EXETER CITY COUNCIL
JANUARY 22, 2019

7:00 p.m. REGULAR SESSION
The Exeter City Council met in regular session on January 22, 2019, at 7:00 p.m., in the Council Chambers of City Hall, located at 137 North F Street in Exeter. Mayor Waterman-Philpot called the meeting to order. Following the pledge of allegiance, Pastor Glen Stout led the invocation. Roll call showed Petty, Boyce, Alves, Sally, and Waterman-Philpot present.

PUBLIC COMMENTS
Mayor Waterman-Philpot opened public comment portion of the meeting.

Brian Thornburg, Southern California Edison representative, addressed the Council to thank them and City Staff for partnering with them in the past and to advise of upcoming projects in 2019 to reduce wildfire exposure.

Brian Todd, recently appointed Executive Officer of the Building Industry Association, introduced himself to Council.

Receiving no further public comment, Mayor Waterman-Philpot closed this portion of the meeting and proceeded with Scheduled Matters.

A- Special Presentations- None

B. SCHEDULED MATTERS

B-1 **Public Hearing to consider Adoption of Resolution 2019-02 approving submittal of an application for $600,000 in grant funding from the 2018 funding year of the State CDBG Program; authorize and direct the City Administrator or Finance Director to sign the application and act on the City's behalf in all matters pertaining to the application; and, if approved, authorize the City Administrator or Finance Director to enter into and sign the grant agreement and any subsequent amendments and other required reporting forms.** Finance Director Chris Tavarez provided a presentation for Council's review and consideration. Mayor Waterman-Philpot opened the public hearing at 7:06 p.m. Glen Stout inquired about the 1st time homebuyer program and housing rehabilitation projects. Karen Saucedo of Self-Help provided a response thereto and responded to questions posed by Council. Receiving no further comment, Mayor Waterman-Philpot closed the public hearing at 7:09 p.m. Following discussion it was moved by Council Member Alves, seconded by Council Member Petty and unanimously carried to adopt Resolution 2019-02 as presented.

AYES: Alves, Petty, Boyce, Sally, and Waterman-Philpot

B-2 **Adopt Resolution 2019-03 setting the Exeter City Council Closed Session meeting start time at 6:30 p.m.** City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion it was moved by Mayor Pro Tem Sally, seconded by Council Member Alves and unanimously carried to adopt Resolution 2019-03 as presented.

AYES: Sally, Alves, Boyce, Petty, and Waterman-Philpot

B-3 **Review and consideration of Council representation on the Tulare County Economic Development Corporation Board.** City Administrator Adam Ennis provided a report for Council's review and consideration. Following discussion it was moved by Mayor Pro Tem Sally, seconded by Council Member Alves and unanimously carried to appoint Council Member Boyce as the primary and Mary Waterman-Philpot as the alternate on the Tulare County Economic Development Corporation Board.

AYES: Sally, Alves, Boyce, Petty, and Waterman-Philpot

C. CITY COUNCIL REPORTS AND INITIATIVES-
Council Member Alves advised he was approached by a local pediatrician to inquire about allowing medicinal uses of cannabis. City Administrator Adam Ennis advised an item for formal vote can be brought back to a future meeting. Council Member Boyce and Mayor Waterman-Philpot reported on recent events they have attended.

D. CITY MANAGER COMMENTS AND OTHER REPORTS-
City Administrator Adam Ennis reported on recent events he has attended.

E. CONSENT CALENDAR
It was moved by Council Member Petty seconded by Council Member Boyce and unanimously carried to approve the Consent Calendar as presented.

1. **Minutes, Meeting of January 8, 2019**
2. **Payment of the Bills**
3. **Payroll: January 1, 2019**

AYES: Petty, Boyce, Alves, Sally, and Waterman-Philpot

7:45 p.m. Prior to going into Closed Session, Council took a brief recess.

F. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S) –

1. Public Employee Performance Evaluation pursuant to Government Code Section 54957(b)(1) – City Administrator

G. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION - None

H. ADJOURNMENT
The meeting was adjourned at 8:10 p.m. Shonna Oneal City Clerk

EXETER CITY COUNCIL
FEBRUARY 2, 2019

1. **Call to Order Special Meeting**
   The Exeter City Council held a special meeting to conduct their annual workshop on February 2, 2019 at 8:35 a.m. at the Exeter Historic Museum located at 125 S B Street, Exeter. Mayor Waterman-Philpot called the meeting to order. Roll call showed Alves, Boyce, Petty, Sally and Waterman-Philpot present.
2. **Welcome** – Mayor Waterman-Philpot welcomed everyone to the workshop.
3. **Citizen Comments** – None
4. **Overall Background and Overview**
   City Administrator Adam Ennis provided a PowerPoint slide presentation highlighting the historical perspective, challenges, and 2018 Council Desires.
5. **2018 Accomplishments/Challenges and 2019 Goals**
   City Administrator Adam Ennis and City Clerk/Personnel Officer Shonna Oneal provided a PowerPoint slide presentation highlighting the Administrative Office accomplishments for 2018 and the goals for 2019. Finance Director Chris Tavarez provided a PowerPoint slide presentation highlighting the Finance and Recreation Department accomplishments for 2018 and the goals for 2019. Public Works Director Daymon Qualls provided a PowerPoint slide presentation highlighting the Public Works Department accomplishments for 2018 and the goals for 2019. Police Chief John Hall provided a PowerPoint slide presentation highlighting the Police Department accomplishments for 2018 and the goals for 2019. Following discussion, Council took a brief recess at 10:25 a.m. and returned at 10:35 a.m.
6. **Developing the City Vision and Mission Statement**
   City Administrator Adam Ennis provided a presentation for Council's review and consideration regarding developing the vision and Mission for the City of Exeter. Mr. Ennis reviewed the community survey responses and led Council in a discussion regarding their vision for the community. Council discussed the results of the survey and long-term planning for the vision of the City.
7. **Council Desires**
   City Administrator Adam Ennis led a discussion with the Council regarding Long Term Vision Goals for the City. Mr. Ennis advised that staff will develop draft vision and mission statements for Council's consideration at a future meeting.
8. **Adjournment**
   The meeting was adjourned at 12:00 p.m.

Shonna Oneal City Clerk

H3

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
1/17/2019 16:52:05 Payments for Publication GL335R-V08.08 PAGE

Approved on 1/17/2019 for Payments Through 1/17/2019

Vendor Name	Description	Amount
AFLAC	DEC AFLAC PREMIUMS	2,448.76
AMERICAN BUSINESS MACHINES	1/13 TO 2/12/19 BASE RAT	187.48
AT&T	DEC LIVESCAN	410.58
BEN-E-LECT INC.	FEB CLAIMS	8,047.07
BURTON'S FIRE INC.	REPAIR KIT/USV07-4-4SPB	619.58
C.L.E.A.	JAN 2019 LT DISABILITY	98.00
CALIFORNIA BUSINESS MACHINES	1/6/19-2/5/19 TA4002I	121.25
CALIFORNIA CHAMBER OF COMMERCE	CA 2019 LABOR LAW POSTER	226.18
CALIFORNIA INDUSTRIAL RUBBER	3"C ALUMINUM HOSE COUPLE	89.70
CARD MEMBER SERVICES	CCI HOTEL-CHIEF CONFEREN	7,168.04
CENTRAL CAL WATERWORKS, INC	JAN 2019 WWTP	6,233.33
CNG MECHANICAL	RESET COMPRESSORS	624.59
COLLINS & SCHOETTLER	DEC 2018 PLANNING	1,640.00
COPWARE, INC	PO LEGAL SOURCEBOOK/CODE	615.00
CRAIGS AUTO PARTS	CORE DEPOSIT/BAT ACID	1,776.70
CSJVRMA	WORKERS COMP RETRO ADJUS	187,903.00
CULLIGAN	DEC PD WATER SERVICE	105.50
DASH MEDICAL GLOVES, INC.	NITRILE EXAM GLOVES	82.87
DELTA LIQUID ENERGY, ARRO AUTO	12/7/18 ALDRIDGE PROPANE	417.97
DEPT OF JUSTICE	DEC FINGERPRINTS	535.00
ELBERTS DISTRIBUTING INC	FUEL INDUCTION KIT/FORMU	239.91
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-52	1,222.00
ELLIE ZUIDERVELD	12/5/18 IBARRA, MASON	292.00
EMD NETWORKING SERVICES, INC.	ADOBE ACROBAT-IBARRA	2,717.52
EXETER IRRIGATION & SUPPLY	3" SCH40 PVC PIPE SW	93.20
EXETER MERCANTILE CO.	3/8 HYDRAULIC HOSE-SWEEP	619.76
EXETER MOTORS, INC.	VALVE ASY/ELEMENT A-E10	231.61
EXETER UNIFIED SCHOOL DISTRICT	CUSTODIAL FEES-VOLLEYBAL	320.00
EXETER VETERINARY HOSPITAL	EXAM/EUTHANASIA	215.40
FASTENAL COMPANY	3/8-3/4 TENSIONERFLAT	405.68
FOOTHILLS SUN-GAZETTE	1/9/19 PN-CDBG APPLICATI	395.00
FRESNO OXYGEN	14" 66T MILD STEEL BLADE	279.76
FRONTIER CALIFORNIA INC.	5714/1-4 TO 2/3/19	83.41
GLOBAL WATER MANAGEMENT, LLC	DEC METER SERVICE	2,694.40
GOPHER GETTER	DEC GOPHER SERVICE	450.00
HAAKER EQUIP CO	BEARING	86.19
HALL/ JOHN	MEALS-POLICE CHIEF RETRE	110.00
INTERSTATE BATTERIES,DBA	C65-XHD BATTERY	288.51
JACK GRIGGS INC	DEC 2018 GAS	5,285.06
KAWEAH PUMP, INC.	SERVICED MOTOR-WELL #11	1,461.03
KENT M. KAWAGOE, PH.D.	PRE-EMPLOYMENT-TRENT	300.00
KIMBALL-MIDWEST	WHEEL/PAINT/CABLE TIE	468.70
LEAF CAPITAL FUNDING LLC	KYOCERA TA2552CI	103.93
MCCORMICK KABOT JENNER & LEW	DEC LEGAL SERVICES	2,020.75
MCCROMETER INC	REPAIR AT WELL #12	688.11
MCMASTER-CARR SUPPLY COMPANY	FEP TUBING FOR CHEMICALS	316.28
MID VALLEY DISPOSAL, LLC	DEC MID VALLEY	73,372.10
MILLER & NARAHARA O.D.'S	12/3/18 CARTER, AMY	9.04

Approved on 1/17/2019 for Payments Through 1/17/2019

Vendor Name	Description	Amount
MOORE TWINING ASSOCIATES, INC	TOTAL NITROGEN/BOD (10DA	1,070.00
PACIFIC CREST EQUINE	MISSED EXAM FEE-KING	51.50
QUALLS/DAYMON	12/20/18 REIMB-ABEER DDS	1,400.00
RAMS	AUDIT/CONSULTING-JUNE 18	2,500.00
SCHNEIDER/ JANET	PAYOFF OVERAGE-540 W MAP	90.00
SCORE AMERICAN SOCCER, INC.	JERSEY/SHORTS/SOCKS-SOCC	4,414.63
SELF-HELP ENTERPRISES	WHITE, A-LOAN 14018	65,578.50
SEQUOIA DOOR, INC.	INSTALL NEW DOOR-HALLWAY	493.95
SHRED-IT US JV LLC	JAN SHREDDING AT PD	106.61
SIMMONS TIRE SERVICE	TITAN CONTRACTOR II R4	783.17
SOUTHERN CALIFORNIA EDISON	9109A/12-10 TO 1/9/19	4,877.08
SOUTHERN CALIFORNIA GAS CO.	7144/12-1 TO 1/1/19	279.81
STANDARD INSURANCE CO.	JAN 2019 LIFE INSURANCE	2,083.97
STEWART LASER DESIGNS	NAME PLATE-ALVES	12.93
T.E.Z. PLUMBING	REPAIRED DOG FOUNTAIN	155.00
TELSTAR INSTRUMENTS INC	VEHICLE/TOOLS-INFLUENT P	603.25
TRANSUNION RISK & ALTERNATIVE	DEC PERSON SEARCH	25.00
TULARE COUNTY	NOTICE OF CORRECTIONS	2,808.28
TULARE COUNTY INFO TECHNOLOGY	RESET DATA RADIO-WTR TOW	320.00
TULARE COUNTY SHERIFF'S DEPT	OCT-DEC 2018 DISPATCH	19,789.75
TULARE REGIONAL MEDICAL CENTER	DEC 2018 LAB FEES	177.00
UNIVAR USA, INC.	WELL #6 SOD HYPO	757.87
US BANK N.A.	DEC CUSTODY CHARGES	97.75
USA BLUEBOOK	BLUE-WHITE TUBE ASSEMBLY	211.22
VALLEY CLEANING & RESTORATION	MOLD INSPECTION-FIRE DEP	1,000.00
VALLEY EXPETEC	DEC SERVICE AGREEMENT	6,888.79
VALLEY GREEN LANDSCAPE	DEC CITY PARK MAINTENANC	9,076.00
VERIZON WIRELESS	11/29/18-12/28/18	1,282.82
WILLITTS EQUIPMENT CO., INC.	INSTALLED NEW PUMP-WWTP	228.88

** Final Totals... 441,283.71

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
1/31/2019 12:44:34 Payments for Publication GL335R-V08.08 PAGE

Approved on 1/31/2019 for Payments Through 1/31/2019

Vendor Name	Description	Amount
AETNA HEALTH OF CALIFORNIA INC	FEB PREMIUMS	25,820.66
BASIC	JAN COBRA ADMIN FEE	30.00
BIRCH	3346/1-18 TO 2/17/19	166.28
BUZZ KILL PEST CONTROL	PEST CONTROL @ PD	163.00
CALIFORNIA BUSINESS MACHINES	1/22/19-2/21/19 TA2552CI	54.07
CALIFORNIA GANG TASK FORCE	CLASS-KNOX	50.00
CALIFORNIA INDUSTRIAL RUBBER	1/8" 2102 C.I SHEET CUT	161.62
DARREN L. RICH	11/8/18 CARRETERO, ANDRU	81.00
DIVISION OF STATE ARCHITECT	OCT-DEC $4 DSA FEE 2018	133.50
DURKEE/ MARK	MEALS-PERISHABLE SKILLS	45.00
ELBERTS DISTRIBUTING INC	CF5 FUEL TREATMENT	149.61
EMD NETWORKING SERVICES, INC.	SLOW SOFTWARE-FIN MGMT	363.40
EPIC PRINT AND PROMO, INC.	BANNERS-BASEBALL/SOFTBAL	68.36
EWING IRRIGATION PRODUCTS INC	IRRITROL ELECTRIC VALVE	216.09
EXETER CHAMBER OF COMMERCE	CC 18/19 QTR 2 CONTRIBUT	100.00
FASTENAL COMPANY	GLOVES/TOWEL	476.94
FRANCHISE TAX BOARD	RE-INSTALL CONTROLLER	89.25
FRONTIER CALIFORNIA INC.	7122/1-16 TO 2/15/19	727.09
GABE'S CARPET CLEANING	CARPET CLEANING-CITY COU	367.00
GIEFER/ MICHAEL	MEALS-FIELD TRAINING OFF	45.00
INGRAM DIGITAL ELECTRONICS CO.	RE-INSTALL CONTROLLER	267.75
INTERSTATE BATTERIES,DBA	2 C65-XHD BATTERIES	288.51
JORGENSON & CO	FIRE EXT ANNUAL MAINTENA	302.65
KAWEAH PUMP, INC.	DRAINED MOTOR OIL-WELL 9	2,157.33
KIMBALL-MIDWEST	DISC/BLADE/TORCH/TERMINA	687.82
KNOX/ MARK	MEALS-FIELD TRAINING OFF	75.00
LEAF CAPITAL FUNDING LLC	TA2552CI/DOCUMENT FEES	281.13
MCMASTER-CARR SUPPLY COMPANY	AIR FILTER ROLL 5FTX26"	40.03
MILLER & NARAHARA O.D.'S	10/23/18 CARTER, AMY	31.10
MOONLIGHT MAINTENANCE	JAN RESTROOMS CLEANING	3,342.00
NICK SAMPIETRO DDS INC	1/14/19 KNOX, MARK	200.00
OFFICE DEPOT	INK/TONER/ENVELOPE	285.47
ONEAL/ SHONNA	MILEAGE-CSJVRMA RETREAT	189.58
ROMAN CATHOLIC BISHOP	1/11/19 ARROYO DONATION	36.00
SALINAS/ ALEX	MEALS-GANG TASK FORCE	30.00
SOUTHERN CALIFORNIA EDISON	9398B/12-24 TO 1/24/19	23,341.38
STANDARD INSURANCE CO.	FEB 2019 LIFE INSURANCE	2,192.30
SWRCB	7/1-6/30/19 WTR FEE CONN	14,043.00
TAVAREZ/ CHRIS	MEALS-CSMFO CONFERENCE	417.76
TOP DOG TRAINING CENTER	MAINTENANCE TRAINING	2,160.00
TOWN & COUNTRY CAR WASH	DEC CAR WASH	10.00
TU CO REGISTRAR OF VOTERS	GENERAL ELECTION-DIST A	1,870.68
TU CO TREASURER-TAX COLLECTOR	2018 TAXES/PETERSON, J	1,056.26
TULARE COUNTY	NOV PRINT-DELIQ/WTR	57.24
USA BLUEBOOK	24 GPD 100 PSI FLEXFLO	1,249.89
VALLEY CLEANING & RESTORATION	WTR DAMAGE RESTORATION-F	3,660.30
VALLEY EXPETEC	JAN MONTHLY AGREEMENT	4,479.49
VALLEY UNIFORM CENTER	CLASS A PANT/SHIRT-CULLU	900.53

** Final Totals... 92,961.07

Approved on 2/14/2019 for Payments Through 2/14/2019

Vendor Name	Description	Amount
A-1 AUTO ELECTRIC	REPLACED FUEL PUMP	785.72
AFLAC	JAN AFLAC PREMIUMS	2,860.74
AMERICAN BUSINESS MACHINES	2/13 TO 3/12/19 BASE RAT	5.12
AMERIPRIDE SERVICES, INC.	1/8/19 UNIFORM SERVICE	772.95
ARROYO/ MARIE	REIMB-LOEFFLER DDS	99.00
AT&T	JAN LIVESCAN	410.20
BAUMAN/ LAURA	UB DEPOSIT REFUND	28.36
BEN-E-LECT INC.	MAR CLAIMS	11,103.44
CALIFORNIA ALLSTAR TREE	BL #4277 PAYMENT REFUND	64.00
CALIFORNIA BUSINESS MACHINES	2/6/19-3/5/19 TA4002I	120.37
CARD MEMBER SERVICES	DOG WASTE BAGS-MUTT MITT	766.81
CCP INDUSTRIES INC.	BREATHABLE BARRIER COVER	102.19
CENTRAL CAL WATERWORKS, INC	FEB 2019 WWTP	6,233.33
CHARTER COMMUNICATIONS	MEDIA SERVICE SPECTRUMTV	82.36
CITY OF EXETER	12/18-1/18/19 ASSESSMENT	564.28
COLLINS & SCHOETTLER	JAN 2019 PLANNING	2,000.00
CRAIGS AUTO PARTS	5GAL BUCKET GREASE-WWTP	1,709.27
CULLIGAN	JAN PD WATER SERVICE	168.00
DELTA LIQUID ENERGY, ARRO AUTO	1/29/19 ALDRIDGE PROPANE	276.95
DEPT OF JUSTICE	JAN FINGERPRINTS	408.00
DEPT OF TRANSPORTATION	OCT-DEC 2018 SIGNAL/LIGH	157.25
ELITE CORPORATE MEDICAL SERV	MEDICAL CLINIC FEE-52	1,222.00
EMD NETWORKING SERVICES, INC.	JAN 2019 VOIP	2,181.97
EMPLOYMENT DEVELOPMENT DEPT	OCT-DEC 2018	1,605.00
ENNIS/ ADAM	COUNCIL DOORS-EXETER MER	20.85
EXETER CHAMBER OF COMMERCE	SPONSOR-ANNUAL BANQUET	100.00
EXETER IRRIGATION & SUPPLY	1.5" SCH40 PVC PIPE, SW	256.11
EXETER MERCANTILE CO.	MICRO CHAIN/SAW CHAIN	558.15
EXETER MOTORS, INC.	E07-ROTOR ASY/BRAKE KIT	1,702.74
EXETER VETERANS	BASKETBALL PHOTOS	100.00
FERGUSON ENTERPRISES INC	LF 2 RED PRES BFP W/BV	5,169.54
FP MAILING SOLUTIONS	2/8-5/7/19 POSTAGE METER	109.91
FRANK A OLSEN COMPANY	BACKFLOW REPAIR	923.50
FRESNO OXYGEN	14" 66T MILD STEEL BLADE	346.06
FRONTIER CALIFORNIA INC.	5714/2-4 TO 3/3/19	83.41
GHD INC	VISALIA RD IMPROVEMENT	5,247.50
GLOBAL WATER MANAGEMENT, LLC	JAN METER SERVICE	2,696.80
GOPHER GETTER	JAN GOPHER SERVICE	450.00
GOVERNMENT REVENUE SOLUTIONS	STARS SALES TAX-3RD QTR	578.07
GUTIERREZ/ LAURA LEE	UB DEPOSIT REFUND	81.19
GUZMAN/ JOSEPHINE	UB DEPOSIT REFUND	90.84
HERR PEDERSEN & BERGLUND, LLP	NOV PERSONNEL MATTERS	1,876.75
JACK ELAM PAINTING & WALLCOVER	INTERIOR PAINTING-CC	800.00
JACK GRIGGS INC	JAN 2019 GAS	5,768.86
KAWEAH LIFT INC	OIL/AIR FILTER/OIL FILTE	237.16
KAWEAH PUMP, INC.	LIFT PUMP REPAIR-STORM D	12,854.38
KIMBALL-MIDWEST	CUTTER/PAINT/TOWEL/TERMI	955.37
KRC SAFETY CO INC.	NO TRESPASSING SIGN-14	1,253.57

Approved on 2/14/2019 for Payments Through 2/14/2019

Vendor Name	Description	Amount
LARGE/ BRITTANY	UB DEPOSIT REFUND	97.40
LEAF CAPITAL FUNDING LLC	KYOCERA TA2552CI-PW	103.93
LEAGUE OF CA CITIES	2019 MEMBERSHIP DUES-SJV	137.68
MCCORMICK KABOT JENNER & LEW	JAN LEGAL SERVICES	7,124.20
MID VALLEY DISPOSAL, LLC	JAN MID VALLEY	74,509.87
MIDTOWN SPORTS, INC.	SHIRTS-BASKETBALL	2,118.14
MORRIS LEVIN & SON	AQUACLAD CATALYST PINT	166.42
OFFICE DEPOT	TONER/THERMAL POUCH	227.83
ONEAL/ SHONNA	MEAL-CSJVRMA RETREAT	15.00
PHILLIPS/ DIANA AND WENDY	REFUSE OVERPYMT REFUND	261.76
PROFORCE	FRONT & BACK PANEL SET	710.35
QUAD KNOPF ENGINEERING	180276 EXETER WTR MASTER	16,484.38
QUEZADA/ GLORIA LOZA	UB DEPOSIT REFUND	117.52
RESER/ KAYLA	UB DEPOSIT REFUND	20.23
REYES/ MARIA	UB DEPOSIT REFUND	77.26
RIVERA/ KATRINA	UB DEPOSIT REFUND	16.93
SELF-HELP ENTERPRISES	JAN LOAN PORTFOLIO-190	1,787.50
SEQUOIA APPAREL, INC	PORT AUTHORITY JACKETS	1,565.61
SHRED-IT US JV LLC	FEB SHREDDING AT PD	105.69
SIGNAL COMMUNICATION SYSTEMS	SPEAKERPHONE/DIALERS	876.46
SOUTHERN CALIFORNIA EDISON	9109A/1-9 TO 2/8/19	5,531.09
SOUTHERN CALIFORNIA GAS CO.	0891/12-27 TO 1/28/19	1,702.53
STANTON SCHULER, DDS, INC.	1/24/19 ALDRIDGE, GARY	366.00
SUBURBAN PIPE & STEEL	STREET SWEEPER 1 1/2X120	40.80
TF TIRE AND SERVICE	02 F350-FRONT ROTORS	2,944.25
THATCHER/ JASON	UB DEPOSIT REFUND	44.62
THOMAS STEWART LEWIS	1/23/19 YARBER, JAMES	1,494.00
TRANSUNION RISK & ALTERNATIVE	JAN PERSON SEARCH	50.00
TULARE COUNTY JAIL	#E11,12,13,14 GRAPHICS	1,508.50
TULARE REGIONAL MEDICAL CENTER	JAN 2019 LAB FEES	1,136.00
UNITED RENTALS	BLADE-RAMIREZ	91.59
US BANK N.A.	JAN CUSTODY CHARGES	57.75
USA BLUEBOOK	KOPKIT (K3VTC1)	254.57
VALLEY EXPETEC	LENOVO THINK PADS	2,409.30
VALLEY GREEN LANDSCAPE	JAN CITY PARK MAINTENANC	9,076.00
VARGAS/ ELIZABETH AND GLIDARDO	UB DEPOSIT REFUND	5.93
VAST NETWORKS	FEB 2019 UTILITY SYSTEM	1,000.00
VERIZON WIRELESS	12/29/18-1/28/19	1,284.12
VOLLMER EXCAVATION, L.P.	TRANSFER BASE ROCK	447.16
WARREN & BAERG MANUFACTURING	REPAIR FILTER SCREEN	3,633.00
4CREEKS, INC	BELMONT BIKE PATH PHASE1	5,008.49

** Final Totals... 220,597.93

H4

PERIOD 2 DATING 1/07/2019- 1/20/2019 CHECK DATE 1/25/2019
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
43207	63.69	CA STATE DISBURSEMENT UN	2	1	VENDOR CHECK
43208	46.17	BOYCE/TERESA	108	1	
43209	27.70	GERDES/GORDON	107	1	
43210	46.17	PETTY/JEREMY	106	1	
43211	1,701.16	PHELPS/KEVIN M	429	1	
43212	66.50	DAVIDSON/KAYTEE	567	1	
43213	202.37	ENGLAND/QUINCEY	566	1	
43214	99.73	GARVER/ELIJAH MORGAN	507	1	
43215	332.17	KANE/SAMANTHA	550	1	

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
2,521.97	*EMPLOYEE CHECKS	8
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
2,585.66	**TOTAL NEGOTIABLE CHECKS	9

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
2,585.66	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 2 DATING 1/07/2019- 1/20/2019 CHECK DATE 1/25/2019
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
46410	252.00	CLOCEA	4	1	VENDOR STUB ONLY
46411	351.00	EXETER POLICE OFFICER AS	3	1	VENDOR STUB ONLY
46412	203.97	EXETER POLICE OFFICER AS	3A	1	VENDOR STUB ONLY
46413	4,450.75	ENNIS/ADAM	206	1	STUB ONLY
46414	2,250.53	ONEAL/SHONNA N	203	1	STUB ONLY
46415	412.69	ALDRIDGE/SHAWNA	305	1	STUB ONLY
46416	1,188.01	HERNANDEZ/XOCHITL	306	1	STUB ONLY
46417	1,375.16	IBARRA/MARLENE	302	1	STUB ONLY
46418	3,319.17	TAVAREZ/CHRISTOPHER	309	1	STUB ONLY
46419	1,397.96	SEE/EEKHONG	304	1	STUB ONLY
46420	61.42	CANALES/MICHAEL W	430	1	STUB ONLY
46421	1,105.14	CARRETERO/VANESSA	402	1	STUB ONLY
46422	1,629.08	CORREA/GABRIEL JR	436	1	STUB ONLY
46423	2,058.62	DURKEE/MARK	404	1	STUB ONLY
46424	1,429.74	ECHEVARRIA/TYLER J	443	1	STUB ONLY
46425	2,497.58	FERNANDEZ/CESAR	434	1	STUB ONLY
46426	1,924.66	FRICK/JOCELYNN LEANN	433	1	STUB ONLY
46427	2,398.18	GIEFER/MICHAEL DAVID	438	1	STUB ONLY
46428	1,628.17	GUZMAN/TIMOTHY CHARLES	410	1	STUB ONLY
46429	3,195.42	HALL/JOHN T	406	1	STUB ONLY
46430	2,556.89	INGLEHART/BRETT A	411	1	STUB ONLY
46431	1,806.99	KNOX/MARK	442	1	STUB ONLY
46432	1,293.52	MACLEAN/JANET L	413	1	STUB ONLY
46433	1,551.37	SALINAS/ALEXANDER	419	1	STUB ONLY
46434	1,887.67	WALKER/PAUL	425	1	STUB ONLY
46435	2,387.10	YARBER/ISABEL	422	1	STUB ONLY
46436	779.22	ALDRIDGE/GARY	618	1	STUB ONLY
46437	1,414.20	ARROYO/MARIE	623	1	STUB ONLY
46438	1,991.94	ESPINOLA/DANIEL M	602	1	STUB ONLY
46439	1,387.97	HUGGINS/KYLE AARON	621	1	STUB ONLY
46440	2,801.76	QUALLS/DAYMON	607	1	STUB ONLY
46441	1,136.14	RABOIN/CHRISTOPHER	627	1	STUB ONLY
46442	1,627.54	RAMIREZ/JUAN	608	1	STUB ONLY
46443	193.68	WENDT/EDDIE	626	1	STUB ONLY
46444	506.60	WHITTENBURG/ALLEN	612	1	STUB ONLY
46445	1,225.96	CARTER/AMY JO	502	1	STUB ONLY
46446	973.02	WACHTER/LINDA S	517	1	STUB ONLY
46447	1,099.85	MILLAN/MARCUS	622	1	STUB ONLY
46448	1,124.01	MILLER/JAMES	624	1	STUB ONLY
46449	752.19	MIRWALD/PHILIP	625	1	STUB ONLY
46450	781.22	QUIROZ/PATRICK P	512	1	STUB ONLY
46451	1,531.61	HAYES/CURTIS W	437	1	STUB ONLY

PERIOD 1 DATING 1/21/2019- 2/03/2019 CHECK DATE 2/08/2019
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
43216	63.69	CA STATE DISBURSEMENT UN	2	1	VENDOR CHECK
43217	1,972.60	PHELPS/KEVIN M	429	1	
43218	69.26	DAVIDSON/KAYTEE	567	1	
43219	110.82	ENGLAND/QUINCEY	566	1	
43220	241.91	GARVER/ELIJAH MORGAN	507	1	
43221	232.73	KANE/SAMANTHA	550	1	

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
2,627.32	*EMPLOYEE CHECKS	5
63.69	*VENDOR CHECKS	1
0.00	*BANK CHECKS	0
2,691.01	**TOTAL NEGOTIABLE CHECKS	6
OTHER CHECKS		
0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
2,691.01	**TOTAL FOR CHECK FORM	
NON-NEGOTIABLE CHECKS		
0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

PERIOD 1 DATING 1/21/2019- 2/03/2019 CHECK DATE 2/08/2019
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ	
46452	252.00	CLOCEA	4	1	VENDOR STUB ONLY
46453	351.00	EXETER POLICE OFFICER AS	3	1	VENDOR STUB ONLY
46454	203.97	EXETER POLICE OFFICER AS	3A	1	VENDOR STUB ONLY
46455	4,450.75	ENNIS/ADAM	206	1	STUB ONLY
46456	2,250.53	ONEAL/SHONNA N	203	1	STUB ONLY
46457	1,250.51	HERNANDEZ/XOCHITL	306	1	STUB ONLY
46458	1,375.16	IBARRA/MARLENE	302	1	STUB ONLY
46459	3,313.92	TAVAREZ/CHRISTOPHER	309	1	STUB ONLY
46460	1,439.67	SEE/EEKHONG	304	1	STUB ONLY
46461	236.88	CANALES/MICHAEL W	430	1	STUB ONLY
46462	1,099.89	CARRETERO/VANESSA	402	1	STUB ONLY
46463	1,887.23	CORREA/GABRIEL JR	436	1	STUB ONLY
46464	2,333.39	DURKEE/MARK	404	1	STUB ONLY
46465	1,429.74	ECHEVARRIA/TYLER J	443	1	STUB ONLY
46466	2,444.51	FERNANDEZ/CESAR	434	1	STUB ONLY
46467	2,095.71	FRICK/JOCELYNN LEANN	433	1	STUB ONLY
46468	2,183.58	GIEFER/MICHAEL DAVID	438	1	STUB ONLY
46469	1,638.66	GUZMAN/TIMOTHY CHARLES	410	1	STUB ONLY
46470	3,195.42	HALL/JOHN T	406	1	STUB ONLY
46471	3,223.62	INGLEHART/BRETT A	411	1	STUB ONLY
46472	1,868.40	KNOX/MARK	442	1	STUB ONLY
46473	1,293.52	MACLEAN/JANET L	413	1	STUB ONLY
46474	2,211.57	SALINAS/ALEXANDER	419	1	STUB ONLY
46475	2,017.86	WALKER/PAUL	425	1	STUB ONLY
46476	2,387.10	YARBER/ISABEL	422	1	STUB ONLY
46477	1,020.94	ALDRIDGE/GARY	618	1	STUB ONLY
46478	1,408.95	ARROYO/MARIE	623	1	STUB ONLY
46479	1,986.69	ESPINOLA/DANIEL M	602	1	STUB ONLY
46480	1,395.10	HUGGINS/KYLE AARON	621	1	STUB ONLY
46481	2,801.76	QUALLS/DAYMON	607	1	STUB ONLY
46482	1,136.14	RABOIN/CHRISTOPHER	627	1	STUB ONLY
46483	1,592.98	RAMIREZ/JUAN	608	1	STUB ONLY
46484	651.44	WENDT/EDDIE	626	1	STUB ONLY
46485	506.60	WHITTENBURG/ALLEN	612	1	STUB ONLY
46486	1,225.96	CARTER/AMY JO	502	1	STUB ONLY
46487	35.25	WACHTER/LINDA S	517	1	STUB ONLY
46488	1,175.88	MILLAN/MARCUS	622	1	STUB ONLY
46489	889.20	MILLER/JAMES	624	1	STUB ONLY
46490	762.95	MIRWALD/PHILIP	625	1	STUB ONLY
46491	1,164.14	QUIROZ/PATRICK P	512	1	STUB ONLY
46492	1,679.93	HAYES/CURTIS W	437	1	STUB ONLY

PERIOD 1 DATING 1/21/2019- 2/03/2019 CHECK DATE 2/08/2019
DIRECT DEPOSIT IS TURNED OFF

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
43222	246.12	ALDRIDGE/SHAWNA	305	1

TOTALS FOR CHECK FORM: CHEK

NEGOTIABLE CHECKS		COUNTS
246.12	*EMPLOYEE CHECKS	1
0.00	*VENDOR CHECKS	0
0.00	*BANK CHECKS	0
246.12	**TOTAL NEGOTIABLE CHECKS	1

OTHER CHECKS

0.00	*MANUAL CHECKS	0
0.00	*CANCELLED CHECKS	0
246.12	**TOTAL FOR CHECK FORM	

NON-NEGOTIABLE CHECKS

0.00	*DIRECT DEPOSIT STUBS	0
0.00	*VENDOR DIR DEP STUBS	0

H5

CITY OF EXETER

PO BOX 237 - 137 N F STREET, EXETER 93221
Phone 592-3710 - Fax 592-3556

Treasurer's Report December 2018

Beginning Balance as of December 1, 2018			$ 484,023.15
Deposits			
	#1368	$ 22,630.51	
	#1369	$ 96,030.45	
	#1370	$ 168,892.95	
	#1371	$ 74,452.58	
	Direct Deposit #1372	$ 1,295,839.08	
TOTAL DEPOSITS			$ 1,657,845.57
Withdrawals	City Checks Processed	$ 372,795.96	
	Payroll EFT	$ 150,952.74	
	Payroll Checks	$ 6,633.07	
	CalPERS Retirement costs	$ 80,580.87	
	P/R Taxes	$ 27,198.21	
	Def Comp	$ 2,651.54	
	FSA Disbursements	$ 936.37	
	Bank Charges/Misc	$ 174.90	
	Chargebacks	$ 222.90	
	State DU	$ 713.98	
	Wire Transfer	$ 1,000,000.00	
	Postage Upload	$ 1,000.00	
	Cardmember Service	$ 3,786.08	
TOTAL WITHDRAWALS			$ 1,647,646.62
		Ending Bank Balance as of December 31, 2018	$ 494,222.10
		Undeposited cash on hand #1373	$ 9,018.02
Bank of the Sierra ending balance			$ 503,240.12
Outstanding Checks			
	General	$ 28,658.27	
	Payroll	$ 512.52	
			$ 29,170.79
		Adjusted Bank Balance as of December 31, 2018	$ 474,069.33
Investments			
	US Savings	$ 63,428.06	
	CD's	$ 2,716,000.00	
	Government Agency Bond	$ 246,375.00	
	Local Agency Investment Fund	$ 2,994,601.92	
	Charles Schwab	$ 0.23	
			$ 6,020,405.21
Total City Funds 12/31/18			$ 6,494,474.54
		Ratio of Invested Funds/Available Funds	93%

City of Exeter
Treasurer's Report
Investments as of 12/31/2018

Rate	Maturity Date	Description	Purchase Date	Principal Value	
Certificates of Deposit					
2.00%	5/23/2019	GE CAPITAL RETAIL BANK #QZF7	May-14	$ 247,000	
2.05%	7/31/2019	AMERICAN EXPRESS #CAM2	Jul-14	$ 247,000	
1.90%	10/24/2019	GE CAPITAL BANK #T5F8	Oct-14	$ 247,000	
2.10%	11/19/2019	CAPITAL ONE BANK #0QX1	Nov-14	$ 247,000	
2.20%	12/10/2019	GOLDMAN SACHS #JEH0	Dec-14	$ 247,000	
2.10%	1/14/2020	CIT BANK #DAD4	Jan-15	$ 245,000	
1.35%	6/10/2020	MB FINANCIAL BANK #CRZ1	Jun-16	$ 248,000	
1.75%	10/29/2021	COMENITY CAPITAL #A5X5	Oct-16	$ 249,000	
1.75%	11/2/2021	DISCOVER BANK #2M39	Nov-16	$ 247,000	
2.40%	11/15/2022	CAPITAL ONE #RKE0	Nov-17	$ 247,000	
3.00%	8/9/2021	ALLY BANK #GEE9	Aug-18	$ 245,000	
					$ 2,716,000
2.05% Average					
Money Market Funds					
1.99% Demand		Local Agency Investment Fund	Various	$ 2,994,602	
Demand		US Savings	Various	$ 63,428	
Demand		Charles Scwab	Various	$ 0.23	
					$ 3,058,030
Government Securities					
1.88%		Federal Home Loan Bank		246,375	
					$ 246,375
			Total Investments		$ 6,020,405

By - Xochitl/C. Tavarez

City of Exeter
Agenda Item Transmittal

Meeting Date: February 26, 2019

Agenda Item Number:	**H6**

Wording for Agenda: Authorize the sole source procurement of "Stop Sticks" and associated training materials from Stop Stick LTD, in the amount of $10,449.90 and appropriate $5,351 in the Police Department Fund (104.421.035) from the sale of surplus vehicles.

Submitting Department: Police
Contact Name: Chief Hall
Phone Number: 592-3103 ext. 2001
Email: jhall@exeterpd.com

For action by:
_X_ City Council

Regular Session:
_X_ Consent Calendar
___ Regular Item
___ Public Hearing

Review:

City Administrator (Initials Required)

Department Recommendation:
That City Council authorize sole source purchase of 20 sets of "Stop Sticks" and associated training materials from Stop Stick LTD, in the amount of $10,449.90 and appropriate $5,351in the Police Department Fund (104.421.035) from the sale of surplus vehicles.

Summary/Background:
A primary function of the Exeter Police Department is to provide public safety services for the City of Exeter and its residents. Included in these duties are the apprehension of criminals under circumstances where they are actively attempting to avoid arrest, and/or flee the area. These efforts may occasionally result in a vehicle pursuit. Vehicle pursuits may occur within the city due to both, law enforcement efforts by the Exeter Police Department as well as law enforcement efforts of other law enforcement agencies. Pursuits may originate within the city or originate outside the city but travel into our jurisdiction.

Due to the significant risk created by vehicle pursuits, the Exeter Police Department attempts to avoid them whenever possible. Unfortunately, despite the department's best efforts they do still occur as ultimately it is the suspect who makes the final determination if they are going to flee or surrender into custody.

As we look for ways to end pursuits safely, one method we must look at is the use of "spike strips." Spike strips are devices which can be stretched across the width of a roadway, and thus require a vehicle to drive across the strip. These strips have numerous hollow tubes, or spikes, affixed in such a manner so that when a vehicle drives across them, the spikes embed themselves in the tires and allow air to escape, thus deflating the tire. With the tires flattened the pursuing vehicle is typically unable to maintain high speeds and thus the pursuit is generally ended in a more controlled manner, thus reducing the danger posed to the community.

Currently, the Exeter Police Department does not have in its inventory any such devices that may be used to help end a pursuit.

In researching the various vendors of spike strips, there are two primary styles that are identified. The first is a set that is carried in a hard plastic container, and when needed, is removed from the container and then "thrown" across the roadway. The device then expands in an accordion-like manner to stretch across the roadway. Once it is no longer needed, the device is pulled from the roadway, manually collapsed, and returned to its container. Manufacturers of these devices require that users put on gloves before using the device and keep gloves on during the deployment and subsequent removal of the deice. The gloves recommended are heavy duty, leather gloves to protect the user from the sharpened tubes, or spikes, which are exposed during use of the device. Once used, the operator must replace the used spikes by hand while wearing gloves and using specialized tools. During this time the operator is exposed to the sharp edges of numerous spikes and the risk for injury is ever-present.

The second style of spike strips is an all self-contained triangular plastic tube in which the spikes are contained. When needed, a series of these triangular tubes are tossed or pulled across the roadway, and once no longer needed they are pulled quickly out of the roadway. The plastic tubes remain intact and the majority, if not all, the spikes remain covered even after use. Operators do not need to put on gloves before deployment and even after use, the wearing of gloves may not be necessary. Rather than replace the individual spikes, this style has the entire tube replaced by the manufacturer, who will provide a replacement tube at no cost. This latter style is much faster to put into and take out of operation, and furthermore it is safer for the operator.

This latter style of spike strips is currently made only by Stop Stick, Ltd. Their product is in use by numerous law enforcement agencies throughout the country.

In reviewing the styles of spike strips and identifying which will best suit the public safety needs of the community as well as the needs of the Department, the spike strips made by Stop Stick, is the only style which will meet the needs and specifications desired by the Department.

Purchase of twenty sets of the spike strips, along with a dedicated training set, from Stop Stick, Ltd. would cost $10,499.90. This purchase would allow for the placement of a set of spike strips in each police vehicle that is currently considered a primary use vehicle, as well as a set of spike strips in vehicles used by our Reserve Police Officers.

Recently surplus vehicles, which had been purchased through grant funds dedicated toward traffic safety, were auctioned. Proceeds from this auction totaled $5,351.25 and could be applied towards the purchase of the spike strips. The remaining $5,148.65 is currently available in the Police Department's Safety Equipment account.

Fiscal Impact: Funds for this purchase are currently available. Furthermore, having options available to safely stop fleeing vehicles can reap untold positive fiscal benefits in the future.

Prior Council/Board Actions: None

Attachments: Copy of the quote from Stop Stick, Ltd.

Recommended motion to be made by Council/Board: I move to authorize the sole source purchase of 20 sets of "Stop Sticks" and associated training materials from Stop Stick, LTD., in the amount of $10,449.90 and appropriate $5,351 in account (104.421.035) from the sale of surplus vehicles.

STOP STICK

Quotation

Quote Number	2019-4255
Terms	Net 30 Days
Date	01/16/2019
Sales Person	Joey Himmelstein
Valid Until	02/15/2019
Shipping	Fedex
Contract Number	
Cooperative	

Ship To

John Hall
Exeter Police Department [CA]
100 North "C" Street
Exeter, CA 93221
United States
559-592-3103
jhall@exeterpd.com

Bill To

John Hall
Exeter Police Department [CA]
100 North "C" Street
Exeter, CA 93221
United States
559-592-3103
jhall@exeterpd.com

#	Qty.	Product	Item Code	Unit Price	Ext. Price
1	20	9' Stop Stick Kit w/Storage Bag-Red	S3700K	$ 465.00	$ 9,300.00
2	1	9' Stop Stick Training Kit-w/Storage Bag	S9004K	$ 260.00	$ 260.00
3	1	CA SALES TAX 7.75%		$ 740.90	$ 740.90

Quotation Totals

Currency:	US Dollar
Subtotal:	$ 10,300.90
Shipping Provider:	Fedex
Shipping and Handling:	$ 199.00
Total:	$ 10,499.90

Quotation Accepted By

Quote Number 2019-4255

P.O. Number

Tax Exempt #

Print Name ____________________

Title ____________________

Signature ____________________

Date ____________________

Unless otherwise stated, sales are U.S. Dollars, EXW Harrison, OH. Payment Net 30 Days from ship date.

City of Exeter
Agenda Item Transmittal

Meeting Date: February 26, 2019

Agenda Item Number:	**H7**

Wording for Agenda: Award a police vehicle purchase in the amount of approximately $37,587.64 and authorize the City Administrator to execute an agreement with Giant Chevrolet (Visalia, CA), piggybacking the Department of General Services California Multiple Award Schedules (CMAS) competitively bid agreements.

Submitting Department: Police
Contact Name: Chief Hall
Phone Number: 592-3103 ext. 2001
Email: jhall@exeterpd.com

For action by:
_X_ City Council

Regular Session:
_X_ Consent Calendar
___ Regular Item
___ Public Hearing

Review:

City Administrator (Initials Required)
ab

Department Recommendation:
That Council award and authorize the City Administrator to enter into an agreement(s) for the purchase of a new police vehicle for $37,587.64 with Giant Chevrolet of Visalia.

Summary/Background:
At the July 10, 2018 City Council meeting, Council awarded, and authorized the City Administrator to enter into an agreement with Monarch Ford for, the purchase of six new police vehicles. This authorization also included acquiring low interest financing for this purchase and the use of funds from the sale of surplus vehicles and an insurance payment on a vehicle lost to fire to pay down the loan.

In the FY 2018/2019 budget cycle, the Police Department had identified six vehicles for replacement. Four of these vehicles were marked patrol vehicles and two were unmarked administrative vehicles. All of the vehicles scheduled for replacement had reached or exceeded their expected lifespan for service as an emergency vehicle. The vehicles ranged between 8 – 16 years old with between approximately 100,000 to 200,000 miles. One of the vehicles being replaced had recently been destroyed by fire.

In an attempt to maintain consistency with the police fleet, the replacement vehicles were intended to be Ford Explorers or Expeditions. Pricing for these vehicles was identified through the CMAS. To keep as much business as possible going through local businesses, City Staff met with representatives from Monarch Ford to discuss their ability to meet CMAS prices. Monarch Ford staff readily agreed to meet the CMAS pricing for the vehicles and thus an agreement was reached to purchase the vehicles locally.

The vehicles were ordered soon after the July 10, 2018 Council meeting. Over the course of the proceeding several months, five of the six vehicles were delivered before the end of 2018. The sixth vehicle, a Ford Expedition, still has not been received and the delivery date has been continuously pushed further and further back by Monarch Ford with no explanation as to why the delay has occurred. With more than seven months having elapsed since the order was placed, and with numerous delivery dates set by Monarch Ford having passed since the order was made, City Staff no longer has confidence as to when the sixth vehicle will be delivered. Thus, the order for the sixth vehicle with Monarch Ford has been canceled.

City Staff researched other vendors who could provide a vehicle similar in design and function, which would meet the needs of the Department. Giant Chevrolet of Visalia has been identified as a nearby vendor who could meet these needs. Giant Chevrolet is able to meet CMAS pricing and currently is the vehicle provider for other law enforcement agencies such as the Woodlake Police Department. Staff has met with representatives from Giant Chevrolet and obtained pricing for a Chevrolet Tahoe which is similar in design and function as the Ford Expedition. They have provided an estimated delivery date of 4 – 6 weeks from the time of order, and an estimated purchase price of $37,587.64, which is significantly less than the $54,588.34 price of the Ford Expedition.

Fiscal Impact: Recently the City received a check in the amount of $46,730.35 from our insurance provider to cover the replacement of a police vehicle lost in a fire. In addition, several surplus vehicles have been sold. Council previously authorized this money to be used towards the purchase of replacement police vehicles. With these available funds, the Chevrolet Tahoe can be purchased and equipped with no need for financing. Any remaining funds will then be directed towards the purchase and financing of the other five police vehicles.

Prior Council/Board Actions: On July 10, 2018 City Council authorized the financing and purchasing of six police vehicles this fiscal year.

Attachments: Copy of the quote provided by Giant Chevrolet.

Recommended motion to be made by Council/Board: I move to award the purchase of a police vehicle in the amount of $37,587.64 and authorize the City Administrator to execute an agreement with Giant Chevrolet, Visalia, CA piggybacking the State Department of General Services CMAS competitively bid agreements.

GIANT

CHEVROLET • CADILLAC

CITY OF EXETER

2019 Chevrolet TAHOE 2WD PPV PACKAGE

SALES PRICE		$ 34821.00
DOC FEE		$55.00
TIRE FEE		$8.75
SALES TAX	7.75%	$2702.89
TOTAL		$37587.64

TIM PUTNAM
Fleet MGR

1001 S. Ben Maddox Way • Visalia, California 93292 • Post Office Box 2576 • Visalia, California 93279
www.giantautomotive.com • www.giant559customs.com
(559) 733-1100 or (800) 955-4080

City of Exeter
Agenda Item Transmittal

Meeting Date: February 26, 2019

For action by:
_X_ City Council
Regular Session:
_X_Consent Calendar
___ Regular Item
___ Public Hearing
Review:
City Administrator (Initials Required)

Agenda Item Number:	**H8**

Wording for Agenda: Approve appropriation of $12,854.38 into Sewer expenditure account 107.441.074.00 for FY 18/19 and acknowledge the work performed by Kaweah Pump Company to perform emergency repairs on the Vine Street storm drain pump station.

Submitting Department: Public Works
Contact Name: Daymon Qualls
Phone Number: 592-3318
Email: dqualls@exetercityhall.com

Department Recommendation:
Staff recommends that Council approve the appropriation and acknowledge the repair work as presented.

Summary/Background:
After a malfunction of the Vine Street storm drain pump station on December 13, 2018, public works crews determined that the #1 pump had failed and could not be re-started. With only one operating pump left in the lift station, and being in potential storm season, it was critical to get the failed pump back in operation to provide the necessary backup for the lift station.

Due to the urgency of this situation, Kaweah Pump Company was contacted to evaluate the pump and make the necessary repairs. Their evaluation concluded that the pump was inoperable and needed to be pulled. The pump, which is located approximately 30' below ground level, was pulled and subsequently re-built. Because of its age, the pump motor also required the installation of new bearings. A section of the storm pipe was also replaced.

Because this was not an anticipated expenditure, an appropriation for the emergency repairs is necessary for the 2018/2019 fiscal year.

Fiscal Impact: Due to required capital improvement projects early in 2018, the sewer fund ended with a negative $140k fund balance at the end of the 2017/2018 fiscal year. However, with current expenses the fund annually has a net positive fund growth which should result in a positive fund balance by the 2019/2020 fiscal year. In addition, a review of enterprise rates is currently being conducted to determine if rates require adjustment in the near future.

Prior Council/Board Actions: None

Attachments: None

Recommended motion to be made by Council/Board: I move to approve the appropriation of $12,854.38 into Sewer expenditure account 107.441.074.001 for fiscal year 2018/2019, and acknowledge the work performed by Kaweah Pump Company to perform emergency repairs to the Vine Street storm drain pump station.

H9

MEMO

Date: February 19, 2019 **Project No.:** E180008/01

To: Adam Ennis, City Administrator
Honorable Mayor and City Council Members

From: Lisa M. Wallis-Dutra, City Engineer

Subject: Project Updates

cc: Daymon Qualls, City of Exeter
Shonna Oneal, City of Exeter
Ron Wathen, QK

ACTIVE ITEMS:

Visalia Road Improvements (E150079): The is a Measure R project to widen Visalia Road from the west city limits to Orange Avenue. Improvements include median, sidewalk, street lighting, and traffic signal upgrades.

- *QK completed their review of the 95% plans submitted by Omni-Means and returned comments on March 28, 2017.*
- *On April 17, 2017, Omni-Means submitted exhibits of areas that do not meet ADA-compliance along Visalia Road for the City's review and comment. QK reviewed and provided comments to Omni-Means on May 9, 2017.*
- *Revised exhibits were submitted again on May 26, 2017 and more on June 15, 2017.*
- *QK's review has been put on hold until funding concerns are resolved. The project is now estimated to be approximately twice the original allocation.*
- *QK and City staff met with TCAG on October 3, 2017 to discuss project funding and provided an update to Council on October 24, 2017. Council approved discussing the option of segmenting the project with TCAG for funding.*
- *QK finalized funding estimates to complete the project and met with City and TCAG staff on February 27, 2018 to discuss the funding shortfall and possible solution. QK then contacted Omni-Means and requested estimates from them to separate the project into two phases.*
- *The first phase of the project is from west of Belmont Road (including the bus stop) to Orange Avenue. Additional Highway Infrastructure Program funding was approved for this phase of the project at the August 20, 2018 TCAG Board meeting. Use of this funding 'federalizes' the project. The NEPA document will need to be revalidated, a right of way certificate will be required, and funding will need to be programmed in the FTIP.*
- *The design consultant provided a revised scope of work and fee to complete the project with the new requirements. After negotiations with the consultant and TCAG, the City Council approved the contract amendment for $337,087 on November 27, 2018.*
- ***QK and City staff met with the design engineers on February 12, 2019 to review the current status of the project.***
- ***QK waiting for the revised PS&E submittal for review.***

901 East Main Street • P.O. Box 3699 • Visalia, California 93278 • Tel (559) 733-0440 • Fax (559) 733-7821
www.qkinc.com

Rocky Hill Drive Multi-Modal Concept Alternatives (E150086): This is a Measure R project to complete a Concept Alternatives Report for Rocky Hill Drive from Kaweah Drive (current State Route 65) to the approximate future alignment of State Route 65.

- *Concept alternatives were presented to Council at the September 22, 2015 City Council Meeting for discussion. Concept alternatives were presented again at the May 10, 2016 City Council Meeting. Staff received direction from Council on two alternatives to pursue further.*
- *Project has been on hold; however, it needs to begin again. QK and City staff need to coordinate discussions with business owners on Rocky Hill Drive, as well as on 1st, 2nd, and 3rd Streets.*
- *QK and City staff met on February 15, 2018 with TCAG, the County, and consultants for a kick-off meeting regarding the County portion of Rocky Hill Drive east of Spruce.*
- *QK has completed conceptual layouts and will work with the City to contact the businesses along Rocky Hill Drive.*
- *QK was contacted by the County's consultant requesting conceptual layouts of the City's section of Rocky Hill Drive to coordinate with what the County plans on Rocky Hill Drive east of Spruce. QK provided this information on October 22, 2018.*
- ***QK and the City to confer on the next steps to contacting stakeholders.***

Belmont Bike Path Phase 1 (E150113): This is a CMAQ-funded project to construct a Class I Bike Path along the west side of Belmont Road just south of Visalia Road to Chestnut Avenue. The existing irrigation ditch will be piped and the bike path constructed on top.

- *Construction began in January 2019. The City hired 4 Creeks to complete Construction Management for the project. QK to assist only as requested by the City.*
- ***No change.***

Yarber Tentative Parcel Map (TPM) (170163):

- *QK attended the Site Plan Review meeting to review the TPM with the applicant and City staff on May 18, 2017. Engineering comments were provided in a memorandum and marked on the TPM and submitted to the City Planner on May 19, 2017 for incorporation into comments provided to the applicant.*
- *Improvement plans were submitted to QK by the applicant's engineer. Plans were forwarded to the City Planner for review. Both City Planner and City Engineer review comments were returned on June 18, 2018.*
- *QK met with the applicant's engineer on September 19, 2018 to discuss the improvements required for the development. Additional information has been provided to the City Administrator for review and direction. Further discussions with the developer and the City have occurred.*
- ***Parcel Map was submitted to QK for review on January 30, 2019. QK is currently reviewing and should have comments returned by February 20, 2019.***

Highway Safety Improvement Program (HSIP) CM Services (170214): This project is to complete pedestrian safety improvements along State Route 65 and around the high school.

- *Bid opening was held on January 17, 2017. Bid and contract award to JTZ Inc. (Todd Company) in the amount of $312,696.24 was approved at the March 14, 2017 City Council meeting.*
- *Construction contracts have been executed.*
- *City Council approved hiring QK as the Construction Management firm for the project. Contract and task order were provided to QK for execution on June 15, 2017.*

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- *QK held a pre-construction meeting with the Contractor and Public Works Director on July 12, 2017.*
- *QK submitted an encroachment permit extension to Caltrans which was approved through November 15, 2017.*
- *Construction is approximately 95% complete. Signing and striping remained and was delayed due to roadway conditions and weather. QK received notice that Caltrans will be overlaying and restriping SR 65.*
- *Caltrans has agreed to complete the remaining striping on SR 65. QK is currently coordinating the striping off SR 65 with the Contractor.*
- *Contractor is working to replace their signing and striping subcontractor who has declined to complete the work. The subcontractor was a DBE; therefore, another DBE must be used, or a good faith effort made to find a DBE. QK is working with the Contractor to find a replacement for the signing and striping subcontractor acceptable to Caltrans.*
- *QK has discussed next steps with the City Administrator to force the Contractor to complete the work required. Specific requirements and deadlines were provided to the Contractor but were not initially met.*
- ***Contractor responded and the City has accepted their subcontractor substitution. QK is awaiting their revised pricing for traffic control for the slurry seal.***
- ***Due to weather constraints, construction is delayed; however, QK is anticipating the Contractor finishing the final signing and striping work items during the High School's spring break.***

LeFever Grove (170282):

- *Met with P&P, the developer's engineer for the subdivision project. P&P requested information about the existing irrigation ditch. QK contacted CPDC and determined one customer is still served by the existing ditch. The irrigation ditch would have to be piped to continue the service.*
- *P&P submitted improvement plans to QK for review on February 15, 2018. QK also distributed to the City Planner and the Public Works Director for review.*
- *The first plan check of the improvement plans was completed the week of March 5, 2018. QK met with the design engineer on March 14, 2018 to review plan check comments.*
- *QK again met with the applicant and design engineer on April 11, 2018 regarding the roadway alignment and conditions of approval. QK met with City staff on April 12, 2018 to discuss the applicant's concerns.*
- *The applicant's engineer contacted QK on June 18, 2018 to review drainage requirements.*
- *QK received improvement plans for review on August 14, 2018. Plans were forwarded to the City Planner and the Public Works Director for comment. As requested, QK met with City staff on September 11, 2018 to review the development and the improvements plans. The City Planner had no comments.*
- *The applicant's engineer requested a meeting with the City Engineer and Planner to discuss the alignment of Elberta Road. The City Engineer met with them on October 10, 2018. Further direction was provided to them.*
- *Applicant's engineer sent revised exhibits to QK on November 9, 2018 for review and comment. QK responded on November 16, 2018 and is awaiting further submittals.*
- *Applicant's engineer resubmitted revised exhibits to QK on January 2, 2019. The Elberta Road alignment exhibit was approved on January 16, 2019.*
- ***QK waiting for submittal of improvement plans for review.***
- ***No change.***

406 & 410 S. F Street (170332):

- *QK attended a site plan review meeting with the applicant and the City Planner on November 2, 2017. QK provided initial engineering requirements/comments to the City Planner on November 8, 2017 for incorporation into comments provided to the applicant.*
- *Improvement plans were submitted for review on January 5, 2018. QK reviewed and returned comments on January 29, 2018.*
- *Improvements plans were resubmitted for review; however, previous comments had not been incorporated. The applicant picked up the plans on March 6, 2018.*
- *Improvement plans were resubmitted, and final approval was provided on May 3, 2018.*
- *The applicant must obtain an encroachment permit for construction within the public right of way before proceeding.*
- ***No change.***

Palm Street (170366):

- *QK submitted scope and fee on September 22, 2017 to complete the required design work for the reconstruction of Palm Street and received authorization on December 11, 2017.*
- *QK received the soils report on January 12, 2018.*
- *QK has completed the topographic survey, 50% Project Design Report (PDR), and conceptual design plans. The PDR and conceptual plans were reviewed with and approved by the Director of Public Works on February 2, 2018.*
- *QK submitted 60% improvement plans to the City for review on March 27, 2018.*
- *QK completed 90% plans, specifications, and cost estimates and met with the Public Works Director on April 20, 2018 to review the project. It was agreed that the project should be revised to a full reconstruction.*
- *On June 18, 2018, QK completed additional topographic survey needed for the revised scope of work approved by the City. QK continuing with project design.*
- *The Caltrans overlay project near Palm Street has been completed. QK completed the additional field survey on August 14, 2018 needed for the SR 65/Palm Street intersection to update the information after completion of the Caltrans project.*
- *QK completed the Final Design Report and 100% PS&E and submitted to the City and the geotechnical engineer for review on November 16, 2018. The geotechnical engineer reviewed the plans and specifications in comparison to their initial study and took no exception.*
- ***QK to prepare the Caltrans Encroachment Permit application once the City has reviewed the 100% PS&E. QK waiting on City's review comments.***
- ***City put the project on hold to research alternative funding opportunities and requested a proposal from QK to complete the project assuming the use of federal funds. QK anticipates submitting the proposal on February 20, 2019.***

Brent Baker Site Plan Review (170367):

- *QK attended a site plan review meeting with the applicant and the City Planner on December 21, 2017. QK provided initial engineering requirements/comments to the City Planner on December 22, 2017 for incorporation into comments provided to the applicant.*
- *QK is awaiting submittal of improvement plans for further review.*
- ***No change.***

Water Service Line Replacement Project (180072):

- *QK was contracted on February 15, 2018 to complete the construction documents, bidding, and construction management of a water service line replacement project in various neighborhoods throughout the City.*
- *QK begun design and a working draft of the contract documents and plans were provided to Public Works on March 2, 2018. Project plans and bid documents were finalized.*
- *The project advertised for construction bidding on March 14, 2018. Bid opening was held on March 30, 2018.*
- *City Council approved awarding the construction contract to the low bidder, RTC Construction, in the amount of $315,526.00, at the April 10, 2018 City Council meeting.*
- *QK sent the Notice of Award and contracts to the Contractor for execution. Contracts were returned and fully executed by the City on May 14, 2018.*
- *A pre-construction meeting was held on May 24, 2018. Notice to Proceed was issued for June 7, 2018. The project has a 60-calendar day time limit from Notice to Proceed.*
- *Contractor began noticing residents on June 20, 2018 for start of construction.*
- *Contractor determined at start of construction that the underground infrastructure was not the material as anticipated. QK worked with City staff to determine various options based upon existing conditions.*
- *The Contractor has completed all connections with new service lines. He has completed a portion of the trench resurfacing. The City is investigating other possible alternative methods for the remaining areas.*
- ***QK issued a punch list and reviewed with the Contractor and the City. The Contractor is currently working on the punch list items to complete the project.***
- ***No change.***

444 N. F Street SPR (180126):

- *QK received site plans for review on March 14, 2018. QK attended a site plan review meeting with the applicant and the City Planner on March 15, 2018. QK provided initial engineering requirements/comments to the City Planner on March 15, 2018 for incorporation into comments provided to the applicant.*
- *Project applicant submitted improvement plans for the first review on April 6, 2018. Review comments were returned on April 10, 2018.*
- *Project applicant resubmitted improvements plans on April 17, 2018. The City Engineer reviewed and approved the plans on April 18, 2018.*
- *The applicant must obtain an encroachment permit for construction within the public right of way before proceeding. Applicant has opened business without the required improvements.*
- ***No change.***

F Street Tashjian Warehouse (180163):

- *QK received site plans for review on March 30, 2018. QK attended the site plan review meeting on April 12, 2018 and discussed the engineering comments with the applicant. Changes to the site plan are needed prior to further engineering review.*
- *QK is awaiting submittal of improvement plans for further review.*
- ***No change.***

Water Master Plan Update (180276):

- *A work authorization for QK to complete the Water Master Plan was fully executed on June 28, 2018.*

- *A project kick-off meeting was held with City staff on July 24, 2018.*
- *On August 2, 2018, QK conducted a field visit and meeting with Dan Espinola to review existing well site conditions and pressure readings.*
- *The City and QK had a progress meeting held on October 11, 2018 to review the status of the project. Progress report, existing water system maps, land use data, remaining needed data, and the GIS were reviewed.*
- *Technical Memorandum No. 1 describing the design criteria and standards to be used was submitted to the City for review on October 19, 2018.*
- *Workshop No. 1 was held with the City on November 20, 2018. An updated progress report, as well as updated maps, land use data, equivalent dwelling units (EDU), and other information was provided to the City and discussed at the workshop.*
- *QK requested and received additional information on fire flow test and ISO rating, as well as EDU information from the City.*
- *Workshop No. 2 was held with the City on January 22, 2019. An updated progress report and Technical Memorandum No. 2 were provided to the City. Water system demands, capacity, deficiencies, proposed improvements, and analysis of connection to Tooleville were discussed.*
- ***Technical Memorandum No. 3 was submitted to the City on February 7, 2019 describing capital improvements proposed for the water system and the anticipated costs.***
- ***QK anticipates submitting the Draft Water Master Plan within the next week.***

Clover House (180388):

- *QK attended the site plan review meeting on October 4, 2018. QK provided engineering comments to the City Planner on October 12, 2018 to provide to the applicant.*
- ***No change.***

BMT Properties - Brewery (180475):

- *QK attended the site plan review meeting on December 20, 2018. No engineering comments were required at this time.*
- ***No change.***

AT&T Cell Tower - Golf Course (180476):

- *QK attended the site plan review meeting on December 20, 2018. No engineering comments were required at this time.*
- ***No change.***

Development Review Process and Impact Fees:

- *QK met with the City Manager and Director of Public Works on October 18, 2016 to review and discuss the current development review process.*
- *QK is coordinating with the Director of Public Works and was directed by City Council at the November 22, 2016 City Council meeting to proceed with reviewing and reanalyzing the development impact fees.*
- *City to schedule meeting with staff, City Engineer, and City Planner to begin project.*
- *QK met with the City staff on July 12, 2018 and discussed the need for updating the impact fees.*
- ***No change.***

LMWD