

EXETER CITY COUNCIL ACTION MINUTES
March 26, 2019

A closed session of the City Council, City of Exeter was held on Tuesday, March 26, 2019, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves, Jeremy Petty

COUNCIL ABSENT: Teresa Boyce

STAFF PRESENT: Adam Ennis, Julia Lew, Shonna Oneal, Daymon Qualls, John Hall

A. CALL TO ORDER CLOSED SESSION

Mayor Waterman-Philpot called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS – Mayor Waterman-Philpot requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Waterman-Philpot adjourned to closed session at 6:30 p.m. for matters as stated by City Attorney Julia Lew. Closed session concluded at 6:58 p.m.

1. 54956.9(d)(2) Conference with Legal Counsel – Significant Exposure to Litigation: One Case: 3/5/19 letter from Quall-Cardot, LLP regarding RTC Claim
2. 54956.9(d)(4) Conference with Legal Counsel – Potential Initiation of Litigation: One case

A regular session of the City Council, City of Exeter was held on Tuesday, March 26, 2019, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Mary Waterman-Philpot, Barbara Sally, Frankie Alves, Jeremy Petty

COUNCIL ABSENT: Teresa Boyce

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, John Hall, Chris Tavarez, Shonna Oneal, Lisa Wallis Dutra

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Waterman-Philpot called the regular session to order at 7:00 p.m. City Attorney Julia Lew advised there were no reportable action items for the Closed Session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

Alex McEwen led the Pledge of Allegiance and an invocation was given by Marla Gray.

F. SPECIAL PRESENTATIONS (if any)

a) Introduction of new Exeter Police Officers Trent Cullum and Esteban Lopez. Chief Hall introduced new Exeter Police Officers Trent Cullum and Esteban Lopez.

b) Presentation of Resolution of Commendation to Boy Scout Alex McEwen. Mayor Waterman-Philpot presented Boy Scout Alex McEwen with a Resolution of Commendation in recognition of receiving his Eagle Scout.

G. PUBLIC COMMENTS:

Mayor Waterman-Philpot requested those who wish to speak on matters that are not on the agenda that are within the jurisdiction of the Exeter Council, or to address or request a matter be pulled from the consent calendar to do so at this time. She also stated comments related to Individual Business or Public Hearing items that are listed on the agenda will be heard at the time that matter is addressed on the agenda.

Judy Thompson addressed the Council to request the watering days be changed.

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Colby Wells of Southern California Gas Company addressed the Council regarding legislation that is currently pending regarding natural gas.

Matt McGowen addressed the Council to express his appreciation for the award for Scott McGowen and the Council's support of the boy scouts.

No further comments were presented.

H. CONSENT CALENDAR:

It was moved by Council Member Alves, seconded by Council Member Petty and carried 4-0 (Council Member Boyce) that the items on the Consent Calendar be approved as presented.

1. **Approve minutes of February 26, 2019**
2. **Payment of the Bills**
3. **Payroll: February 22, 2019 and March 8, 2019**
4. **Treasurer's Report: January 2019**
5. **Authorize up to a \$224,638 transfer of 2018/2019 fiscal year City of Exeter state and federal transit funding to the City of Visalia for continuing to provide fixed route and dial-a-ride transit services for Exeter.**
6. **Accept Notice of Completion for the 2018 – Exeter Water Service Line Replacement Project, authorize the City Engineer to sign said Notice, and direct the City Clerk to file the Notice of Completion with Tulare County Recorder's Office.**
7. **Authorize the City Administrator to execute an Extra Work Authorization with QK, Visalia, CA, in the amount of \$20,906 and appropriate said funding in the Measure R Fund (131), to incorporate federal funding required items into the project preparation for the Palm Street Reconstruction and Overlay Project, enabling utilization of federal Surface Transportation Program (STP) funds for the project.**
8. **Authorize the City Administrator to execute an agreement with Infrastructure Management Services (IMS) in an amount not to exceed \$27,000, and appropriate \$27,000 in the Measure R Local Fund to conduct a pavement condition survey throughout the City and update the City Pavement Management and Graphics Information Systems.**
9. **Approve construction contract change orders with RTC Construction Mgt., Inc. of Merced, CA for the 2018 Water Service Line Replacement Project and appropriate \$52,784.96 from the water capital expenditure account 105.461.073 for FY 18/19 to fund the change orders.**

I. INDIVIDUAL BUSINESS ITEMS

1. **Public Hearing to discuss proposed Refuse rates, and Adoption of Resolution 2019-06, Establishing and Adjusting Refuse Rates for the City of Exeter And Superseding Previous Resolutions.** Public Works Director Daymon Qualls provided a PowerPoint presentation for Council's review and consideration. Mayor Waterman-Philpot opened the public hearing at 7:29 p.m. and advised that written protests will be accepted until the end of the public hearing. Receiving no public comment, Mayor Waterman-Philpot closed the public hearing at 7:30 p.m.

Joseph Kalpakoff of Mid-Valley Disposal addressed the Council to explain legislation for mandatory food waste reduction and provided an explanation for the changes in the proposed rates. Following discussion, Mayor Waterman-Philpot requested City Clerk Shonna Oneal to report on the tabulation of protests related to the Public Hearing on refuse rates.

Ms. Oneal reported the City of Exeter has a total of approximately 3413 property owners and a 50% plus one, or 1708, protest letters would constitute a valid protest and prevent passage of the new solid waste rates. Ms. Oneal further reported the City received five (5) protest letters, nineteen (19) mailings were returned as not deliverable, unable to forward, vacant, etc. for reasons stated in a summary spreadsheet available for review and advised those would be added to the final count of 24 protests. Lastly, Ms. Oneal

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reported the number of protests failed to meet the 50% plus one threshold required to constitute a valid protest to prevent passage of the new solid waste rates.

City Attorney Julia Lew noted the proposed resolution should be revised to remove the language superseding previous resolutions and after the last sentence in item number 2 following "Now, Therefore, Be it Resolved", add the following sentence, "The residential rates and the annual adjustments through 2020 previously adopted in the 2015 resolution remain in effect".

With no further discussion, it was moved by Council Member Sally, seconded by Council Member Petty and carried 4-0 (Council Member Boyce absent) to adoption Resolution 2019-06 with the changes noted by the City Attorney.

2. **Review mid-year budget status for fiscal year 2018/19, appropriate an additional \$140,000 from the General Fund and consider fiscal action to maintain a balanced budget for the current fiscal year ending June 30, 2019 and future fiscal years.** Finance Director Chris Tavarez provided a PowerPoint presentation highlighting the mid-year budget review for fiscal year 2018/19. Following discussion, it was moved by Council Member Alves, seconded by Council Member Petty and carried 4-0 (Council Member Boyce absent) to appropriate an additional \$140,000 from the General Fund, fund one General Fund Police Officer position with existing/available grant funding and request staff to continue to pursue revenue enhancements and expenditure reductions to maintain a balanced budget for the current fiscal year ending June 30, 2019 and for future years.
3. **Authorize the City Administrator to execute an agreement with the County of Tulare Resource Management Agency (RMA) for Building Permit and Inspection Services.** Public Works Director Daymon Qualls provided a report for Council's review and consideration. Following discussion it was moved by Council Member Sally, seconded by Council Member Alves and carried 4-0 (Council Member Boyce absent) to authorize the City Administrator to execute an agreement with the County of Tulare Resource Management Agency (RMA) for Building Permit and Inspection Services.
4. **Second reading and adoption of Ordinance #688 Amending Ordinance No. 246, the Exeter Zoning Ordinance, Amending Chapter 24: Central Commercial (CC) District, and Chapter 72, Definitions, read by title only.** Mayor Waterman-Philpot gave second reading of Ordinance #688 by title only and entertained a motion for adoption of Ordinance 688. With no discussion, it was moved by Council Member Petty, seconded by Council Member Alves and carried 4-0 (Council Member Boyce absent) to give second reading and adopt Ordinance #688 as presented.

J. CITY COUNCIL ITEMS OF INTEREST

Council Member Petty reported on his attendance at a meeting for Tulare County Association of Government. Council Member Alves reported on his attendance at Council of Cities. Mayor Waterman-Philpot reported on attending the Eagle Scout award ceremony and suggested the City consider honoring the City's youth more often.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis reported on recent events he has attended.

L. ADJOURN REGULAR MEETING

Mayor Waterman-Philpot adjourned the regular meeting at 8:22 p.m.

Shonna Oneal City Clerk

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
 3/28/2019 11:48:34 Payments for Publication GL335R-V08.08 PAGE

Approved on 3/28/2019 for Payments Through 3/28/2019

Vendor Name	Description	Amount
AETNA HEALTH OF CALIFORNIA INC	APR PREMIUMS	27,700.65
AFLAC	MAR AFLAC PREMIUMS	6,215.76
AIR MOBILE COMM INC	ANTENNAS	108.50
ALI AGAHI	3/11/19 ESPINOLA, DAN	341.00
BASIC	MAR COBRA ADMIN FEE	30.00
BIRCH	0966/3-18 TO 4/17/19	215.58
BUZZ KILL PEST CONTROL	PEST CONTROL @ PD	163.00
C.L.E.A.	APR 2019 LT DISABILITY	73.50
CA POLICE CHIEFS ASSOCIATION	REGISTRATION FEE-HALL	300.00
CALIFORNIA BUSINESS MACHINES	3/22/19-4/21/19 TA2552CI	70.40
CALIFORNIA LAW ENFORCEMENT	2019 CLEARS MEMBERSHIP	50.00
CITY OF VISALIA	MAR 2019 ANIMAL SERVICE	6,316.67
DOOLEY ENTERPRISES, INC.	AMMO-.223 & 5.56MM	3,054.84
EMD NETWORKING SERVICES, INC.	NETWORK/PHONES DOWN	600.89
EMMETTS EXCAVATION	CMAQ BELMT BIKE PATH-PH1	272,610.10
FASTENAL COMPANY	25 PER PLASTIC KIT	341.62
FERNANDEZ/ CESAR	3/9/19 REIMB VISION WALM	426.43
FOOTHILLS SUN-GAZETTE	PN-ORDINANCE NO 688	104.50
FRONTIER CALIFORNIA INC.	7122/3-16 TO 4/15/19	648.60
GHD INC	VISALIA RD IMPROV PROJEC	8,894.00
GLOBAL WATER MANAGEMENT, LLC	FEB METER SERVICE	2,699.20
KAWEAH PUMP, INC.	FRSR175 AMP 600 V FUSE	1,334.36
KEITH E. WILLIAMS, DDS, INC.	3/11/19 CORREA, GABRIEL	255.00
KIMBALL-MIDWEST	TAPE/RIVET/DISC/WHEEL	378.17
KRC SAFETY CO INC.	SIGN-NO TRESPASSING WWTP	411.00
LEAF CAPITAL FUNDING LLC	TA4002I KYOCERA-CH	167.47
LINDSAY S. TAKEDA, DDS	2/19/19 CARTER, AMY	292.00
MCMMASTER-CARR SUPPLY COMPANY	AIR FILTER ROLL-WELL #14	39.62
MOONLIGHT MAINTENANCE	MAR RESTROOMS CLEANING	3,342.00
OFFICE DEPOT	PAPER/HEWLETT	229.30
QUAD KNOPF ENGINEERING	180276 EXE WTR MASTER PL	35,710.17
ROMAN CATHOLIC BISHOP	3/8/19 ARROYO DONATION	36.00
SHRED-IT USA LLC	MAR SHREDDING AT PD	104.31
SOUTHERN CALIFORNIA EDISON	9109A/2-8 TO 3/12/19	5,678.43
STOP STICK LTD	9' STOP STICK BAG/TRN KI	10,499.90
USA BLUEBOOK	24 GPD 100 PSI FLEXFLO	3,470.06
VALLEY PACIFIC PETROLEUM	CHEV ULTRA GREASE EP2	427.08
VOLLMER EXCAVATION, L.P.	COLD MIX	954.36
WALTER JR/ JOSEPH J	WHELEN LIBERTY AMBER LIN	373.00
WENDT/ EDDIE	MILEAGE-TCAG MEETING	29.96

**

Final Totals... 394,697.43

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PAYROLL.....S BI-WEEKLY RUN-03/21/2019 07.26.50 PAGE 1
 CHECK FORM..CHEK CHECK REGISTER PR311R-V14.08 Paymate

PERIOD 2 DATING 3/04/2019- 3/17/2019 CHECK DATE 3/22/2019
 DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
43253	63.69	CA STATE DISBURSEMENT UN 2		1	VENDOR CHECK
43254	1,931.09	PHELPS/KEVIN M	429	1	
43255	83.11	DAVIDSON/KAYTEE	567	1	
43256	212.26	GARVER/ELIJAH MORGAN	507	1	
43257	277.05	KANE/SAMANTHA	550	1	

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
2,503.51	*EMPLOYEE CHECKS	4
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
2,567.20	**TOTAL NEGOTIABLE CHECKS	5

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0

2,567.20 **TOTAL FOR CHECK FORM

NON-NEGOTIABLE CHECKS

0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PAYROLL.....S BI-WEEKLY
CHECK FORM..STUB CHECK REGISTER

RUN-03/21/2019 07.26.50 PAGE 2
PR311R-V14.08 Paymate

PERIOD 2 DATING 3/04/2019- 3/17/2019 CHECK DATE 3/22/2019
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
46534	234.00	CLOCEA	4	1 VENDOR STUB ONLY
46535	351.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
46536	203.97	EXETER POLICE OFFICER AS	3A	1 VENDOR STUB ONLY
46537	4,450.75	ENNIS/ADAM	206	1 STUB ONLY
46538	2,250.53	ONEAL/SHONNA N	203	1 STUB ONLY
46539	336.15	ALDRIDGE/SHAWNA	305	1 STUB ONLY
46540	1,250.51	HERNANDEZ/XOCHITL	306	1 STUB ONLY
46541	1,450.63	IBARRA/MARLENE	302	1 STUB ONLY
46542	3,319.17	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
46543	1,330.71	SEE/EEKHONG	304	1 STUB ONLY
46544	1,105.14	CARRETERO/VANESSA	402	1 STUB ONLY
46545	1,629.08	CORREA/GABRIEL JR	436	1 STUB ONLY
46546	2,185.65	DURKEE/MARK	404	1 STUB ONLY
46547	1,429.74	ECHEVARRIA/TYLER J	443	1 STUB ONLY
46548	2,401.93	FERNANDEZ/CESAR	434	1 STUB ONLY
46549	1,991.23	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
46550	3,780.72	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
46551	1,643.91	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
46552	2,945.42	HALL/JOHN T	406	1 STUB ONLY
46553	2,315.87	INGLEHART/BRETT A	411	1 STUB ONLY
46554	2,211.72	KNOX/MARK	442	1 STUB ONLY
46555	1,293.52	MACLEAN/JANET L	413	1 STUB ONLY
46556	1,551.37	SALINAS/ALEXANDER	419	1 STUB ONLY
46557	1,841.56	WALKER/PAUL	425	1 STUB ONLY
46558	2,387.10	YARBER/ISABEL	422	1 STUB ONLY
46559	779.22	ALDRIDGE/GARY	618	1 STUB ONLY
46560	690.85	ALDRIDGE/GARY	618	2 STUB ONLY
46561	1,414.20	ARROYO/MARIE	623	1 STUB ONLY
46562	1,991.94	ESPINOLA/DANIEL M	602	1 STUB ONLY
46563	1,387.97	HUGGINS/KYLE AARON	621	1 STUB ONLY
46564	2,801.76	QUALLS/DAYMON	607	1 STUB ONLY
46565	1,010.04	RABOIN/CHRISTOPHER	627	1 STUB ONLY
46566	1,331.54	RAMIREZ/JUAN	608	1 STUB ONLY
46567	448.97	WENDT/EDDIE	626	1 STUB ONLY
46568	506.60	WHITTENBURG/ALLEN	612	1 STUB ONLY
46569	1,246.73	CARTER/AMY JO	502	1 STUB ONLY
46570	1,311.27	MILLAN/MARCUS	622	1 STUB ONLY
46571	1,064.43	MILLER/JAMES	624	1 STUB ONLY
46572	719.85	MIRWALD/PHILIP	625	1 STUB ONLY
46573	1,169.39	QUIROZ/PATRICK P	512	1 STUB ONLY
46574	1,531.61	HAYES/CURTIS W	437	1 STUB ONLY

CITY OF EXETER

PO BOX 237 - 137 N F STREET, EXETER 93221
Phone 592-3710 - Fax 592-3556

Treasurer's Report February 2019

Beginning Balance as of February 1, 2019

\$ 488,153.07

Deposits

#1378	\$	13,875.23
#1379	\$	79,149.88
#1380	\$	114,532.40
#1381	\$	122,565.90
Direct Deposit #1382	\$	277,409.77

TOTAL DEPOSITS

\$ 607,533.18

Withdrawals

City Checks Processed	\$	327,107.99
Payroll EFT	\$	131,682.68
Payroll Checks	\$	5,838.46
CalPERS Retirement costs	\$	35,070.43
P/R Taxes	\$	24,096.43
Def Comp	\$	1,767.70
FSA Disbursements	\$	1,506.41
Bank Charges/Misc	\$	79.90
Chargebacks	\$	133.08
State DU	\$	783.68

TOTAL WITHDRAWALS

\$ 528,066.76

Ending Bank Balance as of February 28, 2019

\$ 567,619.49

Undeposited cash on hand #1383

\$ 5,100.02

Bank of the Sierra ending balance

\$ 572,719.51

Outstanding Checks

General	\$	507,152.82
Payroll	\$	161.61

\$ 507,314.43

Adjusted Bank Balance as of February 28, 2019

\$ 65,405.08

Investments

US Savings	\$	73,535.28
CD's	\$	2,716,000.00
Government Agency Bond	\$	247,012.75
Local Agency Investment Fund	\$	3,008,280.43
Charles Schwab	\$	0.23

\$ 6,044,828.69

Total City Funds 2/28/2019

\$ 6,110,233.77

Ratio of Invested Funds/Available Funds

99%

City of Exeter
Treasurer's Report
Investments as of 2/28/2019

<u>Rate</u>	<u>Maturity Date</u>	<u>Description</u>	<u>Purchase Date</u>	<u>Principal Value</u>	
<u>Certificates of Deposit</u>					
2.00%	5/23/2019	GE CAPITAL RETAIL BANK #QZF7	May-14	\$ 247,000	
2.05%	7/31/2019	AMERICAN EXPRESS #CAM2	Jul-14	\$ 247,000	
1.90%	10/24/2019	GE CAPITAL BANK #T5F8	Oct-14	\$ 247,000	
2.10%	11/19/2019	CAPITAL ONE BANK #0QX1	Nov-14	\$ 247,000	
2.20%	12/10/2019	GOLDMAN SACHS #JEH0	Dec-14	\$ 247,000	
2.10%	1/14/2020	CIT BANK #DAD4	Jan-15	\$ 245,000	
1.35%	6/10/2020	MB FINANCIAL BANK #CRZ1	Jun-16	\$ 248,000	
1.75%	10/29/2021	COMENITY CAPITAL #ASX5	Oct-16	\$ 249,000	
1.75%	11/2/2021	DISCOVER BANK #2M39	Nov-16	\$ 247,000	
2.40%	11/15/2022	CAPITAL ONE #RKE0	Nov-17	\$ 247,000	
3.00%	8/9/2021	ALLY BANK #GEE9	Aug-18	\$ 245,000	
					\$ 2,716,000
2.05%	Average				
<u>Money Market Funds</u>					
2.39%	Demand	Local Agency Investment Fund	Various	\$ 3,008,280	
	Demand	US Savings	Various	\$ 73,535	
	Demand	Charles Scwab	Various	\$ 0.23	
					\$ 3,081,816
<u>Government Securities</u>					
1.88%		Federal Home Loan Bank		247,013	
					\$ 247,013
					\$ 6,044,829
			Total Investments		

By - Xochitl/C. Tavaraz

City of Exeter Agenda Item Transmittal

Meeting Date: April 9, 2019

Agenda Item Number: E5

Wording for Agenda: Approve construction contract change orders for the City's Highway Safety Improvement Program (HSIP) Project and appropriate \$19, 941.81 from the streets capital expenditure account 104.431.071.003 for FY 18/19 to fund the change orders.

Submitting Department: Public Works
Contact Name: Daymon Qualls
Phone Number: 559.592.3318
Email: dqualls@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends that Council approve the construction contract change orders and appropriation as presented.

Summary/Background:

At its regularly scheduled meeting on March 14, 2017 the Council awarded the construction contract to JT2 Incorporated (Todd Company) in the amount of \$312,696.24 to provide construction services for the City's Highway Safety Improvement Program (HSIP) Project.

At the end of October 2017, JT2 was proceeding with installation of signage and striping when their striping contractor, Super Seal and Stripe (SSS), noticed the condition of the pavement on San Juan Avenue. The pavement had received multiple slurry seal applications and was delaminating at the intersection where they were required to scarify the pavement markings to remove them. JT2 submitted Request For Information (RFI) 16, where they expressed concern that their scarifying equipment may gouge this delaminated surface and cause portions in excess of 1/4" to be removed. Their concern was that the delamination would leave an uneven surface for the road and result in an unacceptable installation of the thermoplastic striping. Their concern extended throughout the project site, including local roads and SR65 pavement.

Upon review of the matter, staff determined the best course of action was to reapply a slurry seal after pavement marking removal to even out the surface. Since the original design scope did not include slurry seal, staff was concerned that FHWA and Caltrans would deny the City reimbursement for this expense. Staff approached District 6 representative - Local Assistance Engineer Rodney Bowen, to determine whether Caltrans/FHWA would support the slurry seal application. With some internal deliberations, Jim Perrault, the Local Assistance Engineer advised that FHWA/Caltrans would support the application of slurry seal.

While awaiting response from Caltrans, staff was made aware that Caltrans was planning to commence construction on SR 65 to perform a scarification removal and overlay replacement of the pavement from SR 198 to SR 137, which would include pavement within the City project area. Rather than the City contractor apply pavement markings and slurry seal to the existing pavement, only to see its subsequent removal and replacement under the Caltrans project, staff coordinated with Caltrans to remove the pavement marking scope from the City contract, reducing the amount of work for SSS. This was an involved process involving 3 separate

departments from Caltrans: the Local Assistance Office, the Encroachment Permits Office and the Construction Office for District 6. This complicated the process and extended it out until June of 2018.

At that point, staff could finally address the scope changes in the RFI response to JT2, which staff did on June 4, 2018. JT2 replied that their striping subcontractor refused to complete the work, and that they now requested the City to terminate their general contract. Again, in consultation with Caltrans, staff determined the City would not terminate the contract; rather the City insisted JT2 complete the remaining scope of work in their contract. Correspondence between the City and J2 ensued where JT2 advised that they would need to replace their striping subcontractor, SSS. Since SSS contributed to meeting the Disadvantaged Business Entity (DBE) funding requirement of the contract, JT2 had to perform a good-faith effort (GFE) to replace SSS with another DBE subcontractor. With no response from JT2 by the fall, the City reiterated to JT2 the need to have their subcontractor, SSS, perform the work or submit a replacement subcontractor for this part of the scope of work, including a GFE documentation package for review and approval by the City and Caltrans.

At the end of the striping/slurry seal season in 2018, JT2 finally submitted a request for substitution for their DBE stripping subcontractor. Winter weather prohibited continuance until spring 2019. We are now set to proceed with the remaining work and complete the project.

Description of Change Orders:

Item	Description and Attachments	Amount
1. PCO 11.	Reference: RFI 16 dated October 31, 2107 and response dated June 4, 2018 Todd Companies CO Proposal 17-042-P008, Item 1A, dated November 17, 2107 Provide slurry seal at traffic marking removals at crosswalks and pavement markings at Rocky Hill Drive and at San Juan. Item 1A: Slurry Pave Over Removed Markings Only – 2,400 SF	\$12,898.51
2.	Reference: Todd Companies CO Proposal 17-042-P009R – Traffic Control @ Rocky Hill/Portola & San Juan, and Subcontractor Safety Network Traffic Services revised proposal dated March 1, 2019. Provide traffic control during slurry seal operations at Rocky Hill Drive and at San Juan.	\$7,043.30
3.	Contract has been suspended from November 1 2017 to April 15, 2019 due to weather delays and due to coordination issues with Caltrans, the City and the Contractor. It is agreed to a no-cost extension to the contract to May 15, 2019.	\$0.00

CHANGE ORDER TOTALS: \$19,941.81

Project costs including this proposed change order would be \$332,638.05. The engineer's opinion and probable construction costs for the project was \$421,347.30.

Because the amount of the change orders exceeds the approved contract amount, Council approval is needed for change orders and the appropriation into the street capital expenditure account. The final retention payment will be made after the 35 day waiting period after recording of the project notice of completion.

Fiscal Impact: This project is being funded with HSIP funds and toll credits. Toll credits are being used in lieu of the local match dollars. The total funding obligated for construction and construction engineering is \$471,616.00

Prior Council/Board Actions: Council awarded the construction contract to JT2 Incorporated (Todd Company) in the amount of \$312,696.24

Attachments: None

Recommended motion to be made by Council/Board: I move to approve the construction change orders as presented and appropriate \$19,941.81 from the streets capital expenditure account 104.431.071.003 for fiscal year 2018/2019 to fund the change orders.

City of Exeter Agenda Item Transmittal

Meeting Date: April 9, 2019

Agenda Item Number:

E6

Wording for Agenda: Authorize City Staff to accept \$12,440.95 in State auto theft deterrence funds and appropriate these funds in the Police Department operating budget for the purchase of specialized camera systems (104.421.074.000). In addition, authorize City Staff to enter into a sole source purchase agreement for specialized camera systems from QPCS Technology Integration Experts (Ceres, CA) to aid in the detection and prevention of auto theft, as well as aid in the identification and apprehension of suspects engaged in such criminal activity.

Submitting Department: Police

Contact Name: Chief Hall

Phone Number: 592-3103 ext. 2001

Email: jhall@exeterpd.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

That Council authorize City Staff to accept \$12,440.95 in auto theft deterrence funds, appropriate these funds in the Police Department operating budget to purchase specialized camera systems (104.421.074.000). In addition, authorize City staff to enter into a sole source purchase agreement with QPCS Technology Integration Experts (Ceres, CA) to purchase the two specialized camera systems.

Summary/Background:

Every time a vehicle is registered in Tulare County, \$1 of the registration fees are allocated to a fund for local law enforcement agencies to draw upon in their ongoing efforts to combat auto theft. Monies taken from this fund must be directed to efforts designed to prevent, detect, and investigate acts of auto theft. These funds are proportioned to each agency, build over time and are only received once a specific request has been made and approved by a County reviewing board.

Recently the Chief of Police submitted a proposal to the board for their review and approval. This proposal was to utilize auto theft funds for the purchase of two specialized and proprietary camera systems to be used specifically in efforts to thwart auto theft. After reviewing the proposal, the board approved the request and has authorized \$12,440.95 in funds to be released to the City of Exeter Police Department for this project. Staff is requesting authorization to sole source purchase this equipment due to the equipment having very specialized capabilities, that is not available from other manufacturers.

As with every community in Tulare County, the City of Exeter is no stranger to experiencing auto theft. And while the County of Tulare and the City of Exeter both enjoyed an overall reduction in auto theft rates last year, auto theft nonetheless remains a top priority.

It is well known that auto thieves will frequently target a specific area for their crime due to the ready availability of vehicles. These areas are often identified as specific shopping centers, parking lots, or other areas where large numbers of vehicles are parked. Likewise, auto thieves will often "dump" their stolen automobiles in selected areas. These selected areas may be due to the lack of people, ease in which they blend in and discreetly abandoned the stolen vehicle, etc.

As with all law enforcement agencies, the Exeter Police Department is continuously looking for ways to maximize the use of personnel and other resources. One manner in which this may be done is through the use of surveillance systems. When “hot spots” are identified where vehicles are being frequently stolen as well as where they are being frequently recovered, the placement of surveillance systems in these locations will aid in the identification and subsequent apprehension of the suspects. We know that it is not feasible to leave an officer in one area continuously for days on end in the hopes of identifying suspects. We can however deploy surveillance systems and leave them in place for days on end and then review the footage for the specific period in which the crime occurred.

The Exeter Police Department has specifically identified two surveillance systems that we believe will significantly help in our efforts to reduce auto theft and aid in the apprehension of auto thieves. Both of these systems come from QPCS Technology Integration Experts. Both of these systems are easily portable and may be placed strategically at various locations depending on specific trends/needs. These systems each have the ability to store data as well as be remotely viewed, thus maximizing the use of resources.

One system is overt and may aid in serving as a deterrent if observed by subjects and the other is covert, thus more likely to identify suspects in the commission of their crimes. While it is the intent of the Exeter Police Department to primarily use these systems in the City of Exeter, we will of course strive to make these systems available upon request to other agencies in their ongoing efforts at crime suppression and auto theft deterrence.

These camera systems are supported by a proprietary software component that incorporates the ability to establish “electronic fences” to limit camera activation, the ability to integrate facial recognition software, etc. These capabilities are necessary to minimize expensive staff time and data storage and the reason for the request to sole source purchase the cameras.

Fiscal Impact:

State auto theft deterrence funds in the amount of \$12,440.95 are available to the Exeter Police Department to make these purchases, thus the purchases can be made without any impact on the General Fund. An appropriation of \$12,440.95 will be included in the 2018/19 fiscal year (104.421.074.000) for this purchase and will be offset by the receipt of the funds.

Prior Council/Board Actions:

None.

Attachments:

Copy of the quotes provided by QPCS Technology Integration Experts.

Recommended motion to be made by Council/Board: I move to authorize City Staff to accept \$12,440.95 in auto theft deterrence funds and appropriate these funds in the Police Department operating budget (104.421.074.000) for the purchase of specialized camera systems;

AND

Authorize City Staff to enter into a sole source purchase agreement with QPCS Technology Integration Experts as specified in the attached documents.



Quote

Quote Number: 5342

Date: 03/07/2019
Payment Terms:
Expiration: 04/07/2019

Customer Information

John Hall
Exeter Police Department
100 N. C Street
Exeter, CA 93221
United States
Phone:(559) 592-3103
JHall@exeterpd.com

Quote Prepared By

Sarah Sevier
QPCS LLC
2400 Rockefeller Drive
Suite 100
Ceres, CA 95307
United States
Phone:209-315-5900
ssevier@qpcs.net

Quote Description: (Covert RSU)

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items					
1)	1	RSU-Covert -High-Voltage Covert Package -Cellular 4G Rugged modem -Wireless Access Point - 802.11a/g 2.4Ghz -High-End Video Capture -120VAC Operation -Restart Relay with Remote Restart over IP -12VDC Power Supplies -55VDC Switch POE+ 802.3at for High-End PTZ with Blowers Includes PTZ Camera with 1080p -Simultaneous MJEG & H.264 Streams -Pan/Tilt/Zoom with 18X Optical Zoom and Auto Focus -Day/Night Functionality with images down to 0.005 lux -Support for Two-Way Audio if needed	\$7,995.00	\$7,995.00	\$7,995.00
One-Time Subtotal					\$7,995.00
Exeter (7.75%)					\$619.61
Total Taxes					\$619.61
One-Time Total					\$8,614.61
Total					\$8,614.61

Authorizing Signature _____

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

Date _____

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.



Quote

Quote Number: 5319

Date: 03/04/2019
 Payment Terms:
 Expiration: 04/04/2019

Customer Information

John Hall
Exeter Police Department
 100 N. C Street
 Exeter, CA 93221
 United States
 Phone:(559) 592-3103
 JHall@exeterpd.com

Quote Prepared By

Sarah Sevier
QPCS LLC
 2400 Rockefeller Drive
 Suite 100
 Ceres, CA 95307
 United States
 Phone:209-315-5900
ssevier@qpcs.net

Quote Description: (Quick Deployment RSU)

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
Yearly Items					
1)	1	NetCloud Yearly Subscription	\$30.00	\$30.00	\$30.00
Yearly Subtotal					\$30.00
One-Time Items					
2)	1	RSU-FX2 (IoT Gateway)	\$2,145.00	\$2,145.00	\$2,145.00
3)	1	RSU Pole Mount	\$128.00	\$128.00	\$128.00
4)	1	NBE-6502-AL DINION IP 6000i BULLET 2MP HDR STARLIGHT 2.8-12mm AVF H.265 IP67 IK10	\$928.00	\$928.00	\$928.00
5)	1	POLE MOUNT ADAPTER	\$85.00	\$85.00	\$85.00
6)	1	SD Card 256GB This card will get you about a week to 10 days of retention, depending on the amount of foot traffic.	\$99.00	\$99.00	\$99.00
7)	1	PhotoCell Sensor Adapter (Cobra Street Light)	\$104.00	\$104.00	\$104.00
8)	1	Ground Shipping	\$45.00	\$45.00	\$45.00
One-Time Subtotal					\$3,534.00
Exeter (7.75%)					\$262.34
Total Taxes					\$262.34

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
			One-Time Total		\$3,796.34
			Total		\$3,826.34

Authorizing Signature _____

Date _____

Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

City of Exeter Agenda Item Transmittal

Meeting Date: April 9, 2019

Agenda Item Number: E7

Wording for Agenda: Approve request by Exeter, A Festival of Arts Mural Team to close South E Street, from Pine Street to the public parking lot south of the Wildflower Cafe on Sunday, May 5, 2019 from Noon to 9:00 p.m. for their annual Garden Party fundraiser.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends approval of the Garden Party street closure as requested.

Summary/Background:

Each year the Exeter, A Festival of Arts Mural Team holds a fundraiser in the Spring to support the mural program. This year the annual Garden Party event will be on Sunday May 5. Though the event doesn't begin until early evening, the street is typically closed early to place tables and chairs and allow the caterer to set up their food service area. As it is a Sunday, many businesses are closed, and those that are open have been supportive each year.

Per City policy, the applicant has obtained the required signatures from business owners fronting on the closure and the required Certificate of Liability Insurance for General Liability naming the City of Exeter as Certificate Holder and holding the City harmless from any liability during the event. In addition to submittal of these documents, the following terms and conditions are required:

1. A separate permit is required for a sound amplifying system, if one is desired;

Prior Council/Board Actions: Approvals in prior years.

Attachments: Request of Street Closure

Recommended Motion: I move approval of the Garden Party street closure request as presented.

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar
☐ Regular Item
☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Office of the City Administrator

100 North C Street Exeter, CA 93221
Ph. #559-592-9244 Fax # 559-592-3346



City of Exeter



APPLICATION: REQUEST OF STREET CLOSURE

Name of Group or Person(s) requesting street closure: Exeter A Festival of the Arts

Contact Person for group: Mike DeaUriage

Contact information (address/phone number) 1260 S Anderson
559-737-3697

Date of Event: May-05-2019 2-8 o'clock

Type of event and details: Fundraiser Annual Dinner

Location (street or streets) where event is to take place: E Street & Pine

Applicant's Signature

Date: 4-1-19

City Administrator Randy Groom

Approved/Denied: _____

City of Exeter Agenda Item Transmittal

Meeting Date: April 9, 2019

Agenda Item Number: E8

Wording for Agenda: Approve request by Exeter Hobbies to close East Maple between F Street and the alley to the east (alley remaining open) on Saturday, May 18, 2019 from 6:00 a.m. to 5:00 p.m. for Open House and Hobby & Classic Bike Swap-Meet.

Submitting Department: Administration

Contact Name: Adam Ennis

Phone Number: 592-4539

Email: adam@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends approval of the Exeter Hobbies street closure as requested.

Summary/Background:

Exeter Hobbies is planning an open house of their facility on the southeast corner of F Street and Maple and hosting a Hobby and Classic Bike Swap Meet on Maple Street in front of their facility. The street closure would be across the Exeter Hobbies frontage from F Street to the alley immediately east of their facility. The alley would remain open to traffic. The street closure would be for Saturday May 18th from 6:00 a.m. until 5:00 p.m.

The only other business frontage affected would be the business across Maple Street to the north and a signature from this business has been obtained approving of the event. The applicant has also obtained and provided the required Certificate of Liability Insurance for General Liability naming the City of Exeter as Certificate Holder and holding the City harmless from any liability during the event. In addition to these documents the following terms and conditions are required:

1. A separate permit is required for a sound amplifying system, if one is desired;
2. Barricades must clearly identify street as being closed and prevent traffic from turning onto closed sections of roadway, yet must not interfere with vehicular traffic traveling on F Street or the unaffected areas of Maple. If roadway is to be closed during periods of darkness, barricades obstructing the roadway must have flashing lights to clearly warn motorists. Furthermore, pedestrians must have a clear path of travel when crossing the street at these intersections that do not require them to enter onto the roadway of vehicle traffic; and
3. Applicant will be responsible for securing all traffic control devices and signage (including no parking signs), through KRC Safety or similar company. No parking signs must be posted 24 hours prior to the event to be enforceable.

Prior Council/Board Actions: None.

Attachments: Request of Street Closure

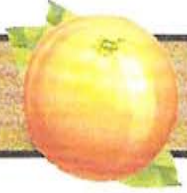
Recommended Motion: I move approval of the Exeter Hobbies street closure request as presented.

Office of the City Administrator

100 North C Street Exeter, CA 93221
Ph. #559-592-9244 Fax # 559-592-3346



City of Exeter



APPLICATION: REQUEST OF STREET CLOSURE

Name of Group or Person(s) requesting street closure: Exeter Hobbies

Contact Person for group: Mark Hull

Contact information (address/phone number) 130 E Maple ST cell phone- 818-599-9911

Date of Event: 5-18-19 from 6am-5pm

Type of event and details: Open House and Hobby & Classic Bike Swap-Meet

Location (street or streets) where event is to take place: 130 E Maple, between F st and the alley - front of my building only


Applicant's Signature

Date: 4-1-19

City Administrator Randy Groom

Approved/Denied: _____

City of Exeter Agenda Item Transmittal

Date: April 9, 2019

Agenda Item Number: F1

Wording for Agenda: Public hearing to adopt Resolution 2019-07 Upholding the Planning Commission's Recommendation and Approving General Plan Amendment 19-01 and introduce and give first reading of Ordinance 689 Amending Ordinance No. 246, The Exeter Zoning Ordinance, Relating to the Reclassification of Real Property in Exeter from the CS (Service Commercial) to the RM-3 (Multi-Family Residential, One Unit Per 3,000 Square Feet) Zone District for the subject site located on the west side of G Street between Pine and Maple Streets in Exeter (APN 135-101-02).

Submitting Department: Planning
Contact Name: Greg Collings
Phone Number: (559) 734-2737
Email: greg@weplancities.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar
☐ Regular Item
☒ Public Hearing

Review:

**City Administrator
(Initials Required)**



Staff Recommendation:

That the City Council uphold the Planning Commission's recommendation on General Plan Amendment 19-01 (service commercial to medium density residential) and Zoning Ordinance Amendment 19-01 (CS to RM-3) for the subject site by:

1. Approving Resolution 2019-07, approving General Plan Amendment 19-01 (See Exhibit A),
and
2. Introducing Ordinance No. 689, reclassifying the subject site from the CS to the RM-3 district (See Exhibit B).

Summary:

The Planning Commission held a public hearing on this matter on March 21, 2019. The Commission accepted public testimony, reviewed the staff report and asked questions of the staff and applicant regarding specific details of the plans for the property. The Commission voted to recommend approval of both amendments to the City Council.

The applicant has requested that a vacant lot located on the west side of G Street between Pine and Maple Streets be (1) redesignated from "service commercial" to "medium density residential", and (2) reclassified from the Service Commercial (CS) zone to the Multi-Family Residential (RM-3) zone. The subject property is sandwiched between a commercial building that is periodically used for church events and a single-family dwelling. Across the street is an older packing house and to the rear of the property are apartments. The property is in an area of transition.

The applicant has indicated that they wish to construct a single-family dwelling on the site. This use would be consistent with the use of properties south of the site. The applicant would also have the opportunity to build an accessory dwelling unit (ADU) to the rear of the primary unit. Both structures would require a building permit.

Discussion

The applicant is requesting a general plan amendment from service commercial to medium density residential, and a zoning ordinance amendment from the CS (service commercial) to the RM-3 (multi-family residential, one unit per 3,000 square feet) district. The subject property is located on the west side of G Street between Pine and Maple Streets in Exeter. The APN is 135-101-02, containing 7,500 square feet. The site measures 50 feet by 150 feet.



The subject property is located on the west side of South G Street between Pine and Maple Streets.

The Exeter Zoning Ordinance classifies the subject property as CS, which permits service commercial uses. The applicant wishes to construct a residential unit on the subject site.

In the case of this application, the lot proposed for designation and reclassification is bound on two sides by residential units; the other two sides by commercial uses. For the Planning Commission, the question became: Is the subject property more appropriate for a service commercial use (and its impact on surrounding properties) or is the site more appropriate for a residential use (and the impact of surrounding commercial uses on this residential property)? It is obvious that the subject property rests in a transitional area where the use of the property could go either way. The applicant obviously wishes to build a single-family home on the property. At the least, the wishes of the property owner should be considered as the Council deliberates on this matter. From a staff perspective one could argue either side of the decision. Staff has relied on policies contained in the Land Use Element of the General Plan to guide its recommendation. Specifically, the City should promote quiet residential neighborhoods and promote affordable housing.

CONCLUSION

Staff recommends that the Exeter City Council approve General Plan Amendment 2019-01 and Zoning Ordinance Amendment 19-01 (CS to RM-3) as per the recommendation of the Planning Commission.

FACTS

Applicant: Jordon Reyes
617 W. Tulare Avenue
Visalia, Ca. 93277

Location: The property is located on the west side of G Street between Pine and Maple Streets in Exeter. The APN is 135-101-02, containing 7,500 square feet.



The subject site is vacant and 50 feet wide and 150 feet deep. An alley is located at the rear of the property.

Request: The applicant is requesting a general plan amendment and zoning ordinance amendment. The zone would change from CS to RM-3 and would provide for the construction of a single-family dwelling on a vacant lot on the west side of G Street between Pine and Maple Streets in Exeter.

Design: The applicant is proposing to construct a single-family dwelling on the subject property. The dwelling will be required to construct a 2- car garage.

Use: The subject property is currently vacant.

Site: The site measures 50 feet by 150 feet.

Zone: The zoning is service commercial (CS). Development standards for this district are as follows:

Front Yard:	0 feet
Side Yard:	0 feet
Rear Yard:	0 feet
Parking:	one and one-half stalls per unit half of which must be covered

The requested zone is RM-3. Development standards for this district is as follows

Front Yard: 15 feet
Side Yard: 5 feet
Rear Yard: 10 feet
Parking: one and one-half stalls per unit half of which must be covered
Coverage: 65 percent of the lot area
Lot Width: 50 feet
Lot Depth: 100 feet

Gen. Plan: The subject site is designated service commercial by the Land Use Element. The Circulation Element designates G Street as a local roadway.

Land Use: The site is vacant. Surrounding land uses are as follows:

North: commercial building used for church events
South: single family dwelling
East: packing house
West: apartments

Infrast: Sewer and water lines are located in the alley.

CEQA: The proposed project is categorically exempt under the California Environmental Quality Act.

Prior Commission Actions: NA

Attachments: Resolution 2019-07, Ordinance No. 689 and Exhibits A and B

Recommended motion to be made by the City Council: I move to adopt Resolution 2019-07 as presented and approve and give first reading of Ordinance 689 Amending Ordinance No. 246, the Exeter Zoning Ordinance, Relating to the Reclassification of Real Property from the CS (Service Commercial) to the RM-3 (Multi-Family Residential, One Unit Per 3,000 Square Feet) Zone District, read by title only, and waive further reading in full.

RESOLUTION NO 2019-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER UPHOLDING THE PLANNING COMMISSION'S RECOMMENDATION AND APPROVING GENERAL PLAN AMENDMENT 19-01

WHEREAS, Jordon Reyes, 617 W. Tulare Avenue, Visalia, Ca. 93277, the applicant, has general plan amendment and zone change amendment requests for property located on the west side of G Street between Pine and Maple Streets in Exeter. The APN is 135-101-02, containing 7,500 square feet; and

WHEREAS, the applicant is requesting two planning applications:

1) an amendment to the Exeter General Plan redesignating the subject property from "service commercial" to "medium density residential".

AND

2) an amendment to the Exeter Zoning Ordinance reclassifying the subject property from the CS (service commercial) to the RM-3 (multi-family residential, one unit per 3,000 square feet) district.

WHEREAS, persons within 300 feet of the subject site were notified of the meeting and a public hearing notice was published ten (10) days prior to the city Council's meeting of April 9, 2019, and

WHEREAS, the Planning Department has prepared a staff report on these planning applications along with a finding that the project is categorically exempt under CEQA, indicating that the project would not have an adverse impact on the environment, and

WHEREAS, the Planning Commission held a public hearing on these amendments, accepted testimony and recommended approval of both planning requests to the Exeter City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council, after considering all the evidence presented determined the following findings were relevant in evaluating these amendment requests.

1. The proposed project will not have a significant impact on the environment and a categorical exemption has been prepared consistent with CEQA.

2. The proposed amendment to the Exeter General Plan, Land Use Element, is consistent with the following policies:

- ***Promote neighborhoods that are quiet, visually pleasing, and cool.***

1. *The City should discourage land uses that are incompatible with residential neighborhoods.*

a. Adoption of the Land Use Element and Land Use Map will implement this policy.

- ***Promote attractive, well-maintained and designed residential neighborhoods.***

1. The City should develop a Smart Development Overlay Zone that promotes:

- a. Tree-lined streets.*
- b. Neighborhood parks.*
- c. Dwellings that are architecturally interesting.*
- d. Common areas that are maintained by Landscaping and Lighting Districts.*
- e. Narrow streets.*

2. Encourage residential developments and adjacent land use to be pedestrian-oriented.

- a. All residential developments with walls should provide openings for pedestrian and bike traffic.*
- b. Land uses adjacent to residential developments should provide for pedestrian access between the two types of developments.*
- c. Permit home occupations where appropriate.*

3. The proposed amendment to the Exeter General Plan, Land Use Element, implements many of the policies contained in Exeter's certified Housing Element by promoting affordable housing to households that occupy the lower-income categories.

4. The proposed project will not have an adverse impact on the public's health, safety and welfare.

BE IT FURTHER RESOLVED that the City Council hereby upholds the Planning Commission's recommendation on General Plan Amendment 19-01 (see Exhibit A) and approves said resolution.

PASSED, ADOPTED AND APPROVED this ____ day of April, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

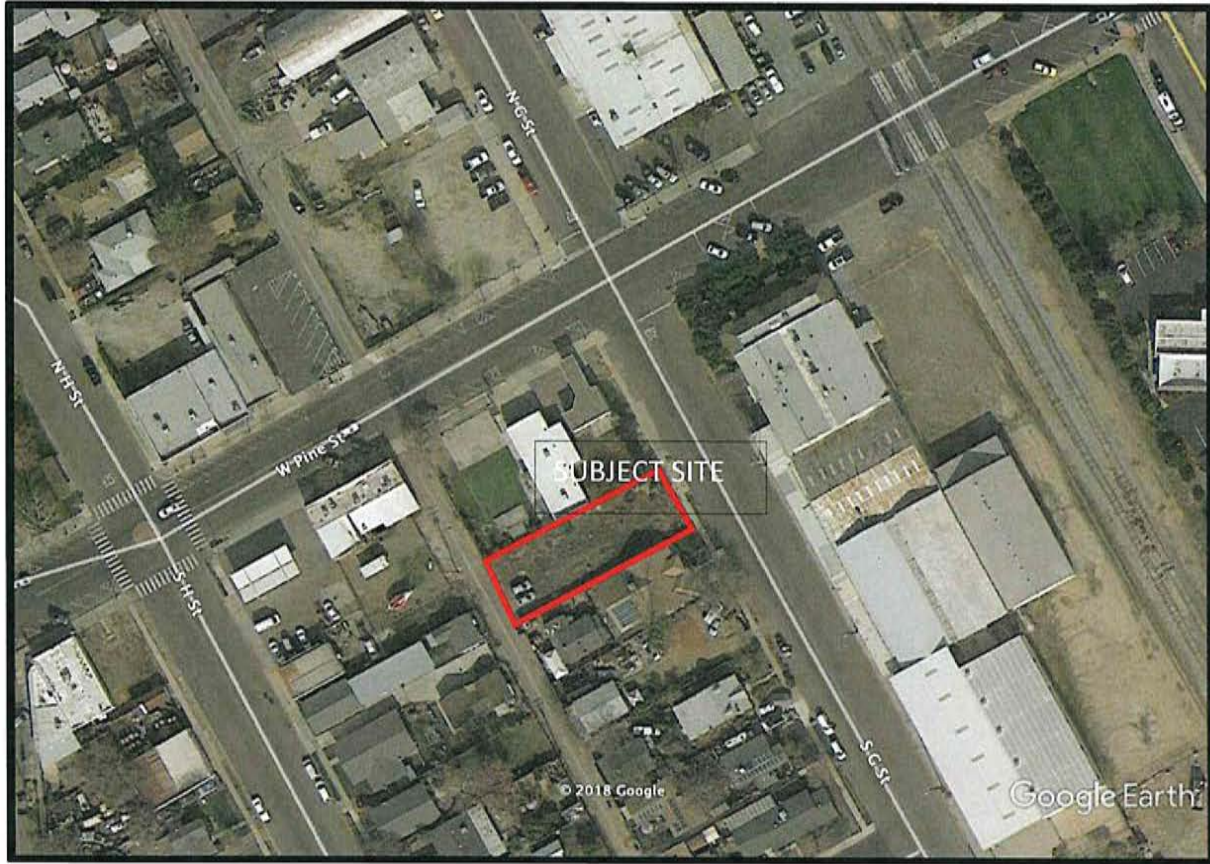
ABSENT:

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A: GENERAL PLAN AMENDMENT 19-01, SERVICE COMMERCIAL TO MEDIUM DENSITY
RESIDENTIAL



ORDINANCE NO. 689

**AN ORDINANCE OF THE CITY OF EXETER, STATE OF CALIFORNIA, AMENDING
ORDINANCE NO. 246, THE EXETER ZONING ORDINANCE, RELATING TO THE
RECLASSIFICATION OF REAL PROPERTY IN EXETER FROM THE CS (SERVICE
COMMERCIAL) TO THE RM-3 (MULTI-FAMILY RESIDENTIAL, ONE UNIT PER
3,000 SQUARE FEET) ZONE DISTRICT**

Section 1. Ordinance No. 246 of the City of Exeter is hereby amended by reclassifying real property in Exeter from the CS to the RM-3 zone district (See Exhibit B).

The property is located on the west side of G Street between Pine and Maple Streets in Exeter. The APN is 135-101-02, containing 7,500 square feet. The site measures 50 feet by 150 feet.

Section 2. All ordinances and parts thereof of the City of Exeter in conflict herewith are hereby repealed.

Section 3. This ordinance shall take effect thirty (30) days after passage. Prior to the expiration of fifteen (15) days from the passage hereof this Ordinance shall be published once in a local paper of general circulation and delivered within Exeter, together with the names of the members of the City Council voting for and against this matter.

The foregoing ordinance was passed and adopted by the City Council of the City of Exeter on a motion of Council member _____, seconded by Council member _____, at a regular meeting held on the ____ day of _____, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

MAYOR

ATTEST:

CITY CLERK

EXHIBIT B: ZONING ORDINANCE AMENDMENT 19-01, CS TO RM-3



City of Exeter Agenda Item Transmittal

Meeting Date: April 9, 2019

Agenda Item Number: F2

Wording for Agenda: Adopt Resolution 2019-08 to approve the City of Exeter's Fiscal Year 2019/20 list of projects for approximately \$190,000 of funding from SB 1: The Road Repair and Accountability Act Road Maintenance and Rehabilitation Account

Submitting Department: Public Works
Contact Name: Daymon Qualls
Phone Number: 592-3318
Email: dqualls@exetercityhall.com

For action by:

☒ City Council

Regular Session:

☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends that the Exeter City Council adopt Resolution 2019-08 to approve the City of Exeter's Fiscal Year 2019/2020 list of projects for approximately \$190,000 from SB 1: The Road Repair and Accountability Act Road Maintenance and Rehabilitation Account.

Summary/Background:

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017, to address the significant multi-modal transportation funding shortfalls statewide. As a result, the City, will receive an estimated \$190,000.00 in Road Maintenance and Rehabilitation Account (RMRA) funding in Fiscal Year 2019/20 from SB 1.

SB 1 includes accountability and transparency provisions to ensure the residents of our City are aware of the projects proposed for funding in our community. To that extent, the City, must annually prepare and submit a list of all projects proposed to receive funding from the RMRA, created by SB 1.

The list being recommended by staff represents most urgent projects to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities.

The project that has been identified is:

Downtown Streets Project:

This project will be located along Pine Street from the railroad tracks west of F Street to Kaweah Avenue, Rocky Hill Drive between Kaweah and C Street, B Street between Palm and Maple, C Street between Palm and Maple, D Street between Palm and Maple, E Street between Palm and Maple and F Street between Palm and Maple. The project will consist of raising valve boxes and manholes and patching and repairing asphalt concrete, where needed, as well as the application of slurry seal and striping. The estimated useful life of this roadway is 8 years and construction is anticipated to start in 2019, or as soon as adequate funding is established. This project is consistent with the Department's recommendation that the RMRA funds be used to preserve the City's street investment. By applying slurry seals or other appropriate rehabilitation applications to streets, the pavement life is extended in a good condition. Like projects will be proposed in the future.

A citywide pavement survey is currently being scheduled to get a current evaluation of the city street system. If it is determined from the evaluation that conditions or priorities have changed, the City Council may redirect this funding to other projects at a future date.

Fiscal Impact: The City will receive an estimated \$190,000 in RMRA funding in Fiscal Year 2019/20 from SB 1. Those funds will be utilized for the aforementioned projects.

Prior Council/Board Actions: Approval of Resolution 2017-48 to approve the City of Exeter's Fiscal Year 2017/18 Budget Amendment No. 1 to incorporate a list of projects funded by SB 1: The Road Repair and Accountability Act. – October 10, 2017

Approval of Resolution 2018-08 to approve the City of Exeter's Fiscal Year 2018/19 list of projects funded by SB 1.

Attachments: 1. California City Finance 2019/20 RMRA Funding Estimate Page
2. Proposed Resolution 2019-08

Recommended motion to be made by Council/Board: I move to adopt Resolution 2019-08 approving the City of Exeter's Fiscal Year 2019/2020 list of projects for approximately \$190,000 funded by SB 1: The Road Repair and Accountability Act Road Maintenance and Rehabilitation Account funds.
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Local Streets and Roads - Projected FY2019-20 Revenues

Based on State Dept of Finance statewide revenue projections as of January 2019

Estimated 15 January 2019

	Highway Users Tax Acct (HUTA) ⁽¹⁾ Streets & Highways Code				TOTAL HUTA	SB1			TOTAL
	Sec2103 ⁽⁶⁾	Sec2105 ⁽³⁾	Sec2106 ⁽³⁾	Sec2107 ⁽³⁾		TCRF Loan Repayment ⁽⁶⁾	Road Maintnc	Rehab Acct ⁽⁷⁾	
SONOMA COUNTY									
CLOVERDALE	77,901	50,814	36,989	66,727	2,000	234,432	10,300	151,183	395,915
COTATI	65,808	42,926	31,992	56,368	2,000	199,093	8,701	127,712	335,507
HEADSBURG	102,865	67,098	47,305	88,109	3,000	308,377	13,601	199,629	521,607
PETALUMA	534,818	348,859	225,791	458,102	7,500	1,575,070	70,716	1,037,920	2,683,706
ROHNERT PARK	371,835	242,545	158,445	318,497	6,000	1,097,332	49,166	721,618	1,868,106
SANTA ROSA	1,522,272	992,968	633,815	1,303,911	10,000	4,462,966	201,282	2,954,268	7,618,516
SEBASTOPOL	66,405	43,315	32,239	56,879	2,000	200,838	8,780	128,871	338,489
SONOMA	97,142	63,365	44,940	83,208	3,000	291,654	12,845	188,523	493,022
WINDSOR	239,316	156,104	103,687	204,987	6,000	710,094	31,643	464,439	1,206,176
STANISLAUS COUNTY									
CERES	412,158	268,848	162,738	353,037	6,000	1,202,781	54,497	799,874	2,057,153
HUGHSON	65,995	43,048	30,089	56,529	2,000	197,661	8,726	128,077	334,464
MODESTO	1,839,574	1,199,943	709,720	1,575,698	10,000	5,334,935	243,237	3,570,055	9,148,227
NEWMAN	100,647	65,652	43,368	86,210	3,000	298,877	13,308	195,326	507,511
OAKDALE	198,924	129,757	81,027	170,389	5,000	585,096	26,303	386,050	997,449
PATTERSON	193,423	126,168	78,919	165,677	5,000	569,187	25,575	375,375	970,137
RIVERBANK	215,299	140,438	87,302	184,415	6,000	633,454	28,468	417,829	1,079,751
TURLOCK	637,350	415,740	249,031	545,926	7,500	1,855,547	84,273	1,236,904	3,176,724
WATERFORD	78,029	50,898	34,701	66,836	2,000	232,464	10,317	151,431	394,212
SUTTER COUNTY									
LIVE OAK	74,891	48,851	33,554	64,148	2,000	223,443	9,902	145,340	378,685
YUBA CITY	573,812	374,294	225,111	491,501	7,500	1,672,218	75,872	1,113,594	2,861,684
TEHAMA COUNTY									
CORNING	65,355	42,631	30,479	55,981	2,000	196,446	8,642	126,835	331,923
RED BLUFF	120,050	78,308	51,970	102,830	3,000	356,158	15,874	232,981	605,012
TEHAMA	3,667	2,392	6,241	3,141	1,000	16,442	485	7,117	24,044
TRINITY COUNTY									
TULARE COUNTY									
DINUBA	212,135	138,374	78,784	181,705	5,000	615,998	28,049	411,689	1,055,736
EXETER	95,257	62,136	38,022	81,593	3,000	280,008	12,595	184,865	477,468
FARMERSVILLE	97,594	63,660	38,837	83,595	3,000	286,686	12,904	189,400	488,990
LINDSAY	112,255	73,223	43,950	96,153	3,000	328,581	14,843	217,853	561,276
PORTERVILLE	518,528	338,233	185,642	444,148	7,500	1,494,052	68,562	1,006,306	2,568,920
TULARE	562,741	367,073	201,062	482,019	7,500	1,620,395	74,408	1,092,110	2,786,913
VISALIA	1,162,003	757,967	410,060	995,320	10,000	3,335,349	153,645	2,255,094	5,744,089
WOODLAKE	66,405	43,315	27,959	56,879	2,000	196,558	8,780	128,871	334,210
TUOLUMNE COUNTY									
SONORA	41,816	27,276	31,242	35,818	1,000	137,153	5,529	81,153	223,835

RESOLUTION NO. 2019-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER APPROVING THE CITY OF EXETER'S FISCAL YEAR 2019/20 LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in the City budget, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$190,000.00 in RMRA funding in Fiscal Year 2019/20 from SB 1; and

WHEREAS, the City Public Works Department recommends for approval the most urgent safety projects to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help facilitate needed maintenance of streets throughout the community; and

WHEREAS, without revenue from SB 1, the City, would have otherwise been deferring said maintenance; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduced vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Exeter, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The City of Exeter budget for fiscal year 2019/20 will incorporate the following list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenues:

Downtown Streets Project:

This project will be located along Pine Street from the railroad tracks west of F Street to Kaweah Avenue, Rocky Hill Drive between Kaweah and C Street, B Street between Palm and Maple, C Street between Palm and Maple, D Street between Palm and Maple, E Street between Palm and Maple and F Street between Palm and Maple. The project will consist of raising valve boxes and manholes and patching and repairing asphalt concrete, where needed, as well as the application of slurry seal and striping. The estimated useful life of these roadways is 8 years and construction is anticipated to start in 2019, or as soon as adequate funding is established.

PASSED, APROVED AND ADOPTED this ____ day of _____, 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor

ATTEST:

City Clerk

City of Exeter Agenda Item Transmittal

Meeting Date: April 9, 2019

Agenda Item Number: F3

Wording for Agenda: Review of February 2, 2019 Council Workshop discussion and consider draft City of Exeter Vision and Mission Statements for adoption.

Submitting Department: Administration
Contact Name: Adam Ennis
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that the Council accept this follow up discussion and provide direction to staff regarding the development of City of Exeter Vision and Mission Statements.

For action by:
☒ City Council

Regular Session:
☐ Consent Calendar
☒ Regular Item
☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Summary/Background:

The City organization has been through many changes in recent years and the community, Council and staff have identified many opportunities for improvements. To develop many of the improvements it is important for the City to have a clear vision of where it is going so that the organization's mission can be clear.

In the Council 2019 Council Workshop, the Council took a high-level view of where the City has been, the challenges, the Council desires identified in 2018 and the 2018 staff accomplishments. In addition, the council reviewed the results of a community survey conducted in January of 2019 that asked three simple questions; 1) What are the top three characteristics that make Exeter special to you? 2) What are the top three things that could be improved in Exeter? and 3) What are the top three things in Exeter that shouldn't change?

During their workshop the Council reviewed and discussed the results of the community survey and agreed that the results of the survey reflected an accurate vision for the community which could be used to develop the City organization's Vision and Mission. A Vision Statement should reflect the desired direction of the community and the Mission Statement should describe how the organization will achieve the vision. A summary of the survey indicated the following:

What Makes Exeter Special:

Top 5:

1. *Atmosphere:* Friendly, Close Knit, Traditions, Quiet
2. *Small Town:* Controlled Growth
3. *Downtown:* Shops, Restaurants, Local Merchants, Entrepreneurs
4. *Safe*
5. *Location:* Views, Activities, Attractions, Tourists,

What Shouldn't Change:

Top 5:

1. *Downtown:* Appearance, Local Merchants, Character, People
2. *Atmosphere:* Small Town Charm, Friendliness, Family, People, Pride

3. *Events:* Christmas Decorations, Fireworks, Festivals, Service Clubs
4. *Development:* Controlled growth, size, Quality
5. *Murals*

What Could Be Improved:

Top 5:

1. *Safety:* More Patrol, Communication, Parks, Neighborhood Watch
2. *Roads:* Allies, Lighting, Train, Street Cleaning, ADA
3. *Increased Businesses:* More modern, Jobs, Later hours, Theater
4. *Activities/Programs:* Kid/Adult activities, Downtown Music, Senior Citizens
5. *Water Systems:* Repair & Less Restrictions

Based on these survey results and the Council discussion, staff has developed some draft options for City Vision and Mission Statements for Council review and discussion. Council can then provide staff direction on development of final Vision and Mission Statements that can be brought back to Council for approval. The following are some draft statements for consideration:

Draft Vision Statements:

1. To protect, preserve and promote a safe family friendly atmosphere surrounded by natural beauty rich with unique traditions and high quality of life.
2. To protect, preserve and promote the historical charm of Small Town America in a safe family friendly atmosphere with access to year-round outdoor activities, unique traditions, and high quality of life.
3. To protect, preserve and promote the historical charm of Small Town America in a safe family friendly atmosphere surrounded by natural beauty with access to year-round outdoor activities, rich with unique traditions and high quality of life.

Draft Mission Statements:

1. The City of Exeter strives to enhance the community by fostering a transparent, collaborative and team environment that provides a safe and prosperous place to reside, play and visit that is fiscally sustainable.
2. In partnership with the community, the City of Exeter strives to protect, preserve, and promote the best quality of life enjoyed by the residents and visitors with teamwork, transparency and collaboration in a fiscally sustainable manner.
3. The City of Exeter, in partnership with the community, will maintain and improve the high quality of life enjoyed by the residents and visitors through teamwork, collaboration, and transparency in a fiscally sustainable manner.

Fiscal Impact: None

Prior Council/Board Actions: Initial discussion of community vision and organization mission at the Council Workshop on February 2, 2019.

Attachments: None

Recommended motion to be made by Council/Board: I move to adopt Vision Statement #____, Mission Statement #____ as presented; or I move to accept the modified Vision and Mission Statement as discussed; or I move to direct staff to revise and return with updated Vision and Mission Statements for consideration.