

EXETER CITY COUNCIL ACTION MINUTES
June 28, 2022

A closed session of the City Council, City of Exeter was held on Tuesday, June 28, 2022, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street, and via zoom.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Justin Mills, Steve Garver, and Dave Hails

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Shonna Oneal, and Daymon Qualls

A. CALL TO ORDER CLOSED SESSION

Mayor Sally called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Sally requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Sally adjourned to closed session at 6:30 p.m.

1. 54956.9(d)(4) Conference with Legal Counsel – Significant Exposure to Litigation: One case in which facts are not yet known to potential plaintiff
2. 54957.6 Conference with Labor Negotiators
Agency Negotiator: Adam Ennis
Employee Groups: Exeter Police Officer Association and Unrepresented Police Lieutenants

A regular session of the City Council, City of Exeter was held on Tuesday, June 28, 2022, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street, and via zoom.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Justin Mills, Steve Garver, and Dave Hails

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Rainbow Moore, Shonna Oneal, Hilary Robello and Eekhong Franco

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Sally called the regular session to order at 7:02 p.m. No actions were reported from closed session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Hails and an invocation was given by Pastor Allen Whittenburg.

F. PUBLIC COMMENTS:

Viki Riddle addressed the Council to provide information on Measure U, it did not pass due to being 67 votes short, it will be back on the November ballot.

Michael Germaine addressed the Council regarding the new picture created by a local artist, Kelsey Gilles. The picture is located on the bulletin at the entrance of the dog park and a member has donated two benches to a shaded area of the park.

G. SPECIAL PRESENTATIONS (if any): None

H. CONSENT CALENDAR:

It was moved by Mayor Pro Tem Alves, seconded by Council Member Garver and unanimously carried that the items on the Consent Calendar be approved as presented.

1. **Approve regular minutes of June 14, 2022**
2. **Payment of Bills**

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3. **Payroll: June 24, 2022**
4. **Treasurer's Report: November and December 2021**
5. **Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, MAC General Engineering, Inc. of Exeter, CA in an amount not to exceed \$170,180.10, for construction of the 2022 Annual Concrete Repairs Project beginning July 1, 2022, for a term of one (1) year, with four (4) optional 1-year extensions.**
6. **Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, Valley Green Landscape and Maintenance of Visalia, CA in a base annual amount of \$78,480 to provide landscape maintenance services for the City's parks and public buildings beginning July 1, 2022, for a term of one (1) year, with four (4) optional 1-year extensions.**
7. **Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, Valley Green Landscape and Maintenance of Visalia, CA in a base annual amount of \$72,480 to provide landscape maintenance services for the City's landscape and lighting districts beginning July 1, 2022, for a term of one (1) year, with four (4) optional 1-year extensions.**

I. INDIVIDUAL BUSINESS ITEMS

1. **Public Hearing to adopt Resolution 2022-22 establishing an FY 2022-2023 General Fund appropriation limit of \$10,279,543.** Finance Director Rainbow Moore provided a Power Point presentation for Council's review and consideration. Mayor Sally opened the public hearing at 7:10 p.m., receiving no public comment, closed the public hearing at 7:10 p.m. It was moved by Mayor Pro Tem Alves, seconded by Council Member Hails, and carried unanimously to adopt Resolution 2022-22 establishing an FY 2022-2023 General Fund appropriations limit of \$10,279,543.
2. **Public Hearing to adopt Resolution 2022-23 approving the 2022/2023 and 2023/2024 Two-Year Budget for the City of Exeter based on direction from Council.** Finance Director Rainbow Moore provided a Power Point presentation for Council's review and consideration. Mayor Sally opened the public hearing at 7:55 p.m., receiving no public comment, closed the public hearing at 7:55 p.m. Council posed questions, Ms. Moore and City Administrator Adam Ennis provided a response thereto. Following discussion, it was moved by Mayor Pro Tem Alves, seconded by Council Member Mills, and carried unanimously to adopt Resolution 2022-23 adopting the 2022/2023 and 2023/2024 budget.
3. **Public Hearing to review rates and fees and adopt Resolution 2022-24 approving the City of Exeter Rate and Fee Schedule.** Finance Director Rainbow Moore provided a Power Point presentation for Council's review and consideration. Mayor Sally opened the public hearing at 8:14 p.m., receiving no public comment, closed the public hearing at 8:14 p.m. Council posed questions, Ms. Moore and City Administrator Adam Ennis provided a response thereto. Following discussion, it was moved by Mayor Pro Tem Alves, seconded by Council Member Mills, and carried unanimously to adopt Resolution 2022-24 as presented.
4. **Adopt Resolution 2022-25 adopting Fiscal Year 2022/2023 Salary Schedule for all Regular and Part-time Employees, City Council Members, and Seasonal/Temporary Employees, which includes a 2% pay increase effective July 4, 2022 for Exeter Police Officer Association (EPOA) employees, California League of City Employees Associations (CLOCEA) employees, unrepresented Middle Managers, Department Heads, and City Administrator and adding the classifications of Maintenance Technician; Skilled Maintenance Worker; and Police Officer Trainee and deleting the classifications of Maintenance II; Maintenance III and Office/Police Records Assistant.** Human Resources Manager Shonna Oneal provided a report for Council's review and consideration. It was moved by Council Member Hails, seconded by Council Member Garver, and carried unanimously to adopt Resolution 2022-25 as presented.
5. **Approve and authorize the Mayor and City Administrator to execute an Addendum to Finance Director Rainbow Moore's employment contract providing for a 2% salary increase effective July 4, 2022 (\$9,068 per month) and 2% effective July 3, 2023 (\$9,736 per month, which also includes a potential step increase at time of annual review).** City Administrator Adam Ennis provided a report for Council's review and consideration. It was moved by Mayor Pro Tem Alves, seconded by Council Member Mills, and carried unanimously to approve and authorize the Mayor and City Administrator to execute an Addendum to Rainbow Moore's Employment Agreement as presented.
6. **Initial discussion of a potential Ordinance enacting a cannabis business tax for certain types of cannabis businesses the Council could consider for approval and regulation.** City Attorney Julia Lew provided a report for Council's review and consideration. Council posed questions; Ms. Lew and City Administrator Adam Ennis provided a response thereto. Council directed staff to schedule a July agenda

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item to move forward with submitting a ballot measure to the voters of the City of Exeter for the November 2022 local election.

7. **Council authorization for the City Administrator to execute a five-year agreement with Tulare County to provide fire prevention and suppression services within the city boundaries for a total not-to exceed cost of \$2,741,932.** City Administrator Adam Ennis provided a report for Council's review and consideration. Tulare County Fire Chief Charlie Norman addressed the Council and explained the history of the fire agreement between the County and the City. Mike Sherer addressed the Council with his concerns and specific questions regarding the agreement. Mr. Norman provided a response thereto. Council posed questions and Mr. Ennis and City Attorney Julia Lew provided a response thereto. Following discussion, it was moved by Council Member Mills, seconded by Council Member Hails, and carried unanimously to authorize the Mayor to execute the five-year agreement with Tulare County to provide fire prevention and suppression services within the City boundaries for a total not to exceed cost of \$2,741,932.

J. CITY COUNCIL ITEMS OF INTEREST

Mayor Pro Tem Alves reported the last REAP meeting he attended they did not have a quorum; the subcommittee will be doing a clean-up of members who have not yet attended. Mayor Sally thanked Council Members Hails and Garver for being a part of the Tooleville Committee.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on City projects and upcoming events in the City.

L. ADJOURN REGULAR MEETING

Mayor Sally adjourned the regular meeting at 8:52 p.m. City Attorney Julia Lew advised that there would be no actions reported out from closed session.

M. RECONVENED CLOSED SESSION

Mayor Sally called to reconvene closed session at 9:00 p.m.

N. ADJOURN CLOSED SESSION

Mayor Sally adjourned closed session at 9:45 p.m.

Hilary Robello, Deputy City Clerk