

EXETER CITY COUNCIL ACTION MINUTES**July 9, 2019**

A closed session of the City Council, City of Exeter was held on Tuesday, July 9, 2019, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves, Jeremy Petty

COUNCIL ABSENT: Dave Hails

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Shonna Oneal

A. CALL TO ORDER CLOSED SESSION

Mayor Waterman-Philpot called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS – Mayor Waterman-Philpot requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Waterman-Philpot adjourned to closed session at 6:30 p.m.

1. 54956.9(d)(2) Conference with Legal Counsel – Significant Exposure to Litigation: One Case:
 - a. 3/5/19 letter from Quall-Cardot, LLP regarding RTC Claim.
2. 54956.9(d)(4) Conference with Legal Counsel – Potential Initiation of Litigation: One Case
3. 54956.8(b) Conference with Real Property Negotiators

Property: 125 S. B Street, Exeter, CA 93221

Under Negotiation: Terms of Lease Agreement

Negotiating parties: Adam Ennis

A regular session of the City Council, City of Exeter was held on Tuesday, July 9, 2019, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves, Jeremy Petty

COUNCIL ABSENT: Dave Hails

STAFF PRESENT: Adam Ennis, Julia Lew, John Hall, Daymon Qualls, Chris Tavarez, Shonna Oneal, Lisa Wallis Dutra

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Waterman-Philpot called the regular session to order at 7:00 p.m. City Attorney Julia Lew advised there were no reportable items from Closed Session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Sally led the Pledge of Allegiance and an invocation was given by Pastor Allen Whittenburg.

F. SPECIAL PRESENTATIONS (if any):

- a. **Resolution of Commendation to Officer Durkee:** Chief Hall provided a Resolution of Commendation to Sergeant Durkee for his service in a recent fire event.
- b. **Resolution of Commendation to Allen Whittenburg:** Public Works Director Daymon Qualls provided a Resolution of Commendation to Allen Whittenburg for his service to the City of Exeter.

G. PUBLIC COMMENTS:

Mayor Waterman-Philpot requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

Mike Germaine addressed the Council about projects at the Bark Park and efforts to raise money to fund them.

**ACTION MINUTES
EXETER CITY COUNCIL
Page 2, JULY 9, 2019**

H. CONSENT CALENDAR:

It was moved by Mayor Pro Tem Sally, seconded by Council Member Alves and carried 4-0 (Council Member Hails absent) that the items on the Consent Calendar be approved as presented.

1. Approve minutes of June 25, 2019
2. Payment of the Bills
3. Payroll: June 28, 2019
4. Authorize the City Administrator to provide a letter of authorization to the Tulare County Environmental Health Department for a regional grant application through the Department of Resources Recycling and Recovery (CalRecycle) on behalf of the City of Exeter to help fund county wide Household Hazardous Waste and Used Oil collection

I. INDIVIDUAL BUSINESS ITEMS

1. **Public Hearing: Intent to levy and collect assessments of \$73,416.44 on eighteen existing Landscape & Lighting Districts 91-01; 97-01; 98-01; 00-01; 00-02; 01-01; 01-02; 03-01; 03-02; 04-01; 04-02; 04-03; 04-04; 04-05; 05-01; 05-02; 06-01; and 08-01; and Adopt Resolution 2019-19 approving the Engineer's Report and certifying the process to the County of Tulare** – Finance Director Chris Tavaréz provided a PowerPoint presentation highlighting the Landscape and Lighting Districts for Council's review and consideration. Mr. Tavaréz also noted the numbers for the Citrus Crest District contained in the draft Engineer's Report in the Council's packet had been revised in the Final Report to reflect the updated totals for the year. Mayor Waterman-Philpot opened the public hearing at 7:23 p.m., receiving no public comment, closed the public hearing at 7:23 p.m. Council posed questions and Mr. Tavaréz and City Administrator Adam Ennis provided responses thereto. Following discussion it was moved by Council Member Petty, seconded by Mayor Waterman-Philpot and carried 4-0 (Council Member Hails absent) to adopt Resolution 2019-19 as presented.

J. CITY COUNCIL ITEMS OF INTEREST

Council Members Alves reported he will be attending a Council of Cities meeting.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis reported on recent events he has attended, upcoming events in the community, and advised of the upcoming water valve exercising project.

L. ADJOURN REGULAR MEETING

Mayor Waterman-Philpot adjourned the regular meeting at 7:32 p.m.

Shonna Oneal City Clerk

H2

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
6/26/2019 12:19:12 Payments for Publication GL335R-V08.08 PAGE

Approved on 6/25/2019 for Payments Through 6/25/2019

Vendor Name	Description	Amount
CARD MEMBER SERVICES	CANOPIES-10FTX10FT DIGIT	6,059.78

** Final Totals... 6,059.78

Approved on 7/05/2019 for Payments Through 7/05/2019

Vendor Name	Description	Amount
AFLAC	@FY@ JUNE AFLAC PREMIUMS	3,168.90
AMERIPRIDE SERVICES, INC.	@FY@ 6/11/19 UNIFORM SER	555.54
APPLICATION DATA SYSTEMS, INC	7/1-6/30/20 SOFTWARE/SUP	4,800.00
ARROYO/ MARIE	@FY@ 6/3/19 DENTAL REIMB	316.91
B.S. & E. CO INC	@FY@ REDI MIX-211 PALM	383.84
BALDWIN HEATING & COOLING	@FY@ AC LOW ON FREON	95.00
BANC OF AMERICA LEASING	PAYMENT 20 PRINCIPAL	46,351.61
C.L.E.A.	JULY 2019 LT DISABILITY	49.00
CALIFORNIA BUSINESS MACHINES	@FY@ 5/22/19-6/21/19-PW	163.37
CITY OF EXETER	@FY@ 5/18/19-6/18/19 ASS	1,106.20
CITY OF VISALIA	@FY@ JUNE ANIMAL SERVICE	6,316.67
COLLINS & SCHOETTLER	@FY@ JUNE 2019 PLANNING	1,540.00
COOK'S COMMUNICATIONS CORP	@FY@ 19 TAHOE RADIO INST	5,027.47
CRAIGS AUTO PARTS	@FY@ DELO 400 15W40-W13	3,113.44
DAVID S. HUMERICKHOUSE, DDS	@FY@ 6/18/19 SALINAS, AL	1,850.00
DELTA LIQUID ENERGY, ARRO AUTO	@FY@ 6/11/19 MILLER PROP	303.52
DEPT OF JUSTICE	@FY@ MAY FINGERPRINTS	275.00
DURKEE/ MARK	MEALS-LTL WEAPONS INSTRU	170.00
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-58	1,363.00
EMD NETWORKING SERVICES, INC.	@FY@ JUNE 2019 VOIP	2,492.23
EWING IRRIGATION PRODUCTS INC	@FY@ COUNTRYVIEW-TORO PO	915.31
EXETER IRRIGATION & SUPPLY	@FY@ 1.5" SCH40 PVC PIPE	789.91
FASTENAL COMPANY	@FY@ 800 TOWELS	166.68
FOOTHILLS SUN-GAZETTE	PD ANNUAL SUBSCRIPTION	35.00
FRANCHISE TAX BOARD	@FY@ REPLACE SIGNAL BULB	493.36
FRESNO OXYGEN	@FY@ STD LRG FOWS CYLS	89.77
FRONTIER CALIFORNIA INC.	@FY@ 7122/6-16 TO 7/15	729.67
FUSION CLOUD SERVICES LLC	@FY@ 0966/6-18 TO 7/17	224.98
GHD INC	@FY@ VISALIA RD IMPROV P	14,491.75
GIEFER/ MICHAEL	@FY@ 4/15/19 DENTAL REIM	1,535.41
HAYES/ CURTIS	MEAL-GLOCK TRAINING	15.00
HOPPER/ KEITH J	@FY@ APPRAISAL-DOBSON FT	1,000.00
INGRAM DIGITAL ELECTRONICS CO.	@FY@ REPLACE SIGNAL BULB	1,480.04
INTERSTATE BATTERIES, DBA	@FY@ C65-XHD BATTERY	144.25
JOAQUIN'S AUTO GLASS & TINT	SUBURBAN-REPLACE WINDSHI	180.00
KIMBALL-MIDWEST	@FY@ DRILL BIT/TERMINAL	713.73
KIRAN SANDHU	@FY@ 6/21/19 SEE, EEKHON	394.00
KRC SAFETY CO INC.	ENNIS STRIPING PAINT-5GA	632.73
LEAF CAPITAL FUNDING LLC	TA4002I KYOCERA-CH	167.47
LIEBERT CASSIDY WHITMORE	19/20 ERC MEMBERSHIP	2,000.00
LISA JOYCE WILLIAMS	@FY@ FIRST AID/CPR TRAIN	700.00
MCCROMETER INC	@FY@ DUMMY COVER PLATE	193.86
MILLER & NARAHARA O.D.'S	@FY@ 6/25/19 MILLER, JAM	4,285.00
MOONLIGHT MAINTENANCE	@FY@ JUN RESTROOM CLEANI	3,382.00
NICK SAMPIETRO DDS INC	@FY@ 6/12/19 KNOX, MARK	345.00
NOE'S TREE SERVICE	@FY@ STUMP-MUSEUM	500.00
OASIS SECURITY SYSTEMS	JULY-SEPT SECURITY SYSTE	105.00
PF DISTRIBUTION CENTER, INC.	@FY@ POWER FLARE LIGHTS	2,243.87

Approved on 7/05/2019 for Payments Through 7/05/2019

Vendor Name	Description	Amount
QUAD KNOFF ENGINEERING	@FY@ 170366 PALM ST RECO	9,728.09
ROMAN CATHOLIC BISHOP	@FY@ 6/28/19 ARROYO DONA	18.00
SHAPE INC.	@FY@ TRETMNT PLT PUMP RE	14,202.96
SILVER & WRIGHT LLP	@FY@ MAY 259 C	8,508.29
SIMMONS TIRE SERVICE	@FY@ FLAT/DM-CAT BACKHOE	167.50
SOUTHERN CALIFORNIA EDISON	@FY@ 9240C/5-24 TO 6/25	32,166.65
SOUTHERN CALIFORNIA GAS CO.	@FY@ 0493/5-28 TO 6/26	95.07
SSDTTF	CLASS-LTL WEAPON INST	470.00
STANDARD INSURANCE CO.	JULY 2019 LIFE INSURANCE	2,195.57
TELSTAR INSTRUMENTS INC	@FY@ REPLACED UPS	1,516.93
TF TIRE AND SERVICE	@FY@ PATROL 11-BRAKES	1,193.57
TULARE COUNTY INFO TECHNOLOGY	@FY@ REPLACE ANTENNA	23.14
TULARE COUNTY JAIL	@FY@ DIGITAL KIDS STICKE	431.00
UNIVAR USA, INC.	@FY@ WELL 13 SOD HYPO	1,186.63
VALLEY GREEN LANDSCAPE	@FY@ JUN CITY PARK MAINT	9,076.00
VAST NETWORKS	JULY 2019 UTILITY SYSTEM	1,000.00
VOLLMER EXCAVATION, L.P.	@FY@ COLD MIX	1,017.48
4CREEKS, INC	@FY@ BELMONT BIKE PATH	22,792.77

**
Final Totals...
223,185.14

Approved on 7/16/2019 for Payments Through 7/16/2019

Vendor Name	Description	Amount
DFAS-CLEVELAND	AMMO PAYMENT TO DFAS	90.26
** Final Totals...		90.26

Check Register

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF THE SIERRA				
003227	AETNA HEALTH OF CALIFORN	78060	07/19/19	26,084.05
001538	AT&T	78061	07/19/19	406.21
003437	BUZZ KILL PEST CONTROL	78062	07/19/19	163.00
002835	CALIFORNIA BUSINESS MACH	78063	07/19/19	98.21
003345	CENTRAL CAL WATERWORKS,	78064	07/19/19	6,233.33
003393	CHARTER COMMUNICATIONS	78065	07/19/19	90.04
003189	CLIFFORD A FUKUSHIMA OD,	78066	07/19/19	351.00
000101	CULLIGAN	78067	07/19/19	184.75
002188	DARREN L. RICH	78068	07/19/19	1,179.60
000222	DEPT OF JUSTICE	78069	07/19/19	188.00
003631	DESOTO/ KENDRA	78070	07/19/19	72.95
002620	DIVISION OF STATE ARCHIT	78071	07/19/19	30.40
001838	ELBERTS DISTRIBUTING INC	78072	07/19/19	264.00
002719	EMMETTS EXCAVATION	78073	07/19/19	47,068.70
003424	EMPLOYER DRIVEN SOLUTION	78074	07/19/19	5,228.65
000227	EXETER IRRIGATION & SUPP	78075	07/19/19	5.46
000121	EXETER MERCANTILE CO.	78076	07/19/19	470.05
002130	EXETER MOTORS, INC.	78077	07/19/19	966.75
001830	EXETER UNIFIED SCHOOL DI	78078	07/19/19	640.00
002242	FASTENAL COMPANY	78079	07/19/19	61.73
000522	FERGUSON ENTERPRISES INC	78080	07/19/19	4,851.84
003649	FRANKS/ AMBER	78081	07/19/19	87.78
003074	FRONTIER CALIFORNIA INC.	78082	07/19/19	83.41
003656	GARAY/ DOMINICK	78083	07/19/19	3,030.00
003648	GARY/ MARLA	78084	07/19/19	46.04
002112	GLOBAL WATER MANAGEMENT,	78085	07/19/19	2,733.75
003653	GODINEZ/ MARIA	78086	07/19/19	62.27
001234	GOPHER GETTER	78087	07/19/19	450.00
000127	JACK GRIGGS INC	78088	07/19/19	26.69
000237	KIMBALL-MIDWEST	78089	07/19/19	292.25
001654	KRC SAFETY CO INC.	78090	07/19/19	894.41
003365	LEAF	78091	07/19/19	103.93
000300	LEHIGH HANSON, CO.	78092	07/19/19	3.00
003652	MCCLELLAN/ ALYSSA	78093	07/19/19	14.44
000139	MCCORMICK KABOT JENNER &	78094	07/19/19	4,905.50
002769	MID VALLEY DISPOSAL, LLC	78095	07/19/19	79,985.84
000244	MIDTOWN SPORTS, INC.	78096	07/19/19	1,059.70
000246	MILLER & NARAHARA O.D.'S	78097	07/19/19	1,960.40
003501	MOORE TWINING ASSOCIATES	78098	07/19/19	8,193.00
001636	MORRIS LEVIN & SON	78099	07/19/19	84.95
000804	PACIFIC CREST EQUINE	78100	07/19/19	1,051.15
003144	PHELPS/ KEVIN	78101	07/19/19	750.00
003650	PRAYSOCK/ RETA DAWN	78102	07/19/19	48.31
003536	PUBLIC AGENCY RISK MANAG	78103	07/19/19	150.00
003075	QPCS LLC	78104	07/19/19	12,449.01
003647	RENTERIA/ MARICEL GUTIER	78105	07/19/19	80.50
003651	ROBINSON/ BRIAN Y. AND H	78106	07/19/19	6.90
003321	SACRED HEART EXETER	78107	07/19/19	18.00

ACS/XEROX FINANCIAL SYSTEM
07/19/2019 16:03:26

Check Register

CITY OF EXETER
GL540R-V08.08 PAGE 2

BANK	VENDOR	CHECK#	DATE	AMOUNT
BANK BANK OF THE SIERRA				
	001572 SAN JOAQUIN VALLEY APCD	78108	07/19/19	277.00
	000314 SELECT BUSINESS SYSTEMS	78109	07/19/19	745.11
	000204 SELF-HELP ENTERPRISES	78110	07/19/19	71,040.60
	001924 SHRED-IT USA LLC	78111	07/19/19	113.08
	000151 SOUTHERN CALIFORNIA EDIS	78112	07/19/19	11,363.23
	000152 SOUTHERN CALIFORNIA GAS	78113	07/19/19	195.04
	001857 SUBURBAN PIPE & STEEL	78114	07/19/19	25.00
	003655 SUNBELT RENTALS, INC.	78115	07/19/19	3,873.97
	002637 TOWN & COUNTRY CAR WASH	78116	07/19/19	15.00
	003129 TRANSUNION RISK & ALTERN	78117	07/19/19	50.00
	000524 TROPHY SHOPPE	78118	07/19/19	366.08
	000178 TULARE COUNTY	78119	07/19/19	3,021.63
	000721 TULARE COUNTY EDC	78120	07/19/19	1,941.00
	000724 TULARE COUNTY LAFCO	78121	07/19/19	4,333.92
	002995 TULARE COUNTY SOLID WAST	78122	07/19/19	1,508.98
	000309 TULARE REGIONAL MEDICAL	78123	07/19/19	434.00
	001612 UNITED RENTALS	78124	07/19/19	70.03
	001641 UNIVAR USA, INC.	78125	07/19/19	1,428.02
	002127 US BANK N.A.	78126	07/19/19	54.50
	000256 USA BLUEBOOK	78127	07/19/19	796.11
	002055 VALLEY EXPETEC	78128	07/19/19	6,888.79
	000233 VERIZON WIRELESS	78129	07/19/19	1,357.94
	000855 VOLLMER EXCAVATION, L.P.	78130	07/19/19	418.07
	002990 W.T.B., INC.	78131	07/19/19	2,387.50
BANK OF THE SIERRA				325,914.55 ***

Approved on 7/23/2019 for Payments Through 7/23/2019

Vendor Name	Description	Amount
CARD MEMBER SERVICES	@FY@ DOG WASTE DEPOT	2,646.96
Final Totals...		2,646.96

**

Approved on 7/31/2019 for Payments Through 7/31/2019

Vendor Name	Description	Amount
DEPT OF THE TREASURY	@FY@ 2ND QTR PCORI FEES	53.90
	Final Totals...	53.90

**

Approved on 8/02/2019 for Payments Through 8/02/2019

Vendor Name	Description	Amount
AFLAC	JUL AFLAC PREMIUMS	3,168.90
AMERICAN BUSINESS MACHINES	4/13 TO 7/12/19 USAGE	132.62
AMERIPRIDE SERVICES, INC.	7/9/19 UNIFORM SERVICES	596.34
APWA	APWA RENEWAL 19/20	202.00
BASIC	JUL COBRA ADMIN FEE	30.00
C & H FENCE & PATIO, INC	WELL #12 GATE ADJ/REPAIR	623.00
C.L.E.A.	AUGUST 2019 LT DISABILIT	49.00
CAL BENNETT'S	FRONT DESK TALL STOOL	451.47
CALIFORNIA BUSINESS MACHINES	7/22/19-8/21/19 TA2552CI	63.57
CENTRAL VALLEY BUSINESS FORMS	1000 ADMIN CITATIONS	573.87
CITY OF VISALIA	JUL 2019 ANIMAL SERVICES	6,316.67
CNOA	CNOA TRAINING-CORREA	90.00
CORREA/ GABRIEL	MEALS-CORREA SEARCH/SEIZ	15.00
CRAIGS AUTO PARTS	30LB 134A REFRIGERANT	515.11
CSJVRMA	WORKERS COMP PROGRAM	141,845.00
CULLUM/TRENT	MEALS-CULLUM SEARCH/SEIZ	15.00
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEES-58	1,363.00
EMD NETWORKING SERVICES, INC.	JULY 2019 VOIP	3,795.24
EPIC PRINT AND PROMO, INC.	VB/FFB REGISTR SIGN	68.36
EXETER UNIFIED SCHOOL DISTRICT	CUSTODIAL FEES-BASKETBAL	300.00
EXETER VETERANS	YOUTH SOCCER PICTURES	100.00
FOOTHILLS SUN-GAZETTE	7/17/19 PH NOTICE	110.00
FRESNO CITY COLLEGE	FTO TRAINING-PHELPS	137.00
FRESNO OXYGEN	STD LRG FOWS/"B" ACET CY	95.95
FRONTIER CALIFORNIA INC.	5139/7-16 TO 8/15/19	737.07
FUSION CLOUD SERVICES LLC	0966/7-18 TO 8/17/19	225.14
GAR TOOTELIAN INC	SATELLITE (HYDROCAP)	226.82
INTERSTATE BATTERIES, DBA	C65-XHD BATTERY	138.87
KIMBALL-MIDWEST	CLEANER/TERMINAL/TOWEL	608.87
KRC SAFETY CO INC.	ENNIS STRIPING PAINTX10	1,118.02
LEAF CAPITAL FUNDING LLC	TA4002I KYOCERA-CH	167.47
MIDTOWN SPORTS, INC.	SOCCERBALL & MESH BAG	265.55
MOONLIGHT MAINTENANCE	JUL RESTROOM CLEANI	3,382.00
OFFICE DEPOT	PAPER/DESKTOP WIRELESS	107.72
PARAMOUNT HOME DEVELOPMENT	301 OLD LINE REFUND	282.00
PHELPS/ KEVIN	MEALS-FTO TRAINING	75.00
PRINCIPAL LIFE INSURANCE CO.	JULY PREMIUM-37 MEMBERS	10,105.70
ROMAN CATHOLIC BISHOP	7/26/19 ARROYO DONATION	18.00
SOUTHERN CALIFORNIA EDISON	9240C/6-25 TO 7/25/19	15,328.64
STANDARD INSURANCE CO.	AUG 2019 LIFE INSURANCE	2,261.83
SUN BADGE COMPANY	2 POLICE OFFICER BADGES	221.65
SUNRISE ENVIROMENTAL SCIENTIFI	ERASE/TALON/WIPEOFF	773.16
TF TIRE AND SERVICE	245/55R18 FIREHAWK GT PU	1,386.88
TULARE CO ASSOC OF GOVERNMENTS	FIRST HALF FY20 MEM DUES	4,397.47
UNDERGROUND SERVICE ALERT OF	19 MBR FEE/18 TICKET FEE	444.91
UNIVAR USA, INC.	WELL #6 SOD HYPO	1,029.09
USA BLUEBOOK	BLUE-WHITE TUBE ASSEMBLY	452.16
VALLEY EXPETEC	AUGUST MONTHLY AGREEMENT	4,479.49

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
8/02/2019 16:14:20 Payments for Publication GL335R-V08.08 PAGE

Approved on 8/02/2019 for Payments Through 8/02/2019

Vendor Name	Description	Amount
VAST NETWORKS	AUGUST 2019 UTILITY SYST	1,000.00

** Final Totals... 209,890.61

PAYROLL.....S BI-WEEKLY RUN-07/11/2019 12.08.10 PAGE 2
 CHECK FORM..STUB CHECK REGISTER PR311R-V14.08 Paymate

PERIOD 1 DATING 6/24/2019- 7/07/2019 CHECK DATE 7/12/2019
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
46893	234.00	CLOCEA	4	1 VENDOR STUB ONLY
46894	405.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
46895	235.35	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
46896	4,468.69	ENNIS/ADAM	206	1 STUB ONLY
46897	2,302.38	ONEAL/SHONNA N	203	1 STUB ONLY
46898	513.62	ALDRIDGE/SHAWNA	305	1 STUB ONLY
46899	1,257.48	HERNANDEZ/XOCHITL	306	1 STUB ONLY
46900	1,456.78	IBARRA/MARLENE	302	1 STUB ONLY
46901	3,279.91	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
46902	1,324.25	SEE/EEKHONG	304	1 STUB ONLY
46903	1,106.59	CARRETERO/VANESSA	402	1 STUB ONLY
46904	1,715.60	CORREA/GABRIEL JR	436	1 STUB ONLY
46905	1,294.70	CULLUM/TRENT	444	1 STUB ONLY
46906	1,983.56	DURKEE/MARK	404	1 STUB ONLY
46907	1,436.34	ECHEVARRIA/TYLER J	443	1 STUB ONLY
46908	2,411.44	FERNANDEZ/CESAR	434	1 STUB ONLY
46909	2,000.49	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
46910	1,856.99	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
46911	1,566.97	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
46912	2,958.38	HALL/JOHN T	406	1 STUB ONLY
46913	2,328.28	INGLEHART/BRETT A	411	1 STUB ONLY
46914	1,813.94	KNOX/MARK	442	1 STUB ONLY
46915	1,553.81	LOPEZ/ESTEBAN	445	1 STUB ONLY
46916	1,533.71	MACLEAN/JANET L	413	1 STUB ONLY
46917	1,638.83	SALINAS/ALEXANDER	419	1 STUB ONLY
46918	1,927.05	WALKER/PAUL	425	1 STUB ONLY
46919	2,398.94	YARBER/ISABEL	422	1 STUB ONLY
46920	846.38	ALDRIDGE/GARY	618	1 STUB ONLY
46921	1,415.46	ARROYO/MARIE	623	1 STUB ONLY
46922	1,826.02	ESPINOLA/DANIEL M	602	1 STUB ONLY
46923	1,394.81	HUGGINS/KYLE AARON	621	1 STUB ONLY
46924	2,815.53	QUALLS/DAYMON	607	1 STUB ONLY
46925	929.00	RABOIN/CHRISTOPHER	627	1 STUB ONLY
46926	1,636.42	RAMIREZ/JUAN	608	1 STUB ONLY
46927	193.68	WENDT/EDDIE	626	1 STUB ONLY
46928	893.95	WHITTENBURG/ALLEN	612	1 STUB ONLY
46929	1,371.39	CARTER/AMY JO	502	1 STUB ONLY
46930	1,203.58	MILLAN/MARCUS	622	1 STUB ONLY
46931	1,154.56	MILLER/JAMES	624	1 STUB ONLY
46932	700.96	MIRWALD/PHILIP	625	1 STUB ONLY
46933	1,171.61	QUIROZ/PATRICK P	512	1 STUB ONLY
46934	1,631.46	HAYES/CURTIS W	437	1 STUB ONLY

PAYROLL.....S BI-WEEKLY RUN-07/25/2019 15.43.49 PAGE 2
 CHECK FORM..STUB CHECK REGISTER PR311R-V14.08 Paymate

PERIOD 2 DATING 7/08/2019- 7/21/2019 CHECK DATE 7/26/2019
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
46935	252.00	CLOCEA	4	1 VENDOR STUB ONLY
46936	405.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
46937	235.35	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
46938	4,486.62	ENNIS/ADAM	206	1 STUB ONLY
46939	2,329.46	ONEAL/SHONNA N	203	1 STUB ONLY
46940	647.27	ALDRIDGE/SHAWNA	305	1 STUB ONLY
46941	1,248.86	HERNANDEZ/XOCHITL	306	1 STUB ONLY
46942	1,448.62	IBARRA/MARLENE	302	1 STUB ONLY
46943	3,299.90	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
46944	1,622.99	SEE/EEKHONG	304	1 STUB ONLY
46945	1,213.58	CARRETERO/VANESSA	402	1 STUB ONLY
46946	1,975.89	CORREA/GABRIEL JR	436	1 STUB ONLY
46947	1,524.93	CULLUM/TRENT	444	1 STUB ONLY
46948	2,161.45	DURKEE/MARK	404	1 STUB ONLY
46949	1,538.41	ECHEVARRIA/TYLER J	443	1 STUB ONLY
46950	2,554.63	FERNANDEZ/CESAR	434	1 STUB ONLY
46951	2,315.48	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
46952	2,090.11	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
46953	1,663.06	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
46954	3,056.89	HALL/JOHN T	406	1 STUB ONLY
46955	2,589.49	INGLEHART/BRETT A	411	1 STUB ONLY
46956	2,093.39	KNOX/MARK	442	1 STUB ONLY
46957	1,490.68	LOPEZ/ESTEBAN	445	1 STUB ONLY
46958	1,308.24	MACLEAN/JANET L	413	1 STUB ONLY
46959	1,526.57	SALINAS/ALEXANDER	419	1 STUB ONLY
46960	2,040.98	WALKER/PAUL	425	1 STUB ONLY
46961	2,476.23	YARBER/ISABEL	422	1 STUB ONLY
46962	1,084.54	ALDRIDGE/GARY	618	1 STUB ONLY
46963	1,412.32	ARROYO/MARIE	623	1 STUB ONLY
46964	1,840.43	ESPINOLA/DANIEL M	602	1 STUB ONLY
46965	1,386.06	HUGGINS/KYLE AARON	621	1 STUB ONLY
46966	2,744.91	QUALLS/DAYMON	607	1 STUB ONLY
46967	999.08	RABOIN/CHRISTOPHER	627	1 STUB ONLY
46968	1,417.90	RAMIREZ/JUAN	608	1 STUB ONLY
46969	177.79	WENDT/EDDIE	626	1 STUB ONLY
46970	1,258.50	CARTER/AMY JO	502	1 STUB ONLY
46971	153.99	WACHTER/LINDA S	517	1 STUB ONLY
46972	1,011.94	MILLAN/MARCUS	622	1 STUB ONLY
46973	840.95	MILLER/JAMES	624	1 STUB ONLY
46974	763.53	MIRWALD/PHILIP	625	1 STUB ONLY
46975	1,184.34	QUIROZ/PATRICK P	512	1 STUB ONLY
46976	1,599.41	HAYES/CURTIS W	437	1 STUB ONLY

95%

City of Exeter
Treasurer's Report
Investments as of 6/30/2019

<u>Rate</u>	<u>Maturity Date</u>	<u>Description</u>	<u>Purchase Date</u>	<u>Principal Value</u>	
<u>Certificates of Deposit</u>					
2.05%	7/31/2019	AMERICAN EXPRESS #CAM2	Jul-14	\$ 247,000	
1.90%	10/24/2019	GE CAPITAL BANK #T5F8	Oct-14	\$ 247,000	
2.10%	11/19/2019	CAPITAL ONE BANK #0QX1	Nov-14	\$ 247,000	
2.20%	12/10/2019	GOLDMAN SACHS #JEH0	Dec-14	\$ 247,000	
2.10%	1/14/2020	CIT BANK #DAD4	Jan-15	\$ 245,000	
1.35%	6/10/2020	MB FINANCIAL BANK #CRZ1	Jun-16	\$ 248,000	
1.75%	10/29/2021	COMENITY CAPITAL #ASK5	Oct-16	\$ 249,000	
1.75%	11/2/2021	DISCOVER BANK #2M39	Nov-16	\$ 247,000	
2.40%	11/15/2022	CAPITAL ONE #RKE0	Nov-17	\$ 247,000	
3.00%	8/9/2021	ALLY BANK #GEE9	Aug-18	\$ 245,000	
					\$ 2,469,000
2.06% Average					
<u>Money Market Funds</u>					
2.43% Demand		Local Agency Investment Fund	Various	\$ 3,186,206	
Demand		US Savings	Various	\$ 340,226	
Demand		Charles Schwab	Various	\$ 0.23	
					\$ 3,526,433
<u>Government Securities</u>					
1.88%		Federal Home Loan Bank		246,375	
					\$ 246,375
					\$ 6,241,808
			Total Investments		

By - Xochitl/C. Tavaraz

City of Exeter Agenda Item Transmittal

Meeting Date: August 13, 2019

Agenda Item Number:

H5

Wording for Agenda: Approve a Street Closure Request for October 9, 2019 from 5:00 p.m. to 7:00 p.m. on South E Street from Pine to the Wildflower Parking Lot for Family Fun Night, on October 12, 2019 from 7:00 a.m. to 4:00 p.m. on E Street from Chestnut to Palm, Maple Street between alleys immediately east and west of E street, South D Street from Chestnut to Cedar and on October 12, 2019 from 10:00 a.m. to 12:00 p.m. a parade route along Pine Street from Filbert to D , D Street from Pine to Chestnut and Chestnut from D Street to F Street for Fall Festival events subject to conditions presented by staff.

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Phone Number: 592-4539
Email: adam@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar
☐ Regular Item
☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

That the City Council authorize a Street Closure Request for October 9, 2019 from 5:00 p.m. to 7:00 p.m. on South E Street from Pine to the Wildflower Parking Lot for Family Fun Night, and on October 12, 2018 from 7:00 a.m. to 4:00 p.m. on E Street from Chestnut to Palm, Maple Street between alleys immediately east and west of E street, South D Street from Chestnut to Cedar and on October 12, 2019 from 10:00 a.m. to 12:00 p.m. a parade route along Pine Street from Filbert to D , D Street from Pine to Chestnut and Chestnut from D Street to F Street for Fall Festival events subject to conditions presented by staff.

Summary/Background:

The Chamber of Commerce is preparing for their 106th Annual Exeter Fall Festival from October 7-12, 2019. The week will begin with the coronation of Miss Exeter on Monday; Family Fun Night downtown on Wednesday; and a Mixer hosted by Bank of Sierra on Thursday. On Saturday, October 12, 2019, there will be a 10k run and pancake breakfast, a parade, car show, live entertainment and vendors.

The street closures submitted for the Chamber of Commerce event are for the Family Fun Night on October 9, 2019 from 5:00 p.m. to 7:00 p.m. and the events scheduled for Saturday, October 12, 2019 from 7:00 a.m. to 4:00 p.m.

The following documents are required to be submitted per policy and this approval will be subject to submittal of these items to the City prior to the event in addition to the following terms and conditions:

1. A Certificate of Liability Insurance for General Liability and Auto Liability naming the City of Exeter as Certificate Holder and an Additional Insured Endorsement and holding the City harmless from any liability during the event;
2. A separate permit is required for a sound amplifying system, if one is desired; and

3. Barricades must clearly identify street as being closed and prevent traffic from turning onto closed sections of roadway, yet must not interfere with vehicular traffic traveling on Palm, Pine, or Maple. Furthermore, pedestrians must have a clear path of travel when crossing the street at these intersections that do not require them to enter onto the roadway of vehicle traffic.

Fiscal Impact: None

Prior Council/Board Actions: None

Attachments: Street Closure Requests

Recommended motion to be made by Council/Board: I move to approve the street closure request for October 9, 2019 from 5:00 p.m. to 7:00 p.m. on South E Street from Pine to the Wildflower Parking Lot for Family Fun Night, on October 12, 2019 from 7:00 a.m. to 4:00 p.m. on E Street from Chestnut to Palm, Maple Street between alleys immediately east and west of E street and South D Street from Chestnut to Cedar and on October 12, 2019 from 10:00 a.m. to 12:00 p.m. a parade route along Pine Street from Filbert to D , D Street from Pine to Chestnut and Chestnut from D Street to F Street for Fall Festival events subject to conditions presented by staff.



July 24, 2019

Mr. Adam Ennis
City of Exeter
PO Box 237
Exeter, CA 93221

Dear Mr. Ennis,

The Chamber of Commerce is getting ready to Celebrate the 106th Annual Exeter Fall Festival, "*The Tradition Lives On*" October 7-12, 2019. The Chamber is excited to announce that "Scarecrows are returning to Exeter" and will be displayed at businesses for the entire month of October. The winning scarecrows will be determined by popular vote and announced at the November 14th Chamber Mixer, hosted by Exeter Raceway & Hobbies.

The week begins with the coronation of Miss Exeter on Monday; Family Fun Night downtown on Wednesday; Mixer hosted by Bank of the Sierra on Thursday. The activities in the park will be on Saturday, beginning with the 10K run and pancake breakfast; parade, car show, live entertainment and vendors concluding at 4:00 p.m. The 13th annual car show will run 11 a.m. – 2 p.m. along E Street, set up will begin at 8 am.

With the many festival activities we are requesting permission to close the following streets:

- Wednesday, October 9, Family Fun Night, E Street at Pine to the Wildflower Café.
- Saturday, October 12, E Street from Chestnut to Palm, Maple Street east & west of E to the alley on both sides, this will be for the car show. Pine Street, Chestnut and Palm will remain open to traffic. If north E is not needed, committee will remove the barriers and open the street.
- Saturday, October 12, South D Street from Chestnut to Cedar. We are planning to have several inflatables, petting zoo and other activities for children. We are asking to have the street remain closed after 10K Run. Vendors will not set up until the 10K is done.
- The parade route will remain the same heading east on Pine beginning at Filbert, turning south on D Street to Chestnut heading west and dispersing at F Street. The parade permit for the Exeter Police Department is included with these forms.

I will be happy to answer any questions from City Staff or Council Members.

The Chamber Board would like to invite Council Members and City Staff to attend the Miss Exeter Coronation Dinner, Monday, October 7th, 6 pm at Faith Tabernacle, 515 S. Filbert. Tickets will be available at the Chamber office, \$25 each or \$200 for a reserved table of 8.

This Exeter tradition successfully continues because of the many volunteers along with the cooperation and support from the City of Exeter.

Sincerely,

Sandy Blankenship
Executive Director

Office of the City Administrator

100 North C Street Exeter, CA 93221

Ph. #559-592-9244 Fax # 559-592-3346



City of Exeter

APPLICATION: REQUEST OF STREET CLOSURE

Name of Group or Person(s) requesting street closure: Exeter Chamber of Commerce

Contact Person for group: Sandy Blankenship

Contact information (address/phone number) 101 W. Pine St. Exeter
592-2919

Date of Event: Wednesday, Oct. 9, 2019 5-7pm

Type of event and details: Fall Festival Family Fun Night.

Location (street or streets) where event is to take place: On E Street
South of Pine to Wildflower Cafe

S. Blankenship
Applicant's Signature

Date: 7-25-19

City Administrator

Approved/Denied: _____

Office of the City Administrator

100 North C Street Exeter, CA 93221

Ph. #559-592-9244 Fax # 559-592-3346



City of Exeter

APPLICATION: REQUEST OF STREET CLOSURE

Name of Group or Person(s) requesting street closure: Exeter Chamber of Commerce

Contact Person for group: Sandy Blankenship

Contact information (address/phone number) 101 W. Pine St. Exeter

592-2919

Date of Event: Saturday, Oct. 12, 2019 7AM - 4pm

Type of event and details: Exeter Fall Festival, parade
and Carshow.

Location (street or streets) where event is to take place: Kids Zone: D Street between Chestnut
and Cedar. Carshow: E Street from Chestnut + Palm, Maple St.
east + west of E to alley on both sides. Parade: Starts at Fibert,
heading east on Pine to D Street down to Chestnut travels east
to F Street. (See attached parade map)

S. Blankenship
Applicant's Signature

Date: 7-25-19

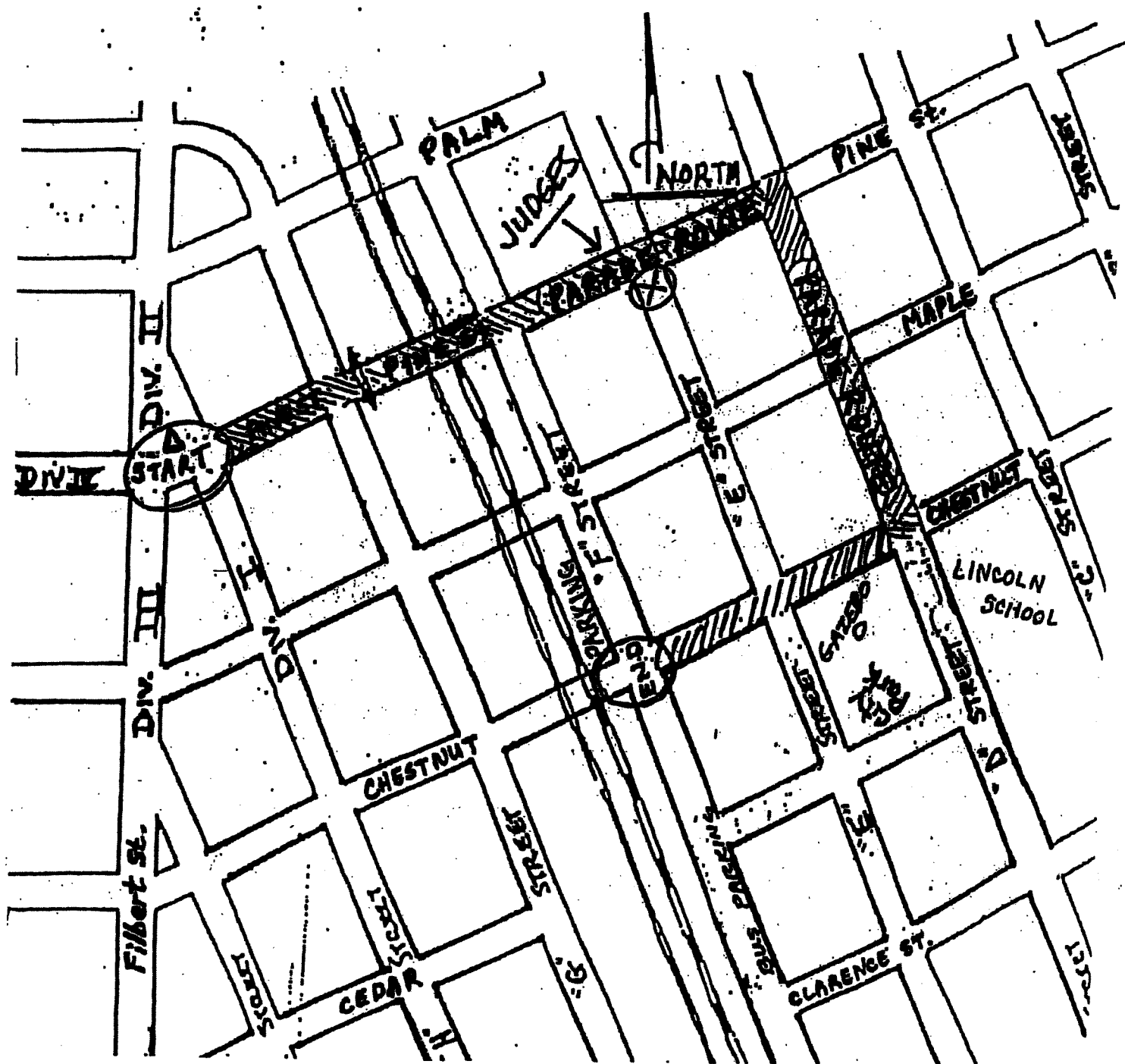
City Administrator

Approved/Denied: _____

THIS MAP SHOWS YOUR PARADE LINE-UP POSITION

BE IN POSITION BETWEEN 9:00AM - 9:15AM

ANY QUESTIONS, CALL GARY MUSSEN AT 240-3524



City of Exeter Agenda Item Transmittal

Meeting Date: August 13, 2019

Agenda Item Number: H6

Wording for Agenda: Approve appropriation of \$12,000 into expenditure account 107.441.074.000 and authorize a sole source purchase for Shape Incorporated to perform necessary re-build work on one of the Wastewater Treatment Plant influent pumps.

Submitting Department: Public Works
Contact Name: Daymon Qualls
Phone Number: 559.592.3318
Email: dqualls@exetercityhall.com

Department Recommendation:

Staff recommends that Council approve this item as presented.

Summary/Background:

The Waste Water Treatment Plant is equipped with three (3) influent wastewater pumps that operate twenty-four (24) hours per day and seven (7) days per week. These pumps lift and pump the wastewater coming in from the collection system into the waste water treatment plant. One pump is typically always running with a second pump running as the flows increase throughout each day. The third pump is needed as a backup should one pump go out of service, which makes this repair essential and time sensitive. The pumping sequence rotates to even the amount of pumping time for each pump. The #3 pump failed and was sent to Shape Incorporated, the pump manufacturer, for evaluation and cost estimate for repair. The evaluation concluded that the pump is in need of a complete rebuild at a cost of \$10,904.80 plus tax. The replacement cost is estimated at \$22,442. The rebuild is the most cost-effective option for this pump, especially due to the limited sewer fund balance, and should be performed by the pump manufacturer.

A Sole Source authorization is requested due to the nature of this repair. Shape Incorporated is an authorized dealer and repair center for Flygt pumps. Additional quotes from other authorized dealers are not feasible, as it is necessary for the pump to be completely disassembled before a thorough analysis and cost estimate can be given. A copy of the detailed cost estimate has been provided as an attachment to this report.

Because this was not an anticipated expenditure, an appropriation for the repairs is necessary.

Fiscal Impact: The sewer fund has limited cash, but this project is essential.

Prior Council/Board Actions: None

Attachments: Cost estimates provided by Shape Incorporated.

Recommended motion to be made by Council/Board: I move to approve the appropriation of \$12,000 into expenditure account 107.441.074.000 and authorize a sole source purchase to Shape Incorporated to perform necessary re-build work on the #3 influent wastewater pump.

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**





QUOTATION

PLEASANTON

5115-A Johnson Drive
Pleasanton, CA 94588
Phone (925) 485-9720
Fax (925) 485-6085

STOCKTON

119-2 Val Dervin Parkway
Stockton, CA 95206
Phone (209) 234-5909
Fax (209) 234-5913

TO: City of Exeter

BID DATE: 7/23/19

QUOTE #: 099480

JOB: 3140 Rebuild

LOCATION: Exeter, CA

ATTN: Dan Espinola

PHONE: (559) 592-3318

FAX:

Email:

despinola@exetercityhall.com

WE ARE PLEASED TO QUOTE
SUBJECT TO CONDITIONS PRINTED ON THE BACK HEREOF,
THESE CONDITIONS MAY BE CHANGED ONLY BY A WRITTEN
STATEMENT SIGNED BY AN OFFICER OF SHAPE, INCORPORATED.

☐ F.O.B. DESTINATION
☐ F.F.A.

QTY	ITEM	UNIT PRICE	TOTAL
1	Rebuild CP3140.090-9390 612-8, 14/460/3 FLS 30' SN: 9980015 Unit arrived with volute face pinching cable to pallet. Inspection found water in the inspection port. Oil plugs bolts have eroded. Lower seal failure due to grit between seal faces, allowing water to enter oil housing. Upper seal failed due to overheat, causing water to flood the stator housing and shorting the stator. Due to wear ring wear, debris entered between impeller and volute. Parts needed: repair kit (includes seals, bearing and O-rings), plugs, compression springs, hex screws, impeller, stator rewind, wear protector, terminal board unit, cable unit, FLS detector.		
1	Estimated Labor 8 hours @ \$110.00/hr		
	Parts Total:		\$9,895.80
	Labor, Haz Mat and Prep:		\$1,009.00
	Rebuild Total:		\$10,904.80 Plus Tax
1	Replacement Pump Option: NP3153.095 415-8 15HP-460-3-60 FM Motor, FLS seal sensor, hard iron impeller w/insert, closed cooling system, 50' power cable. <i>Lead time: 10 weeks.</i>		\$22,442.00 Plus Tax
	NOTES: 1 Price includes freight. 2. Price does not include taxes. 3. Price does not include: installation, equipment unloading, guide bars, pipe, valves, conduit, anchor bolts, or any other items not listed. 4. Estimated delivery of rebuild equipment: 3 weeks. 5. See 2nd page for SHAPE, Inc. Terms and Conditions of Sale.	Accepted As Purchase Order	
		Authorized Signature/Printed Name	Date

SHAPE INC.

Jessica Tabch jtabch@shapecal.com Company Name

PO/Job#

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATUTE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE.

Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



QUOTATION

Page 1 of 2

SHAPE, INC. - CONDITIONS OF SALE – Page 2 of 2

Interest of 1% per month will be charged on all past due accounts.

No retention will be allowed.

Terms: Net 30 days on approval of credit.

Prices: Firm for a period of 30 days from quote date.

This quotation is based on the quantity and description on the material shown in the quotation. We do not guarantee quantities, types, or arrangements of equipment listed – the correct takeoff is the responsibility of the contractor or customer.

We do not guarantee acceptance or approval of the equipment listed in this quotation since the selection and sizing of this equipment is, to the best of our knowledge, the equipment specified of as nearly equal as possible with the equipment listed.

The price stated in this proposal is for immediate acceptance.

Any sales or other tax not specifically mentioned in this proposal, applicable to the sale of any equipment or material listed herein which may become effective before the date of the final shipment, is to be added to the price quote herein.

All equipment shall remain the personal property of SHAPE, INC. until all payments have been made in cash, and the giving and accepting of drafts, notes, and/or trade acceptances to evidence the payments due shall not constitute or be construed as payment so as to pass title until said drafts, notes and/or trade acceptances are paid in full in cash.

If shipment is postponed at the request of the purchaser after manufacturer has been commenced, payment will be due on notice from us that the equipment is ready for shipment. Pro rata payments shall be made for partial shipments.

We make every effort to ship on dates promised, and to maintain production schedules consistent therewith, but we are not liable for claims of damage or any other expense due to failure to meet the scheduled shipping date.

We guarantee that the equipment herein described will, when properly erected and operated in accordance with our instructions, perform the work for which it is sold.

We will assume no responsibility or expense for repairs made on the apparatus when done outside our factory without our written authority.

We do not guarantee prime movers, starting equipment, electrical apparatus, or materials not manufactured by us, same being covered by guarantees of their respective manufacturers.

We guarantee this equipment for one year from date of shipment against defects of workmanship or material, and will furnish F.O.B. our factory ant parts proven defective. We assume no liability for corrosion or fouling of the equipment by any foreign material that may be deposited.

It is expressly understood we are not responsible for and will not be held liable for damage and/or injury caused to buildings, contents, products, or persons by reason of the installation of any of our products.

SHAPE INC.

Jessica Tabch jtabch@shapecal.com

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATUTE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDDING OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE.

Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.



QUOTATION

If attorney's fees and costs must be incurred to enforce the condition of sale (whether or not legal action is instituted), the prevailing party shall be entitled to recover reasonable attorney's fees and costs.

SHAPE INC.

Jessica Tabch jtabch@shapecal.com

QUOTATION DOES NOT INCLUDE ANY SALES OR USE TAX PAYABLE UNDER ANY STATE OR FEDERAL STATUTE. THIS QUOTATION PRICE IS FOR MATERIAL LISTED ABOVE. ANY ADDITIONS OR MODIFICATIONS THAT BECOME NECESSARY FOR APPROVED SUBMITTALS, UPON AWARDED OF THIS CONTRACT, MAY RESULT IN NECESSARY PRICE CHANGES.

NOTE: ITEMS NOT SPECIFIED ON THIS QUOTATION ARE NOT INCLUDED IN OUR PRICE AND ARE TO BE SUPPLIED BY OTHERS. PRICES ARE FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE.

Rev. 08/03

SALE SUBJECT TO MANUFACTURERS STANDARD TERMS AND CONDITIONS.

City of Exeter Agenda Item Transmittal

Meeting Date: August 13, 2019

Agenda Item Number: H7

Wording for Agenda: Adopt Resolution 2019-20 Authorizing Access to Local, State and Federal Level Summary Criminal History Information for Employment Purposes.

Submitting Department: Administration
Contact Name: Shonna Oneal, Human Resources Manager
Phone Number: 559-592-9244
Email: soneal@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends Council adopt Resolution 2019-20 authorizing access to Local, State and Federal Level Summary Criminal History Information for Employment purposes.

Summary/Background:

The City of Exeter hires employees and volunteers to provide service to the community. As part of the hiring process, the City requires potential employees and volunteers to submit to a background check, which includes LiveScan fingerprinting of the potential employees and volunteers for local, state and federal level criminal history. Currently, the City of Exeter Police Department (EPD) is serving in the role of the Custodian of Records for this process for potential City employees and volunteers. Since the EPD does not oversee the employment of non-sworn personnel in the City, it is recommended that the Council designate the City of Exeter as an authorized agency, which would begin the process to designate the Human Resources Manager as Custodian of Records for non-sworn employees and volunteers.

Penal Code §11105(b)(11) and 13300(b)(11), state cities are authorized to access federal, state and local summary criminal history information for employment purposes. In order to qualify for this access, the Penal Code requires the authorizing body provide specific authorization for access to this information for employment purposes. The attached resolution for Council's proposed adoption would meet the requirements under the code and start the application process to appoint a Custodian of Records to manage and maintain the security, storage, dissemination, and destruction of criminal records furnished to the City for employment purposes.

Per state law, as of January 1, 2011, no person shall serve as an agency Custodian of Records unless they have been confirmed by the Department of Justice (DOJ). A Custodian of Records means the individual designated by an agency as responsible for hiring decisions, and for the security, storage, dissemination, and destruction of the criminal records furnished to the agency, and who serves as the primary contact for the DOJ for any related issues. Each agency must designate at least one Custodian of Records. To facilitate the establishment of a Custodian of Records, the DOJ has established an application process. This application process includes submitting for pre-authorization of the recommended Custodian of Records and confirming the City is an authorized agency.

Financial Impact: Minimal fees for the application process.

Prior Council/Board Actions: None.

Attachments: Resolution 2019-20

Recommended motion to be made by Council/Board: I move to adopt Resolution 2019-20 as presented.

RESOLUTION 2019-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER AUTHORIZING
ACCESS TO LOCAL, STATE AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY
INFORMATION FOR EMPLOYMENT PURPOSES**

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Section 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes; and

NOW, THEREFORE, BE IT RESOLVED that the City of Exeter is hereby authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees), licensing of (indicate positions of all prospective licensee's), or certification for (name all prospective titles applying for certification) purposes and may not disseminate the information to a private entity.

Passed, approved, and adopted this 13th day of August, 2019, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Mayor

Attest:

City Clerk

City of Exeter Agenda Item Transmittal

Meeting Date: August 13, 2019

Agenda Item Number: 12

Wording for Agenda: Receive a report from Charles Duby of the Rocky Hill Triathlon regarding this year's event and approve street closure request for Rocky Hill to Pine to G Street from 7:45 a.m. to 1:00 p.m. on March 14, 2020 for the Rocky Hill Triathlon event.

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Phone Number: 592-4539
Email: adam@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**

abs

Department Recommendation:

Receive a report from Charles Duby of the Rocky Hill Triathlon and approve the Street Closure Request for next year's event.

Summary/Background:

The Rocky Hill Triathlon was held this year on March 16, 2019. Charles Duby will provide an update about this year's event and will be available to answer any questions regarding the street closure request submitted for next year's event.

The street closure request for the Rocky Hill Triathlon event is for March 14, 2020 from 7:45 a.m. to 1:00 p.m. with no parking on Pine the morning of the event. There are no changes to street closures or traffic plans for this annual event. The traffic control plan has been reviewed and approved by the Public Works Director and Chief of Police as required by the Street Closure Policy. Mr. Duby has assured his submittal of the insurance certificate naming the City of Exeter as Certificate Holder and an Additional Insured Endorsement after January 1, 2020 when it becomes available and this approval is conditional upon Mr. Duby providing the required insurance certificate coverage as required, but no further action will be needed.

Staff recommends that Council approve the Street Closure Request.

Fiscal Impact:

None.

Prior Council/Board Actions: Previous Rock Hill Triathlon Street Closure Requests

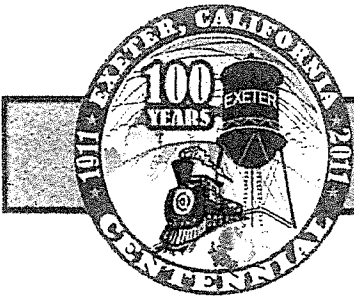
Attachments: Street Closure Request
Rocky Hill Triathlon Traffic Control Plan

Recommended motion to be made by Council/Board: I move to approve the Street Closure Request for Rocky Hill to Pine to G Street from 7:45 a.m. to 1:00 p.m. on March 14, 2020 for the Rocky Hill Triathlon event subject to receipt of a Certificate of Liability Insurance.

Office of the City Administrator

100 North C Street Exeter, CA 93221

Ph. #559-592-9244 Fax # 559-592-3346



City of Exeter

APPLICATION: REQUEST OF STREET CLOSURE

Name of Group or Person(s) requesting street closure: Rocky Hill Triathlon

Contact Person for group: CHARLES DUBY

Contact information (address/phone number) _____

Date of Event: 3/14/2020

Type of event and details: DUAL DISTANCE TRIATHLON THAT STARTS
AND END AT EXETER HIGH. ROAD CLOSURES ON
ROCKY HILL DR FROM SR63 EAST. NO PARKING ON PINE ST
FOR MORNING OF EVENT

Location (street or streets) where event is to take place: Rocky Hill Dr,
INDUSTRIAL DR, G ST, PINE ST, GLAZE


Applicant's Signature

Date: 6/27/2018

City Administrator Randy Groom

Approved/Denied: _____



August 7, 2019

Chief Hall,

The attached map shows the intersections we plan on staffing for the duration of our event. The locations, indicated by red dots, will be staffed with either an explorer from neighboring jurisdictions, or one of our own volunteers. These volunteers will be in place by 8 or 8:30am. We have 2 course sweeps on motorcycles that keep us up to date on the status of racers on the course. As the last cyclist comes through, the course sweeps relieve the volunteers from their positions.

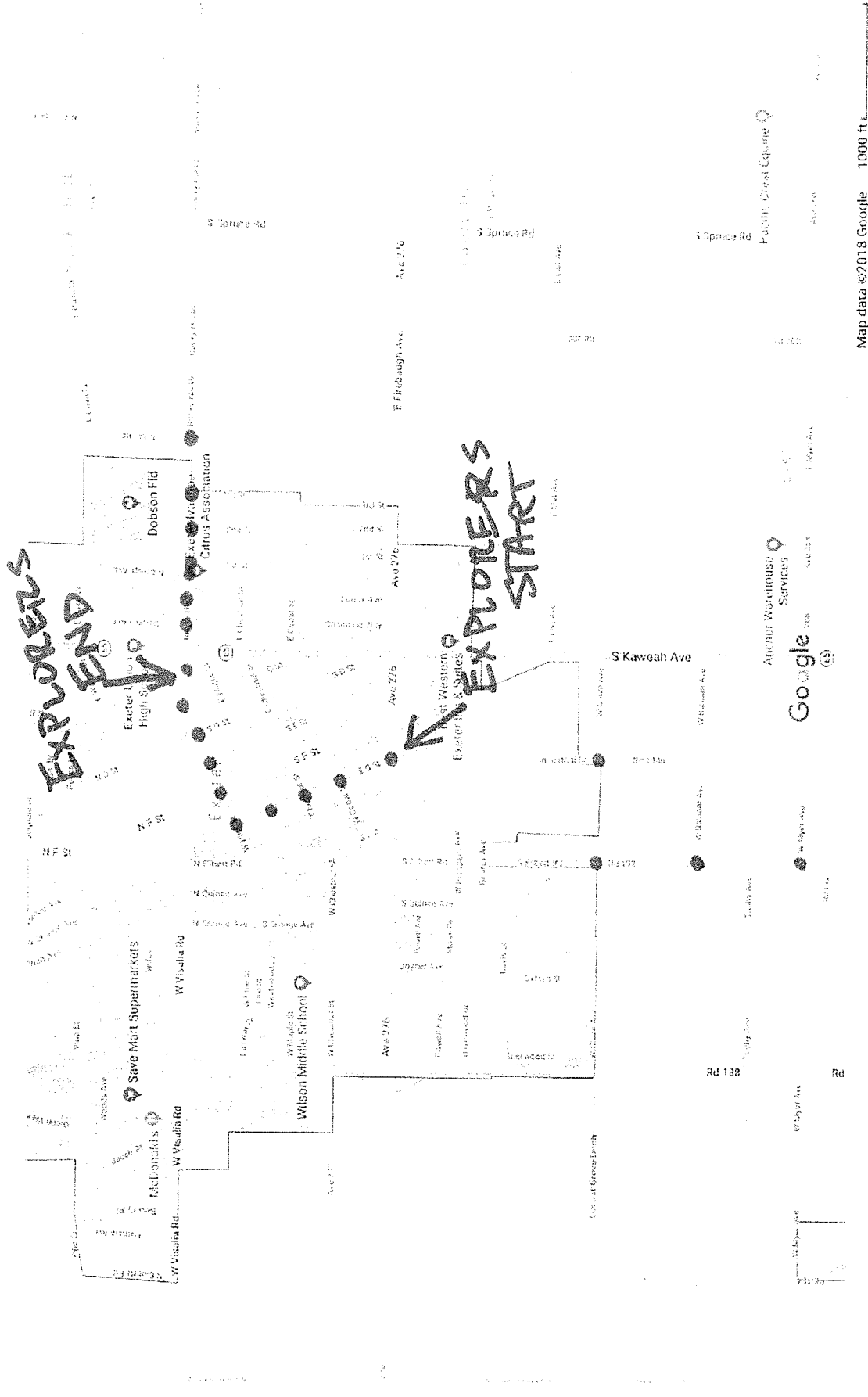
It is my hope that this makes sense. If you need further clarification, I am happy to do so. Thank you for your help and support for the 2020 Rocky Hill Triathlon.

Sincerely,

A handwritten signature in black ink, appearing to read 'CDuby', with a stylized flourish at the end.

Charles Duby, Race Director

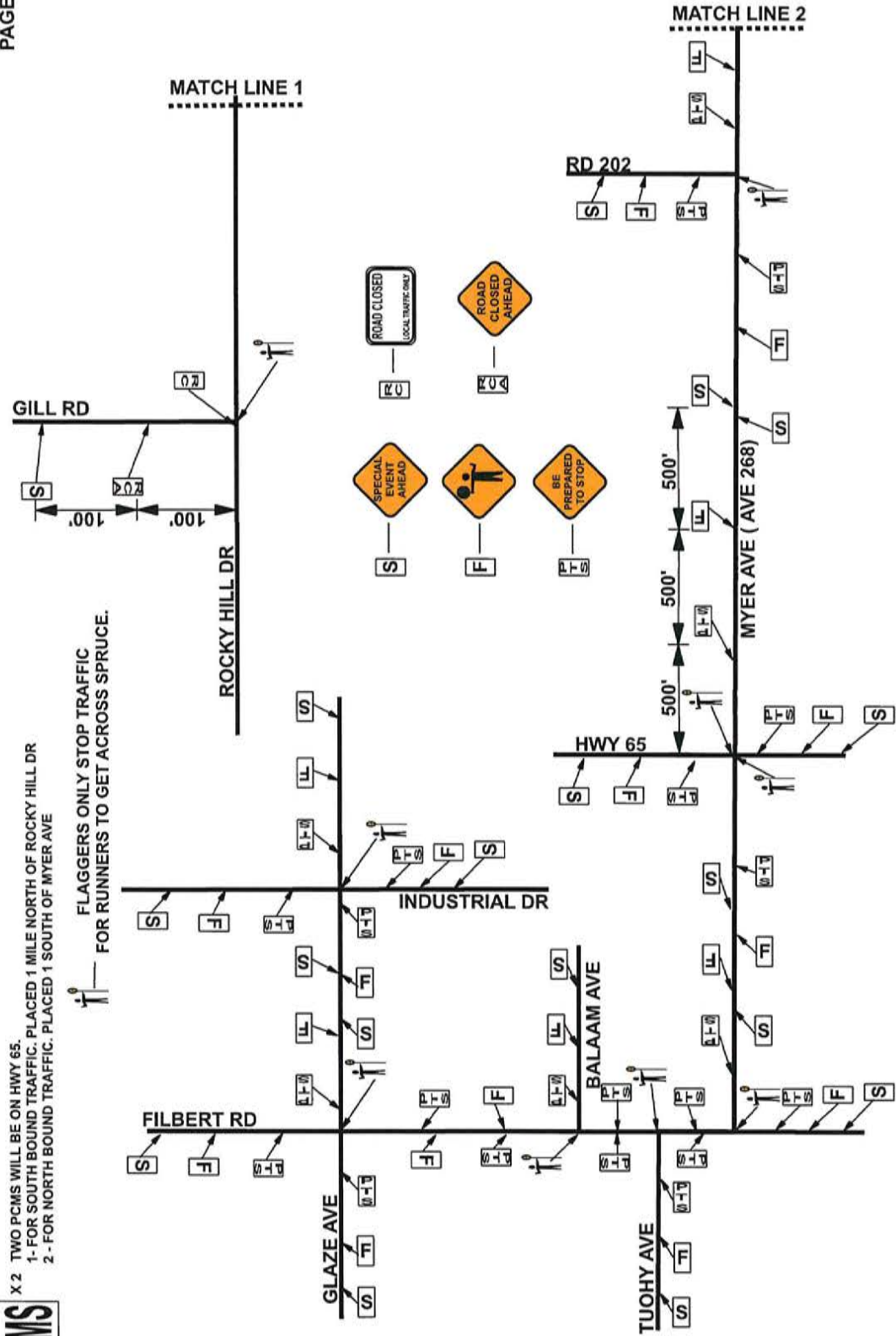
Google Maps Exeter





X 2 TWO PCMS WILL BE ON HWY 65.
1- FOR SOUTH BOUND TRAFFIC. PLACED 1 MILE NORTH OF ROCKY HILL DR
2- FOR NORTH BOUND TRAFFIC. PLACED 1 SOUTH OF MYER AVE

FLAGGERS ONLY STOP TRAFFIC.
FOR RUNNERS TO GET ACROSS SPRUCE.

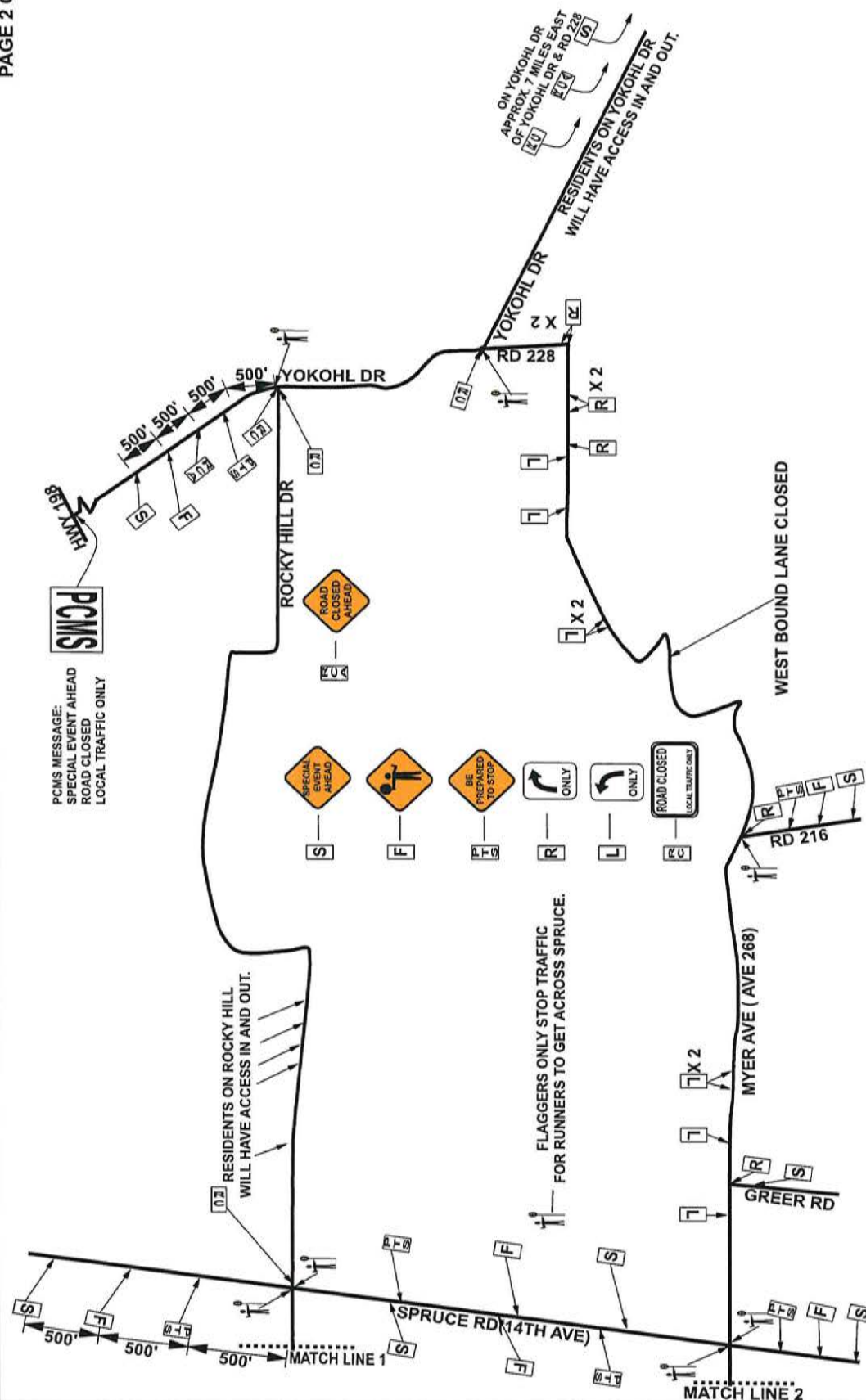


TCP 1

SEQUOIA ENTERPRISES - ROCKY HILL TRIATHLON - EXETER

KRC SAFETY CO. INC. 7821 W. SUNNYVIEW AVE VISALIA, CA 93291 559 - 732 - 0393 email: josh@krcsafety.com	ROCKY HILL TRIATHLON	TRAFFIC CONTROL: SPECIAL EVENT
CONTRACTOR: SEQUOIA ENTERPRISE, INC.	CONTACT #: CHARLES DUBY 559-592-9455	
START DATE: TBD	HOURS: TBD	DURATION: TBD
DRAWN BY: JOSH T	SCALE: N/A	DATE SUBMITTED: 9.29.14

NOTE:
(1) IF KRC SAFETY CO INC IS NOT PERFORMING THE ACTUAL TRAFFIC CONTROL, THEN IT IS THE RESPONSIBILITY OF THE CONTRACTOR OR SUBCONTRACTOR TO ENSURE THAT PROPERLY TRAINED PERSONNEL MAINTAIN AND MAKE NEEDED FIELD ADJUSTMENTS FOR UTMOST VEHICULAR AND PEDESTRIAN SAFETY.
(2) SPACING OF ALL SIGNING AND DELINEATORS TO COMPLY WITH THE PROVISIONS OF THE CURRENT EDITION OF THE CALIFORNIA MUTCD.



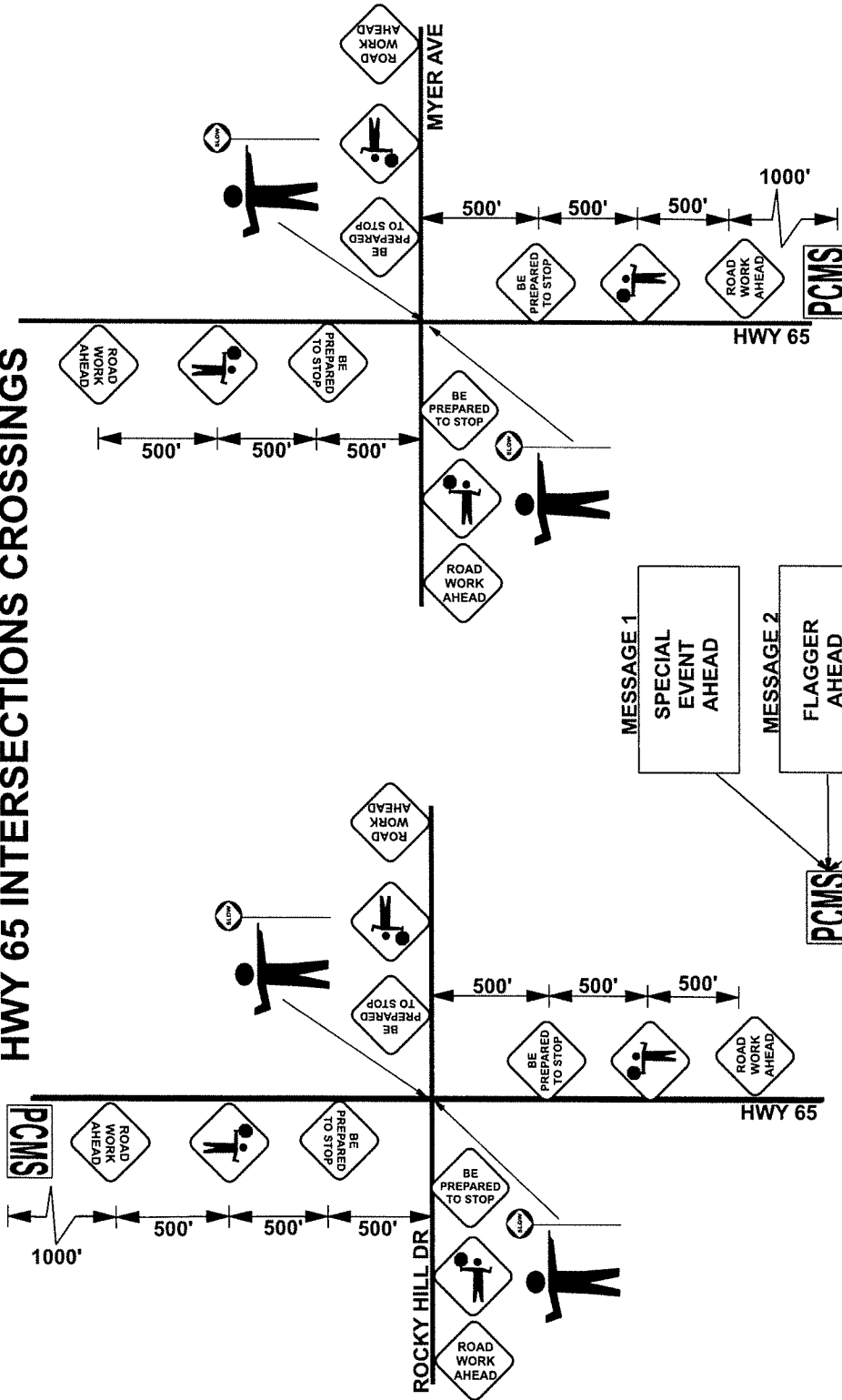
NOTE:

(1) IF KRC SAFETY CO INC IS NOT PERFORMING THE ACTUAL TRAFFIC CONTROL, THEN IT IS THE RESPONSIBILITY OF THE CONTRACTOR OR SUBCONTRACTOR TO ENSURE THAT PROPERLY TRAINED PERSONNEL MAINTAIN AND MAKE NEEDED FIELD ADJUSTMENTS FOR UTMOST VEHICULAR AND PEDESTRIAN SAFETY.

(2) SPACING OF ALL SIGNING AND DELINEATORS TO COMPLY WITH THE PROVISIONS OF THE CURRENT EDITION OF THE CALIFORNIA MUTCD.

 KRC SAFETY CO. INC. 7821 W. SUNNYVIEW AVE VISALIA, CA 93291 559 - 732 - 0393 email: josh@krcsafety.com	SEQUOIA ENTERPRISES - ROCKY HILL TRIATHLON - EXETER			
	ROCKY HILL TRIATHLON		TRAFFIC CONTROL: SPECIAL EVENT	
	CONTRACTOR: SEQUOIA ENTERPRISE, INC.		CONTACT #: CHARLES DUBY 559-592-9455	
	START DATE: TBD	HOURS: TBD	DURATION: TBD	
	DRAWN BY: JOSH T	SCALE: N/A	DATE SUBMITTED: 9.29.14	

HWY 65 INTERSECTIONS CROSSINGS



SPECIAL NOTE:
 FLAGGERS TO STOP TRAFFIC ON HWY 65 FOR
 SPECIAL EVENT RUNNER/BICYCLIST ONLY.

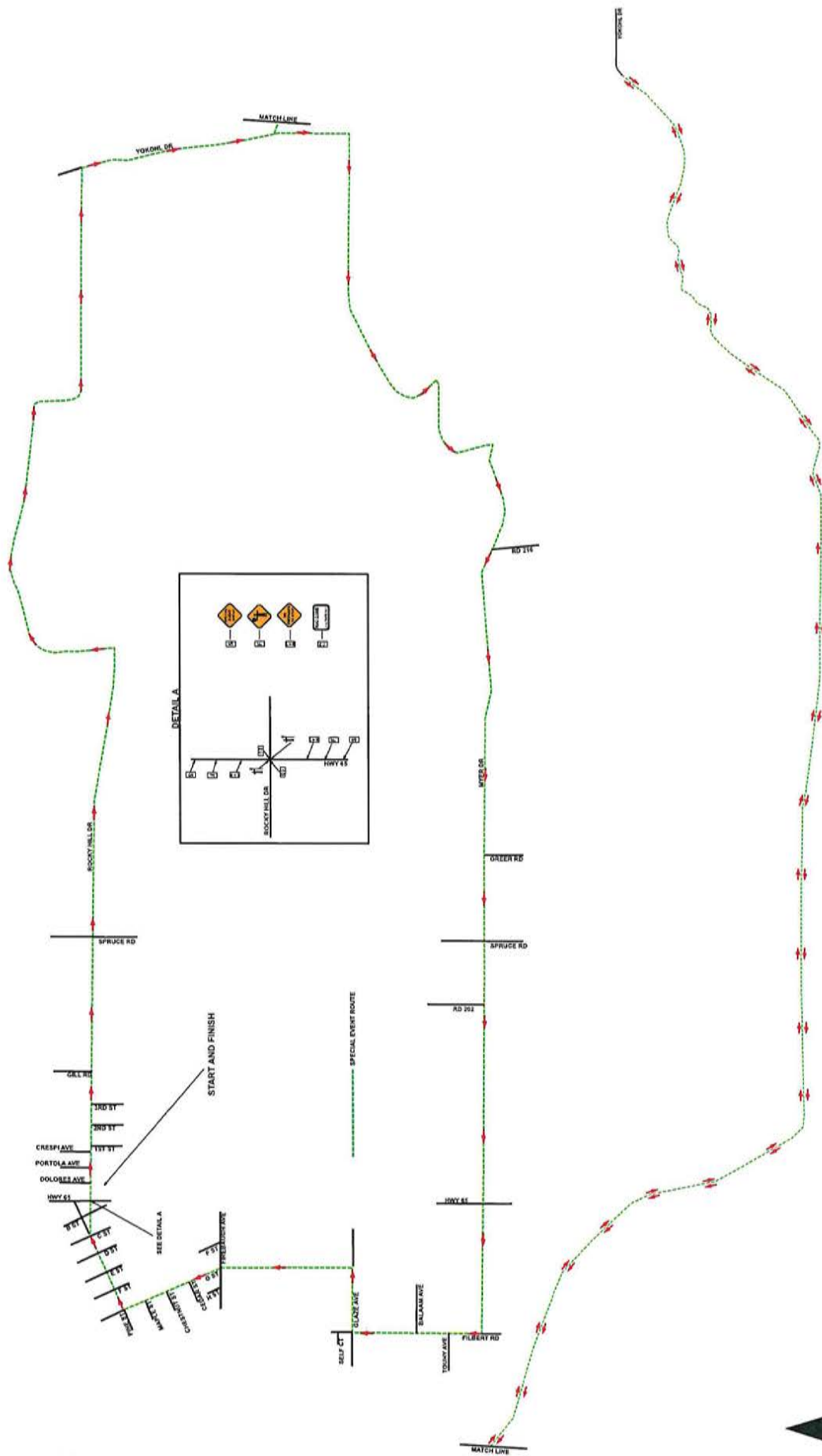
NOTE:

- (1) IF KRC SAFETY CO INC IS NOT PERFORMING THE ACTUAL TRAFFIC CONTROL, THEN IT IS THE RESPONSIBILITY OF THE CONTRACTOR OR SUBCONTRACTOR TO ENSURE THAT PROPERLY TRAINED PERSONNEL MAINTAIN AND MAKE NEEDED FIELD ADJUSTMENTS FOR UTMOST VEHICULAR AND PEDESTRIAN SAFETY.
- (2) SPACING OF ALL SIGNING AND DELINEATORS TO COMPLY WITH THE PROVISIONS OF THE CURRENT EDITION OF THE CALIFORNIA MUTCD.



SEQUOIA ENTERPRISES - ROCKY HILL TRIATHLON - EXETER

KRC SAFETY CO. INC. 7821 W. SUNNYVIEW AVE VISALIA, CA 93291 559 - 732 - 0393 email: josh@krcsafety.com	ROCKY HILL TRIATHLON	TRAFFIC CONTROL: SPECIAL EVENT
	CONTRACTOR: SEQUOIA ENTERPRISE, INC.	CONTACT #: CHARLES DUBY 559-592-9455
START DATE: TBD	HOURS: TBD	DURATION: TBD
DRAWN BY: JOSH T	SCALE: N/A	DATE SUBMITTED: 9.29.14



NOTE: (1) IF KRC SAFETY CO INC IS NOT PERFORMING THE ACTUAL TRAFFIC CONTROL, THEN IT IS THE RESPONSIBILITY OF THE CONTRACTOR OR SUBCONTRACTOR TO ENSURE THAT PROPERLY TRAINED PERSONNEL MAINTAIN AND MAKE NECESSARY FIELD ADJUSTMENTS FOR UTMOST VEHICULAR AND PEDESTRIAN SAFETY. (2) SPACING OF ALL SIGNING AND DELINEATORS TO COMPLY WITH THE PROVISIONS OF THE CURRENT EDITION OF THE CALIFORNIA MUTCD.

SEQUOIA ENTERPRISES - ROCKY HILL TRIATHLON - EXETER

ROCKY HILL TRIATHLON	TRAFFIC CONTROL: SPECIAL EVENT	
CONTRACTOR: SEQUOIA ENTERPRISE, INC.	CONTACT #: CHARLES DUBY 559-592-9455	
START DATE: TBD	HOURS: TBD	DURATION: TBD
DRAWN BY: JOSH T	SCALE: N/A	DATE SUBMITTED: 9.29.14

KRC SAFETY CO. INC.
7821 W. SUNNYVIEW AVE
VISALIA, CA 93291
559 - 732 - 0393
email: josht@krcsafety.com

City of Exeter Agenda Item Transmittal

Meeting Date: August 13, 2019

Agenda Item Number: I4

Wording for Agenda: Review and discussion of City's water and sewer systems and acceptance of the updated Water Master Plan for the City of Exeter.

Submitting Department: Public Works
Contact Name: Daymon Qualls
Phone Number: 592-3318
Email: dqualls@exetercityhall.com

Department Recommendation:

Staff recommends that the Council review and discuss the City's water and sewer systems and accept the updated Water Master Plan.

Summary/Background:

This report will serve as the first in a series of informational items being presented to the Exeter City Council regarding the City's water and sewer systems. Staff has spent the last year gathering data and evaluating the City's water and sewer infrastructure so that the information shared is accurate and up to date and includes staff observations of each system in operation. The purpose of these reports is to provide background information on the City's infrastructure, evaluate its current condition, identify certain deficiencies, and outline recommended actions for rehabilitation and long-term sustainability.

Water System

There are essentially three major components to the Exeter water system:

1. Supply (ground water wells)
2. Storage (elevated water tank)
3. Distribution system (main lines)

In 1911, the City of Exeter started providing water service to the community by drilling two small wells and constructing a 100,000-gallon elevated storage tank.

The City's current water system includes six active wells, all with chlorination treatment facilities, two inactive wells, one elevated storage tank with a capacity of 100,000 gallons, approximately 47 miles of distribution pipelines and about 900 water valves, 325 fire hydrants and 3,750 water service lines and meters. The estimated replacement value of the City's water system is approximately \$65 million dollars.

There are six active wells (E6W, E9W, E11W, E12W, E13W, and E14W) located throughout the City. Each well is fitted with either a vertical turbine pump or a submersible pump. Individual pump output varies from less than 200 gallons per minute (gpm) to over 1,100 gpm. The oldest active well is E9W, built in 1964 and the most recent well is E14W, installed in 2007. The overall standing water level (static water level) varies in different areas of the City, but presently ranges from 82 to 138 feet. Pump drivers or electric motors range from 75-150 horsepower (hp). The

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



computer control system automatically controls the sequences of starts/stops for all the wells based on the level of the elevated storage tank at Pine Street and Kaweah Avenue (SR 65), as well as system parameters of flow and pressure.

There are also two inactive wells (E5W and E10W), which have been out of service for some time due to water quality issues. Staff is currently evaluating these wells and exploring options for potentially rehabilitating the wells and bringing them back on line.

Beginning in 2016, Well E6W began showing contamination of total coliform. In addition, some samples came back positive for E. coli and fecal coliform. Well E6W was subsequently sterilized and is now clear of any bacteria. Other wells that tested positive for total coliform were E9W, E11W, and E14W. Repeat samples from these three wells did not show further contamination.

Additional information regarding the City's water quality can be found in the City of Exeter Annual Water Quality Report for 2018 located on the City's website.

Table 1, City of Exeter Well Production (2018) provides a summary of the City's existing water wells.

**Table 1
City of Exeter Well Production (2018)**

Well No.	Location	Year Built	Depth (ft)	Power (hp)	Normal Flow (gpm)
E5W	Alley Between E Street and F Street, North of Willow Street	1956	456	Inactive	
E6W	Intersection of G St and Palm St in a Park	1973	400	75	611
E9W	West of Albert Ave and North of Visalia Rd	1964	292	75	439
E10W	East Side of G Street, Approx. 1000' south of Firebaugh Avenue	1980	425	Inactive	
E11W	West of Belmont Rd and North of Visalia Rd	1987	425	75	751
E12W	West of SR 65 at Northern Boundary of City in Northeastern part of City	2002	615	100	206
E13W	Intersection of Belmont Rd and Glaze Ave in a Park	2006	580	150	1,132
E14W	East of Belmont Rd and North of Atwood Ave	2007	555	100	186

In general, well production has been decreasing since the wells were constructed. Although a decrease over time is not uncommon, additional reasons for such production deterioration could be the lowering of groundwater, clogging of well screen or surrounding soil strata, split pump bowls, or worn impellers. For example, the groundwater table near E13W has dropped from 97 feet in 2005 to approximately 138 feet in 2018. This drop has contributed to the decrease in flow from E13W from 1,500 gpm to 1,132 gpm.

Table 2, Well Capacity Comparison (2009 to 2018) shows the decrease in performance since 2008, some more severe than others.

Table 2
Well Capacity Comparison (2008 to 2018)

Well No.	Previous Flow in 2008 (gpm)	Existing Flow in 2018 (gpm)	% Reduction
E6W	1,130	611	46%
E9W	794	439	45%
E11W	1,051	751	29%
E12W	250	206	18%
E13W	1,500	1,132	25%
E14W	550	186	66%

Water distribution mains carry water from the wells to the water system meters where residents and businesses connect for their water supply. Exeter's distribution system was designed and constructed as the town expanded. As development occurred along the edges of the City, pipelines were extended, new wells were drilled and new mains from the wells were connected to the existing distribution system.

Exeter's water distribution system consists of supply lines that are laid out in a grid-like manner so that there are no dead ends of major mains. This process is also known as "looping". Looping avoids dead ends in the lines where water can stagnate. Also, when repairs are required, water can be rerouted around the repair through another part of the loop. Most importantly, head loss is minimized in a gridline system during Peak Hour Demands or Fire Flow Demands. The existing distribution pipes range from 1" to 12" in diameter. The older water mains are primarily asbestos cement (AC), steel, and cast-iron pipes. Some of these older water mains are in poor condition and need to be scheduled for replacement. In 2004, the City replaced approximately 7 miles of the old AC, steel, and cast-iron pipes with C-900 polyvinyl chloride (PVC) pipes. Also, 4" water mains were upgraded to 6" in select portions of the system needing improved pressure and/or flow. The distribution system is within one pressure zone ranging between 40 and 60 psi. With the exception of some governmental sites owned and operated by the City, all service connections are metered.

The system's pressure regulation and storage needs are provided by a 100,000-gallon elevated steel tank located at Pine Street and Kaweah Avenue.

The City of Exeter has recently faced some very challenging times with its water system primarily due to an aging system and minimal past maintenance and replacement due to budget constraints. Numerous issues have come to light in recent years including meeting the needs of the community, complying with regulatory demands, and planning for the continued orderly growth of the City.

At its June 12, 2018 meeting, the Exeter City Council gave approval for QK to begin work on updating the City's Water Master Plan. The purpose of this update was to gather information that would determine the current status and future needs of the system to ultimately allow the City to better serve its customers with improved reliability, more efficient operations, and ensure that Exeter's water system is capable of meeting the demands of future growth. And with the potential of an agreement with Tooleville to supply their water, the Water Master Plan update is a critical component necessary to analyze our system and its current capabilities. QK analyzed Exeter's water system using the City's urban area boundary and an average projected growth rate of 2.3%.

In summary, the updated Water Master Plan concluded that the City currently falls short of meeting its peak demand water production by approximately 1,100 gallons per minute. The analysis also revealed that certain water mains throughout the City should be up-sized for improved pressure and flow and an additional 0.5 million gallons of water storage is needed to assist in covering peak hour flows and fire demand. The plan provides recommendations for projects that address existing needs, as well as future improvements anticipated to support future growth and development in the City. The City can then use this data to make informed decisions about project priority, funding, fees and timelines to establish a Capital Improvement Program (CIP) which becomes a roadmap for developing and improving the infrastructure.

A simple and short answer to addressing the City's water system needs could be to immediately implement multiple capital improvement projects at a cost of about \$ 8 million dollars. Understanding that this approach is simply not financially feasible currently, the City must look at longer term alternative methods for improving and sustaining its existing infrastructure. Simply replacing or adding infrastructure to solve issues is an expensive option and must be minimized by providing regular maintenance to provide the maximum useful life of the infrastructure, making the system as affordable as possible. Staff feels that there are some potential opportunities for increased well production, at substantially reduced cost. To that extent, staff is taking the following approach before recommending costly capital improvements:

1. Identify and address water system vulnerabilities.
 - a. Water system repair protocol: A water system repair protocol was developed for field staff to use when responding to and evaluating needed repairs, which served to quickly evaluate situations to minimize the impact on the community during the repairs.
 - b. 2018 Water Service Line Replacement Project: This project addressed problematic areas of the City where crews have performed multiple repairs. As a result, approximately 115 new water services were installed in various locations throughout the City, reducing the number of water system leaks requiring repairs.
 - c. List of qualified contractors: At the Council meeting of April 23, 2019, Council accepted a list of five qualified contractors to perform repair and rehabilitation work on the City's water distribution and sanitary and storm sewer collection systems. Initial agreements have been executed and these contractors are ready and available to respond to emergency situations, as well as planned repair or rehabilitation work.
 - d. 2019 Water Valve Assessment, Operation, and GPS Collection Project: The purpose of this project is to exercise water valves and identify non-working water valves throughout the City for future water valve replacement projects. On two separate occasions in recent years, the City's entire water system had to be shut down for system repairs since the areas needing repair could not be isolated because of non-working water valves. Having operational water valves will allow staff to isolate specific areas of the City's water system for repairs instead of having to affect large areas, or even the entire City. With the contractor having completed more than half of the needed valve assessments to date, staff is even more optimistic regarding the outcome of this project. Several valves were found to be in the closed position. This can adversely affect a water system in terms of flow and pressure restriction. As a result of the closed valves being opened, increased production is already being realized in certain areas. Staff will provide more information on this topic at the conclusion of the project.
 - e. Water tower isolation: Install and/or replace valves around the water tower for quick isolation.

2. Develop proactive maintenance programs
 - a. Well Sites: Each well site is being evaluated for immediate, long-term, and on-going maintenance needs.
 - b. Valve exercising program: After the completion of the 2019 valve exercising project, regular valve exercising will be planned for and scheduled every 3-5 years. This will ensure that all water valves remain in good working order.
3. Evaluate if Wells E5W and/or E10W can be rehabbed and brought back online.
4. Run pump tests on wells E6W, E9W, and E11W to determine if larger pumps could cost effectively increase well production.
5. Evaluate wells E12W and E14W to determine if further well development and/or rehabilitation could improve well production and reduce drawdown.
6. Consider construction of a 0.50 MG water storage tank and booster station.
7. As part of the on-going water system improvement, it is important to update the City's Water Master Plan every 5-10 years. This is something staff will be planning for in upcoming budget cycles.

Along with the above-mentioned items, staff will continue to evaluate the City's water system and take the necessary steps to extend the life of our current infrastructure. It is imperative that we be fiscally responsible and maximize the useful life of our existing system by performing regular maintenance and replacing equipment on a reasonable schedule. Doing so will buy the City some time to build up sufficient reserves to support larger future capital improvement projects. It is important to note that past and current rate structures have not been sufficient to support regular needed maintenance and reasonable replacement schedules.

It should further be noted that CIP schedules will be contingent upon appropriate rates and available fund balances. Rates must be right-sized to enable long-term planning and sustainability. At the next Council meeting staff will bring an item to Council discussing the costs associated with sustainably operating and maintaining the City's water system.

Sewer System

There are essentially three major components to the City sanitary sewer system:

1. Collection (sewer mains and lift stations)
2. Treatment (wastewater treatment plant)
3. Disposal (wastewater treatment plant – percolation ponds and sludge disposal)

The City operates and maintains a sanitary sewer collection system, which extends approximately 36 linear miles and consists of collector lines ranging in size from 4" to 36", and 8 lift stations. The Wastewater Treatment Plant and disposal facilities consists of a headworks, bar screens, influent pump station, oxidation ditches, mixed liquor station, secondary sedimentation basins, sludge handling facilities, emergency generator, irrigation pump system, effluent lagoons, a laboratory and an administration building. The replacement value of the Wastewater System is about \$60,000,000.

Table 3, Sanitary Sewer Lift Stations provides a summary of the City's existing lift stations.

Table 3
Sanitary Lift Stations

	<u>Location</u>	<u># of Pumps</u>	<u>Type</u>	<u>Access</u>	<u>Rail</u>	<u>Usage</u>
1	Industrial/Firebaugh	2	HOMA	Manhole	No	High
2	Lenox/Bryant	2	HOMA	Manhole	No	Low
3	Sequoia/65 (A&W)	2	HOMA	Manhole	No	Moderate
4	Sequoia/D (Rocky Hill School)	2	FLYGHT	Vault	Yes	Moderate
5	Filbert/Willow	2	FLYGHT	Vault	Yes	Low
6	Quince/Willow	2	HOMA	Manhole	No	Moderate
7	Visalia Road/Belmont	2	FLYGHT	Vault	Yes	High
8	Vine/Patricia	2	FLYGHT	Vault	Yes	Low

An updated Sewer Master Plan is a critical component for analyzing our system, determining its capabilities and deficiencies and planning for the future accordingly. The last Sewer Master Plan was prepared in 1974. Needless to say, that document is outdated and serves no meaningful purpose. As part of the on-going sewer system evaluation, it is important to update the City's Sewer Master Plan every 5-10 years, thereafter.

In recent years, it has become evident that some of the City's lift stations are a vulnerability in the sewer system and are in need of rehabilitation. Specifically, the lift station at Industrial and Firebaugh is in need of an immediate upgrade to accommodate the flow of Svenhard's Bakery and other potential future industrial users. In addition, the lift stations at Quince/Willow and Visalia Road/Belmont have also been experiencing issues and requiring frequent work. The availability of newer technology offers safer working conditions for public works staff, as well as improved operational efficiency. The City's wastewater treatment plant, located at 1906 W. Meyer, receives and treats approximately 800,000 gallons of sewage per day from residential and commercial waste. The original wastewater facility was constructed in the 1950s and consisted of a primary sedimentation basin, digester tank, sludge beds, and oxidation ponds.

After some twenty years, the plant upgraded to 0.8 mgd in 1975. The upgrades included a Parshall flume, comminutor, an oxidation ditch, secondary sedimentation basin, and percolation ponds. An expansion project was completed in 1981 bringing the plant up to 1.07 mgd capacity. This expansion included an additional secondary sedimentation basin by converting a retired primary sedimentation basin to a new secondary clarifier. A return activated sludge pump station was also constructed.

In 1995 another expansion project was completed which included the purchase of forty acres of agricultural land, and the construction of additional storage ponds. This expansion project, however, did not increase the plant's capacity. A Return Activated Sludge/Waste Activated Sludge pump station was also installed.

The most recent expansion project, completed in 2000, increased the plant's capacity to 2.0 mgd. The expansion included an administrative building, headworks, oxidation ditch, mixed liquor station, and sludge beds.

Today, the plant continues to meet regulatory requirements at approximately 800,000 mgd with one oxidation ditch in use. This is at a rate that is less than ½ of the design capacity. However, as influent increases, the second oxidation ditch will be needed. While the plant is designed for 2.0 mgd with both oxidation ditches in operation, the secondary oxidation ditch has not been in use since before the 2000 upgrade. For this reason, the mechanical components of the ditch need to be evaluated and serviced before the ditch can be put back on line. A third clarifier, which has also been out of service since the 2000 upgrade, also needs to be evaluated and serviced prior to start up. Thusly, staff will be gathering information and cost estimates for the described tasks.

As with the City's water system, staff will continue to evaluate the City's sanitary sewer system and take the necessary steps to extend the life of our current infrastructure. It is imperative that we be fiscally responsible and maximize the useful life of our existing system by performing regular maintenance and replacing equipment on a reasonable schedule. Doing so will buy the City some time to build up reserves sufficiently to support future large capital improvement projects. It is important to note that current rate structures have not been sufficient to support regular needed maintenance and reasonable replacement schedules. It should further be noted that capital improvement program schedules will be contingent upon appropriate rates and available fund balances. Rates must be right-sized to enable long-term planning and sustainability.

Fiscal Impact: Costs associated with each system will be discussed at the August 27th Council meeting.

Prior Council/Board Actions: N/A

Attachments: None

Recommended motion to be made by Council/Board: I move to accept the updated Water Master Plan for the City of Exeter as presented.

City of Exeter Agenda Item Transmittal

Meeting Date: August 13, 2019

Agenda Item Number: 15

Wording for Agenda: Review and consideration of Council representation on various Boards and Committees.

Submitting Department: Administration
Contact Name: Shonna Oneal, Adam Ennis
Phone Number: (559) 592-9244
Email: soneal@exetercityhall.com

Department Recommendation:

Staff recommends that the Council consider assignments to various Boards and Committees.

Summary/Background

On May 1, 2019, Council Member Boyce announced her resignation from City Council. The Council declared the seat in District A vacant at the meeting held on May 14, 2019 and set the process to fill the vacancy. Council appointed Dave Hails to City Council for District A at the June 25, 2019 meeting.

During the meeting, Council also reviewed the Boards and Committees list and requested the item be brought back when all Council Members were present.

Fiscal Impact: None

Prior Council/Board Actions: Outside agency board and committee representation was discussed and approved by the Council on December 11, 2018, January 22, 2019, and June 25, 2019.

Attachments: Currently approved Councilmember assignments to outside agency boards and committees.

Recommended motion to be made by Council/Board: I move to select the representatives for each Agency Board/Committee as discussed.

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Exeter City Council



Assignments to Boards and Committees

(Revised June 2019)

Council of Cities (Third Wednesday at 3:00 p.m. in Visalia – every other month)

Primary Representative: Council Member Alves

Alternate Representative: Council Member Petty

Staff Representative: Adam Ennis

Chamber of Commerce Liaison (Third Thursday of each month at 4:00 p.m. in Exeter)

Mayor Pro Tem Sally

San Joaquin Valley Air Pollution Control District – Special Selection Committee (As needed in Fresno)

Primary Representative: Council Member Petty

Alternate Representative: Public Works Director Daymon Qualls

Tulare County Economic Development Corporation – Board of Directors (Fourth Thursday of each month at 7:30 a.m. in Exeter)

Primary Representative: Mayor Waterman-Philpot

Alternate Representative: Council Member Hails

Tulare County Association of Governments Board & Tulare County Transportation Agency (Third Monday of each month at 1:00 p.m. – Rotating locations within Tulare County)

Primary Representative: Council Member Petty

Alternate Representative: Council Member Alves

Greater Kaweah Sustainable Groundwater Agency – Rural Communities Committee (Last Monday each month at 1:30 p.m. in Farmersville)

Primary Representative: Mayor Pro Tem Barbara Sally

Alternate: Adam Ennis