



EXETER CITY COUNCIL
TUESDAY, JUNE 25, 2024 REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Daymon Qualls

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

Barbara Sally

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available
on the City's website at www.cityofexeter.com and
available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, June 25, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Julia Lew, Francesca Quintana, ¹Eekhong Franco, and Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor called the closed session to order at 6:00 p.m.

¹ Not present for closed session Item C.2.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Shelline Bennett
Employee Groups: All represented and unrepresented employees
2. 54957 Public Employment
Title: Finance Director
3. 54957 Public Employment
Title: Public Works Director

No public comments were presented.

C. ADJOURN TO CLOSED SESSION:

Mayor Alves adjourned the closed session at 6:50 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 07:00 p.m. There was no reportable action out of closed session.

E. INVOCATION

Presented by Pastor Whittenberg.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Riddle.

G. PUBLIC COMMENTS:

Public comment from Mike Germaine. Germaine provided an update from the Friends of Residential Dog community group and shared that he hopes for further discussions with the Council on how to improve the Bark Park.

Public comment from Mike Sherer. Sherer spoke regarding his concerns of the Tulare County Fire Department's services to the City of Exeter.

Public comment from Michelle Haas. Haas spoke regarding the lighting and overall state of the Bark Park and potential improvements.

Public comment from Pat Johnson. Johnson spoke regarding the state of the Bark Park and potential improvements.

H. SPECIAL PRESENTATIONS:

1. Resolution of Commendation to Public Works Director Daymon Qualls
Introduced by Adam Ennis, City Administrator
Presented by Mayor Alves

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of June 11, 2024 regular meeting minutes (pp. 5 – 8)
2. Payment of Bills (pp. 9 – 22)
3. June 07, 2024, Payroll (pp. 23 – 28)
4. Approve a request for a Special Event with facility use of Mixer Park and street closures of Pine Street between D Street and F Street, and E Street from Pine Street to the public parking lot adjacent to the former Wildflower Café, for National Night Out hosted by the Exeter Police Department, scheduled for August 06, 2024, from 1:00 p.m. to 9:00 p.m., subject to the conditions presented by staff (pp. 29 – 36)
5. Adoption of **Resolution 2024-13**, A Resolution of the City Council of the City of Exeter approving the City of Exeter’s Fiscal Year 2024/25 list of projects funded by SB 1: The Road Repair and Accountability Act Road Maintenance and Rehabilitation Account (pp. 37 – 61)
6. Approve and authorize the Mayor and City Administrator to execute Addendum No. 1 to the Employment Agreement between the City of Exeter and Public Works Director Daymon Qualls extending the term of the agreement through July 07, 2024 (pp. 62 – 64)

Approval of Consent Calendar as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Pro Tem Mills and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 5-0.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public Hearing to Consider Adoption of **Resolution 2024-14**, A Resolution of the City Council of the City of Exeter approving the 2024/2025 and 2025/2026 Two-Year Budget for the City of Exeter based on direction from Council (pp. 65 – 187)
Presented by Eekhong Franco, Finance Director

Finance Director Eekhong Franco provided a report for the City Council’s review and consideration.

Mayor Alves opened the public hearing at 7:33 p.m. No public comment was presented, so the Mayor closed the public hearing at 7:34 p.m.

Approval of \$10,000.00 Donation to the Exeter Lions Club for Fireworks Show as a Part of the 2024/2025 and 2025/2026 Two-Year Budget							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	MILLS	(3-0)	AYE	AYE	RECUSED	RECUSED	AYE

Council Member Johnson and Council Member Riddle recused themselves from the Council Chambers and discussion regarding the \$10,000.00 donation (as a part of the 2024/2025 and 2025/2026 Two-Year Budget) to the Exeter Lions Club as they had a conflict of interest. It was moved by Council Member Sally and seconded by Mayor Pro Tem Mills that the \$10,000 donation (as a part of the 2024/2025 and 2025/2026 Two-Year Budget) to the Exeter Lions Club for Fireworks Show be approved as presented. The motion carried 3-0.

Approval of Adoption of Resolution 2024-14, A Resolution of the City Council of the City of Exeter approving the 2024/2025 and 2025/2026 Two-Year Budget for the City of Exeter as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	SALLY	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Pro Tem Mills and seconded by Council Member Sally that Resolution 2024-14, A Resolution of the City Council of the City of Exeter approving the 2024/2025 and 2025/2026 Two-Year Budget for the City of Exeter be approved as presented. The motion carried 5-0.

- Public Hearing to Review Rates and Fees and Consider Adoption of **Resolution 2024-15**, A Resolution of the City Council of the City of Exeter approving the City of Exeter Rate and Fee Schedule (pp. 188 – 200)
Presented by Eekhong Franco, Finance Director

Finance Director Eekhong Franco provided a report for the City Council’s review and consideration.

Mayor Alves opened the public hearing at 7:49 p.m. No public comment was presented, so the Mayor closed the public hearing at 7:50 p.m.

Approval of Adoption of Resolution 2024-15, A Resolution of the City Council of the City of Exeter approving the City of Exeter Rate and Fee Schedule as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	MILLS	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Mayor Pro Tem Mills that Resolution 2024-15, A Resolution of the City Council of the City of Exeter approving the City of Exeter Rate and Fee Schedule as presented be approved as presented. The motion carried 5-0.

- Public Hearing to Consider Adoption of **Resolution 2024-16**, A Resolution of the City Council of the City of Exeter establishing an FY 2024-2025 General Fund appropriation limit of \$11,061,128.00 (pp. 201 – 272)
Presented by Eekhong Franco, Finance Director

Finance Director Eekhong Franco provided a report for the City Council’s review and consideration.

Mayor Alves opened the public hearing at 7:56 p.m. No public comment was presented, so the Mayor closed the public hearing at 7:57 p.m.

Approval of Adoption of Resolution 2024-16, A Resolution of the City Council of the City of Exeter establishing an FY 2024-2025 General Fund appropriation limit of \$11,061,128.00 as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle that Resolution 2024-16, A Resolution of the City Council of the City of Exeter establishing an FY 2024-2025 General Fund appropriation limit of \$11,061,128.00 be approved as presented. The motion carried 5-0.

4. Review and discuss the Planning Commissioner appointment process to fill a recently created vacancy (pp. 273 – 276)
Presented by Francesca Quintana, City Clerk/Human Resources Manager

City Clerk/Human Resources Manager Francesca Quintana provided a report for the City Council’s review and consideration.

Approval to fill the Planning Commissioner vacancy via an application process as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
ALVES	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Alves and seconded by Council Member Riddle to fill the Planning Commissioner vacancy via an application process as presented. The motion carried 5-0.

5. Approve and authorize the Mayor to execute Addendum No. 1 to the Employment Agreement between the City of Exeter and City Administrator Adam Ennis for a term of two (2) years and a 4.0% salary increase effective July 01, 2024 (monthly compensation \$14,832.00) and a 4.0% salary increase effective July 01, 2025 (monthly compensation \$15,425.00) (pp. 277 – 279)
Presented by Francesca Quintana, City Clerk/Human Resources Manager

City Clerk/Human Resources Manager Francesca Quintana provided a report for the City Council’s review and consideration.

Approve and authorize the Mayor to execute Addendum No. 1 to the Employment Agreement between the City of Exeter and City Administrator Adam Ennis for a term of two (2) years and a 4.0% salary increase effective July 01, 2024 (monthly compensation \$14,832.00) and a 4.0% salary increase effective July 01, 2025 (monthly compensation \$15,425.00) as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
JOHNSON	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Johnson and seconded by Council Member Riddle to approve and authorize the Mayor to execute Addendum No. 1 to the Employment Agreement between the City of Exeter and City Administrator Adam Ennis for a term of two (2) years and a 4.0% salary increase effective July 01, 2024 (monthly compensation \$14,832.00) and a 4.0% salary increase effective July 01, 2025 (monthly compensation \$15,425.00) as presented. The motion carried 5-0.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Johnson informed the City Council and the public of the upcoming 4th of July Fireworks and Drone show and provided important information regarding the event.

Mayor Pro Tem Mills encouraged all City Council and members of the public to stay safe from the extreme heat.

Council Member Sally shared with the City Council and members of the public that she attended the TCEDC meeting.

Council Member Riddle shared with the City Council and members that she will attend the upcoming TCAG meeting in August. Riddle shared her excitement regarding the \$20,000.00 grant the City will receive. Riddle informed that the Sequoia Shuttle has been very successful in Exeter. Riddle shared that she attended the Exeter Chamber of Commerce meeting.

Mayor Alves encouraged all City Council and members of the public to stay safe from the extreme heat. Alves thanked Public Works Director Daymon Qualls for his service to the City and wished him the best.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Director of Public Works Daymon Qualls, Police Chief John Hall, City Attorney Julia Lew, Director of Finance Eekhong Franco, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Alves adjourned the regular meeting at 8:35 p.m.

Prepared by:

Francesca Quintana, City Clerk