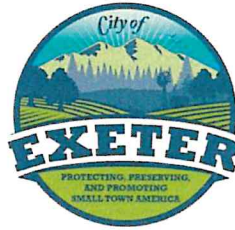


City of Exeter, California



Resolution of Commendation Sandy Blankenship

Whereas, in 1991 the Exeter Chamber of Commerce welcomed Sandy Blankenship to their team promoting her to the Executive Director in 2005 where she would serve in that role until announcing her retirement in 2021 following 30 years of exceptional service to the community; and,

Whereas, Sandy provided unsurpassed dedication to local businesses by hosting, attending and organizing local events, promotions, and advertising methods that were at the core foundation of the Chamber's motto "To promote, support and enable Exeter to Prosper" while displaying a high level of professionalism and engagement that connected residents, tourists and businesses; and,

Whereas, Sandy's knowledge and expertise contributed to the development of events Exeter has become known to host such as Concerts in the Park, Scarecrow Contest, and Garden Party and increased the Chamber ambience with updated landscaping and establishing the Chamber Mascot "Walter the Cat"; and,

Whereas, over the years, Sandy has become a dedicated pillar of the community whose time and devotion has been valued and appreciated; and,

Whereas, we would like to commend Sandy Blankenship's exemplary service to Council, City Staff, and the business community and share our deep appreciation for Sandy's loyal attendance to City Council meetings; she will be sorely missed by all; and

Now, therefore, I, Barbara Sally, Mayor of the City of Exeter, do hereby commend Mrs. Blankenship for her thirty years of dedicated service to the community as Executor Director of the Exeter Chamber of Commerce and wish her the best of luck and a very happy retirement.

DATED this 26th day of January, 2021.

Barbara Sally, Mayor



Proclamation
School Board Appreciation Month

WHEREAS, an excellent public education system is vital to the quality of life for all California citizens and communities; and

WHEREAS, our public education system has faced unprecedented circumstances this past year as a result of the COVID-19 pandemic; and

WHEREAS, our local school boards acted immediately to ensure our children's academic, social-emotional, physical and mental health needs continued to be met at a time when students needed consistent services most; and

WHEREAS, school board members continue to push to do more with less to serve the children in our community each and every day; and

WHEREAS, local school board members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

WHEREAS, school board members work closely with parents, educational professionals and other community members to create the healthiest environments possible where all students can thrive; and

WHEREAS, school board members are responsible for building and maintaining the structure that provides a solid foundation for our school system; and

WHEREAS, school board members are strong advocates for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district; and

WHEREAS, the mission of the public schools to meet the diverse educational needs of all children and to empower them to become competent, productive contributors to a democratic society and an ever-changing world is more poignant than ever before;

NOW, THEREFORE, I, Barbara Sally, do hereby declare my appreciation to the members of the School Board and proclaim the month of January 2021, as School Board Recognition Month in Exeter, California. I urge all community members to join me in recognizing the dedication and hard work of local school board members and in working with them to create an education system that meets the needs of our children.

Dated: January 26, 2021

Barbara Sally, Mayor

EXETER CITY COUNCIL ACTION MINUTES

December 8, 2020

A regular session of the City Council, City of Exeter was held on Tuesday, December 8, 2020, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Barbara Sally, Frankie Alves, Dave Hails, Justin Mills, Mary Waterman-Philpot

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Chris Tavarez, Shonna Oneal, Lisa Wallis-Dutra, Greg Collins, Eekhong See

A. CALL TO ORDER REGULAR SESSION

Mayor Waterman-Philpot called the regular session to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Hails and an invocation was given by Public Works Director Daymon Qualls.

C. SPECIAL PRESENTATIONS (if any): None

D. PUBLIC COMMENTS:

Mayor Waterman-Philpot requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

No public comments were presented.

E. ACTIONS RELATED TO NOVEMBER 3, 2020, GENERAL ELECTION AND ADMINISTER OATH OF OFFICE TO ELECTED COUNCIL MEMBERS:

1. **Administer Oath of Office to appointed in lieu of elected Council Members** – City Clerk Shonna Oneal administered the Oath of Office to Dave Hails, District A; Barbara Sally, District B; and Justin Mills, District E.
2. **Comments by elected Council Members** – Council Members made brief comments following the administering of the Oath of Office.
3. **Reorganization of the City Council – Mayor and Mayor Pro Tem Selection** – City Administrator Adam Ennis provided a report for Council's review and consideration. Mayor Waterman-Philpot nominated Mayor Pro Tem Sally for Mayor. With no further nominations, it was moved by Mayor Waterman-Philpot, seconded by Council Member Alves and unanimously carried to appoint Mayor Pro Tem Sally as Mayor. Mayor Sally nominated Council Member Alves as Mayor Pro Tem. With no further nominations, it was moved by Mayor Sally, seconded by Council Member Waterman-Philpot and unanimously carried to appoint Council Member Alves to Mayor Pro Tem.
4. **Review, discussion, selection and update of City Council Representation to Various Committees, Commissions, and Boards** – City Administrator Adam Ennis provided a report for Council's review and consideration. Council discussed potential changes to the representatives on the Boards and Committees. Mayor Pro Tem Alves suggested the Council consider forming an ad hoc committee with the Exeter Unified School District. City Attorney Julia Lew recommended the discussion of a new formal ad hoc committee be discussed at a future meeting. Requirements for representatives were raised for the alternate position of Council of Cities and Tulare County Regional Transit Agency Board being the Mayor. Ms. Lew suggested an item be brought back to Council to change the selected positions if needed. City Clerk Shonna Oneal clarified the selections made by Council. Following discussion, it was moved by Mayor Pro Tem Alves, seconded by Council Member Waterman-Philpot and unanimously carried to update the City Council Representation to various Committees, Commissions, and Boards as follows:

**ACTION MINUTES
EXETER CITY COUNCIL
Page 2, DECEMBER 8, 2020**

<u>Board/Committee</u>	<u>Representative</u>
Council of Cities	Primary: Frankie Alves Alternate: Barbara Sally Staff Representative: Adam Ennis
Chamber of Commerce Liaison	Justin Mills
San Joaquin Valley Air Pollution Control District Special Selection Committee	Primary: Dave Hails Alternate: Public Works Director Daymon Qualls
Tulare County Association of Governments Board & Tulare County Transportation Agency	Primary: Frankie Alves Alternate: Dave Hails
Tulare County Regional Transit Agency Board	Primary: Mary Waterman-Philpot Alternate: Dave Hails
Greater Kaweah Sustainable Groundwater Agency- Rural Communities Committee	Primary: Barbara Sally Alternate: Adam Ennis

5. **Discussion and direction for appointment or re-appointment of Jim Tyler and Joe Stewart to Planning Commission due to current terms of these two positions expiring at the end of January of 2021** – City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Hails, seconded by Council Member Waterman-Philpot to re-appoint Jim Tyler and Joe Stewart to Planning Commission for a new 4-year term.
6. **Adopt Resolution 2020-45 of the City Council of the City of Exeter Declaring Canvass of Returns and Result of General Municipal Elections** – City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Waterman-Philpot, seconded by Mayor Pro Tem Alves and unanimously carried to adopt Resolution 2020-45 as presented.

F. CONSENT CALENDAR:

It was moved by Mayor Pro Tem Alves, seconded by Council Member Mills and unanimously carried that the items on the Consent Calendar be approved as presented.

1. **Approve regular minutes of November 10, 2020**
2. **Payment of the Bills**
3. **Payroll: November 13, 2020 and November 27, 2020**
4. **Treasurer's Report – September & October**
5. **Adopt Resolution 2020-46 designating right of way for Visalia Road, over portions of various parcels of real property acquired by the City for the Visalia Road Improvement Project and dedicating these portions of property into public streets, right of way; and authorize the Mayor or City Administrator to execute all documents necessary to formally establish public right of way.**
6. **Authorize purchasing authority up to 10% (\$422,397) of the construction contract and utility relocation for contingency to the Public Works Director, contingent upon City Administrator approval, for potential change orders on the Visalia Road Improvement Project.**
7. **Affirm \$13,348.08 in emergency repairs performed on the Wastewater Treatment Plant screw pumps by Warren & Baerg Manufacturing, Inc. of Dinuba, CA, and approve an appropriation of that amount into project account 107.441.080.017.**
8. **Adopt Resolution 2020-47 authorizing the City Administrator to enter into agreements with the State of California Department of Tax and Fee Administration for collection and administration of revenues collected from Measure P, a 1 percent/cent sales tax approved by voters on November 3, 2020, for a preparatory cost not to exceed \$175,000; and adopt Resolution 2020-48 authorizing the Examination of Transactions and Use Tax Records by the City Administrator, Finance Director or staff designated by the City Administrator.**

G. INDIVIDUAL BUSINESS ITEMS

1. **PUBLIC HEARING to consider an amendment to the Exeter General Plan, Land Use Element, and Exeter Zoning Ordinance on 0.72 acres of land (containing four parcels) located on the east side of South F Street north of Chestnut Street in Exeter (APNs 135-122-07, 08, 09 and 15); Adopt Resolution 2020-49 upholding the Planning Commission’s recommendation on the approval of General Plan Amendment 2020- 02, Service Commercial to Professional Office; and introduce and give first reading of Ordinance 695 amending Ordinance 246 of the Exeter Zoning Ordinance to reclassify the real property from, CS (Service Commercial) to PO (Professional Office) – Planning Director Greg Collins.** Planning Director Greg Collins provided a report for councils review and consideration. Mayor Sally opened the public hearing at 7:44 p.m., receiving no public comment, closed the public hearing at 7:44 p.m. Following discussion, it was moved by Mayor Pro Tem Alves, seconded by Council Member Waterman-Philpot and unanimously carried to Adopt Resolution 2020-49 as presented; and introduce and give first reading of Ordinance 695 amending Ordinance 246 of the Exeter Zoning Ordinance, read by title only, and waiving further reading in full.
2. **Receive the Fiscal Year 2019/2020 Audited Financial Statements for the City of Exeter, review the financial condition of the City and provide feedback.** Finance Director Chris Tavarez provided a PowerPoint presentation to the City Council regarding Fiscal Year 19/20 Audited Financial Statements. Following discussion, no action was requested, or taken.
3. **Discussion of development of the Citizen’s Oversight Committee and Initial Expenditure Plan for Measure P – City Administrator Adam Ennis.** City Administrator Adam Ennis provided a report for Council’s review and consideration. Following discussion, no action was requested, or taken.
4. **Discussion of COVID-19 status and review the need to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days – City Administrator Adam Ennis.** City Administrator Adam Ennis provided a report for Council’s review and consideration. Following discussion, it was moved by Council Member Hails, seconded by Council Member Waterman-Philpot and unanimously carried to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days.

H. CITY COUNCIL ITEMS OF INTEREST

Mayor Pro Tem Alves reported on upcoming meetings and events. Council Member Waterman-Philpot reported on the Tulare County Regional Transit Agency Board meeting and it’s development. Council Member Hails welcomed Council Member Mills and extended congratulations to the Mayor and Mayor Pro Tem. Mayor Sally reported on attending the Greater Kaweah Groundwater Sustainability Agency meeting.

I. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on City projects.

J. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S): Mayor Sally adjourned to Closed Session at 8:28 p.m. after noting no public comment was presented.

1. 54956.9(d)(1) – Conference with Legal Counsel
County of Sonoma v. James Quail et alia
Supreme Court Case No. S265571

K. RECONVENE CLOSED SESSION AND CLOSED SESSION REPORT

Mayor Sally reconvened from Closed Session at 8:52 p.m. City Attorney Julia Lew advised there were no reportable actions.

L. ADJOURN REGULAR MEETING

Mayor Sally adjourned the regular meeting at 8:52 p.m.

Shonna Oneal City Clerk

Approved on 12/03/2020 for Payments Through 12/03/2020

Vendor Name	Description	Amount
AAA QUALITY SERVICES	11/22-12/19/20 POTTY REN	168.16
AFLAC	NOVE AFLAC PREMIUM	3,031.36
AG AND DAIRY MACHINE INC	UB DEPOSIT REFUND	56.07
AMERICAN BUSINESS MACHINES	CH 746 11/24-12/23/20	124.43
BELSON OUTDOORS LLC	40 GAL TRSH W/ RAIN BONN	5,524.10
BUZZ KILL PEST CONTROL	NOVE PEST CONTROL PD	163.00
C.L.E.A.	DEC 2020 LT DISABILITY	49.00
CHICOINE/ MEGAN NICOLE	UB DEPOSIT REFUND	115.52
CITY OF EXETER	10/18-11/18/20 ASSESS	1,930.54
COLLINS & SCHOETTLER	NOV 2020 PLANNING	2,272.50
CORREA/ JOSE INEZ ALVARADO	UB DEPOSIT REFUND	62.59
CORTEZ/ ELIZABETH	UB DEPOSIT REFUND	53.49
CREATIVE FORMS & CONCEPTS INC	LASER PAYROLL CHECK	289.17
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEES-54	1,269.00
EMD NETWORKING SERVICES, INC.	NOV 2020 VOIP	1,809.48
EWING IRRIGATION PRODUCTS INC	WATER TOWER NODE-100	140.81
EWING/ DEBRA	UB DEPOSIT REFUND	102.71
FOOTHILLS SUN-GAZETTE	PN-1042-48 PH CITY COUNC	99.37
FRONTIER CALIFORNIA INC.	5139-11/16-12/15/20	743.41
FUSION CLOUD SERVICES LLC	0966-11/18-12/17/20	245.11
GALLS PARENT HOLDINGS LLC	BLK NITRILE EXAM GLOVES	236.64
HAYES/ RUSSELL D.	POLICE STATION NEW LOOPS	8,580.00
HERNANDEZ/ NICHOLAS	UB DEPOIST REFUND	91.60
INTERSTATE BATTERIES, DBA	2C65 XHD BATTERY	419.83
JIMS STEEL SUPPLY, LLC	2X2XX.095 SQUARE TUBE	502.12
JORGENSEN COMPANY	FIRE EXT ANNUAL MAINT	138.43
KRC SAFETY CO INC.	MARKER-BLK BUNDY 5X5"	25.70
LEAF CAPITAL FUNDING LLC	CH-KYOCERA TA4002I	167.47
LEATHERS/ ANGELA	UB DEPOSIT REFUND	75.65
LEE/ BRANDIE DEONN	UB DEPOSIT REFUND	125.25
LOPEZ/ TYREE AND ALBERT	UB DEPOSIT REFUND	86.61
LOTT/ ROOTS AND DRU	UB DEPOSIT REFUND	76.02
MOONLIGHT MAINTENANCE	NOVE PD OFFICE CLEANING	1,797.00
MOORE TWINING ASSOCIATES, INC	1 524.2 10/DAY	2,109.00
MORENO/ ADELA	UB DEPOSIT REFUND	7.40
NEWBERRY/ LAUREN	UB DEPOSIT REFUND	60.53
PRESSLEY & ASSOCIATES, INC.	SERVICES RENDERED OCT	32,640.00
PROFORCE	SPL DTY HLST (17)	3,365.53
QUAD KNOFF ENGINEERING	200130 COMPLETE ST W/ADA	5,748.11
ROBERT HALF INTERNATIONAL INC.	WKEND-11/20/20 LOURDES	2,102.06
ROMAN CATHOLIC BISHOP	11/27/20 ARROYO DONATION	18.00
SOUTHERN CALIFORNIA EDISON	9240C-10/26-11/24/20	17,957.94
SOUTHERN CALIFORNIA GAS CO.	0493-10/23-11/25/20	440.78
STANDARD INSURANCE CO.	DEC 2020 LIFE INSURANCE	2,087.55
THE LEW EDWARDS GROUP	NOVE PROF FEE	8,510.00
TU CO TREASURER-TAX COLLECTOR	2020 TAXES/PETERSON, JAY	1,068.58
TULARE CO ASSOC OF GOVERNMENTS	TCAG DUES 2020/2021 2ND	2,198.73
TULARE COUNTY	MEASURE P	10,603.42

Approved on 12/03/2020 for Payments Through 12/03/2020

Vendor Name	Description	Amount
UNIVAR SOLUTIONS USA INC	WWTP SOD HYPO 12.5%	2,471.88
VALLEY EXPETEC	ELEC SMART UPS X 3000VA	4,114.97
VAST NETWORKS	DEC 2020 UTILITY SYSTEM	1,000.00
YARBS GRADING AND PAVING, INC.	VISA RD IMP PROJECT	34,230.00
4CREEKS, INC	VISA RD IMP PROJECT	14,359.39

** Final Totals... 175,666.01

Approved on 12/11/2020 for Payments Through 12/11/2020

Vendor Name	Description	Amount
CARD MEMBER SERVICES	ADMIN FIREPROOF CABINET	9,412.88
**	Visa Credit Card November Purchases (more detail on file)	
	Final Totals...	9,412.88

Approved on 12/16/2020 for Payments Through 12/16/2020

Vendor Name	Description	Amount
PRODUCTIVITY PLUS ACCOUNT	ICP SENSOR ENGINE 11	694.76
	Exeter Mercantile Account Purchases	
	Final Totals...	694.76

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Approved on 12/17/2020 for Payments Through 12/17/2020

Vendor Name	Description	Amount
ADVENTIST HEALTH TULARE	NOVE LAB FEES	1,443.00
AMERICAN BUSINESS MACHINES	CH 735 12/13-1/12/21	5.12
AT&T	NOVE LIVESCAN	435.90
AUTOZONE INC	LUCAS XTRAHD GRE	12.63
B.S. & E. CO INC	REDI-MIX 6 SACK/TRAILER	219.74
BEN-E-LECT INC.	JAN 2021 CLAIMS	3,630.10
CALIFORNIA BUSINESS MACHINES	PW-11/22-12/21/20 BASE	252.64
CCP INDUSTRIES INC.	DAWN MAN POT/PAN DETERG	84.23
CENTRAL CAL WATERWORKS, INC	DEC 2020 WWTP	6,233.33
CENTRAL VALLEY SWEEPING LLC	NOVE ST SWEEPING	3,150.00
CHARTER COMMUNICATIONS	12/6-1/5/21 MEDIA SERVIC	97.24
CITY OF VISALIA	DEC 202 ANIMAL SVC FEE	6,316.67
CRAIGS AUTO PARTS	RED GREASE PAIL-2	1,768.72
CULLIGAN	NOVE PD WATER SVC	156.65
DASH MEDICAL GLOVES, INC.	NITRILE EXAM GLOVES	310.22
DELTA LIQUID ENERGY, ARRO AUTO	11/24/20 ALDRIDGE	330.46
ELBERT DISTRIBUTING INC	EXTENDED LIFE PD CARS	91.38
EMD NETWORKING SERVICES, INC.	JAN MONTHLY BILLING	1,741.66
EXETER IRRIGATION & SUPPLY	8" SCH40PVC CAP SLIP	194.66
EXETER MOTORS, INC.	E01 1 SOCKET ASY	1,204.24
FASTENAL COMPANY	60" APPLIANCE CART	571.00
FERGUSON ENTERPRISES INC	REG 5/8 T10 ECDR CF 6'	3,755.63
FIRST RESPONSE METERING LLC	NOVE METER SERVICE	1,445.66
FRESNO OXYGEN	STD LRG FOWS CYLS	110.61
FRONTIER CALIFORNIA INC.	5714-12/04-01/03/21	84.17
GHD INC	VISALIA RD IMPROVEMENT	4,572.50
GOPHER GETTER	MONTHLY SQUIRREL-BELMONT	420.00
HEATHER MCCOY	VICTIM EXAM 11/30/20	1,200.00
JACK GRIGGS INC	NOVE 2020 GAS	5,988.23
KAWEAH DELTA BREAST CANCER CEN	DONATIONS BREAST CANCER	300.00
KEY EVIDENCE LOCK & SAFE, INC.	STANDARD KEY	23.06
KRC SAFETY CO INC.	ST SIGN N QUINCE/S QUINC	200.02
LEAF CAPITAL FUNDING LLC	PW-TA2552CI KYOCERA 02	103.93
LEXIPOL, LLC	TRAINING BULLETIN MNGMT	1,200.00
MID VALLEY DISPOSAL, LLC	NOV MID VALLEY	80,508.14
MOORE TWINING ASSOCIATES, INC	TITLE 22 10DAY/ BOD 5 10	2,088.00
OFFICE DEPOT	HANGING FOLDERS, PAPER,	290.11
PRUDENTIAL OVERALL SUPPLY	GLOVES LATEX	637.87
QUAD KNOPF ENGINEERING	200130 COMPLETE ST W/A	24,007.83
ROBERT HALF INTERNATIONAL INC.	WKEND-12/11/20 LOURDES	2,343.28
ROMAN CATHOLIC BISHOP	12/11/20 ARROYO DONATION	18.00
SELF-HELP ENTERPRISES	NOVE LOAN-ADMIN SVC	3,062.50
SEQUOIA APPAREL, INC	BEANIES-QTY 12	103.44
SHIRER/ BRIAN	CH-INSTALL 3 NEW FAUCETS	350.00
SHRED-IT USA LLC	12/07 SHRED @ PD	253.23
SIERRA SANITATION INC	STANDING SINK 12/8-1/5/2	94.78
SILVER & WRIGHT LLP	OCT 221 SOUTH F	3,564.05
SOUTHERN CALIFORNIA EDISON	9199-11/9-12/10/20	1,607.54

Approved on 12/17/2020 for Payments Through 12/17/2020

Vendor Name	Description	Amount
SOUTHERN CALIFORNIA GAS CO.	7144-11/01-12/01/20	35.91
SWRCB	7/1-6/30/21 1906MEYERS P	46,219.00
TF TIRE AND SERVICE	LT275/70R18 FS TFORCE	479.58
TOLBERT/ GAVIN	TRIMMED TREES UNGER PARK	18,000.00
TOWN & COUNTRY CAR WASH	NOVE CAR WASH	5.00
UNIVAR SOLUTIONS USA INC	WWTP SOD HYPO 12.5%	2,121.16
VALLEY EXPETEC	JAN MONTHLY AGREEMENT	4,477.29
VALLEY GREEN LANDSCAPE	NOVE CITY PARK MAINTENAN	8,408.00
VERIZON WIRELESS	NEW ACTIV 11/20-11/28/20	392.19
VOLLMER EXCAVATION, L.P.	COLD MIX DELIVERED	1,784.34
WILLITTS EQUIPMENT CO., INC.	CHECK BREAKER-MYERS	403.19
4CREEKS, INC	CM PALM ST RECONSTRUCT	45,700.25

**

Final Totals... 294,608.08

Approved on 12/22/2020 for Payments Through 12/22/2020

Vendor Name	Description	Amount
VALLEY EXPETEC	DEC LENOVO THINK PADS	2,409.30
	Police Dept Laptop Lease Agreement	
	Final Totals...	2,409.30

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Approved on 12/30/2020 for Payments Through 12/30/2020

Vendor Name	Description	Amount
AAA QUALITY SERVICES	12/20-01/16/21 POTTY REN	168.16
AMERICAN BUSINESS MACHINES	CH 746 12/24-1/23/21	14.84
BASIC	DEC COBRA ADMIN FEE	30.00
BLUE SHIELD OF CALIFORNIA	1/1-1/31/21	29,565.74
BUZZ KILL PEST CONTROL	DEC PEST CONTROL PD	163.00
C.L.E.A.	JAN 2021 LT DISABILITY	49.00
CALIFORNIA BUSINESS MACHINES	PW-12/22-1/21/21 BASE	72.80
CARRETERO/ VANESSA	MEALS PUBLIC REC TRAININ	30.00
CONSOLIDATED ELECTRICAL DISTRI	WATER TOWER PARK	17.26
FRANCHISE TAX BOARD	CONTROL PANEL LAMP REPLA	325.00
FRONTIER CALIFORNIA INC.	5139-12/16-01/15/21	748.00
FUSION CLOUD SERVICES LLC	3346-12/18-1/17/21	246.76
HOMETOWN EMPORIUM	STAFF LUNCHEON 12/18/20	500.00
INGRAM DIGITAL ELECTRONICS CO.	FILBERT LIFT STATION PUM	975.00
LEAF CAPITAL FUNDING LLC	CH-TA4002I KYOCERA 001	167.47
MCCORMICK KABOT JENNER & LEW	NOVE LEGAL SERVICES	1,819.00
MOONLIGHT MAINTENANCE	DEC PD OFFICE CLEANING	1,797.00
MOORE TWINING ASSOCIATES, INC	4 HAAS 10/DAY	1,848.00
PRINCIPAL LIFE INSURANCE CO.	JAN PREMIUMS-35 MEMBERS	4,967.89
PRUDENTIAL OVERALL SUPPLY	12/17/20 UNIFORM SERVICE	206.64
ROBERT HALF INTERNATIONAL INC.	WKEND 12/18/20 LOURDES	2,205.44
SOUTHERN CALIFORNIA EDISON	9109A-11/10-12/11/20	8,673.50
USA BLUEBOOK	BLUE-WHITE ROLLER/TUBE	795.60
VOLLMER EXCAVATION, L.P.	TRANSFER LOAD OF ROAD	553.84
**	Final Totals...	55,939.94

Approved on 1/14/2021 for Payments Through 1/14/2021

Vendor Name	Description	Amount
A.J. EXCAVATION INC	E PALM ST RECONST PROJEC	34,693.15
AFLAC	DEC AFLAC PREMIUM	3,221.32
AMERICAN BUSINESS MACHINES	CH 735-10/13-1/12/21 US	85.47
AT&T	DEC LIVESCAN	435.90
B.S. & E. CO INC	REDI-MIX 6 SACK/TRAILER	231.28
BANC OF AMERICA LEASING	PAYMENT 27 PRINCIPAL	46,351.61
BINESH/ BEHROUZ	UNIT 101 SMOG CHECK	180.00
BOOT BARN INC.	BOOTS-MILLER	243.54
CALIFORNIA BUSINESS MACHINES	ADMIN-12/8/20-1/7/21	117.45
CENTRAL VALLEY BUSINESS FORMS	1000 DOOR HANGER BLUE	435.14
CENTRAL VALLEY SWEEPING LLC	DEC STREET SWEEPING	3,650.00
CITY OF EXETER	11/18-12/18/20 ASSES	1,224.12
CITY OF VISALIA	JAN 2021 ANIMAL SVC FEE	6,316.67
COLLINS & SCHOETTLER	DEC 2020 PLANNING	1,237.50
CRAIGS AUTO PARTS	ENG 11 WINDOW LIFT SUPPO	678.47
CSJVRMA	20/21 Q3 WORKERS COMP	78,876.00
CULLIGAN	DEC PD WATER SERVICE	148.90
DEATHRIAGE/ MIKE	REFUND- SOFTBALL SPONS	200.00
DELTA LIQUID ENERGY, ARRO AUTO	12/11/20 ALDRIDGE	263.81
DEPT OF JUSTICE	NOVE BLOOD ALCOHOL ANALY	35.00
DIVISION OF STATE ARCHITECT	OCT-DEC \$4 DSA FEE	617.90
ELBERT DISTRIBUTING INC	EXTENDED LIFE MOA	189.44
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-56	1,316.00
EMD NETWORKING SERVICES, INC.	FINANCIAL SYSTEM MIGRATI	4,652.53
EWING IRRIGATION PRODUCTS INC	21 INSTKING FLGS-WHT/PK/	29.91
EXETER MERCANTILE CO.	PLUG IN CO W/BATT BACKUP	68.94
EXETER MOTORS, INC.	E01 ROTOR ASY-BR	331.85
FERGUSON ENTERPRISES INC	LF 1 CTS X CTS COMP COUP	4,867.32
FIRST RESPONSE METERING LLC	MTU INSTALLATION	9,060.66
FRANCHISE TAX BOARD	WWTP REPAIRS	633.75
FRESNO OXYGEN	14" BLADE FOR STAINLESS	364.28
FRONTIER CALIFORNIA INC.	5714-01/04-2/03/21	84.17
GHD INC	VISALIA RD IMPROVEMENT	3,229.25
GOPHER GETTER	NOVE GOPHER SVC	660.00
INGRAM DIGITAL ELECTRONICS CO.	WWTP REPAIRS	1,901.25
INTERSTATE BATTERIES, DBA	C65-XHD BATTERY	149.64
JACK GRIGGS INC	DEC 2020 GAS	5,432.17
LANGE PLUMBING SUPPLY, INC.	TREATMENT PLNT BTHRM REP	103.65
LEAF CAPITAL FUNDING LLC	PW-TA2552CI KYOCERA 02	103.93
LESLEY & ASSOCIATES	PRINTED BUSINESS CARDS	436.76
MCCURDY, JOSHUA	UB DEPOSIT REFUND	148.40
MID VALLEY DISPOSAL, LLC	DEC MID VALLEY	82,729.08
MIDVALLEY PRP MANAGEMENT	UB DEPOSIT REFUND	206.75
MOORE TWINING ASSOCIATES, INC	BOD5 10/DAY	249.00
OASIS SECURITY SYSTEMS	JAN-MAR 21 SECURITY	105.00
OFFICE DEPOT	BLK TONER	61.02
PINA, MARIA	UB DEPOSIT REFUND	105.26
PROFORCE	SLI TLR-1 HL TAC GUN MNT	925.69

Approved on 1/14/2021 for Payments Through 1/14/2021

Vendor Name	Description	Amount
PRUDENTIAL OVERALL SUPPLY	1/7/21 UNIFORM SERVICE	103.32
QUAD KNOPF ENGINEERING	200130 COMPLETE ST W/ AD	8,905.53
ROBERT HALF INTERNATIONAL INC.	WKEND-1/8/21 LOURDES	1,888.44
ROMAN CATHOLIC BISHOP	1/1/21 ARROYO DONATION	36.00
SAN JOAQUIN VALLEY RAILROAD	20/21 PIPE W OF CRESPI	3,065.71
SELF-HELP ENTERPRISES	DEC LOAN ADMIN SERVICES	3,062.50
SEQUOIA APPAREL, INC	HOODIES	964.58
SIERRA SANITATION INC	RENTAL SINK 1/5-2/2/21	94.78
SOUTHERN CALIFORNIA EDISON	VISALIA RD/JACOBS RELOCA	120,290.59
SOUTHERN CALIFORNIA GAS CO.	0493-11/25-12/28/20	1,339.01
STANDARD INSURANCE CO.	JAN 2021 LIFE INSURANCE	2,139.64
SUBURBAN PIPE & STEEL	H1032 RH + RL HINGE	30.45
SWRCB	7/1/20-6/30/21 WTR FEE C	15,447.30
SYME, KIM	UB DEPOSIT REFUND	86.40
TELSTAR INSTRUMENTS INC	SVC FOR WWTP 10/23/20	1,262.00
TF TIRE AND SERVICE	CK BRAKES REAR ROTORS	1,007.02
TULARE COUNTY	OCT PRINT WATER	902.65
UNIVAR SOLUTIONS USA INC	WWTP SOD HYPO 12.5%	2,188.70
US BANK N.A.	DEC CUSTODY CHARGES	136.25
USA BLUEBOOK	PARTICULATE MASK	161.52
VALLEY GREEN LANDSCAPE	DEC CITY PARK MAINTENCE	8,408.00
VALLEY UNIFORM CENTER	ALTERATIONS/EMBROIDERY	791.33
VAST NETWORKS	JAN 2021 UTILITY SYSTEM	1,000.00
VERIZON WIRELESS	11/29-12/28/20	1,075.99
WHATLEY, RYAN	UB DEPOSIT REFUND	104.13
YARBS GRADING AND PAVING, INC.	VISA RD IMP PROJECT	270,440.00
4CREEKS, INC	CM PALM ST RECONSTRUCT	53,758.47

** Final Totals... 796,079.24

PERIOD 1 DATING 11/23/2020-12/06/2020 CHECK DATE 12/11/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1112	63.69	CA STATE DISBURSEMENT UN	2	1 VENDOR CHECK
1113	50.00	TULARE CO SHERIFF'S OFFI	9	1 VENDOR CHECK
1114	2,078.33	PHELPS/KEVIN M	429	1
1115	983.09	PHELPS/KEVIN M	429	2

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS	COUNTS
3,061.42 *EMPLOYEE CHECKS	2
113.69 *VENDOR CHECKS	2
0.00 *BANK CHECKS	0
3,175.11 **TOTAL NEGOTIABLE CHECKS	4

OTHER CHECKS

0.00 *MANUAL CHECKS	0
0.00 *CANCELLED CHECKS	0
3,175.11 **TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

0.00 *DIRECT DEPOSIT STUBS	0
0.00 *VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 11/23/2020-12/06/2020 CHECK DATE 12/11/2020
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
48461	144.00	CLOCEA	4	1 VENDOR STUB ONLY
48462	780.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
48463	235.35	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
48464	4,427.10	ENNIS/ADAM	206	1 STUB ONLY
48465	2,478.71	ONEAL/SHONNA N	203	1 STUB ONLY
48466	1,015.26	CARTER/AMY JO	502	1 STUB ONLY
48467	1,323.68	HERNANDEZ/XOCHITL	306	1 STUB ONLY
48468	221.49	SANCHEZ/CESILIA	307	1 STUB ONLY
48469	3,302.49	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
48470	1,148.77	SEE/EEKHONG	304	1 STUB ONLY
48471	1,741.29	BELTRAN-TRUJILLO/DIEGO	447	1 STUB ONLY
48472	509.67	BELTRAN-TRUJILLO/DIEGO	447	2 STUB ONLY
48473	70.19	CANALES/MICHAEL W	430	1 STUB ONLY
48474	1,196.41	CARRETERO/VANESSA	402	1 STUB ONLY
48475	2,068.24	CORREA/GABRIEL JR	436	1 STUB ONLY
48476	1,032.51	CORREA/GABRIEL JR	436	2 STUB ONLY
48477	1,732.96	CULLUM/TRENT	444	1 STUB ONLY
48478	833.88	CULLUM/TRENT	444	2 STUB ONLY
48479	3,116.21	DURKEE/MARK	404	1 STUB ONLY
48480	1,273.44	DURKEE/MARK	404	2 STUB ONLY
48481	1,802.97	ECHEVARRIA/TYLER J	443	1 STUB ONLY
48482	833.88	ECHEVARRIA/TYLER J	443	2 STUB ONLY
48483	2,879.29	FERNANDEZ/CESAR	434	1 STUB ONLY
48484	1,288.66	FERNANDEZ/CESAR	434	2 STUB ONLY
48485	2,272.75	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
48486	1,027.02	FRICK/JOCELYNN LEANN	433	2 STUB ONLY
48487	2,654.80	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
48488	1,082.54	GIEFER/MICHAEL DAVID	438	2 STUB ONLY
48489	1,689.27	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
48490	959.27	GUZMAN/TIMOTHY CHARLES	410	2 STUB ONLY
48491	3,356.38	HALL/JOHN T	406	1 STUB ONLY
48492	1,619.78	HAMPTON/JUSTIN	446	1 STUB ONLY
48493	837.99	HAMPTON/JUSTIN	446	2 STUB ONLY
48494	2,979.43	INGLEHART/BRETT A	411	1 STUB ONLY
48495	1,288.66	INGLEHART/BRETT A	411	2 STUB ONLY
48496	2,568.42	KNOX/MARK	442	1 STUB ONLY
48497	1,006.26	KNOX/MARK	442	2 STUB ONLY
48498	2,227.00	WALKER/PAUL	425	1 STUB ONLY
48499	1,067.86	WALKER/PAUL	425	2 STUB ONLY
48500	2,404.79	YARBER/ISABEL	422	1 STUB ONLY
48501	1,006.42	ALDRIDGE/GARY	618	1 STUB ONLY
48502	1,389.47	ARROYO/MARIE	623	1 STUB ONLY
48503	1,367.63	BRASSFIELD/TRAVIS	619	1 STUB ONLY
48504	1,839.43	ESPINOLA/DANIEL M	602	1 STUB ONLY
48505	1,469.13	HUGGINS/KYLE AARON	621	1 STUB ONLY
48506	2,832.97	QUALLS/DAYMON	607	1 STUB ONLY
48507	1,338.67	RAMIREZ/JUAN	608	1 STUB ONLY
48508	355.59	WENDT/EDDIE	626	1 STUB ONLY

PERIOD 1 DATING 11/23/2020-12/06/2020 CHECK DATE 12/11/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
48509	1,344.37	MILLAN/MARCUS	622	1 STUB ONLY
48510	1,337.90	MILLER/JAMES	624	1 STUB ONLY
48511	940.00	MIRWALD/PHILIP	625	1 STUB ONLY
48512	1,179.07	QUIROZ/PATRICK P	512	1 STUB ONLY
48513	2,268.07	HAYES/CURTIS W	437	1 STUB ONLY
48514	981.88	HAYES/CURTIS W	437	2 STUB ONLY

TOTALS FOR CHECK FORM: STUB			
NEGOTIABLE CHECKS			
	0.00	*EMPLOYEE CHECKS	COUNTS 0
	0.00	*VENDOR CHECKS	0
	0.00	*BANK CHECKS	0
	0.00	**TOTAL NEGOTIABLE CHECKS	0
OTHER CHECKS			
	0.00	*MANUAL CHECKS	0
	0.00	*CANCELLED CHECKS	0
	0.00	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS			
	82,989.92	*DIRECT DEPOSIT STUBS	51
	1,159.35	*VENDOR DIR DEP STUBS	3

PERIOD 2 DATING 12/07/2020-12/20/2020 CHECK DATE 12/23/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1116	63.69	CA STATE DISBURSEMENT UN	2	1 VENDOR CHECK
1117	50.00	TULARE CO SHERIFF'S OFFI	9	1 VENDOR CHECK
1118	2,792.39	PHELPS/KEVIN M	429	1
1119	193.01	ROMERO/JOSE	428	1

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
2,985.40	*EMPLOYEE CHECKS	2
113.69	*VENDOR CHECKS	2
0.00	*BANK CHECKS	0
3,099.09	**TOTAL NEGOTIABLE CHECKS	4

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
3,099.09	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 2 DATING 12/07/2020-12/20/2020 CHECK DATE 12/23/2020
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
302	353.58-	IBARRA/MARLENE	302	2 MANUAL
48515	144.00	CLOCEA	4	1 VENDOR STUB ONLY
48516	780.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
48517	235.35	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
48518	4,465.53	ENNIS/ADAM	206	1 STUB ONLY
48519	2,518.70	ONEAL/SHONNA N	203	1 STUB ONLY
48520	1,309.32	CARTER/AMY JO	502	1 STUB ONLY
48521	1,323.63	HERNANDEZ/XOCHITL	306	1 STUB ONLY
48522	424.12	SANCHEZ/CESILIA	307	1 STUB ONLY
48523	3,331.70	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
48524	1,148.77	SEE/EEKHONG	304	1 STUB ONLY
48525	1,447.49	BELTRAN-TRUJILLO/DIEGO	447	1 STUB ONLY
48526	1,201.56	CARRETERO/VANESSA	402	1 STUB ONLY
48527	2,470.66	CORREA/GABRIEL JR	436	1 STUB ONLY
48528	1,254.10	CULLUM/TRENT	444	1 STUB ONLY
48529	3,486.92	DURKEE/MARK	404	1 STUB ONLY
48530	1,441.52	ECHIVARRIA/TYLER J	443	1 STUB ONLY
48531	2,366.67	FERNANDEZ/CESAR	434	1 STUB ONLY
48532	2,727.69	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
48533	2,147.55	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
48534	1,381.08	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
48535	3,356.36	HALL/JOHN T	406	1 STUB ONLY
48536	1,608.55	HAMPTON/JUSTIN	446	1 STUB ONLY
48537	2,250.27	INGLEHART/BRETT A	411	1 STUB ONLY
48538	1,879.05	KNOX/MARK	442	1 STUB ONLY
48539	2,252.36	WALKER/PAUL	425	1 STUB ONLY
48540	2,409.98	YARBER/ISABEL	422	1 STUB ONLY
48541	1,338.41	ALDRIDGE/GARY	618	1 STUB ONLY
48542	1,394.72	ARROYO/MARIE	623	1 STUB ONLY
48543	1,156.27	BRASSFIELD/TRAVIS	619	1 STUB ONLY
48544	1,844.68	ESPINOLA/DANIEL M	602	1 STUB ONLY
48545	1,469.13	HUGGINS/KYLE AARON	621	1 STUB ONLY
48546	2,478.07	QUALLS/DAYMON	607	1 STUB ONLY
48547	1,698.78	RAMIREZ/JUAN	608	1 STUB ONLY
48548	1,244.54	WENDT/EDDIE	626	1 STUB ONLY
48549	1,283.33	MILLAN/MARCUS	622	1 STUB ONLY
48550	1,051.62	MILLER/JAMES	624	1 STUB ONLY
48551	910.77	MIRWALD/PHILIP	625	1 STUB ONLY
48552	1,184.32	QUIROZ/PATRICK P	512	1 STUB ONLY
48553	1,636.69	HAYES/CURTIS W	437	1 STUB ONLY

PERIOD 2 DATING 12/07/2020-12/20/2020 CHECK DATE 12/23/2020
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
TOTALS FOR CHECK FORM: STUB				
NEGOTIABLE CHECKS				COUNTS
	0.00	*EMPLOYEE CHECKS		0
	0.00	*VENDOR CHECKS		0
	0.00	*BANK CHECKS		0
	0.00	**TOTAL NEGOTIABLE CHECKS		0
OTHER CHECKS				
	353.58-	*MANUAL CHECKS		1
	0.00	*CANCELLED CHECKS		0
	353.58-	**TOTAL FOR CHECK FORM		
NON-NEGOTIABLE CHECKS				
	66,894.91	*DIRECT DEPOSIT STUBS		36
	1,159.35	*VENDOR DIR DEP STUBS		3

PERIOD 1 DATING 12/21/2020- 1/03/2021 CHECK DATE 1/08/2021
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
1120	63.69	CA STATE DISBURSEMENT UN 2		1 VENDOR CHECK
1121	50.00	TULARE CO SHERIFF'S OFFI 9		1 VENDOR CHECK
1122	1,774.60	PHELPS/KEVIN M	429	1

TOTALS FOR CHECK FORM: CHEK		COUNTS
NEGOTIABLE CHECKS		
1,774.60	*EMPLOYEE CHECKS	1
113.69	*VENDOR CHECKS	2
0.00	*BANK CHECKS	0
1,888.29	**TOTAL NEGOTIABLE CHECKS	3
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
1,888.29	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 12/21/2020- 1/03/2021 CHECK DATE 1/08/2021
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
48554	144.00	CLOCEA	4	1 VENDOR STUB ONLY
48555	780.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
48556	235.35	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
48557	4,367.80	ENNIS/ADAM	206	1 STUB ONLY
48558	2,461.31	ONEAL/SHONNA N	203	1 STUB ONLY
48559	831.65	CARTER/AMY JO	502	1 STUB ONLY
48560	1,313.32	HERNANDEZ/XOCHITL	306	1 STUB ONLY
48561	166.23	SANCHEZ/CESILIA	307	1 STUB ONLY
48562	3,269.37	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
48563	2,019.18	TAVAREZ/CHRISTOPHER	309	2 STUB ONLY
48564	1,905.60	FRANCO/EEKHONG	304	1 STUB ONLY
48565	1,356.18	BELTRAN-TRUJILLO/DIEGO	447	1 STUB ONLY
48566	421.12	CANALES/MICHAEL W	430	1 STUB ONLY
48567	1,213.56	CARRETERO/VANESSA	402	1 STUB ONLY
48568	2,610.48	CORREA/GABRIEL JR	436	1 STUB ONLY
48569	1,310.42	CULLUM/TRENT	444	1 STUB ONLY
48570	2,932.89	DURKEE/MARK	404	1 STUB ONLY
48571	1,496.38	ECHEVARRIA/TYLER J	443	1 STUB ONLY
48572	2,180.22	FERNANDEZ/CESAR	434	1 STUB ONLY
48573	2,062.35	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
48574	2,305.79	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
48575	1,345.65	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
48576	3,221.65	HALL/JOHN T	406	1 STUB ONLY
48577	1,134.32	HAMPTON/JUSTIN	446	1 STUB ONLY
48578	3,064.12	INGLEHART/BRETT A	411	1 STUB ONLY
48579	2,244.90	KNOX/MARK	442	1 STUB ONLY
48580	2,099.50	WALKER/PAUL	425	1 STUB ONLY
48581	2,372.45	YARBER/ISABEL	422	1 STUB ONLY
48582	1,025.33	ALDRIDGE/GARY	618	1 STUB ONLY
48583	1,385.94	ARROYO/MARIE	623	1 STUB ONLY
48584	1,412.71	BRASSFIELD/TRAVIS	619	1 STUB ONLY
48585	1,828.47	ESPINOLA/DANIEL M	602	1 STUB ONLY
48586	1,531.99	HUGGINS/KYLE AARON	621	1 STUB ONLY
48587	2,807.72	QUALLS/DAYMON	607	1 STUB ONLY
48588	1,316.50	RAMIREZ/JUAN	608	1 STUB ONLY
48589	248.91	WENDT/EDDIE	626	1 STUB ONLY
48590	1,420.14	MILLAN/MARCUS	622	1 STUB ONLY
48591	962.82	MILLER/JAMES	624	1 STUB ONLY
48592	409.01	MIRWALD/PHILIP	625	1 STUB ONLY
48593	1,179.07	QUIROZ/PATRICK P	512	1 STUB ONLY
48594	1,656.82	HAYES/CURTIS W	437	1 STUB ONLY

**City of Exeter
Agenda Item Transmittal**

Meeting Date: January 26, 2021

Agenda Item Number: H4

Wording for Agenda: Approve a reallocation of \$75,000 from the FY 2020/2021 Capital Improvement Program - Well E6-W Rehab to Well E 13-W Rehab and appropriate an additional \$1,000 into capital account 105.461.080.043, and authorize a sole source contract with Well Rehabilitation Services, Inc. of Bakersfield for \$75,946 to perform emergency work on Well E13-W.

Submitting Department: Public Works

Contact Name: Daymon Qualls

Phone Number: 559.592.3318

Email: dqualls@exetercityhall.com

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends that Council approve a reallocation of \$75,000 from the FY 2020/2021 Capital Improvement Program - Well E6-W Rehab to Well E13-W Rehab and appropriate an additional \$1,000 into capital account 105.461.080.043, and authorize a sole source contract with Well Rehabilitation Services, Inc. of Bakersfield for \$75,946 to perform emergency work on Well E13-W.

Summary/Background:

After a recent pump failure at Well E13-W (the well located at Unger Park), a video inspection of the well revealed that the well casing was damaged at the same location that was previously repaired in 2018. The video inspection also revealed approximately 80' of sand/gravel material in the bottom of the well casing, along with three sections of 2" diameter PVC sounding tube (used for checking well water levels) that had detached from the pump base and were lodged in the bottom of the well. For the well to operate efficiently, the sand/gravel material and the section of PVC pipe sections must be removed. Additionally, the inspection noted some biofouling in the well casing, which is caused by the accumulation of algae or other microorganisms.

Because of the specific well rehabilitation needs identified, staff contacted a consultant, The Water Well Guy – Thomas Ballard, to determine the appropriate course of action. Based on the specific rehabilitation needs of the well Mr. Ballard recommended that the City contract with Well Rehabilitation Services, Inc. of Bakersfield, a company that specializes in complex water well challenges and rehabilitation strategies. Well Rehabilitation Services, Inc. evaluated Well E13-W and submitted the attached cost estimate for the necessary work to repair and rehabilitate the well. Their price includes cleaning the well formation, which is the area outside of the well casing. This should improve water production and extend the overall lifespan of the well. The company is able to perform this work very soon upon the City's authorization and will be completed in approximately 10 days.

Of the six wells currently online, this well is the City's top producer at just under 1,300 GPM. This represents roughly 36% of our total production capabilities. As the warmer weather quickly approaches, the timing of these repairs is critical to ensure that we are able to meet peak water demand during the summer months. There would be a delay of 4-6 weeks for the City to

prepare and solicit bids, due to the critical timing for this repair work to be completed it is recommended that Council authorize a sole source contract with Well Rehabilitation Services, Inc. due to the urgent timing for the repair and availability of the company.

Fiscal Impact: \$75,000 was programmed in the FY 2020/2021 Capital Improvement Program budget for evaluation and rehabilitation of Well E6-W. Because the final bill for this work was only \$40,000, the remainder of the programmed funds (75K) can be reallocated for the Well E13-W rehabilitation. Additionally, there is a need for a \$1,000 additional appropriation for this project. There is projected to be approximately \$500,000 in the Water Fund at June 30, 2021.

Prior Council/Board Actions: None

Attachments: Cost estimate provided by Well Rehabilitation Services, Inc.

Recommended motion to be made by Council/Board: I move to approve a reallocation of \$75,000 from the FY 2020/2021 Capital Improvement Program - Well E6-W Rehab to Well E 13-W Rehab and appropriate an additional \$1,000 into expenditure account 105.461.080.043, and authorize a sole source contract with Well Rehabilitation Services, Inc. of Bakersfield for \$75,946 to perform emergency work on Well E13-W.



PO Box 80365
 Bakersfield CA 93380
 Phone # 661-333-2243
 Fax # 661-587-0981

ESTIMATE

CA Lic #98386

Date	Estimate Name
1/11/2021	#13

Quoted To:
City of Exeter PO Box 237 Exeter, CA 93221

Information:
Well# 13 Requested by Phil Mirwald

P.O. No.	Terms
	Net 30

Quantity	Description	Unit Cost	Total
1	Video Survey Run 1	800.00	800.00
1	Swage repair break in patch @ 234' with 5' mild steel patch (1)	5,800.00	5,800.00
20	Airlift fill from 512' to 580' (estimated hours)	325.00	6,500.00
10	Fish airline @ 445' & 505' (estimated hours)	300.00	3,000.00
20	Brush casing from 237' to 580'	300.00	6,000.00
1	Video Survey Run 2 to check casing integrity post brushing	800.00	800.00
1	Treat well with acid solution over a two day period, swabbing to further push chemical into gravel pack. Airlift to waste	18,000.00	18,000.00
30	ISO Pack perforations from 237'-580' to pull dissolved debris from gravel pack	325.00	9,750.00
1	Video Survey Run 3	800.00	800.00
1	Gyro Survey to check well alignment/plumbness	2,500.00	2,500.00
100	Prevailing Wage Regular-Operator (estimated hours)	80.13	8,013.00
100	Prevailing Wage Regular -Laborer (estimated hours)	78.07	7,807.00
1	Crane Rental -10 days	2,000.00	2,000.00
1	Per diem 3 man crew/ 8 days \$174.00 per day each	4,176.00	4,176.00

Total price is only an estimate. Actual costs may vary depending on jobsite conditions, weather or additional repairs that may not be evident at this time. A service charge of 2% per month will be charged on all past due accounts.
 By signing the estimate I acknowledge receipt of this estimate and authorize Well Rehabilitation Services, Inc. to proceed with work.

_____ Signature	_____ Date
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	Total	\$75,946.00
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ORDINANCE 695

AN ORDINANCE OF THE CITY OF EXETER, STATE OF CALIFORNIA, AMENDING ORDINANCE NO. 246, THE EXETER ZONING ORDINANCE, RELATING TO THE RECLASSIFICATION OF REAL PROPERTY IN EXETER FROM THE CS (SERVICE COMMERCIAL) TO THE PO (PROFESSIONAL OFFICE) DISTRICT

Section 1. Ordinance No. 246 of the City of Exeter is hereby amended by reclassifying real property in Exeter from the CS to the PO district.

The subject property occupies .72 acres of land and is located on the east side of South F street and north of Chestnut Street in Exeter. The subject site is specifically comprised of Assessor's Parcel Numbers (APN) 135-122-07,08,09 and 15.

Section 2. All ordinances and parts thereof of the City of Exeter in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect thirty (30) days after passage. Prior to the expiration of fifteen (15) days from the passage hereof this Ordinance shall be published once in a local paper of general circulation and delivered within Exeter, together with the names of the members of the City Council voting for and against this matter.

The foregoing ordinance was passed and adopted by the City Council of the City of Exeter on a motion of Council member _____, seconded by Council member _____, at a regular meeting held on the 8th day of December, 2020, by the following vote:

AYES:
NOS:
ABSTAIN:
ABSENT:

MAYOR

ATTEST:

CITY CLERK

**City of Exeter
Agenda Item Transmittal**

Meeting Date: January 26, 2021

Agenda Item Number: 12

Wording for Agenda: Adopt Resolution 2021-01 establishing the Citizen's Oversight Committee for Measure P; determine a selection process; and consider applications for selection of Measure P Committee Members.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the Council receive the staff presentation, discuss and adopt Resolution 2021-01 establishing the Citizen's Oversight Committee for Measure P including any changes as directed by the Council; determine a selection process; and consider applications for selection of Measure P Committee Members.

Summary/Background:

On July 28, 2020, the Council approved a proposed revenue measure being placed on the November 3, 2020 ballot for voter consideration. Measure P, as the revenue measure was designated by the County Elections office, passed with a 69.78% approval. On December 8, 2020 the Council reaffirmed adoption of Ordinance No. 694 that adds the revenue measure to the municipal code and imposes the retail transactions and use tax in accordance with the provisions of Part 1.6 And Part 1.7 of Division 2 of the Revenue and Taxation Code. A copy of Ordinance 694 is attached. Ordinance 694 allows for the creation of a Transactions and Use Tax Oversight Committee by the Council.

As directed by Council on December 8, 2020, staff developed a committee application and information sheet for placement on the City website, Facebook page and in the December utility bills and presented to community groups in person and through email. The information sheet presented the purpose of the group, organization, anticipated schedule of meetings and responsibilities of the committee. Applications were due to the City Clerk's office by January 19, 2021. The City Clerk received 10 applications by the deadline and those applications are attached. In addition, a draft resolution is attached for consideration by the Council to establish the committee.

The attached draft resolution indicates that the committee would act in a community advisory role to the Council regarding the use of Measure P revenues. The committee would review the annual revenues from the *City of Exeter Transactions and Use Tax (Measure P)* and the proposed annual budget expenditures and present opinions to the Council regarding the expenditures being consistent with the desires of the community. City staff would assist the committee as needed.

As currently written the draft resolution would create the committee to be known as the Measure P Oversight Committee as generally described in the following. The number of

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



committee members are to be set by the Council and all committee appointments are by and at the pleasure of the Council. The standard lengths of appointment would be for four years, however, the initial appointments would be equally divided, as closely as possible, with two and four-year terms to allow for future staggering of four-year terms. The committee would meet at a minimum once per year, but potentially two to four times per year, during budget preparation or amendment. The committee meetings would be conducted in accordance with the Brown Act, being open to the public and public comment with agendas posted a minimum of 72 hours in advance. The parliamentary procedure followed by the committee would be the Robert's Rules of Order. The committee would issue an annual report that would be presented to City Council.

Additional details are included in the attached draft resolution. The Council should direct staff on their preference for committee member size and selection process and revision of any resolution details that establishes the committee. Adoption of the attached resolution, with any Council requested amendments, and selection of committee members would create the Transactions and Use Tax Oversight Committee referenced in Ordinance 694.

A submittal was made to the California Department of Fee and Tax Administration (CDFTA) in January to develop the agreement with them to collect the tax and send the quarterly disbursements to the City. Another item on tonight's agenda presents a recommended initial expenditure plan for the Council's review and consideration. The plan, with any proposed Council amendments, could be taken to the Measure P Oversight Committee for review in February. In March staff could then bring the initial expenditure plan, with Oversight Committee comments, back to Council for final adjustments and approval for the mid-year budget adjustment. This schedule would provide for having a budget in place for the new revenues prior to the beginning of the tax collection in April and the first disbursement to the City by early July.

Fiscal Impact: None with this item. In other agenda items fiscal impacts due to the revenue measure and the associated initial expenditure plan will be determined.

Prior Council/Board Actions: Miscellaneous Council actions over the last three years regarding the revenue measure and associated oversight committee.

Attachments: Ordinance 694
Submitted Applications For The Measure P Oversight Committee
Resolution 2021-01

Recommended motion to be made by Council/Board: I move to adopt Resolution 2021-01 with amendments and

- 1) Proceed with the selection process as discussed; or
- 2) Select the committee members as discussed.

ORDINANCE 694

AN ORDINANCE ADDING CHAPTER 3.22 TO TITLE 3 OF THE EXETER CODE OF ORDINANCES TO PROVIDE FOR AN ADDITIONAL ONE PERCENT (ONE CENT) LOCAL TRANSACTIONS AND USE (SALES) TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, TO PROVIDE FUNDS TO MAINTAIN LOCAL CITY SERVICES INCLUDING POLICE, STREET MAINTENANCE, PARK MAINTENANCE, YOUTH RECREATIONAL PROGRAMS AND OTHER SERVICES

WHEREAS, in the last several years, State government has taken hundreds of thousands of dollars from Exeter;

WHEREAS, as cities Exeter's size will not be getting any significant help from the State or Federal governments during this pandemic, our City and community must continue to be self-reliant and self-sufficient;

WHEREAS, voter-approved local funding requires that all funds raised stay in Exeter, and not one penny can be taken by the Federal, State or County governments;

WHEREAS, people choose to live in Exeter because of its small-town character, high quality of life, and quality City services, and the City seeks to maintain streets, quality parks, youth recreational programs and senior services, while ensuring Exeter neighborhoods and public areas are clean and safe, making the community a more desirable place to live, do business, and raise a family;

WHEREAS, engineering experts have found Exeter's streets and roads to be below average, or "very poor," and the City must address these safety road repairs before they get even worse and more expensive in the future;

WHEREAS, the Exeter Police Department has reduced crime, with over 500 fewer incidents in the last year alone--and the City wants to keep this momentum going in maintaining response times, solving crimes and keeping the city safe;

WHEREAS, the proposed measure includes fiscal accountability provisions such as public disclosure of all spending and annual independent financial audits; and

WHEREAS, all funds remain in the City of Exeter and cannot be taken by the Federal, State and County government;

THE PEOPLE OF THE CITY OF EXETER DO ORDAIN AS FOLLOWS:

SECTION I. AMENDMENT OF CODE.

The City of Exeter Code of Ordinances is hereby amended by the addition of a new Chapter to Title 3 (Revenue and Finance) to read as follows:

CHAPTER 3.22 TRANSACTIONS AND USE TAX

Sec. 3.22.010 Title.

This ordinance shall be known as the City of Exeter Transactions and Use Tax Ordinance of 2020.

Sec. 3.22.020 Definitions.

The following words and phrases shall be defined as set forth in this Ordinance, except that any term or phrase not defined in this Ordinance shall have the same meaning as that term or phrase is defined in Parts 1.6 and 1.7 of the California Revenue and Taxation Code:

- (a) "City" means City of Exeter.
- (b) "Operative date" means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance by vote of the electorate on November 3, 2020.
- (c) "Ordinance" means the City of Exeter Transactions and Use Tax Ordinance of 2020.
- (d) "State" means the State of California.

Sec. 3.22.030 Purpose.

This Chapter of the Exeter Code of Ordinances is adopted for the following (and among other) purposes, and directs that the provisions hereof be interpreted liberally in order to accomplish all of its lawful purposes:

- (a) To impose a retail transactions and use tax in accordance with the provisions of California Revenue and Taxation Code Sections 7251 et seq., and Section 7285.9, which authorizes the City to adopt this Ordinance if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- (b) To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.
- (c) To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the State Board of Equalization/California Department of Tax and Fee Administration in administering and collecting the California State Transactions and Use Taxes.

(d) To adopt a retail transactions and use tax ordinance that can be administered in a manner that will, to the degree possible consistent with the provisions of Parts 1.6 of Division 2 of the California Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

(e) To provide transactions and use tax revenue to the City to be used for the general governmental purposes of the City and with any transactions and use tax revenue received being placed into the City's general fund.

Sec. 3.22.040 Contract with State.

Prior to the Operative Date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this Ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the Operative Date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Sec. 3.22.050 Transactions Tax Rate.

For the privilege of selling tangible personal property at retail, a transactions tax is imposed upon all retailers in the incorporated territory of the City at the rate of one percent (1.0%) of the gross receipts of the retailer from the sale of all tangible personal property sold at retail within the territory of the City on and after the Operative Date of this Ordinance.

Sec. 3.22.060 Place of Sale.

For the purposes of this Ordinance, all retail sales are consummated at the place of business of the retailer, unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination, or unless as otherwise required by applicable law. The gross receipts from the sale shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the State.

Sec. 3.22.070 Use Tax Rate.

An excise tax is hereby imposed on the storage, use, or other consumption in the City of tangible personal property purchased from any retailer on or after the Operative Date of this Ordinance for storage, use or other consumption in said territory of the City at the rate of one percent (1.0%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to State transactions or use tax regardless of the place to which delivery is made.

Sec. 3.22.080 Adoption of Provisions of State Law.

Except as hereinafter provided, and except insofar as they are inconsistent with the provisions of Parts 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are adopted, incorporated and made a part of this Ordinance as though fully set forth in it.

Sec. 3.22.090 Limitations on Adoption of State Law and Collection of Use Taxes.

In adopting the provisions of Part 1 of Division 2 of the California Revenue and Taxation Code:

(a) Wherever the State of California is named or referred to as the taxing agency, the name of the City of Exeter shall be substituted. However, the substitution shall not be made when:

(1) The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Equalization (or refers to the California Department of Tax and Fee Administration), State Treasury, or the Constitution of the State of California;

(2) The result of that substitution would require action to be taken by or against the City or any agency, officer, or employee thereof rather than by or against the State Board of Equalization/ California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance;

(3) In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

A. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

B. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

(4) In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the California Revenue and Taxation Code.

(b) The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Sec. 3.22.100 Permit Not Required.

If a seller's permit has been issued to a retailer under Section 6067 of the California Revenue and Taxation Code, an additional transactor's permit shall not be required by this Ordinance.

Sec. 3.22.110 Exemptions and Exclusions.

(a) There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

(b) There are exempted from the computation of the amount of transactions tax the gross receipts from:

(1) Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

(2) Sales of property to be used outside the City which is shipped to a point outside the City pursuant to the contract of sale by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

A. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Chapter 2 of Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

B. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

(3) The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the Operative Date of this Ordinance.

(4) A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the Operative Date of this Ordinance.

(5) For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

(c) There are exempted from the use tax imposed by this Ordinance, the storage, use or other consumption in this City of tangible personal property:

(1) The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

(2) Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

(3) If the purchaser is obligated to purchase the property for a fixed price pursuant to a contact entered into prior to the operative date of this Ordinance.

(4) If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this Ordinance.

(5) For the purposes of subsections (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

(6) Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

(7) "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

(d) Any person subject to use tax under this Ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Sec. 3.22.120 Amendments.

All amendments subsequent to the effective date of this Ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become adopted and a part of this Ordinance without further action of the City Council of the City of Exeter or the City's electorate, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this Ordinance. The City Council may amend this Ordinance to comply with applicable law or as may be otherwise necessary in order to further the Ordinance's stated purposes.

Sec. 3.22.130 Prohibition on Enjoining Collection.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action, or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this Ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected under this Ordinance.

Sec. 3.22.140 Severability.

In any provision of this Ordinance of the application of it to any person or circumstance is held invalid, the remainder of the Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Sec. 3.22.150 Effective Date.

This Ordinance relates to the levying and collection of the City's transactions and use taxes and shall become effective only if approved by a majority of the voters voting

on the measure at the November 3, 2020, Special Municipal Election. The Operative Date of this Ordinance shall then be as defined in Section 3.22.020(b).

Sec. 22-9.16. Accountability and Oversight.

This ordinance authorizes the City Council to form a Transactions and Use Tax Oversight Committee, to act as an independent citizen's oversight committee for the expenditure of tax revenue collected. The Committee's specific responsibilities shall be established by Resolution of the City Council.

SECTION III. SEVERABILITY.

Any provision of the Exeter Code of Ordinances or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to effect the provisions of this Ordinance, except that any existing, duly adopted transactions and use tax existing as of the date of adoption of this Ordinance shall remain in effect and the transactions and use tax imposed by this Ordinance shall be additive thereto.

APPROVED by the following vote of the People of the City of Exeter on November 3, 2020:

	NUMBER OF VOTES	% OF VOTES CAST
YES	2,769	69.78
NO	1,199	30.22

8th **ADOPTED** by Declaration of the vote by the City Council of the City of Exeter on December day of December 2020, by the following vote:

AYES: *Waterman-Philpot, Alves, Hails, Mills, and Sally*
NOES: *n/a*
ABSTAIN: *n/a*
ABSENT: *n/a*

Barbara J. A.
MAYOR

ATTEST:
Shirley O'Neal
CITY CLERK

CITY OF EXETER



19 2021

100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: Steven Garver Date: 18 January 2021
Street Address: _____, Exeter, CA 93221
Mailing Address: Same
Home Phone: NA Cell: (559)
Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 60+ Council District: D (see attached District Map)
Occupation: Retired Teacher / Intern Supervisor / Coach

BACKGROUND

Professional and/or Community Activities: High School Teacher and Coach, 31 years;
Lions Club, 3 years; Hydrographer/Engineers aide, 2 1/2 years

Pertinent Skills, Experience or Interests: Ability to work as a part of
a team or committee

Current or prior service on a City Board, Committee or Commission: None

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO X

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

18 January 2021

To Whom it may concern,

I received a letter from the City of Exeter in a recent mailing asking for volunteers to serve on the Measure P Oversight committee. I am interested in serving on this committee.

I was born and raised in Exeter. I, like many raised here, have a historical perspective of Exeter. I have lived in other towns also and have learned to look for the good in other cities.

I have taught and worked in the Exeter Schools system for over 30 years in a variety of positions. I have served on numerous committees and have worked on joint school/city projects. I believe I have an understanding of working within the confines of a government entity.

Before becoming a teacher, I worked as a hydrographer and engineer's aide for the Tulare Irrigation District. There I learned about construction projects, water rights, water politics and the importance of water to our area and agriculture. I was involved in the design and construction of water works projects in the City of Tulare and the surrounding area for the district.

I think I have a background and the interest to be an asset to the committee.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Garver", with a long horizontal flourish extending to the right.

Steven Garver

CITY OF EXETER



100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: TROY KADIN Date: 1-18-2021
Street Address: EXETER CA 93221
Mailing Address: SAME
Home Phone: _____ Cell: _____
Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 5yrs Council District: A (see attached District Map)

Occupation: SALES MANAGER FOR WESTERN MILLING / KRUSE

BACKGROUND

Professional and/or Community Activities: I MANAGE 40 MILLION IN BUDGET, SALES AND 6 PEOPLE IN 10 STATES

Pertinent Skills, Experience or Interests: MANAGING A BUDGET AND ALLOCATING MONEY TO BE SPENT.

Current or prior service on a City Board, Committee or Commission: I SPENT 2 YEARS ON BOARD OF SOUTHERN OREGON HUMAN SOCIETY

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

01/18/2020

Hello,

My wife and I fell in love with the beautiful town of Exeter and decided to make it our forever home in 2016. I have been looking for a way to get involved in our city government and felt the Measure P Oversight Committee is a good way to begin. I voted for the measure because I believe in what it can do to improve our city and the people living here.

As the Retail Division Sales Manager for Western Milling I help to manage a budget of around 40 million dollars. I have to make tough decisions on a daily basis of where the money needs to be allocated to manage and improve our business. I also spend much of my time solving problems for our Sales team, Operations and Customers. I feel that my experience in bringing passionate people together to work towards the same goal would be a benefit to our Committee and the City of Exeter.

Sincerely,

Troy Kadin

CITY OF EXETER



1/19/2021

100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: Veronica Casanova Date: 1/17/2020

Street Address: _____

Mailing Address: _____ Exeter Ca 93221

Home Phone: _____ Cell: _____

Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 23 Council District: D (see attached District Map)

Occupation: Librarian

BACKGROUND

Professional and/or Community Activities: Vice President of REFORMA del Valle Central,
Advisory Board member of the California Center for the Book

Pertinent Skills, Experience or Interests: Familiar with city budgets as I served as library manager
for the City of Douglas, Arizona,

Current or prior service on a City Board, Committee or Commission: None

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO X

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

On a separate sheet, please provide a statement (no more than a single page) that describes your interest in the position, the knowledge/skills/abilities that you feel make you a strong candidate for the position, and any additional information that you think will be helpful in evaluating your suitability for the position.

Veronica Casanova

I am interested in serving on the Measure P Oversight committee, because I am uniquely interested in seeing my community grow and develop. Although I was born in Lynwood, California, I have lived in Exeter since I was five and believe this community as my hometown. When my family moved to Exeter in the early 1990's, we believed we were so lucky to live in such a beautiful small unique community. As I grew up in Exeter City schools, Exeter continued to show the power of a tight knit community in a town where everyone knows everyone. Throughout my college years, I studied with the intention of coming back to live in Exeter and I did. Currently, I serve as a Librarian IV for the Tulare County Library's Exeter Branch Library. In this role, I continue to advocate for my small city as I create library programming for the community. I write and administer grants to improve the library services and facility we offer to my community, such as new furniture.

In addition to my strong desire to continue to improve our small community, I have other knowledge, skills and abilities that could make me a strong candidate for the position. Shortly after receiving my Masters in Library and Information Science (MLIS) degree, I obtained a position as the library manager of the City of Douglas, Arizona. In this position, I periodically reviewed our department budget and assured that we stayed within our budget lines with much assistance from my supervisor, the assistant city manager. This position, as a library manager, allowed me to understand how to read and understand city budgets. Currently, I serve on several professional boards, such as advisory member of the California Center for the Book, American Library Association's STEAM Equity Advisor, and Vice President of REFORMA del Valle Central. All of these boards have shown me effectively and efficiently work with others. Through my work at libraries, I have conducted community needs assessments and focus groups to determine what the community desired, created an informal plan or more formal, such as a strategic plan, and continually evaluated whether we were following the plan. My professional experiences of continually evaluating whether community desires were being followed will help me be a strong candidate for the Measure P Oversight Committee.

CITY OF EXETER



JAN 19 2021

100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: PATRICIA THOMPSON Date: JAN. 18, 2021

Street Address: _____

Mailing Address: SAME

Home Phone: _____ Cell: _____

* Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 1947m Council District: 8Y 3m (see attached District Map)

Occupation: HOMEMAKER

BACKGROUND

Professional and/or Community Activities: WY CHURCH: ELECTED BOARD OF

TRUSTEES, LEADERSHIP FOR WOMEN MINISTRIES, MEMBER
EXETER REPUBLICAN WOMEN FEDERATED

Pertinent Skills, Experience or Interests: SUPERVISORY POSITIONS IN VARIOUS
PREVIOUS WORK SETTINGS, BOARD OF DIRECTORS FOR A NON-PROFIT
ORGANIZATION, VOLUNTEER EVENT PLANNING COORDINATOR

Current or prior service on a City Board, Committee or Commission: CO-CHAIR COE PRMAC 2020

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO X

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

Addendum to my Application for the Measure P Oversight Committee:

When my husband Greg and I moved to Exeter almost twenty years ago, we decided to do our part to help Exeter's economy by purchasing as many goods in Exeter as possible. We have believed that by doing this over the years, we have been participating in the life of the City and are good citizens of Exeter by doing so. To see the City thoughtfully grow and consequently prosper has been encouraging to witness.

Exeter is a special small city. It is not without its challenges, as any city has its challenges, but the continued efforts from its leaders and many business owners over the years to create a welcoming and vibrant place to live and visit Exeter has made this small city a wonderful place to call home.

My interest in being a part of the Measure P Oversight Committee is founded on the above statements and of having served the City of Exeter on the Proposed Revenue Measure Advisory Committee in 2020.

~Patricia Thompson

CITY OF EXETER



JAN 7 2021 PM 3:15

100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: MARY BARKER Date: 1-6-2021
Street Address: _____, Exeter, Ca 93221
Mailing Address: _____, Exeter, Ca 93221
Home Phone: _____ Cell: _____
Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 4 30yrs Council District: ? no map attached (see attached District Map)

Occupation: Account/Grants Manager (Retired)

BACKGROUND

Professional and/or Community Activities: AmVets Auxiliary, Soroptimist International - Tulare

Pertinent Skills, Experience or Interests: Accounting, Skilled working with Computer programs

Current or prior service on a City Board, Committee or Commission: Accountant/Grants Manager City of Calexico

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO X

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

Mary E. Barker

Exeter, California 93221

Office of the City Clerk
P. O. Box 237
Exeter, California 93221

To Whom it May Concern:

Enclosed please find my application to be on the Measure P Oversight Committee. I feel that I am very qualified for the position because I monitored the Measure H monies, various grants that were granted to the City of Calexico and was responsible for doing the Journal Entries necessary to correct the accounting done to the correct accounts.

I have been retired for a few years and would like to give back to the community! I would really like to serve Exeter by being a member of this Committee!

Sincerely,

A handwritten signature in cursive script that reads "Mary E. Barker". The signature is written in black ink and is positioned below the typed name "Mary E. Barker".

JAN 7 2021 PM 3:15

CITY OF EXETER



JAN 6 2021 PM 5:14

100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: Jennifer Dunlap Date: 1/4/2021

Street Address: Exeter, CA 93221

Mailing Address: Same

Home Phone: 559 Cell: 559

*
Email:

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 19 years Council District: (see attached District Map)

Occupation: Quality Manager, Nichols Farms

BACKGROUND

Professional and/or Community Activities: Rocky Hill School Site Council, Parent Volunteer Rocky Hill School

Pertinent Skills, Experience or Interests: Project Manager, Masters Degree from Michigan State University

Current or prior service on a City Board, Committee or Commission: SSC Rocky Hill School

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES NO

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

CITY OF EXETER



JAN 7 2021 PM 5:06

100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: LARRY W. MITCHELL Date: 1/5/21

Street Address: _____

Mailing Address: _____

Home Phone: 559- _____ Cell: _____

Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 15 Council District: _____ (see attached District Map)

Occupation: RETAIL OWNER

BACKGROUND

Professional and/or Community Activities: PRESIDENT of BACKMAN-MITCHELL MS.
VICE PRESIDENT - KIWANIS PRESIDENT AMERICAN HEART ASSN

Pertinent Skills, Experience or Interests: _____

Current or prior service on a City Board, Committee or Commission: NONE

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO X

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

CITY OF EXETER



100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

JAN 7 2021 PM 5:06

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: Joe & Pat Lutz Date: 1-4-21

Street Address: _____ Exeter _____

Mailing Address: same

Home Phone: _____ Cell: _____

Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 50 years Council District: _____ (see attached District Map)

Occupation: retired

BACKGROUND

Professional and/or Community Activities: _____

Pertinent Skills, Experience or Interests: _____

Current or prior service on a City Board, Committee or Commission: _____

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO _____

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

CITY OF EXETER



100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

JAN 7 2021 AM 9:14

Application for Measure P Oversight Committee (See City Website for Committee Information)

PERSONAL INFORMATION

Name: TRACY STAIRS Date: 1-5-21

Street Address: _____

Mailing Address: SAME

Home Phone: _____ Cell * _____

Email: _____

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 1 yr. Council District: B ^{BILBUNA SULLY} (see attached District Map)

Occupation: ENVIRONMENTAL, HEALTH & SAFETY MANAGER
20+ yrs AS A SAFETY MANAGER

BACKGROUND

Professional and/or Community Activities: Member of ASSP (American Society of Safety Professionals)

Pertinent Skills, Experience or Interests: MANAGE Safety department Budget,
Very Proficient in Excel, SKILLED in TRAINING & EDUCATING TEAMS

Current or prior service on a City Board, Committee or Commission: NONE FOR GOVERNMENT,
PARTICIPATED ON MANY Corporate Committees & Several Boards

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO NO

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

James Martino

CITY OF EXETER



100 North C Street – P.O. Box 237 - Exeter, CA 93221
(559) 592-9244 - Fax (559) 592-3556

JAN 4 2021 PM 5:08

**Application for Measure P Oversight Committee
(See City Website for Committee Information)**

PERSONAL INFORMATION

Name: James Martino Date: 1-4-21

Street Address: _____

Mailing Address: Exeter, CA

Home Phone: 559- _____ ell: _____

Email: work

NOTE: Please indicate with an asterisk "*" your preferred method of contact above.

How long have you lived in Exeter? 40 1/2 Council District: _____ (see attached District Map)

Occupation: _____

BACKGROUND

Professional and/or Community Activities: _____

Pertinent Skills, Experience or Interests: _____

Current or prior service on a City Board, Committee or Commission: _____

Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect conflict of interest including a financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of the Board, Committee or Commission to which you seek appointment? (If yes, please explain in detail any potential conflicts) YES _____ NO _____

(If you should have any questions about this matter or need further information as it relates to your situation, please advise the City Clerk's Office prior to submitting your application.)

RESOLUTION 2021-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER
ESTABLISHING AN INDEPENDENT CITIZEN'S OVERSIGHT
COMMITTEE CHARGED TO ADVISE THE CITY COUNCIL REGARDING
THE EXPENDITURE OF GENERAL FUND REVENUES DERIVED FROM
THE TRANSACTIONS AND USE TAX FOR POLICE, STREET
MAINTENANCE, PARK MAINTENANCE, YOUTH RECREATIONAL PROGRAMS
AND OTHER SERVICES**

WHEREAS, Ordinance No. 694, hereinafter known as the *City of Exeter Transactions and Use Tax Ordinance of 2020*, appeared on the November 3, 2020 Consolidated General Election ballot as Measure P; and

WHEREAS, on November 3, 2020 Exeter voters passed Measure P with a 69.78% approval; and

WHEREAS, the Exeter City Council reaffirmed the adoption of Ordinance No. 694 on December 8, 2020, imposing a retail transactions and use tax in accordance with the provisions of Part 1.6 And Part 1.7 of Division 2 of the Revenue and Taxation Code that authorizes the City of Exeter to adopt a tax ordinance that shall become operative if a simple majority of the electors voting on the measure vote to approve the tax at an election called for that purpose; and

WHEREAS, Ordinance No.694 imposes, upon all retailers in the incorporated territory of the City of Exeter, a transactions and use tax at the rate of one 1 percent (1.0%) of the gross receipts of any retailer from the sale of all tangible personal property subject to the State sales and use tax; and

WHEREAS, the tax imposed by Measure P is a general tax, the proceeds of which are to provide a source of revenue to maintain local City services; and

WHEREAS, revenues generated by Measure P shall be accounted for and paid into a separate fund or account designated to maintain local City services; and

WHEREAS, by Ordinance No. 694 the City adopted that an annual Expenditure Plan may be amended from time to time by a majority vote of the City Council; and

WHEREAS, the Exeter City Council declares that public participation is essential to ensuring the effective implementation of priority goals and objectives and the appropriate expenditure of General Fund revenues to maintain local City services.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Exeter hereby directs formation of an independent citizen's oversight committee as follows:

- A. Name:** The committee shall be known as the *Measure P Oversight Committee*.

B. Purpose

1. *Oversight:* Provide that certain spending decisions and priorities in proposed annual expenditure plans are subject to direct oversight and review.
2. *Review and Provide Opinions:* To review the annual revenues from the *City of Exeter Transactions and Use Tax* and the proposed annual budget expenditures and present opinions to the Council regarding the expenditures being consistent with the desires of the community.

C. Charge of Committee

1. *Monitoring of expenditures:* To monitor the expenditure of revenues derived from the Transactions and Use Tax and keep the public informed about the expenditures.

The charge of the committee may be revised from time-to-time by the Exeter City Council.

D. Powers: The Exeter City Council empowers the committee with the following powers:

1. *Oversight:* Oversight responsibility to review Measure P expenditures related to certain spending decisions and priorities to maintain City services.
2. *Review financial statements:* Authority to review independent financial audits of the *City of Exeter* which includes the *Transactions and Use Tax*.
3. *Review of General Fund Budgets:* Authority to review *City of Exeter Transactions and Use Tax* proposed budgets.
4. ***The committee shall not have the authority to direct or mandate as follows:*** The committee does not have authority to direct or mandate action by the City Council on any such matters that may fall under its oversight power and authority to review. The committee has oversight concerning whether proposed expenditures are consistent with the desires of the community and has no power to direct how General Fund moneys are spent. The City Council retains its authority to make such decisions and determinations and may establish separate advisory groups for such purposes. The City Council shall also retain discretion and flexibility in what it asks, directs, or allows the committee to address.

E. Committee Operations

1. *Establishing the committee:* The committee is established by the Exeter City Council pursuant to Ordinance 694 based on voter approval of Measure P in the November 3, 2020 Consolidated General Election. All committee members shall serve at the discretion and pleasure of the City Council.

2. *First meeting:* The committee shall hold its first meeting prior to adoption of the City's 2020/2021 mid-year budget adjustment.
3. *Open meeting requirements:* Meetings of the committee are subject to the open meeting requirements of the *Ralph M. Brown Act*. Meetings shall be noticed and open to the public.
4. *Annual report:* The committee shall issue an annual report of its conclusions. Minutes and reports of the committee are a matter of public record. Reports and minutes of the committee shall be published on the City of Exeter website.
5. *Meet at least once annually:* The committee shall meet at least once annually prior to Council adoption of the City budget.
6. *Quorum:* The committee shall make decisions by a simple majority vote of those members in attendance.
7. *Record:* The committee shall maintain a record of its meetings.
8. *Location of meetings:* The committee shall meet in the Council Chambers at 137 N. F Street, Exeter, California, at a time convenient to members and the public or at some other location designated by the committee and available to the public. While still required by the pandemic and allowed through California Executive Order N-29-20 dated March 17, 2020, the meetings will be conducted using electronic means through electronic teleconferencing such as Zoom.
9. *Officers:* The committee shall elect a chairperson, vice chairperson, and secretary.
10. *Effective operation of meetings:* The Exeter City Council charges the committee to establish additional operating procedures as necessary for the effective operation of committee meetings.
11. *Administrative staff:* The City Administrator or his designee will provide necessary administrative and technical assistance to the committee.
12. *Resources available to the committee:* The committee shall be provided the resources to publicize its opinions to a page on the City of Exeter website.

F. Committee Composition: The committee shall consist of XX members as follows:

1. *City Council Appointments:* Applications will be received by the City for positions on the committee and those applications would be reviewed by the Council for consideration of appointment. A majority vote of the Council will establish the committee appointments. The appointees may be a resident of Exeter, a business owner or operator. All future appointments to the committee shall be by a majority vote of the Council.

2. *Criteria for appointment:* No member of the City Council, employee of the City, or immediate family member of a City Council Member or employee of the City may serve on the committee.
3. *Length of appointment; rescission of appointment:* For the establishment of the first committee, the appointees will be assigned to a two-year term or a four-year term. There shall be as close as possible to the same number of two-year and four-year term appointments. Subsequent members of the committee shall be appointed for a four-year term and shall serve until such time that his or her term is completed, or until such time that his or her appointment is rescinded by a simple majority vote of the City Council. It is provided that a member of the committee may resign at any time at his or her discretion. If an appointee is chosen to fill a leaving member's position prior to the end of the term, the appointee shall serve until the end of that term.
4. *Recommendation to remove by committee:* Members of the committee, by majority vote, may recommend to the Exeter City Council removal of a committee member for the following reasons: (1) malfeasance; or (2) repeated absence. The definition of repeated absence shall be determined by the Exeter City Council.
5. *Appointment of new members:* At the next regularly scheduled City Council meeting, the Council shall act to replace members of the committee in the event of removal, resignation, disability or death.
6. *Dissolution of committee:* Dissolution of the committee shall occur in the event the *City of Exeter Transactions and Use Tax* is revoked or otherwise rendered invalid or at the discretion of the Exeter City Council.

PASSED, ADOPTED AND APPROVED this 8th day of December 2020 by the following vote:

AYES:
NOS:
ABSTAIN:
ABSENT:

MAYOR

ATTEST:

CITY CLERK Shonna Oneal

City of Exeter Agenda Item Transmittal

Meeting Date: January 26, 2021

Agenda Item Number: 13

Wording for Agenda: Discussion of development of the Initial Expenditure Plan for Measure P.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the Council discuss and provide direction to staff on development of the Initial Expenditure Plan for Measure P.

Summary/Background:

With the passage of Measure P by the voters on November 3, 2020 and the tax collection beginning on April 1, 2021 it is important to develop an Initial Expenditure Plan for the revenues that can be included in the upcoming mid-year 2020/2021 budget adjustment. This item brings a recommended draft initial expenditure plan to Council for consideration and comment.

A submittal was made to the California Department of Fee and Tax Administration (CDFTA) in early January to develop the agreement with them to collect the tax and send the subsequent quarterly disbursements to the City. The draft initial expenditure plan, with Council comments, could be reviewed by the Measure P Oversight Committee in February. In March, staff would bring the initial expenditure plan, with Oversight Committee comments, back to Council for final adjustments and approval for the mid-year budget adjustment. This schedule would provide for having a budget in place for the new revenues prior to the beginning of the tax collection in April and the first disbursement to the City by early July 2021.

To begin considering an initial expenditure plan, it is important to have an overview of needs to be funded and their relative amount of funding, building of a fund reserve and how to address initial and one-time expenditures. In previous presentations and discussions with Council, several major categories of needs have been identified and considered for potential revenue measure funding such as:

- Public safety
- Roads
- Code Enforcement
- Parks and Recreation
- City facility needs

In addition, the PRMAC had recommended that the Council also consider ways that funding might assist with development related tasks. An analysis will be done later this year regarding development and the goal will be to generally have development fees pay for development related costs. This evaluation should identify needs, costs and considerations for how development related tasks can be funded which will be brought back to Council for discussion and consideration.

For action by:

City Council

Regular Session:

Consent Calendar

Regular Item

Public Hearing

Review:

**City Administrator
(Initials Required)**



As is typical, there are more needs than revenue, so staff has listed needs in each of the above areas in order of operational and management priority to determine a recommended initial expenditure plan that relatively balances priorities and needs in the different departments. The recommended initial expenditure plan is shown on the attached Measure P Budget Sheet attached for Council consideration and direction. The City's budget sheet shows initial budget years and projected future years but consideration of the initial expenditure plan is primarily for the last quarter of this fiscal year and the entire 2021/2022 fiscal year. The expenditure plan, with Council amendments, would then be taken to the Oversight Committee for community input and ultimately brought back to Council for approval in a mid-year budget adjustment.

There have been several deferred needs in Public Safety over recent years such as replacement of a fire truck, funding an existing police officer position with dedicated funding rather than relying on year to year grant funding, additional supervisor level positions (i.e. sergeant and/or lieutenant) to provide supervision on all shifts, miscellaneous operational items such as equipment and training and vehicle replacements. This draft expenditure plan uses Measure P revenue for the deferred needs listed and frees up the current annual COPS grant funding to provide for the vehicle replacements.

The draft plan also provides for dedicated Code Enforcement to allow for more consistent enforcement along with addressing additional community concerns as needed, such as homelessness. Code Enforcement will not consume a full-time position all of the time, so staff is proposing that the Code Enforcement work be a primary duty of a Community Services Officer (CSO) in the Police Department. This will allow for continuity between Code Enforcement and policing activities and provide the Police Department with some much needed support, such as administrative work, keeping the evidence room and equipment maintained, organized and streamlined.

The plan assists in addressing a portion of the high road maintenance needs identified by the City-wide pavement survey. The two main areas in road maintenance that cannot be covered by existing funding is overlays and rebuilds. There is not sufficient funding to cover both of these with Measure P so staff is recommending that Measure P revenue be used to cover the less expensive and more needed overlay work and staff will work to find alternatives for roads that will require rebuilding.

City facilities were found to be in great need of one-time repairs and ongoing regular maintenance through evaluations by staff and a consultant. Since having funding for any new facilities is simply not a reality in the near term, the City must work to maintain the current facilities to extend their useful lives as much as possible. This draft plan provides funding for the regular maintenance needed by City facilities and for a large one-time initial cost for repairs to the Police Department/City Administration building. In the evaluations this building was found to have the largest one-time cost needs that are becoming time critical to prevent additional damage and costs. The remaining onetime repairs at the other facilities are much lower cost, so staff believes that there is the possibility of working those into future budgets.

There were deferred needs identified for recreation, however the pandemic has required recreation programs to be put on hold for an unknown period of time and it is anticipated that the return of recreation will occur in phases over several years. Once a reserve is built in the Measure P fund (as discussed in the next paragraph) the annual revenue designated for building the reserve could be designated for recreation needs as it is reinstated.

Since the revenue from Measure P has the potential to fluctuate with the economy, building and maintaining a reserve has been included in the plan to potentially carry any ongoing costs funded by the measure through times when the measure revenues could dip. In accordance

with the City's financial policies a reserve of 25% of the annual revenue built up over 5 years has been included.

There are some items that will require initial start-up costs or are one-time costs, such as one-time vehicle and equipment purchases, building repairs and tax collection setup with the State. Staff has estimated these and included them in the attached draft plan. The draft plan shows using the first disbursement, which is for the last quarter of the current fiscal year, to cover these initial and one-time costs prior to the regular annual budget that will begin in the following quarter.

Fiscal Impact: The latest Measure P revenue projections that the City has received indicate revenues of about \$850,000 annually, which represents approximately a 19% increase to General Fund revenues. Based on previous discussions of deferred needs it is anticipated that larger portions of the revenue would be used for meeting deferred needs in Public Safety and Road Maintenance with smaller portions to Code Enforcement, Parks and Recreation, and Facility Maintenance and Repairs.

Prior Council/Board Actions: Miscellaneous Council actions over the last three years regarding the revenue measure.

Attachments: Draft Measure P Budget Sheet

<p>Recommended motion to be made by Council/Board: I move that the draft expenditure plan, with Council amendments as discussed, be taken to the Oversight Committee for community input and ultimately brought back to Council for approval in a mid-year 2020/2021 budget adjustment.</p>
--

**Measure P
2020/2021, 2021/2022 and Future Years - Expenditure Plan**

Passed in November 2020 by voters, this is a 1% general sales tax for public safety, streets, other essential services and community services.

	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Beginning Cash Available	-	-	16,050	43,150	78,760	122,965	175,851
Measure P Sales Tax Revenue	-	212,750	851,000	859,510	868,105	876,786	885,554
Other Funding or Transfers	-	-	-	-	-	-	-
Operations and Maintenance Expenditures	-	-	-	-	-	-	-
Capital Expenditures	-	(196,700)	(823,900)	(823,900)	(823,900)	(823,900)	(823,900)
Accumulated Reserve (25% Minimum Goal of Revenues)	-	-	45,000	90,000	135,000	180,000	225,000
Balance to carry forward	-	16,050	43,150	78,760	122,965	175,851	237,505
Total Deferred Projects (unable to fund)	-	124,050	345,000	345,000	345,000	345,000	345,000

#	Project Description	Deferred =D	Project #	Prior	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Public Safety - Police & Fire										
1	Fire: Engine Replacement					100,000	100,000	100,000	100,000	100,000
2	Police: Reallocate existing Officer Position					90,000	90,000	90,000	90,000	90,000
3	Police: Reclassification of (2) Officer in Charge Positions to (1) Sergeant Position, (1) Lieutenant Position					60,000	60,000	60,000	60,000	60,000
4	Police: Operating Budget Deficiencies, Equipment, Training, Etc.					50,000	50,000	50,000	50,000	50,000
5	Police: Vehicle Replacements (2 annual) (Recommendation: Fund in COPS Fund) - \$135K									
	Sub Total					300,000	300,000	300,000	300,000	300,000
	Sub Total Deferred Projects					-	-	-	-	-
Community Service and Code Enforcement Officer										
1	Code Enforcement Officer					75,000	75,000	75,000	75,000	75,000
2	Code Enforcement Operational Expenses					5,000	5,000	5,000	5,000	5,000
3	Vehicle (One time/Start up)					50,000				
4	Equipment (One time/Start up)					10,000				
5										
	Sub Total					60,000	80,000	80,000	80,000	80,000

City of Exeter Agenda Item Transmittal

Meeting Date: January 26, 2021

Agenda Item Number: 14

Wording for Agenda: Discussion of COVID-19 status and review the need to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the City Council receive a COVID-19 status update and continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days.

Summary:

On March 24, 2020 the Council adopted Resolution 2020-12 proclaiming the existence of a local emergency due to the Novel Coronavirus (COVID-19) subsequent to emergencies being declared by the United States Department of Public Health and Human Services and the State and County Health officials. Recently, Tulare County reports that there have been about 340,000 tests completed, 45,000 confirmed cases and 500 deaths. About 35% of the deaths resulted from skilled nursing home cases. There have been about 875 confirmed cases in Exeter. The latest surge through the holidays has impacted hospital capacity, resulting in the State evaluating hospital capacities by region and additional orders from the Governor in an effort to slow the spread of the virus. Vaccines have become available and distribution and vaccination schedule of residents based on tiers mandated by the State has become a major thrust of the Tulare County Health and Human Services Agency. It is anticipated that over the next several months vaccinations will be available to most residents.

In addition to the medical impacts listed above, many local businesses categorized as non-essential by County and State orders were closed or at reduced services for many weeks resulting in loss of income and employee layoffs. In addition, bars, personal care salons and gyms remain closed and restaurants are limited to take out and delivery options in an attempt to reduce spread of the virus. This is and will have a significant impact on the local economy and the City revenues. In addition, the effects of this pandemic on the investment markets will have an impact on the economy, City revenues and future CalPERS unfunded liabilities.

The City has developed and distributed a no cost encroachment permit process and conditions for use of the public right-of-way along business frontages to assist in continuing and maximizing business operations as much as possible. Additional options to assist local businesses through this pandemic are currently being discussed with the Chamber of Commerce and local businesses and community groups. The City is currently working on an application for almost \$300,000 of Community Development Block Grant funding that may be able to be used to assist Exeter businesses with their expenses while getting through the pandemic. The City will continue to assist where possible on any potential options that could benefit local businesses. In addition, several programs have been developed through the County and State using CARES ACT funding to financially assist businesses.

For action by:
 City Council

Regular Session:
 Consent Calendar
 Regular Item
 Public Hearing

Review:

**City Administrator
(Initials Required)**



Preparing for, responding to, mitigating, and recovering from the spread of COVID-19 has and will continue to require the City to divert resources from normal day-to-day operations and impose extraordinary requirements on and expenses to the City. Since the pandemic began affecting Tulare County and the declaration of a local emergency, the City Administrator took administrative actions to address State, County and local emergency declarations, guidance and orders to ensure continuity of service to the community and staff safety.

The City Police Department lobby was closed during the first few weeks of the Stay-At-Home order but has been opened since then. Staff has prepared City lobbies to meet current orders and guidance and in late August reopened the City Hall lobby between 10 a.m. to 2 p.m. and Public Works lobby from 7am to 3pm, both Monday through Friday. Reopening these lobbies required that policies be prepared, modifications made to the facilities and staff trained. So far, the City has spent about \$50,000 on sanitizing, personal protective equipment, technology for virtual meetings and retrofitting City facilities for social distancing measures in order to reopen. In addition, the annual revenues from recreation programs has decreased upwards of \$45,000.

Staff recommends continuing the state of emergency established by Resolution 2020-12 since additional future requirements, needs and costs are likely and the potential for future reimbursement exists that could depend on an emergency declaration being in place. If the declaration is continued it must be reviewed again in 60 days, which would have to occur by March 27, 2021.

Background:

COVID-19 is a respiratory disease which the Centers for Disease Control and Prevention (CDC) considers to be a very serious public health threat with outcomes ranging from mild to severe sickness and death. On March 4, 2020, Governor Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID-19 in the state. On March 12, 2020, Tulare County declared an emergency due to the confirmed case of COVID-19 at Sierra View Medical Center in the City of Porterville.

Fiscal Impact: At this point the City has spent about \$50,000 on sanitizing, personal protective equipment, technology for virtual meetings and retrofitting City facilities for social distancing measures in order to reopen. In addition, the annual revenues from recreation programs has decreased upwards of \$45,000.

The potential future financial impacts of this virus are unknown at this time but could vary depending on the level of resources, and associated costs, that are required to be expended by the City and the effect on future revenues due to impacts on the local economy. The total potential for assistance to the City and community from State and Federal resources for these impacts are still unknown at this time and their availability could be dependent on whether a City declaration of emergency is in place or not.

The City has received all four total disbursements of CARES ACT funding through the State for costs incurred to meet orders and guidance. The total CARES ACT funding received by the City is about \$136,000 and requires staff to develop and provide documentation to the State justifying the City receiving these disbursements. Staff anticipates submitting the \$40,000 in expenses mentioned above and about \$96,000 for "Preservation of Essential City Services for Residents", which is defined by the CARES ACT primarily as public safety services through the pandemic, for a total of about \$136,000. The State must then review the justifications to confirm the City's eligibility to receive the funding.

Prior Council/Board Actions: On March 24, 2020 the Council adopted Resolution 2020-12 proclaiming the existence of a local emergency due to the novel coronavirus (COVID-19).

On May 19, July 14, September 8, November 2, and December 8, 2020 Council approved to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for an additional 60 days.

Attachments: RESOLUTION 2020-12 - A Resolution Of The City Council Of The City Of Exeter Proclaiming The Existence Of A Local Emergency

Recommended motion to be made by Council/Board: I move to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days.

RESOLUTION 2020-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease which the Centers of Disease Control and Prevention (CDC) consider to be a very serious public health threat with outcomes ranging from mild to severe sickness and death; and

WHEREAS, COVID-19 is easily transmissible from person to person and has spread globally to over 118 countries, infected more than 125,000, and killed more than 4,000 as of March 11, 2020 per the World Health Organization (WHO); and

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services declared a public emergency for COVID-19 beginning on January 27, 2020; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID -19 in the State; and

WHEREAS, on March 11, 2020, WHO made the assessment that COVID-19 can be characterized as a pandemic; and

WHEREAS, on March 12, 2020, Tulare County declared an emergency due to the confirmed case of COVID-19 at Sierra View Medical Center in the City of Porterville, thus enabling Tulare County to take extraordinary measures, and since that date there have been 2 more confirmed cases at Kaweah Delta Medical Center in the City of Visalia;

WHEREAS, between the dates of March 13, 2020 and March 17, 2020, various State and Federal authorities have recommended that gatherings of more than 250, 50, or even 10 people should be avoided at least until the end of March; and

WHEREAS, COVID-19 therefore will continue to cause conditions of peril to the health, safety, and welfare of person and property in the City of Exeter; and

WHEREAS, preparing for, responding to, mitigating, and recovering from the spread of COVID-19 requires the City to divert resources from normal day-to-day operations, and has and will continue to impose extraordinary requirements on and expenses to the City; and

WHEREAS, the City Council here finds that the above described conditions related to the COVID-19 outbreak does warrant and necessitate the proclamation of the existence of a local emergency in the City of Exeter;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND DECLARED by the City Council of the City of Exeter;

1. A local emergency is hereby proclaimed to exist throughout the City of Exeter.
2. The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Exeter.
3. As required by law, the City Council shall review the need to continue the state of emergency at least once every sixty (60) days until this Resolution is terminated.

PASSED, ADOPTED AND APPROVED this 24th day of March 2020 by the following vote:

AYES: Alves; Sally; Hails; Petty; and Waterman-Philpot

NOS: N/A

ABSTAIN: N/A

ABSENT: N/A


MAYOR

ATTEST:



CITY CLERK