

## AGENDA

**EXETER CITY COUNCIL  
TUESDAY, JANUARY 23, 2024  
Closed Session – 6:30 p.m.  
Regular Session – 7:00 p.m.  
137 North "F" Street, Exeter, California**

CITY ADMINISTRATOR  
Adam Ennis  
CHIEF OF POLICE  
John Hall  
FINANCE DIRECTOR/  
CITY TREASURER  
Eekhong Franco  
ACTING CITY CLERK  
Adam Ennis

**MAYOR**  
Frankie Alves  
**MAYOR PRO TEM**  
Justin Mills  
**COUNCIL MEMBERS**  
Jacob Johnson  
Vicki Riddle  
Barbara Sally

PUBLIC WORKS DIRECTOR  
Daymon Qualls  
CITY ATTORNEY  
Julia Lew  
CITY PLANNER  
Greg Collins  
CITY ENGINEER  
Martin Querin

Staff Reports related to items on the agenda are available on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and available for viewing at the Council Chambers.



### **6:30 p.m.**

#### **A. CALL TO ORDER CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating your name and providing your city of residence.**

#### **C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

1. 54957 Public Employment Classification: City Clerk
2. 54957.6 Conference with Labor Negotiations  
Agency Negotiator: Adam Ennis, Shelline Bennett  
Employee Groups: All represented and unrepresented employees

### **7:00 p.m. (Or, immediately following Closed Session)**

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

**E. PLEDGE OF ALLEGIANCE AND INVOCATION: Pastor Chris Genetti**

**F. PUBLIC COMMENTS:**

*This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.*

*In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.*

**G. SPECIAL PRESENTATIONS (if any): None**

**H. CONSENT CALENDAR:**

*Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

1. Approve regular minutes of January 9, 2024
2. Payment of Bills
3. Payroll January 5, 2024
4. Approve a sole source purchase in the amount of \$10,893.01 from the only regional manufacturer representative, Shape Incorporated, for one (1) NP3085.070 462 Impeller 3" Discharge, 3 HP 230V 3 Phase Flygt pump for the Vine Street sanitary sewer lift station.
5. Award and authorize the City Administrator to execute a contract with Lyles Utility Construction, LLC of Fresno, CA, in the amount of \$105,880 to provide maintenance for the RAS Scum Pump Station at the Wastewater Treatment Plant and authorize a contingency amount of \$10,588 (10%) for potential unforeseen conditions.
6. Request that Council award the purchase of three police vehicles in the amount of approximately \$146,130.00 and authorize the City Administrator to execute an agreement with Phil Long Ford of Denver, piggybacking The Interlocal Purchasing System (TIPS) competitively bid agreements, subject to the City Attorney's verification of compliance with the City's purchasing regulations. Approve a budget adjustment request to increase the appropriation for the COPS fund by \$150,000 for FY2023/2024.

**I. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

1. **Public Hearing** and approval for the Close-Out of the 2018-CDBG (Community Development Block Grant) Home Buyers Assistance and Owner-Occupied Rehab Programs. – City Administrator, Adam Ennis

2. Receive an overview of the City’s sanitary sewer system, provide Council comments, and accept the updated Sanitary Sewer Master Plan for the City of Exeter. – Public Works Director, Daymon Qualls
3. Consideration of awarding and authorizing the City Administrator to execute an agreement with the lowest responsible bidder, Perfect Care Landscape and Maintenance of Tulare, CA in a base annual amount of \$102,924 to provide landscape maintenance services for the City’s landscape and lighting districts beginning January 1, 2024, for a term of one (1) year, with four (4) optional 1-year extensions, and approval of Amendment No. 1 to said agreement establishing Levels of Service for Landscape Maintenance, and amending the contract to a base annual amount of \$58,164. – Public Works Director, Daymon Qualls
4. Adopt Resolution 2024-02 amending the City’s 2023/24 salary schedule changing the Chief of Police salary range effective January 1, 2024. – City Administrator, Adam Ennis, Finance Director, Eekhong Franco
5. Consideration of services and associated improvements for a transfer center on City owned property on the southwest corner of Palm and F Streets and direction on beginning the design and construction processes. – City Administrator, Adam Ennis

**J. CITY COUNCIL ITEMS OF INTEREST**

**K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

**L. ADJOURN REGULAR MEETING**

State of California )  
County of Tulare ) ss.  
City of Exeter )

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on January 19, 2024.

Christina Qualls

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II)

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.