

EXETER CITY COUNCIL ACTION MINUTES
August 25, 2020

A closed session of the City Council, City of Exeter was held on Tuesday, August 25, 2020, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves, Dave Hails

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Shonna Oneal

A. CALL TO ORDER CLOSED SESSION

Mayor Waterman-Philpot called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Waterman-Philpot requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Waterman-Philpot adjourned to closed session at 6:30 p.m.

1. 54956.95 – Liability Claims
Claimant: Virginia Lenz
Agency claimed against: City of Exeter
2. 54957.6 – Conference with Labor Negotiators
Agency Negotiator: Adam Ennis
Employee Group: CLOCEA

A regular session of the City Council, City of Exeter was held on Tuesday, August 25, 2020, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves, Dave Hails,

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Chris Tavarez, Shonna Oneal, Lisa Wallis-Dutra

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Waterman-Philpot called the regular session to order at 7:08 p.m. City Attorney Julia Lew advised on a motion made by Mayor Pro Tem Sally, seconded by Council Member Alves and unanimously carried to reject the liability claim submitted by Virginia Lenz. There were no further reportable actions.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Alves and an invocation was given by Finance Director Chris Tavarez.

F. SPECIAL PRESENTATIONS (if any):

- a. **Proclamation Declaring September Railroad Safety Month.** Public Works Director introduced the item and Mayor Waterman-Philpot presented the Proclamation.

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G. PUBLIC COMMENTS:

Mayor Waterman-Philpot requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

City Clerk Shonna Oneal read a public comment submitted by Landon Wilcox addressing the Council regarding his concern with the COVID-19 virus and the impacts it has on local businesses.

H. CONSENT CALENDAR:

It was moved by Council Member Alves, seconded by Council Member Hails and unanimously carried that the items on the Consent Calendar be approved as presented.

1. Approve regular and special minutes of July 28, 2020 and August 18, 2020
2. Payment of the Bills
3. Payroll: July 24, 2020 and August 7, 2020
4. Appropriate an additional \$9,959.58 from the General Fund to cover approved Change Order No. 001, which will be reimbursed from the Highway Safety Improvement Program (HSIP) and authorize the City Engineer to sign the Notice of Completion and the City Clerk to file the notice with the Tulare County Recorder's Office for the City's Highway Safety Improvement Program (HSIP) Contract With Asphalt Maintenance Company of California (AMCC).
5. Authorize the City Administrator to annually provide a letter of authorization to the Tulare County Environmental Health Department for inclusion in the regional annual grant application through the Department of Resources Recycling and Recovery (CalRecycle) on behalf of the City of Exeter to help continue funding the county wide Household Hazardous Waste and Used Oil collection.

I. INDIVIDUAL BUSINESS ITEMS

1. **Authorize the City Administrator to enter into a 5-year License Agreement with the County of Tulare for the installation of an Official Ballot Drop Box at City Hall, at no cost to the City, subject to minor conforming or clarifying changes as acceptable to the City Attorney.** City Administrator Adam Ennis provided a brief PowerPoint presentation highlighting the proposed Official Ballot Drop Box and locations for Council's review and consideration. Following discussion, it was moved by Council Member Hails, seconded by Council Member Alves and unanimously carried to authorize the City Administrator to enter into a 5-year License Agreement with the County of Tulare for installation of an Official Ballot Drop Box at City Hall subject to minor conforming or clarifying changes as acceptable to the City Attorney with the location placement adjacent to the City's parking lot.

J. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves reported on attending the TCAG meeting. Mayor Pro Tem Sally reported on attending the Exeter Chamber of Commerce Board meeting and commented on the upcoming Coffee with a Cop. Mayor Waterman-Philpot reported she would be attending her first meeting with the newly formed TCRTA Board.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided an update on the sidewalk encroachment permit process being established for local businesses, provided an update on City projects and Measure P.

L. ADJOURN REGULAR MEETING

Mayor Waterman-Philpot adjourned the regular meeting at 7:38 p.m.

Shonna Oneal City Clerk