

**AGENDA**

**EXETER CITY COUNCIL  
TUESDAY, DECEMBER 12, 2023  
Closed Session – 6:30 p.m.  
Regular Session – 7:00 p.m.  
137 North "F" Street, Exeter, California**

CITY ADMINISTRATOR  
Adam Ennis  
CHIEF OF POLICE  
John Hall  
FINANCE DIRECTOR/  
CITY TREASURER  
Eekhong Franco  
ACTING CITY CLERK  
Adam Ennis

**MAYOR**  
Frankie Alves  
**MAYOR PRO TEM**  
Justin Mills  
**COUNCIL MEMBERS**  
Jacob Johnson  
Vicki Riddle  
Barbara Sally

PUBLIC WORKS DIRECTOR  
Daymon Qualls  
CITY ATTORNEY  
Julia Lew  
CITY PLANNER  
Greg Collins  
CITY ENGINEER  
Spencer Supinger

Staff Reports related to items on the agenda are available on the City's website at [www.cityofexeter.com](http://www.cityofexeter.com) and available for viewing at the Council Chambers.



**6:30 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating your name and providing your city of residence.**

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

1. 54956.9(d)(1) – Conference with Legal Counsel  
Regarding Existing Litigation: A.J. Excavation Inc. v. City of Exeter, et al.  
Tulare County Superior Court Case No. VCU303182
2. 54957 Public Employment Classification: City Clerk

**7:00 p.m. (Or, immediately following Closed Session)**

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

**E. PLEDGE OF ALLEGIANCE AND INVOCATION: Jim Newman**

**F. PUBLIC COMMENTS:**

*This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.*

*In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.*

**G. SPECIAL PRESENTATIONS (if any): None**

**H. CONSENT CALENDAR:**

*Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

1. Approve regular minutes of November 14, 2023, special minutes of September 8, 2023 & December 4, 2023
2. Payment of Bills
3. Payroll November 10, 2023 & November 24, 2023
4. Authorize a two-year extension of the existing agreement with Galante Bros. Enterprises, Inc., of Visalia, CA, for ongoing asphalt patch paving.
5. Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, Talley Oil, Inc., of Madera, CA in an amount of \$68,410 for construction of the FY 2024 Crack Sealing Project.
6. Accept a Notice of Completion for the FY 23 Cape Seal Project, authorize the City Engineer to sign the Notice of Completion, and authorize the City Clerk to file the notice with the Tulare County Recorder's Office.
7. Accept a Notice of Completion for the FY 23 Reclamite Project, authorize the City Engineer to sign the Notice of Completion, and authorize the City Clerk to file the notice with the Tulare County Recorder's Office.
8. Authorize the City Administrator to execute any necessary agreements to allow for up to \$150,000 of State Highway 65 Measure 1 funding to be used for the placing of radar speed signs along the Highway 65 route in Exeter.
9. Authorize the City Administrator to execute a purchasing agreement with Ready 2 Go Restroom Trailers for the purchase of a 2 Station Restroom Trailer, in the amount of \$40,900.00.
10. Approve a request for a street closure of Maple Street, between D Street and E Street, for We Fit Boot Camp Gym to host a Small Business Christmas Market, beginning at 2:00 p.m. December 16, 2023, and ending at 7:00 p.m., subject to the conditions presented by staff.
11. Affirm sole source replacement of City computer server completed by the City contracted IT provider, EMD Networking of Visalia, CA and approve an appropriation and authorize payment in the amount of \$11,355.14 for said replacement.

- 12. Adopt Resolution 2023-29 establishing a standing Landscape and Lighting Maintenance District Oversight Committee.

**I. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

- 1. **Public Hearing** to consider an application for a Cannabis Regulatory Permit and adopting Resolution No. 2023-30 to permit the operation of a Medical Cannabis Treatment Center consistent with all provisions of Section 8.50 of the Exeter Municipal Code, located at 123 N. E Street, Suite 102. – Assistant City Planner, Tristan Suire
- 2. **Public Hearing** to receive the City’s annual public accounting for development impact fees for Fiscal Year 2022-2023 pursuant to State Law, Government Code Section 66006. – Finance Director, Eekhong Franco
- 3. Consideration of awarding and authorizing the City Administrator to execute an agreement with the lowest responsible bidder, Perfect Care Landscape and Maintenance of Tulare, CA in a base annual amount of \$102,924 to provide landscape maintenance services for the City’s landscape and lighting districts beginning January 1, 2024, for a term of one (1) year, with four (4) optional 1-year extensions. – Public Works Director, Daymon Qualls
- 4. Consideration of awarding and authorizing the City Administrator to execute an agreement with the lowest responsible bidder, Clean Cut Landscape Management Inc. of Clovis, CA in a base annual amount of \$86,580 to provide landscape maintenance services for the City’s parks and public buildings beginning January 1, 2024, for a term of one (1) year, with four (4) optional 1-year extensions. – Public Works Director, Daymon Qualls
- 5. Discussion of Animal Control and Shelter Service options for the City of Exeter. – City Administrator Adam Ennis

**J. CITY COUNCIL ITEMS OF INTEREST**

**K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

**L. ADJOURN REGULAR MEETING**

State of California )  
County of Tulare ) ss.  
City of Exeter )

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on December 7, 2023.

Christina Quiras

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II)

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.