

**EXETER CITY COUNCIL  
NOVEMBER 27, 2018**

**7:00 p.m. REGULAR SESSION**

The Exeter City Council met in regular session on November 27, 2018, at 7:00 p.m., in the Council Chambers of City Hall, located at 137 North F Street in Exeter. Mayor Boyce called the meeting to order. Following the pledge of allegiance, Pastor Jim Newman led the invocation. Roll call showed Sally, Petty, Waterman-Philpot and Boyce present and Gerdes absent.

**PUBLIC COMMENTS**

Mayor Boyce opened public comment portion of the meeting.

Mike Germaine addressed the Council regarding the drinking fountain at the Bark Park still being inoperable.

Receiving no further public comment, Mayor Boyce closed this portion of the meeting and proceeded with Scheduled Matters.

**A- Special Presentations-** None.

**B. SCHEDULED MATTERS**

**B-1 Public Hearing of the City's annual public accounting for development impact fees for Fiscal Year 2017-18 pursuant to State Law, Government Code Section 66006.** Finance Director Chris Tavarez provided a PowerPoint slide presentation for Council's review and consideration. Mayor Boyce opened the public hearing at 7:08 p.m., receiving no public comment, closed the public hearing at 7:08 p.m. Following discussion it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Petty and carried 4-0 (Council Member Gerdes absent) to receive and file the 2017-2018 Development Impact Fee Report as required by Government Code Section 66006.

AYES: Waterman-Philpot; Petty; Sally; and Boyce  
ABSENT: Gerdes

**B-2 Public Hearing to consider Adoption of Resolution 2018-33 approving updates to the Guidelines for the Housing Rehabilitation Program and the Homebuyer Acquisition Only/Acquisition with Rehabilitation Program, and possible application for funding under this fiscal year (July 1 to June 30) State Community Development Block Grant (CDBG) and to solicit citizen input on possible competitive and supplemental activities to be included in the application; and authorize staff to begin an application for CDBG.** Finance Director Chris Tavarez provided a PowerPoint slide presentation for Council's review and consideration. City Administrator Adam Ennis provided additional information regarding the CDBG program. Mayor Boyce opened the public hearing at 7:21 p.m., receiving no public comment, closed the public hearing at 7:21 p.m. Following discussion it was moved by Council Member Sally, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Gerdes absent) to adopt Resolution 2018-33 as presented and authorize staff to work with Self-Help Enterprises to begin an application for CDBG at a cost of \$3,000 paid for with Housing funds or available CDBG admin.

AYES: Sally; Waterman-Philpot; Petty; and Boyce  
ABSENT: Gerdes

**B-3 Authorize the City Administrator to execute Amendment No. 6, in an amount not to exceed \$337,087 to Agreement dated 01/26/2011 between GHD Inc (formerly Omni Means) and the City of Exeter for additional engineering services required to complete Phase 1 of the Visalia Road Improvement Project and appropriate \$337,087 in the Measure R Fund.** Public Works Director Daymon Qualls provided a report for Council's review and consideration. City Administrator Adam Ennis provided additional information regarding the overall funding and scope of the project. Following discussion it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Sally and carried 4-0 (Council Member Gerdes absent) to approve the item as presented.

AYES: Waterman-Philpot; Sally; Petty; and Boyce  
ABSENT: Gerdes

**B-4 Review four videos produced by CGI Communications to promote Exeter, select a fifth video, from a selection of three pre-produced videos, to promote participation in local non-profits and provide any feedback to CGI Communications for production of final videos.** City Administrator Adam Ennis provided a report for Council's review and consideration and played four proposed videos produced by CGI Communications. Council provided feedback on the proposed videos and made suggestions on service clubs to contact to participate in the non-profit community video. Following discussion no formal action was requested or taken.

**C. CITY COUNCIL REPORTS AND INITIATIVES-**

Council Member Sally reported the GSA meeting was cancelled. Mayor Pro Tem Waterman-Philpot reported she attended the Mural Committee meeting. Mayor Boyce reported on events she has recently attended and the upcoming holiday events.

**D. CITY MANAGER COMMENTS AND OTHER REPORTS-**

City Administrator Adam Ennis reported on recent events he has attended and the upcoming holiday events. Mr. Ennis also advised an item would be coming forward in the future regarding the possibility of a Parks and Recreation Committee and to schedule the Council workshop in February.

**E. CONSENT CALENDAR**

It was moved by Council Member Sally seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Gerdes absent) to approve the Consent Calendar as presented.

1. **Minutes, Meeting of November 13, 2018**
2. **Payment of the Bills**
3. **Payroll: November 2, 2018 and November 16, 2018**
4. **Authorize submission and the City Administrator to execute all necessary documents for a \$222,000 Sustainable Communities Grant Application to Caltrans for a City of Exeter Complete Streets with ADA Compliance and Active Transportation Safety Enhancement Plan and appropriate awarded funding in the Transportation Fund if awarded.**
5. **Second reading and adoption of Ordinance 687 adding Chapter 2.10, Sections 2.10.010 to Title 2 of the Exeter Code of Ordinances (Municipal Code) Relating to the Formation of Enforceable Contracts Where the City is a party to the Contract.**
6. **Adopt Resolution 2018-34 establishing a revised Salary Schedule for Exeter Police Officers Association (EPOA) Employees.**

8:23 p.m. Prior to going into Closed Session, Council took a brief recess.

**F. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S) –**

1. Liability Claims pursuant to Government Code Section 54956.95  
Claimant: Kristine Williford  
Agency claimed against: City of Exeter

**G. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION**

8:46 p.m. Council returned to open session from closed session. City Attorney Julia Lew reported on a motion made by Council Member Sally, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Gerdes absent) to reject the claim submitted by Kristine Williford. No further action was requested or taken.

City Attorney Julia Lew gave second reading of Ordinance 687 adding Chapter 2.10, Sections 2.10.010 to Title 2 of the Exeter Code of Ordinances (Municipal Code) Relating to the Formation of Enforceable Contracts Where the City is a party to the Contract.

**H. ADJOURNMENT**

The meeting was adjourned at 8:46 p.m.

Shonna Oneal City Clerk