



CITY OF EXETER

Planning Department

P.O. Box 237

Exeter, CA 93221

559-592-9244

General Plan Amendment/Zone Change Application Checklist

The following list includes all the items you must submit for a complete application. Some specific types of information may not apply to your project and as noted, some items are not normally required. If you are not sure, ask planning staff. The staff will use a copy of this list to check your application for completeness after it is submitted. Processing of your application could be delayed if required information is missing, inaccurate or incomplete.

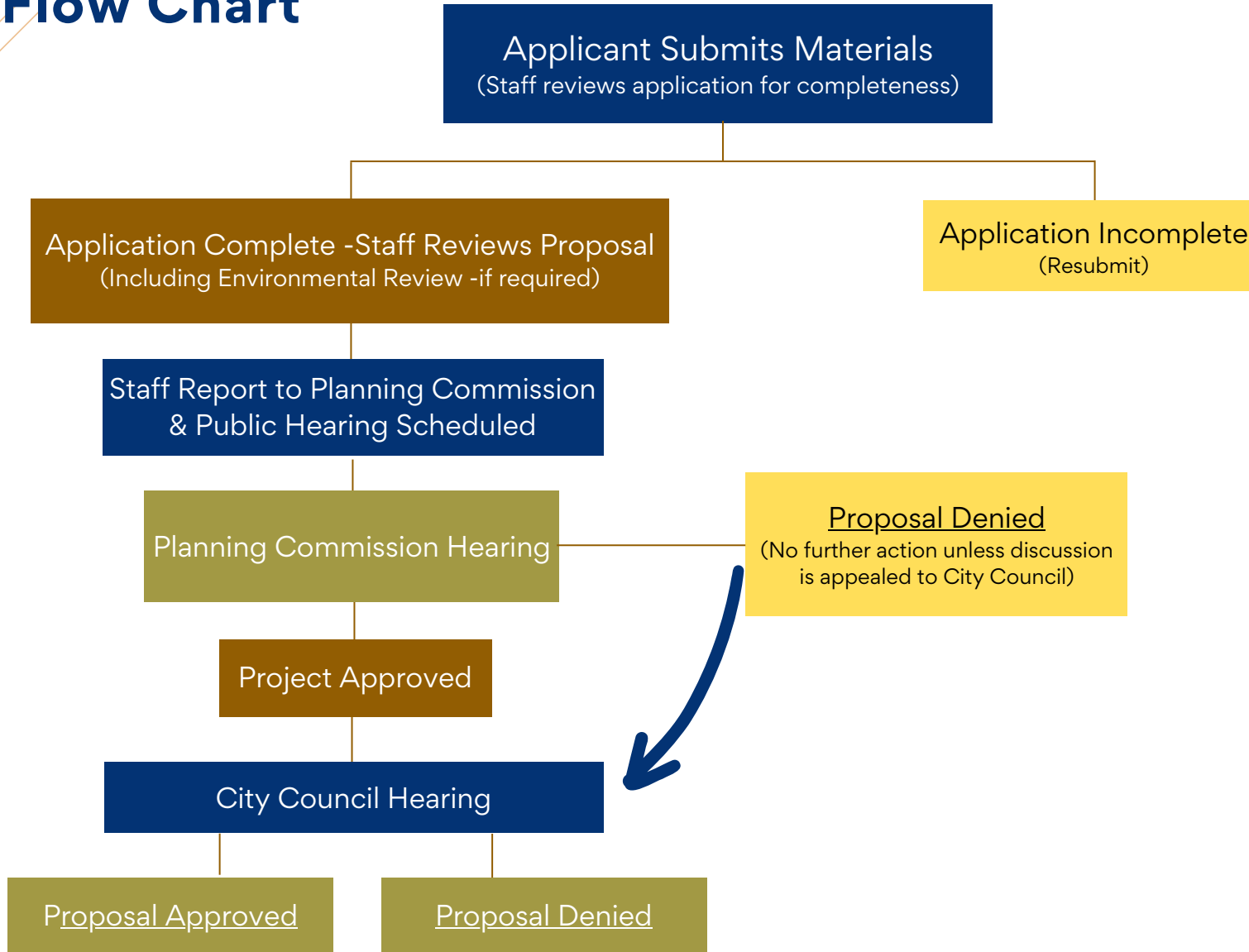
1. **Application Form.** Attached to this packet.
2. **Application Fee:** \$996 (General Plan Amendment)
\$1,110 (Zone Change)
\$2,134 (General Plan Amendment Complex)
3. **Environmental Description Form.** *General Plan and Zone Change requests are required to be reviewed for their potential impacts on the environment. A fee is required for this review. Staff will inform you if your project is subject to this review.*
4. **An Assessor's Parcel map** showing all properties within 300 feet of the subject property. *State law requires that all property owners within 300 feet of a Conditional Use Permit be notified of the public hearing for the permit. This information is available at the Tulare County Assessor's Office (733-6361)*
5. **One set of stick-on address labels** for all property owners within 300 feet of subject property. You can contact the Planning/GIS Department (559-624-7000) of the County of Tulare, for a list of the APNs for properties within 300 feet of the subject property. Then using that list you can request a list of current property owners from the Tulare County Assessor's office (559-636-5159). *Staff will use these labels to mail notice of the public hearing to neighboring property owners.*

FINDINGS

Please answer the following questions as completely as possible. You may attach additional sheets if necessary.

1. Does public necessity require the proposed change? Is there a real need in the community for more of the types of uses permitted by the Zone requested than can be accommodated in the areas already zoned for such uses? (Fully explain your answer, considering the surrounding property as well as the property proposed to be reclassified.)

General Plan Amendment/Zone Change Process Flow Chart





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APPLICATION NUMBER: Clerk Use Only

**General Plan Amendment/
 Zone Change Application**

*Please type or print clearly in ink. Incomplete applications will be returned.
 The application will not be processed until the fees and any applicable address labels have been received by the City.
 If submitting form online, fees can be paid by check only. Mail check — payable to "City of Exeter" at ATTN: Planning
 Department, PO Box 237, Exeter, CA 93221. Please include a copy of the completed application form with the check.*

Applicant

**Applicant No. 2
 (if more than one applicant)**

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Property Owner
 (if different from applicant)

Agent
 (engineer/surveyor)

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Project Address or legal description: _____

Assessor Parcel Number: _____

Existing use of project site: _____

What is the proposed General Plan designation?

What is the proposed use(s) of the site:

What is the proposed zoning classification for the site: _____

How many acres are involved: _____

I (we) hereby certify that the statements furnished above and in the attached exhibits present the data and information required in this application to the best of my (our) ability, and that the facts, statements and information presented are true and correct to the best of my (our) knowledge and belief.

 Owner/Applicant Date

 Agent Date

 Print Name

 Print Name