



**EXETER CITY COUNCIL**  
**TUESDAY, MARCH 26, 2024, REGULAR MEETING**  
**ACTION MINUTES**  
**Closed Session – 6:00 p.m.**  
**Regular Session – 7:00 p.m.**  
**137 North "F" Street, Exeter, California 93221**

CITY ADMINISTRATOR  
*Adam Ennis*

MAYOR  
*Frankie Alves*

PUBLIC WORKS DIRECTOR  
*Daymon Qualls*

CHIEF OF POLICE  
*John Hall*

MAYOR PRO TEM  
*Justin Mills*

CITY ATTORNEY  
*Julia Lew*

FINANCE DIRECTOR/CITY  
TREASURER  
*Eekhong Franco*

COUNCIL MEMBERS  
  
*Jacob Johnson*  
*Vicki Riddle*

CITY PLANNER  
  
*Greg Collins*

CITY CLERK  
*Francesca Quintana*

*Barbara Sally*

CITY ENGINEER  
*Martin Querin*

Staff Reports related to items on the agenda are available  
on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and  
available for viewing at the Council Chambers.



**A closed session of the City Council, City of Exeter was held on Tuesday, March 26, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** Justin Mills

**STAFF PRESENT:** Adam Ennis, Julia Lew, Eekhong Franco, Francesca Quintana, and Christina Arias.

**6:00 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

Mayor called the closed session to order at 6:00 p.m.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54957.6 Conference with Labor Negotiations  
Agency Negotiator: Shelline Bennett

Employee Groups: All represented and unrepresented employees

2. 54956.9(d)(4) Conference with Legal Counsel  
Re: Potential Initiation of litigation by the City: Two (2) cases
3. 94596.9(d)(1) Conference with Legal Counsel  
Re: Existing Litigation: Exeter Irrigation District v. Smee Homes, et al., Tulare County Superior Court No. 301384
4. 54957 Annual Evaluation  
Position: City Administrator

*No public comment was presented.*

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

*Mayor Alves adjourned the closed session at 7:09 PM.*

**A regular session of the City Council, City of Exeter was held on Tuesday, March 26, 2024, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** Justin Mills

**STAFF PRESENT:** Adam Ennis, Julia Lew, Eekhong Franco, Francesca Quintana, Christina Arias, Daymon Qualls, and Chief John Hall.

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

*Mayor Alves called the regular session to order at 7:11 pm. City Attorney Julia Lew advised there was no reportable action out of closed session. City Attorney Julia Lew reported that the closed session would reconvene at the conclusion of the regular session.*

**E. INVOCATION:**

*An invocation was given by Daymon Qualls.*

**F. PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance was given by Council Member Johnson.*

**G. PUBLIC COMMENTS:**

Public comment from Jeff Wilson. Spoke regarding his July 11, 2023, public comment. Addressed the Council regarding the water bill at Glen View Estates #2 and questions on Country View Estates #3.

**H. SPECIAL PRESENTATIONS (if any):**

*None*

**I. CONSENT CALENDAR:**

1. Approval of March 12, 2024 regular meeting minutes (pp. 4 – 7)
2. Payment of Bills (pp. 8 – 13)
3. March 15, 2024 Payroll (pp. 14 – 19)
4. Award and authorize the City Administrator to execute an agreement with Talley Oil, Inc., of Madera, CA in the amount of \$73,741.25 for construction of the 2024 Reclamite Project and authorize a 10% contingency amount (\$7,374.00) for potential extra work (pp. 20 – 27)

**ITEM I.1.**

5. Authorize the purchase of three vehicle radios with associated equipment from Motorola Solutions in the amount of \$15,875.14, based off the cooperative purchasing agreement through Los Angeles County (pp. 28 – 32)
6. Approve a request for a weekly street closure of Pine Street, between F Street and E Steet, for a Farmer’s Market hosted by the Exeter Chamber of Commerce, beginning April 03, 2024, and running each Wednesday evening through June 26<sup>th</sup> and resuming August 7<sup>th</sup> through November 20<sup>th</sup>, between the hours of 5:00 p.m. and 9:00 p.m., subject to the conditions presented by staff (pp. 33 – 38)
7. Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, VSS International, Inc., of West Sacramento, CA in the amount of \$707,000.00 for construction of the 2024 Cape Seal and Micro Surfacing Project, authorize a 10% contingency amount (\$70,700.00) for potential extra work and approve an appropriation of \$282,000.00 into the FY 2024 Road Repair and Accountability (136) account (pp. 39 – 47)
8. Authorize the City Administrator to execute a sole source agreement with Lehr, of Sacramento, California, in the amount of \$67,773.63 to outfit three marked police patrol vehicles with emergency equipment (pp. 48 – 52)

<b>Approval of Consent Calendar as Presented</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
Sally	Riddle	(4-0)	AYE	ABSENT	AYE	AYE	AYE

*It was moved by Council Member Sally and seconded by Council Member Riddle, that the items on the Consent Calendar be approved as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

**J. INDIVIDUAL BUSINESS ITEMS:**

1. Adoption of **Resolution 2024-05**, authorizing the submittal of an application to the California State Department of Housing and Community Development for funding under the Home Investment Partnerships Program to facilitate Self Help Enterprises purchase and rehabilitation of the Exeter Elderly Apartments at 501 North B Street (pp. 53 – 56)  
*Presented by Adam Ennis, City Administrator*

*City Administrator Adam Ennis provided a report for the Council’s review and consideration.*

<b>Adoption of Resolution 2024-05, authorizing the submittal of an application to the California State Department of Housing and Community Development for funding under the Home Investment Partnerships Program to facilitate Self Help Enterprises purchase and rehabilitation of the Exeter Elderly Apartments at 501 North B Street as presented</b>							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
Riddle	Sally	(4-0)	AYE	ABSENT	AYE	AYE	AYE

*It was moved by Council Member Riddle and seconded by Council Member Sally, to adopt Resolution 2024-05, authorizing the submittal of an application to the California State Department of Housing and Community Development for funding under the Home Investment Partnerships Program to facilitate Self Help Enterprises purchase and rehabilitation of the Exeter Elderly Apartments at 501 North B Street, as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

2. Adoption of **Resolution 2024-06** authorizing the City Administrator to execute a Measure R Supplemental Agreement with the Tulare County Transportation Authority for up to \$600,000 of Measure R funding for replacement of the City owned downtown area streetlights. In addition, authorize \$400,000 of ARPA funding to be used as the match for this street light replacement (pp. 57 – 62)

*Presented by Daymon Qualls, Public Works Director*

*Public Works Director Daymon Qualls provided a report for the Council's review and consideration.*

Adoption of Resolution 2024-06 authorizing the City Administrator to execute a Measure R Supplemental Agreement with the Tulare County Transportation Authority for up to \$600,000 of Measure R funding for replacement of the City owned downtown area streetlights. In addition, authorize \$400,000 of ARPA funding to be used as the match for this street light replacement as presented							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
Riddle	Sally	(4-0)	AYE	ABSENT	AYE	AYE	AYE

*It was moved by Council Member Riddle and seconded by Council Member Sally, to adopt Resolution 2024-06 authorizing the City Administrator to execute a Measure R Supplemental Agreement with the Tulare County Transportation Authority for up to \$600,000 of Measure R funding for replacement of the City owned downtown area streetlights. In addition, authorize \$400,000 of ARPA funding to be used as the match for this street light replacement as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

#### **K. CITY COUNCIL ITEMS OF INTEREST**

*Council Member Riddle reported regarding TCAG meeting she attended, upcoming conferences, TCRTA meeting she attended, success of the triathlon, League of Cities meetings she attended, status of Exeter Chamber of Commerce staffing levels. Riddle also informed about upcoming Chili and Rib Cook-Off's as well as the upcoming Chamber of Commerce dinner. Mayor Alves reported on Council of Cities meeting and informed he was voted in as the Vice Chair as well as the need to meet on a more regular basis. Mayor informed there is a TCAG TCRTA rep opening and spoke about Proposition 47 and related letters of support. Mayor informed that Tooleville will be discussed by the City Administrator and the Director of Public Works. Council Member Sally had no report. Council Member Johnson had no report.*

#### **L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

*City Administrator Adam Ennis, Director of Public Works Daymon Qualls, City Clerk Francesca Quintana, and Director of Finance Eekhong Franco provided a brief update on City and department related items.*

#### **M. REGULAR MEETING ADJOURNMENT**

*Mayor Alves adjourned the regular meeting at 7:59 PM.*

#### **N. RECONVENED CLOSED SESSION**

*Mayor Alves called to reconvene the closed session at 8:00 PM.*

#### **O. ADJOURN CLOSED SEESION**

*Mayor Alves adjourned the closed session at 9:08 p.m. City Attorney Julia Lew informed that there were no reportable actions out of closed session.*