



EXETER CITY COUNCIL
TUESDAY, JULY 23, 2024 REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Vacant

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

Barbara Sally

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, July 09, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Julia Lew, Francesca Quintana, Eekhong Franco, and Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor called the closed session to order at 6:03 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Shelline Bennett
Employee Groups: All represented and unrepresented employees
2. 54956.9(d)(2) Conference with Legal Counsel
Re: Anticipated Litigation (Significant Exposure to Litigation): one (1) case: 07/11/24 demand letter from Stuart Pardau
3. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation by the City: one (1) case

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned the closed session at 7:04 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 07:08 p.m. There was no reportable action out of closed session.

E. INVOCATION

Presented by Pastor Zoll

F. PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Mills

G. PUBLIC COMMENTS:

No public comment was presented.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of July 09, 2024 regular meeting minutes (pp. 5 – 10)
2. Payment of Bills (pp. 11 – 14)
3. July 05, 2024, Payroll (pp. 15 – 20)
4. Approve a street closure request to consist of Rocky Hill from B St. to C St., Pine St. from B St. to G St., F St. from Pine St. to Maple St., E St. from Palm St. to the public parking lot at Wildflower and all associated alley approaches between the hours of 3:00 p.m. – 8:30 p.m. on Friday, December 06, 2024, for the City of Exeter Christmas Parade subject to the conditions presented (pp. 21 – 30)
5. Adoption of **Resolution 2024-20**, a Resolution of the City Council of the City of Exeter, authorizing the City Administrator to sign and submit the Fiscal Year 2023-2024 RSTP Exchange Program fund claim on behalf of the City of Exeter in the amount of \$63,300.00 (pp. 31 – 36)

6. Approval of purchase/dedication of land at the Yokohl Landing Subdivision for future access to the City Storm Sewer System (pp. 37 – 38)

Approval of Consent Calendar as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 4-0, noting that Mayor Pro Tem Mills was absent.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Consider Adoption of **Resolution 2024-21**, a Resolution of the City Council of the City of Exeter approving Engineer’s Reports and confirming the diagrams and assessments therein for the current twenty (20) City of Exeter Landscape and Lighting Maintenance Assessment Districts 23-01, 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01; 00-02; 98-01; 97-01; 91-01A; 91-01B, including amending Landscape and Lighting District Nos. 91-01A; 97-01; 98-01; 03-01, 04-02; 04-04; 04-05; 05-01; 05-02; 06-01 and 08-01 in support of proposed annual benefit assessment (ABA) increases for fiscal year 2024-2025, with attached 2024/25 Landscape and Lighting Assessment Districts Engineer’s Reports (pp. 39 – 174) *Presented by Martin Querin, City Engineer and Eekhong Franco, Finance Director*

City Engineer Martin Querin provided a report for the City Council’s review and consideration.

Mayor Alves opened the public hearing; no public comment was received.

Adoption of Resolution 2024-21, a Resolution of the City Council of the City of Exeter approving Engineer’s Reports and confirming the diagrams and assessments therein for the current twenty (20) City of Exeter Landscape and Lighting Maintenance Assessment Districts 23-01, 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01; 00-02; 98-01; 97-01; 91-01A; 91-01B, including amending Landscape and Lighting District Nos. 91-01A; 97-01; 98-01; 03-01, 04-02; 04-04; 04-05; 05-01; 05-02; 06-01 and 08-01 in support of proposed annual benefit assessment (ABA) increases for fiscal year 2024-2025, with noted modification.							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Pro Tem Mills and seconded by Council Member Sally to Adoption of Resolution 2024-21, a Resolution of the City Council of the City of Exeter approving Engineer’s Reports and confirming the diagrams and assessments therein for the current twenty (20) City of Exeter Landscape and Lighting Maintenance Assessment Districts 23-01, 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01; 00-02; 98-01; 97-01; 91-01A; 91-01B, including amending Landscape and Lighting District Nos. 91-01A; 97-01; 98-01; 03-01, 04-02; 04-04; 04-05; 05-

01; 05-02; 06-01 and 08-01 in support of proposed annual benefit assessment (ABA) increases for fiscal year 2024-2025, with noted modification. The motion carried 5-0,

2. Public Hearing regarding the intent to levy and collect assessments of \$96,701.44 on twenty existing Landscape and Lighting Maintenance Assessment Districts (LLMADs) 00-01; 00-02; 01-01; 01-02; 03-01; 03-02; 04-01; 04-02; 04-03; 04-04; 04-05; 05-01; 05-02; 06-01; 08-01; 91-01A; 91-01B; 97-01; 98-01; and 23-01; and Consider Adoption of **Resolution 2024-22**, A Resolution of the City Council of the City of Exeter, certifying the process to place this Special Assessment on the Tulare County secured property tax roll (pp. 175 – 179)
Presented by Eekhong Franco, Finance Director

Finance Director Eekhong Franco provided a report for the City Council’s review and consideration.

Mayor Alves opened the item up for public comment. No public comment was presented.

Adoption of Resolution 2024-22, A Resolution of the City Council of the City of Exeter, certifying the process to place this Special Assessment on the Tulare County secured property tax roll as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle to adopt of Resolution 2024-22, A Resolution of the City Council of the City of Exeter, certifying the process to place this Special Assessment on the Tulare County secured property tax roll as presented. The motion carried 5-0.

3. Presentation of the Tulare County Economic Development Corporation (TCEDC) Year-End Review and Preliminary Strategic Workplan for 2024-25 Fiscal Year (pp. 180 – 200)
Presented by Airica de Oliveira, President and CEO of Tulare County Economic Development Corporation (TCEDC)

President and CEO of Tulare County Economic Development Corporation Airica de Oliveira provided a report for the City Council’s review.

Council provided feedback to Mrs. De Oliveira commented her for her accomplishments and leadership.

K. CITY COUNCIL ITEMS OF INTEREST

Mayor Pro Tem Mills advised Tulare County sent out an EOC regarding the fires and advise the Council and Community to stay safe during the fire season. Commented Council Member Riddle on her Leadership.

Council Member Sally informed the City Council she will be attending the EDC meeting tomorrow morning.

Council Member Johnson informed the City Council and members of the public that National Night Out is coming up soon and that donations are still being accepted.

Council Member Riddle informed the City Council and members of the public she attended a TGAG meeting and provided an update regarding ATP decrease in funding. She also attended a TCRTA meeting this week. Riddle informed that she received additional letters regarding the parks in Exeter.

Mayor Alves informed the City Council and members of the public that there are vacancies in various Committees, Boards, and two districts for City Council within the City of Exeter.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Police Chief John Hall, City Attorney Julia Lew, Director of Finance Eekhong Franco, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Alves adjourned the regular meeting at 8:48 p.m.

Prepared by:

Christina Arias, Deputy City Clerk