EXETER CITY COUNCIL AGENDA
TUESDAY, OCTOBER 22, 2024
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR *Adam Ennis*	**MAYOR** *Frankie Alves*	PUBLIC WORKS DIRECTOR *Vacant*
CHIEF OF POLICE *John Hall*	**MAYOR PRO TEM** *Justin Mills*	CITY ATTORNEY *Julia Lew*
FINANCE DIRECTOR/CITY TREASURER *Eekhong Franco*	**COUNCIL MEMBERS** *Jacob Johnson* *Vicki Riddle*	CITY PLANNER *Greg Collins*
CITY CLERK *Francesca Quintana*	*Barbara Sally*	CITY ENGINEER *Martin Querin*
DEPUTY CITY CLERK *Christina Arias*		

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54956.9(d)(4) Conference with Legal Counsel
   Re: Potential Initiation of Litigation by the City: One (1) case
2. 54957 Annual Evaluation
   Position: City Administrator
3. 54956.9(d)(2) Conference with Legal Counsel
   Re: Anticipated Litigation (Significant Exposure to Litigation): One (1) case – facts not known to potential plaintiffs

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. INVOCATION
Presented by Pastor Chris Genetti.

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS:
This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS:
None.

I. CONSENT CALENDAR:
Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of October 08, 2024, regular meeting minutes (pp. 5 – 9)
2. Payment of Bills (pp. 10 – 18)
3. October 11, 2024, Payroll (pp. 19 – 24)
4. Approval of a street closure request for the route along Rocky Hill from Kaweah Eastbound to the end of City limits, no parking on the east side of Industrial from Glaze to Firebaugh and G Street from Firebaugh to Pine Street, no parking both east and west bound on Pine Street from G Street to Rocky Hill and Rocky Hill from Pine to Kaweah from 6:00 a.m. to 1:00 p.m. on March 15, 2025 and a fee waiver in the amount of $266.00 for the Rocky Hill Triathlon event subject to the conditions presented (pp. 25 – 33)
5. Approval of two sole source purchases to upgrade the Vine Street sanitary sewer lift station; the first in the amount of $11,321.58 from the only regional manufacturer representative, Shape Incorporated, for one (1) 3 Phase Flygt pump and the second in the amount of $67,277.00 from Telstar Instruments to install a new made to specification electrical panel (pp. 34 – 42)
6. Approval of emergency water service line repairs of $31,240.01 from Fiscal Year 2024/25 Water Fund CIP budget expenditure account 105.461.080.003 for West Valley Construction of Campbell, CA to perform emergency repairs on a water main and replace a blow off (pp. 43 – 51)
7. Approval of a request from Jason Moule representing Exeter Fire Station 11 for a street closure of F Street between the City Public Parking Lot and Palm Street to host the South Valley Battle of

the Badges Blood Drive at 137 North F Street between the hours of 2:00 pm - 8:00 pm on Wednesday November 08, 2024, and a fee waiver in the amount of $266.00 (pp. 52 – 57)

8. Adoption of **Resolution 2024-29**, A Resolution of the City Council of the City of Exeter approving the City of Exeter Active Transportation Plan (ATP) (pp. 58 – 150)
9. Approval of Letter of Support for the California Department of Transportation's (Caltrans) application to the California Transportation Commission's (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project) (pp. 154 – 157)

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Public hearing to introduce and give first reading to **Ordinance No. 714**, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, "City Parks and Facilities," Chapter 11.01, "City Parks and Recreation Areas," of the City of Exeter Code of Ordinances (Municipal Code) (pp. 158 – 173)
   Presented by Julia Lew, City Attorney

2. Presentation by the Exeter Garden Club on proposed landscaping for the Downtown landscape planters and update on the project (p. 174)
   Presented by Adam Ennis, City Administrator and Exeter Garden Club

3. Consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of $1,470,000.00 to remodel the Police Department/ Administration Building and authorize a contingency amount of $147,000.00 (10%) for potential unforeseen conditions (pp. 175 – 205)
   Presented by Adam Ennis, City Administrator

4. Receive the Fiscal Year 2022/2023 Audited Financial Statements for the City of Exeter, review the financial condition of the City, and provide feedback (pp. 206 – 280)
   Presented by Eekhong Franco, Director of Finance

K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator's Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on October 18, 2024.

Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.

EXETER CITY COUNCIL AGENDA
TUESDAY, OCTOBER 08, 2024, REGULAR MEETING
ACTION MINUTES
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR *Adam Ennis*	**MAYOR** *Frankie Alves*	PUBLIC WORKS DIRECTOR *Vacant*
CHIEF OF POLICE *John Hall*	**MAYOR PRO TEM** *Justin Mills*	CITY ATTORNEY *Julia Lew*
FINANCE DIRECTOR/CITY TREASURER *Eekhong Franco*	**COUNCIL MEMBERS** *Jacob Johnson* *Vicki Riddle*	CITY PLANNER *Greg Collins*
CITY CLERK *Francesca Quintana*	*Barbara Sally*	CITY ENGINEER *Martin Querin*
DEPUTY CITY CLERK *Christina Arias*		

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.

A closed session of the City Council, City of Exeter was held on Tuesday, October 08, 2024, at 6:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: Justin Mills.

STAFF PRESENT: Adam Ennis, Julia Lew, [1]Francesca Quintana, and [2]Christina Arias.

6:00 p.m.

A. CALL TO ORDER CLOSED SESSION
Mayor called the closed session to order at 6:02 p.m.

[1] Not Present for closed session item B.2.
[2] Not Present for closed session item B.2.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

1. 54956.9(d)(4) Conference with Legal Counsel
   Re: Potential Initiation of Litigation by the City: One (1) case
2. 54956.9(d)(2) Conference with Legal Counsel
   Re: Anticipated Litigation (Significant Exposure to Litigation): One (1) case – facts not known to potential plaintiffs
3. 54957 Annual Evaluation
   Position: City Administrator

No public comment was presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned the closed session at 6:39 p.m.

A regular session of the City Council, City of Exeter was held on Tuesday, October 08, 2024, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street in Exeter CA 93221.

COUNCIL PRESENT: Frankie Alves, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: Justin Mills.

STAFF PRESENT: Adam Ennis, Julia Lew, Eekhong Franco, Chief John Hall, Francesca Quintana, and Christina Arias.

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 06:58 p.m. There was no reportable action out of closed session.

E. INVOCATION

Presented by Exeter Ministrial.

F. PLEDGE OF ALLEGIANCE

Led by Council Member Sally.

G. PUBLIC COMMENTS:

Public comment from Kevin Riggi. Riggi addressed the City Council and informed them that he is running for Exeter Unified School District Area 7 Board. Mr. Riggi requested the City Council's support.

H. SPECIAL PRESENTATIONS:

None.

I. CONSENT CALENDAR:

1. Approval of September 24, 2024 regular meeting minutes (pp. 4 – 8)
2. Payment of Bills (pp. 9 – 17)
3. September 27, 2024, Payroll (pp. 18 – 23)
4. Second Reading and Adoption of **Ordinance No. 713** changing the zoning on said properties from "CS" (Service Commercial) to "R-1-6" (Single-family Residential) and waiving further

reading in full. The subject properties contain the Exeter Baptist Church and a single-family residence. The properties are contained within APNs 135-110-019 and 135-110-018 (pp. 24 – 30)

5. Consideration of the City Clerk's Certificate of Facts Concerning Municipal Election, and Adoption of **Resolution 2024-27**, A Resolution of the City Council of the City of Exeter Acknowledging that the Municipal Election will occur as specified by California Elections Code 10229 (pp. 31 – 34)

Approval of Consent Calendar as presented.							
1st	2nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle that the items on the Consent Calendar be approved as presented. The motion carried 4-0, noting Mayor Pro Tem was absent.

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. Authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24,2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of $388,815.18 (pp. 35 – 39)
   Presented by Adam Ennis, City Administrator

City Administrator Adam Ennis provided a report for the City Council's review and consideration.

Mayor Alves opened the item up for public comment. No public comment was received.

Authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24,2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of $388,815.18 as presented.							
1st	2nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	RIDDLE	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Council Member Riddle to authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24,2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of $388,815.18 as presented. The motion carried 4-0, noting Mayor Pro Tem Mills was absent.

2. Adoption of **Resolution 2024-28**, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City's Fiscal Year

2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant (pp. 40 – 50)
Presented by Francesca Quintana, Human Resources Manager/City Clerk

Human Resources Manager/City Clerk Francesca Quintana provided a report for the City Council's review and feedback.

Mayor Alves opened the item up for public comment. Public comment from Jeff Willson. Wilson expressed his opposition to the adoption of Resolution 2024-08. Public comment from Sarkis Davidian. Davidian asked for clarification regarding an Administrative Assistant position and requested information regarding the housing program 11. No additional public comments were presented.

Adoption of Resolution 2024-28, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City's Fiscal Year 2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant as presented.

1st	2nd	Result	ALVES	MILLS	RIDDLE	JOHNSON	SALLY
SALLY	ALVES	(4-0)	AYE	ABSENT	AYE	AYE	AYE

It was moved by Council Member Sally and seconded by Mayor Alves to adopt Resolution 2024-28, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City's Fiscal Year 2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant as presented. The motion carried 4-0, noting Mayor Pro Tem Mills was absent.

K. CITY COUNCIL ITEMS OF INTEREST

Council Member Sally had no report.

Council Member Johnson had no report.

Council Member Riddle provided information regarding the City of Exeter Parks Master Plan Community Engagement Meeting. Riddle shared regarding her walk-through of downtown Exeter with Nancy Becker, Dan Espinola, and Patrick Quiroz in regards to downtown landscaping. Riddle shared about her

attendance at the Miss Exeter event. Riddle informed regarding recreational youth and adult sports and thanked the Recreation Department for their hard work.

Mayor Alves thanked the Recreation Department for all of their hardwork. Alves shared regarding his positive involvement in the Miss Exeter program. Alves provided information on upcoming events and the Tooleville Project.

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, City Attorney Julia Lew, Chief John Hall, Finance Director Eekhong Franco and City Clerk/Human Resources Manager Francesca Quintana provided a brief update on City and department related items.

M. REGULAR MEETING ADJOURNMENT

Mayor Alves adjourned the meeting at 7:50 p.m.

Prepared by:

Francesca Quintana, City Clerk

Report Selection:

Run Group... 100424 Comment... 100424 CHECK RUN

Approval Date for Report..... 10 04 2024

Payments Through Date..... 10 04 2024

Cutoff Amount to be Used..... 0000000

RUN GROUP... 100424 COMMENT... 100424 CHECK RUN

DATA-JE-ID	DATA COMMENT
D-10042024-818	10/04/2024 CHECK RUN

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		LASERHP4	Y	S	6	066	10			

Approved on 10/04/2024 for Payments Through 10/04/2024

Vendor Name	Description	Amount
AFLAC	SEPT 2024 AFLAC	2,694.38
BANC OF AMERICA LEASING	PAYMENT 42 PRINCIPAL	46,351.61
BERRY/ KATELYN	UB DEPOSIT REFUND	68.06
BLUE SHIELD OF CALIFORNIA	10/1/24 - 10/31/24	27,033.04
C.L.E.A.	OCT 2024 LT DISABILITY	64.00
CAL APPAREL INC	YOUTH FLAG FTBALL UNIFOR	2,671.81
CHELSEA E/DUSTIN W FRY	UB REFUND	50.19
CITY OF EXETER	8/18/24 - 9/18/24 ASSESS	3,529.19
COLLEGE OF THE SEQUOIAS	PHILLIPS-FIREARMS/TACT R	154.00
COUNTY OF TULARE	AUG MAIL MONTHLY BILL	7,393.48
CULLIGAN	SEPT FD WTR SERTVICE	251.25
DELTA LIQUID ENERGY, ARRO AUTO	MOTOR VEHICL FUEL	18.01
DEPT OF JUSTICE	AUG FINGERPRINTS	175.00
EMPIRE INSIGNIAS	CAP SIZE PATCHES W/ VELC	355.00
FERGUSON US HOLDINGS, INC	DI MJ RW OL GATE VLV	7,505.45
FRONTIER CALIFORNIA INC.	1705 9/16/24-10/15/24	43.23
FUSION CONNECT, INC	0966- 9/18/24-10/17/24	556.11
GALLS PARENT HOLDINGS LLC	SUREFIRE REMOTE GRIP SWI	278.80
GILL - REEVES CO, INC	N FILBERT OVERLAY	61,055.20
GOVERNMENT FINANCE OFFICERS	MMBERSHIP 7/1/24-6/30/25	190.00
GOVERNMENT REVENUE SOLUTIONS	SEPT 2024 APP HOSTING	3,395.02
KRC SAFETY CO INC.	PEDESTRIAN CROSSING SIGN	790.73
LESLEY & ASSOCIATES	PD BUSINESS CARDS	563.11
LYLES UTILITY CONSTRUCTION LLC	WWTP PUMP & VALVES REPAI	100,586.00
MINERAL KING PUBLISHING INC	9/4 & 9/11/24 PN-1065-37	2,930.40
MOONLIGHT MAINTENANCE	SEPT PD OFFICE CLEANING	2,538.92
PROVOST & PRITCHARD	AUG 24 TOLLEVILLE INTERT	2,614.23
QUAD KNOPF ENGINEERING	240061- FIREBAUGH REHABI	29,196.24
QUINTANA/ FRANCESCA	CALPERS TRAINING-MILE RE	78.19
RADAR SHOP/THE	RECERTIFY LIDAR UNITS	124.00
SELF-HELP ENTERPRISES	AUG 84-CDBG/STBG AT 7.25	1,201.25
SEQUOIA DOOR, INC.	RMVE OBJ WMNS RSTRM-DOB	70.00
SOUTHERN CALIFORNIA EDISON	9143- 8/9-9/9/24	63,885.74
SOUTHERN CALIFORNIA GAS CO.	1600- 8/23/24-9/25/24	223.45
STANDARD INSURANCE CO.	OCT 2024 LIFE INSURANCE	2,009.93
T-MOBILE	8/21/24 - 9/20/24 GPS	189.00
TALLEY OIL INC	FY 24 RECLAMITE PROJECT	760.00
UNIFIRST CORPORATION	9/3/24 UNIFORM CLEANING	460.00
VALLEY PACIFIC PETROLEUM	PC PURITY FG AW HYD FLD	512.12
VAST NETWORKS	OCT 2024 UTILITY	2,500.00
VERIZON WIRELESS	PD 7/29-8/28/24	1,189.95
VOLLMER EXCAVATION, L.P.	SLUDGE HAUL FROM WWTP	8,592.00
ZENDEJAS/ GEORGE	UB DEPOSIT REFUND	87.81

** Final Totals... 384,935.90

TOTAL NUMBER OF RECORDS PRINTED 192

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	22,225.49
105	WATER FUND	95,837.43
106	SANITATION FUND	1,589.09
107	SEWER FUND	130,880.59
109	GAS TAX FUND	9,560.47
111	CDBG REVOLVING FUND	649.00
113	TRANSPORTATION FUND	11,439.28
116	LOW/MODERATE HOUSING FUND	329.50
117	FTHB PROGRAM INCOME FUND	201.00
121	INSURANCE FUND	29,042.97
128	GRANTS	21.75
131	MEASURE R	10,679.28
136	ROAD MAINTENANCE REHAB	5,339.64
140	LANDSCAPE AND LIGHTING DISTR	3,154.81
141	MEASURE P	61,055.20
142	AMERICAN RESCUE PLAN ACT	2,930.40
TOTAL ALL FUNDS		384,935.90

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	384,935.90
TOTAL ALL BANKS		384,935.90

Report Selection:

Run Group... 101824 Comment... 101824 CHECK RUN

Approval Date for Report..... 10 18 2024

Payments Through Date..... 10 18 2024

Cutoff Amount to be Used..... 0000000

RUN GROUP... 101824 COMMENT... 101824 CHECK RUN

DATA-JE-ID	DATA COMMENT
D-10182024-876	CHECK RUN 10/18/2024

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		LASERHP4	Y	S	6	066	10			

Approved on 10/18/2024 for Payments Through 10/18/2024

Vendor Name	Description	Amount
A.R.E AUTO PARTS INC.	WWTP DELO GREASE	2,676.98
ADVENTIST HEALTH TULARE	AUG 2024 LAB FEES	186.00
ARIAS/ CHRISTINA	TUL COUNTY CLRK-MILE REI	16.48
AT&T	SEPT 2024 LIVESCAN	415.10
BASIC	OCT 2024 COBRA FEE	33.97
BEATWEAR INC.	PHILLIPS, Z - UNIFORM	655.90
CALIFORNIA BUSINESS MACHINES	PD 10/9 - 11/8/24 BASE	113.42
CARDOZA/ PAUL	SEPT 2024 L&L LAWN MAINT	4,847.00
CENTRAL CAL WATERWORKS, INC	CPO OCT 2024 WWTP	17,682.46
CENTRAL VALLEY BUSINESS FORMS	DOORHANGER-WTR REPAIR	217.50
CLEAN CUT LANDSCAPE MANAGEMENT	SEPT DOBSON PARK SERVICE	175.00
COLLINS & SCHOETTLER	JUL & AUG 2024 CITY PLAN	31,303.00
COUNTY OF TULARE	NOE - STRTLIGHT REPL PRO	147.26
DEPT OF JUSTICE	SEPT FINGERPRINTS	185.00
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-55	1,457.50
EMPLOYER DRIVEN SOLUTIONS	NOV 2024 CLAIMS	7,594.02
EXETER IRRIGATION & SUPPLY	725 WET/DRY PVC CEMENT	36.35
EXETER MERCANTILE CO.	MW PRUNING SHEARS STEEL	765.35
EXETER MOTORS, INC.	24 FRD EXPL- A88264	103,451.83
EXETER PLUMBING CO.	WELL 13 BCKFLW TEST	50.00
FERGUSON US HOLDINGS, INC	FL36D FIBRELYTE LID WTR	5,569.45
FRESNO OXYGEN	STD LRG FOWS CYLS	141.93
FRONTIER CALIFORNIA INC.	5139 10/14/24-11/13/24	723.20
GOLDSTROM/ NORM	SEPT MILEAGE REIMBURSEME	46.90
HAYES/ RUSSELL D.	REMTES AT PD, BATT AT PW	405.00
JACK GRIGGS INC	SEPT 2024 GAS	7,172.34
KAWEAH PUMP, INC.	EATON HMCP 150A WELL 11	4,837.27
KRC SAFETY CO INC.	ROAD CLOSED AHEAD SIGNS	486.19
LEAF CAPITAL FUNDING LLC	ADMIN- OCT 2024 KYOCERA	642.07
LYLES UTILITY CONSTRUCTION LLC	WWTP PUMP & VALVES REPAI	5,294.00
MAC GENERAL ENGINEERING INC	EMERG REPL CONCRETE APPR	6,199.89
MID VALLEY DISPOSAL, LLC	SEPT MID VALLEY	118,124.96
MINERAL KING PUBLISHING INC	10/2/24 PN-1194 MUN ELEC	431.20
PACE SUPPLY CORP.	TYPE K SOFT COPPER PIPE	4,214.56
PENA'S DISPOSAL INC	PD SEPT 2024 SHRED	182.98
PROVOST & PRITCHARD	SEPT 24 TOOLEVILLE	1,758.96
QUAD KNOPF ENGINEERING	240008 24 GEN ENG SERV	22,199.63
REWORLD HOLDING CORPORATION	EVIDENCE DISPOSAL	429.10
ROBLES/ EVERADO	POST SUPERV CRSE-PER DIE	552.00
ROCHA/ CRISTINA	BASIC SRO COURSE-PER DIE	295.00
SAN JOAQUIN VALLEY APCD	24/25 PERMIT-1907 W MYER	577.00
SCA OF CA, LLC	SEPT 2024 AIR ST SWEEPIN	4,050.00
SELF-HELP ENTERPRISES	SEPT 83-CDBG/STBG AT 7.2	1,134.00
SEQUOIA APPAREL, INC	YTH REC BASKETBLL BANNER	257.50
SERVIAM BY WRIGHT LLP	FEB 2024- 321 PEACH	10,360.45
SIERRA SANITATION, INC	SERV PORT TOIL-300 S. E	684.19
SIMMONS TIRE SERVICE	13 FRD EXPL-CV AXEL,103V	1,984.38
SOUTHERN CALIFORNIA EDISON	4714- 9/11/24-10/9/24	119.68

Approved on 10/18/2024 for Payments Through 10/18/2024

Vendor Name	Description	Amount
STAPLES, INC.	128OZ REFSH CLN, GEL STA	55.32
TOWN & COUNTRY CAR WASH	AUG 2023 CAR WASH	109.96
TRANSUNION RISK & ALTERNATIVE	SEPT 2024 PERSON SEARCH	75.00
UNIVAR SOLUTIONS USA INC	OCT SOD HYPO 12 WELL 13	2,464.28
US BANK N.A.	SEPT 2024 CUSTODY CHARGE	93.25
VERIZON WIRELESS	PW- 7/29/24-8/28/24	456.12
VILLAREAL/ ISIDRO	FLD TRNING CRSE-PER DIEM	276.00
VOLLMER EXCAVATION, L.P.	TEN WHEELER COLD MIX	1,416.33

**

Final Totals... 375,830.21

TOTAL NUMBER OF RECORDS PRINTED 177

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
104	GENERAL FUND	80,167.01
105	WATER FUND	34,613.57
106	SANITATION FUND	118,124.96
107	SEWER FUND	19,271.82
111	CDBG REVOLVING FUND	601.75
116	LOW/MODERATE HOUSING FUND	329.50
117	FTHB PROGRAM INCOME FUND	181.00
121	INSURANCE FUND	9,085.49
128	GRANTS	21.75
131	MEASURE R	3,726.10
137	COPS	101,729.96
140	LANDSCAPE AND LIGHTING DISTR	4,847.00
141	MEASURE P	3,130.30
TOTAL ALL FUNDS		375,830.21

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BANK	BANK OF THE SIERRA	375,830.21
TOTAL ALL BANKS		375,830.21

PERIOD 1 DATING 9/23/2024-10/06/2024 CHECK DATE 10/11/2024
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
1584	63.69	CA STATE DISBURSEMENT UN	2	1	VENDOR CHECK
1585	46.17	JOHNSON/JACOB	739	1	
1586	302.90	BROOKS/CALVIN BRADLEY	745	1	
1587	243.80	HOWELL/MATTHEW	740	1	
1588	162.54	HUGHES/CADON	729	1	
1589	206.86	HUTCHESON/AVRIE	720	1	
1590	147.76	MCFALL/BLAINE	722	1	
1591	59.10	PLYMAN/ADEN ALAN MOSES	741	1	

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
1,169.13	*EMPLOYEE CHECKS	7
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
1,232.82	**TOTAL NEGOTIABLE CHECKS	8
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
1,232.82	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 9/23/2024-10/06/2024 CHECK DATE 10/11/2024
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
53022	195.00	CLOCEA	4	1	VENDOR STUB ONLY
53023	330.00	EXETER POLICE OFFICER AS	3	1	VENDOR STUB ONLY
53024	182.71	EXETER POLICE OFFICER AS	3A	1	VENDOR STUB ONLY
53025	2,203.58	ARIAS/CHRISTINA	730	1	STUB ONLY
53026	5,090.41	ENNIS/ADAM	206	1	STUB ONLY
53027	2,332.79	QUINTANA FRANCESCA N	742	1	STUB ONLY
53028	1,428.35	CARTER/AMY JO	502	1	STUB ONLY
53029	3,176.72	FRANCO/EEKHONG	304	1	STUB ONLY
53030	2,721.50	HERNANDEZ/XOCHITL	306	1	STUB ONLY
53031	1,352.08	TOBIAS/ANTHONY JORDAN	746	1	STUB ONLY
53032	1,611.35	CARRETERO/VANESSA	402	1	STUB ONLY
53033	2,080.46	FELIX/ESTEVAN	704	1	STUB ONLY
53034	3,298.26	GIEFER/MICHAEL DAVID	438	1	STUB ONLY
53035	1,334.03	GRANT/AIMEE	738	1	STUB ONLY
53036	4,285.28	HALL/JOHN T	406	1	STUB ONLY
53037	1,202.73	HILL/HANNAH GRACE	747	1	STUB ONLY
53038	2,127.21	LUJAN/JOSHUA	715	1	STUB ONLY
53039	1,898.46	PHILLIPS/ZACHARY	705	1	STUB ONLY
53040	2,270.70	ROBLES JR/EVERARDO	744	1	STUB ONLY
53041	1,670.86	ROCHA/CRISTINA	731	1	STUB ONLY
53042	1,969.68	SAKAGUCHI/CLAUDIA D	726	1	STUB ONLY
53043	2,414.89	SHIELDS/ZION	708	1	STUB ONLY
53044	2,076.31	VILLARREAL/ISIDRO	707	1	STUB ONLY
53045	2,030.39	WINTER/JARED	735	1	STUB ONLY
53046	3,765.55	YARBER/ISABEL	422	1	STUB ONLY
53047	1,451.38	ALDRIDGE/GARY	618	1	STUB ONLY
53048	2,066.34	ESPINOLA/DANIEL M	602	1	STUB ONLY
53049	193.45	GOLDSTROM/NORMAN	629	1	STUB ONLY
53050	1,766.15	HUGGINS/KYLE AARON	621	1	STUB ONLY
53051	1,669.68	RAMIREZ/JUAN	608	1	STUB ONLY
53052	1,954.34	RIVERA/RYAN	733	1	STUB ONLY
53053	647.79	WENDT/EDDIE	626	1	STUB ONLY
53054	1,539.40	GARVER/ELIJAH	712	1	STUB ONLY
53055	206.86	RUBIO/IVAN	750	1	STUB ONLY
53056	1,653.59	ARROYO/MARIE	623	1	STUB ONLY
53057	2,307.82	MILLAN/MARCUS	622	1	STUB ONLY
53058	1,276.82	MILLER/JAMES	624	1	STUB ONLY
53059	64.32	MIRWALD/PHILIP	625	1	STUB ONLY
53060	1,455.03	QUIROZ/PATRICK P	512	1	STUB ONLY
53061	2,192.14	HIFNER/CHRISTOPHER	736	1	STUB ONLY
53062	1,246.59	O'SHAUGHNESSY/BRIDGET E	751	1	STUB ONLY

PERIOD 1 DATING 9/23/2024-10/06/2024 CHECK DATE 10/11/2024
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS		COUNTS
0.00	*EMPLOYEE CHECKS	0
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
0.00	**TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
0.00	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS		
74,033.29	*DIRECT DEPOSIT STUBS	38
707.71	*VENDOR DIR DEP STUBS	3

PERIOD 1 DATING 9/23/2024-10/06/2024 CHECK DATE 10/11/2024

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP
1	104	65,006.11	45,118.55	43,949.42
1	105	6,757.58	14,233.15	14,233.15
1	106	.00	611.33	611.33
1	107	.00	9,543.42	9,543.42
1	121	.00	2,257.24	2,257.24
1	141	3,438.73	3,438.73	3,438.73

NOTE--"HOME TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES OF THE FOLLOWING REPORTS:

#1 CALCULATION TOTALS BY HOME FUND (NET PAY + REIMB. EXP.)
#2 PAYROLL REGISTER (CHECK AMOUNT)

NOTE--"WORKED TOTALS" CHECK AMOUNT CAN BE RECONCILED TO THE FIGURES OF THE FOLLOWING REPORTS:

#1 CALCULATION TOTALS BY FUND WORKED (NET PAY + REIMB. EXP.)
#2 LABOR DISTRIBUTION (NET PAY + REIMB. EXP.)

PERIOD 1 DATING 9/23/2024-10/06/2024 CHECK DATE 10/11/2024

EMR CODE	FUND CODE	DEPT CODE		HOME TOTALS	FULL EMPLOYEE	PART	TEMP	FEMALE COUNTS
1	104	401	CITY COUNCIL	46.17		1		
1	104	402	ADMINISTRATION	9,626.78	3			2
1	104	403	FINANCE	8,678.65	4			3
1	104	421	POLICE	34,036.16	14	1		6
1	104	431	STREET	9,749.13	5	2		
1	104	471	RECREATION	2,869.22	1	7		1
1	105	461	WATER	6,757.58	4	1		1
1	141	421	POLICE	2,192.14	1			
1	141	471	RECREATION LEADER	1,246.59	1			1
	TOTAL			75,202.42	33	12		14

PERIOD 1 DATING 9/23/2024-10/06/2024 CHECK DATE 10/11/2024

EMPLOYER CODE	FUND CODE	HOME TOTALS	WORKED TOTALS	WORKED DIR DEP

GRAND TOTALS

NEGOTIABLE CHECKS		COUNTS
1,169.13	*EMPLOYEE CHECKS	7
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
1,232.82	**TOTAL NEGOTIABLE CHECKS	8

OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
1,232.82	***GRAND TOTAL	

NON-NEGOTIABLE CHECKS		
74,033.29	*DIRECT DEPOSIT STUBS	38
707.71	*VENDOR DIR DEP STUBS	3
74,741.00	**TOTAL NON-NEGOTIABLE CHECKS	41

NEGOTIABLE CHECKS/NON-NEGOTIABLE CHECKS		
1,169.13	*EMPLOYEE CHECKS	7
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
74,033.29	*DIRECT DEPOSIT STUBS	38
707.71	*VENDOR DIR DEP STUBS	3
75,973.82	***TOTAL NEGOTIABLE & NON-NEGOT	49
0.00	*OTHER CHECKS	0
75,973.82	***TOTAL NEG, NON-NEG, OTHER CHECKS	

TOTAL SEQ 1 FEMALES 14

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: I.4.

Wording for Agenda: Approve a street closure request for the route along Rocky Hill from Kaweah eastbound to the end of city limits, no parking on the east side of Industrial from Glaze to Firebaugh and G Street from Firebaugh to Pine Street, no parking both east and west bound on Pine Street from G Street to Rocky Hill and Rocky Hill from Pine to Kaweah from 6:00 a.m. to 1:00 p.m. on March 15, 2025 and a fee waiver in the amount of $266.00 for the Rocky Hill Triathlon event subject to the conditions presented.

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Submitting Department: Public Works
Contact Name: Marie Arroyo, Administrative Assistant
Adam Ennis, City Administrator
Phone Number: (559)592-3318 ext. 4002
Email: marroyo@exetercithall.com, adam@exetercityhall.com

Department Recommendation:

Staff recommends that the City Council consider approval of a street closure request for the route along Rocky Hill from Kaweah eastbound to the end of city limits, no parking on the east side of Industrial from Glaze to Firebaugh and G Street from Firebaugh to Pine Street, no parking both east and west bound on Pine Street from G Street to Rocky Hill and Rocky Hill from Pine to Kaweah from 6:00 a.m. to 1:00 p.m. on March 15, 2025 and a fee waiver in the amount of $266.00 for the Rocky Hill Triathlon event subject to the conditions presented.

Summary/Background:

Charles Duby of Rocky Hill Triathlon has submitted a request for a street closure and various areas of no parking for an annual dual distance triathlon. The request for street closure and areas with no parking serves as a safety measure for athletes and the public.

Mr. Duby works diligently with City of Exeter Staff, Cal Trans, Tulare County and the California Highway Patrol to provide a safe and competitive event within each jurisdiction.

This event starts and finishes at Exeter High School and draws hundreds of participants and spectators to Exeter.

Terms and Conditions:

- The City of Exeter will set up and remove all street closures and no parking notices 72 hours prior to the event.
- Insurance Certificate with endorsement including all required coverage by The City of Exeter must be submitted and approved a minimum of 60 days prior to event.

Fiscal Impact:

Other than minimal staff time, there is no fiscal impact however, Rocky Hill Triathlon historically has donated a significant amount of money from each event to be used for community improvement projects.

Prior Council/Board Actions:

Approval of previous annual Rocky Hill Triathlon Street Closure Requests.

Attachments:

- Street Closure Request
- Amplified Sound Request
- Fee Waiver Request
- Facility Use Application

Recommended motion to be made by Council/Board: I move to approve a street closure request for the route along Rocky Hill from Kaweah eastbound to the end of city limits, no parking on the east side of Industrial from Glaze to Firebaugh and G Street from Firebaugh to Pine Street, no parking both east and west bound on Pine Street from G Street to Rocky Hill and Rocky Hill from Pine to Kaweah from 6:00 a.m. to 1:00 p.m. on March 15, 2025 and a fee waiver in the amount of $266.00 for the Rocky Hill Triathlon event subject to the conditions presented.

City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221
Ph. #559-592-3318 Fax # 559-592-3516

Date of Event: 3/15/2025

Name of group requesting street closure: Rocky Hill Triathlon
Name of contact person: Charles Duby **Phone:** [redacted]
Mailing address: 150 W. Pine St, Exeter **Email :** [redacted]

Alternate Contact Person: _____ **Phone** _____
Mailing Address: _____ **Phone:** _____

Type of event: Triathlon

Time of closure: 6AM **until** 1PM

Details of streets/parking lots/public right of way requesting to be closed: (*provide map or additional pages if necessary)*
See Attached

_____

X **I have been provided a copy of the City of Exeter *Street Closure Policy* and understand the provisions.**

X **I have been provided a copy of the City of Exeter *Street Closure Application Attachment* for insurance/waiver requirements and COVID information and understand my responsibilities.**

X **I understand my $50 application fee is nonrefundable and if my event needs to be rescheduled, I will not be required to pay a second application fee.**

Applicant Signature: [redacted] **Date** 10/16/2024

Office use: **********
Fee paid _____

Public Works Director _____ Chief of Police _____

Council Approval: _____

Street Closure: Rocky Hill Dr. east from Kaweah Ave to Yokohl Drive

No parking: East side of Industrial from Glaze to Firebaugh and G St from Firebaugh to Pine St. East and west bound on Pine St from G St to Rocky Hill Dr, as well as Rocky Hill Dr to Kaweah.

City of Exeter

100 North C Street
Exeter, CA 93221
Ph. #559-592-3103 Fax # 559-592-3346

Title 5, Chapter 5.48 –
Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant CHARLES DUBY Phone No. [redacted]
Address 150 W. PINE ST., EXETER CA 93221

Name of Organization ROCKY HILL TRIATHLON Phone No. 559-260-9431
Address 150 W. PINE ST, EXETER CA 93221

Type of Event MULTI DISTANCE TRIATHLON Location of Event EXETER UNION HIGH SCHOOL

Date of Event 3/15/25 Start Time 8AM End Time 1PM

Type of equipment to be used P.A.

Additional Information _____

I. CHARLES DUBY, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

[redacted]
Applicant Signature

9/4/24
Date

Chief of Police

[ ] Permit Denied
[X] Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED, HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)

9/24/2024

To whom it may concern:

This letter is to request a waiver of the fees associated with our street closure for the upcoming 2025 Rocky Hill Triathlon.

In the last 10 years of our triathlon, we have donated a significant amount of money back into the city through projects, youth sports sponsorships as well as college scholarships. We fully understand the administrative work that must happen on your end to allow for such road closures. But it is our hope that the fees for our non-profit event can be graciously waived this year.

Thank you for your consideration.

Sincerely,

Charles Duby, Race Director

Rocky Hill Triathlon

FACILITY USE APPLICATION

Application Date: 9/24/24

Facility Requested: Rocky Hill Dr. Date(s) Needed: 3/15/2025

Reason for Use: TRIATHLON

Equipment Needed: N/A

Set up time: 5AM Departure time: 1 PM

Event start time: 8AM Event end time: 1 PM

Name of Organization: Rocky Hill TRIATHLON

Address: 150 W. PINE STREET, EXETER CA 93221

City: State: Zip:

FACILITY USE POLICY

The following rules and regulations will be **STRICTLY** adhered to and enforced. Any infraction thereof shall be grounds for the immediate termination of the activity.

1. **The Undersigned must comply with Tulare County Health Department's COVID-19 guidelines and restrictions. Any event being held at or on City Facilities must first receive approval from the Tulare County Health Department. Proof of approval must be provided to City at time of application.**

2. Users may utilize picnic benches and arbor owned by the City of Exeter and administered by the Exeter Community Services Division. Users must furnish additional equipment as needed. Table settings, kitchen utensils, etc. must be provided by the applicant. All tabletop and benches must be wiped clean and returned to its original place.
3. Nails, thumbtacks, pins, etc. **ARE NOT** allowed on the arbor structure or lights. **ONLY MASKING TAPE MAY BE USED TO ATTACH DECORATIONS TO THE FACILITY.** All decorations must be removed at the conclusion of the event.
4. **Driving on grass at City Facilities is strictly prohibited.**
5. After event has ended, users MUST pick up all trash in and around the activity and deposit into the trash containers provided.
6. **REPAIR COSTS: DAMAGES TO ANY STRUCTURE, EQUIPMENT OR GROUNDS ARE THE RESPONSIBILITY OF THE GROUP AND/OR INDIVIDUAL SIGNING FOR THE USE OF THE FACILITY. A PORTION OF, OR THE TOTAL DEPOSIT, MAY BE RETAINED FOR THE REPAIRS, CUSTODIAL OR REPLACEMENT PURPOSES. THE APPLICANT WILL BE BILLED FOR DAMAGES OVER THE AMOUNT OF THE DEPOSIT. A DEPOSIT OF $100 WILL BE REQUIRED.**
7. Groups consuming **ALCOHOLIC BEVERAGES** MUST CONFORM TO THE RULES AND REGULATIONS AS SET FORTH in Chapter 5.08 of the Exeter Municipal Code and **MUST APPLY FOR AN ALCOHOLIC BEVERAGE PERMIT** through the Exeter Parks and Recreation Department, at least five (5) working days in advance.

INSURANCE & WAIVERS

General Liability Insurance: *The undersigned shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01 in an amount not less than two million dollars ($2,000,000) per occurrence for bodily injury, personal injury, and property damage including without limitation, blanket contractual liability. If a general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. The Undersigned's general liability policies shall be primary and shall not seek contribution from the City's coverage and shall be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. When alcohol is being served or sold at any permitted facility, it is mandatory that the General Liability Policy include Liquor Liability Coverage.*

Any failure to comply with reporting provisions of the policies by the Undersigned shall not affect coverage provided the City.

Workers' Compensation: *Organizations with employees shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars ($1,000,000). Undersigned shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.*

Indemnity/Hold Harmless Agreement: *Undersigned shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and*

costs of litigation ("claims"), arising out of the Undersigned's performance of its obligations under this agreement or out of the operations conducted by Undersigned, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Undersigned's performance of this agreement, the Undersigned shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

Communicable Disease Waiver and Release: *The coronavirus ("COVID-19") has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend face coverings and social distancing. The City of Exeter cannot guarantee that you will not become infected with COVID-19. Further, attending this facility for a program or activity could increase your risk of contracting COVID-19. By signing this agreement, participant acknowledges the contagious nature of COVID-19 and voluntarily assumes the risk that he/she may be exposed to or infected by COVID-19 while attending this facility and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Participant understands that the risk of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of himself/herself and others, including, but not limited to, City of Exeter employees, volunteers, and program participants and their families. Participant voluntarily agrees to assume all of the foregoing risks and accept sole responsibility for any injury to himself/herself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that he/she may experience or incur in connection with attendance at the facility. Participant hereby releases, covenants not to sue, discharges, and holds harmless the City of Exeter, its employees, agents, and representatives, of and from the claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. Participant understands and agrees that this release, to the fullest extent permitted by law, includes any claims based on the actions, omissions, or negligence of the City of Exeter, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after attending a facility program or activity.*

I have read the Facility Use Policy and do hereby certify that I have been duly authorized by the above-named organization which I represent to enter into this agreement, and that the activity which the organization is sponsoring fully meets the conditions set for the herein and that we agree to observe all rules and procedures as stated.

Print Name of Applicant: CHARLES DUBY

Signature of Applicant: [redacted] Date: 9/24/24

Primary Phone Number(s): [redacted] Email: [redacted]

Approved by:

Print Name: _____ Print Name: _____

Signature: _____ Signature: _____

For City Use Only: Rental Fee: _____ Deposit Fee: _____ Date Paid: _____
Cash or Check: _____ Initials: _____ Cert. Of Ins. Received, if required: _____

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: I.5.

Wording for Agenda: Approve two sole source purchases to upgrade the Vine Street sanitary sewer lift station; the first in the amount of $11,321.58 from the only regional manufacturer representative, Shape Incorporated, for one (1) 3 Phase Flygt pump and the second in the amount of $67,277.00 from Telstar Instruments to install a new made to specification electrical panel.

Submitting Department: Public Works
Contact Name: Daniel Espinola, Operations Manager
Phone Number: (559) 592-3318
Email: despinola@exetercityhall.com

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Department Recommendation:

Staff recommends that the City Council approve two sole source purchases to upgrade the Vine Street sanitary sewer lift station; the first in the amount of $11,321.58 from the only regional manufacturer representative, Shape Incorporated, for one (1) 3 Phase Flygt pump and the second in the amount of $67,277.00 from Telstar Instruments to install a new made to specification electrical panel.

Summary/Background:

The Vine Street sanitary sewer lift station is equipped with two (2) 3 HP 230V 3 Phase Flygt pumps. During times of normal influent flow, one pump will typically run and the other provides backup. During times of heavier influent flow, the second pump is triggered and both pumps will run to keep up with the inflow of sewage. Over the last five months, city staff have spent countless hours mending controller and pump failure issues. The equipment in this lift station has been in service for over twenty years and is in need of replacement and upgrade. Earlier this year the Council approved replacement of one of the pumps and public works now has that new pump on hand. However, the other pump and control panel is also in need of replacement and upgrade. With the two purchases requested in this item staff can upgrade the entire lift station at one time. This upgrade is in alignment with the sewer master plan and will bring this location up to the same standards as the Visalia Road and Industrial lift stations. In addition to adequately maintaining sewer flow, this upgrade will also serve to meet the needs of the forthcoming SCADA system.

Fiscal Impact:

This purchase will be funded from $88,000.00 of approved funds from the FY 2024/25 Sewer Capital Improvement Plan project Lift Station Equipment Replacement 107.441.080.023 account.

Prior Council/Board Actions:

On January 23, 2024, the City Council approved Pump #1 of this lift station for replacement, in the amount of $10,893.01.

Attachments:

- Shape Incorporated Quote
- Telstar Instruments Quote

Recommended motion to be made by Council/Board: I move to approve two sole source purchases to upgrade the Vine Street sanitary sewer lift station; the first in the amount of $11,321.58 from the only regional manufacturer representative, Shape Incorporated, for one (1) 3 Phase Flygt pump and the second in the amount of $67,277.00 from Telstar Instruments to install a new made to specification electrical panel.

SHAPE INCORPORATED
- a UFT Company -

SANITATION • HYDRAULIC • AND PROCESSING EQUIPMENT

PLEASANTON	***SACRAMENTO***	***STOCKTON***
3825 Hopyard Road #195 Pleasanton, CA 94588 Phone (925) 485-9720	2356 Gold Meadow Way #270 Gold River, CA 95670 Phone (916) 309-4132	119 Val Dervin Parkway # 2 Stockton, CA 95206 Phone (209) 234-5909

QUOTATION

TO:	City of Exeter PO Box 237 Exeter, CA 93221	**DATE:**	10-03-2024
		QUOTE #:	114827
		DESC:	
		JOB:	City of Exeter 3085 Replacement
		LOCATION:	
ATTN:	Estimating	**PHONE:**	
		EMAIL:	

WE ARE PLEASED TO QUOTE ON THE FOLLOWING EQUIPMENT SUBJECT TO CONDITIONS PRINTED ON LAST PAGE HEREOF, THESE CONDITIONS MAY BE CHANGED ONLY BY A WRITTEN STATEMENT SIGNED BY AN OFFICER OF SHAPE, INCORPORATED.

☒ F.O.B. FACTORY
☐ F.F.A. TO FIRST DESTINATION

Line #	Qty	Item	Price
01	1	NP462-3 3/230/3 50' FM FLS FV	
02	1	Freight	
		Total for Above Equipment:	**$10,445.14**

Notes and Clarifications:

(Tax Rate 8.750%) Total Tax:	**$876.44**
Grand Total:	**$11,321.58**

Notes:

1. QUOTE IS VALID FOR 45 DAYS, See attached TOCs for details
2. Price DOES NOT INCLUDE ANY APPLICABLE TAXES
3. Price INCLUDES Freight: F.F.A.
4. Price does not include: installation, equipment unloading, pipe, conduit, anchor bolts, guide bars/rails or any other items not listed.
5. *ESTIMATED* EQUIPMENT LEAD TIME: A) Pumps 12-14 WEEKS B) ACCESSORIES 10-12 WEEKS

SHAPE, INC.
Jerry Eaves - jeaves@shapecal.com

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATURE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE. SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS. 30% RE-STOCKING FEE.

SHAPE STANDARD TERMS AND CONDITIONS *1*

ACCEPTANCE

The following Terms and Conditions are an integral part of the offer to sell the equipment and/or services offered in this proposal. When the BUYER signifies acceptance of this quotation by submission of a Purchase Order or signed SELLER Quotation, it shall become a binding contract when accepted and signed by an authorized signer of the SELLER. Any changes or amendments to this proposal made by the BUYER must have SELLER's approval in writing to become a part of this contract. These Terms and Conditions and the accompanying Purchase Order or signed SELLER Quotation shall comprise the entire agreement between the parties and no course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms used in this contract. Unless stated otherwise, the terms and conditions of the manufacturers listed herein will apply to this quotation Any attachments or listed documents are considered a part of this quotation and are made part of the agreement. **Quote is firm for thirty (30) days unless otherwise stated on the face of the attached quotation.**

APPROVAL DRAWINGS

All items listed are based on SELLER'S interpretation of the requirements in accordance with the plans and specifications. Any preliminary drawings or literature attached to our quotation are for illustration purposes only to show approximate arrangements. Specific drawings and submittal data will be furnished for approval as required after receipt and acceptance of the BUYER'S order. Any submittal or manuals when provided by SELLER will be in the form of a PDF electronic file only. Any form of media beyond the electronic file would be the responsibility of BUYER. Fabrication of products or equipment ordered will not begin until approval and direction to proceed is received in writing. No warranty is made regarding quantities, materials of construction or type of materials quoted. Operation, installation, and maintenance of materials quoted are the responsibility of the OWNER or CONTRACTOR.

DELIVERY

Any shipment or delivery date recited represents our best estimate, but no liability, direct or indirect, is assumed by SELLER for failure to ship or deliver on such dates. Unless otherwise directed, SELLER shall have the right to make early or partial shipments and invoices covering the same to BUYER shall be due and payable in accordance with payment terms hereof. FOB shall be origin unless stated otherwise on the front of these Terms and Conditions. Delivery schedule(s) will be contingent on supply-chain availability and variability for material components, therefore, lead-times are subject to change without notice. Published weights are careful estimates but are not guaranteed. SELLER will endeavor, insofar, as it is possible, to comply with shipping instructions specified by the Purchaser. However, SELLER reserves the right to ship merchandise by such means of transportation as it may select. The manufacturer will ship the equipment via best way. Demurrage shall be billed to the account of the Purchaser. DAMAGE CLAIMS: Care is taken in packaging all shipments. After BUYER has been given the receipt by the transportation company, all claims for breakage or shortages, whether concealed or obvious, must be made in writing by the BUYER to the carrier and SELLER within seven (7) days after receipt of shipment. When damage or shortages are obvious, written comments on the bill of lading are required within two (2) days . RETURNED PRODUCTS: In no instance is equipment to be returned without first obtaining SELLERS written approval and returned materials authorization. If shipment is postponed at the request of the purchaser after manufacturing has been commenced, payment will be due on notice from us that the equipment is ready for shipment. Pro rata payments shall be made for partial shipments.

STORAGE

Any item of the product on which shipment is delayed by BUYER may be placed in storage by SELLER at BUYER'S expense and risk. If a delay in shipment is requested by BUYER after an order has been entered and accepted:

a. No charge will be made if the request for delay is made more than six (6) weeks before acknowledged shipping date and the requested delay is for a period not in excess of thirty (30) days.

b. A charge will be made if the requested delay exceeds a period of thirty (30) days or if the request is made within six (6) weeks of the acknowledged shipping date. SELLER will advise BUYER of the charge within ten (10) days of receiving BUYER'S request for delay.

c. If the product is within six (6) weeks of the acknowledged shipping date, then SELLER has the option of completing, invoicing and storing the product and charging one and one-half percent (1.5%) per month, or the maximum percentage permitted by law, whichever is lesser, of the established price for such product, plus storage cost.

PAYMENT

Payment terms, upon credit approval, are of net thirty (30) days from the date of each invoice for material shipped (or when ready for shipment if shipment is deferred by BUYER) **unless stated otherwise on the face of the attached quotation.** Flow down provisions are not accepted and shall not be enforceable against SELLER. Retention is not allowed. In the event any payment becomes past due, a charge of one-half percent (1.5%) will be assessed monthly. These terms are completely independent from, and not contingent upon, when BUYER receives payment from the OWNER. A processing fee of up to four percent (4%) will be added for credit card payments. All merchandise sold is subject to lien laws. Partial or final payment shall constitute acceptance of delivered materials, products, or equipment.

FORCE MAJEURE

Neither Party will be liable for any failure or delay in performing an obligation under these Terms and Conditions that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy. For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

TAXES AND BONDS

Taxes and bonds are **NOT** included in our pricing. Any applicable taxes or bonds will be added to the price and shown separately on each invoice. All prices exclude sales, use, duties, excise, and other taxes in respect to manufacture, sale, or delivery, all of which are to be paid by the buyer unless a proper exemption certificate is furnished. BUYER agrees to reimburse our company for taxes SELLER must pay on BUYER'S behalf.

CLAIMS AND BACKCHARGES

BUYER agrees to examine all materials immediately upon delivery and report to SELLER in writing any defects or shortages noted no later than ten (10) days following the date of receipt. The parties agree that if no such claim is made within said time, it shall be considered acceptable and in good order with respect to any defect or shortage which would have been revealed by such an inspection. In no event will SELLER be responsible for any charge for modification, servicing, adjustment or for any other expense without written authorization from SELLER prior to the performance of any such work. IN NO EVENT SHALL SELLER BE LIABLE TO BUYER OR ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT, OR FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, DAMAGES ARISING OUT OF A DELAY IN OR FAILURE OF DELIVERY, DEFECTS IN MATERIAL AND WORKMANSHIP AND/OR FAILURE OF GOODS TO PERFORM TO APPLICABLE SPECIFICATIONS, DRAWINGS, BLUEPRINTS OR SAMPLES AS SET FORTH OR DESCRIBED HEREIN, IF ANY, OF A BREACH BY SELLER OF ANY OTHER TERM OR OBLIGATION OF SELLER UNDER THE CONTRACT.

SHAPE STANDARD TERMS AND CONDITIONS

No penalty clauses of any description will be effective unless approved in writing over the signature of a principal of SELLER. Under no circumstances shall SELLER be liable for any consequential, special or incidental damages, including liquidated damages, arising from any breach by it in this transaction, AND ALL SUCH CONSEQUENTIAL, SPECIAL AND INCIDENTAL DAMAGES, INCLUDING LIQUIDATED DAMAGES, ARE EXCLUDED FROM ANY REMEDIES AVAILABLE TO THE BUYER.

SECURITY INTEREST & TITLE

Until all amounts due SELLER have been paid in full, SELLER shall retain a security interest in the product and have all rights of a secured party under the Uniform Commercial Code and applicable law, including the right to repossess the product or equipment without legal process and the right to require the BUYER to assemble the equipment and make it available to SELLER at a place reasonably convenient to both parties.

WARRANTY

Equipment and parts not manufactured by the SELLER carry only the warranty of the manufacturer of said parts. SELLER does not make any express or implied warranty for equipment and/or parts it did not manufacture. Credits for defective material and workmanship in said equipment and/or parts are only in accordance with the underlying company policy of the manufacturer. SELLER makes no warranty whatsoever with respect to any equipment and/or parts as to their merchantability or fitness for a particular purpose. It is further agreed that the SELLER assumes no liability whatsoever for failure of equipment due to normal usage and wear.

INDEMNIFICATION

To the fullest extent permitted by the law in which the project is located, BUYER and SELLER shall indemnify and hold one another and their respective employees and agents harmless from and against all claims, damages, losses, liabilities, actions, causes of action, demands, fines, penalties, judgments, costs, and expenses, including but not limited to attorneys' fees, court costs, expert fees and costs, arising out of or resulting from BUYER's or SELLER's own negligent acts, omissions or misconduct, to the extent such negligence is covered by BUYER's and SELLER's respective insurance policies. In the event any third party asserts against SELLER a claim for patent infringement, royalties or licensing fees with respect to BUYER's use of the products, materials, or equipment provided hereunder, BUYER agrees to indemnity SELLER for all liability damages, costs and expenses in connection therewith.

CANCELLATION

Buyer may cancel this contract only in writing signed by BUYER's duly authorized agent and acknowledged in writing by SELLER's duly authorized agent. Should this order be cancelled, BUYER shall be obligated to pay for the level of work performed and products shipped. Work performed includes any engineering, calculations, preparation of submittals, drawings, and/or travel to job site in relation to this order. In addition to any other remedies provided under these Terms and Conditions, SELLER may terminate this contract with immediate effect by providing signed, written notice to BUYER, if BUYER: (i) fails to pay any amount when due under the contract and such failure continues for 30 days after BUYER's receipt of written notice of nonpayment; (ii) has not otherwise performed or complied with any of these Terms and Conditions; or (iii) becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings in bankruptcy, receivership, reorganization or assignment for the benefit of creditors.

FIELD WORK

Unless specifically stated on our quotation, installation, start-up service, field testing, supervision, operation, and training are not included in our pricing of product. In the event that SELLER or any of its employees or agents do perform work or services on-site at the project's location, BUYER agrees to hold SELLER and its employees or agents harmless for any injuries or damage to property caused by their acts or omission, except to the extent said injuries or property damage arise from gross negligence or intentional misconduct.

MODIFICATIONS

This contract can be modified only in writing which specifically states that it amends these Terms and Conditions and is signed by both parties and their duly authorized agents. It is further agreed that this contract shall not be modified in any respect except in writing signed by the party and their duly authorized agent against whom the modification is sought to be enforced.

AUTHORITY OF SELLER'S AGENTS

No agent, employee or representative of the SELLER has any authority to bind the SELLER to any affirmation, representation or warranty concerning the goods sold under this Contract, and unless an affirmation, representation or warranty made by an agent, employee, or representative is specifically included within this written contract, it shall not be enforceable by the BUYER.

NO THIRD-PARTY BENEFICIARIES

This contract is for the sole benefit of BUYER and SELLER and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of these Terms and Conditions.

GOVERNING LAW

All matters arising of or relating to the contract or the Terms and Conditions shall be governed by and construed in accordance with the laws of the state in which the project is located.

DISPUTE RESOLUTION

In the event of any dispute between BUYER and SELLER arising out of the terms of the contract and these Terms and Conditions, such dispute shall be decided by arbitration administered by the American Arbitration Association in accordance with the then-prevailing Commercial Arbitration Rules and Mediation Procedures of the American Arbitration Association. BUYER and SELLER mutually agree that any dispute involving claims valued at or above $1,000,000.00 shall be heard by a panel of three (3) arbitrators. The venue for all arbitration proceedings shall be the State of California. The foregoing agreement to arbitrate shall be specifically enforceable in any court of competent jurisdiction. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court of competent jurisdiction.

SEVERABILITY

The partial or complete invalidity of any one or more provisions of these Terms and Conditions shall not affect the validity or continuing force and effect of any other provision. If any provision is invalid, in whole or in part, the provision shall be considered reformed to reflect the intent thereof to the greatest extent possible consistent with applicable law.

ASSIGNMENT – DELEGATION

No right or interest in this Contract shall be assigned by the BUYER without the written permission of the SELLER, and no delegation of any obligation owed, or of the performance of any obligation by the BUYER shall be made without the written permission of the SELLER. Any attempted assignment or delegation shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.

Vine Lift Station:

6. Telstar will provide and install one (1) Panel similar in design as the existing Visalia Road lift station panel. Panel will include:
   f. MPE Station Controller SC1000-ES.
   g. Generator receptacle 100 A.
   h. 1500VA UPS
   i. 240VAC Power Monitoring relay.
   j. Components to be able to run two pumps.
7. Telstar will provide and install three (3) floats as back-up in case the level controller fails.
8. Telstar will program the new controller to set 4-20mA, start, stop and alarms.
9. Telstar will provide and install one (1) submersible level transmitter 0-10 PSI with 150' of cable. **Note: if more cable is required it will be charged separately.**
10. Start-up and testing are included.

Lump Sum ESTIMATE for Filbert Lift Station Panel $63,837.00
Lump Sum ESTIMATE for Vine Lift Station Panel $67,277.00
Shipping and Handling for Telstar Supplied Materials IS INCLUDED
Sales Tax IS INCLUDED

This quotation is based on Customer's representation that this IS a prevailing wage project.

CLARIFICATIONS, EXCEPTIONS, AND EXCLUSIONS

a. Material price is valid for seven (7) days from date referenced on this quote (Refer to COVID clause RE: MATERIAL PRICING AND DELIVERY under Terms and Conditions)
b. This quotation is based on the inclusion of Telstar's standard Terms and Conditions as part of any purchase order, contract or other agreement.
c. Telstar's quotation includes only those items listed above. Requests for additions/deletions from our scope will require a change in the quoted price.
d. Telstar assumes no responsibility for performance, applicability, compatibility, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.
e. Telstar is supplying only equipment specified and noted above.
f. Please reference the above stated quote number in all correspondence and purchase orders.

TELSTAR INSTRUMENTS

Contractor License #422364
Contractor DIR #1000000899

CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE

September 11, 2024

Exeter WWTP
1906 W. Myers Road
Exeter, CA 93211
Sent via Email: despinola@exetercityhall.com

Attn: Dan Espinola
Subject: Lift Station Panel
Reference: 20-43279

Drawings: N/A
Specifications: N/A

Dear Dan,

Telstar Instruments ("Telstar") is pleased to provide a quote for the referenced project to the above identified purchaser ("Customer"). Lift Station Panel.

By accepting this proposal from Telstar you agree to treat this as confidential information.

SCOPE OF SUPPLY / SERVICES

Filbert Lift Station:

1. Telstar will provide and install one (1) Panel similar in design to the existing Visalia Road lift station panel. Panel will include:
   a. MPE Station Controller SC1000-ES.
   b. Generator receptacle 100 A.
   c. 1500VA UPS
   d. 240VAC Power Monitoring relay.
   e. Components to be able to run two pumps.
2. Telstar will provide and install three (3) floats as back-up in case the level controller fails.
3. Telstar will program the new controller to set 4-20mA, start, stop and alarms.
4. Telstar will provide and install one (1) submersible level transmitter 0-10 PSI with 150' of cable. **Note: if more cable is required it will be charged separately.**
5. Start-up and testing are included.

g. Waiting time will be charge as T&M. If the pipe is not empty or we have to wait for any other reason.

TERMS AND CONDITIONS

Base Terms: Quotation is valid for 30 days from the date of Telstar's quotation. Payment is due and payable 30 days from date of invoice. If payment is not received by the 30th day, a .05% daily service charge (18-3/4% per annum) will be charged on all accounts past due. In the event of a dispute concerning payment, attorney's fees, court costs and costs of collection will be paid to the prevailing party. The cost for permits and bonding are excluded unless expressly referenced in Telstar's quotation. Our standard insurance applies unless agreed to in writing by Telstar. Telstar's standard one year parts only warranty applies to this quotation. All other warranties, express or implied, or referenced elsewhere in contract documents are excluded, including but not limited to implied warranties of merchantability or fitness for purpose. Unless expressly stated in Telstar's estimate, this quote is based on standard straight time hours and does not include any prevailing wage rates. The price quoted herein is for the labor and materials specifically listed within the body of this quote. Service calls are charged at a 4-hour minimum per person, excluding travel time. Unless expressly stated in the quotation, training, operation and maintenance manuals, and preparation of as built drawings are excluded from Telstar's scope of work.

Limitation of Liability: (a) In no event shall Telstar, its suppliers or subcontractors be liable for special, indirect, incidental or consequential damages, whether in contract, warranty, tort, negligence, strict liability or otherwise, including, but not limited to, loss of profits or revenue, loss of use of the Equipment or any associated equipment, cost of capital, cost of substitute equipment, facilities or services, downtime costs, delays, and claims of customers of Customer, its officers, directors, members employees or any third parties for any damages. Telstar's liability for any claim whether in contract, warranty, tort, negligence, strict liability, or otherwise for any loss or damage arising out of, connected with, or resulting from this Agreement or the performance or breach thereof, or from the design, manufacture, sale, delivery, resale, repair, replacement, installation, technical direction of installation, inspection, operation or use of any equipment covered by or furnished under this Agreement, or from any services rendered in connection therewith, shall in no case exceed twenty-five percent (25%) of the purchase price allocable to the Equipment, part or Services that is the subject of the claim. (b) All causes of action against Telstar Instruments arising out of or relating to this Agreement or the performance or breach hereof shall are deemed barred unless brought within one year from the date of discovery or other accrual. (c) In no event, regardless of cause, shall Telstar Instruments be liable for liquidated damages, offsets or penalties of any kind or to indemnify, defend or hold harmless Customer, its officers, directors, members, employees or any third party, arising from or related to the Equipment and/or Services provided by Telstar.

Force Majeure: Telstar shall neither be liable for loss, damage, detention or delay nor be deemed to be in default for failure to perform when prevented from doing so by causes beyond its reasonable control including but not limited to acts of war (declared or undeclared), Acts of God, fire, strike, labor difficulties, acts or omissions of any governmental authority or of Customer, compliance with government regulations, insurrection or riot, embargo, delays or shortages in transportation or inability to obtain necessary labor, materials, or manufacturing facilities from usual sources or from defects or delays in the performance of its suppliers or subcontractors due to any of the foregoing enumerated causes. In the event of delay due to any such cause, the date of delivery will be extended by period equal to the delay plus a reasonable time to resume production, and the price will be adjusted to compensate Telstar Instruments for such delay.

Cancellation: In the event of cancellation by Customer, Customer agrees to fully reimburse and compensate Telstar for all costs associated with this Quotation or subsequent order, including but not limited to engineering, labor, materials, quote and estimating time, and product return fees, plus a ten percent (10%) markup to compensate for disruption in scheduling, planned production, indirect costs and profit. Payment for cancellation shall be due within ten (10) days from the date of submission of charges by Telstar.

Entire Agreement: This Quotation constitutes the entire agreement between Telstar and Customer. There are no agreements, understandings, restrictions, warranties, or representations between Telstar and Customer other than those set forth herein or herein provided. This Quotation may only be amended, changed or revised by a written

amendment signed by an authorized representative of Telstar. No oral or implied agreements shall be of any force or affect.

Precedence: In the event Telstar is issued an authorization for work, Purchase Order, Contract or similar Agreement with conflicting Terms and Conditions than those set forth herein, these Terms and Conditions will take precedence and will supersede any and all other conflicting Terms and Conditions.

Submittals: In the event Telstar receives a Notice to Proceed or a written statement to proceed with submittals, Telstar will be entitled to compensation based on percent of completion of submittal cost to Customer. Telstar will prepare only one set of submittals, and any resubmittals shall be subject to an additional charge for engineering time and other costs in preparing re-submittals.

Prevailing Wages: Customer must promptly inform Telstar when a project will be registered on the Department of Industrial Relations. Customer must inform Telstar if Certified Payroll Reports are required to be submitted to Customer. If Customer requests Certified Payroll Reports beyond four weeks in arrears, Customer may be charged an administrative processing fee of $50.00 per week generated for said reports.

Authorized Signers: Only the following authorized signers of Telstar have the complete legal authority to bind contractual documents: Robert S. Marston (President/Secretary), John D. Gardiner (Vice President/Treasurer), Tammy Misenhimer (Contract Administrator). If a document is signed by an unauthorized signer, the document will be void and unenforceable.

Industry Material Pricing and Delivery: Telstar is unable to hold prices on materials for more than 7 days. Prices for plastic, copper, steel, and other commodities fluctuate daily. Our vendors and manufacturers are experiencing unprecedented delays due to current industry labor shortages, shortage of containers, port congestion, and raw material shortages, that have extended lead times significantly. Telstar reserves the right to amend the delivery date and pricing of materials set forth in this quotation. Telstar considers any of the above related changes imposed by our vendors and manufacturers as outside its reasonable control and subject to Force Majeure provisions.

Insurance: Telstar's standard insurance limits will apply.

Open Shop: Telstar is an Open Shop contractor and will not be signatory to any unions.

We look forward to working with you on this project. If you have any questions, please contact me at the phone number below.

Sincerely,

Felipe Martinez
Electrical Engineer / IC&E Specialist
Telstar Instruments
(559) 584-7116

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: I.6.

Wording for Agenda: Approve emergency water service line repairs of $31,240.01 from Fiscal Year 2024/25 Water Fund CIP budget expenditure account 105.461.080.003 for West Valley Construction of Campbell, CA to perform emergency repairs on a water main and replace a blow off.

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Submitting Department: Public Works
Contact Name: Marie Arroyo, Administrative Assistant
Adam Ennis, City Administrator
Phone Number: (559)592.3318
Email: marroyo@exetercityhall.com
adam@exetercityhall.com

Department Recommendation:

Staff recommends that the City Council approve the emergency water service line repairs of $31,240.01 from Fiscal Year 2024/25 Water Fund CIP budget expenditure account 105.461.080.003 for West Valley Construction of Campbell, CA to perform emergency repairs on a water main and replace a blow off.

Summary/Background:

In recent months city crews have responded to three separate water leaks with unique circumstances complicating the repairs. Staff reached out to three contractors from our approved list to obtain quotes for said repairs. One of the contractors, Lyles Utility, submitted the lowest bid. However, they withdrew their bid after closing the underground utility division of their company. One of the leaks, which was located on Rocky Hill near Dobson, abruptly became critical demanding that the city crew work through the night making the repair. With these changes the second lowest bidder, West Valley Construction provided an updated estimate reflecting the two remaining leaks.

West Valley Construction	
235 N Kaweah (Cal Trans encroachment with traffic control)	$18,543.68
540 Village Ct (blow off replacement)	$12,696.33
Total	$31,240.01

Due to the urgent nature of the emergency repairs, the City Administrator authorized repairs to get started while this item was coming to the City Council for approval.

Fiscal Impact:

Emergency repair will be funded using $31,240.01 of $120,000.00 approved funds from FY 2024/25 Water Capital Improvement Plan account for Water Service Line Replacement 105.461.080.003.

Prior Council/Board Actions:

None.

Attachments:

- Lyles Utility Cost Estimate
- West Valley Construction Cost Estimate
- Bill Nelson General Engineering Cost Estimate
- West Valley Construction Cost Estimate – Revised

Recommended motion to be made by Council/Board: I move to approve the emergency service line repair of $31,240.01 from Fiscal Year 2024/25 Water Fund CIP budget expenditure account 105.461.080.003 for West Valley Construction of Campbell, CA to perform emergency repairs on a water main and replace a blow off.

Dan Espinola

From: Roman Hernandez <rhernandez@lylesutility.com>
Sent: Friday, August 23, 2024 2:49 PM
To: Dan Espinola
Subject: RE: 3 water leaks in Exeter
Attachments: T & E Rates 2024- 2025 Exeter.pdf

Dan,

I did a rough estimate for the leak locations:

1. 543 Village ct. there is a metal plate over the blow off
2. 219 Kaweah east side of road
3. 945 Rocky Hill at the entrance to the bus yard

To pothole, remove AC, demo concrete (blowoff), fix the services (pipe fittings by Exeter), sand backfill, slurry fill voids, AC patch, and concrete repair to v-gutter will cost around $ 48,000.00. Again, I recommend performing this work T&E, because we just don't know what we are going to run into once we expose the pipe; therefore cost may be less or more depending how much damage is done by the leaks. Give me a call if you have any questions.

Thanks,

Roman D. Hernandez
Vice President
Office:(661) 679-1190
Fax: (661) 885-4240
Mobile:(661) 852-1319
LYLES UTILITY CONSTRUCTION, LLC

This e-mail and any files attached are the confidential property of Lyles Utility Construction,LLC and intended solely for the use of the individual or entity to whom they are addressed. Please reply immediately by-email to the sender if you have received this e-mail by mistake and then delete this e-mail and your reply from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, be incomplete, delayed, or contain viruses; therefore the company will not accept any liability in respect to actions taken as a result of receipt of this e-mail. Unless the intention to contract has been expressly manifest in this message, this message shall not be construed as a solicitation to contract nor an offer or acceptance of contractual obligations. Any views or opinions expressed in this e-mail are solely those of the author and do not necessarily represent those of the company.

Lyles Utility Construction,LLC

From: Dan Espinola <despinola@exetercityhall.com>
Sent: Thursday, August 22, 2024 8:13 AM
To: Roman Hernandez <rhernandez@lylesutility.com>
Subject: RE: 3 water leaks in Exeter

CAUTION: External Email.

1. 543 Village ct. there is a metal plate over the blow off
2. 219 Kaweah east side of road
3. 945 Rocky Hill at the entrance to the bus yard

You can call me on my cell 559 804 1519 I can meet you and give you the history so you can make a quote.

WEST VALLEY CONSTRUCTION

License#174968 Phone:408-371-5510
603 Technology Parkway, Campbell CA 95008

To:	City Of Exeter	**Contact:**	Marcus Millan
Address:	Exeter, CA 93221	**Phone:**	
		Fax:	
Project Name:	City Of Exeter Leaks	**Bid Number:**	24-0826
Project Location:		**Bid Date:**	8/26/2024

West Valley Construction Co., Inc. is pleased to offer the following quotation for the above referenced project. Further clarification regarding supply and/or installation of labor, equipment and materials is contained herein.

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1105 Rocky Hill Dr					
1	Replace Service/Repair Main	1.00	LS	$12,251.89	$12,251.89
2	Asphalt Restoration	1.00	LS	$7,943.68	$7,943.68
		Total Price for above 1105 Rocky Hill Dr Items:			**$20,195.57**
235 N Kaweah Ave					
1	Replace Water Service	1.00	LS	$8,214.16	$8,214.16
2	Asphalt& Concrete Restoration	1.00	LS	$10,329.52	$10,329.52
		Total Price for above 235 N Kaweah Ave Items:			**$18,543.68**
540 Village Ct					
1	Replace Blow Off	1.00	LS	$8,724.49	$8,724.49
2	Asphalt Restoration	1.00	LS	$3,971.84	$3,971.84
		Total Price for above 540 Village Ct Items:			**$12,696.33**

Total Bid Price: $51,435.58

Notes:

- Exclusions. All bond, inspection and permit fees are excluded from this Proposal.
- Costs of Changes. Any additional cost incurred by West Valley Construction Company ("West Valley") due to changes in engineering and/or specifications or other changes, including verbal directives, shall be agreed upon or West Valley shall be entitled to additional equitable compensation. West Valley shall also be entitled to additional equitable compensation in the event Customer or the project owner unreasonably delays the performance of the work.
- Prerequisites to Start of Work. Work shall not proceed before all preliminary notice information and any contemplated additional contractual requirements ("Additional Terms") have been furnished, agreed upon and executed between parties. This Proposal is subject to revision upon review of proposed Additional Terms.
- Expiration of Proposal. This Proposal is to remain valid for 30 calendar days and shall expire at the end of such period if not executed by the party to whom this Proposal is submitted ("Customer").
- Prevailing Terms. This Proposal shall be attached as an Exhibit to any Additional Terms. In the event of any conflict between Additional Terms and those contained within this Proposal, this Proposal shall control.
- General Terms. This Proposal constitutes the offer of West Valley. It becomes a binding contract when accepted by either acknowledgement or performance. THIS PROPOSAL MAY ONLY BE ACCEPTED ON THESE TERMS AND CONDITIONS. ADDITIONAL OR DIFFERING TERMS, WHETHER IN AN ACKNOWLEDGMENT, INVOICE OR OTHER DOCUMENT, SHALL NOT BECOME PART OF THIS PROPOSAL UNLESS AGREED TO IN WRITING BY WEST VALLEY.
- Payment. Customer will pay West Valley for the satisfactory performance of the work under this Proposal within thirty (30) days from the invoice date. West Valley may elect to invoice upon completion or monthly. Any past due payments are subject to late fees of 2% per month. West Valley reserves the right to suspend or terminate performance in the event any sums owed are not paid when due.
- Taxes. Unless otherwise specified, the proposed price includes all applicable taxes.
- Warranty. For a period of one (1) year following substantial completion of West Valley's work, West Valley warrants that its work will conform to the specifications or drawings furnished by Customer in all material respect and will be free from defects, including in labor and materials. West Valley does not warrant any goods subject to a manufacturer's warranty, but assigns the manufacturer's warranty to Customer. All implied warranties are expressly disclaimed. West Valley's sole liability with respect to the foregoing warranties shall be to repair or replace the defective work or refund the price paid.

- Indemnity. To the greatest extent permitted by law, Customer shall indemnify, defend, and hold harmless West Valley and its directors, officers, agents and employees from and against any and all actual or alleged claims, demands, costs, liabilities, penalties, damages and expenses, including actual attorney's, consultant's and expert's fees and costs, arising out of or relating to defects in plans or specifications provided by Customer and the active negligence of Customer, its agents or contractors.
- Limitation of Liability. West Valley shall not be liable for any lost profits, loss of use, special, indirect, incidental, consequential or punitive damages, whether or not West Valley has been advised of the foreseeability of such damages.
- Force Majeure. Neither West Valley nor Customer shall be responsible for delays or defaults due to causes beyond their respective control and without fault or negligence.
- Entire Agreement. This Proposal, together with any applicable specifications/documentation, and any Additional Terms agreed to in writing by West Valley and Customer, constitutes the entire agreement of the parties and may not be amended except in writing signed by both parties. Any conflicting terms are overridden and disclaimed.
- Attorney's Fees. In the event of any action to enforce this Proposal, the prevailing party shall ben entitled to recover their attorney fees and costs.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. **Buyer:** _____ **Signature:** _____ **Date of Acceptance:** _____	**CONFIRMED:** **West Valley Construction Company Inc.** **Authorized Signature:** _____ **Estimator:** Michael Avila 559-443-1105 MAvila@wvcc.com

8/26/2024 2:53:45 PM

Bill Nelson General Engineering Construction, Inc.

1099 E. Champlain Dr.
Suite 'A', PMB 269
Fresno, CA 93720
Office: PH (559) 439-1756 FAX (559) 439-1726
estimating@bngec.us

To:City of Exeter			
Project: Water Repairs		**Date:**	8/21/2024
		CP #	01

COST PROPOSAL

General Description:

Furnish all Labor, Tools, Materials, Equipment, and Incidentals to repair 3 water main breaks for the City of Exeter. This proposal shall only be used as a estimate. Repairs may exceed; reduce. T&M will be tracked and reported to the City of Exeter and billed by material, equiptment and labor daily.

LABOR

QTY	POSITION	REGULAR				OVERTIME				TOTAL AMOUNT
		HRS	Man-Hours	RATE	AMNT	HRS	Man-Hours	RATE	AMNT	
1	Foreman	60	60	114.11	$6,846.60	0	0	146.76	0.00	$6,846.60
1	Operator	60	60	110.39	$6,623.40	0	0	141.19	0.00	$6,623.40
2	Laborers	60	120	76.10	$9,132.00	0	0	96.52	0.00	$9,132.00
									Subtotal:	$22,602.00
									P&O:	$4,972.44
									Labor Total:	**$27,574.44**

	EQUIPMENT	HOURS	RATE	AMOUNT
1	Crew Truck	40.00	$79.00	$3,160.00
1	Cat 420F2 4x4 Loader/ Backhoe w/ Bucket	40.00	$91.86	$3,674.40
1	Compaction Wheel, BH	40.00	$25.00	$1,000.00
1	Compressor	40.00	$25.49	$1,019.60
1	Hydro-Static Pump	8.00	$25.49	$203.92
			Subtotal:	$9,057.92
			P&O:	$1,992.74
			Equipment Total:	**$11,050.66**

UNIT	MATERIALS	QTY	UNIT PRICE	AMOUNT
LD	Sand, Pipe Zone Backfill	2.00	$650.00	$1,300.00
LD	Concrete, Thrust Blocks	2.00	$950.00	$1,900.00
			TAX:	$256.00
			Subtotal:	$3,456.00
			P&O:	$760.32
			Material Total:	**$4,216.32**

UNIT	SUBS / MISC.	QTY	UNIT PRICE	AMOUNT
LS	Mobilization / Demob	8.00	$175.00	$1,400.00
LS	Saw Cutting	1.00	$4,500.00	$4,500.00
LS	Traffic Control	1.00	$10,390.00	$10,390.00
LS	Trench Shoring	1.00	$2,344.00	$2,344.00
			Subtotal:	$18,634.00
			P&O:	$4,099.48
			Subs / Misc. Total:	**$22,733.48**

Total:	**$65,574.90**

THE FOLLOWING PROVISIONS / EXCLUSIONS APPLY TO THIS BID PROPOSAL:

City of Exeter Water Repairs

Bid Provisions:

- This is a Cost Estimate Only based on the Information Provided by the Owner. All work will be Performed on T&M.
- Mobilization & Demobilization Costs are figured in to the total lump sum amount
- One Mob / De-mob. Additional Mobilizations will result in Additional Costs.

Specific Bid Exclusions:

- WATER TRUCK AND WATER METER SHALL BE PROVIDED BY THE CITY OF EXETER
- ALL MATERIALS NEEDED TO COMPLETE THE REPAIRS SHALL BE PROVIDED BY THE CITY OF EXETER

General Exclusions:

- ASPHALT AND CONCRETE SAWCUTTING, GRINDING, REMOVAL AND/OR DISPOSAL UNLESS SPECIFIED
- REPLACEMENT OF AC / CONCRETE / VEGITATIVE IMPROVEMENTS UNLESS SPECIFIED
- DISPOSAL AND HAUL OFF ANY DISPLACED MATERIAL OR ANY IMPORT MATERIAL
- TREE OR GROUND VEGITATION REMOVAL AND/OR DISPOSAL
- HAZARDOUS WASTE REMOVAL, ASBESTOS REMOVAL, HAZARDOUS WASTE FEES, SUBCONTRACTOR COSTS FOR WASTE REMOVAL.
- TEMPORARY PAVING OR PERMANENT PAVING NOT BID AS AN ITEM
- SUBGRADE PREP FOR PAVING UNLESS WE ARE PERFORMING THE PAVING FOR OUR WORK.
- CONCRETE WORK EXCEPT FOR CONCRETE REQUIRED FOR OUR WORK INCLUDED IN BID ITEM(S)
- TRAFFIC CONTROL PLANS, EQUIPMENT, AND IMPLEMENTATION
- TRAFFIC CONTROL FEES
- SIGNING, STRIPING, OR MARKERS
- DEWATERING
- BLASTING
- WAIVER OF SUBROGATION OR INSURANCE RESPONSIBILITIES BEYOND NORMAL REQUIREMENTS
- COMPACTION TESTING FEES
- STAKING / SURVEYING FEES
- INSPECTION FEES
- PERMITS FEES
- UTILITY CONNECTION FEES / RULE 16
- CONSTRUCTION WATER FEES, METER DEPOSITS
- PORTA POTTY
- CONCRETE WASHOUTS
- SWPPP PLAN AND IMPLEMENTATION, WE WILL USE BMP FOR OUR WORK ONLY, ALL OTHER SWPPP WORK IS EXCLUDED
- LIQUIDATED DAMAGES
- OVERTIME, WEEKEND, AND NIGHT WORK
- PERMANENT FENCING & TEMPORARY FENCING
- DELAYS DUE TO UTILITY CONFLICTS OR UNFORSEEN CONDITIONS WILL RESULT IN ADDITIONAL COST
- DAMAGE TO OUR FACILITIES BY OTHER CONTRACTORS THAT WE ARE REQUIRED TO REPAIR WILL RESULT IN ADDITIONAL COSTS
- NOT RESPONSIBLE FOR DAMAGE TO OUR SCOPE OF WORK ONCE ACCEPTED BY THE JOB SITE SUPERINTENDENT AND/OR INSPECTOR INVOLVED, ON-SITE OR OFF-SITE

PLEASE INCLUDE THESE AS AN ATTACHMENT/EXHIBIT UPON ACCEPTANCE

Bill Nelson General Engineering Construction, Inc. is signatory with:

Operating Engineers Local 3

Laborers Local 294

CA CONTRACTORS LICENCE #692068

DIR #1000003438

SBE #34857

WEST VALLEY CONSTRUCTION

License#174968 Phone:408-371-5510
603 Technology Parkway, Campbell CA 95008

To:	City Of Exeter	**Contact:**	Marcus Millan
Address:	Exeter, CA 93221	**Phone:**	
		Fax:	
Project Name:	City Of Exeter Leaks	**Bid Number:**	24-0826-2
Project Location:		**Bid Date:**	10/9/2024
Addendum #:	-		

West Valley Construction Co., Inc. is pleased to offer the following quotation for the above referenced project. Further clarification regarding supply and/or installation of labor, equipment and materials is contained herein.

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
235 N Kaweah Ave					
1	Replace Water Service	1.00	LS	$8,214.16	$8,214.16
2	Asphalt& Concrete Restoration	1.00	LS	$10,329.52	$10,329.52
		Total Price for above 235 N Kaweah Ave Items:			**$18,543.68**
540 Village Ct					
1	Replace Blow Off	1.00	LS	$8,724.49	$8,724.49
2	Asphalt Restoration	1.00	LS	$3,971.84	$3,971.84
		Total Price for above 540 Village Ct Items:			**$12,696.33**

Total Bid Price: $31,240.01

Notes:

- Exclusions. All bond, inspection and permit fees are excluded from this Proposal.
- Costs of Changes. Any additional cost incurred by West Valley Construction Company ("West Valley") due to changes in engineering and/or specifications or other changes, including verbal directives, shall be agreed upon or West Valley shall be entitled to additional equitable compensation. West Valley shall also be entitled to additional equitable compensation in the event Customer or the project owner unreasonably delays the performance of the work.
- Prerequisites to Start of Work. Work shall not proceed before all preliminary notice information and any contemplated additional contractual requirements ("Additional Terms") have been furnished, agreed upon and executed between parties. This Proposal is subject to revision upon review of proposed Additional Terms.
- Expiration of Proposal. This Proposal is to remain valid for 30 calendar days and shall expire at the end of such period if not executed by the party to whom this Proposal is submitted ("Customer").
- Prevailing Terms. This Proposal shall be attached as an Exhibit to any Additional Terms. In the event of any conflict between Additional Terms and those contained within this Proposal, this Proposal shall control.
- General Terms. This Proposal constitutes the offer of West Valley. It becomes a binding contract when accepted by either acknowledgement or performance. THIS PROPOSAL MAY ONLY BE ACCEPTED ON THESE TERMS AND CONDITIONS. ADDITIONAL OR DIFFERING TERMS, WHETHER IN AN ACKNOWLEDGMENT, INVOICE OR OTHER DOCUMENT, SHALL NOT BECOME PART OF THIS PROPOSAL UNLESS AGREED TO IN WRITING BY WEST VALLEY.
- Payment. Customer will pay West Valley for the satisfactory performance of the work under this Proposal within thirty (30) days from the invoice date. West Valley may elect to invoice upon completion or monthly. Any past due payments are subject to late fees of 2% per month. West Valley reserves the right to suspend or terminate performance in the event any sums owed are not paid when due.
- Taxes. Unless otherwise specified, the proposed price includes all applicable taxes.
- Warranty. For a period of one (1) year following substantial completion of West Valley's work, West Valley warrants that its work will conform to the specifications or drawings furnished by Customer in all material respect and will be free from defects, including in labor and materials. West Valley does not warrant any goods subject to a manufacturer's warranty, but assigns the manufacturer's warranty to Customer. All implied warranties are expressly disclaimed. West Valley's sole liability with respect to the foregoing warranties shall be to repair or replace the defective work or refund the price paid.
- Indemnity. To the greatest extent permitted by law, Customer shall indemnify, defend, and hold harmless West Valley and its directors, officers, agents and employees from and against any and all actual or alleged claims, demands, costs, liabilities, penalties, damages and expenses, including actual attorney's, consultant's and expert's fees and costs, arising out of or relating to defects in plans or specifications provided by Customer and the active negligence of Customer, its agents or contractors.

- Limitation of Liability. West Valley shall not be liable for any lost profits, loss of use, special, indirect, incidental, consequential or punitive damages, whether or not West Valley has been advised of the foreseeability of such damages.
- Force Majeure. Neither West Valley nor Customer shall be responsible for delays or defaults due to causes beyond their respective control and without fault or negligence.
- Entire Agreement. This Proposal, together with any applicable specifications/documentation, and any Additional Terms agreed to in writing by West Valley and Customer, constitutes the entire agreement of the parties and may not be amended except in writing signed by both parties. Any conflicting terms are overridden and disclaimed.
- Attorney's Fees. In the event of any action to enforce this Proposal, the prevailing party shall ben entitled to recover their attorney fees and costs.

ACCEPTED:	**CONFIRMED:**
The above prices, specifications and conditions are satisfactory and are hereby accepted.	**West Valley Construction Company Inc.**
Buyer: _____	
Signature: _____	**Authorized Signature:** _____
Date of Acceptance: _____	**Estimator:** Michael Avila 559-443-1105 MAvila@wvcc.com

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: I.7.

Wording for Agenda: Approve a request from Jason Moule representing Exeter Fire Station 11 for a street closure of F Street between the City Public Parking Lot and Palm Street to host the South Valley Battle of the Badges Blood Drive at 137 North F Street between the hours of 2:00 pm - 8:00 pm on Wednesday November 08, 2024, and a fee waver in the amount of $266.00.

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Submitting Department: Public Works
Contact Name: Marie Arroyo, Administrative Assistant
Adam Ennis, City Administrator
Phone Number: (559)592-3318 X 4002
Email: marroyo@exetercityhall.com, adam@exetercityhall.com

Department Recommendation:

Staff recommends that the City Council approve the request from Jason Moule representing Exeter Fire Station 11 for a street closure of F Street between the City Public Parking Lot and Palm Street to host the South Valley Battle of the Badges Blood Drive at 137 North F Street between the hours of 2:00 pm - 8:00 pm on Wednesday November 08, 2024, and the fee waiver in the amount of $266.00.

Summary/Background:

Exeter Fire Station 11 and their affiliates will join other fire and law enforcement agencies for a friendly blood drive competition. Members of the community are encouraged to donate.

While keeping the public parking lot open, a street closure is requested from the public parking lot approach to Palm Street to provide a safe environment for donors and allow the public to view fire trucks and visit vendor booths which will be located on F Street. This event is free to the public and donors will receive prizes which have been donated by local businesses. The event this year does coincide with the Farmer's Market and the closure of Pine Street. City Staff will provide the necessary traffic control. The public restrooms and street trash receptacles will be used with City staff emptying the trash receptacles and professional cleaning of the restrooms after the event.

Terms and Conditions:

Tulare County Fire will provide the City with the necessary insurance certificate and endorsement as required by the City.

Fiscal Impact:

Minimal staff time providing road closure barricades. $100 Street Closure Permit and $166.00 Special Event Permit fee and a one-time Restroom Cleaning. Tulare County Fire has requested a fee waiver.

Attachments:

- Street Closure Application
- Approved Amplified Sound Permit Application

Recommended motion to be made by Council/Board: I move to approve street closure of F Street between the City Public Parking Lot and Palm Street to host the South Valley Battle of the Badges Blood Drive at 137 North F Street between the hours of 2:00 pm - 8:00 pm on Wednesday November 08, 2024, and a $266.00 Fee Waiver as requested.

City of Exeter Street Closure Application

350 W. Firebaugh – PO Box 237, Exeter, CA 93221
Ph. #559-592-3318 Fax # 559-592-3516

Date of Event: 11/6/24

Name of group requesting street closure: TCFD
Name of contact person: Jason Mull **Phone:** [redacted]
Mailing address: 137 N F St. Exeter **Email :** [redacted]

Alternate Contact Person: Jarod Arambula **Phone** [redacted]
Mailing Address: 137 N F St Exeter **Phone:**

Type of event: Blood drive

Time of closure: 1500 **until** 2000

Details of streets/parking lots/public right of way requesting to be closed: ***(provide map or additional pages if necessary)***

✓ **I have been provided a copy of the City of Exeter *Street Closure Policy* and understand the provisions.**

✓ **I have been provided a copy of the City of Exeter *Street Closure Application Attachment* for insurance/waiver requirements and COVID information and understand my responsibilities.**

✓ **I understand my $50 application fee is nonrefundable and if my event needs to be rescheduled, I will not be required to pay a second application fee.**

Applicant Signature: [redacted] **Date** 8/20/24

Office use: **********
Fee paid

Public Works Director

Chief of Police

Council Approval:

STREET CLOSURE APPLICATION ATTACHMENT

INSURANCE & WAIVERS

General Liability Insurance: *The undersigned shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01 in an amount not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage including without limitation, blanket contractual liability. If a general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. The Undersigned's general liability policies shall be primary and shall not seek contribution from the City's coverage, and shall be endorsed using Insurance Services Office form CG 20 10 (or equivalent) to provide that City and its officers, officials, employees, and agents shall be additional insureds under such policies. When alcohol is being served or sold at any permitted facility, it is mandatory that the General Liability Policy include Liquor Liability Coverage.*

Any failure to comply with reporting provisions of the policies by the Undersigned shall not affect coverage provided the City.

Workers' Compensation: *Organizations with employees shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance with limits of at least one million dollars ($1,000,000). Undersigned shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.*

Indemnity/Hold Harmless Agreement: *Undersigned shall indemnify, defend, and hold harmless the City, its officers, employees, agents and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Undersigned's performance of its obligations under this agreement or out of the operations conducted by Undersigned, except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from Undersigned's performance of this agreement, the Undersigned shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.*

Communicable Disease Waiver and Release: *The coronavirus ("COVID-19") has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend face coverings and social distancing. The City of Exeter cannot guarantee that you will not become infected with COVID-19. Further, attending this facility for a program or activity could increase your risk of contracting COVID-19. By signing this agreement, participant acknowledges the contagious nature of COVID-19 and voluntarily assumes the risk that he/she may be exposed to or infected by COVID-19 while attending this facility and that such exposure or infection may result in personal injury, illness, permanent disability, and death. Participant understands that the risk of becoming exposed to or infected by COVID-19 may result from the actions, omissions, or negligence of himself/herself and others, including, but not limited to, City of Exeter employees, volunteers, and program participants and their families. Participant voluntarily agrees to assume all of the foregoing risks and accept sole responsibility for any injury to himself/herself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that he/she may experience or incur in connection with attendance at the facility. Participant hereby releases, covenants not to sue, discharges, and holds harmless the City of Exeter, its employees, agents, and representatives, of and from the claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. Participant understands and agrees that this release, to the fullest extent permitted by law, includes any claims based on the actions, omissions, or negligence of the City of Exeter, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after attending a facility program or activity.*

I have read the Street Closure Request Application Attachment and do hereby certify that I have been duly authorized by the organization which I represent to enter into this agreement, and that the activity which the organization is sponsoring fully meets the conditions set forth herein and that we agree to observe all rules and procedures as stated.

Print Name of Applicant: Jason Mayle

Signature of Applicant: [redacted] Date: 8/26/24

Primary Phone Number(s): [redacted] Email: [redacted]

City of Exeter

100 North C Street
Exeter, CA 93221
Ph. #559-592-3103 Fax # 559-592-3346

Title 5, Chapter 5.48 –

Sound-Amplifying Systems, Meetings, Assemblies, Parades & Processions

Application for assemblies and parades on public streets, sidewalks and parks, also the use of sound amplifying equipment, within the City of Exeter. This application must be filed within ten (10) days nor more than sixty (60) days prior to the date of the assembly, parade or meeting.

A copy of this permit must be at the operating premises of the amplifying equipment for which this permit is issued.

Name of Applicant Tulare County Fire Dept. Phone No. [redacted]69
Address 952 S Lovers Lane Visalia 93277

Name of Organization _____ Phone No. _____
Address _____

Type of Event Blood drive Location of Event Exeter Fire Station
Date of Event 11/8/24 Start Time 1500 End Time 2000
Type of equipment to be used K-Jug
Additional Information _____

I, Jason Mule, HEREBY AGREE TO ABIDE BY ALL PROVISIONS SET FORTH IN CITY ORDINANCE 5.48 AND ALL OTHER APPLICABLE ORDINANCES OF THE CITY OF EXETER.

[redacted]
Applicant Signature

8/26/24
Date

Chief of Police

[ ] Permit Denied
[X] Permit Approved

(THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.)

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: I.8.

Wording for Agenda: Adoption of Resolution 2024-29, A Resolution of the City Council of the City of Exeter approving the City of Exeter Active Transportation Plan (ATP).

Submitting Department: Public Works
Contact Name: Eddie Wendt, Operations Manager
Adam Ennis, City Administrator
Phone Number: (559) 804-9988, (559) 592-4539
Email: ewendt@exetercityhall.com, adam@exetercityhall.com

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Department Recommendation:

Staff recommends that the City Council adopt Resolution 2024-29, A Resolution of the City Council of the City of Exeter approving the City of Exeter Active Transportation Plan (ATP).

Summary:

On November 14, 2023, Council approved the preparation of the City of Exeter ATP plan by TJKM, subsequent to receiving funding from the Tulare County Association of Governments (TCAG). Based on initial work on the ATP plan and coordination with CalTrans, Council approved the Cycle 7 ATP Grant Application which was due on June 17, 2024. The Draft City of Exeter ATP plan was then completed and presented to Council by TJKM on August 27, 2024. With no comments or requests for edits from the Council, TJKM completed the City of Exeter ATP Plan for approval. This officially approved City of Exeter ATP plan will make Exeter eligible to apply for future State ATP grant funding cycles.

Background:

In 2019, two Exeter High School Students were hit by a vehicle in the crosswalk at Sequoia Drive and SR 65, at the same time the City of Exeter had begun development of the "City of Exeter Complete Streets with American with Disabilities Act (ADA) Compliance and Active Transportation Safety Enhancement Plan. During the study in 2021 Caltrans District 6 participated in a walking audit with City Staff to view the deficiencies along the SR 65 corridor in the City of Exeter, especially near the High School. In fall of 2023, Caltrans began a feasibility study on the SR 65 corridor involving Exeter Union School Distritct, Tulare County Association of Governments (TCAG) and included the use of Street Story (Cal Berkely). Also at the same time, Council Member Riddle arranged a site visit with the California Transportation Commission (CTC) Chair, Lee Ann Eager, who saw firsthand the concerns and needs on the corridor. With the funding approval from TCAG to conduct an ATP, staff began the process in November 2023 by hiring TKJM to prepare the City of Exeter's first ATP plan due to be completed in September 2024.

Simultaneously Caltrans has been working on completing the feasibility study for the SR 65 corridor, which is due out soon. The ATP plan and feasibility study being prepared together has allowed the City of Exter to compile both the consultant's and Caltrans' expertise in recommending projects for the 65 corridor and the City of Exeter. On June 17th, the Cycle 7 ATP grant funding application was submitted to the CTC, with the grant funding awards anticipated to be announced in December of 2024.

Fiscal Impact:

Funding for the cost of preparation of the ATP is being reimbursed through TCAG.

Prior Council/Board Actions:

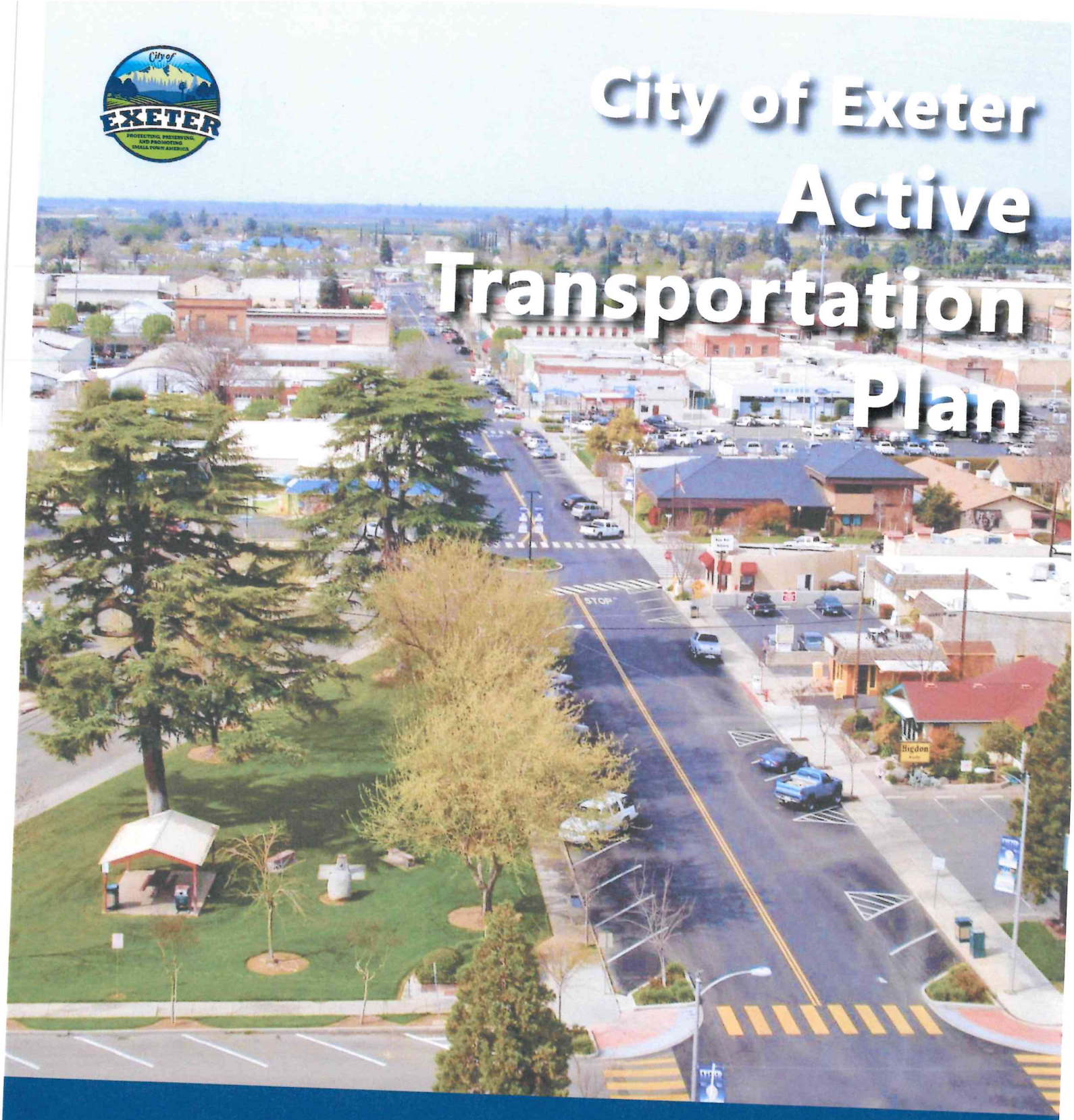
The City Council previously approved the preparation of the City of Exeter ATP plan on November 14, 2023, approved the Cycle 7 ATP Grant Application submittal on June 17, 2024. Draft City of Exeter ATP plan presentation by TJKM on August 27, 2024.

Attachments:

- Final City of Exeter Active Transportation Plan (ATP) without Appendices
    - Appendices will be provided at the City Council meeting and will be made available to the public
- Resolution No. 2024-29

Recommended motion to be made by Council/Board: I move to adopt of Resolution 2024-29, A Resolution of the City Council of the City of Exeter approving the City of Exeter Active Transportation Plan (ATP).

City of Exeter Active Transportation Plan



FINAL REPORT

OCTOBER 2024

PREPARED BY

TJKM

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APPENDICES

Appendix A

A.1 Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan – List of Projects

A.2 ATP Grant Application – Cycle 6

A.3 ATP Grant Application – Cycle 7

Appendix B

Collision Analysis

Appendix C

C.1 Survey Results - Online Map Input Platform – Safetrec

C.2 Survey Monkey _ Community Survey Results

Appendix D

D.1 Bikeway Facilities – Cost Estimates

D.2 Pedestrian Facilities – Cost Estimates

EXECUTIVE SUMMARY

The Exeter Active Transportation Plan (ATP) is a strategic blueprint designed to enhance walking and bicycling within the City of Exeter. As a guiding framework, the ATP aims to foster safer, more accessible, and enjoyable streets and bikeways, particularly benefiting those who rely on non-motorized transportation for daily commuting. This ATP outlines key recommendations to bolster and encourage bicycling and walking while improving the infrastructure to support the City's growing population. The ATP provides a thorough inventory of existing bike and pedestrian infrastructure, identifying areas for improvement, prioritizing enhancements, and outlines sources to secure funding for implementation.

The need for an ATP is underscored by a growing shift in American cities from auto-centric planning to prioritize active transportation modes. This movement is driven by the environmental, health, and economic benefits of reducing reliance on motor vehicles, a trend accelerated by the COVID-19 pandemic. Exeter, with its flat terrain, temperate climate, and a small-town atmosphere, is ideally suited to capitalize on this trend, making it a prime candidate for the development of a comprehensive pedestrian and bicycle network. The ATP's goal is to facilitate a transition from single-occupancy vehicle usage to increased walking and biking as everyday modes of transport.

Exeter's ATP is guided by an Equity Framework that focuses on addressing the needs of the City's most vulnerable user groups, including low-income families, children, elderly residents, people with disabilities, and those without access to cars. The ATP sets forth a vision for a connected and complete pedestrian and bicycle network that provides optimal mobility, safety, and accessibility for all residents, regardless of age or ability. This network is designed to be maintainable, scalable, and seamlessly integrated into the lifestyles of Exeter's residents.

GOALS OF THE ACTIVE TRANSPORTATION PLAN

1. Enhance Mobility
2. Enhance Accessibility and Comfort for All Users
3. Promote Health and Safety
4. Ensure Transportation Affordability for All Residents
5. Maintain and Scale the Network

The current state of Exeter's pedestrian and bicycle infrastructure reveals both strengths and areas for improvement. The existing bicycle network spans 5.97 miles, with most facilities concentrated in the City's central areas. However, there are significant gaps in both the bike and pedestrian networks, particularly in older parts of the City where sidewalks are missing or in poor condition. Community engagement efforts, including an online survey and the use of the Street Story platform, have highlighted these gaps and identified key areas where improvements are needed.

The ATP's recommendations include the development of a low-stress bicycle network, the addition of new bike parking facilities, and a series of pedestrian projects aimed at filling gaps in the existing infrastructure. Project prioritization has been based on criteria including safety improvements, connectivity enhancements, and accessibility to key destinations. Specific projects include:

High-Priority Bicycle Corridors: Development of low-stress bike lanes and protected bike paths on major thoroughfares to connect residential areas with key destinations such as schools, parks, and commercial centers.

Pedestrian Safety Enhancements: Installation of new sidewalks, crosswalks, and pedestrian signals in areas identified as high-risk for accidents and where infrastructure is currently lacking.

Bike Parking Expansion: Creation of additional bike parking facilities in high-traffic areas and near major destinations to encourage cycling and provide secure parking options.

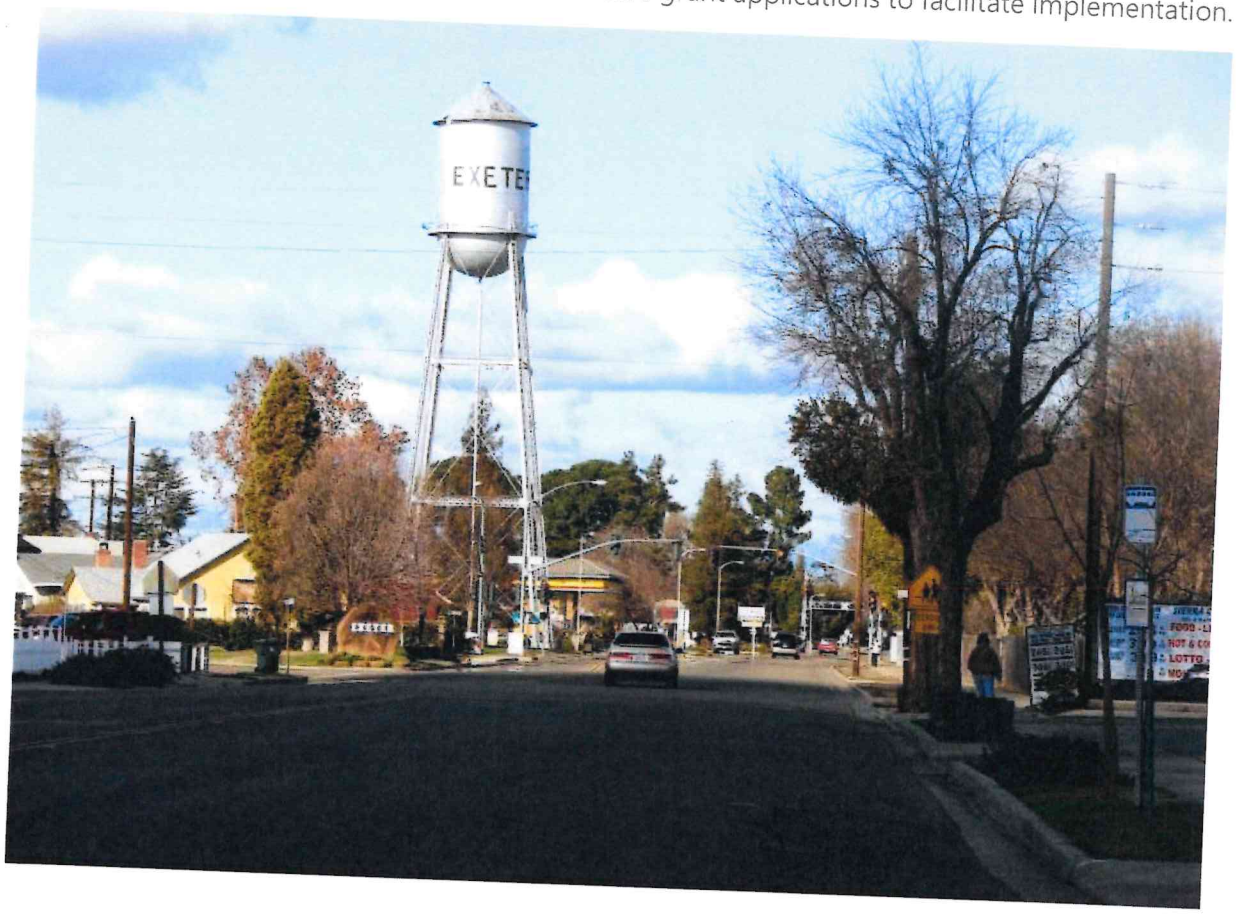
The phased implementation strategy ensures that these projects are executed in a sequence that maximizes impact and aligns with available funding. By addressing immediate needs and planning for future developments, Exeter's pedestrian and bicycle networks will be enhanced progressively to better serve the community.

In conclusion, the Exeter ATP represents a comprehensive and forward-looking approach to enhancing the City's non-motorized transportation infrastructure. By prioritizing the safety and accessibility of walking and biking, the ATP seeks to create a healthier, more vibrant, and equitable community for all Exeter residents. The ATP not only addresses current infrastructure gaps but also sets a path for future improvements, ensuring that Exeter remains at the forefront of active transportation planning.

INTRODUCTION

PURPOSE

The Exeter ATP is a comprehensive document shaping the future of walking and bicycling in the City of Exeter. It is a guiding framework to foster safer, walkable streets and bikeways, particularly benefiting residents who rely on walking or bicycling for daily transportation. The recommendations outlined in this plan aim to bolster and encourage bicycling and walking throughout the city, while also enhancing non-motorized travel infrastructure to accommodate the present and future population. Key components of the ATP include conducting an inventory of existing bike and pedestrian infrastructure, identifying areas for improvement, prioritizing enhancements, and preparing materials for future grant applications to facilitate implementation.



NEED FOR AN ACTIVE TRANSPORTATION PLAN

Many American cities, initially built on auto-centric infrastructure, are now embracing active transportation as a viable alternative to driving. While some are making minor enhancements to support cycling and walking, others are diligently undoing decades of car-centric planning. Environmental, health, and economic benefits underscore the necessity of retrofitting cities to prioritize bicycling and pedestrian friendliness, a movement reinforced by California legislation. Recent statistics illustrate both progress and setbacks, such as the encouraging rates of walking and biking among students in proximity to schools, contrasted with disparities observed among those living farther away. Additionally, with empty nesters increasingly preferring walkable communities, there's a growing demand for pedestrian-friendly environments. The COVID-19 pandemic has further accelerated the shift towards active transportation, with a significant surge in bike commuting observed across cities. As cities adapt, the integration of facilities like protected bike lanes becomes essential to encourage short-distance walking and biking trips. Our ultimate goal in developing this ATP for the City of Exeter is to enhance the safety of walking and biking, facilitating a transition from single-occupancy vehicle usage to increased walking and biking as everyday modes of transport. Through the implementation of projects and programs, we aim to address our community's mobility needs comprehensively.

BENEFITS OF BICYCLING AND WALKING

Numerous environmental, health, and economic benefits stem from bicycling and walking, especially as alternatives to motor vehicle travel. These benefits are supported by research from the Pedestrian and Bicycle Information Center (PBIC). Embracing active transportation not only promotes environmental sustainability, public health, and economic prosperity but also fosters equity and inclusivity within communities. By prioritizing pedestrian and bicyclist safety and investing in infrastructure that encourages walking and cycling, cities can create healthier, more vibrant, and equitable urban environments for all residents.



Health Benefits

Despite advancements in regulations and technology, vehicle emissions remain a significant threat to public health, contributing to respiratory issues, and other ailments. Shifting from driving to bicycling or walking not only reduces emissions but also improves personal health. Regular physical activity like cycling and brisk walking lowers the risk of cardiovascular events, strengthens heart and lung function, and reduces the incidence of high blood pressure, heart attacks, strokes, and other diseases. Additionally, exercise promotes mental well-being and can be seamlessly integrated into daily routines.

Environmental Benefits

Active transportation reduces reliance on motor vehicles and nonrenewable resources, leading to lower greenhouse gas emissions and air pollution. The transportation sector, according to the United States Environmental Protection Agency (EPA), accounted for 28 percent of greenhouse gas emissions in 2021. Moreover, building pedestrian and bike infrastructure offers opportunities to integrate green infrastructure into street design, mitigating urban heat island effects, storm water runoff, and flooding while promoting pedestrian health and safety.

Economic Benefits

Investments in bicycling infrastructure yield economic benefits for individuals and society at large. Bicycling offers cost savings to individuals compared to vehicle ownership, including lower maintenance, insurance, and parking expenses. Converting even a fraction of automobile trips to bicycling or walking trips can alleviate transportation-related costs and congestion. Increased bicycling and walking also result in health-related savings and have been associated with higher property values, increased retail sales, and support for local businesses.

Equity

Transportation equity demands recognizing the diverse needs and safety concerns of various communities. Historically, low-income communities and underserved populations have been marginalized in transportation planning processes, leading to disproportionate pedestrian and bicyclist collisions. Achieving transportation equity requires community engagement to address access disparities and prioritize equity throughout planning and implementation. Enhancing non-motorized transportation options for underserved populations can improve public health, safety, and economic development while fostering community relationships and supporting public transit services.

Quality of Life

The configuration of the built environment, design, land use arrangements, and transportation systems, significantly shape individuals' experiences within a community. Cultivating an environment that embraces and promotes walking, biking, and other active modes of transportation enhances a community's livability and fosters a sense of interconnectedness, ultimately elevating residents' quality of life. By reducing noise and air pollution and dedicating urban spaces to amenities that facilitate safe and enjoyable travel for people of all ages and abilities, communities become more pleasant and inclusive.

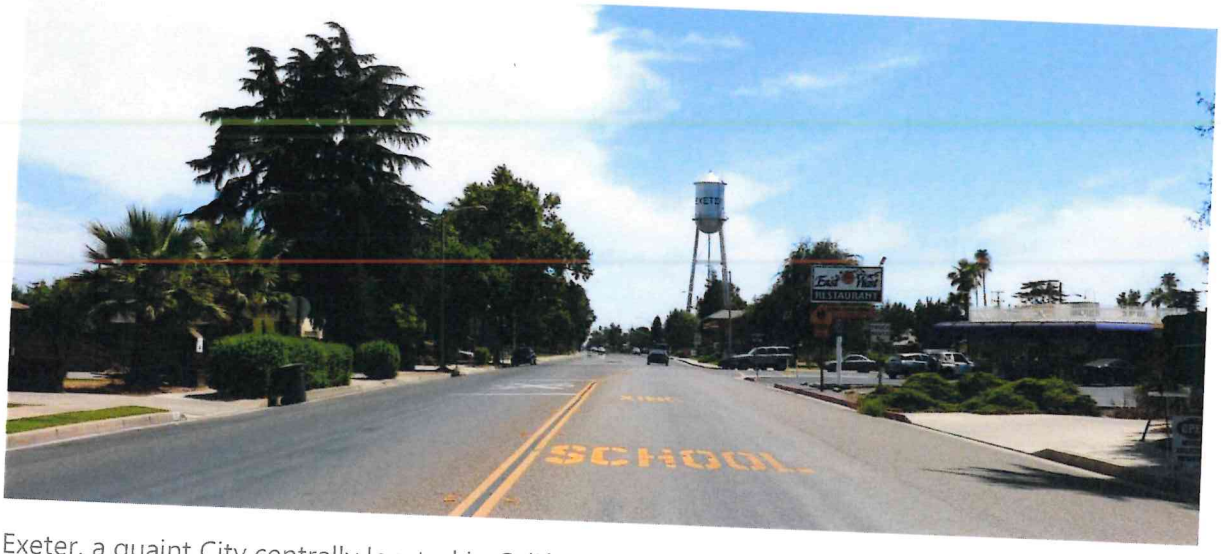
COMMUNITY PRIORITIES

The City of Exeter faces challenges in expanding future bicycle and pedestrian infrastructure and encouraging greater usage of these modes of transportation. Similar to many Californian cities, Exeter's streets prioritize automobiles, which can make bicycling an uncomfortable experience. With the City's ongoing growth, traffic congestion is expected to escalate, exacerbating these challenges. Nonetheless, Exeter has the opportunity to enhance the quantity and connectivity of pedestrian and bicycle facilities, aiming to create safer and more pleasant conditions for active transportation. By doing so, the community can improve accessibility and attractiveness of these alternative modes of travel, thereby fostering a more vibrant and sustainable environment.

The Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan for the City of Exeter (2022), aims to achieve similar goals as the ATP currently in development and is integral to addressing these challenges and improving the overall transportation landscape.



SETTING



Exeter, a quaint City centrally located in California's San Joaquin Valley and Tulare County, boasts a rich history, diverse employment opportunities, and a welcoming small-town atmosphere. The city spans approximately 2.6 square miles and has a population of approximately 10,267 residents, making it a moderately sized City within the southern region of California's Central Valley. The City's topography features gently rolling hills and flat agricultural land, reflecting its status as a prominent agricultural center specializing in citrus cultivation, particularly oranges and lemons. Exeter benefits from a Mediterranean climate, characterized by hot, dry summers and mild, wet winters, conducive to year-round farming activities. Exeter's downtown serves as its commercial, cultural, historical, and civic center, offering easy access to and from all parts of the City and Tulare County via State Route 65 (SR 65) and Visalia Road. Additionally, its proximity to natural attractions such as Sequoia and Kings Canyon National Parks to the east offers residents and visitors abundant opportunities for outdoor recreation and exploration.

Exeter's flat terrain and temperate Mediterranean climate, with average monthly high temperatures ranging from 55 to 94 degrees Fahrenheit, create an ideal setting for walking and bicycling year-round. Additionally, Exeter hosts annual events such as the Hell of a Half Marathon and Rocky Hill Triathlon, showcasing its appeal to athletes and outdoor enthusiasts. Beyond its recreational offerings, Exeter boasts a diversified employment base, including agriculture, manufacturing, education, healthcare, and retail sectors. The city also features a commercial shopping center, neighborhood parks, and a nine-hole golf course, providing amenities for residents and visitors alike. Overall, Exeter offers a vibrant community where residents can explore, live, work, and enjoy a healthy and active lifestyle amidst its picturesque surroundings and small-town charm.

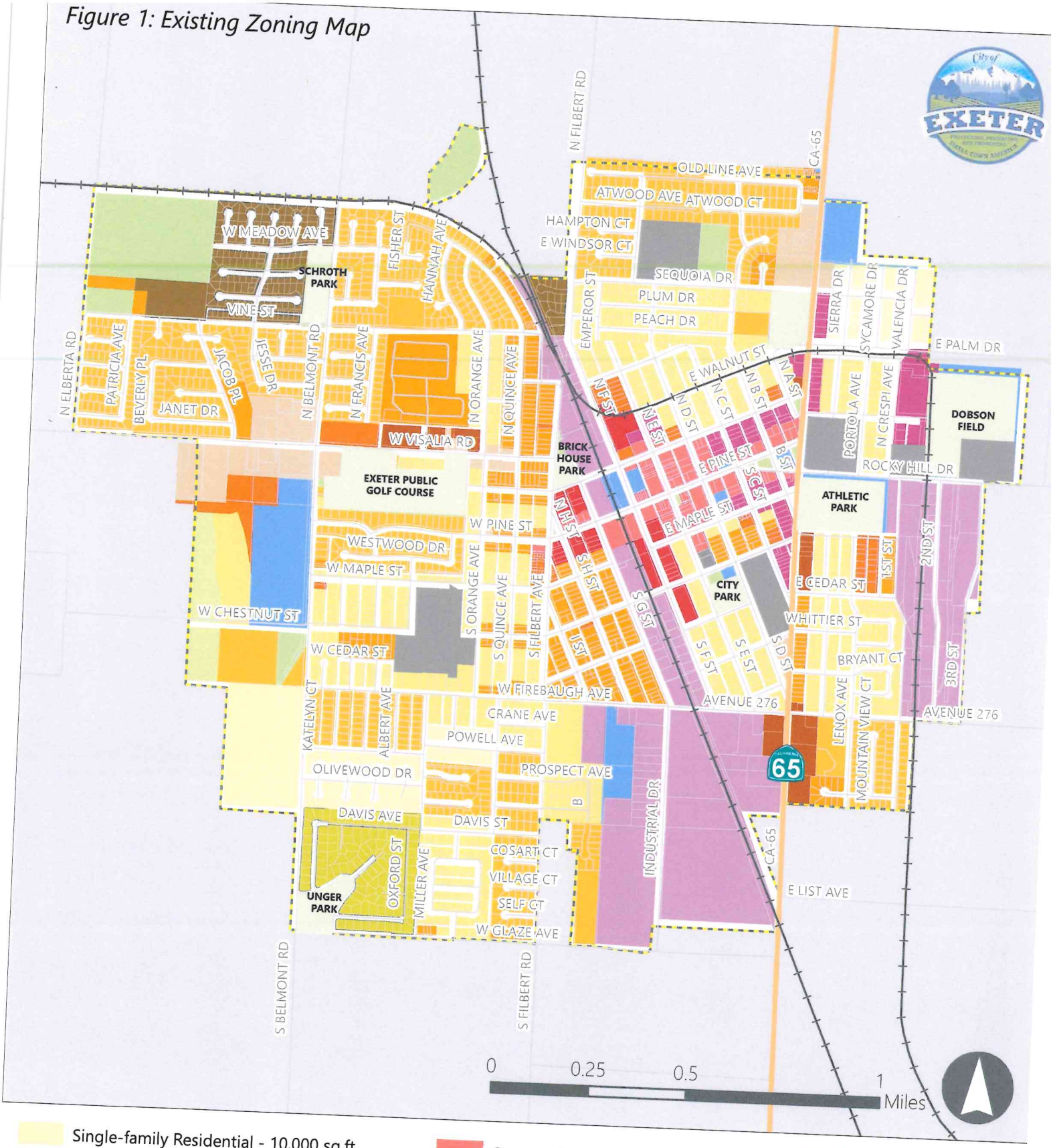
ACTIVITY GENERATORS

The City of Exeter, established by the Southern Pacific Railroad in 1888, originally occupied around 240 acres. The railroad played a pivotal role in shaping the city, which followed a northwest-to-southeast alignment. With abundant water and fertile soils, Exeter rapidly flourished into an agricultural hub, supplying cattle and various agricultural products to U.S. markets. Despite expanded boundaries, Exeter's modern-day development patterns still echo its historical roots.

Figure 1 shows the existing zoning map. The downtown area, centrally positioned and surrounded by rail lines to the north and west and Kaweah Avenue/SR 65 to the east, hosts numerous communities, neighborhood-scale commercial establishments, professional offices, and residential areas. Residential development across the city primarily consists of single-family units on lots ranging from 6,000 to 10,000 square feet. Higher-density housing, including multi-family apartments, is slated for the city center, closer to the historic downtown. Industrial growth is planned for the southern and eastern sections, aligning with existing rail lines.



Figure 1: Existing Zoning Map



- Single-family Residential - 10,000 sq.ft
- Single-family Residential - 6,000 sq.ft
- Single-family Residential - 7,500 sq.ft
- Multi-family Residential (3,000 sq.ft)
- Multi-family Residential - 1,500 sq.ft
- 10,000 sq.ft - PUD
- Community Commercial
- Service Commercial
- Highway Commercail
- Neighborhood Commercial
- Light Manufacturing
- 6,000 sq.ft - PUD
- Public Facilities
- Open Space
- Professional Office
- Transitional
- Urban Reserve
- City of Exeter
- Railroad Track

Understanding the current and future land use patterns in Exeter is crucial for developing a comprehensive pedestrian and bikeway system that is fully interconnected. Establishing connections between trip generators, such as residential areas, and trip attractors or destinations is essential. These activity centers encompass downtown businesses, government centers, schools, shopping centers, parks, athletic fields, and employment centers, all serving as crucial destinations for pedestrian and bicycle trips. Ensuring convenient access to these locations from the pedestrian and bicycle network is paramount to encouraging and promoting such trips. Multi-family housing, inherently serving as a trip attractor and starting/endpoint for many City residents, plays a significant role in this network. The Trip Attractors/Destinations map (**Figure** 2) highlights locations likely to draw the largest number of visitors and residents, including the Save Mart Shopping Center, Exeter High School Athletic Park, and Svenhard's Swedish Bakery. Additionally, the list of current major trip attractors within the city encompasses various destinations, ranging from downtown commercial districts and shopping centers to schools, parks, and industrial complexes. This comprehensive understanding guides the development of infrastructure and amenities to support active transportation and promote a vibrant and accessible community.

Figure 2: Trip Attractors & Generators



According to The Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan for the City of Exeter (2022), the list of current major trip attractors within the City includes the following destinations:

1. Downtown Commercial District
2. Shopping Centers at N. Belmont and W. Visalia Roads
3. Commercial Center at SR 65 and Sequoia Avenue
4. Commercial Center and Medical Offices at W. Visalia Road and Albert Avenue
5. Exeter High School
6. Wilson Middle School
7. Rocky Hill Elementary School
8. Lincoln Elementary School
9. Dobson Field and Exeter High School Athletic Park
10. City Park
11. Schroth Park
12. Unger Park
13. Brick House Park
14. Exeter Public Golf Course
15. Exeter Veterans Memorial Building
16. Light Industrial Complex and Packing House - east of First Street between Firebaugh Avenue and Rocky Hill Drive
17. Industrial Park south of Firebaugh Avenue and both sides of Industrial Drive
18. Higher Density Housing and Senior Housing Complexes

VISIONING

A connected and complete pedestrian and bicycle network that provides regional and local connectivity and integrates seamlessly with the lifestyles of its residents. The network provides optimal mobility while being accessible, safe, convenient, and comfortable for users of all ages and abilities and is highly maintainable and scalable to the city.

GOALS



1. Enhance mobility
   a. Establish a comprehensive network of sidewalks, bike lanes, and multi-use trails, offering diverse transportation options.
   b. Improve connectivity among residential areas, commercial hubs, schools, and recreational spots to facilitate seamless travel.



2. Enhance accessibility and comfort for all users
   a. Improve access to employment, education, retail, parks, libraries, and transit hubs, ensuring inclusivity.
   b. Address barriers hindering marginalized communities from benefiting from these enhancements.
   c. Focus on improving public transit services to enhance overall accessibility.
   d. Tailor transportation solutions to meet the unique needs and travel patterns of vulnerable populations.
   e. Prioritize universal design principles to ensure comfort and usability in facilities.



3. Promote health and safety
   a. Reduce collisions involving cyclists and pedestrians by providing safe infrastructure.
   b. Encourage a healthy lifestyle that incorporates cycling and walking.
   c. Reduce air pollution and vehicular emissions.
   d. Improve visibility and awareness of active transportation facilities through signage, pavement markings, and designated crossings.



4. Ensure transportation affordability for all residents
   a. Reduce future transportation costs by minimizing the need for vehicle ownership or parking in new developments.
   b. Decrease overall transportation expenses for households, considering both current and projected costs.
   c. Reduce travel times for low-income households.



5. Maintain and scale the network
   a. Develop a long-term capital improvement plan to prioritize investments in expanding pedestrian and bicycle infrastructure.
   b. Collaborate with neighboring jurisdictions and regional transportation agencies to leverage resources and maximize impact.
   c. Allocate dedicated funding for ongoing maintenance and upkeep of pedestrian and bicycle infrastructure to ensure sustainability.

EQUITY FRAMEWORK

The City of Exeter ATP is guided by an Equity Framework, which poses key questions:



- **Who are Exeter's most vulnerable user groups?**
- **What level of well-being do the city, and its residents aspire for these communities?**
- **How can the implantation of the plan work toward achieving these aspirations?**

Identifying vulnerable user groups, this Plan outlines a vision and supporting objectives aimed at promoting equity: mobility, accessibility and comfort, safety and health, transportation affordability, and the maintenance and scaling of transportation networks. It also outlines future actions and metrics to gauge progress toward these objectives.

Focusing on vulnerable population

Certain segments of the population face heightened vulnerabilities and disparities within Exeter's transportation system, often exacerbated by systemic factors. The level of disparity tends to increase for individuals belonging to multiple vulnerable groups. These groups include:

1. **Low-income individuals and families**
2. **Children and elderly residents**
3. **Single parents**
4. **People with disabilities**
5. **Minority or marginalized communities**
6. **People who do not own cars or do not drive**
7. **Youth and children in underserved areas**

PERFORMANCE MEASURES

1. Enhance mobility

Objective	Action
1. Establish a comprehensive network of sidewalks, bike lanes, and multi-use trails, offering diverse transportation options.	• Assess existing infrastructure and prioritize areas for sidewalks, bike lanes, and multi-use trail development. • Expand sidewalk networks, focusing on underserved areas and high pedestrian traffic zones. • Develop multi-use trails connecting residential areas, parks, and commercial zones. • Ensure seamless connections between sidewalks, bike lanes, trails, and public transit hubs. • Enhance safety with improved lighting, signage, and traffic calming measures. • Continuously evaluate network effectiveness and gather user feedback for future improvements.
2. Improve connectivity among residential areas, commercial hubs, schools, and recreational spots to facilitate seamless travel.	• Identify and address connectivity gaps between residential, commercial, educational, and recreational areas. • Develop multi-modal infrastructure like sidewalks, bike lanes, and transit routes to link different areas. • Implement Safe Routes to Schools programs to enhance safety for students traveling to school. • Promote transit-oriented development around public transit hubs to integrate amenities within walking distance. • Enhance intersection design and install pedestrian-friendly crosswalks for safer travel. • Provide last-mile connectivity solutions such as shuttles and bike-sharing programs.

How do we measure progress?

- Increase in pedestrian and bicyclist mode share
- Reduction in vehicular trips
- Miles of new bike facilities added to the network
- Miles/number of new pedestrian facilities added to the network
- Track bicycle and pedestrian level-of-service

2. Enhance accessibility and comfort for all users

Objective	Action
1. Improve access to employment, education, retail, parks, libraries, and transit hubs, ensuring inclusivity.	• Create an active transportation network linking residential areas with key destinations like workplaces, schools, and stores. • Increase bicycle parking at schools, parks, medical centers, and grocery stores. • Develop strategies to fund new bicycle and pedestrian facilities. • Prioritize pedestrian and bicycle facilities in overlay, construction, and maintenance projects. • Install wayfinding signage and amenities to guide cyclists and pedestrians. • Implement standards for street furniture supporting active transportation, such as benches and hydration stations. • Maintain obstruction-free pedestrian zones and collaborate with businesses to prevent walkway blockages.
2. Address barriers hindering marginalized communities from benefiting from these enhancements.	• Install bike parking, fix-it stations, and hydration stations at important community spots. • Secure funding for walking and biking supplies giveaways. • Offer free basic bike maintenance training and tool lending at libraries for residents to address bike issues inexpensively.
3. Focus on improving public transit services to enhance overall accessibility.	• Implement bikeways on transit streets following NACTO guidelines to avoid transit disruptions. • Collaborate with Tulare County Regional Transit Agency (TCRTA) to improve bike/pedestrian access to transit and enhance station comfort. • Provide secure bike parking at major transit hubs.
4. Tailor transportation solutions to meet the unique needs and travel patterns of vulnerable populations.	• Conduct surveys and studies to understand transportation challenges faced by vulnerable populations. • Develop specialized transportation services like paratransit and shuttle programs tailored to their needs. • Implement fare programs offering discounts for low-income individuals to enhance affordability.

Objective	Action
	• Offer flexible scheduling options for public transportation to accommodate diverse travel patterns. • Address language and cultural barriers with multilingual and culturally sensitive approaches. • Regularly evaluate and adjust transportation solutions based on feedback and data analysis.
5. Prioritize universal design principles to ensure comfort and usability in facilities.	• Conduct audits to identify accessibility barriers and prioritize improvements. • Develop and implement design standards emphasizing universal design principles. • Engage stakeholders to gather feedback and insights for improving facility comfort and usability. • Design facilities with flexible layouts to accommodate various user preferences. • Launch public awareness campaigns to promote the importance of universal design. • Regularly evaluate facility usability through user feedback and evaluations.

How do we measure progress?

- Miles of new bike facilities added to the network
- Miles/number of new pedestrian facilities added to the network
- Increase in pedestrian and bicyclist mode share
- Increase in the number of student biking and walking to school
- Reduction in the traffic level of stress

3. Promote health and safety

Objective	Action
1. Reduce collisions involving cyclists and pedestrians by providing safe infrastructure.	• Prioritize quick installation of bike and pedestrian facilities on high-traffic collision streets and respond promptly to new collisions. • Improve safety citywide by implementing proven measures like flashing beacons, bulb-outs, and protected intersections. • Fund safety education programs for drivers and cyclists to promote safer behaviors.
2. Encourage a healthy lifestyle that incorporates bicycling and walking.	• Assign city staff to promote group walking and biking programs. • Educate the community about the health benefits of walking and cycling, encouraging active transportation through outreach programs. • Allocate funds for school curriculum integrating biking and walking. Pursue grants for educational initiatives. • Create a citywide bike map for public access. • Launch a bike-friendly business initiative to promote biking and walking among employees and customers.
3. Reduce air pollution and vehicular emissions.	• Develop active transportation network with low-stress facilities and robust pedestrian access to transit. • Aim for 10 percent yearly decrease in vehicle miles traveled by promoting walking, biking, and transit use.

Objective	Action
4. Improve visibility and awareness of active transportation facilities through signage, pavement markings, and designated crossings.	• Enhance visibility with clear signage, pavement markings, and designated crossings for active transportation routes. • Raise awareness through public education campaigns and community engagement efforts. • Implement innovative design elements such as colorful pavement markings and pedestrian-activated signals to enhance visibility and safety. • Monitor effectiveness through regular evaluation and adjustment based on user feedback and evolving transportation needs. • Coordinate with local authorities and transportation agencies to integrate active transportation facilities into future plans.

How do we measure progress?

- Reduction in the number of pedestrian and bicycle collisions
- Walking and bicycling mode share percentage
- Reduction in air pollution caused due to transportation
- Reduction in rate or prevalence of obesity and chronic diseases (e.g., cardiovascular diseases, type 2 diabetes, cancer)
- Number of active transportation education, outreach, and promotional events conducted annually

4. Ensure transportation affordability for all residents

Objective	Action
1. Reduce future transportation costs by minimizing the need for vehicle ownership or parking in new developments.	• Revise Exeter's Zoning Ordinance to decrease parking minimums. • Amend Exeter's Zoning Ordinance to mandate increased bicycle parking in major developments. • Update the Zoning Ordinance to require showers and changing rooms in major non-residential projects. • Ensure compliance with Building Code for pedestrian enhancements in major developments. • Expand transportation demand management (TDM) options to include bike-share passes, fix-it stations, and hydration stations.
2. Decrease overall transportation expenses for households, considering both current and projected costs.	• Construct low-stress biking and walking paths in low-income areas to promote affordable transportation. • Build infrastructure linking public transit hubs with first- and last-mile connections. • Incorporate sustainable transport features into affordable housing projects. • Implement an "Equity Scorecard" to evaluate projects' alignment with community equity goals.
3. Reduce travel times for low-income households	• Improve public transportation by expanding networks, increasing frequency, and implementing dedicated lanes. • Offer subsidized or discounted fare programs and provide free or reduced-cost transit passes for low-income households. • Enhance last-mile connectivity with shuttle services, bike-sharing, and pedestrian infrastructure. • Ensure accessibility of public transportation for individuals with disabilities and elderly passengers. • Invest in infrastructure upgrades strategically, prioritizing underserved communities. • Establish monitoring and evaluation mechanisms to track progress and assess the effectiveness of transportation initiatives.

How do we measure progress?

- Increase in connectivity between transit stops and pedestrian and bikeway facilities
- Reduction in vehicular trips
- Increase in pedestrian and bicyclist counts
- Number of bicycle and pedestrian projects implemented in disadvantaged communities

5. Maintain and scale the network

Objective	Action
1. Develop a long-term capital improvement plan to prioritize investments in expanding pedestrian and bicycle infrastructure.	• Annually review the City's CIP list to promptly integrate recommended projects into new capital projects and maintenance efforts. • Ensure comprehensive consideration of bicycling and walking facilities in all traffic studies and proposed street changes, as well as development projects. • Require new developments and reconstructions to prioritize improving pedestrian and bicycle circulation. • Conduct routine pedestrian and bicycle counts before and after project implementation.
2. Collaborate with neighboring jurisdictions and regional transportation agencies to leverage resources and maximize impact.	• Develop projects from the ATP to enhance the City's competitiveness for grants. • Prioritize projects based on the ATP's recommendations, including equity and funding agency criteria. • Provide an annual Work Plan detailing completed, in-progress, and proposed pedestrian and bicycle projects, including scope, schedule, and budget by funding source. • Implement a development fee requirement to fund the construction and maintenance of sidewalks, bikeways, and trails for new developments.
3. Develop designs that adhere to the principle of replicable modularity and prioritize swift implementation.	• Pilot a few tried and tested projects that would become design standards that can be replicated.

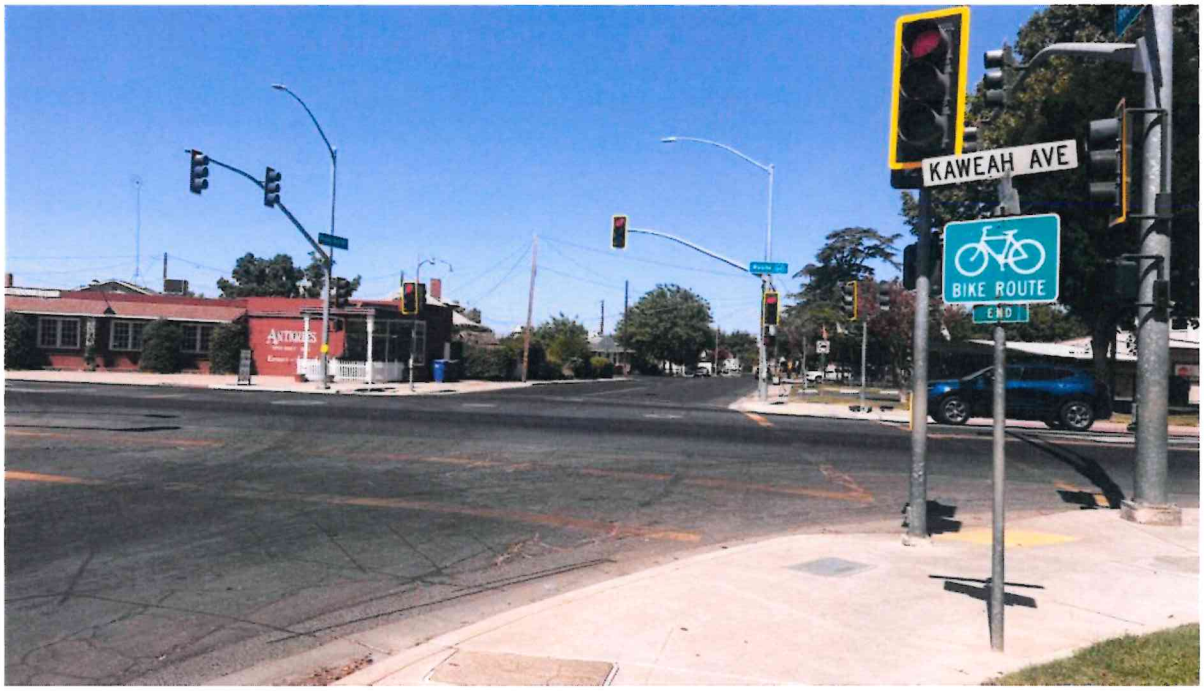
How do we measure progress?

- Miles of new bike facilities added to the network
- Miles/number of new pedestrian facilities added to the network
- Track the increase in pedestrian and bicycle traffic along the existing network
- Track maintenance cost per mile of bike and pedestrian facility

EXISTING CONDITIONS

Gaining insight into the current state of Exeter's roadway conditions, demographics, land use, and other context-specific information is vital for shaping its future planning endeavors. This chapter provides an overview of diverse datasets employed to foster meaningful discussions regarding how each of these elements either facilitates or poses challenges to developing pedestrian and bicycle facilities within the city.

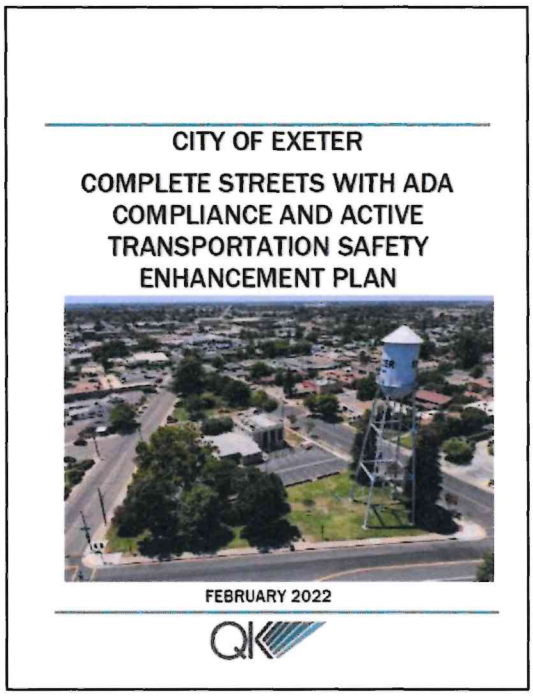
Furthermore, this chapter includes sections on Exeter's land utilization, relevant datasets such as bicycle and pedestrian collision records, an evaluation of existing infrastructure, and an examination of the existing plans and policies adopted by the City. Beyond physical features, data sourced from the 2022 American Community Survey, and the State of California Department of Finance were scrutinized to grasp the demographic and commuting patterns of the Exeter population. Each dataset offers valuable insights crucial for comprehending the street network comprehensively and devising strategies for its improvement.



PLANNING CONTEXT

The ATP integrates regional and local planning initiatives focused on pedestrian pathways, bicycling routes, and trails. These initiatives range from extensive regional planning to the City's General Plan. The subsequent sections provide an overview of the planning documents assessed during the development of this ATP.

COMPLETE STREETS WITH ADA COMPLIANCE AND ACTIVE TRANSPORTATION SAFETY ENHANCEMENT PLAN | 2022

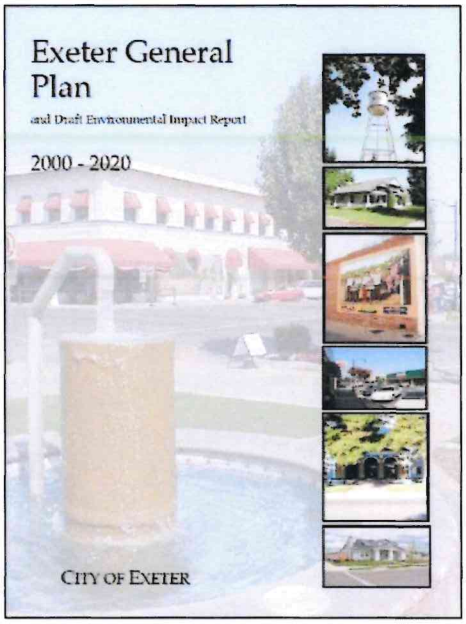


The Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan lays out the strategy to develop an active transportation network in the City inclusive of bicycle, pedestrian, and transit facilities. The plan assesses the state of the active mobility network in the City through a walking audit and crash history analysis identifying issues like storm drains posing safety issues to bicyclists, non-continuous sidewalks, physical barriers on sidewalks, and missing ADA curbs. The plan also conducts a safe routes to school assessment for the five schools in the City, identifying improvements to ensure the safety of students and parents.

The implementation plan contains detailed policy actions for bikeways, pedestrian corridors, safe routes to school improvements, connections to transit, and modifications to truck routes that will encourage active transportation. The ADA self-evaluation included within the plan adopted goals and policies for improvements on city-owned sites to meet the ADA standards. Streets, including sidewalks, intersections, and bus stops, fall under the Title II provisions of ADA. **Appendix A** lists the projects identified in the plan, along with the details. This plan provides policy guidance for developing the ATP.

CITY OF EXETER GENERAL PLAN | 2000-2020

The City of Exeter General Plan is a planning document that compiles the City's long-term vision and outlined policies, standards, and programs to guide decisions concerning the City's development. The General Plan aims to guide the City on land use, circulation, open space, conservation, noise, safety, and housing, and inform the residents about development within the city.



As a relatively old plan, the Circulation Element focuses on roadway capacity and connectivity. Its focus for alternative transportation, including bikes, walking, and transit, is on building a network and ensuring safety. The goals and actions in the General Plan provide a broad direction to the ATP alongside the more recent plans developed by the city.

REGIONAL ACTIVE TRANSPORTATION PLAN FOR THE TULARE COUNTY REGION | 2016

The Tulare County Association of Governments (TCAG) prepared a plan to improve conditions for pedestrians, bicyclists, and all other active modes of transportation in the County. The plan, by providing a solid foundation for the pedestrian and bicycle element of the Tulare County Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), enhances the ability of high-priority projects to compete more effectively for funding from various sources.

The plan identifies benefits of active transportation in Tulare County that fall under five themes: health, mobility, neighborhood livability, the economy, and the environment. The plan presents data on trip-making and traffic collisions and reports information about pedestrian and bicycle issues gathered from all the cities of Tulare County, including the City of Exeter. As part of developing the plan, the County gathered input through public outreach on the barriers, obstacles, and challenges to



walking and biking within the County. The plan identifies four priority pedestrian and bicycle projects within the City of Exeter, including Exeter Safe Routes to School, Rocky Hill Drive pedestrian and bicycle improvements, Belmont Road Path Phase II, and the Exeter citywide bikeway network. The plan provides the ATP direction to position the City of Exeter's active transportation projects within the existing long-term vision for the county and identifies California Transportation Commission's Active Transportation Program, County's Measure R, and Complete Streets efforts within local comprehensive plan updates as potential sources of funding.

ACTIVE TRANSPORTATION PROGRAM GRANT APPLICATION - CITY OF EXETER SR 65 ACTIVE TRANSPORTATION AND COMPLETE STREETS CORRIDOR

The city submitted an active transportation and complete streets proposal to the Cycle 7 of California Transportation Commission's Active Transportation Program grant. The project proposes active transportation improvements for a one-mile segment of the SR 65 from the SR 65/Sequoia Avenue intersection, on the north end of the city, to the south end of the city at the SR 65/Firebaugh Avenue intersection. City staff and community had identified safety and complete street challenges including high-speed traffic, incomplete or non-continuous sidewalks, and absence of bike lanes, in a street that is proximate to Exeter Union High School and many accessible locations. The project proposes sidewalk, bikeway, and crossing improvements that align with the priorities of the TCAG's 2022 Regional ATP for the Tulare County Region. The design recommendations within the proposal include minimizing conflict between pedestrians, bicyclists, and motorists, safe and convenient crossings, reduce vehicle speeds. The projects identified in this proposal are directly related to the scope of the ATP.

Appendix A includes a detailed table of goals and policies from each of the mentioned plans that is relevant to the ATP. It also includes a list of projects that have been included for funding in these plans. This will help inform the development of the ATP and ensure that it is well aligned with County and regional goals.



EXETER AT A GLANCE

Socio-economic Analysis

In 2022, Exeter covered a land area of 2.46 square miles and its population was recorded at 10,327, resulting in a population density of 4,193.8 people per square mile. The City's gender distribution reflects a balance, with 53 percent female and 47 percent male residents, while the average household size is 3.18 people per household. Racially, the population is composed of White alone (57 percent), Black or African alone (1 percent), American Indian and Alaskan Native alone (1 percent), Asian alone (5 percent), some other race alone (25 percent), and a population of two or more races (11 percent). Looking at the **Ethnicity**, 55 percent of total population is identified as **Hispanic or Latino**[1].

Educational attainment is notably high, as 85 percent of the population holds a high school diploma or higher. The median household income is $65,750, and the per capita income is $27,511. The unemployment rate is 19.3 percent. The age distribution demonstrates a varied demographic, with 5 percent under 5 years old, 30.3 percent under 18 years old, and 12.4 percent aged 65 and over. Additionally, 9.7 percent of individuals under 65 have disabilities and 7 percent lack health insurance. *(Source: American Community Survey, 2022)*. **Figure 3** shows a snapshot of the socio-economic characteristics of Exeter.

[1] According to the US Census data - People who identify their origin as Hispanic, Latino, or Spanish may be of any race. See : https://www.census.gov/topics/population/race/about.html#:~:text=People%20who%20identify%20their%20origin,Hawaiian%20or%20Other%20Pacific%20Islander

Figure 3: Socio-economic Characteristics at a Glance

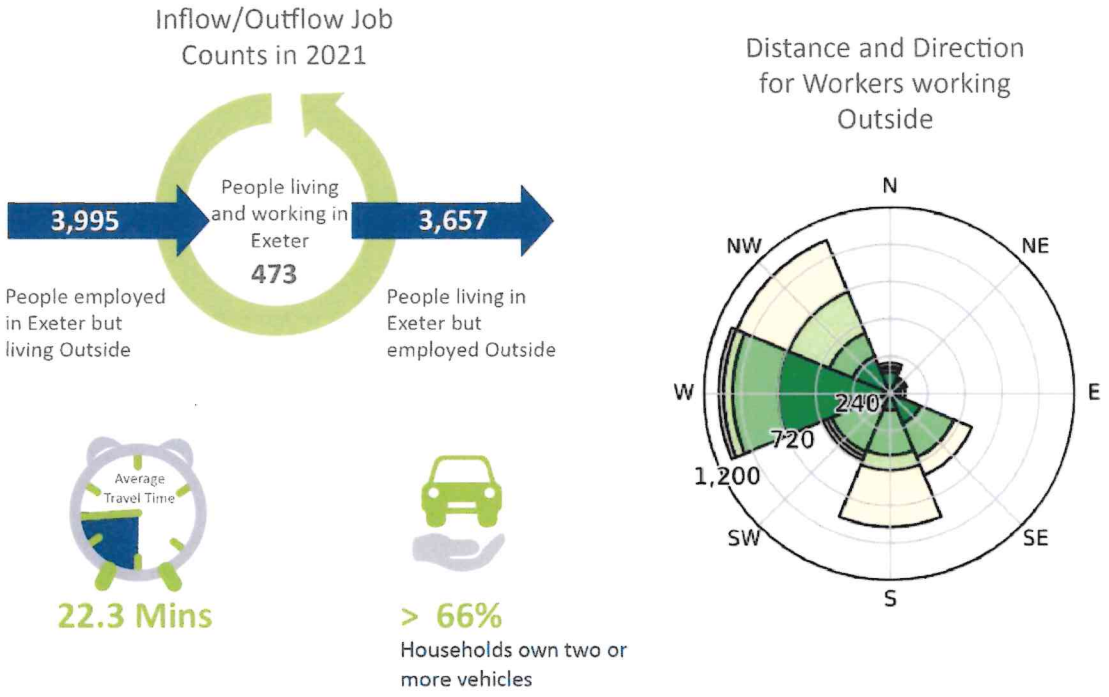


Commute Patterns

The mean commute time to work in Exeter is 22.3 minutes. According to the LEHD Origin-Destination Employment Statistics (LODES) from 2002 to 2021, a total of 3,995 individuals employed in Exeter reside outside the city, while 3,657 residents of Exeter work outside the city. Additionally, 473 individuals living in the City of Exeter are employed within the city limits. Among those commuting outside the city, the majority head west and northwest, toward the cities of Visalia and Fresno, followed by the south and southeast directions.

According to the American Community Survey 2022 (5-year data), the ownership of vehicles in Exeter is distributed as follows: 66 percent of households possess two or more vehicles, while 29 percent own a single vehicle, and 4 percent of households do not have any vehicles. **Figure 4** shows a snapshot of the commute patterns in the city.

Figure 4: Community Commute Patterns

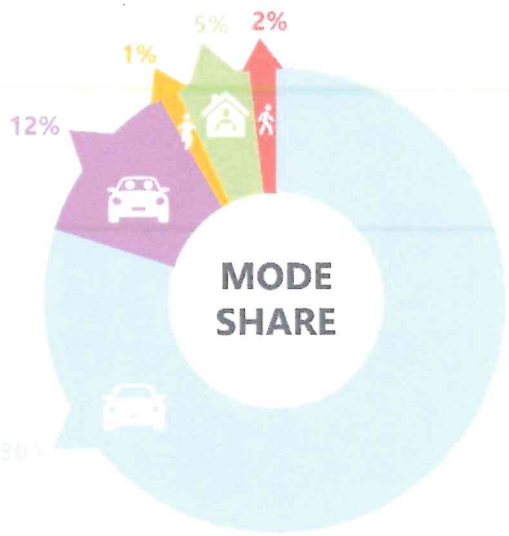


Transportation Mode Share

Of the households surveyed in 2022, a majority of households have access to one or more vehicles with 8 percent reporting lacking access to a vehicle. In addition, according to the U.S. Census 2022 American Community Survey, there are an estimated 3,631 workers in Exeter. The mode split for the worker's commute trips is shown in **Figure** :

- Car, truck, or van – drive alone: **80** percent
- Car, truck, or van – carpooled: **12** percent
- Public transportation (excluding taxicab): **0** percent
- Taxicab, motorcycle, bicycle, or other means of transport: **1** percent
- Worked from home: **5** percent
- Walked: **2** percent

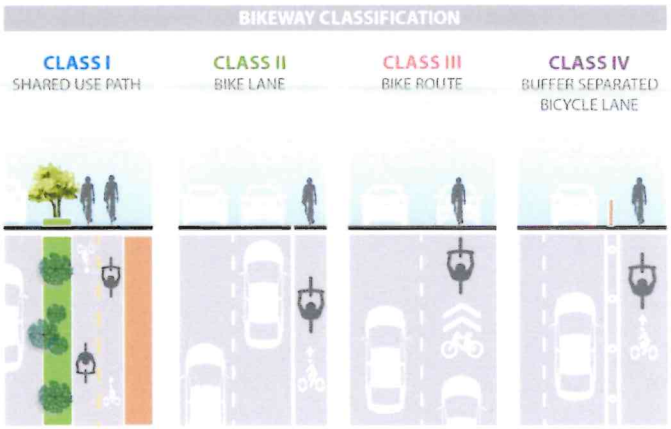
Figure 5: Commute Mode Share



Eighty percent of workers in Exeter drive alone to work, with an additional 12 percent carpooling. Less than one percent utilize transit as their mode of commute. Walking to work constitutes 2 percent of commuters, while 1 percent opt for taxis, motorcycles, bicycles, or other transportation methods. Additionally, 5 percent of workers telecommute. These mode-share patterns underscore the necessity of investing in transit and alternative mobility options. Such investments can mitigate shorter, intra-commute trips, fostering a shift towards healthier, environmentally friendly modes of transport like walking, biking, and transit. This will help alleviate congestion and promote sustainability, benefiting both public health and the environment.

BIKING CONDITIONS

Existing and Previously Proposed Bicycle Facilities



The current bicycle infrastructure network in Exeter spans 5.97 miles and is comprised of bike lanes, bike routes, and shared-use paths. **Table 1** shows the inventory of existing and proposed bicycle facilities. Half of these existing bikeways are bike lanes located in central Exeter along Palm Street, F Street, Chestnut Street, and Filbert Road, while 45 percent are bike routes along Visalia Road, Rocky Hill Drive, and Firebaugh Avenue.

Additionally, a segment of Belmont Road features a shared-use path. Most of the current bicycle facilities facilitate east-west connections, with a single north-south connection on F Street.

Figure 6 presents a heat map illustrating bicycle activity throughout the city. This data, provided by Strava.com, a platform promoting physical activity, highlights Exeter's busiest routes. The most frequented corridors include Visalia Road, Palm Street, Pine Street, Kaweah Avenue/SR 65, and Rocky Hill Drive.

Table 1: Existing and Previously Proposed Bicycle Facilities Inventory

Bicycle Facility Type	Miles	Percent
Existing Bikeways		
Bike Lane	2.99	50%
Bike Route	2.68	45%
Shared Use Path	0.3	5%
Total Existing	5.97	
Proposed Bikeways		
Bike Lane	1.77	24%
Bike Route	4.13	55%
Shared Use Path	1.6	21%
Total Existing	7.5	

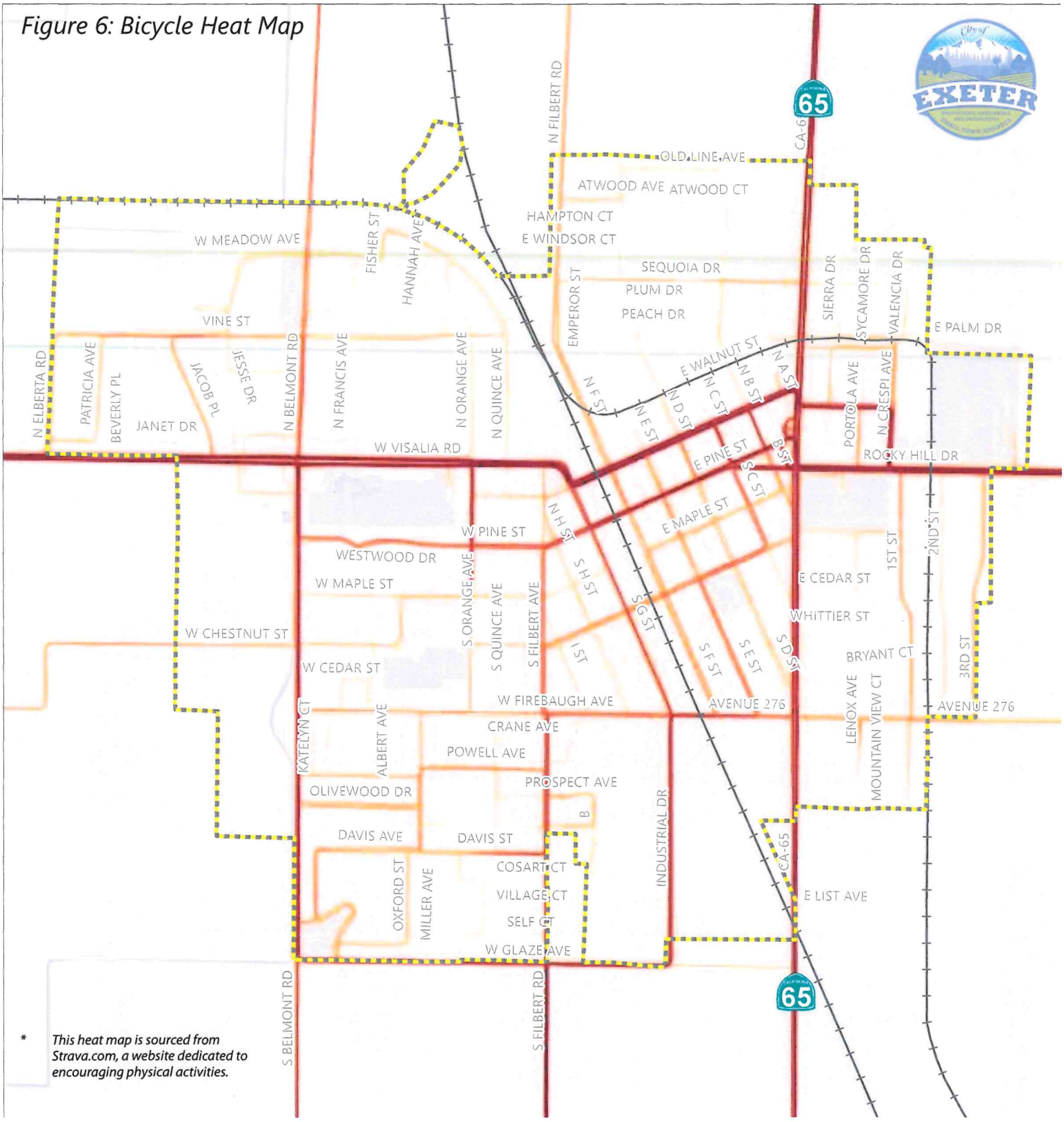
5.97 MILES

of existing bike facilities

7.5 MILES

of previously proposed bike facilities

Figure 6: Bicycle Heat Map



* *This heat map is sourced from Strava.com, a website dedicated to encouraging physical activities.*

Bicycle Heat Map*

Low Stress — High Stress

0 0.25 0.5 1 Miles

The City of Exeter's *Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan* proposes an additional 7.5 miles of bikeways, including shared-use paths (Class I), bike lanes (Class II), and bike routes (Class III). Over half (55 percent) of the proposed facilities are bike routes (Class III), nearly a quarter (24 percent) are bike lanes (Class II), and 21 percent are shared-use paths (Class I). The proposed bikeway connections bridge gaps in the existing bicycle network and enhance access, particularly along north-south routes. **Figure 7** shows a map of existing and proposed bikeways in Exeter.



The plan prioritizes the proposed bikeways into high, medium, and low-priority safety and access improvement needs:

High Priority Bikeways:

1. B Street from Palm Street to Rocky Hill Drive – Class II
2. Rocky Hill Drive from B Street to east city limits – Class III
3. San Juan Avenue from Kaweah Avenue/SR 65 to Crespi Avenue - Class III
4. Crespi Avenue from San Juan Avenue to Rocky Hill Drive – Class III

Medium Priority Bikeways:

1. Firebaugh Avenue from Channing Way to Third Street – Class III
2. Chestnut Street from Kaweah Avenue/SR 65 to First Street – Class III
3. Belmont Road from Visalia Road to Scroth Park – Class III
4. Belmont Road from Chestnut Street to Glaze Avenue – Class I
5. Filbert Avenue from Firebaugh Avenue to Glaze Avenue – Class II
6. D Street from Rocky Hill Elementary School to Ash Street – Class III

Low Priority Bikeways:

1. Maple Street from Belmont Road to Filbert Road – Class III
2. Sequoia Drive from Filbert Avenue to Kaweah Avenue/SR 65 – Class III
3. Filbert Avenue/F Street from the northern city limit to Sequoia Drive – Class II
4. F Street from Palm Street to Firebaugh Avenue – Class II
5. San Juan Avenue from Kaweah Avenue/SR 65 to Crespi Avenue and Crespi Avenue from San Juan Avenue to Rocky Hill Drive – Class III
6. Industrial Avenue from Firebaugh Avenue to Glaze Avenue – Class III

Bicycle Parking Facilities



Access to bicycle parking is crucial for any robust ATP network. By providing convenient and secure facilities for bicyclists to park their bikes, cities can encourage more people to choose cycling as a sustainable mode of transportation. Easy access to bicycle parking at key locations such as transit stops, commercial areas, and public spaces not only supports existing bicyclists but also attracts new riders. Moreover, ensuring inclusive design features in bicycle parking facilities enhances accessibility for all members of the community, fostering a more equitable transportation system. Therefore, prioritizing access to bicycle parking is essential for building bike-friendly cities.

The City of Exeter has four existing bicycle parking facilities. Two of the parking facilities are on Visalia Road near the Exeter Public Golf Course, adjacent to the Rite Aid Pharmacy, and around the Citrus Plaza shopping center. Two bike parking facilities are located along Palm Street, one at the intersection of D Street and another at the intersection of E Street. The ADA Compliance plan recommends adding 10 more bicycle parking facilities around the schools, parks, and public spaces as shown in **Figure 7.**

Figure 7: Existing and Planned Bicycle Facilities and Bike Parking Facilities



* *Recommended bikeway projects listed or in the 2022 Complete Streets with ADA Compliance and Active Transportation and Safety Enhancement Plan for City of Exeter*

Existing Bikeway

- Class I (Shared Use Path)
- Class II (Bike Lane)
- Class III (Bike Route)

Planned Bikeway*

- Class I (Shared Use Path)
- Class II (Bike Lane)
- Class III (Bike Route)

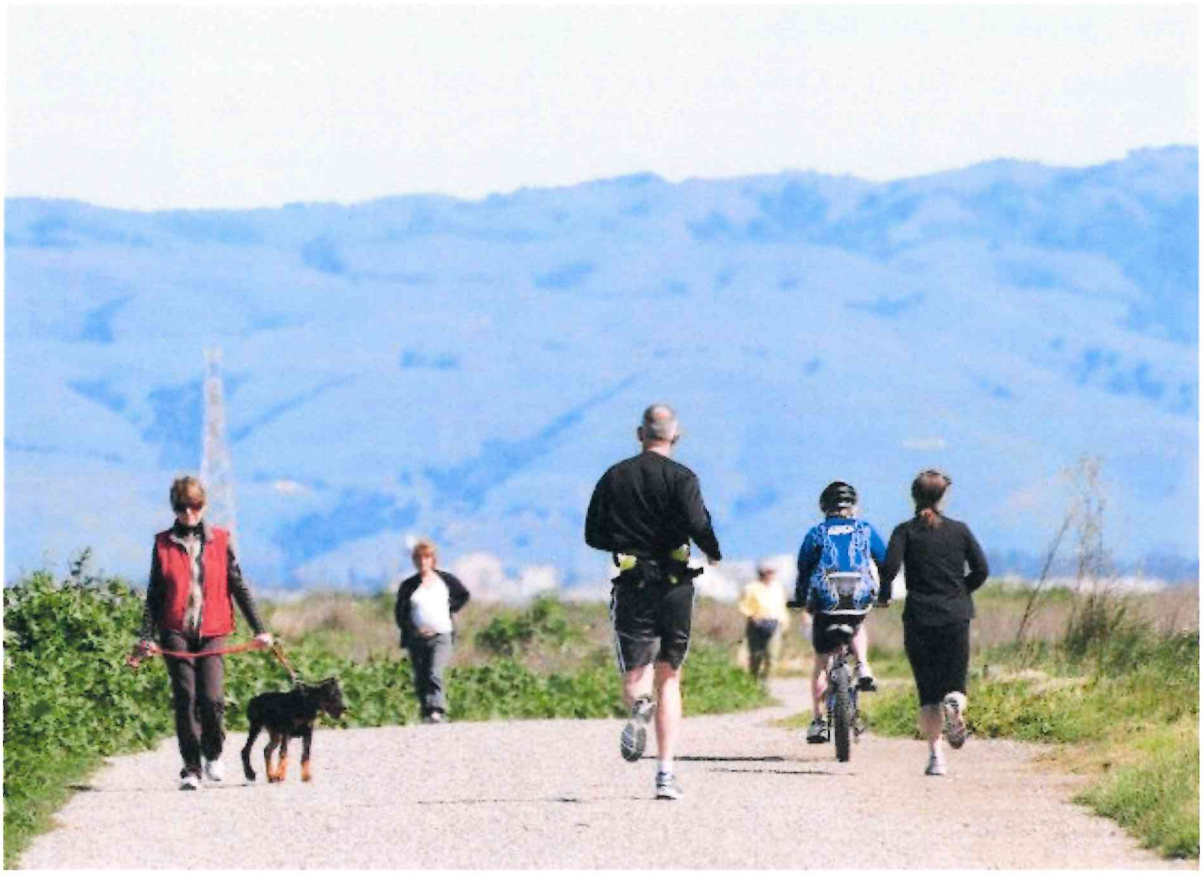
Supporting Facilities*

- Proposed Bike Parking*
- Existing Bike Parking

- City of Exeter
- Parks
- Schools
- Railroad

WALKING CONDITIONS

Pedestrian infrastructure plays a vital role in ensuring safe and accessible mobility for all individuals within the city. The *Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan* assessed the existing conditions along specific routes, corridors, or districts. It also identified physical barriers that hinder or impede the movement of all users, particularly pedestrians. Key focus areas included evaluating the adequacy of sidewalks, crosswalks, curb ramps, bus stops, and bikeways. Common issues observed include narrow sidewalks, utility encroachments, pavement cracks, gaps, obstructions, and inadequately designed curb ramps. The insights garnered from these assessments serve as the cornerstone for subsequent evaluations, which will be elaborated upon in later sections. Below, a summary of the existing pedestrian infrastructure conditions is provided to illuminate the current state and areas necessitating improvement within the City of Exeter.

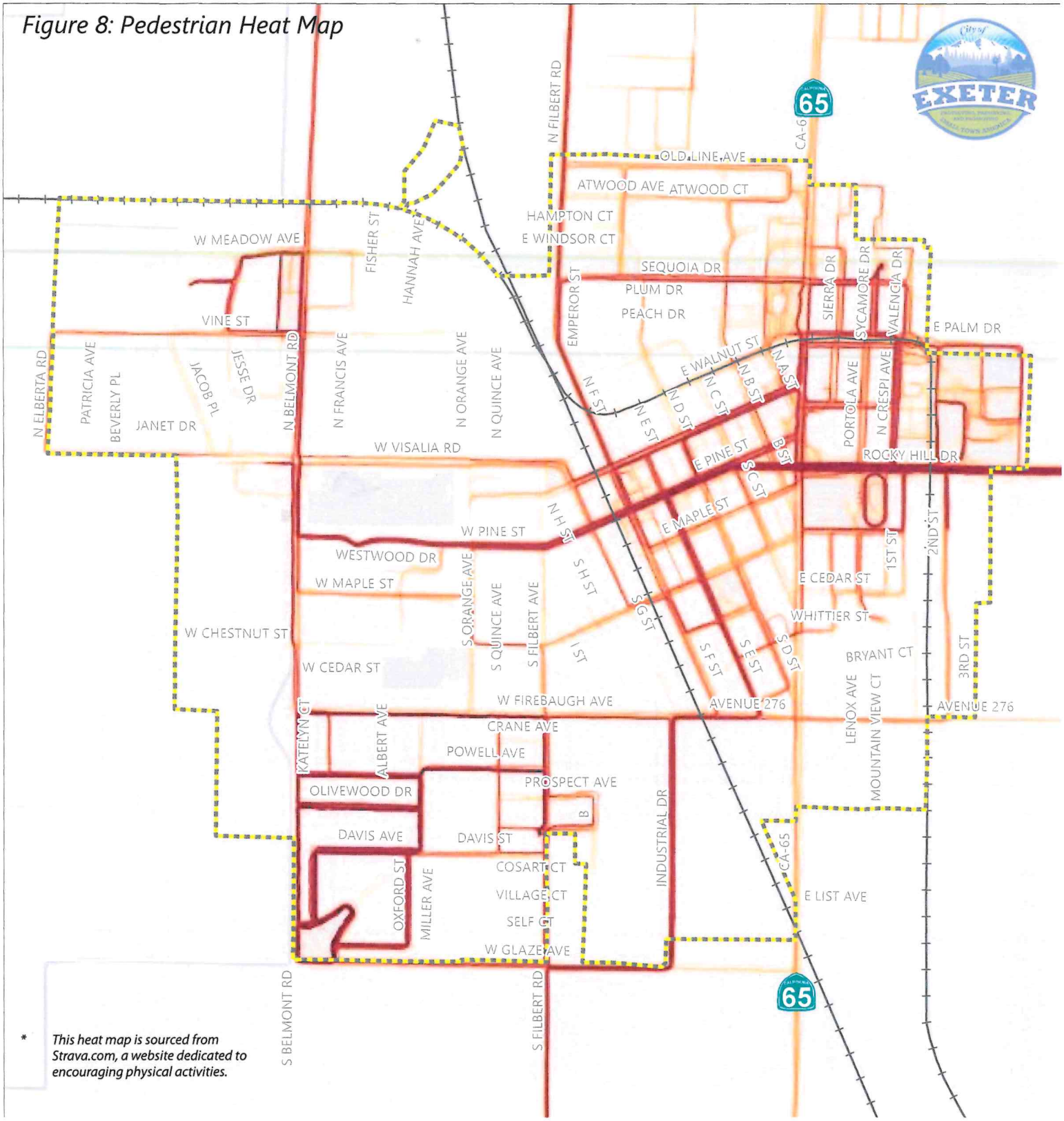


Existing Network

In Exeter, the pedestrian infrastructure exhibits disparities, particularly noticeable between older and newer sections of the city. Older areas, primarily located south of Visalia Road and east of downtown, often lack continuous sidewalks, presenting physical barriers to pedestrian movement. Conversely, newer sections feature more consistent sidewalk coverage, with fewer damaged segments and obstructions. Notably, areas with missing sidewalks are identified, requiring prioritized attention for improved accessibility. The analysis, supported by a pedestrian activity heatmap from Strava.com (**Figure 8**), underscores Pine Street, Rocky Hill Drive, Chestnut Street, and the Exeter High School track as heavily utilized corridors. **Figure 9** identifies the locations in the city where sidewalks are missing.



Figure 8: Pedestrian Heat Map



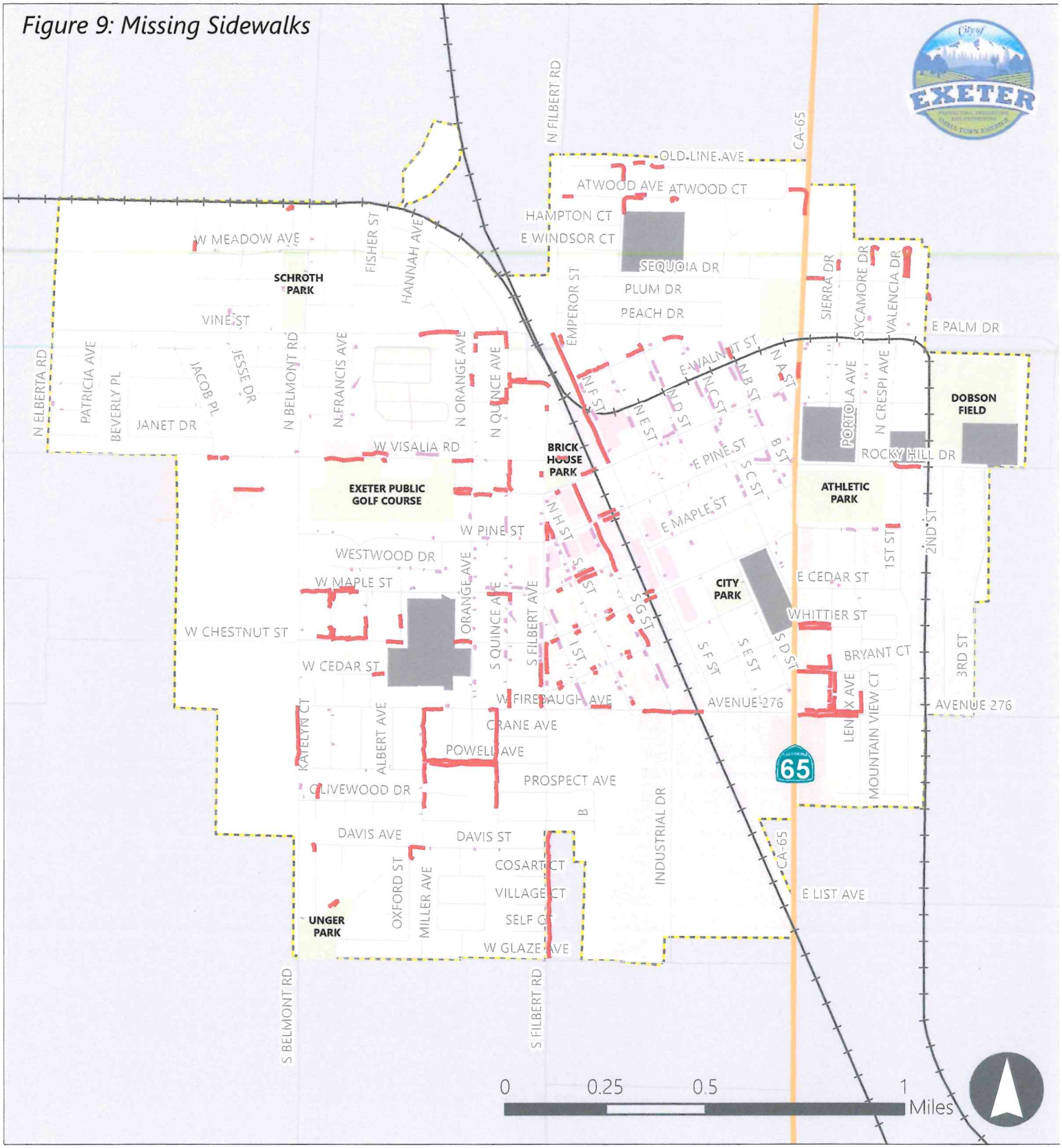
* *This heat map is sourced from Strava.com, a website dedicated to encouraging physical activities.*

Pedestrian Heat Map*

Low Stress — High Stress

0 0.25 0.5 1 Miles

Figure 9: Missing Sidewalks

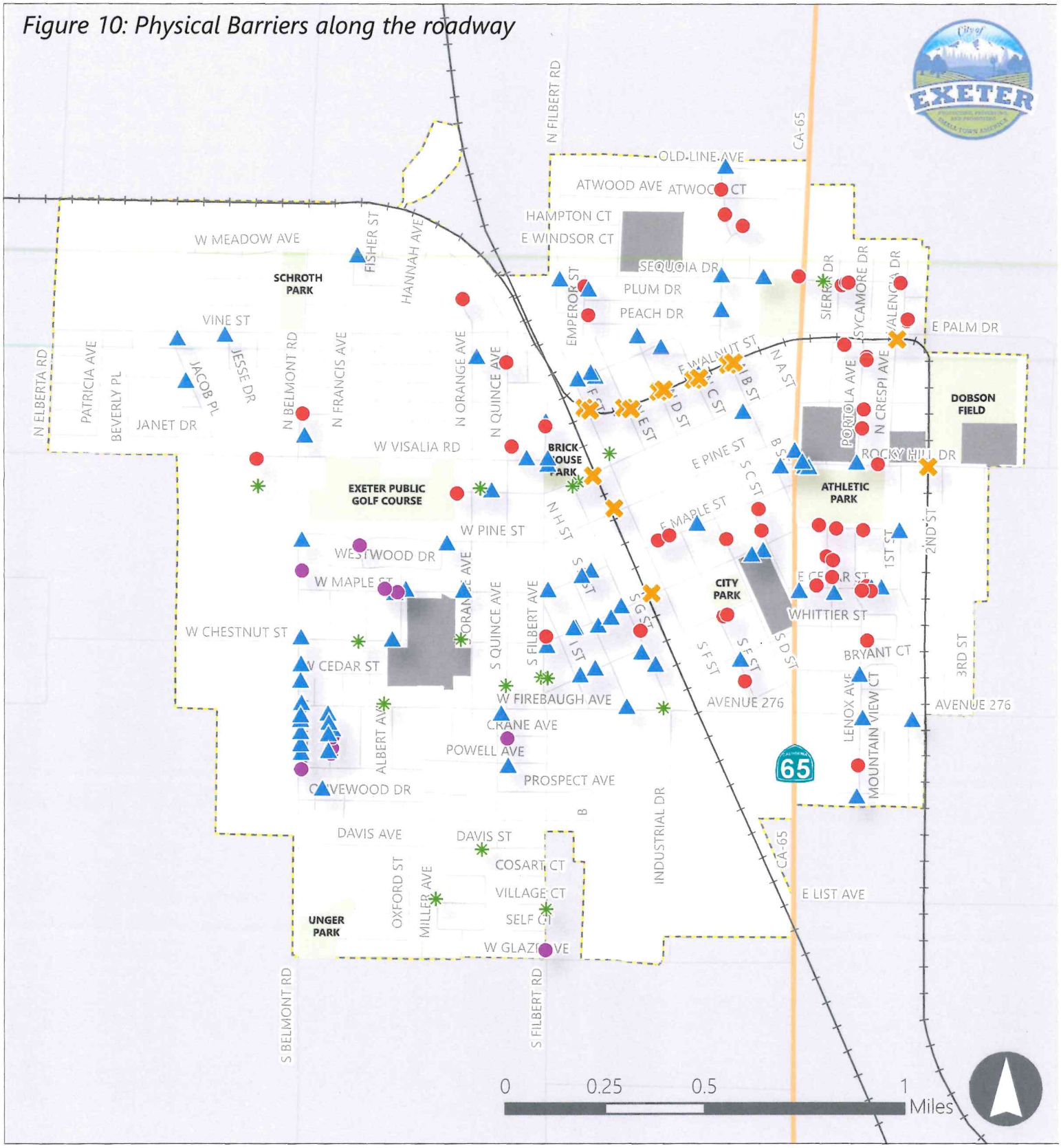


Sidewalks Conditions

- Missing Sidewalks
- Needs Replacement
- City of Exeter
- Parks
- Schools
- Railroad Track

A multitude of physical barriers hinders pedestrian mobility across Exeter, particularly impacting individuals with disabilities. These barriers include damaged sidewalks, uneven surfaces due to tree roots, overgrown vegetation obstructing walkways, and urban fixtures such as fire hydrants, utility boxes, and narrow sidewalks. Moreover, inadequately upgraded railroad crossings pose significant challenges to safe pedestrian passage, warranting targeted interventions. **Figure 10** identifies the physical barriers along the roadways.

Figure 10: Physical Barriers along the roadway



Physical Barriers

- Damaged or Broken
- Less than 4 feet wide
- Obstruction
- Railroad Crossing
- Vegetation Blocking
- City of Exeter
- Parks
- Schools
- Railroad Track

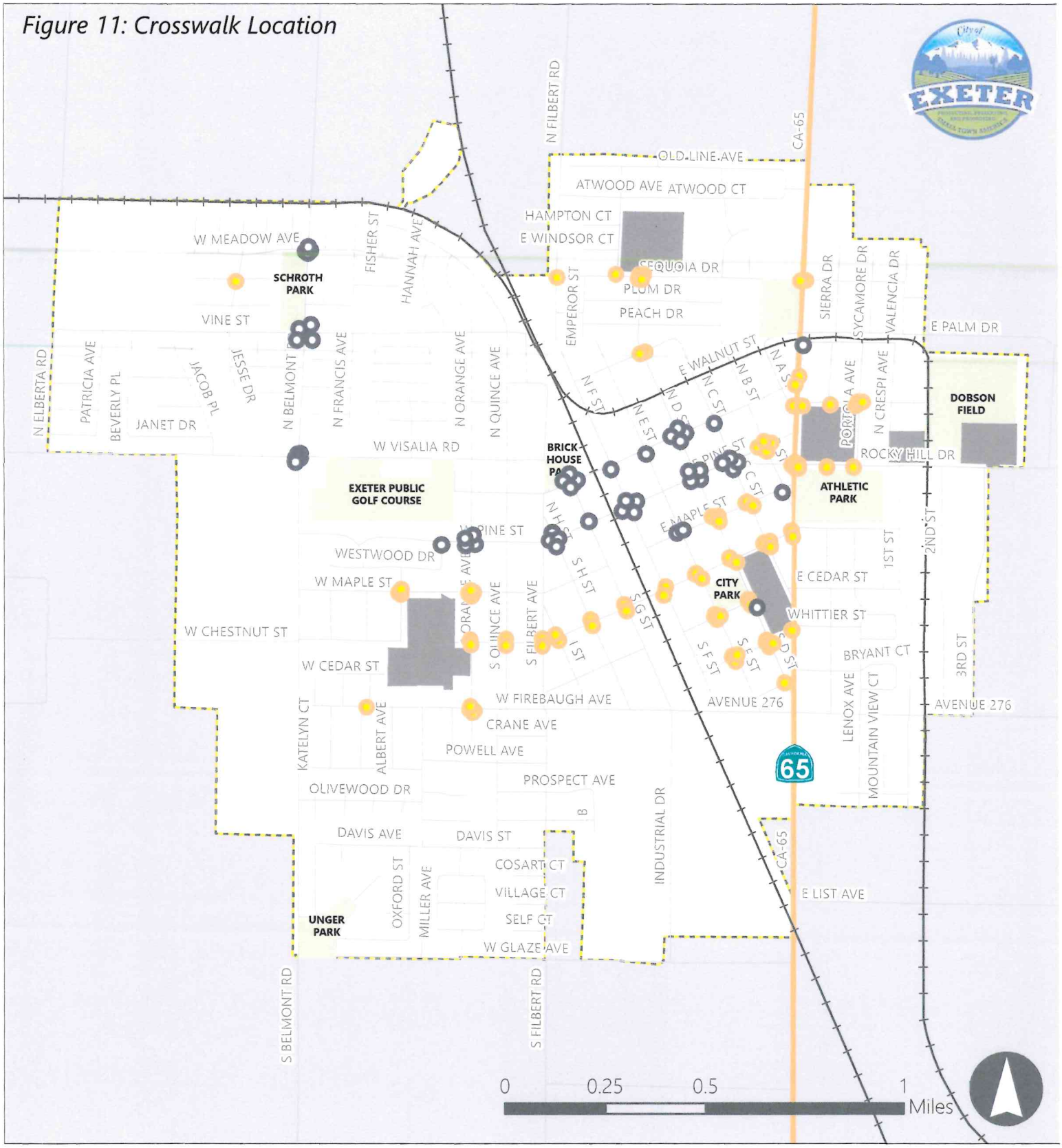
Crosswalk infrastructure is vital for ensuring pedestrian safety in Exeter. While marked crosswalks are present at various intersections, noticeable gaps remain, particularly near public schools and high-traffic areas. Prioritizing the installation of marked crosswalks at signalized intersections, key neighborhood crossings, and school walking routes is crucial to enhance pedestrian safety and encourage active transportation. It's essential to consider factors such as crosswalk design, materials, and maintenance protocols for effective implementation and sustained pedestrian safety.

Analyzing pedestrian traffic patterns reveals a concentration of intersections lacking crosswalks near Rocky Hill Elementary School, east of Kaweah Avenue/SR 65 near Lincoln Elementary School, and along Firebaugh Avenue, Filbert Street, and Visalia Road. Marked crosswalks with distinctive designs, such as yellow ladder-type high visibility crosswalks and parallel yellow lines, are found at intersections along Kaweah Avenue/SR 65 and Chestnut Street, as well as Rocky Hill Drive near Exeter Union High School. Additionally, the strategic placement of advance school warning signs and advance stop or yield lines enhances pedestrian visibility and reduces collision risks, especially at uncontrolled crossings.

However, it's essential to acknowledge that while crosswalks are beneficial, their effectiveness in reducing pedestrian crashes may be limited without additional crossing treatments such as raised medians, traffic signals, or improved nighttime lighting, as recommended in the "Safe Routes to School Guide." **Figure 11** identifies the location of the existing crosswalks in the city.



Figure 11: Crosswalk Location



Marked Crosswalks

- White Crosswalk
- Yellow Crosswalk
- City of Exeter
- Parks
- Schools
- Railroad Track

Parking Restrictions Adjacent to the Intersections

Parking restrictions adjacent to intersections and crosswalks are essential measures to enhance pedestrian visibility and safety. Adhering to recommended guidelines, designated lengths for parking restrictions are crucial on both near and far sides of signalized intersections and marked crosswalks. However, striking a balance between parking needs and pedestrian safety remains a challenge, necessitating careful planning and community engagement.

Pedestrian Signals

Pedestrian signals are a crucial component of traffic management, offering guidance to pedestrians navigating intersections. While the familiar symbols of a walking person (indicating "WALK") and an upraised hand (signifying "DON'T WALK") are widely recognized, advancements in technology offer additional features to enhance pedestrian safety.

Accessible Pedestrian Signals (APS)

APS cater to individuals with visual impairments, conveying signal information through audible tones, verbal messages, or vibrating surfaces. These signals are strategically placed at intersections with complex operations, high volumes of right turns on red, or low traffic volumes, addressing specific needs identified by visually impaired individuals or their families. Criteria for APS installation are outlined in the California Manual on Uniform Traffic Control Devices, ensuring consistency and accessibility.

Countdown Signals

Countdown signals are increasingly utilized, displaying the remaining seconds of the pedestrian change interval. This feature reduces the risk of pedestrians being stranded in the middle of the street when the light changes, particularly beneficial at wide crossings or where mobility-impaired pedestrians frequent.

Push Buttons

Push buttons play a vital role in activating pedestrian signals. At APS installations, push buttons are designed with tactile arrows indicating the corresponding crosswalk and must be a minimum of two inches in diameter for ease of use. Guidelines for their placement are provided in the California Manual on Uniform Traffic Control Devices.

In Exeter, pedestrian signals with push-button activation and visual symbols are present at various intersections, including Rocky Hill Drive and Kaweah Avenue/SR 65, Belmont Road, and Visalia Road. Additionally, school crosswalk flashing beacons are installed at key locations, programmed to flash during student arrivals and departures, enhancing pedestrian safety during peak school hours.

Streetscape Enhancements

Streetscape enhancements go beyond standard infrastructure, contributing to an enriched pedestrian experience and overall livability of the city. These enhancements may include pedestrian-scaled lighting, street trees, landscaping, street furniture, decorative paving, and crosswalks. Community input, obtained through public workshops, identifies priorities such as improved lighting, shade trees, benches, and better access to bus stops, along with traffic calming measures to enhance pedestrian safety and visibility.

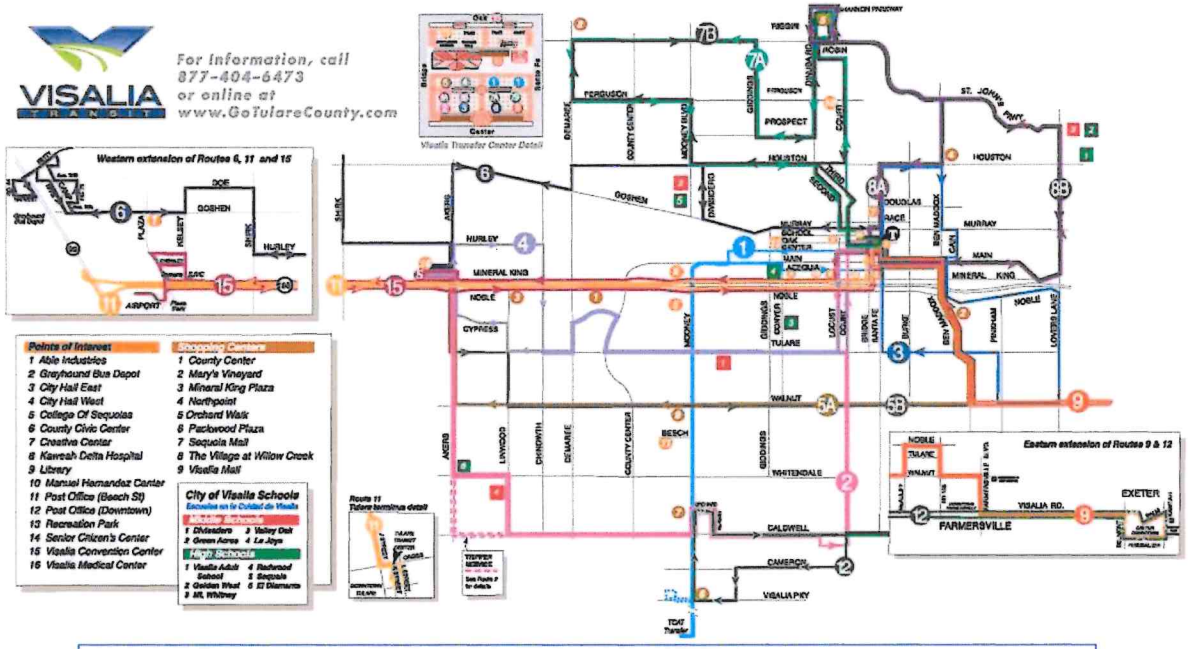
Americans with Disabilities Act (ADA) Compliance

Ensuring compliance with ADA standards, curb ramps are critical for facilitating safe and accessible pedestrian travel in Exeter. However, a significant number of curb ramps across the city are either missing or inadequate, presenting significant barriers to individuals with mobility disabilities. Attention to factors such as clear width, slope, tactile warnings, and proper placement is essential to address existing deficiencies and promote inclusivity in pedestrian infrastructure. Regular assessments and prioritized upgrades are necessary to ensure equitable access for all pedestrians.



TRANSIT ACCESS

Routes 9A and 9B of Visalia Transit operate within the City from Monday to Friday between 6:00 a.m. and 9:30 p.m. and on weekends from 8:00 a.m. to 6:30 p.m. The route starts at Visalia Road from the west, forming a one-way loop until exiting at Belmont Road and Visalia Road. There are 10 bus stops within and near the city, with an additional stop outside city limits on Visalia Road shown in **Figure 12.** Notably, only one stop, located at the Exeter Public Golf Course, offers amenities such as shelters, benches, trash containers, and accessibility features for the disabled. Enhancing amenities at stops could potentially boost ridership. However, most stops lack seating, shade, route maps, schedules, trash containers, and adequate lighting, particularly those on Firebaugh Avenue. None of the stops have ADA-compliant curb ramps, and some signs obstruct wheelchair access on sidewalks.



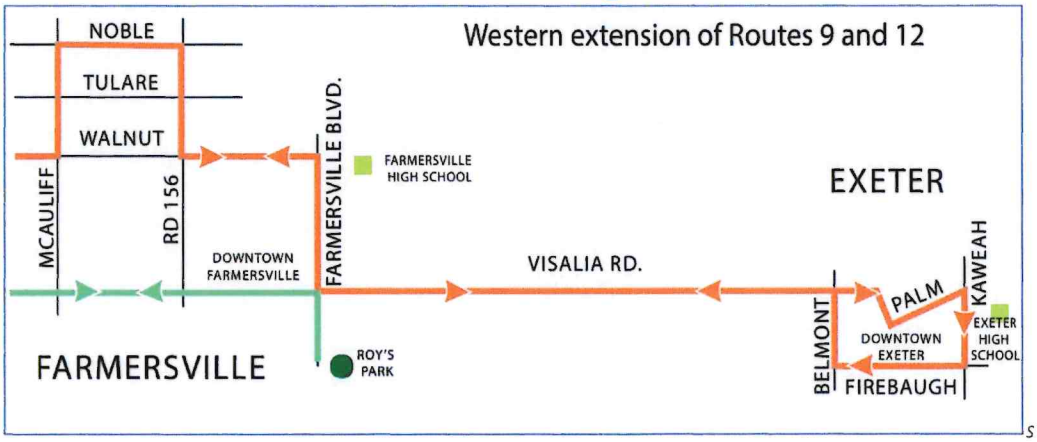


Figure 12: Transit Routes and Stops



Transit Routes & Stops

- Transit Stop
- Transit Route
- City of Exeter
- Parks
- Schools
- Railroad Track

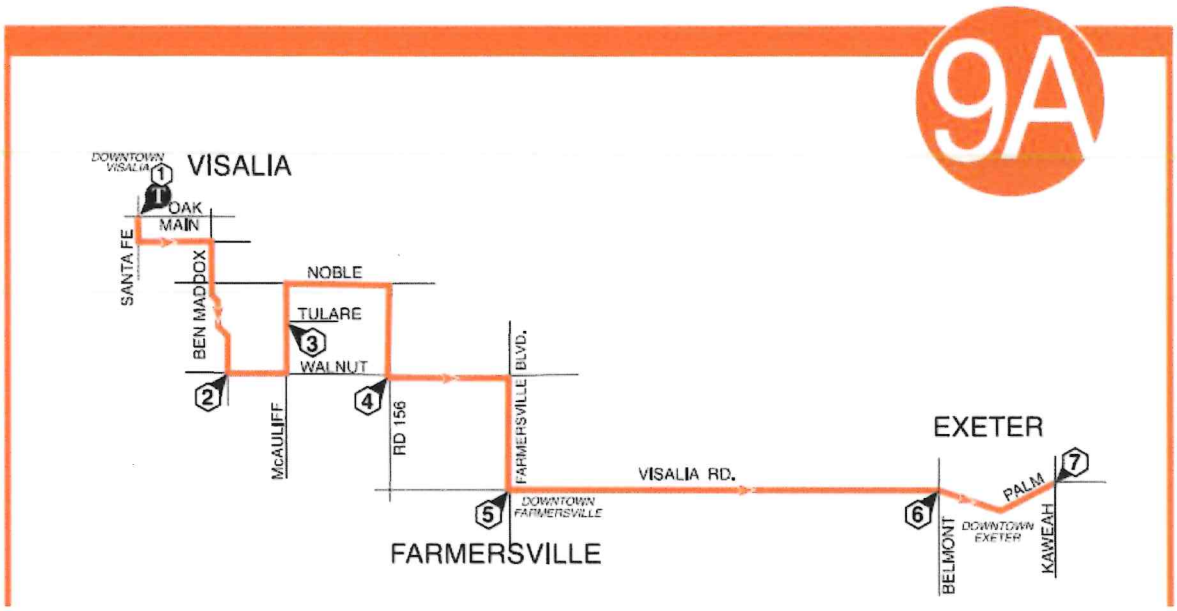
The Visalia Transit 2016 Short-Range Transit Plan and the Visalia Long-Range Transit Plan propose modifications to Route 9 to enhance transit travel times for Exeter residents heading to Downtown Visalia and other service areas. Weekday service frequency is slated to improve from 45 to 30 minutes, with additional midday trips on Thursdays and Sundays. Despite these changes, Route 9's configuration within Exeter remains unchanged, with no new stops planned. The existing transit route and stops are mapped below.

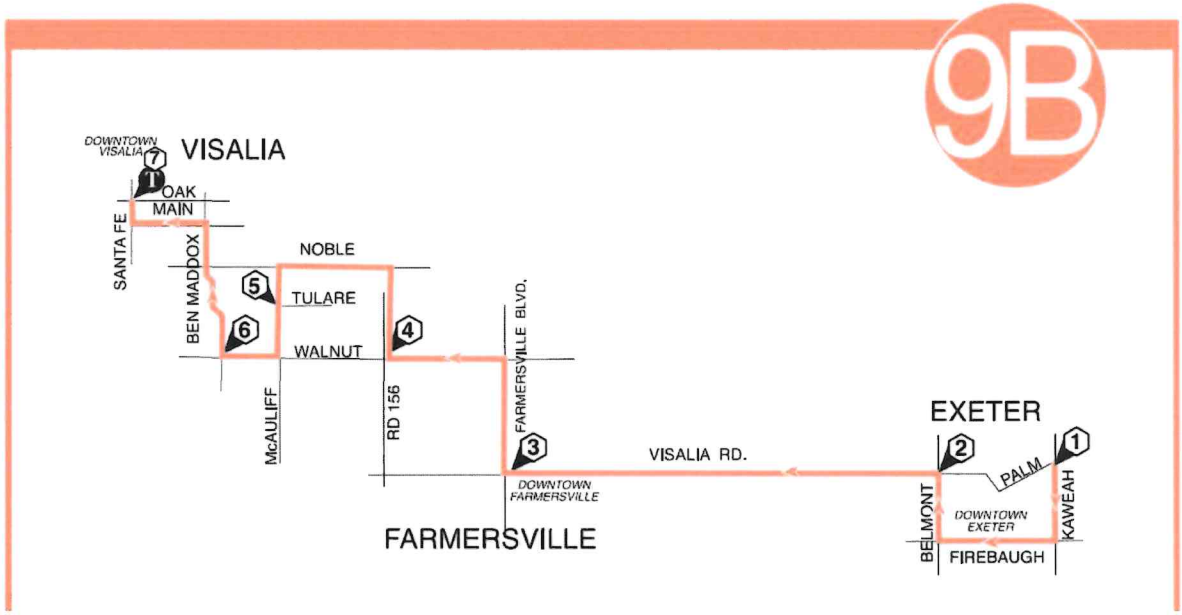
In line with California Air Resource Board (CARB) directives, efforts are underway to transition transit fleets to zero emissions by 2040, utilizing renewable fuels and cleaner engines. The trolley service in Exeter is recommended for termination due to low ridership, with potential exploration of alternative micro-transit solutions. Discussions continue regarding a transit center funded by the Congestion Mitigation and Air Quality Improvement (CMAQ) Program, with Exeter proposed as a terminus for Routes 9 and 12.

Expansion and restructuring of services will necessitate the addition of numerous new bus stops, adhering to Visalia Transit's shelter standards. A substantial allocation of $33 million is earmarked for new bus stops in the transit system.

Visalia Transit collaborates with the California Vanpool Authority (CalVans) to provide vanpool subsidies, offering up to $450,000 to stimulate ridership within the region.

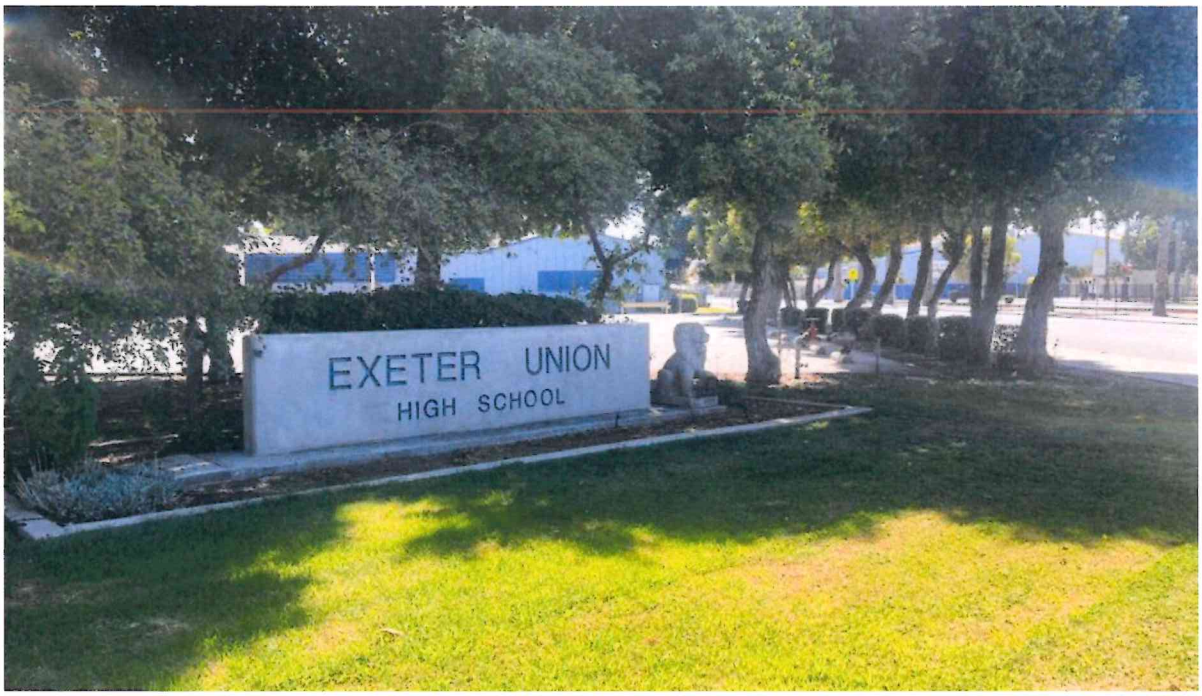
TCAG initiated the Cross Valley Corridor Plan in 2016 to improve connectivity and mobility in San Joaquin Valley. Proposed improvements include a transit station along the existing rail corridor, with enhancements to surrounding streets aimed at enhancing multi-modal mobility.


9A
DOWNTOWN VISALIA
VISALIA
OAK
MAIN
SANTA FE
BEN MADDOX
NOBLE
TULARE
WALNUT
McAULIFF
RD 156
FARMERSVILLE BLVD.
DOWNTOWN FARMERSVILLE
FARMERSVILLE
VISALIA RD.
EXETER
PALM
DOWNTOWN EXETER
BELMONT
KAWEAH


9B
DOWNTOWN VISALIA
VISALIA
OAK
MAIN
SANTA FE
BEN MADDOX
NOBLE
TULARE
WALNUT
McAULIFF
RD 156
FARMERSVILLE BLVD.
DOWNTOWN FARMERSVILLE
FARMERSVILLE
VISALIA RD.
EXETER
PALM
DOWNTOWN EXETER
FIREBAUGH
BELMONT
KAWEAH

SAFE ROUTES TO SCHOOL

The City of Exeter has five schools, Exeter Union High School, Kaweah High School, Wilson Middle School, Rocky Hill Elementary School, and Lincoln Elementary School. Following is a summary of the existing conditions of each school:



Exeter Union High School

Exeter Union High School is on the east side of Kaweah Avenue/ SR 65, between San Juan Avenue and Rocky Hill Drive. It's across Rocky Hill Drive from the school's athletic park and close to Dobson Fields. Most people in the area live on the west side of Kaweah Avenue/SR 65 and must cross it to reach the school, park, or fields. Although it's safest to cross at Rocky Hill Drive, many students and families choose more convenient intersections. But a lot of collisions were reported near the high school. So, it's important to make crossings safer at places like Sequoia Drive, Cedar Street, and Firebaugh Avenue.

Kaweah High School

Kaweah High School is situated on Rocky Hill Drive, approximately 0.4 miles east of SR 65 and across from the City's industrial zone. While sidewalks are present on the south side of Rocky Hill, the school lacks sidewalk access along the north side of the street. Additionally, it is necessary to install marked crosswalks at Rocky Hill Drive and the intersections with Second Street, Third Street, and Gill Road. Advance warning signs are also needed along Rocky Hill Drive.

Wilson Middle School

Wilson Middle School is situated on the western side of the city, south of Maple Street, north of Firebaugh Avenue, and east of Albert Avenue. Access to the school is available from Orange and Quince Avenues running north to south. Additionally, you can reach Wilson Middle School via Chestnut Street, which features a Class II bikeway. Moreover, the school is accessible from the nearby Belmont Road Class I path, located less than a quarter mile to the west.

Lincoln Elementary School

Lincoln Elementary School is located near Exeter Union High School and City Park, close to Chestnut Street. There's a bike lane on Chestnut Street on the north side of the school property, however, the school is close to Kaweah Avenue/SR 65, which is a busy roadway. On one side, C Street meets this road at a dangerous angle. It might be safer to close part of C Street and create a new entrance onto Kaweah Avenue/SR 65 at a better angle, like Cedar Street. This could help students and families living east of the road walk to school more safely.

Rocky Hill Elementary School

Rocky Hill Elementary School is located at the northeast corner of Cambridge Street and Sequoia Drive, in the northeastern part of the city, surrounded by residential land use. It's less than 1,000 feet from SR 65 and about a third of a mile from downtown along D Street. Several intersections near the school, including Atwood Avenue at Cambridge Street, Cambridge Street at Old Line Avenue, Cambridge Street at Sequoia Drive, Sequoia Drive at B Street, Sequoia Drive at D Street, and Plum Drive at D Street (all within 500 feet), should have visible yellow ladder markings and school zone signs. Additionally, it's essential to address any gaps in sidewalk connectivity along the adjacent streets and to install or improve ADA curb ramps where necessary to enhance accessibility.

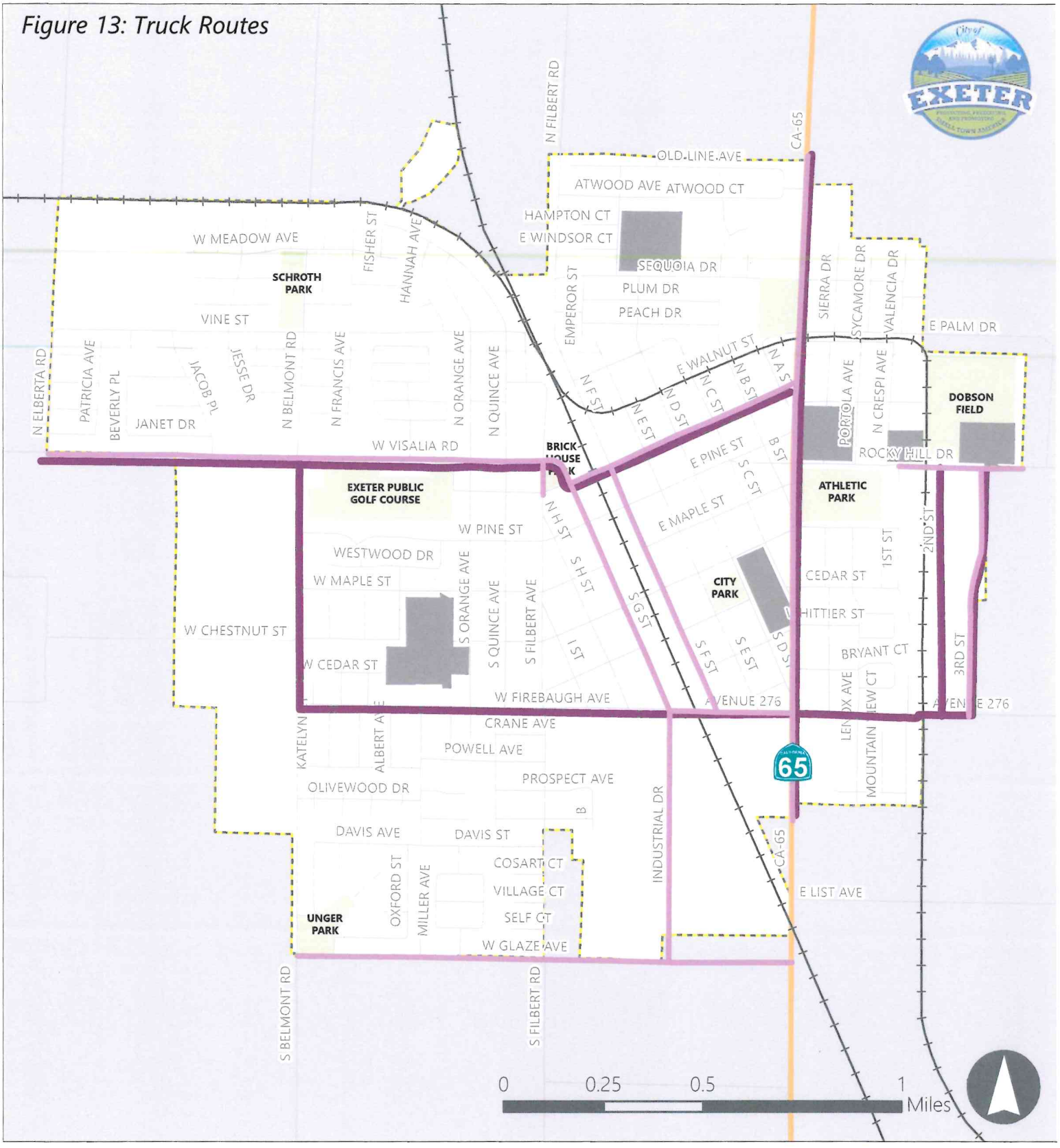
TRUCK ROUTES

In the City of Exeter, truck routes for vehicles weighing three thousand pounds or more are established by Section 10.36.010 of the Municipal Code and these routes are also outlined in the City's General Plan. Three streets' sections have truck route signage despite not being officially listed in the municipal code: Visalia Road from Orange Avenue to Palm Street, Firebaugh Avenue from G Street to Kaweah Avenue/SR 65 and Firebaugh Avenue from First Street to Spruce Road.

Figure 13 displays the truck routes within the city. To ensure safety and avoid conflicts with bikeways, this document identifies designated truck routes.



Figure 13: Truck Routes



Truck Routes

- Per Muncipal Code
- Per General Plan
- City of Exeter
- Parks
- Schools
- Railroad Track

RAILROAD CROSSINGS

The railway tracks running through the city offer an alternative to trucks for transporting goods and products. Exeter's significance in the citrus and deciduous fruit industry is closely linked to these railways. However, trains can cause traffic delays and pose risks if not adequately maintained, signalized, and upgraded for safe passage by vehicles, bicycles, and pedestrians. **Figure 14** shows the locations where railroad tracks intersect with City streets:

- North Belmont Road
- Palm Street
- Pine Street
- Rocky Hill Drive (twice)
- Chestnut Street
- Kaweah Avenue/SR 65 (twice)
- Firebaugh Avenue (three times)
- Where the Walnut Street spur intersects with streets A through F



Figure 14: Railroad Crossing

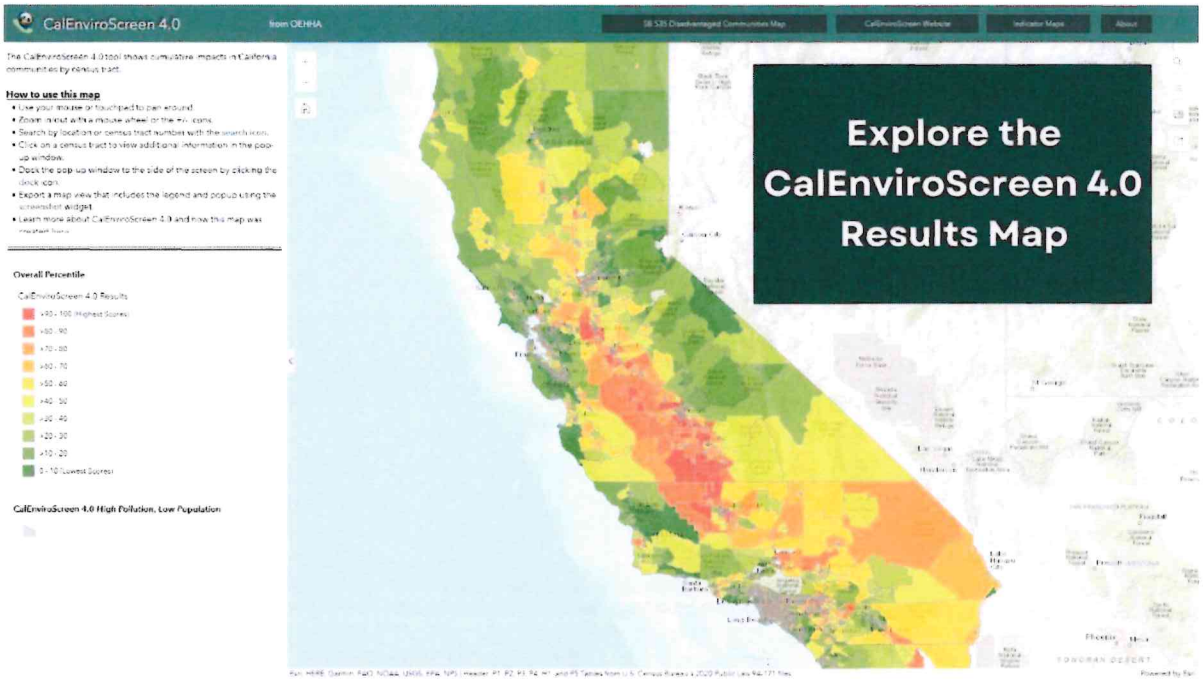


Railroad Crossings

- Rail Road Crossing
- City of Exeter
- Parks
- Schools
- Railroad Track

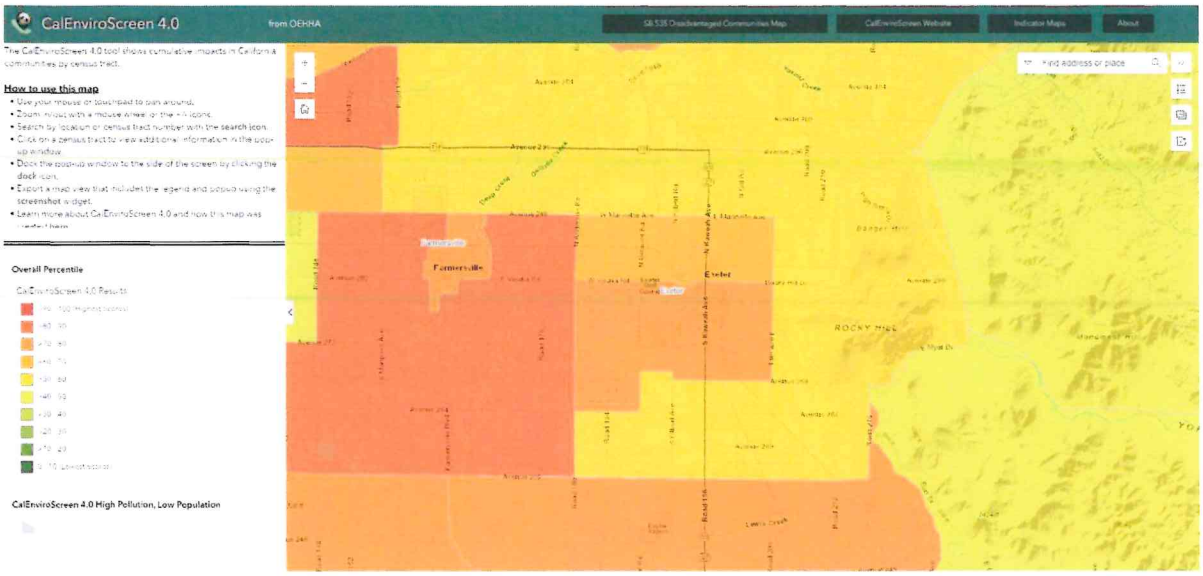
SOCIAL EQUITY

Analyzing obstacles that impede transit access in disadvantaged neighborhoods can contribute to enhancing social fairness in underserved areas. In this evaluation, multiple data sources were scrutinized, including CalEnviroScreen 4.0 and the Free and Reduced-Price School Meals Program. Utilizing insights from these sources is crucial for accessing funds not only from the Caltrans ATP grant but also from other financing channels such as urban greening and sustainable community grants.



The CalEnviroScreen tool, created by the California Office of Environmental Health Hazard Assessment, is designed to pinpoint communities facing an unequal share of pollution. It integrates various pollution metrics like ozone levels and water contamination data with demographic indicators such as birth weight and educational achievement. Communities within the top 25 percent of the pollution burden in the State are categorized as disadvantaged. They are given a slight edge in securing competitive funding opportunities, such as through the State's ATP.

Figure 15 shows that north of Visalia Road, Palm Street, and Rocky Hill Drive, incomes are 51-60 percent below California's median. South of these streets, incomes are 41-50 percent below the median. This data can be used to prioritize pedestrian and bicycle improvements in Exeter, with the northern half qualifying for funding.



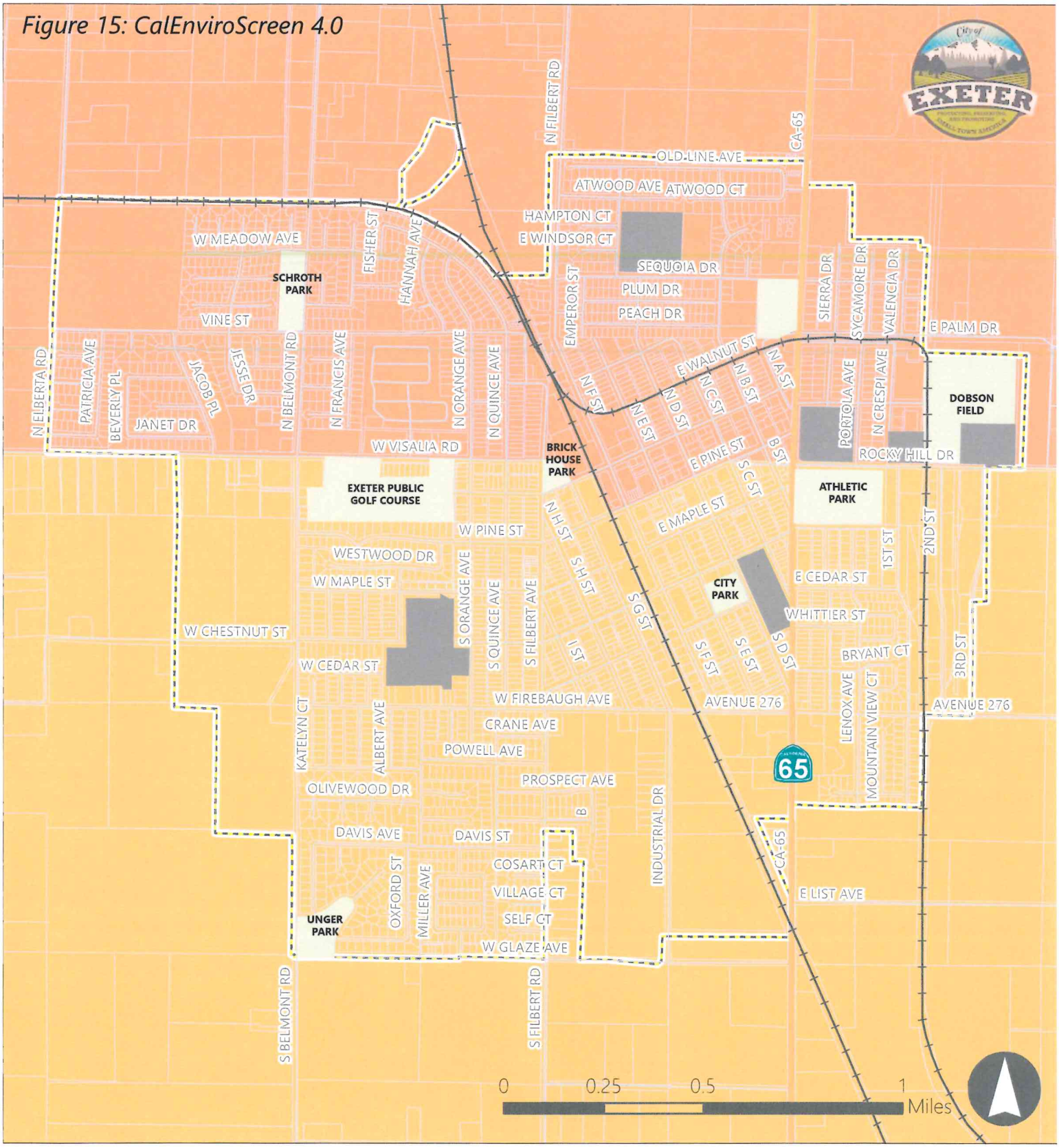
The Census Tract to the **north** of Visalia Road in the City of Exeter scored:

1. **94**th percentile in terms of ozone exposure
2. **93**rd percentile matter 2.5
3. **73**rd percentile in terms of cardiovascular diseases
4. **79**th percentile in terms of poverty
5. **88**th percentile in terms of unemployment

The Census Tract to the **south** of Visalia Road in the City of Exeter scored:

1. **94**th percentile in terms of ozone exposure
2. **93**rd percentile matter 2.5
3. **73**rd percentile in terms of cardiovascular diseases
4. **86**th percentile in terms of poverty
5. **95**th percentile in terms of unemployment

Figure 15: CalEnviroScreen 4.0



CalEnvironScreen 4.0
Results - Percentile

- 70 - 80
- 60 - 70
- City of Exeter
- Parks
- Schools
- Railroad Track

Free and Reduced Price School Meals (FRPM) Program

California funds the State Meal Program, a child nutrition initiative. This program allocates funds to public school districts and county superintendents of schools to offer nutritious meals to children in need, either free of charge or at a reduced price. Eligibility for free or reduced-price meals is determined based on specific family size and income criteria. Oversight of the program falls under the jurisdiction of the California Department of Education (CDE), Nutrition Services Division.

Table 2 includes the eligibility percentages of Exeter's Schools for Free and reduced-price School Meals Program

Table 2: Eligibility for Free and Reduced-Price School Meal (FRPM) Program

SCHOOL	SCHOOL DISTRICT	ELIGIBILITY FOR FRPM (%)
Exeter Community Day School	Exeter Union Elementary School District	82.4%
Exeter Independent Study (Alternative)	Exeter Union Elementary School District	69.2%
Exeter Union High School	Exeter Unified School District	55.3%
Kaweah High School	Exeter Union High	77.1%
Lincoln Elementary School	Exeter Unified School District	75.3%
Rocky Hill Elementary School	Exeter Unified School District	70.8%
Wilson Middle School	Exeter Union Elementary School District	69.3%

SOCIAL DETERMINANTS OF HEALTH

The built environment, encompassing conditions where individuals reside, study, labor, and engage in recreation, significantly impacts various health risks and outcomes. These conditions, termed social determinants of health, are shaped by community resources, all of which are influenced by policy decisions. Social determinants of health play a crucial role in affecting factors linked to health outcomes. It's widely recognized that poverty restricts access to nutritious food choices and secure neighborhoods, while higher educational achievements correlate with improved health. Health disparities are particularly evident in communities with poor social determinants of health, such as unstable housing, low-income levels, unsafe surroundings, or inadequate education facilities. The built environment can either facilitate or impede active lifestyles in several ways. Factors like housing quality, workplace settings, street infrastructure, access to green spaces, and transportation systems all influence critical health aspects including physical activity, safety, and access to nutritious food, community involvement, and affordability of living conditions. Prioritizing the addressing of social determinants of health in Exeter is fundamental in enhancing the built environment and advancing health equity, ensuring that every resident, regardless of their socioeconomic status, has an equitable opportunity to achieve optimal health outcomes.



The California Healthy Places Index (HPI)

The California HPI serves as a comprehensive tool crafted by the Public Health Alliance of Southern California to aid in research endeavors focused on understanding the local determinants influencing life expectancy while also facilitating comparisons of community conditions statewide. This index offers both overarching scores and in-depth data concerning distinct policy action domains crucial in shaping health outcomes, such as housing, transportation, and education. **Figure 16** shows a snapshot of the HPI index for the City of Exeter.

The City of Exeter has an HPI score of 27.6 percent meaning that this City has healthier community conditions than 27.6 percent of other California cities/towns.

Economic Conditions

In Exeter, 51 percent of the population lives below the poverty line. Every household must have the means to afford the necessities for a healthy life, including medical care, nutritious food, decent housing, education, and other fundamental needs. Studies demonstrate that economic opportunity strongly correlates with good health, and individuals living in or near poverty are particularly susceptible to health disparities.

Social Conditions

In the 2020 general election, 77 percent of registered voters in Exeter cast their ballots. Every resident must have the opportunity to engage in the political process and actively participate in their communities. Voting serves as a crucial measure of social influence and community solidarity, factors that have been closely associated with diverse health outcomes at both individual and communal levels.

Transportation

Only 2 percent of Exeter's workforce, aged 16 and above, utilize transit, walking, or cycling for their commute, highlighting the need for safe, accessible, and convenient transportation options for all residents. Active commuting by foot, bike, and transit not only encourages physical activity but also provides transportation alternatives for car-less individuals, fosters social cohesion, and mitigates climate change and air pollution. To bolster walking and biking, recommendations include enhancing transit services, offering free or discounted transit passes, and introducing equitable, low-cost shared mobility services.

Neighborhood Conditions

Eight percent of Exeter's land features tree canopy cover calculated based on the population density per acre. Ensuring that everyone has access to trees and other greenery near their homes is paramount. Trees offer numerous benefits for mental and physical well-being, including providing shade, cooling the environment, reducing stress levels, and promoting health, wellness, and physical activity. Tress canopies also help promote biking and walking within the city.

Additionally, trees play a crucial role in mitigating the impacts of climate change, particularly during extreme heat events.

In Exeter, ninety percent of residents reside within a half-mile walking distance of a park or open space. Good access to parks plays a vital role in encouraging physical activity, preventing chronic diseases, enhancing mental health, fostering community bonds, and bolstering resilience to climate change and pollution.

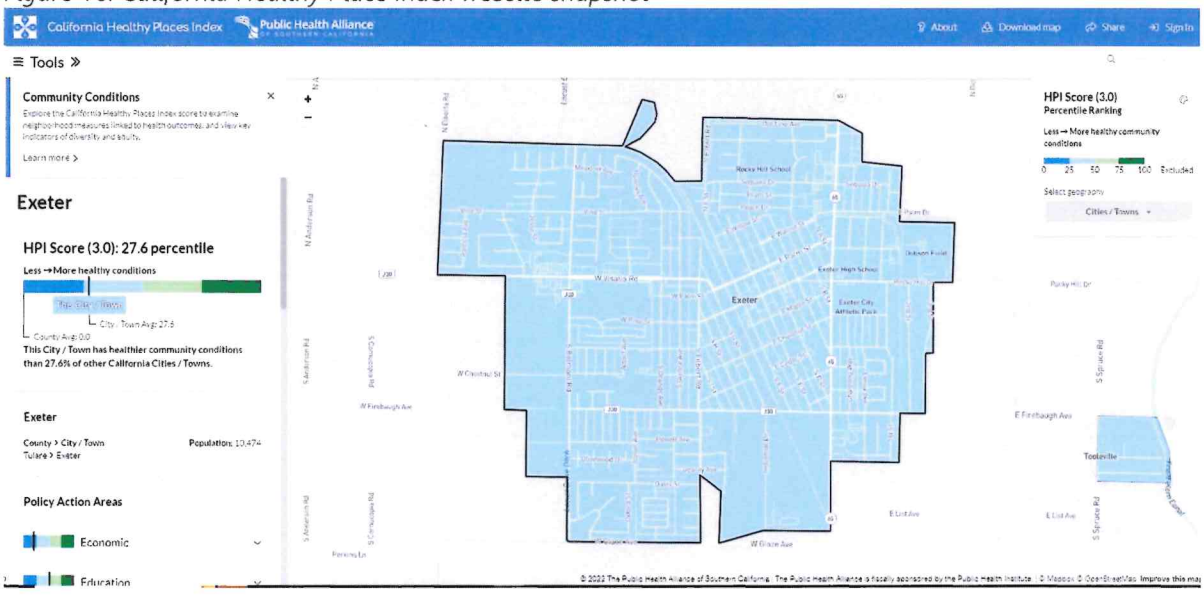
Healthcare

Currently, 14 percent of individuals aged 18 to 64 in Exeter lack health insurance coverage. Every resident has access to high-quality medical services, including regular check-ups. Studies consistently show that health insurance significantly enhances health outcomes by enabling individuals to receive essential care when needed.

Environmental Conditions

The yearly average concentration of fine particulate matter in Exeter stands at 12.8 per cubic meter. These particles, originating from various sources such as vehicle emissions, industrial activities, and construction dust, pose significant health risks to residents. Individuals need to reside in neighborhoods with clean air to breathe safely. According to the American Lung Association, fine particulate matter, due to its minuscule size, can penetrate deep into the lungs, heightening the risk of cardiovascular and respiratory diseases, among other adverse health effects.

Figure 16: California Healthy Place Index website snapshot



PEDESTRIAN AND BICYCLE COLLISIONS

The bicycle and pedestrian collision data was obtained from the City of Exeter Police Department which captures the bicycle-vehicle, pedestrian-vehicle, and pedestrian-bicycle collisions that resulted in injury or property damage in Exeter between January 1, 2019, and December 31, 2023. **Figure 17** shows the bicycle and pedestrian collision map. It is important to note that collisions involving bicyclists and pedestrians are known to be under-reported, and therefore such collisions are likely under-represented in this analysis. In the five years, there were a total of 270 collisions, comprising 56 injury collisions and 214 property damage-only (PDO) collisions. During these five years, there were no fatalities reported. However, there were two severe injuries reported in 2019.

Throughout the study duration, there were a combined six reported bicycle collisions, with four resulting in injuries (other visible injury collisions) and there were 12 pedestrian collisions, with nine leading to injuries (one severe injury, four other visible injuries, and four complaints of pain collisions).

Pedestrian Collisions

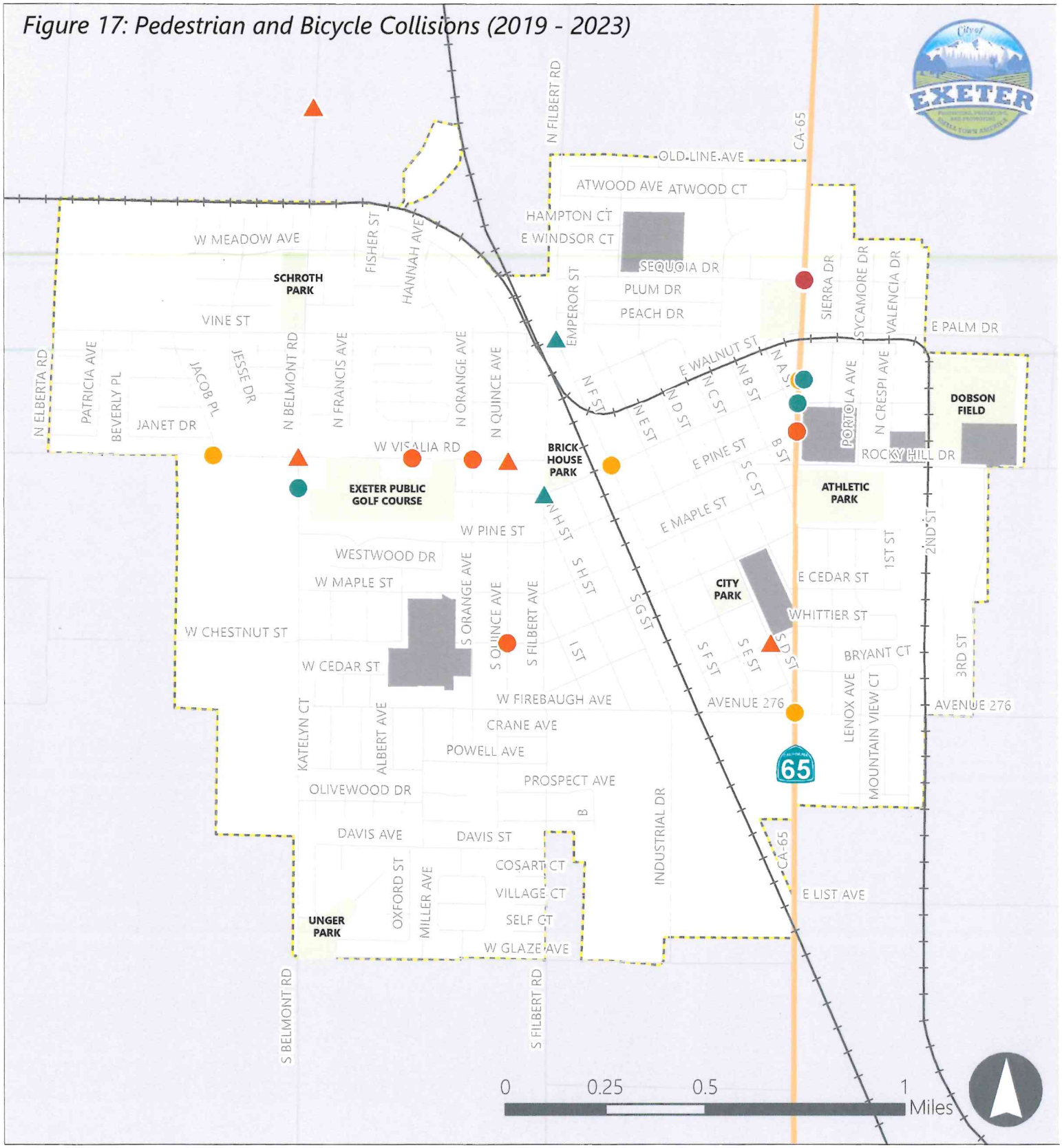
The most common pedestrian collision types are head-on and broadside collisions, often caused by factors like driver confusion, fatigue, intoxication, distracted driving, poor visibility, or vehicle defects. Hit-and-run collisions make up 17 percent, with 8 percent falling under the "other" category. Pedestrian-involved collisions are mainly due to motorists failing to yield (25 percent) and violations related to traffic signals and signs (17 percent). Other contributing factors include speeding, overtaking, right-of-way violations, and unsafe lane changes, each at 8 percent. Concerning intersections and corridors of concern, they include W Visalia Rd and various intersections such as F Street/Palm Street, Kaweah Avenue/Firebaugh Avenue, Kaweah Avenue/Palm Street, Kaweah Avenue/Pine Street, Kaweah Avenue/San Juan Avenue, Kaweah Avenue/Sequoia Drive, Palm Street/Belmont Road, Quince Avenue/Chestnut Street, Visalia Road/Jacob Place, and Visalia Road/Orange Avenue.

Bicycle Collisions

The most common bicycle collision types are broadside collisions, often occurring when a motorist collides perpendicularly with a bicycle, typically at intersections due to poor sightlines or unclear right-of-way rules, such as at four-way stops. Contributing factors include failure to stop at signals or signs and misjudgment of speed and distance when checking for gaps in traffic. Head-on collisions account for 17 percent, while hit-object collisions and sideswipes each make up 17 percent, with the remaining 17 percent categorized as "other." Corridors and intersections of concern include N Belmont and various intersections such as Belmont Road/Visalia Road, D Street/Clarence Street, F Street/Filbert Road, Palm Street/Filbert Road, and Quince Avenue/Visalia Road.

A detailed collision analysis can be found in **Appendix B** of the report

Figure 17: Pedestrian and Bicycle Collisions (2019 - 2023)



Pedestrian Collision Severity

- Severe Injury
- Complaint of Pain
- Other Visible Injury
- PDO

Bicycle Collision Severity

- Complaint of Pain
- PDO

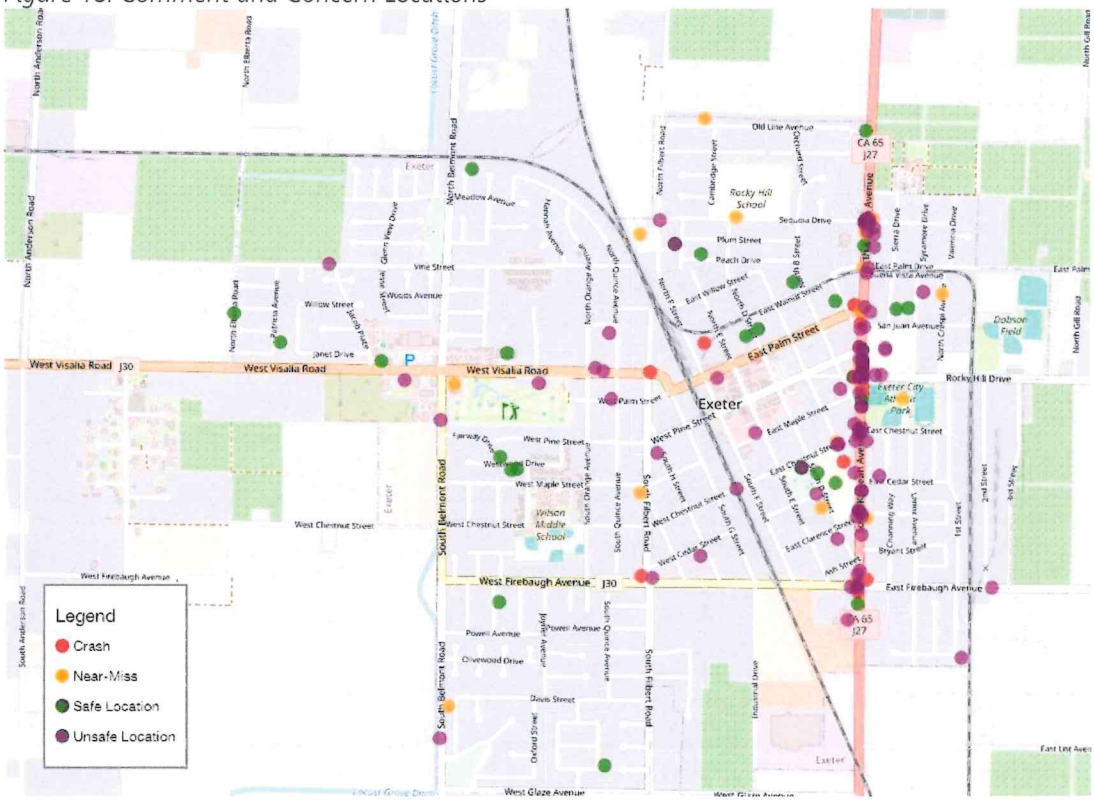
- City of Exeter
- Parks
- Schools
- Railroad Track

COMMUNITY ENGAGEMENT

ONLINE MAP INPUT PLATFORM - SAFETREC

The city in conjunction with TCAG and SafeTREC – UC Berkeley used Street Story as a tool to collect public comments and concerns. Street Story, developed by SafeTREC at UC Berkeley, is a community engagement tool used to gather local information about traffic incidents, hazards, and safe travel locations. Between October 1, 2018, and January 23, 2024, it collected 191 reports categorized into crashes, near-misses, safe locations, and unsafe locations. **Figure 18** shows the locations at which comments and concerns were posted.

Figure 18: Comment and Concern Locations



The reports highlighted concerns about unsafe locations, particularly along South Kaweah Avenue/SR 65. Arterial roads were common locations for crashes and near-misses, while safe locations were often found on residential streets.

Pedestrians were frequently involved in crashes and near-misses, with cars being the dominant mode of travel associated with incidents. Daylight hours saw a higher frequency of incidents compared to nighttime.

The causes of crashes and near-misses varied, with common factors including unsafe driving speed, failure to yield, poor signage, and inadequate lighting. Recommended improvements included installing more stop signs and signals, reducing speeds, and increasing enforcement.

Unsafe locations often impact pedestrians, motorists, cyclists, and scooter users. Safety concerns included issues like speeding, lack of sidewalks, poor lighting, and inadequate signage. Recommended improvements included installing more traffic signals and enforcing speed limits.

Safe locations were characterized by features such as sidewalks, safe speeds, good lighting, and adequate signage. Open-ended responses highlighted safety issues on crossings along SR-65/N Kaweah Avenue, speeding vehicles, and the need for more traffic signals and pedestrian crossings.

Overall, Street Story provided valuable insights into traffic safety concerns and recommended improvements to enhance safety for all road users in Exeter. A detailed analysis of the survey is provided in **Appendix C** of this report.

COMMUNITY SURVEY

Public participation played an essential role in the development of this ATP. The City of Exeter conducted an online community survey using the Survey Monkey platform to engage the public in the Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan. The purpose of the survey was to gather feedback on biking, walking, and transit experiences in Exeter, particularly during the COVID-19 pandemic. A total of 148 responses were collected, primarily from individuals aged 36 and above, with a majority identifying as White or Caucasian.

Demographically, most respondents lived within the city, in multi-person households, with varying income levels. Regarding transportation behavior, walking was more common than biking, with respondents feeling relatively safe in Exeter compared to similar cities. However, concerns such as broken sidewalks and close vehicle proximity deterred walking and biking for some.

Respondents preferred improvements such as better sidewalks, lighting, and bike lanes to enhance safety and accessibility. They also supported initiatives prioritizing walking, biking, and pedestrian-friendly corridors, with specific recommendations for routes and areas needing improvements such as Rocky Hill Drive, Visalia Road, Pine Street, and Kaweah Avenue/SR 65. However, opinions were divided on actions that remove parking to improve biking and walking facilities.

Improvements in lighting were seen as essential for enhancing safety, with specific streets identified as needing better lighting. Parks like Dobson Field and Exeter Golf Course were highlighted as requiring safer walking and biking access routes. Additionally, there was interest in encouraging more students to walk or bike to school, particularly with targeted safety improvements at schools like Exeter Union High School and Wilson Middle School.

Regarding funding priorities, there was strong support for prioritizing projects that encourage more walking, followed by bicycling enhancements, with a smaller emphasis on bus system improvements. A detailed analysis of the survey is provided in **Appendix C** of this report.

PROJECT AND PROGRAM RECOMMENDATIONS

PROJECT PRIORITIZATION

Given the constraints of limited financial resources and staffing, the phased implementation of projects over time will be necessary. Prioritizing projects ensures that investments are directed towards those offering the highest benefits. Moreover, project prioritization plays a crucial role in grant applications, influencing the likelihood of securing funding.

Criteria for prioritizing projects have been established in alignment with the goals and objectives of the ATP. Projects are categorized into high-priority, medium-priority, and low-priority projects.



BICYCLE PROJECTS AND RECOMMENDATIONS



The proposed bicycle recommendations establish a comprehensive low-stress network, incorporating bicycle facilities on both major and minor streets. The following sections provide brief descriptions, maps, and metrics. These recommendations can guide future development, CIP projects, and grant applications. Each proposed project addresses various street types that currently lack safe access and mobility for pedestrians, bicyclists, and other non-motorized modes. These treatments are crucial for bridging existing safety and connectivity gaps within the City's current bicycle network. They can be implemented according to funding cycles, City discretion, or the availability of new information, funding sources, updated collision statistics, updated CIP lists, and more.

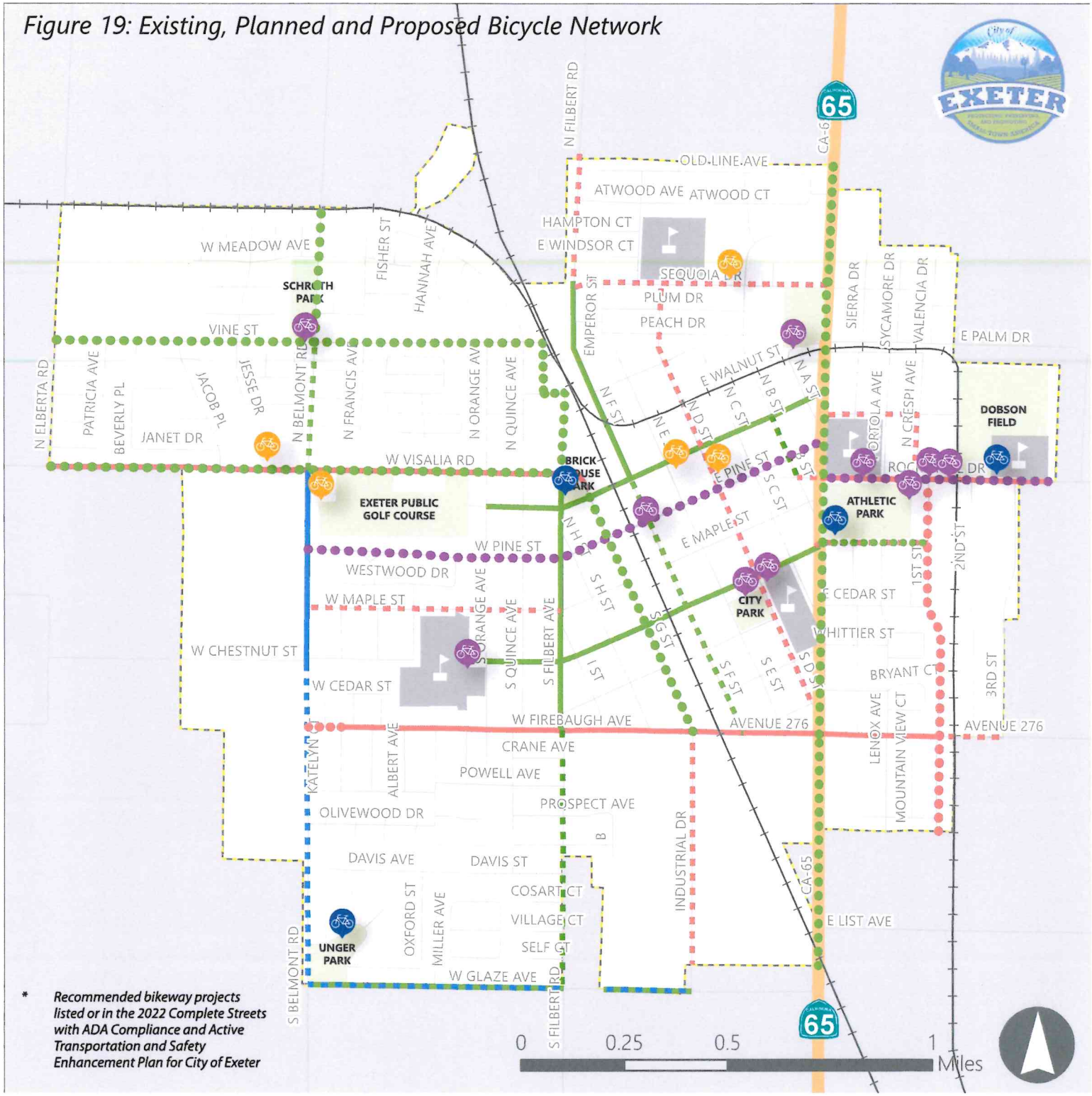
In addition to bikeways, the plan also proposed bike parking facilities at four new locations. These facilities aim to enhance accessibility for cyclists by providing secure and convenient parking options near popular commercial areas, and key recreational sites. By improving the availability of bike parking, the plan seeks to encourage more people to choose cycling as a viable mode of transportation, thereby reducing traffic congestion and promoting a healthier, more sustainable urban environment. Furthermore, these new bike parking locations will include features such as weather protection, ample lighting, and possibly even bike repair stations to ensure a safe and user-friendly experience for all cyclists.

Figure 19 show the locations of all 27 proposed bicycle projects. Projects are classified by facility type. **Table 3, Table 4,** and **Table 5** provides a summary of proposed projects by type of facility as well as summarizes the list of recommended bicycle projects, including description, implementation phasing and cost estimates. Detailed cost estimates including Traffic Control, Mobilization, Contingency, Environmental, Plans, Specifications and Estimates (PS&E) and Construction Engineering costs are provided in **Appendix D** of this report.

Of the proposed 27 projects, 17 projects were referenced from the *City of Exeter Complete Streets with ADA Compliance Plan and Active Transportation Safety Enhancement Plan* and one project is referenced in the *Tulare County Regional Transportation Plan*. Ten new projects are proposed as part of this ATP, highlighted in green.

Please note for the proposed Class IV (Parking Protected) bikeway proposed along Pine Street, a parking study will need to be conducted first to determine viability and community support.

Figure 19: Existing, Planned and Proposed Bicycle Network



* *Recommended bikeway projects listed or in the 2022 Complete Streets with ADA Compliance and Active Transportation and Safety Enhancement Plan for City of Exeter*

Existing Bikeway

- Class I (Shared Use Path)
- Class II (Bike Lane)
- Class III (Bike Route)
- Existing Bike Parking

Planned Bikeway*

- Class I (Shared Use Path)
- Class II (Bike Lane)
- Class III (Bike Route)
- Proposed Bike Parking*

Proposed Bikeway

- Class IV (Parking Protected)
- Class II (Bike Lane)
- Class III (Bike Route)
- Proposed Bike Parking*

- City of Exeter
- Parks
- Schools
- Railroad

Table 3: Proposed High Priority Bikeway Projects

Prj. No.	Corridor Name	From Street	To Street	Class	Length (miles)	Cost
Recommended Bikeway Corridors with High-Priority Safety and Access Improvement Needs						
1	B Street	Palm Street	Rocky Hill Drive	Class II	approximately 670 feet	$28,300.00
2	Rocky Hill Drive	B Street	East City Limits	Class III	2,950 feet	$54,600.00
3	San Juan Avenue	SR 65	Crespi Avenue	Class III	975 feet	$27,700.00
4	Crespi Avenue	San Juan Avenue	Rocky Hill Drive	Class III	650 feet	$15,700.00
5	Kaweah Avenue (SR 65)	Atkinson Way	Firebaugh Avenue	Class II	1 mile	$488,600.00
6	N G Street	W Palm Street	Firebaugh Avenue	Class II	2,500 feet	$57,500.00

2024 City of Exeter ATP - Project recommendation

Table 4: Proposed Medium Priority Bikeway Projects

Prj. No.	Corridor Name	From Street	To Street	Class	Length (miles)	Cost
Recommended Bikeway Corridors with Medium Priority Safety and Access Improvement Needs						
1	Firebaugh Avenue	Channing Way	Third Street	Class III	approximately 1,500 feet	$36,500.00
2	Chestnut Street	Kaweah Avenue (SR 65)	First Street	Class III	1,200 feet	$28,800.00
3	Belmont Road	Visalia Road	Scroth Park	Class III	1,300 feet	$47,600.00
4	Belmont Road	Chestnut Street	Glaze Avenue	Class I	3,300 feet	$1,728,000.00
5	Filbert Avenue	Firebaugh Avenue	Glaze Avenue	Class II	2,700 feet	$62,800.00
6	D Street	Rocky Hill Elementary School	Ash Street	Class III	1.5 miles	$99,500.00
7	**Pine Street***	**Kaweah Avenue (SR 65)**	**S Filbert Avenue**	**Class IV**	**2,500 feet**	**$151,900.00**
8	**Pine Street***	**S Filbert Avenue**	**Fairway Drive**	**Class IV**	**2,000 feet**	**$67,300.00**
9	Chestnut Street	Kaweah Avenue (SR 65)	1st Street	Class II	1,975 feet	$28,500.00
10	Rocky Hill Drive	Kaweah Avenue (SR 65)	East City Limits	Class IV	2,700 feet	$100,000.00
11	W Visalia Road	West City Limit	S Filbert Avenue	Class II	1 mile	$93,400.00
12	N Belmont Road	Vine Street	Northern City Limits	Class II	1,350 feet	$26,700.00
13	Firebaugh Avenue	Francis Avenue	Belmont Road	Class III	350 feet	$8,700.00

Please note that a parking study will need to be conducted first to determine viability and community support.

2024 City of Exeter ATP - Project recommendation

Table 5: Proposed Low Priority Bikeway Projects

Prj. No.	Corridor Name	From Street	To Street	Class	Length (miles)	Cost
Recommended Bikeway Corridors with Low-Priority Safety and Access Improvement Needs						
1	Maple Street	Belmont Road	Filbert Road	Class III	0.5 mile	$57,000.00
2	Sequoia Drive	Filbert Avenue	Kaweah Avenue (SR 65)	Class III	0.5 mile	$58,300.00
3	Filbert Avenue/ F Street	Northern City limit	Sequoia Drive	Class III	1,400 feet	$28,900.00
4	F Street	Palm Street	Firebaugh Avenue	Class II	2,850 feet	$49,000.00
5	San Juan Avenue	Kaweah Avenue (SR 65)	Crespi Avenue	Class III	500 feet	$23,600.00
6	Crespi Avenue	San Juan Avenue	Rocky Hill Drive	Class III	650 feet	$18,600.00
7	Industrial Avenue	Firebaugh Avenue	Glaze Avenue	Class III	0.5 mile	$53,400.00
8	1st Street	Rocky Hill Drive	Southern City limit	Class III	2,700 feet	$73,200.00

2024 City of Exeter ATP - Project recommendation

PEDESTRIAN PROJECTS AND RECOMMENDATIONS



Through community engagement and feedback, pedestrians reported most near misses and unsafe locations, highlighting poor or missing sidewalks as a major concern. To address these issues, key recommendations included adding and improving sidewalks, refilling pavement cracks, and enhancing pavement markings. These measures aim to improve safety and encourage walking. Each project targets streets lacking safe access for pedestrians. Implementing these treatments will bridge safety and connectivity gaps in the City's bicycle network, based on funding cycles, City discretion, and updated information or resources.

Figure 20 shows the locations of 31 corridors with proposed pedestrian projects. Some of the pedestrian projects are meant to be completed in conjunction with bicycle facility projects or other roadway projects. Pedestrian projects are listed in **Table 6, Table 7,** and **Table 8** to ensure that they are included during the roadway improvements.

Table 6, Table 7, and **Table 8** also provide summaries of the proposed pedestrian projects by type of facility as well as lists of recommended pedestrian projects, including description, implementation phasing and cost estimates. Detailed cost estimates including Traffic Control, Mobilization, Contingency, Environmental, PS&E, and Construction Engineering costs are provided in **Appendix D** of this report.

Out of the 31 proposed corridor projects, ten projects are referenced in the *City of Exeter Complete Streets with ADA Compliance Plan and Active Transportation Safety Enhancement Plan* and one project is referenced in the *Tulare County Regional Transportation Plan*. 21 new projects are proposed as part of this plan and are highlighted in green below. These corridor projects include gap closures, high visibility crosswalk installations, changes in parking facility types, adding bicycle parking stalls, installation of advance warning signs, removal of sidewalk obstructions, railroad crossing improvements, installing ADA curb ramps, transit stop improvements, adding wayfinding signs and other improvements detailed out in **Appendix D** of this report.

Figure 20: Existing and Proposed Pedestrian Network



Planned Priority Pedestrian Improvement Corridor*

- High Priority Corridor

* *Recommended bikeway projects listed or in the 2022 Complete Streets with ADA Compliance and Active Transportation and Safety Enhancement Plan for City of Exeter*

Proposed Priority Pedestrian Improvement Corridor

- High Priority Corridor
- Medium Priority Corridor
- Low Priority Corridor

- City of Exeter
- Parks
- Schools
- Railroad Track

Table 6: Proposed High Priority Pedestrian Improvements

Prj. No.	Corridor Name	From Street	To Street	Length (miles)	Cost
Recommended Pedestrian Corridors with High-Priority Safety and Access Improvement Needs					
1	Visalia Road	Elberta Road	G Street/Palm Street	1 mile	$150,200.00
2	Palm Street	G Street	B Street	0.5 mile	$292,300.00
3	B Street	Palm Street	Rocky Hill Drive	600 feet	$94,800.00
4	Rocky Hill Drive	B Street	East City Limits	0.5 mile	$863,400.00
5	Firebaugh Avenue	Belmont Road	Third Street	1.3 miles	$970,900.00
6	Chestnut Street	Wilson Middle School	First Street	1 mile	$1,726,200.00
7	Belmont Road	North City Limit	Glaze Avenue	1.5 miles	$1,156,300.00
8	Filbert Road	Visalia Road	Glaze Avenue	1 mile	$2,352,000.00
9	Kaweah Avenue (SR 65)	Atkinson Way	Firebaugh Avenue	1 mile	$2,211,900.00
10	D Street	Rocky Hill Elementary School	Ash Street	4,700 feet	$998,800.00
11	G Street	Palm Street	Chestnut Street	1,500 feet	$1,014,800.00
12	F Street	Willow Street	Firebaugh Avenue	0.7 miles	$1,936,800.00
13	E Street	Willow Street	Chestnut Street	2,400 feet	$716,700.00
14	C Street	Willow Street	Kaweah Avenue (SR 65)	0.5 mile	$910,400.00
15	Pine Street	Filbert Avenue	Kaweah Avenue (SR 65)	0.5 mile	$596,000.00

2024 City of Exeter ATP - Project recommendation

Table 7: Proposed Medium Priority Pedestrian Improvements

Prj. No.	Corridor Name	From Street	To Street	Length (miles)	Cost
Recommended Pedestrian Corridors with Medium Priority Safety and Access Improvement Needs					
1	Palm Street	B Street	Kaweah Avenue (SR 65)	600 feet	$44,200.00
2	Maple Street	Belmont Road	G Street	0.7 miles	$923,100.00
3	Maple Street	F Street	Kaweah Avenue (SR 65)	1,750 feet	$265,700.00
4	Pine Street	Fairway Drive	Filbert Avenue	2,000 feet	$246,700.00

2024 City of Exeter ATP - Project recommendation

Table 8: Proposed Low Priority Pedestrian Improvements

Prj. No.	Corridor Name	From Street	To Street	Length (miles)	Cost
Recommended Pedestrian Corridors with Low-Priority Safety and Access Improvement Needs					
1	E Street	Chestnut Street	Firebaugh Avenue	1,500 feet	$120,600.00
2	G Street	Chestnut Street	Firebaugh Avenue	1,200 feet	$370,400.00
3	H Street	Filbert Avenue	Firebaugh Avenue	1,000 feet	$236,900.00
4	Willow Street	F Street	C Street	1,200 feet	$576,900.00
5	Belmont Road	Vine Street	North City Limit	1,000 feet	$53,100.00
6	B Street	Sequoia Drive	Palm Street	1,400 feet	$422,700.00
7	F Street	Willow Street	Sequoia Drive	1,200 feet	$625,070.00
8	Sequoia Drive	F Street	Kaweah Avenue (SR 65)	2,700 feet	$153,467.50
9	Vine Street	Belmont Road	Quince Avenue	2,400 feet	$387,600.00
10	Quince Avenue	Vine Street	Willow Street	550 feet	$132,000.00
11	Willow Street	Quince Avenue	Filbert Road	415 feet	$297,500.00
12	Filbert Road	Willow Street	Visalia Road	800 feet	$73,400.00

2024 City of Exeter ATP - Project recommendation

SUPPORTING INFRASTRUCTURE

Supporting amenities are crucial for attracting and retaining active transportation users. The following recommendations aim to support the Exeter Recreation Department:

- **Trailhead Locations:** Trailheads serve as starting, ending, or interim points along a trail, providing information and additional facilities for trail users. The facilities at each trailhead should be tailored based on anticipated usage, type of use, and proximity to other trailheads. Siting new trailheads should consider environmental conditions to minimize degradation, while the design should align with the desired trail experience and cultural landscapes (National Park Service, 2012).
- **Trail Parking:** Adequate vehicle and bicycle parking should be available near trails. Vehicle parking spaces should be based on anticipated weekend usage during peak seasons to encourage walking and biking to the trail. Parking designs should follow sustainable guidelines set by the National Park Service, and bicycle parking must be provided at all designated trailheads.
- **Benches:** Benches should be strategically placed along trails and sidewalks at regular intervals, particularly benefiting senior residents.
- **Water Stations:** Where feasible, potable drinking water facilities should be installed along the trail at appropriate intervals.
- **Wayfinding Signs:** The City should develop a comprehensive wayfinding and signage plan, potentially including a mobile application to help trail users navigate routes and locate amenities.
- **Bicycle Parking and Storage Facilities:** Ensure sufficient bicycle parking at public facilities, schools, commercial areas, major transit stops, and other locations to meet current and future demands.
- **Pedestrian Countdown Signals:** Install pedestrian countdown indicators at traffic signals to improve safety and accessibility for pedestrians.
- **Tree Shades:** Functional landscaping and tree shades can significantly reduce temperatures by 6 to 8 degrees, enhancing comfort for trail users.

These recommendations aim to enhance the accessibility, usability, and enjoyment of trails for all users while promoting sustainable practices and environmental stewardship.

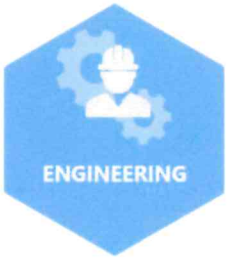
PROGRAMS

To achieve Exeter's local goals and objectives, a comprehensive approach is necessary to advance biking and walking, fostering safe, comfortable, and interconnected active transportation networks. The "Six Es" principles—Engineering, Education, Encouragement, Enforcement, Equity, and Evaluation—provide a framework for effective program development. By targeting policies, programs, and designs to meet the mobility needs of diverse groups such as low-income residents, minorities, children, people with disabilities, and older adults, equity can be enhanced.



Implementation strategies are evolving, emphasizing the integration of physical projects with specific bicycle and pedestrian initiatives. This approach capitalizes on opportunities during project construction to promote bicycling and walking as appealing transportation choices. For instance, developing new multi-use paths can effectively engage local walkers, parents of school-age children, and hesitant bicyclists, maximizing benefits through coordinated route improvements and supportive programs. This integrated approach ensures a higher return on investment for both bicycling and walking initiatives.

In Exeter, recommended programs are structured as a flexible roster of initiatives categorized to support various community needs and priorities. This organizational framework aims to streamline program implementation and effectiveness across diverse program initiatives.



Engineering

Exeter's Public Works Agency plays a crucial role in constructing and maintaining all public streets, ensuring efficient travel throughout the City. Various engineering techniques may be employed to prioritize the safety and comfort of bicyclists and pedestrians. These include innovative street designs aimed at reducing traffic congestion, lowering vehicle speeds, and enhancing overall safety. Specific engineering and traffic enhancements that could contribute to a safer environment for pedestrians and bicyclists include:

- Implementation of traffic control signs
- Installation of curb enhancements and high visibility pavement markings
- Optimization of signal timing to facilitate safer crossings
- Implementation of parking controls to improve access and safety
- Continuous monitoring of traffic safety measures



Education

The City has experienced numerous bicycle and pedestrian-related incidents, highlighting the need for comprehensive safety initiatives. To enhance safety, the City should prioritize public education campaigns aimed at motorists, pedestrians, and bicyclists.

Examples of effective education initiatives include:

- Safety Assemblies: Interactive gatherings held at schools or parks with stations focusing on bicycle, pedestrian, and teen driver safety.
- Bike Safety Workshops: In-depth classes covering bicycle handling skills, rights, responsibilities, and on-bike maneuvers to build confidence. Participants receive free helmets and bike lights.
- Ped and Bike Traffic Safety Fairs: Obstacle courses teaching participants to identify street signs and navigate safely. Participants can win free helmets and lights.
- Family Cycling Education: Interactive training tours aimed at boosting confidence for pedestrians and bicyclists. Participants receive free helmets and bike lights.
- Safety Resource Events: Distribution events emphasizing helmet use and teaching bicycle rules of the road, visibility, and predictability.
- Bike Maintenance and Ride Workshops: Series of classes teaching youth bicycle maintenance and riding skills, along with their rights and responsibilities as bicyclists. Participants may receive a free bike.
- Motorist-Targeted Messaging: Utilization of billboards and changeable message signs to educate motorists on pedestrian and bicyclist safety, promoting safer road sharing.
- Bike Rodeos: Hands-on events simulating traffic scenarios involving pedestrians and bicyclists, aimed at teaching and practicing safe behaviors.

These education initiatives not only promote safety but also foster a culture of awareness and responsibility among all road users in Exeter.



Encouragement

Reducing vehicle usage can be achieved by actively promoting biking, walking, and transit for various trips. Encouraging these alternatives involves making bicycling and walking enjoyable, healthy, and convenient. To achieve this, Exeter, along with local organizations, can organize a range of activities and events aimed at promoting active transportation and healthier lifestyles.

- National Bike Month in May: A month-long initiative with events like Bike Week, Bike to Work, and Bike Fridays to educate and encourage biking as a sustainable transportation option.
- Cargo Bike Lending Program: Introducing a rental program for cargo bikes across different neighborhoods in Exeter, offering a practical means of transportation for daily tasks like carrying children, groceries, and pets.
- Open Streets Events: Popular events where streets are temporarily closed to cars, allowing families and friends to walk, bike, skate, or scooter safely through the City.
- Family Friendly Bike Rides: Summer bike rides designed to be fun and educational, promoting bike safety and community engagement.
- Walk to School: An educational event involving children, parents, and community leaders to promote walking and biking to school, fostering social connections within the community.
- Safe Routes to School Program: Implementing this program to encourage safe and healthy travel to and from schools in Exeter, promoting active transportation among students.
- Ride and Walk of Lights: An annual winter evening event where participants use lights to enhance visibility during family-friendly walks and bike rides.
- 5K Running/Walking Events: Free events encouraging residents to explore Exeter on foot, promoting physical activity and community engagement.
- Food-Focused Bike Rides: Bike ride events combining biking with culinary experiences, fostering community interaction and promoting active lifestyles.
- Female Focused Group Rides: All-female group rides promoting social interactions, healthy lifestyles, and advocacy efforts among women in Exeter.

- Walking Tours: Organized tours exploring key locations in Exeter, including historical buildings, parks, murals, and businesses, to encourage walking and community exploration.

These initiatives not only promote active transportation but also contribute to a vibrant and connected community in Exeter, emphasizing health, sustainability, and community engagement.



Enforcement

Effective enforcement can significantly enhance road user compliance and predictability of driving and bicycling behaviors, especially when targeting high-risk behaviors and maximizing educational benefits.

- Educate Police Department Staff: Provide comprehensive training to all officers on bicycle and pedestrian issues to promote bicycling as a legitimate transportation mode and improve understanding of pedestrian safety.
- Designate a Law Enforcement Liaison: Establish a dedicated liaison responsible for communicating with bicyclists and pedestrians, facilitating education among officers on rules, etiquette, and behavior related to biking and walking.
- Targeted Enforcement: Implement focused enforcement efforts to educate drivers, bicyclists, and pedestrians about traffic laws and the importance of sharing the road. Use educational materials like brochures or tip cards to clarify rights and responsibilities.
- Bicycle Diversion Program: Introduce a program where adult bicyclists can attend bicycle education classes in exchange for reduced fines for traffic violations. This approach not only educates but also promotes confidence and skills among cyclists.
- Law Enforcement Referral Process: Establish a communication process encouraging students and parents to report crashes or near-misses during school commutes involving autos, buses, pedestrians, or cyclists, fostering a safer school travel environment.

These enforcement strategies aim to improve road safety, enhance compliance with traffic laws, and promote a culture of shared responsibility among all road users.



Equity

With a significant percentage of its population facing socioeconomic disadvantages, should prioritize equity in its ATP. This plan places a strong emphasis on ensuring the safety and accessibility of residents who primarily use walking, biking, skateboarding, and public transportation. Special attention is directed towards low-income neighborhoods and streets with higher collision risks, aiming to reduce barriers and mitigate long-term impacts.

- Address Transportation Needs of Underserved Populations: Focus on overcoming barriers that hinder safe travel for younger and lower-income residents who may lack access to or choose to forego vehicle ownership.
- Review Organizational Practices and Policies: Conduct a thorough review of current practices and policies to identify and rectify potential equity issues systematically within transportation planning and implementation.
- Promote Staff Diversity: Increase diversity across all levels of transportation agencies to better represent and understand the needs of Exeter's diverse community, enhancing inclusive decision-making processes.
- Prioritize Equity in Project Selection: Allocate resources and prioritize projects in areas disproportionately affected by health and safety challenges, recognizing that improvements benefiting vulnerable groups can enhance community-wide well-being.



Evaluation

To enhance evaluation and ensure effective implementation of bicycle and pedestrian initiatives in Exeter, comprehensive strategies are essential. These include:

- Active Transportation Liaison: Assign City staff to serve as an active transportation liaison, supporting project review, ensuring departmental cooperation, managing grants, and updating improvement priorities. This role is crucial for securing state and federal funding and maintaining project consistency.
- Active Transportation Advisory Committee: Establish an advisory committee dedicated to active transportation, comprising community members, City staff, and advocates. This committee would provide ongoing oversight, evaluate progress, and advocate for bicycle and pedestrian improvements.
- Police Bicycle Patrol and Collision Data Review: Implement regular bicycle and pedestrian counts citywide to gauge mode share and trends, aiding in project prioritization and funding justification. The Menifee Police Department should track and analyze collision data, presenting findings to the advisory committee for targeted safety improvements.
- Bicycle and Pedestrian Report Card: Develop an annual report card to assess plan implementation, track system completion, measure mode share changes, and evaluate safety improvements. This tool helps document achievements, inform the public, and guide future planning efforts.
- Quantifying Efforts: Quantify resources dedicated to bicycle and pedestrian initiatives, including financial investments and staff hours, to demonstrate commitment and progress towards goals. This information can enhance transparency and accountability.
- Bicycle Friendly Community Designation: Pursue designation as a Bicycle Friendly Community through the League of American Bicyclists. This program provides benchmarks for improvement, recognizes achievements, and promotes ongoing enhancements to bicycle infrastructure and safety.
- Automated Count Measures: Deploy automated traffic counters at key locations to monitor non-motorized travel patterns, classify users, and assess facility usage trends. This data supports evidence-based planning and adjustment of infrastructure investments.

FUNDING AND IMPLEMENTATION

The City of Exeter will continue to develop a robust and interconnected active transportation network through various implementation strategies. This plan will be executed over several years, contingent on funding and staffing resources, with an initial focus on near-term projects that have the greatest potential to boost walking and biking. Throughout this process, staff will collaborate with key partners and the community to gather feedback. Although the implementation will be gradual, it will adhere to established policies that prioritize funding to support the City's goals of increasing bicycling and walking.

POTENTIAL FUNDING SOURCES

To implement the bicycle and pedestrian projects, the City of Exeter will need to identify additional funding sources beyond the City's general funds. Most funding for the recommended improvements in this plan is likely to come from federal, state, and regional grant programs. These grants are often competitive, requiring the City to compete with other municipalities. Below is a summary of common federal, state, and regional grant funding programs to help identify eligible competitive grants.

FEDERAL FUNDING SOURCES

Transportation Alternatives Set-Aside

Under the Fixing America's Surface Transportation (FAST) Act, the Transportation Alternatives (TA) Set-Aside authorizes funding for programs and projects defined as transportation alternatives, including pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, recreational trail projects, and safe routes to school projects.

Matching Requirements: Federal share is typically 88.5 percent; some safety projects allow for 100 percent federal share. Local match is about 11.5 percent.

Congestion Mitigation and Air Quality (CMAQ)

The CMAQ Improvement Program funds transportation projects that improve air quality and reduce traffic congestion in areas that do not meet air quality standards. It is administered jointly by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Projects must contribute to the attainment or maintenance of National Ambient Air Quality Standards (NAAQS). Approximately $2.5 billion was allocated to the CMAQ program in 2020 under the FAST Act. Note that CMAQ operates on a reimbursement schedule; funds are not distributed until work is completed.

Matching Requirements: Federal share is typically 80 percent; some safety projects allow for 100 percent federal share.

Highway Safety Improvement Program (HSIP)

HSIP funds projects that reduce collisions and vehicular fatalities and improve road safety, including improvements for bicyclists and pedestrians, safety education, training, and traffic calming. In California, HSIP is managed by the Caltrans Division of Local Assistance. In 2019, California programmed $14 million towards non-infrastructure safety projects, with more than $6.5 million directed to the Pedestrian and Bicyclists improvement category.

Matching Requirements: Federal share is typically 90 percent; can cover the full project cost in some scenarios.

STATE FUNDING SOURCES

Active Transportation Program (ATP)

Created in 2013, the ATP consolidates existing federal and state active transportation funding programs to support infrastructure and non-infrastructure projects. The ATP aims to increase biking and walking trips, enhance safety and mobility for non-motorized users, improve air quality and public health, and ensure disadvantaged communities benefit fully. Each year, the program allocates 50 percent of its funds competitively, 40 percent to regional agencies, and 10 percent to rural areas. Approximately $440 million is expected for the 2021 ATP Cycle 5.

Matching Requirements: No funding match required for ATP.

Solutions for Congested Corridors Program (SCCP)

SCCP aims to reduce congestion and expand transportation choices for road users, improve safety, air quality, and promote economic development. Projects include improvements to bicycle and pedestrian facilities and updates to local streets and roads. $494 million was allocated for fiscal year 2021-2022 and 2022-2023.

Matching Requirements: None; leveraged funds are desirable.

Local Partnership Program (LPP)

Funded by California Senate Bill 1 (SB 1), LPP provides funding for local and regional transportation agencies with a sales tax measure, developer fee, or other transportation fee. $200 million of SB 1 funds are allocated to LPP annually to improve active transportation, health, and safety benefits. The program is split into a statewide competitive process (40 percent) and a formulaic program (60 percent).

Matching Requirements: 1-to-1 match for both Formulaic and Competitive Program.

Clean Mobility Options Voucher Pilot Program

Sponsored by the CARB, this program distributes cap-and-trade dollars (up to $20 million) for shared mobility projects in disadvantaged, low-income communities. Public agencies, tribal governments, and nonprofit organizations are eligible. Each new mobility project can receive up to $1,000,000, with up to $600,000 for expanding an existing service.

Matching Requirements: Varies; more details available on CARB website.

Office of Traffic Safety (OTS) Grants

OTS funds programs that promote safe behaviors for road users. Programs target all age groups to raise awareness about traffic rules, rights, and responsibilities, aiming to teach safer driving, bicycling, and walking behaviors.

Matching Requirements: No matching requirement.

Sustainable Transportation Planning Grants

Caltrans' Sustainable Transportation Grants support regional sustainable community strategies to achieve greenhouse gas reduction targets. The program includes Sustainable Communities Grants and Sustainable Partnerships Grants. Eligible projects include land use and transportation planning documents, feasibility studies for active transportation, complete streets, and safe routes to school plans.

Matching Requirements: 11.47 percent for Competitive, Formula, and SP – Transit; 20 percent for Strategic Partnerships.

Sustainable Transportation Equity Project (STEP)

STEP addresses community transportation needs, increasing access to key destinations while reducing greenhouse gas emissions. The pilot program has two grant types: Planning and Capacity Grants ($1.75 million) and Implementation Grants ($17.75 million). Eligible programs include bike share programs, voucher programs, and increased access to transit.

Matching Requirements: Minimum of 20 percent of the project cost.

Affordable Housing Sustainable Communities (AHSC)

AHSC provides grants and loans to affordable housing developers and transportation agencies to improve access between housing, employment centers, and essential services. Funded by California's Cap-and-Trade emissions reduction program, AHSC supports projects that include improvements to the pedestrian environment and encourage public transit use. The program has invested over $1 billion in projects across the state.

Matching Requirements: Must have enough committed additional funding at the time of application to meet 90 percent of the formula: (AHSC funds requested + Enforceable Funding Commitments (EFCs) – Deferred Costs) / (Total Development Cost – Deferred Costs).

REGIONAL FUNDING PROGRAMS

Regional Transportation Improvement Program (RTIP)

The RTIP is a biennially updated document listing transportation projects in Tulare County proposed for funding, covering a five-year period. It supports the implementation of the region's long-range RTP/SCS, which guides transportation investments to meet mobility, sustainability, and air quality needs. RTIP projects aim to enhance the environment, maximize mobility and safety, preserve system efficiency, support economic vitality, and improve residents' quality of life.

Matching Requirements: To be determined based on specific projects and funding sources.

LOCAL FUNDING PROGRAMS

Local revenue sources to fund active transportation programs include development impact fees, state gas tax, transit fares, and local transportation funds. Development impact fees collect funds from new developments to offset their construction impact, often used for improving bicycle and pedestrian facilities, lighting, street safety elements, and educational programs for residents.

Various other funding sources are available, including private, foundation, and nonprofit funding opportunities. Organizations like the American Association of Retired Persons (AARP), Safe Routes National Partnership, and America Walks have small grant programs supporting active transportation. In California, organizations such as the California Endowment and the California Wellness Foundation focus on community health through their grant programs.

MAINTENANCE

The City of Exeter should maintain its street infrastructure to keep bicycle and pedestrian facilities safe and comfortable. This includes ensuring that traffic control devices, streetlights, signs, and pavement surfaces are in good working order. Facilities with cracked pavement, overgrown vegetation, broken glass, and other debris pose hazards and barriers to walking and biking. The City will develop a plan to ensure the proactive maintenance of bicycle and pedestrian facilities.

RESOLUTION 2024-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER TO APPROVE THE CITY OF EXETER ACTIVE TRANSPORTATION PLAN

WHEREAS, in November of 2023 the City of Exeter City Council approved the preparation of the Active Transportation Plan; and

WHEREAS, the City of Exeter hired TJKM to prepare the City of Exeter Active Transportation Plan; and

WHEREAS, TJKM presented the Draft City of Exeter Active Transportation Plan at the August 27, 2024, City Council; and

WHEREAS, TJKM prepared the ATP Cycle 7 grant application for pedestrian and cycling improvements along SR 65 corridor and adjacent city streets within the City of Exeter to Caltrans on June 17th, 2024; and;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter, that the Council hereby Approves the Final City of Exeter Active Transportation Plan.

PASSED, APPROVED AND ADOPTED this 22nd day of October, 2024.
AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Frankie Alves, Mayor

ATTEST:

_____
Francesca Quintana, City Clerk

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: I.9.

Wording for Agenda: Approval of Letter of Support for the California Department of Transportation's (Caltrans) application to the California Transportation Commission's (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project).

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Phone Number: (559)592-4539
Email: adam@exetercityhall.com

For action by:
☒City Council

Regular Session:
☒Consent Calendar
☐Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Department Recommendation:

Staff recommends that the City Council provide a letter for the California Department of Transportation's (Caltrans) application to the California Transportation Commission's (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project). The application is being submitted in partnership with the Tulare County Association of Governments (TCAG).

Summary/Background:

If funded, the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project) will significantly improve goods movement, create express transit service, and allow for planned future lane management along a critical interregional corridor, State Route (SR) 99, by providing a consistent six-lane cross section. Project closes an existing 5.4-mile gap in the City of Tulare. At Paige Avenue in the City of Tulare, the Project will reconstruct four outdated hook ramps into a consolidated interchange, featuring sequential roundabouts at the ramp termini and adjacent local street intersections. Wide shared-use paths will be constructed along both sides of Paige Ave to improve safety and provide a critical east-west multimodal corridor for surrounding disadvantaged communities.

SR 99 is a primary interregional corridor within California's Central Valley, connecting core cities and surrounding areas of Sacramento, Stockton, Modesto, Merced, Madera, Fresno, Tulare, and Bakersfield with the rest of the state and the nation. The project's corridor provides a critical linkage for shipment of agricultural goods to markets outside of the Central Valley via freight trucks and provides for through traffic between major seaports and metropolitan areas of California and the greater US West Coast.

Enhancement of this section of SR 99, which runs through the heart of Tulare County, is needed to improve truck freight mobility and travel time reliability, reserve acceptable facility operation, improve safety, and reduce congestion. The Annual Average Daily Traffic (AADT) for trucks is

up to 26% within this corridor as compared with the State average of 8% for truck AADT. The proposed freeway enhancements would improve the flow and travel-time reliability along this segment of SR 99 for current volumes of traffic and provide enough capacity to manage the projected increases to both freight and passenger vehicle volumes.

The Project will improve freight, transit, and passenger travel time reliability in the San Joaquin Valley, particularly in the City of Tulare. Collectively, the Project will significantly enhance access and circulation to the corridor area which includes Tulare's largest businesses and sources of economic activity that drives goods movement on SR 99.

The Project will also benefit the City of Exeter by improving regional connectivity and facilitating more efficient movement of goods and people, which supports local economic growth—a priority consistently championed by TCAG in their ongoing support for Exeter.

Fiscal Impact:

No fiscal impact associated with this action.

Prior Council/Board Actions:

None.

Attachments:

- Draft Letter of Support

Recommended motion to be made by Council/Board: I move to direct City Staff to provide a Letter of Support for the California Department of Transportation's (Caltrans) application to the California Transportation Commission's (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project).

Office of the Mayor

100 North C Street – PO Box 237 Exeter, CA 93221
Ph. #559-592-9244 Fax # 559-592-3556

October 22, 2024

Ms. Tanisha Taylor
California Transportation Commission
1120 N Street, MS 52
Sacramento, CA 95814

RE: Letter of Support for California Department of Transportation's (Caltrans) application to the California Transportation Commission's (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project).

Dear Ms. Taylor,

The City of Exeter is writing in strong support of the California Department of Transportation's (Caltrans) application to the California Transportation Commission's (CTC) Senate Bill 1 Cycle 4 Trade Corridor Enhancement Program (TCEP) for the Tulare SR 99 Corridor and Paige Avenue Multimodal Interchange Enhancements (Project). The application is being submitted in partnership with the Tulare County Association of Governments (TCAG).

The Project will significantly improve goods movement, create express transit service, and allow for planned future lane management along a critical interregional corridor, State Route (SR) 99, by providing a consistent six-lane cross section. Project closes an existing 5.4-mile gap in the City of Tulare. At Paige Avenue in the City of Tulare, the Project will reconstruct four outdated hook ramps into a consolidated interchange, featuring sequential roundabouts at the ramp termini and adjacent local street intersections. Wide shared-use paths will be constructed along both sides of Paige Ave to improve safety and provide a critical east-west multimodal corridor for surrounding disadvantaged communities.

SR 99 is a primary interregional corridor within California's Central Valley, connecting core cities and surrounding areas of Sacramento, Stockton, Modesto, Merced, Madera, Fresno, Tulare, and Bakersfield with the rest of the state and the nation. The project's corridor provides a critical linkage for shipment of agricultural goods to markets outside of the Central Valley via freight trucks and provides for through traffic between major seaports and metropolitan areas of California and the greater US West Coast.

Office of the Mayor

100 North C Street – PO Box 237 Exeter, CA 93221
Ph. #559-592-9244 Fax # 559-592-3556

Enhancement of this section of SR 99, which runs through the heart of Tulare County, is needed to improve truck freight mobility and travel time reliability, reserve acceptable facility operation, improve safety, and reduce congestion. The Annual Average Daily Traffic (AADT) for trucks is up to 26% within this corridor as compared with the State average of 8% for truck AADT. The proposed freeway enhancements would improve the flow and travel-time reliability along this segment of SR 99 for current volumes of traffic and provide enough capacity to manage the projected increases to both freight and passenger vehicle volumes.

The Project will also greatly benefit the City of Exeter by improving regional connectivity and facilitating more efficient movement of goods and people, which supports local economic growth—a priority consistently championed by TCAG in their ongoing support for Exeter

The Project will improve freight, transit, and passenger travel time reliability in the San Joaquin Valley, particularly in the City of Tulare. The Project will improve mobility of freight traffic, passenger vehicles, and active transportation users, while better connecting them to jobs, schools, medical facilities, and more. The enhancements to the Paige Ave interchange will create safer, friendlier streets for multi-modal transportation, helping to increase equity and livability of surrounding local disadvantaged neighborhoods. Collectively, the Project will significantly enhance access and circulation to the corridor area which includes Tulare's largest businesses and sources of economic activity that drives goods movement on SR 99.

The City of Exeter appreciates the opportunity to express our strong support. If you have any further questions, please contact me at valves@exetercityhall.com.

Sincerely,

Frankie Alves, *City of Exeter Mayor*

DRAFT

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

Agenda Item Number: J.1.

Wording for Agenda: Public hearing to introduce and give first reading to Ordinance No. 714, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, "City Parks and Facilities," Chapter 11.01, "City Parks and Recreation Areas," of the City of Exeter Code of Ordinances (Municipal Code).

Submitting Department: Administration and City Attorney
Contact Name: Adam Ennis, City Administrator
Julia Lew, City Attorney
Phone Number: (559)592-4539
Email: adam@exetercityhall.com, jmlew@mkjw.com

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☐Regular Item
☒Public Hearing

Review:

City Administrator (Initials Required)
AB5.

Department Recommendation:

Staff recommends that the City Council hold a public hearing to introduce and give first reading to Ordinance No. 714, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, "City Parks and Facilities," Chapter 11.01, "City Parks and Recreation Areas," of the City of Exeter Code of Ordinances (Municipal Code). The proposed amendments aim to update the City's regulations in light of recent legal developments and ensure the safety and welfare of park users.

Background/Summary:

The City of Exeter regulates the use of public parks and recreational facilities to promote public safety and maintain the facilities for enjoyment by all residents. The existing park regulations were last updated in 2021. Since then, a recent Supreme Court decision, City of Grants Pass v. Johnson et al. 603 U.S., reversed key case law relating to camping restrictions and their enforcement on individuals experiencing homelessness. The Court's decision permits the enforcement of camping prohibitions in public spaces even when alternative shelter space is unavailable.

The current ordinance includes exemptions that prevent enforcement of park closure regulations against individuals experiencing homelessness. In light of the Grants Pass decision, the City Council has determined it is necessary to revise these regulations to ensure public safety and appropriate park usage.

Therefore, the proposed amendments to the City of Exeter Municipal Code are attached to this report as Ordinance No. 714 and highlighted in red below:

11.01.035 Exemptions.

A. Section 11.01.030 shall not apply to any person in a park or recreation facility when such a person is participating in, going to, or coming from an activity which is either sponsored or co-sponsored by a public entity, or is carrying on such activity pursuant to a valid permit or license issued by the City. Said Section 11.01.030 shall further not apply to any peace officer or other duly authorized public employee acting within the course and scope of his/her employment.

~~B. An individual or family unit experiencing homelessness may not be cited for violation of Section 11.01.030 unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

11.01.090 Camping in parks and recreation facilities prohibited.

A. It is unlawful and a public nuisance for any person to establish, maintain, or operate a camp or occupy camp facilities, and to utilize camping equipment or camping paraphernalia while camping or occupying camping facilities, in any public park/recreation areas. "Establish" means setting up or moving camping equipment or camp paraphernalia in park and recreation facilities to camp or operate camp facilities. "Maintain" means keeping or permitting camping equipment or camping paraphernalia to remain in a park or recreation facility in order to camp or operate camping facilities. "Operate" means participating or assisting in establishing or maintaining a camp or camping facilities.

~~B. An individual or family unit experiencing homelessness may not be cited for violation of subsection A. during the established overnight park closure hours unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

~~C.~~ B. Notwithstanding the exemption provided for in subsection B., camping facilities, camping equipment, and camping paraphernalia may not be affixed or attached to, or constructed upon or with, or otherwise located within ten (10) feet from, any park amenities.

~~D.~~ C. Camping may be permitted in park and recreation facilities in conjunction with any City sponsored and approved event.

11.01.095 Storage of personal belongings prohibited.

A. It shall be unlawful and a public nuisance for any person to store personal property in any public park/recreation area, except as otherwise approved in writing by the City Administrator or designee or by resolution of the City Council. Personal property stored in public park/recreation areas in violation of this section shall be impounded pursuant to the requirements of this section. Any personal property left in any public park/recreation area at the time the public park/recreation area is closed to the public, whether or not the personal property is unattended, shall be immediately impounded, pursuant to this section. ~~Notwithstanding these prohibitions, an individual or family unit experiencing homelessness may not be cited for violation of this section during the specified overnight park closure hours unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

F. Personal property coming into possession of the City pursuant to this section shall be deposited in a safe place for a period of at least ~~ninety (90)~~ thirty (30) days. If the personal property consists of money, it shall be deposited with the Finance Director or designee for a period of not less than ninety (90) days, unless sooner claimed by its owner. In the event the

personal property or money is not claimed within ninety (90) days, it shall be deemed to be abandoned personal property, subject to disposition as provided in this section.

H. Upon expiration of the ~~ninety-day~~ specified period, any personal property received by the City and not delivered to the owner may be appropriated to the use of the City upon order of the City Manager or his or her designee, on his or her finding that the personal property is needed for a public use, and any personal property not appropriated to City use may be disposed of or sold at public auction to the highest bidder. All unclaimed money received by the Chief of Police, and not delivered to the owner during the ninety-day period, shall thereafter be deposited in the general fund.

11.01.100 Tents and other enclosed temporary structures prohibited.

A. It is unlawful for any person to set up and utilize a tent or similar temporary shelter or improvised make-shift structure from random items, which is not open on all sides in a public park/recreation area, except as when authorized by a permit issued pursuant to Article 2. Only the use of umbrellas or sun shades is permissible in a public park/recreation area.

~~B. Notwithstanding these prohibitions, an individual or family unit experiencing homelessness may not be cited for violation of this section between the specified park closure hours unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

The first reading of Ordinance No. 714 was duly noticed in a newspaper of general circulation pursuant to state law. All other code sections remain unchanged.

Fiscal Impact:

No fiscal impact associated with this action.

Prior Council/Board Actions:

On July 07, 2021, the City Council passed and adopted Ordinance No. 697, amending and adding Title 11, City Parks and Facilities and all subsequent sections to the City of Exeter Municipal Code.

Attachments:

- Ordinance No. 714 – Redline Copy
- Ordinance No. 714 – Clean Copy

Recommended motion to be made by Council/Board: I move to give first reading to Ordinance No. 714, an Ordinance of the Council of the City of Exeter amending sections 11.01.010, 11.01.035, 11.01.090, 11.01.095, and 11.01.100 of Title 11, "City Parks and Facilities," Chapter 11.01, "City Parks and Recreation Areas," of the City of Exeter Code of Ordinances (Municipal Code), and waiving further reading in full.

ORDINANCE NO. 714

AN ORDINANCE OF THE COUNCIL OF THE CITY OF EXETER AMENDING SECTIONS 11.01.010, 11.01.035, 11.01.090, 11.01.095, AND 11.01.100 OF TITLE 11, "CITY PARKS AND FACILITIES," CHAPTER 11.01, "CITY PARKS AND RECREATION AREAS," OF THE CITY OF EXETER CODE OF ORDINANCES (MUNICIPAL CODE)

WHEREAS, the City of Exeter is authorized by its City Charter to regulate the use of its Parks and other City-owned facilities, in order to ensure the public's safety and welfare; and

WHEREAS, the current park regulations were updated and adopted by the City Council of the City of Exeter in 2021; and

WHEREAS, on June 28, 2024, the U.S. Supreme Court issued its decision in City of Grants Pass v. Johnson, et al. 603 U.S., reversing key decisions and case law that had found that the enforcement of generally applicable camping prohibitions on public property against individuals experiencing homelessness constituted "cruel and unusual punishment" in violation of the 8th Amendment of the Constitution, if there was no available alternative shelter space; and

WHEREAS, the City Council of the City of Exeter has determined that this amendment removing enforcement exemptions related to persons experiencing homeless who are within or remain in the park after its designated hours for closure is necessary and appropriate for the public welfare and safety; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EXETER DOES ORDAIN, AS FOLLOWS:

SECTION 1: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.010 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.010 Definitions.

The following words, phrases and terms as used in this chapter shall have the following meanings:

"Abandoned personal property" means personal property to which the owner surrenders, relinquishes or disclaims all right, title, claim and possession, with intention of not reclaiming it or resuming its ownership, possession or enjoyment. Indicia of abandoned personal property shall include, but not be limited to, the act of leaving the personal property in a public park/recreation area so that it may be appropriated by the next comer.

"Alcoholic beverages" as used herein means and includes alcohol, spirits, liquor, wine, beer, and every liquid or solid containing alcohol, spirits, wine, or beer, and which contains one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed, or combined with other substances.

"Camp," "Camping" or "Camping facilities" means placing, setting up or utilizing camping equipment such as tents, tarpaulins, temporary shelters whether commercially produced or improvised from random materials, cooking facilities, hammocks, ground cover, bedding, sleeping bags or other equipment of a similar nature used for living accommodation or lodging purposes in the outdoors. Camping does not include use of umbrellas or sun shades during the time the park is open to the public or the use of temporary structures pursuant to a permit issued pursuant to this chapter. An activity shall constitute camping when it reasonably appears, in light of all the circumstances, the participants in conducting these activities are in fact using the area as a sleeping or living accommodation regardless of the intent of the participants or the nature of any other activities in which they may also be engaging. "Camping" shall not include merely sitting, lying or sleeping outside in a public park/recreation area or the use of a blanket, towel or mat in a public park/recreation area during the time the park is open to the public.

"Camp equipment" or "Camp paraphernalia" means tents, tarpaulins, lean-tos, huts, cardboard boxes, or similar make-shift temporary shelters constructed from random materials, as well as cooking facilities, hammocks, ground cover, bedding, sleeping bags, or other similar equipment used for living in the outdoors.

"Commercial activities" means the conduct of a business, profession, trade, occupation and all and every kind of calling carried on with or without the intent of making a profit.

"Inflatable play structure" means any inflatable structure used for recreational purposes that, when filled with air, provides a suitable surface or space for jumping, bouncing or sliding.

"Park amenities" means any man-made structure, monument, statue, vase, fountain, pole, wall, fence, railing, bench, picnic table, trash receptacle, arbor, shade structure, playground, building, landscaping, natural vegetation, lighting system, sprinkler system, and walking or biking trails, paths or walkways, and waterways.

"Park and recreation facilities" and "Public park/recreation areas" means all parks and their associated open spaces, pedestrian and biking trails, park amenities, buildings and recreation centers used by the public within the boundaries of the City limits of the City, and which are owned, operated and/or maintained by the City.

"Personal property" means tangible personal belongings or possessions, which shall include any movable or tangible thing that is subject to ownership; property or chattels that can be seen, weighed, measured, felt, or touched, including, but not limited to, furniture, appliances, camping facilities, camping paraphernalia, money, and/or books.

"Sound amplifying equipment" means any machine or device for the amplification of the human voice, music, or any other sound, or by which the human voice, music, or any other sound is amplified. Sound amplifying equipment shall exclude vehicle radios, portable music players and stereo equipment when used and heard only by the occupants of the vehicle in which same is installed or heard by the intended users. Sound amplifying equipment shall exclude devices on authorized emergency vehicles or other warning devices on any vehicle used only for traffic safety purposes.

"Store", "Stored" or "Storage" means to put aside personal property in a public park/recreation area or accumulate it for use when needed; to place personal property in a public park/recreation area for safekeeping; and/or to leave personal property unattended in a public park/recreation area.

"Tent" means shelter or structure that is not entirely open on all sides.

"Umbrellas or sun shades" means any canopy or cover that is open on all sides, from ground level to the top of the structure, and consists of pliable tent-like material such as canvas, nylon or other synthetic fabric, and that is held aloft by one or more supporting metal, plastic or wooden poles.

SECTION 2: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.035 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.035 Exemptions.

A. Section 11.01.030 shall not apply to any person in a park or recreation facility when such a person is participating in, going to, or coming from an activity which is either sponsored or co-sponsored by a public entity, or is carrying on such activity pursuant to a valid permit or license issued by the City. Said Section 11.01.030 shall further not apply to any peace officer or other duly authorized public employee acting within the course and scope of his/her employment.

~~B. An individual or family unit experiencing homelessness may not be cited for violation of Section 11.01.030 unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

SECTION 3: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.090 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.090 Camping in parks and recreation facilities prohibited.

A. It is unlawful and a public nuisance for any person to establish, maintain, or operate a camp or occupy camp facilities, and to utilize camping equipment or camping paraphernalia while camping or occupying camping facilities, in any public park/recreation areas. "Establish" means setting up or moving camping equipment or camp paraphernalia in park and recreation facilities to camp or operate camp facilities. "Maintain" means keeping or permitting camping equipment or camping paraphernalia to remain in a park or recreation facility in order to camp or operate camping facilities. "Operate" means participating or assisting in establishing or maintaining a camp or camping facilities.

~~B. An individual or family unit experiencing homelessness may not be cited for violation of subsection A. during the established overnight park closure hours unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

~~C.~~ B. Notwithstanding the exemption provided for in subsection B., camping facilities, camping equipment, and camping paraphernalia may not be affixed or attached to, or constructed upon or with, or otherwise located within ten (10) feet from, any park amenities.

~~D.~~ C. Camping may be permitted in park and recreation facilities in conjunction with any City sponsored and approved event.

SECTION 4: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.095 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.095 Storage of personal belongings prohibited.

A. It shall be unlawful and a public nuisance for any person to store personal property in any public park/recreation area, except as otherwise approved in writing by the City Administrator or designee or by resolution of the City Council. Personal property stored in public park/recreation areas in violation of this section shall be impounded pursuant to the requirements of this section. Any personal property left in any public park/recreation area at the time the public park/recreation area is closed to the public, whether or not the personal property is unattended, shall be immediately impounded, pursuant to this section. ~~Notwithstanding these prohibitions, an individual or family unit experiencing homelessness may not be cited for violation of this section during the specified overnight park closure hours unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

B. The provisions of this section shall not apply to abandoned personal property, which shall be disposed of forthwith.

C. The Chief of Police or the City Administrator, or their designees, are authorized to impound personal property pursuant to the provisions this section, and shall make provisions for the receipt and safekeeping of personal property coming into his or her possession pursuant to this section. A receipt shall be issued to the person delivering such personal property, unless the personal property was found in the course of employment by an employee of the City. The Chief of Police or the City Administrator, or their designees, shall notify the owner of the personal property if his or her identity is reasonably ascertainable, or, if the identity of the owner is not reasonably ascertainable, cause a notice to be left in a prominent place on or near the location of the personal property for any personal property impounded pursuant to this section, advising that the City is in possession of the personal property and the location where it may be claimed.

D. Notice prior to impoundment.

1. Stored personal property may be impounded without notice if there is a reasonable belief that it is abandoned, presents an immediate threat to public health or safety, is evidence of a crime, is evidence in a criminal investigation, or is contraband.

2. The City may erect signs in public parks/recreation areas stating that any personal property stored in those areas will be impounded. Those signs shall serve to provide the notice required by this section.

3. If neither subsection 1. nor subsection 2. apply, personal property unlawfully stored in public parks/recreation areas shall be impounded only after a notice is provided to the owner of the personal property or left at or near the location of the personal property advising that

the personal property will be impounded if it is not removed. This notice will specify a time when the personal property will be impounded if it is not removed.

E. If, after any notice required by subsection D. is given, personal property remains unlawfully stored in a public park/recreation area, that personal property may be impounded. The person impounding the personal property shall leave a notice in a conspicuous place at or near where the personal property was located prior to being impounded, advising where the personal property is being kept and when and where it may be claimed by its owner.

F. Personal property coming into possession of the City pursuant to this section shall be deposited in a safe place for a period of at least ~~ninety (90)~~ thirty (30) days. If the personal property consists of money, it shall be deposited with the Finance Director or designee for a period of not less than ninety (90) days, unless sooner claimed by its owner. In the event the personal property or money is not claimed within ninety (90) days, it shall be deemed to be abandoned personal property, subject to disposition as provided in this section.

G. During the time that any personal property is held by the City, it may be delivered or paid to its owner as follows:

1. The personal property shall be delivered upon proof of ownership satisfactory to the Chief of Police or the City Administrator, or their designees, after ten (10) days' notice by mail to any other person(s) who have asserted a claim of ownership at any address given by such person(s).

2. If the personal property consists of money, it shall be paid to the owner upon written order from the Chief of Police or the City Administrator, or their designees, to the Director of Finance. The Chief of Police or City Administrator, or their designees, shall make such order upon the same proof of ownership and with the same notice as prescribed in the case of personal property.

3. If ownership cannot be determined to the satisfaction of the Chief of Police or the City Administrator, or their designees, he or she may refuse to deliver the personal property or refuse to order the payment of such money to anyone until ordered to do so by a court of competent jurisdiction.

H. Upon expiration of the ~~ninety-day~~ specified period, any personal property received by the City and not delivered to the owner may be appropriated to the use of the City upon order of the City Manager or his or her designee, on his or her finding that the personal property is needed for a public use, and any personal property not appropriated to City use may be disposed of or sold at public auction to the highest bidder. All unclaimed money received by the Chief of Police, and not delivered to the owner during the ninety-day period, shall thereafter be deposited in the general fund.

I. Subject to the provisions of subsection I. below, any personal property coming into the possession of the Chief of Police or designee may be disposed of immediately and without notice, in a manner that the Chief of Police or designee determines to be in the public interest, when such personal property is perishable, contraband, or constitutes an immediate threat to the public health or safety.

J. The provisions of this chapter shall not apply to real or personal property or money subject to confiscation pursuant to state or federal law, to personal property that constitutes evidence of a crime, evidence in an ongoing criminal investigation and/or civil proceeding pursuant to state or federal law.

SECTION 5: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.100 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.100 Tents and other enclosed temporary structures prohibited.

A. It is unlawful for any person to set up and utilize a tent or similar temporary shelter or improvised make-shift structure from random items, which is not open on all sides in a public park/recreation area, except as when authorized by a permit issued pursuant to Article 2. Only the use of umbrellas or sun shades is permissible in a public park/recreation area.

~~B. Notwithstanding these prohibitions, an individual or family unit experiencing homelessness may not be cited for violation of this section between the specified park closure hours unless it is confirmed that there is available shelter as defined in Section 11.01.010.~~

SECTION 6: If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 7: This Ordinance shall be in full force and effect thirty (30) days after its final adoption by the City Council. The City Clerk shall cause this ordinance, or a summary thereof, to be published in accordance with applicable law.

The foregoing ordinance was passed and adopted by the City Council of the City of Exeter on a motion of Council member _____, seconded by Council member _____, at a regular meeting held on the _____ day of _____, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
FRANKIE ALVES
MAYOR

ATTEST:

_____
FRANCESCA QUINTANA
CITY CLERK

ORDINANCE NO. 714

AN ORDINANCE OF THE COUNCIL OF THE CITY OF EXETER AMENDING SECTIONS 11.01.010, 11.01.035, 11.01.090, 11.01.095, AND 11.01.100 OF TITLE 11, "CITY PARKS AND FACILITIES," CHAPTER 11.01, "CITY PARKS AND RECREATION AREAS," OF THE CITY EXETER CODE OF ORDINANCES (MUNICIPAL CODE)

WHEREAS, the City of Exeter is authorized by its City Charter to regulate the use of its Parks and other City-owned facilities, in order to ensure the public's safety and welfare; and

WHEREAS, the current park regulations were updated and adopted by the City Council of the City of Exeter in 2021; and

WHEREAS, on June 28, 2024, the U.S. Supreme Court issued its decision in City of Grants Pass v. Johnson, et al. 603 U.S., reversing key decisions and case law that had found that the enforcement of generally applicable camping prohibitions on public property against individual experiencing homelessness constituted "cruel and unusual punishment" in violation of the 8th Amendment of the Constitution, if there was no available alternative shelter space; and

WHEREAS, the City Council of the City of Exeter has determined that this amendment removing enforcement exemptions related to persons experiencing homeless who are within or remain in the park after its designated hours for closure is necessary and appropriate for the public welfare and safety; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EXETER DOES ORDAIN, AS FOLLOWS:

SECTION 1: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.010 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.010 Definitions.

The following words, phrases and terms as used in this chapter shall have the following meanings:

"Abandoned personal property" means personal property to which the owner surrenders, relinquishes or disclaims all right, title, claim and possession, with intention of not reclaiming it or resuming its ownership, possession or enjoyment. Indicia of abandoned personal property shall include, but not be limited to, the act of leaving the personal property in a public park/recreation area so that it may be appropriated by the next comer.

"Alcoholic beverages" as used herein means and includes alcohol, spirits, liquor, wine, beer, and every liquid or solid containing alcohol, spirits, wine, or beer, and which contains one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed, or combined with other substances.

"Camp," "Camping" or "Camping facilities" means placing, setting up or utilizing camping equipment such as tents, tarpaulins, temporary shelters whether commercially produced or improvised from random materials, cooking facilities, hammocks, ground cover, bedding, sleeping bags or other equipment of a similar nature used for living accommodation or lodging purposes in the outdoors. Camping does not include use of umbrellas or sun shades during the time the park is open to the public or the use of temporary structures pursuant to a permit issued pursuant to this chapter. An activity shall constitute camping when it reasonably appears, in light of all the circumstances, the participants in conducting these activities are in fact using the area as a sleeping or living accommodation regardless of the intent of the participants or the nature of any other activities in which they may also be engaging. "Camping" shall not include merely sitting, lying or sleeping outside in a public park/recreation area or the use of a blanket, towel or mat in a public park/recreation area during the time the park is open to the public.

"Camp equipment" or "Camp paraphernalia" means tents, tarpaulins, lean-tos, huts, cardboard boxes, or similar make-shift temporary shelters constructed from random materials, as well as cooking facilities, hammocks, ground cover, bedding, sleeping bags, or other similar equipment used for living in the outdoors.

"Commercial activities" means the conduct of a business, profession, trade, occupation and all and every kind of calling carried on with or without the intent of making a profit.

"Inflatable play structure" means any inflatable structure used for recreational purposes that, when filled with air, provides a suitable surface or space for jumping, bouncing or sliding.

"Park amenities" means any man-made structure, monument, statue, vase, fountain, pole, wall, fence, railing, bench, picnic table, trash receptacle, arbor, shade structure, playground, building, landscaping, natural vegetation, lighting system, sprinkler system, and walking or biking trails, paths or walkways, and waterways.

"Park and recreation facilities" and "Public park/recreation areas" means all parks and their associated open spaces, pedestrian and biking trails, park amenities, buildings and recreation centers used by the public within the boundaries of the City limits of the City, and which are owned, operated and/or maintained by the City.

"Personal property" means tangible personal belongings or possessions, which shall include any movable or tangible thing that is subject to ownership; property or chattels that can be seen, weighed, measured, felt, or touched, including, but not limited to, furniture, appliances, camping facilities, camping paraphernalia, money, and/or books.

"Sound amplifying equipment" means any machine or device for the amplification of the human voice, music, or any other sound, or by which the human voice, music, or any other sound is amplified. Sound amplifying equipment shall exclude vehicle radios, portable music players and stereo equipment when used and heard only by the occupants of the vehicle in which same is installed or heard by the intended users. Sound amplifying equipment shall exclude devices on authorized emergency vehicles or other warning devices on any vehicle used only for traffic safety purposes.

"Store", "Stored" or "Storage" means to put aside personal property in a public park/recreation area or accumulate it for use when needed; to place personal property in a public park/recreation area for safekeeping; and/or to leave personal property unattended in a public park/recreation area.

"Tent" means shelter or structure that is not entirely open on all sides.

"Umbrellas or sun shades" means any canopy or cover that is open on all sides, from ground level to the top of the structure, and consists of pliable tent-like material such as canvas, nylon or other synthetic fabric, and that is held aloft by one or more supporting metal, plastic or wooden poles.

SECTION 2: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.035 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.035 Exemptions.

A. Section 11.01.030 shall not apply to any person in a park or recreation facility when such a person is participating in, going to, or coming from an activity which is either sponsored or co-sponsored by a public entity, or is carrying on such activity pursuant to a valid permit or license issued by the City. Said Section 11.01.030 shall further not apply to any peace officer or other duly authorized public employee acting within the course and scope of his/her employment.

SECTION 3: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.090 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.090 Camping in parks and recreation facilities prohibited.

A. It is unlawful and a public nuisance for any person to establish, maintain, or operate a camp or occupy camp facilities, and to utilize camping equipment or camping paraphernalia while camping or occupying camping facilities, in any public park/recreation areas. "Establish" means setting up or moving camping equipment or camp paraphernalia in park and recreation facilities to camp or operate camp facilities. "Maintain" means keeping or permitting camping equipment or camping paraphernalia to remain in a park or recreation facility in order to camp or operate camping facilities. "Operate" means participating or assisting in establishing or maintaining a camp or camping facilities.

B. Notwithstanding the exemption provided for in subsection B., camping facilities, camping equipment, and camping paraphernalia may not be affixed or attached to, or constructed upon or with, or otherwise located within ten (10) feet from, any park amenities.

C. Camping may be permitted in park and recreation facilities in conjunction with any City sponsored and approved event.

SECTION 4: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.095 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.095 Storage of personal belongings prohibited.

A. It shall be unlawful and a public nuisance for any person to store personal property in any public park/recreation area, except as otherwise approved in writing by the City Administrator or designee or by resolution of the City Council. Personal property stored in public park/recreation areas in violation of this section shall be impounded pursuant to the requirements of this section. Any personal property left in any public park/recreation area at the time the public park/recreation area is closed to the public, whether or not the personal property is unattended, shall be immediately impounded, pursuant to this section.

B. The provisions of this section shall not apply to abandoned personal property, which shall be disposed of forthwith.

C. The Chief of Police or the City Administrator, or their designees, are authorized to impound personal property pursuant to the provisions this section, and shall make provisions for the receipt and safekeeping of personal property coming into his or her possession pursuant to this section. A receipt shall be issued to the person delivering such personal property, unless the personal property was found in the course of employment by an employee of the City. The Chief of Police or the City Administrator, or their designees, shall notify the owner of the personal property if his or her identity is reasonably ascertainable, or, if the identity of the owner is not reasonably ascertainable, cause a notice to be left in a prominent place on or near the location of the personal property for any personal property impounded pursuant to this section, advising that the City is in possession of the personal property and the location where it may be claimed.

D. Notice prior to impoundment.

1. Stored personal property may be impounded without notice if there is a reasonable belief that it is abandoned, presents an immediate threat to public health or safety, is evidence of a crime, is evidence in a criminal investigation, or is contraband.

2. The City may erect signs in public parks/recreation areas stating that any personal property stored in those areas will be impounded. Those signs shall serve to provide the notice required by this section.

3. If neither subsection 1. nor subsection 2. apply, personal property unlawfully stored in public parks/recreation areas shall be impounded only after a notice is provided to the owner of the personal property or left at or near the location of the personal property advising that the personal property will be impounded if it is not removed. This notice will specify a time when the personal property will be impounded if it is not removed.

E. If, after any notice required by subsection D. is given, personal property remains unlawfully stored in a public park/recreation area, that personal property may be impounded. The person impounding the personal property shall leave a notice in a conspicuous place at or near where the

personal property was located prior to being impounded, advising where the personal property is being kept and when and where it may be claimed by its owner.

F. Personal property coming into possession of the City pursuant to this section shall be deposited in a safe place for a period of at least thirty (30) days. If the personal property consists of money, it shall be deposited with the Finance Director or designee for a period of not less than ninety (90) days, unless sooner claimed by its owner. In the event the personal property or money is not claimed within ninety (90) days, it shall be deemed to be abandoned personal property, subject to disposition as provided in this section.

G. During the time that any personal property is held by the City, it may be delivered or paid to its owner as follows:

1. The personal property shall be delivered upon proof of ownership satisfactory to the Chief of Police or the City Administrator, or their designees, after ten (10) days' notice by mail to any other person(s) who have asserted a claim of ownership at any address given by such person(s).

2. If the personal property consists of money, it shall be paid to the owner upon written order from the Chief of Police or the City Administrator, or their designees, to the Director of Finance. The Chief of Police or City Administrator, or their designees, shall make such order upon the same proof of ownership and with the same notice as prescribed in the case of personal property.

3. If ownership cannot be determined to the satisfaction of the Chief of Police or the City Administrator, or their designees, he or she may refuse to deliver the personal property or refuse to order the payment of such money to anyone until ordered to do so by a court of competent jurisdiction.

H. Upon expiration of the specified period, any personal property received by the City and not delivered to the owner may be appropriated to the use of the City upon order of the City Manager or his or her designee, on his or her finding that the personal property is needed for a public use, and any personal property not appropriated to City use may be disposed of or sold at public auction to the highest bidder. All unclaimed money received by the Chief of Police, and not delivered to the owner during the ninety-day period, shall thereafter be deposited in the general fund.

I. Subject to the provisions of subsection I. below, any personal property coming into the possession of the Chief of Police or designee may be disposed of immediately and without notice, in a manner that the Chief of Police or designee determines to be in the public interest, when such personal property is perishable, contraband, or constitutes an immediate threat to the public health or safety.

J. The provisions of this chapter shall not apply to real or personal property or money subject to confiscation pursuant to state or federal law, to personal property that constitutes evidence of a crime, evidence in an ongoing criminal investigation and/or civil proceeding pursuant to state or federal law.

SECTION 5: Title 11("City Parks and Facilities"), Chapter 11.01 ("City Parks and Recreations Areas"), Section 11.01.100 of the City of Exeter Code of Ordinances (Municipal Code) is hereby amended, as follows:

11.01.100 Tents and other enclosed temporary structures prohibited.

A. It is unlawful for any person to set up and utilize a tent or similar temporary shelter or improvised make-shift structure from random items, which is not open on all sides in a public park/recreation area, except as when authorized by a permit issued pursuant to Article 2. Only the use of umbrellas or sun shades is permissible in a public park/recreation area.

SECTION 6: If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 7: This Ordinance shall be in full force and effect thirty (30) days after its final adoption by the City Council. The City Clerk shall cause this ordinance, or a summary thereof, to be published in accordance with applicable law.

The foregoing ordinance was passed and adopted by the City Council of the City of Exeter on a motion of Council member _____, seconded by Council member _____, at a regular meeting held on the _____ day of _____, 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
FRANKIE ALVES
MAYOR

ATTEST:

_____
FRANCESCA QUINTANA
CITY CLERK

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Agenda Item Number: **J.2.**

Wording for Agenda: Presentation by the Exeter Garden Club on proposed landscaping for the Downtown landscape planters and update on the project.

Submitting Department: Public Works
Contact Name: Adam Ennis, City Administrator
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the City Council receive the presentation by the Exeter Garden Club on proposed landscaping for the Downtown landscape planters and update on the project and provide direction as discussed.

Summary/Background:

On August 27, 2024, Nancy Becker presented public comment to the Council regarding landscaping in the Downtown planters and the desire of the Garden Club to partner with the City on the project. The Council directed staff to coordinate with the Garden Club and bring back the plan for the project. On October 03, 2024, Councilmember Riddle, City staff and Nancy Becker did a walkthrough of the Downtown planters, coordinating irrigation and order of work. The presentation from Nancy Becker tonight will present the proposed landscaping and update on the project for Council discussion and direction.

Fiscal Impact:

Originally the City had estimated about $5,000.00 to $10,000.00 to provide plants and ground cover, with labor from City staff. The Garden Club has indicated that they would like to provide some funding which will also be part of the presentation.

Prior Council/Board Actions:

On June 27, 2023, the City Council directed staff regarding preferred alternatives for ground cover in the Downtown planters.

Attachments:

None.

Recommended motion to be made by Council/Board: I move to provide direction as discussed regarding the proposed landscaping for the Downtown landscape planters.

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22, 2024

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Agenda Item Number:

Wording for Agenda: Consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of $1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of $147,000.00 (10%) for potential unforeseen conditions.

Submitting Department: Public Works
Contact Name: Adam Ennis, City Administrator
Phone Number: (559)592-4539
Email: adam@exetercityhall.com

Department Recommendation:

That Council consider awarding and authorizing the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of $1,470,000.00 to remodel the Police Department/Administration Building and authorize a contingency amount of $147,000.00 (10%) for potential unforeseen conditions.

Summary/Background:

After decades of deferred maintenance due to budgetary constraints and insufficient fund balances, the City is seeking to repair and remodel the existing Police Department and Administration Building (PD/Admin Building). This building houses the entire operation of the Police and Administration Departments. Over the decades the building has deteriorated, in particular the exterior siding and trim, air conditioning system and interior finishes. The building is also not in compliance with Americans With Disability Act (ADA) requirements. At this point in time the City is not in a financial position to fund and build a new similar size (6,500 square feet) PD/Admin Building without borrowing. With current cost estimates for essential service building construction at about $1,000.00 per square foot the total cost would be around $6,500,000.00 to $7,000,000.00.

In light of these costs and that the City currently has about $1,160,000.00 of funding remaining from the Coronavirus Local Fiscal Recovery Fund (CLFRF), which was established by the American Rescue Plan Act (ARPA), Council previously directed staff to repair and remodel the PD/Admin Building using this funding. Per this direction, City staff began working with an Architect to develop the scope of the project, including ADA improvements to meet building code requirements. Once the scope of work was determined, design of the repair and remodel began. During the design it was found that subconsultants would be required to work on structural changes to accommodate the extra weight of new exterior finishes and rearrangement of plumbing to bring restrooms into ADA compliance. In addition, some design was needed for exterior grading, drainage and ADA improvements. Once the design was completed the project plans were submitted for permits to the County building department and the City contract and Architect specifications were coordinated together, including updating to meet the requirements

for federal funding. A project environmental determination also had to be made and filed. Subsequent to this work being completed the project was put out to bid.

With QK, the City Engineer, handling the bidding, the project was put out to bid for first advertisement on September 4, 2024, and for second advertisement on September 11, 2024. A pre-bid conference was held on September 11, 2024, and the bid(s) were opened on October 03, 2024. Only one (1) bid response was received from the following contractor:

Sierra Range Construction	$1,470,000

Sierra Range Construction's bid proposal for this project has been reviewed by the City Engineer, the Architect and staff and has been determined to be complete and responsive.

The funding for construction of this project was planned to be from ARPA funds, with potentially additional funding from newly unrestricted funding and/or revenue over expenses from the previous fiscal year. In recent post-pandemic years inflation escalation, supply chain issues, etc. has made estimating project costs prior to bidding challenging. For this reason, Council has been cautious in obligating ARPA funding until some of the larger projects could be bid to determine the level of funding required for the projects that had been identified as priorities. This resulted in minimizing usage of ARPA funding until the Downtown Streetlight and PD/Admin Building projects could be bid.

Originally the Downtown Streetlight Project was anticipated to cost about $750,000.00, but actual costs recently received are at about $475,000.00. The City had been seeking additional funding to supplement the ARPA funds for the Downtown Streetlight Project due to the original estimate and was able to secure an additional $600,000.00 from the Tulare County Association of Governments (TCAG) for that project. With this additional funding providing all of that needed for the Downtown Streetlight Project, all of the remaining ARPA funds ($1,160,000.00) could be used towards the current PD/Admin Building project bid. This would obligate the ARPA funds prior to the December 31, 2024, deadline, securing that funding.

Currently the Finance Department is estimating that the revenue over expenses for fiscal year 2023/2024 will be coming in at about $700,000.00. In the past the City has been using these end of fiscal year funds to build the reserve in the General Fund. However, the General Fund Reserve was at about $4,600,000.00 last year, which is at a financially healthy 89% reserve of annual expenses. This reserve amount is well over the current 25% minimum reserve policy that was set by Council, so continuing to build the reserve is not needed at this point. This would allow for a portion of this additional revenue to be included with the remaining ARPA funding to complete the PD/Admin Building project as currently bid. This option appears to carry the least risk to complete the PD/Admin Building and Downtown Streetlight Projects while also obligating the ARPA funding prior to the deadline and securing the funding.

If the Council chose not to award the current PD/Admin Building contract, there is another option that could be considered but could have a higher level of risk. In the City's last two fire service contracts with Tulare County, there has been a provision that the City would make every effort to replace the 2003 fire engine that is supplied by the city as part of the contract due to it being at the end of its useful full-service life. This option would consist of securing a fire engine replacement purchase and issuing a purchase order for the purchase prior to December 31, 2024. The current estimate for a fire engine replacement is about $1,200,000.00. This option would probably require a sole source purchase to assist in meeting the obligation deadline of December 31, 2024. The City could sole source purchase with the company that the County is

currently using, and is very satisfied with, to make the sole source purchase. The City could then use the $700,000.00 from the 2023/2024 fiscal year and the $500,000.00 in Measure P originally designated for the fire engine replacement to fund the PD/Admin Building. There is also the $630,000 of funding that just became unrestricted in the General fund that could be added for the PD/Admin Building to potentially complete the needed funding. When this $630,000 was originally restricted, Council had discussed using it when it became unrestricted for either General Fund Reserve, fire engine replacement or facilities, so its use here would be consistent with previous Council discussions.

There are several potential risks with this second option. First if the current bid is not awarded for the PD/Admin Building and it is rebid at a future date it is possible that the lone current bidder won't bid again and there could be no other bidders. In addition, typically with rebids, unless there is a substantial change in the scope of work, any bids received could be higher. Some other risks associated with this option could involve potential issues getting delivery of the fire engine and completing the expenditure for the fire engine by the expenditure deadline of December 31, 2026. Some deliveries of new fire engines have taken around a year. If the PD/Admin Building current bid is awarded now the fire engine replacement could still occur now using the $500,000.00 of Measure P funding for the fire engine replacement, the $630,000.00 of recently unrestricted funding and funding left over from the $700,000.00 fiscal year 2023/2024 revenues.

The lower risk of losing the $1,160,000.00 of ARPA funding appears to be for Council to award the current bid for the PD/Admin Building Project and authorize the City Administrator to execute a contract with Sierra Range Construction to perform the work.

Fiscal Impact:

With the apparent lower risk option, $1,160,000.00 of ARPA funding, and up to $457,000.00 of 2023/2024 revenues over expenses would be used for the PD/Admin Building Project, which includes a 10% project contingency. For the rebidding option, the fiscal impact is unknown until a rebid would be completed.

Prior Council/Board Actions:

Prior funding and PD/Admin Building Project actions.

Attachments:

- Bid from Sierra Range Construction
- Notice of Exemption under the California Environmental Quality Act (CEQA)
- Notice of Exclusion under the National Environmental Policy Act (NEPA)

Environmental Clearance:

The project has been reviewed by the City Planners as required under the California Environmental Quality Act (CEQA) and it has been determined to fall under a Categorial Exemption pursuant to 14 CCR 15301 (Class 1) and 15302 (Class 2) (replacement of existing facilities/equipment), as the purpose of the project is for remodel and the interior and exterior of the existing building, and replacement/remodel of existing mechanical (HVAC) equipment. See attached Notice of Exemption.

As the project is being funded at least in part with federal funds (ARPA), the project has been reviewed for compliance with the National Environmental Policy Act (NEPA) and falls within a Categorical Exclusion under CE Assignment 23 USC 326, and 23 CFR 771.117[a] and 23 CFR 771.117[b]. As an interior and exterior remodel of an existing building, it has been determined to not individually or cumulatively have significant environmental impacts. See attached Notice of Exclusion.

Recommended motion to be made by Council/Board: I move to award and authorize the City Administrator to execute a contract with Sierra Range Construction, of Visalia, CA, in the amount of $1,470,000.00 to repair and remodel the Police Department/Administration Building and authorize a contingency amount of $147,000.00 (10%) for potential unforeseen conditions.

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

Bid Bond

BOND # **SRC155**

KNOW ALL MEN BY THESE PRESENTS, that we

SIERRA RANGE CONSTRUCTION
P.O. Box 427
Visalia, CA 93279

(Here insert full name, and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and
Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

(Here insert full name, and address or legal title of Surety)

a corporation duly organized under the laws of the State of **CT**

as Surety, hereinafter called the Surety, are held and firmly bound unto
City Of Exeter
137 North F Street
Exeter, CA 93221

(Here insert full name, and address or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of **Ten Percent of Amount Bid**----------Dollars ($----**10%**----), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
Exeter Police Department Remodel

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **20th** day of **September, 2024**

SIERRA RANGE CONSTRUCTION
(Principal) (Seal)

BY: _____
Richard A. Jones Jr. (Title) President

(Witness)

Travelers Casualty and Surety Company of America
(Surety) (Seal)

BY: _____
(Title)
Debbie Young, Attorney-in-Fact

(Witness)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Fresno)

On 9-20-24 before me, Christina Strand, Notary Public
(insert name and title of the officer)

personally appeared Debbie Young,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature C Strand (Seal)

CHRISTINA STRAND
COMM. # 2394665
NOTARY PUBLIC - CALIFORNIA
FRESNO COUNTY
MY COMM. EXP. MAR. 16, 2026

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Debbie Young** of **FRESNO**, **California**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **20th** day of **September**, **2024**.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

ADDENDUM NUMBER ONE

FOR THE

CITY OF EXETER
POLICE DEPARTMENT REMODEL PROJECT

September 20, 2024

OWNER:
City of Exeter
137 N F St.
Exeter, CA 93221
(559) 592-4539

PREPARED BY:
QK
901 E. Main
Visalia, CA 93292
(559) 733-0440

ADDENDUM NUMBER ONE

The following information, additions, deletions, or modifications shall become part of the Contract Documents for the City of Exeter Police Department Remodel Project.

REQUEST FOR INFORMATION – QUESTIONS AND RESPONSES

ITEM No. 1

QUESTION: Contractor licensing, specs states License A is required. Is B License sufficient?

ANSWER: This project only requires a B license. (Specifications revised see attached)

ITEM No. 2

QUESTION: Will office building be occupied during construction?

ANSWER: The city said yes, the office building will be occupied during construction.

ITEM No. 3

QUESTION: Asbestos survey, has one been completed?

ANSWER: No, but it has been ordered. We should have the report by the end of the month.

ITEM No. 4

QUESTION: Ducting- Existing will be removed. How do we go about areas that are not being remodeled?

ANSWER: This is a means and methods issue. We suggest removing ceiling tiles as needed for access.

ITEM No. 5

QUESTION: Will exterior siding be removed and replaced?

ANSWER: Yes, Demo plans call for it to be removed and structural calls for new plywood shear.

ITEM No. 6

QUESTION: Detail 20 on plan page A4 calls out TPO membrane on new roof section. However, I can find no specification in Division 07 for TPO membrane in the Specs. What Mfg. of TPO are we to bid?

ANSWER: Use GAF or equal.

REVISIONS TO THE SPECIFICATIONS

1. Exeter Police Department Project – Section 00 1113-1.04 (F) ADVERTISEMENT FOR BIDS (Pg. 1)
   a. Due to the nature of business all workers will be required to complete a background check including Live Scan Fingerprint before working on premises.

2. Exeter Police Department Project – Section 00 1113-1.04 (I) ADVERTISEMENT FOR BIDS (Pg. 3)
   a. Revised "The proper classification required to perform this contract is "B" General Engineering Contractor or a combination of specialty licenses that would include all items of work.

REVISIONS TO THE PLANS

1. Exeter Police Department Project- REVISED SHEETS (A-0, A-1, A-5 & A-7)

   a. Removed Sheet A-O of A-9 and replaced with Revised attached Sheet A-O
      - Sheet A-O has been modified to show grades on site work.

   b. Removed Sheet A-1 of A-9 and replaced with Revised attached Sheet A-1
      - Floor plan has been modified to coordinate with sheet A-O

   c. Removed Sheet A-5 of A-9 and replaced with Revised attached Sheet A-5
      - Sheet A-5 has been modified to add gutters to the building.

   d. Removed Sheet A-7 of A-9 and replaced with Revised attached Sheet A-7
      - Sheet A-7 has been modified to show the correct frame elevation. Frame Type1 on the schedule matches Frame Type 1 elevation.

NOTE: **One copy of this Addendum No. 1 shall be signed by the Contractor and must be submitted with the bid as acknowledgement of receipt of the acceptance of this Addendum No. 1.**

Prepared by: _____ 9/20/24

Eric McConnaughey, PA
EBM Design Group

Date

Accepted by: _____ 10/3/24

Contractor (signature)
Richard A. Jones, Jr. - President
Sierra Range Construction

Date



ADDENDUM NUMBER TWO

FOR THE

CITY OF EXETER
POLICE DEPARTMENT REMODEL PROJECT

September 27, 2024

OWNER:
City of Exeter
137 N F St.
Exeter, CA 93221
(559) 592-4539

PREPARED BY:
QK
901 E. Main
Visalia, CA 93292
(559) 733-0440

ADDENDUM NUMBER TWO

The following information, additions, deletions, or modifications shall become part of the Contract Documents for the City of Exeter Police Department Remodel Project.

REQUEST FOR INFORMATION – QUESTIONS AND RESPONSES

ITEM No. 1

QUESTION: As per the demo plans D-1 and D-2, certain windows and doors are being replaced, and some walls are being removed. However, the finish plans A-7.1 and A-7.2 indicate floor finishes. Could you please confirm whether the existing flooring will be removed and replaced with new flooring, or if it will be patched? Your guidance would be appreciated.

ANSWER Flooring to be removed/protected has been identified on revised Sheets D-1 and D-2 , attached.

ITEM No. 2

QUESTION: Sheet A-7 calls for all doors to have door frame type 1, which shows a transom, this doesn't match the elevations. Please confirm which door frame will be required.

ANSWER: Frame Types has been revised to show the correct frame elevation. Frame Type 1 on the schedule matches Frame Type 1 elevation. (See attached Sheet A-7)

ITEM No. 3

QUESTION: Please confirm that door types 3, 4 and 6 are not utilized.

ANSWER: Per door schedule, door types 3,4, and 6 are not listed to be used.

ITEM No. 4

QUESTION: Spec section 088000: Please confirm that hardware set 06 pertains to storefront door D06b, and hardware set 07 pertains to storefront door D06c.

ANSWER: Refer to addendum No 1 revised door schedule sheet A-7 includes the door hardware number in hardware column.

ITEM No. 5

QUESTION: Please confirm if the exterior storefront system will be thermally broken.

ANSWER: Exterior storefront to be thermally broken.

ITEM No. 6

QUESTION: Please confirm that interior storefront frames W01b, W05 and W12 will receive 1" insulated glass, as shown in details 4 and 9/A-9.

ANSWER: Detail 4 & 9/A-9 does not callout 1" insulated glass. Per window schedule only exterior windows are dual glazed. Therefore, all interior windows will be single glazed (non-insulated).

ITEM No. 7

QUESTION: Spec section 084313, paragraph 2.05 calls for 'Natural Anodized' finish, please confirm which finish color will be required. The existing framing looks like 'Dark Bronze Anodized'.

ANSWER: All existing dark bronze framing will be replace as indicated on plans. Natural Anodized finish is correct.

ITEM No. 8

QUESTION: Sheet A-7.1 Calls for Wilsonart laminate cabinets and corian countertops in the breakroom 122, but the demo sheet D-1 doesn't specify to remove the existing cabinets. What are we to do with the existing cabinets in the breakroom?

ANSWER: The existing cabinets and countertops are to be removed for the installation of the new cabinets and countertops. (see revised sheet D-1 attached)

ITEM No. 9

QUESTION: Will contractor be responsible for removing existing siding and adding hold downs along with 1/2" shear panels to entire building? Will finish exterior take siding or stucco?

ANSWER: The contractor to demo and construct per plan documents. Existing exterior siding is to be removed and replaced with plywood per shearwall schedule on structural plans. See sheets. S200 & S201. Holdowns to be installed per structural plans. Exterior finish per plan documents. See sht. A-6 for exterior finishes.

REVISIONS TO THE PLANS

1. Exeter Police Department Project- REVISED SHEETS (A-7.1, A-7.2, A-7, D-1 & D-2)
    a. Removed Sheet A-7.1 of A-9 and replaced with Revised attached Sheet A-7.1
        - Sheet A-7.1 has been modified to show floor finishes.

b. Removed Sheet A-7.2 of A-9 and replaced with Revised attached Sheet A-7.2
   - Sheet A-7.2 has been modified to show floor finishes.

c. Removed Sheet D-1 of D-5 and replaced with Revised attached Sheet D-1
   - Sheet D-1 has been modified to show the casework and countertop to be removed and flooring to be removed/protected.

d. Removed Sheet D-2 of D-5 and replaced with Revised attached Sheet D-2
   - Sheet D-2 has been modified to show the flooring to be protected/removed.

NOTE: One copy of this Addendum No. 2 shall be signed by the Contractor and must be submitted with the bid as acknowledgement of receipt of the acceptance of this Addendum No. 2.

Prepared by: _____ 9/27/24

Eric McConnaughey, PA
EBM Design Group

Date

Accepted by: _____ 10/3/24

Contractor (signature)
Richard A. Jones, Jr. - President
Sierra Range Construction

Date



SECTION 00 4100
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. City of Exeter (Owner)

1.02 FOR:

A. Project: EXETER POLICE DEPARTMENT REMODEL

B. Owner's Project Number: 23-005
Exeter, California 93221

1.03 DATE: _____ (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Sierra Range Construction
1. Address PO Box 427
2. City, State, Zip Visalia, CA 93279

1.05 OFFER

A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by EBM Design Group Inc. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:

B. one million four hundred seventy thousand dollars + zero cents dollars ($1,470,000.00), in lawful money of the United States of America.

C. We have included the required security Bid Bond as required by the Instruction to Bidders.

D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.

E. All applicable federal taxes are included and State of California taxes are included in the Bid Sum.

F. We have included with this bid a Non-Collusion Affidavit.

G. We have included the Contractor's Certificate regarding Worker's Compensation.

1.06 ACCEPTANCE

A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.

B. If this bid is accepted by Owner within the time period stated above, we will:
1. Execute the Agreement within seven days of receipt of Notice of Award.
2. Furnish the required bonds within seven days of receipt of Notice of Award.
3. Commence work within seven days after written Notice to Proceed of this bid.

C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.07 CONTRACT TIME

A. If this Bid is accepted, we will:

B. Complete the Work in 180 calendar days from Notice to Proceed.

1.08 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum # 1 Dated 9-20-24.
2. Addendum # 2 Dated 9-27-24.
3. Addendum # _____ Dated _____.
4. Addendum # _____ Dated _____.
5. Addendum # _____ Dated _____.
6. Addendum # _____ Dated _____.
7. Addendum # _____ Dated _____.
8. Addendum # _____ Dated _____.

1.09 BID FORM SUPPLEMENTS

A. The following Supplements are attached to this Bid Form and are considered an integral part of this Bid Form:

1. Document 00 4336 - Proposed Subcontractors Form: Include the names of all Subcontractors and the portions of the Work they will perform.

1.10 BID FORM SIGNATURE(S)

A. The Corporate Seal of

B. Sierra Range Construction

C. (Bidder - print the full name of your firm)

D. was hereunto affixed in the presence of:

E. _____

F. (Authorized signing officer, Title) Richard A. Jones, Jr. - President

G. (Seal)

H. _____

I. (Authorized signing officer, Title) Carla W. Jones - Secretary

1.11 IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF BID FORM

00 4100

SECTION 00 4336
PROPOSED SUBCONTRACTORS FORM

PARTICULARS

1.01 HEREWITH IS THE LIST OF SUBCONTRACTORS REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Sierra Range Construction

1.03 TO (OWNER): CITY OF EXETER

1.04 DATED 10/03/24 **AND WHICH IS AN INTEGRAL PART OF THE BID FORM.**

1.05 THE FOLLOWING WORK WILL BE PERFORMED (OR PROVIDED) BY SUBCONTRACTORS AND COORDINATED BY US:

LIST OF SUBCONTRACTORS

	WORK / SUBJECT	SUBCONTRACTOR NAME
2.01		
2.02		
2.03	Acoustical Ceiling	Acoustic Solutions
2.04		
2.05	Bathroom Accessories	Shelco Ind.
2.06		
2.07	Cabinets and Counters	E.W.T.
2.08		
2.09	Concrete	Self - Sierra Range Const.
2.10		
2.11	Demo	M.D Demolition
2.12		
2.13	Doors	Conn Doors
2.14		
2.15	Drywall	Tarton & Son
2.16		
2.17	Electrical	American
2.18		
2.19	Flooring	Michael Surface Solutions
2.20		
2.21	Framing	Meyers Construction
2.22		
2.23	Gutters	Four CCCC's
2.24		
2.25	Handrails and Columns	Doug DeLeo Welding
2.26		

END OF SECTION 00 4336

SECTION 00 4336

PROPOSED SUBCONTRACTORS FORM

PARTICULARS

1.01 HEREWITH IS THE LIST OF SUBCONTRACTORS REFERENCED IN THE BID SUBMITTED BY:

1.02 (BIDDER) Sierra Range Construction

1.03 TO (OWNER): CITY OF EXETER

1.04 DATED 10/03/24 **AND WHICH IS AN INTEGRAL PART OF THE BID FORM.**

1.05 THE FOLLOWING WORK WILL BE PERFORMED (OR PROVIDED) BY SUBCONTRACTORS AND COORDINATED BY US:

LIST OF SUBCONTRACTORS

	WORK / SUBJECT	SUBCONTRACTOR NAME
2.01		
2.02		
2.03	HVAC	D & S Mechanical
2.04		
2.05	Insulation	Coast Bldg Products
2.06		
2.07	Painting	ParC Environmental
2.08		
2.09	Plumbing	~~Morningstar Son~~ Todd Companies
2.10		
2.11	Roofing	Nations Roof
2.12		
2.13	Stucco / Plaster	Tarhon & Son
2.14		
2.15	Tile	Michael Surface Solutions
2.16		
2.17	Windows / Storefront	The Glass Shop
2.18		
2.19		
2.20		
2.21		
2.22		
2.23		
2.24		
2.25		
2.26		

END OF SECTION 00 4336

CLEAN AIR AND WATER POLLUTION CONTROL CERTIFICATION

(AIR 42 U.S.C. § 7401 et seq., 40 CFR Part 15.61, 49 CFR Part 18; WATER: 33 U.S.C. § 1251)

To Accompany Bid Form

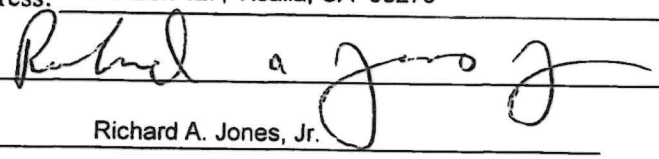
CONTRACTOR agrees that any facility to be used in the performance of the contract, or to benefit from the contract, is not listed on the Environmental Protection Agency List of Violating Facilities.

CONTRACTOR also agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, 42 U.S.C. 1857 et seq. and Section 308 of the Federal Water Pollution Control Act, as amended 33 U.S.C. 1251 et seq. relating to the inspection, monitoring, entry, reports and information, as well as all other requirements specified in Section 114 and Section 308 of the Acts, respectively, and all other regulations and guidelines issued thereunder.

CONTRACTOR agrees that as a condition for award of the contract, the CONTRACTOR will notify the awarding official of the receipt of any communication from the EPA indicating that a facility to be used for the performance of, or benefit from, the contract is under consideration to be listed on the EPA List of Violating Facilities.

Company: Sierra Range Construction

Business Address: PO Box 427, Visalia, CA 93279

Signature: 

Name Richard A. Jones, Jr.

Title President

Date: 10/3/24

END OF SECTION

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE
(EXECUTIVE ORDER 11246)

To Accompany Bid Form

Equal Opportunity Clause

Unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Executive Orders 10925, 11114 or Section 204 of Executive Order 11246 of September 24, 1965, during the performance of each contract with the City of EXETER, the CONTRACTOR agrees as follows:

1. The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin or political affiliation. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, gender, national origin or political affiliation. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

2. The CONTRACTOR will, in all solicitations or advertisements for employees, placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin or political affiliation.

3. The CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or the workers' representative of the CONTRACTOR's commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice on conspicuous places available to employees and applicants for employment.

4. The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and the rules, regulations and relevancy orders of the Secretary of Labor.

5. The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

6. In the event of the CONTRACTOR's non-compliance with the non-discrimination clauses of this subcontract or with any of such rules, regulations or orders, this subcontract may be canceled, terminated or suspended, in whole, or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with the procedures authorized in accordance with Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or otherwise provided by law.

7. The CONTRACTOR will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each SUBCONTRACTOR or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with litigation with a SUBCONTRACTOR or vendor as a result of such direction by the contracting agency, the CONTRACTOR may request the United States to enter into such litigation to protect the interest of the United States.

Company: Sierra Range Construction

Business Address: PO Box 427, Visalia, CA 93279

Signature: Richard a Jones Jr

Name Richard A. Jones, Jr.

Title President

Date: 10/3/24

City of Exeter

Categorical Exclusion Checklist

PROJECT INFORMATION

CITY: EXETER

COUNTY: TULARE

ARPA FUND NO.:

SECTION A: Type of CE

Use the information in this section to determine the applicable CE and corresponding activity for this project.

1. Project is a CE under CE Assignment 23 USC 326 (activity must be listed in 23 CFR 771.117 (c) or (d) list (See Chapter 30 in the SER) or included in activities listed in Appendix A of the CE Assignment MOU to be eligible for 23 USC 326).

☒ Yes, **Activity:** This project is an interior and exterior remodel of the Exeter Police Department/Administrative Building. It includes new ADA restrooms, modifications to the mechanical systems, and new storefront windows and exterior stucco finish. ☐ No

Notes for specific activities:

- **If using (c)9,** distinguish between (c)9(i) or (c)9(ii) on the form and include copy of the emergency declaration in the file.
- **If using (c)22,** identify in the project description that all work is within operational right-of-way.
- **If using (c)23,** distinguish between (c)23(i) and (c)23(ii) on the form.
- **If using (c)26, (c)(27), or (c)(28),** ensure that the action DOES NOT include any of the constraints found in 23 CFR 771.117(e). If it does, it may not be processed under (c)(26), (c)(27), or (c)(28), however, the project may qualify for a CE under 23 CFR 771.117(d)(13).

2. Project is a CE for an ARPA project under NEPA Assignment 23 USC 327 (Use only if project does not qualify under CE Assignment 23 USC 326 (activities not included in question 1)).

☒ Yes ☐ No

3. Independent Utility and Logical Termini

NA

Categorical Exclusion Checklist

☐ The project complies with NEPA requirements related to connected actions and segmentation (i.e., the project must have independent utility, connect logical termini when applicable, be usable and be a reasonable expenditure even if no additional transportation improvements in the area are made and not restrict further consideration of alternatives for other reasonably foreseeable transportation improvements). (FHWA Final Rule, "Background," Federal Register Vol. 79, No. 8, January 13, 2014.)

4. Categorical Exclusions Defined (23 CFR 771.117[a]).

FHWA regulation 23 CFR 771.117(a) defines categorical exclusions as actions which:

- do not induce significant impacts to planned growth or land use for the area;
- do not require the relocation of significant numbers of people;
- do not have a significant impact on any natural, cultural, recreational, historic or other resources;
- do not involve significant air, noise, or water quality impacts;
- do not have significant impacts on travel patterns; or
- do not otherwise, either individually or cumulatively, have any significant environmental impacts.

☒ Checking this box certifies that project meets the above definition for a Categorical Exclusion.

5. Exceptions to Categorical Exclusions/Unusual Circumstances (23 CFR 771.117[b]).

FHWA regulation 23 CFR 771.117(b) provides that any action which normally would be classified as a CE but could involve *unusual circumstances* requires the Department to conduct appropriate environmental studies to determine if the CE classification is proper. Unusual circumstances include actions that involve:

- Significant environmental impacts;
- Substantial controversy on environmental grounds;
- Significant impact on properties protected by section 4(f) of the DOT Act or section 106 of the National Historic Preservation Act; or
- Inconsistencies with any Federal, State, or local law, requirement or administrative determination relating to the environmental aspects of the action.

All of the above unusual circumstances have been considered in conjunction with this project. (Choose one)

☒ Checking this box certifies that **none of the above conditions apply** and that the project qualifies for a Categorical Exclusion.

☐ Checking this box certifies that unusual circumstances **are involved**. However, the appropriate studies/analysis have been completed, and it has been determined that the CE classification is still appropriate.

SECTION B: Compliance with ARPA/ NEPA policy to complete all other applicable environmental requirements[1] prior to making the NEPA determination:

During the environmental review process for which this CE was prepared, all applicable environmental requirements were evaluated. Outcomes for the following requirements are identified below and fully documented in the project file. [**NOTE: EVERY SECTION BELOW MUST BE COMPLETED, DO NOT SKIP ANY SECTIONS.**]

ARPA

☐ The project description on the Categorical Exemption/Categorical Exclusion Form matches the project description in the ARPA project file.

Air Quality

☒ Air Quality Conformity Findings Checklist has been completed and project meets all applicable AQ requirements.

☐ For 23 USC 326 projects which require an air quality conformity determination (this will apply to certain projects under 23 CFR 771.117(c)(22), (c)(23), (c)(26), (c)(27), and (c)(28)), list the date of the CITY conformity determination:

☐ For 23 USC 327 projects, list date of FHWA concurrence on conformity determination:

Cultural Resources

☐ Section 106 compliance is complete.

☒ A Screened Undertaking Memo was prepared, or

☐ A Historic Properties Survey Report was prepared, and the following finding was made:

☐ No Historic Properties Affected ☐ No Adverse Effect with Standard Conditions

☐ No Adverse Effect ☐ Adverse Effect/MOA ☐ Phasing/Project PA

Noise

23 CFR 772

☐ Is this a Type 1 project? ☐ Yes ☒ No (skip this section.)

☐ Future noise levels with project either approach or exceed NAC or result in a substantial increase.

If yes: ☐ Abatement is reasonable and feasible

☐ Abatement is not reasonable or feasible

[1] Please consult the SER for a complete list of applicable laws, statutes, regulations, and executive orders that must be considered before completing the CE.

Biology

USFWS

Species List[2]:

☒ Not required

☐ Required, Date: _____

Effect Determination:

☒ No Effect Section 7 (Federal Endangered Species Act)

Consultation with USFWS Findings (Effect determination):

☐ Not Likely to Adversely Affect with USFWS Concurrence. Date: _____[3]

☐ Likely to Adversely Affect with Biological Opinion Date: _____[3]

NOAA Fisheries

Species List[2]:

☒ Not required

☐ Required, Date: _____

Effect Determination:

☒ No Effect Section 7 (Federal Endangered Species Act)

Consultation with NOAA Fisheries Findings (Effect determination):

☐ Not Likely to Adversely Affect with NOAA Fisheries Concurrence. Date: _____[3]

☐ Likely to Adversely Affect with Biological Opinion Date: _____[3]

Essential Fish Habitat (Magnuson-Stevens Act) Findings (Effect determination):

☐ Magnuson-Stevens Fishery Conservation and Management Act does not apply

☒ No Adverse Effect ☐ Adverse Effect and consultation with NOAA Fisheries

Floodplains

Floodplains (Executive Order #11988)

☒ No Floodplains ☐ No Significant Encroachment ☐ Significant Encroachment

[2] See the "Changes to Species List Requirements" memo (April 9, 2021) for decision tree and information on determining if a list is required and date requirements.

[3] If concurrence or BO is expected after PA&ED, enter "Pending" into this field.

Waters, Wetlands

Section 404 of the Clean Water Act

Impacts to Waters of the U.S.: ☒ No ☐ Yes; anticipated approval:

☐ Nationwide Permit ☐ Individual Permit ☐ Regional General Permit

☐ Letter of Permission

Section 401 of the Clean Water Act

☐ Exemption ☐ Certification ☒ Not Applicable

Wetland Protection (Executive Order #11990)

☒ No Wetland Impact

☐ Permanent Wetland Impact; Only Practicable Alternative Finding is included in a separate document in the project file

Section 4(f) Transportation Act (23 CFR 774)

Section 4(f) regulation was considered as a part of the review for this project and a determination was made:

☒ Section 4(f) does not apply

- ☐ There are no potential Section 4(f) properties in the project vicinity.
- ☐ The properties do not meet the definition of a Section 4(f) property, the project does not "use" a Section 4(f) property, or the project meets the criteria for an exception (e.g., temporary occupancy). Document in project file or CE.

☐ Section 4(f) applies

- ☐ De Minimis
- ☐ Programmatic: Type: List one of the five categories as defined in 23 CFR 774.3
- ☐ Individual:
  - ☐ Legal Sufficiency Review complete ☐ HQ Coordinator Review Complete

Section 6(f) – Properties Acquired with Land and Water Conservation Fund grants

Was the above property purchased with grant funds from the Land and Water Conservation Fund?

☒ No, Section 6(f) does not apply. No additional documentation required.

☐ Yes: ☐ Documentation of approval from National Park Service Director (through California State Parks) has been received for the conversion/and replacement of 6(f) property.

Coastal Zone

Coastal Zone Management Act of 1972

☒ Not in Coastal Zone ☐ Qualifies for Exemptions ☐ Qualifies for Waiver

☐ Coastal Permit Required

Categorical Exclusion Checklist

☐ Consistent with Federal, State, and Local Coastal Plans ☐ Federal Consistency

Coast Guard – Bridge Over Navigable Waters of the U.S.

☒ Not applicable
☐ 23 USC 144(c) USCG Bridge Permit Exception
☐ 33 CFR 115.70 Advance Approval
☐ USCG Bridge Permit

Relocation and Right of Way

Relocations

☒ No Relocations
☐ Project involves Enter number relocations and will follow the provisions of the Uniform Relocation Act.

Right of Way Acquisitions/Easements

☒ No right of way acquisitions or easements
☐ Project involves Enter number acquisitions and Enter number easements.

Hazardous Waste and Materials

Are hazardous materials or contamination exceeding regulatory thresholds (as set by U.S. EPA, Cal EPA, County Environmental Health, etc.) present? ☐ Yes ☒ No
If yes, is the nature and extent of the hazardous materials or contamination fully known?
☐ Yes ☐ No
If no, briefly discuss the plan for securing information:

SECTION C: Certification

Based on the information obtained during environmental review process and included in this checklist, the project is determined to be a Categorical Exclusion pursuant to the National Environmental Policy Act and is in compliance with all other applicable environmental laws, regulations, and Executive Orders.

Prepared by:

GREGORY F. COLLINS, CITY PLANNER	GREGORY F. COLLINS	9/18/24
Enter title	Signature	Date

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: (Public Agency) City of Exeter, PO Box 22
Exeter, Ca. 93221
(Address)

County Clerk
County of: Tulare

Project Title: Exeter Police Department/Administrative building remodel.

Project Applicant: City of Exeter

Project Location—Specific:

The 5,300 square foot building is located on the northeast corner of C and Pine Streets in Exeter. The site is 2 miles south of SR 198 and 1/4 mile west of SR 65.

Project Location—City: Exeter Project Location—County: Tulare

Description of Nature, Purpose and Beneficiaries of Project:

This project is an interior and exterior remodel of the Exeter Police Department/Administrative Building. It includes new ADA restrooms, modifications to the mechanical systems, and new storefront windows and exterior stucco finish.

Name of Public Agency Approving Project: City of Exeter

Name of Person or Agency Carrying Out Project: Adam Ennis, City Administrator

Exempt Status: **(check one)**

- ○ Ministerial (Sec. 21080(b)(1); 15268)
- ○ Declared Emergency (Sec. 21080(b)(3); 15269(a))
- ○ Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- ◉ Categorical Exemption. State type and section number: Section 15301, Class 1 and S. 15
- ○ Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The building remodel includes installing ADA compliant restrooms, mechanical equipment (heating and coooling) and replacing exterior windows with dual pane windows and fixing new stucco to the exterior of the buiolding.

Lead Agency
Contact Person: Adam Ennis

Area Code/Telephone/
Extension: (559) 592-4539

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ◉ Yes ○ No

Signature: _____ Date: _____ Title: City Administrator

Signed by:

■ Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date received for filing at OPR: _____

City of Exeter
Agenda Item Transmittal

Meeting Date: October 22,2024

Agenda Item Number: J.4.

Wording for Agenda: Receive the Fiscal Year 2022/2023 Audited Financial Statements for the City of Exeter, review the financial condition of the City, and provide feedback.

Submitting Department: Finance
Contact Name: Eekhong Franco, Finance Director
Phone Number: (559)592-2755
Email: efranco@exetercityhall.com

For action by:
☒City Council

Regular Session:
☐Consent Calendar
☒Regular Item
☐Public Hearing

Review:

City Administrator (Initials Required)

Department Recommendation:

Staff recommends that:

- City Council receive the Fiscal Year 2022/2023 Financial Audit,
- Review the financial condition of the City and,
- Provide feedback on the financial policy report card for the City as of June 30, 2023.

Summary/Background:

State law requires The City of Exeter to prepare audited financial statements for each fiscal year. Furthermore, an audit is a valuable management tool for assessing an organization's fiscal performance that can reveal underlying causes of financial distress. It serves as a resource for credit rating agencies while serving as a valuable vehicle to management for improving financial controls and practices. Audit reports may also identify internal control weaknesses and vulnerabilities to fraud.

Over the last several years, the City has made a concerted effort and implemented policies to improve the financial condition of the City. Starting out the 2022/2023 fiscal year, the City had the following report for following its' financial policies.

Table 1: 2021/22 Fiscal Year Financial Policy Report Card

FINANCIAL POLICY	FY 21/22 RESULTS ACTION ITEMS
Balanced Budget	GF-Yes & Enterprise Funds-Yes
Budget Reserve 25%	Partially achieved: GF,- Yes, Enterprise Funds - No
One-time revenues towards reserves or one-time use	Yes
Enterprise Rates should cover operations and capital needs	No for Water Fund and Yes for Sewer & Sanitation Fund
Investment Policy to keep cash liquid and safe	Yes
Debt sparingly used	Yes
Annual Audit timely	No, 01/18/23 issue date

For the 2022/2023 fiscal year, City Council had in place a balanced budget and continued actions to improve financial conditions. Despite the continued challenges with the economic uncertainty and inflation, the City was able to adhere to the budgeted expenditures without utilizing more than the projected revenues during FY2022/2023. By adhering to its' financial policies, the City's financial condition will continue to improve.

Table 2: 2022/23 Fiscal Year Financial Policy Report Card

FINANCIAL POLICY	FY22/23 RESULTS ACTION ITEMS
Balanced Budget	GF-Yes & Enterprise Funds-Yes
Budget Reserve 25%	Partially achieved: GF - Yes, Enterprise Funds - No
One-time revenues towards reserves or one-time use	Yes
Enterprise Rates should cover operations and capital needs	No for Water & Sanitation Fund and Yes for Sewer Fund
Investment Policy to keep cash liquid and safe	Yes
Debt sparingly used	Yes
Annual Audit timely	No, 05/10/24 issue date

The Enterprise Funds for Water and Sewer underwent a Proposition 218 process in late 2019; as a result of that process, the Council approved rate increases to ensure that rates cover operations, debt service, capital needs, and required reserves. In addition, the City underwent a refinance of its Water and Sewer United States Department of Agriculture (USDA) debt in fiscal year 2019/2020. This enabled the City to release a restriction of approximately $400,000 cash in each fund during FY2019/2020. Rates for Water and Sewer Enterprise Funds have increased annually through January 2024 to fund maintenance and capital improvement projects needed to provide reliable and efficient systems. The final increase in January 2024 will result in the funds being able to cover the majority of the necessary expenditures with the anticipation that only minor cost index increases would be needed thereafter. As to the Sewer Enterprise Fund, the final increase in January 2024 will result in the funds being able to cover most of the necessary expenditures with the anticipation that only minor cost index increases would be needed thereafter. Furthermore, due to the Covid-19 emergency moratorium, the City was not able to deal with water fees delinquencies for nearly three years. The water shut off resumed during January 2023 and the City staff have been working diligently to bring the delinquencies into a more manageable level. Sanitation Fund is reporting a positive fund balance. As a part of collective effort in negotiating the contract with Mid Valley, the City implemented another Prop 218 rate increases to update the Refuse rates to be able to recover the operating costs in addition to the needed infrastructure needs and required reserves which attributed to the faster fund rebound.

Background Discussion:

State law requires the City to prepare audited financial statements for each fiscal year. The attached 2022/2023 audited financial statements meets this requirement. The City's independent auditors, Rogers, Anderson, Malody and Scott, LLP (RAMS) have audited the City's financial statements for the fiscal year ended June 30, 2023, with the final letter dated May 10, 2024. The report acknowledged the following signs of continued improvement in the City's financial condition:

- Primary revenues in all funds were at or exceeded budget and expenditures in the General Fund and Enterprise Funds. All Funds reported positive unassigned fund balances at June 30, 2023 fiscal year ending.

- City Council's actions for a balanced budget realized an increase to the General Fund unrestricted fund balance, increasing from 85% to approximately 90% of General Fund annual expenses.
- Between the Water, Sewer, Sanitation rate increases through the Prop 218 process and the refinancing of existing debt, all three Enterprise Funds balances continue to grow.
- The City's Enterprise Funds (Water, Sewer and Refuse) are gaining fiscal health. Water has 20% in reserve, while Sewer reported 101% in reserve. The Sanitation Fund rebounded to a positive fund balance of $77,157 with a reserve of 5%.

The City issues copies of the audited financial statements to financial institutions for use in evaluating the City's financial position, as well as to the City Council, City Management, interested citizens and the public. The City's 2022/2023 Audited Financial Statements will be available on the City's web site.

Auditor Comments

The City received verbal warnings on a few areas for past years and now, the following comments were noted on the audit report.

- Delay in reconciliation and investment reporting

In the last few years, the City has faced major staffing challenges as a small agency with staff turnovers. The staff is working diligently to get the reconciliation caught up to provide timely oversight despite the current staffing shortage. Staff is developing an improved procedure to complete reconciliation using the bank balance and the general ledger balance alongside demonstrating which personnel prepared and approved reconciliations. Additionally, the backlog in the monthly reconciliations mentioned has caused the investment reports to also be delayed. Staff are developing a separate quarterly investment reporting to meet the compliance requirements.

- Duplicate Vendors

The staff has reviewed and located multiple vendors created due to Employer Identification Number change, federal tax classification change, and when vendors have multiple departments with different mailing addresses. Staff have reached out to the financial software representative for recommendations and has completed consolidating any vendors with the same name and same Employer Identification Number to eliminate any future confusion and noncompliance.

2022/2023 Report Card Discussion

General Fund Balance

The General Fund revenue has been growing at a steady pace in the past few years. The growth is largely attributed to the Property Tax and Utility Users Tax growth. By June 31, 2023, the City's General Fund reserve grew to $4,603,406 achieving the reserve level at 89.1%. The fund gain is attributed to revenue growth and transfers from Measure P funds. This net gain is welcome news to the City when considering the increase in the fire service contract costs, in addition to the personnel and other operating costs attributed to the prolonged inflation. It is also probable that the expenditure will start outpacing revenue growth for the upcoming years if the current inflation trend and other economic uncertainties continue.

	FY 22 ACTUAL	FY23 ACTUAL
Beginning Fund Balance	2,477,397	4,090,680
GF Revenue	5,160,637	5,326,480
GF Expenditure	4,781,418	5,168,112
Transfers In/Out	1,234,064	354,358
Net Fund Gain	379,219	158,368
Ending Fund Balance	**4,090,680**	**4,603,406**
25% Reserve of Exp	1,195,355	1,292,028
Reserve %	**85.6%**	**89.1%**

Enterprise Fund Balance

The Enterprise Fund overall fiscal health of the three business Funds have been improving for the last few years. The City Council approved Water and Sewer Fund rate increases in December 2019 to meet ongoing and future maintenance, operational, debt service and capital improvement needs. The first of five increases were implemented in January 2020 and the final increase was implemented this January. As a result of the City's concerted effort in adhering to the financial policies and providing fiscal oversight, all three business funds are back in the black. Both Water and Sewer systems need more capital investment as demonstrated by a high number of water leaks and lift station repairs. In part due to the fee increases, staff have been able to begin addressing these issues now instead of continuing deferral.

- The last few years, the water fund has reported a positive financial position compared to the prior fiscal years and this is projected to continue. The fund reported a fund balance of $1,123,247 with 20% reserve. Additionally, reaching the 25% reserve limit is being slightly delayed due mainly to addressing the capital improvement needs that were deferred for a while due to the funding shortage. It is anticipated that the Water Fund will reach its 25% reserve level by the end of the two-year budget cycle.

- The Sewer Fund had substantial growth during FY 2022/2023 due mainly to the cumulative rate increases by 17.50% passed by Prop 218. The Sewer Fund has a fund balance of $1,482,965 which represents 110% reserve. The growth trend will continue into the next year to allow much needed infrastructure upgrades and repairs.

- The Sanitation Fund had a net decrease of $7,662 bringing the fund balance to $77,157. As of June 30, 2023, reserve is sitting at 5%.During December 2021, new Sanitation Rates were introduced via Prop 218 as a part of the contract renewal process. An agreement was executed with the existing contractor taking effect January 1, 2022, which has brought the Sanitation fund back in the black but will take several more years to reach the City reserve goal of 25%. In addition, rate adjustments will ensure the adequate fund balance to cover ongoing operations, capital needs, and reserve requirements.

Measure P

The passage of Measure P by voters in November 2020 will help make sure the City has a stronger financial standing going into the future while covering deferred needs for essential and desired services wanted by the voters. During fiscal year 2022/2023, a total of $1,812,167 was received from the Measure P sales tax. In the first couple of years of this tax measure, revenue

came in higher than projected ($1.6M in FY 2021/2022 and $1.8M in FY 22/23). Measure P revenue projection can be challenging due to lack of historical data. In addition, Measure P is a sales tax-based revenue source, and the revenue can fluctuate with the economy.

After accounting for the carryover balance (including several budgeted expenditures such as Fire Engine replacement, Annual Street Rebuilds/Overlays and Building Maintenance that require revenue to accumulate to complete project and/or purchase) and expenditures for the year, the Measure P fund reported a fund balance of $3,300,019 on June 30, 2023. As approved by Measure P Committee, the Measure P fund continues to cover several essential needs of the City including funding one full time Police Officer and partial funding for Sergeant and Lieutenant positions along with one full time Code Enforcement position. In addition, Measure P fund will fund ongoing expenditures of the Public Safety, Parks, Recreation Program, and Street overlays and rebuilds.

The City should continue to achieve positive financial growth as the City Council has continued to follow adopted fiscal policies for a financially healthy and well-run organization and prepares to address many needs that have been deferred along with increasing CalPERS pension cost. The City is in a better position to withstand known and unknown financial pressures. However, it is important to remain cautiously optimistic to prepare for possible cost increase outpacing the growth of revenues, along with inflation, and predictions of a recession.

Fiscal Impact:

This item is informational. There is no fiscal impact associated.

Prior Council/Board Actions:

Not applicable.

Attachments:

- 2022/2023 Financial Audit Report

Recommended motion to be made by Council/Board: No action required. Receive a report and provide feedback on the Financial Policy Report Card for the City as of June 30, 2023.

CITY OF EXETER

AUDITED BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2023

CITY OF EXETER

BASIC FINANCIAL REPORT
For the Fiscal Year Ended June 30, 2023

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FINANCIAL SECTION

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Independent Auditor's Report

To the Honorable Mayor and Members
of City Council
City of Exeter, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Exeter (the City), California, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The City's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining fund financial statements for non-major funds is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements and the budgetary comparison schedules for non-major funds is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2024, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
May 10, 2024

Management's Discussion and Analysis

As management of the City of Exeter, we offer readers of the City of Exeter's financial statement this narrative overview and analysis of the financial activities of the City of Exeter for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here. All amounts, unless otherwise indicated, are expressed in dollars.

Financial Highlights

- The assets and deferred outflows of the City of Exeter exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by $35,884,351 (*net position*). Of this amount, $3,332,768 is *unrestricted net position*.

- As of the close of the current fiscal year, the City of Exeter governmental funds reported combined ending fund balances of $13,998,047. Of this amount, there is a balance of $3,769,445 available *for spending* at the government's discretion (*unassigned fund balance*).

- At the end of the current fiscal year, unassigned fund balance for the general fund was $3,769,445.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the City of Exeter's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Exeter's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City of Exeter's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Exeter is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows.* Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Exeter that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Exeter include general government, police service, highways and streets, parks and recreation. The business-type activities of the City of Exeter include Water, Sewer, and Sanitation.

The government-wide financial statements include the Water, Sewer, and Sanitation functions for all practical purposes as departments of the City of Exeter, and therefore has been included as an integral part of the primary government.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Exeter, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Exeter can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources,* as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities.*

The City of Exeter maintains 17 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Housing Funds, American Rescue Plan Act (ARPA) and Measure P, all of which are considered to be major funds. Data from the other 13 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of Exeter adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. The City of Exeter maintains two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Exeter uses enterprise funds to account for Water, Sewer and Sanitation. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among the City of Exeter's various functions. The City of Exeter has an internal service fund to account for its Health Insurance, Workman's Compensation, Liability, Disability, and Life.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water, Sewer and Sanitation activities, all of which are considered to be major funds of the City of Exeter.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. Please see the table of contents for page numbers.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the City of Exeter's proportionate share of net pension liability and related ratios and schedule of contributions for its employees and budget to actual on major governmental funds.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Exeter's, assets exceeded liabilities by $35,884,351 at the close of the most recent fiscal year.

Of the City of Exeter's net position, 60.95 percent reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The City of Exeter uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Exeter's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of Exeter's Net Position

	Governmental Activities		Business-Type Activities		Total	
	2023	2022	2023	2022	2023	2022
Current & other assets	$24,175,879	$21,007,322	$4,319,412	$3,553,028	$28,495,291	$24,560,350
Capital assets	15,537,770	15,493,107	14,925,601	14,457,706	30,463,371	29,950,813
Total assets	39,713,649	36,500,429	19,245,013	18,010,734	58,958,662	54,511,163
Deferred outflows of resources	2,447,310	954,011	936,703	401,643	3,384,013	1,355,654
Long-term liabilities	4,843,613	2,033,280	10,706,894	10,074,348	15,550,507	12,107,628
Other liabilities	9,829,298	9,158,694	458,559	494,874	10,287,857	9,653,568
Total liabilities	14,672,911	11,191,974	11,165,453	10,569,222	25,838,364	21,761,196
Deferred inflows of resources	469,042	1,530,900	150,918	943,143	619,960	2,474,043
Net position:						
Investment in capital assets	15,537,770	15,493,107	6,333,195	5,437,269	21,870,965	20,930,376
Restricted	10,050,270	7,982,211	630,348	717,658	10,680,618	8,699,869
Unrestricted	1,430,966	1,256,248	1,901,802	745,085	3,332,768	2,001,333
Total net position	$27,019,006	$24,731,566	$8,865,345	$6,900,012	$35,884,351	$31,631,578

An additional portion of the City of Exeter's net position (29.8 percent) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* is $3,332,768. For the business-type activities, unrestricted net position was $1,901,802 at June 30, 2023, an increase from $745,085 at June 30, 2022.

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City of Exeter's Changes In Net Assets

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Program Revenues:						
Charges for services	$ 673,881	$ 821,456	$ 6,411,842	$ 5,493,402	$ 7,085,723	$ 6,314,858
Operating grants and contributions	807,373	739,818	-	-	807,373	739,818
Capital grants and contributions	1,650,406	2,535,885	-	-	1,650,406	2,535,885
General Revenues:						
Property taxes	2,274,792	2,175,724	-	-	2,274,792	2,175,724
Other taxes	5,152,744	4,551,831	-	-	5,152,744	4,551,831
Investment earnings - unrestricted	(27,519)	(8,710)	46,323	(20,066)	18,804	(28,776)
Gain on sale of capital assets	-	-	-	-	-	-
Other revenue	-	-	35,724	27,643	35,724	27,643
Total Revenue	10,531,677	10,816,004	6,493,889	5,500,979	17,025,566	16,316,983
Expenses						
Community & economic development	682,345	222,473	-	-	682,345	222,473
General government	1,466,987	1,049,042	-	-	1,466,987	1,049,042
Parks and recreation	406,980	255,164	-	-	406,980	255,164
Public safety	3,787,920	2,801,140	-	-	3,787,920	2,801,140
Public works	1,326,913	1,375,506	-	-	1,326,913	1,375,506
Water operating	-	-	2,153,999	2,226,402	2,153,999	2,226,402
Sewer operating	-	-	1,329,401	1,410,679	1,329,401	1,410,679
Transit	-	-	-	-	-	-
Sanitation operating	-	-	1,618,248	1,385,046	1,618,248	1,385,046
Total expenses	7,671,145	5,703,325	5,101,648	5,022,127	12,772,793	10,725,452
Changes in net position before transfers	2,860,532	5,112,679	1,392,241	478,852	4,252,773	5,591,531
Transfers in (out)	(573,092)	(110,750)	573,092	110,750	-	-
Changes in net position	2,287,440	5,001,929	1,965,333	589,602	4,252,773	5,591,531
Net position - beginning	24,731,566	19,729,637	6,900,012	6,310,410	31,631,578	26,040,047
Net position - ending	$ 27,019,006	$ 24,731,566	$ 8,865,345	$ 6,900,012	$ 35,884,351	$ 31,631,578

Governmental activities. Governmental activities increased the City of Exeter's net position by $2,287,440 and $5,001,929 for the fiscal years ended June 30, 2023 and 2022 respectively.

Business-type activities. Business-type activities increased the City of Exeter's net position by $1,965,333 and $589,602 for the fiscal years ended June 30, 2023 and 2022 respectively.

Financial Analysis of the Government's Funds

As noted earlier, the City of Exeter uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City of Exeter's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Exeter's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2023 and 2022, the City of Exeter's governmental funds reported combined ending fund balances of $13,998,047 and $11,442,057. Of the June 30, 2023 and 2022 total amount, 26.93 and 28.79 percent, respectively, constitutes *unassigned fund balance,* which is available for spending at the government's discretion.

The General Fund is the chief operating fund of the City of Exeter. As of June 30, 2023 and 2022, unassigned fund balance of the general fund was $3,811,788 and $3,294,149, respectively. It may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. As of June 30, 2023 and 2022, unassigned fund balance represents 73.76 and 68.89 percent, respectively, of the amount needed to cover general fund expenditures.

The fund balance of the City of Exeter's general fund increased by $512,726 and $1,613,283 for the years ended June 30, 2023 and 2022. The key factor in the increase is reduced spending on operations and increases in revenues.

Proprietary funds. The City of Exeter's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the Water, Sewer and Sanitation activities at the end of the year amounted to $1,901,802 and $745,085 for June 30, 2023 and 2022. The total change in net position for all these funds in 2023 and 2022 was an increase of $1,965,333 and $589,602 respectively. Other factors concerning the finances of these funds have already been addressed in the discussion of the City of Exeter's business-type activities.

General Fund Budgetary Highlights

For the duration of 2022/23, there were no reallocations and additional appropriations for the city's general fund.

Capital Asset and Debt Administration

Capital assets. The City of Exeter's investment in capital assets for its governmental and business type activities as of June 30, 2023, amounts to $30,463,371 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, machinery and equipment, park facilities, roads, highways, and bridges. See note 4.D for additional information.

City of Exeter's Capital Assets
(net of depreciation)

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Land	$ 1,298,149	$ 1,298,149	$ 2,404,191	$ 2,404,191	$ 3,702,340	$ 3,702,340
Buildings & Improvements	1,818,785	1,924,764	8,603,694	8,660,959	10,422,479	10,585,723
Machinery & equipment	965,385	711,763	2,907,128	2,253,671	3,872,513	2,965,434
Infrastructure	11,455,451	5,598,633	1,010,588	1,038,509	12,466,039	6,637,142
Construction in progress	-	5,959,798	-	100,376	-	6,060,174
	$ 15,537,770	$ 15,493,107	$ 14,925,601	$ 14,457,705	$ 30,463,371	$ 29,950,813

Long-term debt. At June 30, 2023 and 2022, the City of Exeter had total debt outstanding of $8,601,129 and $9,030,614. The City of Exeter's debt represents Sewer and Water revenue refunding bonds for wastewater improvement and a water system improvement, the water meter lease and leasing of police vehicles. See note 4.G for additional information.

City of Exeter's Outstanding Debt

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Leases payable	$ -	$ -	$ 990,550	$ 1,134,872	$ 990,550	$ 1,134,872
Bonds/Notes payable	-	-	7,610,579	7,895,742	7,610,579	7,895,742
	$ -	$ -	$ 8,601,129	$ 9,030,614	$ 8,601,129	$ 9,030,614

Economic Factors and Next Year's Budgets and Rates

The City of Exeter continues to experience slow increases in development activities, which is comparable to other small cities in Tulare County. Exeter is traditionally very cautious and structured in its approach to City growth, and slow growth – by design – more the rule than the exception. There were seven new building permits pulled within the City in 2022/2023 that paid development impact fees.

With a balanced budget passed for 2022/23, the City realized operational savings from adhering to the City's budget and City's low reliance on volatile revenues such as sales tax revenues. The general fund revenue outperformed its original estimates. However, with substantial cost increases and inflation, the City continues to monitor its budgets closely to ensure financial stability.

Governmental Activities

General Fund operating revenues are shifting in both directions. The City will continue to assess revenue status quarterly and semi-annually to determine available funds for operations. Significant operational cuts may be looked at to alleviate the financial strain of the City's operating revenue and to fund deferred needs.

The approved 2022/23 balanced budget will continue with a conservative measure in appropriations, utilizing one-time revenues for special projects, and not for ongoing operations.

Business Type Activities

The Enterprise Funds had 14.5% Water and 17.5% rate increases in rates. There is another 14.5% for water and 17.5% for sewer rate increase approved for January 1, 2024, which will be used towards increased operating costs and infrastructure improvements. The water and sewer rate increase in January 2024 will end the five-year approved rate increases. The contracted renewal for the solid waste service resulted in various rate increases in Refuse services effective January 1, 2022. Inflationary adjustments to refuse service fees have been approved for annual review and rate increases based on the percentage increase in the annual Consumer Price Index (CPI). The next CPI increase of 5% has been approved for December 2023.

Requests for Information

This financial report is designed to provide a general overview of the City of Exeter's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, P. O. Box 237, City of Exeter, CA. 93221.

BASIC FINANCIAL STATEMENTS

City of Exeter
Statement of Net Position
June 30, 2023

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and investments			
Unrestricted	$ 13,293,210	$ 2,683,369	$ 15,976,579
Restricted	2,154,886	774,980	2,929,866
Receivables:			
Accounts	-	833,809	833,809
Intergovernmental	1,562,455	-	1,562,455
Inventories	-	27,254	27,254
Loans receivable	7,165,328	-	7,165,328
Capital assets:			
Non-depreciable	1,298,149	2,404,191	3,702,340
Depreciable, net of accumulated depreciation	14,239,621	12,521,410	26,761,031
Total assets	39,713,649	19,245,013	58,958,662
DEFERRED OUTFLOWS OF RESOURCES			
Deferred bond issue costs/amortization	-	8,723	8,723
Deferred pensions	2,447,310	927,980	3,375,290
Total deferred outflows of resources	2,447,310	936,703	3,384,013
LIABILITIES			
Accounts payable and other accruals	1,172,225	325,563	1,497,788
Interest payable	-	59,469	59,469
Unearned revenue	8,531,957	-	8,531,957
Compensated absences	125,116	73,527	198,643
Noncurrent liabilities:			
Due to depositors	-	79,959	79,959
Net pension liability	4,731,251	1,999,342	6,730,593
Compensated absences	112,362	26,464	138,826
Due in one year	-	417,885	417,885
Due in more than one year	-	8,183,244	8,183,244
Total liabilities	14,672,911	11,165,453	25,838,364
DEFERRED INFLOWS OF RESOURCES			
Deferred pensions	469,042	150,918	619,960
NET POSITION			
Net investment in capital assets	15,537,770	6,333,195	21,870,965
Restricted for:			
Public service	9,780,138	-	9,780,138
Impact fees	270,132	630,348	900,480
Unrestricted	1,430,966	1,901,802	3,332,768
Total net position	$ 27,019,006	$ 8,865,345	$ 35,884,351

The notes to the financial statements are an integral part of this statement.

City of Exeter
Statement of Activities
For the Fiscal Year Ended June 30, 2023

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expense) Revenue and Changes in Net Assets: Primary Government: Governmental Activities	Primary Government: Business-type Activities	Primary Government: Total
Primary government:							
Governmental activities:							
Community and economic development	$ 682,345	$ 348,182	$ 60,813	$ 145,474	$ (127,876)		$ (127,876)
General government	1,466,987	33,850	62,678	-	(1,370,459)		(1,370,459)
Parks and recreation	406,980	67,918	-	-	(339,062)		(339,062)
Public safety - fire	454,821	-	-	-	(454,821)		(454,821)
Public safety - police	3,333,099	-	290,907	-	(3,042,192)		(3,042,192)
Public works	1,326,913	223,931	392,975	1,504,932	794,925		794,925
Total governmental activities	7,671,145	673,881	807,373	1,650,406	(4,539,485)		(4,539,485)
Business-type Activities:							
Water operations	2,153,999	2,674,410	-	-		$ 520,411	520,411
Sewer operations	1,329,401	2,152,036	-	-		822,635	822,635
Sanitation operations	1,618,248	1,585,396	-	-		(32,852)	(32,852)
Total business-type activities	5,101,648	6,411,842	-	-		1,310,194	1,310,194
Total primary government	$ 12,772,793	$ 7,085,723	$ 807,373	$ 1,650,406	(4,539,485)	1,310,194	(3,229,291)
		General revenues:					
		Property taxes			2,274,792	-	2,274,792
		Fire property taxes			264,988	-	264,988
		Sales tax			1,186,670	-	1,186,670
		Sales tax - Measure P			1,812,167	-	1,812,167
		Utility users tax			846,878	-	846,878
		Franchise tax			261,196	-	261,196
		Other taxes			136,455	-	136,455
		ARPA			644,390	-	644,390
		Other revenue			-	35,724	35,724
		Unrestricted investment earnings			(27,519)	46,323	18,804
		Transfers			(573,092)	573,092	-
		Total general revenues			6,826,925	655,139	7,482,064
		Change in net position			2,287,440	1,965,333	4,252,773
		Net position - July 1			24,731,566	6,900,012	31,631,578
		Net position - June 30			$ 27,019,006	$ 8,865,345	$ 35,884,351

The notes to the financial statements are an integral part of this statement.

City of Exeter
Balance Sheet
Governmental Funds
June 30, 2023

	General	Housing Funds	ARPA	Measure P	Non-major Governmental Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	$ 4,178,106	$ 1,284,788	$ -	$ 3,176,982	$ 4,298,944	$ 12,938,820
Receivables - (net):						
Intergovernmental	346,987	277,762	-	142,253	795,453	1,562,455
Due from other funds	-	40,682	-	-	-	40,682
Notes receivable	135,000	6,910,038	-	-	120,290	7,165,328
Restricted - cash and cash equivalents	628,707	-	1,526,179	-	-	2,154,886
Total assets	$ 5,288,800	$ 8,513,270	$ 1,526,179	$ 3,319,235	$ 5,214,687	$ 23,862,171
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts and other payables	$ 560,278	$ 484,952	$ -	$ 19,216	$ 101,923	$ 1,166,369
Compensated absences payable	125,116	-	-	-	-	125,116
Due to other funds	-	-	-	-	40,682	40,682
Unearned revenue	-	6,910,038	1,501,629	-	120,290	8,531,957
Total liabilities	685,394	7,394,990	1,501,629	19,216	262,895	9,864,124
Fund balances:						
Nonspendable	135,000	-	-	-	-	135,000
Restricted	628,707	1,118,280	24,550	3,300,019	4,978,714	10,050,270
Committed alley repair	25,411	-	-	-	-	25,411
Committed parking-in-lieu	2,500	-	-	-	-	2,500
Committed for storm drains	-	-	-	-	15,421	15,421
Unassigned	3,811,788	-	-	-	(42,343)	3,769,445
Total fund balances	4,603,406	1,118,280	24,550	3,300,019	4,951,792	13,998,047
Total liabilities and fund balances	$ 5,288,800	$ 8,513,270	$ 1,526,179	$ 3,319,235	$ 5,214,687	$ 23,862,171

The notes to the financial statements are an integral part of this statement.

City of Exeter
Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position
June 30, 2023

Fund balances of governmental funds		$ 13,998,047
Amounts reported for *governmental activities* in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		14,239,621
Other long-term assets are not available to pay current expenditures, and therefore are deferred in the funds - construction-in-progress and land.		1,298,149
Internal service funds are used by management to charge the costs of certain activities to individual funds. The assets, outflows, liabilities and inflows of the internal service funds are included governmental activities in the statement of net position. The pension activity is recorded elsewhere in this reconciliation.		340,069
Deferred outflows of resources and deferred inflows of resources:		
Deferred outflows of resources are not current assets of financial resources; and deferred inflows of resources are not due and payable in the current period and therefore are not reported in the governmental funds:		
Deferred pension outflows of resources		
Miscellaneous	567,569	
Internal Service	71,457	
Safety	1,808,284	2,447,310
Deferred pension inflows of resources		
Miscellaneous	(92,304)	
Internal Service	(11,621)	
Safety	(365,117)	(469,042)
Long-term liabilities; including accrued interest on bonds, are not due and payable in the current period and therefore are not reported in the funds:		
Net pension liability		
Miscellaneous	(1,222,834)	
Internal Service	(153,951)	
Safety	(3,354,466)	(4,731,251)
Long-term portion of compensated absences and sick leave		(103,897)
Net position of governmental activities		$ 27,019,006

The notes to the financial statements are an integral part of this statement.

City of Exeter
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2023

	General	Housing Funds	ARPA	Measure P	Non-major Governmental Funds	Total Governmental Funds
REVENUES						
Property taxes	$ 2,539,780	$ -	$ -	$ -	$ -	$ 2,539,780
Sales taxes	1,186,670	-	-	1,812,167	-	2,998,837
Utility users tax	846,878	-	-	-	-	846,878
Franchise tax	261,196	-	-	-	-	261,196
Other taxes	136,455	-	-	-	379,143	515,598
Licenses and permits	64,629	-	-	-	-	64,629
Intergovernmental	51,443	145,474	644,390	-	1,647,777	2,489,084
Charges for services	244,159	-	-	-	73,349	317,508
Rental income	33,850	-	-	-	-	33,850
Loan payments	-	348,182	-	-	-	348,182
Fines and forfeitures	45,049	-	-	-	-	45,049
Investment earnings	(94,242)	21,204	24,550	38,208	66,788	56,508
Miscellaneous	10,613	-	-	-	-	10,613
Total revenues	5,326,480	514,860	668,940	1,850,375	2,167,057	10,527,712
EXPENDITURES						
Community and economic development	-	636,748	-	-	45,597	682,345
General government	854,230	-	-	261,722	120,731	1,236,683
Parks and recreation	381,998	-	-	-	-	381,998
Public safety - fire	445,606	-	-	-	-	445,606
Public safety - police	2,948,163	-	-	-	20,554	2,968,717
Public works	454,359	-	59,244	-	682,853	1,196,456
Capital outlay						
General government	-	-	-	-	-	-
Public safety - police	83,756	-	-	-	288,884	372,640
Public works	-	-	12,054	10,438	91,693	114,185
Total expenditures	5,168,112	636,748	71,298	272,160	1,250,312	7,398,630
Excess (deficiency) of revenues over expenditures	158,368	(121,888)	597,642	1,578,215	916,745	3,129,082
OTHER FINANCING SOURCES (USES)						
Transfers in	354,358	-	-	-	-	354,358
Transfers out	-	-	(573,092)	-	(354,358)	(927,450)
Total other financing sources and uses	354,358	-	(573,092)	-	(354,358)	(573,092)
Net change in fund balances	512,726	(121,888)	24,550	1,578,215	562,387	2,555,990
Fund balances, July 1	4,090,680	1,240,168	-	1,721,804	4,389,405	11,442,057
Fund balances, June 30	$ 4,603,406	$ 1,118,280	$ 24,550	$ 3,300,019	$ 4,951,792	$ 13,998,047

The notes to the financial statements are an integral part of this statement.

City of Exeter
Reconciliation of the Statement of Revenues, Expenditures, and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2023

Net change in fund balances --total governmental funds	$	2,555,990
Amounts reported for *governmental activities* in the statement of activities are different because:		
Capital outlays are reported as expenditures in governmental funds. However in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays ($486,826) exceeded depreciation ($442,163) in the current period:		44,663
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:		
Compensated absences		(3,060)
Internal service funds are used by management to charge the costs of certain activities to individual funds. The net revenue of the internal service fund is reported with governmental activities.		(50,888)
Certain pension expenses in the statement of activities are recognized on the accrual basis of accounting in accordance with GASB Statement No. 68.		(259,265)
Change in net position of governmental activities	$	2,287,440

The notes to the financial statements are an integral part of this statement.

City of Exeter
Statement of Net Position
Proprietary Funds
June 30, 2023

	Business-Type Activities - Enterprise Funds				
	Major Funds			Total	Governmental Activities -
	Water Operations	Sewer Operations	Sanitation Operations	Proprietary Funds	Internal Service Fund
ASSETS					
Current assets:					
Cash and cash equivalents	$ 1,123,247	$ 1,482,965	$ 77,157	$ 2,683,369	$ 354,390
Accounts receivable, net of allowance	301,380	302,750	229,679	833,809	-
Inventories	27,254	-	-	27,254	-
Noncurrent assets:					
Restricted cash and cash equivalents	773,287	1,693	-	774,980	-
Capital assets:					
Nondepreciable	-	2,404,191	-	2,404,191	-
Depreciable, net	6,894,138	5,627,272	-	12,521,410	-
Total assets	9,119,306	9,818,871	306,836	19,245,013	354,390
DEFERRED OUTFLOWS OF RESOURCES					
Deferred bond issue costs/amortization	8,723	-	-	8,723	-
Deferred pensions	515,387	353,202	59,391	927,980	71,457
Total deferred outflow of resources	524,110	353,202	59,391	936,703	71,457
LIABILITIES					
Current liabilities:					
Accounts and other payables	70,472	38,969	216,122	325,563	5,856
Compensated absences	41,344	27,505	4,678	73,527	-
Accrued Interest	45,540	13,929	-	59,469	-
Noncurrent liabilities:					
Due to depositors	79,959	-	-	79,959	-
Compensated absences	15,215	10,001	1,248	26,464	8,465
Due in one year	291,048	148,000	-	439,048	-
Due in more than one year	5,180,081	2,982,000	-	8,162,081	-
Net pension liability	1,110,408	760,979	127,955	1,999,342	153,951
Total liabilities	6,834,067	3,981,383	350,003	11,165,453	168,272
DEFERRED INFLOWS OF RESOURCES					
Deferred pensions	83,818	57,441	9,659	150,918	11,621
	83,818	57,441	9,659	150,918	11,621
NET POSITION					
Net investment in capital assets	1,431,732	4,901,463	-	6,333,195	-
Restricted for impact fees	629,397	951	-	630,348	-
Unrestricted	664,402	1,230,835	6,565	1,901,802	245,954
Total net position	$ 2,725,531	$ 6,133,249	$ 6,565	$ 8,865,345	$ 245,954

The notes to the financial statements are an integral part of this statement.

City of Exeter
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the Fiscal Year Ended June 30, 2023

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Fund
	Major Funds			Total Proprietary Funds	
	Water Operations	Sewer Operations	Sanitation Operations		
OPERATING REVENUES					
Charges for services	$ 2,586,995	$ 2,146,167	$ 1,409,926	$ 6,143,088	$ -
Connection fees	87,415	5,869	-	93,284	-
Internal Service Charges	-	-	175,470	175,470	1,172,981
Total operating revenues	2,674,410	2,152,036	1,585,396	6,411,842	1,172,981
OPERATING EXPENSES					
Personnel Services	611,794	397,707	74,823	1,084,324	70,997
General and administrative	69,999	47,608	41,117	158,724	1,156,669
Materials and supplies	960,659	602,325	1,326,838	2,889,822	168
Depreciation/amortization	341,790	196,908	-	538,698	-
Total operating expenses	1,984,242	1,244,548	1,442,778	4,671,568	1,227,834
Operating income (loss)	690,168	907,488	142,618	1,740,274	(54,853)
NONOPERATING REVENUES (EXPENSES)					
Grants and reimbursements	-	-	(175,470)	(175,470)	-
Investment earnings	27,559	18,764	-	46,323	3,965
Other revenue	9,636	21,088	5,000	35,724	-
Interest expense	(169,757)	(84,853)	-	(254,610)	-
Total nonoperating revenue (expenses)	(132,562)	(45,001)	(170,470)	(348,033)	3,965
Income before transfers	557,606	862,487	(27,852)	1,392,241	(50,888)
Transfers in (out)	-	573,092	-	573,092	-
Change in net position	557,606	1,435,579	(27,852)	1,965,333	(50,888)
Net position (deficit), July 1	2,167,925	4,697,670	34,417	6,900,012	296,842
Net position (deficit), June 30	$ 2,725,531	$ 6,133,249	$ 6,565	$ 8,865,345	$ 245,954

The notes to the financial statements are an integral part of this statement.

City of Exeter
Statement of Cash Flows
Proprietary Funds
For the Fiscal Year Ended June 30, 2023

	Business-type Activities - Enterprise Funds				Governmental Activities -
	Major Funds			Total	
	Water Operating	Sewer Operating	Sanitation Operating	Proprietary Funds	Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES					
Charges for services	$ 2,685,238	$ 2,120,902	$ 1,599,411	$ 6,405,551	$ 1,173,641
Personnel services	(760,420)	(507,040)	(85,192)	(1,352,652)	(77,161)
General administration	(69,999)	(47,608)	(41,117)	(158,724)	(1,156,669)
Payments to suppliers and contractors	(960,610)	(647,358)	(1,310,294)	(2,918,262)	(39,604)
Net cash provided (used) by operating activities	894,209	918,896	162,808	1,975,913	(99,793)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
Local - operating reimbursements	-	-	(175,470)	(175,470)	-
Proceeds from other revenue	9,636	21,088	5,000	35,724	-
Proceeds from transfers in	-	573,092	-	573,092	-
Net cash provided (used) by noncapital financing	9,636	594,180	(170,470)	433,346	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
Interest paid on long-term debt	(171,875)	(85,493)	-	(257,368)	-
Principal paid on bonds/capital lease	(285,485)	(144,000)	-	(429,485)	-
Purchase of capital assets	(104,341)	(902,252)	-	(1,006,593)	-
Net cash provided (used) by capital and related financing activities	(561,701)	(1,131,745)	-	(1,693,446)	-
CASH FLOWS FROM INVESTING ACTIVITIES					
Investment earnings	27,559	18,764	-	46,323	3,965
(Increase) decrease in restricted cash	(57,720)	86,568	-	28,848	-
Net cash provided (used) by investing activities	(30,161)	105,332	-	75,171	3,965
Net Increase (decrease) in cash and cash equivalents	311,983	486,663	(7,662)	790,984	(95,828)
Balances, July 1	811,264	996,302	84,819	1,892,385	450,218
Balances, June 30	$ 1,123,247	$ 1,482,965	$ 77,157	$ 2,683,369	$ 354,390
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:					
Operating income (loss)	$ 690,168	$ 907,488	$ 142,618	$ 1,740,274	$ (54,853)
Adjustments to reconcile operating income to net cash provided (used) by operating activities:					
Depreciation and amortization	341,790	196,908	-	538,698	-
Changes in assets, deferred outflows/inflows and liabilities:					
(Increase) decrease in inventory	8,837	-	-	8,837	-
(Increase) decrease in receivables	4,034	(31,134)	14,015	(13,085)	660
(Increase) decrease in prepaid	-	-	-	-	-
(Increase) decrease deferred outflows	(296,101)	(202,657)	(36,302)	(535,060)	(44,653)
Increase (decrease) in accounts payable	(8,788)	(45,033)	16,544	(37,277)	(39,436)
Increase (decrease) in due to accrued wages	938	245	(123)	1,060	985
Increase (decrease) in deferred inflows	(440,996)	(305,260)	(45,969)	(792,225)	(52,956)
Increase (decrease) in due to depositors	6,794	-	-	6,794	-
Increase (decrease) in compensated absences	1,039	(560)	(397)	82	974
Increase (decrease) in net pension liability	586,494	398,899	72,422	1,057,815	89,486
Net cash provided (used) by operating activities	$ 894,209	$ 918,896	$ 162,808	$ 1,975,913	$ (99,793)

The notes to the financial statements are an integral part of this statement.

NOTE 1 - Summary of significant accounting policies

A. Reporting entity

The City of Exeter is a municipal corporation governed by an elected five-member council by district. The accompanying financial statements present that government.

B. Government-wide and fund financial statements

The government-wide financial statements (e.g., the statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government and its component unit. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include:

1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and
2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period if received within 60 days of year end. All other revenue items are considered to be measurable and available only when the government receives cash.

The City reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

NOTE 1 - Summary of significant accounting policies (continued)

The *Housing Funds* which includes: *CDBG Community Development Block Grant Housing Fund* is the government's fund to assist in Low – Moderate Housing Rehabilitation, Low- Moderate Housing Acquisition and accessibility improvements; *Home Program Income Revolving Fund* is the government's fund to assist in Low – Moderate Housing Acquisition and Administrative Services and *Low – Moderate Housing Fund* is the government's fund to record loans and loan payments made for housing.

The American Rescue Plan Fund (ARPA) is the government's fund to record the City's share of the response to the COVID-19 pandemic and the corresponding economic crisis have undermined the health and economic wellbeing of American workers.

The *Measure P Fund* is the government's fund to record the 1 cent transaction and use tax which provides discretionary funds for essential services such as public safety, streets, parks, recreation and other facilities/services.

The City reports the following major proprietary funds:

The *Water Fund* account for the operating activities of the City's water utilities services, water related endeavors, water utilities construction, contracting, and debt.

The *Sewer Fund* accounts for the operating activities of the City's sewer pumping stations, treatment plant, and laboratory. This fund also has an annual debt payment to USDA for a sewer upgrade.

The S*anitation Fund* accounts for the activities associated with refuse collections and recycling.

Additionally, the government reports the following fund types:

Internal service fund accounts for the financing of goods or services provided by one department to other departments within the City on a cost-reimbursement basis. These include risk management, information technology, and central financing services.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. The exceptions to this general rule are the fleet management and the risk management charges to the enterprise funds. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise funds are charges to customers for sales and services. The City also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, and then unrestricted resources, as they are needed.

NOTE 1 - Summary of significant accounting policies (continued)

D. Assets, liabilities, and net position or equity

1. Deposits and Investments

The City maintains its cash in cash and investment pools. Each fund's or component unit's portion of a pool is displayed on its respective balance sheet as "cash and cash equivalents" and "cash and investments". All investments are reported at fair value.

In accordance with its investment policy, the City operates its temporary pooled idle cash investments under the prudent man rule (Civil Code Section 2261, et. Seq.). This affords the City a broad spectrum of opportunities as long as the investment is deemed prudent and allowable under current legislation of the State of California (Government Code Section 53600 et. Seq.).

For purposes of the Statement of Cash Flows, the City considered all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. All cash and investments of the enterprise fund types are pooled with the City's pooled cash and investments.

Fair Value Measurement

As defined in GASB Statement No. 72, *Fair Value Measurement and Application,* fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The City uses valuation techniques that are appropriate under the circumstances and for which sufficient data are available to measure fair value. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

GASB Statement No. 72 establishes a hierarchy of inputs to valuation techniques used to measure fair value. That hierarchy has three levels:

Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities;
Level 2 – Observable inputs, other than Level 1 prices, for asset or liability, either directly or indirectly;
Level 3 – Unobservable inputs for the asset or liability.

For current fiscal year, the application of valuation technique applied to the City's financial statements has been consistent.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund receivables/payables" (e.g., the current portion of interfund loans) or "advances receivable/payable" (e.g., the non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable, available financial resources.

NOTE 1 - Summary of significant accounting policies (continued)

3. Inventories and Prepaid Items

Proprietary fund inventories are recorded at the lower of cost or market on a first-in, first-out basis.

Any payments to vendors that reflect costs applicable to future accounting periods are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items is recorded as an expenditure/expense when consumed rather than when purchased.

Fund balance is reserved for inventories and prepaids, if any, to indicate that a portion of fund balance is not available for appropriation and not expendable, available financial resources.

4. Capital Assets

The City's property, plant, equipment, and infrastructure with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. Proprietary and component unit capital assets are also reported in their respective funds. Donated assets are stated at acquisition value on the date donated. The City generally capitalizes assets with a cost of $5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized.

When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Property, plant, and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Building and improvements	50
Public domain infrastucture	60
System infrastructure	25
Vehicles	5-8
City equipment	5-20

5. Compensated Absences

Full-time, permanent employees are granted vacation and sick pay benefits in varying amounts to specified maximums depending on tenure with the City. The City's policy is to record such amounts as operating expenses in the period vacations or sick-leaves are taken. In the event of an employee leaving the employ of the City, this employee is paid the full value of his/her vacation leave and a percentage of the total amount accumulated for sick leave based on years of service.

Years of Service	Percentage of Accumulated Sick Leave Benefit Received
0-4	0%
5-9	15%
10-14	20%
15-19	25%
20+	30%

NOTE 1 - Summary of significant accounting policies (continued)

6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

7. Deferred Outflows/Inflows of Resources

In additions to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflow of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In additions to liabilities, this statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has only one type of item, which arises only a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenue from federal and state grants, and from the housing loan principal. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

8. Classification of Net Position and Fund Balances

In the government-wide and proprietary fund financial statements utilize a net position presentation. Net position are categorized as invested in capital assets (net of related debt), restricted and unrestricted.

Net investment in capital assets - This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any borrowings that are attributable to the acquisition, construction or improvement of those assets.

Restricted net position - This component of net position consists of constraints imposed by creditors (such as through debt covenants); grantors, contributors or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. Additionally, this category presents restrictions placed on the categories of capital projects, and specific projects and programs as established by the City Council and Management.

Unrestricted net position - This component of net position consists of net position that do not meet the definition of "restricted net position" or "invested in capital assets, net of related debt".

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the City's policy is to apply restricted net position first.

In accordance with generally accepted accounting principles, governmental funds report fund balances in classifications based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable fund balance - includes amounts that are (a) not in spendable form or (b) legally or contractually required to be maintained intact.

NOTE 1 - Summary of significant accounting policies (continued)

3. Inventories and Prepaid Items

Proprietary fund inventories are recorded at the lower of cost or market on a first-in, first-out basis.

Any payments to vendors that reflect costs applicable to future accounting periods are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items is recorded as an expenditure/expense when consumed rather than when purchased.

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Public domain infrastucture	60
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NOTE 1 - Summary of significant accounting policies (continued)

6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

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Unrestricted net position - This component of net position consists of net position that do not meet the definition of "restricted net position" or "invested in capital assets, net of related debt".

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the City's policy is to apply restricted net position first.

In accordance with generally accepted accounting principles, governmental funds report fund balances in classifications based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable fund balance - includes amounts that are (a) not in spendable form or (b) legally or contractually required to be maintained intact.

NOTE 1 - Summary of significant accounting policies (continued)

Restricted fund balance - includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other government or (b) imposed by law through constitutional provisions or enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.

Committed fund balance - includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council and Management. These amounts cannot be used for any other purpose unless the City Council and Management removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance - includes amounts that are constrained by the City's intent to be used for a specific purpose, but are neither restricted nor committed. This intent is expressed by (a) the City Council and Management or (b) an appointed body or official to which the City Council and Management has delegated the authority to assign, modify, or rescind amounts to be used for specific purposes. Assigned amounts also include all residual amounts in governmental funds (except negative amounts) that are not classified as nonspendable, restricted, or committed.

Unassigned fund balance - this classification includes all residual fund balances for the General Fund that has not been assigned to other funds, and that has not been restricted, committed or assigned to specific purposes within the General Fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, it is the City's policy to use restricted resources first, followed by committed, assigned and unassigned. However, the City reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

9. Property Taxes

Tulare County is responsible for the assessment, collection and apportionment of property taxes for all taxing jurisdictions. The property tax calendar for the City is as follows:

Lien date	January 1
Levy dates	July 1 through June 30
Due dates	November 1 and February 1
Collection dates	December 10 and April 10

Property taxes are accounted for in the General Fund. Property tax revenues are recognized when they become measurable and available to finance current liabilities. Property taxes on the unsecured roll are due on the March 1 lien date and become delinquent if unpaid on August 31.

The City is permitted to levy property taxes in accordance with Article XIIIA of the California Constitution (Proposition 13), which limits ad valorem taxes on real property to 1.0 percent of value plus taxes necessary to pay indebtedness approved by voters prior to July 1, 1978. The Article also established the 1975/76 assessed valuation as the basis and limits annual increases to the cost of living, not to exceed 2.0 percent, for each year thereafter. Property may also be reassessed to full fair value after a sale, transfer of ownership, or completion of new construction. The State is prohibited under the Article from imposing new ad valorem, sales, or transactions taxes on real property. Local government may impose special taxes (except on real property) with the approval of 66.67 percent of the qualified electors.

NOTE 1 - Summary of significant accounting policies (continued)

10. Utility Users Tax

The City is permitted by Chapter 22, Article V, of the Exeter Municipal Code to collect a utility user's tax on certain types of utility services. The tax imposed is set by City Council resolution and was established at a 5.0 percent tax rate beginning July 1, 1994.

11. Pension Plan

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable, in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used:

Valuation Date	June 30, 2021
Measure Date	June 30, 2022
Measurement Period	July 1, 2021 to June 30, 2022

NOTE 2 - Reconciliation of government-wide and fund financial statements

A. Explanation of differences between the governmental fund balance sheet and the government-wide statement of net position

The governmental fund balance sheet includes a reconciliation between *fund balance - total governmental funds* and *net position - governmental activities* as reported in the government-wide statement of net position. The components of that reconciliation detail the inclusion of capital assets and long-term debt formerly reported in the general fixed assets account group and general long-term debt account group, respectively. Also reported in the reconciliation are the internal service fund additions to the government-wide statements.

B. Explanation of certain differences between the governmental funds statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between net changes in fund balances - total governmental funds and changes in net position of governmental activities as reported in government-wide statement of activities. One element of that reconciliation explains the recording of current year capital assets that had formerly not been recognized in the financial statements (infrastructure). Another element of that reconciliation is the treatment of long-term debt principal payments made in the current fiscal year, previously recorded in the long-term debt account group. Interest payable is recorded in conformity with rules applied to business-type activities.

Internal service funds are blended into the governmental activities as they primarily serve the governmental functions. The reconciliation details the inclusion of those revenues and expenditures.

C. Explanation of certain differences between the proprietary fund statement of net position and the government-wide statement of net position

The proprietary fund statement of net position includes a reconciliation between net position – total enterprise funds and net position of business-type activities as reported in the government-wide statement of net position. The sole element of that reconciliation is the adjustment to reflect the internal receivable representing charges in excess of cost to business-type activities.

NOTE 3 - Stewardship, compliance, and accountability

A. Budgetary information

Budget policy and practice

The Finance Director and City Administrator submit a biennial budget to the City Council in accordance with the City Charter. The budget is presented to the City Council for review, and public hearings are held to address priorities and the allocation of resources. The City Council adopts the annual fiscal year budgets for City operating funds. Once approved, the City Council may amend the legally adopted budget when unexpected modifications are required in estimated revenues and appropriations.

Basis of budgeting

Each fund's appropriated budget is prepared on a detailed line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and class as follows: personnel services, other services and charges, supplies, capital outlay, and transfers. Budget revisions at this level are subject to final review by the City Council. The legal level of control is by department within a fund. Expenditures may not exceed appropriations at this level. Within these control levels, management may transfer appropriations without Council approval. Revisions to the budget were made throughout the year. For the current fiscal year, the City increased expenditure budgets in the General Fund, Program Income Community Block Grant Fund and Program Income Home Fund, planning to use reserves for those additional costs. The expenditures in excess of appropriations are shown below:

Expenditure	Appropriation	Actual	Difference	Explanation
General Fund				
Public safety - fire	$ 390,000	$ 445,606	$ 55,606	Negotiated contract renewal increase
Capital outlay	23,200	83,756	60,556	Additional costs for more equipment
ARPA				
Public works	-	59,244	59,244	Cost of activity paid for in ARPA fund
Transfers out	550,000	573,092	23,092	Additional costs for more equipment

The budgets for the operating funds and proprietary fund operations are prepared on the cash basis and expenditures/encumbrances basis. Revenues are budgeted in the year receipt is expected; and expenditures, which include encumbrances, are budgeted in the year that the applicable purchase orders are expected to be issued. The budget and actual financial statements are reported on these bases. Unencumbered appropriations for annually budgeted funds lapse at fiscal year-end.

Under Article XIIIB of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from the proceeds of taxes. If appropriations from proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or returned to the taxpayers through revised tax rates, revised fee schedules or other refund arrangements. For the current fiscal year, based on calculations by City staff, appropriations from proceeds of taxes did not exceed the appropriations limit.

The General Fund had a balanced budget, with the intent of using current revenues to cover costs.

NOTE 4 - Detailed notes on all funds

A. Cash and investments

Cash and investments are reported in the accompanying financial statements as follows:

	Statement of Net Position
Cash and investments	$ 15,976,579
Restricted - Cash and investments	2,929,866
Total cash and investments	$ 18,906,445

Cash and investments as of June 30, 2023, consist of the following:

Cash on hand	$ 1,100
Deposits with financial institutions	748,881
Investments	18,156,464
Total cash and investments	$ 18,906,445

Investments authorized by the California Government Code and the City's investment policy

The table below identifies the investment types that are authorized by the City's investment policy. The table also identifies certain provisions of the City's investment policy that address interest rate risk, credit risk and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy.

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NOTE 4 - Detailed notes on all funds

Investment Types Authorized by State Law	Maximum Maturity	Maximum Percentage of Portfolio*	Maximum Investment in One Issuer
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations- CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Securities/Mortgage Securities	5 years	None	None
Bankers' Acceptances	180 days	40%	None
Commercial Paper-Non-Pooled Funds (under $100,000,000 of investments)	270 days or less	25% of the agency's money	Highest letter and number rating by an NRSRO
Commercial Paper-Non-Pooled Funds (min. $100,000,000 of investments)	270 days or less	40% of the agency's money	Highest letter and number rating by an NRSRO
Commercial Paper-Pooled Funds	270 days or less	40% of the agency's money	Highest letter and number rating by an NRSRO
Negotiable Certificates of Deposit	5 years	30%	None
Non-negotiable Certificates of Deposit	5 years	None	None
Placement Service Deposit	5 years	50%	None
Placement Service Certificates of Deposit	5 years	50%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days	20% of the base value of the portfolio	None
Medium-Term Notes/Corporate Bonds	5 years	30%	None
Mutual Funds	N/A	20%	10%
Collateralized Bank Deposits	5 years	None	None
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund	N/A	None	None
Supranational Obligations	5 years or less	30%	"AA" rating catagoty or its equivalent or better
Public Bank Obligations	5 years	None	None

Investments authorized by debt agreements

Investments of debt proceeds held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by bond trustee. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

NOTE 4 - Detailed notes on all funds (continued)

Authorized investment type	Maximum maturity	Maximum percentage allowed	Maximum investment in one issuer
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities/Mortgage Securities	None	None	None
Banker's Acceptances	270 days	None	None
Money Market Mutual Funds	N/A	None	None
Medium Term Notes/Corporate Bonds	5 years	30%	None

Investment Fair Value Measurements

The City categorizes its fair value measurements within the fair value hierarchy, established by generally accepted accounting principles. Investments classified in Level 2 of the fair value hierarchy are valued using quote prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, and model-based pricing valuations for which all significant assumptions are observable or can be corroborated by observable market data.

The following is a summary of the fair value measurements as of June 30, 2023:

	Fair Value	Observable Inputs (Level 2)
Investments classified by fair value hierarchy		
U.S. Government Securities	$ 1,465,832	$ 1,465,832
Total investments by fair value hierarchy	1,465,832	$ 1,465,832
Investments not subject to fair value hierarchy		
Local Agency Investment Fund	$ 15,368,098	
Money Market funds	330,534	
Non-negotiable Certificates of Deposit	992,000	
Total investments not subject to fair value hierarchy	16,690,632	
Total investments measured at fair value	$ 18,156,464	

Disclosures related to interest rate risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

NOTE 4 - Detailed notes on all funds (continued)

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

		Remaining maturity (in months)			
Investment type	Total	12 months or less	13 to 24 months	25 to 60 months	Over 60 mos/ No maximum
State investment pool	$ 15,368,098	$ 15,368,098	$ -	$ -	$ -
Money market funds	330,534	330,534	-	-	-
U.S. Treasury Bonds/Notes	1,465,832	1,009,660	-	456,172	-
Certificates of Deposit	992,000	496,000	249,000	247,000	-
	$ 18,156,464	$ 17,204,292	$ 249,000	$ 703,172	$ -

Disclosures relating to credit risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the City's investment policy or debt agreements, and the actual rating as of yearend for each investment type.

Investment type	Total	Minimum legal rating	Ratings as of year end	Not rated
State investment pool	$ 15,368,098	N/A	-	$ 15,368,098
Money market funds	330,534	AAA/Aa	AAA	-
U.S. Treasury Bonds/Notes	1,465,832	N/A	AAA,Aaa	-
Certificates of deposit	992,000	N/A	-	992,000
	$ 18,156,464			$ 16,360,098

Concentration of credit risk

The investment policy of the City contains certain limitations on the amount that can be invested in any one issuer.

Custodial credit risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. As of June 30, 2023, the City's deposits with financial institutions in excess of federal depository limits were held in collateralized accounts.

NOTE 4 - Detailed notes on all funds (continued)

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. For withdrawals over $10,000,000, LAIF requires at least 24-hour notice. Also, this is a $5,000 minimum and a limit of 15 transactions per month.

The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by State Statute. The value of pool shares in LAIF which may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the City's position in the pool. Investments in LAIF are highly liquid and are secured by the full faith and credit of the State of California. The City's investment in LAIF at June 30, 2023 was $15,368,098.

B. Receivables

Enterprise Receivables

Significant receivables include amounts due from customers primarily for utility services. These receivables are due within 60 days.

C. Interfund receivable/payables, and transfers

The composition of interfund balances as of June 30, 2023, is as follows:

Due to/from other funds:

Receivable Fund	Payable fund	Amount	Purpose
Housing fund	COVID grant fund	$ 40,682	Cash flow

Interfund transfers:

Transfer Out:	Transfer In:	Amount	Purpose
Gas tax	General fund	$ 154,358	Costs applied
Transportation fund	General fund	200,000	Costs applied
American Rescue Plan Act	Sewer fund	519,984	Vactor purchase
American Rescue Plan Act	Sewer fund	53,108	Lift station replacement

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NOTE 4 - Detailed notes on all funds (continued)

D. Capital assets

Capital asset activity, for the year ended June 30, 2023, was as follows:

	Balance July 1, 2022	Additions & Transfers	Dispositions & Transfers	Balance June 30, 2023
Governmental Activities:				
Capital assets not depreciated				
Construction in progress	$ 5,959,798	$ -	$ (5,959,798)	$ -
Land	1,298,149	-	-	1,298,149
Total capital assets not depreciated	7,257,947	-	(5,959,798)	1,298,149
Capital assets being depreciated				
Buildings & improvements	3,518,590	-	-	3,518,590
Infrastructure	6,479,016	5,986,398	-	12,465,414
Equipment/autos	4,174,907	460,226	-	4,635,133
	14,172,513	6,446,624	-	20,619,137
Less accumulated depreciation	(5,937,353)	(442,163)	-	(6,379,516)
Total capital assets being depreciated:	8,235,160	6,004,461	-	14,239,621
Governmental activities capital assets, net	15,493,107	6,004,461	(5,959,798)	15,537,770
Business-Type Activities:				
Capital assets not depreciated				
Construction in progress	100,376	-	(100,376)	-
Land	2,404,191	-	-	2,404,191
Total capital assets not depreciated	2,504,567	-	(100,376)	2,404,191
Capital assets being depreciated:				
Buildings & improvements	13,824,769	291,108	-	14,115,877
Infrastructure	1,396,031	-	-	1,396,031
Equipment/autos	3,678,120	815,861	-	4,493,981
	18,898,920	1,106,969	-	20,005,889
Less accumulated depreciation	(6,945,781)	(538,698)	-	(7,484,479)
Business-type activities Total capital assets being depreciated:	11,953,139	568,271	-	12,521,410
Business-type activities capital assets, net	14,457,706	568,271	(100,376)	14,925,601
Entity wide capital assets	$ 29,950,813	$ 6,572,732	$ (6,060,174)	$ 30,463,371

Amounts in the July 1, 2022, column have been adjusted to agree classification to the capital asset detailed schedules.

NOTE 4 - Detailed notes on all funds (continued)

Depreciation

Depreciation expense was charged to governmental activities as follows:

Governmental departments		
General government	$	181,537
Parks and recreation		26,278
Public safety - fire		9,215
Public safety - police		87,553
Public works		137,580
Governmental activities		442,163

Depreciation expense was charged to business-type activities as follows:

Water Funds		341,790
Sewer Fund		196,908
Total depreciation expense, business-type activities		538,698
Total depreciation, entity wide	$	980,861

E. Infrastructure capitalization

The City has included estimated fair market value of infrastructure items with the City's capital assets.

F. Unearned revenue – Governmental activities

Details on unearned revenue at June 30, 2023, are as follows:

Funds		Amount
Governmental activities:		
Special revenue funds:		
Housing	$	6,910,038
ARPA		1,501,629
Non-Major Governmental Funds		120,290
Total Unearned Revenue - Governmental Activities	$	8,531,957

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NOTE 4 - Detailed notes on all funds (continued)

G. Long-term obligations

The following is a summary of long-term obligations for the year ended June 30, 2023:

	Balance July 1, 2022	Additions	Deductions	Balance June 30, 2023	Due within one year
Governmental activities					
Compensated Absences	$ 242,144	$ 107,487	$ 112,152	$ 237,479	$ 125,116
	$ 242,144	$ 107,487	$ 112,152	$ 237,479	$ 125,116
Business-type activities					
Notes Payable	$ 7,409,000	$ -	$ 264,000	$ 7,145,000	$ 268,000
Premium on notes	486,742	-	21,163	465,579	21,163
Lease Payable	1,134,872	-	144,322	990,550	149,885
Compensated Absences	99,909	45,341	45,259	99,991	73,527
Due to depositers	73,165	97,963	91,169	79,959	79,959
	$ 9,203,688	$ 143,304	$ 565,913	$ 8,781,079	$ 592,534

Business type activities:

On May 12, 2014, the City entered into a lease purchase contract with Global Water Management, financed through Deutsche Bank, in the amount of $2,097,701, at 3.80%, with 60 quarterly payments of $46,352. This activity is being serviced by Banc of America currently. The water meters have a cost of $2,097,701 and accumulated depreciation of $429,530 at June 30, 2023.

The following is a summary of future required minimum payments due:

Fiscal Year Ending	Water Meter Lease Principal	Interest	Total
2024	$ 149,885	$ 35,522	$ 185,407
2025	155,662	29,745	185,407
2026	161,662	23,745	185,407
2027	167,893	17,513	185,406
2028	174,364	11,042	185,406
2029	181,084	4,321	185,405
Totals	$ 990,550	$ 121,888	$ 1,112,438

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NOTE 4 - Detailed notes on all funds (continued)

2020 Water Revenue Refunding Bonds – direct borrowing
On April 4, 2020 the City issued the 2020 Water Revenue Refunding Bonds in the amount of $4,360,000 to payoff the above mentioned USDA loans. The interest rates range from 3% to 4%. The bonds final maturity is October 1, 2045. The City is required to make annual principal payments on October 1st of each year commencing October 1, 2020 through October 1, 2045, with interest payments made semi-annually on October 1 and April 1.

The following is a summary of future required minimum payments due:

Fiscal Year Ending	2020 Water Revenue Refunding Bonds		
	Principal	Interest	Total
2024	$ 120,000	$ 146,900	$ 266,900
2025	125,000	143,225	268,225
2026	130,000	138,750	268,750
2027	135,000	133,450	268,450
2028	140,000	127,950	267,950
2029-2033	785,000	549,650	1,334,650
2034-2038	960,000	375,350	1,335,350
2039-2043	1,170,000	168,275	1,338,275
2044-2046	450,000	14,700	464,700
Totals	$ 4,015,000	$ 1,798,250	$ 5,813,250

2020 Sewer Revenue Refunding Bonds – direct borrowing
On April 28, 2020 the City issued the 2020 Sewer Revenue Refunding Bonds in the amount of $3,549,000 to payoff the above mentioned USDA loan. The interest rate is 2.67%. The bonds final maturity is November 1, 2039. The City is required to make annual principal payments on November 1st of each year commencing November 1, 2020 through November 1, 2039, with interest payments made semi-annually on November 1 and May 1.

The following is a summary of future required minimum payments due:

Fiscal Year Ending	2020 Sewer Revenue Refunding Bonds		
	Principal	Interest	Total
2024	$ 148,000	$ 81,595	$ 229,595
2025	151,000	77,604	228,604
2026	156,000	73,505	229,505
2027	160,000	69,287	229,287
2028	164,000	64,961	228,961
2029-2033	891,000	255,667	1,146,667
2034-2038	1,017,000	128,440	1,145,440
2039-2040	443,000	11,868	454,868
Totals	$ 3,130,000	$ 762,927	$ 3,892,927

The City has pledged the revenues of the Water and Sewer Funds for payment of the Bonds. The revenues will remain pledged for the duration for the loans. The Water Fund had approximately $2,200,000 in gross revenues to pay $269,025 in debt service. The Sewer Fund had approximately $1,700,000 in gross revenues to pay $229,285 in debt service.

NOTE 5 - Other information

A. Risk management

The City's risk management activities are reported with governmental activities and recorded in the Insurance Internal Service Fund. The purpose of this fund is to administer employee life, health, dental, property and liability, workers' compensation, unemployment, and disability insurance programs of the City on a cost reimbursement basis. This fund accounts for the risk financing activities of the City but does not constitute a transfer of risk from the City.

Significant losses are covered by commercial insurance for all major programs except dental, for which the City retains risk of loss. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

B. Joint venture

The City is a member of the Central San Joaquin Valley Risk Management Authority (the Authority). The Authority is comprised of 54 Central California member cities and is organized under the provisions of Sections 6500 - 6515 of the California Government Code. It was established for the purpose of operating and maintaining a cooperative program of self-insurance and risk management which benefits its member agencies through cost reductions, insurance coverage stability and loss control techniques. Each member city has a representative on the Board of Directors. The Board members elect officers of the Authority. The Authority establishes claim liabilities based on actuarial estimates of the ultimate cost of claims that have been reported but not settled, and of claims that have been incurred, but not reported.

The following is the summary audited statement of net position and the changes in net position of the Authority for the year ended June 30, 2023:

Net Assets		
Assets	$	150,837,823
Liabilities to member cities		(118,663,929)
Net assets, reserved for insurance claims and losses	$	32,173,894

Changes in Net Assets		
Revenues	$	58,911,480
Expenses		(47,584,363)
Excess of income over (under) expenses	$	11,327,117

This information is not included in the accompanying financial statements. Separate financial statements of the Authority may be obtained at Bickmore Risk Services, 1020 19th Street, Suite 200, Sacramento, CA 95814.

C. Contingent liabilities

Amounts received or receivable from grant agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

Various other claims and suits have been filed against the City in the normal course of business. Based upon information received from the City Attorney and the self-insurance administrator, the estimated liability under such claims would be adequately covered by self-insurance and other insurance coverage.

NOTE 5 - Other information (continued)

D. Deferred compensation plans

The City offers several deferred compensation plans created in accordance with Internal Revenue Service Code Section 457 and 401(a). The original 457 plan has two provisions to accommodate regular and part-time, temporary and seasonal employees (PTS). For regular employees, the plan permits them to defer a portion of their salary until future years. Participation in the plan is optional. For PTS employees, participation is to social security. In lieu of participation in PERS, PTS employees must contribute 6.2 percent of their earnings in accordance with IRS regulations. In regard to both classifications of employees, the deferred compensation is not available until termination, retirement, death or unforeseeable emergency.

The City Council has adopted amendments to the 457 plan to accommodate certain tax law changes established by the Internal Revenue Service. CalPERS administers the plans and offers several investment options. The choice of the investment option(s) is available only to regular employees and is made solely by the participants. In addition, the City has no control of any of the assets of either plan, therefore the plans' assets have not been reported in these financial statements.

NOTE 6 - Defined benefit pension plan

A. General Information about the Pension Plans

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS). The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City participates in four rate plans (two miscellaneous and two safety). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The death benefit is one of the following: the Basic Death Benefit; the 1957 Survivor Benefit, or Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature, and in some cases require approval by the CalPERS Board.

NOTE 6 - Defined benefit pension plan (continued)

The Plans' provisions and benefits in effect at June 30, 2023, are summarized as follows:

	Miscellaneous	
Hire date	Classic Members	New Members
Benefit formula	3% @ 60	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 60	52 - 67
Monthly benefits, as a % of eligible compensation	2.0% - 3.0%	1.0% to 2.5%
Required employee contribution rates for 2023	8.00%	6.75%
Required employer contribution rates for 2023	14.53% + $248,085	7.47% + $4,448

	Safety	
Hire date	Classic Members	New Members
Benefit formula	3% @ 55	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	50 - 55	50 - 57
Monthly benefits, as a % of eligible compensation	2.4% - 3.0%	2.0% - 2.7%
Required employee contribution rates for 2023	9.00%	13.00%
Required employer contribution rates for 2023	20.64% + $236,982	12.78% + $7,259

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions.

Employer contributions to the Plan for the fiscal year ended June 30, 2023, were $825,343. The actual employer payments of $740,634, made to CalPERS by the City during the measurement period ended June 30, 2022, differed from the City's proportionate share of the employer's contributions of $1,219,161 by ($478,527), which is being amortized over the expected average remaining service lifetime in the Public Agency Cost-Sharing Multiple Employer Plan.

NOTE 6 - Defined benefit pension plan (continued)

B. Net Pension Liability

The City's net pension liability for (each) Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability is measured as of June 30, 2022, using an annual actuarial valuation as of June 30, 2021, rolled forward to June 30, 2022 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows:

Actuarial Assumptions Methods and Assumptions Used to Determine Total Pension Liability

Valuation Date	June 30, 2021
Measurement Date	June 30, 2022
Actuarial Cost Method	Entry Age Normal
Asset valuation method	Market Value of Assets
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary increases	Varies by Entry Age and Service
Mortality rate table (1)	Derived using CalPERS' Membership data for all funds
Post Retirement Benefit Increase	The lesser of contract COLA up to 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter.

(1) The mortality table used was developed based on CalPERS' specific data. The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 to 2019. Pre-retirement and Post-retirement mortality rates include generational mortality improvement using 80% of Scale MP-2020 published by Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from November 2021 that can be found on the CalPERS website.

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

NOTE 6 - Defined benefit pension plan (continued)

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 basis points.

The expected real rates of return by asset class are as follows:

Asset Class [1] [2]	Assumed Asset Allocation	Real return [1] [2]
Global Equity - Cap-Weighted	30.00%	4.54%
Global Equity - Non-Cap-Weighted	12.00%	3.84%
Private equity	13.00%	7.25%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-5.90%

[1] An expected inflation of 2.3% used for this period.

[2] Figures are based on the 2021 Asset Liability Management study.

Change in Assumptions

Effective with the June 30, 2021, valuation date (2022 measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. Projected returns for all asset classes are estimated, combined with risk estimates, and are used to project compound (geometric) returns over the long term. The discount rate used to discount liabilities was informed by the long-term projected portfolio return. In addition, demographics assumptions and the inflation rate assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions.

Discount Rate

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Pension Plan Fiduciary Net Position

Information about the pension plans' assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plans' fiduciary net position and additions to/deductions from the plans' fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan. Investments are reported at fair value.

NOTE 6 - Defined benefit pension plan (continued)

C. Proportionate Share of Net Pension Liability

The following table shows the Plans' proportionate share of the net pension liability over the measurement period:

	Increase (decrease)		
	Plan Total Pension Liability	Plan Fiduciary Net Position	Plan Net Pension Liability
Balance at: 6/30/2021 (VD)	$ 25,326,029	$ 22,459,550	$ 2,866,479
Balance at: 6/30/2022 (MD)	27,175,281	20,444,687	6,730,593
Net changes during 2021-22	$ 1,849,252	$ (2,014,863)	$ 3,864,115

*Valuation Date (VD), Measurement Date (MD)

The City's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov. The City's proportionate share of the net pension liability for the miscellaneous/safety/total Plan as of the June 30, 2021 and 2022 measurement dates was as follows:

Proportion - June 30, 2021	0.05300%
Proportion - June 30, 2022	0.05827%
Change - increase/(decrease)	0.00527%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 6.90 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90 percent) or 1 percentage-point higher (7.90 percent) than the current rate:

	Discount rate -1% 5.90%	Current discount rate 6.90%	Discount rate +1% 7.90%
Plan's Net Pension Liability(Asset)	$ 10,460,078	$ 6,730,593	$ 3,672,778

Subsequent Events

On July 12, 2021, CalPERS reported a preliminary 21.3% net return on investments for fiscal year 2020-21. Based on the thresholds specified in CalPERS Funding Risk Mitigation policy, the excess return of 14.3% prescribes a reduction in investment volatility that corresponds to a reduction in the discount rate used for funding purposes of .020%, from 7.00% to 6.80%. Since CalPERS was in the final stages of the four-year Asset Liability Management (ALM) cycle, the board elected to defer any changes to the asset allocation until the ALM process concluded, and the board could make its final decision on the asset allocation in November 2021.

NOTE 6 - Defined benefit pension plan (continued)

On November 17, 2021, the board adopted a new strategic asset allocation. The new asset allocation along with the new capital market assumptions, economic assumptions and administrative expense assumption support a discount rate of 6.90% (net of investment expense but without a reduction for administrative expense) for financial reporting purposes. This includes a reduction in the price inflation assumption from 2.50% to 2.30% as recommended in the November 2021 CalPERS Experience Study and Review of Actuarial Assumptions. This study also recommended modifications to retirement rates, termination rates, mortality rates and rates of salary increases that were adopted by the board. These new assumptions will be reflected in the GASB 68 accounting valuation reports for the June 30, 2022, measurement date.

Amortization of Deferred Outflows and Deferred Inflows of Resources

Under GASB 68, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on pension plan investments	5-year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lives (EARSL) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

The expected average remaining service lifetime (EARSL) is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the Public Agency Cost-Sharing Multiple-Employer Plan (PERF C).

The EARSL for PERF C for the measurement period ending June 30, 2022 is 3.7 years, which was obtained by dividing the total service years of 574,665 (the sum of remaining service lifetimes of the active employees) by 153,587 (the total number of participants: active, inactive, and retired) in PEFR C. Inactive employees and retirees have remaining service lifetimes equal to 0. Total future service is based on the members' probability of decrementing due to an event other than receiving a cash refund.

D. Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2021), the City's net pension liability for the plan was $2,866,479. For the measurement period ending June 30, 2022 (the measurement date), the City incurred a pension expense of $805,565 for the Plan.

NOTE 6 - Defined benefit pension plan (continued)

At June 30, 2023, the City has deferred outflows of resources and deferred inflows of resources related to pensions as follows:

	Deferred outflows of resources	Deferred inflows of resources
Differences between Expected and Actual Experience	$ 206,628	$ 81,836
Changes in assumptions	684,187	-
Net Differences between Projected and Actual Earnings on Pension Plan Investments	1,148,134	-
Adjustment due to Differences in Proportions	-	-
Changes in employer's proportion	505,776	-
Differences between the employer's contributions and the employer's proportionate share of contributions	5,219	538,124
Pension Contributions Subsequent to Measurement Date	825,343	-
Total	$ 3,375,290	$ 619,960

The amounts above are net of outflows and inflows recognized in the 2021-22 measurement period expense. Contributions subsequent to the measurement date of $825,343 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Fiscal Year Ended June 30:	Deferred Outflows/(Inflows) of Resources
2024	$ 522,452
2025	443,185
2026	262,969
2027	701,379
2028	-
Thereafter	-
	$ 1,929,985

E. Payable to the Pension Plan

At June 30, 2023, the City reports a payable of $0 for the outstanding amount of contributions to the pension plan required for the year then ended.

NOTE 7 - Recent Accounting Pronouncements

GASB Statement No. 99 – Omnibus 2022: The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during the implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The Board considered the effective dates for the requirements of this Statement in light of the COVID-19 pandemic and in concert with Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*.

GASB Statement No. 100 – Accounting Changes and Error Corrections – an amendment of GASB Statement No. 62: The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. The requirements of this Statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

GASB Statement No. 101 – Compensated Absences: The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurements guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

NOTE 8 - Subsequent Events

The date to which events occurring after June 30, 2023, have been evaluated for possible adjustments to the financial statements or disclosures is May 10, 2024, which is the date that the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS

• The beginning and ending balances of the City's share of total pension liability, the plan assets available for pension benefits (called plan fiduciary net position), and the net pension liability

• A ratio of the City's share of plan net position divided by the total pension liability, the payroll amount for employees in the plan (covered-employee payroll), and a ratio of the City's share of net pension liability divided by covered-employee payroll

SCHEDULE OF CONTRIBUTIONS

• If an agent employer's contributions to the plan are actuarially determined or based on statutory or contractual requirements: the agent employer's actuarially determined contribution to the pension plan (or, if applicable, its statutorily or contractually required contribution), the employer's actual contributions, the difference between the actual and actuarially determined contributions (or statutorily or contractually required), and a ratio of the actual contributions divided by covered-employee payroll.

CITY OF EXETER

For the Year Ended June 30, 2023

Schedule of the Proportionate Share of the Net Pension Liability and Related Ratios as of the Measurement Date

Last 10 Years*

Measurement Date	Employer's Proportion of the Collective Net Pension Liability[1]	Employer's Proportionate Share of the Collective Net Pension Liability	Covered Payroll	Employer's Proportionate Share of the Collective Net Pension Liability as a percentage of the Employer's Covered Payroll	Pension Plan's Fiduciary Net Position as a percentage of the Total Pension Liability
Miscellaneous					
6/30/2014	0.08230%	$ 2,034,243	$ 1,245,778	163.29%	75.630%
6/30/2015	0.07450%	2,043,093	1,238,307	164.99%	76.646%
6/30/2016	0.06840%	2,375,106	1,410,468	168.39%	74.487%
6/30/2017	0.06550%	2,580,874	1,307,030	197.46%	75.917%
6/30/2018	0.06110%	2,303,164	1,346,241	171.08%	79.183%
6/30/2019	0.06371%	2,551,311	1,230,144	207.40%	77.834%
6/30/2020	0.06646%	2,803,195	1,116,900	250.98%	76.576%
6/30/2021	0.07841%	1,488,814	1,047,234	142.17%	88.180%
6/30/2022	0.07215%	3,376,128	1,350,980	249.90%	74.290%
Safety					
6/30/2014	0.05680%	$ 2,129,696	$ 1,058,178	201.26%	73.713%
6/30/2015	0.04920%	2,028,878	1,153,308	175.92%	75.320%
6/30/2016	0.04700%	2,432,600	1,276,485	190.57%	72.261%
6/30/2017	0.04500%	2,684,289	1,009,726	265.84%	71.995%
6/30/2018	0.04115%	2,590,468	1,040,018	249.08%	76.164%
6/30/2019	0.04349%	2,714,923	1,304,914	208.05%	76.718%
6/30/2020	0.04362%	2,906,279	1,416,464	205.18%	75.964%
6/30/2021	0.03926%	1,377,665	1,371,833	100.43%	89.178%
6/30/2022	0.04882%	3,354,465	1,354,755	247.61%	76.114%

*Measurement date 6/30/2014 (fiscal year 2015) was the first year of implementation. Addition years will be presented as information becomes available.

[1] Proportion of the net pension liability represents the plan's proportion of PERF C, which includes Safety Risk Pools excluding the 1959 Survivors Risk Pool.

CITY OF EXETER
For the Year Ended June 30, 2023
Schedule of Plan Contributions
Last 10 Years*

Fiscal Year	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
Miscellaneous					
6/30/2015	$ 356,472	$ (356,472)	$ -	$ 1,238,307	28.79%
6/30/2016	409,652	(409,652)	-	1,410,468	29.04%
6/30/2017	424,250	(424,250)	-	1,307,030	32.46%
6/30/2018	205,373	(205,373)	-	1,346,241	15.26%
6/30/2019	238,469	(238,469)	-	1,230,144	19.39%
6/30/2020	273,816	(273,816)	-	1,116,900	24.52%
6/30/2021	300,742	(300,742)	-	1,047,234	28.72%
6/30/2022	343,849	(343,849)	-	1,350,980	25.45%
6/30/2023	389,119	(389,119)	-	1,351,313	28.80%
Safety					
6/30/2015	$ 346,841	$ (346,841)	$ -	$ 1,153,308	30.07%
6/30/2016	348,796	(348,796)	-	1,276,485	27.32%
6/30/2017	375,767	(375,767)	-	1,009,726	37.21%
6/30/2018	380,898	(380,898)	-	1,040,018	36.62%
6/30/2019	441,587	(441,587)	-	1,304,914	33.84%
6/30/2020	500,221	(500,221)	-	1,416,464	35.31%
6/30/2021	393,579	(393,579)	-	1,371,833	28.69%
6/30/2022	396,785	(396,785)	-	1,354,755	29.29%
6/30/2023	436,224	(436,224)	-	1,278,976	34.11%

*Measurement date 6/30/2014 (fiscal year 2015) was the first year of implementation. Addition years will be presented as information becomes available.

Notes to Schedule:

Change in Benefit Terms: None

Changes in Assumptions: There were no changes in 2021. In 2020, a new amortization policy was effective, reducing the amortization period for gains and losses from 30 years to 20 years, and stopping the ramp up/ramp down on UAL bases and investment gains and losses. There were no changes in assumptions in 2019. In 2018, demographic assumptions and inflation rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate in 2019. In 2017, the accounting discount rate was reduced from 7.65 percent to 7.15 percent. In 2016, there were no changes in the discount rate. In 2015, amounts reported reflect an adjustment of the discount rate from 7.5 percent (net of administrative expense) to 7.65 percent (without a reduction for pension plan administrative expense). In 2014, amounts reported were based on the 7.5 percent discount rate.

CITY OF EXETER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP basis) AND ACTUAL - REQUIRED SUPPLEMENTARY INFORMATION
GENERAL FUND
For the Fiscal Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive(Negative)
	Original	Final		
REVENUES				
Property taxes	$ 1,283,000	$ 1,283,000	$ 1,316,826	$ 33,826
Sales taxes	989,000	989,000	1,042,984	53,984
Sales taxes - Prop 172	146,000	146,000	143,686	(2,314)
Utility users tax	680,000	680,000	846,878	166,878
Transient occupancy tax	120,000	120,000	136,455	16,455
Property transfer tax/Real Property Transfer	55,000	55,000	26,284	(28,716)
Franchise tax	210,000	210,000	261,196	51,196
Business licenses	58,200	58,200	52,065	(6,135)
Dog licenses	4,600	4,600	3,494	(1,106)
Other licenses and permits	6,100	6,100	9,070	2,970
Motor vehicle in-lieu tax	1,100,000	1,100,000	1,196,670	96,670
Street Sweeping/Leaf Pickup	70,000	70,000	79,759	9,759
Federal grants(homeland security, traffic safety)	-	-	42,983	42,983
State grants/reimbursements	185,600	185,600	8,460	(177,140)
Zoning and subdivision fees	46,200	46,200	98,159	51,959
Police services	73,000	73,000	-	(73,000)
Recreational activities	60,000	60,000	60,353	353
Parking fines	9,000	9,000	10,275	1,275
Vehicle code fines	17,000	17,000	10,416	(6,584)
Street sweeping fees	5,900	5,900	5,888	(12)
Other fines	28,300	28,300	24,358	(3,942)
Investment Earnings	2,200	2,200	(94,242)	(96,442)
Rents/concessions	66,700	66,700	33,850	(32,850)
Other revenues	10,500	10,500	10,613	113
Total revenues	5,226,300	5,226,300	5,326,480	100,180
EXPENDITURES				
Current:				
General government	881,700	881,700	854,230	27,470
Parks and recreation	544,500	544,500	381,998	162,502
Public safety - fire	390,000	390,000	445,606	(55,606)
Public safety - police	3,285,500	3,285,500	2,948,163	337,337
Public works	498,400	498,400	454,359	44,041
Capital Outlay	23,200	23,200	83,756	(60,556)
Total expenditures	5,623,300	5,623,300	5,168,112	455,188
Excess (deficiency) of revenues over (under) expenditures	(397,000)	(397,000)	158,368	555,368
Transfers in	397,000	397,000	354,358	(42,642)
Total other financing sources (uses)	397,000	397,000	354,358	(42,642)
Net change in fund balance	$ -	$ -	512,726	$ 512,726
Fund balance, July 1			4,090,680	
Fund balance, June 30			$ 4,603,406	

CITY OF EXETER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP basis) AND ACTUAL - REQUIRED SUPPLEMENTARY INFORMATION
HOUSING FUNDS
For the Fiscal Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive(Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 300,000	$ 300,000	$ 145,474	$ (154,526)
Loan payments	185,000	185,000	348,182	163,182
Investment earnings	3,000	3,000	21,204	18,204
Total revenues	488,000	488,000	514,860	26,860
EXPENDITURES				
Current:				
Community and economic development	921,500	921,500	636,748	284,752
Total expenditures	921,500	921,500	636,748	284,752
Net change in fund balances	$ (433,500)	$ (433,500)	(121,888)	$ 311,612
Fund balance, July 1			1,240,168	
Fund balance, June 30			$ 1,118,280	

CITY OF EXETER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP basis) AND ACTUAL - REQUIRED SUPPLEMENTARY INFORMATION
AMERICAN RESCUE PLAN ACT FUND (ARPA)
For the Fiscal Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive(Negative)
	Original	Final		
REVENUES				
Intergovernmental	$ 1,254,117	$ 1,254,117	$ 644,390	$ (609,727)
Investment earnings	-	-	24,550	24,550
Total revenues	1,254,117	1,254,117	668,940	(585,177)
EXPENDITURES				
Current:				
Public works	-	-	59,244	(59,244)
Capital outlay	1,575,127	1,575,127	12,054	1,563,073
Total expenditures	1,575,127	1,575,127	71,298	1,503,829
Excess (deficiency) of revenues over (under) expenditures	(321,010)	(321,010)	597,642	918,652
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Transfers out	(550,000)	(550,000)	(573,092)	(23,092)
Total other financing sources (uses)	(550,000)	(550,000)	(573,092)	(23,092)
Net change in fund balances	$ (871,010)	$ (871,010)	24,550	$ 895,560
Fund balance, July 1			-	
Fund balance, June 30			$ 24,550	

CITY OF EXETER
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET (GAAP basis) AND ACTUAL - REQUIRED SUPPLEMENTARY INFORMATION
MEASURE P FUND
For the Fiscal Year Ended June 30, 2023

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive(Negative)
	Original	Final		
REVENUES				
Sales taxes	$ 1,301,000	$ 1,301,000	$ 1,812,167	$ 511,167
Investment earnings	3,000	3,000	38,208	35,208
Total revenues	1,304,000	1,304,000	1,850,375	546,375
EXPENDITURES				
Current:				
General government	862,000	862,000	261,722	600,278
Capital outlay	506,700	506,700	10,438	496,262
Total expenditures	1,368,700	1,368,700	272,160	1,096,540
Net change in fund balances	$ (64,700)	$ (64,700)	1,578,215	$ 1,642,915
Fund balance, July 1			1,721,804	
Fund balance, June 30			$ 3,300,019	

SUPPLEMENTARY INFORMATION

City of Exeter
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2023

	Special Revenue						
	Gas Tax	Storm Drain	Grant Fund	RMRA Fund	CASP Fund	Transportation Fund	COPS Fund
ASSETS							
Cash and cash equivalents	$ 114,254	$ 15,421	$ 148,661	$ 780,019	$ 11,747	$ 1,621,347	$ 235,456
Intergovernmental receivables	23,011	-	-	40,491	-	708,740	-
Notes receivables	-	-	90,000	-	-	-	-
Restricted - cash and cash equivalents	-	-	-	-	-	-	-
Total assets	$ 137,265	$ 15,421	$ 238,661	$ 820,510	$ 11,747	$ 2,330,087	$ 235,456
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts and other payables	$ 36,316	$ -	$ -	$ -	$ -	$ 27,662	$ 2,189
Due to other funds	-	-	-	-	-	-	-
Unearned revenue	-	-	90,000	-	-	-	-
Total liabilities	36,316	-	90,000	-	-	27,662	2,189
Fund balances:							
Restricted	100,949	-	148,661	820,510	11,747	2,302,425	233,267
Committed	-	15,421	-	-	-	-	-
Unassigned	-	-	-	-	-	-	-
Total fund balances	100,949	15,421	148,661	820,510	11,747	2,302,425	233,267
Total liabilities and fund balances	$ 137,265	$ 15,421	$ 238,661	$ 820,510	$ 11,747	$ 2,330,087	$ 235,456

City of Exeter
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2023

	Police Donations Fund	Landscape & Lighting Fund	BIP Fund	COVID Aid Grant Fund	Measure R Fund	Impact Fees Fund	Total Nonmajor Governmental Funds
ASSETS							
Cash and cash equivalents	$ 97,697	$ 89,734	$ -	$ -	$ 914,476	$ 270,132	$ 4,298,944
Intergovernmental receivables	-	1,811	-	-	21,400	-	795,453
Notes receivables	-	-	30,290	-	-	-	120,290
Restricted - cash and cash equivalents	-	-	-	-	-	-	-
Total assets	$ 97,697	$ 91,545	$ 30,290	$ -	$ 935,876	$ 270,132	$ 5,214,687
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts and other payables	$ -	$ 26,634	$ -	$ 1,661	$ 7,461	$ -	$ 101,923
Due to other funds	-	-	-	40,682	-	-	40,682
Unearned revenue	-	-	30,290	-	-	-	120,290
Total liabilities	-	26,634	30,290	42,343	7,461	-	262,895
Fund balances:							
Restricted	97,697	64,911	-	-	928,415	270,132	4,978,714
Committed	-	-	-	-	-	-	15,421
Unassigned	-	-	-	(42,343)	-	-	(42,343)
Total fund balances	97,697	64,911	-	(42,343)	928,415	270,132	4,951,792
Total liabilities and fund balances	$ 97,697	$ 91,545	$ 30,290	$ -	$ 935,876	$ 270,132	$ 5,214,687

City of Exeter
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Fiscal Year Ended June 30, 2023

	Special Revenue						
	Gas Tax	Storm Drain	Grant Fund	RMRA Fund	CASP Fund	Transportation Fund	COPS Fund
REVENUES							
Gas Tax	$ 264,547	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	-	-	-	231,075	-	708,740	165,271
Charges for services	-	17,118	30,000	-	-	-	-
Investment earnings	4,574	221	6,355	11,664	188	29,364	-
Total revenues	269,121	17,339	36,355	242,739	188	738,104	165,271
EXPENDITURES							
Community and economic development	-	-	-	-	-	-	-
General government	-	-	-	-	-	-	-
Public safety - police	-	-	-	-	-	-	6,189
Public works	235,004	4,704	-	70,600	-	363,162	-
Capital outlay							
Public safety - police	-	-	-	-	-	-	288,884
Public works	65,093	-	-	-	-	-	-
Total expenditures	300,097	4,704	-	70,600	-	363,162	295,073
Excess (deficiency) of revenues over expenditures	(30,976)	12,635	36,355	172,139	188	374,942	(129,802)
OTHER FINANCING SOURCES (USES)							
Transfers in(out)	(154,358)	-	-	-	-	(200,000)	-
Total other financing sources and uses	(154,358)	-	-	-	-	(200,000)	-
Net change in fund balances	(185,334)	12,635	36,355	172,139	188	174,942	(129,802)
Fund balances, July 1	286,283	2,786	112,306	648,371	11,559	2,127,483	363,069
Fund balances, June 30	$ 100,949	$ 15,421	$ 148,661	$ 820,510	$ 11,747	$ 2,302,425	$ 233,267

City of Exeter
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Nonmajor Governmental Funds
For the Fiscal Year Ended June 30, 2023

	Police Donations Fund	Landscape & Lighting Fund	BIP Fund	COVID Aid Grant Fund	Measure R Fund	Impact Fees Fund	Total Nonmajor Governmental Funds
REVENUES							
Gas Tax	$ -	$ 114,596	$ -	$ -	$ -	$ -	$ 379,143
Intergovernmental	25,650	-	-	3,254	513,787	-	1,647,777
Charges for services	-	-	-	-	-	26,231	73,349
Investment earnings	-	-	-	-	10,302	4,120	66,788
Total revenues	25,650	114,596	-	3,254	524,089	30,351	2,167,057
EXPENDITURES							
Community and economic development	-	-	-	45,597	-	-	45,597
General government	-	116,310	-	-	4,421	-	120,731
Public safety - police	14,365	-	-	-	-	-	20,554
Public works	-	-	-	-	9,383	-	682,853
Capital outlay							
Public safety - police	-	-	-	-	-	-	288,884
Public works	-	-	-	-	26,600	-	91,693
Total expenditures	14,365	116,310	-	45,597	40,404	-	1,250,312
Excess (deficiency) of revenues over expenditures	11,285	(1,714)	-	(42,343)	483,685	30,351	916,745
OTHER FINANCING SOURCES (USES)							
Transfers in(out)	-	-	-	-	-	-	(354,358)
Total other financing sources and uses	-	-	-	-	-	-	(354,358)
Net change in fund balances	11,285	(1,714)	-	(42,343)	483,685	30,351	562,387
Fund balances, July 1	86,412	66,625	-	-	444,730	239,781	4,389,405
Fund balances, June 30	$ 97,697	$ 64,911	$ -	$ (42,343)	$ 928,415	$ 270,132	$ 4,951,792

OTHER REPORT

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Independent Auditor's Report

To the Honorable Mayor and Members
of City Council
City of Exeter, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Exeter (the City) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 10, 2024.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying Schedule of Findings and Responses as item 2023-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards,* and which are described in the accompanying Schedule of Findings and Responses as items 2023-002 and 2023-003.

The City's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the findings identified in our engagement and described in the accompanying Schedule of Findings and Responses. The City's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
May 10, 2024

Finding 2023-001

Material Weakness
Bank reconciliations

Observation

During the last three years, we noted that the City had not been preparing bank reconciliations in a timely manner. Verbal warnings were given during those years, but the issue has continued to persist, therefore we are formalizing this finding. Again, during our audit of the City, we noted that bank account reconciliations were not performed in a timely manner during the latter part of the fiscal year. Timely, proper bank reconciliations will help reduce the City's exposure to theft of assets and material errors or misstatements. It was also noted in the current year that there was no proof of preparation or approval. Most of the problems encountered within the area of cash can be avoided if a proper system of checks and balances is incorporated into the City's procedures. Therefore, we recommend the following:

- All bank accounts should be reconciled, reviewed, and approved on a monthly basis.
- Reconciliations should be prepared using the bank balance and the balance per the general ledger.
- Reconciliations should show who prepared and approved them, whether it be physical or digital.
- Any suspicious reconciling items be promptly investigated and adjusted with adequate explanations.

Recommendation

We recommend the City adopt the recommendations above which will strengthen this area of internal control.

Management response

In the last few years, the City has faced major staffing challenges as a small agency from turnover with the Finance Director position along with the assigned personnel, Financial Analyst, who was on medical leave for several months (6 months). During this time, bank reconciliation was delayed and not reviewed in a timely fashion.

The new Finance Director is currently in the process of developing an improved procedure to complete reconciliation using the bank balance and the general ledger balance alongside demonstrating which personnel prepared and approved reconciliations. All in all, with new procedures in place, any suspicious reconciling items will be promptly addressed.

Furthermore, the City is dedicated to providing excellent financial services including timely and accurate reconciliations. We understand recommendations and will comply with recommendations in full force.

Finding 2023-002

Other Matters
Duplicate Vendors

Observation

While conducting the audit on cash disbursement procedures, we noted a few instances in which vendors were listed under similar names through the disbursement register.

Recommendation

We recommend that management reconcile all vendors that have similar names and consolidate any vendors with multiple names under a single vendor so as to avoid any future confusion and noncompliance.

Management response

The City has reviewed and located multiple vendors created due to Employer Identification Number change, federal tax classification change, and when vendors have multiple departments with different mailing addresses.

The City reached out to the financial software representative for recommendations on how to consolidate vendors that have similar names and consolidate any vendors with multiple names under a single vendor to avoid confusion and noncompliance.

The Financial software representative responded accordingly:

- Vendors with multiple names cannot be consolidated under a single vendor if their Employer Identification Number is the same due to annual 1099 reporting.
- Vendors no longer needed to be active can be inactivated.

Based on financial software representatives' response, The City will review vendor listing and inactivate vendors no longer doing business with agency and consolidate any vendors with the same name and same Employer Identification Number to eliminate any future confusion and noncompliance.

Finding 2023-003

Other Matters
Investment reports

Observation

Per the City's investment policy, "Periodic investment reports will be submitted by the Treasurer to the governing board". During our audit of investments, we noted out of the four (of twelve) treasurer's reports tested, none of them were submitted in a timely manner. Per Government Code §53646, "if the treasurer or chief fiscal officer of a local agency elects to submit or if the legislative body mandates the submission of a quarterly investment report to the legislative body pursuant to Section 53646, it must do so within 30 days after the end of the quarter."

Recommendation

In order to be in compliance with the City's investment policy (and the California Government Code), we recommend the City begin submitting its investment reports on a continuous, timely basis.

Management response

Due to the staffing challenges the City has faced and the current backlog in the monthly reconciliations as mentioned above has caused the investment reports to also be delayed. Therefore, the new Finance Director is currently in the process of implementing a separate investment quarterly report to be submitted to the City Council on a timely basis. We understand recommendations and Investment Reports will be submitted quarterly and timely within 30 days after the end of the quarter.