

**City of Exeter  
Agenda Item Transmittal**

**Meeting Date:** January 11, 2022

**Agenda Item Number: C – Redistricting Public Hearing (3 of 4)**

**Wording for Agenda:** Public Hearing to receive input from the Community regarding the Redrawing of Election District Boundaries and receive a report from staff and National Demographics Corporation (NDC) on the redistricting process, permissible criteria to be considered to redraw same, and the proposed new district maps.

**Submitting Department:** Administration  
**Contact Name:** Shonna Oneal, City Clerk  
Adam Ennis, City Administrator  
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**Email:** [soneal@exetercityhall.com](mailto:soneal@exetercityhall.com)  
[adam@exetercityhall.com](mailto:adam@exetercityhall.com)

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

**City Administrator  
(Initials Required)**



**Department Recommendation:**

Receive input from the Community regarding the Redrawing of Election District Boundaries and receive a report from staff and National Demographics Corporation (NDC) on the redistricting process, permissible criteria to be considered to redraw same, and the proposed new district maps.

**Summary:**

This is the third in a series of four public hearings to obtain public input on redrawing the City Council election district boundaries. The community's input is extremely important in this process. To engage the community, staff has published each of the public hearings in the newspaper and prepared/executed a public outreach plan to solicit participation from the community. The deadline for the public to submit a proposed map for consideration at the January 11, 2022 public hearing was December 28, 2021. Unfortunately, staff did not receive any proposed maps from the community for Council's consideration.

A presentation will be provided by Dr. Jeff Tilton of NDC at the hearing highlighting six (6) proposed City Council election district boundaries maps that were developed by NDC staff to meet legislative requirements for election districts based on census data. The proposed maps are attached hereto along with the census data summary for each district. Dr. Tilton will provide comment and information pertaining to how these proposed maps were developed and drawn and how all the districts have nearly equal population based on the census data.

The public will have one more opportunity to submit draft maps by January 27, 2022 for consideration at the 4<sup>th</sup> and final public hearing scheduled for February 10, 2022.

**Background:**

Every ten years, cities with by-district election systems must use new census data to review and, if needed, redraw district lines to reflect how local populations have changed. This process, called redistricting, ensures all districts have nearly equal population. The redistricting process for the City of Exeter must be completed by April 17, 2022.

The City adopted its current district boundaries on November 14, 2017, when the Council held a second reading of Ordinance 684 adding Chapter 2.41 Sections 2.41.010 through 2.42.060 of Title 2, to the Exeter Municipal Code establishing district elections commencing in the next general election of 2018. The current district boundaries are based on 2010 census data as required by law. The districts must now be redrawn, if the demographics or population data reflect a change since the adoption, using the 2020 census data and in compliance with the FAIR MAPS Act, which was adopted by the California legislature as AB 849 and took effect January 1, 2020.

Under the Act, the council shall draw and adopt boundaries using the following criteria in the listed order of priority (Elections Code 21621(c)):

1. Comply with the federal requirements of equal population and the Voting Rights Act
2. Geographically contiguous
3. Undivided neighborhoods and “communities of interest” (socio-economic geographic areas that should be kept together)
4. Easily identifiable boundaries
5. Compact (do not bypass one group of people to get to a more distant group of people)
6. Shall not favor or discriminate against a political party

Once the prioritized criteria are met, other traditional districting principles can be considered, such as:

1. Minimize the number of voters delayed from voting from 2022 to 2024
2. Respect voters’ choices / continuity in office
3. Future population growth

By law, the City must hold at least four public hearings that enable community members to provide input on the drawing of district maps:

- At least one hearing must occur before the city draws draft maps
- At least two hearings must happen after the drawing of draft maps
- The fourth hearing can happen either before or after the drawing of draft maps
- City staff or consultants may hold a public workshop instead of one of the required public redistricting hearings

To increase the accessibility of these hearings, cities and counties must take the following steps:

- At least one hearing must occur on a Saturday, Sunday, or after 6 p.m. on a weekday
- If a redistricting hearing is consolidated with another local government meeting, the redistricting hearing portion must begin at a pre-designated time
- Local public redistricting hearings should be made accessible to people with disabilities

The purpose of this public hearing is to inform the public about the redistricting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A *community of interest* under the relevant Elections Code 21621(c) is “a population that shares common social or economic interest that should be included within a single district for purposes of its effective and fair representation.”

Possible features defining community of interest might include, but are not limited to:

- A. School attendance areas;

- B. Natural dividing lines such as major roads, hills, or highways;
- C. Area around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
  - (1) Similar levels of income, education, or linguistic isolation;
  - (2) Languages spoken at home; and
  - (3) Single-family and multi-family housing unit areas.

**Financial Impact:**

The total cost of the redistricting process is estimated to be \$14,750. A budget amendment and appropriation was necessary to cover the increased cost after it was discovered the City did not fall under the "still balanced" scenario as anticipated.

**Prior Council/Board Actions:** 08/22/17 Adoption of Resolution 2017-47 Initiating Procedures for Establishing and Implementing By-District Elections & Consideration of approval of Contract with Doug Johnson; 10/10/17 and 10/24/17, first and second public hearings to solicit input from the public on the district boundaries contained in the proposed district maps and the sequencing of elections; 10/24/17, Council selected the yellow proposed map and conducted the first reading of Ordinance 684. On 11/14/2017, the 2<sup>nd</sup> reading and adoption of Ordinance 684 was held. In November 2018, the first by-district elections were held. The first public hearing for redistricting was held on October 26, 2021. A budget amendment and appropriation was approved November 9, 2021 to cover the increased cost and to approve City Administrator's authorization to contract with NDC Corporation for demographer services. The first and second redistricting public hearings were held on October 26, 2021 and November 18, 2021.

**Attachments:** NDC PowerPoint

Proposed City Council election district boundary maps with census data

**Recommended motion to be made by Council/Board:** No formal action necessary.



# City of Exeter Redistricting Draft Maps

January 11, 2022

Dr. Jeff Tilton, Senior Consultant  
National Demographics Corporation

# Redistricting Process

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Step	Description
<b>Pre-Draft Map Hearing</b>	<ul style="list-style-type: none"><li>• Held prior to release of draft maps</li><li>• Educate, solicit input on the communities in the Districts</li></ul>
<b>Pre-Draft Map Hearing</b>	<ul style="list-style-type: none"><li>• Held prior to release of draft maps</li><li>• Educate, solicit input on the communities in the Districts</li></ul>
<b>Census Data Releases</b>	<ul style="list-style-type: none"><li>• Census Bureau releases official 2020 Census population data – Aug. 12</li><li>• California’s official ‘prisoner-adjusted’ 2020 redistricting data – Sept. 20, 27</li></ul>
<b>Draft Map Hearing</b> January 11, 2022	<ul style="list-style-type: none"><li>• Discuss and revise the draft maps</li></ul>
<b>Draft Map Hearing</b> February 10, 2022	<ul style="list-style-type: none"><li>• Discuss and select final map; discuss and determine election sequence</li><li>• Deadline to submit draft maps: January 27, 2022, 5 p.m.</li><li>• Post draft maps by February 3, 2022, 5 p.m.</li></ul>

# Redistricting Rules and Goals

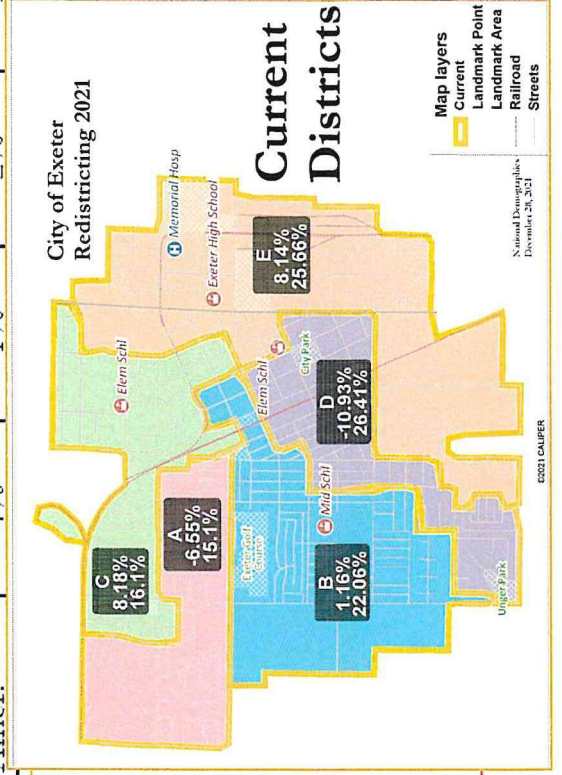
<p><b>Federal Laws</b></p> <ul style="list-style-type: none"><li>• Equal Population</li><li>• Federal Voting Rights Act</li><li>• No Racial Gerrymandering</li></ul>	<p><b>California Criteria For Cities</b></p> <ol style="list-style-type: none"><li>1. Geographically contiguous</li><li>2. Undivided neighborhoods and “communities of interest”</li><li>3. Easily identifiable boundaries</li><li>4. Compact</li></ol> <p><b>Prohibited:</b> “Shall not favor or discriminate against a political party.”</p>	<p><b>Other Traditional Redistricting Principles</b></p> <ul style="list-style-type: none"><li>• Minimize voters shifted to different election years</li><li>• Respect voters’ choices / continuity in office</li><li>• Future population growth</li><li>• Preserving the core of existing districts</li></ul>
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# 2020 Census

## Exeter - Current Plan

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	1,941	2,101	2,247	1,850	2,246	10,385
	Population Deviation	-136	24	170	-227	169	397
	Pct. Deviation	-6.55%	1.16%	8.18%	-10.93%	8.14%	19.11%
Total Pop.	Hispanic/Latino	49%	53%	43%	63%	50%	51%
	NH White	45%	40%	49%	32%	44%	42%
	NH Black	1%	1%	0%	1%	1%	1%
	NH Asian/Pac.Isl.	2%	3%	4%	2%	2%	3%
	NH Native Amer.	2%	3%	2%	2%	2%	2%
Citizen Voting Age Pop	Total	1,167	1,192	1,626	1,006	1,546	6,536
	Hisp	25%	39%	22%	49%	37%	33%
	NH White	66%	58%	70%	47%	57%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	8%	3%	7%	4%	4%	5%
	Native Amer.	4%	1%	2%	1%	2%	2%



# Neighborhoods/Communities of Interest

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## *Neighborhoods*

1. **What is your neighborhood?**
2. **What are its geographic boundaries?**

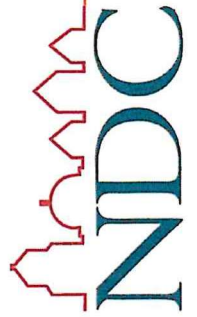
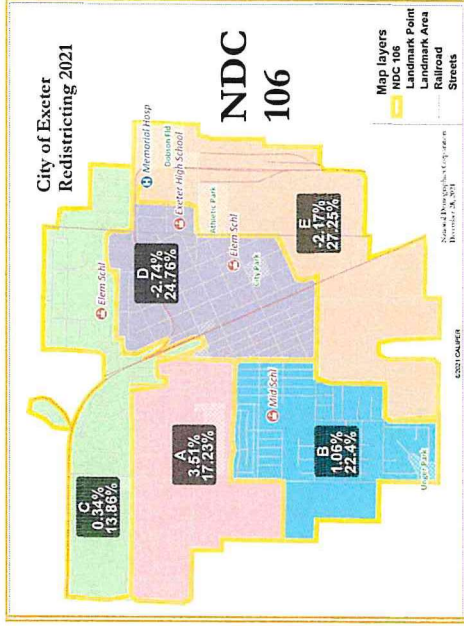
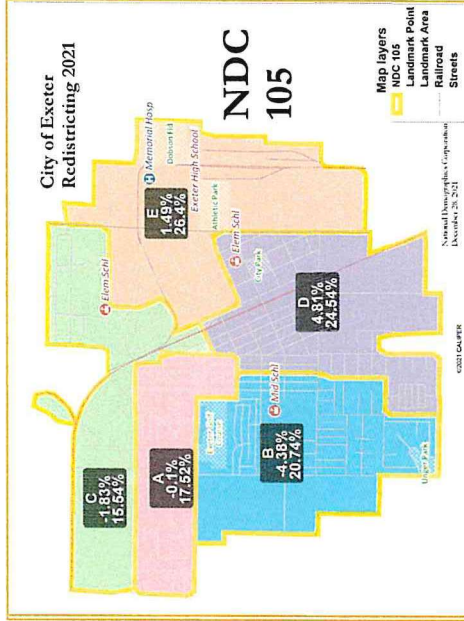
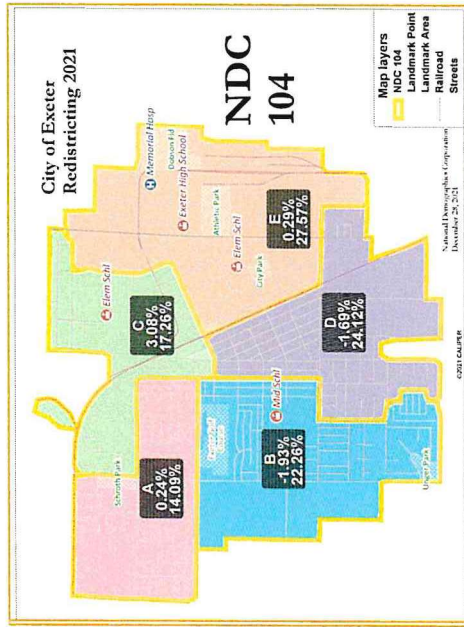
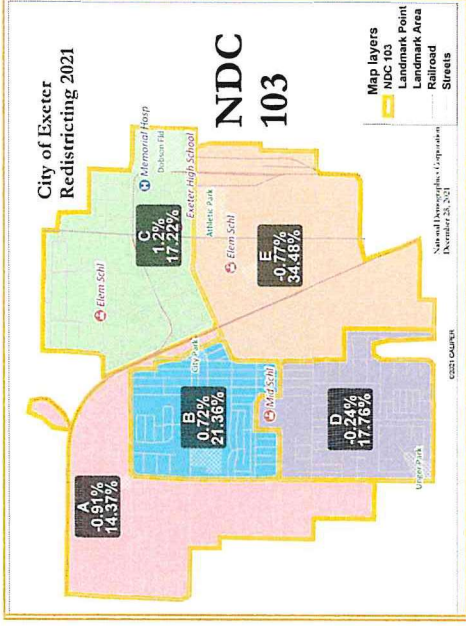
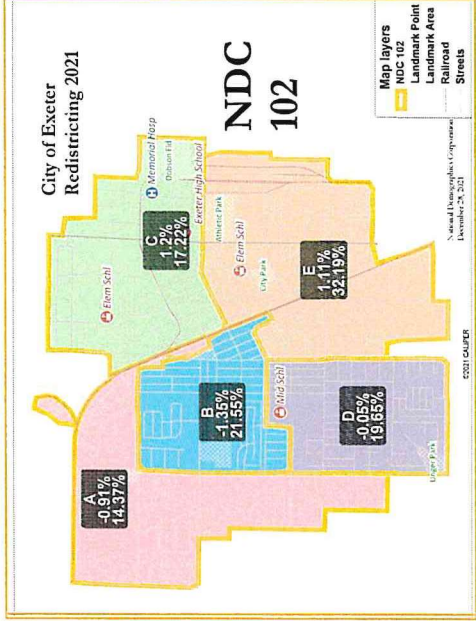
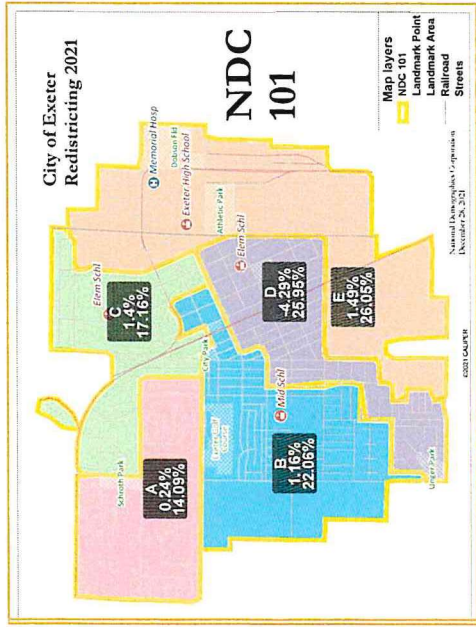
*In the absence of public testimony, planning records and other similar documents may provide definition.*

## *Communities of Interest*

1. **What defines your community?**
2. **Would this community benefit from being “included within a single district for purposes of its effective and fair representation”?**

*Communities of Interest may not include relationships with political parties, incumbents, or political candidates.*

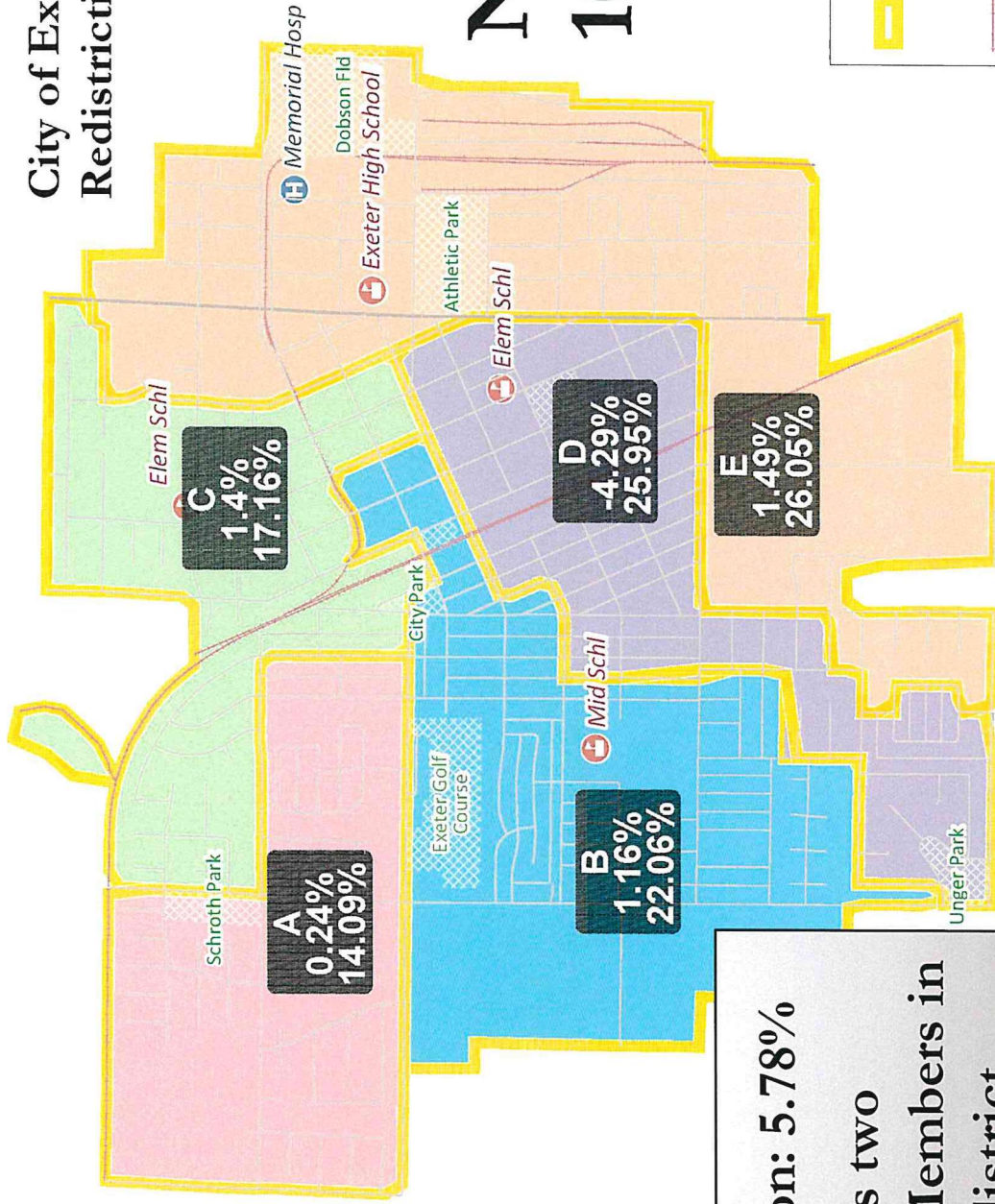
# The Draft Maps



# NDC 101

City of Exeter  
Redistricting 2021

# NDC 101



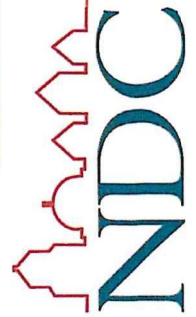
Deviation: 5.78%  
Pairs two  
Council Members in  
one district

**Map layers**

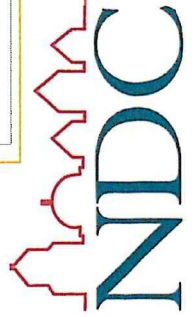
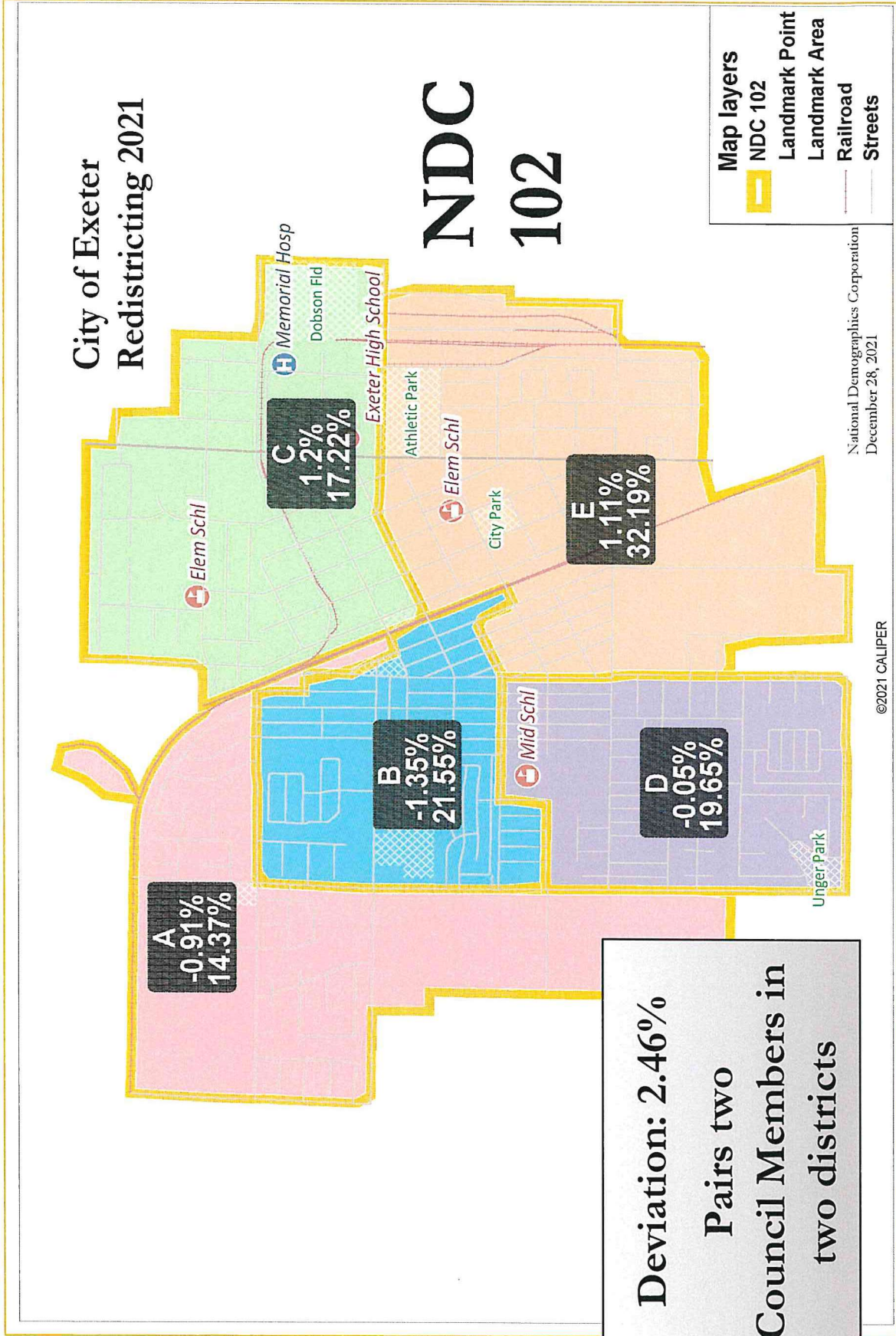
- NDC 101
- Landmark Point
- Landmark Area
- Railroad
- Streets

National Demographics Corporation  
December 28, 2021

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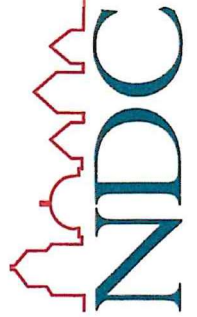
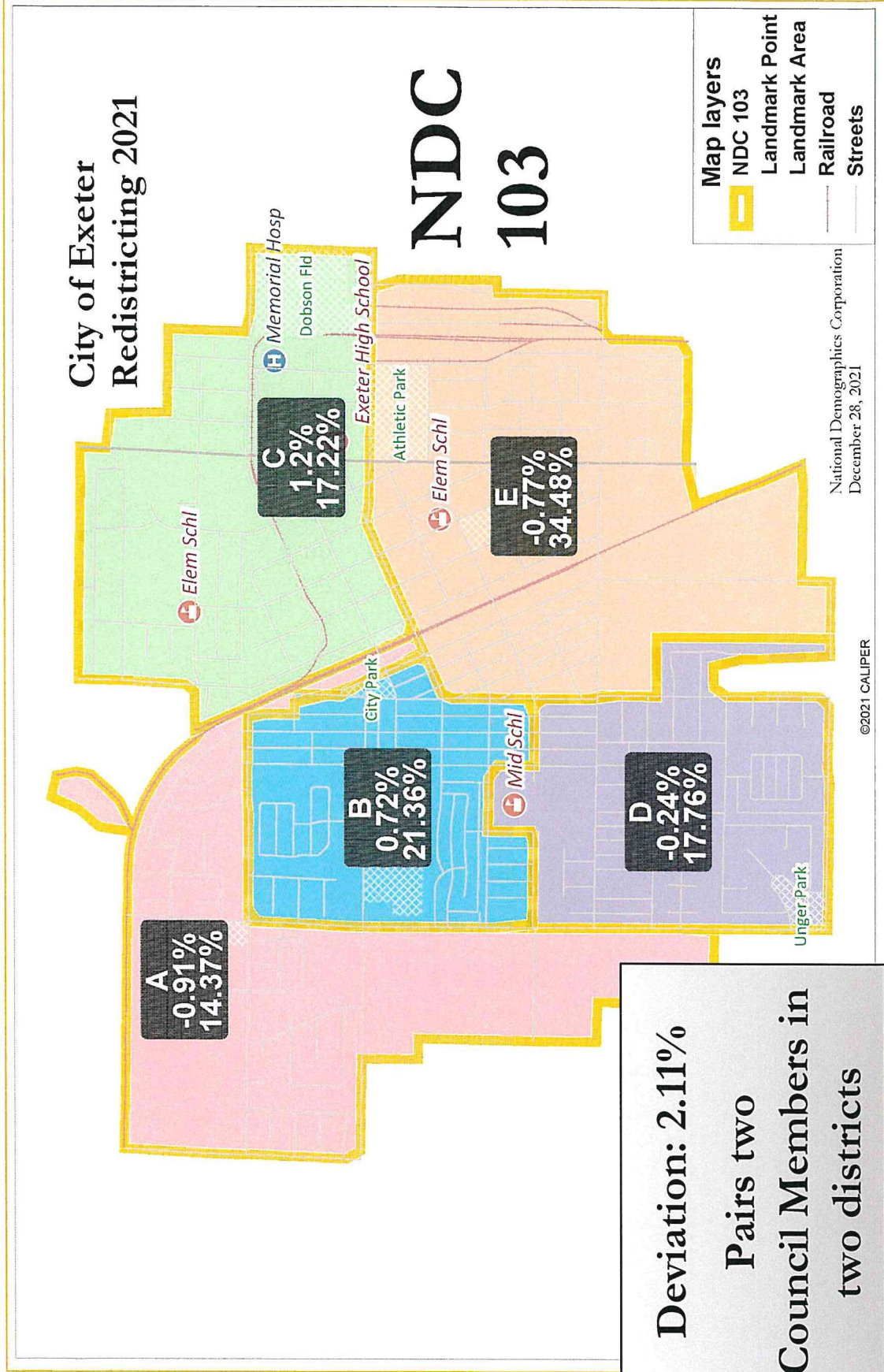


# NDC 102



# NDC 103

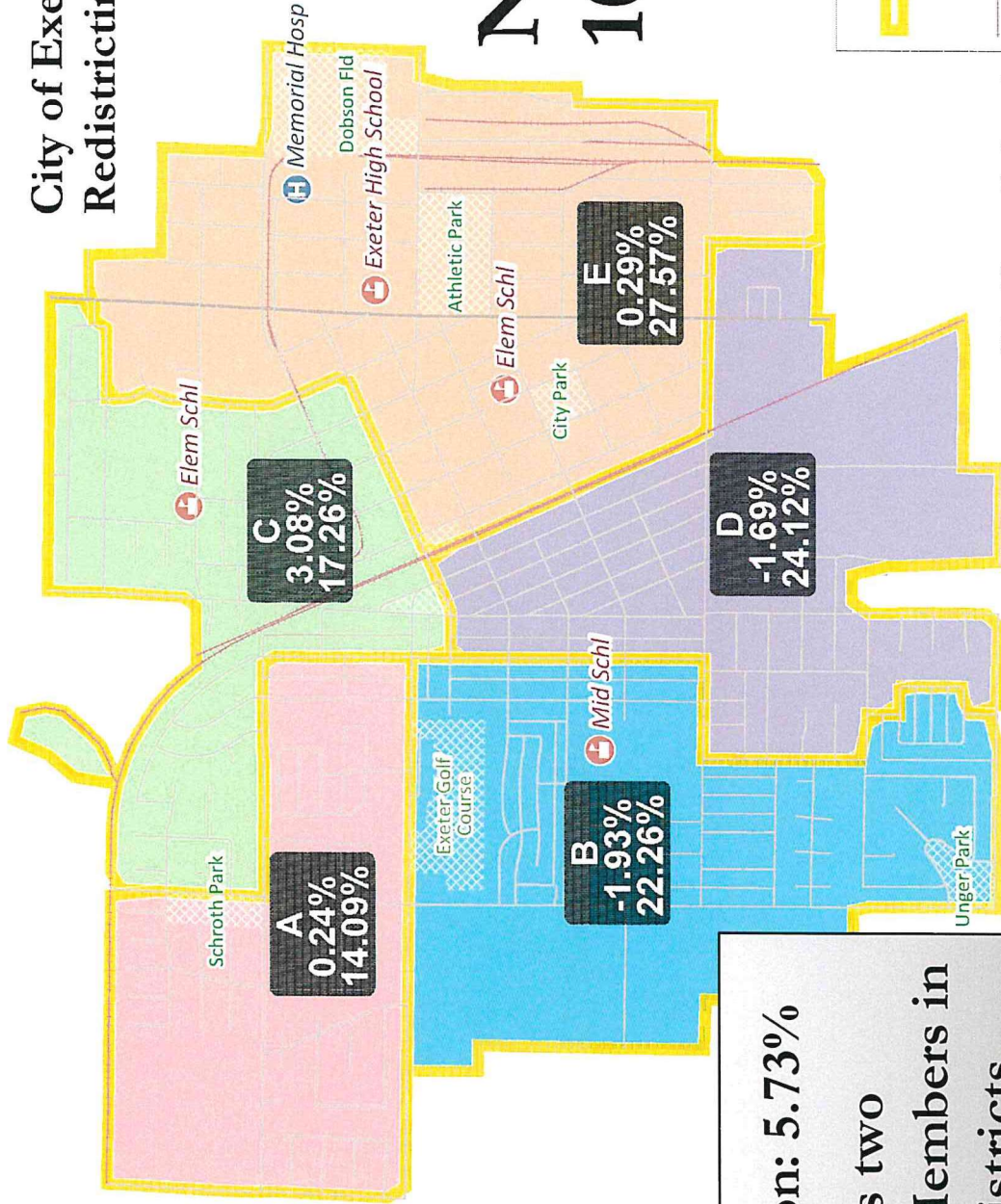
## City of Exeter Redistricting 2021



# NDC 104

City of Exeter  
Redistricting 2021

# NDC 104



**Deviation: 5.73%**  
**Pairs two  
 Council Members in  
 two districts**

**Map layers**

- NDC 104
- Landmark Point
- Landmark Area
- Railroad
- Streets

National Demographics Corporation  
December 28, 2021

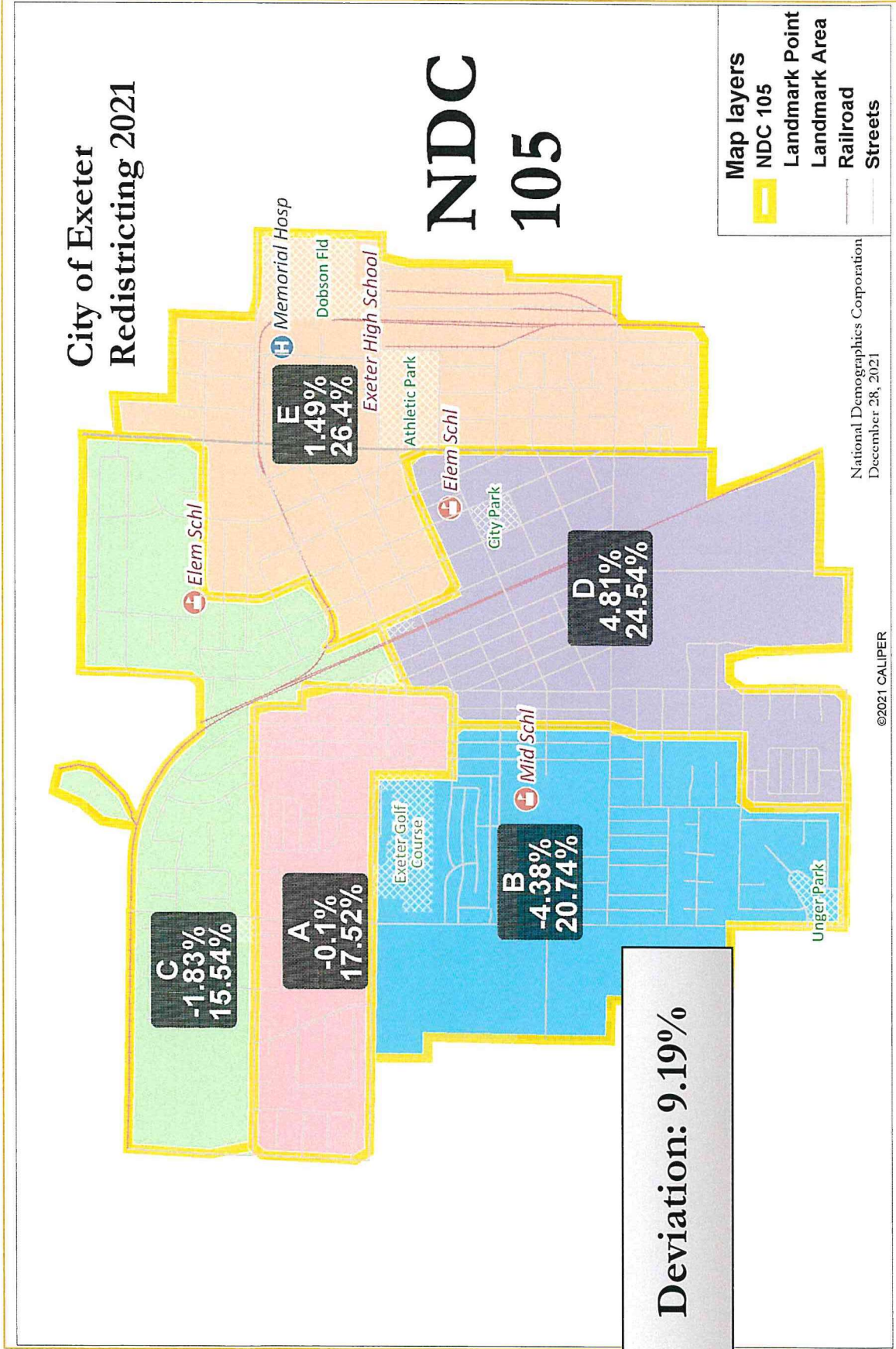
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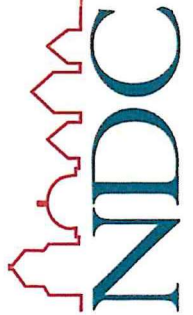
# NDC 105

## City of Exeter Redistricting 2021

# NDC 105



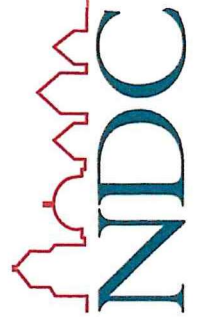
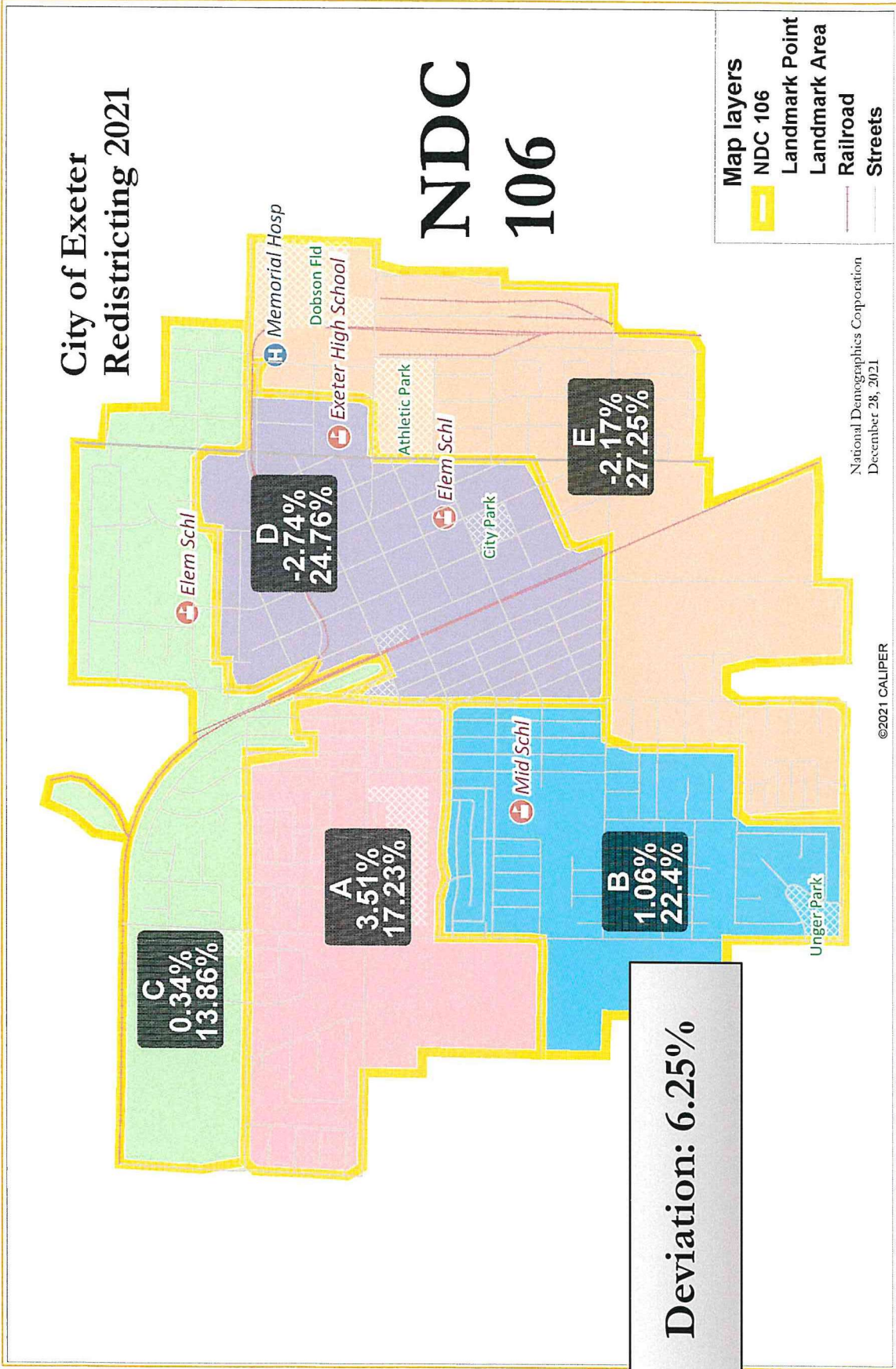
Deviation: 9.19%



# NDC 106

City of Exeter  
Redistricting 2021

# NDC 106



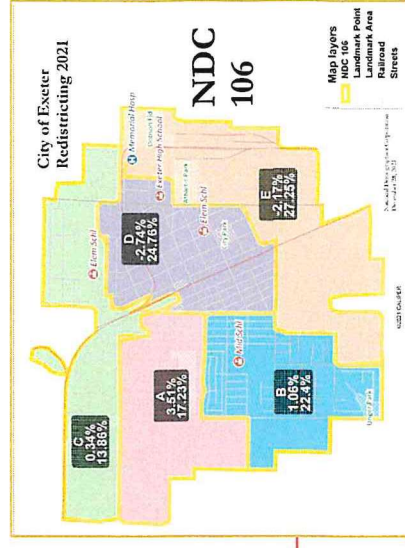
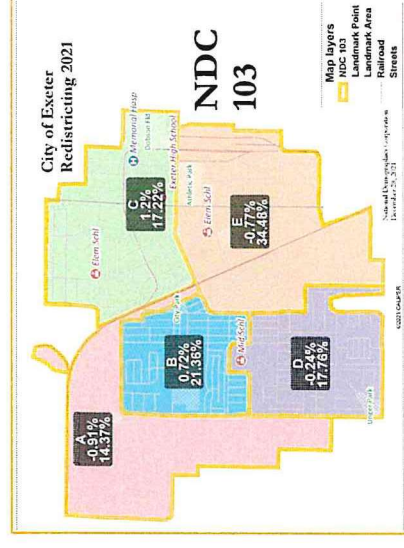
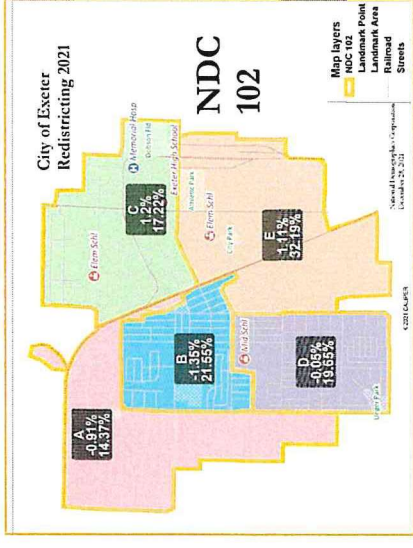
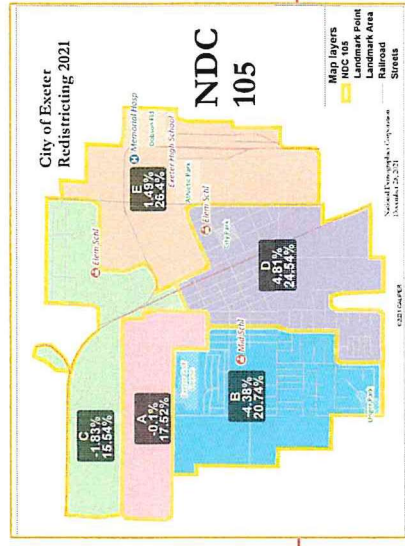
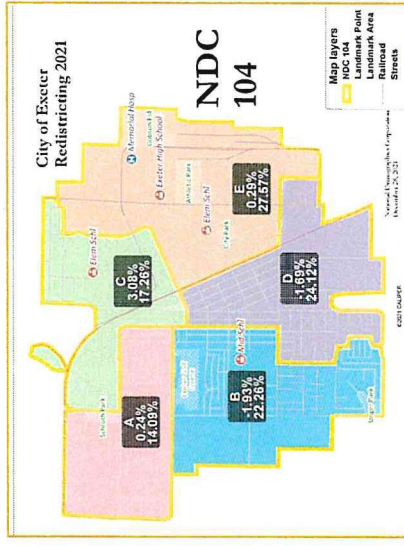
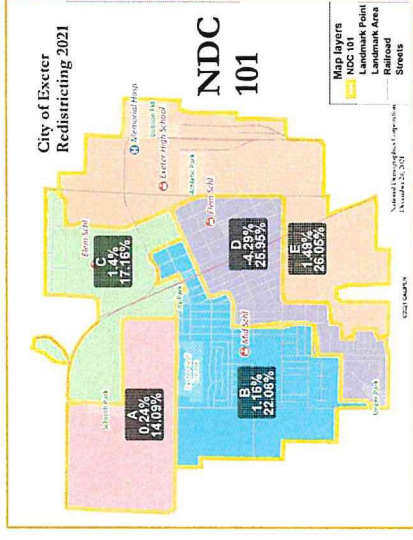
# Discussion

**Which map(s) do you prefer?**

**What modification(s) would make your preferred map(s) even better?**

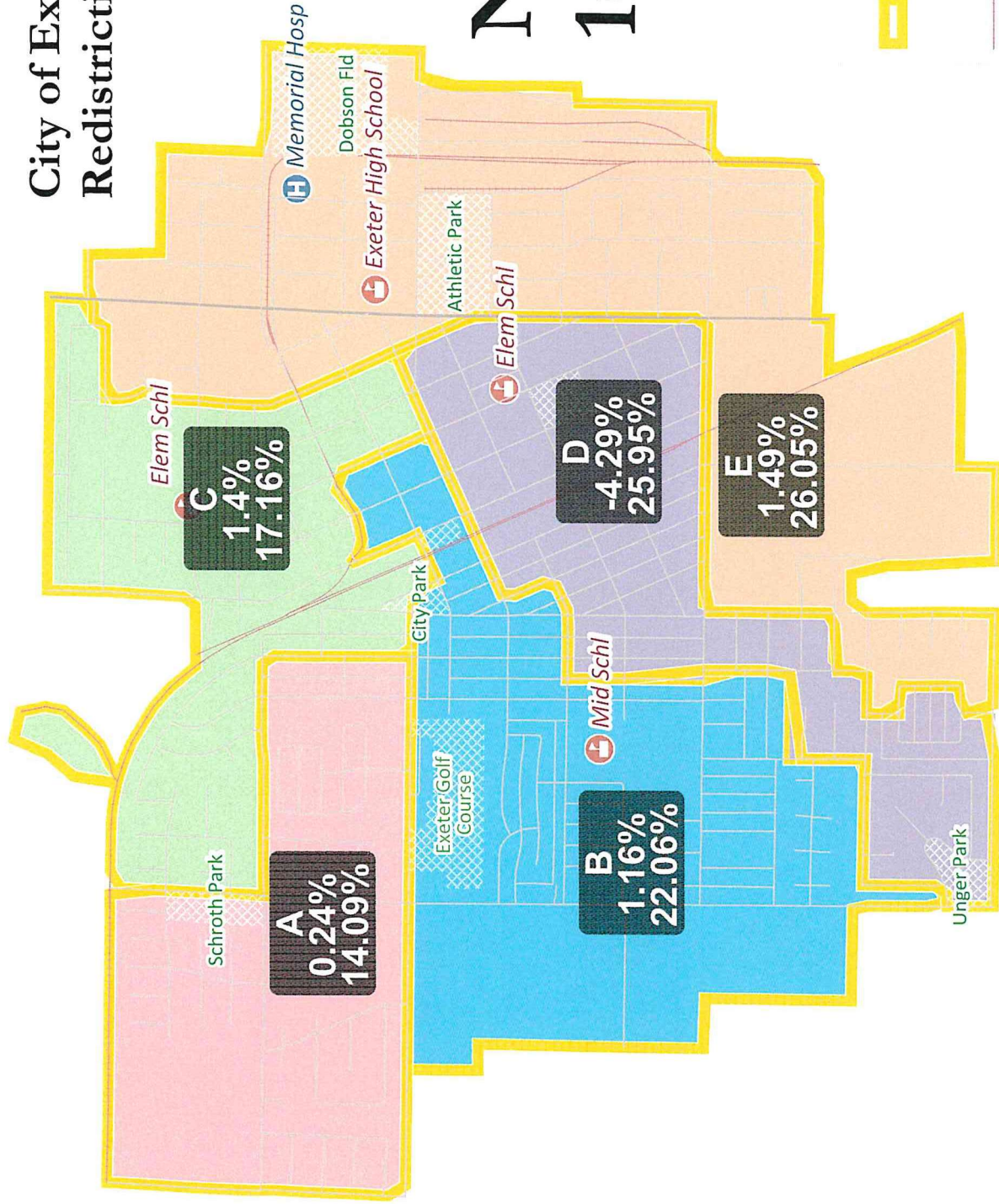
**Possible: Narrowing to “focus” map(s)**

**Provide: Direction on new / revised map(s)**



# City of Exeter Redistricting 2021

# NDC 101



- Map layers**
- NDC 101
  - Landmark Point
  - Landmark Area
  - Railroad
  - Streets

National Demographics Corporation  
December 28, 2021

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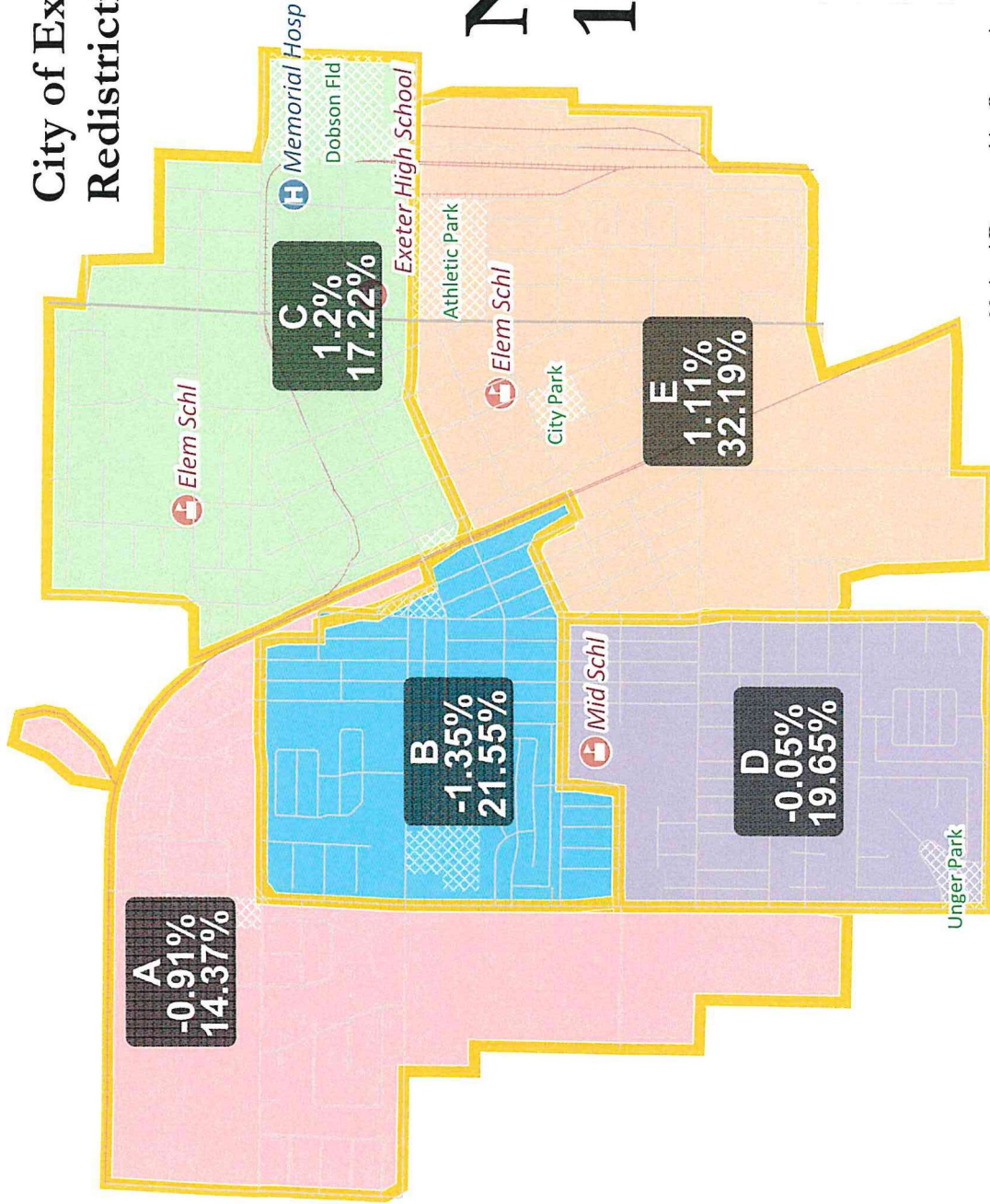
**Exeter - Plan 101**

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	2,082	2,101	2,106	1,988	2,108	10,385
	Population Deviation	5	24	29	-89	31	120
	Pct. Deviation	0.24%	1.16%	1.40%	-4.29%	1.49%	5.78%
Total Pop.	Hispanic/Latino	46%	53%	46%	62%	50%	51%
	NH White	49%	40%	46%	33%	44%	42%
	NH Black	1%	1%	1%	1%	1%	1%
	NH Asian/Pac.Isl.	3%	3%	4%	2%	2%	3%
	NH Native Amer.	2%	3%	2%	2%	2%	2%
Citizen Voting Age Pop	Total	1,300	1,192	1,493	1,104	1,448	6,536
	Hisp	23%	39%	24%	47%	38%	33%
	NH White	68%	58%	69%	49%	57%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	9%	3%	7%	4%	4%	5%
	Native Amer.	4%	1%	2%	1%	2%	2%
Voter Registration (Nov 2020)	Total	1,138	998	1,135	931	1,097	5,299
	Latino est.	32%	34%	34%	42%	34%	35%
	Spanish-Surnamed	30%	33%	32%	40%	32%	33%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	1%	2%	2%	1%	1%
	NH White est.	72%	68%	69%	62%	67%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2020)	Total	867	799	879	657	848	4,050
	Latino est.	28%	30%	31%	36%	30%	31%
	Spanish-Surnamed	26%	30%	29%	35%	29%	29%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	1%	2%	2%	1%	1%
	NH White est.	72%	68%	69%	62%	67%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2018)	Total	608	525	606	441	561	2,741
	Latino est.	24%	25%	24%	34%	23%	25%
	Spanish-Surnamed	22%	25%	23%	34%	22%	25%
	Asian-Surnamed	0%	0%	0%	1%	1%	0%
	Filipino-Surnamed	0%	0%	1%	1%	1%	1%
	NH White est.	76%	73%	75%	64%	74%	73%
	NH Black est.	0%	0%	0%	0%	1%	0%
Age	age0-19	35%	31%	28%	37%	22%	31%
	age20-60	47%	49%	51%	46%	52%	49%
	age60plus	18%	20%	21%	17%	27%	20%
Immigration	immigrants	9%	19%	10%	17%	17%	14%
	naturalized	40%	39%	40%	39%	39%	39%
Language spoken at home	english	69%	65%	76%	48%	74%	66%
	spanish	25%	35%	20%	52%	25%	31%
	asian-lang	1%	0%	0%	1%	0%	0%
	other lang	6%	0%	3%	0%	1%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	17%	27%	11%	39%	11%	21%
Education (among those age 25+)	hs-grad	57%	58%	52%	44%	53%	53%
	bachelor	15%	10%	16%	9%	10%	12%
	graduatedegree	8%	3%	8%	3%	3%	5%
Child in Household	child-under18	47%	44%	39%	49%	28%	41%
Pct of Pop. Age 16+	employed	59%	66%	58%	60%	53%	59%
Household Income	income 0-25k	32%	28%	26%	29%	25%	28%
	income 25-50k	28%	24%	26%	32%	29%	28%
	income 50-75k	11%	15%	10%	14%	15%	13%
	income 75-200k	24%	30%	28%	23%	22%	25%
	income 200k-plus	5%	3%	10%	2%	8%	6%
Housing Stats	single family	82%	93%	84%	87%	92%	87%
	multi-family	18%	7%	16%	13%	8%	13%
	rented	38%	27%	33%	42%	30%	34%
	owned	62%	73%	67%	58%	70%	66%

Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).

# City of Exeter Redistricting 2021

# NDC 102



- Map layers**
- NDC 102
  - Landmark Point
  - Landmark Area
  - Railroad
  - Streets

National Demographics Corporation  
December 28, 2021

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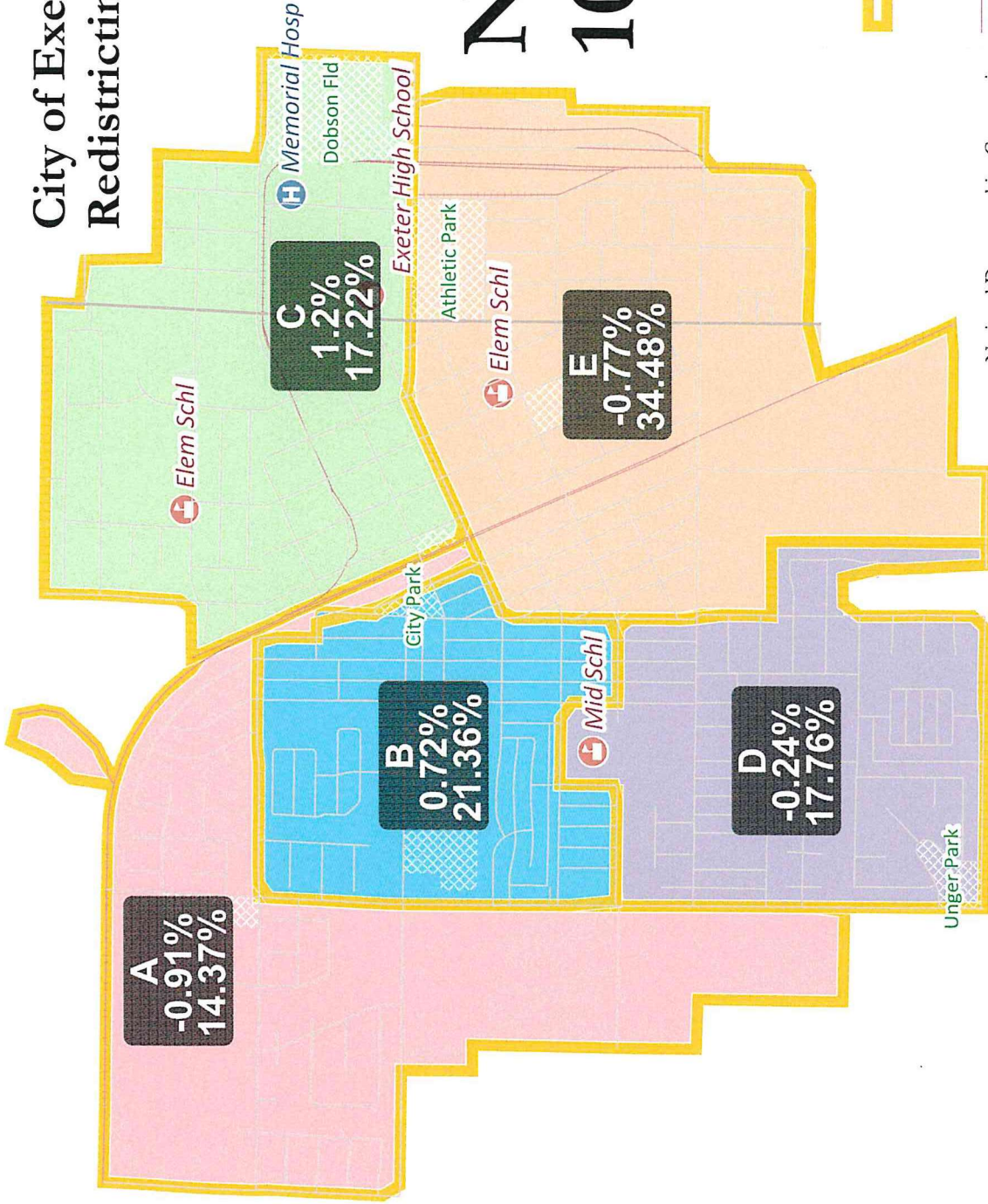
**Exeter - Plan 102**

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	2,058	2,049	2,102	2,076	2,100	10,385
	Population Deviation	-19	-28	25	-1	23	53
	Pct. Deviation	-0.91%	-1.35%	1.20%	-0.05%	1.11%	2.55%
Total Pop.	Hispanic/Latino	46%	52%	46%	54%	59%	51%
	NH White	49%	41%	46%	41%	36%	42%
	NH Black	1%	0%	1%	1%	1%	1%
	NH Asian/Pac.Isl.	3%	3%	4%	3%	1%	3%
	NH Native Amer.	2%	3%	3%	1%	2%	2%
Citizen Voting Age Pop	Total	1,275	1,302	1,512	1,039	1,407	6,536
	Hisp	23%	34%	24%	39%	48%	33%
	NH White	65%	61%	74%	53%	48%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	11%	5%	2%	7%	3%	5%
	Native Amer.	4%	2%	1%	0%	2%	2%
Voter Registration (Nov 2020)	Total	1,141	943	1,069	1,136	1,010	5,299
	Latino est.	33%	35%	31%	37%	40%	35%
	Spanish-Surnamed	30%	34%	30%	35%	38%	33%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	0%	2%	1%	1%	1%
	NH White est.	70%	68%	72%	67%	61%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2020)	Total	892	703	840	889	726	4,050
	Latino est.	30%	31%	28%	32%	34%	31%
	Spanish-Surnamed	28%	30%	26%	31%	33%	29%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	0%	2%	1%	1%	1%
	NH White est.	70%	68%	72%	67%	61%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2018)	Total	657	459	550	622	453	2,741
	Latino est.	26%	23%	21%	29%	29%	25%
	Spanish-Surnamed	24%	22%	20%	28%	28%	25%
	Asian-Surnamed	0%	0%	0%	0%	2%	0%
	Filipino-Surnamed	1%	0%	1%	1%	1%	1%
	NH White est.	74%	76%	78%	70%	66%	73%
Age	age0-19	35%	34%	23%	31%	30%	31%
	age20-60	47%	49%	54%	44%	50%	49%
	age60plus	18%	17%	23%	25%	20%	20%
Immigration	immigrants	10%	13%	10%	24%	16%	14%
	naturalized	40%	39%	40%	39%	39%	39%
Language spoken at home	english	69%	62%	81%	69%	54%	66%
	spanish	25%	35%	17%	31%	46%	31%
	asian-lang	1%	1%	0%	0%	0%	0%
	other lang	6%	3%	2%	0%	0%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	16%	28%	7%	19%	32%	21%
Education (among those age 25+)	hs-grad	57%	57%	49%	55%	48%	53%
	bachelor	15%	10%	17%	14%	6%	12%
	graduatedegree	8%	5%	8%	5%	1%	5%
Child in Household	child-under18	47%	49%	34%	39%	39%	41%
Pct of Pop. Age 16+	employed	59%	66%	57%	55%	58%	59%
Household Income	income 0-25k	31%	34%	22%	16%	33%	28%
	income 25-50k	28%	26%	24%	29%	32%	28%
	income 50-75k	11%	13%	10%	15%	16%	13%
	income 75-200k	24%	24%	30%	37%	15%	25%
	income 200k-plus	5%	4%	13%	3%	4%	6%
Housing Stats	single family	82%	87%	86%	93%	90%	87%
	multi-family	18%	13%	14%	7%	10%	13%
	rented	37%	37%	30%	19%	43%	34%
	owned	63%	63%	70%	81%	57%	66%

Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).

# City of Exeter Redistricting 2021

# NDC 103



- Map layers**
- NDC 103
  - Landmark Point
  - Landmark Area
  - Railroad
  - Streets

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December 28, 2021

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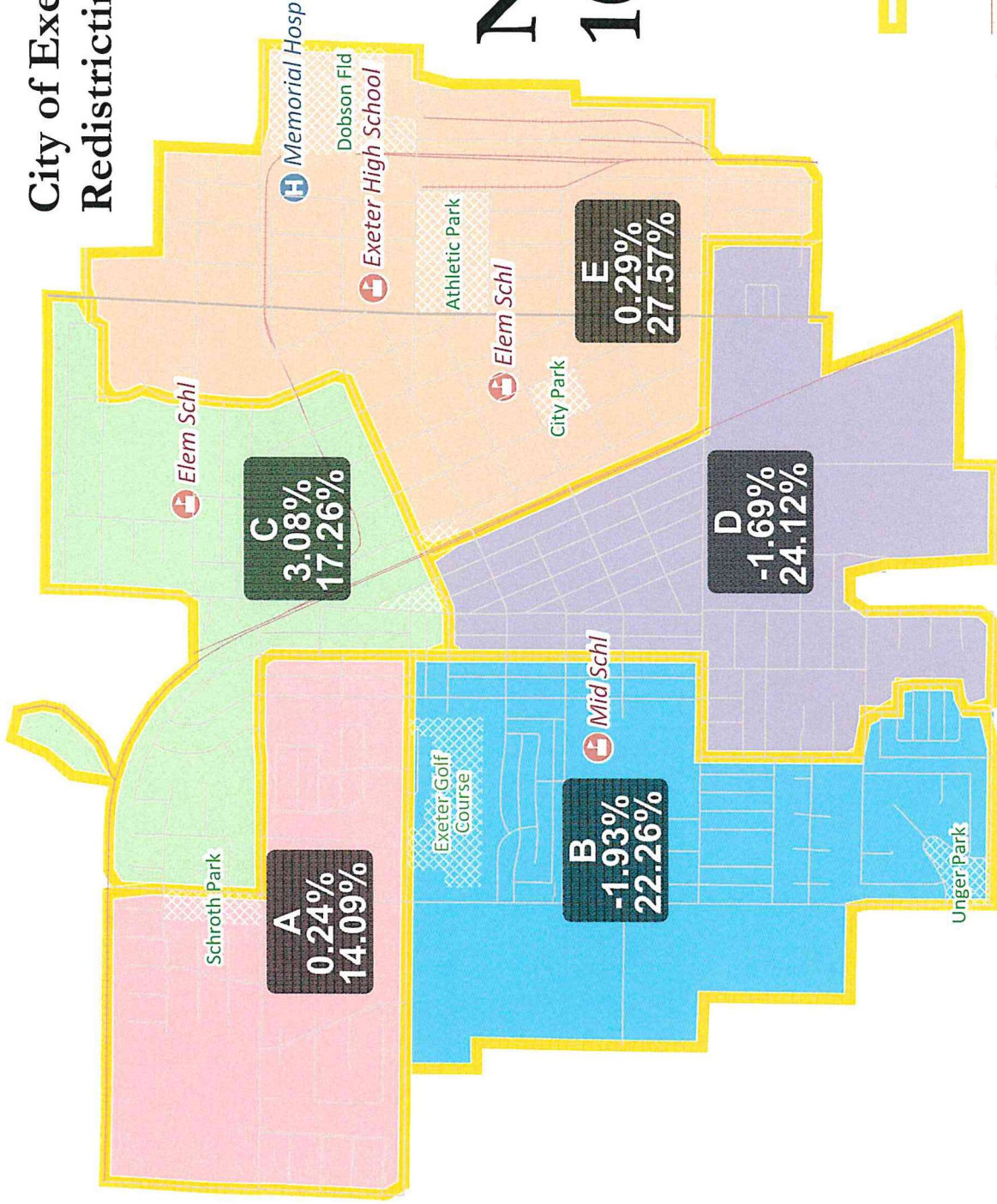
**Exeter - Plan 103**

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	2,058	2,092	2,102	2,072	2,061	10,385
	Population Deviation	-19	15	25	-5	-16	44
	Pct. Deviation	-0.91%	0.72%	1.20%	-0.24%	-0.77%	2.12%
Total Pop.	Hispanic/Latino	46%	53%	46%	50%	61%	51%
	NH White	49%	40%	46%	44%	34%	42%
	NH Black	1%	0%	1%	1%	1%	1%
	NH Asian/Pac.Isl.	3%	3%	4%	3%	1%	3%
	NH Native Amer.	2%	3%	3%	2%	2%	2%
Citizen Voting Age Pop	Total	1,275	1,316	1,512	1,016	1,417	6,536
	Hisp	23%	34%	24%	36%	50%	33%
	NH White	65%	61%	74%	55%	46%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	11%	5%	2%	7%	3%	5%
	Native Amer.	4%	2%	1%	0%	2%	2%
Voter Registration (Nov 2020)	Total	1,141	962	1,069	1,180	947	5,299
	Latino est.	33%	35%	31%	36%	42%	35%
	Spanish-Surnamed	30%	34%	30%	33%	40%	33%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	0%	2%	1%	1%	1%
	NH White est.	70%	68%	72%	67%	60%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2020)	Total	892	714	840	937	667	4,050
	Latino est.	30%	31%	28%	31%	36%	31%
	Spanish-Surnamed	28%	30%	26%	30%	35%	29%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	0%	2%	1%	1%	1%
	NH White est.	70%	68%	72%	67%	60%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2018)	Total	657	463	550	651	420	2,741
	Latino est.	26%	22%	21%	27%	31%	25%
	Spanish-Surnamed	24%	22%	20%	26%	31%	25%
	Asian-Surnamed	0%	0%	0%	1%	2%	0%
	Filipino-Surnamed	1%	0%	1%	1%	1%	1%
	NH White est.	74%	76%	78%	71%	64%	73%
	NH Black est.	0%	0%	0%	0%	2%	0%
Age	age0-19	35%	34%	23%	29%	31%	31%
	age20-60	47%	49%	54%	43%	50%	49%
	age60plus	18%	17%	23%	27%	19%	20%
Immigration	immigrants	10%	13%	10%	25%	16%	14%
	naturalized	40%	39%	40%	39%	39%	39%
Language spoken at home	english	69%	61%	81%	74%	52%	66%
	spanish	25%	36%	17%	26%	48%	31%
	asian-lang	1%	1%	0%	0%	0%	0%
	other lang	6%	2%	2%	0%	0%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	16%	29%	7%	14%	34%	21%
Education (among those age 25+)	hs-grad	57%	56%	49%	56%	48%	53%
	bachelor	15%	10%	17%	16%	5%	12%
	graduatedegree	8%	4%	8%	5%	1%	5%
Child in Household	child-under18	47%	49%	34%	37%	40%	41%
Pct of Pop. Age 16+	employed	59%	66%	57%	54%	59%	59%
Household Income	income 0-25k	31%	34%	22%	13%	34%	28%
	income 25-50k	28%	26%	24%	28%	32%	28%
	income 50-75k	11%	13%	10%	15%	16%	13%
	income 75-200k	24%	24%	30%	39%	14%	25%
	income 200k-plus	5%	4%	13%	4%	4%	6%
Housing Stats	single family	82%	87%	86%	94%	89%	87%
	multi-family	18%	13%	14%	6%	11%	13%
	rented	37%	37%	30%	15%	45%	34%
	owned	63%	63%	70%	85%	55%	66%

Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).

# City of Exeter Redistricting 2021

# NDC 104



- Map layers**
- NDC 104
  - Landmark Point
  - Landmark Area
  - Railroad
  - Streets

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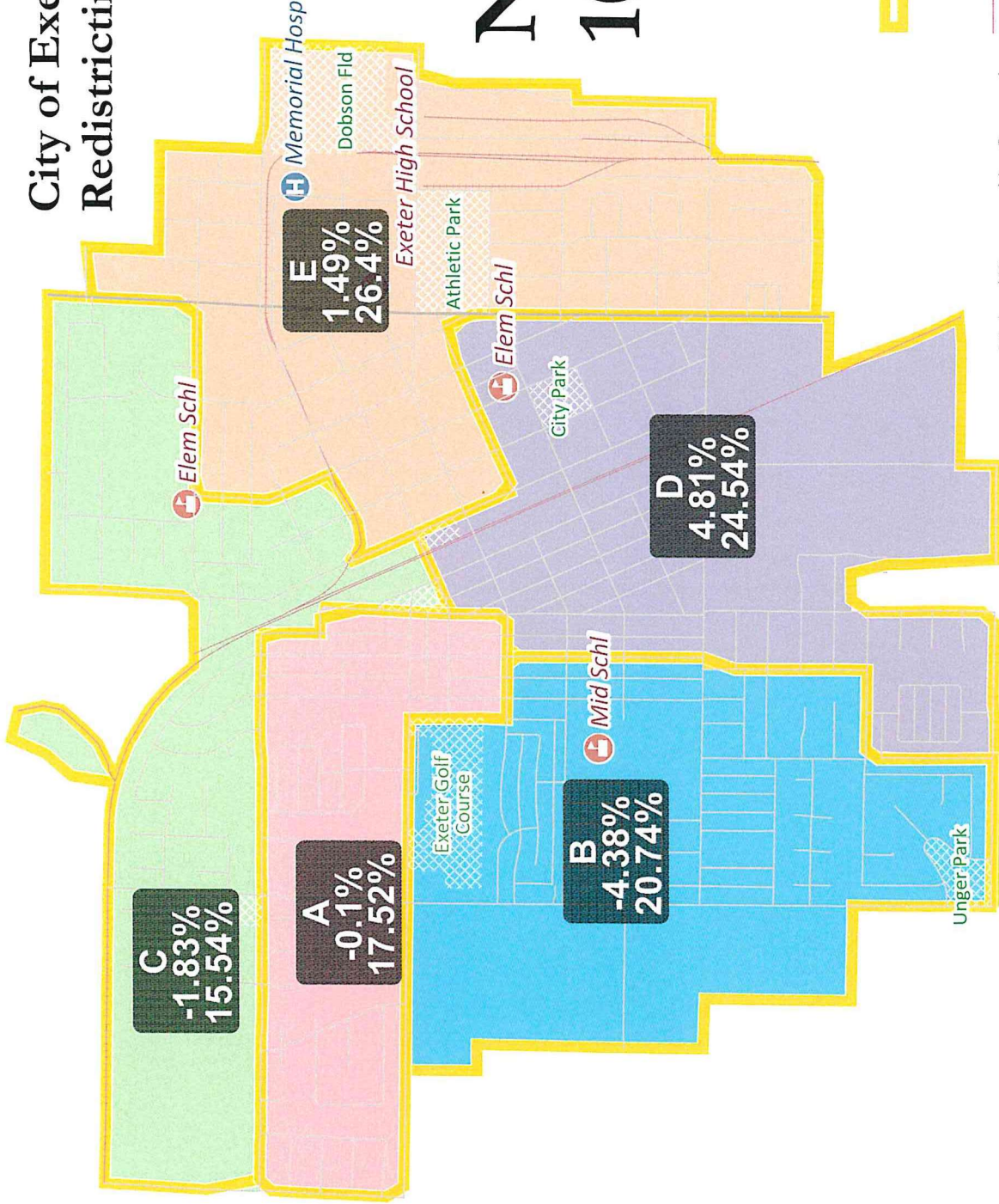
**Exeter - Plan 104**

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	2,082	2,037	2,141	2,042	2,083	10,385
	Population Deviation	5	-40	64	-35	6	104
	Pct. Deviation	0.24%	-1.93%	3.08%	-1.69%	0.29%	5.01%
Total Pop.	Hispanic/Latino	46%	54%	47%	61%	50%	51%
	NH White	49%	41%	46%	34%	43%	42%
	NH Black	1%	1%	1%	0%	1%	1%
	NH Asian/Pac.Isl.	3%	3%	3%	3%	2%	3%
	NH Native Amer.	2%	2%	3%	2%	3%	2%
Citizen Voting Age Pop	Total	1,300	1,127	1,501	1,057	1,551	6,536
	Hisp	23%	40%	25%	47%	37%	33%
	NH White	68%	56%	69%	47%	59%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	9%	3%	6%	6%	3%	5%
	Native Amer.	4%	0%	2%	1%	2%	2%
Voter Registration (Nov 2020)	Total	1,138	1,066	1,136	888	1,071	5,299
	Latino est.	32%	34%	35%	45%	31%	35%
	Spanish-Surnamed	30%	33%	32%	43%	30%	33%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	0%	2%	2%	1%	1%
	NH White est.	72%	68%	69%	58%	70%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2020)	Total	867	836	880	666	801	4,050
	Latino est.	28%	30%	31%	40%	27%	31%
	Spanish-Surnamed	26%	30%	29%	38%	26%	29%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	1%	0%	2%	2%	1%	1%
	NH White est.	72%	68%	69%	58%	70%	68%
	NH Black	0%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2018)	Total	608	559	606	437	531	2,741
	Latino est.	24%	26%	24%	33%	22%	25%
	Spanish-Surnamed	22%	26%	23%	32%	22%	25%
	Asian-Surnamed	0%	1%	0%	0%	2%	0%
	Filipino-Surnamed	0%	0%	1%	2%	1%	1%
	NH White est.	76%	72%	75%	64%	74%	73%
	NH Black est.	0%	0%	0%	0%	1%	0%
Age	age0-19	35%	30%	28%	34%	26%	31%
	age20-60	47%	48%	51%	46%	52%	49%
	age60plus	18%	23%	21%	20%	22%	20%
Immigration	immigrants	9%	21%	10%	18%	14%	14%
	naturalized	40%	39%	40%	39%	39%	39%
Language spoken at home	english	69%	70%	75%	53%	65%	66%
	spanish	25%	30%	21%	47%	34%	31%
	asian-lang	1%	0%	0%	1%	0%	0%
	other lang	6%	0%	3%	0%	1%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	17%	22%	12%	34%	21%	21%
Education (among those age 25+)	hs-grad	57%	61%	52%	47%	50%	53%
	bachelor	15%	11%	16%	10%	9%	12%
	graduatedegree	8%	4%	7%	3%	3%	5%
Child in Household	child-under18	47%	42%	39%	44%	35%	41%
Pct of Pop. Age 16+	employed	59%	65%	58%	58%	57%	59%
Household Income	income 0-25k	32%	24%	27%	26%	30%	28%
	income 25-50k	28%	24%	26%	32%	29%	28%
	income 50-75k	11%	16%	10%	15%	14%	13%
	income 75-200k	24%	33%	27%	25%	19%	25%
	income 200k-plus	5%	3%	10%	3%	8%	6%
Housing Stats	single family	82%	95%	84%	89%	89%	87%
	multi-family	18%	5%	16%	11%	11%	13%
	rented	38%	21%	34%	36%	38%	34%
	owned	62%	79%	66%	64%	62%	66%

Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).

# City of Exeter Redistricting 2021

# NDC 105



- Map layers**
- NDC 105
  - Landmark Point
  - Landmark Area
  - Railroad
  - Streets

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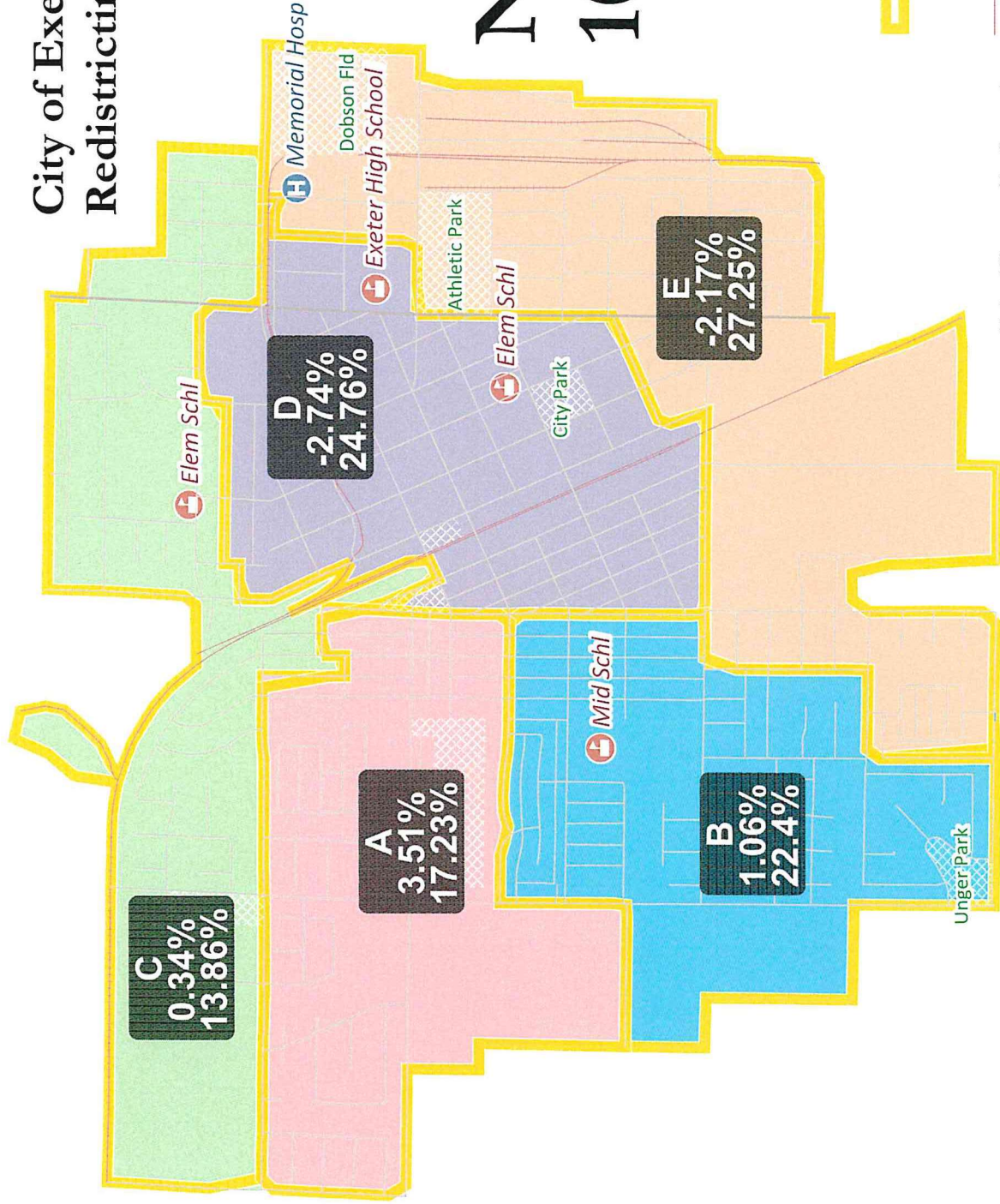
**Exeter - Plan 105**

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	2,075	1,986	2,039	2,177	2,108	10,385
	Population Deviation	-2	-91	-38	100	31	191
	Pct. Deviation	-0.10%	-4.38%	-1.83%	4.81%	1.49%	9.20%
Total Pop.	Hispanic/Latino	52%	51%	43%	62%	49%	51%
	NH White	42%	44%	50%	32%	45%	42%
	NH Black	1%	1%	0%	1%	1%	1%
	NH Asian/Pac.Isl.	3%	2%	4%	3%	2%	3%
	NH Native Amer.	2%	2%	3%	3%	3%	2%
Citizen Voting Age Pop	Total	1,252	1,096	1,456	1,153	1,579	6,536
	Hisp	29%	38%	22%	46%	35%	33%
	NH White	63%	59%	70%	47%	61%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	7%	3%	8%	6%	3%	5%
	Native Amer.	3%	0%	3%	2%	2%	2%
Voter Registration (Nov 2020)	Total	1,022	1,044	1,184	971	1,078	5,299
	Latino est.	35%	33%	32%	44%	33%	35%
	Spanish-Surnamed	33%	32%	29%	42%	32%	33%
	Asian-Surnamed	0%	0%	0%	1%	2%	1%
	Filipino-Surnamed	0%	0%	2%	2%	1%	1%
	NH White est.	69%	70%	72%	59%	68%	68%
	NH Black	1%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2020)	Total	750	833	955	701	811	4,050
	Latino est.	31%	29%	28%	39%	29%	31%
	Spanish-Surnamed	29%	28%	26%	38%	28%	29%
	Asian-Surnamed	0%	0%	0%	1%	2%	1%
	Filipino-Surnamed	0%	0%	2%	2%	1%	1%
	NH White est.	69%	70%	72%	59%	68%	68%
	NH Black	1%	0%	0%	0%	1%	0%
Voter Turnout (Nov 2018)	Total	521	581	663	452	524	2,741
	Latino est.	26%	25%	21%	33%	24%	25%
	Spanish-Surnamed	25%	25%	20%	32%	24%	25%
	Asian-Surnamed	0%	0%	0%	1%	2%	0%
	Filipino-Surnamed	0%	0%	2%	2%	1%	1%
	NH White est.	73%	73%	78%	64%	72%	73%
	NH Black est.	1%	0%	0%	0%	1%	0%
Age	age0-19	36%	29%	30%	36%	21%	31%
	age20-60	47%	47%	50%	46%	54%	49%
	age60plus	17%	24%	20%	18%	25%	20%
Immigration	immigrants	10%	22%	9%	17%	14%	14%
	naturalized	40%	39%	40%	39%	39%	39%
Language spoken at home	english	65%	72%	74%	48%	74%	66%
	spanish	29%	28%	21%	51%	25%	31%
	asian-lang	1%	0%	1%	1%	0%	0%
	other lang	5%	0%	4%	0%	1%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	21%	20%	12%	38%	12%	21%
Education (among those age 25+)	hs-grad	55%	62%	53%	45%	52%	53%
	bachelor	13%	12%	16%	9%	10%	12%
	graduatedegree	7%	4%	8%	3%	4%	5%
Child in Household	child-under18	48%	41%	41%	49%	29%	41%
Pct of Pop. Age 16+	employed	60%	64%	58%	60%	55%	59%
Household Income	income 0-25k	33%	22%	28%	29%	27%	28%
	income 25-50k	28%	23%	26%	32%	28%	28%
	income 50-75k	11%	16%	11%	14%	14%	13%
	income 75-200k	23%	35%	27%	23%	21%	25%
	income 200k-plus	5%	3%	9%	2%	10%	6%
Housing Stats	single family	82%	95%	84%	87%	90%	87%
	multi-family	18%	5%	16%	13%	10%	13%
	rented	39%	18%	34%	41%	34%	34%
	owned	61%	82%	66%	59%	66%	66%

Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).

# City of Exeter Redistricting 2021

# NDC 106



- Map layers**
- NDC 106
  - Landmark Point
  - Landmark Area
  - Railroad
  - Streets

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December 28, 2021

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**Exeter - Plan 106**

Category	Field	A	B	C	D	E	Total
2020 Census	Total Population	2,150	2,099	2,084	2,020	2,032	10,385
	Population Deviation	73	22	7	-57	-45	130
	Pct. Deviation	3.51%	1.06%	0.34%	-2.74%	-2.17%	6.26%
Total Pop.	Hispanic/Latino	53%	53%	39%	59%	53%	51%
	NH White	42%	42%	54%	33%	41%	42%
	NH Black	1%	0%	0%	1%	1%	1%
	NH Asian/Pac.Isl.	3%	2%	4%	3%	2%	3%
	NH Native Amer.	2%	3%	2%	3%	2%	2%
Citizen Voting Age Pop	Total	1,270	1,180	1,533	1,276	1,278	6,536
	Hisp	29%	40%	19%	39%	43%	33%
	NH White	63%	56%	73%	58%	49%	61%
	NH Black	1%	0%	0%	0%	1%	0%
	Asian/Pac.Isl.	7%	3%	8%	3%	6%	5%
Voter Registration (Nov 2020)	Total	1,053	1,063	1,270	827	1,086	5,299
	Latino est.	34%	36%	29%	43%	37%	35%
	Spanish-Surnamed	32%	35%	27%	41%	35%	33%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	0%	0%	2%	1%	2%	1%
	NH White est.	69%	68%	74%	61%	64%	68%
Voter Turnout (Nov 2020)	Total	782	828	1,040	591	809	4,050
	Latino est.	30%	31%	26%	37%	33%	31%
	Spanish-Surnamed	29%	30%	24%	36%	32%	29%
	Asian-Surnamed	0%	0%	0%	0%	2%	1%
	Filipino-Surnamed	0%	0%	2%	1%	2%	1%
	NH White est.	69%	68%	74%	61%	64%	68%
Voter Turnout (Nov 2018)	Total	544	575	726	359	537	2,741
	Latino est.	25%	27%	19%	33%	26%	25%
	Spanish-Surnamed	24%	27%	18%	33%	26%	25%
	Asian-Surnamed	0%	0%	0%	0%	2%	0%
	Filipino-Surnamed	0%	0%	2%	1%	1%	1%
	NH White est.	74%	71%	80%	64%	70%	73%
Age	age0-19	35%	31%	30%	32%	24%	31%
	age20-60	47%	47%	50%	50%	49%	49%
	age60plus	18%	22%	20%	18%	27%	20%
Immigration	immigrants	10%	20%	9%	12%	21%	14%
	naturalized	40%	39%	40%	39%	39%	39%
Language spoken at home	english	65%	65%	74%	58%	70%	66%
	spanish	29%	34%	21%	41%	30%	31%
	asian-lang	1%	0%	1%	1%	0%	0%
	other lang	5%	0%	4%	1%	0%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	21%	26%	12%	30%	15%	21%
Education (among those age 25+)	hs-grad	56%	58%	53%	45%	54%	53%
	bachelor	13%	11%	16%	11%	9%	12%
	graduatedegree	7%	4%	8%	4%	2%	5%
Child in Household	child-under18	48%	43%	41%	44%	28%	41%
Pct of Pop. Age 16+	employed	61%	64%	58%	61%	52%	59%
Household Income	income 0-25k	32%	25%	28%	30%	24%	28%
	income 25-50k	28%	25%	26%	28%	31%	28%
	income 50-75k	12%	15%	11%	12%	17%	13%
	income 75-200k	24%	32%	27%	23%	22%	25%
	income 200k-plus	5%	3%	8%	7%	6%	6%
Housing Stats	single family	83%	93%	84%	86%	93%	87%
	multi-family	17%	7%	16%	14%	7%	13%
	rented	38%	24%	34%	41%	30%	34%
	owned	62%	76%	66%	59%	70%	66%

Total population data from California's adjusted 2020 Census data. Citizen Voting Age Population, Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data. Turnout and Registration data from California Statewide Database ("Latino" figures calculated by NDC using Census Bureau's Latino undercount by surname estimate).

**EXETER CITY COUNCIL ACTION MINUTES  
DECEMBER 14, 2021**

**A closed session of the City Council, City of Exeter was held on Tuesday, December 14, 2021, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.**

**COUNCIL PRESENT:** Barbara Sally, Frankie Alves, Steve Garver, Dave Hails, and Justin Mills

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Adam Ennis, Julia Lew

**A. CALL TO ORDER CLOSED SESSION**

Mayor Sally called the closed session to order at 6:30 p.m.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

Mayor Sally requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

Mayor Sally adjourned to closed session at 6:31 p.m.

1. 54956.9(d)(4) Potential Initiation of Litigation by the City: One Case
2. 54957.6 Conference with Labor negotiators  
Agency Negotiator: Adam Ennis  
Employee Groups: CLOCEA and unrepresented employees

**A regular session of the City Council, City of Exeter was held on Tuesday, December 14, 2021, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.**

**COUNCIL PRESENT:** Barbara Sally, Frankie Alves, Steve Garver, Dave Hails, and Justin Mills

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Rainbow Moore, Lisa Wallis-Dutra, Shonna Oneal, and Eekhong Franco

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

Mayor Sally called the regular session to order at 7:00 p.m. City Attorney Julia Lew reported on a motion made by Council Member Garver, seconded by Mayor Pro Tem Alves and unanimously carried to adopt Resolution 2021-35 authorizing the City's execution of participation forms for the City of Exeter to be eligible to receive settlement funds from national opioid litigation.

**E. PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was given by Council Member Hails and an invocation was given by Pastor Gabe Gary.

**F. PUBLIC COMMENTS:**

Mayor Sally requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

No public comments were presented.

**G. SPECIAL PRESENTATIONS (if any):**

- a. **Presentation of Resolution of Commendation to Rocky Hill Triathlon for installation of Disc Golf Course at Unger Park** – Mayor Sally presented a Resolution of Commendation to Rocky Hill Triathlon for installation of a Disc Golf Course at Unger Park. Public Works Director Daymon Qualls provided additional information regarding the ongoing support of Rocky Hill Triathlon.

**H. CONSENT CALENDAR:**

It was moved by Mayor Pro Tem Alves, seconded by Council Member Mills and unanimously carried that the items on the Consent Calendar be approved as presented.

1. Approve regular and special minutes of November 9, 2021, and November 18, 2021
2. Payment of Bills
3. Payroll: November 12, 2021 and November 26, 2021
4. Treasurer's Report: September 2021
5. Adopt Resolution 2021-30 In Support Of The Water Infrastructure Funding Act of 2022 that Assemblyman Mathis is planning to introduce next year.
6. Approval of, and authorization for the City Administrator to execute, a Carnegie Building facility use agreement with Community Services Employment Training (CSET) for their use in providing CSET managed senior services July 1, 2021 through June 30, 2023 subject to minor conforming and clarifying changes acceptable to the City Attorney.
7. Affirm emergency repairs on the City's water distribution system completed by Lyles Utility Construction, LLC of Fresno, CA and authorize payment in the amount of \$142,013.52 for said repairs.
8. Adopt Resolution 2021-31 Reaffirming Its Proclamation of a Local Emergency, Re-Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Re-Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) Days Pursuant to Brown Act Provisions.
9. Update of COVID-19 status and review the need to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days.
10. Award the purchase of two police vehicles in the amount of approximately \$105,365.66 and authorize the City Administrator to execute an agreement with Monarch Ford, piggybacking the Department of General Services California Multiple Award Schedules (CMAS) competitively bid agreements.
11. Approve a street closure request for the route along Rocky Hill to Pine to G to Industrial and Glaze, along with no parking on Pine, from 7:45 a.m. to 1:00 p.m. on March 12, 2022, for the Rocky Hill Triathlon event subject to the conditions presented.
12. Approve a Request of Street Closures for the Exeter Lions New Year's Eve Celebration including: 1) the Doo Dah Parade on Pine Street from F Street to the Oval on C Street and back from 6:00 p.m. to 7:00 p.m., 2) a beer garden, vendors, games and live music on E Street between Palm and Pine and children's activities between Pine and Maple, including Mixture Park, from 5:00 p.m. to 10:00 p.m. and 3) fireworks show on F Street between Palm and Pine from 9:00 p.m. to 10:00 p.m. on December 31, 2021 subject to the conditions presented by staff.
13. Adopt Resolution 2021-32 approving modifications to the 2021/22 fiscal year Personnel Allocation to reflect the following: 1) Removing the half-time Office Assistant from and adding a Deputy City Clerk/Personnel Officer to the Administration Department; 2) Removing the Recreation Supervisor and the Temporary Office Assistant from and adding a Recreation Coordinator to the Recreation Department; 3) Adding an Office Assistant to the Finance Department; and 4) Removing the half-time Office Assistant from and adding a Records Clerk to the Police Department; and adopt Resolution 2021-33 approving modifications to the 2021/22 salary schedule to reflect the following: 1) Adding the classification and setting the salary range of a Recreation Coordinator; 2) Adding a Recreation Leader to the hourly schedule and setting the rate of pay; and 3) Modifying the Clerk Dispatcher title to Records Clerk.

**I. INDIVIDUAL BUSINESS ITEMS**

1. **Public Hearing for proposed Solid Waste rate increases needed to comply with the new Organics Recycling Law (SB 1383) requirements which take effect January 1, 2022, and Adoption of Resolution 2021-34, Adjusting Solid Waste Rates for the City of Exeter.** Public Works Director Daymon Qualls provided a report for Council's review and consideration. Mayor Sally opened the public hearing at 7:21 p.m.

**ACTION MINUTES  
EXETER CITY COUNCIL  
Page 3, DECEMBER 14, 2021**

Paul Evans addressed the Council regarding his request for a can replacement and to inquire about the replacement can being provided by Mid Valley by their damage is in writing. City Clerk Shonna Oneal reported that a written communication for the Council was received from Marie Salazar. With no further comments, Mayor Sally closed the public hearing at 7:24 p.m. Ms. Oneal reported that the City of Exeter has approximately 3,497 serviced properties and a 50% plus one, or 1750 protests would constitute a valid protest and prevent passage of the new solid waste rates. Ms. Oneal further reported that the City received 3 written protest letters, 7 mailings were returned as not deliverable, unable to forward, vacant, etc. for reasons stated in the summary spreadsheet available for review. Lastly, Ms. Oneal reported the number of protest letters received failed to meet the 50% & plus one threshold required to constitute a valid protest to prevent passage of the new solid waste rates. With no further discussion, it was moved by Council Member Mills, seconded by Mayor Pro Tem Alves and unanimously carried to adopt Resolution 2021-34 as presented.

2. **Receive the Fiscal Year 2020/2021 Audited Financial Statements for the City of Exeter, review the financial condition of the City, and provide feedback.** Finance Director Rainbow Moore provided a PowerPoint presentation highlighting the audit results for the 2020/2021 Fiscal Year. Following brief discussion, no action was requested, or taken.
3. **Authorize the City Administrator to execute an agreement with Mid Valley Disposal of Kerman, for Residential and Commercial Garbage, Recyclable Material, and Organics Waste Collections Services in the City of Exeter beginning January 1, 2022 for a term of 10 years (with two optional 5 year extensions), with potential annual increases based on the Consumer Price Index (a maximum of 5% annually), at an approximate initial annual cost of \$1,155,840 based on the current number and type of services provided subject to minor conforming and clarifying changes acceptable to the City Attorney.** Public Works Director Daymon Qualls provided a report for Council's review and consideration. City Attorney Julia Lew reported the reason for the minor clarifying change was due to potential insurance modifications that the City's insurance company is recommending. Following discussion, it was moved by Council Member Garver, seconded by Council Member Mills and unanimously carried to authorize the City Administrator to execute an agreement with Mid Valley Disposal of Kerman as presented subject to minor conforming and clarifying changes acceptable to the City Attorney.

**J. CITY COUNCIL ITEMS OF INTEREST**

Council Member Garver reported he drove by the City's parks and recommended the landscaping needs be reviewed. Council Member Mills reported the Tulare County Economic Development Corporation was cancelled last week, but he would be attending the rescheduled meeting tomorrow. Mayor Pro Tem Alves reported he attended the TCAG retreat last Monday, Spirit of the Holidays and the Christmas open houses. Council Member Hails reported he attended the Tooleville meeting. Mayor Sally reported on attending the Ambassadors luncheon.

**K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

City Administrator Adam Ennis provided a brief update on City projects and upcoming events in the City.

**L. ADJOURN REGULAR MEETING**

Mayor Sally adjourned the regular meeting at 8:11 p.m.

Shonna Oneal City Clerk

Approved on 12/02/2021 for Payments Through 12/02/2021

Vendor Name	Description	Amount
AAA QUALITY SERVICES	PTY RNTL-11/21-12/18/21	105.30
ADAM GONZALES	REFUND FOR C.U.P APP	975.00
AFLAC	NOVEMBER 2021 AFLAC PREM	3,267.68
AMERICAN BUSINESS MACHINES	CH-B RATE OVG11/24-12/23	1,186.46
BILLIE S TALLEY INC	8 POINT HATS	1,705.17
BLUE SHIELD OF CALIFORNIA	12/01-12/31/2021	22,885.63
BOOT BARN INC.	BLACK POWER TRAIN MID AL	250.00
C.L.E.A.	DEC 2021 LT DISABILITY	73.50
CALIFORNIA BUSINESS MACHINES	PW-11/22-12/21/21	94.79
CALIFORNIA DEPARTMENT OF TAX	TAX IMPLEMENTATION	2,260.75
CENTRAL VALLEY SWEEPING LLC	NOV STREET SWEEP	3,350.00
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE	1,198.50
EMD NETWORKING SERVICES, INC.	MARIES PHONE PROBLEMS	417.83
EWING IRRIGATION PRODUCTS INC	9V ALKALINE INDUST	391.80
EXETER IRRIGATION & SUPPLY	BERMAD CONTINUE AIR VENT	159.58
EXETER MERCANTILE CO.	BEN INT S-G BASE1 GL	310.74
FRESNO OXYGEN	STD LRG FOWS CYLS	116.88
FRONTIER CALIFORNIA INC.	5139-11/16-12/15/2021	756.35
FUSION CLOUD SERVICES LLC	3346-11/18-12/17/2021	256.32
GONZALEZ/ JOSE	WATER REFUND	52.98
GOVERNMENT REVENUE SOLUTIONS	NOV 2021 SUPP	2,979.06
GRADY/ DEBRA	WATER REFUND	62.77
HIGH SIERRA LUMBER CO.	60 LB MORTOR MIX	16.48
KRC SAFETY CO INC.	0.80 HIP WITH OVERLAY- C	210.63
LEAF CAPITAL FUNDING LLC	CH- KYOCERA TA4002I	169.02
MADEWELL/ EDDIE	WATER REFUND	80.95
MID VALLEY DISPOSAL, LLC	OCT MID VALLEY	81,753.94
MOONLIGHT MAINTENANCE	NOV PD OFFICE CLEANING	1,797.00
MOSS/ ELIZABETH	WATER REFUND	65.09
MUSTARD SEED	WATER REFUND	2.19
OFFICE DEPOT	TOILET TISSUE	321.88
PACE SUPPLY CORP.	1CTS PJ X COMP PEP PJ	6,255.82
PRECISION EMPRISE LLC	SIDE WALK OFFSET REPAIR	1,000.00
PRINCIPAL LIFE INSURANCE CO.	DECEMBER PREMIUMS-32	3,977.23
PRUDENTIAL OVERALL SUPPLY	11/18/21 UNIFORM SERVI	109.45
QUAD KNOPF ENGINEERING	210362 EXETER 2020 URBAN	7,682.72
ROMAN CATHOLIC BISHOP	11/12/21 ARROYO DONATION	36.00
SCHWAB/ DEBORAH ANN	WATER REFUND	141.83
SELF-HELP ENTERPRISES	AUGUST CLIENT EXPENDITUR	441.57
SERAFINES CATERING	PD CHRISTMAS CATERING	1,302.15
SIMMONS TIRE SERVICE	ST235/80R16/10 HERC	315.50
SOUTHERN CALIFORNIA EDISON	9143-9/9-10/10/21	38,172.20
STANDARD INSURANCE CO.	DECEMBER 2021 LIFE INS	2,049.57
TELSTAR INSTRUMENTS INC	FAN KIT AND FUSES	1,117.59
TU CO TREASURER-TAX COLLECTOR	2021 TAXES/ PETERSON, J	1,061.18
UNIVAR SOLUTIONS USA INC	WELL#6 SOD HYPO 12.5%	810.41
VALLEY EXPETEC	DECEMBER MONTHLY AGREEM	5,865.84
VALLEY GREEN LANDSCAPE	NOV CITY PARK MAINT	8,258.00



Approved on 12/16/2021 for Payments Through 12/16/2021

Vendor Name	Description	Amount
AMERICAN BUSINESS MACHINES	CRATRIDGE 055 H BLACK	20.12
AT&T	NOV LIVE SCAN	397.69
AT&T MOBILITY	11/3-12/3/21	397.08
BEN-E-LECT INC.	JAN 2022 ADMIN CLAIMS	3,406.76
BUZZ KILL PEST CONTROL	NOV PEST CONTROL	163.00
CALIFORNIA BUSINESS MACHINES	CH-BASE CHARGE	125.88
CENTRAL CAL WATERWORKS, INC	DECEMBER 2021 WWTP	6,233.33
COLLINS & SCHOETTLER	NOV 2021 PLANNING	2,650.00
CRAIGS AUTO PARTS	208 FORD EXPEDITION	1,627.51
CULLIGAN	NOV PD WATER SERVICE	138.55
EXETER IRRIGATION & SUPPLY	PVC EASY -FIX COUPLER	62.38
EXETER MOTORS, INC.	SOCKET AND WIRE	940.27
FOOTHILLS SUN-GAZETTE	PN:1099-44K, PUB	2,428.80
FRONTIER CALIFORNIA INC.	5714-12/04-01/03/22	84.17
GOPHER GETTER	GOPHER CONTROL MONTHLY	660.00
HIGH SIERRA LUMBER CO.	60 LB MOTOR MIX	16.48
INTERSTATE BATTERIES, DBA	EXCISE BAT FEE	149.64
JACK GRIGGS INC	OCTOBER 2021 GAS	9,479.44
LEAF CAPITAL FUNDING LLC	CH-KYOCERA TA2552CI	104.89
LISA JOYCE WILLIAMS	BACKGROUND INVEST MARX	900.00
MCCORMICK KABOT JENNER & LEW	OCT LEGAL FEES	3,294.00
MCGEE REFRIGERATION INC	HONEY WELL THERMOSTAT	706.42
MID VALLEY DISPOSAL, LLC	NOV MID VALLEY	81,604.31
OFFICE DEPOT	2600 SERIES SPEAKER	31.23
PENA'S DISPOSAL INC	NOV PD SHREDDING SERVICE	137.98
PRUDENTIAL OVERALL SUPPLY	12/02/21 UNIFORM SERV	378.94
QUAD KNOFF ENGINEERING	200186 THE GROVE	2,972.94
ROGERS, ANDERSON, MALODY &	AUDIT SERVICE-FY20-21	5,500.00
SELECT AUTO REPAIR & SMOG	08 FORD EXPEDITION	81.50
SELF-HELP ENTERPRISES	NOV LOAN PORT DEFE/AMO	3,101.00
SEQUOIA APPAREL, INC	PORT AUTHORITY FLEECE	1,170.31
SERVICEMASTER BY BENEVENTO	CARPET CLEANING	1,948.07
SILVER & WRIGHT LLP	NOV 352 G	3,256.13
SIMMONS TIRE SERVICE	11R22.5 KELLY LHS	1,074.10
SOUTHERN CALIFORNIA EDISON	7269-11/01-11/30/2021	11,753.89
SOUTHERN CALIFORNIA GAS CO.	0493-10/27-11/29/21	890.78
T-MOBILE USA INC	MOBILE SERV 9/21-10/21/2	916.55
TERMINIX INTERNATIONAL COMPANY	LIQUID TERMITTE TREATMENT	2,914.00
TF TIRE AND SERVICE	225/50 R17 BST ECOPIA EP	1,485.08
TOLBERT/ GAVIN	GROUND TREE STUMP AT PLA	200.00
TOWN & COUNTRY CAR WASH	NOVEMBER CAR WASH	5.00
TU CO ENVIRONMENTAL HEALTH	1906 W MYER AVE WWTP	516.00
TULARE COUNTY	OCT- MAIL DELINO/WATER	7,297.77
UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5 LIQ	420.21
US BANK N.A.	NOV CUSTODY CHARGE	35.00
VAST NETWORKS	DECEMBER UTILITY SYSTEM	1,000.00
VERIZON WIRELESS	PD-10/29-11/28/21	1,415.08
	Final Totals...	164,092.28

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF THE SIERRA				
001548	AAA QUALITY SERVICES	84052	12/30/21	105.30
003703	ADVENTIST HEALTH TULARE	84053	12/30/21	1,725.00
003435	AMERICAN BUSINESS MACHIN	84054	12/30/21	14.84
002493	AVENU INSIGHTS & ANALYTI	84055	12/30/21	2,979.06
003427	BASIC	84056	12/30/21	30.00
000901	BLUE SHIELD OF CALIFORNI	84057	12/30/21	29,397.13
001240	C.L.E.A.	84058	12/30/21	73.50
002835	CALIFORNIA BUSINESS MACH	84059	12/30/21	83.26
000324	CALPERS	84060	12/30/21	193.68
003393	CHARTER COMMUNICATIONS	84061	12/30/21	159.64
000860	CITY OF EXETER	84062	12/30/21	1,795.31
004096	COLANTUONO, HIGHSMITH &	84063	12/30/21	41.89
001595	CSJVRMA	84064	12/30/21	87,159.00
002030	DASH MEDICAL GLOVES, INC	84065	12/30/21	439.12
000222	DEPT OF JUSTICE	84066	12/30/21	363.00
002329	DURKEE/ MARK	84067	12/30/21	75.00
002640	EMD NETWORKING SERVICES,	84068	12/30/21	354.53
005081	ESTEVAN FELIX	84069	12/30/21	75.00
003074	FRONTIER CALIFORNIA INC.	84070	12/30/21	756.29
005080	GALANTE BROS. ENTERPRISE	84071	12/30/21	14,784.54
003365	LEAF	84072	12/30/21	169.02
000194	MOONLIGHT MAINTENANCE	84073	12/30/21	1,797.00
003662	PRINCIPAL LIFE INSURANCE	84074	12/30/21	4,476.29
005079	RCN TECHNOLOGIES-C/O U.S	84075	12/30/21	1,356.52
000151	SOUTHERN CALIFORNIA EDIS	84076	12/30/21	16,801.78
000126	STANDARD INSURANCE CO.	84077	12/30/21	2,130.83
003661	TRENT CULLUM	84078	12/30/21	15.00
000178	TULARE COUNTY	84079	12/30/21	6,123.50
002055	VALLEY EXPETEC	84080	12/30/21	6,628.27
BANK OF THE SIERRA				180,103.30
				***

PERIOD 1 DATING 11/22/2021-12/05/2021 CHECK DATE 12/10/2021  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
49597	144.00	CLOCEA	4	1
49598	627.00	EXETER POLICE OFFICER AS 3	3	1
49599	172.59	EXETER POLICE OFFICER AS 3A	3A	1
49600	4,558.66	ENNIS/ADAM	206	1
49601	2,674.10	ONEAL/SHONNA N	203	1
49602	920.51	CARTER/AMY JO	502	1
49603	1,355.79	CORREA/BIANCA	630	1
49604	1,364.95	HERNANDEZ/XOCHITL	306	1
49605	3,154.36	PARK MOORE/YUN GYUNG	703	1
49606	402.40	SANCHEZ/CESILIA	307	1
49607	1,955.10	FRANCO/EEKHONG	304	1
49608	1,575.60	PHILLIPS/ZACHARY	705	1
49609	1,402.15	CARRETERO/VANESSA	402	1
49610	2,734.84	CORREA/GABRIEL JR	436	1
49611	1,058.32	CORREA/GABRIEL JR	436	2
49612	1,629.93	CULLUM/TRENT	444	1
49613	895.12	CULLUM/TRENT	444	2
49614	2,805.68	DURKEE/MARK	404	1
49615	1,362.95	DURKEE/MARK	404	2
49616	1,755.47	EHEVARRIA/TYLER J	443	1
49617	895.12	EHEVARRIA/TYLER J	443	2
49618	1,954.35	FELIX/ESTEVAN	704	1
49619	696.52	FELIX/ESTEVAN	704	2
49620	2,510.75	GIEFER/MICHAEL DAVID	438	1
49621	1,165.07	GIEFER/MICHAEL DAVID	438	2
49622	2,457.67	GUZMAN/TIMOTHY CHARLES	410	1
49623	1,045.66	GUZMAN/TIMOTHY CHARLES	410	2
49624	3,353.50	HALL/JOHN T	406	1
49625	2,443.10	HAMPTON/JUSTIN	446	1
49626	914.22	HAMPTON/JUSTIN	446	2
49627	2,480.68	INGLEHART/BRETT A	411	1
49628	2,026.82	PHHELPS/KEVIN M	429	1
49629	1,053.43	PHHELPS/KEVIN M	429	2
49630	1,338.26	PRIDEAUX/TRACI	448	1
49631	1,006.42	PRIDEAUX/TRACI	448	2
49632	2,471.26	YARBER/ISABEL	422	1
49633	1,340.07	ALDRIDGE/GARY	618	1
49634	1,365.30	ARROYO/MARIE	623	1
49635	998.87	BRASSFIELD/TRAVIS	619	1
49636	1,657.13	ESFINOLA/DANIEL M	602	1
49637	56.37	GOLDSTROM/NORMAN	629	1
49638	1,591.46	HUGGINS/KYLE AARON	621	1
49639	2,918.98	QUALLS/DAYMON	607	1
49640	1,507.96	RAMIREZ/JUAN	608	1
49641	512.76	WENDT/EDDIE	626	1
49642	1,344.11	MILLAN/MARCUS	622	1
49643	991.40	MILLER/JAMES	624	1
49644	1,224.97	QUITROZ/PATRICK P	512	1

PERIOD 1 DATING 11/22/2021-12/05/2021 CHECK DATE 12/10/2021  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
49645	2,096.40	HAYES/CURTIS W	437	1 STUB ONLY
49646	1,065.86	HAYES/CURTIS W	437	2 STUB ONLY

TOTALS FOR CHECK FORM: STUB

NEGOTIABLE CHECKS	COUNTS
0.00 *EMPLOYEE CHECKS	0
0.00 *VENDOR CHECKS	0
0.00 *BANK CHECKS	0
0.00 **TOTAL NEGOTIABLE CHECKS	0

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0
0.00 **TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

78,090.40 *DIRECT DEPOSIT STUBS	47
943.59 *VENDOR DIR DEF STUBS	3

PERIOD 2 DATING 12/06/2021-12/19/2021 CHECK DATE 12/24/2021  
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
49647	144.00	CLOCEA	4	1 VENDOR STUB ONLY
49648	684.00	EXETER POLICE OFFICER AS 3	3	1 VENDOR STUB ONLY
49649	188.28	EXETER POLICE OFFICER AS 3A	3A	1 VENDOR STUB ONLY
49650	4,597.09	ENNIS/ADAM	206	1 STUB ONLY
49651	2,714.06	ONEAL/SHONNA N	203	1 STUB ONLY
49652	1,372.82	CARTER/AMY JO	502	1 STUB ONLY
49653	1,382.98	CORREA/BIANCA	630	1 STUB ONLY
49654	740.91	HERNANDEZ/XOCHITL	306	1 STUB ONLY
49655	2,626.86	HERNANDEZ/XOCHITL	306	2 STUB ONLY
49656	3,154.36	PARK MOORE/YUN GYUNG	703	1 STUB ONLY
49657	665.66	SANCHEZ/CESILIA	307	1 STUB ONLY
49658	2,292.59	FRANCO/EEKHONG	304	1 STUB ONLY
49659	1,575.60	PHILLIPS/ZACHARY	705	1 STUB ONLY
49660	207.79	CANALES/MICHAEL W	430	1 STUB ONLY
49661	1,407.29	CARRETERO/VANESSA	402	1 STUB ONLY
49662	3,265.07	CORREA/GABRIEL JR	436	1 STUB ONLY
49663	1,367.66	CULLUM/TRENT	444	1 STUB ONLY
49664	2,360.61	DURKEE/MARK	404	1 STUB ONLY
49665	1,496.23	EHEVARRIA/TYLER J	443	1 STUB ONLY
49666	2,500.58	FELIX/ESTEVAN	704	1 STUB ONLY
49667	2,186.27	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
49668	2,367.35	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
49669	3,397.64	HALL/JOHN T	406	1 STUB ONLY
49670	2,128.68	HAMPTON/JUSTIN	446	1 STUB ONLY
49671	2,480.68	INGLEHART/BRETT A	411	1 STUB ONLY
49672	231.69	MACLEAN/JANET L	413	1 STUB ONLY
49673	1,049.78	MARK/CHRIS	706	1 STUB ONLY
49674	2,655.18	PHILIPS/KEVIN M	429	1 STUB ONLY
49675	1,035.93	PRIDEAUX/TRACI	448	1 STUB ONLY
49676	2,476.46	YARBER/ISABEL	422	1 STUB ONLY
49677	952.89	ALDRIDGE/GARY	618	1 STUB ONLY
49678	1,370.55	ARROYO/MARIE	623	1 STUB ONLY
49679	1,641.31	BRASSFIELD/TRAVIS	619	1 STUB ONLY
49680	1,662.38	ESPINOLA/DANIEL M	602	1 STUB ONLY
49681	9.87	GOLDSTROM/NORMAN	629	1 STUB ONLY
49682	1,591.46	HUGGINS/KYLE AARON	621	1 STUB ONLY
49683	2,580.90	QUALLS/DAYMON	607	1 STUB ONLY
49684	1,605.07	RAMIREZ/JUAN	608	1 STUB ONLY
49685	329.62	WENDT/EDDIE	626	1 STUB ONLY
49686	1,249.88	MILLAN/MARCUS	622	1 STUB ONLY
49687	991.40	MILLER/JAMES	624	1 STUB ONLY
49688	680.91	MIRWALD/PHILIP	625	1 STUB ONLY
49689	1,230.22	QUIROZ/PATRICK P	512	1 STUB ONLY
49690	2,399.76	HAYES/CURTIS W	437	1 STUB ONLY

**City of Exeter  
Agenda Item Transmittal**

**Meeting Date:** January 11, 2022

**Agenda Item Number:** 14

**Wording for Agenda:** Adopt Resolution 2022-01 authorizing the City Administrator to sign and file, for and on behalf of the City of Exeter, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of a Drinking Water System Improvement Project.

**Submitting Department:** Public Works  
**Contact Name:** Daymon Qualls  
**Phone Number:** 559.592.3318  
**Email:** dqualls@exetercityhall.com

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

**City Administrator  
(Initials Required)**

*ABQ*

**Department Recommendation:** Staff recommends that the Council adopt Resolution 2022-01 authorizing the City Administrator to sign and file, for and on behalf of the City of Exeter, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of a Drinking Water System Improvement Project.

**Summary/Background:**

The Safe and Affordable Funding for Equity and Resilience (SAFER) program is a CA-wide initiative that was enacted to ensure all small water systems are able to provide safe potable drinking water to their communities for the foreseeable future. The Public Works Department seeks to acquire such grant funding to facilitate a drinking water system improvement project. Assistance in the application process will be provided by the Rural Community Assistance Corporation (RCAC), a 3<sup>rd</sup> party non-profit organization that provides free, no cost Technical Assistance (TA) to small water systems. As part of the application process, the State Water Resources Control Board's Department of Financial Assistance requires that the entity seeking funding designate an "Authorized Representative" to represent and sign on behalf of the entity.

**Overview of the Funding Process:**

Financial assistance through the SAFER program can fund a wide variety of safe drinking water projects. Funding is typically a two-part process:

1. Initial project funding via Planning Application (**current part of process**) – The Planning Application must first be submitted to the SWRCB clearly outlining the need for the project, as well as the estimated cost and time schedule. Once approved, the grant-seeking entity receives an initial portion of the grant to pay for the Planning Study, engineering services, environmental studies, design drawings (etc.).
2. Full project funding via Construction Application – Once the Planning Study is complete, the entity must then submit a Construction Funding Application to receive the full amount of funding for project construction.

The following is a list of system needs for evaluation during the Planning Application process for this project:

- The City needs a new water storage tank(s) to achieve adequate safe drinking water supply to the community during periods of high-water use/demand. The current 100,000-gallon tank does not meet storage needs.
- The City needs hydrant replacement to properly perform unidirectional flushing to promote water quality, reduce coliform incidents and reduce DBP levels by using new dry barrel style hydrants, and any ancillary safety devices (i.e., backflow meters, blow-off valves, auto flush valves, etc).
- The City needs isolation valves to properly isolate sections of main lines while performing unidirectional flushing to promote water quality, reduce coliform incidents, and reduction of DBP levels.
- The City needs a new SCADA system with updated radio-telemetry equipment to serve six (6) water wells, and two planned (2) water storage tanks.
- The system needs dedicated sample taps allowing for better collection of coliform and other drinking water distribution system sampling requirements. Collection and analysis would be more controlled, and the dedicated taps would provide better data for future sample events.
- The City may also need a new ground water well to help meet demands during peak usage, allowing for rotation of this and existing well sources and contributing to resiliency post emergency response events.
- The City needs auxiliary power for six (6) existing and operating wells addressing system resiliency.

**Fiscal Impact:** There is no fiscal impact related to this item. There will also be no fiscal impact related to the SAFER funding, as Exeter, for the purpose of this particular grant funding, may be considered a “disadvantaged community” and could therefore be eligible for full grant funding (does not require repayment). If it’s determined that the City does not meet the criteria for a “disadvantaged community” and is not eligible for full grant funding, staff will not proceed with this project until such time as an appropriate funding source can be secured, or the project is encumbered as part of the City’s capital improvement budget.

**Prior Council/Board Actions:** None

**Attachments:** Resolution 2022-01 - Authorizing the City Administrator to sign and file, for and on behalf of the City of Exeter, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of a Drinking Water System Improvement Project.

**Environmental Clearance:** Not applicable for this application. Would be conducted as part of the planning process for the selected project if funding is provided.

<p><b>Recommended motion to be made by Council/Board:</b> I move to adopt Resolution 2022-01 authorizing the City Administrator to sign and file, for and on behalf of the City of Exeter, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of a Drinking Water System Improvement Project.</p>
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**RESOLUTION 2022-01**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AND FILE, FOR AND ON BEHALF OF THE CITY OF EXETER, A FINANCIAL ASSISTANCE APPLICATION FOR A FINANCING AGREEMENT FROM THE STATE WATER RESOURCES CONTROL BOARD FOR THE PLANNING, DESIGN, AND CONSTRUCTION OF A CITY OF EXETER DRINKING WATER SYSTEM IMPROVEMENT PROJECT**

**WHEREAS**, the City of Exeter may be eligible to receive full State grant funding for a drinking water system improvement project; and

**WHEREAS**, certain applications and agreements need to be executed with the State Water Resources Control Board before such funds can be claimed; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Exeter, State of California, that the Council does hereby authorize the City Administrator (the “Authorized Representative”) to sign and file, for and on behalf of the City of Exeter, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of a Drinking Water System Improvement Project (the “Project”).

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the City of Exeter in carrying out the City’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the City and compliance with applicable state and federal laws.

The foregoing resolution was adopted upon a motion of Council Member \_\_\_\_\_, and seconded by Council Member \_\_\_\_\_, and carried by the following vote at the City Council meeting held on January 11, 2022.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Barbara Sally, Mayor

ATTEST:

\_\_\_\_\_  
Shonna Oneal, City Clerk

**City of Exeter  
Agenda Item Transmittal**

**Meeting Date:** January 11, 2022

**Agenda Item Number:** 15

**Wording for Agenda:** Adopt Resolution 2022-02 Reaffirming Its Proclamation of a Local Emergency, Re-Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Re-Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) Days Pursuant to Brown Act Provisions.

**Submitting Department:** Administration  
**Contact Name:** Adam Ennis/Shonna Oneal  
**Phone Number:** (559) 592-4539 or (559) 592-9244  
**Email:** [adam@exetercityhall.com](mailto:adam@exetercityhall.com) or [soneal@exetercityhall.com](mailto:soneal@exetercityhall.com)

<b>For action by:</b> <input checked="" type="checkbox"/> City Council
<b>Regular Session:</b> <input checked="" type="checkbox"/> Consent Calendar <input type="checkbox"/> Regular Item <input type="checkbox"/> Public Hearing
<b>Review:</b>  <b>City Administrator (Initials Required)</b>  

**Department Recommendation:**  
Staff recommends that the City Council consider and adopt Resolution 2022-02 Reaffirming Its Proclamation of a Local Emergency, Re-Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Re-Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) Days Pursuant to Brown Act Provisions.

**Summary:**  
On December 14, 2021, the City Council adopted Resolution 2021-31 Reaffirming Its Proclamation of a Local Emergency, Re-Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Re-Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) Days Pursuant to Brown Act Provisions. This resolution established the criteria necessary for the City to continue conducting teleconference meetings without compliance with the requirements of Government Code section 54953(b)(s) for a period of thirty (30) days.

Pursuant to AB 361, the City Council must re-consider if a state of emergency exists in the City to continue remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953 every thirty (30) days. Currently, State and local officials continue to promote social distancing measures and City's conference chambers limited capacity would present imminent risk to health and safety of attendees.

**Background:**  
During the past eighteen (18) months, the City Council and its Legislative bodies have been conducting teleconferencing meetings as allowed for pursuant to a series of executive orders, the most recent which expired September 30, 2021 (Executive Order N-08-021, issued June 11, 2021), waived all physical presence requirements under the Brown Act as a means of limiting the spread of COVID-19. Recently adopted State law, AB 361, extends the authority of public agencies to conduct meetings by teleconference, including video conference, without compliance with all of the Brown Act's limitations on such meetings, while the state of emergency resulting from the COVID-19 pandemic and accompanying recommendations for social distancing remain in place.

- Initial reliance on AB 361 requires the following:
- 1) There must be a proclaimed state of emergency; and
  - 2) One of the following circumstances exist:

- a. State or local officials have imposed or recommended measures to promote social distancing; or
- b. The legislative body has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees. See Government Code Section 54953(e)(1).

Both these conditions are presently satisfied. The Governor's State of Emergency Declaration, issued on March 4, 2020, and the City's declaration of local emergency issued March 24, 2020, remain in place and have not been lifted. In addition, State and local agencies continue to recommend social distancing as one of the measures to reduce the spread of COVID-19.

Once the initial invocation of AB 361 is made, continued reliance on AB 361 for subsequent meetings requires the following:

- 1) Either the proclaimed state of emergency remains active or state or local officials have imposed or recommended measures to promote social distancing; and
- 2) Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the legislative body, by majority vote, finds that it has reconsidered the circumstances of the emergency and at least one of the following circumstances exists:
  - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
  - b. State or local offices continue to impose or recommend measures to promote social distancing.

If a public agency invokes AB 361, the notice and participation requirements for teleconferenced meetings are as follows:

- 1) Each notice of the meeting and agenda must identify the means by which members of the public may access the meeting and offer public comment by either a call-in option or an internet-based service option;
- 2) Teleconferenced meetings must be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body;
- 3) Public comments cannot be required to be submitted in advance of the meeting (though this may remain an option);
- 4) The public must be able to attend the meeting via call-in option or internet-based service option;
- 5) The public must have an opportunity to address the legislative body directly and offer comment in real time via call-in option or internet-based service option;
- 6) If there is a disruption that prevents the public agency from broadcasting the meeting using the call-in option or internet-based service option, or if there is a disruption within the public agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the agenda until public access to the meeting via the call-in option or internet-based service option is restored; and
- 7) Where, as in Exeter, the legislative body does not provide a timed public comment period but takes public comment separately on each agenda item, it shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to be recognized for the purpose of providing public comment. See Government Code Section 54953(e)(2).

In light of AB 361, the continuing COVID-19 emergency, the continuing recommendations by the State and local officials of social distancing as one mechanism for preventing the spread of COVID-19, and the continued threats to health and safety posed by indoor public meetings with

large attendance, staff recommends that Council adopt the proposed resolution making the findings required to continue AB 361. In addition, continuing to follow social distancing guidelines will assist in minimizing the potential for outbreaks in the organization and subsequent scrutiny and actions taken by Cal OSHA based on their current requirements.

Doing so will allow City Council and its legislative bodies meetings to continue to occur by teleconference, without compliance with the teleconferencing requirements set out in Government Code Section 54953(b)(3) that would otherwise apply. The procedures currently set up for City Council meetings, which provide for public attendance and comment through a call-in or internet-based service option, satisfy the requirements of AB 361.

Continued reliance on AB 361 will require the Council to adopt a new resolution making required findings every 30 days. AB 361 will sunset on January 1, 2024.

**Fiscal Impact:** None.

**Prior Council/Board Actions:** On March 24, 2020 the Council adopted Resolution 2020-12 proclaiming the existence of a local emergency due to the novel coronavirus (COVID-19). On May 19, July 14, September 8, November 2 and December 8, 2020, and January 26, March 23, May 11, June 22, August 10, September 28, 2021, November 9 and December 14, 2021 Council approved to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for an additional 60 days. On September 28, October 26, November 18 and December 14, 2021, the Council adopted Resolutions 2021-21, 2021-24, 2021-29 and 2021-31 authorizing remote teleconferencing meetings pursuant to AB361.

**Attachments:** 1) Resolution 2020-12 - A Resolution Of The City Council Of The City Of Exeter Proclaiming The Existence Of A Local Emergency;  
2) Resolution 2021-21 Reaffirming Its Proclamation of a Local Emergency, Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) Days Pursuant to Brown Act Provisions; and  
3) Resolution 2021-24 Reaffirming Its Proclamation of a Local Emergency, Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) Days Pursuant to Brown Act Provisions.  
4.) Resolution 2021-29 Reaffirming Its Proclamation of a Local Emergency, Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) days Pursuant to Brown Act Provisions.  
5.) Resolution 2021-31 Reaffirming Its Proclamation of a Local Emergency, Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) days Pursuant to Brown Act Provisions.  
6.) Resolution 2022-02 Reaffirming Its Proclamation of a Local Emergency, Ratifying the Proclamation of a State of Emergency by AB 361 issued on September 16, 2021, and Authorizing Remote Teleconference Meetings of all Legislative Bodies of the City of Exeter for the Period of Thirty (30) days Pursuant to Brown Act Provisions.

**Recommended motion to be made by Council/Board:** I move to adopt Resolution 2022-02 as presented.

## RESOLUTION 2020-12

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease which the Centers of Disease Control and Prevention (CDC) consider to be a very serious public health threat with outcomes ranging from mild to severe sickness and death; and

WHEREAS, COVID-19 is easily transmissible from person to person and has spread globally to over 118 countries, infected more than 125,000, and killed more than 4,000 as of March 11, 2020 per the World Health Organization (WHO); and

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services declared a public emergency for COVID-19 beginning on January 27, 2020; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID -19 in the State; and

WHEREAS, on March 11, 2020, WHO made the assessment that COVID-19 can be characterized as a pandemic; and

WHEREAS, on March 12, 2020, Tulare County declared an emergency due to the confirmed case of COVID-19 at Sierra View Medical Center in the City of Porterville, thus enabling Tulare County to take extraordinary measures, and since that date there have been 2 more confirmed cases at Kaweah Delta Medical Center in the City of Visalia;

WHEREAS, between the dates of March 13, 2020 and March 17, 2020, various State and Federal authorities have recommended that gatherings of more than 250, 50, or even 10 people should be avoided at least until the end of March; and

WHEREAS, COVID-19 therefore will continue to cause conditions of peril to the health, safety, and welfare of person and property in the City of Exeter; and

WHEREAS, preparing for, responding to, mitigating, and recovering from the spread of COVID-19 requires the City to divert resources from normal day-to-day operations, and has and will continue to impose extraordinary requirements on and expenses to the City; and

WHEREAS, the City Council here finds that the above described conditions related to the COVID-19 outbreak does warrant and necessitate the proclamation of the existence of a local emergency in the City of Exeter;

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND DECLARED** by the City Council of the City of Exeter;

1. A local emergency is hereby proclaimed to exist throughout the City of Exeter.
2. The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Exeter.
3. As required by law, the City Council shall review the need to continue the state of emergency at least once every sixty (60) days until this Resolution is terminated.

**PASSED, ADOPTED AND APPROVED** this 24th day of March 2020 by the following vote:

AYES: Alves; Sally; Hails; Petty; and Waterman-Philpot

NOS: N/A

ABSTAIN: N/A

ABSENT: N/A

  
MAYOR

ATTEST:



\_\_\_\_\_  
CITY CLERK

## RESOLUTION 2021-21

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER REAFFIRMING ITS PROCLAMATION OF A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 ISSUED ON SEPTEMBER 16, 2021, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF ALL LEGISLATIVE BODIES OF THE CITY OF EXETER FOR THE PERIOD OF THIRTY (30) DAYS PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Exeter City Council is committed to preserving and nurturing public access and participation in meetings of all City of Exeter legislative bodies; and,

**WHEREAS**, all meetings of the City of Exeter legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the City of Exeter's legislative bodies conduct their business; and,

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(s), subject to the existence of certain conditions; and,

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme period to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and,

**WHEREAS**, it is further required that State or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

**WHEREAS**, such conditions now exist in the City, specifically, a State of Emergency has been proclaimed by the Governor of the State of California; and,

**WHEREAS**, State and local officials continue to promote social distancing measures and City's conference chambers limited capacity would present imminent risk to health and safety of attendees; and,

**WHEREAS**, the City does hereby reaffirm its proclamation of a local emergency due to the novel coronavirus (COVID-19) that has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and desires to reaffirm its local emergency and ratify the proclamation of emergency by the Governor of the State of California; and,

**WHEREAS**, as a consequence of the local emergency, the City does hereby find that the legislative bodies of the City of Exeter shall conduct their meetings without compliance with paragraph three (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph two (2) of subdivision € of section 54953; and,

**WHEREAS**, the City will give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including

an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and,

**WHEREAS**, the legislative body will not take any further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and,

**WHEREAS**, the legislative body will not require public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and,

**WHEREAS**, the legislative body will not close the public comment until the public comment period has elapsed or until a reasonable amount of time has elapsed as specified.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Exeter follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference; and,

SECTION 2. Reaffirmation of Local Emergency. The City hereby reaffirms that a local emergency now exists through the City, and that State and local officials continue to promote social distancing measures and City's conference chambers limited capacity would present imminent risk to health and safety of attendees; and,

SECTION 3. Ratification of Governor's Proclamation of a State of Emergency. The City hereby ratifies the Governor of the State of California's Proclamation of March 2, 2020; and,

SECTION 4. Remote Teleconference Meetings. The City Administrator and legislative bodies of City of Exeter are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and,

SECTION 5. Effective Date of Resolutions. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of October 28, 2021, or such time the Council adopts a subsequent resolution in accordance with Government Code section 54953 (e)(3) to extend the time during which the legislative bodies of City of Exeter may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

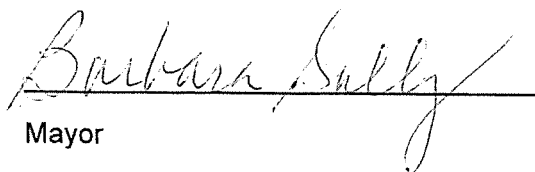
**Passed, approved, and adopted this 28<sup>th</sup> day of September 2021, by the following vote:**

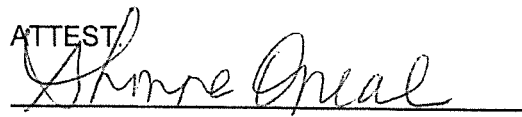
AYES: *Alves; Mills; Turner; Hails; and Sally*

NOES: *na*

ABSTAIN: *na*

ABSENT: *na*

  
\_\_\_\_\_  
Mayor

ATTEST  
  
\_\_\_\_\_  
City Clerk

## RESOLUTION 2021-24

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER REAFFIRMING ITS PROCLAMATION OF A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 ISSUED ON SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF ALL LEGISLATIVE BODIES OF THE CITY OF EXETER FOR THE PERIOD OF THIRTY (30) DAYS PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Exeter City Council is committed to preserving and nurturing public access and participation in meetings of all City of Exeter legislative bodies; and,

**WHEREAS**, all meetings of the City of Exeter legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the City of Exeter's legislative bodies conduct their business; and,

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(s), subject to the existence of certain conditions; and,

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme period to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and,

**WHEREAS**, it is further required that State or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

**WHEREAS**, the Exeter City Council previously adopted Resolution 2021-21 on September 28, 2021, finding that the requisite conditions exist for the legislative bodies of the City of Exeter to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and,

**WHEREAS**, as a condition of extending the use of provisions found in section 54953(e), the Exeter City Council must reconsider the circumstances of the state of emergency that exists in the City, and the Exeter City Council has done so; and

**WHEREAS**, emergency conditions persist in the City, specifically, a State of Emergency has been proclaimed by the Governor of the State of California; and,

**WHEREAS**, State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

**WHEREAS**, the City does hereby reaffirm its proclamation of a local emergency due to the novel coronavirus (COVID-19) that has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and desires to reaffirm its local emergency and ratify the proclamation of emergency by the Governor of the State of California; and,

**WHEREAS**, as a consequence of the local emergency, the City does hereby find that the legislative bodies of the City of Exeter shall continue to conduct their meetings without compliance with paragraph three (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph two (2) of subdivision (e) of section 54953; and,

**WHEREAS**, the City will give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and,

**WHEREAS**, the legislative body will not take any further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and,

**WHEREAS**, the legislative body will not require public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and,

**WHEREAS**, the legislative body will not close the public comment until the public comment period has elapsed or until a reasonable amount of time has elapsed as specified.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Exeter as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference; and,

SECTION 2. Reaffirmation of Local Emergency. The City hereby reaffirms that a local emergency now exists through the City, and that State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

SECTION 3. Ratification of Governor's Proclamation of a State of Emergency. The City hereby ratifies the Governor of the State of California's Proclamation of March 2, 2020; and,

SECTION 4. Remote Teleconference Meetings. The City Administrator and legislative bodies of the City of Exeter are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and,

SECTION 5. Effective Date of Resolutions. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of November 25, 2021, or such time the Council adopts a subsequent resolution in accordance with Government Code section 54953 (e)(3) to

extend the time during which the legislative bodies of the City of Exeter may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**Passed, approved, and adopted this 26<sup>th</sup> day of October 2021, by the following vote:**

AYES: *Hails; Mills; Alves*

NOES: *na*

ABSTAIN: *na*

ABSENT: *barver; Sally (inaudible)*

*Barbara Sally*  
Mayor

ATTEST:  
*Shirley Oreal*  
City Clerk

## RESOLUTION 2021-29

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER REAFFIRMING ITS PROCLAMATION OF A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 ISSUED ON SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF ALL LEGISLATIVE BODIES OF THE CITY OF EXETER FOR THE PERIOD OF THIRTY (30) DAYS PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Exeter City Council is committed to preserving and nurturing public access and participation in meetings of all City of Exeter legislative bodies; and,

**WHEREAS**, all meetings of the City of Exeter legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the City of Exeter's legislative bodies conduct their business; and,

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(s), subject to the existence of certain conditions; and,

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme period to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and,

**WHEREAS**, it is further required that State or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

**WHEREAS**, the Exeter City Council previously adopted Resolution 2021-21 on September 28, 2021 and Resolution 2021-24, finding that the requisite conditions exist for the legislative bodies of the City of Exeter to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and,

**WHEREAS**, as a condition of extending the use of provisions found in section 54953(e), the Exeter City Council must reconsider the circumstances of the state of emergency that exists in the City, and the Exeter City Council has done so; and

**WHEREAS**, emergency conditions persist in the City, specifically, a State of Emergency has been proclaimed by the Governor of the State of California; and,

**WHEREAS**, State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

**WHEREAS**, the City does hereby reaffirm its proclamation of a local emergency due to the novel coronavirus (COVID-19) that has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and desires to reaffirm its local emergency and ratify the proclamation of emergency by the Governor of the State of California; and,

**WHEREAS**, as a consequence of the local emergency, the City does hereby find that the legislative bodies of the City of Exeter shall continue to conduct their meetings without compliance with paragraph three (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph two (2) of subdivision (e) of section 54953; and,

**WHEREAS**, the City will give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and,

**WHEREAS**, the legislative body will not take any further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and,

**WHEREAS**, the legislative body will not require public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and,

**WHEREAS**, the legislative body will not close the public comment until the public comment period has elapsed or until a reasonable amount of time has elapsed as specified.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Exeter as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference; and,

SECTION 2. Reaffirmation of Local Emergency. The City hereby reaffirms that a local emergency now exists through the City, and that State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

SECTION 3. Ratification of Governor's Proclamation of a State of Emergency. The City hereby ratifies the Governor of the State of California's Proclamation of March 2, 2020; and,

SECTION 4. Remote Teleconference Meetings. The City Administrator and legislative bodies of the City of Exeter are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and,

SECTION 5. Effective Date of Resolutions. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of December 18, 2021, or such time the Council adopts a subsequent resolution in accordance with Government Code section 54953 (e)(3) to

extend the time during which the legislative bodies of the City of Exeter may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**Passed, approved, and adopted this 18<sup>th</sup> day of November 2021, by the following vote:**

AYES: *Alves; Barver; Hails; Mills; and Sally*

NOES: *na*

ABSTAIN: *na*

ABSENT: *na*

*Barbara Sally*  
\_\_\_\_\_

Mayor

ATTEST:  
*Shirna Deal*  
\_\_\_\_\_

City Clerk

## RESOLUTION 2021-31

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER REAFFIRMING ITS PROCLAMATION OF A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 ISSUED ON SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF ALL LEGISLATIVE BODIES OF THE CITY OF EXETER FOR THE PERIOD OF THIRTY (30) DAYS PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Exeter City Council is committed to preserving and nurturing public access and participation in meetings of all City of Exeter legislative bodies; and,

**WHEREAS**, all meetings of the City of Exeter legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the City of Exeter's legislative bodies conduct their business; and,

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(s), subject to the existence of certain conditions; and,

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme period to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and,

**WHEREAS**, it is further required that State or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

**WHEREAS**, the Exeter City Council previously adopted Resolution 2021-21 on September 28, 2021, Resolution 2021-24 on October 26, 2021 and Resolution 2021-29 on November 18, 2021, finding that the requisite conditions exist for the legislative bodies of the City of Exeter to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and,

**WHEREAS**, as a condition of extending the use of provisions found in section 54953(e), the Exeter City Council must reconsider the circumstances of the state of emergency that exists in the City, and the Exeter City Council has done so; and

**WHEREAS**, emergency conditions persist in the City, specifically, a State of Emergency has been proclaimed by the Governor of the State of California; and,

**WHEREAS**, State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

**WHEREAS**, the City does hereby reaffirm its proclamation of a local emergency due to the novel coronavirus (COVID-19) that has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and desires to reaffirm its local emergency and ratify the proclamation of emergency by the Governor of the State of California; and,

**WHEREAS**, as a consequence of the local emergency, the City does hereby find that the legislative bodies of the City of Exeter shall continue to conduct their meetings without compliance with paragraph three (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph two (2) of subdivision (e) of section 54953; and,

**WHEREAS**, the City will give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and,

**WHEREAS**, the legislative body will not take any further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and,

**WHEREAS**, the legislative body will not require public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and,

**WHEREAS**, the legislative body will not close the public comment until the public comment period has elapsed or until a reasonable amount of time has elapsed as specified.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Exeter as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference; and,

SECTION 2. Reaffirmation of Local Emergency. The City hereby reaffirms that a local emergency now exists through the City, and that State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

SECTION 3. Ratification of Governor's Proclamation of a State of Emergency. The City hereby ratifies the Governor of the State of California's Proclamation of March 2, 2020; and,

SECTION 4. Remote Teleconference Meetings. The City Administrator and legislative bodies of the City of Exeter are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and,

SECTION 5. Effective Date of Resolutions. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 13, 2022, or such time the Council adopts a subsequent resolution in accordance with Government Code section 54953 (e)(3) to

extend the time during which the legislative bodies of the City of Exeter may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

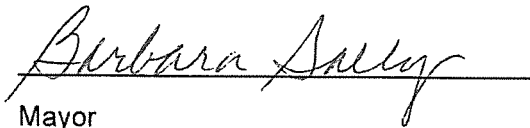
**Passed, approved, and adopted this 14<sup>th</sup> day of December 2021, by the following vote:**

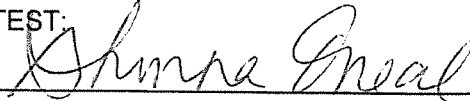
AYES: Alves; Mills; Barver; Hails; and Sully

NOES: na

ABSTAIN: na

ABSENT: na

  
\_\_\_\_\_  
Mayor

ATTEST:   
\_\_\_\_\_  
City Clerk

## RESOLUTION 2022-02

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER REAFFIRMING ITS PROCLAMATION OF A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY AB 361 ISSUED ON SEPTEMBER 16, 2021, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF ALL LEGISLATIVE BODIES OF THE CITY OF EXETER FOR THE PERIOD OF THIRTY (30) DAYS PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Exeter City Council is committed to preserving and nurturing public access and participation in meetings of all City of Exeter legislative bodies; and,

**WHEREAS**, all meetings of the City of Exeter legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the City of Exeter's legislative bodies conduct their business; and,

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(s), subject to the existence of certain conditions; and,

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme period to the safety of persons and property within the jurisdictions that are within the City's boundaries, caused by natural, technological, or human-caused disasters; and,

**WHEREAS**, it is further required that State or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,

**WHEREAS**, the Exeter City Council previously adopted Resolution 2021-21 on September 28, 2021, Resolution 2021-24 on October 26, 2021, Resolution 2021-29 on November 18, 2021 and Resolution 2021-31 on December 14, 2021 finding that the requisite conditions exist for the legislative bodies of the City of Exeter to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and,

**WHEREAS**, as a condition of extending the use of provisions found in section 54953(e), the Exeter City Council must reconsider the circumstances of the state of emergency that exists in the City, and the Exeter City Council has done so; and

**WHEREAS**, emergency conditions persist in the City, specifically, a State of Emergency has been proclaimed by the Governor of the State of California; and,

**WHEREAS**, State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

**WHEREAS**, the City does hereby reaffirm its proclamation of a local emergency due to the novel coronavirus (COVID-19) that has caused, and will continue to cause, conditions of peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and desires to reaffirm its local emergency and ratify the proclamation of emergency by the Governor of the State of California; and,

**WHEREAS**, as a consequence of the local emergency, the City does hereby find that the legislative bodies of the City of Exeter shall continue to conduct their meetings without compliance with paragraph three (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph two (2) of subdivision (e) of section 54953; and,

**WHEREAS**, the City will give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body; and,

**WHEREAS**, the legislative body will not take any further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored; and,

**WHEREAS**, the legislative body will not require public comments to be submitted in advance of the meeting and specifies that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time; and,

**WHEREAS**, the legislative body will not close the public comment until the public comment period has elapsed or until a reasonable amount of time has elapsed as specified.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Exeter as follows:

SECTION 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference; and,

SECTION 2. Reaffirmation of Local Emergency. The City hereby reaffirms that a local emergency now exists through the City, and that State and local officials continue to promote social distancing measures and City's conference chambers limited capacity could present imminent risk to health and safety of attendees; and,

SECTION 3. Ratification of Governor's Proclamation of a State of Emergency. The City hereby ratifies the Governor of the State of California's Proclamation of March 2, 2020; and,

SECTION 4. Remote Teleconference Meetings. The City Administrator and legislative bodies of the City of Exeter are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act; and,

SECTION 5. Effective Date of Resolutions. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of February 10, 2022, or such time the Council adopts a subsequent resolution in accordance with Government Code section 54953 (e)(3) to

extend the time during which the legislative bodies of the City of Exeter may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**Passed, approved, and adopted this 11<sup>th</sup> day of January 2022, by the following vote:**

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Mayor

ATTEST:  
\_\_\_\_\_  
City Clerk

**City of Exeter  
Agenda Item Transmittal**

**Meeting Date:** January 11, 2022

**Agenda Item Number:** JI

**Wording for Agenda:** Consideration of approval of an amendment to the Agreement For City Engineering Services Between The City Of Exeter And Quad Knopf, Inc.

**Submitting Department:** Administration  
**Contact Name:** Adam Ennis  
**Phone Number:** (559) 592-4539  
**Email:** adam@exetercityhall.com

**Department Recommendation:**

Staff recommends that the Council consider approval of an amendment to the Agreement For City Engineer Services Between The City Of Exeter And Quad Knopf, Inc.

**For action by:**

City Council

**Regular Session:**

Consent Calendar

Regular Item

Public Hearing

**Review:**

**City Administrator  
(Initials Required)**



**Summary/Background:**

The City currently has an agreement with Quad Knopf, Inc. (QK) to provide City Engineer Services. The agreement specifically names staff at QK that will fill the roles of City Engineer (currently Lisa Wallis Dutra), Assistant City Engineer (currently Monique Mello) and City Surveyor (currently Joel R. Joyner). Occasionally, staffing at QK may change, sometimes with relatively short notice. At these times it can become necessary for QK to temporarily assign a specific qualified staff member to cover these assignments until they have had time to reorganize their staffing and assigned duties. This has recently occurred for the City Engineer position. This proposed Amendment No. 2 to the Agreement between QK and the City would allow for the City Administrator to approve these temporary or interim assignments until the permanent staffing is proposed by QK. Once permanent staffing is proposed by QK, the City Administrator would review the proposed staffing, and if it appears acceptable, would bring the proposed staffing to Council for approval through a contract amendment. All other terms as set forth in the Contract and Amendment No. 1 and not inconsistent with this Amendment No. 2 shall remain in full force and effect.

**Fiscal Impact:** None

**Prior Council/Board Actions:** Council approval of the Agreement For City Engineer Services Between The City Of Exeter And Quad Knopf, Inc. on January 13, 2015 and Amendment No. 1 approved by Council on February 28, 2017.

**Attachments:** Amendment to Agreement For City Engineering Services Between The City Of Exeter And Quad Knopf, Inc.

**Recommended motion to be made by Council/Board:** I move to approve Amendment #2 to the Agreement For City Engineering Services Between The City Of Exeter And Quad Knopf, Inc.

**AMENDMENT NO. 2 TO**  
**AGREEMENT FOR CITY ENGINEERING SERVICES**  
**BETWEEN THE CITY OF EXETER AND QUAD KNOPF, INC.**

This Amendment No. 2 to the Agreement between Quad Knopf, Inc. (“Consultant”) and City of Exeter (“City”) is hereby made this 11<sup>th</sup> day of January 2022, and made a part of the Agreement entered into by the parties on January 13, 2015, and Amendment No. 1 made February 28, 2017, respectively (hereinafter collectively referred to as the “Contract”).

A. The Contract is amended to add Section 1.3.1 is hereby added as follows:

1.3.1. Temporary or Interim Assignments. In the event that any of the assigned personnel designated in Section 1.3 (City Engineer, Assistant City Engineer, City Surveyor) are unable to perform the services as set forth, Consultant may assign other specific qualified individuals, with the prior consent of the City Administrator, to perform those services on a temporary or interim basis for a reasonable period of time, until personnel for those positions are designated and agreed to in writing by the parties via modification to this agreement.

B. All other terms as set forth in the Contract and Amendment No. 1 and not inconsistent with this Amendment No. 2 shall remain in full force and effect.

Dated: \_\_\_\_\_

CONSULTANT

BY:

\_\_\_\_\_

Dated: \_\_\_\_\_

CITY OF EXETER

BY:

\_\_\_\_\_  
Adam Ennis, City Administrator

ATTEST:

\_\_\_\_\_  
City of Exeter, City Clerk

Approved as to Form:

\_\_\_\_\_  
Julia Lew, City Attorney