

## AGENDA

### EXETER CITY COUNCIL TUESDAY, AUGUST 25, 2020

Closed Session 6:30 p.m.

Regular Session 7:00 P.M. (or immediately following Closed Session)  
137 North "F" Street, Exeter, California

#### MAYOR

CITY ADMINISTRATOR  
Adam Ennis  
CHIEF OF POLICE  
John Hall  
FINANCE DIRECTOR/  
CITY TREASURER  
Chris Tavarez  
CITY CLERK  
Shonna Oneal

Mary Waterman-Philpot  
**MAYOR PRO TEM**  
Barbara Sally  
**COUNCIL MEMBERS**  
Frankie Alves  
Dave Hails

PUBLIC WORKS DIRECTOR  
Daymon Qualls  
CITY ATTORNEY  
Julia Lew  
CITY PLANNER  
Greg Collins  
CITY ENGINEER  
Lisa Wallis-Dutra

### **IMPORTANT NOTICE REGARDING AUGUST 25, 2020 COUNCIL MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the Brown Act and COVID-19 pandemic. Pending no technical difficulties, the Council meeting will be streamed (for observation only) via Facebook Live at <https://www.facebook.com/TheCityOfExeter/>.

The meeting will also be available via Zoom at the below link (for observation only):  
<https://us02web.zoom.us/j/81229728776?pwd=QUxLNlJGbXJubjNOVUx1ZFJ3enpUUT09>

*Or via Telephone:* 1 669 900 9128      *Webinar ID:* 812 2972 8776      *Password:* 865723

**Submission of Public Comments:** For those wishing to make public comments at the August 25, 2020 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted to the City Clerk at [CCPublicComments@exetercityhall.com](mailto:CCPublicComments@exetercityhall.com). Email comments on matters not on the agenda must be submitted prior to the time the Mayor calls the item for Public Comments. Email comments on agenda items must be submitted prior to the time the Mayor closes public comments on the agenda item. To be sure your comments are received, we strongly encourage citizens to submit public comment, or comment on a specific agenda item, before the meeting.

The public may also present comments at the Council Chambers, but the City strongly encourages the public to participate electronically to comply with the Governor's Executive Orders and public health guidance during the COVID-19 pandemic. To ensure physical distancing, the City will place pre-marked spaces that Citizens are required to use while waiting their turn to submit public comment. Due to space limitations at the Council Chambers this may require standing outside for an extended period of time and could result in your comments not being heard due to time limitations. (City Council will NOT be present in the Council Chambers and Citizen Comments presented in person will be transmitted electronically via Zoom to the Council.) Public comments submitted electronically on Facebook will not be accepted.

**Reading of Public Comments:** All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting. The City Clerk shall read all email comments, provided that the reading shall not exceed five (5) minutes per comment, or such other time as the Council may provide, consistent with the time limit for speakers at a Council meeting. The comments submitted as specified above shall become part of the record of the Council meeting.

**Please direct any questions to the Office of City Clerk, 559-592-9244.**

**6:30 p.m.**

**A. CALL TO ORDER CLOSED SESSION**

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating your name and providing your city of residence.**

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

1. 54956.95 – Liability Claims  
Claimant: Virginia Lenz  
Agency claimed against: City of Exeter
2. 54957.6 – Conference with Labor Negotiators  
Agency Negotiator: Adam Ennis  
Employee Group: CLOCEA

**7:00 p.m. (Or, immediately following Closed Session)**

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

**E. PLEDGE OF ALLEGIANCE AND INVOCATION**

**F. SPECIAL PRESENTATIONS (if any):**

- a. Proclamation Declaring September Railroad Safety Month

**G. PUBLIC COMMENTS:**

*This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.*

*In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.*

**H. CONSENT CALENDAR:**

*Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion...*

1. Approve regular and special minutes of July 28, 2020 and August 18, 2020
2. Payment of the Bills
3. Payroll: July 24, 2020 and August 7, 2020
4. Appropriate an additional \$9,959.58 from the General Fund to cover approved Change Order No. 001, which will be reimbursed from the Highway Safety Improvement Program (HSIP) and authorize the City Engineer to sign the Notice of Completion and the City Clerk to file the notice with the Tulare County Recorder's Office for the City's Highway Safety Improvement Program (HSIP) Contract With Asphalt Maintenance Company of California (AMCC).
5. Authorize the City Administrator to annually provide a letter of authorization to the Tulare County Environmental Health Department for inclusion in the regional annual grant application through the Department of Resources Recycling and Recovery (CalRecycle) on behalf of the City of Exeter to help continue funding the county wide Household Hazardous Waste and Used Oil collection.

**I. INDIVIDUAL BUSINESS ITEMS:**

*Comments related to Individual Business and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.*

1. Authorize the City Administrator to enter into a 5-year License Agreement with the County of Tulare for the installation of an Official Ballot Drop Box at City Hall, at no cost to the City, subject to minor conforming or clarifying changes as acceptable to the City Attorney – City Administrator Adam Ennis

**J. CITY COUNCIL ITEMS OF INTEREST**

**K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

**L. ADJOURN REGULAR MEETING**

State of California    )  
County of Tulare     ) ss.  
City of Exeter        )

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on August \_\_\_\_, 2020.

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II)  
Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.