



EXETER CITY COUNCIL AGENDA
TUESDAY, OCTOBER 08, 2024, REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Vacant

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

Barbara Sally

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, October 08, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: Justin Mills.

STAFF PRESENT: Adam Ennis, Julia Lew, ¹Francesca Quintana, and ²Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor called the closed session to order at 6:02 p.m.

¹ Not Present for closed session item B.2.

² Not Present for closed session item B.2.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation by the City: One (1) case
2. 54956.9(d)(2) Conference with Legal Counsel
Re: Anticipated Litigation (Significant Exposure to Litigation): One (1) case – facts not known to potential plaintiffs
3. 54957 Annual Evaluation
Position: City Administrator

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned the closed session at 6:39 p.m.

A regular session of the City Council, City of Exeter was held on Tuesday, October 08, 2024, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: Justin Mills.

STAFF PRESENT: Adam Ennis, Julia Lew, Eekhong Franco, Chief John Hall, Francesca Quintana, and Christina Arias.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 06:58 p.m. There was no reportable action out of closed session.

E. INVOCATION

Presented by Exeter Ministerial.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Sally.

G. PUBLIC COMMENTS:

Public comment from Kevin Riggi. Riggi addressed the City Council and informed them that he is running for Exeter Unified School District Area 7 Board. Mr. Riggi requested the City Council's support.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

1. Approval of September 24, 2024 regular meeting minutes (pp. 4 – 8)
2. Payment of Bills (pp. 9 – 17)
3. September 27, 2024, Payroll (pp. 18 – 23)
4. Second Reading and Adoption of **Ordinance No. 713** changing the zoning on said properties from “CS” (Service Commercial) to “R-1-6” (Single-family Residential) and waiving further

reading in full. The subject properties contain the Exeter Baptist Church and a single-family residence. The properties are contained within APNs 135-110-019 and 135-110-018 (pp. 24 – 30)

5. Consideration of the City Clerk’s Certificate of Facts Concerning Municipal Election, and Adoption of **Resolution 2024-27**, A Resolution of the City Council of the City of Exeter Acknowledging that the Municipal Election will occur as specified by California Elections Code 10229 (pp. 31 – 34)

Approval of Consent Calendar as presented.							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 4-0, noting Mayor Pro Tem was absent.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24,2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of \$388,815.18 (pp. 35 – 39)
Presented by Adam Ennis, City Administrator

City Administrator Adam Ennis provided a report for the City Council’s review and consideration.

Mayor Alves opened the item up for public comment. No public comment was received.

Authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24,2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of \$388,815.18 as presented.							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle to authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24,2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of \$388,815.18 as presented. The motion carried 4-0, noting Mayor Pro Tem Mills was absent.

2. Adoption of **Resolution 2024-28**, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City’s Fiscal Year

2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant (pp. 40 – 50)

Presented by Francesca Quintana, Human Resources Manager/City Clerk

Human Resources Manager/City Clerk Francesca Quintana provided a report for the City Council’s review and feedback.

Mayor Alves opened the item up for public comment. Public comment from Jeff Willson. Wilson expressed his opposition to the adoption of Resolution 2024-08. Public comment from Sarkis Davidian. Davidian asked for clarification regarding an Administrative Assistant position and requested information regarding the housing program 11. No additional public comments were presented.

Adoption of Resolution 2024-28, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City’s Fiscal Year 2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant as presented.							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	ALVES	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Mayor Alves to adopt Resolution 2024-28, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City’s Fiscal Year 2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant as presented. The motion carried 4-0, noting Mayor Pro Tem Mills was absent.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Sally had no report.

Council Member Johnson had no report.

Council Member Riddle provided information regarding the City of Exeter Parks Master Plan Community Engagement Meeting. Riddle shared regarding her walk-through of downtown Exeter with Nancy Becker, Dan Espinola, and Patrick Quiroz in regards to downtown landscaping. Riddle shared about her

attendance at the Miss Exeter event. Riddle informed regarding recreational youth and adult sports and thanked the Recreation Department for their hard work.

Mayor Alves thanked the Recreation Department for all of their hardwork. Alves shared regarding his positive involvement in the Miss Exeter program. Alves provided information on upcoming events and the Tooleville Project.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, City Attorney Julia Lew, Chief John Hall, Finance Director Eekhong Franco and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Alves adjourned the meeting at 7:50 p.m.

Prepared by:

Francesca Quintana, City Clerk