



ITEM I.1.

EXETER CITY COUNCIL
TUESDAY, APRIL 09, 2024, REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Daymon Qualls

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS

Jacob Johnson
Vicki Riddle
Barbara Sally

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

CITY ENGINEER
Martin Querin

Staff Reports related to items on the agenda are available
on the City's website at www.cityofexeter.com and
available for viewing at the Council Chambers.



A closed session of the City Council, City of Exeter was held on Tuesday, April 09, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Julia Lew, Eekhong Franco, Francesca Quintana, and Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

Mayor called the closed session to order at 6:00 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Shelline Bennett
Employee Groups: All represented and unrepresented employees
2. 54956.9(d)(3) Conference with Legal Counsel
Re: Significant Exposure to Litigation: One (1) case – facts not known to potential plaintiff
3. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation by the City: One (1) case
4. 54957 Annual Evaluation
Position: City Administrator

Public comment from Sarkis Davidian regarding the public records request submitted on March 13, 2024, and the response he received.

No further public comments were presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned the closed session at 7:00 p.m.

7:00 p.m. (or, immediately following Closed Session)

A regular session of the City Council, City of Exeter was held on Tuesday, April 09, 2024, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None.

STAFF PRESENT: Adam Ennis, Daymon Qualls, Julia Lew, Eekhong Franco, Francesca Quintana, and Christina Arias.

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 07:02 p.m. City Attorney Julia Lew advised there was no reportable action out of closed session. City Attorney Julia Lew reported that the closed session would reconvene at the conclusion of the regular session.

E. INVOCATION

An invocation was given by Pastor Zoll.

F. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given by Council Member Riddle.

G. PUBLIC COMMENTS:

No public comment was presented.

H. SPECIAL PRESENTATIONS (if any):*None***I. CONSENT CALENDAR:**

1. Approval of March 26, 2024 regular meeting minutes (pp. 4 – 7)
2. Payment of Bills (pp. 8 – 12)
3. March 29, 2024, Payroll (pp. 13 – 18)
4. Approve a request by Exeter, A Festival of Arts Mural Team to close South E Street, from Pine Street to the public parking lot South of the Wildflower Café and use Mixer Park on May 05, 2024, from Noon to 10:00 p.m., and waive the \$160.00 special event application fee and \$50.00 street closure fee for their annual Garden Party fundraiser (pp. 19 – 29)

Approval of Consent Calendar as Presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle, that the items on the Consent Calendar be approved as presented. The motion carried 5-0.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Adoption of **Resolution 2024-07**, Directing the City Engineer to Prepare a Report for the current twenty (20) City of Exeter Landscape and Lighting Maintenance Assessment Districts 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01, 00-02, and 23-01; Adoption of **Resolution 2024-08**, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01, 00-02, and 23-01; and set the Public Hearing for July 09, 2024 (pp. 30 – 35)
Presented by Eekhong Franco, Director of Finance

Finance Director Eekhong Franco provided a report for the Council's review and consideration.

City attorney noted for the record that statement made by the Finance Director during their presentation in regard to an 'overcharge' did not translate to a higher assessment to the property owner. It was just an internal charge to the district itself in the City's documentation.

No public comment was presented.

Approval of Resolution 2024-07, Directing the City Engineer to Prepare a Report for the current twenty (20) City of Exeter Landscape and Lighting Maintenance Assessment Districts 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01, 00-02, and 23-01; Adoption of Resolution 2024-08, Intent to

Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01, 00-02, and 23-01; and set the Public Hearing for July 09, 2024 as Presented							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle, to adopt Resolution 2024-07, Directing the City Engineer to Prepare a Report for the current twenty (20) City of Exeter Landscape and Lighting Maintenance Assessment Districts 91-01A; 91-01B; 97-01; 98-01; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01, 00-02, and 23-01; Adoption of Resolution 2024-08, Intent to Levy and Collect Assessments on Landscape and Lighting Maintenance Assessment Districts 98-01; 97-01; 91-01A; 91-01B; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01, 00-02, and 23-01; and set the Public Hearing for July 09, 2024 as presented. The motion carried 5-0.

2. Discussion and consideration of designating a subordinate officer or body to make determinations of public convenience or necessity regarding Alcohol Beverage Control (ABC) license applications where an undue concentration of licenses exist (pp. 36 – 40)
Presented by Francesca Quintana, City Clerk/Human Resources Manager

City Clerk/HR Manager Francesca Quintana provided a report for the Council's review and consideration.

Approval to designate the Exeter City Council to make determinations of public convenience or necessity regarding Alcohol Beverage Control (ABC) license applications where an undue concentration of licenses exist							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
MILLS	ALVES	(5-0)	AYE	AYE	AYE	AYE	AYE

It was moved by Mayor Pro Tem Mills and seconded by Mayor Alves to approve to designate the Exeter City Council to make determinations of public convenience or necessity regarding Alcohol Beverage Control (ABC) license applications where an undue concentration of licenses exist as presented. The motion carried 5-0.

3. Council consideration of joint sponsorship with the Exeter Chamber of Commerce for one Concert In The Park in July or August 2024 at a total cost to the City of up to about \$5,250.00 (\$3,750.00 for event and up to \$1,500.00 for insurance) (pp. 41 – 43)
Presented by Adam Ennis, City Administrator

City Administrator Adam Ennis provided a report for the Council's review and consideration.

Approval of joint sponsorship with the Exeter Chamber of Commerce for one Concert In The Park in July or August 2024 at a total cost to the City of up to about \$5,250.00 (\$3,750.00 for event and up to \$1,500.00 for insurance)							
1 st	2 nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY

ITEM I.1.

ALVES	RIDDLE	(4-1)	AYE	AYE	AYE	NAY	AYE
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It was moved by Mayor Alves and seconded by Council Member Riddle to approve a joint sponsorship with the Exeter Chamber of Commerce for one Concert In The Park in July or August 2024 at a total cost to the City of up to about \$5,250.00 (\$3,750.00 for event and up to \$1,500.00 for insurance) as presented. The motion carried 4-1.

K. CITY COUNCIL ITEMS OF INTEREST

Mayor Pro Tem Mills reported that staff is working on the PSTF report and hopes to present it soon. Council Member Sally provided updates regarding the water situation in the City. Sally informed that unfortunately she was not able to attend the TCEDC meeting, due to feeling ill.

Council Member Johnson had no report.

Council Member Riddle reported that she attended the ATP meeting and informed that the SR65 project is getting much traction. Riddle also reported that pedestrian corridors within the City are being improved. Riddle informed regarding the upcoming Mural Tour, San Joaquin Valley Transportation Conference, and Chamber of Commerce Banquet.

Mayor Alves had no report.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Director of Public Works Daymon Qualls, City Clerk Francesca Quintana, and Director of Finance Eekhong Franco provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Alves adjourned the regular meeting at 8:00 p.m.

N. RECONVENED CLOSED SESSION

Mayor Alves called to reconvene the closed session at 8:03 p.m.

O. ADJOURN CLOSED SEESION

Mayor Alves adjourned the closed session at 9:11 p.m. City Attorney Julia Lew informed that there were no reportable actions out of closed session.

Prepared by:
Francesca Quintana, City Clerk