



EXETER CITY COUNCIL AGENDA

TUESDAY, DECEMBER 10, 2024

Regular Session – 7:00 p.m.

137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR

Adam Ennis

MAYOR

Frankie Alves

PUBLIC WORKS DIRECTOR

Vacant

CHIEF OF POLICE

John Hall

MAYOR PRO TEM

Justin Mills

CITY ATTORNEY

Julia Lew

FINANCE DIRECTOR/CITY
TREASURER

Eekhong Franco

COUNCIL MEMBERS

Jacob Johnson

Vicki Riddle

Barbara Sally

CITY PLANNER

Greg Collins

CITY CLERK

Francesca Quintana

CITY ENGINEER

Martin Querin

DEPUTY CITY CLERK

Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



7:00 p.m.

A. CALL TO ORDER REGULAR SESSION

B. INVOCATION

Presented by Pastor Wittenburg

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

E. ACTIONS RELATED TO NOVEMBER 05, 2024, GENERAL ELECTION AND ADMINISTER OATH OF OFFICE TO ELECTED COUNCIL MEMBERS:

1. Presentation of service award for exiting Mayor Pro Tem Mills and Council Member Sally
Presented by Mayor Alves
2. Adoption of **Resolution No. 2024-31**, A Resolution of the City Council of the City of Exeter Accepting the Official Canvass of the November 05, 2024, Election Conducted as a Consolidated General Elections (pp. 5 – 13)
Presented by Francesca Quintana, City Clerk/Human Resources Manager
3. Administer Oath of Office to elected Council Members (pp. 14 – 15)
Presented by Francesca Quintana, City Clerk/Human Resources Manager
4. Comments by elected Council Members
5. Reorganization of the City Council – Mayor and Mayor Pro Tem Selection
Presented by Francesca Quintana, City Clerk/Human Resources Manager
6. Review and discussion to select and update City Council representation on outside Agency Boards and Committees (pp. 16 – 19)
Presented by Francesca Quintana, City Clerk/Human Resources Manager and Adam Ennis, City Administrator

F. SPECIAL PRESENTATIONS:

None.

G. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of November 12, 2024, regular meeting minutes (pp. 20 – 23)
2. Approval of November 20, 2024, special meeting minutes (pp. 24 – 25)
3. Payment of Bills (pp. 26 – 34)
4. November 08, 2024, Payroll (pp. 35 – 40)
5. November 22, 2024, Payroll (pp. 41 – 46)
6. Approval to Declare Surplus and Authorize Auction of One (1) 2003 Vactor Truck International and One (1) 2014 Freightliner CNG Broom Bear Sweeper (pp. 47 – 48)
7. Award and authorize the City Administrator to execute a contract with Bill Nelson General Engineering Construction, Inc. of Fresno, CA, in the amount of \$154,998.00 for the emergency repair of a collapsed sewer main at Brickhouse Park and authorize a contingency amount of \$15,499.80 (10.0%) for potential unforeseen conditions (pp. 49 – 53)
8. Authorize the City Administrator to execute an agreement with Mobile Modular Management Corporation for the lease of a 12 X 40 Mobile office building in the amount of \$13,898.75 for temporary use by Police Department staff during remodel (pp. 54 – 65)

9. Authorize the City Administrator to execute an Extra Work Authorization with the City’s contract City Engineer firm – QK, in an amount not to exceed \$83,760.00 for construction management services related to the Police/Administration Building Project (pp. 66 – 74)
10. Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, Talley Oil, Inc., of Madera, CA in an amount of \$52,735.20 for construction of the FY 2025 Crack Sealing and Pothole Patching Project, Main and 1st Alternate (pp. 75 – 79)
11. Approval of a revision to the previously approved street closure for the Chamber of Commerce sponsored Farmer’s Market to reflect each Wednesday night as weather permits between the hours of 5:00 p.m. and 9:00 p.m. to be changed to 4:00 p.m. – 9:00 p.m. subject to the conditions presented by Staff (pp. 80 – 83)
12. Fiscal Year 2023/2024 Treasurer’s Reports – Quarters 1, 2, 3, and 4 (pp. 84 – 91)
13. Approve a request for a street closure of Maple St. between D St. and E St. for We Fit Boot Camp Gym to host a Small Business Vendor Market beginning at 2:00 p.m. on December 14, 2024, and ending at 10:00 p.m. subject to the conditions presented by Staff (pp. 92 – 97)
14. Approval of the purchase of 331.66 tons of compost from Mid Valley Disposal of Kerman, CA in the amount of \$10,644.88 as required under SB1383 to meet the 2024 procurement target for The City of Exeter (pp. 98 – 99)

H. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public Hearing to receive the City’s annual public accounting for development impact fees for Fiscal Year 2023-2024 pursuant to State Law, Government Code Section 66006 (pp. 100 – 103)
Presented by Eekhong Franco, Director of Finance

2. Consideration of appointment of Chris Troyan to the position of Public Works Director effective December 10, 2024, and authorization for the Mayor and City Administrator to execute a contract with Mr. Troyan to serve in that capacity until June 30, 2026, beginning at Step C in the salary schedule for the position (currently at a monthly rate of \$9,061.00) (pp. 104 – 110)
Presented by Adam Ennis, City Administrator and Francesca Quintana, City Clerk/Human Resources Manager

I. CITY COUNCIL ITEMS OF INTEREST

J. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

K. REGULAR MEETING ADJOURNMENT

State of California)
 County of Tulare) ss.
 City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on December 06, 2024.



 Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.