

EXETER CITY COUNCIL ACTION MINUTES
February 9, 2021

A closed session of the City Council, City of Exeter was held on Tuesday, February 9, 2021, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Dave Hails, Justin Mills, and Mary Waterman-Philpot

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Shonna Oneal

A. CALL TO ORDER CLOSED SESSION

Mayor Sally called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Sally requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Sally adjourned to closed session at 6:30 p.m.

1. 54956.9(d)(1) Conference with Legal Counsel, Existing Litigation – 1 case
Name of Case: Worker's Compensation Claim
Worker's Compensation Appeal Board Case No.: FR150158
2. 54957(b)(1) Annual Public Employee Performance Evaluation – City Administrator

A regular session of the City Council, City of Exeter was held on Tuesday, February 9, 2021, at 7:03 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Dave Hails, Justin Mills, and Mary Waterman-Philpot

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Chris Tavarez, Shonna Oneal

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Sally called the regular session to order at 7:03 p.m. and advised there is no reportable actions from Closed Session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Mayor Pro Tem Alves and an invocation was given by Pastor Jim Newman.

F. SPECIAL PRESENTATIONS (if any): None

G. PUBLIC COMMENTS:

Mayor Sally requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

Mike Germaine addressed the Council to advise the Exeter Bark Park is a great place to visit during the pandemic and to thank the Public Works Department for pruning the trees around the park.

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H. CONSENT CALENDAR:

It was moved by Mayor Pro Tem Alves, seconded by Council Member Mills and unanimously carried that the items on the Consent Calendar be approved as presented.

- 1. Approve regular minutes of January 26, 2021**
- 2. Payment of the Bills**
- 3. Payroll: January 22, 2021 and February 5, 2021**
- 4. Treasurer's Report: November 2020 and December 2020**
- 5. Approve an appropriation of \$73,588 into capital account 107.441.080.017 and affirm the sole source emergency purchase from the only regional manufacturer representative, Shape Incorporated, Stockton, CA, for three (3) 15 HP Flygt pumps for the wastewater treatment plant.**
- 6. Approve contract amendment with 4Creeks of Visalia, CA to include an additional \$42,706.38 for Construction Management/Resident Engineer services for the E. Palm Street Reconstruction Project, STPL-5195(022).**
- 7. Accept a Notice of Completion for the construction contract for the E. Palm Street Reconstruction Project, STPL-5195(022), with AJ Excavation, authorize the City Engineer to sign the Notice of Completion, and the City Clerk to file the notice with the County Recorder's Office and appropriate an additional \$7,601.00 from the Measure R Fund (131) to cover total project costs.**

I. INDIVIDUAL BUSINESS ITEMS

- 1. Authorize the City Administrator to enter into negotiations with Mid Valley Disposal of Kerman, Ca in an effort to piggyback a competitive procurement process and develop a franchise agreement for Residential and Commercial Garbage, Recyclable Material, and Organics Waste Collections Services in the City of Exeter and return to Council with a future item for review and consideration of how to proceed with continuing to provide these services.** Public Works Director Daymon Qualls provided a report for Council's review and consideration. Council posed questions and Mr. Qualls and City Attorney Julia Lew responded thereto. Following discussion, it was moved by Council Member Waterman-Philpot, seconded by Mayor Pro Tem Alves and unanimously carried to authorize the City Administrator to enter into negotiations with Mid Valley Disposal of Kerman, Ca in an effort to piggyback a competitive procurement process and develop a franchise agreement for Residential and Commercial Garbage, Recyclable Material, and Organics Waste Collections Services in the City of Exeter and return to Council with a future item for review and consideration of how to proceed with continuing to provide these services.
- 2. Public Hearing to discuss and 1) consider adoption of Resolution 2021-02 for submittal of a 2020 Community Development Block Grant (CDBG) – Corona Virus (CV) 2&3 Application for \$298,107 to be used for Economic Development Business Assistance, 2) consider adoption of Resolution 2021-03 for approval of City of Exeter Business Assistance Payment Program Guidelines and 3) authorize the City Administrator to execute the subrecipient agreement with Self-Help Enterprises for administration of the program.** Finance Director Chris Tavarez provided a PowerPoint presentation highlighting the Economic Development Business Assistant Payment Program. Council posed questions and City Administrator Adam Ennis and Susan Long with Self-Help Enterprises provided responses thereto.

Mayor Sally opened the public hearing at 7:26 p.m., receiving no public comment, closed the public hearing at 7:26 p.m.

Following discussion, it was moved by Council Member Mills, seconded by Council Member Hails and unanimously carried to adopt Resolutions 2021-02 and 2021-03 as presented and to authorize the City Administrator to execute the subrecipient agreement with Self-Help Enterprises for administration of the program.

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3. **Determine an appointment and term selection process and consider applicants for appointment as Measure P Oversight Committee Members.** City Administrator Adam Ennis provided a report for Council's review and consideration. The Council discussed making the appointments to the Measure P Oversight Committee and directed staff to draw names out of a hat and contact the appointed committee members in the order drawn to inquire about preference on 2 or 4 year term limits. Following discussion, it was moved by Council Member Waterman-Philpot, seconded by Mayor Pro Tem Alves and unanimously carried to appoint Steven Garver, Troy Kadin, Jennifer Dunlap, Patricia Thompson, William Stimpel, Veronica Casanova, and Mary Barker to the Measure P Oversight Committee.

J. CITY COUNCIL ITEMS OF INTEREST

There were no items of interest reported.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on COVID and City projects. He also advised staff was preparing a mid-year finance update for a future meeting.

L. ADJOURN REGULAR MEETING

Mayor Sally adjourned the regular meeting at 7:50 p.m.

Shonna Oneal City Clerk