



**EXETER CITY COUNCIL AGENDA**  
**TUESDAY, SEPTEMBER 10, 2024 REGULAR MEETING**  
**ACTION MINUTES**  
**Closed Session – 6:00 p.m.**  
**Regular Session – 7:00 p.m.**  
**137 North "F" Street, Exeter, California 93221**

CITY ADMINISTRATOR  
*Adam Ennis*

**MAYOR**  
*Frankie Alves*

PUBLIC WORKS DIRECTOR  
*Vacant*

CHIEF OF POLICE  
*John Hall*

**MAYOR PRO TEM**  
*Justin Mills*

CITY ATTORNEY  
*Julia Lew*

FINANCE DIRECTOR/CITY  
TREASURER  
*Eekhong Franco*

**COUNCIL MEMBERS**  
*Jacob Johnson*  
*Vicki Riddle*

CITY PLANNER  
*Greg Collins*

CITY CLERK  
*Francesca Quintana*

*Barbara Sally*

CITY ENGINEER  
*Martin Querin*

DEPUTY CITY CLERK  
*Christina Arias*

Staff Reports related to items on the agenda are available  
on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and  
available for viewing at the Council Chambers.



**A closed session of the City Council, City of Exeter was held on Tuesday, September 10, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** <sup>1</sup>Justin Mills.

**STAFF PRESENT:** Adam Ennis, Julia Lew, Francesca Quintana, and Christina Arias.

**6:00 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

*Mayor called the closed session to order at 6:02 p.m.*

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<sup>1</sup> Absent with notice.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

*Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.*

1. 54957.6 Conference with Labor Negotiations  
Agency Negotiator: Shelline Bennett  
Employee Groups: All represented and unrepresented employees
2. 54957 Annual Evaluation  
Position: City Administrator
3. 54956.9 Consideration of Liability Claims  
Claimant: Raquel Spahn  
Claimed Against: City of Exeter
4. 54956.9(d)(4) Conference with Legal Counsel  
Re: Potential Initiation of Litigation by the City: One (1) case

*No public comment was presented.*

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

*Mayor Alves adjourned the closed session at 6:50 p.m.*

**7:00 p.m. (or, immediately following Closed Session)**

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

*Mayor Alves called the regular session to order at 07:00 p.m. City Attorney Julia Lew reported that action was taken by the City Council on closed session item B.3; 54956.9 Consideration of Liability Claims, Claimant: Raquel Spahn Claimed Against: City of Exeter. It was moved by Council Member Johnson, seconded by Council Member Sally and approved 4-0 to reject the claim from claimant Raquel Spahn, noting that Mayor Pro Tem Mills was absent.*

**E. INVOCATION**

*Presented by Pastor Chris Genetti.*

**F. PLEDGE OF ALLEGIANCE**

*Led by Council Member Riddle.*

**G. PUBLIC COMMENTS:**

*No public comments were presented.*

**H. SPECIAL PRESENTATIONS:**

*None.*

**I. CONSENT CALENDAR:**

*Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

1. Approval of August 27, 2024 regular meeting minutes (pp. 4 – 8)
2. Payment of Bills (pp. 9 – 20)
3. August 30, 2024, Payroll (pp. 21 – 26)
4. Adoption of **Resolution 2024-25**, A Resolution of the City Council of the City of Exeter, amending the City of Exeter Conflict of Interest Code for designated positions and disclosure categories to remove Financial Analyst and add Finance Manager (pp. 27 – 34)

5. Approve requests by Exeter Chamber of Commerce for facility use and various street closures for the annual Fall Festival occurring October 09 and 12, 2024, subject to the conditions outlined (pp. 35 – 37)
6. Approval of a revision to the previously approved street closure for the Chamber of Commerce sponsored Farmer’s Market to reflect the partnership with We Fit Boot Camp and include the request to expand the street closure from Pine Street between F Street and E Street to Pine Street from F Street to D Street for a weekly Farmer’s Market beginning October 09, 2024 and running each Wednesday night as weather permits between the hours of 5:00pm and 9:00pm Subject to the conditions outlined (pp. 38 – 39)

<b>Approval of Consent Calendar as presented</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

*It was moved by Council Member Sally and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

**J. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

1. Consider applications submitted to serve on the Exeter Planning Commission and make appointment (pp. 40 – 45)  
*Presented by Francesca Quintana, City Clerk/Human Resources Manager*

*Human Resources Manager/City Clerk Francesca Quintana provided a report for the City Council’s review and consideration.*

*Council Member Riddle nominated Dave Hails for appointment. No other nominations were made.*

<b>Consideration of applications submitted to serve on the Exeter Planning Commission and appointment of Dave Hails, as nominated by Council Member Riddle</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
RIDDLE	SALLY	(4-0)	AYE	ABSENT	AYE	AYE	AYE

*It was moved by Council Member Riddle and seconded by Council Member Sally that applications submitted to serve on the Exeter Planning Commission be considered and to appoint Dave Hails, as nominated by Council Member Riddle. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

2. Follow up presentation on streetlight types and options and make replacement selections to be used in the design drawings for construction of the Downtown Street Light Replacement Project (pp. 46 – 47)  
*Presented by Adam Ennis, City Administrator and Martin Querin, City Engineer*

*City Administrator Adam Ennis provided a report for the City Council’s review and feedback.*

*Mayor opened the item up for public comment. Public comment from Jeff Wilson and Chris Genetti who voiced their support for the Steinberg Option B style.*

**K. CITY COUNCIL ITEMS OF INTEREST**

*Council Member Sally invited the City Council and members of the public to the 9/11 Remembrance event.*

*Council Member Johnson had no report.*

*Council Member Riddle also invited the City Council and members of the public to the 9/11 Remembrance event. Thanked the Exeter Garden Club for their work towards beautifying the downtown area. Thanked Jeff Wilson for assisting local schools with parking and traffic. Shared that she is working with the Chief of Police regarding homelessness issues.*

*Mayor Alves shared with the City Council and members of the public that recreation sports are happening now. Met with the Veterans Memorial Board regarding water usage. Shared that the Tooleville Project is underway. Shared that the REAP committee will be dissolving soon.*

**L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

*City Administrator Adam Ennis, City Attorney Julia Lew, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.*

**M. REGULAR MEETING ADJOURNMENT**

*Mayor Alves adjourned the meeting at 8:08 p.m.*

Prepared by:

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Francesca Quintana, City Clerk