

*The
City of Exeter
Adopted Budget
FY 2017-2018*



Incorporated March 2, 1911

CITY OF EXETER
CITY COUNCIL AND STAFF
FY 2017/2018

Mayor – Teresa Boyce
Mayor Pro Tem – Mary Waterman Philpot
Councilman – Dale Sally
Councilman – Jeremy Petty
Councilman – Gordon Gerdes

APPOINTED OFFICIAL

City Administrator- Randy Groom

DEPARTMENT HEADS

Intern Chief of Police –Jeff McIntosh
Finance Director – Sheri Emerson
Public Works Director – Daymon Qualls
Community Services Director- Felix Ortiz

APPOINTED OFFICE

City Treasurer – Sheri Emerson
Deputy City Clerk – Shonna Oneal

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FY 2017/2018

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CITY OF EXETER

FUND BALANCES

FY 2017/2018

FUND	BEGINNING FUND BALANCE July 1, 2017	ESTIMATED REVENUE 2017/2018	LESS APPROPRIATIONS 2017/2018	ESTIMATED ENDING BALANCE June 30, 2018
GENERAL	1,000	5,277,538	5,624,033	(345,495)
WATER	1,800,000	1,552,000	1,397,454	1,954,546
SANITATION	(129,178)	1,104,000	1,112,290	(137,468)
SEWER	210,000	1,128,500	1,536,160	(197,660)
GAS TAX	249,280	252,605	290,000	211,885
TRANSPORTATION	517,580	384,000	300,000	601,580
		-		-
TOTAL	2,648,682	9,698,643	10,259,937	2,087,388

General Fund

ACCOUNT	DESCRIPTIVE IDENTIFICATION	Adopted Revenue 2016/2017	Actual Revenue Received to Date 20-Jun-17	Estimated Revenues 2017/2018
<u>GENERAL FUND 104</u>				
<u>PROPERTY TAXES</u>				
300001	Current Property Taxes - Secured	\$ 560,000	\$ 551,529	\$ 635,000
300002	Current Property Taxes - Unsecured	\$ 29,600	\$ 31,346	\$ 32,000
300002005	Residual ABX1 26	\$ 118,000	\$ 127,978	
300003	Prior Year's Taxes - Secured	\$ 15,000	\$	\$ 18,000
300004	Prior Year's Taxes - Unsecured	\$ 950	\$ 500	\$ 750
300006	Property Tax Interest	\$ 1,200	\$ 650	\$ 1,500
300007	Property Transfer	\$ 24,000	\$ 19,518	\$ 26,000
300008	Supplemental Property Tax	\$ 8,300	\$ 5,760	\$ 10,000
300009	Landscape & Lighting	\$ 64,000	\$ 64,258	\$ 80,000
300009001	Fire Tax	\$ 152,000	\$ 115,956	\$ 152,000
300011	Prop 172	\$ 74,000	\$ 63,291	\$ 74,000
300013003	Law Enforcement (COPS)	\$ 100,000	\$ 114,939	\$ 100,000
	Total	\$ 1,147,050	\$ 1,095,725	\$ 1,129,250
<u>TAXES OTHER THAN PROPERTY</u>				
301001	Sales and Use Tax	\$ 810,000	\$ 664,447	\$ 806,000
301002	Transient Lodging Tax	\$ 85,000	\$ 68,622	\$ 91,000
301003	Franchise Tax	\$ 149,000	\$ 126,530	\$ 135,000
301004	Real Property Transfer Tax	\$ 5,500	\$ 3,355	\$ 5,500
301005	Utility Tax	\$ 490,000	\$ 436,761	\$ 540,000
	Total	\$ 1,539,500	\$ 1,299,715	\$ 1,577,500
<u>LICENSE</u>				
302001	Business License	\$ 43,000	\$ 31,474	\$ 43,000
302003	Dog License	\$ 3,700	\$ 1,820	\$ 3,700
	Total	\$ 46,700	\$ 33,294	\$ 46,700
<u>PERMITS</u>				
303004	Other License and Permits	\$ 4,500	\$ 2,772	\$ 4,500
	Total	\$ 4,500	\$ 2,772	\$ 4,500
<u>FINES, FORFEITS & PENALTIES</u>				
304001	Vehicle Code Fines	\$ 13,000	\$ 12,484	\$ 14,000
304002	Other Court Fines	\$ 700	\$ 547	\$ 700
304003	Parking Fines	\$ 1,000	\$ 1,620	\$ 1,300
304007	Misc Revenue Police	\$ 20,000	\$ 19,894	\$ 20,000
304009	Towing	\$ 16,000	\$ 7,737	\$ 8,000
	Total	\$ 50,700	\$ 42,282	\$ 44,000
		\$ 2,788,450	\$ 2,473,788	\$ 2,801,950

Con't General Fund

<u>ACCOUNT</u>	<u>DESCRIPTIVE IDENTIFICATION</u>	<u>Adopted Revenue 2016/2017</u>	<u>Actual Revenue Received to Date 20-Jun-17</u>	<u>Estimated Revenues 2017/2018</u>
	Balance forward	\$ 2,788,450	\$ 2,473,788	\$ 2,801,950
<u>REVENUE FROM USE OF MONEY & PROPERTY</u>				
305001	Investment Earnings	\$ 2,000	\$ 1,000	\$ 2,000
305002	Rents and Concessions(Park)	\$ 3,000	\$ 3,285	\$ 3,000
305004	Transfer in (Transportation)	\$ 150,000	\$ 150,000	\$ 150,000
305005	Transfer in (Gas Tax)	\$ 100,000	\$ 100,000	\$ 100,000
305005001	Alley Repair (transfer in from Refuse)	\$ 42,000	\$ 35,253	\$ 43,000
305007	Recreation House Rent	\$ 6,000	\$ 5,000	\$ 6,000
305076	Transfer In (Reserves)	\$ 74,000	\$ 50,000	\$ -
	Total	\$ 377,000	\$ 344,538	\$ 304,000
<u>REVENUE FROM OTHER AGENCIES</u>				
306002	State Motor Vehicle In Lieu Tax	\$ 920,000	\$ 921,825	\$ 920,000
306006	Vehicle License Fee Excess	\$ -	\$ 4,949	\$ 4,200
306008	CNG station payments	\$ 20,000	\$ 32,755	\$ 22,000
306017001	Federal Grants	\$ -	\$ 121,224	\$ 938,000
306017002	Post Training Reimbursement	\$ 8,000	\$ 5,371	\$ 5,500
306017003	Other Grants	\$ 80,000	\$ -	\$ -
306017005	JAG Recovery	\$ -	\$ 91,109	\$ 90,000
	Total	\$ 1,028,000	\$ 1,177,233	\$ 1,979,700
<u>LOCAL FEES</u>				
307001	Zoning and Subdivision Fees	\$ 3,300	\$ 5,475	\$ -
307002	Recreation Fees	\$ 67,000	\$ 53,940	\$ 60,000
307004	Other (Animal Impound, weed abate, misc)	\$ 1,000	\$ 18,278	\$ 3,000
307004005	State Hwy65 maintenance Reimbursemen	\$ 5,888	\$ -	\$ 5,888
307005	Police Services	\$ 70,000	\$ 64,547	\$ 70,000
307007	Street Sweeping/Leaf Pickup	\$ 51,000	\$ 44,067	\$ 53,000
	Total	\$ 198,188	\$ 186,307	\$ 191,888
<u>DEVELOPMENT IMPACT FEES</u>				
	*Reserve funds for specific projects	\$ 54,130	\$ 16,920	\$ -
TOTAL GENERAL FUND		\$ 4,445,768	\$ 4,198,786	\$ 5,277,538

FUNDS 105 - 115

<u>ACCOUNT DESCRIPTIVE IDENTIFICATION</u>	<u>Adopted Revenue 2016/2017</u>	<u>Actual Revenue Received to Date 2016/2017</u>	<u>Estimated Revenues 2017/2018</u>
Balance Forward (General fund)	\$ 4,445,768	\$ 4,198,786	\$ 5,277,538
<u>WATER FUND 105</u>			
316001 Water Use Fee	\$ 1,212,000	\$ 1,052,146	\$ 1,400,000
316002 Water Meter Installation	\$ 12,500	\$ 10,040	\$ 10,000
316004 NSF & Reconnect Fees	\$ 25,000	\$ 26,615	\$ 25,000
316005 Investment Earnings	\$ 15,000	\$ 12,311	\$ 25,000
316006 Water Capital Improvement Fee	\$ 35,000	\$ 32,988	\$ 42,000
316007 Water Meter Capital Improvement Fee	\$ 125,000	\$ 49,897	\$ 50,000
Total	\$ 1,424,500	\$ 1,183,997	\$ 1,552,000
<u>SANITATION FUND 106</u>			
317001 Refuse Collection	\$ 1,036,800	\$ 892,803	\$ 1,100,000
317006 Other revenue	\$ 2,000	\$ 9,865	\$ 4,000
Total	\$ 1,038,800	\$ 902,668	\$ 1,104,000
<u>SEWER FUND 107</u>			
318001 Sewer Fees and Leases	\$ 1,036,800	\$ 876,305	\$ 1,051,000
318003 Sewer Capital Improvement Fee	\$ 20,000	\$ 7,509	\$ 7,500
Sewer Capital Reserves			\$ 64,000
318005 Investment Earnings	\$ 4,000	\$ 3,492	\$ 6,000
Total	\$ 1,060,800	\$ 887,306	\$ 1,128,500
<u>GAS TAX 109</u>			
308001 State Gas Tax - 2103	\$ 24,935	\$ 22,674	\$ 44,230
308003 State Gas Tax - 2106	\$ 37,029	\$ 28,603	\$ 43,580
308004 State Gas Tax - 2107	\$ 91,692	\$ 56,522	\$ 82,947
308006 Investment Earnings		\$ 1,417	\$ 2,000
308005 State Gas Tax - 2107.5	\$ 3,000		\$ 3,000
308007 State Gas Tax - 2105	\$ 66,029	\$ 45,729	\$ 64,208
308010 Other Additional funds	\$ 56,075	\$ -	\$ 12,640
Total	\$ 278,760	\$ 154,945	\$ 252,605
<u>TRANSPORTATION FUND 113</u>			
314020 Transportation	\$ 210,000	\$ 77,346	\$ 380,000
314021 Investment Earnings	\$ 1,300	\$ 3,686	\$ 4,000
Total	\$ 211,300	\$ 81,032	\$ 384,000
<u>TRANSIT FUND 115</u>			
313001 Transit LTF	\$ 59,000	\$ -	
313002 Dial-A-Ride	\$ 12,500	\$ 5,921	
Total	\$ 71,500	\$ 5,921	\$ -
Total all funds	\$ 8,531,428	\$ 7,414,655	\$ 9,698,643

Fund/Dept	2016/2017 BUDGET	2017/2018 ADOPTED
GENERAL FUND		
104.401 City Council	\$ 2,350	\$ 2,800
104.402 City Administration	\$ 130,170	\$ 104,203
104.403 Finance	\$ 99,300	\$ 89,502
104.404 General Government	\$ 744,365	\$ 787,268
104.421 Police	\$ 2,628,025	\$ 2,702,730
104.431 Streets	\$ 266,330	\$ 309,250
104.431.071-074 Streets *Capital reimbursable projects \$980,000		\$ 1,027,000
104.471 Recreation	\$ 218,065	\$ 239,910
104.472 Parks	\$ 358,220	\$ 361,370
Total General Fund	\$ 4,446,825	\$ 5,624,033
ENTERPRISE FUNDS		
105 Water	\$ 1,517,750	\$ 1,397,454
106 Sanitation	\$ 1,070,925	\$ 1,112,290
107 Sewer	\$ 1,224,220	\$ 1,536,160
Total Enterprise Funds	\$ 3,812,895	\$ 4,045,904
RESTRICTED FUNDS		
109 Gas Tax	\$ 311,400	\$ 290,000
113 Transportation	\$ 300,000	\$ 300,000
115 Transit	\$ 180,050	\$ -
Total Restricted Funds	\$ 791,450	\$ 590,000

**Streets Capital Projects- CMAQ and HSIP projects are 100% reimbursable,
Alley projects are funded with Alley reserves*

BUDGET FY 2017/2018	\$ 9,051,170	\$ 10,259,937
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PROJECTED GRANT EXPENDITURES
FY 2017/2018

		Budget	
For information purposes only		2016/2017	2017/2018
GRANT FUNDS			
110	EDBG Business PI	\$ 400,000	\$ 500,000
111	CDBG Program Income	\$ 100,000	\$ 65,000
117	HOME Program Income	\$ 52,700	\$ 52,700
124	CDBG GRANT 12-8386	<u>\$ 200,000</u>	<u>\$ 303,000</u>
		<u>\$ 752,700</u>	<u>\$ 920,700</u>

**Program Income funds are revolving

**Grant fund expenditures are reimbursed by the State (CDBG and Home programs)

ACCT	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular		\$ -	
6	Social Security - Medicare		\$ -	
11	Office Expense	\$ 350	\$ 251	\$ 300
12	Special Departmental Expense	\$ 2,000	\$ 1,368	\$ 2,000
25	Travel, Conference & Meetings	\$ -	\$ -	\$ 500
TOTAL CITY COUNCIL		\$ 2,350	\$ 1,619	\$ 2,800

Personnel costs: (2)	ADMIN	GENERAL	WATER	REFUSE	SEWER	INSUR.	
City Administrator	38%		25%	3%	25%	9%	100%
Deputy City Clerk/ Personnel Officer	25%	25%	25%		15%	10%	100%

- 12 Special Departmental Supplies
- 16 Telephone -50% Administration, 25% Water, and 25% Sewer
**monthly cost \$23.68
- 20 Vehicle Repair & Maintenance, Fuel
- 24 Membership Dues & Subscriptions: City Clerks' Association (CCAC),
CCMF, SSJVD dues, Visalia Times Delta, Domain Mapping Subscription and
Kiwanis.
- 25 Meetings: ICMA, City Clerk, City/County Assoc.
- 26 Training - 30% City Admin; 30% Water; 30% Sewer.

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 47,500	\$ 43,949	\$ 49,400
2	Salaries -Hourly		\$ -	\$ -
4	Disability Insurance	\$ 450	\$ 450	\$ 452
5	Retirement & Life Insurance	\$ 14,800	\$ 15,063	\$ 11,550
6	Social Security - Medicare	\$ 700	\$ 621	\$ 750
8	Health Insurance	\$ 3,700	\$ 3,700	\$ 4,000
9	Workers' Compensation	\$ 3,950	\$ 4,000	\$ 4,400
11	Office Expense	\$ 1,500	\$ 510	\$ 1,000
13	Office Equipment Expense	\$ 1,000	\$ -	\$ 1,000
16	Telephone	\$ 1,000	\$ 414	\$ 250
20	Maint & Operation of Vehicles	\$ 300	\$ 43	\$ 300
22	Contractual Services	\$ 24,000	\$ 14,742	\$ 16,000
24	Membership /Dues/Subscriptions	\$ 300	\$ 110	\$ 300
25	Travel, Conference & Meetings	\$ 100	\$ 150	\$ 100
26	Training	\$ -	\$ -	\$ -
	TOTAL FINANCE	\$ 99,300	\$ 83,752	\$ 89,502

Personnel costs (2)		Finance	Water	Refuse	Sewer	Insur	
Finance Director		35%	27%	26%	4%	8%	100%
Accounting Assistar	1	20%	35%	10%	35%		100%

- 2 Temporary Salaries (split with Water, Refuse and Sewer)
- 11 Office supplies (split with Water, Refuse and Sewer)
- 13 Office Equipment Expense: Replace tape drive in AS400 server at City Hall. Costs shared with Water and Sewer
- 16 Telephone -split Finance, Water, Sewer
*VOIP \$16 per month
- 20 Mileage reimbursement (per the IRS rate)
- 22 Conduent (software support and hardware maintenance), \$4,000, GASB reports (CalPERS) \$870
**Loan servicing (Self Help Enterprises)
**Muni Services -Contract (Sales Tax auditing) \$520 per quarter plus 25% of recovered sales tax
**EMD - IT contract
Culligan, Calif Business Machines (copier-copies and maint)
- 24 CSMFO Calif Society of Municipal Finance Officers
- 25 Conference (30% Finance, 30% Water, 30% Sewer (League of Calif, CSMFO)

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 82,300	\$ 90,075	\$ 86,000
4	Disability Insurance	\$ 900	\$ 900	\$ 913
5	Retirement & Life Insurance	\$ 27,510	\$ 29,558	\$ 13,350
6	Social Security - Medicare	\$ 1,250	\$ 1,788	\$ 1,300
8	Health Insurance	\$ 24,000	\$ 24,000	\$ 15,200
9	Workers' Compensation	\$ 7,000	\$ 7,000	\$ 7,800
11	Office Expense	\$ 750	\$ 331	\$ 750
12	Special Department Expense	\$ 2,100	\$ 4,650	\$ 2,100
13	Office Equipment Expense	\$ 1,500	\$ -	\$ 1,500
15-1	Advertising	\$ 3,000	\$ 1,724	\$ 3,000
15-2	Elections	\$ 7,000	\$ 511	\$ -
16	Telephone	\$ 1,000	\$ 1,760	\$ 1,000
17	Utilities	\$ 1,500	\$ 760	\$ 1,500
18	Rents & Leases/Property Taxes	\$ 55	\$ 52	\$ 55
19 -19.1	Maintenance of Buildings & Grounds	\$ 31,500	\$ 6,064	\$ 23,500
19-2	Code Enforcement costs	\$ 3,000	\$ 1,635	\$ 3,000
20	Maintenance & Operation of Vehicles	\$ 500	\$ -	\$ 500
21-1	Engineering Fees	\$ 40,000	\$ 29,221	\$ 30,000
21-2	Attorney Fees	\$ 60,000	\$ 105,698	\$ 60,000
21-4	Audit Fees	\$ 50,000	\$ 55,305	\$ 50,000
21-5	Ordinance Publication	\$ 1,000	\$ 550	\$ 600
21-6	Planning Services	\$ 35,000	\$ 25,815	\$ 30,000
21-7	Economic Development	\$ 1,000	\$ -	\$ 1,000
22	Contractual Services	\$ 15,000	\$ 12,632	\$ 15,000
22-1	Fire Protection	\$ 152,000	\$ 37,860	\$ 152,000
22-2	Animal Control	\$ 56,000	\$ 51,428	\$ 56,000
22-3	Admin Service TU CO	\$ 17,000	\$ 17,329	\$ 18,000
23	Insurance, Bonds & Retirement	\$ 100,000	\$ 162,962	\$ 113,200
24	Membership/ Dues/Subscriptions	\$ 8,000	\$ 5,897	\$ 8,000
33	Personnel Expense	\$ 3,000	\$ 599	\$ 3,000
50	Donation	\$ 4,000	\$ 4,000	\$ -
51	Chamber of Commerce	\$ 7,500	\$ 7,500	\$ -
	CAPITAL			
74	General Fund Capital Items		\$ -	\$ -
75	Other use of funds		\$ -	\$ 50,000
75001	Vehicle Replacement	\$ -	\$ -	\$ 39,000
	TOTAL GENERAL GOVERNMENT	\$ 744,365	\$ 687,604	\$ 787,268

GENERAL FUND 104/404

Personnel costs

Deputy City Clerk/Personnel Officer	25%
Animal Control	70%
Community Services Director	10%
Recreation Staff (dog licensing)	10%
Accounting Assistant	10%
Accounting Assistant (payroll)	30%

- 12 Area Agency on Aging \$1,000
- 15-1 Publishing Legal Notices, recruitment notices
- 18 Property Taxes (Pistol Range)
- 19 Repairs - City Buildings
- 19-1 Repairs on City House
- 19-2 Code Enforcement (Property clean up, graffiti clean up, supplies, mailings, citations)
- 21-1 Engineering (Quad Knopf)
- 21-2 Attorney Fees , Liebert Cassidy annual membership
- 21-4 Audit Fees
- 21-5 Web Hosting
- 21-6 Planning contract with Collins & Schoettler, LAFCO \$4,316, Dept of Conservation, TCAG
- 21-7 EDC (Economic Development Contribution), Sequoia Tourism Council
- 22 Contractual services: Conduent (ACS) (software & hardware support), Outsource Services: EMD-IT contract
Keep it safe, Olson Computer- Internet service
- 22-1 Contract for Fire Protection Services. (Tulare County)
*Haz Mat costs (City of Visalia)
- 22-2 Animal Control budget
- 23 General Fund cost for Liability (Property, Auto and Physical)
and Self Insurance cost for Liability Insurance.
- 24 Membership: League of California Cities, Liebert Cassidy , South San Joaquin and ICBO.
- 33 Personnel costs: Drug testing, Drivers License upgrades, physicals, Education reimbursement program
- 50 Donations:
- 51 Chamber of Commerce Donation
- 52 Contingency: emergency items

CAPITAL

74		
75	General fund reserves	\$ 50,000
75-01	Vehicle Replacement Reserve	
	*Streets	\$ 8,000
	*Community Service	\$ 11,000
	*Lt Engine (fire)	\$ 20,000
		<u>\$ 39,000</u>

POLICE DEPARTMENT

FUND/DEPT 104.421

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 1,264,000	\$ 1,284,513	\$ 1,213,000
2	Salaries - Hourly	\$ 35,000	\$ 43,943	\$ 70,000
3	Salaries - Overtime	\$ 60,000	\$ 54,978	\$ 40,000
4	Disability Insurance	\$ 6,725	\$ 6,423	\$ 6,580
5	Retirement & Life Insurance	\$ 379,000	\$ 357,546	\$ 379,800
6	Social Security - Medicare	\$ 18,800	\$ 21,025	\$ 18,100
8	Health Insurance	\$ 228,000	\$ 228,000	\$ 209,500
9	Workers' Compensation	\$ 107,000	\$ 107,000	\$ 110,450
11	Office Expense	\$ 2,500	\$ 2,498	\$ 4,000
12	Special Department Expense	\$ 28,500	\$ 24,915	\$ 15,000
12-001	K-9 Program	\$ 4,000	\$ 2,842	\$ 5,000
13	Office Equipment Expense	\$ 8,000	\$ 7,400	\$ 5,000
14	Clothing and Personal Expense	\$ 4,000	\$ 4,440	\$ 5,000
16	Telephone	\$ 25,000	\$ 27,849	\$ 24,000
17	Utilities	\$ 19,000	\$ 10,420	\$ 16,000
19	Maint of Bldgs/Struct/Grounds	\$ 25,000	\$ 17,652	\$ 25,000
20	Maint & Operation of Vehicles	\$ 95,000	\$ 85,276	\$ 90,000
22	Contractual Services	\$ 180,000	\$ 173,111	\$ 195,000
24	Membership/ Dues/Subscriptions	\$ 1,500	\$ 726	\$ 1,500
25	Travel, Conference & Meetings	\$ 1,000	\$ 683	\$ 1,000
26	Training	\$ 22,000	\$ 17,218	\$ 25,000
27	COPS grants	\$ 10,000	\$ 7,177	\$ 100,000
33	Personnel Costs	\$ 3,000	\$ 2,135	\$ 5,000
34	Radio Expense	\$ 4,500	\$ 1,545	\$ 4,500
35	Safety Equipment	\$ 4,000	\$ 3,987	\$ 5,000
	Subtotal Police	\$ 2,535,525	\$ 2,493,302	\$ 2,573,430
	CAPITAL			
71.001-002	Vehicle Debt payment	\$ 74,000	\$ 73,593	\$ 74,000
74	Equipment Replacement	\$ 3,500	\$ 1,540	
75-1	Vehicle Replacement Reserve	\$ -	\$ -	\$ 55,300
		\$ 77,500	\$ 75,133	\$ 129,300
	TOTAL POLICE	\$ 2,613,025	\$ 2,568,435	\$ 2,702,730

Employees: 18

Chief, 1- Lieutenant, 3- Sergeant(s), 12 -Police Officers. 2- Office staff

- 11 Office Supplies
- 12 Special Dept Supplies -\$25,000 (Fingerprinting, youth program support, community events
- 12.001 K9 Program \$5,000
- 12.002 Special Programs \$15,000 **expenditures of donations
- 12.004 Juvenile Diversion Program \$1.000
- 13 Equipment Maintenance/Replacement, software upgrades
- 14 Uniform Allowance- New Hire Employees, Replacement of damaged items.
- 16 Communications: AT&T(live scan), Frontier(fax), EMD(phones),Verizon wireless(PD units)
- 19 Janitorial services & general maintenance to buildings
**paint and repair upper extension
- 20 Vehicle Maintenance and Fuel
- 22 Contractual Services: Valley Expetec, ADSI \$1,400mo, Dispatch Services, Booking Fees, Medical Exams, Lab Fees, and Parking Citations (Judicial Data)
- 24 Memberships/Dues/Subscriptions: Calif Police Chiefs Assoc. (CPCA)
I.A.C.P. Code Enforcement, TU CO Chiefs Association
- 25 Chiefs Conference, T.C. Chiefs Retreat
- 26 Training \$10,000 (non reimbursement training, range supplies)
- 26-1 POST training\$12,000 (reimbursement from the state)
- 27-016 COPS \$5,000 juvenile program
- 27-017 salaries, digital core crime scene system (server) \$31,000
- 27-018 completion of range construction \$20,000, body camera \$5,000
- 33 Pre employment physicals, drug testing, shots, Education reimbursement
- 34 Radios, Radio Maintenance
- 35 Vests, Handcuffs, Holsters

CAPITAL

- 71.001-002 Vehicle Debt principal and interest
- 74 Equipment Replacement
- 75-1 Vehicle Replacement Reserves

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 128,200	\$ 133,302	\$ 170,000
2	Salaries - Hourly	\$ 5,000	\$ 19,811	\$ -
3	Salaries - Overtime	\$ 1,500	\$ 1,593	\$ 1,500
4	Disability Insurance	\$ 1,455	\$ 1,455	\$ 1,640
5	Retirement & Life Insurance	\$ 23,675	\$ 22,190	\$ 21,900
6	Social Security - Medicare	\$ 2,050	\$ 3,434	\$ 3,800
8	Health Insurance	\$ 38,000	\$ 38,000	\$ 42,000
9	Workers' Compensation	\$ 11,000	\$ 11,000	\$ 15,110
11	Office Expense	\$ 1,000	\$ 425	\$ 1,000
12	Special Department Expense	\$ 600	\$ 11	\$ 600
14	Clothing	\$ 2,000	\$ 1,304	\$ 2,000
16	Telephone	\$ 4,000	\$ 2,884	\$ 2,250
17	Utilities	\$ 6,000	\$ 5,188	\$ 5,600
19	Maint of Bldgs/Struct/ Grounds	\$ 9,000	\$ 2,866	\$ 4,000
20	Maint & Operation of Vehicles	\$ 30,000	\$ 30,681	\$ 30,000
24	Membership/Dues/Subscriptions	\$ 350	\$ 238	\$ 350
25	Travel, Conference & Meetings	\$ 200	\$ 134	\$ 200
29	Street Maintenance	\$ -	\$ 897	\$ 5,000
33	Personnel Expense	\$ 2,300	\$ 582	\$ 2,300
	Subtotal Streets	\$ 266,330	\$ 275,995	\$ 309,250
	CAPITAL			
71.003	Street Project (2) 100% reimbursable		\$ 572.00	\$ 938,000
72	Property improvements		\$ -	\$ 22,000
73	Alley Projects	\$ 42,000	\$ -	\$ 42,000
74	Equipment Replacement	\$ -	\$ 130,022	\$ 25,000
		\$ 42,000	\$ 130,594	\$ 1,027,000
	**Alley projects are covered with alley reserves received on a monthly bases through the sanitation contract.			
	TOTAL STREETS	\$ 308,330	\$ 406,588	\$ 1,336,250

Personnel costs - 10 employees

Public Works Director	25%	MAINT 1 (2)	20%
Admin Assistant	35%	MAINT 1 (2)	30%
Animal Control/Code Enforceme	30%	MAINT 1 (1)	75%
Operating Manager	20%	MAINT 1 (1)	10%
Mechanic	20%	Street Sweeper	100%

- 2 Hourly employee costs for street sweeping
- 11 Supplies for the office (shared with Water & Sewer)
- 12 Supplies to operate the streets dept
- 14 Clothing, Boots
- 19 Costs to maintain the grounds & building and supplies
- 20 Vehicle maintenance and fuel
- 24 Dues: IMSA, Underground Service Alert
- 25 Meetings regarding streets operations
- 26 Training courses for the street dept
- 29 Street maintenance costs (paint, signs, cold mix, concrete, patching, irrigation, lumber)
- 33 Pre-employment physicals, Drug testing, Drivers License upgrades, education reimbursements

CAPTIAL

- 71.003 CMAQ street project (FY 2018 Glaze Avenue stabilization project CML 5195(018) Reimbursable grant
HSIP Project
- 72 Property Improvements (Slurry seal public parking lots: by city hall, next to wildflower café and next to exeter irrigation district)
- 73 Alley projects (all alley projects) *reserves set aside from Refuse contract
- 74 Equipment Replacement:
Conveyor System Replacement \$ 25,000

Personnel costs (3)	Rec	Gen Gov	Parks	Water	Refuse	Sewer
Community Services Director	40%	15%	40%		5%	
Recreation Leader	70%	10%	5%	5%	5%	5%
Recreation Supervisor	85%	5%	5%		5%	

- 11 paper, postage, envelopes
- 12 Special Departmental (Uniforms, Event Shirts, hats, equipment, awards, Easter event, Fall Festival, Christmas parade)
- 16 Telephone: Fax 592-3556 \$ 22.00 share costs with city hall, VOIP \$60.65 (3 phones)
- 17 Utilities-(Dobson Field lights)
- 20 Maintenance on Vehicles, Mileage reimbursement (per the IRS rate)
- 24 Kiwanis
- 25 Travel, conferences & Meetings
- 74 Equipment:

Personnel costs (6 employee	Parks		
Community Services Director	40%	Recreation Leader	5%
Maint I (2)	100%	Recreation Supervisor	5%
Mechanic	20%		

- 12 Special Departmental
 - 16 Telephone
 - 17 Utilities
 - 19 Maint of Buildings, Structures and Grounds (Park Restrooms)
 - 20 Maintenance on Vehicles, Mileage reimbursement (per the IRS rate)
 - 27 Landscape & Lighting costs of Assessment Districts
 - *Water, South Calif Edison, Lawn Service and Irrigation supplies
 - Tree trimming (funds received from TU CO TAX Collector to cover costs)
 - 73 Park capital
 - 74 Equipment
- \$ -

\$ -

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 355,500	\$ 319,923	\$ 326,500
2	Salaries - Hourly	\$ 2,500	\$ -	\$ 2,500
3	Salaries - Overtime	\$ 3,200	\$ 7,381	\$ 7,000
4	Disability Insurance	\$ 3,750	\$ 3,750	\$ 3,300
5	Retirement & Life Insurance	\$ 84,000	\$ 93,825	\$ 53,300
6	Social Security - Medicare	\$ 4,800	\$ 3,879	\$ 4,704
8	Health Insurance	\$ 80,000	\$ 80,000	\$ 64,300
9	Workers' Compensation	\$ 29,150	\$ 30,000	\$ 29,500
11	Office Supplies	\$ 9,900	\$ 7,666	\$ 9,000
12 1	Supplies from Well to Home	\$ 38,000	\$ 47,925	\$ 50,000
12 2	Water Wells	\$ 75,000	\$ 65,499	\$ 75,000
12 3	Water Meters -Fathom services	\$ 12,000	\$ 28,308	\$ 35,000
12 4	Fire Hydrants	\$ 15,450	\$ -	\$ 15,450
12 5	Pipe Maintenance	\$ 20,000	\$ 8,022	\$ 20,000
12 6	Trench Repair	\$ 7,500	\$ -	\$ 7,500
13	Office Equipment Expense	\$ 2,000	\$ 143	\$ 2,000
14	Clothing	\$ 2,000	\$ 2,627	\$ 2,500
16	Telephone	\$ 13,000	\$ 12,827	\$ 13,000
17	Utilities	\$ 140,000	\$ 115,004	\$ 140,000
19	Maint of Bldgs/Struct/Grounds	\$ 10,000	\$ 4,412	\$ 10,000
20	Maint & Operation of Vehicles	\$ 18,000	\$ 22,273	\$ 23,000
21	Professional & Spec. Service	\$ 10,500	\$ 8,102	\$ 35,500
22	Contractual Service	\$ 18,000	\$ 26,971	\$ 26,800
23	Insurance, Bonds & Retirement	\$ 25,000	\$ 28,258	\$ 22,000
24	Membership/Dues/Subscriptions	\$ 600	\$ 387	\$ 600
25	Travel, Conference & Meetings	\$ 1,500	\$ 559	\$ 1,500
26	Training	\$ 1,000	\$ 41	\$ 1,000
33	Personnel Expense	\$ 3,000	\$ 1,679	\$ 3,000
	Subtotal Water	\$ 985,350	\$ 919,461	\$ 983,954
	CAPITAL			
71 1	USDA Loan Payment	\$ 220,000	\$ 218,026	\$ 220,000
71.02-04	Meter Lease payments	\$ 185,000	\$ 185,407	\$ 185,500
71.03	Water capital	\$ 75,000	\$ 102,055	
74	Equipment Replacement	\$ 44,400	\$ 42,800	\$ -
74-3	Water Meter Project		\$ -	
75-01	Vehicle Replacement Reserves	\$ 8,000	\$ -	\$ 8,000
		\$ 532,400	\$ 548,288	\$ 413,500
	TOTAL WATER	\$ 1,517,750	\$ 1,467,749	\$ 1,397,454

Personnel Costs (14 employees)

City Administrator	25%	Operating Manager	40%
Deputy City Clerk/Personnel	25%	Operator II	20%
Finance Director	27%	Maint. 1 (3)	50%
Public Works Director	40%	Maint. 1 (1)	45%
Admin Assistant	40%	Maint 1 (1)	20%
Accounting Assistant (2)	30%	Mechanic II	20%

- 11 25% of the cost of office supplies and postage for the Utility Billings
- 12 01 New meters & repairs, water well testing (BSK associates)
- 12 02 SJVR annual permits - San Joaquin Valley Railroad 10/1 - 9/30
- 12 02 Repairs and maintenance
- 12 03 Smart Meters- service fee for each account .78
- 12 04 Fire hydrants and maintenance
- 13 Office Equipment:
- 14 Boots
- 16 30% of the cost of Administration and Finance.
- 17 20% of the cost of General Government.
- 19 25% of the cost of General Government.
- 21 Engineering Services, Liebert Cassidy Legal Consultation, Attorney
- 22 Conduent -Software maintenance and support, EMD-IT Support, Internet Service
- 23 Liability Insurance.
- 26 WWTP Examination, Certificates
- 33 Personnel costs: Pre-employment physicals, drug testing, vaccinations, Education reimbursement program
- 71.003 Monitoring well for ground water
- 74 Equipment Replacemer NONE

\$ -

75-01 Vehicle Replacement Reserves \$ 8,000

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 46,700	\$ 44,644	\$ 54,800
4	Disability Insurance	\$ 475	\$ 500	\$ 555
5	Retirement & Life Insurance	\$ 13,000	\$ 13,306	\$ 10,000
6	Social Security - Medicare	\$ 700	\$ 613	\$ 800
8	Health Insurance	\$ 9,500	\$ 9,500	\$ 10,000
9	Workers' Compensation	\$ 4,000	\$ 4,000	\$ 5,000
11	Office Expense	\$ 7,500	\$ 5,769	\$ 7,500
12	Special Department Expense	\$ 7,300	\$ 1,192	\$ 7,300
13	Office Equipment	\$ 1,500	\$ 143	\$ 1,500
16	Telephone	\$ 1,450	\$ 475	\$ 525
17	Utilities	\$ 6,800	\$ 6,273	\$ 6,800
19	Maint of Bldgs/Struct/Grounds	\$ 1,000	\$ 164	\$ 1,000
22	Contract Services	\$ 814,000	\$ 769,961	\$ 843,000
22-01	Maintenance Contracts	\$ 10,000	\$ 10,256	\$ 10,000
23	Insurance, Bonds & Retirement	\$ 3,000	\$ 3,863	\$ 3,510
29	Alley Repair	\$ 42,000	\$ 38,975	\$ 43,000
34-1	Franchise Fee(Sanitation Contractor	\$ 51,000	\$ 48,720	\$ 53,500
34-2	Street Sweeping/Leaf Collection	\$ 51,000	\$ 48,720	\$ 53,500
	Subtotal Sanitation	\$ 1,070,925	\$ 1,007,074	\$ 1,112,290
	TOTAL SANITATION	\$ 1,070,925	\$ 1,007,074	\$ 1,112,290

Personnel costs	Total employees (11)		
PW Director	10%	Admin Assistant (PW)	5%
City Administrator	3%	Accounting Assistant Assist (UB Clerk)	30%
Finance Director	4%	Accounting Assistant Assist (Payroll/ca	10%
Community Services Director	5%	Accounting Assistant (A/P)	10%
Operating Manager	5%	CS accounting assist (2)	5%
11	25% of the cost of office supplies, postage for Utility Billing 33% of the Utility Billing print and mail outsource costs		
12	Debris removal, C & D removal, demolition		
13	Office Equipment upgrades: **shared with Gen Fund, Water and Sewer		
16	Frontier: Fax line 592-3556 -Shared costs with water and sewer		
17	Utilities (costs shared with sewer, water and general government)		
19	25% of the cost of General Government Bldgs		
22	Refuse Contract -Refuse contract (79% of revenue received) *MID VALLEY **2016 increase in costs for services		
22 01	Conduent (software support), EMD (IT contract)		
29	Alley repair costs (4% of receipts) per refuse contract		
34-1	Franchise Fee 5% Refuse contract		
34-2	Street sweeping and leaf collection costs to the city (5% of receipts) **per Refuse contract		

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
1	Salaries - Regular	\$ 275,500	\$ 223,915	\$ 272,000
2	Salaries - Hourly	\$ 2,500	\$ -	\$ 2,500
3	Salaries - Overtime	\$ 3,500	\$ 5,202	\$ 3,500
4	Disability Insurance	\$ 2,570	\$ 2,500	\$ 2,660
5	Retirement & Life Insurance	\$ 56,300	\$ 72,884	\$ 43,550
6	Social Security - Medicare	\$ 3,800	\$ 2,578	\$ 4,000
8	Health Insurance	\$ 63,000	\$ 63,000	\$ 65,500
9	Workers' Compensation	\$ 22,300	\$ 22,300	\$ 24,550
11	Office Expense	\$ 7,500	\$ 6,558	\$ 7,500
12-1	Main Plant	\$ 95,000	\$ 147,254	\$ 130,000
12-2	Lift Stations	\$ 25,000	\$ 13,354	\$ 25,000
12-003	Small Tools	\$ 2,000	\$ -	\$ 2,000
12-004	Storm drain	\$ 2,000	\$ -	\$ 2,000
12-5	Pipe Maintenance	\$ 20,000	\$ 875	\$ 20,000
12-6	Trench Repair	\$ 4,500	\$ -	\$ 4,500
13	Office Equipment Expense	\$ 2,000	\$ 143	\$ 2,000
14	Clothing	\$ 1,250	\$ 1,547	\$ 1,500
16	Telephone	\$ 4,600	\$ 3,681	\$ 4,000
17	Utilities	\$ 95,500	\$ 87,289	\$ 95,500
19	Maint of Bldgs/Struct/Grounds	\$ 15,000	\$ 8,043	\$ 10,000
20	Maint & Operation of Vehicles	\$ 15,800	\$ 17,433	\$ 18,700
21	Professional/Specialized Service	\$ 10,000	\$ 20,301	\$ 10,000
22	Contractual Services	\$ 31,500	\$ 25,477	\$ 31,500
23	Insurance/Bonds/Retirement	\$ 22,000	\$ 21,612	\$ 17,500
24	Membership/Dues/Subscriptions	\$ 600	\$ 652	\$ 700
25	Travel, Conference & Meetings	\$ 1,000	\$ 240	\$ 1,000
26	Training	\$ 1,000	\$ 250	\$ 1,000
33	Personnel Expense	\$ 3,500	\$ 1,679	\$ 3,500
	Subtotal Sewer	\$ 789,220	\$ 748,767	\$ 806,160
	CAPITAL			
71	Upgrades	\$ 25,000	\$ -	\$ 25,000
71-1	USDA Loan Payment	\$ 127,000	\$ 123,770	\$ 127,000
73-1	Land improvements	\$ 250,000	\$ 15,539	\$ 535,000
74	Equipment Replacement	\$ 25,000	\$ -	\$ 35,000
75-1	Vehicle Replacement Reserve	\$ 8,000	\$ 8,000	\$ 8,000
	Total Capital	\$ 435,000	\$ 147,309	\$ 730,000
	TOTAL SEWER	\$ 1,224,220	\$ 896,076	\$ 1,536,160

Personnel costs

Total employees (16)

Public Works Director	25%	Admin Assist (PW)	20%
City Administrator	25%	Accounting Clerk (2)	30%
Deputy City Clerk/Personnel	15%	Accounting Clerk (A/P)	35%
Finance Director	26%	Maint I (1)	45%
Operations Manager	25%	Maint I (1)	30%
Operator II	80%	Maint I (2)	20%
Mechanic II	20%	CS Clerks (1)	5%

11	25% of the cost of office supplies, postage (shared with water and sanitation)		
	33% of the cost for postage, printing and card stock for Utility Billing		
12-1	Repairs, Sewer plant testing, SJVR annual permit fees, SWRCB annual permit fees (\$27,000), Sludge removal **Clarifier repairs (Warren & Baerg) downpayment made in FY 2017, May		
12-2	Lift Station Maint & Repairs		
12-3	Small tools (asset less than 5,000)		
13	Office equipment upgrades: share costs with water and sanitation		
16	30% of the cost of Administration and 30% of the cost of Finance Dept.		
17	20% of the cost of General Government Buildings.		
19	plant maint & lab equip replacement & 25% share of Gov't Bldgs		
21	Engineering: (contract with Quad Knopf) treatment plant, sludge pond inspections		
22	XEROX (ACS) -Software maintenance and support, EMD-IT Support, Internet Service		
23	Liability Insurance (Property) CSJVRMA		
24	APWA, CRWA, Underground Service Alert, CWEA-CSJ section		
26	WWTP Examination, Certificate costs		
33	Personnel costs: Boots, Education Reimbursement program		
	CAPTIAL		
71	Sewer Lift Station upgrades	\$	25,000
71-1	USDA Loan (5 mil sewer project 2003) 40yr loan (34 years remaining)	\$	127,000
71-3	Ground water monitoring wells (\$75,000 budgeted FY16, not expended)		
73-001	Sludge Bed Lining (2)	\$	335,000
	Lift Station Relocation	\$	200,000
74	Equipment Replacement:		
75-01	Vehicle Replacement Reserves	\$	8,000

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
	MAINTENANCE & OPERATION			
31	Street Lighting	\$ 95,000	\$ 86,105	\$ 95,000
	CAPITAL			
73	Street Projects	\$ 95,000	\$ 29,000	\$ 95,000
74	Equipment	\$ 21,400	\$ 10,827	\$ -
75	Transfer to Gen Fund Streets	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
	TOTAL CAPITAL	\$ 216,400	\$ 139,827	\$ 195,000
31	Street lighting-downtown			
73	Slurry seal various streets			
74	Equipment: Mini Excavator			
75	Cash Transfer to the General Fund to pay for Salaries, Benefits and Street Maintenance			
	TOTAL GAS TAX	\$ 311,400	\$ 225,932	\$ 290,000

ACCT NO.	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
	Economic Business Loans			
41	Business Assistance Loans	\$ 500,000	\$ -	\$ 500,000
	(EDBG)Economic Development Business Grant Revolving funds			
	Business assistance funds for job creation and retention.			
	EDBG REVOLVING TOTAL	\$ 500,000	\$ -	\$ 500,000

ACCT NO	DESCRIPTION	BUDGET 2016/2017	TO DATE 6/20/2017	ADOPTED 2017/2018
50	General Admin 12-STBG 8386	\$ 1,344	\$ 4,560	\$ 3,000
50-1	Activity Delivery 12-STBG-8386	\$ 100,000	\$ 23,969	\$ 100,000
50-2	Loans/Grants 12-STBG-8386	\$ 407,500	\$ 275,637	\$ 200,000
50-3	Curb, Gutter & Sidewalk	\$ 92,500	\$ -	\$ -
**CDBG grant expires September 30, 2017				
*CDBG-Community Development Block Grant				
TOTAL CDBG		\$ 601,344	\$ 304,166	\$ 303,000

**CITY OF EXETER SALARY SCHEDULE
FY 2017/2018**

Miscellaneous Classifications	Step A	Step B	Step C	Step D	Step E
FY 2017-2018					
City Administrator	10,401	10,921	11,358	11,811	12,284
Finance Director	7,254	7,636	8,038	8,460	8,906
Community Services Director	6,741	7,094	7,471	7,861	8,274
Public Works Director	6,741	7,094	7,471	7,861	8,274
Deputy City Clerk/Personnel Officer	5,017	5,282	5,557	5,849	6,155
Operations Manager	5,383	5,651	5,935	6,231	6,543
Chief Operator	4,525	4,760	5,017	5,268	5,532
Operator II, Water/Wastewater	4,087	4,301	4,527	4,765	5,017
Operator I, Water/Wastewater	3,880	4,086	4,298	4,525	4,760
Maintenance Person III	3,694	3,890	4,093	4,309	4,534
Maintenance Person II	3,389	3,566	3,755	3,951	4,159
Maintenance I	3,021	3,182	3,350	3,529	3,711
Mechanic II	3,683	3,878	4,082	4,295	4,522
Accounting Assistant	3,176	3,345	3,519	3,705	3,899
Administrative Assistant	3,176	3,345	3,519	3,705	3,899
Office Assistant	2,769	2,907	3,054	3,206	3,368
Senior Clerk Dispatcher	3,555	3,744	3,939	4,146	4,364
Clerk Dispatcher	3,135	3,298	3,473	3,656	3,846
Dial-A-Ride Driver	2,904	3,052	3,206	3,360	3,533
Recreation Supervisor	3,555	3,744	3,939	4,146	4,364
Recreation Leader	2,769	2,907	3,054	3,206	3,368
Animal Control/Code Enforcement	3,093	3,253	3,425	3,608	3,794

Effective July 1, 2017:

Table represents a 2.0% salary increase for all union members

All salaries shown are monthly amounts.

Police Classifications	Step A	Step B	Step C	Step D	Step E
Chief of Police	8,387	8,806	9,158	9,525	9,906
Lieutenant	7,129	7,388	7,684	7,991	8,310
Sergeant	5,513	5,789	6,078	6,382	6,700
Police Officer	4,320	4,536	4,761	5,000	5,250

Table represents a 2.0% salary increase to every classification, Chief exempt.

C, D, and E Steps for Lieutenant and Chief are 4% intervals from prior step.

ALL sworn classifications include 2% for Uniform Allowance Conversion as of 7/1/2014 - The \$900 per year uniform allowance has been eliminated

E-Step Police Officer is the benchmark position upon which linked formulas are based.
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Miscellaneous Classifications	Step A	Step B	Step C	Step D	Step E	Allocated Positions
City Administrator				1		1
Finance Director					1	1
Community Services Director					1	1
Public Works Director					1	1
Deputy City Clerk/Personnel Officer					1	1
Operation Manager					1	1
Chief Operator						0
Operator II, Water/Wastewater	1					1
Operator I, Water/Wastewater						0
Maintenance Person III						1
Maintenance Person II						0
Maintenance I	1	1		1	2	5
Mechanic II		1				1
Accounting Assistant		2			1	3
Administrative Assistant					1	1
Senior Clerk Dispatcher					1	1
Clerk Dispatcher			1			1
Recreation Supervisor					1	1
Recreation Leader					1	1
Animal Control/Code Enforcement					1	1

2% salary increase effective July 1, 2016
2% salary increase effective July 1, 2017

All salaries shown are monthly amounts

Police Classifications	Step A	Step B	Step C	Step D	Step E	Allocated Positions
Chief of Police					1	1
Lieutenant					1	1
Sergeant			1		2	3
Patrol Officer	1	1		4	6	12

*E-Step Sergeant is Master Sergeant - See MOU for details

*E-Step Police Officer is the benchmark position upon which linked formulas are based.