



EXETER CITY COUNCIL AGENDA
TUESDAY, OCTOBER 22, 2024
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Vacant

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle
Barbara Sally

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation by the City: One (1) case
2. 54957 Annual Evaluation
Position: City Administrator
3. 54956.9(d)(2) Conference with Legal Counsel
Re: Anticipated Litigation (Significant Exposure to Litigation): One (1) case – facts not known to potential plaintiffs

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. INVOCATION

Presented by Pastor Chris Genetti.

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of October 08, 2024, regular meeting minutes (pp. 5 – 9)
2. Payment of Bills (pp. 10 – 18)
3. October 11, 2024, Payroll (pp. 19 – 24)
4. Approval of a street closure request for the route along Rocky Hill from Kaweah Eastbound to the end of City limits, no parking on the east side of Industrial from Glaze to Firebaugh and G Street from Firebaugh to Pine Street, no parking both east and west bound on Pine Street from G Street to Rocky Hill and Rocky Hill from Pine to Kaweah from 6:00 a.m. to 1:00 p.m. on March 15, 2025 and a fee waiver in the amount of \$266.00 for the Rocky Hill Triathlon event subject to the conditions presented (pp. 25 – 33)
5. Approval of two sole source purchases to upgrade the Vine Street sanitary sewer lift station; the first in the amount of \$11,321.58 from the only regional manufacturer representative, Shape Incorporated, for one (1) 3 Phase Flygt pump and the second in the amount of \$67,277.00 from Telstar Instruments to install a new made to specification electrical panel (pp. 34 – 42)
6. Approval of emergency water service line repairs of \$31,240.01 from Fiscal Year 2024/25 Water Fund CIP budget expenditure account 105.461.080.003 for West Valley Construction of Campbell, CA to perform emergency repairs on a water main and replace a blow off (pp. 43 – 51)
7. Approval of a request from Jason Moule representing Exeter Fire Station 11 for a street closure of F Street between the City Public Parking Lot and Palm Street to host the South Valley Battle of

the Badges Blood Drive at 137 North F Street between the hours of 2:00 pm - 8:00 pm on Wednesday November 08, 2024, and a fee waiver in the amount of \$266.00 (pp. 52 – 57)

- 8. Adoption of **Resolution 2024-29**, A Resolution of the City Council of the City of Exeter approving the City of Exeter Active Transportation Plan (ATP) (pp. 58 – 150)
- 9. Approval of Letter of Support for the California Department of Transportation’s (Caltrans) application to the California Transportation Commission’s (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project) (pp. 151 – 154)

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

- 1. Public hearing to introduce and give first reading to **Ordinance No. 714**, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, “City Parks and Facilities,” Chapter 11.01, “City Parks and Recreation Areas,” of the City of Exeter Code of Ordinances (Municipal Code) (pp. 155 – 170)
Presented by Julia Lew, City Attorney
- 2. Presentation by the Exeter Garden Club on proposed landscaping for the Downtown landscape planters and update on the project (p. 171)
Presented by Adam Ennis, City Administrator and Exeter Garden Club
- 3. Consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of \$1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of \$147,000.00 (10%) for potential unforeseen conditions (pp. 172 – 202)
Presented by Adam Ennis, City Administrator
- 4. Receive the Fiscal Year 2022/2023 Audited Financial Statements for the City of Exeter, review the financial condition of the City, and provide feedback (pp. 203 – 275)
Presented by Eekhong Franco, Director of Finance

K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on October 18, 2024.



Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.
