

AGENDA

EXETER CITY COUNCIL

TUESDAY, JULY 14, 2020

Closed Session 6:30 p.m.

Regular Session 7:00 P.M. (or immediately following Closed Session)

137 North "F" Street, Exeter, California

MAYOR

CITY ADMINISTRATOR

Adam Ennis

CHIEF OF POLICE

John Hall

FINANCE DIRECTOR/

CITY TREASURER

Chris Tavarez

CITY CLERK

Shonna Oneal

Mary Waterman-Philpot

MAYOR PRO TEM

Barbara Sally

COUNCIL MEMBERS

Frankie Alves

Dave Hails

PUBLIC WORKS DIRECTOR

Daymon Qualls

CITY ATTORNEY

Julia Lew

CITY PLANNER

Greg Collins

CITY ENGINEER

Lisa Wallis-Dutra

IMPORTANT NOTICE REGARDING JULY 14, 2020 COUNCIL MEETING

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the Brown Act and COVID-19 pandemic. Pending no technical difficulties, the Council meeting will be streamed (for observation only) via Facebook Live at <https://www.facebook.com/TheCityOfExeter/>.

The meeting will also be available via Zoom at the below link (for observation only):

<https://us02web.zoom.us/j/82106763995?pwd=V2U4WjhMdWxhUjFOOTVDU3dkWEeDQ0T09>

Or via Telephone: 1 669 900 9128

Webinar ID: 821 0676 3995

Password: 865723

Submission of Public Comments: For those wishing to make public comments at the July 14, 2020 Council meeting, please submit your comments by email to be read aloud at the meeting by the City Clerk. Email comments must be submitted to the City Clerk at CCPublicComments@exetercityhall.com. Email comments on matters not on the agenda must be submitted prior to the time the Mayor calls the item for Public Comments. Email comments on agenda items must be submitted prior to the time the Mayor closes public comments on the agenda item. To be sure your comments are received, we strongly encourage citizens to submit public comment, or comment on a specific agenda item, before the meeting.

The public may also present comments at the Council Chambers, but the City strongly encourages the public to participate electronically to comply with the Governor's Executive Orders and public health guidance during the COVID-19 pandemic. To ensure physical distancing, the City will place pre-marked spaces that Citizens are required to use while waiting their turn to submit public comment. Due to space limitations at the Council Chambers this may require standing outside for an extended period of time and could result in your comments not being heard due to time limitations. (City Council will NOT be present in the Council Chambers and Citizen Comments presented in person will be transmitted electronically via Zoom to the Council.) Public comments submitted electronically on Facebook will not be accepted.

Reading of Public Comments: All email comments shall be subject to the same rules as would otherwise govern speaker comments at the Council meeting. The City Clerk shall read all email comments, provided that the reading shall not exceed five (5) minutes per comment, or such other time as the Council may provide, consistent with the time limit for speakers at a Council meeting. The comments submitted as specified above shall become part of the record of the Council meeting.

Please direct any questions to the Office of City Clerk, 559-592-9244.

6:30 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating your name and providing your city of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54957.6 Conference with Labor Negotiators
Agency Negotiator: Adam Ennis
Employee Groups: All represented and unrepresented employees

7:00 p.m. (Or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. PLEDGE OF ALLEGIANCE AND INVOCATION – Pastor David Welch

F. SPECIAL PRESENTATIONS (if any): None

G. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

H. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion...

1. Approve minutes of June 9, 2020
2. Payment of the Bills
3. Payroll: June 26, 2020
4. Treasurer's Report: May 2020
5. Approve a one year extension of the California League of City Employee Association (CLOCEA) and Exeter Police Officers Association (EPOA) Memorandums of Understanding (MOU), change the Christmas Eve Holiday in the MOU's from ½ day to 1 day (based on an 8-hour day) and authorize the City Administrator to make the following optional benefits available to these employee groups as they are developed:
 - 1) option to continue primary health insurance coverage (currently Aetna) into retirement at employee's cost, 2) option to participate in Roth 457 deferred compensation program (with no City contribution).

I. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

1. **Public Hearing** Intent to levy and collect assessments of \$79,561.96 on nineteen existing Landscape and Lighting Maintenance Assessment Districts (LLMAD) 00-01; 00-02; 01-01; 01-02; 03-01; 03-02; 04-01; 04-02; 04-03; 04-04; 04-05; 05-01; 05-02; 06-01; 08-01; 91-01A; 91-01B; 97-01; and 98-01; and Adopt Resolution 2020-30 certifying the process to place this Special Assessment and \$106,589.68 on Code Enforcement Nuisance Abatements on the Tulare County secured property tax roll – Financial Analyst Eekhong See

2. Receive presentation on proposed Disc Golf Course Project at Unger Park (with potential future expansion to other parks) to be designed, installed and maintained by the Rocky Hill Triathlon and provide any comments and direction to the Rocky Hill Triathlon and City staff regarding the proposed project – City Administrator Adam Ennis
3. **Public Hearing** to consider adoption of Resolution 2020-31 that would adopt the City’s five-year Permanent Local Housing Allocation (PLHA) Plan for an affordable housing project to be located in the City of Farmersville and administered by Self-Help Enterprises or Tulare County, authorize the submittal of the application/plan for funding and adopt Resolution 2020-32 authorize the City Administrator to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded – Finance Director Chris Tavarez
4. Adopt Resolution 2020-33 approving Measure R Expenditure Plan Amendment Five (5) – City Administrator Adam Ennis
5. Discussion of COVID-19 status and review the need to continue the state of emergency established by Resolution 2020-12 due to the Novel Coronavirus (COVID-19) for another 60 days – City Administrator Adam Ennis
6. Second reading and adoption of Ordinance #692 amending Ordinance No. 246 of the Exeter Zoning Ordinance relating to the Reclassification of Real Property in Exeter from the CS (Service Commercial) to the RM-1.5 (Multi-Family Residential, one Unit per 1,5000 Square Feet) Zone District, ready by title only and waiving further reading.
7. Second reading and adoption of Ordinance #693 amending Exeter’s Municipal Code, Title 17: Zoning, ready by title only and waiving further reading.
8. Approve and authorize the Mayor and City Administrator to execute an Addendum to Finance Director Chris Tavarez and Public Works Director Daymon Qualls’s employment contracts providing for: 1) an extension of the contracts until June 30, 2021, 2) roll over of unused 2019/2020 executive leave, available until 12/31/2020 with no cash out, and authorize the City Administrator to develop the following benefits through Administrative Policies or Rules and Regulations modifications that would be made available to Mr. Tavarez and Mr. Qualls as they are developed: 3) option to continue primary health insurance coverage (currently Aetna) into retirement at employee’s cost, 4) option to participate in Roth 457 deferred compensation program (with no City contribution), 5) participation in a roll-up time program for exempt employees to allow additional schedule flexibility, and 6) convert Christmas Eve Holiday from ½ day to 1 day (based on an 8-hour day) – City Administrator Adam Ennis
9. Approve and authorize the Mayor and City Administrator to execute an Addendum to Police Chief John Hall’s employment contract providing for 1) transition of deferred compensation contribution to salary, adjusted for no extra cost to City representing a change in salary from \$10,105 per month to \$10,652 per month, 2) roll over of unused 2019/2020 executive leave, available until 12/31/2020 with no cash out, and authorize the City Administrator to develop the following benefits through Administrative Policies or Rules and Regulations modifications that would be made available to Chief Hall as they are developed: 3) option to continue primary health insurance coverage (currently Aetna) into retirement at employee’s cost, 4) option to participate in Roth 457 deferred compensation program (with no City contribution), 5) participation in a roll-up time program for exempt employees to allow additional schedule flexibility, 6) convert Christmas Eve Holiday from ½ day to 1 day (based on an 8-hour day) – City Administrator Adam Ennis
10. Authorize the City Administrator Adam Ennis to participate in the following benefits through Administrative Policies or Rules and Regulations modifications that are being made available to all management staff as they are developed: 1) option to continue primary health insurance coverage (currently Aetna) into retirement at employee’s cost, 2) option to participate in Roth 457 deferred compensation program, 3) participation in a roll-up time program for exempt employees to allow additional schedule flexibility, 4) convert Christmas Eve Holiday from ½ day to 1 day (based on an 8-hour day) – City Clerk/Human Resources Manager Shonna Oneal

11. Authorization for the following benefits to be provided to the “middle management group” consisting of the City Clerk/Human Resources Manager, Operations Manager, Financial Analyst and Police Lieutenant positions and authorize the City Administrator to develop the benefits through Administrative Policies or Rules and Regulations modifications that would be made available to the middle management group as they are developed: 1) roll over of unused 2019/2020 executive leave, available until 12/31/2020 with no cash out, 2) option to continue primary health insurance coverage (currently Aetna) into retirement at employee’s cost, 3) option to participate in Roth 457 deferred compensation program (with no City contribution), 4) participation in a roll-up time program for exempt employees to allow additional schedule flexibility, 5) convert Christmas Eve Holiday from ½ day to 1 day (based on an 8-hour day) – City Administrator Adam Ennis
12. Adopt Resolution 2020-34 approving the City’s 2020/2021 Salary Schedule for all Regular and Part-time employees, City Council Members, and Seasonal/Temporary employees and adding the classification of Crew Leader – Finance Director Chris Tavarez

J. CITY COUNCIL ITEMS OF INTEREST

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

L. ADJOURN REGULAR MEETING

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on July ____, 2020.

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35. 104 ADA Title II)
Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.