



## PROPOSED REVENUE MEASURE REVIEW COMMITTEE

### 1. Committee Purpose

- a. To provide a community review of the available information and recommendations to City Council regarding a proposed revenue measure.
- b. Review current City services and associated needs and budgets through City staff presentations and additional information provided by staff upon committee member requests.
- c. Receive analysis from City staff regarding varying levels of service and their costs and consider the levels of service desired by the community versus those associated costs.
- d. Consider the need for additional revenue to provide the level of service desired by the community.
- e. If community desired levels of service require increased revenue, consider potential details of a revenue measure, such as type, amount, initial expenditure plan and future oversight.
- f. Provide a recommendation to the City Council regarding the need for and potential details of a revenue measure.

### 2. Committee Organization

- a. The committee is anticipated to be a limited time City advisory committee appointed by the City Council.
- b. Council will review applications received and choose committee members in an effort to develop a committee that represents the entire community. It is anticipated that the committee size might be about 10 to 15 members.
- c. The committee would appoint two members as committee co-chairs to manage the meetings and present the recommendation to Council.
- d. A City staff liaison will provide the group with assistance as needed.
- e. Staff will review committee guidelines with the members and provide the required data and analysis for committee consideration.

### 3. Committee Schedule

- a. The committee would meet every Wednesday from 6:00pm to 7:30pm at City Hall beginning February 5, 2020 and is anticipated to continue until March 11, 2020, with the committee recommendation provided at the March 24, 2020 City Council meeting. The anticipated schedule is shown below:

**2/5/20:** Committee Setup – Purpose, Schedule, Organization, Guidelines

**2/12/20:** City Overview, Review City Finances/General Fund

**2/19/20:** Review Public Safety & Code Enforcement

**2/26/20:** Review Roads, Parks and Recreation, Facility Maintenance

**3/4/20:** Consider Measure Details, Oversight, Discussion, Q&A

**3/11/20:** Develop Recommendation to Council

**3/24/20:** Committee Co-Chairs present recommendation to Council