

EXETER CITY COUNCIL AGENDA
TUESDAY, AUGUST 27, 2024
Closed Session – 6:00 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California 93221

CITY ADMINISTRATOR
Adam Ennis

MAYOR
Frankie Alves

PUBLIC WORKS DIRECTOR
Vacant

CHIEF OF POLICE
John Hall

MAYOR PRO TEM
Justin Mills

CITY ATTORNEY
Julia Lew

FINANCE DIRECTOR/CITY
TREASURER
Eekhong Franco

COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle

CITY PLANNER
Greg Collins

CITY CLERK
Francesca Quintana

Barbara Sally

CITY ENGINEER
Martin Querin

DEPUTY CITY CLERK
Christina Arias

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



6:00 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three (3) minutes. Please begin your comments by stating your name and providing your City of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Shelline Bennett
Employee Groups: All represented and unrepresented employees
2. 54956.95 Consideration of Liability Claims
Claimant: Nancy & Mitch Butler
Claimed Against: City of Exeter

3. 54956.9(d)(4) Conference with Legal Counsel
Re: Potential Initiation of Litigation by the City: two (2) cases
4. 54956.9(d)(2) Conference with Legal Counsel
Re: Anticipated Litigation (Significant Exposure to Litigation): Two (2) cases – facts not known to potential plaintiffs)

7:00 p.m. (or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. INVOCATION

Presented by Pastor Gipson

F. PLEDGE OF ALLEGIANCE

G. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. SPECIAL PRESENTATIONS: None.

I. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of July 23, 2024 regular meeting minutes (pp. 5 – 9)
2. Payment of Bills (pp. 10 – 26)
3. August 02, 2024, Payroll (pp. 27 – 33)
4. August 16, 2024, Payroll (pp. 34 – 38)
5. Affirm the City Administrator’s approval to participate in the Kroger opioid settlement, affirm the City Administrator’s execution of the Subdivision Participation and Release Form and California State-Subdivision Agreement, and authorize the execution, by the City Administrator and/or City Attorney, any other necessary or appropriate documents necessary for the City to ensure receipt and use of its settlement fund allocation by the State of California and the County of Tulare (pp. 39 – 41)
6. Award and authorize the City Administrator to enter into an agreement(s) for the purchase of two (2) new police vehicles for \$101,729.96 with Monarch Ford, piggybacking the Department of General Services California Multiple Award Schedules (CMAS) competitively bid agreements (pp. 42 – 45)

7. Approval of a request by the City of Exeter Recreation Department for the closure of the City parking lot adjacent to City Hall located at 137 North F Street for a free community Trunk or Treat event on October 31, 2024, between the hours of 4:00pm and 9:00pm subject to the terms and conditions presented (pp. 46 – 50)
8. Accept a Notice of Completion for HVAC Upgrades and Replacements RFB 23-007, authorize the City Engineer to sign the Notice of Completion and authorize the City Clerk to file the notice with the Tulare County Recorder's Office (pp. 51 – 54)
9. Adoption of **Resolution 2024-23**, A Resolution of the City Council of the City of Exeter, adopting the Tulare County Multi Jurisdiction Local Hazard Mitigation Plan for the City of Exeter (pp. 55 – 102)
10. Affirm the City Administrator's approval for grinding and overlaying the remainder of North Filbert across the frontage of the Yokohl Landing subdivision at a cost of \$61,055.20 to be paid for from the Measure P street overlay line item (pp. 103 – 104)
11. Authorize the City Administrator to increase the not-to-exceed amount of City of Exeter Purchase Order No. 238049 with Liebert, Cassidy, Whitmore (LCW) of Fresno, California for special services to assist with labor negotiations to \$47,979 in order to cover the costs to conclude labor negotiations (pp. 105 – 116)
12. Approval of a street closure request from Exeter Unified School District to include Rocky Hill from B Street to C Street, and Pine Street from C Street to G Street, and all associated alley approaches between the hours of 11:00am and 1:00pm for the annual Homecoming parade, on Friday, September 06, 2024, subject to the conditions presented (pp. 117 – 119)

J. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three (3) minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. City of Exeter Draft Active Transportation Program (ATP) Plan presentation (pp. 120 – 121)
Presented by TJKM
2. Consider Authorizing the City Administrator to execute a Work Authorization and Task Order agreement with QK Inc (Contract City Engineer) for the development and preparation of the Exeter Parks and Recreation Master Plan in the amount of \$145,670.00 (pp. 122 – 135)
Presented by Adam Ennis, City Administrator
3. Presentation on available streetlight types and options and make replacement selections to be used in the design drawings for bidding the Downtown Street Light Replacement Project (pp. 136 – 137)
Presented by Martin Querin, City Engineer
4. Consider Approval of **Resolution 2024-24**, A Resolution of the City Council of the City of Exeter, authorizing wage and related benefits for employees of the mid-management group (pp. 138 – 146)
Presented by Adam Ennis, City Administrator

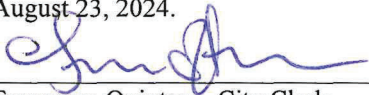
K. CITY COUNCIL ITEMS OF INTEREST

L. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

M. REGULAR MEETING ADJOURNMENT

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on August 23, 2024.



Francesca Quintana, City Clerk

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II).

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.