

EXETER CITY COUNCIL ACTION MINUTES
June 27, 2023

A closed session of the City Council, City of Exeter was held on Tuesday, June 27, 2023, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle

COUNCIL ABSENT: Frankie Alves

STAFF PRESENT: Adam Ennis, Julia Lew, and John Hall

A. CALL TO ORDER CLOSED SESSION

Mayor Pro Tem Mills called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Pro Tem Mills requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Pro Tem Mills adjourned to closed session at 6:30 p.m.

1. 54956.95 Consideration of Liability Claims (Four)
Claimants: The Estate of Victor Alexis Melendez-Marquez (deceased), Victoria Marquez-Franco, Mia Menendez, and Janira Marquez-Franco
Claim Against: City of Exeter

A regular session of the City Council, City of Exeter was held on Tuesday, June 27, 2023, at 7:03 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle

COUNCIL ABSENT: Frankie Alves

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Christina Arias, Rene Miller, and John Hall

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Pro Tem Mills called the regular session to order at 7:03 p.m. City Attorney Julia Lew reported on a motion made by Council Member Riddle, seconded by Council Member Sally and carried 4-0 (Mayor Alves absent), to deny the claims submitted by the Estate of Victor Alexis Melendez-Marquez (deceased), Victoria Marquez-Franco, Mia Menendez, and Janira Marquez-Franco.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Johnson and an invocation was given by Pastor Allen Whittenburg.

F. PUBLIC COMMENTS:

Mike Germaine thanked the Public Works Department for their work on Exeter Bark Park and is hoping to see lights there.

Adam Rochon addressed the council for consideration to serve on the Measure R Citizen's Oversight Committee and expressed interest in serving the community.

Pamela Whitmire addressed the Council to provide an update on TCAG.

Corrine Hubbert expressed concern regarding the feral cat problem in the Rancho Exeter Mobile Park. City Administrator Adan Ennis provided her with his business card.

G. SPECIAL PRESENTATIONS (if any): None

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H. CONSENT CALENDAR:

It was moved by Council Member Sally, seconded by Council Member Riddle, and carried 4-0 (Mayor Alves absent) that the items on the Consent Calendar be approved except for Consent Item 10.

1. **Approve regular minutes of June 13, 2023**
2. **Payment of Bills**
3. **Payroll June 9, 2023**
4. **Approve a Request for Special Event Facility Use for the Exeter Lions Club, consisting of private use of Dobson Field for an Independence Day Fireworks Show July 2, 2023, with set up beginning at 8:00 am, the show beginning at dusk and ending at 11:00 pm and a \$50 fee waiver, subject to the conditions presented by staff.**
5. **Approve a Request for a Special Event with Facility Use of Mixer Park and Street Closure of Pine St. between D St. and F St. for National Night Out hosted by the Exeter Police Department, beginning at 1:00 pm August 1, 2023, and ending at 9:00 pm, subject to the conditions presented by staff.**
6. **Approve a request by City of Exeter Recreation Department to close South E Street, from Pine Street to the public parking lot south of the Wildflower Café and use Mixer Park on Wednesday October 11, 2023, from 4:00 p.m. to 8:30 p.m. for Family Fun Night.**
7. **Approve requests by the Exeter Chamber of Commerce for facility use and various street closures for the Annual Fall Festival between the hours of 6:00 a.m.- 5:00 p.m. on Saturday October 14, 2023, subject to the conditions outlined.**
8. **Approve a request from Michael Young of Forever Young Events to host the 3rd annual Scarecrow 2.0 which includes a 2 mile and 10K walk/run through various City streets on Sunday October 22, 2023.**
9. **Adopt Resolution 2023-20 approving the City of Exeter's Fiscal Year 2023/24 list of projects funded by SB 1: The Road Repair and Accountability Act Road Maintenance and Rehabilitation Account**
10. **Treasurer's Report: October 2023, November 2023, December 2023, and January 2024.** City Administrator Adam Ennis pulled this item because there were revisions necessary to the proposed Treasurer's Reports that will be presented for consideration at a future meeting.

I. INDIVIDUAL BUSINESS ITEMS:

1. **Public Hearing to adopt Resolution 2023-21 establishing an FY 2023-2024 General Fund appropriation limit of \$10,666,171.** Interim Finance Director Rene Miller provided a report for Council's review and consideration. Mayor Pro Tem Mills opened the public hearing at 7:14 p.m., receiving no public comment, closed the public hearing at 7:14 p.m. Following discussion, it was moved by Council Member Riddle, seconded by Council Member Sally, and carried 4-0 (Mayor Alves absent) to adopt Resolution 2023-21 as presented.
2. **Discussion and direction to either appoint a new candidate or solicit applications for candidates for the City of Exeter's representative on the Measure R Citizen's Oversight Committee for a 2-year term beginning July 1, 2023.** City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion, Council provided direction for staff to receive applications for the Measure R Committee and return to Council once the applications are received.
3. **Approve and authorize the Mayor and City Administrator to execute an Addendum to Interim Finance Director Rene Miller's employment contract providing for a 2% hourly rate increase (\$56.17 per hour) effective July 3, 2023 to match Finance Director Step E of the updated approved pay schedule for the 2023/2024 fiscal year.** City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Riddle, seconded by Council Member Sally, and carried 4-0 (Mayor Alves absent) to approve and authorize Mayor and City Administrator to execute an Addendum to Rene Miller's Employment Agreement as presented.
4. **Discussion to receive information regarding the proposed landscape conversion for the downtown area bulb-outs, provide input, and direct staff on preferred alternatives for ground cover.** Public Works Director Daymon Qualls provided a PowerPoint presentation highlighting the proposed landscape conversion for the downtown area for Council's review and consideration. Council posed questions and Mr. Qualls provided responses thereto. Following discussion, Council provided direction for staff to return to Council with information regarding the cost for the Sanoma/California Gold Rock.

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J. CITY COUNCIL ITEMS OF INTEREST

Council discussed items of interest.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on City related items. Police Chief John Hall provided an update on the portable restrooms. Public Works Director Daymon Qualls provided an update on public works projects.

L. ADJOURN REGULAR MEETING

Mayor Pro Tem Mills adjourned the regular meeting at 7:57 p.m.

Christina Arias, Deputy City Clerk