



**EXETER CITY COUNCIL**  
**TUESDAY, JUNE 11, 2024, REGULAR MEETING**  
**ACTION MINUTES**  
**Closed Session – 6:00 p.m.**  
**Regular Session – 7:00 p.m.**  
**137 North "F" Street, Exeter, California 93221**

CITY ADMINISTRATOR  
*Adam Ennis*

**MAYOR**  
*Frankie Alves*

PUBLIC WORKS DIRECTOR  
*Daymon Qualls*

CHIEF OF POLICE  
*John Hall*

**MAYOR PRO TEM**  
*Justin Mills*

CITY ATTORNEY  
*Julia Lew*

FINANCE DIRECTOR/CITY  
TREASURER  
*Eekhong Franco*

**COUNCIL MEMBERS**  
*Jacob Johnson*  
*Vicki Riddle*

CITY PLANNER  
*Greg Collins*

CITY CLERK  
*Francesca Quintana*

*Barbara Sally*

CITY ENGINEER  
*Martin Querin*

DEPUTY CITY CLERK  
*Christina Arias*

Staff Reports related to items on the agenda are available on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and available for viewing at the Council Chambers.



**A closed session of the City Council, City of Exeter was held on Tuesday, June 11, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** Justin Mills

**STAFF PRESENT:** Adam Ennis, Julia Lew, Francesca Quintana, and Eekhong Franco.

**6:00 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

*Mayor called the closed session to order at 6:01 p.m.*

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

*Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.*

1. 54957.6 Conference with Labor Negotiations  
Agency Negotiator: Shelline Bennett  
Employee Groups: All represented and unrepresented employees
2. 54957 Public Employment  
Title: City Administrator
3. 54956.9(d)(4) Conference with Legal Counsel  
Re: Potential Initiation of Litigation by the City: two (2) cases

*No public comments were presented.*

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

*Mayor Alves adjourned the closed session at 7:01 p.m.*

**A regular session of the City Council, City of Exeter was held on Tuesday, June 11, 2024, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.**

**COUNCIL PRESENT:** Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** Justin Mills

**STAFF PRESENT:** Adam Ennis, Julia Lew, Eekhong Franco, Chief John Hall, Daymon Qualls, and Francesca Quintana.

**7:00 p.m. (or, immediately following Closed Session)**

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

*Mayor Alves called the regular session to order at 07:02 p.m. There was no reportable action out of closed session.*

**E. INVOCATION**

*Presented by Pastor Whittenburg.*

**F. PLEDGE OF ALLEGIANCE**

*The Pledge of Allegiance was given by Council Member Johnson.*

**G. PUBLIC COMMENTS:**

*Public comment from Mark Germaine. Germaine provided an update on the Exeter Bark Park and shared that he hopes for further discussions with the Council.*

*Public comment from Jeff Wilson. Wilson spoke regarding the City's bike paths and park restrooms and the Lions Club 4<sup>th</sup> of July Fireworks Show.*

**H. SPECIAL PRESENTATIONS (if any)**

*None*

**I. CONSENT CALENDAR:**

*Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

1. Approval of May 28, 2024 regular meeting minutes (pp. 4 – 8)
2. Payment of Bills (pp. 9 – 13)
3. May 24, 2024, Payroll (pp. 14 – 19)
4. Authorize the City Administrator to execute an Extra Work Authorization with the City’s contract City Engineer firm – QK, in an amount not to exceed \$37,400.00 for professional civil engineering design services related to the Downtown Street Light Replacement Project (pp. 20 – 28)

Approval of Consent Calendar as presented							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	JOHNSON	(4-0)	AYE	ABSENT	AYE	AYE	AYE

*It was moved by Council Member Sally and seconded by Council Member Johnson that the items on the Consent Calendar be approved as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

**J. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

1. Consider selection of Transit Representative on the TCAG Board (pp. 29 – 32)  
*Presented by Francesca Quintana, City Clerk/Human Resources Manager*

*No action taken on this item, City Administrator noted for the record that the item has been pulled from the agenda as one of the Transit Representative nominees withdrew, thus not requiring action nor a vote of the Council.*

2. Adoption of **Resolution 2024-12**, A Resolution of the City Council of the City of Exeter authorizing the City Administrator to sign an application for the California Transportation Commission (CTC) Active Transportation Program (ATP) funding for the City of Exeter Pedestrian Bicycle Network SR 65 Safety Improvement Project (pp. 33 – 39)  
*Presented by Daymon Qualls, Director of Public Works*

*Director of Public Works and Operations Manager Eddie Wendt provided a report for the City Council’s review and consideration.*

*Mayor Alves opened the item up for public comment. No public comment was presented.*

Approval of Adoption of Resolution 2024-12, A Resolution of the City Council of the City of Exeter authorizing the City Administrator to sign an application for the California Transportation Commission (CTC) Active Transportation Program (ATP) funding for the City of Exeter Pedestrian Bicycle Network SR 65 Safety Improvement Project as presented							
1 <sup>st</sup>	2 <sup>nd</sup>	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
RIDDLE	SALLY	(4-0)	AYE	ABSENT	AYE	AYE	AYE

## ITEM I.1.

*It was moved by Council Member Riddle and seconded by Council Member Sally, that Resolution 2024-12, A Resolution of the City Council of the City of Exeter authorizing the City Administrator to sign an application for the California Transportation Commission (CTC) Active Transportation Program (ATP) funding for the City of Exeter Pedestrian Bicycle Network SR 65 Safety Improvement Project be approved as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.*

3. Receive, review and discuss the 2024/2025 and 2025/2026 Two-Year Budget for the City of Exeter and provide direction to staff for finalizing and adoption of FY2024/2025 and FY 2025/2026 budget and FY2024/2025 through FY2029/2030 Capital Improvement Plan on June 25, 2024 (pp. 40 - 48)

*Presented by Eekhong Franco, Director of Finance*

*Director of Finance Eekhong Franco provided a report for the Council's review and consideration.*

*Mayor Alves opened the item up for public comment. No public comment was presented.*

*The City Council provided direction to staff on the 2024/2025 and 2025/2026 Two Year Budget, and FY2024/2025 through FY2029/2030 Capital Improvement Plan, providing feedback on the planning and preparation of the budget.*

### **K. CITY COUNCIL ITEMS OF INTEREST**

*Council Member Sally had no report.*

*Council Member Johnson informed the City Council and the public of the upcoming National Night Out Event happening on August 06, 2024.*

*Council Member Riddle updated the City Council and the public about her meeting with TCAG, the status of the Sequoia Shuttle, and asked the City Council to consider public safety scholarships. Riddle thanked the City Council for approving the PSTF report at the final meeting and informed that she will be doing an annual update.*

*Mayor Alves informed the City Council and the public that the recreational soccer season is beginning soon and that the City saw closed to 300 sign ups.*

### **L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

*City Administrator Adam Ennis, Director of Public Works Daymon Qualls, Police Chief John Hall, City Attorney Julia Lew, Director of Finance Eekhong Franco, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.*

### **M. REGULAR MEETING ADJOURNMENT**

*Mayor Alves adjourned the regular meeting at 8:56 p.m.*

Prepared by:

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Francesca Quintana, City Clerk