

EXETER CITY COUNCIL AGENDA

TUESDAY, MARCH 11, 2025

Closed Session – 6:30 p.m.

Regular Session – 7:00 p.m.

137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR

Adam Ennis

MAYOR

Jacob Johnson

PUBLIC WORKS DIRECTOR

Vacant

INTERIM CHIEF OF POLICE

Robert Shimpf

MAYOR PRO TEM

Jeff Wilson

CITY ATTORNEY

Julia Lew

**FINANCE DIRECTOR/CITY
TREASURER**

Eekhong Franco

COUNCIL MEMBERS

Frankie Alves

Vicki Riddle

Bobby Lentz

CITY PLANNER

Greg Collins

CITY CLERK

Francesca Quintana

CITY ENGINEER

Martin Querin

DEPUTY CITY CLERK

Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



6:30 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54956.9 Consideration of Liability Claims
Claimant: Jane Lobato
Claimed Against: City of Exeter
2. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Adam Ennis
Employee Groups: Unrepresented Positions: Misc. Department Heads and City Administrator

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. INVOCATION

Presented by Exeter Ministerial

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of February 25, 2025, regular meeting minutes (pp. 5 – 8)
2. Approval of March 5, 2025, special meeting minutes (pp. 9 – 10)
3. Payment of Bills (pp. 11 – 15)
4. February 28, 2025, Payroll (pp. 16 – 21)
5. Approval of a facility use and street closure request from The Stag Saloon to consist of the City parking lot adjacent to City Hall, the vacant lot on the corner of Palm and F Street to be used for parking, and a street closure of F Street from Pine Street to City Hall from 5:00 a.m. – 7:00 p.m. Saturday April 5, 2025, for a chili cook off, subject to the conditions presented (pp. 22 – 26)
6. Approval of a request for a street closure of B Street between Pine Street and Rocky Hill and the city parking lot located adjacent to the CACHE building for a special event hosted by Center for Art Culture and History – Exeter (CACHE) beginning at 8:00 a.m. March 19, 2025, and ending at 4:00 p.m., subject to the conditions presented by staff (pp. 27 – 33)
7. Approval of a request for a street closure of Maple Street between D Street and E Street for We Fit Boot Camp Gym to host a Small Business Vendor Market. beginning at 7:00 a.m. May 17, 2025, and ending at 4:00 p.m. subject to the conditions presented by staff (pp. 34 – 40)
8. Authorizing the City Administrator to execute an amendment and extension of the Memorandum of Understanding (MOU) between the City of Exeter and the Tulare-Kings County Regional Hazardous Materials Team, led by the City of Visalia (Fire Department), for hazardous materials incident response services (pp. 41 – 83)

9. Approving and authorizing the City Administrator to execute a one-year extension of the agreement with Clean Cut Landscape Management Inc. of Clovis, CA, in a base annual amount of \$86,580 to provide landscape maintenance services for the City's parks and public buildings for the period beginning January 01, 2025, through December 31, 2025 (pp. 84 - 92)
10. Approving and authorizing the City Administrator to execute a one-year extension of the agreement with Perfect Care Landscape and Maintenance of Tulare CA, in a base annual amount of \$59,938 (reflecting a 3.05% Consumer Price Index increase) to provide landscape maintenance services for the City of Exeter's Landscaping and Lighting Districts for the period beginning January 01, 2025, through December 31, 2025 (pp. 93 – 109)
11. Accepting a Notice of Completion for FY2025 Crack Seal and Pothole Patching (RFB 25-01), authorizing the City Engineer to sign the Notice of Completion and authorizing the City Clerk to file the notice with the Tulare County Recorder's Office (pp. 110 – 112)
12. Adopting **Resolution 2025-05**, A Resolution of the City Council of the City of Exeter in Support of Caltrans, Tulare County and TCAG in the Development of a Roundabout and Traffic Calming Measures to Reduce Vehicle Conflicts at the Intersection of Marinette Avenue (AVE 288) and SR 65 (pp. 113 – 116)

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public Hearing and approval for the Close-Out of the 21-CDBG (Community Development Block Grant)-PL-30007 Wastewater Master Plan Grant (pp. 117 – 118)
Presented by Adam Ennis, City Administrator
2. Consider a request from Little League 1) to construct an approximately 10 feet by 20 feet steel removable shade structure in front (on the west side) of the concession stand at Dobson field, 2) to extend the corner posts up to support a metal shade over the four dugouts on the D North and JV baseball fields and 3) for the City to cover the cost of the materials at \$8,780 (pp. 119 – 121)
Presented by Adam Ennis, City Administrator
3. Consideration of exemption of business licenses from certified producers at local certified Farmer's Markets (pp. 122 – 123)
Presented by Adam Ennis, City Administrator
4. Consider Adoption of **Resolution 2025-06**, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Glenn View Estates Assessment District No. 25-01 at the B Level of Service; Adoption of **Resolution 2025-07**, Intent to Levy and Collect Assessments on Glenn View Estates Assessment District No. 25-01; and set the Public Hearing for May 27, 2025 (pp. 124 – 146)
Presented by John Doyel, Contract City Engineer and Adam Ennis, City Administrator
5. Consider Adoption of **Resolution 2025-08**, A Resolution of the City Council of the City of Exeter, Directing the City Engineer to Prepare a Report for the creation of the new Park Place Assessment District No. 25-02 at the B Level of Service; Adoption of **Resolution 2025-09**, Intent to Levy and Collect Assessments on Park Place Assessment District No. 25-02; and set the Public Hearing for May 27, 2025 (pp. 147 – 164)
Presented by John Doyel, Contract City Engineer and Adam Ennis, City Administrator

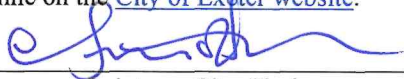
K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board outside of City Hall 137 N. F St. Exeter CA 93221 on March 7, 2025 and online on the [City of Exeter website](#).



Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559)592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 314 W. Firebaugh, Exeter CA 93221 during normal business hours.