

RESOLUTION 2018-35

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER DECLARING CANVASS OF RETURNS AND RESULT OF GENERAL MUNICIPAL ELECTIONS

WHEREAS, by proceedings heretofore duly had and taken, the General Municipal Election was held in the City of Exeter (hereinafter called the "City") on November 6, 2018; and

WHEREAS, the General Municipal Election was held on said date in accordance with law, and the votes thereat (including absentee voters) received, cast, and canvassed, and the returns thereof ascertained, determined and declared in all respects as required by law.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND DECLARED by the City Council of the City of Exeter, as follows:

1. The foregoing recitals are, and each of them is true and correct and this Council so determines.
2. The City Clerk of the City be and is hereby instructed to enter this resolution on the minutes of this Council as a statement of the result of said election.
3. The total number of ballots received and cast in the City (including absentee ballots) at said general municipal election for City Council District A was as follows:
Pursuant to Attachment "A".
4. The list of candidates nominated for the office hereinafter set forth to be filled at said General Municipal Election and the names of the candidates, and the number of votes received and cast in favor of each of the candidates in District A, was as follows:
Pursuant to Attachment "A".
5. That **Teresa Boyce**, received the highest number of votes cast for the office of Council Member (four year term) District A for which she was a candidate, and said person was thereby elected to said office for the term herein above set forth, and the City Clerk is hereby authorized to sign and deliver thereto a Certificate of Election and administer thereto the Oath prescribed in the Constitution of the State of California.

PASSED, ADOPTED AND APPROVED this 11th day of December 2018 by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

MAYOR

ATTEST:

CITY CLERK Shonna Oneal

Statement of Vote General Election



November 6, 2018

CERTIFIED STATEMENT OF THE VOTES
GENERAL ELECTION
NOVEMBER 6, 2018

STATE OF CALIFORNIA }
COUNTY OF TULARE } ss.

I, Michelle Baldwin, Registrar of Voters of Tulare County, do hereby certify, in accordance with the provisions of Section 15301 of the California Elections Code, that the within is a true and correct statement of the votes cast in Tulare County at the General Election held in said County on November 6, 2018 as determined by the official canvass of the returns of said election.

I hereby set my hand and official seal this 4th day of December 2018 in the County of Tulare.




Michelle Baldwin, Registrar of Voters

County of Tulare
State of California

**CERTIFICATION OF REGISTRAR OF VOTERS
OF THE RESULTS OF THE CANVASS
OF THE NOVEMBER 6, 2018
GENERAL ELECTION**

STATE OF CALIFORNIA }
COUNTY OF TULARE } ss.

I, Michelle Baldwin, Registrar of Voters of Tulare County, do hereby certify, in accordance with the provisions of Section 15300, et seq. of the California Elections Code, I did canvass the results of the votes cast in the General Election held in said County on November 6, 2018, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I further declare that the results of the one (1) percent manual tally contained no discrepancies between the machine count and the manual tally.

I hereby set my hand and official seal this 4th day of December 2018 in the County of Tulare.



Michelle Baldwin
Michelle Baldwin, Registrar of Voters

County of Tulare
State of California

**HELP AMERICA VOTE ACT OF 2002
CERTIFICATION OF ELECTIONS OFFICIAL**

STATE OF CALIFORNIA }
COUNTY OF TULARE } ss.

Pursuant to the statewide voter registration list requirements set forth in the Help America Vote Act of 2002 (HAVA) (Pub. L. No. 107-252 (2002) 116 Stat. 1666, 42 U.S.C. § 15483),

I, Michelle Baldwin, Registrar of Voters for the County of Tulare, State of California, hereby certify that I complied with all provisions of Chapter 2 of Division 7 of Title 2 of the California Code of Regulations for the Federal election held on the 6th day of November 2018, in the County of Tulare, State of California, and all elections consolidated therewith.

I hereby set my hand and official seal this 4th day of December 2018 in the County of Tulare.



Michelle Baldwin
Michelle Baldwin, Registrar of Voters

County of Tulare
State of California

City of Exeter Agenda Item Transmittal

Meeting Date: December 11, 2018

Agenda Item Number:

B5

Wording for Agenda: Reorganization of the City Council – Mayor and Mayor Pro Tem Selection.

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Shonna Oneal, City Clerk
Phone Number: 559-592-9244
Email: adam@exetercityhall.com
soneal@exetercityhall.com

For action by:

☒ City Council

Regular Session:

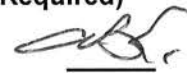
☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends following nominations the Council, by majority vote, select a representative for the Mayor and Mayor Pro Tem positions.

Summary/Background:

Pursuant to the City's Charter, Mayor and Mayor Pro Tem selection is provided by Ordinance. The City has not adopted an Ordinance outlining this process. Typically, regular reorganization occurs after each general municipal election (where council members are subject to election) and then at other times at the discretion of the Council (and conditions can be specified in procedures that can be adopted by Council). With nothing otherwise specified on the subject, Council reorganization should be considered after each municipal election (every two years). This is the process that Council has followed in the past with those selected serving a period of two years.

The Mayor is recognized as the official head of the City of Exeter for all ceremonial purposes, act as the Presiding Officer at meetings, perform such other duties consistent with the office as may be imposed by the City Council, and preserve strict order and decorum at all times. The Mayor signs ordinances, resolutions and other such items as agreements, contracts, etc., except where otherwise instructed or set forth by policy. In the absence of the Mayor, the Mayor Pro Tem shall perform the duties of the Mayor as outlined above.

At the time the Council adopts its procedures rules, City staff recommends Mayor and Mayor Pro Tem procedures be solidified.

Financial Impact: None.

Prior Council/Board Actions: None.

Attachments: None.

Recommended motion to be made by Council/Board: I move to appoint _____ to the position of Mayor. I move to appoint _____ to the position of Mayor Pro Tem.

City of Exeter Agenda Item Transmittal

Meeting Date: December 11, 2018

Agenda Item Number: B6

Wording for Agenda: Review and discussion to select and update City Council representation on outside Agency Boards and Committees.

Submitting Department: Administration
Contact Name: Shonna Oneal, City Clerk
Adam Ennis, City Administrator
Phone Number: 559-592-9244
Email: soneal@exetercityhall.com
adam@exetercityhall.com

For action by:

☒ City Council

Regular Session:

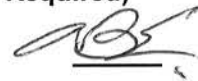
☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends the Council review and consider selection and updates to representation on the outside Agency Boards and Committees list.

Summary/Background:

Every two years following elections, or more often if necessary, the Council reviews and discusses City Council representation on various outside Agency Boards and Committees. A list of those outside Agency Boards and Committees are attached hereto. Specific information regarding meeting dates, times and locations are mentioned on the attachment. City staff will notify the Boards and Committees of changes, if any, in representation. The City Council representative will be added to the email distribution list of the applicable Boards and Committees to be notified of meetings and to receive agenda materials.

Financial Impact: None.

Prior Council/Board Actions: Previous appointments to outside Agency Boards and Committees.

Attachments: Outside Agency Boards and Committees list

Recommended motion to be made by Council/Board: I move to select the representatives for each Agency Board/Committee as discussed.

Exeter City Council



Assignments to Boards and Committees

(Revised December 2018)

Council of Cities (Third Wednesday at 3:00 p.m. in Visalia – every other month)

Primary Representative: Councilmember Jeremy Petty

Alternate Representative: Vacant

Staff Representative: Adam Ennis

Chamber of Commerce Liaison (Third Thursday of each month at 4:00 p.m. in Exeter)

Mayor Teresa Boyce

San Joaquin Valley Air Pollution Control District – Special Selection Committee (As needed in Fresno)

Primary Representative: Councilmember Jeremy Petty

Alternate Representative: Public Works Director Daymon Qualls

Tulare County Economic Development Corporation – Board of Directors (Fourth Thursday of each month at 7:30 a.m. in Exeter)

Primary Representative: Mayor Teresa Boyce

Alternate Representative: Vacant

Tulare County Association of Governments Board & Tulare County Transportation Agency (Third Monday of each month at 1:00 p.m. – Rotating locations within Tulare County)

Primary Representative: Vacant

Alternate Representative: Mayor Pro Tem Mary Waterman

Greater Kaweah Sustainable Groundwater Agency – Rural Communities Committee (Last Monday each month at 1:30 p.m. in Farmersville)

Primary Representative: Councilmember Barbara Sally

Alternate: Adam Ennis

City of Exeter Agenda Item Transmittal

Meeting Date: December 11, 2018

Agenda Item Number:

B7

Wording for Agenda: Discussion and direction for appointment or re-appointment of Janice Zigler and Pamela Whitmire to Planning Commission due to current terms of two positions expiring at the end of January of 2019

Submitting Department: Administration
Contact Name: Adam Ennis, City Administrator
Phone Number: (559) 592-4539
Email: adam@exetercityhall.com

Department Recommendation:

Staff recommends that Council discuss and provide staff direction for the appointment or re-appointment of Planning Commissioners due to current terms of two positions expiring at the end of January of 2019

Summary/Background:

At the end of January of 2019 two Planning Commissioners, Janice Zigler and Pamela Luiz Whitmire, have their current terms expiring. Both Mrs. Zigler and Ms. Whitmire have expressed a willingness to be re-appointed to the Planning Commissioner positions if it is the Council's desire. Alternatively, Council could choose to appoint other members of the community to the positions through individual selection or advertising and interviews.

Since the two terms expire at the end of January there is some time to re-appoint the existing members or appoint new members. However, if the Council chooses to advertise for either or both of the positions and interview the applicants to make a selection/s, the process should begin soon since there are only two regular Council meetings between now and the end of January to make the appointments. Re-appointment of the existing members or appointment of new members is done by the Mayor with approval of the Council.

Fiscal Impact: None

Prior Council/Board Actions: City Council has made the previous appointments to the Planning Commission.

Attachments: None

Recommended motion to be made by Council/Board: Provide staff direction for the appointment or re-appointment to fill the two Planning Commissioner positions with current commissioner terms expiring at the end of January 2019; or I move to appoint Janice Zigler and Pamela Whitmire to a new 4 year term on the Planning Commission.

For action by:

☒ City Council

Regular Session:

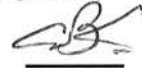
☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



City of Exeter Agenda Item Transmittal

Meeting Date: December 11, 2018

Agenda Item Number: C1

Wording for Agenda: 1) Approve and Authorize the Mayor and City Administrator to execute an Addendum to Chief of Police John Hall's employment contract providing for an annual uniform pay of \$100.00 paid with the first pay period of each fiscal year; 2) and for the classification of Lieutenant approve an annual uniform pay of \$100.00 paid with the first pay period of each fiscal year and convert educational/training incentive reimbursement program from the current flat sum to a base salary percentage of 1.25% for AA or Intermediate POST training certificate and an additional 1.25% of base salary for BA or Advanced Post Training certificate, with a maximum total educational/training incentive of 2.5%, effective November 25, 2018.

For action by:

☒ City Council

Regular Session:

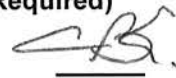
☐ Consent Calendar

☒ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Submitting Department: Administration

Contact Name: Adam Ennis, City Administrator
Shonna Oneal, Personnel Officer

Phone Number: 559-592-9244

Email: adam@exetercityhall.com
soneal@exetercityhall.com

Department Recommendation:

Staff recommends Council 1) Approve and Authorize the Mayor and City Administrator to execute an Addendum to Chief of Police John Hall's employment contract providing for an annual uniform pay of \$100.00 paid with the first pay period of each fiscal year; 2) and for the classification of Lieutenant approve an annual uniform pay of \$100.00 paid with the first pay period of each fiscal year and convert educational/training incentive reimbursement program from the current flat sum to a base salary percentage of 1.25% for AA or Intermediate POST training certificate and an additional 1.25% of base salary for BA or Advanced Post Training certificate, with a maximum total educational/training incentive of 2.5%, effective November 25, 2018.

Summary/Background:

The Council approved a new Memorandum of Understanding with the Exeter Police Officer Association (EPOA) on November 13, 2018, which included an annual uniform pay of \$100.00; converted educational/training incentive reimbursement program for A.A. or Intermediate POST Certificate from a current flat sum to 1.25% base salary increase per month and a B.A. or Advanced POST Certificate to an additional 1.25% of base salary, with a maximum of 2.5% in educational/training incentives. The educational and training levels receiving incentive reimbursement are above the minimum required for the officer positions. All officers are required to have their basic POST certificate to qualify for the positions, so no incentive is provided to meet this minimum position requirement.

Chief Hall and the Lieutenant classification do not receive uniform pay. It is recommended that the Chief and Lieutenant receive the same uniform pay as the EPOA group. In addition, the classification of Lieutenant receives certificate pay at the current flat monthly fee. To keep the compensation similar across the ranks, it is recommended that the Lieutenant classification also receive the conversion of certificate pay from \$50.00 or 100.00 per month to 1.25% of base salary for A.A. and Intermediate POST and additional 1.25% of based salary for BA or Advanced Post.

Chief Hall does not currently receive certificate pay and it is not recommended to be added to the Chief position. The Chief of Police position requires a degree with advanced experience at a minimum to hold the position and the pay rate already includes a higher rate of compensation based on this minimum requirement. Therefore, incentive pay is not recommended for Chief Hall.

Financial Impact: The total increase cost to the 2018-19 budget for the recommended increases is \$1,518.00 (\$200.00 annually for uniform pay and \$1,318.00 for the Lieutenant certificate pay conversion). These increased costs are not currently budgeted and will need to be absorbed as part of the 2018-19 budget. Staff believes there could be costs savings in budgeted line items to offset these increased costs due to position vacancies and other cost saving measures.

Prior Council/Board Actions:

- January 9, 2018 approval of Chief Hall's contract;
- June 26, 2018 approval of a new contract with Chief Hall, which included a 1% annual increase;
- June 26, 2018 approval of 1% salary increase for unrepresented employees including the Lieutenant classification;
- November 13, 2018 City Council approved a new Memorandum of Understanding (MOU) with the EPOA, which includes uniform pay and a certificate pay conversion; and
- November 27, 2018 – Approval of Resolution 2018-34 adopting the new salary schedule applicable to EPOA members.

Attachments: Addendum No. 1 to Police Chief Employment Agreement

Recommended motion to be made by Council/Board: I move to 1) Approve and Authorize the Mayor and City Administrator to execute an Addendum to Chief of Police John Hall's employment contract providing for an annual uniform pay of \$100.00 paid with the first pay period of each fiscal year; 2) and for the classification of Lieutenant approve an annual uniform pay of \$100.00 paid with the first pay period of each fiscal year and convert educational/training incentive reimbursement program from a flat sum to a percentage of 1.25% for AA or Intermediate POST training certificate and an additional 1.25% for BA or Advanced Post Training certificate, with a maximum incentive of 2.5%, effective November 25, 2018.

ADDENDUM NO. 1 TO POLICE CHIEF EMPLOYMENT AGREEMENT

This Addendum is to Police Chief Employment Agreement dated 26TH of June, 2018 between John Hall and the City of Exeter.

I. Background

- A. The City of Exeter and John Hall (the "Parties") entered into A contract (the "Contract") dated January 9, 2018, for the purpose of employment.
- B. A new contract was entered into on June 26, 2018 including a 1% increase;
- C. The Parties desire to amend the Contract on the terms and conditions set forth in this Addendum.
- D. This Addendum is the first amendment to the Contract dated June 26, 2018.
- E. References in this Addendum are to the Contract as previously amended.

IN CONSIDERATION OF the Parties agreeing to amend their obligations in the existing Contract, and other valuable consideration, hereby amend as follows:

1. **UNIFORM PAY:** John Hall will be entitled to an annual uniform contribution from the City of \$100.00, paid with the first pay period of each fiscal year.
2. **NO OTHER CHANGES:** Except as otherwise expressly provided in this Addendum, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

Executed on this **DAY OF DECEMBER, 2018** at Exeter, California.

CITY OF EXETER:

EMPLOYEE:

By: _____, Mayor

JOHN HALL

Adam Ennis, City Administrator

* * * * *



MEMO

Date: December 4, 2018

To: Adam Ennis, City Administrator
Honorable Mayor and City Council Members

From: Lisa M. Wallis-Dutra, City Engineer

Subject: Project Updates

cc: Daymon Qualls, City of Exeter
Shonna Oneal, City of Exeter
Ron Wathen and Tom McCurdy, QK

Project No.: E180008/01

ACTIVE ITEMS:

Visalia Road Improvements (E150079): This is a Measure R project to widen Visalia Road from the west city limits to Orange Avenue. Improvements include median, sidewalk, street lighting, and traffic signal upgrades.

- *QK completed their review of the 95% plans submitted by Omni-Means and returned comments on March 28, 2017.*
- *On April 17, 2017, Omni-Means submitted exhibits of areas that do not meet ADA-compliance along Visalia Road for the City's review and comment. QK reviewed and provided comments to Omni-Means on May 9, 2017.*
- *Revised exhibits were submitted again on May 26, 2017 and more on June 15, 2017.*
- *QK's review has been put on hold until funding concerns are resolved. The project is now estimated to be approximately twice the original allocation.*
- *QK and City staff met with TCAG on October 3, 2017 to discuss project funding and provided an update to Council on October 24, 2017. Council approved discussing the option of segmenting the project with TCAG for funding.*
- *QK finalized funding estimates to complete the project and met with City and TCAG staff on February 27, 2018 to discuss the funding shortfall and possible solution. QK then contacted Omni-Means and requested estimates from them to separate the project into two phases.*
- *The first phase of the project is from west of Belmont Road (including the bus stop) to Orange Avenue. Additional Highway Infrastructure Program funding was approved for this phase of the project at the August 20, 2018 TCAG Board meeting. Use of this funding 'federalizes' the project. The NEPA document will need to be revalidated, a right of way certificate will be required, and funding will need to be programmed in the FTIP.*
- *The design consultant provided a revised scope of work and fee to complete the project with the new requirements. After negotiations with the consultant and TCAG, the City Council approved the contract amendment for \$337,087 on November 27, 2018.*
- *QK waiting for revised PS&E submittal for review.*

Rocky Hill Drive Multi-Modal Concept Alternatives (E150086): This is a Measure R project to complete a Concept Alternatives Report for Rocky Hill Drive from Kaweah Drive (current State Route 65) to the approximate future alignment of State Route 65.

L:\Projects\2018\180008\ADMIN\Correspondence\Sent\Council Updates\20181204 Project Updates.docx



- Concept alternatives were presented to Council at the September 22, 2015 City Council Meeting for discussion. Concept alternatives were presented again at the May 10, 2016 City Council Meeting. Staff received direction from Council on two alternatives to pursue further.
- Project has been on hold; however, it needs to begin again. QK and City staff need to coordinate discussions with business owners on Rocky Hill Drive, as well as on 1st, 2nd, and 3rd Streets.
- QK and City staff met on February 15, 2018 with TCAG, the County, and consultants for a kick-off meeting regarding the County portion of Rocky Hill Drive east of Spruce.
- QK has completed conceptual layouts and will work with the City to contact the businesses along Rocky Hill Drive.
- QK was contacted by the County's consultant requesting conceptual layouts of the City's section of Rocky Hill Drive to coordinate with what the County plans on Rocky Hill Drive east of Spruce. QK provided this information on October 22, 2018.

Belmont Bike Path Phase 1 (E150113): This is a CMAQ-funded project to construct a Class I Bike Path along the west side of Belmont Road just south of Visalia Road to Chestnut Avenue. The existing irrigation ditch will be piped and the bike path constructed on top.

- Omni-Means submitted the request for construction authorization (E-76) to Caltrans on the July 28, 2017 deadline for funding obligation.
- The City was notified by Caltrans that although they did submit the project by the July 28, 2017 deadline, all funding had already been allocated.
- On October 10, 2017, Caltrans requested additional changes to the submittal for construction authorization. All revisions were made and documents resubmitted on October 11, 2017.
- Construction authorization was received from Caltrans on October 20, 2017.
- City Council authorized staff to bid the project. Bid opening was held on January 10, 2018. QK and City staff have reviewed the bids for completeness/responsiveness and determined the low bidder is Emmett's Excavation with a bid of \$1,279,083.35.
- City Council approved advertising for Request for Proposals for Construction Management services for the project at the April 10, 2018 City Council meeting.
- City Council awarded the construction contract to the low bidder, Emmett's Excavation at the April 10, 2018 City Council meeting.
- The pipe specified for the project is no longer manufactured. The Consolidated Peoples Ditch Company (CPDC) must approve a change in product. Their Board meeting for approval of the change in pipe is scheduled for April 19, 2018.
- QK has continued to contact the Ditch Company for a response on approval of the change in pipe but has not received a response. QK was able to reach CPDC on July 10, 2018. They have approved the pipe that has been specified. CPDC indicated they should be completed with watering and construction of the project could begin around August 5, 2018. Availability to work in the CPDC facility is between August 5, 2018 until approximately November 15, 2018.
- The City met with the Contractor and the Consolidated Peoples Ditch Company on August 22, 2018 to discuss the project schedule. The pipe material is not available until January 2, 2018. Construction contracts were executed, and the Contractor was placed on suspension until construction can begin when materials are received.
- The City requested proposals for a firm to complete Construction Management Services needed for the project. Proposals were due on August 16, 2018. Only one firm submitted. After further discussion with Caltrans, the City chose to advertise for proposals a second time. Proposals were due October 4, 2018.



- City Council approved 4Creeks Engineering to perform construction management services for the project at the October 23, 2018 City Council meeting.
- Construction to begin January 2, 2018. QK to assist only as requested by the City.

Yarber Tentative Parcel Map (TPM) (170163):

- QK attended the Site Plan Review meeting to review the TPM with the applicant and City staff on May 18, 2017. Engineering comments were provided in a memorandum and marked on the TPM and submitted to the City Planner on May 19, 2017 for incorporation into comments provided to the applicant.
- Improvement plans were submitted to QK by the applicant's engineer. Plans were forwarded to the City Planner for review. Both City Planner and City Engineer review comments were returned on June 18, 2018.
- QK met with the applicant's engineer on September 19, 2018 to discuss the improvements required for the development. Additional information has been provided to the City Administrator for review and direction. QK is waiting on further direction from the City.
- No change.

Highway Safety Improvement Program (HSIP) CM Services (170214): This project is to complete pedestrian safety improvements along State Route 65 and around the high school.

- Bid opening was held on January 17, 2017. Bid and contract award to JTZ Inc. (Todd Company) in the amount of \$312,696.24 was approved at the March 14, 2017 City Council meeting.
- Construction contracts have been executed.
- City Council approved hiring QK as the Construction Management firm for the project. Contract and task order were provided to QK for execution on June 15, 2017.
- QK held a pre-construction meeting with the Contractor and Public Works Director on July 12, 2017.
- QK submitted an encroachment permit extension to Caltrans which was approved through November 15, 2017.
- Construction is approximately 95% complete. Signing and striping remained and was delayed due to roadway conditions and weather. QK received notice that Caltrans will be overlaying and restriping SR 65.
- Caltrans has agreed to complete the remaining striping on SR 65. QK is currently coordinating the striping off SR 65 with the Contractor.
- Contractor is working to replace their signing and striping subcontractor who has declined to complete the work. The subcontractor was a DBE; therefore, another DBE must be used, or a good faith effort made to find a DBE. QK is working with the Contractor to find a replacement for the signing and striping subcontractor acceptable to Caltrans.
- QK has discussed next steps with the City Administrator to force the Contractor to complete the work required.
- No change.

LeFever Grove (170282):

- Met with P&P, the developer's engineer for the subdivision project. P&P requested information about the existing irrigation ditch. QK contacted CPDC and determined one customer is still served by the existing ditch. The irrigation ditch would have to be piped to continue the service.

**EXETER CITY COUNCIL
NOVEMBER 27, 2018**

7:00 p.m. REGULAR SESSION

The Exeter City Council met in regular session on November 27, 2018, at 7:00 p.m., in the Council Chambers of City Hall, located at 137 North F Street in Exeter. Mayor Boyce called the meeting to order. Following the pledge of allegiance, Pastor Jim Newman led the invocation. Roll call showed Sally, Petty, Waterman-Philpot and Boyce present and Gerdes absent.

PUBLIC COMMENTS

Mayor Boyce opened public comment portion of the meeting.

Mike Germaine addressed the Council regarding the drinking fountain at the Bark Park still being inoperable.

Receiving no further public comment, Mayor Boyce closed this portion of the meeting and proceeded with Scheduled Matters.

A- Special Presentations- None.

B. SCHEDULED MATTERS

- B-1 Public Hearing of the City's annual public accounting for development impact fees for Fiscal Year 2017-18 pursuant to State Law, Government Code Section 66006.** Finance Director Chris Tavarez provided a PowerPoint slide presentation for Council's review and consideration. Mayor Boyce opened the public hearing at 7:08 p.m., receiving no public comment, closed the public hearing at 7:08 p.m. Following discussion it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Petty and carried 4-0 (Council Member Gerdes absent) to receive and file the 2017-2018 Development Impact Fee Report as required by Government Code Section 66006.

AYES: Waterman-Philpot; Petty; Sally; and Boyce
ABSENT: Gerdes

- B-2 Public Hearing to consider Adoption of Resolution 2018-33 approving updates to the Guidelines for the Housing Rehabilitation Program and the Homebuyer Acquisition Only/Acquisition with Rehabilitation Program, and possible application for funding under this fiscal year (July 1 to June 30) State Community Development Block Grant (CDBG) and to solicit citizen input on possible competitive and supplemental activities to be included in the application; and authorize staff to begin an application for CDBG.** Finance Director Chris Tavarez provided a PowerPoint slide presentation for Council's review and consideration. City Administrator Adam Ennis provided additional information regarding the CDBG program. Mayor Boyce opened the public hearing at 7:21 p.m., receiving no public comment, closed the public hearing at 7:21 p.m. Following discussion it was moved by Council Member Sally, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Gerdes absent) to adopt Resolution 2018-33 as presented and authorize staff to work with Self-Help Enterprises to begin an application for CDBG at a cost of \$3,000 paid for with Housing funds or available CDBG admin.

AYES: Sally; Waterman-Philpot; Petty; and Boyce
ABSENT: Gerdes

- B-3 Authorize the City Administrator to execute Amendment No. 6, in an amount not to exceed \$337,087 to Agreement dated 01/26/2011 between GHD Inc (formerly Omni Means) and the City of Exeter for additional engineering services required to complete Phase 1 of the Visalia Road Improvement Project and appropriate \$337,087 in the Measure R Fund.** Public Works Director Daymon Qualls provided a report for Council's review and consideration. City Administrator Adam Ennis provided additional information regarding the overall funding and scope of the project. Following discussion it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Sally and carried 4-0 (Council Member Gerdes absent) to approve the item as presented.

AYES: Waterman-Philpot; Sally; Petty; and Boyce
ABSENT: Gerdes

EXETER CITY COUNCIL
PAGE 2, NOVEMBER 27, 2018

- B-4** Review four videos produced by CGI Communications to promote Exeter, select a fifth video, from a selection of three pre-produced videos, to promote participation in local non-profits and provide any feedback to CGI Communications for production of final videos. City Administrator Adam Ennis provided a report for Council's review and consideration and played four proposed videos produced by CGI Communications. Council provided feedback on the proposed videos and made suggestions on service clubs to contact to participate in the non-profit community video. Following discussion no formal action was requested or taken.

C. CITY COUNCIL REPORTS AND INITIATIVES-

Council Member Sally reported the GSA meeting was cancelled. Mayor Pro Tem Waterman-Philpot reported she attended the Mural Committee meeting. Mayor Boyce reported on events she has recently attended and the upcoming holiday events.

D. CITY MANAGER COMMENTS AND OTHER REPORTS-

City Administrator Adam Ennis reported on recent events he has attended and the upcoming holiday events. Mr. Ennis also advised an item would be coming forward in the future regarding the possibility of a Parks and Recreation Committee and to schedule the Council workshop in February.

E. CONSENT CALENDAR

It was moved by Council Member Sally seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Gerdes absent) to approve the Consent Calendar as presented.

1. Minutes, Meeting of November 13, 2018
2. Payment of the Bills
3. Payroll: November 2, 2018 and November 16, 2018
4. Authorize submission and the City Administrator to execute all necessary documents for a \$222,000 Sustainable Communities Grant Application to Caltrans for a City of Exeter Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan and appropriate awarded funding in the Transportation Fund if awarded.
5. Second reading and adoption of Ordinance 687 adding Chapter 2.10, Sections 2.10.010 to Title 2 of the Exeter Code of Ordinances (Municipal Code) Relating to the Formation of Enforceable Contracts Where the City is a party to the Contract.
6. Adopt Resolution 2018-34 establishing a revised Salary Schedule for Exeter Police Officers Association (EPOA) Employees.

8:23 p.m. Prior to going into Closed Session, Council took a brief recess.

F. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S) –

1. Liability Claims pursuant to Government Code Section 54956.95
 Claimant: Kristine Williford
 Agency claimed against: City of Exeter

G. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

8:46 p.m. Council returned to open session from closed session. City Attorney Julia Lew reported on a motion made by Council Member Sally, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Gerdes absent) to reject the claim submitted by Kristine Williford. No further action was requested or taken.

City Attorney Julia Lew gave second reading of Ordinance 687 adding Chapter 2.10, Sections 2.10.010 to Title 2 of the Exeter Code of Ordinances (Municipal Code) Relating to the Formation of Enforceable Contracts Where the City is a party to the Contract.

H. ADJOURNMENT

The meeting was adjourned at 8:46 p.m.

Shonna Oneal City Clerk

ACS/XEROX FINANCIAL SYSTEM CITY OF EXETER
 12/06/2018 16:04:25 Payments for Publication GL335R-V08.08 PAGE

Approved on 12/06/2018 for Payments Through 12/06/2018

Vendor Name	Description	Amount
A LA MODE	UB DEPOSIT REFUND	83.29
AFLAC	NOV AFLAC PREMIUMS	3,793.02
AMERIPRIDE SERVICES, INC.	11/27/18 UNIFORM SERVICE	567.87
B.S. & E. CO INC	REDI-MIX 6 SACK/TRAILER	168.91
BALDWIN HEATING & COOLING	REPLACED FILTER ON HEATE	122.54
BIRCH	3346/11-18 TO 12/17/18	168.99
C.L.E.A.	DEC 2018 LT DISABILITY	122.50
CALIFORNIA BUSINESS MACHINES	11/22-12/21/18 TA2552CI	60.05
CENTRAL CAL WATERWORKS, INC	DEC 2018 WWTP	6,233.33
CHARTER COMMUNICATIONS	MEDIA SERVICE-SPECTRUM	78.94
CLEMENTS/ ANGELA	UB DEPOSIT REFUND	11.71
COLLINS & SCHOETTLER	NOV 2018 PLANNING	1,060.00
CORREA/ GABRIEL	MEALS-CIT TRAINING	60.00
CORTEZ/ ELIZABETH	UB DEPOSIT REFUND	29.44
DAVID J SMITH, DDS, INC	9/12/18 ALDRIDGE, SHAWNA	174.00
DELTA LIQUID ENERGY, ARRO AUTO	11/5/18 MILLER PROPANE	553.15
DELTA VECTOR CONTRL	7/1/18-6/30/19 ASSESMEN	101.16
DOOLEY ENTERPRISES, INC.	40 S&W 180GR/380 AUTO 95	1,802.67
ELBERTS DISTRIBUTING INC	FUEL INDUCTION KIT	176.50
EMD NETWORKING SERVICES, INC.	NOV 2018 VOIP	3,378.21
ENNIS/ ADAM	REIMB FOR JAMES DDS	126.00
EXETER IRRIGATION & SUPPLY	BOLTED COUPLER FLANGE PA	313.92
FOOTHILLS SUN-GAZETTE	PUBLIC NOTICE-ORD #687	95.00
FRANCHISE TAX BOARD	NEW CONTROLLER-BELMT&VIS	296.50
FRESNO OXYGEN	STD LRG FOWS CYLS/B ACET	92.86
FRONTIER CALIFORNIA INC.	9920/11-19 TO 12/18/18	721.75
GARCIA/ SERGIO	UB DEPOSIT REFUND	124.29
GUTIERREZ/ STACY	UB DEPOSIT REFUND	4.23
HAAKER EQUIP CO	BROOM 60"/BROOM SET	1,004.29
HOWELL/ ROSE & JASON	UB DEPOSIT REFUND	89.02
INGRAM DIGITAL ELECTRONICS CO.	NEW CONTROLLER-BELMT&VIS	889.50
JACK GRIGGS INC	NOV 2018 GAS	5,124.03
KAWEAH PUMP, INC.	ADJUSTED TURBINE	250.00
KIMBALL-MIDWEST	CLEANER/COMM BUTT/TOWEL	777.63
KRC SAFETY CO INC.	BARRICADE AMBER LIGHT	305.21
LEAF CAPITAL FUNDING LLC	KYOCERA TA4002I-CH	123.30
MCMASTER-CARR SUPPLY COMPANY	EXPANSION PLUG W/T-HANDL	25.94
MILLER & NARAHARA O.D.'S	11/28/18 ONEAL, PARKER	108.00
MOONLIGHT MAINTENANCE	NOV RESTROOMS CLEANING	3,342.00
OFFICE DEPOT	COVER FOLDERS	454.83
OMNI-MEANS	PHASE 1-VISALIA RD WIDEN	2,282.50
ONEAL/ SHONNA	REIMB-NOTARY BOND	59.00
PACIFIC CREST EQUINE	RX:BRAVECTO/TRI-HEART-KI	272.95
PHELPS/ KEVIN	MEALS-PERISHABLE SKILLS	45.00
QUAD KNOPF ENGINEERING	180276 EXETER WTR MASTER	36,376.50
RAMS	AUDIT SERVICES-JUNE 2018	22,824.23
ROACH/ MICHAEL	UB DEPOSIT REFUND	43.46
ROMAN CATHOLIC BISHOP	11/2/18 ARROYO DONATION	54.00

Approved on 12/06/2018 for Payments Through 12/06/2018

Vendor Name	Description	Amount
SALINAS/ ALEX	MEALS-CIT TRAINING	60.00
SANDOVAL/ ELISHA N	UB DEPOSIT REFUND	70.32
SEQUOIA DOOR, INC.	REKEY/REPLACE LOCKS	195.46
SERVICEMASTER BY BENEVENTO	WATER LOSS-EMERG SER CAL	2,678.51
SILVER & WRIGHT LLP	SEP 408 SIERRA	3,492.28
SOUTHERN CALIFORNIA EDISON	9398B/10-23 TO 11/21/18	21,687.91
SOUTHERN CALIFORNIA GAS CO.	0891/10-25 TO 11/27/18	247.06
STANDARD INSURANCE CO.	DEC 2018 LIFE INSURANCE	2,183.37
SWRCB	7/1/18-6/30/19 WWTF PERM	29,478.00
TAVAREZ/ CHRIS	EDUCATION REIMBURSEMENT	489.00
TF TIRE AND SERVICE	FIREHAWK PURSUIT-14 EXPL	1,011.74
TORKAMAN & TORABIS DENTAL CORP	11/30/18 HERNANDEZ, XOCH	395.00
TOWN & COUNTRY CAR WASH	OCT CAR WASH	30.00
TU CO TREASURER-TAX COLLECTOR	2018 TAXES/PETERSON, J	1,028.92
TULARE CO ASSOC OF GOVERNMENTS	SECOND HALF FY 19 MEM DU	2,247.63
TULARE COUNTY	OCT MAIL-DELIQ/WTR	2,673.36
UNIVAR USA, INC.	WELL #6 SOD HYPO	766.11
USA BLUEBOOK	GAUGE SHOCK ABSORBER	62.99
VALLEY EXPETEC	NOV SERVICE AGREEMENT	6,888.79
VALLEY GREEN LANDSCAPE	NOV CITY PARK MAINTENANC	9,256.00
VAST NETWORKS	DEC 2018 UTILITY SYSTEM	1,000.00
VELETA/ BOBBY & RAYLENE	UB DEPOSIT REFUND	56.75
VOLLMER EXCAVATION, L.P.	TRANSFER ROAD BASE	411.61
WAIDE/ DAVID	UB DEPOSIT REFUND	21.59
WASHINGTON/ CHERYL	UB DEPOSIT REFUND	96.07

**

Final Totals... 181,500.69

F3

PAYROLL.....S BI-WEEKLY
CHECK FORM..STUB CHECK REGISTER

RUN-11/29/2018 14.22.24 PAGE 2
PR311R-V14.08 Paymate

PERIOD 3 DATING 11/12/2018-11/25/2018 CHECK DATE 11/30/2018
DIRECT DEPOSIT IS TURNED ON

CHECK NUMBER	CHECK AMOUNT	EMPLOYEE/BANK/VENDOR NAME	CODE	CHECK SEQ
46236	252.00	CLOCEA	4	1 VENDOR STUB ONLY
46237	297.00	EXETER POLICE OFFICER AS	3	1 VENDOR STUB ONLY
46238	4,430.70	ENNIS/ADAM	206	1 STUB ONLY
46239	2,141.95	ONEAL/SHONNA N	203	1 STUB ONLY
46240	318.14	ALDRIDGE/SHAWNA	305	1 STUB ONLY
46241	1,185.19	HERNANDEZ/XOCHITL	306	1 STUB ONLY
46242	1,332.68	IBARRA/MARLENE	302	1 STUB ONLY
46243	3,300.50	TAVAREZ/CHRISTOPHER	309	1 STUB ONLY
46244	1,314.28	SEE/EEKHONG	304	1 STUB ONLY
46245	1,120.88	CARRETERO/VANESSA	402	1 STUB ONLY
46246	1,779.61	CORREA/GABRIEL JR	436	1 STUB ONLY
46247	2,129.74	DURKEE/MARK	404	1 STUB ONLY
46248	1,646.33	ECHEVARRIA/TYLER J	443	1 STUB ONLY
46249	2,689.97	FERNANDEZ/CESAR	434	1 STUB ONLY
46250	2,768.79	FRICK/JOCELYNN LEANN	433	1 STUB ONLY
46251	2,054.24	GIEFER/MICHAEL DAVID	438	1 STUB ONLY
46252	2,323.54	GUZMAN/TIMOTHY CHARLES	410	1 STUB ONLY
46253	3,187.46	HALL/JOHN T	406	1 STUB ONLY
46254	2,339.96	HAYES/CURTIS W	437	1 STUB ONLY
46255	2,777.14	INGLEHART/BRETT A	411	1 STUB ONLY
46256	1,896.72	KNOX/MARK	442	1 STUB ONLY
46257	1,525.17	MACLEAN/JANET L	413	1 STUB ONLY
46258	2,011.64	SALINAS/ALEXANDER	419	1 STUB ONLY
46259	1,895.81	WALKER/PAUL	425	1 STUB ONLY
46260	2,316.15	YARBER/ISABEL	422	1 STUB ONLY
46261	1,056.20	ALDRIDGE/GARY	618	1 STUB ONLY
46262	1,413.39	ARROYO/MARIE	623	1 STUB ONLY
46263	1,983.18	ESPINOLA/DANIEL M	602	1 STUB ONLY
46264	1,315.85	HUGGINS/KYLE AARON	621	1 STUB ONLY
46265	2,796.25	QUALLS/DAYMON	607	1 STUB ONLY
46266	1,329.84	RAMIREZ/JUAN	608	1 STUB ONLY
46267	897.94	WENDT/EDDIE	626	1 STUB ONLY
46268	663.81	WHITTENBURG/ALLEN	612	1 STUB ONLY
46269	1,234.86	CARTER/AMY JO	502	1 STUB ONLY
46270	805.02	WACHTER/LINDA S	517	1 STUB ONLY
46271	1,514.98	MILLAN/MARCUS	622	1 STUB ONLY
46272	1,161.15	MILLER/JAMES	624	1 STUB ONLY
46273	417.45	MIRWALD/PHILIP	625	1 STUB ONLY
46274	1,285.76	QUIROZ/PATRICK P	512	1 STUB ONLY

F4

CITY OF EXETER

PO BOX 237 - 137 N F STREET, EXETER 93221
Phone 592-3710 - Fax 592-3556

Treasurer's Report October 2018

Beginning Balance as of October 1, 2018			\$	790,035.44
<u>Deposits</u>				
	#1357	\$	7,013.68	
	#1358	\$	100,993.48	
	#1359	\$	169,559.31	
	#1360	\$	35,280.65	
	#1361	\$	38,722.78	
	Direct Deposit #1362	\$	301,048.96	
TOTAL DEPOSITS			\$	652,618.86
<u>Withdrawals</u>				
	City Checks Processed	\$	688,321.75	
	Payroll EFT	\$	134,907.82	
	Payroll Checks	\$	8,476.90	
	CalPERS Retirement costs	\$	57,563.81	
	P/R Taxes	\$	23,406.59	
	Def Comp	\$	2,639.09	
	FSA Disbursements	\$	619.09	
	Bank Charges/Misc	\$	79.90	
	Chargebacks	\$	226.47	
	State DU	\$	506.76	
	USDA	\$	53,200.00	
	USDA	\$	98,567.92	
TOTAL WITHDRAWALS			\$	1,068,516.10
			\$	374,138.20
	Ending Bank Balance as of October 31, 2018		\$	14,988.38
	Undeposited cash on hand #1363		\$	389,126.58
Bank of the Sierra ending balance				
<u>Outstanding Checks</u>				
	General	\$	16,994.76	
	Payroll	\$	642.29	
			\$	17,637.05
	Adjusted Bank Balance as of October 31, 2018		\$	371,489.53
<u>Investments</u>				
	US Savings	\$	46,103.32	
	CD's	\$	2,963,000.00	
	Local Agency Investment Fund	\$	2,494,601.92	
	Charles Schwab	\$	0.23	
			\$	5,503,705.47
Total City Funds 10/31/18			\$	5,875,195.00
	Ratio of Invested Funds/Available Funds			94%

City of Exeter
Treasurer's Report
Investments as of 10/31/2018

Rate	Maturity Date	Description	Purchase Date	Principal Value
<u>Certificates of Deposit</u>				
2.05%	11/13/2018	BANK OF BARODA #47A5	Nov-13	\$ 247,000
2.00%	5/23/2019	GE CAPITAL RETAIL BANK #QZF7	May-14	\$ 247,000
2.05%	7/31/2019	AMERICAN EXPRESS #CAM2	Jul-14	\$ 247,000
1.90%	10/24/2019	GE CAPITAL BANK #TSF8	Oct-14	\$ 247,000
2.10%	11/19/2019	CAPITAL ONE BANK #0QX1	Nov-14	\$ 247,000
2.20%	12/10/2019	GOLDMAN SACHS #JEH0	Dec-14	\$ 247,000
2.10%	1/14/2020	CIT BANK #DAD4	Jan-15	\$ 245,000
1.35%	6/10/2020	MB FINANCIAL BANK #CRZ1	Jun-16	\$ 248,000
1.75%	10/29/2021	COMENITY CAPITAL #ASK5	Oct-16	\$ 249,000
1.75%	11/2/2021	DISCOVER BANK #2M39	Nov-16	\$ 247,000
2.40%	11/15/2022	CAPITAL ONE #RKE0	Nov-17	\$ 247,000
3.00%	8/9/2021	ALLY BANK #GEE9	Aug-18	\$ 245,000
				<u>\$ 2,963,000</u>
2.05% Average				
<u>Money Market Funds</u>				
1.99% Demand		Local Agency Investment Fund	Various	\$ 2,494,602
Demand		US Savings	Various	\$ 46,103
Demand		Charles Schwab	Various	\$ 0.23
				<u>\$ 2,540,705</u>
<u>Government Securities</u>				
	N/A	Fico Strip Coupon		\$ -
				<u>\$ -</u>
Total Investments				<u>\$ 5,503,705</u>
By - Xochitl/C. Tavaréz				

City of Exeter Agenda Item Transmittal

Meeting Date: December 11, 2018

Agenda Item Number:

F5

Wording for Agenda: Adopt Resolution 2018-36 approving and confirming implementation of the City of Exeter Rate and Fee Schedule reviewed and accepted by Council at a Public Hearing on June 12, 2018.

Submitting Department: Finance

Contact Name: Chris Tavarez, Finance Director

Phone Number: 592-2755

Email: ctavarez@exetecityhall.com

For action by:

☒ City Council

Regular Session:

☒ Consent Calendar

☐ Regular Item

☐ Public Hearing

Review:

**City Administrator
(Initials Required)**



Department Recommendation:

Staff recommends that City Council adopt Resolution 2018-36 approving and confirming implementation of the City of Exeter Rate and Fee Schedule reviewed and accepted by Council at a Public Hearing on June 12, 2018.

Summary:

On June 12, 2018, City Council reviewed and accepted an updated City of Exeter Rate and Fee Schedule. Several of the fees in the schedule, including the new After Hour Fee of \$90 requires the adoption of a resolution. At the June 12, 2018 meeting, a resolution was not included as part of the City of Exeter Rate and Fee Schedule so staff is recommending that City Council adopt this resolution approving and confirming implementation of the fee schedule.

Background:

All fees, development impact fees and business tax have been reviewed by staff and various adjustments have been recommended to City Council for approval. City ordinance limits the increases on fees to annual inflationary indices and adjustments based on the costs of services provided. Adjustments will cover costs and lessen the burden on the General Fund and Enterprise Funds to support critical operations. The effective date was July 1, 2018 for all rates (unless previously approved) and fees, except for Impact Fees which required a 60-day notice, thus making the effective date for these fees August 12, 2018.

Fee increases are mainly based on cost recovery or established indexes, such as the Consumer Price Index (CPI). For this fiscal year 2018/19 Impact Fees use a building industry CPI index known as the Engineering News Record Construction Cost Index (ENRCCI). The ENRCCI for May 2017 - Apr. 2018 effective Aug 12, 2018 is 2.62%. Business Tax rate changes requires a vote by the taxpayers to adjust the rates established, as such rates are unchanged. Staff will continue to monitor and review all rates and fees in the future to verify that at a minimum City costs are recovered.

Fiscal Impact: Proposed increases of various City rates and fees will help the City cover costs and decrease the impact on the General Fund and other funds.

Prior Council/Board Actions:

June 12, 2018 – Council conducted Public Hearing and approved the 2018/19 City of Exeter Rate and Fee Schedule. This includes the \$90.00 recovery fee staff recommended be implemented in the new shut off/turn on process approved by Council on November 27, 2018.

Attachments:

Resolution 2018-36 with attached 2018/19 City of Exeter Rate and Fee Schedule

Recommended motion to be made by Council/Board: I move to adopt Resolution 2018-36 as presented

RESOLUTION 2018-36

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EXETER
APPROVING AND CONFIRMING IMPLEMENTATION OF THE 2018/19 RATE AND FEE
SCHEDULE**

WHEREAS, the City's 2018/19 Rate and Fee Schedule summarizes rates and fees for the City of Exeter; and

WHEREAS, City Council has approved and conducted a public hearing June 12, 2018 with changes to the Rate and Fee Schedule for 2018/19 to include costs recovery for City services; and

WHEREAS, said rates and fees became effective July 1, 2018 (unless previously approved), except for Impact Fees which required a 60-day notice thus making the effective date for those fees August 12, 2018; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Exeter approves and confirms implementation of the 2018/19 Rate and Fee Schedule.

PASSED, ADOPTED AND APPROVED this 11th day of December 2018 by the following vote:

AYES:

NOS:

ABSTAIN:

ABSENT:

MAYOR

ATTEST:

CITY CLERK Shonna Oneal

**CITY OF EXETER
RATE AND FEE SCHEDULE**



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Recreation and Community Services	<u>4</u>
Public Works	<u>5</u>
Development Services	<u>6</u>
Utilities	<u>7</u>

Adopted June 12, 2018

Effective July 1, 2018, Impact Fees August 10, 2018

CITY OF EXETER FEE SCHEDULE

POLICE

<u>Fee Description</u>	<u>2017/18</u>	<u>2018/19</u>
Bicycle License	\$ 5	\$ 5
Clearance Letter	\$ 25	\$ 30
Accident Report	\$ 10	\$ 25
Crime Report	\$ 10	\$ 25
Live Scan Fingerprints (plus DOJ fees)	\$ 20	\$ 25
Photographs	\$ 15	\$ 25
Vehicle Release	\$ 60	\$ 85
DUI Vehicle Release	\$ -	\$ 145
Impound 30 Day - 14602.6 CVC	\$ -	\$ 145
Repossession	\$ 15	\$ 15
Non EPD Ticket Sign Off	\$ 5	\$ 10

CITY OF EXETER FEE SCHEDULE

Administration and Finance

<u>Fee Description</u>	<u>2017/18</u>	<u>2018/19</u>
Business License Fees		
Business License < \$30,000 gross income	\$ 60	\$ 60
Business License > \$30,000 gross income	\$ 80	\$ 80
Home Occupancy	\$ 25	\$ 30
Application (one time per license)	\$ -	\$ 10
Delinquent	10%	10%
State Casp Fee	\$ 4	\$ 4
Other Fees		
NSF Fee	\$ 25	\$ 25
8 1/2 x 11 Copies per page	\$ 0.10	\$ 0.10
Fireworks (plus \$100 deposit)	\$ 150	\$ 150
Street Closure Request	\$ 50	\$ 50

**CITY OF EXETER
FEE SCHEDULE**

RECREATION AND COMMUNITY SERVICE FEES

<u>Fee Description</u>		<u>2017/18</u>	<u>2018/19</u>
Youth Programs			
	Unit		
Basketball	participant	\$ 45	\$ 50
Soccer	participant	\$ 50	\$ 55
Baseball/Softball	participant	\$ 40	\$ 50
Babe Ruth	participant	\$ 70	\$ 75
Flag Football	participant	\$ 35	\$ 45
Volleyball	participant	\$ 35	\$ 45
Adult Programs			
Men's Softball	per team	\$ 300	\$ 350
Special Events			
Horseshoes	participant	\$ 25	\$ 25
10k/2m Event	participant	\$ 25	\$ 25
Animal Services			
Dog License (altered)	each	\$ 10	\$ 10
Dog License (unaltered)	each	\$ 20	\$ 25
Shelter Charge	daily	\$ 8	\$ 10
Surrender Fee	each	\$ 40	\$ 40
Impound Fee	each	\$ 25	\$ 25
Cats Transport	each	\$ 15	\$ 15
Other Services			
Yard Sale Permit	each	\$ 10	\$ 10
Weed Abatement	incident	cost recovery	cost recovery
Graffiti Abatement	location	cost recovery	cost recovery
Facility Fees			
Lions Club Arbor	day	\$ 30	\$ 30
Wading Pool Arbor	day	\$ 30	\$ 30
Brickhouse Arbor	day	\$ 30	\$ 30
Dobson Field			
Tackle Football	day per field	\$ 20	\$ 20
Soccer/Baseball/Softball	day per field	\$ 50	\$ 50
Lions Stadium	day	\$ 75	\$ 75
City Park Arbor	day	\$ 75	\$ 75
Special Events - City Park	day	\$ 135	\$ 150
Field/Stadium Lights Fee	hour	\$ 15	\$ 15
Alcohol Permit (w/ facility rental)	per event	\$ -	\$ 20
- lesser of 20 individuals or 1/2 of group	per person	\$ -	\$ 2
Amplifier Permit	per event	\$ -	\$ -

CITY OF EXETER FEE SCHEDULE

PUBLIC WORKS

Fee Description	2017/18	2018/19
Water Connection	\$ 330	\$ 330
Water Capital - single family	\$ 5,176	\$ 5,312
Water Capital - multi-family	\$ 2,639.76	\$ 2,709
Water Capital - mobile home	\$ 2,639.76	\$ 2,709
Water Capital - comm/ind.	City Engineer calculates based on	
Sewer Connection/Capital - single family	\$ 729	\$ 748
Sewer Connection/Capital - multi-family	\$ 422.82	\$ 434
Sewer Connection/Capital - mobile home	\$ 422.82	\$ 434
Sewer Connection/Capital - comm/ind.	City Engineer calculates based on	
Storm Drain Fee - acre	\$ 845	\$ 867
State Permit Fee	\$ 90	\$ 90
Encroachment Permit	\$ 27	\$ 75
Annual Encroachment Permit	\$ -	\$ 200
Inspection Fee	\$ -	\$ 50
Water/Admin Citations		
1st Citation	\$ 100	\$ 100
2nd Citation	\$ 200	\$ 200
3rd Citation	\$ 500	\$ 500
MTU Fee	\$ 102	\$ 102
Meters		
5/8"	\$ 139	\$ 139
3/4"	\$ 185	\$ 185
1"	\$ 255	\$ 255
1 1/2"	\$ 500	\$ 500
2"	\$ 695	\$ 695
- Engineering News Record Construction Cost Index- 2018 of 2.62% (April 2018)		

**CITY OF EXETER
FEE SCHEDULE**

PLANNING AND DEVELOPMENT

<u>Fee Description</u>	<u>2017/18</u>	<u>2018/19</u>
Tentative Subdivision Map	\$ 1,375	\$ 1,375
Final Subdivision Map	\$ 3,775	\$ 3,775
Site Plan Review	\$ 825	\$ 825
Site Plan Review with zone change	\$ 950	\$ 950
General Plan Amendment	\$ 850	\$ 850
Zoning Ordinance Amendment	\$ 950	\$ 950
Zone Variance	\$ 625	\$ 625
Conditional Use Permit	\$ 950	\$ 950
Lot Line Adjustment	\$ 525	\$ 525
Minor Deviation	\$ 50	\$ 50
Tentative Parcel Map	\$ 675	\$ 675
Annexation	\$ 1,325	\$ 1,325
Final Parcel Final	\$ 1,825	\$ 1,825
Impact Fees*		
Landscape Median - single family	\$ 395	\$ 405
Landscape Median - multi-family	\$ 282	\$ 289
Landscape Median - mobile home	\$ 196	\$ 201
Signal - single family	\$ 315	\$ 323
Signal - multi-family	\$ 225	\$ 231
Signal - mobile	\$ 156	\$ 160
Railroad Crossing - single family	\$ 164	\$ 168
Railroad Crossing - multi-family	\$ 117	\$ 120
Railroad Crossing - mobile home	\$ 81	\$ 83
Bike Path - single family	\$ 33	\$ 34
Bike Path - multi-family	\$ 23	\$ 24
Bike Path - mobile home	\$ 16	\$ 16
Public Facilities - single family	\$ 1,098	\$ 1,127
Public Facilities - multi-family	\$ 366	\$ 376
Public Facilities - mobile home	\$ 1,054	\$ 1,082
Parks - single family	\$ 597	\$ 613
Parks - multi-family	\$ 506	\$ 519
Parks - mobile home	\$ 572	\$ 587
Commercial Impact	Engineer calculates based on E.D.U.	
Industrial Impact	Engineer calculates based on E.D.U.	
- Engineering News Record Construction Cost Index- 2018 of 2.62% (April 2018)		
* Some residential subdivisions have individual development agreements and may have different fees than shown above.		

CITY OF EXETER FEE SCHEDULE

UTILITIES

<u>Fee Description</u>	<u>2018</u>	<u>2019*</u>
Utility Late Fee	\$ 10	\$ 10
Utility Shutoff/Reconnect Fee	\$ 35	\$ 35
Utility Shutoff/Reconnect Fee (after hours)	\$ 90	\$ 90
Sewer Rates		
Base Rate	\$ 21.54	\$ 22.18
Water Rates		
Base Rate per 1,500 cubic feet	\$ 23.55	\$ 24.26
Cost per 100 cubic feet (cf) above 1,500 cf	\$ 1.47	\$ 1.52
Refuse Rates		
Residential	\$ 20.04	\$ 20.64
Residential Shared	\$ 18.50	\$ 19.05
Residential w/o Green Waste	\$ 19.34	\$ 19.92
Residential +1	\$ 7.43	\$ 7.65
1 yd x 1	\$ 42.10	\$ 43.37
2 yd x 1	\$ 72.18	\$ 74.34
2 yd x 2	\$ 120.87	\$ 124.50
3 yd x 1	\$ 92.33	\$ 95.10
3 yd x 2	\$ 159.49	\$ 164.27
3 yd x 3	\$ 223.27	\$ 229.97
2 - 3 yd x 2	\$ 308.30	\$ 317.55

CITY OF EXETER FEE SCHEDULE

UTILITIES

<u>Fee Description</u>	<u>2018</u>	<u>2019*</u>
3 - 3 yd x 2	\$ 462.27	\$ 476.14
5 - 3 yd x 2	\$ 770.45	\$ 793.56
4 yd x 1	\$ 119.18	\$ 122.76
4 yd x 2	\$ 235.03	\$ 242.09
2 - 4 yd x 2	\$ 454.18	\$ 467.80
6 yd x 1	\$ 151.12	\$ 155.65
6 yd x 2	\$ 302.21	\$ 311.28
2 - 6 yd x 2	\$ 599.59	\$ 617.58
3 - 6 yd x 2	\$ 844.44	\$ 869.77
Shared 2 yd x 1	\$ 34.75	\$ 35.79
Shared 2 yd x 2	\$ 58.39	\$ 60.14
Shared 3 yd x 1	\$ 44.60	\$ 45.94
Shared 3 yd x 2	\$ 77.08	\$ 79.39
Mobile Home Park	\$ 2,617.47	\$ 2,696.00
2 units	\$ 38.73	\$ 39.90
3 units	\$ 58.10	\$ 59.84
4 units	\$ 77.47	\$ 79.79
Senior	\$ 18.84	\$ 19.40
Senior w/o Green Waste	\$ 18.14	\$ 18.68
Senior + 1	\$ 26.53	\$ 27.32
Refuse Shared	\$ 47.54	\$ 48.96
Lid - Lock	\$ 4.60	\$ 5.23
Deposit	\$ 130.26	\$ 134.16
* All 2019 fees have already been approved by City Council 11-2015.		

**CITY OF EXETER
FEE SCHEDULE****UTILITIES**

<u>Fee Description</u>	<u>2018</u>	<u>2019*</u>
They will be effective January 1, 2019.		