

**EXETER CITY COUNCIL ACTION MINUTES
AUGUST 24, 2021**

A closed session of the City Council, City of Exeter was held on Tuesday, August 24, 2021, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Steve Garver, Dave Hails, and Justin Mills

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Shonna Oneal

A. CALL TO ORDER CLOSED SESSION

Mayor Sally called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Sally requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Sally adjourned to closed session at 6:30 p.m.

1. 54957.6 Conference with Labor Negotiators
Agency Negotiator: Adam Ennis
Employee Groups: All represented and unrepresented employees

A regular session of the City Council, City of Exeter was held on Tuesday, August 24, 2021, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Steve Garver, Dave Hails, and Justin Mills

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Rainbow Moore, Lisa Wallis-Dutra, Shonna Oneal, and Eekhong Franco

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Sally called the regular session to order at 7:00 p.m. City Attorney Julia Lew advised there were no actions to report.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Garver and an invocation was given by Public Works Director Daymon Qualls.

F. PUBLIC COMMENTS:

Mayor Sally requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

Vicki Riddle addressed the Council to encourage Council Members to attend the remembrance celebration on 9-11 at 5:30 p.m. at Exeter Fire Station, to recommend Council Members add bios to the City's website, and requested Council agendaize an item to consider making changes to the zoning ordinance regarding locations that allow for businesses to conduct the sale of items such as cannabis juice and drug paraphernalia.

G. SPECIAL PRESENTATIONS (if any):

- a. Proclamation Declaring September Railroad Safety Month.** Public Works Director Daymon Qualls provided a brief report regarding September Railroad Safety Month. Mayor Sally presented the Proclamation Declaring September Railroad Safety Month.

H. CONSENT CALENDAR:

It was moved by Council Member Mills, seconded by Mayor Pro Tem Alves and unanimously carried that the items on the Consent Calendar be approved as presented.

1. Approve special and regular minutes of August 4, 2021 and August 10, 2021
2. Payment of the Bills
3. Payroll: August 6, 2021
4. Authorize the City Administrator to execute an Extra Work Authorization with the City's contract City Engineer firm – QK, in an amount not to exceed \$29,600 to update the City's Urban Water Management Plan (UWMP) to comply with current State requirements.
5. Adopt Resolution 2021-19, authorizing the City Administrator to sign and file, for and on behalf of the City of Exeter, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of a Sludge Dewatering Improvement Project.

I. INDIVIDUAL BUSINESS ITEMS

1. **Second reading and adoption of Ordinance 698 amending Title-17-Zoning, of the Exeter Municipal Code, Pre-Zoning Real Property from Tulare County's AE-20 (Exclusive Agriculture, 20 Acre Minimum) District to Exeter's R-1-6 (Single-Family Residential, One Unit Per 6,000 Square Feet) District, read by title only and waiving further reading.** Mayor Sally gave second reading of Ordinance 698. It was moved by Mayor Pro Tems Alves, seconded by Council Member Hails and unanimously carried to give second reading and adopt Ordinance 698 amending Title-17-Zoning, of the Exeter Municipal Code, Pre-Zoning Real Property from Tulare County's AE-20 (Exclusive Agriculture, 20 Acre Minimum) District to Exeter's R-1-6 (Single-Family Residential, One Unit Per 6,000 Square Feet) District, read by title only and waiving further reading. City Attorney Julia Lew read Ordinance 698 by title only.

J. CITY COUNCIL ITEMS OF INTEREST

Mayor Pro Tem Alves reported on receiving an invitation for the Spirit of the Holidays event and his attendance at TCAG meeting where it was reported the City's should receive an increase in Measure R funds. Council Member Hails commented on the progress of the Visalia Road project.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on City projects and upcoming events in the City.

L. ADJOURN REGULAR MEETING

Mayor Sally adjourned the regular meeting at 7:27 p.m.

Shonna Oneal City Clerk

Approved on 8/26/2021 for Payments Through 8/26/2021

Vendor Name	Description	Amount
AT&T MOBILITY	07/03-08/02/21	397.62
BASIC	AUGUST COBRA ADMIN FEE	30.00
BLUE SHIELD OF CALIFORNIA	09/01-09/30/2021	25,030.77
C.L.E.A.	SEPT 2021 LT DISABILITY	73.50
CALIFORNIA BUSINESS MACHINES	PW 8/22-9/21/21	87.72
CHARTER COMMUNICATIONS	08/06-09/05/2021 MEDIA S	79.82
DOOLEY ENTERPRISES, INC.	9MM 124GR FULL METAL JAC	10,106.65
EMD NETWORKING SERVICES, INC.	ADD RAINBOW TO KYOCERA	192.39
FOOTHILLS SUN-GAZETTE	PN-82933 ORDINANCE 698	160.00
FRONTIER CALIFORNIA INC.	5139-8/16-9/15/2021	627.89
GOVERNMENT REVENUE SOLUTIONS	AUGUST 2021 SUPP	2,979.06
HIGH SIERRA LUMBER CO.	6X6 R/L DF	200.59
KRC SAFETY CO INC.	.080 HIP WITH 1160 OVERL	362.43
LEAF CAPITAL FUNDING LLC	PW-TA2552CT KYOCERA	104.89
MCCORMICK KABOT JENNER & LEW	@FY@ JUNE LEGAL SERVICES	6,426.00
MC GEE REFRIGERATION INC	A/C UNIT SERVICE	711.99
MOONLIGHT MAINTENANCE	AUG PD OFFICE CLEANING	1,797.00
OFFICE DEPOT	WHITE OUT TAPE	143.41
PHELPS/ KEVIN	REIMBURSEMENT FOR GRADUA	750.00
PRINCIPAL LIFE INSURANCE CO.	SEPTEMBER PREMIUMS-32	4,458.84
PRUDENTIAL OVERALL SUPPLY	08/26/21 UNIFORM SERVICE	309.96
QUAD KNOPF ENGINEERING	200130 COMPLETE STREETS	6,738.75
SELF-HELP ENTERPRISES	JULY ADMIN SERVC	3,741.13
SILVER & WRIGHT LLP	JULY 333 PALM	2,989.40
SOUTHERN CALIFORNIA EDISON	9143A-4/12-5/10/21	41,804.81
T.E.Z. PLUMBING	TOILET REPAIR IN BREAK R	155.00
UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5 % LIQUICHL	401.94
US BANK N.A.	JULY CUSTODY CHARGES	39.50
VALLEY EXPETEC	SEPT 2021 MONTHLY AGREEM	6,921.80
VALLEY PUMP & DAIRY SYSTEMS	WELL 6 REPAIR/NEW INSTAL	8,934.34
VISALIA TIMES DELTA	VTD- COMMUNITY	104.00
VOLLMER EXCAVATION, L.P.	TRANSFER LOAD OF ROAD BA	3,719.81
WARREN & BAERG MANUFACTURING	CLARIFIER 2 SCUMPUMP REP	5,300.43

**

Final Totals... 135,881.44

AVENU FINANCIAL SYSTEM
9/07/2021 16:49:52

Payments for Publication

CITY OF EXETER
GL335R-V08.15 PAGE

Approved on 9/07/2021 for Payments Through 9/07/2021

Vendor Name	Description	Amount
TULARE COUNTY FIRE DEPT.	@FY@ 20/21 FIRE SERVICES	173,171.26
	Final Totals...	173,171.26

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Approved on 9/09/2021 for Payments Through 9/09/2021

Vendor Name	Description	Amount
AAA QUALITY SERVICES	POTTY RENTAL8/25-9/25/21	105.30
AFLAC	AUGUST AFLAC PREMIUM	3,127.52
AMERICAN BUSINESS MACHINES	CHMF746-08/23-09/23/21	137.41
ANDERSON/ ALTAGRACIA EDITH	DEPOSIT REIMBURSEMENT	57.18
BATTERY SYSTEMS, INC	PC925	672.54
BOOT BARN INC.	SQ ARIAT BOOT	492.51
BREWER/ VICTORIA LYNN	DEPOSIT REIMBURSEMENT	90.49
BURRIEL/ STEPHANIE	DEPOSIT REIMBURSEMENT	74.15
CALIFORNIA BUSINESS MACHINES	ADMIN-8/8-9/7/21 BASE	186.70
CENTRAL CAL WATERWORKS, INC	SEPTEMBER 2021 WWTP	6,233.33
CENTRAL VALLEY SWEEPING LLC	AUGUST STREET SWEEPING	3,350.00
CITY OF EXETER	7/18-8/18/21 ASSE	2,545.27
CITY OF VISALIA	AUGUST 2021 ANIMAL SVC F	12,633.34
COLANTUONO, HIGHSMITH &	JULY 2021 UUT COLLECTION	129.06
COLLINS & SCHOETTLER	AUGUST 2021 PLANNING	4,975.00
CONNELLY/ TIMOTHY	DEPOSIT REIMBURSEMENT	121.67
CRAIGS AUTO PARTS	CA BATTERY ENVIROMENTAL	889.90
CULLIGAN	AUGUST PD WATER SERVICE	173.25
DELTA LIQUID ENERGY, ARRO AUTO	8/8/21 ALDRIDGE, G	273.31
DEPT OF JUSTICE	JULY BLOOD ALCOHOL ANALY	70.00
DEPT OF TRANSPORTATION	APRIL-JUNE 2021 SIGNA/LI	302.95
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEES 51	1,198.50
EXETER IRRIGATION & SUPPLY	BERMAD CONTINUOUS AIR VE	1,014.62
EXETER MERCANTILE CO.	BRAKE ADJUSTMENT	505.31
EXETER MOTORS, INC.	CORE- AIR CON	882.13
EXETER PLUMBING CO.	TESTED 35 BACKFLOW VALVE	1,860.00
FERGUSON ENTERPRISES INC	LF CTS COMP X MTR ANG	11,157.01
FINLEY/ MITCH	DEPOSIT REIMBURSEMENT	20.72
FRESNO OXYGEN	"B" ACET CYLS	115.21
FRONTIER CALIFORNIA INC.	6682-08/22-09/21/21	84.17
GOPHER GETTER	GPHER CONTROL MNTHLY	660.00
HANCOCK/ JOANNE LEE	DEPOSIT REIMBURSEMENT	72.79
INTERSTATE BATTERIES, DBA	C65-XHD ATCORE	299.28
JACK GRIGGS INC	AUGUST 2021 GAS	8,436.98
LEAF CAPITAL FUNDING LLC	CH-TA4002I KYOCERA	169.02
MC GEE REFRIGERATION INC	OFFICE A/C UNIT	971.35
MOORE TWINING ASSOCIATES, INC	MPN [10 DAY]	1,152.00
OFFICE DEPOT	DESK PAD	67.60
PACE SUPPLY CORP.	LF BRS ANGLE KEY FLG MET	1,036.71
PENA'S DISPOSAL INC	AUGUST PD SHREDDING	137.98
PROFORCE	GLOCK MAG 9MM, 17 RND (20	439.62
PRUDENTIAL OVERALL SUPPLY	09/02/2021 UNIFORM SERVI	103.32
ROMAN CATHOLIC BISHOP	8/19/21 ARROYO DONATION	18.00
SEQUOIA APPAREL, INC	POLICE DEPT POLOS (LAUR	113.10
SOUTHERN CALIFORNIA EDISON	0041B-7/26-8/23/21	46,521.87
SOUTHERN CALIFORNIA GAS CO.	1600-07/27-08/25/21	118.45
STANDARD INSURANCE CO.	SEPTEMBER 2021 LIFE INSU	2,309.40
T-MOBILE USA INC	MOBILE SERVICE 7/21-8/21	183.31

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Payments for Publication

CITY OF EXETER
GL335R-V08.15 PAGE

Approved on 9/09/2021 for Payments Through 9/09/2021

Vendor Name	Description	Amount
TF TIRE AND SERVICE	245/55R18 FIRE HAWK PURS	191.84
TRANSUNION RISK & ALTERNATIVE	AUGUST PERSON SEARCH	75.00
TULARE COUNTY	MIAL JULY DELINQ	3,120.45
UNITED RENTALS	BLADE, DI ASPLT OR GREEN	250.10
UNIVAR SOLUTIONS USA INC	SOD HYPO 12.5%	1,004.85
VALLEY GREEN LANDSCAPE	AUGUST CITY PARK MAINT	9,208.00
VALLEY UNIFORM CENTER	UNIFORM PANTS (822)	809.64
VAST NETWORKS	SEPTEMBER 2021 UTILITY S	1,000.00
VERIZON WIRELESS	PD-7/29-8/28/21	1,285.63
VOLLMER EXCAVATION, L.P.	TRANSFER LOAD OF ROAD BA	968.68

** Final Totals... 134,203.52

PERIOD 2 DATING 8/02/2021- 8/15/2021 CHECK DATE 8/20/2021
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1179	63.69	CA STATE DISBURSEMENT UN	2	1 VENDOR CHECK
1180	2,491.30	PHELPS/KEVIN M	429	1
1181	182.85	ROMERO/JOSE	428	1

TOTALS FOR CHECK FORM: CHEK			
NEGOTIABLE CHECKS		COUNTS	
2,674.15	*EMPLOYEE CHECKS	2	
63.69	*VENDOR CHECKS	1	
0.00	*BANK CHECKS	0	
2,737.84	**TOTAL NEGOTIABLE CHECKS	3	
OTHER CHECKS			
0.00	*MANUAL CHECKS	0	
0.00	*CANCELLED CHECKS	0	
2,737.84	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS			
0.00	*DIRECT DEPOSIT STUBS	0	
0.00	*VENDOR DIR DEP STUBS	0	

PERIOD 2 DATING 8/02/2021- 8/15/2021 CHECK DATE 8/20/2021
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
49224	144.00	CLOCEA	4	1 VENDOR STUB ONLY
49225	684.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
49226	188.28	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
49227	4,563.91	ENNIS/ADAM	206	1 STUB ONLY
49228	2,674.10	ONEAL/SHONNA N	203	1 STUB ONLY
49229	1,181.81	TORRES/LAURIE	702	1 STUB ONLY
49230	1,291.99	CARTER/AMY JO	502	1 STUB ONLY
49231	1,347.40	CORREA/BIANCA	630	1 STUB ONLY
49232	1,364.95	HERNANDEZ/XOCHITL	306	1 STUB ONLY
49233	3,234.45	PARK MOORE/YUN GYUNG	703	1 STUB ONLY
49234	421.68	SANCHEZ/CESILIA	307	1 STUB ONLY
49235	1,855.10	FRANCO/EEKHONG	304	1 STUB ONLY
49236	77.57	CANALES/MICHAEL W	430	1 STUB ONLY
49237	1,407.40	CARRETERO/VANESSA	402	1 STUB ONLY
49238	3,644.11	CORREA/GABRIEL JR	436	1 STUB ONLY
49239	2,035.17	CULLUM/TRENT	444	1 STUB ONLY
49240	2,439.41	DURKEE/MARK	404	1 STUB ONLY
49241	1,619.64	EHEVARRIA/TYLER J	443	1 STUB ONLY
49242	1,713.01	FELIX/ESTEVAN	704	1 STUB ONLY
49243	2,186.27	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
49244	2,159.02	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
49245	3,358.75	HALL/JOHN T	406	1 STUB ONLY
49246	2,292.62	HAMPTON/JUSTIN	446	1 STUB ONLY
49247	2,480.68	INGLEHART/BRETT A	411	1 STUB ONLY
49248	1,468.47	MORA/ANESSA	700	1 STUB ONLY
49249	1,829.88	PRIDEAUX/TRACI	448	1 STUB ONLY
49250	2,476.51	YARBER/ISABEL	422	1 STUB ONLY
49251	1,388.42	ALDRIDGE/GARY	618	1 STUB ONLY
49252	1,370.55	ARROYO/MARIE	623	1 STUB ONLY
49253	1,468.67	BRASSFIELD/TRAVIS	619	1 STUB ONLY
49254	1,904.58	ESPINOLA/DANIEL M	602	1 STUB ONLY
49255	83.13	GOLDSTROM/NORMAN	629	1 STUB ONLY
49256	1,591.46	HUGGINS/KYLE AARON	621	1 STUB ONLY
49257	2,918.98	QUALLS/DAYMON	607	1 STUB ONLY
49258	141.91	QUALLS/DAYMON	607	2 STUB ONLY
49259	1,507.96	RAMIREZ/JUAN	608	1 STUB ONLY
49260	476.12	WENDT/EDDIE	626	1 STUB ONLY
49261	1,270.17	MILLAN/MARCUS	622	1 STUB ONLY
49262	1,007.83	MILLER/JAMES	624	1 STUB ONLY
49263	389.76	MIRWALD/PHILIP	625	1 STUB ONLY
49264	1,230.22	QUIROZ/PATRICK P	512	1 STUB ONLY
49265	1,739.82	HAYES/CURTIS W	437	1 STUB ONLY

PERIOD 1 DATING 8/16/2021- 8/29/2021 CHECK DATE 9/03/2021
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1182	63.69	CA STATE DISBURSEMENT UN	2	1 VENDOR CHECK
1183	1,739.30	PHELPS/KEVIN M	429	1

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS	COUNTS
1,739.30 *EMPLOYEE CHECKS	1
63.69 *VENDOR CHECKS	1
0.00 *BANK CHECKS	0
1,802.99 **TOTAL NEGOTIABLE CHECKS	2

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0
1,802.99 **TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

0.00 *DIRECT DEPOSIT STUBS	0
0.00 *VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 8/16/2021- 8/29/2021 CHECK DATE 9/03/2021
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
49266	144.00	CLOCEA	4	1 VENDOR STUB ONLY
49267	684.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
49268	188.28	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
49269	4,558.66	ENNIS/ADAM	206	1 STUB ONLY
49270	2,674.10	ONEAL/SHONNA N	203	1 STUB ONLY
49271	1,027.79	TORRES/LAURIE	702	1 STUB ONLY
49272	1,291.99	CARTER/AMY JO	502	1 STUB ONLY
49273	1,347.40	CORREA/BIANCA	630	1 STUB ONLY
49274	1,364.95	HERNANDEZ/XOCHITL	306	1 STUB ONLY
49275	3,155.25	PARK MOORE/YUN GYUNG	703	1 STUB ONLY
49276	294.23	SANCHEZ/CESILIA	307	1 STUB ONLY
49277	1,855.10	FRANCO/EEKHONG	304	1 STUB ONLY
49278	369.40	CANALES/MICHAEL W	430	1 STUB ONLY
49279	1,402.15	CARRETERO/VANESSA	402	1 STUB ONLY
49280	3,853.21	CORREA/GABRIEL JR	436	1 STUB ONLY
49281	2,526.89	CORREA/GABRIEL JR	436	2 STUB ONLY
49282	1,608.03	CULLUM/TRENT	444	1 STUB ONLY
49283	2,863.29	DURKEE/MARK	404	1 STUB ONLY
49284	0.00	DURKEE/MARK	404	2 STUB ONLY
49285	1,450.38	EHEVARRIA/TYLER J	443	1 STUB ONLY
49286	1,104.35	FELIX/ESTEVAN	704	1 STUB ONLY
49287	2,186.27	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
49288	2,383.21	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
49289	3,353.50	HALL/JOHN T	406	1 STUB ONLY
49290	1,632.58	HAMPTON/JUSTIN	446	1 STUB ONLY
49291	2,480.68	INGLEHART/BRETT A	411	1 STUB ONLY
49292	534.16	MACLEAN/JANET L	413	1 STUB ONLY
49293	1,516.27	MORA/ANESSA	700	1 STUB ONLY
49294	1,829.88	PRIDEAUX/TRACI	448	1 STUB ONLY
49295	2,471.26	YARBER/ISABEL	422	1 STUB ONLY
49296	939.05	ALDRIDGE/GARY	618	1 STUB ONLY
49297	1,365.30	ARROYO/MARIE	623	1 STUB ONLY
49298	1,591.98	BRASSFIELD/TRAVIS	619	1 STUB ONLY
49299	0.00	BRASSFIELD/TRAVIS	619	2 STUB ONLY
49300	1,899.33	ESPINOLA/DANIEL M	602	1 STUB ONLY
49301	74.69	GOLDSTROM/NORMAN	629	1 STUB ONLY
49302	1,591.46	HUGGINS/KYLE AARON	621	1 STUB ONLY
49303	2,918.98	QUALLS/DAYMON	607	1 STUB ONLY
49304	29.26	QUALLS/DAYMON	607	2 STUB ONLY
49305	1,590.12	RAMIREZ/JUAN	608	1 STUB ONLY
49306	329.62	WENDT/EDDIE	626	1 STUB ONLY
49307	1,249.88	MILLAN/MARCUS	622	1 STUB ONLY
49308	1,007.83	MILLER/JAMES	624	1 STUB ONLY
49309	572.42	MIRWALD/PHILIP	625	1 STUB ONLY
49310	1,224.97	QUIROZ/PATRICK P	512	1 STUB ONLY
49311	2,936.68	HAYES/CURTIS W	437	1 STUB ONLY

CITY OF EXETER

PO BOX 237 - 137 N F STREET, EXETER 93221
Phone 592-3710 - Fax 592-3556

Treasurer's Report June 2021

Beginning Balance as of June 1, 2021 \$ 572,596.94
Deposits

#1535	\$	17,847.19
#1536	\$	128,141.44
#1537	\$	312,765.96
#1538	\$	59,982.04
#1539	\$	9,686.02
Direct Deposit #1540	\$	1,034,296.04

TOTAL DEPOSITS \$ 1,562,718.69

Withdrawals

City Checks Processed	\$	557,269.52
Payroll EFT	\$	139,047.87
Payroll Checks	\$	6,205.04
CalPERS Retirement costs	\$	48,045.76
P/R Taxes	\$	24,707.11
Def Comp	\$	818.13
FSA Disbursements	\$	2,245.86
Chargebacks	\$	256.27
State DU	\$	737.52
Chargeback Fees	\$	20.00
Postage Upload	\$	1,000.00

TOTAL WITHDRAWALS \$ 780,353.08

Ending Bank Balance as of June 30, 2021
Undeposited cash on hand #1541

\$ 1,354,962.55
\$ 2,673.68
1,357,636.23

Bank of the Sierra ending balance

Outstanding Checks

General	\$	13,329.28
Payroll	\$	508.26

\$ 13,837.54

Adjusted Bank Balance as of June 30, 2021

\$ 1,343,798.69

Investments

US Savings	\$	303,967.02
Government Agency Bond	\$	-
CD's	\$	1,486,000.00
Local Agency Investment Fund	\$	6,351,247.79
Fair Market Value Adjustment gain/(loss)	\$	526.96
Charles Schwab	\$	0.23
Exeter PD Safekeeping	\$	<u>12,982.24</u>

\$ 8,154,724.24

Total City Funds 6/30/2021

\$ 9,498,522.93

Ratio of Invested Funds/Available Funds

86%

City of Exeter
Treasurer's Report
Investments as of 6/30/2021

<u>Rate</u>	<u>Maturity Date</u>	<u>Description</u>	<u>Purchase Date</u>	<u>Principal Value</u>
<u>Certificates of Deposit</u>				
1.75%	10/29/2021	COMENITY CAPITAL #ASX5	Oct-16	\$ 249,000
1.75%	11/2/2021	DISCOVER BANK #2M39	Nov-16	\$ 247,000
2.40%	11/15/2022	CAPITAL ONE #RKE0	Nov-17	\$ 247,000
3.00%	8/9/2021	ALLY BANK #GEE9	Aug-18	\$ 245,000
0.30%	12/18/2023	BMW BANK NORTH AMERICA	Dec-20	\$ 249,000
0.40%	1/29/2025	MERRICK BANK	Jan-21	\$ 249,000
1.60% Average				<u>\$ 1,486,000</u>
<u>Money Market Funds</u>				
0.407% Demand		Local Agency Investment Fund	Various	\$ 6,351,248
0.001% Demand		US Savings	Various	\$ 303,967
Demand		Charles Schwab	Various	\$ 0.23
				<u>\$ 6,655,215</u>
<u>Government Securities</u>				
				<u>-</u>
Total Investments				<u>\$ -</u>
				<u>\$ 8,141,215</u>

By · E.Franco/ X. Hernandez

**City of Exeter
Agenda Item Transmittal**

Meeting Date: September 14, 2021

Agenda Item Number: 14

Wording for Agenda: Discussion and direction to either re-appoint current representative, appoint a new candidate, or solicit applications for candidates for the City of Exeter's representative on the Measure R Citizen's Oversight Committee for a 2-year term beginning July 1, 2021.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that Council discuss and direct to either re-appoint current representative, appoint a new candidate, or solicit applications for candidates for the City of Exeter's representative on the Measure R Citizen's Oversight Committee for a 2-year term beginning July 1, 2021.

Summary:

The City of Exeter has a community representative position on the Measure R Citizen's Oversight Committee. Robyn Stearns has been the citizen representative for the City on this committee and her current term expired June 30, 2021. The Tulare County Association of Governments needs the Council to make an appointment to this committee for another two-year term. Ms. Stearns has expressed her willingness to serve an additional two-year term if the Council chooses to re-appoint her to the committee, which would be her final term because she will have served 8 years, the maximum appointment length allowed. The Council could also choose, or solicit for, other candidates to fill the term if they so choose.

Background:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a 1/2 cent sales tax for transportation within the incorporated and unincorporated area of Tulare County for the next 30 years. The transportation measure will generate slightly more than \$652 million over 30 years to Tulare County's transportation needs.

The Citizens' Oversight Committee consists of 16 members and is designed to reflect the diversity of the County of Tulare. The purpose of the committee is to provide input on implementation of the Measure R Expenditure Plan, and to advise the Authority Board if and when the plan needs to be augmented and to ensure that the funds are being spent in accordance with the plan. The committee is also responsible for informing the public and ensuring that the transportation measure expenditures are made in accordance with the plan and in the best interest of the residents of the county.

The committee meets quarterly and reviews transactions of Measure R and discusses upcoming projects. They have received multiple presentations on the usage of Measure R funds from member agencies. The committee has scrutinized multiple projects and shown a great interest in making sure Measure R funds are used to their maximum capacity.

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



Fiscal Impact: None directly to the budget. However, this position would assist in advocating for City projects that could benefit from Measure R funding.

Prior Council/Board Actions: Previous appointments to the committee.

Attachments: None

Recommended motion to be made by Council/Board:

I move to:

- 1) Re-appoint Robyn Stearns to a two-year term on the committee,
OR
- 2) Appoint a new candidate to the two-year term on the committee,
OR
- 3) Solicit for potential candidates to fill the two-year term on the committee.

**City of Exeter
Agenda Item Transmittal**

Meeting Date: September 14, 2021

Agenda Item Number: 12

Wording for Agenda: Discussion and direction for expenditure plan of funds from the Coronavirus Local Fiscal Recovery Fund established by the American Rescue Plan Act.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the Council discuss and give staff direction for expenditure plan of funds from the Coronavirus Local Fiscal Recovery Fund established by the American Rescue Plan Act.

Summary:

As part of the Coronavirus Local Fiscal Recovery Fund established by the American Rescue Plan Act (ARPA), the City of Exeter is receiving total funding of \$2,508,234. The City received the first half on July 13, 2021 and will receive the other half in 12 months. On July 27, 2021, City Council directed staff to focus on three main categories of eligible expenditures listed in the U.S. Department of the Treasury Interim Final Rule and Guidance for funding from the Coronavirus Local Fiscal Recovery Fund, referred to as ARPA Funds:

- 1) Premium Pay,
- 2) Revenue Loss and
- 3) Infrastructure (water and sewer).

The following highlights potential expenditure details for Council's consideration:

Premium Pay: During closed sessions of their August 10 and August 24, 2021 meetings, Council provided staff with direction regarding premium pay. Council expressed their desire to maximize premium pay to as many employees as possible since all employees were designated as essential workers in the beginning of the pandemic and flexibility of work accommodations was limited, while limiting financial impact to the General Fund. Based on this overall desire, the Council directed to provide \$5,000 per year for 2021 and 2022 to all employees, with the exception of the City Administrator and Department Heads. The cost from ARPA funds would be approximately \$425,000 with the total cost of the premium pay being about \$465,000 and the difference paid by multiple City funds.

Revenue Loss: Revenue Loss calculations, dictated by the U.S. Department of the Treasury Interim Final Rule and Guidance, indicates that up to \$752,572 of the funding could be designated for this expenditure category. This category appears to be relatively flexible for expenditures typically found in the General Fund such as public safety, roads, facilities, information technology, etc. Staff has identified several priority areas that should be considered for this funding including:

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

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**City Administrator
(Initials Required)**



- 1.) Information technology/phones/networks/website
- 2.) City owned trees evaluation, maintenance and replacements
- 3.) Facility maintenance/improvements/security
- 4.) PD portable radios
- 5.) Downtown City owned street light improvements

Infrastructure: The remainder of the ARPA funding could then go to funding water and sewer infrastructure, which would be approximately \$1,330,662. Currently, the water fund has a balance of approximately \$500,000 and the water impact fee fund has a balance of about \$500,000. The sewer fund is about \$450,000 in the positive. These two infrastructure systems have many needs that could be met with the funding, such as water production wells (new and rehab), water storage tanks, pipeline replacements, lift station upgrades and increasing wastewater treatment capacity.

Staff would recommend that Council approve processing premium pay with the \$5,000 payments occurring in October 2021 and February of 2022, unless otherwise dictated by Interim Final Rules, direct staff to develop a priority list of Revenue Loss expenditures up to the \$752,572 for Council review and approval and begin planning infrastructure projects for the infrastructure funding of about \$1.3M for Council consideration.

Funds must be obligated by December 31, 2024 and expended by December 31, 2026. The City must take all responsibility for interpreting the Interim Final Rule and the expenditures meeting the rule. The City must also submit a project and expenditure report to the U.S. Department of the Treasury annually on the use of funds. The first report is due October 31, 2021, with on-going reports due October 31 of each subsequent year. Financial records relating to the funds and expenses must be retained for 5 years after all funds have been expended. This funding will not require the City to maintain a local emergency declaration.

Background:

The American Rescue Plan Act (ARPA) established the Coronavirus Local Fiscal Recovery Fund (CLFRF) to provide support to State, local, and Tribal governments responding to the impacts of COVID-19 on their communities, residents, and businesses. This funding includes \$1.2 billion distributed to 291 small California cities (population less than 50,000) by population based on 2019 U.S. Census data. The State assumes the ministerial role of disbursing the funding to these small cities under the category of non-entitlement units (NEU's).

The NEU's were required to accept or decline the funds and provide basic data by June 23, 2021 to receive the funding. The amount of funding received by cities could not exceed more than 75 percent of their total operating budget in effect as of January 27, 2020. The City of Exeter's total available funding is \$2,508,234, with the first half received on July 13, 2021 and the other half scheduled to be received 12 months later. Currently, this funding is slated to be one-time funding.

The U.S. Department of the Treasury Interim Final Rule and Guidance outlines eligible uses of the funding and requirements for expending and reporting. Those eligible uses are:

- a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers.
- c) For the provision of government services to the extent of the reduction in revenue

due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency.

d) To make necessary investments in water, sewer, or broadband infrastructure.

Potential uses under item a) above “Public Health and Economic Impacts” would be:

1. Responding to COVID–19
 - a. Eligible Public Health Uses
 - i. COVID–19 Mitigation and Prevention
 - ii. Medical Expenses
 - iii. Behavioral Health Care
 - iv. Behavioral Health Care
 - v. Public Health and Safety Staff
 - vi. Expenses to Improve the Design and Execution of Health and Public Health Programs
 - b. Eligible Uses to Address Disparities in Public Health Outcomes.
2. Responding to Negative Economic Impacts
 - a. Impacts on Households and Individuals
 - b. Impacts on Businesses
 - c. Impacts to State, Local, and Tribal Governments
 - d. Exacerbation of Pre-existing Disparities
 - e. Examples of Eligible Uses
 - i. Assistance to Unemployed Workers
 - ii. State Unemployment Insurance Trust Funds
 - iii. Assistance to Households
 - iv. Expenses to Improve Efficacy of Economic Relief Programs
 - v. Small Businesses and Non-profits
 - vi. Rehiring State, Local, and Tribal Government Staff
 - vii. Aid to Impacted Industries
 - viii. Building Stronger Communities through Investments in Housing and Neighborhoods
 - ix. Promoting Healthy Childhood Environments

Potential uses under item b) above “Premium Pay” for workers such as:

1. Staff at nursing homes, hospitals, and home care settings
2. Workers at farms, food production facilities, grocery stores, and restaurants
3. Janitors and sanitation workers
4. Truck drivers, transit staff, and warehouse workers
5. Public health and safety staff
6. Childcare workers, educators, and other school staff
7. Social service and human services staff.
8. Limits:
 - a. Up to \$13 per hour in addition to wages, not to exceed \$25,000 per eligible worker.
 - b. 150 percent of their residing state or county’s average annual wage for all occupations, as defined by the Bureau of Labor Statistics’ Occupational Employment and Wage Statistics, whichever is higher, on an annual basis.

Potential uses under item c) above “Revenue Loss” of recipient

1. Can reimburse for Revenue Loss taking into account all General Revenue
2. Specific financial calculations must be made to determine availability and amount

Potential uses under item d) above "Investments in Infrastructure"

1. Water Infrastructure
2. Sewer Infrastructure
3. Broadband Infrastructure

Fiscal Impact: Accepting and using this funding could add \$2,508,234 of one-time available funds for a variety of potential uses. The proposed uses would also meet the Council's Financial Policy for expenditure of one-time funding. This funding may offset budgeted expenses depending on which use(s) are selected. If an expenditure is not accepted by the U.S. Treasury when the reports are submitted, the City would be responsible to cover the cost.

Prior Council/Board Actions: Council direction provided on July 27, August 10, August 24, 2021.

Attachments: None

Recommended motion to be made by Council/Board: I move to direct staff to process premium pay of \$5,000 per employee, with the exception of Department Heads and the City Administrator, in October 2021 and February 2022 (unless otherwise dictated by the Interim Final Rule), direct staff to develop a priority list of Revenue Loss expenditures up to the \$752,572 for Council review and approval and begin planning infrastructure projects for the infrastructure funding of about \$1.4M for Council consideration.