

EXETER CITY COUNCIL ACTION MINUTES**May 14, 2019**

A closed session of the City Council, City of Exeter was held on Tuesday, May 14, 2019, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves

COUNCIL ABSENT: Jeremy Petty

STAFF PRESENT: Adam Ennis, Julia Lew, Shonna Oneal, Daymon Qualls,

A. CALL TO ORDER CLOSED SESSION

Mayor Waterman-Philpot called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS – Mayor Waterman-Philpot requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Waterman-Philpot adjourned to closed session at 6:30 p.m. for matters as stated by City Attorney Julia Lew. Closed session concluded at 7:00 p.m.

1. 54956.9(d)(2) Conference with Legal Counsel – Significant Exposure to Litigation: One Case: Facts not known to potential plaintiff.
2. 54956.9(d)(2) Conference with Legal Counsel – Significant Exposure to Litigation: One Case: 3/5/19 letter from Quall-Cardot, LLP regarding RTC Claim.

A regular session of the City Council, City of Exeter was held on Tuesday, May 14, 2019, at 7:06 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves

COUNCIL ABSENT: Jeremy Petty

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Chris Tavarez, Shonna Oneal, Lisa Wallis Dutra

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Waterman-Philpot called the regular session to order at 7:06 p.m. City Attorney Julia Lew advised there were no reportable action items for the Closed Session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Sally led the Pledge of Allegiance and an invocation was given by Public Works Director Daymon Qualls.

F. SPECIAL PRESENTATIONS (if any)

- a) **Proclamation in honor of Public Works Week May 19 – May 25, 2019.** Mayor Waterman-Philpot presented a Proclamation in honor of Public Works Week May 19 – May 25, 2019. Public Works Director Daymon Qualls presented Public Works' employees with Certificates of Appreciation.
- b) **Proclamation in honor of Relay for Life.** Mayor Waterman-Philpot presented a Proclamation in honor of Relay for Life.

G. PUBLIC COMMENTS:

Mayor Waterman-Philpot requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

Mike Germaine addressed the Council to announce new pavers being placed at the Bark Park honoring Delbert Billups and T.E.Z. Plumbing for their contributions to the drinking fountains installed at the Bark Park.

**ACTION MINUTES
EXETER CITY COUNCIL
Page 2, MAY 14, 2019**

No further comments were presented.

H. CONSENT CALENDAR:

It was moved by Council Member Alves, seconded by Mayor Pro Tem Sally and carried 3-0 (Council Member Petty absent) that the items on the Consent Calendar be approved as presented.

1. **Approve minutes of April 23, 2019**
2. **Payment of the Bills**
3. **Payroll: April 19, 2019**
4. **Treasurer's Report: March 2019**
5. **Adopt Resolution 2019-09 Directing the City Engineer to Prepare a Report on Assessment District Numbers 98-01; 97-01; 91-01; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01; 00-02; Adopt Resolution 2019-10 Intent to Levy and Collect Assessments on Assessment District Numbers 98-01; 97-01; 91-07; 08-01; 06-01; 05-01; 05-02; 04-01; 04-02; 04-03; 04-04; 04-05; 03-01; 03-02; 01-01; 01-02; 00-01; 00-02; and set Public Hearing for July 9, 2019.**
6. **Approval of four (4) permits to sell Safe and Sane Fireworks contingent upon compliance with required booth clearances, appropriate documentation, proper on-site storage and compliance with all City Municipal Code requirements.**

I. INDIVIDUAL BUSINESS ITEMS

1. **Receive presentation and public input, discuss and give direction to staff, if any, on whether or not to determine the process needed to allow a medical cannabis consultation clinic to be established in Exeter.** City Administrator Adam Ennis introduced this item and Dr. Sine to the Council. Dr. Sine provided background information regarding his practice and the history of results for his patients utilizing cannabis oil. Lee Thai, PharmD and Sean Hunt, RN, BSN, of BioLife provided a PowerPoint presentation highlighting their products, philosophy, treatments, and additional information about BioLife. Council posed questions and Dr. Sine, Dr. Thai and Mr. Hunt provided responses thereto.

Justin Galindo of Visalia addressed the Council in support of the project in the medical industry.

Following discussion it was moved by Mayor Pro Tem Sally seconded by Council Member Alves and carried 3-0 (Council Member Petty absent) to direct staff to determine the process needed to allow a medical cannabis consultation clinic to be established in Exeter and return to Council with the proposed process.

2. **Public Hearing: Adoption of Resolution 2019-11 setting administrative citation fines in accordance with section 1.13.070 of the City of Exeter Code of Ordinances.** Public Works Director Daymon Qualls provided a report for Council's consideration. Mayor Waterman-Philpot opened the public hearing at 8:47 p.m., receiving no public comment, closed the public hearing at 8:47 p.m. Following discussion it was moved by Council Member Alves, seconded by Mayor Pro Tem Sally and carried 3-0 (Council Member Petty absent) to adopt Resolution 2019-11 as presented.
3. **Declaration of City Council vacancy in District A and development of procedure and schedule to fill the vacancy.** City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion it was moved by Mayor Pro Tem Sally, seconded by Council Member Alves and carried 3-0 (Council Member Petty absent) to declare a vacancy in District A and solicit applications to fill the vacancy until May 31, 2019.

J. CITY COUNCIL ITEMS OF INTEREST

Council Member Alves, Mayor Pro Tem Sally and Mayor Waterman-Philpot reported on recent events they have attended.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis reported on recent events he has attended.

L. ADJOURN REGULAR MEETING

Mayor Waterman-Philpot adjourned the regular meeting at 9:00 p.m.

Shonna Oneal City Clerk

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
 5/10/2019 13:20:52 Payments for Publication GL335R-V08.08 PAGE

Approved on 5/09/2019 for Payments Through 5/09/2019

Vendor Name	Description	Amount
AAA QUALITY SERVICES	POTTY RENTAL/EVENT PREP	226.61
AMERICAN INCORPORATED	REPLACED FILTER-ICE MACH	692.12
AMERIPRIDE SERVICES, INC.	4/2/19 UNIFORM SERVICE	682.00
AT&T	APR LIVESCAN	406.21
BONDS/ DAVID LEE	UB DEPOSIT REFUND	83.30
CA POLICE CHIEFS ASSOCIATION	2020 MEMBERSHIP RENEWAL	493.00
CALIFORNIA BUSINESS MACHINES	5/6/19-6/5/19 TA4002I	40.16
CALIFORNIA INDUSTRIAL RUBBER	20"X2 BLK BELT/4" COUPLE	263.45
CARTER/AMY	RMA MEETING-SAVE MART	56.68
CCP INDUSTRIES INC.	TOWEL/HG TSC HALF FOLD	130.04
CENTRAL CAL WATERWORKS, INC	MAY 2019 WWTP	6,233.33
CHARTER COMMUNICATIONS	5/6-6/5/19 MEDIA SERVICE	90.04
CITY OF EXETER	3/18/19-4/18/19 ASSESSME	974.14
CNG MECHANICAL	REPAIR INLET VALVE	1,459.70
COLLINS & SCHOETTLER	APR 2019 PLANNING	1,900.00
CORREA/ GABRIEL	MEALS-PERISHABLE SKILLS	45.00
CORTEZ/ CARLOS MUNOZ & KAREN	UB DEPOSIT REFUND	98.18
CRAIGS AUTO PARTS	DELO 400 15W40 GAL	815.79
CRUZ/ ALVERTO ARZOLA	UB DEPOSIT REFUND	96.72
CULLIGAN	APR PD WATER SERVICE	170.50
CURTIS/ SHIRLEY & STANLEY	UB DEPOSIT REFUND	88.60
DELTA LIQUID ENERGY, ARRO AUTO	4/3/19 MILLER PROPANE	369.78
DEPT OF JUSTICE	APR FINGERPRINTS	437.00
DEPT OF TRANSPORTATION	JAN-MAR 2019 SIGNAL/LIGH	186.59
ELBERTS DISTRIBUTING INC	FUEL INDUCTION KIT	172.87
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-58	1,363.00
EMD NETWORKING SERVICES, INC.	APR 2019 VOIP	992.31
EWING IRRIGATION PRODUCTS INC	HUNTER ULTRA	406.71
EXETER IRRIGATION & SUPPLY	ARI CONT ACTING AIR VENT	228.64
EXETER MERCANTILE CO.	MECH TOOL SET-UTILITY TR	2,987.85
EXETER MOTORS, INC.	E08-SOCKET ASY	1,066.49
FASTENAL COMPANY	170Z ATH FLD STRIP	353.57
FERGUSON ENTERPRISES INC	REG 3/4 T10 ECDR CF	1,341.44
FIGUEROA/ DANIELLE	UB DEPOSIT REFUND	92.83
FORENSIC NURSE SPECIALISTS	SART CASE# 19-0588	1,200.00
FP MAILING SOLUTIONS	5/8-8/7/19 POSTAGE METER	109.91
FRESNO OXYGEN	STD LRG FOWS CYLS/B ACET	92.86
FRONCE/ REBECCA	UB DEPOSIT REFUND	46.12
FRONTIER CALIFORNIA INC.	6682/4-22 TO 5/21/19	166.82
GAR TOOTELIAN INC	LIFELINE/GLY STAR PLUS	371.74
GHD INC	VISALIA RD IMPROV PROJEC	45,902.02
GLOBAL WATER MANAGEMENT, LLC	APR METER SERVICE	2,732.94
GUZMAN/ TIM	4/29/19 GUZMAN, CAYDIN	264.00
HULTQUIST/ TAYLOR DAWN	UB DEPOSIT REFUND	47.08
JOHNSON/ RHONDA	UB DEPOSIT REFUND	98.18
KAWEAH LIFT INC	OIL/AIR FILTER/CHAIN LUB	479.89
KAWEAH PUMP, INC.	ADJ RAMP TIME-WELL #13	312.00
KIMBALL-MIDWEST	DISC/CLEANER/WHEEL/TOOL	350.18

Approved on 5/09/2019 for Payments Through 5/09/2019

Vendor Name	Description	Amount
KIRKSEY/ KELLIE	UB DEPOSIT REFUND	95.16
KRC SAFETY CO INC.	STOP AHEAD W/SYMBOL SIGN	591.78
LAND/ KAREN	UB DEPOSIT REFUND	97.71
LANGE PLUMBING SUPPLY, INC.	SLOAN H600A/0308757 1"	89.69
LAUTZENHISER'S STATIONERY	MINUTE BOOK/RECORD PAPER	397.24
LEAF CAPITAL FUNDING LLC	TA4002I KYOCERA-CH	167.47
LEHIGH HANSON, CO.	6.0 SK 1" 4P/LOAD CHARGE	251.20
MID VALLEY DISPOSAL, LLC	APR MID VALLEY	76,328.30
MOORE TWINING ASSOCIATES, INC	TOTAL NITROGEN/BOD 10DAY	2,380.00
MUNOZ/ RAFAEL AND EVON	UB DEPOSIT REFUND	87.12
NIEVES/ JEANNIE	UB DEPOSIT REFUND	69.66
OFFICE DEPOT	TAPE/BINDER/MARKERS	81.04
PPG ARCHITECTURAL FINISHES	PAINT-PZ S-HIDE WHITE	1,453.74
PRECISION SUPPLY, INC.	WASH AND WAX/CITRA SOLVE	614.26
QUAD KNOFF ENGINEERING	180276 EXE WTR MASTER PL	14,551.82
SALINAS/ ALEX	MEALS-RADAR/LIDAR TRAINI	60.00
SEQUOIA DOOR, INC.	COMBINATION LOCKS INSTAL	855.00
SOUTHERN CALIFORNIA EDISON	9398B/3-26 TO 4/25/19	22,217.67
SOUTHERN CALIFORNIA GAS CO.	0700/3-28 TO 4/26/19	133.95
STANDARD INSURANCE CO.	MAY 2019 LIFE INSURANCE	2,293.88
T-MOBILE	3/21/19-4/20/19 GPS	191.25
TAVAREZ/ CHRIS	MAYOR PICTURES	12.51
TF TIRE AND SERVICE	08 FORD EXPED-P265/70R17	1,253.96
TOWN & COUNTRY CAR WASH	MAR CAR WASH	15.00
TU CO ENVIRONMENTAL HEALTH	WELL E14W 1000 BLOCK N F	233.00
TULARE COUNTY JAIL	ENGRAVED PLASTIC SIGN	21.55
TULARE COUNTY SHERIFF'S DEPT	JAN-MAR 2019 DISPATCH	19,789.75
TULARE REGIONAL MEDICAL CENTER	APR 2019 LAB FEES	3,205.00
UNIVAR USA, INC.	WELL #6 SOD HYPO	940.17
US BANK N.A.	APR 2019 CUSTODY CHARGES	57.75
VALLEY EXPETEC	LENOVO THINK PADS	2,409.30
VALLEY GREEN LANDSCAPE	APR CITY PARK MAINTENANC	9,076.00
VALLEY PACIFIC PETROLEUM	CHEV ULTRA DUTY GREASE	427.08
VAST NETWORKS	MAY 2019 UTILITY SYSTEM	1,000.00
VERIZON WIRELESS	3/1/19-3/28/19	1,090.16
VOLLMER EXCAVATION, L.P.	COLD MIX-10 TONS	1,418.46
WILLIS/ JEFFERY	UB DEPOSIT REFUND	124.22
WILLITTS EQUIPMENT CO., INC.	CABLE CLAMPS/LABOR	2,178.70

Final Totals... 243,478.94

**

Approved on 5/16/2019 for Payments Through 5/16/2019

Vendor Name	Description	Amount
BEN-E-LECT INC.	JUNE CLAIMS	15,865.00
Final Totals...		15,865.00

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PAYROLL.....S BI-WEEKLY RUN-05/02/2019 13.30.37 PAGE 1
CHECK FORM..CHEK CHECK REGISTER PR311R-V14.08 Paymate

PAYROLL.....S BI-WEEKLY
 CHECK FORM..STUB CHECK REGISTER

RUN-05/02/2019 13.30.37 PAGE 2
 PR311R-V14.08 Paymate

PERIOD 1 DATING 4/15/2019- 4/28/2019 CHECK DATE 5/03/2019
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
46661	234.00	CLOCEA	4	1 VENDOR STUB ONLY
46662	405.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
46663	235.35	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
46664	4,450.75	ENNIS/ADAM	206	1 STUB ONLY
46665	2,250.53	ONEAL/SHONNA N	203	1 STUB ONLY
46666	462.90	ALDRIDGE/SHAWNA	305	1 STUB ONLY
46667	1,250.51	HERNANDEZ/XOCHITL	306	1 STUB ONLY
46668	1,450.63	IBARRA/MARLENE	302	1 STUB ONLY
46669	3,265.16	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
46670	1,709.99	SEE/EEKHONG	304	1 STUB ONLY
46671	115.44	CANALES/MICHAEL W	430	1 STUB ONLY
46672	1,099.89	CARRETERO/VANESSA	402	1 STUB ONLY
46673	1,790.96	CORREA/GABRIEL JR	436	1 STUB ONLY
46674	386.93	CULLUM/TRENT	444	1 STUB ONLY
46675	2,582.63	DURKEE/MARK	404	1 STUB ONLY
46676	1,614.07	EHEVARRIA/TYLER J	443	1 STUB ONLY
46677	2,587.99	FERNANDEZ/CESAR	434	1 STUB ONLY
46678	1,991.23	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
46679	4,697.78	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
46680	1,622.92	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
46681	2,945.42	HALL/JOHN T	406	1 STUB ONLY
46682	2,508.71	INGLEHART/BRETT A	411	1 STUB ONLY
46683	1,980.44	KNOX/MARK	442	1 STUB ONLY
46684	1,602.75	LOPEZ/ESTEBAN	445	1 STUB ONLY
46685	1,293.52	MACLEAN/JANET L	413	1 STUB ONLY
46686	1,529.20	SALINAS/ALEXANDER	419	1 STUB ONLY
46687	2,156.08	WALKER/PAUL	425	1 STUB ONLY
46688	2,387.10	YARBER/ISABEL	422	1 STUB ONLY
46689	779.22	ALDRIDGE/GARY	618	1 STUB ONLY
46690	1,408.95	ARROYO/MARIE	623	1 STUB ONLY
46691	1,816.87	ESPINOLA/DANIEL M	602	1 STUB ONLY
46692	1,387.97	HUGGINS/KYLE AARON	621	1 STUB ONLY
46693	2,649.00	QUALLS/DAYMON	607	1 STUB ONLY
46694	109.44	QUALLS/DAYMON	607	2 STUB ONLY
46695	923.69	RABOIN/CHRISTOPHER	627	1 STUB ONLY
46696	1,740.32	RAMIREZ/JUAN	608	1 STUB ONLY
46697	237.69	WENDT/EDDIE	626	1 STUB ONLY
46698	506.60	WHITTENBURG/ALLEN	612	1 STUB ONLY
46699	1,246.73	CARTER/AMY JO	502	1 STUB ONLY
46700	1,341.40	MILLAN/MARCUS	622	1 STUB ONLY
46701	1,009.94	MILLER/JAMES	624	1 STUB ONLY
46702	337.65	MIRWALD/PHILIP	625	1 STUB ONLY
46703	1,164.14	QUIROZ/PATRICK P	512	1 STUB ONLY
46704	1,531.61	HAYES/CURTIS W	437	1 STUB ONLY

PERIOD 2 DATING 4/29/2019- 5/12/2019 CHECK DATE 5/17/2019
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
43274	63.69	CA STATE DISBURSEMENT UN	2	1
43275	2,034.85	PHELPS/KEVIN M	429	1
43276	217.20	ALBANEZ-TUMBER/AYDAN	552	1
43277	202.37	GARVER/ELIJAH MORGAN	507	1

TOTALS FOR CHECK FORM: CHEK		COUNTS
NEGOTIABLE CHECKS		
2,454.42	*EMPLOYEE CHECKS	3
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
2,518.11	**TOTAL NEGOTIABLE CHECKS	4
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
2,518.11	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PAYROLL.....S BI-WEEKLY RUN-05/16/2019 14.42.58 PAGE 2
 CHECK FORM..STUB CHECK REGISTER PR311R-V14.08 Paymate

PERIOD 2 DATING 4/29/2019- 5/12/2019 CHECK DATE 5/17/2019
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
618	0.00	ALDRIDGE/GARY	618	3 MANUAL
46705	234.00	CLOCEA	4	1 VENDOR STUB ONLY
46706	378.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
46707	219.66	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
46708	4,450.75	ENNIS/ADAM	206	1 STUB ONLY
46709	2,250.53	ONEAL/SHONNA N	203	1 STUB ONLY
46710	425.84	ALDRIDGE/SHAWNA	305	1 STUB ONLY
46711	1,250.51	HERNANDEZ/XOCHITL	306	1 STUB ONLY
46712	1,450.63	IBARRA/MARLENE	302	1 STUB ONLY
46713	3,270.41	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
46714	1,317.08	SEE/EEKHONG	304	1 STUB ONLY
46715	1,267.92	CARRETERO/VANESSA	402	1 STUB ONLY
46716	2,543.45	CORREA/GABRIEL JR	436	1 STUB ONLY
46717	2,212.79	DURKEE/MARK	404	1 STUB ONLY
46718	1,429.74	ECHEVARRIA/TYLER J	443	1 STUB ONLY
46719	2,593.24	FERNANDEZ/CESAR	434	1 STUB ONLY
46720	1,991.23	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
46721	3,458.66	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
46722	1,675.37	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
46723	2,945.42	HALL/JOHN T	406	1 STUB ONLY
46724	2,458.04	INGLEHART/BRETT A	411	1 STUB ONLY
46725	1,743.62	KNOX/MARK	442	1 STUB ONLY
46726	1,460.93	LOPEZ/ESTEBAN	445	1 STUB ONLY
46727	1,737.19	MACLEAN/JANET L	413	1 STUB ONLY
46728	1,595.28	SALINAS/ALEXANDER	419	1 STUB ONLY
46729	1,841.56	WALKER/PAUL	425	1 STUB ONLY
46730	2,387.10	YARBER/ISABEL	422	1 STUB ONLY
46731	1,229.38	ALDRIDGE/GARY	618	1 STUB ONLY
46732	257.71	ALDRIDGE/GARY	618	2 STUB ONLY
46733	1,414.20	ARROYO/MARIE	623	1 STUB ONLY
46734	1,822.12	ESPINOLA/DANIEL M	602	1 STUB ONLY
46735	1,387.97	HUGGINS/KYLE AARON	621	1 STUB ONLY
46736	2,801.76	QUALLS/DAYMON	607	1 STUB ONLY
46737	988.46	RABOIN/CHRISTOPHER	627	1 STUB ONLY
46738	1,420.09	RAMIREZ/JUAN	608	1 STUB ONLY
46739	246.49	WENDT/EDDIE	626	1 STUB ONLY
46740	506.60	WHITTENBURG/ALLEN	612	1 STUB ONLY
46741	1,246.73	CARTER/AMY JO	502	1 STUB ONLY
46742	1,013.50	MILLAN/MARCUS	622	1 STUB ONLY
46743	819.37	MILLER/JAMES	624	1 STUB ONLY
46744	705.09	MIRWALD/PHILIP	625	1 STUB ONLY
46745	1,169.39	QUIROZ/PATRICK P	512	1 STUB ONLY
46746	1,531.61	HAYES/CURTIS W	437	1 STUB ONLY

CITY OF EXETER

PO BOX 237 • 137 N F STREET, EXETER 93221
Phone 592-3710 • Fax 592-3556

Treasurer's Report April 2019

Beginning Balance as of April 1, 2019

\$ 851,217.95

Deposits

Wire Transfer	\$	400,000.00
#1388	\$	10,470.38
#1389	\$	124,773.86
#1390	\$	116,820.04
#1391	\$	41,813.92
#1392	\$	440,293.70
Direct Deposit #1393	\$	1,248,038.36

TOTAL DEPOSITS

\$ 2.382.210,26

Withdrawals

City Checks Processed	\$	855,409.34
Payroll EFT	\$	133,101.07
Payroll Checks	\$	5,241.25
CalPERS Retirement costs	\$	41,814.54
P/R Taxes	\$	24,436.05
Def Comp	\$	1,767.70
FSA Disbursements	\$	3,136.18
Bank Charges/Misc	\$	80.50
Chargebacks	\$	2,794.56
USDA Water Payment-Interest	\$	51,219.35
USDA Water Payment	\$	105,200.00
Wire Transfer to LAIF		600,000.00
State DU	\$	783.68

TOTAL WITHDRAWALS

\$ 1,824,984.27

Ending Bank Balance as of April 30, 2019

\$ 1,408,443.99

Undeposited cash on hand #1394

\$ 1,408,443.95

\$ 7,393.08

Bank of the Sierra ending balance

\$ 1,415,837.07

Outstanding Checks

General	\$	206,751.69
Payroll	\$	179.37

\$ 206,931.06

Adjusted Bank Balance as of April 30, 2019

\$ 1.208.906.01

Investments

US Savings	\$	77,137.86
CD's	\$	2,716,000.00
Government Agency Bond	\$	248,045.75
Local Agency Investment Fund	\$	2,426,206.35
Charles Schwab	\$	0.23

\$ 5,467,390.19

Total City Funds 4/30/2019

\$ 6,676,296.20

Ratio of Invested Funds/Available Funds

82%

City of Exeter
Treasurer's Report
Investments as of 4/30/2019

<u>Rate</u>	<u>Maturity Date</u>	<u>Description</u>	<u>Purchase Date</u>	<u>Principal Value</u>	
<u>Certificates of Deposit</u>					
2.00%	5/23/2019	GE CAPITAL RETAIL BANK #QZF7	May-14	\$ 247,000	
2.05%	7/31/2019	AMERICAN EXPRESS #CAM2	Jul-14	\$ 247,000	
1.90%	10/24/2019	GE CAPITAL BANK #TSF8	Oct-14	\$ 247,000	
2.10%	11/19/2019	CAPITAL ONE BANK #0QX1	Nov-14	\$ 247,000	
2.20%	12/10/2019	GOLDMAN SACHS #JEH0	Dec-14	\$ 247,000	
2.10%	1/14/2020	CIT BANK #DAD4	Jan-15	\$ 245,000	
1.35%	6/10/2020	MB FINANCIAL BANK #CRZ1	Jun-16	\$ 248,000	
1.75%	10/29/2021	COMENITY CAPITAL #ASXS	Oct-16	\$ 249,000	
1.75%	11/2/2021	DISCOVER BANK #2M39	Nov-16	\$ 247,000	
2.40%	11/15/2022	CAPITAL ONE #RKED	Nov-17	\$ 247,000	
3.00%	8/9/2021	ALLY BANK #GEE9	Aug-18	\$ 245,000	
					\$ 2,716,000
2.05% Average					
<u>Money Market Funds</u>					
2.43% Demand		Local Agency Investment Fund	Various	\$ 2,426,206	
Demand		US Savings	Various	\$ 77,138	
Demand		Charles Schwab	Various	\$ 0.23	
					\$ 2,503,344
<u>Government Securities</u>					
1.88%		Federal Home Loan Bank		248,046	
					\$ 248,046
					\$ 5,467,390
			Total Investments		

By - Xochitl/C. Tavaraz

City of Exeter Agenda Item Transmittal

Meeting Date: May 28, 2019

Agenda Item Number: H5

Wording for Agenda: Authorization for City Staff to extend the current Police Department Information Services contract with Valley Expetec of Visalia for an additional 3 years, at the same approximate cost of \$82,665 annually.

Submitting Department: Police
Contact Name: Chief Hall
Phone Number: 592-3103 ext. 2001
Email: jhall@exeterpd.com

Department Recommendation:

City Staff recommends that the City Council authorize City Staff to extend the current Police Department Information Services contract with Valley Expetec of Visalia for an additional three years at \$82,665 annually.

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar
☐ Regular Item
☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Summary/Background:

At the February 19, 2016 City Council meeting, City Council authorized City Staff to enter into a three-year agreement between the Exeter Police Department and Valley Expetec for Information Technology (IT) support services as well as for the associated IT hardware needs of the Police Department.

The IT services include, but are not limited to: comprehensive network management, maintaining network security best practices, vendor management, network monitoring and auditing, automatic backup and disaster recovery (offsite), mobile device support, onsite services as needed, remote assistance services, spam filtering & email continuity, anti-virus, spyware, phishing & intrusion protection/prevention, secure access for remote users, security audits, etc.

The hardware needs include, but are not limited to: 12 desktop computers with monitors, 17 laptop (in vehicle) computers, servers, keyboards, backup data recovery systems, universal power supply systems, etc.

That agreement had been previously reviewed by the City Attorney.

At that time, it was recognized that the IT needs of the City was expanding beyond the City's ability to provide internal IT support services, and that professional vendor(s) would be needed. The decision was made at that point to separate the Information Services contract of the Police Department from the remainder of the City, probably due to the additional and unique services needed by this Department. Research was conducted and proposals were received from multiple vendors for the Police Department, with Valley Expetec ultimately being selected. A three-year contract was entered into, with an option to extend the contract for an additional three years if so desired. Recently, the original three-year contract expired.

Over the course of the preceding three years, Staff at the Exeter Police Department has been extremely satisfied with the services provided by Valley Expetec. The vendor has been extremely responsive to the needs of the Department and has quickly responded to any situations needing immediate attention. Furthermore, this vendor has proven invaluable in providing accurate information when research was conducted for other IT related projects.

The annual cost for services and hardware as provided by Valley Expetec is approximately the same as in the previous contract at \$82,665.

Based on the established track record of responsive and professional service provided by Valley Expetec, it is the recommendation of the Exeter Police Department to exercise the option in the original contract to renew/extend the contract for an additional three years.

Fiscal Impact:

The annual contract amount is already incorporated into the annual operating budget of the Police Department.

Prior Council/Board Actions:

In February of 2016, City Council authorized City Staff to enter into a three-year agreement between the Exeter Police Department and Valley Expetec for Information Technology support services, with an option to renew/extend the contract for an additional three years if so desired.

Attachments:

None

Recommended motion to be made by Council/Board: I move to authorize City Staff to enter into an additional three-year agreement between the Exeter Police Department and Valley Expetec, as specified.

City of Exeter Agenda Item Transmittal

Meeting Date: May 28, 2019

Agenda Item Number:

H6

Wording for Agenda: Authorize the City Administrator to execute a one-year agreement with Tulare County to provide dispatch services for \$87,075.00

Submitting Department: Police

Contact Name: Chief Hall

Phone Number: 592-3103 ext. 2001

Email: jhall@exeterpd.com

Department Recommendation:

That Council approve the renewal of the agreement.

Summary/Background:

It is essential for public safety that when members of the community call 911, their call is promptly answered by trained personnel who gathers the appropriate information, and that information is subsequently provided via radio to officers in the field, thus allowing officers to respond. This service must be provided 24 hours a day, 7 days a week, without fail.

To provide these services "in house" the Exeter Police Department (EPD) would be required to establish a Public Safety Answering Point (PSAP) capable of receiving multiple 911 calls, in addition to non-emergency calls. Furthermore, EPD would then be required to staff this facility with specially trained personnel to answer the phones and then dispatch those calls for service to officers in the field. This would require the hiring of several additional full-time personnel as well as a significant outlay of capital for proper phone, dispatch consoles and possibly office space that meets essential service facility requirements.

EPD has been, and is currently receiving these services through an established contract with the Tulare County Sheriff's Office. These services were provided at an annual cost of \$79,159.00 paid in quarterly installments of \$19,789.75. This year the County is increasing the cost by %10, to \$87,075.00 to be paid in quarterly installments of \$21,768.75.

The current agreement is set to expire June 30, 2019. The new agreement would go into effect July 1, 2019 and expire June 30, 2020.

Fiscal Impact: This contract will be funded through monies currently available and budgeted for in the Police Department's Operating Budget in the General Fund.

Prior Council/Board Actions: The previous contract(s) have been approved by previous Councils.

Attachments: Copy of the proposed contract agreement.

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Recommended motion to be made by Council/Board: I move that the Council authorize the City Administrator to execute a one-year agreement with Tulare County to provide dispatch services for \$87,075.00.

**COUNTY OF TULARE
SERVICES AGREEMENT
CITY OF EXETER**

THIS AGREEMENT ("Agreement") is entered into as of June 25, 2019, between the **COUNTY OF TULARE**, a political subdivision of the State of California ("COUNTY"), and the City of Exeter, an incorporated city within the State of California (**CONTRACTOR**) together are the "Parties" to this Agreement, which is made with reference to the following:

- A. **CONTRACTOR** desires to contract with the **COUNTY** for **COUNTY** to provide 24 hour emergency dispatch and communication services; and
- B. The **COUNTY** is agreeable to rendering such emergency dispatch and communication services as herein set forth;

THE PARTIES AGREE AS FOLLOWS:

1. **TERM:** This Agreement becomes effective as of July 1, 2019 and expires at 11:59 PM on June 30, 2020 unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this Agreement.

2. **SCOPE OF SERVICES:** See attached **Exhibits A**

3. **PAYMENT FOR SERVICES:** See attached **Exhibits B**

4. **INSURANCE:** COUNTY and CITY, at its sole cost and expense, to protect it against liability arising from any and all negligent acts or incidents caused by its employees, each shall maintain during the term of this agreement Commercial General Liability and Professional Liability insurance in amounts not less than one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) in the aggregate, Automobile Liability (any auto) of one million dollars (\$1,000,000) per occurrence. If an annual aggregate applies it must be no less than two million dollars (\$2,000,000). COUNTY and CITY shall maintain evidence of workers' compensation and disability coverage as required by law. Coverage under such insurance shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. This provision supersedes Section 11 "Insurance" from the COUNTY'S "General Agreement Terms and Conditions."

5. **GENERAL AGREEMENT TERMS AND CONDITIONS:** COUNTY'S "General Agreement Terms and Conditions" are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein. COUNTY'S "General Agreement Terms and Conditions" can be viewed at <http://tularecountycounsel.org/default/index.cfm/public-information/>

6. **ADDITIONAL EXHIBITS:** **CONTRACTOR** shall comply with the terms and conditions of the Exhibits listed below and identified with a checked box, which are by this reference made a part of this Agreement.

☐	Exhibit D	Additional terms and conditions for federally-funded contracts. This Exhibit can be viewed at http://tularecountycounsel.org/default/index.cfm/public-information/
☐	Exhibit —	[Insert name of any other exhibit needed and attach]

7. NOTICES: (a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

COUNTY:

Tulare County Sheriff's Office
Business Office, Fiscal Manager
833 S. Akers Street
Visalia, CA 93277
Phone No.: (559) 802-9449
Fax No.: (559) 737-4283

With a Copy to:

COUNTY ADMINISTRATIVE OFFICER
2800 W. Burrel Ave.
Visalia, CA 93291
Phone No.: 559-636-5005
Fax No.: 559- 733-6318

CONTRACTOR:

City Administrator
City of Exeter
137 North F Street
Exeter, CA 93221
Phone No.: (559) 592-9244
Fax No.: (559) 592-3556

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

8. AUTHORITY: CONTRACTOR represents and warrants to COUNTY that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind CONTRACTOR to its terms. CONTRACTOR acknowledges that COUNTY has relied upon this representation and warranty in entering into this Agreement.

9. COUNTERPARTS: The Parties may sign this Agreement in counterparts, each of which is an original and all of which taken together form one single document.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF EXETER

Date: _____

By _____

Print Name _____

Title _____

Date: _____

By _____

Print Name _____

Title _____

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date: _____

By _____

Kuyler Crocker, Chairman, Board of Supervisors

ATTEST: Jason T. Britt
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Approved as to Form
County Counsel

By 
Deputy
Print Name Eric Scott
Matter # 2019817

EXHIBIT A
SCOPE OF SERVICES
CITY OF EXETER

- (a) COUNTY agrees to provide emergency dispatch and communication to the CITY as follows:
 - i. Answer and interrogate all emergency calls and callers seven (7) days per week, 24 hours per day.
 - ii. Alert appropriate personnel, as designated by CITY, for emergency response.
 - iii. Monitor response and dispatch additional personnel and/or equipment as requested by Incident Commander.
- (b) COUNTY agrees to provide electronic access to the CITY to the Sheriff's Application Data Systems (ADSI) for records/report writing application. City shall have full electronic access to all CITY index data. CITY access to ADSI shall be limited to law enforcement personnel including clerk and aides, as required.
- (c) The CITY shall be responsible for obtaining a software license for the application. All cost incurred for the software license will be the responsibility of the CITY.
- (d) Data from the programs will be stored on existing COUNTY servers and will account for a small percentage of usage on those servers.
- (e) Connectivity will be obtained via existing network infrastructure with little to no impact to the COUNTY.
- (f) There will no cost to the CITY to access the Sheriff's Application Data System records/report writing application.

EXHIBIT B
PAYMENT FOR SERVICES
CITY OF EXETER

1. The annual cost for all services is \$87,075
2. Billing by County will be submitted on a quarterly basis for services performed during the quarter: January-March; April-June; July-September; and October-December. The County will send the City an invoice by the 30th of the month following the close of each quarter. Payment will be due by the City to the County within 30 days after receipt of each invoice.

City of Exeter Agenda Item Transmittal

Meeting Date: May 28, 2019

Agenda Item Number:

11

Wording for Agenda: Review, consideration and direction on proposed budget amendments for fiscal year 2019-20 in preparation for the public hearing and budget approval at the June Council meetings.

Submitting Department: Administration and Finance

Contact Name: Adam Ennis, Chris Tavaréz

Phone Number: 592-4539, 592-2755

Email: adam@exetercityhall.com, ctavarez@exetercityhall.com

Department Recommendation:

No action is required at this meeting. The purpose of this meeting is to review and discuss the proposed amendments to the 2019-20 budget in preparation for the public hearing and budget approval at the June Council meetings.

Summary/Background:

Due to various changes in projected revenues and costs there is a need to consider amendments to the 2019-20 budget for the General Fund (GF) and other funds. In June 2018, City Council adopted a two-year budget for 2018-19 and 2019-20, with all funds balanced in 2018-19 and 2019-20 except for a \$20,000 deficit in the 2019-20 GF budget. The proposed amendments to the 2019-20 General Fund budget as presented will provide for a balanced budget at \$4,342,000. However, balancing the 2019-20 budget comes with the cost of cuts that defer maintenance and capital needs that will likely increase the impact on services in upcoming years without increases to future revenues. No action is expected from Council at this time. Rather, the purpose at this meeting is to review the proposed 2019-2020 amendments in presentation format with Council at the meeting, discuss the amendments and prepare for the public hearing and budget adoption in June.

At the Council's June 11 meeting, a public hearing will be held to receive input from the public and for Council to provide staff direction in preparation of amendments to the 2019-20 budget. On June 25, Council should make any final adjustments and adopt finalized amendments to the 2019-20 budget. If there are areas of the budget Council wishes to consider further, staff would recommend that the Council simply freeze that portion of the budget after adoption of finalized amendments to the budget. It should also be noted that at any regular Council meeting, the Council may modify the budget.

Proposed amendments for the 2019-20 budget include several fund appropriation increases due to updated projections in revenues, however, projected expenditures in each of these funds have also increased, outpace the revenue increases. Staff recommends some position adjustments and allocations to include necessary support for Administration, Insurance, Transportation and Enterprise Funding. These adjustments were a net savings to the GF, offsetting some GF expenditure increases due to items such as contract agreements for Fire Services and employee agreements. Additional budget savings are continuing to be realized from two position reductions in Parks and Animal Control/Code Enforcement.

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Table 1: 2019-20 Budget Comparison

	Original 2019-20 Budget	Proposed 2019-20 Budget
General Fund	\$4,214,000	\$4,342,000
Road Funds	\$677,000	\$6,357,000
Housing Funds	\$40,000	\$40,000
Other Special Revenues	\$174,000	\$174,000
Water	\$1,654,000	\$1,843,000
Sewer	\$977,000	\$1,144,000
Solid Waste	\$1,132,000	\$1,137,000
Insurance	\$1,107,000	\$1,112,000
Total	\$9,976,000	\$16,149,000

The detailed breakdown of the budgets in the presentation show that increases to the budgets are possible due to increased revenue projections in the General Fund. However, with continued increases in costs outpacing the revenue increases there are many deferred expenses and items that were not able to be included in the budget. The same applies to the Enterprise Funds (Water and Sewer), where the increased budgets are helping to continue providing essential operational needs, but many maintenance and capital project needs are deferred until adequate funding exist. One fund where some capital projects are moving forward is the Road Fund primarily due to funding from Measure R (Countywide sales tax for transportation) along with some federal and local funding. Visalia Road Improvements and the Palm Avenue reconstruction schedules are currently being planned and should be beginning this fall/winter.

The budget provides an outline of how the City plans to meet the Council's objectives over the next year while following the City's financial policies of:

1. **Balanced Budget.** The City will adopt a budget where ongoing revenues support ongoing expenses. If a budget is proposed that does not meet this criterion, it shall be noted in the budget's adoption and a method to resolve this unsustainable budget will be stated. **Budget balanced for 2019-20, although challenges in upcoming years could result in reduction of services if additional revenues are not generated.**
2. **Budget Reserve.** The City recognizes that revenues will fluctuate. As a result, the City will seek to have an uncommitted reserve for all funds of at least 10% of expenses. The funding of this reserve usually will come from revenues in excess of expenditures or one-time revenues. If the City's reserve falls below the 10% objective, it shall be noted in the budget's adoption and a method to regain that level of reserve will be recommended. **Reserves have risen to about \$146,000 (about 3.4%). In upcoming years consideration for increasing this is recommended as most cities have higher reserve levels of 15-25% to weather future financial storms.**
3. **One-time and Unpredictable Revenues:** Large one-time or unpredictable revenues (more than \$50,000) will only be used for one-time expenditures such as increasing the reserve, capital projects or specified length programs. **Some small annual savings have been used to increase the reserve and one time restricted revenue in the Road Fund is being used to advance two major road projects.**
4. **Enterprise Rates.** Enterprises will set their rates at a level to cover operating cost, fund an adequate reserve and maintain the City's capital infrastructure. **Analysis and adjustment of the sanitation funds occurred earlier this year and analysis of the water and sewer funds is nearing completion in preparation for proposing rate adjustments.**

5. **Investment Policy.** The City will maintain and annually review its investment policy to assure that proper controls are in place to assure the safety and liquidity of the City's cash assets.
6. **Debt Management.** The City will use debt sparingly and not to fund operating needs. Debt amortization will be no longer than the useful life of the asset. **No additional debt has been accrued other than for police car replacement, which is being funded by grant money. Debt amortization is based only the actual life of the asset.**
7. **Annual Audit.** To assure accountability and transparency, the City will annually conduct a financial audit. **Financial audits have been conducted and this year's audit was completed as planned.**

Since early 2018 adherence to the financial policies has been a directive of City Council to staff. The City has made significant progress on following these policies which will continue to solidify the City's financial foundation.

Fiscal Impact: The proposed General Fund balanced budget for 2019-20 of \$4,342,000 will maintain and improve the City's fiscal stability. Staff is currently working towards recommendations to City Council for Enterprise Funds to confirm if rate adjustments are needed to ensure that operations, maintenance and capital needs are met by rates. The budget amendments recommended for 2019-20 reflect staff working within the financial resources available which has resulted in many essential functions being reduced to the minimum. Balancing future budgets will likely increase the impact on services in upcoming years without increases to future revenues.

Prior Council/Board Actions: June 2018, City Council approved a 2018-19 and 2019-20 budget

In March 2019, City Council received a mid-year 2018-19 budget review and authorized \$140,000 additional appropriation to the General Fund for a total appropriation of \$4,348,000 which includes other amendments City Council has authorized due to unexpected increases in revenues, grants and sale of assets in 2018-19.

Attachments: The proposed amendments will be presented to Council at the Council meeting.

Recommended motion to be made by Council:

No action is required. Council should provide direction as appropriate.

June 11 will be public hearing on amendments to the 2019-20 budget.

June 25 the Council should adopt 2019-20 budget amendments.

City of Exeter Agenda Item Transmittal

Meeting Date: May 28, 2019

Agenda Item Number: 12

Wording for Agenda: Discussion and direction to re-appoint, appoint a new candidate, or solicit applications for the City of Exeter's representative on the Measure R Citizen's Oversight Committee for a 2-year term beginning July 1, 2019.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that Council consider and appoint the City of Exeter's representative to the Measure R Citizen's Oversight Committee for a 2-year term beginning July 1, 2019.

Summary:

The City of Exeter has a community representative position on the Measure R Citizen's Oversight Committee. Robyn Stearns has been the citizen representative for the City on this committee and her current term is expiring June 30, 2019. The Tulare County Association of Governments needs the Council to make an appointment to this committee for another two-year term. Ms. Stearns has expressed her willingness to serve an additional two-year term if the Council chooses to re-appoint her to the committee. The Council could also choose, or solicit for, other candidates to fill the term if they so choose.

Background:

On November 7, 2006, the voters of Tulare County approved Measure R, imposing a 1/2 cent sales tax for transportation within the incorporated and unincorporated area of Tulare County for the next 30 years. The transportation measure will generate slightly more than \$652 million over 30 years to Tulare County's transportation needs.

The Citizens' Oversight Committee consists of 16 members and is designed to reflect the diversity of the County of Tulare. The purpose of the committee is to provide input on implementation of the Measure R Expenditure Plan, and to advise the Authority Board if and when the plan needs to be augmented and to ensure that the funds are being spent in accordance with the plan. The committee is also responsible for informing the public and ensuring that the transportation measure expenditures are made in accordance with the plan and in the best interest of the residents of the county.

The committee meets quarterly and reviews transactions of Measure R and discusses upcoming projects. They have received multiple presentations on the usage of Measure R funds from member agencies. The committee has scrutinized multiple projects and shown a great interest in making sure Measure R funds are used to their maximum capacity.

Fiscal Impact: None directly to the budget. However, this position would assist in advocating for City projects that could benefit from Measure R funding.

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Prior Council/Board Actions: Previous appointments to the committee.

Attachments: None

Recommended motion to be made by Council/Board:

I move to:

- 1) Re-appoint Robyn Stearns to another two-year term on the committee,
OR
- 2) Appoint a new candidate to the two-year term on the committee,
OR
- 3) Solicit for potential candidates to fill the two-year term on the committee.

City of Exeter Agenda Item Transmittal

Meeting Date: May 28, 2019

Agenda Item Number: 13

Wording for Agenda: Consideration of providing a letter of support to Tulare County Association of Governments for the Rocky Hill Bicycle/Pedestrian Trail project to move forward and give staff direction on any conditions, if any, associated with the support.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the Council consider providing a letter of support for the Rocky Hill Bicycle/Pedestrian Trail project to move forward and give staff direction on any conditions, if any, associated with the support.

Summary/Background:

On April 23, 2019 the Tulare County Association of Governments (TCAG) consultant, Four Creeks, presented the results of the Rocky Hill Bicycle/Pedestrian Trail Feasibility Study to the Council. The Council presented questions and concerns regarding the potential project to the consultant and the consultant provided associated responses. At the end of the presentation, Ted Smalley, the Executive Director of TCAG, requested that the Council provide a letter of support for the project to move forward. Staff is seeking Council direction regarding preparation of a letter and any specific conditions, if any, associated with the support.

Fiscal Impact: None

Prior Council/Board Actions: Council received project feasibility study presentation on April 23, 2019.

Attachments: None

Recommended motion to be made by Council/Board: I move to provide a letter of support to Tulare County Association of Governments for the project to move forward with conditions of support, if any, determined by Council.

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**

