

EXETER CITY COUNCIL ACTION MINUTES
March 14, 2023

A closed session of the City Council, City of Exeter was held on Tuesday, March 14, 2023, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Jacob Johnson, Vicki Riddle and Barbara Sally

COUNCIL ABSENT: Justin Mills

STAFF PRESENT: Adam Ennis, Julia Lew, and Shonna Oneal

A. CALL TO ORDER CLOSED SESSION

Mayor Alves called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned to closed session at 6:30 p.m.

1. 54957(b)(1) Annual Public Employee Performance Evaluation – City Administrator

A regular session of the City Council, City of Exeter was held on Tuesday, March 14, 2023, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Jacob Johnson, Vicki Riddle and Barbara Sally

COUNCIL ABSENT: Justin Mills

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Shonna Oneal, Rainbow Moore, John Hall, Tristan Suire, Christina Arias, Spencer Supinger

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 7:05 p.m. City Attorney Julia Lew advised there was nothing to report from Closed Session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Barbara Sally and an invocation was given by Public Works Director Daymon Qualls.

F. PUBLIC COMMENTS:

Pamela Whitmire addressed the Council to report on Planning Commission training she attended in Fresno.

No further comments were presented.

G. SPECIAL PRESENTATIONS (if any):

- a. Tulare Regional Multi-Jurisdiction Housing Element Update Presentation. Assistant City Planner Tristan Suire provided a PowerPoint presentation highlighting the Tulare Regional Multi-Jurisdiction Housing Element update.

**ACTION MINUTES
EXETER CITY COUNCIL
PAGE 2, MARCH 14, 2023**

H. CONSENT CALENDAR:

It was moved by Council Member Johnson, seconded by Council Member Sally, and carried 4-0 (Mayor Pro Tem Mills absent) that the items on the Consent Calendar be approved as presented with Council Member Riddle abstaining from item 7 due to a conflict.

1. Approve regular minutes of February 28, 2023
2. Payment of Bills
3. Adopt Resolution 2023-07 Affirming Planning Commission Approval of Conditional Use Permit 2022-05 Subject to Conditions of Approval to Allow the Sale and Service of Alcoholic Beverages at an Existing Business Located at 1102 W. Visalia Road.
4. Authorize the City Administrator to execute a purchase agreement for one (1) 2022 Ford F-250 utility truck with Monarch Ford of Exeter, utilizing cooperative purchase agreement pricing in the amount of \$58,564.48.
5. Award the purchase of one police vehicle in the amount of approximately \$70,602.78 and authorize the City Administrator to execute an agreement with Monarch Ford of Exeter, piggybacking the Department of General Services California Multiple Award Schedules (CMAS) competitively bid agreements and Approve a budget adjustment request to increase the appropriation for the COPS fund by \$100,000 for FY 2022/2023.
6. Authorize a sole source purchase and installation from the only regional manufacturer representative, Telstar Instruments of Hanford, CA, for three (3) Altivar 630 25 HP drives for the wastewater treatment plant's influent pumps, in the amount of \$25,481, subject to execution of a contract approved by Administration and the City Attorney.
7. Authorize to piggyback two Sourcewell cooperative purchasing agreements with Miracle Playsystems, Inc., of Alamo, CA for the purchase and installation of rubberized flooring at City Park in the amount of \$78,162, and the purchase and installation of play equipment and rubberized flooring at Unger Park in the amount of \$111,626, subject to execution of a contract approved by Administration and the City Attorney.
8. Authorize the City Administrator to execute a purchase agreement with Exeter Mercantile, Exeter, for a Wholegoods 2023 Kawasaki SX 4WD Fuel-Injected Gas Mule in the amount of \$10,425.48 for the Recreation Department.
9. Approve a request by Exeter, A Festival of Arts Mural Team to close South E Street, from Pine Street to the public parking lot south of the Wildflower Café and use Mixer Park on May 7, 2023, from Noon to 10:00 p.m., and waive the \$160 special event application fee for their annual Garden Party fundraiser.

I. INDIVIDUAL BUSINESS ITEMS:

1. **Second reading and adoption of Ordinance 711 Amending Title 17 of the Exeter Municipal Code by adding a text amendment to sections 17.20.02, 17.22.02, 17.24.02, 17.26.02, 17.30.02, 17.32.02, 17.40.02, and 17.64.14 and to add "Mobile food vendors" to the list of permitted uses in non-residential districts and add "Mobile Food Vendors" as a section of the Special Uses Chapter, read by title only, and waiving further reading.** Mayor Alves gave 2nd reading of Ordinance 711 by title only. Council posed questions and City Attorney Julia Lew and City Clerk Shonna Oneal provided responses thereto. Without further discussion, it was moved by Council Member Sally, seconded by Council Member Riddle and carried 4-0 (Mayor Pro Tem Mills absent) to adopt Ordinance 711 Amending Title 17 of the Exeter Municipal Code by adding a text amendment to sections 17.20.02, 17.22.02, 17.24.02, 17.26.02, 17.30.02, 17.32.02, 17.40.02, and 17.64.14 and to add "Mobile food vendors" to the list of permitted uses in non-residential districts and add "Mobile Food Vendors" as a section of the Special Uses Chapter.
2. **Receive an overview of the City's storm drain system, provide Council comments, and accept the updated Storm Drain Master Plan for the City of Exeter.** Public Works Director Daymon Qualls provided a report for Council's review and consideration and introduced Haley Miller of QK. Ms. Miller provided a PowerPoint report highlighting the City of Exeter Storm Drain Master Plan. Council posed questions and Ms. Miller, City Administrator Adam Ennis, City Engineer Spencer Supinger, and Mr. Qualls provided responses thereto. Following discussion, it was moved by Council Member Sally, seconded by Council Member Riddle and carried 4-0 (Mayor Pro Tem Mills absent) to accept the updated Storm Drain Master Plan for the City of Exeter.

**ACTION MINUTES
EXETER CITY COUNCIL
PAGE 3, MARCH 14, 2023**

3. **Council discussion, consideration and direction of future City facility planning.** City Administrator Adam Ennis provided a report for Council's review and consideration. Council discussed potential options for future City facilities. Following discussion, no action was requested, or taken.
4. **Discussion and direction for expenditure plan of remaining funds from the Coronavirus Local Fiscal Recovery Fund established by the American Rescue Plan Act.** City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Sally, seconded by Council Member Riddle and carried 4-0 (Mayor Pro Tem Mills absent) to authorize the use of ARPA funds as proposed in items 1-7 with opportunities to make amendments during review in June 2023.

J. CITY COUNCIL ITEMS OF INTEREST

Council discussed items of interest.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on City related items.

L. ADJOURN REGULAR MEETING

Mayor Alves adjourned the regular meeting at 9:07 p.m.

Shonna Oneal, City Clerk