redeem the collected CRV materials through a certified recycler and apply these funds to programs that meet CSET's nonprofit mission.
3. Collect computers, monitors, and televisions, cell and house phones, fax machines, laptops, book readers, printers, radios, tablets, i-Pods and players, scanners, stereos, speakers, video cameras and players, game players and accessories, and other electronic waste and redeem these items through a certified recycler and apply these funds to programs that meet CSET's nonprofit mission.
4. Provide a Supervisor/Coordinator to oversee the project and actively supervise the collection crew.
5. Advertise the Exeter Community Buy Back Center along with the City of Exeter.
6. Maintain the designated area, keeping it clean and presentable at all times.
 - a. The designated area will be swept or raked daily to remove broken glass, bottle caps and other debris
 - b. No trash cans, boxes or containers will be left on-site when the center is not in operation
 - c. All trash and illegally dumped items will be removed from the designated location at the end of each day
 - d. Mobile buy back truck will park in the designated area only
7. Provide portable on-site restroom facility with hand-washing station. Said facility must be serviced weekly to ensure cleanliness and adequate supplies of toilet paper, soap, and clean water for handwashing.

CITY agrees to:

1. Designate a location on City's property for a certified recycling center for a period of one (1) year and continue to pay applicable taxes on the property.
2. Acknowledge the California Department of Conservation and CSET whenever this project is publicized in any news media, brochures, articles, seminars or other promotional materials.
3. Assign a liaison person for this project.

CITY OF EXETER TREASURER'S REPORT

PO BOX 237 - 137 N F STREET, EXETER 93221
Phone 592-3710 - Fax 592-3556

Quarter 3

		1/31/2025	2/28/2025	3/31/2025
CASH ON HAND				
Beginning Balance		\$ 1,133,638.74	\$ 1,342,255.57	\$ 1,664,651.02
Deposits				
	Beginning Deposits In Transit	\$ 53,198.59	\$ 59,251.08	\$ 9,488.45
	Bank Deposit (Cash/Checks)	\$ 517,923.31	\$ 412,302.39	\$ 415,458.13
	Direct Deposit (Paymentus, Ipay, ACH Receipts)	\$ 782,587.98	\$ 754,345.19	\$ 609,343.58
	Total deposits	\$ 1,353,709.88	\$ 1,225,898.66	\$ 1,034,290.16
Withdrawals				
	City Checks Processed	\$ 774,414.52	\$ 597,545.50	\$ 994,528.33
	Manual Disbursements	\$ 14,618.46	\$ 14,783.73	\$ 15,028.65
	Payroll EFT	\$ 253,923.53	\$ 178,200.86	\$ 144,688.79
	Payroll Checks Processed	\$ 1,563.14	\$ 2,924.30	\$ 4,395.49
	CalPERS Retirement costs	\$ 52,776.05	\$ 78,040.39	\$ 43,296.97
	Payroll Taxes	\$ 39,833.17	\$ 26,622.11	\$ 37,629.75
	Deferred Comp	\$ 619.96	\$ 619.96	\$ 929.94
	FSA Disbursements	\$ 3,729.91	\$ 2,493.87	\$ 3,179.48
	Chargebacks	\$ 2,167.03	\$ 534.97	\$ 253.18
	State DCSS	\$ 1,106.28	\$ 737.52	\$ 506.76
	Bank Fees	\$ -	\$ -	\$ 35.00
	Water Bond Payment	\$ -	\$ -	\$ 70,675.00
	Postage	\$ -	\$ 1,000.00	\$ 1,000.00
	Alternative Fuel Tax	\$ 41.00	\$ -	\$ -
	Debit Correction	\$ 300.00	\$ -	\$ -
	Total Withdrawals	\$ 1,145,093.05	\$ 903,503.21	\$ 1,316,147.34
Ending Bank Balance		\$ 1,342,255.57	\$ 1,664,651.02	\$ 1,382,793.84
	Undeposited Cash on Hand	\$ 59,251.08	\$ 9,488.45	\$ 51,718.96
	DD UB Receipted in March		\$ (413.07)	
	Deposit in Transit		\$ -	\$ -
	Audit Adjustments	\$ -	\$ -	\$ -
	Total Outstanding Deposits	\$ 59,251.08	\$ 9,075.38	\$ 51,718.96
Outstanding Checks				
	General	\$ 76,081.80	\$ 71,630.94	\$ 63,147.04
	Payroll	\$ 2,374.06	\$ 27,916.76	\$ 25,399.20
	Total outstanding checks	\$ 78,455.86	\$ 99,547.70	\$ 88,546.24
Adjusted Bank Balance		\$ 1,323,050.79	\$ 1,574,178.70	\$ 1,345,966.56

Prepared By:


Xochitl Hernandez

Approved By:


Rene Miller

CITY OF EXETER INVESTMENT REPORT

PO BOX 237 - 137 N F STREET, EXETER 93221 Phone: 559-592-3710

For quarter ending

3/31/2025

Beginning Cash Balance		\$ 26,937,887.27
Disbursements	\$ (986,137.68)	
Journal-Entries	\$ (113,168.94)	
Manual-Disbursements	\$ (14,875.40)	
Payroll	\$ (147,073.48)	
Receipts	\$ 455,462.96	
Utilities	\$ 621,157.60	
Reconciled Ending Cash Balance		\$ 26,753,252.33

INVESTMENTS			
Exeter PD Safekeeping	Total:	\$	12,982.24
Petty Cash	Total:	\$	1,100.00
Charles Scwab	Various Demand	\$	0.23
		\$	14,082.47

MONEY MARKET FUNDS	TITLE	PURCHASE DATE	MATURITY DATE	RATE	PAR VALUE	
	Local Agency Investment Fund	Various Demand		4.62000%	\$ 21,461,055.52	
	US Savings	Various Demand		0.08999%	\$ 182,450.48	
				Total:	\$	21,643,506.00

TREASURY OBLIGATIONS	TITLE	PURCHASE DATE	MATURITY DATE	RATE	PAR VALUE	PRINCIPAL COST
US Treasury	US Treasury Obligations Bond	Oct-21	11/30/2026	1.625%	\$ 500,000	\$ 513,457.03
	US Govt Agency Securities Bond	Mar-24	6/23/2026	4.375%	\$ 1,030,000	\$ 1,030,047.38
	Unrealized Gain/Loss					\$ (8,807.11)
				Total:	\$	1,530,000 \$ 1,534,697.30

CERTIFICATE OF DEPOSIT	TITLE	PURCHASE DATE	MATURITY DATE	RATE	PAR VALUE	PRINCIPAL COST
CD	Crown BK Ocean City NJ CD	Dec-23	12/29/2025	4.350%	\$ 249,000	\$ 249,000
CD	First Bank Richmond NA IN CD	Dec-23	1/29/2026	4.400%	\$ 244,000	\$ 244,000
CD	Morgan Stanley Private BK NATL	Sep-24	3/11/2026	4.150%	\$ 245,000	\$ 245,000
CD	BNY MELLON NA INSTL CTF DEP	Mar-25	3/8/2027	4.100%	\$ 244,000	\$ 244,000
CD	Dundee Bank Omaha	Apr-22	4/8/2027	2.250%	\$ 247,000	\$ 247,000
CD	Members Trust of SW FCU	Feb-24	2/28/2028	4.250%	\$ 249,000	\$ 249,000
CD	Alabama Credit Union	Feb-24	2/28/2028	4.350%	\$ 249,000	\$ 249,000
CD	AMERICAN EXPRESS NATL BK BROK	Mar-25	3/6/2028	4.250%	\$ 244,000	\$ 244,000
CD	VALLEY NATIONAL BANK WAYNE	Mar-25	3/6/2028	4.250%	\$ 244,000	\$ 244,000
				4.04%	\$ 2,215,000	\$ 2,215,000

Total Investments \$ 25,407,285.77
Total City Funds \$ 26,753,252.33
Ratio of Invested Funds/Available Funds 95%

I verify that this investment portfolio is in conformity with all State laws and the City's Investment Policy which is approved annually by the City Council.

The Treasurer's cash management program provides sufficient liquidity to meet expenditure requirements for the next three months.


Xochitl Hernandez, Interim Finance Director

City of Exeter Agenda Item Transmittal

Meeting Date: May 27, 2025

Agenda Item Number: J.1.

Wording for Agenda: Public hearing to consider adoption of Resolution 2025-14, A Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Glenn View Estates Assessment District No. 25-01 at the B Level of Service; Adopting Resolution 2025-15 certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts if the consolidation of the district is approved by the property owners through the balloting conducted.

Submitting Department: Public Works
Contact Name: John Doyel, Contract City Engineer
Adam Ennis, City Administrator
Phone Number: (559)592-4539
Email: john.doyel@gkinc.com , adam@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☐ Regular Item

☒ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

City Staff recommends that the City Council:

1. Conduct a Public Hearing to receive and consider all comments or protests, if any, to the proposed assessment of the Glenn View Estates Assessment District No. 25-01, and if assessment passes after ballot count, adopt Resolution 2025-14, a Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Glenn View Estates Assessment District No. 25-01 at the B Level of Service.
2. Adopt Resolution 2025-15 certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts if the assessment passes after ballot count

Summary/Background:

At the January 14, 2025, City Council meeting, the Council requested that Staff bring a discussion item back on the agenda of an upcoming Council meeting to discuss potential adjustments and balloting of the City's Landscape and Lighting Maintenance Assessment Districts (LLMADs) to assist in improving the future financial balance of the districts.

Due to many deficits in annual and fund balances of the LLMADs and increasing contract costs, staff have been working to identify options for making adjustments in the LLMADs to provide for improved financial stability in the future. One potential solution is to consolidate LLMADs where subdivisions were developed in phases and each phase was assigned a separate LLMAD. This

separation creates additional administrative costs and efforts. By consolidating multiple districts within a subdivision into a single district, time and costs for all properties in that subdivision could be reduced.

Consolidation presents challenges, including varying financial statuses (deficits or surpluses), differences in service levels, and variations in assessments.

At the February 25, 2025, City Council meeting, the Council directed staff to proceed with the consolidation of the Glenn View Estates LLMADs which would be balloted before the next fiscal year's tax roll assessment process.

Each district will contribute to the new district's reserve. Any surplus funds will be utilized to improve landscaping and irrigation within the district with the surplus. The Engineer's Report proposes increasing the level of service for all districts to Level B as directed by Council and ensuring a uniform service level.

City Staff prepared the report for the purpose of combining the Glenn View Estates 1-6 Landscape and Lighting Maintenance Assessment Districts into a new district to ensure ongoing maintenance of common area landscaping, irrigation systems, and lighting.

Members of the District will have until the close of the public comment portion of the public hearing to submit their ballots to the City Clerk for consideration. The City Council will pause the public hearing after the comment period and the City staff will go and count the ballots. If the assessment passes, the City Council may then consider adoption of the attached resolutions.

If the assessment does not pass, no action may be taken on this item, and the districts will remain individual. The City staff will return at a future meeting for the Council to consider previously approved increases with the rest of the districts included in the City's annual report and assessment.

Process and Timeline:

1. April 3, 2025: Informational Meeting at Council Chambers and Zoom.
2. April 7, 2025: Ballots sent to property owners.
3. April 9, 2025: Public Hearing notice is published.
4. May 27, 2025: Council holds a public hearing, considers the Engineer's Report, and adopts final resolutions.
5. June-August 2025: Approved assessments are submitted to the County for inclusion in property tax roll

Fiscal Impact:

The formation of this district will ensure the proper funding of landscape and lighting maintenance within Glenn View Estates Phases 1-6. There is no cost to the City as all costs for maintenance of the district will be borne by the district.

Prior Council/Board Actions:

Multiple actions for the LLMAD's, including annual assessments as well as direction from Council at previous meetings.

Attachments:

- Resolution 2025-14 (Approving the Engineer's Report for Glenn View Estates Assessment District No. 25-01)
- Resolution 2025-15 (Certifying the process to place Special Assessments on the Tulare County secured property tax roll)

Recommended motion to be made by Council/Board:

1. If the consolidation of the district is approved by the property owners through the balloting conducted - I move to adopt Resolution 2025-14, a Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Glenn View Estates Assessment District No. 25-01 at the B Level of Service, and adopt Resolution 2025-15 certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts.

2. If the consolidation of the district is not approved by the property owners through the balloting conducted – No action recommended.

RESOLUTION NO. 2025-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING THE ENGINEER'S REPORT AND CONFIRMING THE DIAGRAMS AND ASSESSMENT THEREIN FOR THE CITY OF EXETER LIGHTING AND LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT NO. 25-01, GLENN VIEW ESTATES, IN SUPPORT OF THE PROPOSED ANNUAL BENEFIT ASSESSMENT (ABA) FOR FISCAL YEAR 2025-2026

WHEREAS, the City of Exeter has formed a new assessment district pursuant to the Landscaping & Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees, irrigation systems and walls; and

WHEREAS, on March 11, 2025, the City Council directed and ordered the City Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972 for the district listed above.

IT IS NOW THEREFORE RESOLVED THAT:

1.The City Engineer has filed the Engineer's Report with the City Clerk.

2.The City Council hereby approves the Engineer's Report as presented and confirms the diagram and assessment contained in the Engineer's Report, attached as exhibits hereto, and proposes to levy the proposed assessment for fiscal year 2025-26.

Exhibit A – Engineer's Report for Landscape and Lighting Maintenance Assessment District No. 25-01, Glenn View Estates.

PASSED AND ADOPTED THIS 27TH DAY OF MAY, 2025, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-01**

SUBDIVISION 96-01, GLENN VIEW ESTATES

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 25-01, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees, irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-01**

SUBDIVISION 96-01, GLENN VIEW ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING

August 9, 2025

Subdivision included:

96-01 GLENN VIEW ESTATES

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-01**

SUBDIVISION 96-01, GLENN VIEW ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

Not Applicable, Creation of new district.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-01**

SUBDIVISION 96-01, GLENN VIEW ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$20,542.32
	B. Water	5,526.04
	C. Electricity	0.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$26,068.36
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	<u>\$26,598.36</u>
3.	PROJECTED ASSESSMENT DISTRICT BALANCE	<u>\$(13,299.18)</u>
4.	PROJECTED ASSESSMENT 2025-2026	\$(26,597.52)
	The assessment of \$167.28 is a new assessment for this district.	
5.	PROJECTED SURPLUS	<u>\$(13,298.34)</u>

Each of the one hundred fifty-nine (159) equivalent units will be assessed \$167.28.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-01**

SUBDIVISION 96-01, GLENN VIEW ESTATES

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV> DESCRIPTION
133-210-001	\$167.28	David P. & Inna R. Cazares (TR) 1411 Vine St Exeter, CA 93221-9795	960101	96-01	Glenn View Estates No. 1
133-210-002	\$167.28	Salvador V. Gonzalez 1401 Vine St Exeter, CA 93221-2386	960102	96-01	Glenn View Estates No. 1
133-210-003	\$167.28	Eric M San Miguel 1373 Vine St Exeter, CA 93221-2383	960103	96-01	Glenn View Estates No. 1
133-210-004	\$167.28	Bluecrew Properties LLC 20391 Avenue 262 Exeter, CA 93221-9678	960104	96-01	Glenn View Estates No. 1
133-210-005	\$167.28	Bluecrew Properties LLC 20391 Avenue 262 Exeter, CA 93221-9678	960105	96-01	Glenn View Estates No. 1
133-210-006	\$167.28	Jose Luis Perez 2102 N Fulgham St Visalia, CA 93291-4034	960106	96-01	Glenn View Estates No. 1
133-210-007	\$167.28	Simon F. & Janet L. Smith (CO TRS) (LIV TR) 101 S. Belmont Road Exeter, CA 93221-1450	960107	96-01	Glenn View Estates No. 1
133-210-008	\$167.28	Whitney C. Dodd 1201 Vine St Exeter, CA 93221-2383	960108	96-01	Glenn View Estates No. 1
133-210-009	\$167.28	Joseph K. & Karen M. Duncan 1202 Bradley Ct Exeter, CA 93221-2385	960109	96-01	Glenn View Estates No. 1
133-210-010	\$167.28	Jamie DiGirolamo 1236 Bradley Ct Exeter, CA 93221-2385	960110	96-01	Glenn View Estates No. 1
133-210-011	\$167.28	John P. Langley 1270 Bradley Ct Exeter, CA 93221-2385	960111	96-01	Glenn View Estates No. 1
133-210-012	\$167.28	Sara Jean & Phillip Bruce Townsend 1310 Bradley Ct Exeter, CA 93221-2387	960112	96-01	Glenn View Estates No. 1
133-210-013	\$167.28	David M. & Anneliese M. Roa 1378 Bradley Ct Exeter, CA 93221-2387	960113	96-01	Glenn View Estates No. 1

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV> DESCRIPTION
133-210-014	\$167.28	Randall J. & Lisa A. Van Grouw 20391 Avenue 262 Exeter, CA 93221-9678	960114	96-01	Glenn View Estates No. 1
133-210-015	\$167.28	Rick L. and Glenda I. Rilea 19361 Ave 300 Exeter, CA 93221	960115	96-01	Glenn View Estates No. 1
133-210-016	\$167.28	Alizabeth Ramirez 1409 Bradley Ct Exeter, CA 93221-2388	960116	96-01	Glenn View Estates No. 1
133-210-017	\$167.28	Robert Alfred Blattler (TRS) 605 Pheasant Ct Exeter, CA 93221-2075	960117	96-01	Glenn View Estates No. 1
133-210-018	\$167.28	Dylan Mann 1373 Bradley Ct Exeter, CA 93221-2387	960118	96-01	Glenn View Estates No. 1
133-210-019	\$167.28	Vincent Arbizo (TR) (A FAM TR) 6525 W Damsen Ave Visalia, CA 93291-9617	960119	96-01	Glenn View Estates No. 1
133-210-020	\$167.28	Orlando & Vanessa M. Mendoza 1265 W Bradley Ct Exeter, CA 93221	960120	96-01	Glenn View Estates No. 1
133-210-021	\$167.28	Hermelinda Suarez 16925 Ave 264 Visalia, CA 93292	960121	96-01	Glenn View Estates No. 1
133-210-024	\$167.28	Kelly D. Jantzen 1190 Bradley Ct Exeter, CA 93221-2384	960122	96-01	Glenn View Estates No. 1
133-210-025	\$167.28	James & Stacey O'Brien 1193 Vine St Exeter, CA 93221-2382	960123	96-01	Glenn View Estates No. 1
133-210-073	\$167.28	Catherine Skelly Doe P.O. Box 325 Ivanhoe, CA 93232-0325	960124	96-01	Glenn View Estates No. 1
133-210-074	\$167.28	Eric L. Ferguson 1189 Bradley Ct Exeter, CA 93221-2384	960125	96-01	Glenn View Estates No. 1
133-210-075	\$167.28	Senorina B. Martinez 502 N. Glenn View Dr. Exeter, CA 93221-2395	960126	96-01	Glenn View Estates No. 1
133-210-076	\$167.28	Mark Eaton 1203 Bradley Ct Exeter, CA 93221-2385	960127	96-01	Glenn View Estates No. 1
133-210-026	\$167.28	Willa Dean Lopez 1191 Vine St Exeter, CA 93221-2382	960128	96-01	Glenn View Estates No. 2
133-210-027	\$167.28	Sylvie Robillard (TR) (SR REV TRUST) PO Box 44161 Lemon Cove, CA 93244	960129	96-01	Glenn View Estates No. 2
133-210-028	\$167.28	Kenneth W., Sr. & Vickie L. Goodman 1167 Vine St Exeter, CA 93221-2382	960130	96-01	Glenn View Estates No. 2

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-210-029	\$167.28	Anthony & Allyson Detlefsen 1155 Vine St Exeter, CA 93221-2382	960131	96-01	Glenn View Estates No. 2
133-210-030	\$167.28	Walter D. IV & Victoria A. Wilson (TR) 13121 Silver Saddle Lane Poway, CA 92064-1923	960132	96-01	Glenn View Estates No. 2
133-210-031	\$167.28	Rick & Jolene R. Robles 1131 W. Vine St Exeter, CA 93221-2382	960133	96-01	Glenn View Estates No. 2
133-210-032	\$167.28	Juan Jesus J. Galabiz & Galaviz Veronica Centeno 1119 Vine St Exeter, CA 93221-2382	960134	96-01	Glenn View Estates No. 2
133-210-033	\$167.28	Robert & Crystal Denise Barrera 1112 Bradley Ct Exeter, CA 93221-2384	960135	96-01	Glenn View Estates No. 2
133-210-034	\$167.28	Robert D. Pfeifer (TR) 1126 Bradley Ct Exeter, CA 93221-2384	960136	96-01	Glenn View Estates No. 2
133-210-035	\$167.28	Carrie F. Guinn (SCSR TR) 1138 Bradley Ct Exeter, CA 93221-2384	960137	96-01	Glenn View Estates No. 2
133-210-036	\$167.28	Edward & Brenda Teague Baker (TRS) 1150 Bradley Ct Exeter, CA 93221-2384	960138	96-01	Glenn View Estates No. 2
133-210-037	\$167.28	Donovan James & Amanda Kristy Fields 1170 Bradley Ct Exeter, CA 93221-2384	960139	96-01	Glenn View Estates No. 2
133-210-038	\$167.28	Jakob Souza 1188 Bradley Ct Exeter, CA 93221	960140	96-01	Glenn View Estates No. 2
133-210-039	\$167.28	Brian & Bernadette Leanos Shelton 1187 Bradley Ct Exeter, CA 93221-2384	960141	96-01	Glenn View Estates No. 2
133-210-040	\$167.28	Yi Zhuang 1165 Bradley Ct Exeter, CA 93221-2384	960142	96-01	Glenn View Estates No. 2
133-210-041	\$167.28	Heidi Jaramillo 1153 Bradley Ct Exeter, CA 93221-2384	960143	96-01	Glenn View Estates No. 2
133-210-042	\$167.28	Michael E. & Charlotte G. Jones 1141 W Bradley Ct Exeter, CA 93221	960144	96-01	Glenn View Estates No. 2
133-210-043	\$167.28	Lisa Quinn 1129 Bradley Ct Exeter, CA 93221-2384	960145	96-01	Glenn View Estates No. 2
133-210-044	\$167.28	Ramona L. Carney (TR) (SEP PROP TR) 5811 W. Tempe Avenue Visalia, CA 93277-0803	960146	96-01	Glenn View Estates No. 2

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-210-046	\$167.28	George A. & Graciela Espinoza 1238 Joy Ct Exeter, CA 93221-2390	960147	96-01	Glenn View Estates No. 3
133-210-047	\$167.28	Jerry & Mary M. Stacey 1270 Joy Ct Exeter, CA 93221-2390	960148	96-01	Glenn View Estates No. 3
133-210-048	\$167.28	Daniel Landeros 1408 Joy Ct Exeter, CA 93221-2394	960149	96-01	Glenn View Estates No. 3
133-210-049	\$167.28	Veronica Cortes 1336 Joy Ct Exeter, CA 93221-2392	960150	96-01	Glenn View Estates No. 3
133-210-050	\$167.28	Michael J Davis 1370 Joy Ct Exeter, CA 93221-2392	960151	96-01	Glenn View Estates No. 3
133-210-051	\$167.28	Gabrille Reid 1378 Bradley Ct Exeter, CA 93221-2387	960152	96-01	Glenn View Estates No. 3
133-210-052	\$167.28	Daniel E. & Laura J. Landeros 1408 Joy Ct Exeter, CA 93221-2394	960153	96-01	Glenn View Estates No. 3
133-210-053	\$167.28	Claude G. & Mary M. Denis 1407 Joy Ct Exeter, CA 93221-2394	960154	96-01	Glenn View Estates No. 3
133-210-054	\$167.28	Barbara J. Severs 1405 Joy Ct Exeter, CA 93221-2394	960155	96-01	Glenn View Estates No. 3
133-210-055	\$167.28	Mildred Brugetti 1371 Joy Ct Exeter, CA 93221-2393	960156	96-01	Glenn View Estates No. 3
133-210-056	\$167.28	Jerry & Mary M. Stacey 1337 Joy Ct. Exeter, CA 93221	960157	96-01	Glenn View Estates No. 3
133-210-057	\$167.28	Sherry Woods c/o Jerry Stacey 1270 Joy Ct Exeter, CA 93221-2390	960158	96-01	Glenn View Estates No. 3
133-210-058	\$167.28	Isaiah Martinez 1269 Joy Ct Exeter, CA 93221-2391	960159	96-01	Glenn View Estates No. 3
133-210-059	\$167.28	Stephanie Fagundes Parker 1235 Joy Ct Exeter, CA 93221	960160	96-01	Glenn View Estates No. 3
133-210-062	\$167.28	Gene M. Anacleto (TR) 1167 Joy Ct Exeter, CA 93221-2389	960161	96-01	Glenn View Estates No. 3
133-210-063	\$167.28	Paula D. Hesse (TR) 810 Park Place Ct Exeter, CA 93221-2420	960162	96-01	Glenn View Estates No. 3
133-210-064	\$167.28	Jose Javier Padilla Avila 1141 Joy Ct Exeter, CA 93221-2389	960163	96-01	Glenn View Estates No. 3

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-210-065	\$167.28	Paul & Stacy Figueira 1127 Joy Ct Exeter, CA 93221-2389	960164	96-01	Glenn View Estates No. 3
133-210-066	\$167.28	Roberto Islas 1115 Joy Ct. Exeter, CA 93221	960165	96-01	Glenn View Estates No. 3
133-210-067	\$167.28	Candelario Guzman Yanez 1195 N. Belmont Rd Exeter, CA 93221-9669	960166	96-01	Glenn View Estates No. 3
133-210-068	\$167.28	Marshall Hovis 1126 Joy Ct Exeter, CA 93221	960167	96-01	Glenn View Estates No. 3
133-210-069	\$167.28	Oscar M. and Rhodna S. Lumbres 1140 Joy Ct Exeter, CA 93221-2389	960168	96-01	Glenn View Estates No. 3
133-210-070	\$167.28	April L. Dodd 1156 Joy Ct. Exeter, CA 93221-2389	960169	96-01	Glenn View Estates No. 3
133-210-071	\$167.28	Erica Hernandez 1170 Joy Ct Exeter, CA 93221	960170	96-01	Glenn View Estates No. 3
133-210-078	\$167.28	Paul D. Vargas 602 Glenn View Dr Exeter, CA 93221-1468	960171	96-01	Glenn View Estates No. 3
133-210-079	\$167.28	Tamera Fernandez (TOD) 1201 Joy Ct Exeter, CA 93221-2391	960172	96-01	Glenn View Estates No. 3
133-210-080	\$167.28	Jose & Esperanza Hernandez 1186 Joy Ct Exeter, CA 93221-2389	960173	96-01	Glenn View Estates No. 3
133-210-081	\$167.28	Gustavo Yanez-Colin 507 Glenn View Dr Exeter, CA 93221-2396	960174	96-01	Glenn View Estates No. 3
133-210-082	\$167.28	CALTERRAS 29820 Road 162 Visalia, CA 93292-9587	960175	96-01	Glenn View Estates No. 3
133-210-083	\$167.28	CALTERRAS 29820 Road 162 Visalia, CA 93292-9587	960176	96-01	Glenn View Estates No. 3
133-210-084	\$167.28	Ruben M Cruz 607 Glenn View Ct Exeter, CA 93221-1468	960177	96-01	Glenn View Estates No. 3
133-210-085	\$167.28	Bluecrew Properties, LLC c/o Randall J. Van Grouw 20391 Avenue 262 Exeter, CA 93221-9678	960178	96-01	Glenn View Estates No. 3
133-220-001	\$167.28	Top Equity Investments LLC 715 N Cottonwood ST Visalia, CA 93291-7938	960179	96-01	Glenn View Estates No. 4
133-220-002	\$167.28	Michael B. & Chelsea B. Leach 651 N. Leta Mae Ct Exeter, CA 93221-2398	960180	96-01	Glenn View Estates No. 4

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
133-220-003	\$167.28	Julian & Christy Banuelos 659 Leta Mae Ct Exeter, CA 93221-2398	960181	96-01	Glenn View Estates No. 4
133-220-004	\$167.28	Suehey Florez 665 Leta Mae Ct Exeter, CA 93221-2398	960182	96-01	Glenn View Estates No. 4
133-220-005	\$167.28	John A. Domingos (TR) (JAD 2010 SEP TR) 237 Mitchell Ave Tulare, CA 93274-1393	960183	96-01	Glenn View Estates No. 4
133-220-006	\$167.28	Angel Avrahan Garcia 679 N. Leta Mae Ct Exeter, CA 93221-2398	960184	96-01	Glenn View Estates No. 4
133-220-007	\$167.28	Kelley Turri 697 Leta Mae Ct Exeter, CA 93221-2398	960185	96-01	Glenn View Estates No. 4
133-220-008	\$167.28	Amber & Shandon Tenbroeck 680 Leta Mae Ct Exeter, CA 93221-2397	960186	96-01	Glenn View Estates No. 4
133-220-009	\$167.28	Vernon Franklin and Cassandra Alves 670 No Leta Mae Ct Exeter CA 93221	960187	96-01	Glenn View Estates No. 4
133-220-010	\$167.28	Joseph Lofgren 662 Leta Mae Ct Exeter, CA 93221-2397	960188	96-01	Glenn View Estates No. 4
133-220-011	\$167.28	Lynn M. Charron 654 Leta Mae Ct Exeter, CA 93221-2397	960189	96-01	Glenn View Estates No. 4
133-220-012	\$167.28	Jason Delgado 246 Old Line Ave Exeter, CA 93221	960190	96-01	Glenn View Estates No. 4
133-220-015	\$167.28	Ana Rosa Andalon 1119 Woodside Circle Salinas, CA 93901-1827	960191	96-01	Glenn View Estates No. 5
133-220-016	\$167.28	Paula D Hesse 810 Park Place Ct Exeter, CA 93221-2420	960192	96-01	Glenn View Estates No. 5
133-220-017	\$167.28	Amy E. Burum 1140 Meadow Ave Exeter, CA 93221-1471	960193	96-01	Glenn View Estates No. 5
133-220-018	\$167.28	Anthony C. & Martha L. Gomez 1150 Meadow Ave Exeter, CA 93221-1471	960194	96-01	Glenn View Estates No. 5
133-220-019	\$167.28	Sylvie Robillard PO Box 41161 Lemon Cove, CA 93244-0161	960195	96-01	Glenn View Estates No. 5
133-220-023	\$167.28	Dalton Ryan Daily 642 Glenn View Ct Exeter, CA 93221-1468	960196	96-01	Glenn View Estates No. 5
133-220-024	\$167.28	Gina M. Rizza 656 Glenn View Ct Exeter, CA 93221-1468	960197	96-01	Glenn View Estates No. 5

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV> DESCRIPTION
133-220-025	\$167.28	Richard Dyon and Rosalinda Pike 668 Glenn View Ct Exeter, CA 93221-1468	960198	96-01	Glenn View Estates No. 5
133-220-026	\$167.28	Ana Sermenio (TR) 676 Glenn View Ct Exeter, CA 93221-1468	960199	96-01	Glenn View Estates No. 5
133-220-027	\$167.28	Sal Gonzales 682 Glenn View Ct Exeter, CA 93221-1468	960200	96-01	Glenn View Estates No. 5
133-220-028	\$167.28	Joseph Angel Morales 687 Glenn View Ct Exeter, CA 93221-1468	960201	96-01	Glenn View Estates No. 5
133-220-029	\$167.28	Kelley Turri (TR)(EST OF MHM) 697 Leta Mae Ct Exeter, CA 93221-2398	960202	96-01	Glenn View Estates No. 5
133-220-030	\$167.28	Richard F. Bodily 669 Glenn View Ct Exeter, CA 93221-1468	960203	96-01	Glenn View Estates No. 5
133-220-031	\$167.28	Paul A. & Debra S. Ezelle 659 Glenn View Ct Exeter, CA 93221-1468	960204	96-01	Glenn View Estates No. 5
133-220-032	\$167.28	Christopher and Traci Gibson 649 Glenn View Ct Exeter, CA 93221-1468	960205	96-01	Glenn View Estates No. 5
133-220-035	\$167.28	Raymond and Nora E. Ruiz 644 Kathleen Ct Exeter, CA 93221-1467	960206	96-01	Glenn View Estates No. 5
133-220-036	\$167.28	Michael L. & Barbara L. Young 654 Kathleen Ct Exeter, CA 93221-1467	960207	96-01	Glenn View Estates No. 5
133-220-037	\$167.28	Jason A. Morales 664 Kathleen Ct Exeter, CA 93221-1467	960208	96-01	Glenn View Estates No. 5
133-220-038	\$167.28	Charla Rae Phillips (TR) 678 Kathleen Ct Exeter, CA 93221-1467	960209	96-01	Glenn View Estates No. 5
133-220-039	\$167.28	Scott W. & Shelly S. Fought 684 Kathleen Ct Exeter, CA 93221-1467	960210	96-01	Glenn View Estates No. 5
133-220-040	\$167.28	Richard & Jennifer Keys 689 Kathleen Ct Exeter, CA 93221-1467	960211	96-01	Glenn View Estates No. 5
133-220-041	\$167.28	John M. and Nancy H. Moore (TRS) (M LIV TR) 679 N Kathleen Ct Exeter, CA 93221-1467	960212	96-01	Glenn View Estates No. 5
133-220-042	\$167.28	Mario E Franco 667 Kathleen Ct Exeter, CA 93221-1467	960213	96-01	Glenn View Estates No. 5
133-220-043	\$167.28	Ercilio M. Cardoso (TR) (2003 C Fam TR) 17920 Seine Ave Artesia, CA 90701	960214	96-01	Glenn View Estates No. 5

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV-> DESCRIPTION
133-220-044	\$167.28	Timothy A. & Nicole D. Hire 18746 Lort Drive Visalia, CA 93292-9652	960215	96-01	Glenn View Estates No. 5
133-220-045	\$167.28	Jay R. and Desiree Gates 635 Kathleen Ct Exeter CA 93221	960216	96-01	Glenn View Estates No. 5
133-220-079	\$167.28	Deanna C. Purvis 17958 Avenue 278 Exeter, CA 93221	960217	96-01	Glenn View Estates No. 5
133-220-080	\$167.28	Pamela Ann Branchinelli (TR) PO Box 455 Exeter, CA 93221-0455	960218	96-01	Glenn View Estates No. 5
133-220-081	\$167.28	Craig Young 637 N Glenn View Ave Exeter, CA 93221	960219	96-01	Glenn View Estates No. 5
133-220-082	\$167.28	Ruth Van Grouw (TR) (FAMILY TR) 20391 Avenue 262 Exeter, CA 93221-9678	960220	96-01	Glenn View Estates No. 5
133-220-085	\$167.28	Felipe & Maria C. Cortez 1200 Meadow Ave Exeter, CA 93221-1469	960221	96-01	Glenn View Estates No. 5
133-220-086	\$167.28	Nelida Garcia 617 Glenn View Drive Exeter, CA 93221-1472	960222	96-01	Glenn View Estates No. 5
133-220-087	\$167.28	Sally C. Perkinson 1180 Meadow Ave Exeter, CA 93221-1471	960223	96-01	Glenn View Estates No. 5
133-220-088	\$167.28	Charles & Natalie Thomas 3270 Del Monte Blvd #60 Marina, CA 93933-2433	906224	96-01	Glenn View Estates No. 5
133-220-091	\$167.28	Hamar Family Ltd. Partnership 13142 Ave 336 Visalia, CA 93292-9096	960225	96-01	Glenn View Estates No. 5
133-220-092	\$167.28	Hamar Family Ltd. Partnership 13142 Ave 336 Visalia, CA 93292-9096	960226	96-01	Glenn View Estates No. 5
133-220-047	\$167.28	Anita Marie Donelson 1420 W Meadow Ave Exeter, CA 93221-1476	960227	96-01	Glenn View Estates No. 6
133-220-048	\$167.28	Kathleen Lamb 1410 W. Meadow Ave Exeter, CA 93221	960228	96-01	Glenn View Estates No. 6
133-220-049	\$167.28	Nallathamby Thayapran (TR) (T FAM TR) c/o Nallathamby Thayapran 20726 Avenue 164 Porterville, CA 93257-9288	960229	96-01	Glenn View Estates No. 6
133-220-050	\$167.28	Robin Lenz PO Box 196 Exeter, CA 93221-0196	960230	96-01	Glenn View Estates No. 6
133-220-051	\$167.28	Juan Antonio Cisneros 1336 Meadow Ave Exeter, CA 93221-1464	960231	96-01	Glenn View Estates No. 6

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV> DESCRIPTION
133-220-052	\$167.28	Keenan Lavelly Law 1300 W. Meadow Ave Exeter, CA 93221-1464	960232	96-01	Glenn View Estates No. 6
133-220-053	\$167.28	Ruben De Leon 1270 Meadow Ave Exeter, CA 93221-1469	960233	96-01	Glenn View Estates No. 6
133-220-054	\$167.28	John Nicholson 1230 Meadow Ave Exeter, CA 93221-1469	960234	96-01	Glenn View Estates No. 6
133-220-056	\$167.28	James Raymond Stewart (SCSR TR) (S FAM REV) 637 N Danae Ct Exeter, CA 93221	960235	96-01	Glenn View Estates No. 6
133-220-057	\$167.28	Stacey Rushing & Andrew Frank 651 Danae Ct Exeter, CA 93221-1478	960236	96-01	Glenn View Estates No. 6
133-220-058	\$167.28	Jace Garret & Mariah C. London 665 Danae Ct Exeter, CA 93221-1478	960237	96-01	Glenn View Estates No. 6
133-220-059	\$167.28	Lori-Anne Lang 673 Danae Ct Exeter, CA 93221-1478	960238	96-01	Glenn View Estates No. 6
133-220-060	\$167.28	Isaac Martinez 683 Danae Ct Exeter, CA 93221-1478	960239	96-01	Glenn View Estates No. 6
133-220-061	\$167.28	Melinda A. & Michael K. Cravens 680 Danae Ct Exeter, CA 93221-1478	960240	96-01	Glenn View Estates No. 6
133-220-062	\$167.28	Carrie Sue Gill (TR) (CSG TR) 674 Danae Ct Exeter, CA 93221	960241	96-01	Glenn View Estates No. 6
133-220-063	\$167.28	James Eric & Jean Mittlestead (TRS) 352 Atwood Ave Exeter, CA 93221-1279	960242	96-01	Glenn View Estates No. 6
133-220-064	\$167.28	Robert & Dawnetta Howard 654 Danae Ct Exeter, CA 93221-1478	960243	96-01	Glenn View Estates No. 6
133-220-065	\$167.28	Sally Waddell-Ford 640 Danae Ct Exeter, CA 93221-1478	960244	96-01	Glenn View Estates No. 6
133-220-066	\$167.28	Debbie E. Fish 630 Danae Ct Exeter CA 93221-1478	960245	96-01	Glenn View Estates No. 6
133-220-067	\$167.28	Steven G. Peebles 1301 Meadow Ave Exeter, CA 93221	960246	96-01	Glenn View Estates No. 6
133-220-068	\$167.28	Troy W. & Deborah R. Kadin 641 Richmond Ct Exeter, CA 93221-1479	960247	96-01	Glenn View Estates No. 6
133-220-069	\$167.28	Salvador & Lydia Avila 657 Richmond Ct Exeter, CA 93221-1479	960248	96-01	Glenn View Estates No. 6

AP NUMBER	\$ AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV> DESCRIPTION
133-220-070	\$167.28	Reg & Patricia A. Duby 667 Richmond Ct Exeter CA 93221-1479	960249	96-01	Glenn View Estates No. 6
133-220-071	\$167.28	Marleen Valdez 679 Richmond Ct Exeter, CA 93221-1479	960250	96-01	Glenn View Estates No. 6
133-220-072	\$167.28	Nathan Allen Niles & Joy Solinda 685 N. Richmond Ct Exeter, CA 93221-1479	960251	96-01	Glenn View Estates No. 6
133-220-073	\$167.28	Steve Matro Newton & Denise Alesia 684 N. Richmond Ct Exeter, CA 93221-1479	960252	96-01	Glenn View Estates No. 6
133-220-074	\$167.28	Jaimey A. Garrett 678 Richmond Ct Exeter, CA 93221-1479	960253	96-01	Glenn View Estates No. 6
133-220-075	\$167.28	Melinda & Gary Canning 670 Richmond Ct Exeter, CA 93221-1479	960254	96-01	Glenn View Estates No. 6
133-220-076	\$167.28	Tyler K. Rinker 658 Richmond Ct Exeter, CA 93221-1479	960255	96-01	Glenn View Estates No. 6
133-220-077	\$167.28	Brett Johnson 644 Richmond Ct Exeter, CA 93221-1479	960256	96-01	Glenn View Estates No. 6
133-220-078	\$167.28	Victor Hugo & Erika Melendez 634 Richmond Ct Exeter, CA 93221-1479	960257	96-01	Glenn View Estates No. 6
133-220-089	\$167.28	Anthony Ryan Kirchner 627 N Danae Ct Exeter, CA 93221-1478	960258	96-01	Glenn View Estates No. 6
133-220-090	\$167.28	Hamar Family Ltd. Partnership 13142 Ave 336 Visalia, CA 93292-9096	960259	96-01	Glenn View Estates No. 6
TOTAL 159 LOTS	\$26,597.52				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

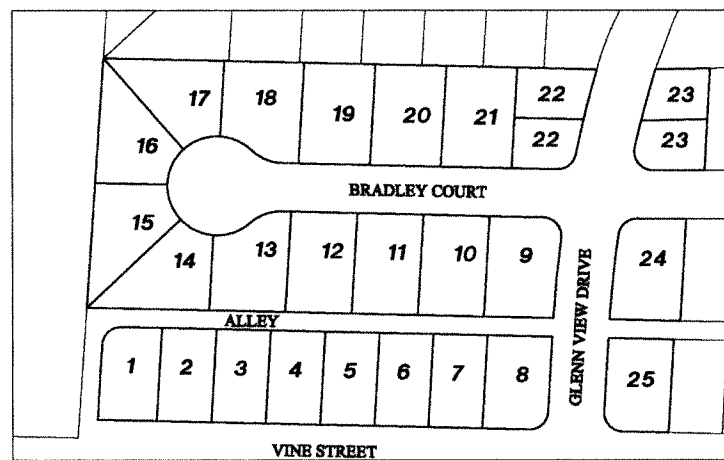
**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-01**

SUBDIVISION 96-01, GLENN VIEW ESTATES

FISCAL YEAR 2025-2026

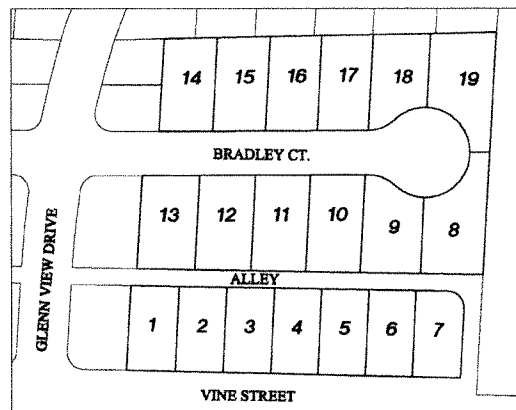
**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

SUBDIVISION 96-01



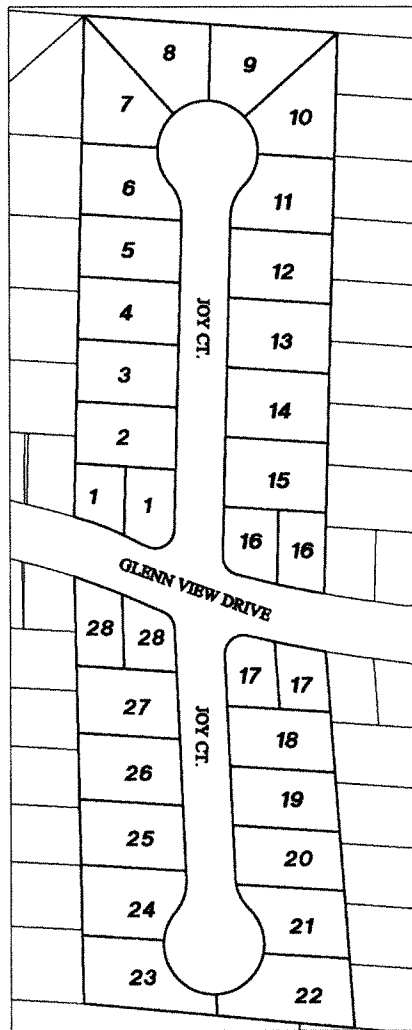
Phase 1

SUBDIVISION 96-01



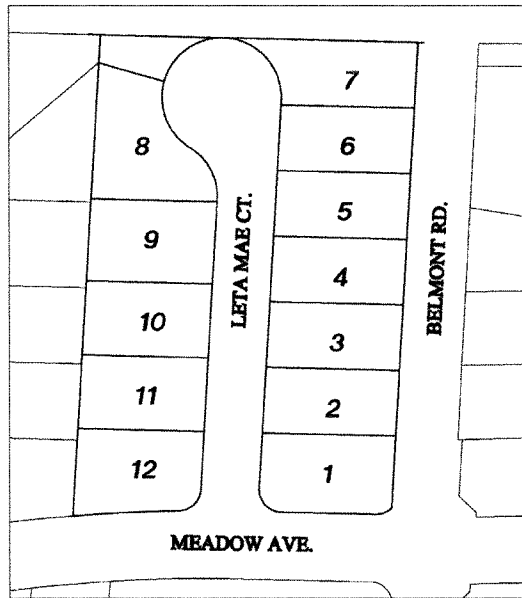
Phase 2

SUBDIVISION 96-01

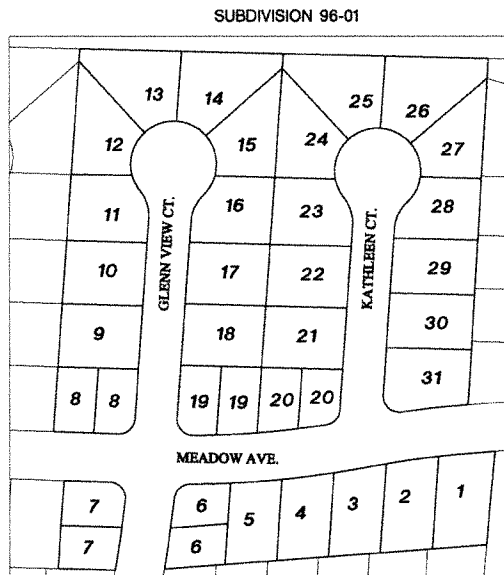


Phase 3

SUBDIVISION 96-01



Phase 4



Phase 5

SUBDIVISION 96-01



Phase 6

NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Map 133-21, which is incorporated in this Report by reference.

RESOLUTION NO. 2025-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER CERTIFYING TO THE COUNTY OF TULARE THE VALIDTY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL

WHEREAS, the notices and the required public hearings have been held for Landscape and Lighting District assessments to be included on the regular County property tax bill for property owners; and

WHEREAS, a Landscape and Lighting District assessment report has been prepared and certified by the City Engineer and complied with all laws pertaining to the levy of the special assessments to be collected; and

WHEREAS, the Landscape and Lighting Maintenance District special assessment is used for maintenance and operation of the improvements situated in the specific Maintenance District; and

WHEREAS, there will be an assessment on Landscape & Lighting Districts Nos. 25-01, Glenn View Estates, totaling \$26,597.52; and

WHEREAS, the City is placing the special assessment on the Tulare County secured property tax roll for collection; and

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessment to be collected; and

WHEREAS, the monies collected are not in any way to be based on the assessed valuation of the properties involved and special assessments have been levied in accordance with a particular benefit to each parcel to be assessed; and

WHEREAS, the City agrees that it shall be solely liable and responsible, and will defend and hold the County of Tulare harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City by the County; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter that the list submitted with parcel numbers and amounts are certified as being correct, the Finance Director or City Clerk is hereby authorized to sign any documents required and directed to give the list to the Tulare County Auditor on behalf of the City for placement on the secured tax roll for collection:

1. Parcel and Assessment listing
2. Direct Charge (Special Assessment) Control Sheet

3. Direct Charge (Special Assessment) Change Authorization Sheet
4. Compliance Certification and Hold Harmless Statement

PASSED AND ADOPTED THIS 27th DAY OF MAY 2025, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

Mayor

ATTEST:

City Clerk

City of Exeter Agenda Item Transmittal

Meeting Date: May 27, 2025

Agenda Item Number:

J.2.

Wording for Agenda: Public hearing to consider adoption of Resolution 2025-16, A Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Park Place Assessment District No. 25-02 at the B Level of Service; Adopting Resolution 2025-17 certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts if the consolidation of the district is approved by the property owners through the balloting conducted.

Submitting Department: Public Works

Contact Name: John Doyel, Contract City Engineer
Adam Ennis, City Administrator

Phone Number: (559)592-4539

Email: john.doyel@qkinc.com , adam@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☐ Regular Item

☒ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

City Staff recommends that the City Council:

1. Conduct a Public Hearing to receive and consider all comments or protests, if any, to the proposed assessment of the Park Place Assessment District No. 25-02, and if assessment passes after ballot count, adopt Resolution 2025-16, a Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Park Place Assessment District No. 25-02 at the B Level of Service.
2. Adopt Resolution 2025-17 certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts if the assessment passes after ballot count

Summary/Background:

At the January 14, 2025, City Council meeting, the Council requested that Staff bring a discussion item back on the agenda of an upcoming Council meeting to discuss potential adjustments and balloting of the City's Landscape and Lighting Maintenance Assessment Districts (LLMADs) to assist in improving the future financial balance of the districts.

Due to many deficits in annual and fund balances of the LLMADs and increasing contract costs, staff have been working to identify options for making adjustments in the LLMADs to provide for improved financial stability in the future. One potential solution is to consolidate LLMADs where subdivisions were developed in phases and each phase was assigned a separate LLMAD. This

separation creates additional administrative costs and efforts. By consolidating multiple districts within a subdivision into a single district, time and costs for all properties in that subdivision could be reduced.

Consolidation presents challenges, including varying financial statuses (deficits or surpluses), differences in service levels, and variations in assessments.

At the February 25, 2025, City Council meeting, the Council directed staff to proceed with the consolidation of the Park Place LLMADs which would be balloted before the next fiscal year's tax roll assessment process.

Each district will contribute to the new district's reserve. Due to this district operating in a deficit, the City Council included an additional assessment of \$50 per member per year until the current deficit is paid off and the regulatory balance is achieved. The Engineer's Report proposes increasing the level of service for this district to Level B as directed by Council and ensuring a uniform service level.

City Staff prepared the report for the purpose of combining the Park Place 1 and 2 Landscape and Lighting Maintenance Assessment Districts into a new district to ensure ongoing maintenance of common area landscaping, irrigation systems, and lighting.

Members of the District will have until the close of the public comment portion of the public hearing to submit their ballots to the City Clerk for consideration. The City Council will pause the public hearing after the comment period and the City staff will go and count the ballots. If the assessment passes, the City Council may then consider adoption of the attached resolutions.

If the assessment does not pass, no action may be taken on this item, and the districts will remain individual. The City staff will return at a future meeting for the Council to consider previously approved increases with the rest of the districts included in the City's annual report and assessment.

Process and Timeline:

1. April 3, 2025: Informational Meeting at Council Chambers and Zoom.
2. April 7, 2025: Ballots sent to property owners.
3. April 9, 2025: Public Hearing notice is published.
4. May 27, 2025: Council holds a public hearing, considers the Engineer's Report, and adopts final resolutions.
5. June-August 2025: Approved assessments are submitted to the County for inclusion in property tax roll

Fiscal Impact:

The formation of this district will ensure the proper funding of landscape and lighting maintenance within Park Place Phases 1 and 2. There is no cost to the City as all costs for maintenance of the district will be borne by the district.

Prior Council/Board Actions:

Multiple actions for the LLMAD's, including annual assessments as well as direction from Council at previous meetings.

Attachments:

- Resolution 2025-16 (Approving the Engineer's Report for Park Place Assessment District No. 25-02)
- Resolution 2025-17 (Certifying the process to place Special Assessments on the Tulare County secured property tax roll)

Recommended motion to be made by Council/Board:

1. If the consolidation of the district is approved by the property owners through the balloting conducted - I move to adopt Resolution 2025-16, a Resolution of the City Council of the City of Exeter, approving the Engineer's Report and confirming the diagram and assessment therein for Park Place Assessment District No. 25-02 at the B Level of Service, and adopt Resolution 2025-17 certifying the process to place Special Assessments on the Tulare County secured property tax roll for Landscape and Lighting Maintenance Districts.

2. If the consolidation of the district is not approved by the property owners through the balloting conducted – No action recommended.

RESOLUTION NO. 2025-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING THE ENGINEER'S REPORT AND CONFIRMING THE DIAGRAMS AND ASSESSMENT THEREIN FOR THE CITY OF EXETER LIGHTING AND LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT NO. 25-02, PARK PLACE, IN SUPPORT OF THE PROPOSED ANNUAL BENEFIT ASSESSMENT (ABA) FOR FISCAL YEAR 2025-2026

WHEREAS, the City of Exeter has formed a new assessment district pursuant to the Landscaping & Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

Maintenance of turf areas, shrubs, trees, irrigation systems and walls; and

WHEREAS, on March 11, 2025, the City Council directed and ordered the City Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscaping & Lighting Act of 1972 for the district listed above.

IT IS NOW THEREFORE RESOLVED THAT:

- 1.The City Engineer has filed the Engineer's Report with the City Clerk.
- 2.The City Council hereby approves the Engineer's Report as presented and confirms the diagram and assessment contained in the Engineer's Report, attached as exhibits hereto, and proposes to levy the proposed assessment for fiscal year 2025-26.

Exhibit A – Engineer's Report for Landscape and Lighting Maintenance Assessment District No.25-02, Park Place.

PASSED AND ADOPTED THIS 27TH DAY OF MAY, 2025, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-02**

SUBDIVISION 93-01, PARK PLACE

FISCAL YEAR 2025-2026

Martin Querin, City Engineer for the City of Exeter, Tulare County, California, and Engineer of Work for Landscaping and Lighting Assessment District No. 25-02, makes this report, as directed by the City Council, pursuant to the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements which are the subject of this report are briefly described as follows:

- Maintenance of turf areas, shrubs, trees and irrigation systems, and walls.

This report consists of five exhibits, as follows:

EXHIBIT A	Recording History
EXHIBIT B	Recapitalization of Assessments
EXHIBIT C	Estimated Assessments
EXHIBIT D	Assessment Roll
EXHIBIT E	Diagram Showing All Parcels of Real Property Within the Assessment District

Respectfully submitted,



Martin Querin, City Engineer

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-02**

SUBDIVISION 93-01, PARK PLACE

FISCAL YEAR 2025-2026

**EXHIBIT A
RECORDING HISTORY**

FIRST RECORDING

August 9, 2025

Subdivision included:

93-01 PARK PLACE

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-02**

SUBDIVISION 93-01, PARK PLACE

FISCAL YEAR 2025-2026

**EXHIBIT B
RECAPITALIZATION OF ASSESSMENTS**

Not Applicable, Creation of new district.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-02**

SUBDIVISION 93-01, PARK PLACE

FISCAL YEAR 2025-2026

**EXHIBIT C
ESTIMATED ASSESSMENTS**

1.	MAINTENANCE COSTS	
	A. Contractor	\$13,855.56
	B. Water	4,948.38
	C. Electricity	440.00
	D. Irrigation	0.00
	E. Tree Trimming	<u>0.00</u>
		\$19,243.94
2.	INCIDENTAL COSTS	
	A. Parks and Recreation (Contracting and Supervision)	\$75.00
	B. City Clerk (Budgeting, Accounting, Annual Resolutions)	75.00
	C. Engineering (Annual Report)	225.00
	D. City Administrator's Report	75.00
	E. County Administration Expense	<u>80.00</u>
		\$530.00
	TOTAL COST:	\$19,773.94
3.	PROJECTED ASSESSMENT DISTRICT BALANCE– DEFICIT	<u>\$34,711.69</u>
4.	PROJECTED ASSESSMENT 2024-2025	\$(25,023.60)
	The assessment of \$238.32 is a new assessment for this district and includes \$50/parcel/year for debt repayment.	
5.	PROJECTED DEFICIT	<u>\$29,462.03</u>

Each of the one hundred five (105) equivalent units will be assessed \$238.32.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-02**

SUBDIVISION 93-01, PARK PLACE

FISCAL YEAR 2025-2026

**EXHIBIT D
ASSESSMENT ROLL**

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-310-001	\$238.32	Erik C. & Debra Knutson (CO-TRS)(FAM TR) 818 Park Place Dr Exeter, CA 93221-2409	930101	93-01	Park Place No. 1
135-310-002	\$238.32	Pamela Williams Branchinelli P.O. Box 455 Exeter, CA 93221-0455	930102	93-01	Park Place No. 1
135-310-003	\$238.32	Richard Rossner 844 Park Place Dr Exeter, CA 93221-2409	930103	93-01	Park Place No. 1
135-310-004	\$238.32	John W. & Mary J. Hurick (TR) 757 Sherwood St Exeter, CA 93221-2403	930104	93-01	Park Place No. 1
135-310-005	\$238.32	Fredrick D. and Patricia L. Turner 739 Sherwood St Exeter, CA 93221-2403	930105	93-01	Park Place No. 1
135-310-006	\$238.32	Richard L Williams PO Box 1030 Exeter, CA 93221-7030	930106	93-01	Park Place No. 1
135-310-007	\$238.32	Scott M. & Sheri A. Karjala 701 Sherwood St Exeter, CA 93221-2403	930107	93-01	Park Place No. 1
135-310-008	\$238.32	Marcos Gonzalez 870 Davis Ave Exeter, CA 93221-2405	930108	93-01	Park Place No. 1
135-310-009	\$238.32	Drew William Della 883 Davis Ave Exeter, CA 93221-2416	930109	93-01	Park Place No. 1
135-310-010	\$238.32	Frank T. & Judith A. Vigil 650 Sherwood St Exeter, CA 93221-2404	930110	93-01	Park Place No. 1
135-310-011	\$238.32	Gong Enterprises, Inc. P.O. Box 670 Huron, CA 93234-0670	930111	93-01	Park Place No. 1
135-310-012	\$238.32	Kenneth & Melissa Powell (CO- TRS) (POWELL TR) 686 Sherwood St Exeter, CA 93221-2404	930112	93-01	Park Place No. 1
135-310-013	\$238.32	Jeffrey & Stacey Wester 704 Sherwood St Exeter, CA 93221-2402	930113	93-01	Park Place No. 1

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-310-014	\$238.32	David T. & Tina L. Berard Rice 722 Sherwood St Exeter, CA 93221-2402	930114	93-01	Park Place No. 1
135-310-015	\$238.32	Luke Anthony & Amy Kautz Smith 740 Sherwood St Exeter, CA 93221-2402	930115	93-01	Park Place No. 1
135-310-016	\$238.32	Lauren Jacqueline Skorheim 758 Sherwood St Exeter, CA 93221-2402	930116	93-01	Park Place No. 1
135-320-001	\$238.32	Marion & Irene Certuche (CO-TRS) 867 Park Place Dr Exeter, CA 93221-2408	930117	93-01	Park Place No. 1
135-320-002	\$238.32	Gregory & Patricia Thompson (TRS) 816 Sheffield Ave Exeter, CA 93221-2417	930118	93-01	Park Place No. 1
135-320-003	\$238.32	Margarita Isabel Sanchez 794 Sheffield Ave Exeter, CA 93221-2410	930119	93-01	Park Place No. 1
135-320-004	\$238.32	Mary Jane Scharer (SURV TR)(REVOC TR) 770 Sheffield Ave Exeter, CA 93221-2410	930120	93-01	Park Place No. 1
135-320-005	\$238.32	Bryan S. & Anna J. Cheney 760 Sheffield Ave Exeter, CA 93221-2410	930121	93-01	Park Place No. 1
135-320-006	\$238.32	Bill W Simmons (TR) (LIV TR) 756 Sheffield Ave Exeter, CA 93221-2410	930122	93-01	Park Place No. 1
135-320-007	\$238.32	Mathew Keith Taylor 740 Sheffield Ave Exeter, CA 93221-2410	930123	93-01	Park Place No. 1
135-320-008	\$238.32	Nandina L Godfrey 741 Sheffield Ave Exeter, CA 93221-2411	930124	93-01	Park Place No. 1
135-320-009	\$238.32	Stephen Ellis 751 Sheffield Ave Exeter, CA 93221	930125	93-01	Park Place No. 1
135-320-010	\$238.32	Daniel J. & Margie Riportella (TRS)(FAM TR) 761 Sheffield Ave Exeter, CA 93221-2411	930126	93-01	Park Place No. 1
135-320-011	\$238.32	Diane Rieb 771 Sheffield Ave Exeter, CA 93221-2411	930127	93-01	Park Place No. 1
135-320-012	\$238.32	Twila J. & Michael S. Thibeault (TRS) 781 Sheffield Ave Exeter, CA 93221-2411	930128	93-01	Park Place No. 1
135-320-013	\$238.32	Martha & Matthew Stuemky 847 Park Place Dr Exeter, CA 93221-2408	930129	93-01	Park Place No. 1
135-320-014	\$238.32	Jerry Jr Lopez 841 Park Place Dr Exeter, CA 93221-2408	930130	93-01	Park Place No. 1

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-320-015	\$238.32	Stephen T. & Olga M. White 833 Park Place Dr Exeter, CA 93221-2408	930131	93-01	Park Place No. 1
135-320-016	\$238.32	Ernie Steven & Sharmae Denise Flores 821 Park Place Dr Exeter, CA 93221-2408	930132	93-01	Park Place No. 1
135-320-017	\$238.32	Laura Espinoza Wilson 819 Park Place Dr Exeter, CA 93221-2408	930133	93-01	Park Place No. 1
135-320-018	\$238.32	Pamela A. Branchinelli PO Box 455 Exeter, CA 93221-0455	930134	93-01	Park Place No. 1
135-320-019	\$238.32	Maria Soledad Letamendi (TR) 3101 Sunrise Ridge Ln Hacienda HTS, CA 91745-6251	930135	93-01	Park Place No. 1
135-320-020	\$238.32	Matthew & Arinzi Dinius 775 Sherwood St Exeter, CA 93221-2403	930136	93-01	Park Place No. 1
135-320-021	\$238.32	Eric & Susie Espinola 776 Sherwood St Exeter, CA 93221-2402	930137	93-01	Park Place No. 1
135-320-022	\$238.32	Antonio Garcia 794 Sherwood St Exeter, CA 93221-2402	930138	93-01	Park Place No. 1
135-320-023	\$238.32	Veronica Andrade 812 Park Place Dr Exeter, CA 93221-2409	930139	93-01	Park Place No. 1
135-310-018	\$238.32	Virginia Mendez PO BOX 576 Exeter, CA 93221-0576	930140	93-01	Park Place No. 2
135-310-019	\$238.32	Larry J. & Kathryn R. Moore 841 Davis Ave Exeter, CA 93221-2416	930141	93-01	Park Place No. 2
135-310-020	\$238.32	Karin Petersen 827 Davis Ave Exeter, CA 93221-2416	930142	93-01	Park Place No. 2
135-310-021	\$238.32	George A. & Anna Fiala 815 Davis Ave Exeter, CA 93221-2416	930143	93-01	Park Place No. 2
135-310-022	\$238.32	Anthony Frank & Brittany Nicole Pires 801 Davis Ave Exeter, CA 93221-2416	930144	93-01	Park Place No. 2
135-310-023	\$238.32	Allen L. & Danette M. Lintvedt (TRS)(REV TR) 787 Davis Ave Exeter, CA 93221-2406	930145	93-01	Park Place No. 2
135-310-024	\$238.32	Ezequiel C. III & Cindy Marie Cotta 771 Davis Ave Exeter, CA 93221-2406	930146	93-01	Park Place No. 2
135-310-025	\$238.32	Terry W. & Cyglenda D. Lehenbauer 759 Davis Ave Exeter, CA 93221-2406	930147	93-01	Park Place No. 2

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-310-026	\$238.32	Luis V. Palma 743 Davis Ave Exeter, CA 93221-2406	930148	93-01	Park Place No. 2
135-310-027	\$238.32	John Zaninovich D (TR) 729 Davis Ave Exeter, CA 93221-2406	930149	93-01	Park Place No. 2
135-310-028	\$238.32	Jacynda Lloyd 715 Davis Ave Exeter, CA 93221-2406	930150	93-01	Park Place No. 2
135-310-029	\$238.32	Leighton G. Claussen (TR)(SURV TR) 701 Davis Ave Exeter, CA 93221-2406	930151	93-01	Park Place No. 2
135-310-030	\$238.32	Christopher & Denise Benavides 961 Oxford St Exeter, CA 93221	930152	93-01	Park Place No. 2
135-310-031	\$238.32	Barbara V. Bodine (SOLE TR) 713 Oxford St Exeter, CA 93221-2413	930153	93-01	Park Place No. 2
135-310-032	\$238.32	Mark D. & Candy L. Overholt (TRS)(FAM TR) 733 Oxford St Exeter, CA 93221-2413	930154	93-01	Park Place No. 2
135-310-033	\$238.32	Jerry I. & Diane E. Rocha 753 Oxford St Exeter, CA 93221-2413	930155	93-01	Park Place No. 2
135-310-034	\$238.32	Alfredo & Maria R. Rodriguez 773 Oxford St Exeter, CA 93221-2413	930156	93-01	Park Place No. 2
135-310-035	\$238.32	Decita Suavengco-Harris 556 Glenn Ave Exeter, CA 93221-2012	930157	93-01	Park Place No. 2
135-310-036	\$238.32	Lidia Cardenas 744 Oxford St Exeter, CA 93221-2412	930158	93-01	Park Place No. 2
135-310-037	\$238.32	Robert E. and Patricia Morris (TRS) 726 Oxford St Exeter, CA 93221-2412	930159	93-01	Park Place No. 2
135-310-038	\$238.32	Richard D. & Bonnie L. Bragg 708 Oxford St Exeter, CA 93221-2412	930160	93-01	Park Place No. 2
135-310-039	\$238.32	Jesus Paz (TR) 722 Davis Exeter, CA 93221-2419	930161	93-01	Park Place No. 2
135-310-040	\$238.32	Austin & Shawna Arlt 736 Davis Ave Exeter, CA 93221-2419	930162	93-01	Park Place No. 2
135-310-041	\$238.32	Grace M. Fajardo 754 Davis Ave Exeter, CA 93221	930163	93-01	Park Place No. 2
135-310-042	\$238.32	Shelly Crain 766 Davis Ave Exeter, CA 93221-2419	930164	93-01	Park Place No. 2

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-310-043	\$238.32	Olga Perez Rodriguez 780 Davis Ave Exeter, CA 93221-2419	930165	93-01	Park Place No. 2
135-310-044	\$238.32	Penney R. Sick (TR) 790 Davis Ave Exeter, CA 93221-2419	930166	93-01	Park Place No. 2
135-310-045	\$238.32	Robert J. & Cindy J. Valdez 685 Saint Thomas Ct Exeter, CA 93221-2400	930167	93-01	Park Place No. 2
135-310-046	\$238.32	Joel D. & Cheryl D. Atkins 703 Saint Thomas Ct Exeter, CA 93221-2400	930168	93-01	Park Place No. 2
135-310-047	\$238.32	Joseph Allen 711 Saint Thomas Ct Exeter, CA 93221-2400	930169	93-01	Park Place No. 2
135-310-048	\$238.32	Roman & Ana M Hernandez 729 Saint Thomas Ct Exeter, CA 93221-2400	930170	93-01	Park Place No. 2
135-310-049	\$238.32	Jeff & Mary Jo Hendrick (TRS) c/o Hendrick Living Trust 738 Saint Thomas Ct Exeter, CA 93221	930171	93-01	Park Place No. 2
135-310-050	\$238.32	Brian E. & Linda Sue Bauer 736 Saint Thomas Ct Exeter, CA 93221-2400	930172	93-01	Park Place No. 2
135-310-051	\$238.32	Dennis J. & Sherrie F. Triplitt 714 Saint Thomas Ct Exeter, CA 93221-2400	930173	93-01	Park Place No. 2
135-310-052	\$238.32	Shawna A & Michael C Young 696 Saint Thomas Ct Exeter, CA 93221-2400	930174	93-01	Park Place No. 2
135-310-053	\$238.32	Keith A. & Lorraine Wilson 840 Davis Ave Exeter, CA 93221-2405	930175	93-01	Park Place No. 2
135-310-054	\$238.32	Paula D. Hesse (TR) 810 Park Place Ct Exeter, CA 93221-2420	930176	93-01	Park Place No. 2
135-310-055	\$238.32	Scott M. & Teresa T. Woods 790 Park Place Ct Exeter, CA 93221-2407	930177	93-01	Park Place No. 2
135-310-056	\$238.32	Benjamin Cripps (TR NC TR) 4623 W Lark Ct Visalia, CA 93291	930178	93-01	Park Place No. 2
135-310-057	\$238.32	Teodoro Ramirez Ramirez 770 Park Place Exeter, CA 93221	930179	93-01	Park Place No. 2
135-310-058	\$238.32	Shawna & Matthew Munger 764 Park Place Ct Exeter, CA 93221-2407	930180	93-01	Park Place No. 2
135-310-059	\$238.32	Ryan F. & Mindy Hesse (TRS) (H FAM REV TR) 763 Park Place Ct Exeter, CA 93221-2407	930181	93-01	Park Place No. 2

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-310-060	\$238.32	Miguel & Delia Alvarez 759 Park Place Ct Exeter, CA 93221-2407	930182	93-01	Park Place No. 2
135-310-061	\$238.32	Carlos M. & Christine M. Aleman 773 Park Place Exeter, CA 93221	930183	93-01	Park Place No. 2
135-310-062	\$238.32	Jeffrey A & Kay L Friedman 783 Park Place Ct Exeter, CA 93221-2407	930184	93-01	Park Place No. 2
135-310-063	\$238.32	Mark & Kelly Greene 793 Park Place Ct Exeter, CA 93221-2407	930185	93-01	Park Place No. 2
135-310-064	\$238.32	Ricardo & Epifania Palma 1092 S. Filbert Road Exeter, CA 93221-9601	930186	93-01	Park Place No. 2
135-320-026	\$238.32	Gerardo Muniz 783 Oxford St Exeter, CA 93221-2413	930187	93-01	Park Place No. 2
135-320-027	\$238.32	Sommer Williams 797 Oxford St Exeter, CA 93221-2413	930188	93-01	Park Place No. 2
135-320-028	\$238.32	Christopher M. & Stephanie Saline Genetti 827 Oxford St Exeter, CA 93221-2414	930189	93-01	Park Place No. 2
135-320-029	\$238.32	Kimberly Marie McCurdy 843 Oxford St Exeter, CA 93221-2414	930190	93-01	Park Place No. 2
135-320-030	\$238.32	Christopher Wayne & Rachel Jeanette Cox 865 Oxford St Exeter, CA 93221-2414	930191	93-01	Park Place No. 2
135-320-031	\$238.32	Yvonne Langton (TRS) PO BOX 214 Three Rivers, CA 93271-0214	930192	93-01	Park Place No. 2
135-320-032	\$238.32	Gary D. Warner 716 Sheffield Ave Exeter, CA 93221-2410	930193	93-01	Park Place No. 2
135-320-033	\$238.32	Stuart Bartolotti 728 Sheffield Ave Exeter, CA 93221-2410	930194	93-01	Park Place No. 2
135-320-034	\$238.32	Brad Walker 731 Sheffield Ave Exeter, CA 93221-2411	930195	93-01	Park Place No. 2
135-320-035	\$238.32	Michael D. Roberts 848 Oxford St Exeter, CA 93221-2418	930196	93-01	Park Place No. 2
135-320-036	\$238.32	James & Kathryn A. Andrews 740 Saint James Ct Exeter, CA 93221-2415	930197	93-01	Park Place No. 2
135-320-037	\$238.32	B. James & Carissa N. Wiley 750 Saint James Ct Exeter, CA 93221-2415	930198	93-01	Park Place No. 2

AP NUMBER	S AMOUNT	NAME	ASSESSMENT NUMBER	SUBDIV. NUMBER	SUBDIV. DESCRIPTION
135-320-038	\$238.32	James Landy & Victoria Lynne Taylor (TRS) 760 Saint James Ct Exeter, CA 93221-2415	930199	93-01	Park Place No. 2
135-320-039	\$238.32	Maria E. Garay 764 Saint James Ct Exeter, CA 93221	930200	93-01	Park Place No. 2
135-320-040	\$238.32	Rick A. and Kimberly Lynne Hopper 757 Saint James Ct Exeter, CA 93221-2415	930201	93-01	Park Place No. 2
135-320-041	\$238.32	Andres and Sylvia Aguinaga 749 Saint James Ct Exeter, CA 93221-2415	930202	93-01	Park Place No. 2
135-320-042	\$238.32	Donald Charles Perkins & Kelly Colleen PO Box 1795 Tulare, CA 93275-1795	930203	93-01	Park Place No. 2
135-320-043	\$238.32	Daymon & Joanna Qualls PO Box 261 Exeter, CA 93221	930204	93-01	Park Place No. 2
135-320-044	\$238.32	Arturo D. Madrigal 780 Oxford St Exeter, CA 93221-2412	930205	93-01	Park Place No. 2
TOTAL 105 LOTS	\$25,023.60				

NOTE: Descriptions of the parcels being assessed in this landscaping and lighting assessment district are contained in the County of Tulare Assessment Roll, which is incorporated in this Report by reference.

**ENGINEER'S REPORT OF CITY OF EXETER
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 25-02**

SUBDIVISION 93-01, PARK PLACE

FISCAL YEAR 2025-2026

**EXHIBIT E
DIAGRAM SHOWING ALL PARCELS OF
REAL PROPERTY WITHIN THE ASSESSMENT DISTRICT**

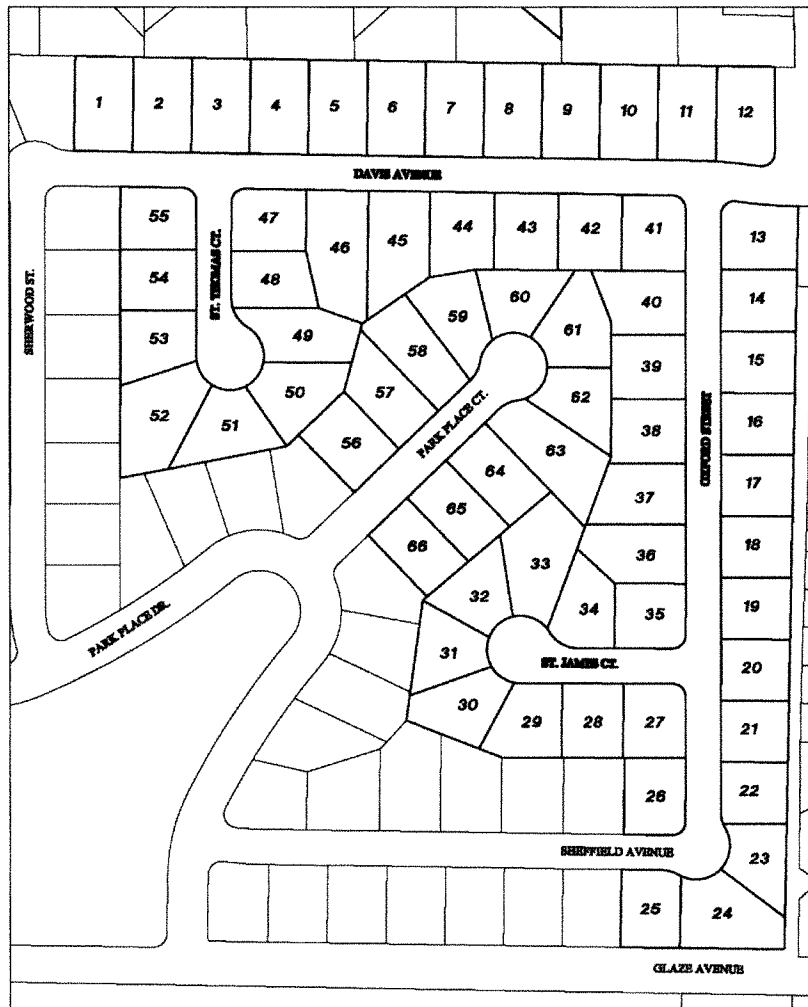
SUBDIVISION 93-01



Phase 1

E - 1

SUBDIVISION 93-01



Phase 2

NOTE: The lines and dimensions of the parcels being assessed in this landscaping and lighting assessment district are shown on County of Tulare Assessor's Maps 135-31 and 135-32, which are incorporated in this Report by reference.

RESOLUTION NO. 2025-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER CERTIFYING TO THE COUNTY OF TULARE THE VALIDTY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL

WHEREAS, the notices and the required public hearings have been held for Landscape and Lighting District assessments to be included on the regular County property tax bill for property owners; and

WHEREAS, a Landscape and Lighting District assessment report has been prepared and certified by the City Engineer and complied with all laws pertaining to the levy of the special assessments to be collected; and

WHEREAS, the Landscape and Lighting Maintenance District special assessment is used for maintenance and operation of the improvements situated in the specific Maintenance District; and

WHEREAS, there will be an assessment on Landscape & Lighting District No. 25-02, Park Place, totaling \$25,023.60; and

WHEREAS, the City is placing the special assessment on the Tulare County secured property tax roll for collection; and

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessment to be collected; and

WHEREAS, the monies collected are not in any way to be based on the assessed valuation of the properties involved and special assessments have been levied in accordance with a particular benefit to each parcel to be assessed; and

WHEREAS, the City agrees that it shall be solely liable and responsible, and will defend and hold the County of Tulare harmless from any liability as a result of claims or claims for refunds and related interest due filed by taxpayers against any assessments, fees, charges or taxes placed on the roll for the City by the County; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter that the list submitted with parcel numbers and amounts are certified as being correct, the Finance Director or City Clerk is hereby authorized to sign any documents required and directed to give the list to the Tulare County Auditor on behalf of the City for placement on the secured tax roll for collection:

1. Parcel and Assessment listing
2. Direct Charge (Special Assessment) Control Sheet

3. Direct Charge (Special Assessment) Change Authorization Sheet
4. Compliance Certification and Hold Harmless Statement

PASSED AND ADOPTED THIS 27th DAY OF MAY 2025, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jacob Johnson, Mayor

ATTEST:

Francesca Quintana, City Clerk

City of Exeter Agenda Item Transmittal

Meeting Date: May 27, 2025

Agenda Item Number: J.3.

Wording for Agenda: Discussion and appointment of a representative to the Measure R Citizens Oversight Committee.

Submitting Department: Administration
Contact Name: Francesca Quintana, City Clerk & Human Resources Manager
Phone Number: (559)592-9244
Email: fquintana@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

City staff recommends that the City Council review the submitted applications and appoint one applicant to serve as the City of Exeter's representative on the Measure R Citizens Oversight Committee.

Summary:

Following the resignation of Exeter's representative to the Measure R Citizens Oversight Committee, the City Council directed staff to open an application process to fill the vacancy. The application window was open from April 23, 2025, through May 9, 2025.

Two applications were received (both of which are attached to this report) from the following:

1. Lee Bartoletti
2. Kirk Gilles

At this time, City Staff recommends that the Council review the applications and make an appointment to fill the vacant position. TCAG has requested that a representative be appointed by July 2025.

Background:

On November 7, 2006, Tulare County voters approved Measure R, a 1/2 cent sales tax measure for transportation funding, set to be collected over a 30-year period. The measure is projected to generate approximately \$652 million for transportation-related projects throughout Tulare County.

The Measure R Citizens Oversight Committee is composed of 16 members representing the diverse communities across the County. The Committee provides input on the implementation of the Measure R Expenditure Plan, advises the Tulare County Association of Governments (TCAG) Board on necessary adjustments, ensures funds are used appropriately, and promotes transparency in expenditures.

The Committee meets on a quarterly basis to review transactions, discuss upcoming projects, and evaluate the effectiveness of funding allocations. The City of Exeter holds one designated seat on this Committee.

On October 10, 2023, the Exeter City Council appointed Jon Stearns to serve as the City's representative. Mr. Stearns served until March 25, 2025 when he submitted his resignation. We extend our gratitude to Mr. Stearns for his time and service.

At the April 9, 2025, City Council meeting, staff presented the Council with two options to fill the vacancy:

1. Appoint a representative directly.
2. Open an application process to accept applications from interested community members.

The Council chose to proceed with an open application process, which closed on May 9, 2025.

Fiscal Impact:

There is no direct fiscal impact to the City beyond already budgeted costs. However, the selected representative will have the opportunity to advocate for Measure R funding in support of Exeter transportation projects, which may yield long-term funding benefits to the City.

Prior Council/Board Actions:

- Appointment of Jon Stearns to the Measure R Citizens Oversight Committee on October 10, 2023.
- Direction to open an application process on April 9, 2025.

Attachments:

- Application from Lee Bartoletti
- Application from Kirk Gilles

Recommended motion to be made by Council/Board: I move to appoint _____ as the City of Exeter's representative to the Measure R Citizens Oversight Committee.



Measure R Citizens Oversight Committee (City of Exeter Representative) Application

Completed applications must be submitted via email to the Exeter City Clerk at fquintana@exetercityhall.com by **5:00 PM on May 9, 2025**. Applications may also be submitted in person at City Hall located at 137 N. F St. in Exeter California.

Applicant Information

Name: Lee Bartoletti Date: April 28, 2025
Address: [REDACTED] Exeter, CA 93221
Email: [REDACTED] Phone Number: [REDACTED]

Application Questions

Briefly explain why you are interested in serving as the Measure R Citizens Oversight Committee representative for the City of Exeter.

I am a firm believer in accountability. As a resident and representative of Exeter, I would make it a priority to ensure that funds were allocated appropriately, and that there would be public transparency regarding expenditures.

Briefly explain your qualifications or area of demonstrated expertise to serve on Committee.

As a union representative, I've worked with school principals on issues that sometimes have involved expenditures. As regards serving on committees or boards, I served on my church's school board, a school district report card committee, and am the Adjutant of American Legion post 94, Exeter.

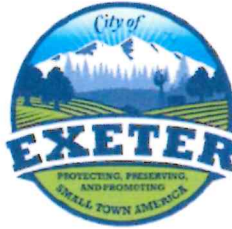
Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I hereby certify my commitment to serve on the Measure R Citizens Oversight Committee if appointed.

[REDACTED]
Signature

4-28-25

Date



Measure R Citizens Oversight Committee (City of Exeter Representative) Application

Completed applications must be submitted via email to the Exeter City Clerk at fquintana@exetercityhall.com by **5:00 PM on May 9, 2025**. Applications may also be submitted in person at City Hall located at 137 N. F St. in Exeter California.

Applicant Information

Name: Kirk Gilles Date: 4/24/25
Address: [REDACTED], Exeter, CA 93221
Email: [REDACTED] Phone Number: [REDACTED]

Application Questions

Briefly explain why you are interested in serving as the Measure R Citizens Oversight Committee representative for the City of Exeter.

Its very important to have these sources of funding monitored. Voter trust needs to be maintained through responsible oversight. Future tax and bond measures may suffer if less than adequate use and allocations of public tax funds within Measure R are not protected.

Briefly explain your qualifications or area of demonstrated expertise to serve on Committee.

I am presently the Vice President/Co-chair of the Exeter Public Cemetery District Board of Trustees with fiscal and operational oversight of the District.

I have been appointed to the Ca Dept of Consumer Affairs Cemetery and Funeral Board Advisory Committee.

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I hereby certify my commitment to serve on the Measure R Citizens Oversight Committee if appointed.

[REDACTED]
Signature

4/24/25

Date

City of Exeter | PO Box 237 Exeter California 93221 | (559)592-9244 | <https://cityofexeter.com/>

City of Exeter Agenda Item Transmittal

Meeting Date: May 27, 2025

Agenda Item Number: J.4.

Wording for Agenda: Council consideration of joint sponsorship with the Exeter Chamber of Commerce for one Concert In The Park in the summer of 2025 at a total cost to the City of up to about \$3,500.00 (\$2,000.00 for event and up to \$1,500.00 for insurance).

Submitting Department: Administration
Contact Name: Francesca Quintana, City Clerk/Human Resources Manager
Phone Number: (559)592-9244
Email: fquintana@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

City Staff recommends that the Council consider partnering with the Exeter Chamber of Commerce to jointly sponsor one Concert In The Park this summer at a cost to the City of up to about \$3,500.00 (\$2,000.00 for event and up to \$1,500.00 for insurance).

Summary/Background:

Over the years, the City of Exeter sponsored summer concert series, known as "Concerts In The Park", through KJUG radio. The events have been popular with few issues regarding them. There were some years when the City budget became tighter and sponsoring these events was discontinued as a cost cutting measure. However, in the last few years, under improved budget conditions, the Council and the Chamber of Commerce have jointly sponsored the Concerts In The Park series consisting of three concerts in Exeter each summer. The concerts were a success with little to no issues.

The Exeter Chamber of Commerce was recently approached by KJUG radio regarding sponsoring one Concert In The Park in Exeter this summer. The Exeter Chamber of Commerce has asked if the City would be interested in co-sponsoring this concert. The total cost from KJUG radio would be \$4,000.00, which the Exeter Chamber of Commerce is proposing to evenly split with the City. KJUG is again hoping to get a well known and established artist for the concert. Similar to last year, the concert would occur at City Park on a weeknight. The event is currently planned to occur in summer of 2025.

Additional considerations for the concert at City Park would be providing the Senior Center as a green room for entertainer preparation, providing porta potty restrooms, providing trash service, and providing cleanup of the park after the event. The City would also be obtaining insurance certificates and endorsements from those involved with the event.

The Exeter Chamber of Commerce would be providing porta potty restrooms and, if the City sponsors the event, Mid Valley will provide the trash service through their current solid waste

contract with the City. Clean up of the park after the concert could be provided by Able Industries at a cost of \$100.00, contingent on them meeting insurance requirements. The Chamber has indicated that they would be willing to pay for the park cleanup after the event. If the City chose not to cosponsor the event, the Chamber would likely not move forward with it on their own.

Fiscal Impact:

If the City Council chooses to cosponsor the event, the total cost to the City for the event would be up to around \$3,500.00, which would be paid from the General Fund. There would be no fiscal impact to the City if the City Council chooses not to cosponsor the event. If the costs to the City were to exceed \$3,500.00 staff would return to Council for approval.

Prior Council/Board Actions:

Previous Concerts In The Park in recent years as well as previous sponsorship from the City for said event, most recently dating back to April 2024 approval.

Attachments:

- None

Recommended motion to be made by Council/Board: I move to: 1) cosponsor the concert at a cost of up to about \$3,500.00, subject to event requirements determined by staff, **OR** 2) not cosponsor the event.

City of Exeter Agenda Item Transmittal

Meeting Date: May 27, 2025

Agenda Item Number: J.5.

Wording for Agenda: Consider authorizing City Staff to negotiate an agreement for the implementation of a SCADA system by Telstar Instruments of Hanford, California in the amount of \$552,670.00 and approve appropriation of funds from the Water Fund (\$405,299.00) and Sewer Fund (\$147,371.00), including a 10.0% contingency.

Submitting Department: Public Works
Contact Name: Zachary Boudreaux
Phone Number: (559)610-6768
Email: zboudreaux@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

City Staff recommends that the City Council authorize staff to negotiate an agreement for the implementation of a SCADA system by Telstar Instruments of Hanford, California in the amount of \$552,670.00 and approve the appropriation of funds from the Water Fund (\$405,299.00) and Sewer Fund (\$147,371.00) including a 10.0% contingency for any unforeseen issues.

Summary/Background:

SCADA (Supervisory Control and Data Acquisition) systems provide automated, real-time monitoring and control over water and sewer infrastructure. They are widely adopted by municipalities to ensure reliable operations, optimize resources, and enhance public safety. SCADA implementation will provide real time monitoring of vital City utility infrastructure, helping to prevent emergencies, violations, and improving response time.

The City of Exeter currently operates water wells, a wastewater treatment plant (WWTP), lift stations, and a water tower with limited centralized monitoring and control capabilities. This lack of real-time visibility increases the risk of delayed response to system failures, leads to higher labor costs for manual inspections, and poses potential compliance challenges. At the time the sewer plant was built, Telstar was the local company that installed the SCADA at the plant. Hence using Telstar to install the new SCADA equipment, insures the new SCADA will work with the old software.

This project is proposed to be sole sourced through Telstar for the following reasons:

1. Seamlessly interface with existing equipment at the WWTP.
2. Telstar is the closest located provider of SCADA (Hanford, CA).
3. Telstar was able to customize a SCADA system that precisely meets our needs.
4. Telstar's system can be improved upon later to accommodate growth or system changes.

5. It is imperative to implement SCADA as quickly as possible; Telstar can implement the system sooner than competitors.
6. Most nearby Cities also utilize Telstar for convenience, reliability, and locality.

Fiscal Impact:

The initial cost of the project is \$552,670.00 and will be divided between the Water Fund (\$405,299.00) and Sewer Fund (\$147,371.00), which currently have the needed funding for this project. There is also an annual cost of \$7,320.00 to maintain the software which will also be split between the Water and Sewer Funds proportionally. The cost breakdown is shown below.

Proposed cost: **\$552,670.00**

With 10.0% contingency: \$608,000.00

This includes:

- Wells: \$390,924.00
- Water Tower: \$14,375.00
- Lift Stations: \$129,375.00
- WWTP: \$17,996.00
- Annual Fee \$7,320.00

Prior Council/Board Actions:

None.

Attachments:

- Telstar Instruments Quote
- PowerPoint presentation

Recommended motion to be made by Council/Board: I move to authorize staff to negotiate an agreement for the implementation of a SCADA system by Telstar Instruments of Hanford, California in the amount of \$552,670.00 and approve appropriation of funds from the Water Fund (\$405,299.00) and Sewer Fund (\$147,371.00), including a 10.0% contingency.



Contractor License #422364
Contractor DIR #1000000899

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE**

April 29, 2025

Exeter WWTP
1906 W. Myers Road
Exeter, CA 93211
Sent via Email: despinola@exetercityhall.com

Attn: Dan Espinola
Subject: City of Exeter SCADA System
Reference: 20-44305

Drawings: N/A
Specifications: N/A

Dear Dan,

Telstar Instruments ("Telstar") is pleased to provide a quote for the referenced project to the above identified purchaser ("Customer").

By accepting this proposal from Telstar you agree to treat this as confidential information.

SCOPE OF SUPPLY / SERVICES

Wells 6,9,11,12,13 and 14

1. Telstar will provide and install one (1) Mission Unit. Unit will have 8 Digital Inputs, 3 Digital Outputs, and 2 Analog Inputs. With an expansion module for 4 more analog inputs. **Note:** this system has a reoccurring yearly service. First year service is included in this proposal.
2. Mission Unit will be installed in its own Nema 4X enclosure. **Note:** customer to determine the exact location (as near as possible to the Well Control Panel) for the new Mission panel.
3. Signals connected to the Mission Unit will be: **Note:** Only existing signals available will be connected.
 - a. Well Running
 - b. Well Fail
 - c. High Pressure Switch
 - d. Chlorine Intrusion Alarm
 - e. Flow meter – Analog input
 - f. Pressure Transmitter – Analog input with low and high alarms
 - g. Chlorine Level – Analog input with low and high alarms

4017 Vista Park Court, **Sacramento**, CA 95834 Phone 916-646-1999, Fax 916-646-1096
202 South Douty Street, **Hanford**, CA 93230 Phone 559-584-7116, Fax 559-584-8028

- h. Well Level – Analog input with low alarm
- 4. Telstar will Program the Mission Unit for callouts, Alarms, Reports and Users. **Note:** Customer to provide the list of alarms, example report and user to be program. Report it can only include what is been reported to the mission unit.
- 5. Telstar will provide and install one (1) Well control panel 48"x36"x16" with a swing-out door. **Note:** Customer to determine location of panel.
- 6. Well control panel will include these main components:
 - a. One (1) PLC Schneider Electric M340 with digital inputs, outputs and Analog inputs, outputs.
 - b. One (1) HMI C-more 7" Display to locally adjust setpoints and control the well.
- 7. Telstar will Program the PLC and HMI for the Well to be controlled by pressure and the chlorine pump to be control by flow pace. **Note:** Customer is responsible to make sure the chlorine pump can be control by an analog signal.
- 8. Telstar will provide one (1) 10" Siemens flow meter with local Transmitter. **Note:** Customer is responsible for installing the flow tube and conduit for power and signal from the flow meter to the well control panel.
- 9. Telstar will provide and install one (1) 3051 Rosemount pressure transmitter with block and bleed valve. **Note:** Customer is responsible to have a ½" tap to install the transmitter. Customer is also responsible for the conduit back to the well control panel.
- 10. Telstar will provide and install one (1) Flowline Chlorine level transmitter. **Note:** Customer is responsible to make sure we have a conduit path back to the well control panel.
- 11. Telstar will provide and install one (1) Intrusion Switch for the chlorine tank building. **Note:** Customer is responsible to make sure we have a conduit path back to the well control panel.
- 12. Telstar will provide and install one (1) Eno Scientific Sonic level transmitter at the Well head. **Note:** Customer is responsible for the conduit back to the well control panel. Without knowing the installation of the well casing and pipe, Telstar is not responsible for the accuracy of the level transmitter. We are under the assumption that they use sonic sounder to currently check level.
- 13. Start up and training for the provided equipment and changes is includes.

Water Tower

- 14. Telstar will provide and install one (1) Mission Unit. Unit will have 8 Digital Inputs, 3 Digital Outputs, and 2 Analog Inputs. **Note:** this system has a reoccurring yearly service. First year service is included in this proposal.
- 15. Mission Unit will be inside a Nema 4X enclosure. **Note:** customer to determine the exact location of new panel.
- 16. Signals connected to the Mission Unit will be: **Note:** Only signals available will be connected. We assuming a 4-20mA level transmitter is install and working properly.
 - i. Tank Level as an Analog Input. Low and High level alarms will be set.

17. Telstar will Program the Mission Unit for callouts, Alarms and Users.
18. Start up, Testing and Training is included.

Total of 9 Lift Stations

19. Telstar will provide and install one (1) Mission Unit. Unit will have 8 Digital Inputs, 3 Digital Outputs, and 2 Analog Inputs. **Note:** this system has a reoccurring yearly service. First year service is included in this proposal.
20. Mission Unit will install next to the control lift station panel. **Note:** customer to determine the exact location of new panel.
21. Signals connected to the Mission Unit will be: **Note:** Only signals available will be connected.
 - j. Pump 1 Running
 - k. Pump 2 Running
 - l. Pump 1 Fail
 - m. Pump 2 Fail
 - n. Wet Well Low Level
 - o. Wet Well High Level
 - p. Power Fail
 - q. Wet well Level as an Analog Input.
22. Telstar will Program the Mission Unit for callouts, Alarms, Reports and Users.
23. Start up, Testing and Training is included.

WWTP

24. Telstar will provide and install one (1) Mission Unit. Unit will have 8 Digital Inputs, 3 Digital Outputs, and 2 Analog Inputs. We will add 8 more digital inputs with an expansion card and 4 more analog inputs with an expansion card. **Note:** this system has a reoccurring yearly service. First year service is included in this proposal.
25. Signals connected to the Mission Unit will be: **Note:** Only signals available will be connected. List can be adjusted as needed.
 - r. Influent Pump 1 Running
 - s. Influent Pump 2 Running
 - t. Influent Pump 3 Running
 - u. Mechanical Bar Screen Running
 - v. Aerator 2A Running
 - w. Aerator 2B Running



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Contractor DIR #1000000899

- x. Screening Compactor Running
 - y. Influent Pump 1 Fail
 - z. Influent Pump 2 Fail
 - aa. Influent Pump 3 Fail
 - bb. Mechanical Bar Screen Fail
 - cc. Screening Compactor Fail
 - dd. Influent Wet Well High Level
 - ee. Power Fail
 - ff. General Alarm
 - gg. Influent Wet well Level as an Analog Input. Can set up Low and High level Alarms
 - hh. Flow Meter as an Analog input
26. Telstar will Program the Mission Unit for callouts, Alarms, Reports and Users.
27. Telstar will Program existing HMI to add Enable/Disable option to each individual alarm.
28. Start up, Testing and Training is included.

Lump Sum Price for Well Sites	\$390,924.00
Lump Sum Price for Water Tower	\$14,375.00
Lump Sum Price for Lift Stations	\$129,375.00
Lump Sum Price for WWTP	<u>\$17,996.00</u>
Total Lump Sum Price	\$552,670.00
Shipping and Handling for Telstar Supplied Materials IS INCLUDED	
Sales Tax IS INCLUDED	

This quotation is based on Customer's representation that this IS a prevailing wage project.

CLARIFICATIONS, EXCEPTIONS, AND EXCLUSIONS

- a. Material price is valid for seven (7) days from date referenced on this quote (Refer to COVID clause RE: MATERIAL PRICING AND DELIVERY under Terms and Conditions)
- b. This quotation is based on the inclusion of Telstar's standard Terms and Conditions as part of any purchase order, contract or other agreement.
- c. Telstar's quotation includes only those items listed above. Requests for additions/deletions from our scope will require a change in the quoted price.
- d. Telstar assumes no responsibility for performance, applicability, compatibility, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.
- e. Please reference the above stated quote number in all correspondence and purchase orders.
- f. A fee of 2% will be applied to all invoices paid by credit card.



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Contractor DIR #1000000899

TERMS AND CONDITIONS

Base Terms: The attached Quotation is valid for 30 days from the date of Telstar Instruments' ("Telstar") quotation. Acceptance of Telstar's Quotation constitutes a binding Agreement incorporating these Terms and Conditions ("Agreement"). Payment is due and payable 30 days from date of invoice. If payment is not received by the 30th day, a .05% daily service charge (18-3/4% per annum) will be charged on all accounts past due. In the event of a dispute concerning payment, attorney's fees, court costs and costs of collection will be paid to the prevailing party. The cost for permits and bonding are excluded unless expressly referenced in Telstar's quotation. Our standard insurance applies unless agreed to in writing by Telstar. Telstar's standard one year parts only warranty applies to this quotation. All other warranties, express or implied, or referenced elsewhere in contract documents are excluded, including but not limited to implied warranties of merchantability or fitness for purpose. Unless expressly stated in Telstar's estimate, this quote is based on standard straight time hours and does not include any prevailing wage rates. The price quoted herein is for the labor and materials specifically listed within the body of this quote. Overtime and premium labor hours are not included in the quotation, and will result in an additional charge. Service calls are charged at a 4-hour minimum per person, excluding travel time, which is charged separately. Unless expressly stated in the Quotation, training, operation and maintenance manuals, and preparation of as built drawings are excluded from Telstar's scope of work. The term "Equipment" and "Services" as used in these Terms and Conditions refers to the materials and labor provided by Telstar under this Agreement.

Limitation of Liability: (a) In no event shall Telstar, its suppliers or subcontractors be liable for special, indirect, incidental or consequential damages, whether in contract, warranty, tort, negligence, strict liability or otherwise, including, but not limited to, loss of profits or revenue, loss of use of Equipment or any associated equipment, cost of capital, cost of substitute equipment, facilities or Services, downtime costs, delays, or claims of customers of Customer, their officers, directors, members employees or any third parties for any damages. Telstar's liability for any claim, whether in contract, warranty, tort, negligence, strict liability, or otherwise for any loss or damage arising out of, connected with, or resulting from this Agreement or the performance or breach thereof, or from the design, manufacture, sale, delivery, resale, repair, replacement, installation, technical direction of installation, inspection, operation or use of any Equipment covered by or furnished under this Agreement, or from any services rendered in connection therewith, shall in no case exceed twenty-five percent (25%) of the purchase price allocable to the Equipment or Services that are the subject of the claim. (b) All causes of action against Telstar arising out of or relating to this Agreement, or the performance or breach hereof shall be deemed barred unless brought within one year from the date of discovery or other accrual. (c) In no event, regardless of cause, shall Telstar be liable for liquidated damages, offsets or penalties of any kind or to indemnify, defend or hold harmless Customer, its officers, directors, members, employees or any third party, arising from or related to the Equipment and/or Services provided by Telstar.

Force Majeure: Telstar shall neither be liable for loss, damage, detention or delay nor be deemed to be in default for failure to perform when prevented from doing so by causes beyond its reasonable control including but not limited to acts of war (declared or undeclared), Acts of God, fire, strike, labor difficulties, pandemic, acts or omissions of any governmental authority or of Customer, compliance with government regulations, insurrection or riot, embargo, delays or shortages in transportation or inability to obtain necessary labor, materials, or manufacturing facilities from usual sources or from defects or delays in the performance of its suppliers or subcontractors due to any of the foregoing. In the event of delay due to any such cause, the date of delivery will be extended by period equal to the delay plus a reasonable time to resume production, and the price will be adjusted to compensate Telstar for such delay.

Cancellation: In the event of cancellation by Customer, Customer agrees to fully reimburse and compensate Telstar for all costs associated with this Agreement, including but not limited to engineering, labor, materials, quote and estimating time, and product return fees, plus a ten percent (10%) markup to compensate for disruption in scheduling, planned production, indirect costs and profit. Payment for cancellation shall be due within ten (10) days from the date of submission of charges by Telstar.

Entire Agreement: This Agreement constitutes the entire agreement between Telstar and Customer. There are no agreements, understandings, restrictions, warranties, or representations between Telstar and Customer other than those set forth herein or herein provided. This Agreement may only be amended, changed or revised by a written amendment signed by an authorized representative of Telstar. No oral or implied agreements shall be of any force or affect.



Contractor License #422364
Contractor DIR #1000000899

Precedence: In the event Telstar is issued an authorization for work, Purchase Order, Contract or similar Agreement with conflicting Terms and Conditions than those set forth herein, these Terms and Conditions will take precedence and will supersede any and all other conflicting Terms and Conditions.

Submittals: In the event Telstar receives a Notice to Proceed or a written statement to proceed with submittals, Telstar will be entitled to compensation based on percent of completion of submittal cost to Customer. Telstar will prepare only one set of submittals, and any resubmittals shall be subject to an additional charge for engineering time and other costs in preparing re-submittals.

Prevailing Wages: Customer must promptly inform Telstar when a project will be registered on the Department of Industrial Relations. Customer must inform Telstar if Certified Payroll Reports are required to be submitted to Customer. If Customer requests Certified Payroll Reports beyond four weeks in arrears, Customer may be charged an administrative processing fee of \$50.00 per week generated for said reports.

Authorized Signers: Only the following officers of Telstar have the legal authority to enter into binding agreements on behalf of Telstar: John D. Gardiner (President), Kyle A. Johnsen (Vice President), Robert S. Marston (Secretary), Benjamin R. Herston (Treasurer). If a document is signed by an unauthorized person, the document will be void and unenforceable.

Industry Material Pricing and Delivery: Telstar is unable to hold prices on materials for more than 7 days from the dates of the Quotation. Prices for plastic, copper, steel, and other commodities fluctuate daily. Our vendors and manufacturers can experience delays due to labor shortages, shortage of containers, port congestion, and raw material shortages that have extended lead times significantly. Telstar reserves the right to change the delivery date and pricing of materials set forth in this Quotation. Telstar considers any of the above related changes imposed by our vendors and manufacturers as outside its reasonable control and subject to Force Majeure provisions.

Insurance: Telstar's standard insurance limits will apply.

Open Shop: Telstar is an Open Shop contractor and will not be signatory to any unions.

Governing Law: This Agreement shall be construed and interpreted in accordance with the laws of the State of California.

Waiver: The failure of Telstar to insist upon the performance of any term or condition of this Agreement shall not be construed as a waiver of the future performance of any such term or condition or the future exercise of such right.

Severability: If any term of this Agreement is determined to be invalid or unenforceable under any applicable statute, regulation, ordinance, or other law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with such law, and the remaining portions of this Purchase Order shall remain in full force and effect.

Dispute Resolution: In the event of any dispute arising from or relating to this Agreement, the parties agree to engage in informal efforts toward resolution by meeting in person. If such efforts are unsuccessful, the parties agree to submit the dispute to mediation with a neutral mediator for resolution, with the parties sharing the costs of such mediation equally. If the parties are unsuccessful in resolving their dispute, then the dispute shall be subject to litigation. If the dispute involves a public entity Owner, then the parties shall comply with the requirements of Public Contract Code section 9204.

We look forward to working with you on this project. If you have any questions, please contact me at the phone number below.

Sincerely,

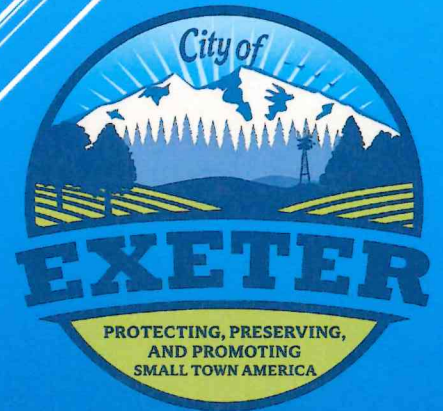
Felipe Martinez
Electrical Engineer / IC&E Specialist
Telstar Instruments
(559) 584-7116

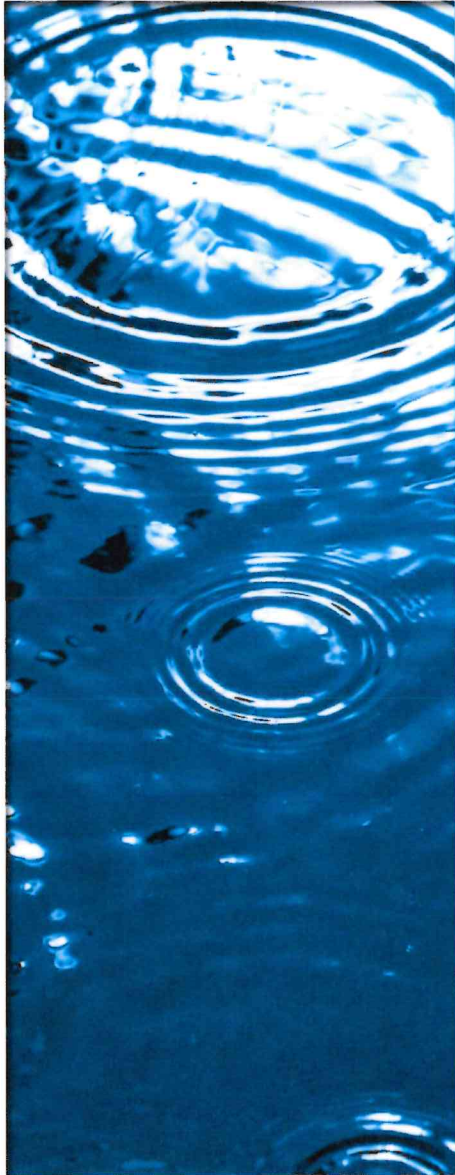
ENHANCING EXETER'S WATER AND SEWER OPERATIONS WITH SCADA

A Proposal for Modernizing
Infrastructure Management

Public Works

May 27, 2025

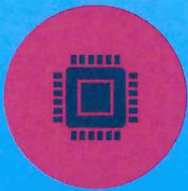




INTRODUCTION

- ▶ What is SCADA?
- ▶ Current challenges in Exeter
- ▶ System Statistics
- ▶ System Map
- ▶ Benefits and implementation strategy.
- ▶ Proposed implementation
- ▶ Financial considerations
- ▶ Conclusion

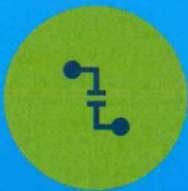
WHAT IS SCADA?



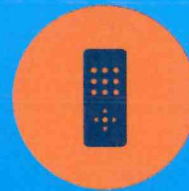
SCADA: Supervisory Control and Data Acquisition system.



- Real-time process control and data acquisition.



- Integration with sensors, pumps, valves, etc.



- Enables remote monitoring and automation.

CURRENT CHALLENGES IN EXETER



- Manual Monitoring: Delays in detecting issues, high labor costs.



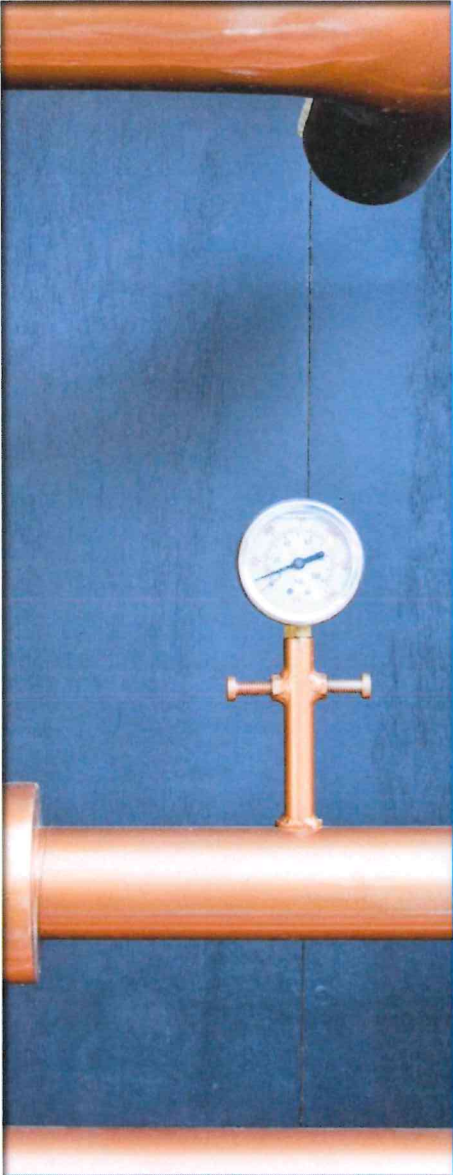
- Aging Infrastructure: Maintenance difficulties, regulatory hurdles.



Treatment in the future is inevitable - SCADA strongly encouraged by the state.



- Emergency Response: Slower reaction times to system failures.



SYSTEM STATISTICS

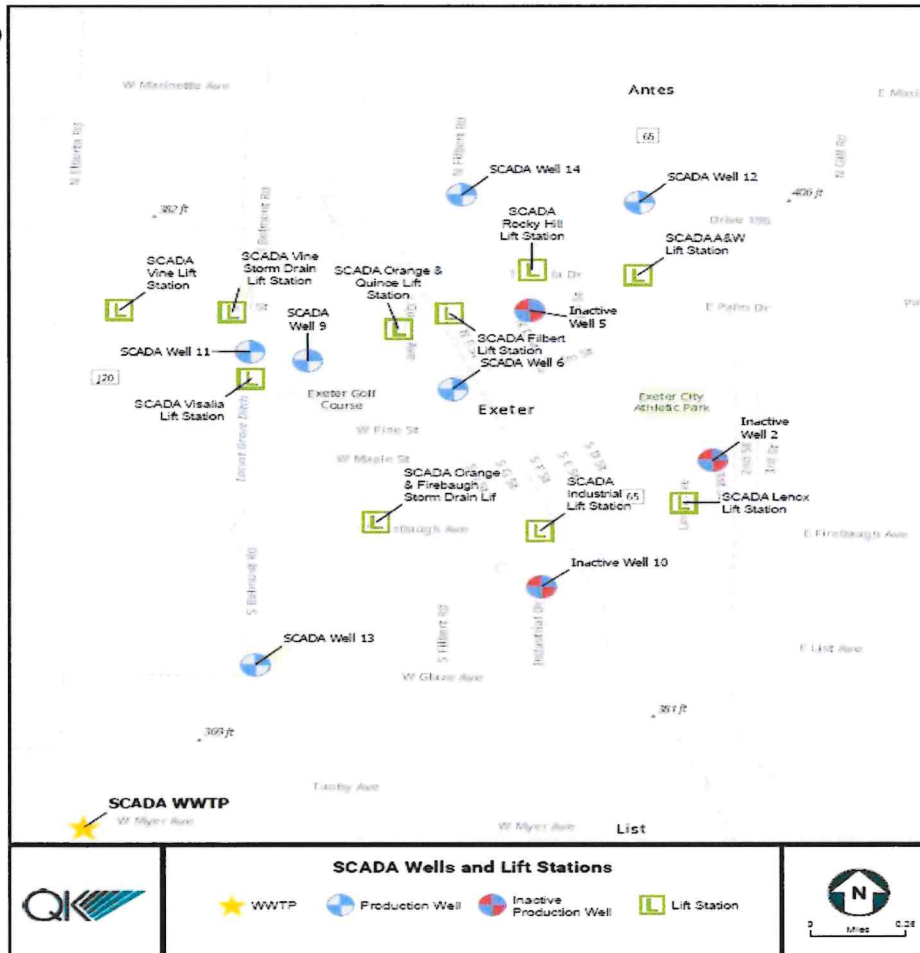
Drinking Water:

- 6** active drinking water wells
- ~ **42 million** gallons of water per month
- ~**47 miles** of water line

Wastewater:

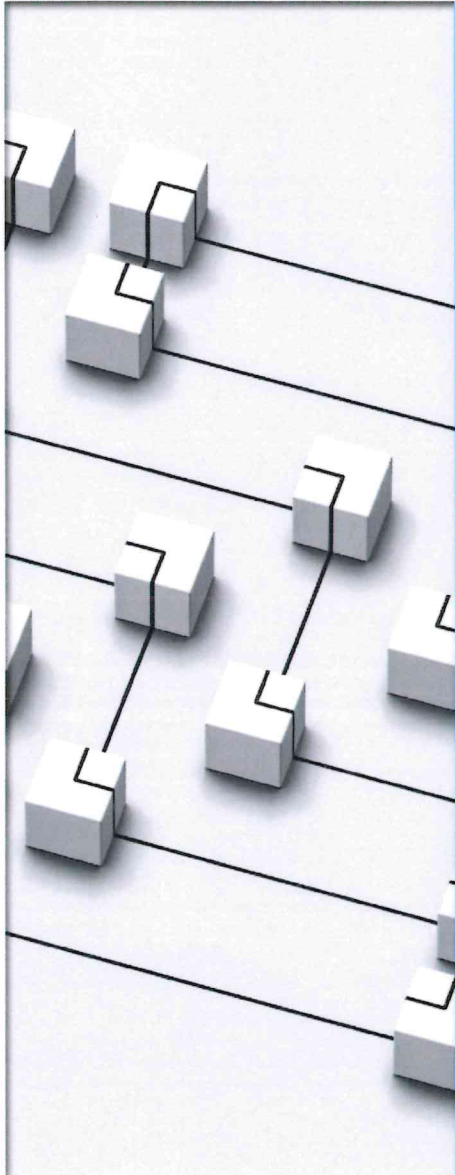
- **9** lift stations
- ~**36** miles of pipe
- ~**800,000** gallons treated per day at the WWTP

System Map



BENEFITS OF IMPLEMENTING SCADA

- ▶ - Real-time monitoring and alerts.
- ▶ - Reduced manual labor and increased efficiency.
- ▶ - Historical data analysis for maintenance.
- ▶ - Improved regulatory compliance and reporting.
- ▶ - Enhanced security and reliability.



PROPOSED IMPLEMENTATION FOR EXETER

- ▶ - Phase 1: Infrastructure assessment.
- ▶ - Phase 2: Design a tailored SCADA system.
- ▶ - Phase 3: Install hardware and software.
- ▶ - Phase 4: Staff training and technical support.

FINANCIAL CONSIDERATIONS



- Initial investment in tech and training.



- Long-term cost savings on labor and energy.



- Reduced fines and repair costs.



- Sole source contract with Telstar for expansion and addition to existing Telstar equipment.



Staff advises that council appropriate requested funds with a 10% contingency.



- SCADA offers a proactive solution for Exeter.



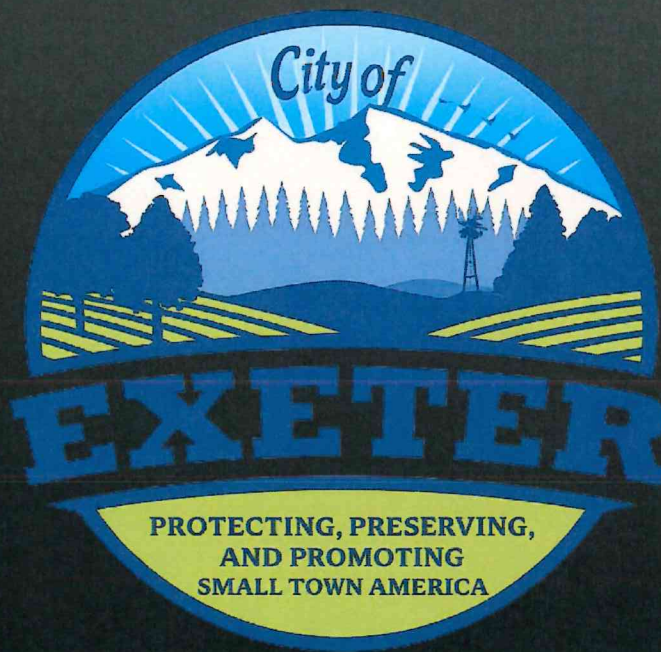
- Enhances service reliability and compliance.



- Long term financial and system security.

CONCLUSION

QUESTIONS?



Public Works Department