



EXETER CITY COUNCIL AGENDA
TUESDAY, AUGUST 27, 2024, REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Vacant

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

Barbara Sally

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, August 27, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, ¹Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Julia Lew, Francesca Quintana, Eekhong Franco, and Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor called the closed session to order at 6:03 p.m.

¹ Council Member Johnson arrived at 6:04 PM.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Shelline Bennett
Employee Groups: All represented and unrepresented employees
2. 54956.95 Consideration of Liability Claims
Claimant: Nancy & Mitch Butler
Claimed Against: City of Exeter
3. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation by the City: two (2) cases
4. 54956.9(d)(2) Conference with Legal Counsel
Re: Anticipated Litigation (Significant Exposure to Litigation): Two (2) cases – facts not known to potential plaintiffs)

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned the closed session at 7:00 p.m.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 07:01 p.m. City Attorney Julia Lew reported that action was taken by the City Council on closed session item B.2; 54956.95 Consideration of Liability Claims, Claimant: Nancy & Mitch Butler Claimed Against: City of Exeter. It was moved by Mayor Pro Tem Mills, seconded by Council Member Riddle and approved 5-0 to reject the claim from claimant Nancy & Mitch Butler.

E. INVOCATION

Presented by Council Member Johnson.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Sally.

G. PUBLIC COMMENTS:

Public comment from Martha Tavares. Tavares addressed the City Council regarding her residential water bill and requested they investigate her water use.

Public comment from Nancy Becker. Becker addressed the City Council regarding the downtown landscaping and requested that the City Council reconsider their landscaping selection.

H. SPECIAL PRESENTATIONS: None.

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of July 23, 2024 regular meeting minutes (pp. 5 – 9)

2. Payment of Bills (pp. 10 – 26)
3. August 02, 2024, Payroll (pp. 27 – 33)
4. August 16, 2024, Payroll (pp. 34 – 38)
5. Affirm the City Administrator’s approval to participate in the Kroger opioid settlement, affirm the City Administrator’s execution of the Subdivision Participation and Release Form and California State-Subdivision Agreement, and authorize the execution, by the City Administrator and/or City Attorney, any other necessary or appropriate documents necessary for the City to ensure receipt and use of its settlement fund allocation by the State of California and the County of Tulare (pp. 39 – 41)
6. Award and authorize the City Administrator to enter into an agreement(s) for the purchase of two (2) new police vehicles for \$101,729.96 with Monarch Ford, piggybacking the Department of General Services California Multiple Award Schedules (CMAS) competitively bid agreements (pp. 42 – 45)
7. Approval of a request by the City of Exeter Recreation Department for the closure of the City parking lot adjacent to City Hall located at 137 North F Street for a free community Trunk or Treat event on October 31, 2024, between the hours of 4:00pm and 9:00pm subject to the terms and conditions presented (pp. 46 – 50)
8. Accept a Notice of Completion for HVAC Upgrades and Replacements RFB 23-007, authorize the City Engineer to sign the Notice of Completion and authorize the City Clerk to file the notice with the Tulare County Recorder’s Office (pp. 51 – 54)
9. Adoption of **Resolution 2024-23**, A Resolution of the City Council of the City of Exeter, adopting the Tulare County Multi Jurisdiction Local Hazard Mitigation Plan for the City of Exeter (pp. 55 – 102)
10. Affirm the City Administrator’s approval for grinding and overlaying the remainder of North Filbert across the frontage of the Yokohl Landing subdivision at a cost of \$61,055.20 to be paid for from the Measure P street overlay line item (pp. 103 – 104)
11. Authorize the City Administrator to increase the not-to-exceed amount of City of Exeter Purchase Order No. 238049 with Liebert, Cassidy, Whitmore (LCW) of Fresno, California for special services to assist with labor negotiations to \$47,979 in order to cover the costs to conclude labor negotiations (pp. 105 – 116)
12. Approval of a street closure request from Exeter Unified School District to include Rocky Hill from B Street to C Street, and Pine Street from C Street to G Street, and all associated alley approaches between the hours of 11:00am and 1:00pm for the annual Homecoming parade, on Friday, September 06, 2024, subject to the conditions presented (pp. 117 – 119)

Approval of Consent Calendar as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	SALLY	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Pro Tem Mills and seconded by Council Member Sally that the items on the Consent Calendar be approved as presented. The motion carried 5-0.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. City of Exeter Draft Active Transportation Program (ATP) Plan presentation (pp. 120 – 121)
Presented by TJKM

TJKM Staff provided a report for the City Council's review and feedback.

2. Consider Authorizing the City Administrator to execute a Work Authorization and Task Order agreement with QK Inc (Contract City Engineer) for the development and preparation of the Exeter Parks and Recreation Master Plan in the amount of \$145,670.00 (pp. 122 – 135)
Presented by Adam Ennis, City Administrator

City Administrator Adam Ennis provided a report for the City Council's review and consideration.

Mayor Alves opened the item up for public comment; no public comment was received.

Authorizing the City Administrator to execute a Work Authorization and Task Order agreement with QK Inc (Contract City Engineer) for the development and preparation of the Exeter Parks and Recreation Master Plan in the amount of \$145,670.00 as presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
JOHNSON	SALLY	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Johnson and seconded by Council Member Sally to authorize the City Administrator to execute a Work Authorization and Task Order agreement with QK Inc (Contract City Engineer) for the development and preparation of the Exeter Parks and Recreation Master Plan in the amount of \$145,670.00 as presented. The motion carried 5-0.

3. Presentation on available streetlight types and options and make replacement selections to be used in the design drawings for bidding the Downtown Street Light Replacement Project (pp. 136 – 137)
Presented by Martin Querin, City Engineer

City Engineer Martin Querin provided a report for the City Council's review and feedback.

Mayor Alves opened the item up for public comment; Nancy Becker provided a public comment regarding her preferred streetlight selection.

4. Consider Approval of **Resolution 2024-24**, A Resolution of the City Council of the City of Exeter, authorizing wage and related benefits for employees of the mid-management group (pp. 138 – 147)
Presented by Adam Ennis, City Administrator

City Administrator Adam Ennis and City Clerk/Human Resources Manager Francesca Quintana provided a report for the City Council's review and consideration.

Approval of Resolution 2024-24, A Resolution of the City Council of the City of Exeter, authorizing wage and related benefits for employees of the mid-management group							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	JOHNSON	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Pro Tem Mills and seconded by Council Member Johnson to approve Resolution 2024-24, A Resolution of the City Council of the City of Exeter, authorizing wage and

related benefits for employees of the mid-management group as presented. The motion carried 5-0.

K. CITY COUNCIL ITEMS OF INTEREST

Mayor Pro Tem Mills recommended that a landscaping item be brought back to the City Council for consideration.

Council Member Sally informed the City Council regarding vacancies on committees as well as that the holiday lights are starting to be installed around downtown. Sally expressed her gratitude for the public works department and all they do.

Council Member Johnson thanked the Exeter Garden Club for their interest in working with the City to beautify the community.

Council Member Riddle thanked the Exeter Garden Club for their interest in working with the City to beautify the community as well as gathering members for the Downtown Merchants Association Group. Riddle shared that local groups will be cleaning the parks and playgrounds. Riddle shared that she attended the most recent TCAG meeting that was hosted at the Exeter Memorial Building. Riddle also shared her excitement for the Park Master Plan.

Mayor Alves informed the City Council and members of the public that the soccer season has now ended and that volleyball and football will begin soon. Alves also informed that the Tooleville project is still in progress.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, City Attorney Julia Lew, Director of Finance Eekhong Franco, and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Alves adjourned the meeting at 9:16 p.m.

Prepared by:



Francesca Quintana, City Clerk