



## **EXETER CITY COUNCIL AGENDA**

**TUESDAY, OCTOBER 08, 2024**

**Closed Session – 6:00 p.m.**

**Regular Session – 7:00 p.m.**

**137 North "F" Street, Exeter, California 93221**

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**CITY ADMINISTRATOR**

*Adam Ennis*

**MAYOR**

*Frankie Alves*

**PUBLIC WORKS DIRECTOR**

*Vacant*

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**CHIEF OF POLICE**

*John Hall*

**MAYOR PRO TEM**

*Justin Mills*

**CITY ATTORNEY**

*Julia Lew*

**FINANCE DIRECTOR/CITY  
TREASURER**

*Eekhong Franco*

**COUNCIL MEMBERS**

*Jacob Johnson*

*Vicki Riddle*

*Barbara Sally*

**CITY PLANNER**

*Greg Collins*

**CITY CLERK**

*Francesca Quintana*

**CITY ENGINEER**

*Martin Querin*

**DEPUTY CITY CLERK**

*Christina Arias*

Staff Reports related to items on the agenda are available on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and available for viewing at the Council Chambers.



**6:00 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.**

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

1. 54956.9(d)(4) Conference with Legal Counsel  
Re: Potential Initiation of Litigation by the City: One (1) case
2. 54956.9(d)(2) Conference with Legal Counsel  
Re: Anticipated Litigation (Significant Exposure to Litigation): One (1) case – facts not known to potential plaintiffs
3. 54957 Annual Evaluation  
Position: City Administrator

7:00 p.m. (or, immediately following Closed Session)

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

**E. INVOCATION**

**F. PLEDGE OF ALLEGIANCE**

**G. PUBLIC COMMENTS:**

*This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.*

*In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.*

**H. SPECIAL PRESENTATIONS:**

*None.*

**I. CONSENT CALENDAR:**

*Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

1. Approval of September 24, 2024 regular meeting minutes (pp. 4 – 8)
2. Payment of Bills (pp. 9 – 17)
3. September 27, 2024, Payroll (pp. 18 – 23)
4. Second Reading and Adoption of **Ordinance No. 713** changing the zoning on said properties from “CS” (Service Commercial) to “R-1-6” (Single-family Residential) and waiving further reading in full. The subject properties contain the Exeter Baptist Church and a single-family residence. The properties are contained within APNs 135-110-019 and 135-110-018 (pp. 24 – 30)
5. Consideration of the City Clerk’s Certificate of Facts Concerning Municipal Election, and Adoption of **Resolution 2024-27**, A Resolution of the City Council of the City of Exeter Acknowledging that the Municipal Election will occur as specified by California Elections Code 10229 (pp. 31 – 34)

**J. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

- 1. Authorize the City Administrator to make a sole source purchase of the Downtown Streetlights, as selected by the City Council at their September 24, 2024 meeting, from Platt Electric Supply of Visalia, CA at a total cost, including sales tax, of \$388,815.18 (pp. 35 – 39)  
*Presented by Adam Ennis, City Administrator and Martin Querin, City Engineer*
- 2. Adoption of **Resolution 2024-28**, A Resolution of the City Council of the City of Exeter, adopting Fiscal Year 2024/2025 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 4.0% pay increase effective July 01, 2024 for Exeter Police Officer Association (EPOA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and a 4.0% pay increase effective August 12, 2024 for California League of City Employees Associations (CLOCEA) employees, and an increase effective upon salary schedule approval by the City Council for employees in the hourly employee classifications of Police Reserve and Special Projects and Training Coordinator to reflect the increase in the full-time equivalent, as well as adopt the City’s Fiscal Year 2024/2025 Personnel Allocation, and adding the classification of Senior Administrative Assistant (pp. 40 – 50)  
*Presented by Francesca Quintana, Human Resources Manager/City Clerk*

**K. CITY COUNCIL ITEMS OF INTEREST**

**L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

**M. REGULAR MEETING ADJOURNMENT**

State of California            )  
County of Tulare            ) ss.  
City of Exeter                )

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on October 04, 2024.

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Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.