EXETER CITY COUNCIL
JUNE 26, 2018

7:00 p.m. REGULAR SESSION
The Exeter City Council met in regular session on June 26, 2018, at 7:00 p.m., in the Council Chambers of City Hall, located at 137 North F Street in Exeter. Mayor Boyce called the meeting to order. Following the pledge of allegiance, Zachary Ludden led the invocation. Roll call showed Gerdes, Petty, Waterman-Philpot, and Boyce present and Sally absent.

PUBLIC COMMENTS

Mayor Boyce opened public comment portion of the meeting.

Judy Thompson addressed the Council regarding the new watering schedules and to inquire about the rules of basketball hoops in the street. Interim City Administrator Eric Frost addressed Ms. Thompson's concerns regarding these matters.

Receiving no further public comment, Mayor Boyce closed this portion of the meeting and proceeded with the Consent calendar.

A- Special Presentations-

a. **Special recognition and presentation of Resolution of Commendation to Eric Frost for serving as Interim City Administrator for the City of Exeter.** Mayor Teresa Boyce provided a Resolution of Commendation to Eric Frost and thanked him for serving as the Interim City Administrator for the past six months. Public Works Director Daymon Qualls presented Mr. Frost with a plaque on behalf of the City of Exeter for his service to the community.

B. SCHEDULED MATTERS

B-1 **Consideration of Appointment of Adam Ennis to the position of City Administrator and authorization for the Mayor to execute a contract with Mr. Ennis to serve in that capacity as provided by Sections 2.080.010 through 2.08.110 of the City of Exeter Code of Ordinances for a term of 3 years and a monthly rate of $13,177.30.** Interim City Administrator Eric Frost provided a report for Council's review and consideration. Following brief discussion, it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Petty and carried 4-0 (Council Member Sally absent) to approve the item as presented.

AYES: Waterman-Philpot, Petty, Gerdes, and Boyce
ABSENT: Sally

B-2 **Special Presentation – Introduction and Swearing in of City Administrator Adam Ennis.** City Clerk/Personnel Officer Shonna Oneal administered the Oath of Allegiance to Mr. Ennis. Mr. Ennis addressed the audience in appreciation of support and excitement to serve the City of Exeter.

B-3 **Designate Mayor Teresa Boyce as the voting member from Exeter for the 2018 League of California Cities Conference; direct City Clerk to attest on the League of California Cities voting delegate; and adopt a policy that the Mayor or his or her designee attend the annual conference.** Interim City Administrator Eric Frost provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Gerdes, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Sally absent) to designate Mayor Teresa Boyce as the voting member from Exeter for the 2018 League of California Cities Conference; direct City Clerk to attest on the League of California Cities voting delegate; and adopt a policy that the Mayor or his or her designee attend the annual conference.

AYES: Gerdes, Waterman-Philpot, Petty, and Boyce
ABSENT: Sally

B-4 **Approval of 2018/19 and 2019/20 two-year budget for the City of Exeter; and adopt Resolution 2018-18 adopting the appropriation levels for Fiscal years 2018-19 and 2019-20 and Re-appropriating Certain Capital Projects and Operating Funds which do not meet the Criteria to be Encumbered or Designated from prior years.** Finance Director Chris Tavarez provided a PowerPoint presentation for Council's review and consideration. Following discussion, it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Gerdes and carried 4-0 (Council Member Sally absent) to adopt Resolution 2018-18 as presented and approve the 2018/19 and 2019/20 budget as presented with the exception that the contribution to the Exeter Chamber of Commerce be increased by $3,500.00 in lieu of Council's salaries.

AYES: Waterman-Philpot, Gerdes, Petty, and Boyce
ABSENT: Sally

C. CITY COUNCIL REPORTS AND INITIATIVES-
Mayor Boyce reported on events she recently attended.

D. CITY MANAGER COMMENTS AND OTHER REPORTS-
Interim City Administrator Eric Frost thanked the City for allowing him to serve as the Interim City Administrator. Mr. Frost invited Council to attend the meet and greet for the new City Administrator and advised that CGI would be in town recording a video for the City of Exeter's website.

E. CONSENT CALENDAR

1. **Minutes, Meeting of June 12, 2018**
2. **Payment of the Bills**
3. **Payroll: June 1, 2018 and June 15, 2018**
4. **Treasurer's Report – May 2018**
5. **Authorize the City Administrator to execute an agreement with Self-Help Enterprises, Visalia, CA, to provide Loan Portfolio Management services for the City of Exeter in the amount of approximately $16,000 annually subject to final minor conforming changes of agreement language by the City Attorney.**
6. **Authorize the City Administrator to execute a two-year contract for legal services with McCormick, Kabot, Jenner and Lew at a rate of $165 an hour for Fiscal Year 2018/19 and $170 an hour for 2019/20.** City Attorney Julia Lew advised that consent items 6, 8, and 10 should be pulled so an oral report can be provided to the Council and then exited the room during discussion of this item. City Clerk/Personnel Officer Shonna Oneal provided a report for Council's review and consideration. Following brief discussion, it was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Petty and carried 4-0 (Council Member Sally absent) to approve the contract as presented.
7. **Authorize the City Administrator to execute a 3-year agreement with Exeter Unified School District for the School Resource Officer Program for a fee of $5,833.33 per month for a total of $70,000 per annum payable to the City of Exeter subject to final minor conforming changes of agreement language by the City Attorney.**
8. **Award and authorize the City Administrator to execute a two-year contract to Collins & Schoettler, Planning Consultants, Visalia, CA for planning services at a rate of $80 an hour subject to final minor conforming changes of agreement language by the City Attorney.** Interim City Administrator Eric Frost provided a report for Council's review and consideration. Council Member Gerdes requested that a request for proposals be issued for planning services. Following discussion, it was the consensus of the Council to direct staff to issue a request for proposal for city planning services and that Mr. Collins continue to serve pending further consideration.
9. **Approve street closure request for Rocky Hill from Pine to G Street from 7:45 a.m. to 1:00 p.m. on March 16, 2019 for the Rocky Hill Triathlon event.**
10. **Approve and authorize the City Administrator to execute the contracts for the Police Chief, Finance Director and Public Works Director and to set monthly compensation contracts for Exeter Department Head Compensation as follows: Police Chief ($ 9,620); Finance Director ($8,995); and Public Works Director ($8,357).** Interim City Administrator Eric Frost provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Gerdes, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Sally absent) to approve the Police Chief's contract as presented and set his monthly income at $9,620.00. It was moved by Mayor Pro Tem Waterman-Philpot, seconded by Council Member Petty and carried 4-0 (Council Member Sally absent) to approve the Finance Director's contract as presented and set his monthly income at $8,995.00. It was moved by Council Member Petty, seconded by Mayor Pro Tem Waterman-Philpot and carried 4-0 (Council Member Sally absent) to approve the Public Works Director contract as presented and set his monthly income at $8,357.
11. **Adopt Resolution 2018-19 endorsing the November 2018 Water Bond Ballot Measure.**

Council Member Gerdes moved and Council Member Petty seconded a motion to adopt the Consent Calendar with the exception of consent calendar items 6, 8, and 10.

AYES: Gerdes, Petty, Waterman-Philpot, and Boyce
ABSENT: Sally

7:46 p.m. Prior to going into Closed Session, Council took a brief recess.

F. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S) –

1. Conference with Labor Negotiator pursuant to Government Code Section 54957.6
   Agency Negotiator: Eric Frost, Interim City Administrator
   Employee Groups: All represented and unrepresented employees

G. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

8:25 Council returned to open session from closed session. City Attorney Julia Lew reported that on a motion made by Council Member Petty, seconded by Council Member Gerdes and carried 4-0 (Council Member Sally absent) to approve a wage increase to the unrepresented employees for 1% for fiscal year 2018 and 1% for fiscal year 2019 and allow those employees to participate in the health clinic. No further action was requested, or taken.

H. ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

Shonna Oneal City Clerk